

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
July 13, 2015**

1. Call to Order:

The meeting was called to order at 9:02 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Jeanine Carr, Ellen Watson, Douglas Sutton, Deborah Swartz, Jennifer Laurent, Sheila Davis, William White, John Welch, Jr., and Kelly Sinclair. Staff members present: Linda Davidson - Executive Director, Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Eileen Paus – Educational Program Manager, Larry Novins– Board Attorney, George Belcher – Hearing Officer; Lauren Hibbert, Elizabeth Jarvis, and Annika Green - Prosecuting Attorneys; Others present: Paige Handy, Michelle Brean, Judith Towers, Sue Fortin, Chastity Bartlett, and Jessica Gibson.

2. Changes and Additions to the Agenda:

3. Approval of Minutes:

D. Swartz moved to approve the minutes of June 8, 2015. **Pass**

4. Disciplinary Proceedings:

2014-573 Kerri Jo McIntosh was not present. J. Carr moved to **WARN** the license of Licensed Practical Nurse **Kerri Jo McIntosh**. The Board went into deliberative session at 10:47 AM. The meeting resumed at 11:00 AM. The Board will issue a written decision **Pass**

2014-402 Paige Handy was present. Michelle Brean, Sue Fortin, and Judith Towers were also present. The Board went into deliberative session at 9:59 AM. The meeting resumed at 10:25 AM. The Board will issue a written decision. **Pass**

2015-219 Jesse Palker was not present. J. Carr moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Jesse Palker**. **Pass**

Harris, Lea – Tax Department Requested Suspension on LPN License. Lea Harris was not present. J. Carr moved to uphold the request to **SUSPEND** the license of Licensed Practical Nurse **Lea Harris** for not being in good standing with the Department of Taxes 32 VSA § 3113. This is not a disciplinary proceeding. **Pass**

Stevens, Mary – Tax Department Requested Suspension on LPN License. Mary Stevens was not present. E. Watson moved to uphold the request to **SUSPEND** the license of Licensed Practical Nurse **Mary Stevens** for not being in good standing with the Department of Taxes 32 VSA § 3113. This is not a disciplinary proceeding. **Pass**

Bartlett, Chastity Lynn – Tax Department Requested Suspension on LPN License. Chastity Lynn Bartlett was present. The Board agreed to table this request until the next Board meeting to give the respondent 30 days to meet good standing requirements with the Vermont Tax Department 32 VSA § 3113. **Pass**

Blair, Melissa - Tax Department Requested Suspension on LPN License. Melissa Blair was not present. The Board agreed to table this request until the next Board meeting to give the respondent 30 days to meet good standing requirements with the Vermont Tax Department 32 VSA § 3113. **Pass**

Gibson, Jessica – Appeal of Preliminary Denial of LNA License. Jessica Gibson was present. The Board went into deliberative session at 11:30 AM. The meeting resumed at 11:47 AM. The Board **REVERSED** the decision to deny the license of Licensed Nursing Assistant **Jessica Gibson**. **Pass**

2014-36 Taylor Baldwin-Page was not present. E. Watson moved to accept the Stipulation and Consent order of Licensed Nursing Assistant **Taylor Baldwin-Page**. **Pass**

CLOSING REPORTS:

E. Watson moved to recommend that the following complaints be concluded without charges.

- 2015-71
- 2014-649
- 2014-788 Sheila Davis recused
- 2015-146 Douglas Sutton recused
- 2015-9 Deborah Swartz recused
- 2014-786 Deborah Swartz recused
- 2015-87 Deborah Swartz recused
- 2015-53 Douglas Sutton recused
- 2015-59 Jennifer Laurent recused

Pass

OTHER DISCIPLINARY ITEMS:

- M2015-29 (2014-188) – Scott Knudsen was not present. D. Sutton moved to **APPROVE** the Petition for **REINSTATEMENT WITH CONDITIONS** on the license of Registered Nurse **Scott Knudsen**. **Pass**
- Current Discipline Cases – June 30, 2015 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff.
- Discussion of Professional Boundaries and Social Media – E. Watson presented a power point to the Board in order open a discussion on professional boundaries and social media.

5. Administration, Education, Practice, Licensure:

Executive Director's Report:

Announcements:

- Eileen Paus is resigning from her position as Education Program Manager. Her last day will be August 6th.
- L. Davidson will not be present at the August 10th Board meeting.

Solicit Feedback on Current System/Processes for Licensing Platform RFP Project:

Annamarie Curley requested feedback from Board members on their use of the current E-License system.

Public Comments: There were no public comments

7. Education:

Education Committee: The Education Committee has not met since the last Board meeting.

Nursing Assistant Education and Practice Committee: The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

LNA Programs

- Green Mountain Technology and Career Center Adult Program – Biennial Review
E. Davis moved to **APPROVE** the biennial review of **Green Mountain Technology and Career Center Adult Program** with required actions to be fulfilled within 90 days. **Pass**

8. Practice

Practice Committee: The Practice Committee has not met since the last Board meeting. The Practice Committee is off for the summer. The next meeting will be in September.

Alternative Program Committee: The Alternative Program Committee met on June 26, 2015. The committee is revising the charter which will then come to the Board.

9. Adjournment:

D. Sutton moved to adjourn the meeting at 2:53 PM.

Minutes recorded by: Jennifer Silverwood, Administrative Assistant

Draft minutes reviewed by: Linda Davidson, Executive Director

Draft minutes approved by Vermont Board of Nursing: **08/10/2015**