

**Vermont Secretary of State
Office of Professional Regulation**

**BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES
MINUTES
OCTOBER 21, 2005**

01. The meeting was called to order at 9:05 a.m.

Members Present: Danny Coane, Chair; Robert Edwards, Secretary and Emma Pudvah, Ad Hoc Member

Members Absent: Leo Blais, Vice Chair and Liz Gilligan, Public Member

Others Present: John Dimalanta and W. Roy Adams with U.S. Security Associates, Inc.

02. The chair called for approval of the minutes of the September 16, 2005 meeting. Ms. Pudvah made a motion, seconded by Mr. Edwards, to approve the minutes of the September 16th meeting with the correction of the spelling of the chairs name. Motion passed unanimously.

03. Hearings

04. Complaints/Follow-ups

- a. Docket No: PD12-1203 – Follow-up case. The Board reviewed MVM Inc.'s report for September, a Condition imposed on its license. Mr. Edwards made a motion, seconded by Ms. Pudvah, to accept the report as in compliance with the Order. Motion passed unanimously.

05. Applications to review

- a. Rebecca Nelson – Unarmed Guard with Guardsmark, LLC. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to approve Ms. Nelson for registration. Motion passed unanimously.
- b. Michael J. Parker – Unarmed Private Investigator/Security Guard for Security One. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to approve Mr. Parker for registration. Motion passed unanimously.
- c. Susanna Palmer – Application for a Private Investigative Agency. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to approve Susanna Palmer for a Private Investigative Agency. Motion passed unanimously.

- d. Crys M. Hartwell – Unarmed Guard with Guardsmark, LLC. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to deny Ms. Hartwell on the basis of : Title 3, Chapter 5 §129a.(a) 10. Conviction of a crime related to the practice of the profession or conviction of a felony, whether or not related to the practice of the profession. Motion passed unanimously.
- e. AlliedBarton Security Services – Change in Qualifying Agent – Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to approve the change in qualifying agent. Motion passed unanimously.
- f. U.S. Security Associates, Inc. – Basic 40 hour training program. John Dimalanta and W. Roy Adams were present for the company. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to approve the Basic 40 hour training program. Motion passed unanimously.
- g.. Richard D. Wallace – As an additional instructor for Guardsmark’s 40 hour training program. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to deny Mr. Wallace as an instructor because he does not meet the Boards criteria. Motion passed unanimously.
- h. Claims Verification Inc. – Basic 40 hour training program. Based on the information provided, Mr. Edwards made a motion, seconded by Ms. Pudvah, to approve the 40 hour training program and instructors for Claims Verification. Motion passed unanimously.

06 Correspondence

- a. The Board reviewed the email from Roger Bover regarding firearms training for use of a Stinger, and how to obtain licensure. The Board noted that it was considered a non-lethal weapon, and therefore would not come under the purview of the Board.
- b. The Board reviewed the memo from Yancy Stillinger, requesting to train others to train future security officers. They do not feel that this would come under the purview of the Board. Mr. Stillinger is to be advised that he can proceed with his ideas, because the Board does not regulate this aspect of the training. It is of utmost importance that Mr. Stillinger know that just because they have been trained through his program that it does not mean that they will be approved by the Board.
- c. The Board reviewed the email from Karen Arnstam of Wackanut regarding the retention period of training records. Ms. Arnstam will be referred to Title 3, Chapter 5 §129a. (9) which states a retention period of 7 years unless otherwise specified.

07. Other Business

- a. The election of officers were as follows:

Danny Coane	Chair
Robert Edwards	Vice Chair
Liz Gilligan	Secretary

08. Public Comments

- 09. There being no further business the meeting was adjourned at 10:58 a.m.**

NEXT MEETING DATE FOR 2005: November 18, 2005