

TOWN OF RICHMOND, VERMONT



228TH ANNUAL REPORT FISCAL YEAR 2021-2022

GEOFFREY D. URBANIK
June 2, 1972 – February 3, 2022



We are honored to dedicate the 2022 Town Report to Geoffrey D. Urbanik, our former Town Manager. Geoff came to Richmond January 1, 2010, and served as Town Administrator and later, Town Manager until 2018.

During Geoff's tenure, the town made a change in town governance, transitioning from Town Administrator to Town Manager. In 2010 the town began the upgrading of village streets and the infrastructure beneath them. He managed the replacement of the Town Center Portico and the repainting of the Bridge Street Bridge.

Disasters were aplenty during Geoff's time with us. There were snowstorms and ice storms and destructive rainstorms. The biggest natural challenge was Tropical Storm Irene, which destroyed roads, parks, homes and created much damage at the town center that Geoff handled with professionalism and a great spirit.

Geoff represented town government during the 200th anniversary celebration of the Old Round Church. Another large project Geoff was involved in was the cleanup of the brownfield at the Jolina Court property, site of the former Richmond Creamery. Geoff did not sit idle; he was very involved in the building of the municipal water storage reservoir that serves the Village. He organized the work done on the new Town Plan and Zoning regulations.

Geoff was very active in the creation of the Andrews Community Forest. There is a trail, "Urbanik Way" in the forest dedicated to his service. He was a great supporter of Boy Scout Troop #23.

When Geoff left Richmond, he moved on to be Deputy Town Manager at the Town of Colchester. He left Richmond in excellent shape.

We are pleased that his wife, Elisabete and son, Malachi shared him with us.

TOWN OF RICHMOND, VERMONT

2021 – 2022

Warning for the
Two Hundred and Twenty Eighth

ANNUAL TOWN MEETING
March 6 and 7, 2023

Chartered October 1794

At Town Meeting before COVID, it was decided to hold Richmond's Town Meeting the Monday night before the actual date, in the attempt to have more residents participate. Therefore, Richmond will be holding the in-person meeting Monday night March 6, 2023, at 6pm at Camels Hump Middle School. At that time, the Selectboard and Town Manager will present the budget and we will vote on the town budget. There will be no Australian ballot voting that night.

The polls will be open for in-person voting Tuesday March 7, 2023, 7am-7pm at Camels Hump Middle School. Ballots should be available after February 6, 2023. Voters may request an absentee ballot be mailed to them or come into the Town Clerk's Office to vote, any time before noon on March 3.

Ballots are available through the Town Clerk's Office.

Please keep this report as a reference manual

Many thanks to the residents and town employees who submitted articles and photos for this town report. The cover photo was submitted by several people, a most admired spot. This year we are featuring photos of Richmond's youngest generation & our senior generation.

Thank you to Becky Burke & Dana LaPlant of Stillwater Graphics for the preparation of this report

Thanks go to the many departments and employees within the Town of Richmond that do their jobs to ensure Richmond is a safe and welcoming place to live during 2022.

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ELECTED TOWN OFFICIALS

<u>POSITION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM ENDS</u>
Town Moderator	Clinton Buxton	1 Year	2023
Town Clerk	Linda M. Parent	3 Year	2025
Town Treasurer	James Feinson	3 Year	2025
Selectboard	David Sander	3 Year	2023
	June D Heston	2 Year	2023
	Joel Furr	2 Yrs of a 3 Year	2024
	Jeffrey Forward	2 Year	2024
	Bard Hill	3 Year	2025
Cemetery Trustees	Curran Robinson	5 Year	2023
	Dennis Gile	5 Year	2024
	Clinton Buxton	5 Year	2025
	George Gifford	5 Year	2026
	Linda M. Parent	5 Year	2027
Constable	Andrew Squires	1 Year	2023
Library Trustees	Jana Brown	5 Year	2023
	Martha Nye	5 Year	2024
	Kathleen Templin	5 Year	2025
	Laurie Dana	5 Year	2026
	Amy R. Wardwell	5 Year	2027
State Representative	Jana Brown	2 Year	2024
Mt Mansfield Modified			
Union School Directors	Tara J Arneson	3 Years	2023
	Katie A Nelson	3 Years	2024
	Heather Chadwick	3 Years	2025
	Alison Conant	3 Years	2025
Justices of the Peace	All 2 Year terms ending		2024
	Denise Begins Barnard	Mary Houle	
	Andrew Bessette	Keith Kasper	
	Francis Churchill	Alex Naumann	
	Carole Furr	Marshall Paulsen	
	Joel Furr	Becky Vigneault	
	Edward Gallo		

SCHEDULED TOWN MEETINGS & OFFICE HOURS

www.richmondvt.gov ~ for up-to-date meeting information and agendas

Selectboard	1st & 3rd Monday of each month	7:00 PM	Town Center
Water & Sewer Commissioners	1st & 3rd Monday of each month	6:00 PM	Town Center
Planning Commission	1st & 3rd Wednesday of each month	7:00 PM	Town Center
Development Review Board	2nd Wednesday of each month	7:00 PM	Town Center
Conservation Commission	2nd Tuesday of each month	7:30 PM	Town Center
Recreation Committee	1st Tuesday of each month	7:00 PM	Town Center
Library Trustees	2nd Monday of each month	6:30 PM	Library
Trails Committee	3rd Tuesday of each month	7:00 PM	Town Center
Andrews Forest Mgmt Committee	Last Monday of each month	7:00 PM	Town Center
Housing Committee	2nd Monday of each month	7:30 PM	Town Center
Parking Advisory Committee	2nd Monday of each month 4th Monday of each month	5:30 PM 6:00 PM	Town Center Town Center
Town Center & Library Building Committee	Thursday prior to Selectboard Meeting	7:00 PM	Town Center
Transportation Committee	1st & 3rd Thursday of each month	5:30 PM	Town Center
American Rescue Plan Act (ARPA) Committee	2nd & 4th Wednesday of each month	7:00 PM	Town Center
Mt. Mansfield Modified Union School District	1st & 3rd Monday of each month www.mmuusd.org ~ for up to date meeting information and agendas	6:30 PM	TBA
Town Clerk's Office Hours	802-434-2221 Monday Tuesday - Wednesday - Thursday Friday	8 AM - 5 PM 8 AM - 4 PM 8 AM - Noon	
Town Manager's Office Hours	802-434-5170 Monday Tuesday - Wednesday - Thursday - Friday	8:00 AM - 5:00 PM 8:00 AM - 4:00 PM	
Town Planner & Zoning Administrator's Office Hours	802-336-2289 / 802-434-2430 Monday through Thursday Friday by appointment	9:00 AM - 4:00 PM	

www.richmondvt.gov

TOWN OF RICHMOND COMMITTEES AND BOARDS

SELECTBOARD

June D Heston, Chair
Bard Hill
Joel "Jay" Furr

David Sander, Vice Chair
Jeffrey Forward

CONSERVATION COMMISSION

Judy Rosovsky, Chair
Max Krieger
Kit Emery
Kate Krieger
Member -vacant

Elizabeth Wright
Caitlin Littlefield
Robert Low-alternate
Daniel Schmidt
Alternate -vacant

DEVELOPMENT REVIEW BOARD

David Sunshine, Chair
Roger Pedersen
David Schnakenberg
Alternate -vacant

Matthew Dyer
Padraic Monks
Ian Bender -alternate

JULY 4TH PARADE & FIREWORKS COMMITTEE

Susan Glennon Barbara LaPlant
Donna Niquette Chris Hamlin
Norman Perkins Donna Lewis
GC Morris Tom May

Amanda Cobb
Ken Nussbaum
Justin Spence
Harland Stockwell

PLANNING COMMISSION

Virginia Clarke, Chair
Mark Fausel
Alison Anand
Lisa Miller
Member -vacant

Chris Cole, Vice Chair
Chris Granda
Joy Reap
Dan Mullen

RECREATION COMMITTEE

Sheri Lynn, Huntington Representative, Chair
Harland Stockwell
Mark Fausel
Bolton Representative -vacant

Kirsten Santor
Kate Kreider

TRAILS COMMITTEE

Willie Lee, Chair
Jean Bressor
Jim Monahan
Chase Rosenberg
Jed Rankin
Hannah Harrington

Callie Ewald
Allison Aiken
Mike Donohue
Tyler Merritt
Halle Harklau
Member -vacant -3

WATER & SEWER COMMISSIONERS

David Sander, Chair
Erin Farr

Morgan Wolaver

Jay Furr, Vice Chair
Bard Hill

ANDREWS COMMUNITY FOREST MANAGEMENT COMMITTEE

Jesse Crary, Chair
Nick Neverisky
Jim Monahan

Cecilia Danks
Melissa Wolaver
Amy Powers

Chase Rosenberg -Trails Committee Representative

Daniel Schmidt -Conservation Commission Representative

Caitlin Littlefield -Conservation Commission Representative

TRANSPORTATION COMMITTEE

Cathleen Gent, Chair

Allen Knowles

Cameron Wong

Chris Cole, Planning Commission Representative

Jon Kart

Keith Jennings

HOUSING COMMITTEE

Mark Hall, Chair

Virginia Clarke, Planning Commission Representative

Member -vacant-2

Connie van Eeghen

Alternate -vacant-2

PARKING ADVISORY COMMITTEE

Kevin McAleer, Chair

John Cohn

John Rankin

Dianne Mariano

Charles Gilroy

TOWN CENTER & LIBRARY BUILDINGS COMMITTEE

Jeffrey Forward, Chair

Christine Werneke

Laurie Dana, Library Trustee Representative

Josh Arneson, Town Manager

Linda Parent, Town Clerk

Amy Wardwell

David Healy

BICYCLE/PEDESTRIAN MASTER PLAN STEERING COMMITTEE

Jean Bressor

Chase Rosenberg

James Floyd

Justin Graham

Ian Stokes

Allen Knowles

Colin Green

Jonathan Weber

Samantha Peikes

AMERICAN RESCUE PLAN ACT COMMITTEE – ARPA

Jay Furr, Chair

Tom Lyle

Mary Houle

Jeff Forward

Eric Svensson

Cara LaBounty

Josh Arneson

Molly Dugan

Rachel Logia

APPOINTED TOWN OFFICIALS

Assistant Town Clerk	Martha Laing	802-434-2221
Delinquent Tax Collector	Laurie Brisbin	802-434-2221
Financial Director	Connie Bona	802-336-2094
Assistant to the Town Manager	Duncan Wardwell	802-336-2092
Fire Chief	Dennis Gile	802-316-7558
Highway Road Foreman	Peter Gosselin	802-434-2631
Library Director	Rebecca Mueller	802-434-3036
Interim Police Chief	Benjamin Herrick	802-434-2153
Richmond Town Historian Emerita	Harriet W. Riggs	
Town Manager	Josh Arneson	802-434-5170
Town Planner		802-336-2289
Water Resources Superintendent		802-434-2178
Zoning Administrative Officer	Tyler Machia	802-434-2430
Animal Control Agent	Andrew Squires	802-363-7162

APPOINTED VOLUNTEERS

Chittenden County Regional Planning Commission		
Transportation Advisory	Josh Arneson	802-316-7563
Chittenden County Regional Planning Commission		
Clean Water Advisory	Town Planner	802-336-2289
Chittenden County Regional Planning Commission		
Planning Advisory	Town Planner / Virginia Clark	802-336-2289
Chittenden County Regional Planning Commission		
Board of Directors	Bard Hill	802-434-5672
Chittenden Solid Waste District	Logan Hegg	802-448-8479
Energy Coordinator	Jeffrey Forward	802-434-2344
Emergency Management Coordinator	Josh Arneson	802-316-7563
Forest Fire Warden	Dennis Gile	802-316-7558
Assistant Forest Fire Warden	Gerald Levesque	802-310-7182
To obtain a Burn Permit, call Shelburne Dispatch		802-985-8051
Weigher of Coal	Jay Furr	802-434-4601
	Jeff Forward	802-434-2344
	Noa Younse	805-540-4449
	Greg Tucker	802-343-9365

Lake Iroquois Committee	Jack Linn	802-434-4882
Town Fence Viewer	Carole Furr	802-434-4601
Inspector of Lumber, Shingles & Wood	Jon Kart	802-999-7515
Town Health Officer	Eric Wood	802-735-4702
Town Tree Warden	Matthew Leonetti	802-760-7577
Richmond Rescue Representative	Amy Wardwell	802-434-3385

SCHOOL OFFICIALS

Superintendent, MMUUSD	Dr. John Alberghini	802-434-2128
Principal, MMUHS	Michael Weston	802-899-4690
Principal, CHMS	Gretchen Muller	802-434-2188
Principal, RES	Jeremy Rector	802-434-2461



Peace vigil.

RICHMOND TOWN MEETING MARCH 1, 2022

Town Meeting was different this year, as we weathered the Coronavirus pandemic for another year. Although Vermonters value traditions like Town Meeting and voting in person, this year the town had voters request a ballot be mailed to them to cast their vote. They were also allowed to vote in person at the Town Clerk's office. Vermonters should not need to choose between their right to vote and the risk of attending a town meeting gathering during a pandemic.

Our Selectboard placed all items to be decided on the Australian Ballot. There was no discussion of the budget, but it did pass as printed, a total of \$5,048,542. The annual funding of the Conservation Fund of 1 cent on the tax rate was passed. Officers were elected to their respective terms.

We did miss the "regular" Town Meeting & hope that we will be back in March 2023.

Respectfully,

Linda M Parent, Town Clerk

HOW DO I GET A COPY OF THE ANNUAL TOWN REPORT?

To obtain a complete copy of the Annual Town Report:

- * Call the Town Office at 802-434-2221
- * Email a request to Lparent@richmondvt.gov
- * Check the Town Website www.richmondvt.gov

TOWN OF RICHMOND

FY24 BUDGET EXPENSES

DETAILS REGARDING THE CONSERVATION FUND FOR THE FY24 BUDGET

The budget that is contained in this Town Report includes funding for all Town Departments and appropriations for select non-profit organizations. It will be voted on from the floor at Town Meeting.

It does not include an allocation for the Conservation Reserve Fund.

The Conservation Reserve Fund question will be voted separately by Australian ballot. If this passes it will be an addition to the budget presented in the Town Report and will increase the tax rate over the rate presented in the budget.

The question on the ballot is to approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in FY24. This is estimated to be \$48,305 based on an estimated grand list value of \$4,830,494.

The budget as presented shows an increase in the tax rate from FY23 to FY24 of 3.67%. \$48,305 added to the budget increases the percentage tax rate increase from FY23 to FY24 from 3.67% to 5.07%.

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
TOWN ADMINISTRATION						
10-7-10-0-10.00	Administration salaries	249,721	260,517	260,113	327,683	25.98%
10-7-10-0-10.02	Compensation Contingency for all GF	-	-	50,000	-	-100.00%
10-7-10-0-10.04	Overtime	-	-	3,000	-	-100.00%
10-7-10-1-45.02	Contract services animal	3,000	3,325	3,000	3,000	0.00%
10-7-10-0-10.01	Delinquent Tax Collector	14,000	11,422	10,000	10,000	0.00%
10-7-10-0-10.05	Selectboard	3,750	3,750	5,000	5,000	0.00%
10-7-10-0-10.30	Health insurance opt out	5,000	7,115	5,000	10,000	100.00%
10-7-10-0-11.00	SS/Medicare - Adm.	20,692	21,819	25,881	27,318	5.55%
10-7-10-0-12.00	Municipal retirement	14,295	15,455	16,448	20,736	26.07%
10-7-10-0-15.00	Health & Dental Insurance	24,574	22,279	37,591	20,817	-44.62%
10-7-10-0-15.01	Health insurance HSA	4,162	1,528	3,055	1,044	-65.83%
10-7-10-0-15.03	Long term disability	1,485	1,419	1,500	1,750	16.67%
10-7-10-0-15.04	Health insurance broker fees	2,300	2,300	2,300	2,300	0.00%
10-7-10-1-42.00	Association dues	350	50	350	350	0.00%
10-7-10-0-17.00	Recognitions/Awards	1,250	900	1,250	1,250	0.00%
10-7-10-1-27.00	Training/Education	5,000	2,584	5,000	5,000	0.00%
10-7-10-1-29.00	Travel - Adm.	300	202	100	250	150.00%
10-7-10-0-10.03	Election expenses	1,500	764	1,500	1,500	0.00%
10-7-10-1-25.03	Town reports	5,000	4,841	3,000	5,000	66.67%
10-7-10-1-20.01	Recording books	3,600	471	3,600	3,600	0.00%
10-7-10-1-20.00	Office supplies	5,000	6,447	5,500	6,500	18.18%
10-7-10-1-22.00	Office equipment	3,300	3,399	13,000	10,000	-23.08%
10-7-10-1-30.00	Telephone/Internet	3,800	4,630	4,000	6,000	50.00%
10-7-10-1-21.00	Postage - Adm.	8,000	8,888	8,500	9,500	11.76%
10-7-10-1-23.00	Website administration	11,300	10,491	4,000	3,850	-3.75%
10-7-10-1-24.00	Advertising - Adm.	4,000	2,877	2,200	3,000	36.36%
10-7-10-3-48.00	General/PACIF Insurance	22,811	20,308	12,832	17,601	37.16%
10-7-10-3-48.01	Town Center building insurance	8,875	4,863	4,863	6,100	25.44%
10-7-10-3-43.00	Legal	10,000	37,787	20,000	30,000	50.00%
10-7-10-3-46.00	Engineering Review	3,000	1,280	-	1,500	100.00%
10-7-10-1-45.00	Contract services admin	5,000	36,372	8,000	8,000	0.00%
10-7-10-1-45.03	Contract services election	5,500	1,256	5,000	5,000	0.00%
10-7-10-1-45.05	Contract services technology support	12,880	23,208	20,000	25,500	27.50%
10-7-10-3-44.00	Contracted services independent Auditors	37,700	30,304	28,000	10,000	-64.29%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
10-7-10-1-45.07	Contracted Grounds Maintenance	-	12,888	50,180	50,000	-0.36%
10-7-10-1-45-08	Community Well Being	-	-	5,000	5,000	0.00%
10-7-10-1-45-06	Technology equipment	2,000	482	12,000	6,000	-50.00%
10-7-10-2-31.00	Heat	8,000	7,925	8,000	10,000	25.00%
10-7-10-2-32.00	Electric	9,000	12,048	10,000	13,000	30.00%
10-7-10-2-32.01	Electric Vehicle Charging Station	100	-	500	-	-100.00%
10-7-10-2-33.00	Water and Sewer	7,000	7,630	7,000	8,000	14.29%
10-7-10-2-34.00	Trash removal	2,000	2,063	2,000	2,500	25.00%
10-7-10-2-62.00	Building maintenance	15,000	24,846	15,000	15,000	0.00%
10-7-10-2-62.01	Landscaping & tree maintenance	1,500	400	1,500	1,500	0.00%
10-7-10-3-42.01	VLCT membership dues	6,161	6,246	6,362	6,595	3.66%
10-7-10-3-80.00	County tax	22,500	23,409	23,100	24,500	6.06%
10-7-10-3-80.03	Emergency management	500	-	500	500	0.00%
10-8-90-5-95.03	Flags	1,000	928	1,000	1,000	0.00%
10-7-10-2-43.01	Fire protection	52,141	50,432	52,141	52,000	-0.27%
Total - Town Administration		628,047	702,148	767,866	784,744	2.20%
ASSESSORS						
10-7-12-1-20.00	Office supplies listing	-	261	-	-	0.00%
10-7-12-1-45.00	Contract listing services	24,000	23,607	24,000	31,000	29.17%
10-7-12-1-45.01	Contract reappraisal services (town wide)	87,480	64,890	64,500	-	-100.00%
10-7-12-3-47.00	Tax map maintenance	1,500	-	1,500	1,500	0.00%
10-7-90-1-91.00	Reappraisal reserve	14,500	14,500	14,500	14,500	0.00%
Total - Listers		127,480	103,258	104,500	47,000	-55.02%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
PLANNING AND ZONING						
10-7-15-0-10.00	Salaries	88,468	99,239	104,853	131,107	25.04%
10-7-15-0-10.01	Overtime	-	-	1,000	1,000	0.00%
10-7-15-0-11.00	SS/Medicare - Adm.	6,812	7,592	8,151	10,172	24.80%
10-7-15-0-12.00	Municipal retirement	5,529	5,748	7,145	8,917	24.80%
10-7-15-0-15.00	Health insurance	39,996	39,108	40,586	50,411	24.21%
10-7-15-0-15.03	Long term disability	575	546	575	850	47.83%
10-7-15-0-15.04	Internship Stipend	-	-	-	2,000	100.00%
10-7-15-1-27.00	Training/Education	800	694	800	1,000	25.00%
10-7-15-1-29.00	Travel - PZ	600	427	600	1,000	66.67%
10-7-15-1-42.00	Association dues	500	534	500	750	50.00%
10-7-15-1-20.00	Office supplies	3,000	1,964	3,000	3,000	0.00%
10-7-15-1-20.01	Office equipment	-	-	1,000	3,000	200.00%
10-7-15-1-21.00	Postage - PZ	400	400	400	800	100.00%
10-7-15-1-24.00	Advertising - PZ	5,000	1,562	4,000	3,500	-12.50%
10-7-15-1-45.00	Contract services planning & zoning	4,000	468	5,000	5,000	0.00%
10-7-15-3-43.00	Legal	8,000	4,567	-	-	0.00%
10-7-15-1-43.01	Transportation Planning	20,000	16,637	20,000	20,000	0.00%
10-8-90-5-95.08	Regional planning dues	5,619	5,619	5,700	5,842	2.49%
10-7-15-3-43.00	Engineering	-	-	2,000	2,000	0.00%
10-7-15-3-43.02	Legal Reserve (10K reserve balance limit)	-	-	8,000	5,000	-37.50%
Total - Planning and Zoning		189,299	185,106	213,310	255,349	19.71%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
POLICE DEPARTMENT						
10-7-20-0-10.00	Regular salaries	342,700	242,219	358,987	384,599	7.13%
10-7-20-0-10.06	On-call hours	11,500	-	11,500	11,500	0.00%
10-7-20-0-10.99	Overtime	20,000	8,302	20,000	20,000	0.00%
10-7-20-0-10.30	Health insurance opt out	5,000	2,500	5,000	5,000	0.00%
10-7-20-0-11.00	Social Security/Medicare	29,198	19,314	30,453	34,425	13.04%
10-7-20-0-12.00	Municipal retirement	31,374	22,016	38,184	40,392	5.78%
10-7-20-0-15.00	Health insurance	95,064	65,186	83,590	87,243	4.37%
10-7-20-0-15.01	Health insurance HSA	-	521	1,041	522	-49.86%
10-7-20-0-15.03	Long term disability	1,991	1,392	1,515	2,070	36.63%
10-7-20-0-15.04	Short Term disability	624	328	535	600	12.15%
10-7-20-0-10.05	Life insurance	1,500	713	2,000	2,000	0.00%
10-7-20-0-10.04	Constable training	500	28	500	500	0.00%
10-7-20-1-27.00	Training/Education	5,000	2,105	5,000	5,000	0.00%
10-7-20-1-29.00	Travel	500	22	500	500	0.00%
10-7-20-1-16.00	Uniforms, vests, tazors	7,600	6,426	7,600	10,000	31.58%
10-7-20-1-16.01	Body Cameras	10,000	1,135	5,000	4,000	-20.00%
10-7-20-1-20.00	Office supplies	2,500	1,092	2,500	2,500	0.00%
10-7-20-1-22.00	Office equipment (Copier & DPS)	8,000	4,196	8,000	8,000	0.00%
10-7-20-1-22.01	Computer - office & Camera	1,000	143	1,500	1,500	0.00%
10-7-20-1-27.01	Dispatch	15,750	-	-	-	0.00%
10-7-20-1-28.00	Forensic testing	500	-	500	500	0.00%
10-7-20-1-30.00	Telephone	10,000	9,412	10,000	10,500	5.00%
10-7-20-1-22.02	General/PACIF insurance	44,077	35,439	31,342	23,910	-23.71%
10-7-20-2-20.10	Polygraph testing	800	-	800	800	0.00%
10-7-20-3-20.00	Police supplies (non office & non uniform)	9,500	6,202	5,000	5,000	0.00%
10-7-20-5-50.00	Cruiser Fuel: Gas	18,000	14,634	15,150	25,000	65.02%
10-7-20-5-50.02	Cruiser Fuel: Electric	-	-	1,050	1,000	-4.76%
10-7-20-3-35.00	Equipment repair	1,500	220	1,500	1,500	0.00%
10-7-20-5-52.00	Police cruiser repair	8,000	4,649	8,000	8,000	0.00%
10-7-20-5-52.19	Police cruiser tires	3,500	2,283	3,500	3,500	0.00%
10-7-20-5-52.18	Police cruiser equipment	6,000	948	23,000	-	-100.00%
10-7-20-0-90.01	Police cruiser purchase	45,000	90,535	76,000	-	-100.00%
10-7-90-5-93.01	Police capital reserve	22,500	22,500	-	-	100.00%
10-7-20-5-50.01	Community outreach	10,000	8,030	8,749	10,000	14.30%
Total - Police Department		769,178	572,491	767,996	710,061	-7.54%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
LIBRARY DEPARTMENT						
10-7-35-0-10.00	Salaries	162,964	162,599	169,483	194,486	14.75%
10-7-35-0-10.30	Health insurance opt out	5,000	5,000	5,000	5,000	0.00%
10-7-35-0-11.00	Social Security/Medicare	12,933	12,262	13,435	15,360	14.33%
10-7-35-0-12.00	Municipal retirement	7,703	6,775	11,778	7,855	-33.31%
10-7-35-0-15.00	Health insurance	29,201	29,373	29,616	31,700	7.04%
10-7-35-0-15.03	Long term disability	660	643	670	710	5.97%
10-7-35-1-27.00	Training/Education	300	-	300	300	0.00%
10-7-35-1-29.00	Travel	300	-	300	300	0.00%
10-7-35-1-20.00	Office supplies	2,000	1,168	2,000	2,000	0.00%
10-7-35-1-21.00	Postage	500	701	500	1,000	100.00%
10-7-35-1-22.00	Computer	2,250	1,101	2,250	2,500	11.11%
10-7-35-3-20.01	Books	17,000	15,930	17,000	17,000	0.00%
10-7-35-3-45.01	Programs	1,200	639	1,200	1,200	0.00%
10-7-35-1-29.01	General/PACIF insurance	7,384	6,274	4,515	6,258	38.60%
10-7-35-1-30.00	Telephone	2,650	2,666	2,700	3,554	31.63%
10-7-35-2-31.00	Heat	2,500	3,281	2,500	3,500	40.00%
10-7-35-2-32.00	Electricity	4,200	4,633	4,200	4,700	11.90%
10-7-35-2-32.00	Electric Vehicle Charging Station	-	-	-	800	100.00%
10-7-35-2-33.00	Water and Sewer	2,050	1,626	2,050	2,000	-2.44%
10-7-35-2-62.00	Building Maintenance (routine)	10,000	10,424	12,000	12,000	0.00%
10-7-90-2-92.01	Library reserve	12,000	12,000	12,000	12,000	0.00%
Total - Richmond Free Library		282,795	277,095	293,497	324,223	10.47%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
FIRE DEPARTMENT						
10-7-40-0-10.00	Salaries	50,000	50,332	50,000	55,000	10.00%
10-7-40-0-11.00	Social Security/Medicare	3,850	3,850	3,850	4,235	10.00%
10-7-40-1-18.00	Medical	3,000	1,190	-	1,500	0.00%
10-7-40-1-27.00	Training/Education	1,500	30	2,000	2,000	0.00%
10-7-40-1-29.00	Travel	600	504	1,600	1,600	0.00%
10-7-40-1-30.00	Telephone	3,500	3,462	3,500	3,500	0.00%
10-7-40-1-95.00	Public relations	600	342	600	600	0.00%
10-7-40-2-31.00	Heat	2,500	2,847	3,000	4,000	33.33%
10-7-40-2-32.00	Electricity	2,300	2,193	2,300	2,500	8.70%
10-7-40-2-33.00	Water and Sewer	1,500	1,227	2,000	2,000	0.00%
10-7-40-2-62.00	Maintenance - General	11,000	5,501	10,000	10,000	0.00%
10-7-40-2-30.00	General/PACIF insurance	10,349	10,602	7,681	8,915	16.06%
10-7-40-5-35.01	Radio repair & replacement	3,000	1,824	10,000	10,000	0.00%
10-7-40-5-35.03	Radio dispatch	5,600	5,217	5,600	5,600	0.00%
10-7-40-5-50.00	Gas, oil & diesel fuel	3,500	3,824	3,500	5,000	42.86%
10-7-40-5-51.01	Pump testing	1,000	-	1,000	1,500	50.00%
10-7-40-5-52.00	Fleet maintenance	14,000	7,795	10,000	10,000	0.00%
10-7-40-5-52.02	Hose testing	2,500	3,771	4,000	4,500	12.50%
10-7-40-5-53.01	Equipment repair	3,500	3,316	3,000	3,000	0.00%
10-7-40-5-55.00	Supplies	3,000	2,738	3,000	3,500	16.67%
10-7-40-5-57.00	Equipment purchase	41,594	19,513	35,000	35,000	0.00%
10-7-40-5-80.05	2018 Engine principal	48,572	48,572	48,572	48,572	0.00%
10-7-40-5-80.06	2018 Engine interest	5,173	5,104	4,138	3,109	-24.87%
10-7-90-5-90.03	2005 Engine bond	10,000	10,000	10,000	10,000	0.00%
10-7-40-5-80.03	2005 Engine Interest	1,438	1,438	965	517	-46.42%
10-7-90-5-93.04	Safety equipment & gear reserve	40,000	40,450	40,000	40,000	0.00%
10-7-40-5-90.01	FY23 Brush Truck	-	-	200,000	-	-100.00%
10-7-90-5-93.00	Fire Capital reserve	46,395	46,395	55,000	150,000	172.73%
Total - Fire Department		319,971	282,036	520,306	426,148	-18.10%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
RECREATION & TRAILS						
10-7-60-0-10.00	Recreation salaries	2,800	2,340	2,800	2,800	0.00%
10-7-60-0-11.00	Social Security/Medicare	193	179	216	216	0.19%
10-8-90-5-92.22	Lake Iroquois Recreation District	750	1,500	2,000	2,000	0.00%
10-7-60-1-42.01	General/PACIF insurance	1,145	483	355	438	23.38%
10-7-60-2-32.00	Electricity	700	657	800	750	-6.25%
10-7-60-2-33.00	Water and Sewer	1,300	1,276	1,800	1,500	-16.67%
10-7-60-2-34.00	Trash removal	1,500	991	1,500	1,500	0.00%
10-7-60-2-62.00	Park maintenance	1,500	3,328	3,000	3,000	0.00%
10-7-60-2-62.01	Trails maintenance	1,000	465	1,000	1,000	0.00%
10-7-60-2-62.02	Recreation equipment	4,000	-	3,000	3,000	0.00%
10-7-60-3-95.01	Special events	500	488	500	500	0.00%
10-7-60-3-95.00	Conservation commission supplies	500	30	500	500	0.00%
10-7-90-2-92.02	Conservation fund 1Cent	47,356	47,356	48,305	-	-100.00%
10-7-60-3-95.03	Volunteers Green parking lot	-	-	5,000	-	-100.00%
10-7-60-3-95.04	July 4th / Fireworks	-	-	-	13,000	100.00%
Total - Recreation & Trails		63,244	59,093	70,776	30,204	-57.32%
CHARITABLE APPROPRIATIONS						
10-8-90-5-95.01	VT Family Network	500	500	500	500	0.00%
10-8-90-5-95.02	Age Well	2,000	2,000	2,500	2,500	0.00%
10-8-90-5-95.04	Greater Burlington Industrial Corp. (GBIC)	200	200	200	200	0.00%
10-8-90-5-95.06	Mount Mansfield Community TV (MMCTV)	3,340	3,340	5,000	5,000	0.00%
10-8-90-5-95.07	Lund	1,000	1,000	1,000	1,000	0.00%
10-8-90-5-95.09	Richmond Community Band	400	400	400	400	0.00%
10-8-90-5-95.10	Richmond Rescue	78,012	78,012	78,012	58,338	-25.22%
10-8-90-5-95.12	Special Services Transportation Agency	1,100	678	1,000	3,000	200.00%
10-8-90-5-95.13	UVM Home Health & Hospice	9,693	9,693	10,500	11,000	4.76%
10-8-90-5-95.14	VT Center for Independent Living	375	375	375	375	0.00%
10-8-90-5-95.15	Front Porch Forum	200	200	-	-	0.00%
10-8-90-5-95.16	Committee on Temporary Shelter (COTS)	1,000	1,000	1,000	1,000	0.00%
10-8-90-5-95.17	Our Community Cares Camp (OCCC)	3,000	3,000	3,000	3,000	0.00%
10-8-90-5-95.18	Steps against domestic violence	1,000	1,000	1,200	1,250	4.17%
10-8-90-5-95.20	Chittenden Unit for Special Investigations	7,719	6,383	6,234	6,234	0.00%
10-8-90-5-92.21	Lake Iroquois Association	1,000	1,000	2,000	2,000	0.00%
10-8-90-5-95.21	Richmond Farmers Market	-	-	1,500	1,500	0.00%
10-8-90-5-95.22	Turning Point Center of Chittenden County	-	-	-	1,000	100.00%
Total - Appropriations		110,539	108,781	114,421	98,297	-14.09%
General Fund Total		2,490,554	2,290,008	2,852,671	2,676,026	-6.19%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
HIGHWAY						
11-7-50-0-10.00	Regular salaries	305,384	283,549	316,263	393,726	24.49%
11-7-50-0-10.01	Compensation Study Contingency	-	-	30,000	-	-100.00%
11-7-50-0-10.98	Overtime	45,000	38,664	45,000	45,000	0.00%
11-7-50-0-10.30	Health insurance opt out	12,250	7,596	5,000	10,000	100.00%
11-7-50-0-11.00	Social Security/Medicare	27,942	25,219	28,202	34,167	21.15%
11-7-50-0-12.00	Municipal retirement	21,899	20,518	24,385	29,614	21.44%
11-7-50-0-15.00	Health insurance	50,844	64,165	99,178	65,251	-34.21%
11-7-10-0-15.03	Long term disability	1,835	1,637	1,835	2,325	26.70%
11-7-50-0-16.00	Uniforms	3,000	2,552	3,000	3,500	16.67%
11-7-50-2-29.00	Education /Licenses	200	90	200	200	0.00%
11-7-50-1-29.00	Travel	200	102	200	200	0.00%
11-7-50-1-20.00	Office supplies	1,000	582	1,000	1,000	0.00%
11-7-50-1-30.00	Telephone	2,724	3,098	3,200	3,300	3.13%
11-7-50-2-29.01	General Insure/VLCT PACIF	42,093	35,084	27,213	33,489	23.06%
11-7-50-2-31.00	Heat	8,000	8,588	8,000	9,000	12.50%
11-7-50-2-32.00	Electricity - Garage	2,000	2,513	2,700	2,700	0.00%
11-7-50-3-32.01	Electricity - Street lights	18,000	12,949	18,500	18,000	-2.70%
11-7-50-2-33.00	Water and Sewer	2,200	1,718	2,400	2,000	-16.67%
11-7-50-2-34.00	Trash removal	1,200	1,428	1,300	1,500	15.38%
11-7-50-2-62.00	Building maintenance	7,000	4,636	8,000	8,000	0.00%
11-7-50-5-35.00	Radio	600	-	600	600	0.00%
11-7-50-5-35.01	Radio repair	300	232	300	300	0.00%
11-7-50-5-50.00	Gas & Oil	5,000	4,790	1,000	1,000	0.00%
11-7-50-5-50.02	Diesel fuel	43,000	42,254	43,000	55,000	27.91%
11-7-50-6-46.00	Engineers/Consultants - roads	800	-	500	500	0.00%
11-7-50-5-52.00	Repair - Dump Truck Fleet	14,000	23,280	15,000	15,000	0.00%
11-7-50-5-52.06	Repair - Pickup Truck Fleet	1,000	953	1,000	1,000	0.00%
11-7-50-5-52.01	Repair - Excavator	1,500	5,340	2,000	500	-75.00%
11-7-50-5-52.04	Repair - Grader	500	984	1,000	1,000	0.00%
11-7-50-5-52.05	Repair - Loader	1,500	578	500	500	0.00%
11-7-50-5-52.07	Repair - Park mower	1,000	156	500	500	0.00%
11-7-50-5-52.08	Repair - Roadside mower	500	871	500	1,000	100.00%
11-7-50-5-52.09	Repair - Tractor	400	63	400	500	25.00%
11-7-50-5-52.10	Repair - Utility vehicle	1,500	935	1,500	1,500	0.00%
11-7-50-5-53.00	Repair - Small equipment	1,000	451	1,000	1,000	0.00%
11-7-50-5-52.03	Winter maintenance attachments	300	-	300	500	66.67%
11-7-50-6-57.01	Cutting edges	10,000	9,798	10,000	11,000	10.00%
11-7-50-5-52.18	Tire chains	1,000	791	1,200	1,200	0.00%
11-7-50-5-52.19	Tires	8,000	8,115	8,000	9,000	12.50%
11-7-50-6-45.18	Equipment rental	15,000	3,227	15,000	10,000	-33.33%

TOWN OF RICHMOND FY24 BUDGET EXPENSES

Chart of Account #	Expense Budget Accounts	Budget FY 2022	Actual FY 2022	Budget FY 2023	Budget FY 2024	FY 23/24 % Change
11-7-50-6-57.00	Small equipment purchase	7,000	7,048	7,000	7,000	0.00%
11-7-50-6-57.03	Welding & cutting supplies	1,000	744	1,000	1,000	0.00%
11-7-50-6-57.04	Equip. rental wood chip	2,000	1,065	2,000	2,000	0.00%
11-7-50-6-57.19	Equipment parts - Miscellaneous	1,000	1,125	1,000	1,000	0.00%
11-7-50-6-60.19	Supplies - Miscellaneous	1,000	540	1,000	1,000	0.00%
11-7-50-6-60.00	Patching	1,000	1,927	1,000	2,000	100.00%
11-7-50-6-60.01	Chloride	15,000	11,158	15,000	15,000	0.00%
11-7-50-6-62.02	Sweeping	4,000	4,500	4,200	5,000	19.05%
11-7-50-6-63.00	Centerline paint & shoulder	4,000	975	4,000	7,000	75.00%
11-7-50-6-63.02	Signs	3,000	3,274	3,000	4,500	50.00%
11-7-50-6-63.03	Crosswalks Illuminated	4,500	-	-	6,500	0.00%
11-7-50-6-63.04	Traffic Calming measures	-	-	-	10,000	0.00%
11-7-50-6-64.00	Culverts	6,500	4,125	6,500	7,500	15.38%
11-7-50-6-60.03	Gravel & aggregates	150,000	96,872	140,000	130,000	-7.14%
11-7-50-6-60.05	Salt	95,000	77,175	95,000	100,000	5.26%
11-7-50-6-60.06	Sand	40,000	4,514	40,000	40,000	0.00%
11-7-50-6-64.01	Retreatment	293,000	278,120	294,000	325,000	10.54%
11-7-50-6-64.02	Storm water & sidewalks	120,000	38,836	120,000	140,000	16.67%
11-7-90-2-90.11	Jericho Road principal	43,200	43,200	43,200	43,200	0.00%
11-7-90-2-90.13	Jericho Road Interest	18,942	18,942	17,387	15,761	-9.35%
11-7-90-5-90.15	Project 4a Millet storm water	7,046	7,046	7,046	7,046	0.00%
11-7-90-5-90.36	2017 FY20 Grader principal	30,000	30,000	30,000	30,000	0.00%
11-7-90-5-90.37	2017 FY20 Grader interest	1,656	1,634	553	553	0.00%
11-7-90-5-90.33	2019 FY20 Dump truck #4 principal	26,500	26,500	26,500	24,000	-9.43%
11-7-90-5-90.34	2019 FY20 Dump truck #4 interest	1,417	1,398	929	442	-52.42%
10-7-90-5-90.44	2020 FY20 Dump Truck #2 principal	26,920	26,920	26,920	26,920	0.00%
11-7-90-5-90.45	2020 FY20 Dump Truck #2 interest	2,057	1,558	1,065	552	-48.17%
11-7-90-5-90.49	FY22 Utility Vehicle - Pick up truck	55,000	-	-	-	0.00%
11-7-90-5-90.46	FY22 Dump Truck #1 deposit	50,000	151,884	-	-	0.00%
11-7-90-5-90.50	Dump Truck #3	-	-	157,500	-	-100.00%
11-7-90-5-90.51	Deposit paid with tax revenue	-	-	17,500	-	-100.00%
11-7-90-5-90.52	Bucket Loader #9	-	-	117,000	-	-100.00%
11-7-90-5-90.53	Deposit paid with tax revenue	-	-	13,000	-	-100.00%
11-7-90-5-90.54	Excavator #10	-	-	191,250	-	-100.00%
11-7-90-5-90.55	Deposit paid with tax revenue	-	-	33,750	-	-100.00%
11-7-90-5-93.01	Reserve - Highway Capital	25,000	25,000	25,000	50,000	100.00%
11-7-90-5-93.02	Reserve - Bridge & Culvert	37,000	37,000	37,000	37,000	0.00%
11-7-90-5-93.03	Reserve - Guardrail	5,000	5,000	5,000	15,000	200.00%
11-7-90-5-93.04	Reserve - New Sidewalks	10,000	10,000	30,000	25,000	-16.67%
Total - Highway Department		1,747,409	1,535,586	2,244,176	1,854,546	-17.36%
Budget Amounts for Voter Approval		4,237,963	3,825,593	5,096,847	4,530,571	-11.11%

TOWN OF RICHMOND

FY24 BUDGET EXPENSES

Chart of Account #	Revenue Budget Accounts	Budget FY22	Actual FY22	Budget FY23	Budget FY24	FY 23/24 % Change
	Administration Operations					
10-6-01-1-01.10	PROPERTY TAX REVENUE	1,984,039	1,989,895	1,811,013	2,332,257	28.78%
10-6-01-1-01.12	Delinquent tax penalty	14,000	14,206	10,000	10,000	0.00%
10-6-01-1-01.13	Delinquent tax interest	7,000	16,139	7,000	10,000	42.86%
10-6-01-1-01.14	Current taxes - interest	10,000	9,330	8,000	10,000	25.00%
10-6-01-1-01.19	Education fee retained	15,220	16,536	16,199	15,187	-6.25%
10-6-01-1-01.17	State PILOT funds	4,879	4,879	4,879	4,942	1.28%
10-6-02-2-10.10	Act 60 Reappraisal grant	14,500	14,935	15,000	15,000	0.00%
10-6-02-2-10.12	Equalization grant	1,700	1,757	1,750	1,760	0.57%
10-6-02-2-10.13	Railroad tax	3,700	3,601	3,800	3,800	0.00%
10-6-02-2-10.14	Current Use/Hold Harmless program	78,841	83,686	83,686	85,675	2.38%
10-6-10-1-01.11	Zoning permits/hearing fees	22,000	35,229	20,000	35,000	75.00%
10-6-10-1-20.01	Water/Sewer admin. reimbursement	30,000	30,000	30,000	41,500	38.33%
10-6-10-1-20.05	Water/Sewer audit reimbursement	12,910	10,101	13,000	4,833	-62.82%
10-6-10-1-21.01	Town Center rent - utilities reimbursement	23,000	21,456	23,000	23,000	0.00%
10-6-10-1-21.03	Town Center rent - insurance reimbursement	8,875	3,647	4,863	6,100	25.44%
10-6-10-2-62.00	Town Center rent - building maintenance	15,000	15,000	15,000	15,000	0.00%
10-6-10-1-40.05	Interest on investments	5,000	13,754	7,000	14,000	100.00%
10-6-10-3-11.10	Beverage licenses	1,200	1,545	1,300	1,500	15.38%
10-6-10-3-11.11	Dog licenses	4,000	4,565	4,500	4,000	-11.11%
10-6-10-3-30.10	Recording fees	22,000	22,993	30,000	20,000	-33.33%
10-6-10-3-30.12	Vault time & copies	3,000	2,487	3,000	2,000	-33.33%
10-6-10-3-30.13	Certified copies	1,000	2,758	2,700	2,500	-7.41%
10-6-10-3-30.14	Marriage licenses	200	290	200	300	50.00%
10-6-10-3-30.15	Vehicle registration Fees	100	87	100	72	-28.00%
10-6-20-2-01.10	Police local fines	2,000	5,165	4,500	5,000	11.11%
10-6-20-2-02.10	Police receipts	750	515	750	500	-33.33%
10-6-20-2-04.00	Police short term contracts	1,000	1,440	1,000	1,500	50.00%
10-6-20-2-20.10	Police overtime/equipment grants	-	-	-	-	0.00%
10-6-20-2-20.11	Uniform traffic tickets	15,000	3,519	10,000	3,500	-65.00%
10-6-20-2-97.00	PD sale of town property	3,260	-	5,000	5,000	0.00%
10-6-35-2-32.00	Electric Vehicle Charging Station	100	765	500	800	60.00%
10-6-35-3-00.10	Bolton Fees	8,000	5,106	1,000	800	-20.00%
10-6-60-6-00.10	Field use fees	500	555	500	500	0.00%
	FUND BALANCE USAGE					
10-6-00-0-00.01	Fire Brush Truck - transfer from fund 53 Capital Reserve	-	-	200,000	-	-100.00%
10-6-20-1-98.01	Police Cruiser - transfer from fund 51 Capital Reserve - equipment	-	-	24,750	-	-100.00%
10-6-12-1-45.01	Reappraisal Reserve - transfer from fund 61 Reserve	87,480	87,480	64,500	-	-100.00%
10-0-00-0-00.00	General Wage Contingency Offset from General Unassigned Funds	-	-	50,000	-	-100.00%
10-0-00-0-00.00	Contract Grounds Maintenance from General Unassigned Funds	-	-	50,180	-	-100.00%
10-0-00-0-00.00	Server, Phone, Legal from General Unassigned Funds	91,000	-	24,000	-	-100.00%
10-0-00-0-00.00	General Offset from General Unassigned funds	-	-	300,000	-	-100.00%
	Total General Fund Revenue	2,491,254	2,423,421	2,852,671	2,676,026	-6.19%
11-6-01-1-01.10	Current year property tax	1,576,309	1,576,309	1,631,526	1,237,646	-24.14%
11-6-02-2-05.10	Highway state aid	113,500	154,310	113,500	113,500	0.00%
11-6-50-0-01.10	Overweight permits	1,400	1,500	1,500	1,500	0.00%
11-6-50-0-01.12	Public right of way permits	1,000	215	1,400	1,400	0.00%
11-6-50-0-01.11	Access permits	200	540	500	500	0.00%
	FUND TRANSFERS					
11-6-90-5-90.49	Utility Truck transfer from fund 55	55,000	55,000	-	-	0.00%
11-0-00-0-00.00	Highway Wage Contingency Offset from Highway unassigned fund	-	-	30,000	-	-100.00%
11-0-00-0-00.00	Highway Equipment Offset from Highway unassigned funds	-	-	415,000	500,000	20.48%
10-0-00-0-00.00	Highway Equipment Offset from General unassigned funds	-	-	50,750	-	-100.00%
	Total Highway Revenue	1,747,409	1,787,874	2,244,176	1,854,546	-17.36%
	Total General & Highway Revenue	4,238,663	4,211,295	5,096,847	4,530,571	-11.11%
	(non tax revenue)	678,315	645,090	1,654,307	960,669	-41.93%

TOWN OF RICHMOND FY24 BUDGET REVENUES

Tax Rate Estimate FY2024					
	Grandlist July 2022	Amount To Be Raised		Tax Rate per \$100	
<u>Current Fiscal Year</u>					
FY 2022 - 2023	\$ 4,830,494	\$ 3,442,540	\$	0.7127	GF rate for tax billing purposes
			\$	0.0037	GF rate for exemptions
			\$	0.7164	Town rate/SB Approved 07/06/21
<u>Next Fiscal Year</u>					
FY 2023 - 2024	\$ 4,830,494	\$ 3,569,902	\$	0.7390	GF rate for tax billing purposes
			\$	0.0037	GF rate for exemptions
			\$	0.7427	Total Town Rate/SB - To be set July 2022
			\$	0.0263	Rate Increase over prior year tax rate
			\$	3.67%	Percentage increase over prior year

Amount to be raised from FY24 Property Taxes to support Exemptions					
<u>Exemptions</u>	Homestead \$	Non-Homestead \$	Homestead School Rate	Non-Homestead School Rate	Tax dollars
Veterans	\$ 300,000		1.5813		4,744
Veterans	\$	90,000		1.7785	1,601
Richmond Terrace	\$	635,638		1.7785	11,305
Total dollars to be raised					17,649
<u>Tax Rate for Exemptions</u>	Grandlist July 1, 2022		Tax dollars	Tax Rate	
FY 2023- 2024	\$ 4,830,494	\$	17,649	0.0037	GF rate for exemptions



First autumn, first leaf pile.

CAPITAL RESERVE EXPENDITURES

	Planned FY24 Expenditures
Police	
Capital Reserve	-
Fire	
Capital Reserve	
Jaws of Life	25,000
Replace shingles on addition	5,000
Safety Equipment reserve	
Airpacks	18,000
Air Tanks	9,000
Turnout Gear	8,000
Highway	
Capital Reserve	
Pickup Truck with plow	53,000
Tractor	100,000
Bridge & Culvert Reserve	-
Guardrail Reserve	-
Planning	
New Sidewalk Reserve	
Bridge Street Phase 1 Planning	16,250

SCHEDULE 1

TOWN OF RICHMOND, VERMONT

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Positive (Negative)
Budgetary Fund Balance, July 1, Restated	\$ 720,239	\$ 720,239	\$ 720,239	\$ -
Resources (Inflows):				
Taxes:				
Property taxes	6,998,447	6,998,447	7,004,303	5,856
Intergovernmental revenues:				
State PILOT	4,879	4,879	4,879	-
Act 60 Reappraisal grant	14,500	14,500	14,934	434
Equalization grant	1,700	1,700	1,757	57
Railroad tax	3,700	3,700	3,601	(99)
Hold Harmless program	78,841	78,841	83,686	4,845
Charges for services	163,755	163,755	159,156	(4,599)
Interest income	5,000	5,000	13,755	8,755
Interest on taxes/penalties	31,000	31,000	42,499	11,499
Proceeds from sale of assets	3,260	3,260	5,024	1,764
Miscellaneous	100	100	3,186	3,086
Transfers from other funds	109,480	109,480	112,582	3,102
Amounts Available for Appropriation	<u>8,134,901</u>	<u>8,134,901</u>	<u>8,169,601</u>	<u>34,700</u>
Charges to Appropriations (Outflows):				
Town administration	628,048	628,048	703,440	(75,392)
Assessors	112,980	112,980	88,758	24,222
Planning and zoning	189,299	189,299	185,107	4,192
Police department	746,678	746,678	549,991	196,687
Library department	270,795	270,795	265,095	5,700
Fire department	168,393	168,393	130,527	37,866
Recreation and trails	16,499	16,499	11,862	4,637
Charitable appropriations	110,539	110,539	108,781	1,758
Education	5,014,408	5,014,408	5,014,408	-
Debt service:				
Principal	58,572	58,572	58,572	-
Interest	6,611	6,611	6,542	69
Transfers to Other Funds	182,751	182,751	182,751	-
Total Charges to Appropriations	<u>7,505,573</u>	<u>7,505,573</u>	<u>7,305,834</u>	<u>199,739</u>
Budgetary Fund Balance, June 30	<u>\$ 629,328</u>	<u>\$ 629,328</u>	<u>\$ 863,767</u>	<u>\$ 234,439</u>
Utilization of Unassigned Fund Balance	<u>\$ 91,000</u>	<u>\$ 91,000</u>	<u>\$ -</u>	<u>\$ (91,000)</u>

See accompanying independent auditor's report and notes to financial statements.

SCHEDULE 1A

TOWN OF RICHMOND, VERMONT

**BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
BUDGET AND ACTUAL - HIGHWAY FUND
FOR THE YEAR ENDED JUNE 30, 2022**

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Positive (Negative)
Budgetary Fund Balance, July 1, Restated	\$ 661,182	\$ 661,182	\$ 661,182	\$ -
Resources (Inflows):				
Taxes:				
Property taxes	1,576,309	1,576,309	1,576,309	-
Intergovernmental Revenues:				
State aid	113,500	113,500	154,310	40,810
Better roads grants	-	-	15,926	15,926
FEMA reimbursement	-	18,170	18,170	-
Charges for services	2,600	2,600	2,255	(345)
Miscellaneous revenues	-	-	17,620	17,620
Transfers from other funds	55,000	55,000	55,000	-
Amounts Available for Appropriation	<u>2,408,591</u>	<u>2,426,761</u>	<u>2,500,772</u>	<u>74,011</u>
Charges to Appropriations (Outflows):				
Payroll and benefits	468,154	468,154	441,349	26,805
Office expenses	3,924	3,924	582	3,342
Buildings and grounds	62,693	62,693	54,056	8,637
General expenses	18,000	18,000	18,701	(701)
Vehicles	81,100	81,100	89,773	(8,673)
Road maintenance	696,800	696,800	545,024	151,776
Bridge repair	-	-	575	(575)
FEMA	-	18,170	23,792	(5,622)
Stormwater	-	-	7,046	(7,046)
Capital outlay	189,586	189,586	151,884	37,702
Debt service:				
Principal	126,620	126,620	126,620	-
Interest	23,532	23,532	23,532	-
Transfers to other funds	77,000	77,000	77,000	-
Total Charges to Appropriations	<u>1,747,409</u>	<u>1,765,579</u>	<u>1,559,934</u>	<u>205,645</u>
Budgetary Fund Balance, June 30	<u>\$ 661,182</u>	<u>\$ 661,182</u>	<u>\$ 940,838</u>	<u>\$ 279,656</u>

See accompanying independent auditor's report and notes to financial statements.

TOWN OF RICHMOND FUND BALANCE JUNE 30, 2022

	Fund Balance July 1, 2021	Increase (Decrease)	Fund Balance June 30, 2022
General Fund			
Restricted for Highway Use	\$ 661,185	\$ 279,653	\$ 940,838
Unassigned	\$ 711,023	\$ 137,494	\$ 848,517
TOTAL	\$ 1,372,208	\$ 417,147	\$ 1,789,355
Major Funds, Committed			
Town Center Reserve Fund	\$ 582,217	\$ (151,436)	\$ 430,781
TOTAL	\$ 582,217	\$ (151,436)	\$ 430,781
Non-Major Special Revenue Funds			
Reappraisal	\$ 155,860	\$ (73,122)	\$ 82,738
Library Reserve	\$ 2,797	\$ (511)	\$ 2,286
Fire Fundraising	\$ 11,015	\$ (432)	\$ 10,583
Lister Education Reserve	\$ 1,387	\$ (30)	\$ 1,357
Records Restoration	\$ 161,095	\$ 22,928	\$ 184,023
Adam Muller Flags	\$ 7,802	\$ (2,397)	\$ 5,405
Recreation Path	\$ 1,201	\$ -	\$ 1,201
Tennis	\$ 330	\$ -	\$ 330
Soccer	\$ 14,125	\$ 115	\$ 14,240
American Rescue Plan Act (ARPA)	\$ -	\$ 618,606	\$ 618,606
Recreation Tree Replacement	\$ 237	\$ -	\$ 237
Andrews Community Forest	\$ 35,528	\$ (1,860)	\$ 33,668
TOTAL	\$ 391,377	\$ 563,297	\$ 954,674
Non-Major Capital Projects Funds			
Police Reserve	\$ 18,283	\$ 22,500	\$ 40,783
Fire Safety Equipment	\$ -	\$ 2,080	\$ 2,080
Library Reserve	\$ 32,989	\$ 12,000	\$ 44,989
Fire Department Reserve	\$ 106,838	\$ 46,395	\$ 153,233
Fire Impact Fees	\$ 20,256	\$ 2,405	\$ 22,661
Sidewalk Reserve Fund	\$ -	\$ 10,000	\$ 10,000
Highway Reserve	\$ 123,701	\$ (30,000)	\$ 93,701
Bridge and Culverts	\$ 307,926	\$ 37,000	\$ 344,926
Guardrails	\$ 6,504	\$ 2,512	\$ 9,016
Railroad Street Planning Grant	\$ 7,069	\$ -	\$ 7,069
Conservation	\$ 346,181	\$ 39,507	\$ 385,688
TOTAL	\$ 969,747	\$ 144,399	\$ 1,114,146
Non-Major Permanent Funds			
Cemetery Fund	\$ 166,264	\$ (1,913)	\$ 164,351
TOTAL	\$ 166,264	\$ (1,913)	\$ 164,351
Fiduciary Funds			
Edmunds Trust	\$ 24,945	\$ 48	\$ 24,993
Shonyon A - School Athletics	\$ 3,190	\$ 6	\$ 3,196
Shonyon P - Scholarships	\$ 3,450	\$ 6	\$ 3,456
TOTAL	\$ 31,585	\$ 60	\$ 31,645

Richmond Village Housing Note Receivable

Note receivable consists of a \$300,000 mortgage loan made to the Richmond Village Housing Limited Partnership on March 9, 1999. The proceeds originated from a Grant Agreement dated January 9, 1998 between the Town of Richmond and the Vermont Agency of Commerce and Community Development. The note bears interest of 2.5% with principal and interest payments deferred until March 31, 2014. In August, 2014, the Selectboard agreed to a 15-year deferral of principal and to-date accrued interest until March, 2029. The mortgage remains secured by deed on the real property.

TOWN CENTER FUND FY2022

Balance 7/1/21	\$ 582,217
Income from Rents	
Post Office	\$ 93,666
Radiate Art	\$ 444
MMCTV	\$ 15,407
Richmond Historical Society	\$ 1
Richmond Senior Center	\$ 1
Donation from Radiate Art for Window Installation	\$ 1,000
Rebate on HVAC Equipment at Library	\$ 2,000
Interest	\$ 1,392
Total Income	<u>\$ 113,911</u>
Expenses	
Building Utilities	\$ 50,524
Building Maintenance	\$ 21,456
Building Insurance	\$ 3,647
Library Heating System	\$ 164,426
Engineering for Improvements at Town Center and Library	\$ 21,115
Mold Remediation at Library	\$ 4,179
Total Expenses	<u>\$ 265,347</u>
Excess Revenues over (under)	\$ (151,436)
Balance 6/30/22	\$ 430,781

INDEPENDENT AUDITORS

RHR Smith & Company CPA's of Maine have been hired to audit the financial books for the Town of Richmond. Excerpts from their annual audit have been included in this report. The full report is available at the town office and under the documents section at www.richmondvt.gov – see “2022 Town Audit.”



RCC Seniors on July 4th

DELINQUENT AND LATE TAX POLICY

Property Taxes in General. Property taxes are due each year in four installments: 8/15, 11/15, 2/15 and 5/15. After each installment deadline, late balances will be assessed interest charge based on the principal of the debt. For the first three months of a late balance, 1% will be assessed. Thereafter, 1.5% will be assessed. The following day after the 5/15 installment is due, any remaining balances are then considered delinquent. Delinquent balances are assessed an annual 8% penalty fee in addition to the 1% and/or 1.5% quarterly assessment as described above, per the Richmond Charter.

In all cases, when partial payments are received, interest must be credited first with the remainder being divided proportionally between the principal amount of the tax and the penalty fee.

Late and Delinquent Taxes in General. It is in the best interest of the Town and the taxpayer to remain current on all tax obligations. The purpose of this policy is to establish clear guidelines so that all late and delinquent taxpayers will be treated fairly and will know what to expect.

Late Taxes. Within two weeks after a quarterly tax payment is due, those with late balances will receive a letter from the Finance Assistant or his/her designee that details the amount due.

Delinquent Taxes. Following the final tax due date of May 15th, the Delinquent Tax Collector ("the Collector") will be given the Warrant listing all delinquent taxpayers and the amounts due. Within five days of receiving the Warrant, the Collector will send by return receipt mail a copy of this policy, a Delinquent Tax Agreement and the amount of taxes, penalty, and interest due. Within this mailing, the Collector will request that the taxpayer submit a suitable Delinquent Tax Agreement (Agreement) within 30 business days to avoid initiation of a Tax Sale.

A suitable Agreement is one that has been accepted and executed with the signature of both the taxpayer and the Collector. A suitable Agreement is one that defines a payment schedule which results in all delinquent taxes to be paid in full prior to the 5/15 tax deadline for the following year. At no time can current taxes be late during the term of the Agreement. This will breach the Agreement.

The Collector will also provide a list of programs and organizations that may help assist the property owner with the payment of taxes. The Collector will work with the taxpayer to develop an agreement that can take advantage of relief programs that may take time to implement.

If at any time the executed Agreement is breached by missing a designated payment or other terms of the Agreement, the taxpayer will be notified by return receipt mail and has 30 days to pay the amount due in full before the Collector proceeds with a tax sale or other enforcement actions.

If a suitable Agreement has not been submitted by the taxpayer to the Collector within thirty days, the taxpayer will be notified by return receipt mail that they have twenty days to pay the amount due in full before the Collector proceeds with a tax sale or other enforcement action.

If the amount due is \$1,500 or less, the Collector may pursue the matter in Small Claims Court and/or pursue other legal collection procedures in conjunction with the process listed below for Tax Sales.

Tax Sales. The Collector will begin the tax sale process in accordance with the State Statutes to collect the delinquent taxes, interest, penalty, and allowable fees, as follows:

- An Attorney hired by the Collector for such purpose will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the cost to expect once the tax sale process begins.
- The Attorney will notify all mortgage holders, lessees, and lien holders in accordance with the State Statute.
- The Attorney will place a lien on the property.
- Once the deadline date has expired and full payment has not been received, the Attorney will proceed with the tax sale in accordance with State Statute (32 V.S.A. Section 5252).

- Cost of preparing and conducting the tax sale, including legal fees, and advertising, will be charged to the delinquent taxpayer, according to law.

If no one purchases the lien at the tax sale, or if in the judgment of the Collector, proceeding with the tax sale is inadvisable, the Collector shall collect the delinquent taxes using any or all of the methods permitted by law.

Tax sales shall be conducted twice a year, if necessary, to ensure agreements are enforced and delinquent balances do not become unduly burdensome on the taxpayer.

During this reporting period, eleven properties were served with legal papers to be sold at tax sale. Of these properties, only one was sold at tax sale.

Laurie Brisbin, Delinquent Tax Collector



Carol Adams and Harriet Riggs

DELINQUENT TAX REPORT-COLLECTED as of 6/30/22

Tax Year	Principal	Interest	Penalty	Total Outstanding
2010-2011	\$ 908.52	\$ 1,160.32	\$ 72.69	\$ 2,641.53
2011-2012	\$ 1,250.00	\$ 2,135.61	\$ 100.00	\$ 3,485.61
2012-2013	\$ 1,279.12	\$ 1,977.60	\$ 102.32	\$ 3,359.04
2013-2014	\$ 1,316.64	\$ 1,788.20	\$ 105.32	\$ 3,210.16
2014-2015	\$ 1,288.96	\$ 1,535.94	\$ 103.12	\$ 2,928.02
2015-2016	\$ 1,299.16	\$ 1,314.94	\$ 103.92	\$ 2,718.02
2016-2017	\$ 1,350.30	\$ 1,118.93	\$ 108.05	\$ 2,577.28
2017-2018	\$ 1,863.84	\$ 1,259.31	\$ 149.08	\$ 3,272.23
2018-2019	\$ 4,703.34	\$ 2,032.51	\$ 376.25	\$ 7,112.10
2019-2020	\$ 10,312.39	\$ 2,740.65	\$ 825.01	\$ 13,878.05
2020-2021	\$ 42,539.68	\$ 3,749.91	\$ 3,403.21	\$ 49,692.80
Total Outstanding	\$ 68,111.95	\$ 20,813.92	\$ 5,448.97	\$ 94,874.84

DELINQUENT TAX REPORT-OUTSTANDING as of 6/30/22

Tax Year	Principal	Interest	Penalty	Total Collected
2018-2019	\$ 225.56	\$ 145.59	\$ 18.05	\$ 389.20
2019-2020	\$ 942.67	\$ 458.40	\$ 75.42	\$ 1,476.49
2020-2021	\$ 1,591.50	\$ 518.20	\$ 127.31	\$ 2,237.01
2021-2022	\$ 13,816.22	\$ 1,649.81	\$ 1,105.29	\$ 16,571.32
Total Collected	\$ 16,575.95	\$ 2,772.00	\$ 1,326.07	\$ 20,674.02

WHEN ARE MY PROPERTY TAXES DUE?

Property taxes are due in four installments:

August 15

November 15

February 15

May 15

A 1% interest charge is assessed the 16th day of each month for late payments for the first three months and 1.5% after three months.

IMPORTANT: A 8% penalty in addition to the interest is added on May 16

Please be sure to declare your homestead if applicable when doing your state income taxes. There is also a State Payment Adjustment available dependent on your household income.

SELECTBOARD

As in previous years, 2022 has been a year of change and growth. It has also been a year of some of the same concerns and challenges that encourage us all to work together and embrace these as opportunities to continue the communication and collaboration that will ensure we are moving in the right direction. All that has been accomplished was the result of the dedicated staff, many community volunteers, and the engaged citizens of Richmond who continue to set expectation and encourage all of us to do what is best for our town.

Change and Growth

After many years of discussion and work with consultants in the field of compensation research, we finalized and approved a compensation study and made significant improvements to the pay of our staff. This included a comprehensive plan to ensure we maintain market equity.

The much-anticipated Route 2 restoration project began, and much of the work between Bolton and the east side of the Village has been completed. The summer of 2023 will bring the continuation of this work through the Village and although we failed in negotiating a five-foot shoulder on the full length of West Main Street with Vermont Department of Transportation, that remains a goal to ensure safe pedestrian and bicycle travel between the Park and Ride and the Village.

Our ARPA Committee has been working diligently to ensure all voices are heard in the process of determining the best ways to spend the \$1.2 million the Town has received through Federal relief due to the impact of COVID. The committee held multiple community outreach meetings, sent a mailing to all households asking for input, and continues to receive feedback from other Richmond community members. They will take the more than 400 suggestions and strategically focus on those ideas that will best serve Richmond. Their recommendations will be presented to the Select Board for approval.

We began our work on diversity, equity, and inclusion in 2021 with encouragement from the Richmond Racial Equity Committee, a non-town community group. We established a Declaration of Inclusion for our town as a first step in our efforts to build a welcoming community. We have since applied, and been accepted, to participate in two programs. The first is offered through Vermont League of Cities and Towns, in partnership with Abundant Sun, a consultant firm focused on cultural transformation, this program, Welcoming and Engaging Communities, is a six-month program that consists of municipal staff and elected leaders from eight municipalities across the state using E.P.I.C., a strategic methodology toolkit that uses data and science to build a welcoming culture from within. Our Town Manager and Selectboard Chair were chosen to participate and are gaining a great deal of knowledge that will benefit our town. The IDEAL program, which stands for Inclusion, Diversity, Equity, Action, Leadership, is offered through the State of Vermont and is a “coalition of Vermont municipalities dedicated to advancing racial and other forms of equity across the state through shared learning and tangible action.” Richmond was selected as one of the municipalities to participate in this program, and currently two Select Board members are participating in this valuable work. These programs are offered at no expense to the municipalities.

Challenges and Opportunities

We have seen significant changes in our staffing in the last year; and, like the experience of all organizations and municipalities, finding qualified employees is challenging. With the loss of our Police Chief, the Selectboard began conversations with Hinesburg to consider the idea of forming a Union Municipal District for policing. After several joint meetings between Richmond and Hinesburg, the staff and Selectboard of Hinesburg have engaged a consultant to evaluate the needs and develop a strategic plan regarding emergency services, putting the Union Municipal District conversation on hold until that is complete. This has given us the opportunity to do the same in Richmond, and we will be searching for a Chief of Police who can assist with a planning process and the management of a transition to a Union Municipal District if that is the decision the Town determines is best for Richmond.

Cochran Road continues to be a priority to ensure the safety of our citizens and our guests who visit us here in Richmond. There continues to be an issue with speed at all times of the year, and the seasonal parking issue remains a

concern. The Selectboard has taken steps to address these issues including speed enforcement, new flashing speed signs, “share the road” signs to raise awareness of motorist regarding pedestrian and bicycle traffic, and the installation of temporary speed humps in the Spring of 2023. We will continue to study other options to provide safe and enjoyable travel for everyone on Cochran Road.

FY24 Budget

As always, our responsibility to develop a budget for our town is one of the most important duties of our Selectboard. It is challenging to ensure we are providing the services that are expected by our citizens and keeping our town affordable and welcoming. In addition, we value the time and effort our staff give to this community, and it is imperative we do what we can to reinforce the appreciation we have for their commitment. A great deal of effort goes into accomplishing this, and we had to make some tough decisions this year. With the compensation increases that were provided to our staff, we did have a significant increase in our budget. That required us to evaluate other areas that could be reduced, and we made the decision to reduce the health care benefit from 100 percent to 90 percent requiring staff to contribute to the premium. With that change, and a decision to commit \$500,000 of our surplus from previous fiscal years to reducing the FY24 budget, we are proposing an estimated tax rate increase of 3.67 percent. This represents approximately half of the current inflation rate, which was an important motivation for the Selectboard, because we understand the impact of inflation has affected everyone.

As we emerge from the years of the pandemic impact, we have found new ways to accomplish what needs to be done, innovative methods to engage our citizens, strength, and resilience we may not have known we possessed, and most importantly, hope and optimism and we work together to move forward. As they say, “it takes a village.”

Appreciatively,

June D. Heston, Selectboard Chair

TOWN MANAGER

In 2022 we accomplished much as a town. COVID restrictions continued to lift in 2022 to the point where life seemingly returned to normal with mask mandates dropping and most meetings returning to an in-person format, with an option to join via Zoom. Working conditions also returned to a more normal state, with some employees still having the flexibility to work some hours from home. I want to send a big THANK YOU to all Town staff for their flexibility and resilience as guidelines change and the workflow changes due to the pandemic.

A key accomplishment in 2022 was the completion of a compensation study for town staff. The Town worked with a consultant to look at wages in comparable municipalities. I would like to thank the Selectboard, Water and Sewer Commission, and the Library Trustees for engaging in a thoughtful decision-making process which resulted in adjusting wages to be more competitive in the marketplace.

Police Department: Police Chief Kyle Kapitanski lead the department until his resignation in July of 2022. At that time Benjamin Herrick was appointed the Interim Police Chief and has picked up the reigns of leading a short staffed department while also participating in discussions about the future of the Department. The Selectboard has been actively engaged with Hinesburg about the potential of shared policing services which could result in a Union Municipal District to provide policing services to both towns. This work is currently on hold as Hinesburg completes a study on public safety. Interim Chief Herrick has worked hard to respond to all calls for service and other inquiries while being very short staffed. Interim Chief Herrick has also been actively engaged with members of the Richmond Racial Equity Group examining how the Department can collect and provide more data regarding police activities.

Water and Sewer: Water and Wastewater Superintendent Kendall Chamberlin resigned from his position with the Town in October of 2022. At that time Allen Carpenter was appointed as the Interim Water and Wastewater Superintendent. Carpenter and the staff have risen to the challenge of running the Department while being short staffed. They have been working on responding to emergency situations as they arise and working on long term plans for operations and maintenance. Carpenter also worked with me on creating a process to better explain the monthly water data to the Water and Sewer Commission and the public.

Highway: Road Foreman Pete Gosselin continues to keep the Highway Department running smoothly to address long term projects, while continuing to provide excellent service for daily and annual maintenance on the roads. Once again, the Highway staff put in the early mornings and late nights necessary to keep Richmond roads clear of snow and ice in the winter. Gosselin advocated for a change in operations to hire a contractor to provide grounds maintenance services, which has freed up Highway staff to focus on larger stormwater and sidewalk projects in the summer. This is a work plan that will save the Town hundreds of thousands of dollars over what would be the cost to hire a contractor for these projects.

Fire Department: Chief Dennis Gile and the Fire Department continued their focus on improving safety for the firefighters and providing excellent service to our Town. This included training for all staff, inspecting all equipment and trucks, and evaluating policies designed to protect the health and safety of our Firefighters. Chief Gile has worked diligently on the capital plan to ensure that all equipment is on a replacement cycle which helps to spread replacement costs out and ensure that equipment is replaced before it wears out.

Planning and Zoning: The Planning Department continues to work with the Planning Commission on updates to the Zoning Regulations. The Department has also been leading several other planning projects with the Transportation Committee and the Housing Committee including projects to examine bike and pedestrian access on Rt. 2 and Cochran Rd.

Library: The Richmond Free Library was able to host more in person events in 2022 and also return to the in person book sale. A building improvement project improved heating, cooling, and ventilation on the third floor, installed a new water fountain and bottle filling station, and added ADA accessibility to the main entrance.

Finance: Finance Director Connie Bona continues to manage the Town finances and each additional project and grant adds to the number of financial items she is charged with keeping track of. The revived capital plan is structured in a way to avoid taking loans using money from unassigned funds and reserve funds to contribute toward the payment

of capital assets.

Thank you to Town Clerk and Justices of the Peace: Holding elections during the pandemic has resulted in more residents requesting ballots and voting early. Town Clerk Linda Parent and the Justices of the Peace have adjusted well to this change to accommodate the shift in voter behavior.

Thank You Volunteers: In addition to the Town staff, Richmond has a very active community which volunteers for special projects, grant writing, and serves on Town committees, boards, and commissions. I am continually amazed at the large number of volunteer hours that go into helping to keep Richmond a vibrant community. Thank you to all the volunteers.

Please feel free contact me any time with any questions or concerns by phone 802-434-5170 and by email jarneson@richmondvt.gov , of course you can always stop by the Town Center to say hi.

Thank you,

Josh Arneson, Town Manager



VYCC Food & Farm Crew 2022.

TOWN CLERK REPORT

The Town Clerk's office is a busy office, as we are a local spot to go to for questions and answers. Whether the question is town related or simply for information, we try our best to help the public. The office is open to the public, but we continue to assist many residents and researchers by phone and email.

Our voter checklist stands at 3376 registered voters. Thank you to all who assist at the elections. The combination of the Board of Civil Authority and volunteer election workers makes for a more efficient day. There is no deadline to register to vote in Vermont. You will be able to register on the day of the election. You can register prior by visiting the town clerk's office or by going on-line to olvr.sec.state.vt.us. You must reside in the Town of Richmond to be on our voter checklist.

My thanks to the Richmond Highway Department and the Camels Hump Middle School staff who help with the moving of materials and set up of the voting area.

Boy Scout Troop #23 provides set up help Town Meeting and serves as the official color guard for the annual meeting in March.

Four elections / votes were held in 2022. The statistics are as follows:

<u>Election / Vote</u>	<u>date</u>	<u>voters on checklist</u>	<u>total residents voted</u>
Town Meeting	3/1/2022	3307	1303
VT State Primary	8/9/2022	3353	1311
VT General Election	11/8/2022	3377	2385
Chittenden Solid Waste Bond	11/8/2022	3377	1327

You or a family member may request early / absentee ballots be mailed to you. The request can be made in person, in writing, or by telephone. We are not allowed, per state law, to hand a ballot to anyone, but the voter the ballot is intended for. We would appreciate that to make the early voting process be more efficient, please return your voted ballots to the Clerk's office before March 3.

When counting the ballots every ballot must be checked by hand. Every write in vote must be recorded for the official report to the Secretary of State in Montpelier. Even if you write yourself or a friend into an office to be silly, each name must be recorded and reported to the Secretary of State. We had over 120 write-ins to list for the General Election. This process adds several hours to an already long day. We do welcome any true write-in campaigns.

VT State Statute requires that all dogs be registered in the town they reside, by April 1 of each year. Although many rabies vaccinations are valid for three years, the animal must be re-registered each year. The vaccination is an important step in protecting your family's health, as well as your pet. Richmond and Huntington Town Clerks team together each year to hold a rabies clinic. The clinic is a completely volunteer effort by the Clerks and their staff at the clinic. The rabies clinic will be held March 18, 2023 at the Huntington Town Garage. Special thanks go to Dr. Kerry Lindemuth and her family who donate their time to administer the vaccinations. At the clinic you are given a rabies tag to attach to the animal's collar and a copy of the rabies certificate. You may register your dog in person at the clerk's office, by mail or using the large white drop box. Please include a copy of the rabies certificate and the \$15.00 fee. After April 1, the fee increases to \$20 per dog. We will mail your tag & license to you. It is very important to have your name and phone number on the dog's collar. Identification makes it easier to return the pet to its family if lost or injured. We understand that it is very difficult to lose a pet, but please let us know if the pet no longer lives with your family.

Green Mountain Passports are available at the Town Clerk's Office for a fee of \$2.00. There is no fee for veterans. The application is on the town website. This lifetime pass gets those Vermont residents that are at least 62 years of age or a Veteran into the State Park system at no charge.

We offer Notary Public service at no charge to Richmond residents.

I do have a list serve established for residents to receive an email when something of interest or importance comes up. This may include such things as road closings, reminders of tax payments being due or water line breaks. Of course, every email might not affect every resident, but a mass email will go out. At no time do I publish these emails. If you would like to be included and have not been receiving notices from me, please send your request to lparent@richmondvt.gov. Notices are also posted on the Front Porch Forum.

For many years Beacon Light Grange #557 has provided a most delightful lunch for all who wished to partake. There was nothing to compare to the homemade baked beans & hotdogs and homemade donuts. Unfortunately, Beacon Light Grange #557 has relinquished their charter & no longer will be available to provide lunch at Town Meeting. We wish all the members the best and express our great thanks for their many years of service.

Before COVID forced closing the in-person Town Meeting, it was voted to try holding the Town Meeting on the Monday Night before the scheduled 1st Tuesday in March. It is an attempt to get more persons to participate in the process of local government. On March 6, Town Meeting will be held at Camels Hump Middle School at 6pm. At that time the budget will be voted on. Items on the Australian Ballot will not be available on Monday night. Residents may vote by early ballot at the office before March 3 (Friday before the election) or return on Tuesday to vote in person. Please, let me know if you have questions on this process.

Many thanks go to Assistant Town Clerk, Martha Laing. She is always willing to step up for new tasks and town office coverage. A new person in the Clerk's area is Duncan Wardwell, Assistant to the own Manager. He has the corner office and handles issues such as minutes of meetings, insurance issues, organizing the building use and all-around assistant to Josh Arneson.



Trick or Treat!

This year, I was honored by the VT Municipal Clerks & Treasurers Association at our annual meeting in September, VT Town Clerk of the Yea. I was very surprised at the announcement. Even more surprised when I realized that Selectboard member Jay Furr had traveled to the meeting in Fairlee, VT to present the award. The award is based on continuing education, participation in the Association and nominations from the Selectboard and others from our community. The Selectboard knew about the presentation two weeks before the meeting and kept it a complete secret!! I was very honored to receive this award. I thank everyone from Richmond for their kind words of congratulations. I enjoy my position and the opportunity to assist the residents of Richmond. The door to my office is always open. Everyone working together makes Richmond a wonderful place to live.

Proudly serving Richmond,

Linda M. Parent, CVC, Richmond Town Clerk

***Have you checked out the services available at the
Town Clerk's Office?***

- ✓ REGISTERED TO VOTE?
- ✓ LICENSED YOUR DOG OR REPORTED CHANGES?
- ✓ PAID YOUR WATER / SEWER BILL?
- ✓ ASKED QUESTIONS ABOUT YOUR ACCOUNTS?
- ✓ REPORTED A NEW ADDRESS?
- ✓ SUBMITTED A ZONING PERMIT APPLICATION?
- ✓ OBTAINED COPIES OF DEEDS?
- ✓ POSTED YOUR LAND?
- ✓ FILED A NAME CHANGE CERTIFICATE?
- ✓ RESEARCHED YOUR GENEALOGY?
- ✓ APPLIED FOR YOUR MARRIAGE LICENSE?
- ✓ OBTAINED COPIES OF MARRIAGE, BIRTH OR DEATH
CERTIFICATES?
- ✓ HAD DOCUMENTS NOTARIZED?
- ✓ PAID YOUR PARKING TICKET?
- ✓ REQUESTED AN EXCESS WEIGHT PERMIT?
- ✓ PAID YOUR PROPERTY TAXES?
- ✓ APPLIED FOR YOUR GREEN MOUNTAIN PASSPORT?
- ✓ ASKED ANY QUESTIONS ABOUT TOWN SERVICES?

RICHMOND HIGHWAY DEPARTMENT

Winter 2021 / 2022 started and ended as a very mild winter. There were several freezing rain events especially the one on Christmas day which lingered all day. Spring mud season was very mild and short lived due to upgrades to our dirt road network through the gravel plan. All the dirt roads were in good condition and held up well during mud season.

Full-time employees of the Highway Department are: Peter Gosselin – foreman; Dillon LaForce – assistant foreman / mechanic; Kyle Leggett – operator; Glenn Murray – operator; Dan O'Shaughnessy – operator and Ray Wilson - operator.

There have been personnel changes this year. In July Dan O'Shaughnessy started full time employment with the Highway Department. Dan has many combined years of experience in heavy equipment operation as well as previous municipal highway experience. Dan has already shown some of his skills by operating the road grader, trucks, and plow equipment. Dan has already fit right in with the crew and has completed the Highway team.

Last year I proposed a restructuring plan to the Selectboard which includes eliminating Town property grounds mowing and maintenance. In place of these tasks, we took on large infrastructure projects in house with the Highway staff. I am pleased to report that so far this concept has worked well. The first project (Bridge Street stormwater and sidewalk replacement) is 70% complete. Stormwater upgrades and curbing were installed on Bridge Street by Town staff this past summer. The remaining 30% work will be completed in the spring of 2023. The asphalt sidewalks from the Railroad Street to the Iron Truss bridge will be removed and replaced with concrete. This one project will have an estimated savings of \$100,000 by not contracting, and fits within the highway budget. The next project is the East Main Street sidewalks and curbing replacement. As you are aware VTRANS is in the process of removing the old concrete road base on Route 2 from Bolton to Williston. In conjunction with this project, we are proposing to replace the asphalt sidewalks on both sides of East Main Street to concrete with concrete curbing and green belts.

I am proposing to perform these projects using Highway staff, equipment, gravel budget, stormwater / sidewalk, and retreatment budgets to keep the overall costs to a minimum. I anticipate project savings of 63% by using Town forces versus contracting. This will eliminate the need for bonds and most likely will be funded through the annual highway budget.

The remaining village water line replacement work on Bridge Street is in the grant process. If awarded the Water Department will be replacing the water main on Bridge Street and Cochran Road. This project begins from the water pump house to the Cochran Road intersection and points east onto Cochran Road to the Saint Mary's cemetery.

We are now completely rebuilt from the 2019 Halloween Storm. The Thompson Road FEMA mitigation project is completed. Tyler Billingsly of East Engineering designed and bid the project. As of now we are awaiting final reimbursement for this 2019 claim.

Summer work performed by the Highway Department includes the following:

Williams Hill Road – Ditched and installed rip rap stone on a 500-foot stretch of ditch. Resurfaced (gravel plan) the full length of Williams Hill Road with $\frac{3}{4}$ inch plant mix gravel. Widened the turnaround at the end of Williams Hill Road. Reprofled a driveway access which had very poor access to Williams Hill Road.

Joan Avenue – Slip lined 220 feet of 36-inch diameter corrugated metal road crossing culvert with HDPE culvert pipe. This culvert was 20 feet deep and had rot holes in the bottom of the culvert. This which was creating sinkholes.

Old County Road - Ditched 300-feet of drainage ditch.

Volunteer's Green - Replaced 440 feet of drainage pipe from 12-inch clay drainage pipe to 18-inch HDPE culvert pipe from Bridge Street to the Winooski River. Installed a drainage inlet in the low point of the park.

Bridge Street – Excavated and removed shoulders of the street from Railroad Street to the Iron Truss Bridge. Installed 1551 feet of new concrete curbing both sides of street with ADA mats. The asphalt sidewalk is scheduled to be replaced to concrete this spring with a 2-foot green belt.

Hinesburg Road – Replaced one road crossing culvert at Fay's corner. Installed a new overflow pipe in the Beaver Pond.

Swamp Road – Replaced one failed road crossing culvert.

Hidden Pines Circle – Replaced one failed driveway culvert.

Snipe Ireland Road – Ditched and installed rip rap stone for a section new power pole installation on a section of ditch.

Governor Peck Road – Installed rip rap stone on shoulder washout.

Kenyon Road – Installed rip rap stone on shoulder washout.

Huntington Road – Repaired washed out sections of road shoulder.

Highland Drive – Repaired washed out sections of road shoulder.

Greystone Drive – Repaired washed out sections of road shoulder.

Lawrence Road – Ditched and stone lined a section of ditch.

East Hill Road – Ditched and installed 1800 feet of rip rap stone utilizing a Grants in Aid stormwater grant. Replaced 2 driveway culverts.

Other seasonal work includes the following:

- Sweeping of all village streets, sidewalks, and developments
- Line striping of crosswalks and parking lots
- Roadside mowing of all town roads
- Gravel road grading
- Hauling gravel and rip rap stone for the summer work plan
- Hauling road gravel for stockpile
- Hauling and stockpiling winter sand
- Highway Department fleet maintenance and inspections
- Police Department fleet maintenance and inspections
- Fire Department fleet maintenance and inspections
- Volunteer's Green buildings and playground maintenance

We applied for a VTRANS structure grant as well as a Class 2 Roadway grant. We were not awarded either grant this year due to recent awards and grant cycles. We applied for a Better Roads grant for Snipe Ireland Road and a Grants in Aid grant for East Hill Road. Both grants were approved, and the East Hill project was completed as outlined above. The Snipe Ireland Road project is scheduled for mid-summer.

Contracted work for the summer includes the following:

Courtland Construction of Milton was awarded the contract for the culvert upgrade project for Thompson Road. The Town received a 100% FEMA Hazard Mitigation grant for Thompson Road. This project is complete.

J&M concrete construction of Richmond was awarded our concrete contract for Bridge Street. The project is 70 % complete. J&M will be finishing the sidewalks this spring with the Highway department. We will be removing the asphalt sidewalk from Railroad Street to the Iron Truss Bridge and replacing it with a new concrete sidewalk.

F.W. Whitcomb was awarded the paving contract which includes the following: Milling and replacing the asphalt surface from the Bridge Street railroad crossing to the Iron Truss Bridge on Bridge Street. Paving the Volunteer's Green parking lot, Jonesville section of Cochran Road, Duxbury Road, North apron on Dugway Road and Highway Garage lot.

Due to the time of year when Bridge Street was ready for paving, amount of paving work to be done, and the temperature we decided to postpone this work until the spring of 2023 to get the best job possible.

The Highway Department had 3 new purchases this year. The 2015 tandem dump truck was replaced with a 2023 tandem dump truck. The truck was purchased through Clark's Truck Center and the plow and body package was purchased from Viking Cives. Both the truck and plow package were purchased under state contract pricing. The 2005 wheeled excavator was replaced with a 2023 Hitachi wheeled excavator. The 2012 bucket loader was replaced with a 2023 John Deere bucket loader. Both the excavator and bucket loader bids were awarded to United Construction and Forestry formerly known as Nortrax. We greatly appreciate your continued support of the Capital Equipment, Gravel, and Paving plans. The crew and I take pride in our work and continue to work toward better roads, bridges and sidewalks. Please don't hesitate to call me at (802) 434-2631 or E-mail me at: pgosselin@richmondvt.gov

Peter Gosselin,

Richmond Road Foreman

WINTER SAND POLICY AND WINTER PARKING INFORMATION

The Town of Richmond makes sand available to Town residents to help them with icy sidewalks and driveways. Residents will find the sand pile across from the Town Garage on Thompson Road. The sand is supplied only for Town residents and only for use at their home. Landlords and businesses should arrange for sand spreading from several local contractors.

Because the sand is intended for home use, residents are asked to limit themselves to collecting two buckets per trip. It is highly recommended residents pick up their sand before a storm, so they do not need to drive on icy roads. During a storm, the Road Crew is busy maintaining the roads and might not be able to restock the pile.

It is illegal to plow snow across a town road. The snow that is left in the road will freeze, causing a dangerous situation for other drivers and for the snowplow. Under 19 VSA §1105, you could be fined \$1,000 plus damages and legal fees.

There is a winter parking ban in effect November 1 to April 1 of each year. There shall be no parking on streets or sidewalks between the hours of midnight and 8 AM. There is no overnight parking allowed in any municipal lot during the same times. These parking rules are from a portion of the Town Ordinances /VT Traffic Ordinances / Parking Regulations.

These rules will be enforced so as not to impede the prompt and orderly removal of snow and application of sand or salt. Any vehicles violating these ordinances will be towed at the owner's expense.

TOWN OF RICHMOND 7 - YEAR GRAVEL PLAN FISCAL YEARS 2024 THROUGH 2030						
The order of road resurfacing may change based on certain variables. The priority is to resurface all gravel roads within 7 years, However, major road upgrades may become necessary, impacting the schedule. The timing of the resurfacing for a road is based on current road conditions, amount of traffic, set up fees, and funding limits.						
FISCAL YEAR	Budgeted Gravel	Extra trucking to Haul Gravel	Culvert repair or replacement	Brush clearing, flagging & ditching	Miles	Anticipated Road and Mileage to receive gravel resurfacing
FY 24 Summer 2023	\$130,000	\$10,000	\$2,500	\$2,000	3.35	Snipe Ireland Road - remaining .55 miles of 2.55 miles Hillview Road - 2.30 miles of 2.30 miles Christmas Hill Road - .50 miles of .50 miles
FY 25 Summer 2024	\$135,000	\$12,000	\$2,000	\$2,000	3.35	Kenyon Road - 2.25 miles of 2.25 miles Volunteers Green - .30 miles of .30 miles
FY 26 Summer 2025	\$135,000	\$12,000	\$2,500	\$2,000	2.60	Rogers Lane - .40 miles of .40 miles Stage Road - 1.5 miles of 2.80 miles Lawrence Road - .30 miles of .30 miles Grandview Drive - .30 miles of .30 mile Besaw Road - .10 miles of .10 miles
FY 27 Summer 2026	\$135,000	\$15,000	\$25,000	\$2,000	3.4	Stage Road - remaining 1.3 miles of 2.80 miles Wes White Hill Road - 2.10 miles of 2.10 miles
FY 28 Summer 2027	\$135,000	\$15,000	\$2,500	\$2,000	3.35	Dugway Road - 3.35 miles of 3.35 miles
FY 29 Summer 2028	\$140,000	15,000	\$2,500	\$2,000	2.00	Williams Hill Road - 1.40 miles of 1.40 miles Worthiem Road - .30 miles of .30 miles County Road - .30 miles of .30 miles
FY 30 Summer 2029	\$140,000	\$15,000	\$2,500	\$2,000	3.40	Johnnie Brook Road - 1.40 miles of 1.40 miles Snipe Ireland Road - 2.0 miles of 2.55 miles
	7 - year resurfacing cycle continues					Note: Plan includes gravel and rip rap stone for all roads

TOWN OF Richmond 12 - YEAR PAVING PLAN FISCAL YEARS 2024 THROUGH 2035				
FISCAL YEAR	Budgeted Paving	MILES PAVED OR PLANNED	ANTICIPATED AND MILEAGE TO BE PAVED	NOTES
FY24 Summer 2023	\$325,000	2.13	Southview Drive - 1.30 miles of 1.30 miles Thompson Road - .33 miles of .33 miles Huntington Road - .50 miles of 4.15 miles	Huntington Road .10 miles rerequire asphalt milling Huntington Road grant eligible
FY25 Summer 2024	\$325,000	2.21	Huntington Road - 1.5 miles of 4.15 miles Bridge Street - remaining .11 miles of .57 miles Cochran Road - remaining .40 miles of 3.68 miles Round Church Road - .07 miles of .07 miles Millett Street - .13 miles of .13 miles	Huntington Road grant eligible Bridge Street scheduled for replacement after water main replacement Cochran Road scheduled for replacement after water main replacement Requires asphalt milling and utility risers
FY26 Summer 2025	\$325,000	2.15	Huntington Road - remaining 2.15 miles of 4.15 miles	Huntington Road grant eligible
FY27 Summer 2026	\$325,000	2.33	Jericho Road - 2.33 miles of 2.33 miles	Jericho Road requires asphalt milling and utility risers Jericho Road grant eligible
FY28 Summer 2027	\$325,000	1.57	Esplanade Street - .26 miles of .26 miles Church Street - .18 miles of .18 miles Tilden Avenue - .18 miles of .18 miles Baker Street - .11 miles of .11 miles Brown's Court .19 miles of .19 miles Burnett Court - .11 miles of .11 miles Lemroy Court - .19 miles of .19 miles Depot Street - .15 miles of .15 miles School Street - .09 miles of .09 miles Farr Road - .11 miles of .11 miles	All village streets require asphalt milling and utility risers
FY29 Summer 2028	\$330,000	1.8	Sherwood Forest Road - .07 miles of .07 miles Hidden Pines Drive - .20 miles of .20 miles Hidden Pines Circle - .70 miles of .70 miles	

				Hidden Pines Extension - .09 miles of .09 miles Bradford Terrace - .20 miles of .20 miles Westall Drive - .45 miles of .45 miles Westall Extension - .09 miles of .09 miles			
FY30 Summer 2029	\$330,000	1.71		Hillview Road - .40 miles of .40 miles Mountain View Road - .74 miles of .74 miles Cemetery Road - .10 miles of .10 miles Mary Drive - .22 miles of .22 miles Johnny Brook Apron - .15 miles of .15 miles Rogers Lane - .10 miles of .10 miles			
FY31 Summer 2030	\$330,000	1.7		Governor Peck Road - .80 miles of .80 miles Wes White Hill Road - .90 miles of .90 miles	Governor Peck grant eligible		
FY32 Summer 2031	\$335,000	1.87		Greystone Drive - .95 miles of .95 miles Highland Drive - .20 miles of .20 miles Apple Tree Lane - .10 miles of .10 miles Pleasant Street - .12 miles of .12 miles Hinesburg Road - .50 miles of 2.90 miles	Hinesburg Road grant eligible		
FY33 Summer 2032	\$335,000	1.5		Hinesburg Road - remaining 1.4 miles of 2.90 miles Bridge Street municipal parking lot - .10 miles of .10 miles	Hinesburg Road grant eligible		
FY34 Summer 2033	\$335,000	1.77		East Hill Road - 1.20 miles of 1.20 miles Bridge Street - .57 miles of .57 miles	Bridge Street requires asphalt milling Bridge Street grant eligible		
FY35 Summer 2034	\$335,000	2		Cochran Road - 2.0 miles of 3.68 miles	Parking lots require asphalt milling		
TOTAL	\$3,955,000	22.74		Variable: Budget, loans & grants, inflation, weather & emergencies. Type of road repair needed and annual road surface assessment	Village streets are estimated at a higher cost due to utilities, surface milling, and paving quantities. Some village street developments and parking lots may be changed to a 15-year resurfacing cycle dependent on condition.		

RICHMOND POLICE DEPARTMENT

The past year has seen a lot of changes within the Richmond Police Department. Our department is currently operating with three full-time officers, two less than the five that we are allotted, and no part-time officers. As it is nationwide, recruiting in law enforcement is seeing unprecedented difficulties. There are many reasons for this, and we are doing our best to continue to provide the services that are expected of us. Although we are short staffed, the Officers that we have are dedicated and knowledgeable, and are an asset to the town. Even with these shortages, the Richmond Police Department continues to cover at least 12 hours per day 7 days a week with limited exceptions.

In July, former Police Chief Kyle Kapitanski resigned to take a position as a Patrol Officer with the Shelburne Police Department, and I transitioned to the position of Interim Police Chief. Officer Kevin Wilson continues to serve in the Richmond Police Department, as well as serving in the Vermont Army National Guard. Officer Wilson has recently been on a necessary extended leave from the department, but will be returning soon, and we look forward to having him back. Officer Alyson Dengler also continues to serve with the Richmond Police Department and is very dedicated to working with the citizens of Richmond to solve problems and work on issues to improve the quality of life for the community. Our only Part-time Officer, Katie Armstrong, recently resigned her position with the Richmond Police Department, as she has obtained a law enforcement position out of state. Officer Armstrong will be missed, and we wish her well in future endeavors.

The Richmond Selectboard has been working hard toward determining both short term and long term solutions to staffing, as well as options for the future of the Richmond Police Department. I have been part of these discussions and it will take time to enact the best options, but there is forward progress being made. I have recently received applications from and spoken with a few potential candidates for positions with the police department. I am hopeful that we will be able to fill our part-time positions and at least one full-time position from this group.

As the Interim Chief, I have been working with groups and individuals in the community on several issues of concern. I have been working with the Richmond Racial Equity Group to create transparency within the Police Department and provide more statistical data on a regular basis through the town's website. Some of this data has already begun being made available, and there is much more to come. Another area of focus has been the issue of speeding. The Richmond Police Officers have been performing speed enforcement in areas that community members report as areas of concern. The availability for this activity is impacted by staffing issues, and I am sure that the community understands that. In response to that, the Police Department has purchased, and recently received, four LED feedback speed signs that will be deployed in areas around Richmond. We also have a portable speed cart that unfortunately malfunctioned and had to be returned to the manufacturer for repair but has been returned to us this week. Residents can therefore expect to see the speed cart around town reminding drivers to drive safely.

As those who are familiar with discussions at Selectboard meetings are aware, the discussions about police cars have been a hot topic. The decision has been made to suspend the purchase of police cars that were slated for the 2021-2022 fiscal year, as well as the 2022-2023 fiscal year. This is due mostly to the staffing shortages that we are experiencing not putting the wear and tear and miles on the current vehicles. There are also discussions happening regarding the future of the Tesla that was purchased in 2021. What the future holds for electric vehicles remains to be seen, but after discussing the Tesla with our current officers and driving the car on several occasions, I don't see it as a good fit for a patrol vehicle at this time.

The budget for the Police Department for FY 2024 saw increases only for line items that require increases due to costs such as fuel, insurance, and cost of living increases. Some of these costs will be offset by vacancy savings due to the staffing shortages.

I would like to take this opportunity to thank the residents of the Town of Richmond, the members of the Richmond Selectboard, and the Town Manager for their continued efforts and active role in making the officers of the Richmond Police Department feel supported and valued.

Respectfully,

Benjamin Herrick, Interim Chief of Police

NEED TO DISPOSE OF UNWANTED DRUGS?

The Richmond Police Department, in conjunction with CVS Pharmacy & Partnership for Drug- Free Kids sponsors a medication disposal collection box at the Town Center. **It is a large red box, like a postal collection box, located on the 2nd floor of the town center.** It provides an environmentally safe way to dispose of expired or unwanted medications. It can accept prescription medications, patches, and ointments. Over the counter medications as well as vitamins, drug samples & pet medications can be deposited there. When full, a Richmond Police Officer will empty it for collection with the Drug Enforcement Agency for proper disposal. They cannot accept liquids, aerosols, inhalers, or needles. **There are collection stations for needles “sharps” located on the outside wall at the Town Center and at the Richmond Rescue building located at the end of Railroad Street.**

Let's all try to keep unwanted drugs out of our homes and dispose of them properly.

CONSTABLE AND ANIMAL CONTROL OFFICER

As Constable I am completing my eighth year in office. Most of my Constable work usually revolves around some traffic control work, for example when Cochran Road is closed for a race and parking control on Cochran Road around Huntington Gorge on Dugway Road. I am available for other duties when RPD wants another hand, such as Independence Day, Float-A-Palooza or when needed/requested for bad weather events. Many people in the area come out to play in our rivers, causing some parking issues. The parking at Bombardier Meadow made that part of Cochran Road much better. Dugway Rd. was about normal. I did not keep an exact count of the parking tickets I wrote but it was around 50.

This was my fifth year as the Animal Control Officer. This is a separate office from Constable but related enough that I combine the reports. There have been more lost dogs than barking dogs this year. When I can identify a roaming dog by his registration tag, he gets home a lot sooner. I cannot state it too strongly that a collar and ID are critical in getting a lost dog back home quickly! Otherwise, the dog must spend time in the pound while we wait for the owner to contact us. Collars and town registration tags are required by both state law and town ordinance. I have also noticed that the roaming dogs reported to me are almost always lacking a collar and tags.

If your dog is barking constantly or roaming the neighborhood causing a nuisance to the neighbors, please notice what's happening and take care of it before I or the police must get involved. And be sure your dog wears his collar and has his dog tag as required by state law and town ordinance. In most cases we can resolve the barking problem with the owners without having to write tickets for violation of the town ordinance.

Complaints continue about loose dogs at Volunteers Green. While I look in the Green every time I go through the village, it never seems to be the right time to see the offenders.

Recently I have again received complaints of dogs being loose without collars or tags. This makes it difficult to take the simple route of just talking with the owner and getting to a simple resolution. If your dog is creating a nuisance and must be captured to find the owner it is much more likely to have penalties involved.

Respectfully,

Andy Squires

Constable and Animal Control Officer

RICHMOND FIRE DEPARTMENT

The members of the Richmond Fire Department are: Chief Dennis Gile, Assistant Chief Gerald Levesque, Captains are Mark Klonicke, Eric Wood, Jake Kilpeck and Lieutenant Mike Carter. The Treasurer is Sherry Gile. The firefighters are Richard Dana, Roger Brown, Thomas Brooks, Christopher Fahner, Benjamin Owens, Luke O'Leary, Mike Parent, Muangthai Prachankhet (PAR) Harland Stockwell, Aaron Toth, Graham Wolfson.

WE HELD OUR COIN DROP THIS YEAR WITH A TOTAL OF \$2,782.73. This year coin drop was cut short because of a MAJOR VEHICLE ACCIDENT on the INTERSTATE. This money will be put to good use. It will be used to buy some new equipment for the firemen and the department.

I would like to say thank you to all the Richmond Firemen for the time and dedication that they have put in this year. They have put in a total of over 3600 plus hours of Training and Fire Calls.

I would like to thank Sherry Gile and Rich Dana for the number of hours that they put in to rewriting the department By-Laws The last time this was done was in 1968.

We are always looking for volunteers for the fire department. There is a great need for daytime and nighttime firefighters. Please contact our business phone at 802-434-2002 or see any firefighter to receive an application. The requirements are: 18 years of age, in good physical condition and the desire to help fellow citizens in an emergency.

The officers and members of the Richmond Fire Department would like to thank our mutual aid departments from the following towns for responding into Richmond: Bolton, Huntington, Williston, Hinesburg, and Underhill - Jericho.

I would like to say a special thanks to the 5 senior citizens that are on the Fire Department for which they have made over 95% of the fire calls this year, Rich Dana, Gerald Levesque, Mike Parent, Graham Wolfson and Dennis Gile. Thank you for your dedication.

Fire calls for the year 2022 was a busy year for Richmond Fire Department with 216 calls. This is an increase of 70 call over 2021 (146).

The following calls were Car accidents on I-89 /65, Car accidents not I-89 /41, Mutual Aid /18, Rescue Assist /12, Co Alarms /24, Other/56.

Currently Richmond Fire Department has 5 trucks:

- 2009 Pickup is our Brush Truck
- 2005 Rescue Truck which has extrication tools for car accidents, exhaust fans, chain saws and tools needed for house fires and car accidents.
- 2015 Engine 2 Truck has a 1250 GPM pump and a 1800-gallon water tank. This is our main attack pumper tanker.
- 2011 Engine 1 is a Pumper Tanker which has a 1250 GPM pump and a 1000-gallon water tank.
- 2019 Truck is our Engine # 3 which is a Pumper Tanker which has a 1250 GPM pump and a 2000-gallon water tank.
- And last, but not but not forgotten, the 1932 Maxum, Richmond's very first fire truck.



The Richmond Fire Department continues to use Shelburne Dispatch as our Emergency Dispatch. Thanks again for an excellent job. Shelburne Dispatch has also agreed to issue burning permits for Richmond. They can be reached by calling 802-985-8051.

Dennis Gile, Chief



FIRE DEPARTMENT FINANCIAL SUMMARY

As of 6/30/2022 (cash basis)

ASSETS	Cash & Bank Accounts:		
	RFD Checking	\$	525.31
	RFD Savings	\$	10,058.05
	Total Cash & Bank Accounts	\$	10,583.36
LIABILITY & EQUITY			
	Liabilities	\$	-
	Equity	\$	10,583.36
	Total Liabilities & Equity	\$	10,583.36

Submitted by Sherry Gile, RFD Treasurer

PLANNING AND ZONING

The Planning and Zoning Department helps administer local regulations, including the Zoning Regulations, Subdivision Regulations, and the Public Improvement Standards. In addition, the department provides support to the Selectboard, Planning Commission, Development Review Board, Transportation Committee, Recreation Committee, and Housing Committee. Current Planning and Zoning Department staff consists of Ravi Venkataraman (Town Planner) and Tyler Machia (Zoning Administrator since March 2022). Kayla Vaccaro served as the town's Zoning Administrator from January to March 2022.

Staff are happy to assist residents by answering questions about local planning projects, permit requirements, enforcement, as well as any community-wide issues. The Planning Commission, Development Review Board, Transportation Committee, Housing Committee, and Planning and Zoning Staff welcome feedback from community members on town-wide policies, ongoing projects, development activities, and community issues. Public hearings on permit applications and ordinance changes are announced in the Burlington Free Press, or Seven Days. Notices are also posted at the Town Offices, Post Office, the Richmond Market, and on the Town web website. Residents interested in serving on any boards or committees are encouraged to express their interest by contacting Town Planner Ravi Venkataraman.

Planning Commission

In 2022, the Planning Commission continued its Community Outreach Work Plan—a series of discussions with residents, property owners, business patrons, and business owners in Richmond Village and the Gateway area—while proposing several changes to the Zoning Regulations.

The commission discussed with community members and property owners in Richmond Village and the Gateway area about the outstanding housing issues the town is presently facing and the long-term potential of these areas to help alleviate housing issues. Guided by the work of the Housing Committee and their grant-funded Housing Study completed in April 2022 as well as community members, the commission proposed changes to the Zoning Regulations for the Village Residential/Commercial District (East Main Street corridor within the Village, Jericho Road corridor from the Route 2 intersection to School Street, Bridge Street corridor from the Route 2 intersection to the bridge, parts of Depot Street and West Main Street, and parts of Farr Road and Huntington Road directly adjacent to the Round Church Corners commercial area), and the Gateway Residential Commercial District (north side of West Main Street corridor between the Village and the Mobil gas station). The Planning Commission held public hearings on these proposed changes in October, November and December 2022. In early 2023, the commission intends to revise the proposed regulations based on the feedback received from the public, and hand over the proposal for the Selectboard to review.

Tangential to the Community Outreach Work Plan, the commission worked with community members and property owners on clarifying development rights for areas close to wetlands, and for buildings that do not fit with the current standards in the Zoning Regulations. After many conversations with wetlands specialists from the Vermont Agency of Natural Resources, community members, and property owners, the commission put forth regulations that allowed for development in areas within and close to wetlands only under extenuating circumstances, while also raising the standards to protect significant wetland habitats. Folded in with these proposed changes were requirements for electric vehicle charging stations and use standards for vehicle fueling station uses. The Selectboard approved the commission's proposed changes to the Zoning Regulations in May 2022.

In 2023, the Planning Commission plans to continue the work of the Community Outreach Work Plan by working on changing the Zoning Regulations for other parts of Richmond Village and the town as a whole.

Membership changes in 2022 included the departure of Caitlin Littlefield and the addition of Dan Mullen. Currently, there is one vacant position on the Planning Commission. A complete list of current members is included in the front of the Town Report.

Although the commission's work focuses on land use regulations, changes to the built and natural environment touches upon all aspects of daily life in town. To make sure that the Planning Commission's work reflects the spirit and mindset of Richmond, the commission needs input from all community members. Agendas are posted one week in advance of meetings on the Town website and on Front Porch Forum. If you see a topic that interests you,

please join us and share your thoughts!

Zoning Administrator

In 2020, staff issued 97 Zoning Permits. The number of Zoning Permits per type, in comparison to the past five years, is as follows:

Zoning Permits Issued By Type of Project	Permits issued in 2022	Permits issued in 2021	Permits issued in 2020	Permits issued in 2019	Permits issued in 2018
Accessory Dwelling	4	3	1	0	3
Accessory Structure	20	25	34	23	27
Addition and Renovation	24	27	37	31	29
Administratively Created Lot	2	0	0	0	3
Boundary Adjustment	2	5	4	8	2
Home Occupation/Cottage Industry	0	2	3	2	2
Mobile Home Replacement	2	0	0	1	4
New Construction Commercial	0	0	0	0	7
Sign	2	3	1	1	7
Single-Family Dwelling	11	14	7	6	11
Two-Family Dwelling	0	0	1	0	3
Multifamily Dwelling	0	0	1	0	0

In addition, staff issued 27 Certificates of Occupancy in 2020. Certificates of Occupancy are issued after construction is complete for significant projects, including new houses, additions, and accessory apartments.



Checking out the river.

DEVELOPMENT REVIEW BOARD

The Town of Richmond Development Review Board (DRB) is responsible for all development review functions for land development projects that require a public hearing, including Site Plan Review, Conditional Use Review, Subdivision review, and appeals. Current and alternate members are listed in the Town Report. As shown in the table below, the DRB reviewed a number of Subdivision, Site Plan Review, and Conditional Use applications.

Applications reviewed by the Development Review Board	2022	2021	2020	2019	2018
Site Plan	0	3	1	4	6
Conditional Use Review	9	6	10	10	11
Subdivision Sketch Plan	3	1	3	4	2
Preliminary Subdivision Application	2	1	1	6	5
Final Subdivision Application	0	1	3	3	0
Subdivision Amendments	2	3	3	3	0

Notably, the DRB began review of an addition to the building hosting Gifford's Funeral Home. The applicants for this project are proposing the creation of four new apartment units. The DRB also held two appeal hearings.

Respectfully submitted, Virginia Clarke, Chair, Planning Commission; David Sunshine, Chair, Development Review Board; Ravi Venkataraman, AICP CFM, Town Planner; and Tyler Machia, Zoning Administrator.

RICHMOND FREE LIBRARY

Fiscal Year 2022 was the first year since the start of the pandemic that the Library was fully open to the public. We've been open and very busy bringing new programs, resources, and improvements to the Town.

As a result of the formation of the Town Center Buildings Committee, needed Library capital improvements have been completed. In September 2021, the failed radiant heat system for the first floor was abandoned in place and replaced with heat pumps (cooling and heating), a natural gas furnace, basement insulation and dehumidification, and UV and MERV filters. This installation provides increased comfort and safety for patrons and staff. Also added to the first floor were a water fountain and bottle filler, and automatic doors to facilitate individuals with disabilities. (The doors are also very helpful when staff have heavy book bins to carry in from the drop box.) In the Fall of 2022, the Library also added heat pumps to the mezzanine lounge, which previously had no ventilation or temperature control.

The Library's digital offerings were also greatly expanded. The library adopted new software for the public catalog. Search results will display physical holdings for Richmond and/or other towns, it also will display links for any titles that are available digitally to patrons. An entry provides additional information, letting a patron browse similar authors and books via an add-on called Novelist. In June, the Friends of the Richmond Free Library sponsored a trial year with Hoopla, a platform that allows patrons to download eBooks and audiobooks, music, comic books, television episodes, movies, and magazines. In August, the Town sponsored a new website for the Library with a cleaner look and easier to find information.

Our regular digital resources continue: Libby with curated eBooks and audiobooks; Rocket Languages; 25 languages from American Sign Language to Russian; Learning Express that provides tutorials and career exploration; Vermont Online Library that has thousands of reference entries on a variety of topics and for all ages; and Universal Class, an online continuing education service that offers instruction on over 500 topics. We actively encourage patrons to check out our cyberspace.

Youth Programs designed to educate and entertain children from infancy through the teen years are offered weekly and throughout the year. Regular programs include: Baby Laptime, Storytime, Playgroup, Hora de Cuentos (Spanish storytime), Lego club, programs for middle school students, exciting scavenger hunts, visits by Vermont Institute of Natural Science and the Very Merry Theatre, and a full schedule of summer programs. We were also excited to reinstate the Annual Baby Brunch in the spring for new babies born and adopted in Richmond. This popular program which seeks to introduce new parents to the library had been on hold for two years due to the pandemic, so we had some catching up to do.

Adult programming has included support for ongoing book club discussions, author talks, concerts, book launches, art workshops and exhibits in the display case and on the walls. An outstanding exhibit was held September 1-October 29, 2021: *What Will Suffice: Artists Respond to the Climate Crisis*. This stunning exhibit represented works from many area artists illustrating the climate crisis and a call to action.

The Library was one of many recipients of ARPA (American Rescue Plan Act) funds available through the Institute of Museum and Library Services. The Library used these funds to purchase the following: a new projector screen (suitable for outdoor use); a sound system; a sewing machine; several computers to upgrade the public tech room; youth STEAM kits in a variety of subjects (circuits, bird watching, magna tiles, robotics, yoga mindfulness and more); Launchpads; Playaways; and resources for the Library's collection in specific areas. These funds which came to us through the Department of Libraries are separate from funds made available to Towns.

After a 2 ½ year hiatus, the Friends of the Library held a book sale on December 2nd and 3rd with great success. More than 30 volunteers served to make the book sale a success. The Library is very grateful for the Friends support of summer programming and special acquisitions such as VOX books (talking picture books), and Playaways. We

commend Mary Keller Butler and Martha Laing for their excellent leadership and organization.

As the pandemic of COVID continues, the Library has been providing free COVID test kits while supplies last. The kits were provided by the Vermont Department of Health.

Visit the Library's website at www.richmondfreelibraryvt.org for more information, subscribe to our newsletter or like us on Facebook where you can see announcements of special events.

Remember that your library card allows you to borrow directly from 25 area libraries. The Library may also obtain items on your behalf from even more libraries using inter-library loan requests. During fiscal year 2022, the Library obtained 533 books for our patrons from other libraries.

The library offers so much more than a lifetime supply of free books. If reading is not your thing check out these other library freebies: museum passes, movies, music downloads, puzzles, concerts and lectures, comic books, magazines, Vox books, Playaways, STEAM kits, Snowshoes (new last year!), blood pressure monitors, a sewing machine (new last year!), a moisture meter, Storytime bags, and more. There is something for everyone!

Submitted by Rebecca Mueller, Director



Standing in the I-89 culvert.

DOG LICENSE REPORT

There were 420 dogs registered in the Town of Richmond this year. All dogs and wolf hybrid animals are required by State Statute 20 V.S.A § 3581 to be licensed on or before April 1 of each year. This statute includes the registration of service dogs. We know that there are many dogs living in town that are not registered. The town must keep a copy of the rabies vaccination on file. The fee to license an animal is \$15.00 per animal. After April 1, the fee increases to \$20.00 each. The town collected \$ 4155.00 from the pet owners this year. This amount is used to provide supplies and various items for animal control. It also covers the cost of the doggie poo bag stations at the park and their supplies.

Thanks to Rod West for keeping an eye on the poo bag stations and refilling them at Volunteer's Green. Linda Parent is keeps an eye on the supplies at Brown's Court. Please clean up after your dog. When you use a bag, please throw it in the trash can provided. Do not simply leave them on the ground. A big thank you to Maryann Barnes & Martha Nye for disposing of the trash can contents from Browns Court. Richmond Highway empties the cans at Volunteers Green.

It is imperative to have your dog registered and be up to date with their rabies vaccination. With the registration and vaccination on file at the town office we can provide the information to the hospital or police in a timely manner to assist in treatment if there is a dog bite. Please do your part to make your pet legal in the eyes of the law. Many dogs that are posted on Facebook are not registered. If the Police or Animal Control Officer are called to an animal complaint, you will incur a fine, as well as the need to register the animal. A rabies clinic is being planned for March 2023, we will let all know when the date and place are set. There are often rabies clinics held in other towns and at Tractor Supply.

The Animal Control Officer continues to be called to pick up dogs that have wandered away. We find that rescued dogs tend to wander off and not know where their new home is. Please have a tag attached to your pet's collar with your contact information. If the owner cannot be located the dog will be impounded. If the animal has been injured, it will be taken to the emergency veterinarian. The animal's owner will be held responsible for all services rendered. The Animal Control Officer is Andrew Squires of Richmond. He can be reached at 363-7162. He handles domestic animal complaints. Currently, we do not have an officer that is able to relocate wildlife.

Please let the Clerk's office know if your pet no longer lives with your family. We hate to contact the family, if necessary, only to find that the pet has died. The Town of Richmond recognizes our part in the welfare of our pet population.

Have your pet spayed or neutered. Part of the registration fee is sent to the State of Vermont who administers the VSNIP Program. (VT Spay Neuter Incentive Program). This year we sent the State \$2100.00. This program provides low / no cost neutering / spaying for pets. Many Vermonters are now without employment. Finding money to provide these services may be hard to come by. VSNIP helps with this procedure if there are funds available. Our beloved pets provide unconditional love, support & company. Sometimes pets are at risk of abuse by those they love. Please reach out if you have a concern about your pet or even neighborhood pets.

**PETS ARE PART OF THE FAMILY, PROTECT THEM AND THE HUMANS ...
GET THEM VACCINATED AGAINST RABIES & REGISTER YOUR DOG**

RABIES CLINIC

MARCH 18, 2023

9 AM TO NOON

HUNTINGTON FIRE STATION

PLEASE BRING PROOF OF PREVIOUS RABIES VACCINATIONS

DOG LICENSES WILL BE AVAILABLE FOR RICHMOND & HUNTINGTON

QUESTIONS...PLEASE CALL LINDA PARENT, 434-2221

PRICE IS \$20 PER ANIMAL

ALL ANIMALS MUST BE LEASHED OR CRATED

TIME TO SPAY AND NEUTER YOUR CATS AND DOGS!

The VT Spay Neuter Incentive Program (VSNIP), under the VT Department of Children & Families, is administered by VT Volunteer Services for Animals Humane Society. **Funded by a \$4.00 fee added to the licensing of dogs, this monetary resource is limited by the number of dogs licensed, which is required by law at six months of age.** By statute, unlicensed dogs can be confiscated. Puppies and kittens can have the first rabies vaccination after 12 weeks of age. If unable to schedule an appointment with a veterinary office for this vaccination, Tractor Supply Stores hold monthly clinics. Call for their schedules. After the vaccination, contact your town clerk and provide proof of the rabies vaccination to license your dog.

Rabies IS in Vermont and it IS deadly.

Licensing a dog:

- Helps identify your dog if lost.
- Provides proof your dog is protected from rabies in the event your dog is bitten by a rabid animal {but still needs immediate medical attention}.
- Protects your animal if they bite another animal {or person – which could result in the quarantine of your dog or possibly euthanized in order to test for rabies if not currently vaccinated}.
- Pays for this necessary program addressing the population situation in VT.

For a VSNIP Application and a List of Participating Offices, send a 10” SASE: Self-Addressed, Stamped Envelope to: VSNIP, PO Box 104, Bridgewater, VT 05034. Note if your request is for a cat, dog or both. Once fully completed, please mail it back. If approved, you will receive a Voucher and instructions.

The cost for the surgery to you is only \$27.00, providing there are no complications. Fellow Vermonters pays the balance of your account from funds collected at the time of dog licensing. Please be SURE your cat or dog is completely flea and tick free before the visit, or you will be charged for treatment. Pain medication is highly recommended after the surgery, but would be your responsibility. It is also wise to buy an “E” collar to avoid having sutures pulled out. These are the right choices!

Animals left UN-neutered are more prone to forms of cancer.

Thank veterinarians for their participation in this important program. *These altruistic veterinarians are the backbone of the program!* If your veterinarian is not a participant, please encourage them to join. Several veterinarians have retired, leaving a reduced number of participating offices. VSNIP offices are accepting less reimbursement than what they would usually charge for their services. We NEED them :) Let them know you appreciate the difference they have made in our state over the years when euthanasia was the routine means of animal over-population control. Those days are behind us ~ let’s keep it that way!

Sue Skaskiw, Administrator 1-800-HI VSNIP (1-844-448-7647)

REAPPRAISAL UPDATE

NEMRC began the Town-Wide Reappraisal Project in summer of 2021. We appreciate the cooperative response we have received from the property owners in Richmond.

We have visited each property and collected the physical data for each property. One step in our process is “Road Review”, where we go out in teams and double check the data for each property. The “Road Review” is now underway. When the “Road Review” is completed, we will be calibrating the market information and calculating new values for all Richmond properties for the 2023 Grand List.

All property owners will receive a “Notice of Change of Assessment” in May 2023. The Notice will provide the new Assessed Value for all properties in Richmond. The Notice will include Property Owners Name, Physical Address, Real Value, as well as Homestead and Housesite values. The Change Notice will include information regarding the Grievance Process. After the Notices are mailed, the Property Information for all properties will also be available online and physical copies will also be available at the Town Office. There will be a temporary link posted to the Town Website so that property owners can retrieve property information electronically.

We will have a week set aside for “Pre-Grievance”, which is an informal process to meet with NEMRC staff to review you data, discuss any questions and for the NEMRC staff to provide information to the property owners.

There will be a formal “Grievance Process” in a later week. The “Grievance Process” is a statutorily defined process requiring written request for Grievance and a prescribed response process. A full explanation and requirements of the “Grievance Process” with relevant dates will be included in the “Notice of Change of Assessment” mailing.

When the “Notice of Change of Assessment” is mailed and the meeting dates are confirmed, the Town Website will be updated to include Grievance Process information.

If you have questions or need further information, please email assessors@richmondvt.gov

Lisa Truchon, VMPPA

Assessor/NEMRC (New England Municipal Resource Center)

VITAL RECORDS					
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
BIRTHS	36	43	33	39	43
DEATHS	27	36	25	28	36
MARRIAGES	30	19	23	25	25
<p><i>Vital records are public documents that are recorded in the Town Clerk's Office.</i></p> <p><i>Certified copies are available upon request at a cost of \$10.00 each.</i></p> <p><i>All VT Birth & Death Certificates are available from any VT Town Clerk's office.</i></p> <p><i>You will be required to show identification and complete an application.</i></p> <p><i>Marriage certificates are available in the town that issued the license.</i></p> <p><i>Genealogy research can be done during regular office hours.</i></p>					

BIRTHS FOR THE PERIOD OF 2022

CHILD'S NAME	DATE OF BIRTH	PARENT'S NAME
BRADLEY, EVELYN SEGOVIA	JANUARY 12, 2022	AMANDA & CHRISTIAN BRADLEY
PARISI, HARPER REN	JANUARY 13, 2022	BLAIR KNOWLES & MATTHEW PARISI
MOLTZ, ARTHUR BRENNAN	JANUARY 20, 2022	LAURA & JAY MOLTZ
MILLETT, ROSALIE JANE	MARCH 6, 2022	JILLIAN & SAMUEL MILLETT
ZISKIE, THOMAS NASH	APRIL 2, 2022	KENDRA & AUSTIN ZISKIE
CARABEAU, ADAM, MADRIGAL	APRIL 8, 2022	MELISSA & RYAN CARABEAU
O'BRIEN, THOMPSON JOHANNES	APRIL 15, 2022	BRITTANY & BRODIE O'BRIEN
STRAZZA, ANSEL BHODI	APRIL 16, 2022	SADA DUMONT & JONATHAN STRAZZA
DONOVAN, ZOE KATHRYN	APRIL 21, 2022	KATHRYN & SEAN DONOVAN
BOSWELL, MARY MAE	APRIL 22, 2022	LEAH & DAVD BOSWELL
BURGHHER, VINCENT GEORGE	APRIL 25, 2022	CAITLIN CORLESS & TIMOTHY BURGHHER
DICOCO, EDITH MARGARET	MAY 3, 2022	ALICIA & SHAY DICOCO
HEALY, ELLIOTT KEVIN	MAY 9, 2022	BRIANNE & MICHAEL HEALY
KNIFFIN, ELLIS PATTERSON	MAY 18, 2022	EMILY KNIFFIN & TIMOTHY PATTERSON
CURRAN, NIAMH GATTE	MAY 29, 2022	AMIE & COLM CURRAN
KENNEDY, CEDAR ANDERSON	JUNE 1, 2022	KATHERINE ANDERSON & RAFAEL KENNEDY
KING, HAYDEN EDWARD	JUNE 8, 2022	LAURA & EDWARD KING
STONE, STERLING KING	JUNE 9, 2022	EMILY CLAIRMONT & THOMAS DECKMAN
KWIT, ALFRIEDA BERNICE	JUNE 9, 2022	NATALIE & MATTHEW KWIT
ENDICOTT, ELLIS CAMERON	JUNE 11, 2022	KAMERON ESCAJEDA & JEFFREY ENDICOTT
THIBODEAU, ZOE ALLANA	JUNE 22, 2022	STACY CLARK & DEREK THIBODEAU
STROMME, EVAN COOPER	JUNE 26, 2022	KATHLEEN COOPER & MICHAEL STROMME
PRESCOTT, McKENNA LYNN	JULY 7, 2022	SHANNON JOSEPH & KRISTOPHER PRESCOTT
COCHRAN, ELIZABETH LOUISE	JULY 9, 2022	CALLIE EWALD & JAMES COCHRAN
HEATH, HENRY PATRICK	JULY 13, 2022	TINA & BENJAMIN HEATH
GOODRICH, HUDSON LYNN	JULY 20, 2022	JENNIFER & TIMOTHY GOODRICH
VOLK, JACKSON ZHANG	AUGUST 22, 2022	JUAN ZHANG & WESLEY VOLK
SMITH, CORA LUCILLE	AUGUST 23, 2022	ALEXANDRA DACHOS & SILAS SMITH
HOOKE, HALIA DENISE	SEPTEMBER 27, 2022	KAILEY JOHNSON & SHAUN HOOKER
EVANS, VERA ANNABEL	SEPTEMBER 29, 2022	DORIAN & IAN EVANS
WHITE, KINGSLEY ANNE	SEPTEMBER 29, 2022	SHASAIEH SMITH & WILLIAM WHITE
ZEIF, ISLEY ODYSSEUS	OCTOBER 17, 2022	SOPHIE & ADAM ZEIF
MOWER, SHEA KINGSTON	OCTOBER 18, 2022	EMILY & JACOB MOWER
SOLOMAN, LIONEL TOWSLEE	OCTOBER 20, 2022	REBECCA STARKS & ANDREW SOLOMAN
DELPHIA, COHAN PAUL	OCTOBER 23, 2022	APRIL & COLLIN DELPHIA
JANUKAJTIS, GANLEY WILLIAM	NOVEMBER 11, 2022	JULIA WALSH
DeWIND, NATALIE ANNE	NOVEMBER 23, 2022	BRITTANY & ERIC DeWIND
YOUNSE, ASHER ALLEN HEIM	NOVEMBER 28, 2022	SARAH HEIM & NOA YOUNSE
BAILEY, ELEANOR WILSON	DECEMBER 8, 2022	MEGAN & PETER BAILEY JR
SISCO, CHRISTIAN THOMAS	DECEMBER 12, 2022	ALISON & DANIEL SISCO
McKINNIS, VIOLET NOELLE	DECEMBER 16, 2022	ERIN HANLON & JUSTIN McKINNIS
McCARTHY-RODRIGUEZ, REMY	DECEMBER 21, 2022	EVELINA & JONATHAN MCCARTHY-RODRIGUEZ
GERO, ELISE VEE	DECEMBER 22, 2022	ALEXANDRA BACHELLER & ADAM GERO

DEATHS FOR THE PERIOD OF 2022

NAME OF DECEASED	DATE OF DEATH	PLACE OF DEATH
SIPE, MARY P	JANUARY 25, 2022	RICHMOND
BORMANN MILDRED M	JANUARY 27, 2022	BURLINGTON
URBANIK, GEOFFRY D	FEBRUARY 3, 2022	COLCHESTER
LYKINS, LIDFORD	FEBRUARY 24, 2022	ST. ALBANS
ERVIN, JAMES K	MARCH 1, 2022	RICHMOND
SINGER, DANIEL F	MARCH 15, 2022	RICHMOND
MOULTROUP, HENRY C	MARCH 17, 2022	RICHMOND
WYLLIE, JOAN M	APRIL 3, 2022	COLCHESTER
DeLONG, ALLISON K	APRIL 10, 2022	BURLINGTON
YOUNG, HAROLD F JR	APRIL 13, 2022	SOUTH BURLINGTON
CROCKER, ERNEST O	APRIL 13, 2022	COLCHESTER
NOONAN, NICOLE K	APRIL 28, 2022	RICHMOND
FOSTER, JEAN A	MAY 5, 2022	RICHMOND
MERRIHEW, ROBERT A	MAY 11, 2022	RICHMOND
DAVIS, ROBERT E	MAY 30, 2022	RICHMOND
MOULTROUP, BRUCE H	JUNE 4, 2022	RICHMOND
SMITH, JEAN E	JUNE 21, 2022	RICHMOND
MILLER, ALAN D	JUNE 25, 2022	BURLINGTON
CAFFERKY, JOSEPH S	JULY 14, 2022	RICHMOND
HARRIS, RICHARD M II	JULY 7, 2022	BURLINGTON
CHARBONEAU, AMANDA M	JULY 21, 2022	RICHMOND
LEGASSEY, JEANNE	JULY 25, 2022	RUTLAND CITY
PHILLIPS, CAROLYN T	AUGUST 15, 2022	COLCHESTER
GOMEZ, GEORGIA W	AUGUST 19, 2022	BURLINGTON
PLANTIER, DOREEN A	AUGUST 21, 2022	RICHMOND
DUNNE, DAVID L	SEPTEMBER 9, 2022	RICHMOND
MILES, FLORENCE S	OCTOBER 24, 2022	RICHMOND
BOURNE, BARBARA F	NOVEMBER 11, 2022	RICHMOND
HOLTMAN, NANCY	NOVEMBER 27, 2022	BERLIN
ROBARE, LILLIAN T	NOVEMBER 27, 2022	COLCHESTER
NIQUETTE, RICHARD R	DECEMBER 1, 2022	RICHMOND
PARKER, ROBERT G	DECEMBER 1, 2022	RICHMOND
KEIL, RICHARD F SR	DECEMBER 8, 2022	COLCHESTER
McGRATH, MARY R	DECEMBER 21, 2022	RICHMOND
QUINN, GLORIA G	DECEMBER 21, 2022	RICHMOND
DOUGLAS, LINDA	DECEMBER 22, 2022	RICHMOND

MARRIAGES FOR THE PERIOD OF 2022

SPOUSE	SPOUSE	MARRIAGE DATE
FOLKMAN, DAVID ALEXANDER	CHAMBERLAIN, KRISTEN ANN	JANUARY 22, 2022
HELSTEIN, HALEY AMANDA LYNN	McCLURE, NICHOLAS LEE	FEBRUARY 12, 2022
HAUSERMANN, WALTER THOMAS	MILLER, NATALIE	FEBRUARY 14, 2022
MACARTHUR, JUSTIN TYLER	MORANO, ALEXANDRA MARIE	FEBRUARY 20, 2022
KIRIPOLSKY, PAUL	GEHLBACH, IAN DAVID	MARCH 11, 2022
NADOW, VICTORIA MARIE	AVERY, SHAWN MICHAEL	MAY 7, 2022
BEAULIEU, ANNALEE JOAN	LAMBERSON, MILES GEORGE	MAY 23, 2022
ELLIS, OLIVIA TRAVER	JENKO, SPENCER AARON	JUNE 18, 2022
INGRAHAM, SAMUEL DONALD	STALEY, KATHERINE SUZANNE	JULY 23, 2022
CHASTENAY, ANTHONY EDMUND	GINSBURY, ALLISON MARIE	JULY 23, 2022
CARMICHAEL, ALISON GRACE	SISCO, DANIEL ALLEN	AUGUST 6, 2022
VACZY, SETH PATTERSON	ROWELL, MARLAINA GRACE	AUGUST 13, 2022
BURGOYNE, KAREN JANE	ALBERT, RANDY PAUL	AUGUST 18, 2022
MASON, MARIA JANE	WELLS, SILAS EDMUND	AUGUST 20, 2022
MINCAR, KENNETH LESLIE	DIVELY, MARGO CHERNAUSKAS	AUGUST 20, 2022
MANNA, CALEB EDWARD BUGBEE	BRABON, DANIELLE MARIE	AUGUST 27, 2022
REAMER, CHRISTOPHER MICHAEL	PISCADLO, KIMBERLY JEAN	SEPTEMBER 1, 2022
KASPER, ALEXANDER JOSEPH POMERANTZ	DAVIS, LETA McCUTCHEON	SEPTEMBER 4, 2022
ANTUONO, MELISSA LEE	QUINLAN, GEORGE MICHAEL IV	SEPTEMBER 9, 2022
MURPHY, CLAY CUSHMAN	DARLING, KRISTIN MARIE	SEPTEMBER 24, 2022
KOENIG, JOHN CHARLES JR	PEAKE, JAMIE CHRISTINE	OCTOBER 1, 2022
CLYMER, LINDSEY KAY	BAILLARGEON, JENNIFER LYNN	OCTOBER 5, 2022
LITTLE, BETH ANN	CHENEY, JASON BROWN	OCTOBER 21, 2022
LASALA, JUSTIN MICHAEL	SCHULTZ, KRISTIN JEAN	NOVEMBER 19, 2022
OLSEN, JAMES DEAN	BURGESS, EMILY MARGARET	DECEMBER 31, 2022

HEALTH OFFICER

The Town Health Officer handles issues of public health and safety. Situations often involve inspecting rental units for housing code compliance, investigating potentially hazardous spills or garbage dumps, and reviewing public buildings for health code compliance. Another important role of the Town Health Officer is investigating animal bites to ensure the animal does not carry the rabies virus. Rabies is 100% deadly, but 100% preventable! This year I investigated many complaints involving dogs without vaccination and several dog bites. The impact of bites by these animals can be catastrophic for the victim, owner, and pet. Please do your part for public health by ensuring your dog is vaccinated at a veterinarian's office and registered with the Town Clerk. If you have public health concerns, or questions about your individual situation, please contact me at your convenience or speak with the Town Manager who will pass your information along.

Adam Wood, Town Health Officer

wood.eadam@gmail.com



CSC playing ukes.

TOWN OF RICHMOND PROPERTY SALES 2022

BUYER	SELLER	LOCATION
23 PLEASANT LLC	TD BANK	23 PLEASANT ST
ATWOOD, CODY & JULIE	ATWOOD, JEFFREY & SIMON E	58 PERPETUAL LN
BEDNAR, KRISTEN	ADES REVOCABLE TRUST	63 BROWNS CT
BICKNELL, JOSHUA & BOVEE, MARA	ROBINSON, CURRAN	829 STAGE RD
BLANCHARD, LEONARD & CATHY	CASSIDY, JANE & KENNETH	253 SUMMERS ST
BOWEN, JAMES & CLAUSS, JENNY	REED, WILLIAM	2735 EAST MAIN ST
BRENNAN, JULIA	RICH, MICHAEL & ROFF, VALERIE	586 DUGWAY RD
BRUNSON, LAWRENCE & SCORTZARU, ANDRA	HERGENROTHER CONSTRUCTION	110 WOLF LN
CAMPBELL, BRYCE & HILLIKER, EMALINE	MUELLER, MARLENE	292 SUMMERS ST
CARPENTER, CONOR & AUBREY	RAYMOND, JONATHAN & JEANNE	35 BRADFORD TERRACE
CASSIDY, JANE	D&H HOUSING	395 MEADOW LN
CICCHINI, MONICA & DANIEL	RENAUD, HEIDI & DANIEL	32 HILSIDE LN
CLEMENTS, JACOB & JESSICA	LAMPHEAR, KATHLEEN	386 COLLINS MOUNTAIN RD
COLMES PROPERTY MANAGEMENT LLC	MASSON CONE LLC	4 WEST MAIN ST
CONNELL, JOHN & REBECCA	FARR, PEGGY REVOCABLE TRUST	180 EAST HILL RD
CRUCITTI, JAMES	CHASE, KEITH & HOLLY	819 JOHNNIE BROOK RD
CURRAN, JAMES & SARAH	HUNTINGTON HOMES INC	952 KENYON RD
DIBENEDETTO, MARIE & NICHOLSON, ALEX	GL & DAUGHTERS LLC	588 EAST HILL RD
DYSHTON, SHANNON	CHAMPLAIN HOUSING TRUST	40 PERPETUAL LN
EDWARDS, BRIAN & ANITA	FARR, PEGGY REVOCABLE TRUST	180 EAST HILL RD
FALCON MANAGEMENT	FECTEAU RESIDENTIAL	204 LOWER CIRCLE
FANT, DYLAN & LOPEZ-GOMEZ, PILAR	MITCHELL, CHAD & EMILY	623 EAST HILL RD
FELLER, AMANDA	STAGE ROAD PARTNERS	1489 STAGE RD
GILROY, CHARLES JR	GILROY, CHARLES SR	142 BARRED OWL LN
GODIN, ANGEL & SWEETSER, MICHAEL	STARK, JEFFREY	128 LOWER CIRCLE
GRANDVIEWSHIRE LLC	LINI, ANDREA	51 GRANDVIEW DR
GREFE, GILLIAN & STOKES, BRETT	OGRADY, SASHA & KEVIN	14 BROWNS CT
HARE, BRENDAN & HILLARY	YOUNGMAN, KEVIN & MALLOW, MICHAEL	636 CEMETERY RD
HERGENROTHER CONSTRUCTION	SIPE, MICHAEL	110 WOLF LN
HINTZ, ROBERT & ERICA	MASSON CONE LLC	13 EAST MAIN ST
HOLDAHL, JUSTIN	KACHAJIAN, DAV ID & JENNIFER	2470 STAGE RD
HUNTER, MICHELLE	CHAMPLAIN HOUSING TRUST	48 PERPETUAL LN

JAMESON PARTNERS LLC	GIFFORD, GEORGE & KRUGER, ANN	22 DEPOT ST
JENNINGS, KEITH & MARLEY	HUNTINGTON HOMES INC	30 TURNSTONE LN
KAMUDA, JEFFREY & KEATING, HILLARY	HUNTINGTON HOMES INC	13 TURNSTONE LN
KELLEY, JESSICA & COLE, ADAM	COCHRAN FAMILY LLC	910 COCHRAN RD
KITCHEN TABLE PROPERTY LLC	FINE PROPERTIES LLC	1840 WEST MAIN ST
LAND LLC	ATWOOD, WESLEY	2427 HILLVIEW RD
MASON, TINA TRUST	RICH, MICHAEL & ROFF, VALERIE	586 DUGWAY RD
MCCARTHY, JONATHAN & RODRIGUEZ, EVELINA	KUKLIS, DEBORAH	432 CEMETERY RD
MCGREGOR, LAURA & CHEROUNY, MATTHEW	YEATES, DANIEL FAMILY TRUST	519 WORTHEIM RD
MILLER, JOHN & DIANE	MCCORMACK, JAY	1195 STAGE RD
MILLETT, SAMUEL & JILLIAN	ROBERTS FAMILY TRUST	245 SHERWOOD FOREST RD
MITCHELL, CHAD & EMILY	HUNTINGTON HOMES INC	52 TURNSTONE LN
MORANO, ADESSA & JORDAN	HUNTINGTON HOMES INC	87 TURNSTONE LN
MORRISON, JUSTIN & VICTORIA	BOWER FAMILY	113 EAST MAIN ST
MORTON, VIRGINIA	FARR, PEGGY REVOCABLE TRUST	180 EAST HILL RD
PALMER, NATHAN & ALLISON	GIFFORD, GEORGE & VIRGINIA	257 BRIDGE ST
PARENTE, ELYSSE	BORDEAU, CHRISTOPHER & KENNEDY, KARLA	837 EAST MAIN ST
PAVELOCK, KRISTEN	MILLETT, JILLIAN	67 FARR RD
ROVITO, MITCHELL & BRIELLE	SALTER, ALMA ESTATE	2016 HUNTINGTON RD
RUSSIN, PEGGY & JASON	BUTKUS, JESSICA	98 SUMMERS ST
SCHNEIDMAN, LIANA	BICKNELL, JOSHUA	91 EAST MAIN ST
SENNING, SOPHIA & DIEGEL, DAVID	BECO LLC	2493 EAST MAIN ST
SETTLE, DANIEL & LAUREN	BLANCHETTE, DONNA	1566 HINESBURG RD
STAFFORD, DAVIS	THOMPSON, ROBERT & SARAH	171 TILDEN AVE
STETLER, BRADLEY & MILLER, MARY	PALMER FAMILY TRUST	640 PALMER LN
THOMAS, BRIAN	ATWOOD HOLDINGS	64 PERPETUAL LN
TOWSLEY, TODD	WYLIE, JOAN ESTATE	210 COCHRAN RD
TURCOTTE & BOLIO TRUSTS	LAWRENCE TODD	55 ROSIE LN
TYMAN, DEVIN & DOLAN, CHRISTINE	CROSS, KEVIN & MATTESON, MOLLY	37 HAPGOOD LN
VENTURE HILL LLC	LAND LLC	2427 HILLVIEW RD
VT LAND AND BUILDINGS LLC	BARSKY, ADAM & JILL	121 BRADFORD TERRACE
WONG, CAMERON & ALEXANDRA	ALLAIRE, JILL	1031 STAGE RD
WORTHEIM, SHARI	FALCON MANAGEMENT	204 LOWER CIRCLE
ZHOU, ZHONGHUI & ANTOINE, CHRISTOPHER	OBRIEN, DAVID & CHRISTINE	137 CEMETERY RD

RICHMOND STATE REPRESENTATIVE

REPRESENTATIVE JANA BROWN

In Montpelier, we continue our work to boost our economic recovery by tackling the interconnected challenges of housing, childcare, and workforce. The work of the legislature and the VT Climate Council also continues as we enact inclusive strategies to combat climate change and build resilient communities. We will continue to invest and monitor Vermont's pandemic recovery funds and build a budget that will set the stage for a strong future.

I will distribute a legislative update this upcoming Town Meeting Day detailing our work in the first half of this year's legislative session. Copies will be available at the library, the Richmond Town Office, and online at www.janabrownforvt.com. Please reach out to me at jbrown@leg.state.vt.us and I would also be happy to mail copies upon request.



Hiking through the forest.

RICHMOND WATER RESOURCES

We hope everyone is having a good year. It was a typical year at Water Resources. In April, Steve Cote started work at the department. In September, Brad Snow returned to the department.

The State of Vermont began the Route 2 construction project. For preparation of the construction, we verified curb stops on Route 2. We then marked water valves, sewer lines, curb stops and manholes with paint, so they would be evident for the construction. During this construction an old private Jonesville spring line was discovered. The plan is for the Route 2 construction project through the village to be completed summer of 2023.

Water Resources cleaned the sewer line from Bridge Street to the wastewater plant at the end of Esplanade. The department investigated several storm water connections into the sewer system. When storm water is dumped into the sewer lines, it can overwhelm the sewer plant. A notice was sent in December to water users relating to storm water connection problems.

Water and Sewer lines were relocated on Thompson Road during a culvert replacement on that road. Hydrants were painted in the summer.

A service line inventory for the state will be taking place in 2023. All the galvanized water services will need to be verified, as well as dealing with storm water connections, sub pumps, and dehumidifiers into the sewer lines.

The Water and Sewer Superintendent resigned. We wish him luck.

To all the customers, have a good year.

Richmond Water Resource Department

Allan Carpenter, Steve Cote & Brad Snow

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CSC Community Garden.

TOWN OF RICHMOND, VERMONT

STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2022

	Enterprise Funds		
	Water	Sewer	Total
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 1,089,969	\$ -	\$ 1,089,969
Accounts receivable (net of allowance for uncollectibles)	380,489	168,492	548,981
Prepaid items	76,327	2,141	78,468
Due from other funds	-	1,003,295	1,003,295
Total current assets	<u>1,546,785</u>	<u>1,173,928</u>	<u>2,720,713</u>
Noncurrent assets:			
Capital assets:			
Land and construction in progress	119,562	24,411	143,973
Buildings and improvements	93,418	487,888	581,306
Distribution and collection systems	4,803,091	1,993,155	6,796,246
Phosphorus upgrade	-	3,939,064	3,939,064
Vehicles and equipment	11,550	100,550	112,100
Total capital assets	<u>5,027,621</u>	<u>6,545,068</u>	<u>11,572,689</u>
Less: accumulated depreciation	<u>(808,914)</u>	<u>(2,551,419)</u>	<u>(3,360,333)</u>
Net capital assets	<u>4,218,707</u>	<u>3,993,649</u>	<u>8,212,356</u>
Total noncurrent assets	<u>4,218,707</u>	<u>3,993,649</u>	<u>8,212,356</u>
TOTAL ASSETS	<u>5,765,492</u>	<u>5,167,577</u>	<u>10,933,069</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions	13,714	32,061	45,775
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>13,714</u>	<u>32,061</u>	<u>45,775</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 5,779,206</u>	<u>\$ 5,199,638</u>	<u>\$ 10,978,844</u>
LIABILITIES			
Current liabilities:			
Accounts payable	\$ 26,268	\$ 46,292	\$ 72,560
Accrued payroll and related liabilities	9,549	-	9,549
Due to other funds	1,017,706	-	1,017,706
Short-term note payable	303,096	-	303,096
Current portion of long-term obligations	125,127	71,302	196,429
Total current liabilities	<u>1,481,746</u>	<u>117,594</u>	<u>1,599,340</u>
Noncurrent liabilities:			
Noncurrent portion of long-term obligations:			
Bonds payable	2,155,279	468,889	2,624,168
Notes from direct borrowings payable	51,714	-	51,714
Accrued compensated absences	3,165	7,387	10,552
Net pension liability	26,775	62,654	89,429
Total noncurrent liabilities	<u>2,236,933</u>	<u>538,930</u>	<u>2,775,863</u>
TOTAL LIABILITIES	<u>3,718,679</u>	<u>656,524</u>	<u>4,375,203</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pensions	17,358	40,619	57,977
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>17,358</u>	<u>40,619</u>	<u>57,977</u>
NET POSITION			
Net investment in capital assets	1,886,939	3,454,278	5,341,217
Unrestricted	156,230	1,048,217	1,204,447
TOTAL NET POSITION	<u>2,043,169</u>	<u>4,502,495</u>	<u>6,545,664</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$ 5,779,206</u>	<u>\$ 5,199,638</u>	<u>\$ 10,978,844</u>

See accompanying independent auditor's report and notes to financial statements.

STATEMENT H

TOWN OF RICHMOND, VERMONT

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 PROPRIETARY FUNDS
 FOR THE YEAR ENDED JUNE 30, 2022

	Enterprise Fund		
	Water	Sewer	Total
OPERATING REVENUES			
Charges for services	\$ 386,322	\$ 859,169	\$ 1,245,491
TOTAL OPERATING REVENUES	<u>386,322</u>	<u>859,169</u>	<u>1,245,491</u>
OPERATING EXPENSES			
Payroll, taxes and benefits	91,272	212,991	304,263
Supplies	7,706	109,039	116,745
Utilities	15,069	86,422	101,491
Contracted services	16,826	198,815	215,641
Equipment	253	70	323
Repairs and maintenance	2,313	35,820	38,133
Insurance	7,023	13,958	20,981
Other	3,164	2,192	5,356
Depreciation	118,239	117,850	236,089
TOTAL OPERATING EXPENSES	<u>261,865</u>	<u>777,157</u>	<u>1,039,022</u>
OPERATING INCOME (LOSS)	<u>124,457</u>	<u>82,012</u>	<u>206,469</u>
NONOPERATING REVENUES (EXPENSES)			
Interest income	856	1,998	2,854
Interest expense	-	(6,150)	(6,150)
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>856</u>	<u>(4,152)</u>	<u>(3,296)</u>
CHANGE IN NET POSITION	125,313	77,860	203,173
NET POSITION - JULY 1, RESTATED	<u>1,917,856</u>	<u>4,424,635</u>	<u>6,342,491</u>
NET POSITION - JUNE 30	<u>\$ 2,043,169</u>	<u>\$ 4,502,495</u>	<u>\$ 6,545,664</u>

See accompanying independent auditor's report and notes to financial statements.

Town of Richmond Annual Report 2022

The Water and Wastewater budget contained in this Town Report show the approved FY23 Water and Wastewater budget that was approved at the Water and Sewer Annual Meeting on May 17, 2022. The 2023 Water and Sewer Annual Meeting will be held in May of 2023, exact time and date to be decided by the Water and Sewer Commission. Please join us for that meeting where the FY24 Water and Sewer budget will be discussed and considered for approval.

FY23 Water and Wastewater Budget

Account #	Description	Budgeted FY21	Actual FY21	Budgeted FY22	Budgeted FY23	+INCREASE (DECREASE)
WATER REVENUE						
20-6-00-3-00.00	Water User Receipts	305,824	318,645	326,560	317,547	-3%
20-6-00-3-01.00	Sale of Water from Hydrant	1,500	489	1,500	1,500	0%
20-6-01-4-11.12	Gateway Water Revenue	-	-	-	-	0%
20-6-03-5-40.05	Interest on Investments	1,500	588	500	500	0%
20-6-00-4-10-01	Sale of Meters	-	-	-	-	0%
20-6-00-4-10.02	Hook On Fees – Water	500	3,447	500	500	0%
20-0-00-0-00.00	Fund Balance Usage				27,339	
20-6-10-4-10.04	Fire Service Fees	49,641	49,641	50,432	51,148	1%
Water Revenue Sub Totals		358,965	372,811	379,492	398,534	5%
WATER RESOURCES ADMINISTRATION EXPENSES (30% of total)						
20-7-80-0-10.00	Salaries	57,828	59,804	63,593	77,277	22%
20-7-80-0-10.30	Insurance Opt Out	1,500	1,131	1,500	1,500	0%
20-7-80-0-10.99	Overtime	900	2,546	900	2,400	167%
20-7-80-0-11.00	Social Security/Medicare	4,592	4,967	5,081	6,181	22%
20-7-80-0-12.00	Municipal Retirement	3,488	14,830	4,031	5,318	32%
20-7-80-0-15.00	Health Insurance	8,200	8,522	7,372	15,023	104%
20-7-80-0-15.01	Health Savings Account	1,500	1,399	1,248	458	-63%
20-7-80-0-15.01	Health Insurance HRA 70% exposure	400	-	-	-	0%
20-7-80-0-15.03	Long Term Disability	412	397	420	407	-3%
20-7-80-1-16.00	Uniforms	400	203	400	400	0%
20-7-80-1-20.00	Office Supplies/Postage	300	193	300	300	0%
20-7-80-1-22.00	Office Equipment	200		200	200	0%
20-7-80-1-22.01	Computer	-	58	-	-	0%
20-7-80-1-22.02	Computer Support	-	-	-	1,777	100%
20-7-80-1-24.00	Advertising	200	243	200	200	0%
20-7-80-1-26.01	Administrative Expense	9,000	9,000	9,000	9,000	0%
20-7-80-1-26.03	Audit Expenses	2,775	2,513	6,673	1,305	-80%
20-7-80-1-27.00	Training/Education	800	63	800	800	0%
20-7-80-1-27.01	Safety Training	100		100	100	0%
20-7-80-1-29.00	Travel	300		300	300	0%
20-7-80-1-30.00	Telephone	900	1,614	2,500	2,500	0%
20-7-80-1-42.00	Association Dues	200	194	200	200	0%
20-7-80-1-43.00	Legal	-	1,050	-	-	0%
20-7-80-1-48.00	W & S General Insurance	8,196	10,855	8,498	5,782	-32%
Water Administration Expense Totals		102,191	119,579	113,316	131,428	16%
WATER OPERATIONS EXPENSES						
20-7-83-4-16.00	Personal Protective Equip	500	-	500	500	0%
20-7-83-4-31.00	Heat	600	460	600	600	0%
20-7-83-4-32.00	Electricity	8,500	11,586	8,500	8,500	0%
20-7-83-4-34.00	Trash Removal	800	1,462	800	800	0%
20-7-83-4-41.00	Permits/Fees/License	1,900	1,144	1,900	1,900	0%
20-7-83-4-45.00	Water Contracted	5,000	2,597	5,000	5,000	0%
20-7-83-4-45.02	Equipment Rental	500	125	500	500	0%
20-7-83-4-46.00	Engineering	2,000	272	2,000	2,000	0%
20-7-83-4-50.00	Gas, Oil & Diesel Fuel	500	158	500	500	0%
20-7-83-4-52.00	Fleet Maintenance	1,000	1,031	1,000	1,000	0%
20-7-83-4-62.02	Water Line	20,000	5,279	20,000	20,000	0%
20-7-83-4-62.03	Pumps/Tanks	5,000	367	5,000	5,000	0%
20-7-83-4-62.04	Asphalt Repair	5,000	-	5,000	5,000	0%
20-7-83-4-62.05	Equipment Purchase	500	135	500	500	0%
20-7-83-4-62.06	Supplies	1,000	164	1,000	1,000	0%
20-7-83-4-62.07	Meters	3,000	404	3,000	3,000	0%
20-7-83-4-65.00	Water Treatment Chemicals	1,000	625	1,000	1,000	0%
Water Operating Expense Totals		56,800	25,809	56,800	56,800	
WATER CAPITAL EXPENSES						
20-7-90-5-90.03	Short-term (10 yr) capital fund	20,000	20,000	20,000	20,000	0%
20-7-90-5-93.01	Water Capital Reserve	35,211	35,211	36,000	36,000	0%
20-7-90-2-90.09	Distribution System Capital fund	15,000	15,000	15,000	15,000	0%
20-7-90-2-90.16	Water Reservoir gap principal (2025)	25,857	25,857	25,857	25,857	0%
20-7-90-2-90.17	Water Reservoir gap interest	2,465	2,465	1,975	1,482	-25%
20-7-90-5-90.01	Water Reservoir principal (2048)	37,705	37,705	37,705	37,705	0%
20-7-90-5-93.02	East Main RF3-335 principal	25,140	25,140	25,140	25,140	0%
20-7-90-2-90.07	Jericho Road Loan Principal (2032)	26,208	26,208	26,208	26,208	0%
20-7-90-2-90.08	Jericho Road Loan Interest	12,388	12,388	11,491	10,549	-8%
20-7-90-5-90.13	RF3-365 Bridge Upper & Crossing Principal (2047)	-	-	10,000	9,865	-1%
	RF3-444 Bridge Street Middle (2061)	-	-	-	2,500	100%
Water Capital Expense Totals		199,974	199,974	209,376	210,306	0%
TOTAL WATER REVENUE		358,965	372,811	379,492	398,534	5%
TOTAL WATER EXPENSES		358,965	345,362	379,492	398,534	5%
BALANCE		-	27,448	-	0	
Combined Water and Wastewater Revenue		965,352	1,285,358	1,169,029	1,270,753	9%
Combined Water & Wastewater Expense		965,352	1,127,997	1,169,029	1,270,753	9%
Balance		-	157,361	-	(0)	

FY23 Water and Wastewater Budget

Account #	Description	Budgeted FY21	Actual FY21	Budgeted FY22	Budgeted FY23	+INCREASE (DECREASE)
WASTEWATER REVENUE						
21-6-00-3-00.01	Sewer User Receipts	401,887	411,200	357,337	361,325	1%
21-6-00-4-10.03	Hook On Fees – Sewer	1,000	5,001	1,000	1,000	0%
21-6-01-4-11.12	Gateway Sewer Revenue	-	-	-	-	0%
21-6-03-5-40.05	Interest on Investments	3,500	1,373	1,200	1,500	25%
21-0-00-0-00.00	Fund Balance Usage				48,394	
21-6-01-4-11.10	Septage Receipts				460,000	
	Waste Water Revenue Subtotal	200,000	494,973	430,000	872,219	7%
WASTEWATER RESOURCES ADMINISTRATION EXPENSES (70% of total)						
21-7-80-0-10.00	Salaries	134,933	139,403	148,381	180,312	22%
21-7-80-0-10.30	Insurance Opt Out	3,500	2,639	3,500	3,500	0%
21-7-80-0-10.99	Overtime	2,100	5,941	2,100	5,600	167%
21-7-80-0-11.00	Social Security/Medicare	10,714	11,589	11,857	14,423	22%
21-7-80-0-12.00	Municipal Retirement	8,138	35,142	9,405	12,408	32%
21-7-80-0-15.00	Health Insurance	19,100	18,329	17,201	35,053	104%
21-7-80-0-15.01	Health Savings Account	3,500	3,263	2,913	1,070	-63%
20-7-80-0-15.01	Health Insurance HRA 70% exposure	800	-	-	-	0%
21-7-80-0-15.03	Long Term Disability	960	844	960	949	-1%
21-7-80-1-16.00	Uniforms	900	586	900	900	0%
21-7-80-1-20.00	Office Supplies/Postage	500	424	500	500	0%
21-7-80-1-22.00	Office Equipment	400	-	400	400	0%
21-7-80-1-22.01	Computer	-	134	-	-	0%
21-7-80-1-22.02	Computer Support	-	-	-	4,145	100%
21-7-80-1-24.00	Advertising	400	-	400	400	0%
21-7-80-1-26.01	Administrative Expense	21,000	21,000	21,000	21,000	0%
21-7-80-1-26.03	Audit Expenses	6,475	5,864	6,237	3,045	-51%
21-7-80-1-27.00	Training/Education	1,800	1,780	1,800	1,800	0%
21-7-80-1-27.01	Safety Training	300	-	300	300	0%
21-7-80-1-29.00	Travel	700	-	700	700	0%
21-7-80-1-30.00	Telephone	3,800	3,440	3,800	3,800	0%
21-7-80-1-42.00	Association Dues	400	452	400	400	0%
21-7-80-1-43.00	Legal	-	3,458	3,000	3,000	0%
21-7-80-1-48.00	W & S General Insurance	15,765	13,308	15,868	11,341	-29%
	Wastewater Administration Expense Subtotal	236,185	267,594	251,622	305,045	21%
WASTEWATER OPERATIONS EXPENSES						
21-7-82-2-32.01	Electricity	1,000	-	1,000	1,000	0%
21-7-82-2-62.03	Pump Station Maintenance	1,800	3,879	1,800	1,800	0%
21-7-82-3-16.00	Personal Protective Gear	500	300	500	500	0%
21-7-82-3-31.00	Heat	10,000	7,018	10,000	10,000	0%
21-7-82-3-32.00	Plant Electricity	32,000	36,902	40,000	40,000	0%
21-7-82-3-32.02	WWTF water bill	16,000	29,590	32,000	32,000	0%
21-7-82-3-34.00	Rubbish Removal	1,500	3,411	1,500	1,500	0%
21-7-82-3-41.00	Permits/Certs/License	800	1,547	800	800	0%
21-7-82-3-45.00	Wastewater Contracted	7,500	6,339	7,500	7,500	0%
21-7-82-3-45.01	Biosolids Contracted	4,500	3,027	4,500	4,500	0%
21-7-82-3-45.02	Equipment Rental	500	70	500	500	0%
21-7-82-3-45.03	Biosolids Disposal/CSWD	60,000	128,003	120,000	130,000	8%
21-7-82-3-46.00	Engineering	500	11,764	500	500	0%
21-7-82-3-50.00	Gas, Oil & Diesel Fuel	1,800	445	1,800	1,800	0%
21-7-82-3-52.00	Fleet Maintenance	2,500	2,572	2,500	2,500	0%
21-7-82-3-62.00	Wastewater Facil Repair	8,000	8,818	8,000	8,000	0%
21-7-82-3-62.01	Biosolids Facility Repair	8,000	7,257	8,000	8,000	0%
21-7-82-3-62.02	Collection System Repair	4,000	6,669	4,000	4,000	0%
21-7-82-3-65.00	Wastewater Chemicals	6,000	8,824	10,000	10,000	0%
21-7-82-3-65.01	Biosolids Chemicals	35,000	82,640	70,000	90,000	29%
21-7-82-3-66.00	Supplies	5,000	2,664	5,000	5,000	0%
	Wastewater Operating Expense Subtotal	206,900	351,739	329,900	359,900	9%
WASTEWATER CAPITAL EXPENSES						
21-7-90-5-93.04	Short-term (10 yr) capital fund	43,000	43,000	50,000	50,000	0%
21-7-90-5-93.11	Collection System Capital Fund	10,000	10,000	10,000	10,000	0%
21-7-90-5-93.00	Wastewater Capital Reserve	32,287	32,287	70,000	70,000	0%
21-7-90-2-90.01	RFL-101 planning-ww (2027)	12,081	12,081	12,081	12,081	0%
21-7-90-2-90.06	Project 7a Sanitary Sewer (2032)	14,093	14,093	14,093	14,093	0%
21-7-90-2-90.02	Phosphorus SRF(2026)	22,220	22,220	22,220	22,220	0%
21-7-90-2-90.14	Jericho Rd Loan Principal (2032)	20,592	20,592	20,592	20,592	0%
21-7-90-2-90.16	Jericho Rd Loan Interest	9,029	9,029	9,029	8,288	-8%
	Wastewater Capital Subtotal	163,302	163,302	208,015	207,274	0%
TOTAL WASTEWATER REVENUE						
		606,387	912,547	789,537	872,219	10%
TOTAL WASTEWATER EXPENSES						
		606,387	782,635	789,537	872,219	10%
BALANCE						
		-	129,911	-	(0)	

AMERICAN RESCUE PLAN ACT

The town of Richmond's ARPA Committee had a busy 2022.

ARPA (the federal American Rescue Plan Act of 2021) allocated \$1.2 million to Richmond intended to address the Covid-19 public health emergency and remediate negative economic impacts of Covid-19. Provisions were made in the Act for addressing revenue loss from reduced taxes collected, offering premium pay for workers performing essential work, making improvements to public health, addressing negative impacts on impacted and disproportionately impacted households, small businesses, and nonprofits, and for making investments that support long-term growth and opportunity including improvements to broadband availability, and water and sewer infrastructure. Under the ARPA rules, ARPA funds must be obligated by December 31, 2024 and expended by December 31, 2026.

A special provision was made in the ARPA rules for communities such as Richmond which received less than \$10 million in ARPA funds; such communities could elect a revenue loss "standard allowance" which would allow them to use the entire amount on government services in general (even if the town did not actually see a revenue loss from reduced tax collection). Per the ARPA final rule, "government services" generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds could be designated for use in grant matching, could be pooled with the ARPA funds received by other communities for joint projects, and could be provided to non-profits. A few uses, however, were specifically forbidden, as the ARPA funds were intended to be used proactively. These forbidden uses included lowering taxes and using ARPA funds to make up the difference, depositing the ARPA dollars into pension funds, paying off debt service or funding "rainy day" funds, and using the money to pay off legal judgments.

The town of Richmond elected to claim the revenue loss "standard allowance" even though the town did not see a downturn in taxes collected during the pandemic; this was a common choice of many Vermont municipalities as it greatly reduced the project-by-project reporting requirements and allowed the ARPA funds to be spent on a wider variety of uses.

Some Vermont municipalities simply took applications from the community for ARPA money, parceling out dollars for those ideas that seemed worthwhile. Richmond, however, chose to take a more deliberate approach, with an ARPA Committee being created in September of 2021 to develop and implement a systematic approach that would allow use of the funds in the best fashion possible and in the end provide options to the Selectboard for the Selectboard to choose among. A few key guiding principles were espoused from the beginning, most importantly, that ARPA funds could not be spent in a way that would require significant ongoing expenses in the future as there would be no known revenue stream to fund these expenses, that the ARPA funds should, in general, be expended on those projects that would benefit the greatest number of residents, and that ARPA proposals should come from residents of Richmond itself. The ARPA Committee was tasked with coming up with a list of recommended uses for the Selectboard to review and choose from.

The ARPA Committee, chaired by Selectboard member Jay Furr and including town manager Josh Arneson, Selectboard member Jeff Forward, and six other Richmond residents and business owners, evaluated various approaches to polling the community to solicit ideas. In the end, the approach taken was to keep the survey methodology simple. In late summer of 2022, letters were sent to every Richmond household soliciting ideas; these cards could be dropped off at the town dropbox at the Town Center or in dropboxes located at the Post Offices in Richmond and Jonesville, at the Richmond Market, and at the Lucky Spot Variety Store. An online form was also available for people to enter ideas directly. Finally, the Committee hosted multiple public forums, at the Riverside Commons playground, at Volunteers' Green, and in the Camel's Hump Middle School library. The Committee also took emailed suggestions and even scanned Front Porch Forum for ideas shared there.

When these suggestions were all entered into a spreadsheet, there were 317 submissions, although many submissions contained multiple distinct ideas. A review of the submissions resulted in a second spreadsheet listing 133 different proposals – some ideas were proposed many times over, while others were submitted by only one or two people. The ARPA Committee has been reviewing these proposals over the past few months, striking those that would cost

more than \$1.2 million, those that would require ongoing funding, and those that were explicitly forbidden by the ARPA act such as “reducing taxes” and “paying off debt”. The most popular suggestions remaining fell generally into three broad categories – recreation, improvements to transportation infrastructure, and improvements/renovations to town buildings. There were many recreational uses that evoked “Wouldn’t that be nice to have?” reactions from committee members but which had to be set aside as costing far more than \$1.2 million AND requiring significant ongoing funding, most notably, a community or recreation center. Transportation infrastructure improvements tended to focus on pedestrian and bicycle safety, parking, bicycle/pedestrian trails and paths, and traffic calming measures for Cochran Road.

To avoid duplicating effort, the Committee checked the summary spreadsheet against projects already in the town capital plan (many of which were high dollar items in their own right) and shared the summary spreadsheet with members of the Recreation Committee and the Transportation Committee. These Committees had been working on plans for various recreation and transportation improvements and it made sense to leverage their work on identifying priorities and getting estimated costs for various initiatives and this information was shared with the ARPA Committee in January of 2022. The ARPA Committee is working on a scoring system to use when determining which suggestions and projects to include in our final report to the Selectboard.

The Committee’s goal is to finish its work in the near future and prepare a final report to the Selectboard so the Selectboard can in turn make the ultimate determination of how the ARPA dollars should be spent.

The ARPA Committee’s membership currently includes Selectboard members Jay Furr and Jeff Forward, town manager Josh Arneson, residents Molly Dugan, Mary Houle, Rachel Lohia, Cara LaBounty, and Thomas Lyle, and business owner Eric Svensson. Previous members included business owner and Richmond resident Linda Donovan, residents Ellen Kane, Sacha Mailloux, and Rebecca Starks, and town finance director Connie Bona.



Playing on the swingset.

RICHMOND CEMETERY ASSOCIATION

Riverview Cemetery was organized in 1856. It is located on eight acres on Route 2, west of the village. The site is mowed and trimmed by a contractor, but the Commissioners pick up debris left behind regularly. There are many grave sites available in the newer part of the cemetery. To inquire about the Cemetery or to purchase a burial site, please contact Linda Parent, Town Clerk. We try to enforce the rules of the Cemetery when it comes to decorating the cemetery plots. There is a printed book with all Cemetery information in it, which is available at the Town Clerks office. Planting of flowers is permitted, but shall be contained within the 14" in front of the base of the monument, please no fences. Artificial flowers are prohibited and will be removed by a cemetery designee. Trees and shrubs may not be planted in the Cemetery. Please do not leave personal items of value, sentimental or monetary. We get reports of these items missing. The Cemetery is not responsible for missing items. Dogs are not allowed to roam the cemetery at any time. Signage has been posted to stress that the Riverview Cemetery is closed from dusk to dawn. There is no legitimate reason for anyone to be in the cemetery after dark. Police do take notice.

Many of the older stones have been worn and damaged over time. It is important to remember that cemeteries should not be used as playgrounds. Through the years many tombstones have been damaged by children climbing on them. We also ask that winter recreation not take place in the cemetery. Skiing, snowshoeing and especially snow machines are prohibited.

Boy Scout Troop 23 has been very helpful in placing the Veteran Flags in Riverview Cemetery and the Village Cemetery before Memorial Day and removing them after Veterans Day.

Work has begun on the restoration of Richmond's first cemetery, located on Cemetery Road. Regrettably that area has been untended for many years. Many of the first Richmond residents are buried there. There have been several trees removed and others trimmed to protect the area where the stones are placed. With more interest in the area, we will be working on stone restoration and tree clearing in the upcoming year. There has been a problem with mountain bikers cutting through the cemetery to Hinesburg Road. Hill Cemetery is a burial ground and should not be used for recreation. If anyone is interested in helping with the restoration, please contact any member of the Cemetery Commission.

We have been notified that the Daughters of the American Revolution & the VT Old Cemetery Association has chosen the Richmond Village Cemetery, located next to the library, for a restoration project in 2023.

There is a lot of history and information to be found in our local cemeteries. There are several cemeteries in the Town of Richmond. Holy Rosary Cemetery is located at the end of Tilden Avenue. More information on burials there may be obtained at the Our Lady of the Holy Rosary Church office. There are three cemeteries that no longer accept burials. They are St. Mary's Cemetery located on Cochran Road, the Village Cemetery located on Bridge Street and the Hill Cemetery located on Cemetery Road.

People doing genealogy research are welcome to contact the Town Clerk's Office. We will help you find where your relatives are buried.

The town cemeteries are governed by Vermont state law. The Cemetery Commissioners who are elected each for a five-year term, enforce those statutes. If anyone has any questions regarding the cemeteries, please contact a Cemetery Commissioner. We would like to thank Curran "Spike" Robinson for his many years of service on the Cemetery Commission. Spike was the "go to" man when it came to burial lot purchases.

Respectfully Submitted,

Cemetery Commissioners: Clint Buxton, George Gifford, Dennis Gile & Linda Parent

CONSERVATION COMMISSION

The mission of the Richmond Conservation Commission (RCC) is to assist residents and town officials in recognizing and protecting the natural, scenic, recreational, historic, educational, cultural, scientific, architectural and archaeological resources located within the town. We meet at 7:30 PM on the second Tuesday of the month. The Commission currently has seven members, one open seat, and one open alternate seat. More information can be found at: <http://www.richmondvt.gov/boards-minutes/conservation-commission/>.

Through much of the year, the RCC had numerous discussions regarding the proposed changes and updates to the trail plan at the Andrews Community Forest. One of our members, Daniel Schmidt, is serving on the Andrews Community Forest Committee as a RCC representative and we appreciate all of the work that he is doing for both the RCC and ACFC. RCC members submitted individual feedback regarding the proposed trail changes, reviewed the edits/updates to the management plan, and supported additional ecological fine scale review through the use of CRF funds. We are in favor of a robust public engagement process.

During our discussions related to the Andrews Community Forest, a broader discussion emerged related to the challenge of balancing recreation with conservation in Vermont. The RCC is in the process of planning a series of public educational events to bring knowledgeable speakers who will present and lead discussions that focus on ecology and recreation. Be on the lookout for these events in 2023 and we hope you will attend!

Other topics that have been discussed this year include: fern protection and fern research, removal of phyto phototoxic plants and other invasives from roadsides and trails, a climate change and/or ecological assessment at the Andrews Community Forest every 5 years, amphibian road crossings, and a study of part of the Winooski River. The RCC hopes to tackle these projects in 2023, in collaboration with other community groups as appropriate.

RCC member Elizabeth (Ibit) Wright coordinated Green Up Day this year with assistance from town staff and it was a big success! Thank you Ibit! We hope to have even more people volunteering to help organize Green Up Day and pick up roadside trash this year.

During 2022, the RCC approved Conservation Reserve Funding (CRF) requests for the following projects: replacement and repair of bridges on the Beeken/Rivershore Trail, milling and firewood processing of ash trees that had been cut down due to the emerald ash borer (EAB), a fine scale review of the Andrew's Community Forest proposed trail network performed by Arrowwood, design work for the Bombardier/Vermont Land Trust parking area and river access, and the purchase of a bench to be placed on the Rivershore Trail. The funds reserved for the new dam at Gillett Pond were also released this year, with construction tentatively planned for 2024. The RCC greatly appreciates residents' support of the Conservation Reserve Fund since it was established in 2005! These funds have supported a wide variety of conservation projects and the RCC encourages continued support of CRF funding in 2023.

A special thank you to Caitlin Littlefield for all of her work on EAB this year, and to the Trails Committee for the construction of the new bridges on the Beeken/Rivershore Trail!

TOWN ENERGY COORDINATOR

RICHMOND CLIMATE ACTION COMMITTEE

The year 2022 saw the global Climate Conference (COP27) in Egypt, also the COP15 Conference on Biodiversity in Montréal. Both achieved international agreements aimed at reducing the extent of human activity that is destructive of our planet. Richmond's Climate Action Committee RCAC works to promote local and individual actions towards a sustainable future.

The highly successful art show hosted last year by the Richmond Free Library and sponsored by RCAC is now published in a Climate Art Catalog that is still available at the Richmond Community Kitchen.

RCAC organized an electric car (EV) event at the Farmers' Market where local EV owners showed off their vehicles and answered questions, and a representative of Drive Electric VT described rebates and incentives. Later in the summer Richmond residents and Burlington-based Local Motion brought their Ebikes to an event at the Farmers Market for test rides and information. The Electric Vehicle Charging Station installed with the help of RCAC was well-used over the year.

A Book club was started this fall in collaboration with the Richmond Free Library with a well-attended discussion of *The Ministry for the Future* by Kim Stanley Robinson. In that fictional novel an international sustained effort eventually produces a world where the atmosphere stops warming, glaciers stop melting and life can continue. Two more books are scheduled, as of this printing *We are the Weather* by Jonathan Safran Foer took place Feb 22 and this spring we'll be reading *The Overstory* by Richard Powers. Also, there were lively and informative discussions at RCAC monthly meetings about topics including climate impacts of farming practices and diet, the important contribution of the Community Garden and benefits and disadvantages of using wood fuel versus heat pumps for home heating. These resulted in informative additions to our website at <https://www.richmondclimateaction.net/>

Members of RCAC advised two University of Maine students who worked on 'service-learning' projects related to energy usage in Town buildings. RCAC generally supports higher density (and multifamily) housing in the Village, because of the many opportunities for energy and travel savings and lesser need for infrastructure expenses by the Town than for dispersed housing.

A previous project that RCAC advocated for was to encourage the Town to enter a solar net metering arrangement with an off-site array. This arrangement began in 2015 and four town electricity accounts are enrolled. So far, this arrangement has saved the town over \$53,000 in electricity costs and offset the carbon equivalent of 2.2 million passenger car miles driven and as much carbon as 15, 000 trees grown over 10 years according to an EPA calculator.

RCAC Members serve on the Selectboard, Planning Commission, Transportation Committee and the Town ARPA Committee and our State Representative regularly attends our meetings and keeps up to date on state issues. Since the passage of the federal Inflation Reduction Act, RCAC is currently learning about how our town and town residents can best take advantage of the many new incentives for energy efficiency and renewable energy projects coming from new federal government programs.

RCAC posts details of our monthly meetings to Front Porch Forum. All are welcome to attend!

Respectfully submitted by Jeff Forward, Richmond Town Energy Coordinator and RCAC member

forward@gmavt.net, 802-735-3026

HOUSING COMMITTEE

The Housing Committee advises the Selectboard, the Planning Commission, and Town Staff on the housing needs of the Town of Richmond. The committee is responsible for gathering the community's demographic information and housing data, generating housing-policy related ideas and concepts, ensuring that housing is made available for all protected classes—including race, color, religion, national origin, sex, disability, family status, marital status, age, gender identity, sexual orientation, receipt of public assistance, as well as abuse, sexual assault, or stalking victims—and educating the community on housing-related issues.

In 2021 and early 2022, the Housing Committee helped complete a grant-funded study that investigated town-wide housing needs. Since its completion in April 2022, the committee has focused its efforts on advocating for changes as recommended in the housing study. The committee has worked with the Planning Commission to push for more density in Richmond Village, more diversity in housing types and increased accessibility to housing. With help from University of Vermont student Juliana Ward, the Housing Committee has made strides in compiling Richmond's demographics and housing data into a housing needs assessment.

In 2023, the Housing Committee will continue its advocacy efforts to improve housing availability and housing accessibility in town. The committee will continue to monitor and evaluate Richmond's housing issues, inform town leadership of housing needs, and push for regulatory changes to help create housing opportunities.

The Housing Committee meets on the second Thursday of the month at 7:30 pm. All are welcome to attend and provide feedback.

Respectfully submitted by: Mark Hall, Chair; Connie van Eeghen, Clerk; Virginia Clarke, Planning Commission Representative

PARADE & FIREWORKS CELEBRATION

The Committee is planning the celebration for July 2023. It is imperative that the committee receives assistance with the festivities both in the planning stages and on the 4th! The Committee is aging out and needs new members. Please contact Linda at 802-434-2221 to express your interest.



Three brothers enjoying July 4th.

RECREATION COMMITTEE

The Recreation Committee has five members: four from Richmond and one from Huntington. Due to fewer members this year, the committee decreased the number of members to five with Selectboard approval. However, the Committee continues to recruit new members and will increase the number of seats on the committee as appropriate, pending Selectboard approval. If more committee members are added, we will strive for three fifths (3/5) of the committee to live in Richmond, and Huntington and Bolton residents make up the rest of the committee. Currently we need a Bolton member on the committee, and we are recruiting for additional members from other towns as well.

The Recreation committee completed several activities this past year. We promoted the snowshoe loan program at the Richmond Free Library during the winter. The lawn games that we purchased in 2021 were set up for the public to enjoy during Richmond's 4th of July celebration and we assisted in recruiting volunteers for the 4th of July. Our committee voted to use committee funds to purchase a bench at Brown's Court and it is currently in the process of being ordered. In the fall, co-chair Kate Kreider attended the ARPA committee and let them know that we are looking to secure funds to upgrade the playground and repair other structures at Volunteers Green. During the year, committee members created the Recreation page on the town website and are in the process of adding appropriate recreation related resources. We also created a general feedback form that is on the Recreation page of the town website to allow community members to give us their thoughts. Our committee coordinates with the Assistant to the Town Manager and the Selectboard regarding park use requests. We continue striving to recruit new members to the Recreation Committee. Our committee also invited other recreation committees to our meetings to discuss what was happening locally and at the state level to support rural communities and promote recreation.

What is next for 2023? We will continue to seek funding for improvements at Volunteers Green and seek out opportunities to support recreation in the towns of Richmond, Huntington, and Bolton. Looking forward to 2023, the committee will:

- Continue to recruit members and volunteers through Front Porch Forum and other social media
- Organize and lead a spring community cleanup day at Volunteers Green.
- Seek funds from various possible sources for major upgrades and repairs to the structures at Volunteers Green. Funds will be sought through ARPA funding, possibly through grants, and/or possibly through reserve funds from a Capital Plan.
- Identify smaller repairs and maintenance needed to keep the playground and other structures at Volunteers Green safe for the public to use while we await funding for larger upgrades. Then seek and obtain funding for these smaller repairs through various possible funding sources.
- Continue to collect comments from the communities we serve and incorporate that feedback into our ongoing work to support recreation and improve access to various recreational activities for everyone to enjoy.

If you want to volunteer contact co-chair Sheri Lynn at sheri@lynnmanagement.com . Meeting agendas, minutes, and access information can be found at: <https://www.richmondvt.gov/boards-meetings/recreation-committee> .

TOWN CENTER & LIBRARY BUILDING COMMITTEE

The Town Center & Library Building Committee spent 2022 gathering information and engaging an architect/design firm to move forward on defining Richmond's needs in a Town Center building as well as on completing some urgent projects in both buildings.

Visioning meetings with community stakeholders were held to gather information about the vision, needs and wants for a Town Center building that would better serve our community now and well into the future. This work included a public visioning session plus sessions with town employees, current tenants, representatives of formal and informal Town Committees and an email survey of business owners.

Work with Black River Design. The Committee solicited bids for an architect/design firm to complete a feasibility study, designs and prepare materials leading to a bond vote on the Town Center Building. Following a review of bids and interviews, the Committee recommended, and the Selectboard approved, hiring Black River Design. Black River, based in Montpelier, was chosen based on pricing, an impressive proposal and interview, experience with similar public projects and very positive references.

- The committee is working with Black River to develop a schedule and initial concepts to help focus on choices that need to be made prior to a design phase.
- Black River staff has reinterviewed Town staff, Police and tenants about their needs.
- The committee and Black River have consulted with Richmond Zoning and FEMA staff as well as obtaining necessary survey and boundary studies to understand the flood hazard zone limitations to renovation of the existing Town Center building
- Black River developed an analysis of the costs for renovation of the existing Town Center vs. the cost of a new building on another site. This analysis showed that a new building would cost several million dollars more than renovation and we have not identified an alternative building site for town municipal services. This data and the Committee's recommendation to renovate rather than build was presented to, and approved by, the Selectboard.
- The Committee and Black River are working on an analysis of the needs of the Richmond Police Department based on staff interviews, tours of other facilities and past and present work that Black River is doing on other Police and Public Safety buildings.

Library & Town Center Building Projects

The committee identified several urgent access & life/safety projects in Library and Town Center buildings and extended the Town's contract with Jay Labare of Apex Consulting, Richmond to act as the Owner's Representative in supervising the completion of projects including:

- Mold mitigation in the Library basement
- Push button ADA-approved access doors in the Town Center and Library
- Drinking fountain/bottle filler in Library
- An interim fire alarm system in the Town Center
- HVAC improvements, including ventilation, added in Library Mezzanine meeting room
- Improvement to heating in Zoning Offices in the Town Center

Repair & restoration on the Library building

An RFP was issued for a package of work including steeple wood & flashing repair, wood siding repair, window restoration, masonry work on front steps. No bids were received, and a second round of bidding is underway. Some of this will be paid for with a State of Vermont Historic Preservation grant.

Grant Exploration – The Committee is maintaining relationships with all of the major State and Federal granting organizations including Preservation Trust of Vermont, State Division of Historic Preservation, USDA Community Facilities, Vermont ACCD (Community Development Block Grants) and the Vermont Department of Libraries. We continue to explore all opportunities for grants funding.

Submitted by Town Center & Library Building Committee Members: Jeff Forward, Chair; Josh Arneson, Laurie Dana, Dave Healy, Linda Parent, Amy Wardwell, Christine Werneke



Senior walking and talking.

RICHMOND TRAILS COMMITTEE

The mission of the Trails Committee is to establish and maintain paths for non-motorized transportation and recreation in Richmond, to link with other towns when feasible, and to promote safe citizen use of these paths. The committee meets on the third Tuesday each month at the Town Center. In the summer months, meetings are often held out on the trail working on a few small maintenance projects or on a larger project together. Minutes of our meetings are posted at the Town website. A map of Richmond Trails is available at the Town's web site.

The following Richmond residents have served as members of the Committee during 2022: Willie Lee (Chair), Jean Bressor, Callie Ewald, Jed Rankin, Jim Monahan, Hannah Harrington, Halle Harklau, Mike Donahue, Tyler Merritt, Alison Aiken, and Chase Rosenberg.

The committee continued to monitor the existing trail network this year, providing inspections and routine maintenance as well as planning and organizing trail work days as required.

The most significant accomplishment of the committee this year was the planning and execution of the construction of three long bridges on the Rivershore Trail this summer. All the bridges on the Rivershore trail were inventoried and rated for distress and timeframe for rehabilitation or replacement. Three bridges were determined to require immediate replacement to maintain safe passage. The committee was awarded a grant from the Conservation Commission to purchase materials for the project. Committee members, led by Jim Monahan, tackled construction of the three bridges during the summer months. Subsequent bridges with fair ratings will receive varying levels of rehabilitation in the years to come based on yearly inspections.

Other noteworthy activities included:

- Weed whacking and clearing of debris on all trails on the network, including routine clearing on the Rivershore Trail of the large ferns that grow into the trail.
- Hosted a group of students from Mount Mansfield Union High School to assist with improving the drainage and rehabilitation of short bridges along the Old Jericho Road trail.
- Assisted with signage during hunting season to provide a heightened level of awareness and education to all trail users.
- Trail work and bridge construction on Sip of Sunshine and Lil Sip trails.
- Participated as board members representing the Trails Committee in the management of the Andrews Town Forest. Members also participated in the master steering bike/ped committee.
- Represented the trails community in the Williams Hill/Class IV road discussion. Allowing citizens of Richmond passage through the Class IV designated road on town property directly aligns with the Committee's mission of providing connectivity, with a priority on safe travel for users.

Expenditures of the allocated \$1000 this year enabled purchasing of materials for signs, as well as trail and bridge building materials.

Numerous Richmond residents have responded to calls for volunteers to work on the trails throughout 2022. The committee offers a big thank you to the out-going committee chair, Willie Lee, for his efforts behind the scenes to organize the group and tackle many accomplishments over the last few years.

The committee also would like to offer a sincere thank you, as always, to landowners and to guardians of conserved lands who facilitate public access to designated trails. The committee is also fortunate to enjoy excellent collaborations with the Richmond Mountain Trails, Richmond Land Trust, Vermont Youth Conservation Corps, the Cross Vermont Trails Association, Cochran Ski Area, Vermont Dept. of Forest, Parks and Recreation, Local Motion, RiseVT, and the Richmond Conservation Commission.

Contact the Committee with any questions or suggestions via the email address located on the Richmond, VT website.

TRANSPORTATION COMMITTEE

The Richmond Transportation Committee is an advisory committee established by the Selectboard to improve transportation safety and options (roads, paths, mass transit and services) for everyone. The Committee continued its focus in the third year on planning and applying for state and federal grants for sidewalks, trails, and safe ways to get around Richmond to benefit pedestrians, bicyclists, and motorists.

There is a prescribed process in Vermont for securing federal/state/regional funds for road and transportation planning, design, and construction. The Committee works closely with the Town Manager, Planner and Selectboard to advance the town's transportation priorities. Projects typically move through four stages:

1. **Planning:** determining needs, leading to
2. **Scoping/Design:** how might a project work in a specific location, to
3. **Engineering:** develop fine-scaled blueprints guiding contractors, to
4. **Construction:** complete the project.

Funding, technical expertise, and logistical support for planning is provided by the Chittenden County Regional Planning Commission. Design and construction via state or federal funding generally provides 80% of the total funding and the remaining 20% needs to be funded by the town.

This year, the Committee completed:

- Sidewalks Scoping Study, to improve pedestrian access and safety along Jericho Road (between the Richmond schools and Valley View Road); along the east side of Bridge Street; and, on Huntington Road from Bridge Street to the Johnny Brook trail.
- Richmond Bike, Walk and Trails Plan (Phase Two), for the portion on Richmond south of the Winooski River, thus completing the townwide Master Plan that identifies the projects, programs, and policies for better and safer walking and biking in Richmond.
- Walkability Study, with the help of eighteen volunteers, the Transportation Committee conducted a systematic evaluation based on the AARP Walk Audit Toolkit for areas within a half mile of several locations - the Bridge St-Main St. intersection in Richmond Village, the Round Church, and Jonesville along Route 2 and Cochran Road. In addition, Jericho Road from School Street to Valley View Road was assessed.

We continue working every angle (and tapping every funding source) to make Rt 2 safer for motorists, bikes and walkers. For spring 2023, we've got two projects in the Rt 2 corridor that will help us expand shoulder widths and support safer walking and biking.

Whether you like to walk, bicycle, drive or seek public transit options in town, we want to hear from you. We meet the second and fourth Tuesday of each month at 5:30 PM.

Respectfully submitted by:

Chris Cole (chair), Cathleen Gent (vice-chair), Keith Jennings, Jon Kart, Allen Knowles. Cameron Wong

CELEBRATE RICHMOND VT

Celebrate Richmond VT was organized in 2022 as a new non-profit organization started by Richmond residents to host events celebrating Richmond throughout the year.

In 2022 we organized the July 4 Parade & Activities at the park. October came around and we set up in front of the town center with costumes, bubble machines, pumpkins, small gifts, and candy to help celebrate Halloween. In December we were approached by a teacher in the Richmond schools, asking to help make Christmas a little brighter for some of the Richmond students. We were given lists of the items requested and set upon our quest to brighten the holidays for 19 students in the Richmond school system. What fun we had! Celebrate Richmond VT also gave Christmas gifts to residents at Sterling House & Richmond Terrace.

We couldn't get out of 2022 without lighting up Richmond for the holidays with the Light Up Richmond Extravaganza. Many homes and businesses were lit throughout our beautiful community, bringing everyone together in the holiday spirit.

We can only do this good work, with support from the public. We do accept donations in any amount. Checks may be made out to Celebrate Richmond VT. They can be mailed to PO Box 285 or dropped off with the Town Clerk at her office.

If any folks have ideas of other activities to celebrate our wonderful town, please let us know.

Linda Parent & Heidi Bormann



Doing More for More Seniors

We're extremely pleased that we were able to return to a full schedule of programs and activities in 2022. We did so with some prudent health precautions. Our policy continues to require masking when people are in close proximity in large groups or traveling in carpools. Many seniors also "mask-up" voluntarily. None of the health measures deterred enthusiastic participation, however. Our seniors were highly motivated to re-connect with friends for the activities they like. In fact, well over 500 area seniors engaged in learning programs and activities both on-line and in-person, and that's more than ever.

Of course, the easing of public health mandates helped boost participation. But we've also done several things that prompted more seniors to enjoy what we make available. These are some of the initiatives we've put in place to make that happen:

More activities and more volunteer leaders.

On average, our seniors have had over 30 different ways each week to improve wellness, stay active, learn and socialize. Even with those numbers, our board and our activity leaders seem to be on a constant quest to find new things that appeal to more seniors with different interests. Also, when one of our seniors suggests a new activity, we pursue it.

Making new activities a reality involves identifying others with a similar interest and finding someone to lead and coordinate the activity. The work continues to pay dividends, in the form of a growing activities menu and a cadre of volunteer activity leaders that now stands at 47! Their work has resulted in these new activities in 2022:

- Ukes R Us: learn, have fun and strum along with a group.
- Communal Garden: thanks, Richmond Community Garden, for help with the grant.
- Co-Ed Softball: *non-competitive*, just fun to play -- or watch!
- Weight Loss Support: helping each other in an on-line group.
- Tai Chi for Arthritis: try it!
- Writing Class: tips and discussions for aspiring writers, poets and novelists.
- Huntington Coffee: weekly coffee and conversation now in all three towns.
- Canasta: a great addition to social games.
- Grief Support: another group resource for help in difficult times.
- Balance Training: basic to good health and staying active, and it's on-line.
- Richmond Singers: this exuberant group lifts your spirits while lifting their own!

-2-

Optional activity fees open the door to more seniors.

Some activities have a cost to the CSC. Examples include professional instructors for line dancing, and rental fees for bowling. In the past, we suggested a contribution for participants to cover those costs. Thanks to our donors, we now make the fees completely optional and cover any shortfall. This opens the door to those whose personal circumstances get in the way of contributing a fee, and we do it in a way that protects their privacy.

On-line format engages seniors from home.

One resource we kept from the COVID isolation era is the on-line format for learning programs and certain activities. It lets seniors enjoy so much without having to leave home. The format works well for speakers' programs and activities like meditation, and support and discussion groups. Seniors also connect for our Story Circle, sharing meaningful and humorous episodes from their lives. We also offer "hybrid" on-line and in-person activities to accommodate as many seniors as possible.

Foot clinic helps many.

Thanks to Richmond Family Medicine and volunteer RNs and staff, the CSC-coordinated foot clinic helps those seniors unable to get basic foot care. Voluntary contributions help cover the cost of supplies.

Friends and neighbors fund the budget for all we do.

The CSC does not draw on our towns' tax revenues. Donors provide the \$29,500 we budget for equipment, facility rentals, and fees for speakers and professional activity leaders. This budget also lets us update seniors on what's available: Our weekly newsletter reaches over 800 email addresses; our ad in *The Times Ink* delivers activities and programs news to thousands; our YouTube channel carries the CSC's learning programs, and our website tells our full story. Just as importantly, our leaders and participants spread their personal enthusiasm for all we do.

Our towns and organizations are our "Center."

We thank our towns and local organizations for the spaces they provide for activities either free or for a small cost. Because we have no physical "center" to maintain, we can dedicate the vast majority of our budget and energy to programs, activities and initiatives, all focused on doing more for more seniors.

ELDERLY AND DISABLED TRANSPORTATION PROGRAM

SPECIAL SERVICE TRANSPORTATION AGENCY

NEIGHBOR RIDES

The Elderly & Disabled Persons (E&D) Transportation Program provides door-to-door transportation trips for Non-Medicaid / Non-Medicare medical appointments. This program is funded by the Vermont Agency of Human Services, with municipal partners including the Town of Richmond. The E&D grant program covers 80% of the transportation cost and Richmond covers 20% of the cost for each ride. Each rider is asked to donate for the ride. For Richmond residents, SSTA provides the transportation services for this program. For more information, please contact SSTA at 802-878-1527.

Neighbor Rides is a strategic initiative of the United Way of Chittenden County supported by a group of community partners to help meet the needs of the elderly and disabled. Neighbor Rides uses volunteer drivers to stretch transportation dollars by lowering the costs per ride. For more information, please contact the United Way of Chittenden County at 802-861-7833.

FRONT PORCH FORUM

We've had a very productive year at FPF. The interest & support of Front Porch Forum continues to grow.

We're publishing 1.3 million newsletters statewide every week.

We've gained some remarkable national attention for our community building work, local focus, and approach to digital tech. We also participated in a panel discussion hosted by StoryCorps/VPR called "One Small Step". A project centered around how to have "courageous conversations". Check it all out on our blog.

Many residents and public officials participate in our local Front Porch Forum (FPF). FPF is a Vermont Public Benefit Corporation that helps neighbors connect and build community by hosting local online conversations in every town in the state. This Vermont-based regional network of online local forums is where neighbors, small businesses, nonprofits, and municipal officials can and do post about a wide variety of topics. This daily neighborly exchange leads to people feeling more invested in their communities and getting more involved. Sign up (free of charge) at FrontPorchForum.com.

Helping neighbors connect and build community since 2006.

GREEN UP VERMONT

Green Up Vermont is the not-for-profit 501(c) (3) organization working to enhance our state's natural landscape, waterways, and the livability of our communities by involving people in Green Up Day and raising awareness about the benefits of a litter free environment. The success of Green Up for Vermont in Richmond depends upon Richmond Residents. The combined efforts of individuals, civic groups and the Richmond Highway Department who volunteer their time and the financial support given by the public and private sectors throughout Vermont make it all possible.

A Richmond resident removed an air conditioner from a gully that had been there for several years.

One young man found two \$100 bills. He was very excited until he saw they were marked "for movie use only", bummer.

Through their combined efforts 1.28 TONS (2,560 LBS) of trash and 1.78 TONS (166) of discarded tires were removed from the roadside.

Mark your calendars May 6, 2023, the first Saturday in May.

Put on your gloves, get together with your family, invite some friends, and come join us to make Richmond even more beautiful place to live.

HALE AND HEARTY SENIOR CLUB

The Hale and Hearty Senior Club of Richmond provides a chance for seniors in our community to meet, socialize and to share information in areas of mutual and community interest and concern. The Club meets on the second Wednesday of each month from September through June in the Our Lady of the Holy Rosary Church Parish Hall at 6 pm for a potluck supper, business meeting and program. The club is open for membership to all Richmond residents who are 60 years or older and the spouse of a member regardless of age.

The programs that are offered at our meetings vary in content from topics concerning healthy living, community concerns, to entertaining and fun filled evenings. Each year the club normally sponsors at least one bus trip to an area of interest in Vermont or a nearby state.

Due to the Covid-19 pandemic all our in-person activities were cancelled. We did keep in touch through e mails with news about members and some humorous items to brighten people's spirits.

As of September 2022, the meetings have returned to in person status. If you are 60 or older and live in Richmond, come, and join us as our guest to see if you would like to become a regular member.

Current officers are Linda Parent, President; Connie Carpenter, Vice President; Tess Storrs, Secretary and David Thomas, Treasurer.

Hope you will consider joining us, it is always a lot of fun.

Submitted By

Linda Parent, President

LAKE IROQUOIS ASSOCIATION

Sticking to the same trend of recent years, Lay Monitoring data continues to show a nutrient level decline in Lake Iroquois. The Vermont Department of Environmental Conservation's Lake Score Card for 2022 again shows a highly significant decrease in phosphorus levels:

(https://anrweb.vt.gov/DEC/IWIS/ReportViewer3.aspx?Report=LakeScoreCard_CurrentTrendsAndStatus&ViewParms=True). In recent years, Lake Iroquois moved from classification as a eutrophic waterbody (one with excessive nutrient levels) to one that is mesotrophic (having a moderate level of nutrients). The lake will always possess natural nutrient levels required for a healthy lake and sustenance of aquatic life. However, to the extent practicable, our goal is to reduce human-influenced sources of nutrient inputs. Detailed data and information on how the data is collected can be found on the Vermont Department of Environmental Conservation's Lake Scorecard at: <https://www.lakeiroquois.org/water/lake-data-maps>.

Aquatic Invasive Species Mitigation

Following a busy 2021, 2022 was relatively quiet year for the Lake Iroquois Association (LIA). An aquatic plant survey the first week of June found no Eurasian milfoil at any of the surveyed points. A few small areas of growth were observed at the southern end of the lake and were hand pulled by one of our new Board members who joined us in July. We know milfoil will always be a threat to the health of Lake Iroquois, however, our integrated efforts tirelessly seek to monitor, survey, and address this aquatic invasive species. For more information on our Aquatic Invasive Species control efforts, please go to our webpage at the following location: <https://www.lakeiroquois.org/invasives/milfoil-control-efforts/what-a-difference>.

Aquatic Invasive Species Prevention

We continued our Greeter Program and boat wash station, which operates from Memorial Day to Labor Day. These programs are viewed by the Vermont Department of Environmental Conservation (VT DEC) as a model for other greeter programs in the state. At present, only two aquatic invasive species occupy Lake Iroquois; by comparison, Lake Champlain has a total of 51. This reality places Lake Iroquois and other water bodies under constant threat of additional invasive species introduction and highlights the importance of these efforts.

The Greeter Program is designed to educate recreational water craft users on the importance of aquatic invasive species prevention and management efforts. The boat wash station permits fresh water washdown of watercraft and aids in preventing invasives from entering or leaving the lake. The greeters also provide information to lake users on safety and best practices to protect water quality while using the lake. The number of boats inspected in 2022 (2,474) exceeded the number inspected in 2021

(1,481) by approximately 40%, and approaching triple the number inspected in 2019 (912). The breakdown of total water craft inspected is as follows: Kayaks (818); Motor Boats (415); Paddle Boards (449); Canoes (116); Row boats (11); Sail boats (5).

The Lake Iroquois Association deeply appreciates the funding and support provided by an Aquatic

Nuisance Control grant from the Vermont Department of Environmental Conservation, the Towns of Williston, Hinesburg, and Richmond, our membership dues, and the generous donations of LIA members. Without this support, the viability of our programs would diminish.

Sampling and Monitoring

Aquatic Plant Survey

Mr. Larry Eichler, formerly with The Darrin Freshwater Institute completed two aquatic plant surveys. The first survey was completed in early June, the second in September. These aquatic plant surveys are designed to monitor presence and absence of native and nonnative aquatic plant species. This and other plant survey reports may be reviewed at <https://www.lakeiroquois.org/about/annual-reports>.

Lake tributary water quality monitoring

After a down year for the LaRosa Partnership Program (LPP) in 2020 due to the COVID-19 pandemic, 2021 and 2022 saw a return to grant-funded support for tributary sampling. With support and input from the VT DEC regional Basin Planner, the Lake Iroquois Association was able to sample 10 tributaries best representing inputs to Lake Iroquois between the month of April-August. Sweeping changes to the LaRosa Partnership Program in 2020 and limited funding, combined with an increase in participants, continues to force reductions in sampling and sampling parameters for all LPP watershed participants.

Conservation

LIA continued its participation in the Loon Restoration Project managed by Erick Hansen of the Vermont

Center for Ecostudies. We are pleased to report it was another successful hatch for the pair of loons on Lake Iroquois. A current and former LIA Board member set up and maintained a nesting platform to support successful nesting activity. A current lake resident records loon activity reported by lake residents and visitors to the lake. To date, Lake Iroquois has supported multiple years of successful breeding pairs of loons.

Miscellaneous Highlights

Watershed Action Plan

A collaborative partnership with the Winooski Natural Resources Conservation District and the Lewis

Creek Association led to the successful awarding of a Lake Champlain Basin Program Watershed Action Plan grant in 2021. The purpose of the grant is to assess the watershed, identify areas requiring restoration, and develop project sheets prescribing corrections actions. In 2022, engineering firm SLR was chosen to conduct this work. A Quality Assurance Project Plan (QAPP) is in development and project work began.

Beebe Lane Stormwater Improvement Grant

The Lake Iroquois Association partnered with the Lake Iroquois Recreation District (LIRD) to apply for an receive a matching grant from Watersheds United Vermont (WUV) for implementation of stormwater improvements on Beebe Lane above the northern edge of Lake Iroquois. The Lake Iroquois Association also applied for Congressional Directed Spending funds through Senator Bernie Sanders office. Their office selected the project as one of several sent forward to Congress for consideration and inclusion in project funding for the next fiscal year. We hope to hear of a successful award sometime in 2022.

Lake Wise Award Program

This VT DEC-sponsored program that encourages landowner improvement of shoreline buffers. We are excited to announce that nine additional shoreline properties achieved VT DEC's Lake Wise Award designation in 2022 for a total of 15 property owners across the lake. Of 93 total shoreline properties, including the Lake Iroquois Recreation District, Lake Iroquois has reached the 15% threshold to achieve Lake Wise Gold status. We eagerly anticipate official feedback from the Vermont Department of Environmental Conservation Lake Wise program manager.

Ice Out Challenge

The Lake Iroquois Association held its second annual Ice-Out contest in 2022. The organization plans to conduct the Ice Out Challenge for a third consecutive year, with tickets on sale immediately after Thanksgiving through March 1, 2022. More information on historic ice out dates and the contest may be found on the website at <https://www.lakeiroquois.org/news/ice-out-challenge>.



MOUNT MANSFIELD COMMUNITY TELEVISION (MMCTV)



MMCTV is celebrating 25 years of capturing local meetings, stories & events for Jericho, Richmond, and Underhill. We offer hyperlocal content on Comcast cable channels 1076 (public/educational) and 1086 (government), and online at Internet Archive (<http://bit.ly/MmctvVideos>).

We are a small, but dynamic 501c3 nonprofit organization, part of a network of 24 media centers in Vermont. In 2022 alone, MMCTV processed 345 local meetings and 100+ non-meeting videos!

LOCAL DEMOCRACY: We take our civic role seriously, connecting you with local meetings and election info. Too tired to Zoom? You can catch many local board meetings LIVE on our cable and YouTube channels. Links to meeting videos are also organized daily by town/board at our website MtMansfieldCtv.org.

COMMUNITY & EDUCATION: We also help other nonprofit organizations get the word out and provide anyone in our towns with gear and knowledge to tell their own stories. Let us know if you are interested in either of these services.

A growing area for us is youth media education/training. We offer free workshops at the Richmond Free Library and Deborah Rawson Memorial library and are looking to expand our popular and affordable Middle School summer TV camp. In recent years our campers remade Hollywood movie scenes, as a part of the statewide Crowdsourced Cinema VT project.

Key MMCTV projects in 2022 included work on The Talk, Vermont (formerly Racism in America) series, as well as videos for the Community Senior Center & local concerts/parades. We also hire MMU students to stream/film concerts and sports and undertake special events like “haunting” Richmond Town Center with spooky animations on Halloween.

FEEDBACK & DONATIONS: Always welcome! Contact: Angelike Contis, Director, MMCTV, 203 Bridge St., 3rd Floor/ P.O. Box 688, Richmond, VT 05477. Tel. 802 434-2550. Online: MtMansfieldCtv.org, e-mail angelike@mmctv15.org



MMCTV interviewing Ryan Cochran Siegel.



Our Community Cares Camp, Inc.

PO Box 503
Richmond, VT 05477
Email: occcvermont@gmail.com
802-434-6006

Jana Brown-Asher Carfaro-Connie van Eeghan-Jessica Johnson-Kyle Silliman-Smith



During July of 2022 Our Community Cares Camp, INC (OCCC) successfully completed its 13th year of operation! OCCC serves at-risk or underserved children and youth for the five towns of the Mount Mansfield Unified Union School District including Bolton, Huntington, Jericho, Richmond, and Underhill. Our Mission is to create a caring, nourishing community where every child can find success. Our vision is to develop a rich culture of community that includes health, safety, happiness, gratitude, and citizenship that the campers carry with them throughout their lives. We provide healthy meals, enriching activities, and have highly qualified staff working alongside our campers. We pride ourselves on the amount of returning campers we have each year. Many of our former campers return as CIT's and staff, which we believe is a testament to how strong the OCCC community is. This year we were excited to move past many of the challenges posed by COVID-19 in the previous two summers. We boosted our enrollment numbers and revamped our food program so that we could continue to serve this community with the same quality and enrichment that we are committed to doing every year!

Camper enrollment this year was up to 93 children from Jericho (6), Huntington (32), Bolton (24), and Richmond (31). We had a total of 44 people who supported this year's camp as either a CIT (counselor in training), counselor, or staff member. Employees represented all five MMUUSD towns and other Vermont communities, too. Many of these individuals once attended camp themselves and all have ties to either a camper, or a connection to a teacher or principal in the Mount Mansfield Unified Union School District. At the 2022 MMU graduation, 28 graduates were associated with our camp, which is 18% of the graduating class. We are lucky to have incredible CIT's supporting our campers and town volunteers who helped with fundraiser mailings and other tasks, which amounted to 870 total volunteer hours.

We were able to resume use of the CHMS kitchen and cafeteria this year, meaning that our food program could return to its pre-pandemic quality. Our amazing kitchen staff served 2563 meals to our OCCC campers and children attending the RES Summer Learning Program and Part 2. We were able to offer campers a variety of freshly prepared foods including fruit smoothies, baked goods prepared from scratch, and a build your own salad bar full of choices. For our youngest campers, this summer provided their first traditional cafeteria experience of being able to go through the line and make choices, as well as sit with friends at breakfast and lunch. Our kitchen used fresh local ingredients and accommodated and prepared allergen free meals.

Campers at OCCC thrived this summer as they were able to reconnect with friends and readjust to our new normal in a world that has been affected by COVID-19. Campers enjoyed outdoor recreation, art projects, built STEM innovations, and learned to play new musical instruments. We were able to take field trips to local parks, the Richmond Free Library, and the Audubon Center. OCCC has continued to remain true to our Mission of creating a caring, nourishing community where every child can find success.

Sincerely,
Susanne Parent
Executive Director

Our Community Cares Camp, Inc. is a registered 501(c) (3) non-profit corporation.

www.ourcommunitycarescamp.org

<https://www.facebook.com/OCCCVT>

Building a caring community - where every child can find success.

RICHMOND COMMUNITY BAND

Richmond Community Band celebrated its 25th year of rehearsals and performances in 2022 with a record setting six summer concerts in the bandshell at Volunteers Green. We thank all who attended, and the entire Richmond community for supporting us.

CB usually rehearses 7pm to 9pm Mondays in the hall of Our Lady of the Holy Rosary Catholic Church, beginning in May or June. We invite anyone who plays a concert band instrument to join our non-profit organization, all ages and abilities are welcome. Members include school and university students, young adults, empty nesters, l-o-o-o-ng empty nesters, and never nesters.

It is challenging to schedule rehearsals and concerts around summer vacations and other commitments and activities, thank you to all members and supporters for contributing to the band! We were especially fortunate to have Barb Heath conduct the band again this first full season after two years. On marches and other songs with minimal time changes, you would notice that she grabbed a saxophone to help fill out the band. So, in addition to instrumentalists, we welcome additional music directors to share conducting, allowing them to take turns playing in the band.

All volunteer Richmond Community Band also includes members from nearby towns as well as Richmond residents. Our busiest day is the 4th of July, when neighboring town residents join us in the audience and in the band for our float in the parade and 1pm concert afterwards. The band and parade viewers are grateful to the Farr and Linn families for providing the hay wagon and tractor and driving crew for the RCB float.

We typically play about three or four subsequent free concerts in the Volunteers Green band shell throughout the summer but scheduled in five more in our 25th year. You may have heard us as you walked your dog or hauled in your canoe in the park or enjoyed a creemee dessert up the street. Please listen again this year! We again invite new, experienced, or former musicians to play with us.

Thank you for considering, we hope you will join us in the band or audience at our performances in 2023.



Richmond Community Band 2022.

RICHMOND FARMERS MARKET

The Richmond Farmers Market (RFM) began nearly 30 years ago, started by a grassroots group of local farmers. A strong farmers market is an asset to any town. We provide access to fresh, healthy foods for all locals, strengthening our agricultural economy and local food systems and connecting residents with local producers.

Promoting Safety, Community, and Entertainment

The Richmond Farmers Market provides a safe, inclusive social space for residents. The opportunity to shop outside in a safely distanced environment has been crucial in the past three years. Many families attend the market as a family outing, and others catch up with friends and neighbors while there. It's also a safe space for young Richmond residents to recreate, exercise on the playground while their parents shop, and try new healthy food. Many come with their parents, or even walk straight to the market after school. We also welcome many seniors who shop regularly at the market. People of all ages and socio-economic backgrounds gather and socialize at the market.

We also provide free entertainment for all ages, bringing local bands to perform every week. Many of these performers are Richmond residents. We have also provided childrens' activities like juggling and crafts, and a cider press and fall events for families. The social and entertainment aspects of the market boost Richmond's desirability as a whole — we often see the farmers market listed as an asset of the town in real estate listings.

Fostering Local Entrepreneurship

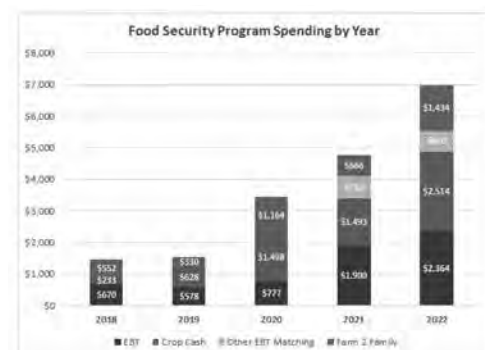
The market also provides economic opportunity for local businesses and entrepreneurs, creating a solid vending space for established small businesses and an incubator space for new ones. In 2022, we welcomed 12 businesses in their first year, including several based in Richmond. This year, we have 12 Richmond-based businesses, including a woman-owned farm and two prepared food vendors. Some vendors are former Richmond residents who still feel connected to the community, while others choose the Richmond Farmers Market specifically because their products are for sale in Richmond stores. The market also draws nearly 60 percent of its clientele from other towns, many of whom visit other Richmond businesses after they visit the market. Local kids can also have a free booth at the market to flex their entrepreneurial skills.

Community Outreach

In addition, we provide a space for other local groups and community organizations to reach out to residents and share their missions through our free Community Booth offering. In 2022, we hosted the Richmond Climate Action Committee, Richmond Racial Justice Committee, the Community Senior Center, the Richmond Free Library, the Richmond Housing Committee, a community art project with Radiate Artspace, Spectrum Youth and Family Services, the Richmond Historical Society, the Williston-Richmond Rotary, Richmond's ARPA fund representatives, UVM's Expanded Food & Nutrition Program, a locally organized e-bike test ride program, and more. In recent years, we've also held a First Responder Day, giving locals a chance to connect with the Richmond Police Department, Fire Department, and Richmond Rescue. We've also hosted PTOs and school boards, Halloween on the Green, voter awareness groups, and a pop-up COVID vaccination tent.

Food Security Programs

Finally, and perhaps most importantly, we provide access to local produce for food-insecure Vermonters. Vermonters can swipe their EBT cards at the market and double their benefits through the state's Crop Cash program. In 2021, the farmers market secured grant funding to run a program to triple those benefits. In 2022, the board committed to continuing the triple benefits program through a mix of Crop Cash and market funding. Eligible Vermonters can also use Farm to Family coupons at the market, using the state program that aims to get local produce into the hands of families who need it. In 2022, Vermonters in need used nearly \$7,000 in funds from these programs and incentives, an increase of 46% from 2021 and over 100% from 2020, largely due to expanded effort to raise awareness and the market's matching program.



RICHMOND HISTORICAL SOCIETY

Submitted by Fran Thomas, RHS President

A Note from the President:

As you will see in the paragraphs below, the Richmond Historical Society had a very busy and productive year in 2022. This would not have been possible without the dedication of the members of the Historical Society Board and many local volunteers. The Board meets on a quarterly basis in the Town Center and welcomes visitors to these meetings. It is important to have input from the Richmond community as we strive to preserve the history of Richmond, make the history available for education and research, and maintain the Round Church and manage its use.

News from the Office:

Financial Position

Financially we remain in a very strong cash position. This year, the church was open to the public for guide services, weddings, and several concerts as well as our annual carol sing. As a result, 2022 wedding income, donations and membership dues were very strong, allowing us to fund our near-term church improvements (e.g. ceiling repair and an electrical box cover). We also started accepting payments via PayPal and Venmo as an added convenience for people wishing to make donations or purchase Round Church merchandise.

Archives and Information Management

The Historical Society's work to catalog and archive our collection in the Town Center continues. Once that process is complete the next major project will be to create a catalog that provides a searchable database for our entire collection. We are grateful to the Town to have a room that houses our full collection and is accessible to the public.

With the aid of the Microsoft Information Technology (IT) grant in 2021, the RHS continues to modernize its IT infrastructure. We have also added safeguards to protect irreplaceable historical records. RHS's historical digital archives have been moved into Microsoft's cloud storage for offsite protection. For additional protection, the digital archives and RHS business documents are being backed up daily. To maximize the preservation of historical artifacts, temperature and humidity sensors actively monitor the RHS archive room and notify the RHS staff when the conditions have degraded. Looking forward, the RHS has initiated a project to modernize its website to increase the visibility of RHS historical records to the public.

Visitors are welcome to view our collection by appointment, and volunteer opportunities are abundant. If you enjoy stories and photos that tell Richmond's history, your help would be welcome in working with photos, creating displays, writing articles or researching any topic that might be of interest to you.

The Richmond Historical Society would like to thank the following for their donations of a variety of items relative to the history of Richmond: Laura Hazen Sibely, Fran Pomerantz, Charles Bartlett Wheeler, Carol Collins, Fran Thomas, Donna Ichniowski, Charlotte Historical Society, Bob Low, Betsy Bott, and Adam Moultroup.

News from the Round Church

Building and Grounds:

A section of the Round Church ceiling was re-plastered and painted in August and September. Other 2022 projects include completion of an electrical outlet box on the Round Church Green and installation of a new Visitor and Event parking sign at the entrance to the Round Church Lawn.

Visitor Season and Guide Service:

Ten new volunteers joined the Round Church Guide Service in 2022, helping to welcome visitors from 48 U.S. States and 25 other countries during a season that stretched from Memorial Day weekend through late October. Twenty-one Backroads Bike Tour groups began their journey at the Round Church this year. Backroads makes a donation at the end of the season towards maintenance of the Round Church. Several tour buses and a Porsche Auto Club also visited the church. Scheduling guides for the Round Church became a truly collaborative effort in 2022, with the addition of an online Sign-Up Genius allowing volunteers to select their own work shifts, while Meg Fugate and Martha Turner teamed up to share the season's overall planning and outreach duties.

Weddings and other Reserved-Venue Events

The Round Church hosted nine weddings this season, many with a ringing of the cupola bell, for an additional fee, at the end of the ceremony. Additionally, two local a cappella vocal groups rented the church as a concert venue. We are so thankful for the volunteers who help us to make these events possible. Fees collected at these types of events go toward routine maintenance of the church such as regular cleaning, the installation of a portalet during the summer months and maintenance projects to keep the church in good shape for future generations. We are indebted to Scott Ploof, who has been cleaning the church, when needed, for over 30 years.

The Year in Review

Following up on the success of our September 2021 Concert on the Round Church Lawn, the RHS hosted three family entertainment events at the Round Church in 2022. The outdoor concert in June featured Funk/R&B music by Burlington's *Soul Porpoise*, and offered burgers, hot dogs, home-baked cookies, and assorted snacks for sale on the Round Church lawn. Two later events, a Moth Storytelling program in August and bluegrass music by the *Wild Branch* in October, entertained audiences of all ages inside the Round Church, as did the return of annual Round Church Carol Sing in December.

The Richmond Historical Society plans to make the Round Church Concert Series an annual tradition, with four concerts already booked for 2023. Check our website www.olderoundchurch.com for more information about these and other upcoming RHS events.

Highlights from a busy 2022 include:

February 13 – Program: *Vermont Prohibition: Teetotalers, Bootleggers and Corruption*

Virtual program by Adam Krakowski on “the tumultuous side of Vermont’s temperance movement,”
Co-sponsored with the Community Senior Center.

March 27 – Annual Meeting and Winter Program in the Richmond Free Library

Slide show program – *The Richmond Underwear Factory* - by local writer and historian Mo Humphrey about the early history of Richmond's Goodwin Baker Building.

May 28-30 – Opening weekend at the Round Church

The Round Church opens to visitors on Memorial Day weekend to kick off its first full visitor season since the start of the Covid-19 pandemic.

June 4 – *Ampersand* choral performance

Richmond resident Timothy Parsons conducts his eight-member vocal ensemble in a stunning concert of mainly 16th-century music.

June 15 – Concert on the Round Church Lawn

Burlington funk band *Soul Porpoise* performs outdoors on the Round Church lawn. Donations and food sales provide revenue for future Round Church programming and upkeep.

August 12 – Moth Storytelling event in the Old Round Church

Some of the best storytellers from across the Northeast spin tales about summertime in the Old Round Church, along with music by *The Brevity Thing*.

August 27 – *Social Band* Concert

“Burlington’s Lively Band of Singers” presents its summer a cappella music concert.

September 11 – Old Round Church Pilgrimage

Annual worship service held in the Round Church to celebrate its heritage as Richmond’s first community meeting hall. Sponsored by the Richmond Congregational Church.

October 2 – Concert in the Round Church

Vermont bluegrass band *Wild Branch* closes out the 2022 Round Church summer music season with a live performance in the church.

November 12 – RHS Fall Program: *Archaeological History of Chittenden County*

Reception with cookies and cider to honor the 2022 RHS volunteers, followed by a slide show presentation by Vermont State Archaeologist Jess Robinson.

December 4 – Community Carol Sing in the Round Church

After a two-year hiatus, this beloved annual holiday tradition resumes with two sessions of caroling led by Richmond’s Tom Walter and his cold-hardy band of musicians.

In Closing

The Richmond Historical Society is committed to **making** history as well as preserving it. From facilitating special memory-making events at the Round Church, to protecting Richmond’s historic resources for future generations, to providing access to and appreciation for the wonderful stories our archives hold, the Richmond Historical Society enriches this community in many ways. To continue such wide-ranging outreach, we need your help! Prospective volunteers can find RHS projects to suit all sorts of interests, skill levels and time-commitment budgets. To learn more about what we do and how you can help, please talk to a board member, visit our website at www.oldroundchurch.com or email rhs@oldroundchurch.com.

2022 Richmond Historical Society Board of Directors

Elected Officers

President – Fran Thomas

Vice President – Ryan Ackley

Secretary – Mary Ann Barnes

Treasurer – Mary Ann Kittinger

Committee Leaders

Acquisitions & Archives – Karen Yaggy

Building & Grounds – Gary Bressor

Information Technology – Kevin Kittinger

Round Church Guide Service – Martha Turner &
Meg Fugate

Round Church Weddings/Event Reservations
Mary Ann Barnes

RICHMOND LAND TRUST

On an October evening, people and music filled the West Monitor Barn in celebration of RLT's 35th year and the 25 parcels and over 600 acres of local land it has conserved to date. Not only were eyes on RLT's past accomplishments but also on the conservation projects that would shape the non-profit, all-volunteer organization's projects for its **next** 35 years and beyond.

Topping the list was the huge progress made throughout 2022 on raising the funds needed to rebuild the aged and leaky dam at our **Gillett Pond Preserve** and save this treasured place. The plight of the pond was made clear during the summer. Dry weather caused water levels in the pond to drop, exposing wide expanses of mud and rock that made launching canoes and kayaks a challenge.

But as this report goes to press, funding is finally in place. That required working closely throughout 2022 with federal project oversight authorities to gain the release of the federal funds that Senator Leahy and his staff won through the Congressionally Directed Spending program. With that approval in hand, we're also able to put the construction work out to bid. As this report goes to press, we've begun clearing the site where the dam will be built. Though some additional fundraising may be necessary due to inflation's impact on the budget, we hope to see work begun on the dam itself this coming summer.

- In 2022 people continued flocking to our riverside preserves, including the **Bombardier Preserve** at the junction of the Huntington River and Winooski River, and the **Beeken Rivershore Preserve**, also alongside the mighty Winooski. We reopened the temporary parking lot at the Bombardier Preserve as well as the new one at the Beeken Preserve. But despite this added parking capacity, at times those lots filled up and cars were parked on the road. We're continuing to work with neighbors and the Town's Parking Advisory Committee to find solutions to the issues this unprecedented demand presents both for the adjacent neighborhoods and for properties meant to be preserved in their natural state and not turned into high-volume recreational destinations.
- The cliffs just west of Snipe Ireland Road are noted for the rich environment they create for plants and wildlife, including some rare species. In 2022 RLT helped Demaris Tisdale and John Hildebeitel, and the Elliott family conserve the bulk of individual parcels they own along and above the cliffs. The protected land lies within the 10,000-acre Chittenden County Uplands Conservation Project, an ongoing, landscape-scale effort to conserve ecologically important forestland in and near Richmond.

In closing, I want to thank everyone for supporting the Richmond Land Trust and our town's strong ethic of land conservation. Special appreciation goes to:

- The Richmond Trails Committee for helping keep our preserve trails open and safe year-round.
- The Richmond Highway Department, for its assistance as we try to alleviate parking crunches along Cochran Rd.
- Richmond voters for continuing support of the Town's Conservation Reserve Fund, which has been critical to the success of many of our local conservation projects and those of others. In this year's voting, we hope voters will again endorse it as a practical, proven, low-cost approach to enabling Richmond to take advantage of important conservation opportunities as they arise.

Finally, we invite anyone interested in conserving our town's natural, agricultural, and historic resources to join the Richmond Land Trust and to take a direct hand in our broad and very satisfying work. If you're interested, let us know at richmondlandtrust.org/contact. The more people we can involve in conserving some of Richmond's best places and resources, the better the results for everyone.

Respectfully submitted,

Jeremy Hoff, Chair

Brad Elliott, Vice-Chair

RICHMOND RESCUE

In 2022 we celebrated the 40th anniversary of Andy Squires as a volunteer of Richmond Rescue. Andy began volunteering before many of our members were even born. His dedication to our organization and to the people we serve has been extraordinary. We look forward to celebrating his 45th anniversary in 2027.

The year began with many COVID vaccine clinics and presented another unique opportunity to partner with the State of Vermont. We were able to cross train some of our AEMTs and paramedics to work as phlebotomists in a state-run blood bank held at UVM to address a critical shortage of donated blood. By the end of the pilot program, we had obtained 225 pints of blood which was all used at local hospitals. As of the end of 2022, we had administered 17,800 COVID vaccines and more continue to happen each month.

This was our first full year of covering the Towns of Hinesburg and St. George. The additional call volume has allowed our members to use their training more often and maintain their proficiency. The additional service area added 342 calls and 195 transports to our previous call volume.

We were excited to get back to providing our usual array of community outreach activities. We held our 5th bike helmet giveaway and distributed more than 125 bike helmets to children. We also taught CPR and first aid to 195 people. Having citizens trained in CPR leads to much better outcomes in cardiac arrest.

The Camels Hump Backcountry Rescue Team provided their services for several challenging calls. The most notable response was for a male hiker in his sixties suffering from chest pain, high on the Long Trail on Camels Hump. Our team responded with several other teams and provided ambulance level care in backcountry. He was safely carried out of the woods to a waiting ambulance and received care for a heart attack at UVM. Thanks to a generous donation from the patient, we were able to purchase a portable 12-lead EKG machine for use in the backcountry. We're excited to continue to increase our capabilities.

Statistics from 2022:

Total requests for service: 1190

Calls for service in Richmond: 322

Requests to Interstate 89: 74

Average ambulance response time in Richmond: 8 minutes

Number of active volunteers in 2022: 45

Total volunteer hours: 23,480

Address signs made in 2022: 84

Total address signs made since start of program: 1030

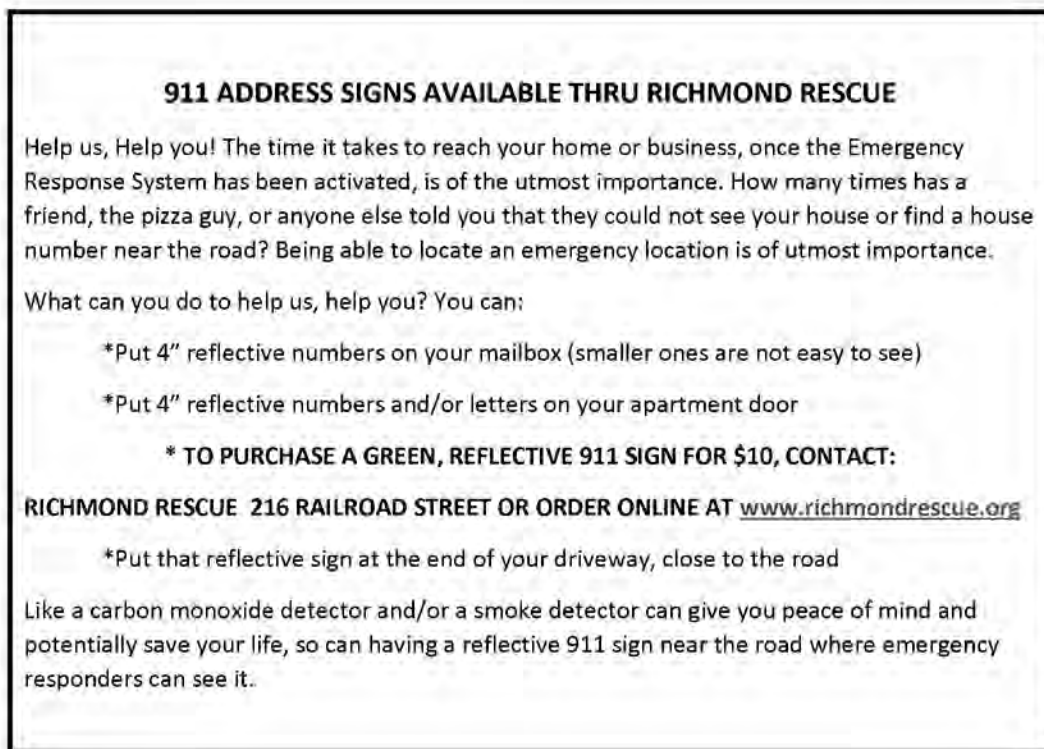
2023 will be a year of planned vehicle purchases. We are remounting the box from our 2014 ambulance onto a new 2023 Ford F550 chassis. By remounting the box we are able to save about 30% over the price of a new ambulance. We are also purchasing an SUV response vehicle to enhance our capabilities. Due to the long lead-time for vehicles, these purchases have been in the planning phase for years.

Beyond responding to 911 calls, we are proud to offer several other public health services. We continue to offer affordable E911 address signage, courses and bystander trainings through our CPR training center and car seat fitting. As a public health organization, we consider these initiatives central to our mission.

We are grateful for the privilege of serving our communities and look forward to the coming year.

Sincerely,

The Board of Directors and Members of Richmond Rescue



WESTERN SLOPES BUSINESS ASSOCIATION

The Western Slopes Business Association (WSBA), formerly known as the Richmond Area Business Association (RABA), ceased its operations in 2022. With the support of many volunteers over the years, the organization provided connectivity between both residents and businesses in the form of event sponsorships, college scholarships, membership directory and benefits, etc. A few of the larger contributions and efforts supported by the organization are noted below:

- Richmond Holiday Market
- Business Entrepreneur Scholarship
- Round Church Art & Music Festival
- Support for The Creamery development project

The decision was made to close up shop after consideration and acknowledgement that several local and regional organizations are providing overlapping services that were once provided by a more robust board of volunteers at WSBA. We are grateful to our community and specifically to the volunteers who supported the efforts of the association over the years, and we look forward to collaborating with you in other ways to support our thriving community in the future!

CSWD Fiscal Year 2022 Summary

Thanks to conservative budgeting and significant belt-tightening, the Chittenden Solid Waste District remained on strong financial footing in Fiscal Year 2022 (July 1, 2021-June 30, 2022). The District's FY22 total operating expenses were \$12,336,755 and operating revenues were \$16,569,666 for a net surplus of \$4,232,911. This surplus was applied to CSWD's reserves following the Board-approved prioritization schedule (*see "Budget Memo" under FY2023 Budget on the Financial Information page of cswd.net.*)

The residents, businesses, and institutions of our 18 member towns and cities generated an estimated 305,389 tons of materials to be managed in calendar year 2021, compared with 270,207 tons in 2020, with the increase likely due to increased construction and overall economic activity. Chittenden County continues to be among the national leaders in landfill diversion, with an estimated 66.7% of those materials recovered in 2021 via composting (food scraps, leaves, and yard trimmings), anaerobic digestion, and recycling of Blue-Bin materials, Special Recycling, and Construction and Demolition materials. (The 2021 Diversion Report will be posted in October 2022.)

This foundation enabled CSWD to focus on strengthening our infrastructure and our commitments to our members, staff, and our mission: *To reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective, and economical manner.*

STRENGTHENING CSWD'S INFRASTRUCTURE

Preparing for a New Materials Recovery Facility

In March 2022, the CSWD Board of Commissioners voted unanimously in favor of CSWD submitting a bond request to the voters of Chittenden County in the November 2022 General Election enabling CSWD to borrow \$22 million to build a new Materials Recovery Facility.

Organics Diversion Facility: Phase 1 work completed, foodware ban implemented

The first phase of a three-part expansion of CSWD's Organics Diversion Facility (or ODF – where Green Mountain Compost is made) was completed in FY22. This phase included implementation of a windrow turner that replaced four pieces of heavy equipment and reduced windrow-turning time from two weeks to three hours. The completion of a new curing and sales area enabled staff to remove all sales traffic to a separate gate, decreasing congestion and increasing safety for all facility users.

Due to increased contamination from non-compostable materials, the ODF began accepting only food scraps, paper towels and napkins, and newspaper, paper bags, and certified compostable bags used for lining food scrap collection containers as of January 1, 2022. CSWD provided just shy of a year of notice to vendors, commercial and institutional consumers of compostable products, food scrap haulers, and the public. A blog post on the drivers for this decision is on the CSWD website.

New Administration Building approved

COVID-19 demonstrated the necessity of healthy and safe working facilities and the shortcomings of CSWD's Administration offices at 1021 Redmond Road in this regard. CSWD's Board of Commissioners approved planning for new offices to be pursued into FY23.

Other operational changes included the end of CSWD operation of the Drop-Off Center in Richmond after almost 30 years. CSWD submitted a bid for continued operation of the facility, but the Richmond Select Board voted to award the contract to Casella Waste Systems when CSWD's lease expired on December 31, 2021. Though it was not the outcome we desired, the removal of this facility reduced CSWD operating expenses, enabled us to deploy experienced staff to other sites, and provided an opportunity for CSWD to re-evaluate our community's needs.

STRENGTHENING OUR COMMITMENT TO OUR COMMUNITY AND EMPLOYEES

CSWD was not immune to the labor shortages experienced across Vermont, and the Board of Commissioners convened an Ad Hoc Committee to review employee compensation and benefits, ensuring the District is competitive in the labor marketplace and the compensation structure is clear and fair.

The Board adopted a Declaration of Inclusion at their May meeting, with staff forming a Justice, Equity, Diversion, and Inclusion (JEDI) Committee devoted to ensuring and exploring opportunities for implementation of the Declaration's principles.

The CSWD Board passed resolutions recognizing retiring employees Nancy Plunkett (30 years) who implemented mandatory recycling in Chittenden County in 1993 and expanded CSWD's education and research programs, and Lee Tuure (29 years), who transformed "town dump" locations into CSWD's beloved Drop-Off Centers. The Board also recognized the volunteer service of Commissioners Abby Foulk (Shelburne-nine years) and Doug Taff (Hinesburg-12 years).

CSWD staff reported on the 2021 (biannual) Household Solid Waste Survey Report, with key findings including that 93% of respondents reported a favorable impression of CSWD, and strong support for bonding for a new MRF. The survey also revealed opportunities for CSWD to provide more communication on appropriate materials management, particularly to new residents. Staff began the process for amending the CSWD Solid Waste Management Ordinance, which will wrap up in FY23.

Overall, FY22 proved an extremely busy year as CSWD staff and Board of Commissioners rebooted projects stalled by the pandemic and looked ahead to opportunities to build on the District's 35 years of public service to Chittenden County.

Paul Ruess

Chair, Board of Commissioners

Sarah Reeves

Executive Director



Mount Mansfield Unified Union School District

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www.mmuUSD.org

January 12, 2023

Mount Mansfield Unified Union School District Annual Report

The Mount Mansfield Unified Union School District (MMUUSD) Annual Report will be available February 16, 2023. The report will include a proposed 2023-24 school district budget, tax rate information and a review of operations, activities and assessment results for Mount Mansfield Unified Union's nine schools:

- Smilie Memorial School (PK-4)
- Brewster Pierce Memorial School (PK-4)
- Jericho Elementary School (K-4)
- Richmond Elementary School (PK-4)
- Underhill ID School (Preschools)
- Underhill Central School (K-4)
- Browns River Middle School (Grades 5-8)
- Camels Hump Middle School (Grades 5-8)
- Mt. Mansfield Union High School (Grades 9-12)

The Annual Report can be found at your local town office, public school, MMUUSD Central Office or online at <https://www.mmuUSD.org/>. Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the Central Office at 434-2128 or by email at mmuUSD.office@mmuUSD.org.

Mount Mansfield Unified Union School District Our Schools



Smilie Memorial School

Derek Howard, Principal

Enrollment: Prek-4 76

As the new Principal at Smilie Memorial School, it was my pleasure to welcome new and returning faculty and staff to Smilie. Amanda Allemeier finished last academic year as a paraeducator and returned this year to continue in the role. An alumnus of the Smilie School, Colby Antonacci joined us as the paraeducator in preschool and is now also working 1-1 with students utilizing his psychology degree and interpersonal skills. Emma Parent, another MMU alumnus, moved from preschool to teach in a first and second grade classroom leaving space for

Shannon Zachary to join us to teach in the preschool. Bridgette Tozzi joined us from Colchester Middle School as our music teacher. Claire Tourin joined Kyle Dubois to teach grades three and four. David Rye became our PE teacher working at both Smilie and Brewster-Pierce. A lot of new faces have enhanced the culture and learning opportunities at Smilie Memorial School.



On September 19th, we hosted an Open House - our first in-person in 3 years. This was an ideal opportunity to show the community the hard work that the Smilie School Community had done to update the front of our school. It was fitting that the event started with Barbara Tomasi-Gay unveiling the murals installed on the school that were created by students and parents. The school opened and welcomed parents and community members into the building to meet and greet with teachers and stroll through the hallways and classrooms.

During the month of September, kindergarten, first and second grades visited Adams Apple Orchard and picked apples for some baking projects. Unfortunately, the all-school hike to Bolton Dome and Bolton Valley Resort had to be canceled due to the weather but our 3rd and 4th graders were able to visit Petra Cliffs in December where they had an introduction to climbing.



Coming out of the pandemic has meant that students have to relearn 'normal' school. One of the first priorities was to teach and reteach all of our school drills. This included fire drills, securing the building, hold in place and our evacuation drill. The evacuation drill at Smilie Memorial School was conducted in collaboration with Bolton Fire Department. Smilie staff and students evacuated to Bolton Fire Station from the school where everyone got a tour of the fire trucks and the station building.



In October we created a name and voted for our local VTrans snowplow. Then in November 'The Bolton Yeti' visited the students at Smilie School.

The Smilie Memorial School community donated nonperishable food items and gifts for the Crate of Cheer and The Giving Tree. These items were distributed throughout our community to families in need. Thank you to everyone who contributed!



During a wonderful December morning at Smilie Memorial School, the K/1/2 students welcomed the adults in their lives to the Books and Bagels event. The classes made bagels the day before and shared the treats and their love of reading.

Since September, the Smilie faculty have been meeting weekly in their grade level teams analyzing the data to improve learning for all students. Weekly, the teachers and support staff look at academic data from different curriculum areas including Math, ELA, Science, and Social Studies. During these meetings, student support staff also give feedback to teachers regarding the social emotional supports being implemented for students. Faculty meetings occur twice monthly, the agenda for these is set by our guided coalition that also meets twice monthly. The collaboration between all staff, parents, and community is what makes Smilie Memorial School a safe and welcoming learning environment for all students.



Brewster-Pierce Memorial School

Sally Hayes, Principal

Enrollment: PreK-4 110

As we continue to emerge from the pandemic, Brewster-Pierce staff and families continue to work collaboratively to meet a new set of needs for our learners. Our students continue to grow academically, socially and emotionally and have persevered through many obstacles presented by the pandemic. This fall we were thrilled to welcome family members back into school. Family members volunteer at BPMS in a variety of ways including helping with special projects, assisting in small group math, volunteering on outdoor days and helping to serve lunch. Our parent group continues to work tirelessly supporting educational projects, field trips and providing special teaching resources. Families contribute so much to the culture at BPMS and continue to support many enriching educational opportunities; we are grateful for their continued support.

BPMS students enjoy learning in many content areas including math, literacy, science, social studies, unified arts and social emotional learning. We continue to work on integrating and combining content in order to provide opportunities for children to make cross curricular connections. As we prepare our young readers we have shifted our focus in the past two years to include a focus on phonemic awareness and phonological awareness. Studies have proven that when children receive direct instruction in phonics and phonological awareness, it lays a strong foundation as they're learning to read. We have been adjusting our teaching practices to strengthen literacy skills in all grades K-4 and improve overall reading readiness. During math practice we focus on repeated practice of foundational skills to provide a strong scaffold for harder math concepts; one goal is learning to apply math to real life situations. Social and emotional learning has been a critical area of learning especially as children work through identifying strong emotions and learning strategies for self regulation. We continue to prioritize managing peer relations and self management including: mindfulness, emotional regulation and restorative practices.

BPMS staff continues to focus on integrating themes of equity, diversity and inclusion throughout our teaching practices with a goal of embedding these practices into our school culture. With the guidance of Kat Yun, equity and inclusion coach, and our school based ABAR team we will work on updating lessons and exploring identity throughout this school year. The identity work will begin first as an entire staff as well as with students. We continue to read culturally responsive texts during lessons which enrich our learning by presenting multiple perspectives and diverse representations. As educators, we realize that our success in this important work will in part be measured by how we can engage our students in these dialogues in compassionate and developmentally appropriate ways.



Modeling and teaching wellness has always been a priority at Brewster- Pierce. We have always valued our farm to school food program which prioritizes providing nutritious meals and snacks for our students and staff using local ingredients and presenting a rainbow of delicious foods at every meal. Our school food program thrived for over thirty years under the leadership of Alison Forrest and after her retirement in June she passed the important

work to Hilary Redman, Anne Martell and Peter Merritt. With our new leadership team our school food program continues to thrive and is truly a gold standard in providing nutritious food choices and acts as a lesson in healthy eating every day.

Outdoor Learning experiences are enjoyed by students and staff weekly at BPMS. The preschool students lead the way and enjoy outdoor experiences every single day in their Forest Classroom and many areas surrounding our school including: the Huntington Community Forest, Brush Brook and the Huntington River. The goal for outdoor education is to immerse children in the natural world and guide them in place based learning. Outdoor learning opportunities provide unstructured time that encourages children to make choices about their learning, persevere through challenges and take healthy risks. Outdoor education is designed to foster a child's natural inquisitiveness, creativity, and desire to learn. Outdoor Education is embedded into our school culture and learning.



Jericho Elementary School

Todd Rohlen, Principal

Enrollment: K-4 312

Hello! My name is Todd Rohlen and I am the new principal here at JES. I live in Jeffersonville with my wife and two kids. I have been in education for a long time, as a pK-8 principal, a middle school science teacher, and even before that, I was an instructor for Outward Bound, leading canoeing and backpacking trips in Maine. I have spent my career empowering students to work harder and do more for themselves, and I look forward to continuing that work here in Jericho. Since I began in July, I have been working to get to know the school, staff, students, and the community. I love getting to visit classrooms, where everyday I see passionate teachers engaging curious kids on a variety of different subjects. Our kids look forward to being here because it is a remarkable school!

After a few years of Covid restrictions, we have loved having families back in the building, as well as getting our classes back out into the community. We have welcomed families into the school with some grade level open houses, some celebrations of writing, and more. It's been great to have more engagement between the school and homes, as well as the bigger community. We have had some exciting field trips so far, including taking advantage of a piece of property on Nashville Road, lovingly called "Camp Swampy." Kids have been learning ecology and more onsite there. The whole 3rd grade got to learn while sailing on Lake Champlain with the Lake Champlain Community Sailing Center! The 4th grade visited the Lake Champlain Maritime Museum to learn more about the history and ecology of the lake, and the 1st grade just went to the Vermont Teddy Bear Factory. While our learning in school is certainly at the core of what we do, it has been wonderful to bring back some of these enriching experiences in the greater community.

A big focus across the District is meeting the needs of each learner in our schools. As we know, students come with a variety of needs and learning styles. We are working hard on our Multi-Tiered System of Supports (MTSS), which are the systems we have set up around the school to help meet the needs of every student. This means we are continually assessing what our kids know, and where they might need extra support. Staff then works to get students the help they need. As you might imagine, it takes a lot of planning and attention to detail to create a system like this and to keep it running.



We have also been making sure our building is well maintained and updated. Last spring, we replaced much of the fire alarm system to make sure that was up to date. Over the summer, we updated to digital control for the heating system. We have started replacing the boards on the boardwalk and that work will continue when the weather warms. We have also started construction on a roof for the outdoor pizza oven, which will help that last much longer.

Lastly, I want to give a large thank you to our parent organization, Partners in Education, PIE. They are working so hard to help provide enriching experiences for students, to help the staff feel appreciated, and to take care of our amazing school and grounds.



Richmond Elementary School

Jeremy Rector, Principal

Enrollment: PreK-4 322

The RES Parent Teacher Organization is in full swing this year! After tremendous growth over the past 3 years, the PTO meets monthly with roughly eight members attending every meeting, and several others joining as they are able to. While the energy and support of the community has been extremely positive and overflowing throughout the pandemic, this year there is a new feel and a community "charge" as we are rallying together to build several new play structures across the campus. Additionally, with fewer restrictions and health protocols, RES has seen a resurgence of guest visitors, community events, and facilities use!

Student voice is a critical component to a healthy and resilient school community. With that, we continue to work collectively to provide an engaging curriculum that naturally weaves student choice and voice into daily practice. Students are seen as partners to solving the problems and challenges of the day; be it academic, social-emotional, or structural. PBIS (Positive Behavior Intervention Systems) remains a core component of what we do at RES, helping students by providing direct instruction and intentional learning opportunities that help students to develop agency and self advocacy all while celebrating the strength of the individual and the group. It is with this sense of agency and recognition that the students brought their voice to the playground redesign process. Last April I provided students with a "Principal's Challenge" and asked them to consider the playground we have in place and to reimagine it: What are the components that we have that they appreciate? What would they like to have that isn't already there? What would they like it to look like? As you could imagine, nearly every single student sent me a drawing and a list of the things they love and the things they would love to see. It was with their voice that a new design was built upon, and the students are so excited to see the project moving forward.

A primary curricular focus this year is centered around working in collaboration to support the diverse needs that have resulted from the pandemic. Teachers and staff are working diligently to hone in on the specific needs of individuals, and working collectively to find resolution. Coming together weekly, grade level teachers meet with interventionists, special educators, and administrators to collectively ask these four essential questions: What do we expect our students to learn? (Guaranteed and Viable Curriculum) How will we know they learned it? (Formative Assessment) What will we do when they don't learn it? (Reteaching/Additional Time and Support) and What will we do when they do learn it? (Extension). Through these team meetings and the work of our larger faculty meetings, we have begun to deepen our collective commitments toward a Professional Learning Community and take important next steps toward a robust Multi-tiered System of Supports.





Underhill Central School

Jennifer Cote, Principal

Enrollment: K-4 149

The staff at Underhill Central School kicked off the 22-23 school year feeling energized and inspired. We welcomed eight new staff members to our school this year! The energy from the new and existing staff is positive and vibrant. Our teaching and support staff are strong, collaborative and cohesive. We are also thrilled to be welcoming families and community members back into our building this year to help support and provide enrichment opportunities for our students. We are excited to bring back the All School Meeting this year. The entire school comes together during this time to celebrate our learners, community and various other initiatives and events that are happening. Each classroom leads an All School Meeting once a year to promote student's confidence and leadership skills. Other events and celebrations this year include the Welcome Back School Picnic, Morning Open House, Turkey Trot, Recycle Rhonda, Mask Parade, and Snow Motion. Building community is a core value at UCS and we cherish opportunities to come together to celebrate.



UCS staff are committed to strengthening diversity, equity and inclusion in our school and throughout the Underhill community. We use character traits such as empathy, gratitude and kindness as points for discussing diversity, equity and inclusion. Teachers use a variety of children's books for students to explore these character traits and deepen their understanding of what each trait looks like, feels like and sounds like at school, at home and in their community. With the support of the district and school-based ABAR committees, our staff continue to examine their own biases and assumptions.

Staff continue to work with our district coaches to focus on strategies for engaging and improving student learning in literacy, math, science and social studies. A priority for our work this year has been creating benchmarks for literacy and a scope and sequence for phonics work in PreK-4th grade. We continue to reflect and revise our practices in all content areas as we interact with current research and engage in professional development. Additionally, we prioritize social and emotional learning for all students. Staff use mindfulness, responsive classroom and restorative practice approaches to support students with emotional regulation, self management, and connection with themselves and others.

As we develop a robust Multi-Tiered System of Supports, grade level teams are engaging in Professional Learning Communities (PLCs) this year. PLC's promote a culture of collaboration with a focus on student learning and results. This time is essential for teaching and learning. Teams composed of classroom teachers, related service providers, interventionists, and building administrators meet each week to collaborate and analyze student data and adjust instruction to meet the needs of our various learners.



On behalf of our entire staff, we thank you for your continued support of our efforts. We are committed to maintaining the high-quality level of education for our students and appreciate the Underhill community's support of our school.



Camels Hump Middle School

Gretchen Muller, Principal **Wilhelmina Picard, Assistant Principal** **Enrollment: 5-8 309**

Camels Hump Middle School had a great start to the 2022-2023 school year and welcomed a large 5th grade class. We are so proud of these new Camels Hump Mountaineers. They have transitioned well into middle school life, have been enjoying more independence and are making new connections every day with their peers. Our 6th, 7th, and 8th grade students have been incredible role models and have been thriving in an environment that finally feels less restrictive now that we are moving forward from two and half years of COVID protocols.

This year had additional positive highlights with the excitement of welcoming families into the school again. We were thrilled to offer an in-person open house which allowed families to move about the school to see classrooms, meet teachers and get a feel of what their student's day looks like. For some families this was the first time they've been in the school even though their student has been attending CHMS for several years. The connections and relationships that were made were wonderful. In addition to an in-person open house, we also hosted in-person family/teacher/student conferences, a 6th grade fun fair and grade-level project celebrations. The number of attendees has been fantastic and students have truly enjoyed the opportunity to share their learning with their peers and their families.

This year we also used feedback from students and teachers to reframe our schoolwide expectations as well as further develop our advisory program. We created guidelines for what it means to be a Mountaineer in all aspects of CHMS life. Students have embraced this new approach and continue to model and practice the qualities and behaviors of being an engaged, supportive and respectful Mountaineer. During advisory, students are in small grade-level groups once a week. Advisory is a time when we create a smaller community within our larger school community where students are welcomed, heard, seen, creating brave spaces for each other and building connections that are positive, caring and meaningful. Advisory is a big part of being a Mountaineer.

We are also collaboratively working to strengthen other aspects of CHMS specifically tied to the various ways in which we support our students academically and socially and emotionally. Our advisory program is tied to strengthening how we support students socially and emotionally. For supporting students academically, we are using different meeting structures, using data to inform our planning as well as identifying additional supports we need to put into place to assist students when we determine specific areas of growth. We feel incredibly fortunate to have experienced classroom teaching staff as well as experienced special educators, interventionists and support staff all working together to help students be successful.

Finally, our students are thrilled to be able to participate on athletic teams and to be able to choose different clubs to participate in after school. The ability for CHMS to offer these other opportunities for students helps to support them in a different way, allows for new bonds to be created, and brings joy to our school community. We are so grateful for the motivation and dedication of our faculty and staff that have created all these opportunities for our students inside and outside the classrooms.



Our Camels Hump Mountaineers are doing a fantastic job!



Mt. Mansfield Union High School

Michael Weston, Principal
Enrollment: 9-12 766

David Marlow, Activities Director Krystina Fernandez, Assistant Principal

The 2021-2022 school year was our first step back to a “typical” school year. Students attended 5 days a week and classes returned to a bit more of a typical setting. We continued to wear masks and did not eat lunch in the cafeteria until March, but by the end of the year things looked very much like they did prior to the pandemic. Just as it was a process for our structures to return to normal, it was a process for our staff and students to return to the regular flow and demands of high school. However, as the year went all adjusted and we returned to focusing on how to move forward instead of how to adjust. We saw student success in many areas: MMU students achieved a proficient score on 82% of the AP Exams taken, MMUHS students take the SAT during their junior year and our scores continue to exceed state and national average, and our students earned 93% of their Proficiency Based Graduation Requirements. Another point I want to highlight is that over 72% of our student body were involved in at least one extracurricular activity. When we combine our extracurricular involvement with our Advisory program we believe we are creating an environment that allows for the formation of a healthy and supportive community.



The pinnacle of the year was the 55th Graduation Ceremony held at MMUHS on our soccer/lacrosse field. There were 192 members of the Class of 2022 and they celebrated their graduation on a cloud free warm Saturday morning. This class dealt with a lot in their time at MMU but when it came time for them to lead they did so with a smile and a positive attitude, this was appreciated by all and helped us through what could have been a very difficult year. The Class of 2022 has spread out across the globe and I know they are making all of us proud. I would be remiss if I did not take a moment to say thank you to everyone in this community who have created the environment that allows this school to be what it can be.

Mount Mansfield Unified Union School District Proposed Budget Summary

DESCRIPTION	APPROVED FY23 BUDGET	PROPOSED FY24 BUDGET	\$ CHANGE	% CHANGE
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EXPENDITURES

General Instructional Programs (PK-12)	22,018,512	22,915,266	896,754	4.07%
Special Education Programs (PK-12)	10,784,084	11,653,966	869,882	8.07%
Career and Technical Education	1,159,032	1,159,032	-	0.00%
Co-Curricular Activities	741,137	767,973	26,836	3.62%
Social Work, Guidance & Other Student Support Svcs.	1,658,563	1,733,712	75,149	4.53%
Health Services	579,226	607,140	27,914	4.82%
Curriculum Instruction & Professional Development	546,623	628,989	82,366	15.07%
Educational Media Services	2,355,409	2,498,822	143,413	6.09%
Board of Education, Legal & Negotiations	129,512	129,827	315	0.24%
Superintendent's Office	792,593	828,275	35,682	4.50%
School Administration & Support Services	2,638,111	2,775,238	137,127	5.20%
Fiscal & Treasurer Services	722,582	727,539	4,957	0.69%
Operations & Maintenance of Plant	4,374,157	4,596,893	222,736	5.09%
Transportation Services	2,539,647	2,772,813	233,166	9.18%
Capital Projects	325,000	325,000	-	0.00%
Other Fiscal Services	182,000	325,000	143,000	78.57%
Debt Service	864,709	828,627	(36,082)	-4.17%
Total Expenditures	52,410,895	55,274,112	2,863,215	5.46%

ESTIMATED REVENUE

Education Spending Revenue	42,901,987	45,655,905	2,753,917.51	6.42%
Career & Technical Education Transfer	638,765	638,765	-	0.00%
Small School Grant	42,632	42,632	-	0.00%
Driver's Education	10,000	10,000	-	0.00%
High School Completion	30,000	30,000	-	0.00%
Tuition Income	80,000	90,000	10,000.00	12.50%
Interest Income	110,000	60,000	(50,000.00)	-45.45%
Transportation State Revenue	905,000	994,676	89,675.91	9.91%
Special Education State Revenue	5,937,511	6,312,135	374,624.00	6.31%
Other Income	80,000	90,000	10,000.00	12.50%
Prior Year Surplus/(Deficit)	1,675,000	1,350,000	(325,000.00)	-19.40%
Total Revenue	52,410,895	55,274,112	2,863,217	5.46%

**OFFICIAL WARNING
MOUNT MANSFIELD UNIFIED UNION SCHOOL DISTRICT**

March 2, 2023 & March 7, 2023

The legal voters of the Mount Mansfield Unified Union School District comprising the voters of Bolton, Huntington, Jericho, Richmond, and Underhill, are hereby notified and warned to meet at the Mount Mansfield Union High School, in Jericho, or virtually at the following link <https://meet.google.com/gzt-hjuw-igg> or call in at 1-541-797-0412 PIN: 146 461 745# on **Thursday, March 2, 2023**, at 6:00 p.m. to transact Articles 1-6. All virtual attendees will be allowed to ask questions and comment during the meeting, but **will not be allowed to vote. Only in-person attendees will be able to vote.** Upon the conclusion of the business not involving Australian ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 7, 2023**, at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian ballot, Article 7.

Article 1: To elect the following officers:
a Moderator for one year,
a Clerk for one year,
a Treasurer for one year.

Article 2: Shall the voters of the Mount Mansfield Unified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 3: Shall the Mount Mansfield Unified Union School District vote on all public questions by Australian ballot?

Article 4: Shall the Mount Mansfield Unified Union School District elect the Moderator, Clerk, Treasurer and all other elected officers by Australian ballot?

Article 5: This time serves as a public information hearing for public review of the 2023-24 proposed budget--for discussion purposes only.

Article 6: To transact any other school business thought proper when met.

March 7, 2023 -- Australian Ballot Question

Article 7: Shall the voters of the Mount Mansfield Unified Union School District approve the School Board to expend **\$55,274,112**, which is the amount the School Board has determined to be necessary for the 2023-24 fiscal year?

Upon closing of the polls, the ballot boxes will be sealed, transported to and opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Unified Union School District.

Informational Hearing

Said persons and voters are further notified and warned that the meeting on Thursday, March 2, 2023 at 6:00 P.M. at the Mount Mansfield Union High School, in Jericho shall also serve as an informational hearing to discuss Articles 7 which will be voted on by Australian ballot on March 7, 2023.


Polling Places

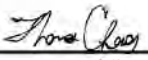
The voters residing in the Mount Mansfield Unified Union will cast their ballots in the polling places designated for their towns as follows:

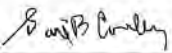
Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Browns River Middle School	*	7 am - 7 pm


Dated this 27th day of January, 2023.


SCHOOL DIRECTORS

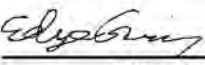

Kevin Campbell

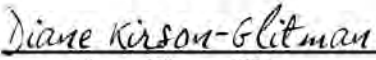

Thomas Cheney



Gail Conley


Stuart Morigeau

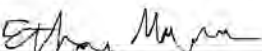

Eric Gildemeister

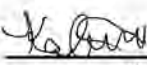

Edye Graning



Diane Kirson-Glitman


Chuck Lacy


Alison Conant


Ethan Maurer


Katie Nelson


Tara Arneson


Andrew Pond


Heather Chadwick


Lisa Pawlik

Received for record this 27th day of January 2023, A.D.

 , Clerk, Mount Mansfield Unified Union School District

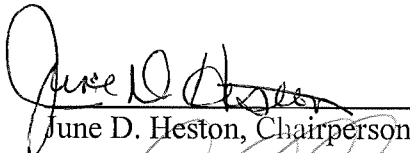
**OFFICIAL WARNING
ANNUAL TOWN MEETING
MARCH 6 and 7, 2023
RICHMOND, VERMONT**

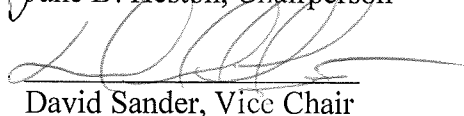
The legal voters of the Town of Richmond, Vermont and the legal voters of the Mount Mansfield Unified Union School District residing in Richmond, Vermont are hereby notified and warned to meet at Camels Hump Middle School, in said Town, on Monday, March 6, 2023, at 6:00 PM to transact the following business from the floor. Must be present, in person, to vote on Articles 1 - 3:

- Article 1. To hear and accept reports of Town Officers
- Article 2. Shall the voters of the Town of Richmond approve a budget of \$4,530,571 to meet the expenses and liabilities of the Town of Richmond?
- Article 3. To transact any other Town business that may come legally before this meeting.

The legal voters of the Town of Richmond and the legal voters of Mount Mansfield Unified School District living in Richmond are further warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 7, 2023, where the polls will be open at 7:00 am in the forenoon and close at 7:00 pm in the afternoon to vote on the following Articles by Australian ballot:

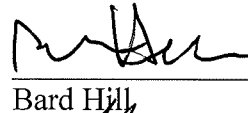
- Article 4. Shall general obligation bonds or notes of the Town of Richmond in an aggregate amount not to exceed One Million Nine Hundred Thousand and 00/100 Dollars (\$1,900,000.00), subject to reduction by available state and federal grants-in-aid and other financial assistance, to fund the replacement of waterlines and related appurtenances along Tilden Avenue (approx. 1305 linear feet), along portions of Cochran Road (approx. 1615 linear feet), and along a portion of Bridge Street (approx. 775 linear feet)?
- Article 5. Shall the voters to approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in the 2023-2024 fiscal year?
- Article 6. To elect town and school officers for terms posted on the ballot.

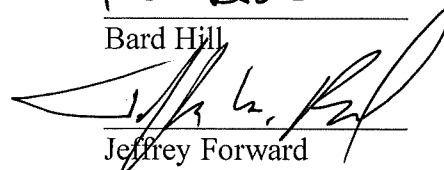

June D. Heston, Chairperson


David Sander, Vice Chair


Jay Furr

Richmond Selectboard


Bard Hill


Jeffrey Forward

Received for record this day of January 2023.

Linda M. Parent, CVC, Town Clerk

SPECIAL NOTES

Requests for **early voter absentee ballots** will be accepted in the Town Clerk's Office at the Town Center at 203 Bridge St. until **NOON** on **March 3, 2023**.

The legal voters of the Town of Richmond are warned and notified that an informational meeting will be held at Richmond Town Center, at 203 Bridge St. in the Town of Richmond on March 4, 2023, commencing at **9:00 AM**, for the purpose of explaining the 2023-2024 proposed budget and Australian ballot items. This meeting may also be attended via Zoom:

Join Zoom Meeting Online:

<https://us02web.zoom.us/j/87262848235?pwd=enNNZEZJR1h6d0VMVG1DZ1VNVkM4dz09>

Join by Phone: +1 929 205 6099

Meeting ID: 872 6284 8235

Passcode: 360611

MMUUSD Annual Meeting & budget informational meeting ~ March 2, 2023, at 6:00 PM

OFFICIAL BALLOT
ANNUAL TOWN AND TOWN SCHOOL DISTRICT MEETING
RICHMOND, VERMONT
March 07, 2023

INSTRUCTIONS TO VOTERS

- Use BLACK Pen to fill in the oval. **DO NOT USE PENCIL.**
- To vote for a person whose name is printed on the ballot, fill in the oval to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write his or her name in the blank space provided and fill in the oval to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. **DO NOT ERASE.**

MODERATOR	SELECTBOARD	FIRST CONSTABLE
One Year Term Vote for not more than one	Two Year Term Vote for not more than one	One Year Term Vote for not more than one
CLINT BUXTON <input type="radio"/>	LISA R. MILLER <input type="radio"/>	ANDY SQUIRES <input type="radio"/>
(Write-in) <input type="radio"/>	ADAM WOOD <input type="radio"/>	(Write-in) <input type="radio"/>
SELECTBOARD Vote for not more than one	(Write-in) <input type="radio"/>	MOUNT MANSFIELD UNIFIED UNION SCHOOL DIRECTOR Vote for not more than one
Three Year Term Vote for not more than one	CEMETERY TRUSTEE	
ANGELA M. CÔTÉ <input type="radio"/>	Five Year Term Vote for not more than one	
DAVID A. SANDER <input type="radio"/>	HEIDI BORMANN <input type="radio"/>	
(Write-in) <input type="radio"/>	(Write-in) <input type="radio"/>	TARA J. ARNESON <input type="radio"/>
	LIBRARY TRUSTEE Vote for not more than one	(Write-in) <input type="radio"/>
	Five Year Term Vote for not more than one	
	MATTHEW CRABB <input type="radio"/>	
	(Write-in) <input type="radio"/>	

ARTICLES

Article 4. Shall general obligation bonds or notes of the Town of Richmond in an aggregate amount not to exceed One Million Nine Hundred Thousand and 00/100 Dollars (\$1,900,000.00), subject to reduction by available state and federal grants-in-aid and other financial assistance, to fund the replacement of waterlines and related appurtenances along Tilden Avenue (approx. 1305 linear feet), along portions of Cochran Road (approx. 1615 linear feet), and along a portion of Bridge Street (approx. 775 linear feet)?

YES ☐

NO ☐

Article 5. Shall the voters to approve funding the Conservation Reserve Fund by adding one cent to the municipal tax rate in the 2023-2024 fiscal year?

YES ☐

NO ☐

STATE & FEDERAL ELECTED OFFICIALS

Governor Honorable Phil Scott

1-802-828-3322

Vermont State House 115 State St Montpelier VT 05633

Lt. Governor David Zuckerman

1-802-828-2226

Vermont State House ~ 115 State Street ~ Montpelier VT 05633

Secretary of State Sarah Copeland Hanzas

1-800-439-8683

128 State Street ~ Montpelier VT 05633

U.S. Senator Peter Welch

1-800-642-3193

199 Main Street, Floor 4 ~ Burlington VT 05401

U.S. Senator Bernard Sanders

1-800-339-9834

1 Church Street, Floor 3 ~ Burlington VT 05401

U.S. Representative Becca Balint

159 Bank Street, Suite 204 ~ Burlington, VT 05401

State Senators ~ Chittenden ~ South East

Thomas Chittenden (D) 802-233-1913

Virginia Lyons, Williston (D) 802-863-6129

Kesha Ram Hinsdale (D) 802-881-4433

All mailing addresses: 115 State Street ~ Montpelier VT 05633

Chittenden 1 Representative

Jana Brown

PO Box 66

Richmond, VT 05477

Phone Statehouse 1-800-322-5616

Phone Home 802-999-4333

Email jbrown@leg.state.vt.us

"Home of the Round Church"
TOWN OF RICHMOND
Bridge Street, P.O. Box 285
Richmond, VT 05477



1794

