

# **TOWN OF NORTHFIELD, VERMONT**

## **Report of the Officers for the Twelve Month Period ending June 30, 2019**



### **TOWN MEETING**

Open Session: Monday, March 2, 2020  
Mary Granai Corrigan Auditorium  
Northfield Middle/High School  
6:30 P.M.

Australian Balloting: Tuesday, March 3, 2020  
Northfield Middle/High School Lobby  
7:00 A.M. - 7:00 P.M.

**TOWN OF NORTHFIELD, VERMONT**  
**Chartered by the Republic of Vermont**  
**August 10, 1781**

<b>1970 Census – 4,870</b>	<b>1990 Census – 5,610</b>
<b>1980 Census – 5,435</b>	<b>2000 Census – 5,791</b>
<b>2010 Census – 6,207</b>	

**24,518 Acres - 38.3 Square Miles**

**2019 TOWN GENERAL GRAND LIST:                      3,238,339.00**

**EMERGENCY PHONE NUMBER**  
**DAY or NIGHT**

**FIRE, POLICE, AMBULANCE**  
**CALL "911"**

**NON-EMERGENCY PHONE NUMBERS**

<b>FIRE</b>	<b>498-8592</b>
<b>POLICE</b>	<b>485-9181</b>
<b>AMBULANCE</b>	<b>485-8550</b>

**Cover Picture: NORWICH FOREVER! President Richard W. Schneider flanked by students while strolling the Norwich University campus.**

President Richard W. Schneider, RADM, USCGR (Ret.) is the longest-seated president in the history of Norwich University and has proudly carried forth the legacy that Norwich founder Captain Alden Partridge began in 1819 of developing "citizen soldiers." Please see this year's dedication page for a brief overview of Dr. Schneider's many accomplishments as the 23<sup>rd</sup> President of Norwich University.

**THIS TOWN REPORT IS DEDICATED TO:**  
**Dr. Richard W. Schneider**  
**President of Norwich University, 1992-2020**



The celebrations of Norwich University's Bicentennial over the past several months were accompanied by the bittersweet knowledge that this would be Dr. Richard W. Schneider's last year as Norwich University President after more than a quarter-century of service. Dr. Schneider is a Queens, New York native who graduated from the U.S. Coast Guard Academy in 1968. This was followed by eight years of active military duty, including a tour of Vietnam. Dr. Schneider retired from the Coast Guard Reserve in July 1998 as a Rear Admiral. Dr. Schneider became Norwich University's 23<sup>rd</sup> President in July 1992 and the university has been transformed both in its physical appearance and in the quality of education provided as over two decades of students were prepared for leadership roles in business, government, and the military.

New additions to the Norwich University campus include Kreitzberg Library, Bartoletto Hall, the Wise Campus Center, Sullivan Museum and History Center, Kreitzberg Arena, the Shaw Outdoor Center, Doyle Hall, and, most recently, the Mack Center, which is a state-of-the-art four-story building with classrooms, a cybersecurity operations center, case-study rooms, and a four hundred seat auditorium/performing arts center. This physical transformation of the campus also included many extensive renovations to existing academic buildings, dormitories, and athletic facilities. Academically, Norwich University now offers thirty-nine different undergraduate majors, six of which are offered online. There also has been an increase in total undergraduate enrollment by over 25%, from 1730 to approximately 2400, and enrollment in the Corps of Cadets by 50% from 941 to over 1600. The College of Graduate and Continuing Studies, which currently has more than 1600 online students enrolled in 19 programs including master's degrees, bachelor's degrees and professional certificates, was established and an Honors Program instituted. Norwich University commissions graduates via all four ROTC programs. Under Dr. Schneider's leadership, the Reserve Officers' Training Corps (ROTC), first established at Norwich in 1916, marked its 100th anniversary in a centennial celebration and national symposium on campus. In addition, the university has produced positive financial results: net positive annual income; investment grade bond rating and increased its endowment from \$40M to over \$217M.

With Dr. Schneider's well-deserved retirement and plans to relocate year-round to his summer home on Lake Dunmore, it is not only the Norwich family that will feel his absence but also the Northfield community. When off campus and out of uniform Rich Schneider and his wife Jaime have been good friends and neighbors who were always pleasant, cheerful, and full of positive energy. They both will be truly missed in the months and years to come. In appreciation for all he has accomplished for Norwich University and the Northfield community, this 2020 Northfield Town Report is dedicated to Dr. Richard W. Schneider. **NORWICH FOREVER!**

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**IN MEMORIAM**

Over the past year the Town of Northfield sadly lost valued community members, including **Sally Nadon Pedley** and **Donald W. Boardman**. Sally Pedley was active in numerous local organizations, including the Northfield Historical Society and the Ladies Reading Circle. With her late husband Jay, Sally helped lead the drive to fund facilities for the new Dog River Park. In recognition of their efforts, the park's pavilion was named in their honor. Donald Boardman taught elementary school classes in Northfield for over thirty years and is fondly remembered by his former students, many of whom have themselves risen to positions of prominence in this community.

# TABLE OF CONTENTS

	<b>PAGE</b>
<b>WARNING OF THE 2020 ANNUAL MEETING</b>	<b>1</b>
Rules for the Conduct of the Meeting	3
<b>REPORTS OF THE TOWN OFFICERS</b>	
Report of the Select Board Chair	4
Report of the Town Manager	5
Report of the Town Clerk & Treasurer	7
Report of the Highway Foreman	8
Report of the Fire Department Chief	9
Report of the Police Department Chief	9
Report of the Ambulance Service Chief	10
Report of the Emergency Management Coordinator	11
Report of the Town Health Officers	12
Report of the Planning Commission Chair	13
Report of the Zoning Administrator	14
Report of the Board of Listers	15
Report of the Brown Public Library's Trustees	16
Report of the Recreation Committee	16
Report of the Northfield Conservation Commission	18
Report of the Northfield Energy Committee	19
Report of the Water, Sewer, and Electric Utilities	20
Reports of Petitioning Organizations	22
Reports of Budgeted and other Miscellaneous Organizations	42
<b>PROPOSED BUDGETS</b>	
Town General, Capital, & Reserve Budget	47
Town General Ten-Year Capital Improvement/Equipment Plan & Balances	77
Town General Five-Year Projected Schedule of Notes & Bonds Payable	89
<b>MISCELLANEOUS</b>	
Statement of Taxes Raised	90
Town General & Capital Funds Balance Sheets	91
Special Revenue Funds	92
Town Grants	93
Town Agency Funds	96
<b>UTILITY FUNDS (INFORMATIONAL ONLY)</b>	
Water Department Budget	98
Sewer Department Budget	101
Electric Department Budget	104
Water, Sewer, & Electric Department Capital Improvement Plans	108
Water, Sewer, & Electric Department Schedules of Notes & Bonds Payable	115
Water, Sewer, & Electric Department Funds Balance Sheets	118
Water, Sewer, & Electric Department Rate Summaries	120
<b>OTHER INFORMATION</b>	
Warning of the March 4/5, 2019 Annual Town Meeting	123
Minutes of the March 4/5, 2019 Annual Town Meeting	125
Warning (& Results) of September 17, 2019 Special Town Meeting	130
Births Recorded in Northfield, 2019	131
Marriages Recorded in Northfield, 2019	132
Deaths Recorded in Northfield, 2019	133
Licenses, Fees, Permits & Fines	134
Elected Town Officers and Boards	136
Appointed Town Officers and Boards	137
White River Junction VA Letter to All Vermont and New Hampshire Veterans	138
Town of Northfield: Directory of Services	<i>Inside Back Cover</i>
Regularly Scheduled Northfield Municipal Board Meetings	<i>Back Cover</i>



## **TOWN OF NORTHFIELD, VERMONT WARNING OF 2020 ANNUAL MEETING**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on Monday, March 2, 2020, at half past six o'clock in the evening (6:30 P.M.) to act upon the following articles. Voting for all Australian Ballot articles and elections will be held in the Lobby of the Northfield Middle/High School on Tuesday, March 3, 2020 from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.–7:00 P.M.]

Reciting of the Pledge of Allegiance.

- Article 1.** To elect a Moderator.
- Article 2.** To elect all requisite officers: Grand Juror, 1 year; Select Board member, 3 year seat; Select Board member, 2 year seat; Lister, 3 year seat; Lister, 2 year remainder of a 3 year seat; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Water & Waste Water Commissioner, 3 year seat; and Electric Utility Commissioner, 3 year seat. (Australian Ballot)
- Article 3.** Shall the Town approve the reports of the Town Officials?
- Article 4.** Shall the voters authorize total fund expenditures of \$4,770,090 of which \$3,305,000 shall be raised by property taxes and \$1,465,090 by non-tax revenues?
- Article 5.** Shall the Town of Northfield begin its Annual Meeting on the Monday evening preceding the first Tuesday in March?
- Article 6.** Shall the voters authorize the Select Board to borrow an amount not to exceed one hundred and eighty-two thousand dollars (\$182,000) for a period not to exceed ten (10) years for the purchase of a Fire Tanker Truck? (Australian Ballot)
- Article 7.** Shall the voters authorize the Town to exempt from local property taxation, to the extent of 50% of the appraised value, the land and premises of Mayo Healthcare, Inc., located at 71 Richardson Street, for a period of three (3) years beginning July 1, 2020? (For informational purposes only, the FY 2019/2020 property taxes total is \$88,709.69.) (Australian Ballot)
- Article 8.** Shall the voters of the Town of Northfield authorize the Select Board to hire a part-time Economic Development Director for the Town of Northfield using \$10,488 from local tax revenue and any balance to be paid by the Economic Development Fund? (For informational purposes only, the estimated cost of wages for this part-time position is \$31,464.) (Australian Ballot)
- Article 9.** Shall the voters authorize the expenditure of an amount not to exceed twenty-one thousand dollars (\$21,000) for FY21 towards the Northfield Commuter year-round commuter with service between Northfield and Montpelier? (Australian Ballot)
- Article 10.** Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice? (Australian Ballot)
- Article 11.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging? (Australian Ballot)
- Article 12.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven? (Australian Ballot)
- Article 13.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program? (Australian Ballot)
- Article 14.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,250 for the People's Health and Wellness Clinic? (Australian Ballot)

- Article 16.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc.? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$1,000 for Circle? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$750 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$500 for Everybody Wins! Vermont? (Australian Ballot)
- Article 26.** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian Ballot)
- Article 27.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 28.** Shall the voters authorize the expenditure of \$300 for Green Up Vermont? (Australian Ballot)
- Article 29.** Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont? (Australian Ballot)
- Article 30.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 14, 2020 and November 13, 2020 and February 12, 2021 and May 14, 2021?
- Article 31.** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT  
THIS 28<sup>th</sup> DAY OF JANUARY, 2020**

K. DAVID MAXWELL, Chair  
JULIE H. GOODRICH, Vice-Chair  
LYNN DONEY

KENNETH W. GOSLANT  
NATHANIEL MILLER



**Select Board, Town of Northfield, Vermont**

**Notice:** Requests for mailed absentee ballots for this meeting must be received by Monday, March 2, 2020 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on Monday, March 2, 2020. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

## **RULES FOR THE CONDUCT OF THE MEETING**

**The Vermont Statutes set out a number of the rules for the conduct of the municipal meetings. These are summarized below, along with the section numbers of the Statutes in which they appear.**

1. Robert's Rules of Order govern the meeting (17 VSA 2658).
2. Only registered voters may speak during the meeting (17 VSA 2656).
3. An article once decided shall not be considered again during the same meeting (17 VSA 2658).
4. A paper ballot may be taken if the request is supported by seven voters (17 VSA 2658).
5. Action taken under the article "Other Business" shall not be binding on the Town (17 VSA 2660(d)).

**In addition to the above, Robert's Rules of Order sets additional guidelines that will be followed:**

1. All motions and remarks must be addressed to the Moderator. Those wishing to speak must be recognized by the Moderator before speaking.
2. Articles must be moved, seconded, and restated by the Moderator before discussion may begin.
3. An article may be amended and the amendment proposed back to the original article.
4. Debate may be cut off by a two-thirds vote.

**Further rules of procedure:**

1. A voter wishing to speak must come to the front of the auditorium and use the microphone.
2. Smoking is not permitted in the auditorium or in the lobby.
3. Please state your opinions in a courteous manner; we all have to live together when this meeting is over!

## REPORT OF THE SELECT BOARD CHAIR

Northfield continues on a good path investing in our employees, infrastructure and municipal properties. Our focus has been on infrastructure improvements; municipal property maintenance and improvements; and employee development and retention.

Work on our infrastructure took a major step forward this year with the repaving of Cox Brook Road, bond authorization for the reconstruction of Union Brook Road, water mitigation project on Water and Union Streets, new sidewalk and street lights on East Street, and cross walk safety lights at key crossings. Coming up this year is the start of the replacement of westerly sidewalk on South Main Street, which has been awarded a state grant. Work continues on our gravel roads with a significantly increased gravel budget for road resurfacing.

Ongoing building improvements continued this year, which included a new standing seam roof on the firehouse that did not require borrowing, continued improvements to the library, municipal, police, highway and ambulance buildings. These investments will help keep our buildings in top-notch condition.

An exciting new collaborative project is underway to provide a new consolidated home for CERV, which will be built on property adjacent to the Municipal Building at no cost to the taxpayers. In addition to CERV, this community is served by many volunteers, committees, and organizations that have a common goal to make Northfield a better place to call home. They include the Northfield Fire Department, Northfield Ambulance, Rotary, Recreation Committee, Conservation Commission, Community Connections, and Planning Commission to just name a few.

Business expansion continues in Northfield with the completion of a major rehabilitation project at Nantanna Mill for Darn Tough Vermont/Cabot Hosiery. A new business, Cardinal Point Embroidery and Screen Printing, has opened in the former Chouinard Colors building. East Street and Depot Square continue to be part of a vibrant downtown. The Northfield Farmers Market and events like Night on the Common, Night on the Crescent, Trunk or Treat, Christmas Tree Lighting, and our Labor Day Celebration contribute to making this a vibrant community.

Norwich University and Northfield continue to be important community partners. As many of you know Norwich's President Richard Schneider will retire after twenty-eight (28) years of service this spring. Join me in thanking him and his wife Jaime for being a very important part of this community. With transition to a new administration, it will be important for us to work to maintain and expand this partnership. The municipality congratulates Colonel Mark Anarumo on his appointment as Norwich's 24<sup>th</sup> president. He begins his duties June 1<sup>st</sup>. Please join me in welcoming him and his family to our community.

Our community is fortunate to have a very dedicated group of employees who provide our citizens and guests a positive experience every day. I would like to congratulate Phil Gleason and Denise Gabaree on their recent retirements.

I would like to take this opportunity to thank my fellow board members for their hard work and dedication to this community. I would especially like to recognize fellow member Ken Goslant for his ten (10) years of serving on this board and his continued service in representing Northfield in Montpelier as our state representative.

Respectfully submitted,  
*K. David Maxwell*  
Select Board Chair



## **REPORT OF THE TOWN MANAGER**

### **Municipal Budget**

The FY 20/21 budget expenditures as compared to the FY 19/20 proposed budget is increasing from \$4,385,060 to \$4,770,090 – of which includes an increase in the amount to be raised by taxes from last year's proposed budget of \$3,025,680 to \$3,305,000. If the municipal Grand List remains unchanged and the municipal budget is approved, the municipal tax rate will increase \$0.0863. This amount does not include the special appropriations articles which total \$67,538. The municipal operations and maintenance budget (O&M) portion of the FY20/21 Budget, which consists of material; equipment and vehicle maintenance costs; and employee wages and benefits is up \$48,350 from \$3,537,470 to \$3,585,820.

The FY 20/21 capital expenditures as listed in the budget are increasing from \$617,380 to \$907,420. A portion of the increase is due to the moving of gravel purchases for road resurfacing from the O&M budget to the Highway Capital Improvement Plan (CIP) budget to better reflect these costs as long term versus annual maintenance costs. A further portion of the capital cost increases are due to overall equipment purchases and sidewalk improvements.

The Select Board also is seeking voter authorization to borrow \$182,000 for ten years for a new Fire Department tanker to replace the 1993 tanker. The total estimated purchase cost of the new tanker is \$340,000. The additional funds above the \$182,000 needed for the purchase will come from accumulated funds from the Fire Department Capital Equipment Plan budget. There will be no increase in the amount to be raised from taxes in FY 20/21 for the tanker purchase as the first loan payment will be due in FY 21/22.

Municipal annual debt payments will increase in the FY 20/21 budget \$46,640 (\$230,210 to \$276,850) due primarily to borrowing for the Cox Brook Road paving project and the Union Brook Road rebuild/paving project. The FY 20/21 debt payment for the Cox Brook Road paving project will be approximately \$36,000 and the FY 20/21 debt payment for Union Brook Road will be approximately \$56,100 (interest only).

Overall budget increases are primarily due to an increase in the gravel budget for road maintenance, equipment costs, road paving debt payments, sidewalks and wages and benefits. The municipality continues to experience reductions in its liability and workers comp. costs due to lower workers compensation claims and other factors over the past three years.

### **Public Infrastructure**

The Town continued its efforts to address the State of Vermont's recent mandate that municipalities achieve reductions in stormwater-related erosion from municipal roads - both paved and unpaved. Municipalities must implement a customized, multi-year plan to stabilize their road drainage system. The plan will include bringing road drainage systems up to basic maintenance standards and additional corrective measure to reduce erosion as necessary to meet water quality restoration effort. To implement the required plan, Northfield has obtained approximately \$125,000 in grant funding over the past three years for culvert replacement projects, stoned lined ditching, and road resurfacing of several roads – all of which will reduce future road maintenance costs and improve driving conditions. In addition, the FY 20/21 municipal budget includes an increase in the budget for gravel roads from \$127,350 to \$165,000; of which \$35,000 for mud season road stabilization, \$40,000 for gravel road annual maintenance and \$90,000 for long term road resurfacing.

The Select Board increased funding for the paving of roads last year and this past construction season paved portions of Water Street, Union Street, and the full length of Cox Brook. Also, the Select Board obtained voter authorization to spend up to \$1,700,000 for the rebuild/paving of Union Brook Road. This nearly four (4) mile section of Union Brook Road has severely deteriorated conditions due to poor soils, drainage issues, time, and weather.

This past year, the Select Board also continued its efforts to upgrade and replace sidewalks in and to the downtown area. The Town rebuilt and upgraded the exiting asphalt sidewalk on East Street and a portion of Main Street to the Main Street Bridge to a concrete sidewalk. Also, a section of the asphalt sidewalk on the easterly side of Main Street from the entrance to the Municipal Building to Prospect Street was repaved. Further, the Town received grant funding from the Vermont Agency of Transportation for 50% of the cost to replace and upgrade the asphalt sidewalk from the Common to past Washington Street to a concrete sidewalk. Construction on the project is anticipated to be completed the summer of 2020.

In addition, the Select Board continues to plan and fund for current and future repairs to Northfield's many bridges – Northfield has twenty-three (23) long bridges (greater than 20 feet) and seventeen (17) short bridges (6 to 20 feet). The Main Street Bridge over the Dog River is one of Northfield's most prominent bridges in need of replacement. Fortunately, a majority of the replacement cost for this bridge will be funded by the State of Vermont. Based upon the bridge being identified by the Central Vermont Regional Planning Commission as the number one bridge priority in Washington County and within the top fifteen (15) statewide, the State of Vermont has begun the project scoping/design phase for the bridge and the bridge is anticipated to be replaced or rebuilt in five (5) years.

A third stormwater remediation project in Northfield's downtown, located on a municipal-owned parcel near the corner of Wall Street and Union Street, was completed this past summer. The structure is a large underground bio-retention infiltration system designed to capture and treat stormwater from over forty-eight (48) acres of residential development (13 acres of impervious surface). The project also included the replacement of aged and failing stormwater lines and catch basins. Treatment of stormwater within this system also will reduce the amount of stormwater entering the municipal sewage treatment plant. This infrastructure project was funded through a \$575,000 grant from the Vermont Environmental Conservation Fund Ecosystem Restoration Program. This project was undertaken concurrently with waterline replacement projects on Water and Union Streets completed by the Water Department. The combination of grant funding for the stormwater project and the Water Department's water line replacement efforts resulted in the Town of Northfield completing much needed infrastructure improvements totally nearly \$900,000 at a direct cost to the municipality of approximately \$95,000.

The Select Board has hired an engineer to complete the final construction plans for the South Main Street Stormwater Separation and Combined Sewer Overflow (CSO) Abatement project, which will include the replacement of existing stormwater lines, the addition of new stormwater lines, and stormwater treatment basins. These measures will improve stormwater management in the Elm Street and Highland Avenue areas and along South Main Street. In addition, the project will eliminate Northfield's last remaining CSO, which on occasion deposits a mixture of stormwater and sewage into the Dog River. The project will further reduce the amount of stormwater into Northfield's Sewage Treatment Plant. The State of Vermont has committed to funding fifty percent (50%) of the construction plans for the project. The project construction start date has yet to be determined and most likely will depend on the availability of State funding.

I look forward to working with the Select Board, the Commissions, and municipal employees during the upcoming year to maintain and deliver quality municipal services to Northfield, as well as engaging the community in a dialog on the desired level of services. I encourage Northfield residents to contact me to discuss any questions, comments or ideas that you may have on improving the delivery of municipal services. I can be reached at 485-9822, or by email at jschulz@northfield.vt.us.

Respectfully submitted,  
*Jeff Schulz*  
Town Manager

## REPORT OF THE TOWN CLERK & TREASURER

Town Meeting is here once again. Anyone who may be interested in serving on a board can contact the Town Clerk's Office to see what seats are available. There is so much preparation and time that goes in to organizing an election. Our hopes are that you can get in and out of the election polling area with no problems.

There are many other things that happen in our office. We sell Green Mountain Passports; we do registration renewals for cars, trucks, motorboats, snow machines and trailers; and issue dog licenses just to name a few. Need a copy of your birth certificate or want to search your family history? We know how to get you started. Our office holds all vital records for people who were born, married, died, or were buried in Northfield since the mid-late 1700's.

**\*\*Reminder your Homestead Declaration needs to be filed every year with the State of Vermont Tax Department. For more information call 828-2865\*\***

**\*\* All dogs must be licensed in the State of Vermont. A valid rabies certificate is needed and there is a fee associated with obtaining a dog license\*\* It's the law!**

Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

**We encourage voters to log into their My Voter Page to learn more.**

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

Remember, you don't need a reason to vote absentee. Either stop by the office before the election and vote or call us and we would be happy to send you the ballots also you can come in and pick up a ballot to bring home for yourself. The ballots are ready twenty (20) days before any election. Please feel free to call us with any questions, comments or suggestions that you may have anytime at 485-5421 between the hours of 8:00am-4:30pm Monday-Friday or stop by and visit us!

VOTING HOURS ARE 7:00 A.M.-7:00 P.M. at the Northfield Middle/High School.

It's been our pleasure serving the community.

*Kim Pedley, CVC*  
Town Clerk & Treasurer

*Janel Doney,*  
Assistant Town Clerk

## **REPORT OF THE HIGHWAY FOREMAN**

The Highway crew had a busy and productive year in 2019.

Our largest project was major road rehabilitation work on Barrows Road. The project started with Limlaw Pulpwood & Chipping cutting the roadside trees. The Highway crew then removed tree stumps, replaced existing culverts, and installed additional culverts. Ditches were stone lined and a top coat of material was added to the road. Most of the expense for this project was covered by grant funds.

We did our best to keep up with grading the backroads in between bouts of inclement weather. An additional grader was rented in the spring towards the end of Mud Season and this helped quicken the process of getting the roads back in shape. We plan to continue this process.

The rain event of April 15, 2019 was a setback to the department. However, the Highway crew worked hard to get the roads back in good shape as fast as possible. I plan on Limlaw coming back to continue the roadside cutting. There also is a lot of work to be done to improve ditching and drainage on many roads.

We top coated many different parts of road that had been in poor condition. These included sections of Monti Road, Barrows Road, Stony Brook Road, Loop Road, and Herriott Road. We plan to do similar work in the coming year. Paving was performed by Pike Industries on Water Street, North Street, Cross Street, and Union Street.

Cox Brook Road also was a major paving project taken on by the Highway crew. Numerous culverts were installed first by the Highway Department followed by Pike Industries reclaiming the existing pavement. They then repaved the entire road with Johnson Paving assisting by paving the road between the covered bridges.

I would like to thank each member of the Highway crew for their hard work and dedication. They are called on to perform many tasks and they take pride in their work. This is a very talented crew and it is my pleasure to work with them every day. I also would like to thank the Town Manager, Select Board members, and the municipal employees for their support for the Highway crew. I would also like to thank all Northfield residents for their continued support for our efforts.

Respectfully submitted,  
*Trent Tucker*  
Highway Foreman



## **REPORT OF THE FIRE DEPARTMENT CHIEF**

The Northfield Fire Department responded to eighty-five (85) calls in 2019. The Northfield Fire Department's current roster is twenty (20) members and six (6) officers.

The Fire Warden is Lieutenant Brian Elwell (485-9036) and Assistant Fire Warden is Firefighter Titus Soble (793-9030). We would like to remind all residents that burn permits are required in the Town of Northfield. Please contact the Fire Warden or his assistant for a permit before you burn. Please contact the fire warden a minimum of twenty four (24) hours before you wish to burn since this will give them ample time to respond to your request. The wardens are volunteers and require sufficient notice to respond to your requests.

We would like to recognize and thank Norwich University for its continued support. Norwich University continues to support the Fire Department with its annual donation to the emergency services. We are also grateful for the student volunteers that are on our department.

We would like to thank the community for their continued support in our fundraising activities. The Gun Raffle is the department's primary fundraiser and will continue this year.

We would like to thank all of the volunteer fire fighters and their families for their dedication to Northfield and surrounding communities. I would like to thank the citizens and the select board for their continued support of the Northfield Fire Department.

Respectfully submitted,  
*Peter J. Demasi*  
Chief, Northfield Fire Department

## **REPORT OF THE POLICE DEPARTMENT CHIEF**

Northfield Police Department would like to thank the residents of Northfield for their continued support and assistance in keeping Northfield the quiet and safe, but vibrant community that it has been and continues to be. Safety is a primary component in creating an environment for success and prosperity. Northfield PD has worked diligently to prevent crime and to solve cases of criminal conduct.

2019 Northfield Police Department (NPD) consists of Chief John Helfant, Sergeant Brian Hoar, Corporal Michael Gero, Officer Christopher Hoar, Officer Karie Tucker, Officer Logan Potkowski, Officer Levi Willey and Part Time Officer Brian Gosselin. Part Time Officers Carrie Pine, Michael Philbrick and Danielle Frattini are also members of the department and periodically work a shift or detail.

Officer Willey is new to NPD in 2019. Officer Willey graduated from the Vermont Police Academy in May and then spent the next three months field training. Officer Willey began covering shifts in late August. Officer Willey is no stranger to Northfield as he worked for Norwich University Public Safety prior to being employed by NPD. Officer Willey also has experience as a Military Police Officer with the Vermont National Guard.

During 2019 NPD investigated 1774 incidents ranging from parking issues and dog complaints to Drug Warrants and Sexual Assaults. NPD apprehended 21 DUI operators, investigated 11 lewd acts or sexual offenses, executed 12 search warrants, investigated 28 assaults and investigated 48 reportable crashes. NPD officers arrested 106 persons for 176 offenses and made 547 motor vehicle stops.

NPD has been involved in numerous community based programs and events this year. Members of NPD have participated in several "Coffee with a Cop" events to include the County Wide event in Berlin as well as the Northfield Farmers Market and Police Station. Officers were involved with the drug take back program, Stuff a Cruiser with CERV, Toys for Tots and several Northfield Community and School parades. Officers also participated in and provided security for the Labor Day Weekend Festivities/Parade, Norwich Universities 200<sup>th</sup> Anniversary Alumni Weekend and several other NU events.

Internal equipment goals for 2020 are to maintain the four police vehicle fleet so as to provide coverage to the Town of Northfield with maximum effectiveness and prompt response to service calls. Secondly, to maintain and improve upon the aging computer systems at the NPD. Computers are an integral and now necessary component of law enforcement in today's society. Computers are the foundation to informed and well trained officers, they provide instant information to assist in criminal investigations and they catalogue all NPD reports, video and photo evidence as well as performing numerous other functions.

In conclusion, Northfield Police Department is thankful for the communities support. NPD is fully staffed and providing 24/7 law enforcement and police services to the community. NPD is striving to be the professional and modernized police agency that the residents of Northfield deserve.

Respectfully submitted,  
*John Helfant*  
Chief of Police

## **REPORT OF THE AMBULANCE SERVICE CHIEF**

Over this past year, we once again have seen an increase in activity within the Northfield Ambulance Service Area. In 2019 our units responded to 897 calls for service resulting in 948 run reports being written in the towns of Northfield, Roxbury, West Berlin, and Moretown. These calls included 911 emergencies such as structure fires, car accidents, agency assists, mutual aide, and medical calls. Non-emergency activities such as transports, and stand-by events, including Labor Day Weekend Festivities, Northfield High School sports, and Norwich University sporting events.

This year has been a year of projects at the Northfield Ambulance Facility located at 31 Dog River Drive. Work at the building includes walled separation between the Highway Department and The Ambulance Garage which allows for varied heating zones which will lead to a reduction in the facility wide heating cost. In addition major changes to the building include spray foam insulation to 3 of the major walls, paint work to ceilings and walls, as well as renovation of our meeting/training space to reconfigure the space while adding a locker room, shower and laundry which are all required by current codes. This work would not be possible without the great work of local contractors: Transfoamers, Allied Construction, Shamrock Painting and Roux Electric in conjunction with the hard work of long time ambulance member and Select Board member Lynn Doney who has put in countless unpaid hours during these projects.

We continue to provide regular in house trainings, and exercises covering medical training updates, motor vehicle extrication, off-trail rescue, cross training with the Fire Department, and with our neighboring services. In addition we continue to be very active in Vermont EMS District 6 by hosting an Emergency Medical Technician class. Starting in January we will once again host the Emergency Medical Technician class that will represent nearly 200 hours of education for each of the students.

The Ambulance department remains involved with several educational programs for the children of the Northfield and Roxbury Schools, and some local day cares. These sessions included ambulance tours for play group, pre-school and kindergarten classes.

This year we once again worked closely with the Northfield Fire Department, Town Office employees, and members of the Northfield Community in assisting with the Salvation Army's "Christmas Angel" program, which provides Christmas Gifts to less fortunate children in the Washington County area. We were able to provide toys and other much needed items for nearly 40 children again this year.

The Northfield Ambulance Service is also responsible for other town services, including the E-911 system and any changes that are needed. The E-911 system is running great. We are asking people in Northfield, Roxbury, and West Berlin to make sure they post their locatable address on their homes or near the road, as it makes it much easier and faster for your emergency services to find you in an emergency situation.

I would like to thank the members of the Northfield Ambulance Service and the Northfield Ambulance Volunteers for their hard work and dedication to the greater Northfield community.

Respectfully submitted,  
*Lawton Rutter*  
Chief of EMS

## **REPORT OF THE EMERGENCY MANAGEMENT COORDINATOR**

2019 was a year of working with partner organizations like Norwich University and area Emergency Services to streamline response to varied and scalable events and disasters.

As a municipality we continue to expand and update our Local Emergency Operations Plan; connect it with our Hazard Mitigation Plan, and look for what changes to our community we see coming as businesses expand and the housing market varies. Local zoning and Town Plan Updates are also a factor in how we plan for what this community will need next year and the year after that.

Both the Local Emergency Operation Plan and the Local Hazard Mitigation Plan are available from the Town Offices for review.

This year we participated in a Table Top session at Norwich University facilitated by the Albany New York Office of the FBI. This was to test the Universities emergency action plan and gave us a glimpse into how we have to better integrate our operation together.

Over the next few years we will continue to test our plan and work to improve it as we find gaps or as the community grows and changes.

Benjamin Franklin once wrote "An Ounce of Prevention is worth a pound of cure". We can be prepared for the unpredictable if we do this planning as a community team; if you have any comments or suggestions relative to the two plans mentioned above, or if your organization has questions or concerns regarding emergency planning please do not hesitate to contact me.

Respectfully submitted,  
*Lawton Rutter, Chief of EMS*  
Emergency Management Coordinator

## REPORT OF THE TOWN HEALTH OFFICERS

Recommended by the Select Board and appointed by the Department of Health for three-year terms, Northfield's two (2) Health Officers are charged with investigating and resolving health related issues between tenants and landlords, landlords and tenants, homeowners and neighbors, as well as public health issues such as septic problems, rabies, and dead animals.

For 2019 resident calls for the Northfield Health Officers were about on par with prior years. There were a total of 48 calls for service; the breakdown is as follows:

Tenant/Landlord	12	Rabies Investigation	0
Animal Bites	20	Neighbor/Homeowner	2
Trash	1	Animal Odor	0
Animal Welfare	0	Unfounded	8
Landlord/Tenant	2	Water Tests	0
Septic	0	Tenant/Tenant	0
Water Disposal	0	Dead Bird	0
Lead Paint	0	Agency Assist	1
Homeowner	2		
<b>Total</b>			<b>48</b>

Animal bites have been on the rise for the past few years. A reminder: dog owners in the Town of Northfield are required to register their dogs at the Town Clerk's Office and maintain all appropriate vaccinations. A recommendation on animal safety: if the animal is not yours, do not approach, pet, or play with that animal without the owner's consent and (in most cases) presence.

We have found over the years that many complaints to our office can be avoided if the parties communicated and knew each other's roles and responsibilities. Additionally, calling 211 has proven to be an excellent resource for those seeking information regarding rental housing, tenant and landlord issues, health related issues etc. Another source of information concerning rental housing for both the landlord and tenant is the "Renting in Vermont Handbook." This handbook was updated fairly recently and is available from the Vermont Tenants Association as well as online at:

[http://www.cvoeo.org/htm/Housing/tenants/Renting\\_in\\_VT.html](http://www.cvoeo.org/htm/Housing/tenants/Renting_in_VT.html).

Communication is a great resource and we encourage communication between parties to resolve health related disputes. We do realize that in some cases, the involvement of a third party is needed. Feel free to contact me any time with any health related questions or to file a complaint. Inquires will be handled promptly.

Respectfully submitted,  
*Lawton Rutter, Chief of EMS*  
 Town Health Officer

*Meggan McCusker*  
 Deputy Town Health Officer



## REPORT OF THE PLANNING COMMISSION CHAIR

The Northfield Planning Commission has recently completed drafting the update to the Northfield Town Plan. State law requires town plans to be updated periodically. The Northfield Select Board and the Central Vermont Regional Planning Commission must now approve the updated plan in order for it to take effect.

A town plan is meant to be a roadmap that guides the town's decision-making as it works toward a shared vision of the future for the community. The town plan also forms the basis for town zoning and permitting, and informs the state of the town's policies when larger development and utility projects are being reviewed for state permits. Finally, an approved town plan ensures the town's continuing eligibility for state grant funding.

The draft town plan continues to focus on the goals of the previous town plan: to encourage that new development be guided into and around the village areas, and to preserve the rural character and working lands beyond the villages. The intent of these planning goals is to ensure that the village and downtown areas remain vital and attractive to residents and businesses, while minimizing impacts to the rural countryside and the natural and scenic resources in those areas. Guiding new and future development (such as housing, business, and industrial development) into those areas that are already developed and served by existing public infrastructure is also more cost-effective for the town and its taxpayers to support and maintain.

Once the new town plan has been approved, the Planning Commission will work towards implementing the plan's policies, including an update to the zoning regulations. The update to the zoning regulations, like the update to the town plan, will be a public process with many opportunities for input. We encourage the people of Northfield to engage in that process.

A grant from the Vermont Municipal Planning Grant Program helped fund the drafting of the town plan update. Using those grant funds, the Planning Commission hired planning consultant Brandy Saxton, who provided a great deal of knowledge and skill to the planning process. The Planning Commission would also like to welcome and express our great appreciation to our new town Zoning Administrator, Mitch Osiecki, who provides much needed technical and administrative assistance to the Commission.

Planning Commission members include Nancy Peck, Aaron Rhodes, Ruth Ruttenberg, and Laura Hill-Eubanks. The current Town Plan, Zoning Bylaws, meeting agendas and minutes can be found at the Northfield municipal website (<http://www.northfield-vt.gov>). The Commission meets on the third Monday of each month at 7 p.m. The public is always welcome to attend and join the discussion.

Respectfully submitted,  
*Laura Hill-Eubanks*  
Planning Commission Chair

## REPORT OF THE ZONING ADMINISTRATOR

Are you planning a construction project of any type this year? Be sure to check with the Zoning office to see if a permit is required. In addition to municipal permits, some projects may require one or more state permits as well. I'm happy to help residents navigate sometimes confusing zoning process.

Projects requiring a zoning permit include, but are not limited to, construction of new homes, accessory structures (garages, barns, carports, storage sheds, siting manufactured (mobile) homes (whether as a new structure or as replacement of an existing one), porches, decks, swimming pools, additions to existing dwellings or accessory structures. Also, adding an apartment to an existing structure, tiny homes, fences, change of use of an existing structure and boundary line adjustments all require permits. Other projects such as subdivisions, home occupations, or signs will require approval of the Development Review Board (DRB). I can also help ensure that hearing process is as pleasant as possible. If you are selling or refinancing a property, I can help ensure that process goes smoothly by issuing a Letter of Compliance certifying that your property complies with current zoning regulations or correcting problems if it does not.

The Zoning Administrators office is located in the Municipal Building. I am generally in the office Mondays, Wednesday and Fridays from 10:00 AM until 4:30 PM (or other hours by appointment). You can also reach me by phone at 485-9824, or by email at [mosiecki@northfield.vt.us](mailto:mosiecki@northfield.vt.us). Lots of useful information, including zoning regulations, permit forms, property maps, and minutes of Development Review Board meetings are available on the municipal website: [www.northfield-vt.gov](http://www.northfield-vt.gov).

### Permits issued in 2019

Homes, Apartments, Accessory Dwellings	13
Barns and Garages	8
Other Accessory Structures	16
Additions	7
Fences	5
Boundary Line Adjustments	6
Subdivisions (5 new building lots)	3
Site Plan Review	14
Home Occupations	1
Driveway Permits	2
Signs	1

**Total Permits for 2019: 75**

Letters of Compliance	8
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#### Miscellaneous:

- A project to remove a dam on Bull Run Brook has begun the permitting process, but is approval is pending.
- One subdivision permit was approved but was later deemed null and void for failing to meet conditions of approval.

Respectfully submitted,  
*Mitch Osiecki*  
Zoning Administrator

## REPORT OF THE BOARD OF LISTERS

Another tax year, in the books as they say. The Listers office strives to maintain "Fair and Equitable" valuation of property in our town. We are also here to answer any questions you may have concerning the property valuation of parcels in our town.

This past year the Lister's office has carried out the following: (not all Inclusive)

- 145 inspections of property due to changes in the property. Largely as the result of building permits for new or ongoing projects. This of course includes all the associated task items that accompany each property inspection.
- Verification of 203 property transfers (Deed verification). Then entering the data into the working Grand List for the next tax year.
- Continued updating of the Northfield Tax maps. This year 20 properties were updated.
- Maintained the property record files. Currently there are 1877 parcels in Northfield
- Adhered a state mandated time table for specific actions, filling of the Grand List and associated forms
- Assisted property owners, Real Estate agents, insurance agents and appraisers with property record information, deed research, current use items, and other requests.
- Maintained the Current Use files for enrolled properties. Current enrollment is 154 Properties.

Grievances and appeals this year:

- Lister Grievance – 6
- Appeals to Board of Civil Authority (BCA) – 2 (both settled before hearing)
- Appeals to State Appraiser- 0

At the conclusion of this year's sales equalization study by the state, the town of Northfield status is as follows:

- Common Level of Appraisal (CLA) – 94.78%
- Coefficient of Dispersion (COD) – 16.34%

These percentages are used to determine when a town wide reappraisal is to be done.

If the CLA goes outside the range of 85% to 115%, or the COD reaches 20% then a new Town Wide Reappraisal will be required.

Northfield Board of Listers: Tom Alsheimer, Susan Popowski, Dave Ritzer

Administrative assistant to the Listers: Charlene Lathrop

Respectfully Submitted,  
*Thomas Alsheimer*  
Board of Listers Chair

## **REPORT OF THE BROWN PUBLIC LIBRARY'S TRUSTEES**

"A book, too, can be a star, a living fire to lighten the darkness,  
leading out into the expanding universe."

-Madeleine L' Engle

At the close of 2019, our Library continues to be a vibrant gathering place for our town. Hosting literary talks, teen and youth programming, and special events. We are proud of what we offer our community and look forward to providing more services in the coming year.

We have added over 350 new book titles to our regular collection, 477 to the youth collection, and added 156 new patrons. For the year, we had 15,326 patron visits and 20,531 items checked out. Both our Director, Sherri Brickey, and Deputy Director, Kathryn Szelag, earned their Librarian Certificates through the State of Vermont this year and we welcomed a new youth librarian, Rebecca Pearish, to the library.

In addition to the popular youth programs we offered last year, we now have a teen advisory board that is building more teen-focused programming at the library. We also were a snack site for youth during the summer, providing healthy snacks to any youth who came into the library.

The library sponsored or co-sponsored many well-attended events, including a local Civil War author talk, a Sojourner Truth dramatization, and wreath-making program. Our snowshoe checkout has been so popular that we have added more children's and adult's snowshoes to our collection. The crochet club that meets in the Community Room donated many items to the Veteran's Place, and we hosted our annual food/clothing drive for CERV. We also provide delivery of books to home-bound patrons in Northfield. Our interlibrary loan service can provide just about any book you request within a week.

In the coming year, in addition to more teen and youth programming, we look forward to utilizing our new treehouse gazebo and listening to your ideas for how we can better serve the Northfield community!

The Brown Public Library Board of Trustees includes: Maryanne Beaupre, Cyndy Bushey, John Stevens, Tossy Garrett, Gail Hall, Larry Garland, and Kellianne Sutton-Bosley.

Brown Public Library  
93 South Main St. (802) 485-4621  
[www.brownpublishinglibrary.org](http://www.brownpublishinglibrary.org)

## **REPORT OF THE RECREATION COMMITTEE**

It seems every year is a very busy year for the Northfield Recreation Committee and the year 2019 proved to be no different.

In February we held a winter chicken barbeque in the parking lot of Kenyon's Hardware. It proved to be a very successful fund raiser for our refurbishing of the basketball court project. This fund raiser along with donations from some businesses in town allowed us to do this project. The Recreation Committee spent a lot of time and money refurbishing the Memorial Park Basketball court. We seal coated the court, lined it so the players can see when they are out of bounds and when they are shooting a three-point shot and know where to stand when they get to have a free shot. We then purchased new posts, backboards and hoops for the refurbished court. There is still more we want to do on the basketball court, and we hope to get that done this summer.



Opening Memorial Park in the spring proved to be very challenging because when we went to the park, we discovered a "pond" instead of ball fields. The large culvert had plugged, and all the water went out onto the fields instead of down the stream where it was supposed to go. With much help and expertise, the culvert was soon opened so the flow of water could go where it was supposed to go. It took a little while, but the fields were soon dry enough to begin work on them.

Some work needed to be done on the new pavilion because the frost had lifted the supporting posts on one side of the pavilion. The contractor made good on this and came back and buried all the posts that had lifted. Because of the work dealing with the posts the work the Recreation Committee had planned on doing to the pavilion did not get done. We wanted to stain the pavilion and run power to the building and install some lights. Summer of 2020 - hopefully.

Adding the pavilion and the new bathrooms to Memorial Park has proven to be a great asset to both the park and the community. Many people and groups are using the park as a place to hold gatherings with family and friends. You can reserve the park simply by going on the town's website and bringing up the Application for Use Form and filling it out and taking it (along with your deposit) to Ken McCann at the Municipal Building.

During the year we participated/held many town activities in order to be part of the "Happenings" in our community and to give everyone some fun things to do while at the "Happenings". To name a few we attended/held; Night on The Common, Paine Mountain Races at the Shaw Center, Dog River Park Walk, Winter Carnival, Maypole, Labor Day, Family Fun Day at the Park, Spring Clean-Up, Fall Clean-Up, Stick Star Workshop, Christmas on The Common, Trunk-or-Treat. We try to focus on the community at large and not just the youth and what sports they might like to play. In focusing on the community, we offer a wide range of activities.

One of the dugouts at the Falls Field got blown over with our infamous Halloween Storm. So, two of our Recreation Committee members, Frank Hall and Bruce Wright, were able to remedy that problem and have it almost completed. The roof is all that needs to go on and it will be finished.

We held our third annual Trunk-or-Treat. This has proven to be quite the event. Each year it grows leaps and bounds, no matter what the weather is. This year with our horrific storm we had more participants than ever. This is an event we must continue holding.

We decorated the Common for Northfield's Christmas on The Common, always held on the first Friday in December. Each year we try to add or replace decorations. This year we added a new star for the tree topper and new lights on some of the lamp posts. The Recreation Committee also had a hot chocolate station and a "Wish Ribbon" table. These were both fund raisers to help off-set the costs of the activities we provide to our community.

For the first time in quite a few years we have erected an ice rink for the enjoyment of the community for some winter activity. The ice rink is on the west side of the fire station on Wall Street. We built it, the Fire Department flooded it, and we will keep it maintained as far as resurfacing. The expectation is, if you use it you must shovel the snow from the ice so you can skate. Benches were borrowed from the Dog River Park Walk Committee so the people would have a place to sit and put their skates on and off.

Northfield is very lucky to have such a dedicated Recreation Committee of volunteers that work tirelessly to get things done in a short amount of time and limited funds. Not only do they do the work, they raise a lot of the money to get the supplies needed to get the job done. I am proud to work with such dedicated men. Bruce Wright, Frank Hall, Eli Gleason, Josh Sanders, Lynn Doney, Select Board Liaison, and Ken Goslant, Select Board Liaison you are my heroes, thank you for all you do for our community.

I would be remiss if I didn't give kudos to the Town Highway Crew and the Town Utilities Crew and to Eric Prior and DeLary's Plumbing and Roux Electric. These men are always willing to help us when we are in need of their help. They are more than willing to come to our aid and have done so many, many times, THANK YOU ALL we couldn't do it without your help along the way.

Respectfully submitted,  
*Sally Davidson*  
Recreation Committee Chair

## REPORT OF THE NORTHFIELD CONSERVATION COMMISSION

**The Northfield Town Forest Stewardship Plan** was presented to the public in a forum in Fall 2019 and subsequently adopted by the Select Board. Northfield Conservation Commission (NCC) members worked with Arrowwood Environmental to map resources and natural communities that will establish a foundation for future management of the Forest that balances conservation of valuable resources with compatible recreation. A TFSP subcommittee (when formed) will provide users the opportunity for input into this process.

**The Emerald Ash Borer is here!** Through a grant from the State and the efforts of dedicated NCC members, Ruth Ruttenberg and Russ Barrett, the town of Northfield is developing a plan for the EAB, including a comprehensive map of the ash trees along town roadways. Two well-attended educational forums on EAB outlined the threat we face. More work remains so we are seeking additional grant funding for implementation of the EAB plan.

**The Dog River Park Advisory Committee** was created to assist the town in managing and preserving this resource, assuring maintenance needs are met and promoting education for our community on the protective ecological and floodplain restoration function of this natural area.

**The NCC sponsored the 2<sup>nd</sup> annual Paine Mountain Trail Race**, in July in conjunction with Ironwood Adventure Works. A portion of the registration fee went toward augmenting the Conservation Fund.

**The NCC led multiple hikes in the town forest.**

**A grant from the Association of Vermont Conservation Commissions** was received for signage in the Town Forest.

**The Better Connections Ridge to River Routes Grant** award in 2019 is now underway. A broad-based group including the NCC, Rec Committee & Northfield Committee for Economic Development are working to establish a master plan to connect Northfield's villages, recreation areas & natural resources. Information is available on the Town's website.

The **Northfield Conservation Commission** serves as an advisory board to the town legislative and planning bodies to promote stewardship of natural and cultural resources in Northfield. The town has established a **Conservation Fund** to assist with the acquisition, preservation, and maintenance of land and water for forest, wildlife, recreational, agricultural, scenic, or natural area use. Donations to the Fund are always appreciated. For more information on the Conservation Commission, please visit its town web page at [www.northfield-vt.gov/text/NCC.htm](http://www.northfield-vt.gov/text/NCC.htm).

Respectfully submitted,  
*Deborah Zuaro*  
Chair, Northfield Conservation Commission

## REPORT OF THE NORTHFIELD ENERGY COMMITTEE

For the Northfield Energy Committee (NEC), 2019 began with official recognition of the group as a Town Committee, with founding members Jane Pekol, Gail Hall, Denise MacMartin, Sarah Wolfe, and Nick Laskovski, and later welcoming Ted Fisher. The NEC mission statement reads: *To coordinate and facilitate the transition to 100% renewable energy by the year 2050 for the Town of Northfield.* The NEC strives for progress in the three realms of energy use: transportation, thermal, and electricity.

Transportation became a big focus of the Committee's work this year. Northfield residents faced the question of funding for the GMTA Commuter Bus line at town meeting. Some town residents *depend upon* the bus, many residents *support* the bus, and many are *willing to take action* to secure and improve the bus service. The NEC facilitated community discussion to synthesize proactive, feasible steps to steer the Northfield Commuter line towards continued viability.

The first ever "Ride the Bus to Work Week" - a week of outreach, prizes, and focus on the Commuter line - was May 20th-24th. Plans are now underway for a Transportation Fair focusing on all methods of sustainable transit.

The NEC was awarded two VTrans grants, each for \$500, for the purposes of promoting transportation options in Northfield. One of these grants funded the installation of the "Hitching Post," the cedar post located on the Common which offers a way to ride-share from Northfield to Montpelier, and other participating towns, an effort to reduce single-occupancy vehicle. Stop and flag a neighbor for a ride, or offer a ride to someone who has raised the orange flag at the post!

A collaborative project is currently underway with NEC, Norwich University, the NCDN, GMTA, and other partners to design and build an Information Kiosk, which will also serve as Northfield's first bus shelter, near Depot Square.

Through the NEC, Northfield participated once again in Button Up Vermont, linking residents with money and free technical assistance to weatherize their homes this fall.

By soliciting information from a Commuter Survey, the NEC learned about the commuting habits of a sample of Northfield residents. The results, soon to be published, pinpoint the opportunities for connecting commuters and reveal the significant interest in carpool, vanpool, and other transportation alternatives.

The NEC is committed to facing the climate crisis, keeping you informed, and plugging Northfield into opportunities in the clean energy economy.

### Resources:

Hitching Post:	<a href="https://www.thehitchingpost.org/">https://www.thehitchingpost.org/</a>
Go Vermont:	<a href="https://www.connectingcommuters.org/">https://www.connectingcommuters.org/</a>
Button Up:	<a href="https://buttonupvermont.org/">https://buttonupvermont.org/</a>

Respectfully submitted,  
*Jane Pekol*  
Chair, Northfield Energy Committee

## **REPORT OF THE WATER, SEWER, AND ELECTRIC UTILITIES**

Northfield's Water and Sewer utilities provide service to approximately 1070 water customers and approximately 775 sewer customers located primarily within the boundaries of the former Northfield Village. The Northfield Electric Department (NED) serves approximately 1,900 electric customers throughout portions of Northfield and a very small service area in Berlin and Moretown. The Water, Sewer, and Electric Utilities operate separately from the Northfield municipal government as independent entities. As a result, no municipal property tax dollars are allocated to the operations and maintenance of the utilities. The utilities are funded entirely through user rates paid by utility customers.

Northfield's Town Charter established a Water and Wastewater Commission and a separate Electric Utility Commission. Each commission consists of two (2) elected Commissioners and an appointed Select Board member. The Utility Commissioners are responsible for developing policies and a budget necessary for the operation and maintenance of the utilities. The Commissioners typically develop the utility budgets in April and May with a goal of having the Select Board set the water and sewer rates in June with new rates taking effect July 1. The electric rates are approved by the Vermont Public Utility Commission. The Water/Wastewater and Electric Commissioners meet jointly the first Monday of the month at 7:00 p.m. in the Municipal Building. Members of the public are encouraged to attend these meetings.

Northfield's water system continues to produce high quality water and is in full compliance with all state and federal (EPA) safe drinking water rules. The State of Vermont requires the Water Department to test the water supply for potential bacterial contaminants six (6) times a month, perform continuous chlorine flow monitoring, and daily monitoring of fluoride levels. The community's production wells are serviced and flow tested annually to ensure that the three (3) production wells are in good condition and continue to produce a daily average of 350,000 gallons of water. The Water Department completed system upgrade projects this past summer on Water and Union Streets consisting of the installation of new eight-inch (8") ductile iron pipe. The projects replaced 110-year-old cast iron waterlines that were aged and deteriorating. The Water Department performed the waterline work at an estimate cost of \$60 to \$70 per foot versus \$320 to \$350 per foot if performed by an outside contractor.

The Northfield Wastewater Treatment Facility (WWTF) also continues to perform well. The effluent is of high quality and is in full compliance with all state and federal laws. Pursuant to the State of Vermont regulations, the WWTF requires continuous staff monitoring to ensure it is in full compliance with its permit and there are no accidental leaks of contaminants to the Dog River. This past year, the Sewer Department continued the important maintenance task of cleaning portions of the collection system with a high pressure jetter. After the lines are cleaned, a self-propelled camera is put in the pipe to inspect its condition. The information collected is stored on a DVD for future access.

Northfield and other Vermont municipalities face increasing challenges due to the State of Vermont's mandate to reduce pollutant/phosphorous loads released from wastewater treatment facilities and stormwater systems into rivers and other bodies of water. The Federal Environmental Protection Agency and State of Vermont have determined that Lake Champlain is impaired by nutrient phosphorus, which causes algal blooms, obnoxious odors, and lead to low dissolved oxygen concentrations, impaired aquatic life, and reduced recreational use. Phosphorus sources to the lake include agriculture, streambank erosion, developed land sources (including roads, parking lots, lawns, athletic fields, buildings, and industrial facilities), wastewater treatment facilities, and forest harvesting operations and forest roads.



As a result, communities that have rivers feeding Lake Champlain (which includes Northfield) must reduce pollutant and phosphorous load releases from their wastewater treatment plants and stormwater systems. The Sewer Department has taken measures to address this issue as it relates to the WWTF through process monitoring and system adjustments guided through assistance from engineers paid for and from the State of Vermont. Other completed and planned measures to reduce pollutant and phosphorous load releases to the river include: stormwater treatment measures on gravel roads; installation of stormwater treatment basins and facilities in the downtown area; and stormwater system improvements to reduce the flow of stormwater to the WWTF.

Incorporated in 1894, the Northfield Electric Department (NED) serves approximately 1,900 customers in Northfield, Berlin, and Moretown. NED continues to provide its customers reliable low-cost power with very few power outages. It has the fourth lowest electric rates as compared Vermont's other fifteen (15) utilities. NED continues an aggressive program of tree trimming near power lines that contributes to system reliability, reduces maintenance costs, and limits tree-related outages. NED completed several major system improvements over the past fifteen (15) years, including an upgrade of distribution system voltage to 12.47kV. NED's distribution system consists of thirty-nine (39) miles of distribution line divided into four (4) distribution feeders running generally north-south, and east-west from the center of town out of the King Street Substation. NED's distribution system serves a mix of residential and commercial customers. The largest of these is Norwich University, which accounted for approximately thirty percent (30%) of NED's retail sales in 2018.

NED is subject to the Vermont Renewable Energy Standards (RES) that impose an obligation to obtain a portion of its energy requirements from renewable resources. The RES obligation is divided into three categories, Tier I, TIER II and TIER III. NED's requirements under TIER I can be achieved by owning or purchasing Renewable Energy Credits (REC) from qualifying regional resources. TIER II obligations must be achieved by owning or purchasing RECs from renewable resources located within Vermont. NED's TIER III obligations involves energy transformation, or reduction of fossil fuel use within its territory. TIER III programs can consist of thermal efficiency measures, electrification of the transportation sector, and converting customers that rely on diesel generation to electric service, and other means. By providing incentive programs to encourage conversion of traditional fossil fuel applications, such as space heating, water heating, or electric vehicles to electric power, NED receives credits toward its TIER III obligation.

Respectfully submitted,  
*Jeff Schulz*  
Town Manager

## CAPSTONE

Since 1965, Capstone Community Action (formerly known as Central Vermont Community Action Council) has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities. This year, Capstone Community Action served 13,360 people in 7,256 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, and more.

Programs and services accessed by 284 Northfield households representing 490 individuals this past year included:

- 102 individuals in 43 households accessed nutritious meals and/or meal equivalents at the food shelf.
- 43 households with 96 family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs as well as other utility costs.
- 19 individuals in 8 households worked with housing counselors to find and retain affordable, safe, secure housing.
- Homeless individuals with 8 homeless family members worked with housing counselors to find and retain affordable, safe, secure housing.
- 8 children were in Head Start and Early Head Start programs that supported 22 additional family members.
- 1 pregnant and parenting teen and their children gained literacy skills through our Family Literacy Center supporting 2 family members.
- 4 households received emergency furnace repairs and 3 household furnaces were replaced at no charge, making them warmer and more energy efficient for residents.
- 41 households were weatherized at no charge, making them warmer and more energy efficient for 68 residents, including 17 seniors and 3 residents with disabilities.
- 36 multi housing units were weatherized supporting 68 occupants.
- 6 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 10 entrepreneurs received counseling and technical assistance on starting or growing a business.
- 51 residents had their taxes prepared at no charge by Capstone's IRS certified volunteers ensuring them all the refunds and credits they were due.
- 1 childcare provider received nutrition education and was reimbursed for the cost of serving nutritious meals and snacks to the 21 children in their care.

**Capstone thanks the residents of Northfield for their generous support this year!**

## CENTRAL VERMONT ADULT BASIC EDUCATION (CVABE)

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Northfield residents for fifty-four years.

CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

- Basic skills programs: reading, writing, math, computer and financial literacy
- English Language Learning and preparation for U.S. citizenship
- High school diploma and GED credential programs
- Academic skill readiness for work, career training and/or college

Northfield is served by our learning centers in Barre and Montpelier. The sites have welcoming learning rooms (with computers, laptops and internet access to support instruction). CVABE staff and volunteers also teach students at the library or other local sites as needed.

**Last year, 10 residents of Northfield enrolled in CVABE's free programs, engaging in almost 400 hours of service.** Additionally, 1 Northfield resident volunteered with CVABE. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving a job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. ***Children of parents with low literacy skills have a 72 percent chance of being at the lowest reading levels themselves, and 70% of adult welfare recipients have low literacy levels. By helping to end the cycle of poverty, your support changes the lives of Northfield residents for generations to come.***

CVABE provides free instruction to nearly 500 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$3,320 per student to provide a full year of instruction. *Nearly all students are low income.* Over 100 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.

We deeply appreciate Northfield's voter-approved *past* support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life.

For more information regarding CVABE's adult education and literacy instruction for students, or volunteer opportunities, contact:

**CVABE's Barre Learning Center**  
46 Washington Street, Suite 100  
Barre, VT 05641  
1-802-476-4588

**CVABE's Montpelier Learning Center**  
100 State Street, Suite 3  
Montpelier, Vermont 05602  
1-802-223-3403

**[www.cvabe.org](http://www.cvabe.org)**

## CENTRAL VERMONT COUNCIL ON AGING

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.
- Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 271 Northfield residents. Case Manager, Davoren Carr was designated to work directly with the seniors in Northfield.

All of us at CVCOA extend our gratitude to the residents of Northfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

## CENTRAL VERMONT HOME HEALTH & HOSPICE, INC.

Central Vermont Home Health & Hospice (CVHHH) is a not-for-profit Visiting Nurse Association serving twenty-three (23) communities in Central Vermont with skilled nursing care, physical, speech, and occupational therapy, medication management, social work support, and a personal care to Central Vermonters of all ages in the comfort and privacy of home. The organization is governed by a volunteer Board of Directors, each of whom lives in CVHHH's service area. CVHHH is guided by a mission to care for all Central Vermonters regardless of a person's ability to pay, their geographic remoteness, or the complexity of their care needs. CVHHH embraces new technology and collaborates with other local providers to ensure that central Vermonters' care needs are met. In addition to providing medically-necessary care, CVHHH promotes the general welfare of community members with public flu and foot-care clinics and grief and bereavement support groups. To learn more, visit [www.cvhhh.org](http://www.cvhhh.org).

**Report of CVHHH Services to the Residents of Northfield  
January 1, 2019 – December 31, 2019**

<b>Program</b>	<b># of Visits</b>
<b>Home Health Care</b>	4,826
<b>Hospice Care</b>	844
<b>Long Term Care</b>	815
<b>Maternal Child Health</b>	88
<b>TOTAL VISITS/CONTACTS</b>	6,573
<b>TOTAL PATIENTS</b>	237
<b>TOTAL ADMISSIONS</b>	309

Town funding will help ensure CVHHH continues these services in Northfield through 2020 and beyond. For more information contact Sandy Rousse, CPA, President & CEO, or Kim Farnum, Manager of Community Relations & Development at 802-223-1878.

**CIRCLE**

The ways in which Circle serves our community does not remain stagnant, and our programs and procedures must accurately reflect these changing times. By reviewing-and updating current policies, we have been able to measure our growth, visualize our strengths, and determine what gaps must be addressed in order for us to continue to provide services that address the needs of victims/survivors of domestic violence. The work that is done now will have a lasting effect on the entire organization, by providing the framework and direction for the future progression of the services and work that we do. Throughout our review and updating process, Circle staff and volunteer advocates were kept extremely busy during fiscal year 2019 providing the following services:

- Over the past year, staff and volunteer advocates responded to 5,944 hot line calls.
- Shelter services were provided to 25 women and 18 children for a total of 2,219 bed nights.
- Our prevention based programs in schools reached a total of 371 students through 7 presentations.
- Circle provided community presentations to 586 individuals through the 30 trainings and workshops offered throughout Washington County.
- Advocates provided support to 123 plaintiffs during Final Relief from Abuse Hearings, and assisted 116 individuals file for temporary orders.
- Court Education Program was presented to 260 individuals, and our Court Hour progr4am, which offers one-on-one support to plaintiffs as they prepare for their final hearings, was offered to 37 individuals.
- Circle held 32 support group sessions, which 37 unduplicated women and their children attended.
- Over 1,500 people received direct services from Circle, which are maintained by trained staff and volunteer advocates.
- Our organization continues to rely heavily on the vast support of its many dedicated volunteers; Board Members, Hotline Advocates, and Shelter Support have all contributed 8,103 hours to the work of Circle.



**Our services include:**

- SHELTER: Emergency Shelter for women and children fleeing from domestic abuse
- SHELTER YOUTH PROGRAM: Available to children staying in shelter
- TOLL FREE CONFIDENTIAL 24-HOUR HOT LINE (1-877-543-9498)
- EMERGENCY, CIVIL and CRIMINAL COURT ADVOCACY
- SUPPORT GROUPS
- PREVENTION EDUCATION OFFERED TO SCHOOLS THROUGHOUT WASHINGTON COUNTY
- EDUCATIONAL PRESENTATIONS and TRAININGS: offered to civic organizations and businesses.
- INFORMATION AND REFERRAL: information about domestic violence and community resources, as well as individualized advocacy and referral to social service, legal, employment, counseling, and housing options.

## **COMMUNITY HARVEST OF CENTRAL VERMONT**

Community Harvest of Central Vermont (CHCV) brings community together through gleaning to recover surplus food grown on area farms which is then delivered to sites that serve those with limited access to fresh, local food. In the process, the community has the opportunity to gain a greater awareness and appreciation of the local food system, healthy eating, and waste reduction.

For the past six years, CHCV has recovered and donated more than 240,000 pounds -- equivalent to 720,000 servings -- of fresh, local produce. We work with local farms and growers to glean the extra produce that can't be sold and would otherwise go to waste, all with the help of hundreds of volunteers each season. CHCV is the only local program helping farms donate their surplus food to help increase food security for thousands of Central Vermonters.

In 2019, CHCV partnered with 40 area farms and growers and more than 400 community volunteers, donating produce to 20 area programs serving 10,065 people with limited access to healthy, fresh local food. The community volunteers are what makes it possible for us to glean the volume of food that we do, and many of these volunteers call Northfield home.

CHCV donates to Washington County organizations, such as food shelves and senior meal programs. CHCV donates to and partners with Northfield Senior Center, Bridges Afterschool, and the Northfield Schools, in addition to other sites in surrounding towns that also help Northfield residents in need. In 2019, 2,827 pounds were donated directly to Northfield sites in addition to many more pounds that reached Northfield residents through other CHCV partners, including the Vermont Food Bank.

Northfield residents have been accessing fresh, local food through our organization for the last six years. We look forward to continuing to serve even more Central Vermonters, including those in Northfield, as we work to expand the amount of food we glean and donate each season.

CHCV is a private, 501(c)(3) non-profit, volunteer driven community service organization. Our work is funded by individual donors, area towns, foundations, partner contributions, and local sponsors. Thank you for your continued support.

*www.CommunityHarvestVt.org \* 802-229-4287\* CommunityHarvestVT@gmail.com  
146 Lord Road, Berlin VT 05602*

## **EVERYBODY WINS! VERMONT**

It's well known that reading well is fundamental to children's lifelong success. Learning to love to read is critical to reading well. Loving to read, and reading by choice, has been connected to academic success, finishing school, and going on to higher education. Surprisingly, children gain more in grammar, comprehension, and vocabulary from hearing a book read aloud than they do from reading themselves! This is why reading to a child is the most important thing you can do to help them succeed.

Everybody Wins! Vermont is a statewide reading mentoring organization founded in 2000. Our goal is to help Vermont children learn to love to read to give them a better chance at a good life when they grow up. We do this by finding volunteer reading mentors and matching them to read one-on-one weekly with children in their local elementary schools. Over 600 volunteer Everybody Wins! mentors read to children in local elementary schools for an hour every week over lunch, all over the state.

The Everybody Wins! program at Northfield Elementary School began in 2018-19, and provided mentors for 11 children that year. In 2019-20, 13 Northfield citizens are volunteering at the Northfield Elementary School, and site coordinator Carol Cook is always looking for more mentors! Our goal is to have a mentor for every child who wants one, up to our current capacity of 30 mentors.

Everybody Wins! mentors in Northfield read on Wednesdays and Thursdays at lunch time. Please see our website [www.everybodywinsvermont.org](http://www.everybodywinsvermont.org) if you would like to read to a child in Northfield! You are welcome to contact director Beth Wallace (a Northfield resident) at [beth@everybodywinsvermont.org](mailto:beth@everybodywinsvermont.org) or 229-2665 with any questions.

Comments and data from the 2019 annual survey in Northfield:

- "I get to listen to someone read while I eat, and it's just really fun." —Northfield student
- "For the first several weeks my student asked me to do all of the reading. But gradually she began reading aloud more and more, beginning with just a few words until recently when she has been doing the majority of the reading.." —Northfield mentor
- "Everybody Wins! was a real confidence builder. Children definitely became more confident in their reading." —Northfield teacher
- "She looked forward to it every week. She loved her mentor! Her reading improved and she learned to enjoy reading! No arguing at bedtime to read."—Northfield parent
- 82% of teachers and 75% of parents said that their children read more often by choice because of Everybody Wins!
- 82% of teachers said that their students' overall grades and classroom performance had improved.

## **THE FAMILY CENTER OF WASHINGTON COUNTY**

The Family Center of Washington County provides services and resources to all children and families in our region. We offer services for children, youth and families, including: Early Care and Education, Children's Integrated Services-Early Intervention, Family Support Home Visiting, Child Care Financial Assistance, Child Care Referral, Welcome Baby visits, Family Supportive Housing Services, Specialized Child Care supports, Transportation, Reach Up and Job Development, Family Works, on-site Counseling Services and Crisis Intervention Support, Vermont Children and Families Community Response, Adverse Family Experiences (ACEs) assessment and support, Parent Education, and Playgroups for children from birth to five.

We are grateful for the support shown by the voters of Northfield. For more information about Family Center programs and services, please visit: [www.fcwcvt.org](http://www.fcwcvt.org).

**Among the 163 individuals in Northfield who benefited from the Family Center's programs and services from July 1, 2018 – June 30, 2019 were:**

- \*5 families** who received **Child Care Financial Assistance**.
- \*1 family** who received **Information & Referral**, including consulting our **Child Care Referral services**, receiving assistance in finding child care to meet their needs, answering questions related to child care and child development, and receiving information about other community resources available.
- \*3 children** who attended our 5 STARS **Early Childhood Education** program.
- \*47 individuals** who were served by one of our **Home Visiting** services, providing parent and family education and support.
- \*27 children and caregivers** who received food and household items from our **Food Pantry** to help supplement their nutritional and basic needs of families we serve.
- \*68 children and caregivers** who participated in our **Playgroups**. Playgroups are free, open to all families with children birth to five, and have no eligibility requirements. Children have a chance to play with others in a safe, stimulating and nurturing environment. Parents talk to other parents, draw upon each other for support, learn new skills from Playgroup Facilitators and get information about community resources.
- \*2 an adult and child** who participated in **Parent Education** workshops and related activities for children.
- \*3 individuals** who received **Employment Training** in our **Family Works program** and **Reach Up Job Development**.
- \*4 families** who were screened for Adverse Family Experiences (**ACEs**) and then received support.
- \*1 individual** who attended our on-site **Parent Support Groups**.
- \*2 a child and adult** who received permanent housing through our **Family Supportive Housing** services for homeless or at-risk-families with minor children in Washington County.

*Building resourceful families and healthy children to create a strong community.*

## **FRIENDS OF THE WINOOSKI RIVER**

The mission of the Friends of the Winooski River is to safeguard and enhance the natural resources of the Winooski River watershed (including the Dog River and its tributaries) in harmony with its human communities. We pursue this mission through monitoring, ecological restoration, partnerships, education, and outreach. Founded in 1998, we are primarily a volunteer organization with a part-time Executive Director and Project Manager. The Friends addresses a number of issues related to the overall health of the watershed:

- **Water quality and pollution abatement:** We conduct water quality monitoring, and work to identify and eliminate pollution sources.
- **Habitat improvement, improved river stability, and stormwater capture:** Through riparian restoration, corridor protection, and stormwater retention projects, the Friends work to improve both terrestrial and aquatic habitat, improve river stability and water quality, and help reduce downstream flooding.

- **Individual stewardship:** The majority of land in the watershed is privately owned. Landowner stewardship is critical to the long-term health of the watershed.
- **Human environment:** Humans are part of the watershed landscape. We encourage responsible use of the river. We believe that people will value and protect a resource that they enjoy.

The Dog River is one of the major tributaries to the Winooski River. The Friends of the Winooski River have been very active in Northfield, working with the Conservation Commission, Public Works, schools and private landowners on several projects. These projects will help protect the Dog River and improve flood resiliency.

You can learn more about the Friends at [www.winooskiriver.org](http://www.winooskiriver.org). Thank you for considering our funding request.

## GOOD BEGINNINGS OF CENTRAL VERMONT

### About Us:

The mission of Good Beginnings is to bring community to families and their babies. Founded in 1991 by three mothers in Northfield, we offer the following programs free-of-charge to any Central Vermont family with a new baby.

- **Postpartum Angel Family Support Program:** Trained community volunteers visit families weekly to provide respite, community connections, and hands-on help during the postpartum period. Anyone caring for an infant in Central Vermont is eligible, regardless of income or circumstance. During a typical visit, a Postpartum Angel may hold the baby, give attention to older siblings, offer baby wearing or infant soothing support, accompany parent to an appointment or on errands, or help the family access other resources. Through our **In Loving Arms** service, specially-trained volunteers provide "in-arms care" to babies boarding at Central Vermont Medical Center due to health issues.
- **The Nest Parent Drop-In Space:** Our cozy community space in Montpelier is open to the public Wednesdays through Fridays. Parents can drop in to nurse a baby or give older toddlers a break from running errands while enjoying hot tea/coffee, age-appropriate toys and books, and a lending library of parenting resources. La Leche League volunteers are available monthly for breastfeeding support. Reduced price baby carriers are available for purchase. The Nest is also available for parent-organized meet-ups or peer support groups.
- **Early Parenting Workshops:** Free workshops for expectant parents on what happens **after** you bring baby home. The focus is on planning for the postpartum transition - which affects all family members - and preparing for the job of parenting an infant. Topics include newborn and infant care, baby wearing and other soothing techniques, caring for yourself, attachment parenting. Also helpful for grandparents, child care providers, and anyone else caring for an infant!
- **Assistance with Basic Needs:** Our **Infant Carrier Program** provides eligible families with a free baby carrier. Our **Emergency Fund** is available to assist families in crisis with financial needs. New in 2018-19, we also have **Childbirth Education Scholarships** to help low income families cover the cost of childbirth education classes.

### How we've Helped Families in Central Vermont:

- 252 families served (totaling 348 adults and 292 children) in FY18-19
- Our 67 Postpartum Angel volunteers provided over 1,000 hours of respite, support, and community connections to 82 families
- 6 newborns boarding at the hospital were cuddled
- 17 families received free infant carriers and hands-on support with baby wearing, an important attachment strategy and coping technique for caregivers
- 3 families received a total of \$900 in emergency funding to help with basic needs

- 135 families visited our Nest drop in space, representing 35 different towns
- 83 families attended free community events organized by Good Beginnings, including our two caregiver circles in downtown Barre
- 9 families attended our Journey Into Parenthood early parenting workshops

#### **How we've Helped Families in Northfield:**

- Five families served (including 7 adults and 5 children) in FY18-19
- Two families were matched with a Postpartum Angel volunteers, who provided a combined 35 hours of respite, companionship, and social support
- Four families visited our Nest drop in space

#### **What Families Say:**

- "Coming to Mama's Circle on Wednesdays has literally been my lifeline this past year." - TK
- "It was a godsend to have our Postpartum Angel! She was very kind, helpful, knowledgeable, and reliable." -CH
- "This service is amazing. With my first child it was like a full time job finding parenting resources like playgroups, workshops, and breastfeeding information. Good Beginnings has everything in one place and makes it so much easier." - TS
- "Being home with your baby can get lonely and exhausting and having someone there to help or even just talk to does wonders. My Postpartum Angel was amazing! We ended up forming a friendship and still spend time together and talk multiple times a week." - JC
- It was the best experience ever! My volunteer is absolutely amazing. Someone I hope to keep in contact with. This was an amazing experience and I am so so grateful. I have told EVERYONE about this program. -SW
- "The support was so valuable! Especially for someone who doesn't have a lot of family around. It meant so much to me." - KW
- "My volunteer was amazing, supportive, and became a great friend during my recovery. She was so helpful and loving to not only my new twins, my two year old daughter, but also myself. I couldn't have asked for a better experience all around." - JG
- "This is a wonderful program that my husband and I both benefited from and will probably stay a part of our lives." - LB

#### **Contact Us:**

Good Beginnings of Central Vermont  
 174 River Street  
 Montpelier, VT 05602  
[info@goodbeginningscentralvt.org](mailto:info@goodbeginningscentralvt.org)  
[www.goodbeginningscentralvt.org](http://www.goodbeginningscentralvt.org)  
 802.595.7953

### **GOOD SAMARITAN HAVEN**

Good Samaritan Haven is Central Vermont's only homeless shelter, providing housing and services for homeless people in our community. The Haven serves more than 300 of our homeless neighbors each year in Washington, Lamoille, and Orange counties. Our programs include emergency and transitional housing, essential goods and food services, street outreach, and peer support.



### **Emergency Shelter Program**

Good Samaritan Haven offers short term emergency overnight shelter to homeless adults. Families are referred to Economic Services or 2-1-1 for state-funded hotel beds. The shelter does not currently provide space for families due to the complex nature of serving families and single adults, in light of the design of the shelter building and staffing. Homeless families are served through our Transitional Housing Program in furnished units. Our Emergency Shelter is open from 6:30 PM to 7:00 AM each night; an Evening Supervisor provides staff supervision and support from 5:30 PM to 10:00 PM. At 9:30 PM, a volunteer from the community comes in for overnight supervision and to wake clients up in the morning. Intakes can be completed during regular business hours or between 5:45 PM-11:00 PM. Intakes at other hours are at the discretion of the overnight volunteer. Clients not eligible for shelter include sex offenders and those on our Do Not Admit list. Each evening, we offer a nutritious, home-cooked meal provided by community members or churches. We also provide for basic needs, including laundry detergent and grooming supplies. The shelter is open during regular business hours Monday through Friday for supportive services. Our core services include housing and employment assistance, case management and referral services, assistance obtaining mainstream benefits, financial support to lease or maintain a unit, and essential goods support.

### **Family Supportive Housing Program**

Our Family Supportive Housing Program (SHP) provides transitional housing and support services for 4-12 months to homeless families. The SHP program serves families with resource referrals, case management, service provider team coordination, financial support, essential goods, and other necessary support to rapidly re-house families from the street or who are living in state-funded hotel beds. SHP clients often face a multitude of barriers to housing, such as poor employment history, lack of work experience, mental health challenges, bad credit, and poor landlord references. A family with this complex mixture of challenges needs intensive support, including skill building, credit repair, and possibly supported employment or assistance completing a diploma or GED to become stable, employable, and permanently housed. Clients are not exited until they have been stable for several months. Over our lengthy history of working with homeless people in Vermont, we have learned that initial stabilization of a client can be easily disrupted a few months down the road by small incidents, such as an injury or illness that causes a person to fall behind in rent, or an unfortunate decision. Our strategy is to intervene quickly when small issues arise, to re-stabilize a household, and use the instance as a teachable moment instead of punishing the clients. This increases the likelihood of success over the long term, and increases a family's skill set and resources.

### **Rental Opportunity Center**

We also provide a central location for community members to obtain, and receive assistance filling out, housing applications through our Rental Opportunity Center. We provide staff for assistance, as well as computer access and hard copies of applications for local housing authorities.

### **Outreach Program**

The Haven conducts street level outreach to homeless people where they are staying- under bridges, in hallways, and camping in the woods. This program's goal is to encourage people to access shelter, and to create a support system using the peer network to help them stabilize their housing. The program begins with getting acquainted with individuals and reaching out to them to find out what their needs are, and what they would like help with. The cornerstone of this program is a mutual respect.

**For more information about getting involved, volunteering, or cooking a meal:**

Contact: Judi Joy, Shelter Director  
Call: 1-802-479-2294  
Email: [jjoy@goodsamaritanhaven.org](mailto:jjoy@goodsamaritanhaven.org)

**Shelter Physical Address:**

105 North Seminary Street  
Barre, VT 05641

## **GREEN MOUNTAIN TRANSIT (GMT)**

### **Who We Are**

GMT is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve. GMT is proud to offer traditional public transportation services like commuter, deviated fixed routes and demand response shuttles, while providing individualized services such as shopping and health care shuttles, Medicaid, Elderly and Disabled services to both urban and rural communities.

### **Our Services**

#### **Individual Special Service Transportation**

GMT provides essential medical and non-medical transportation service to those who qualify for Medicaid, Elderly and Disabled, non-Medicaid medical, human service and/or critical care funds. We offer individual coordinated services for those who qualify and who are in need of scheduled rides through GMT volunteer drivers, special shuttle service or general public routes.

***In FY19, Northfield residents were provided special transportation services, totaling 3,239 rides. Special services offered direct access to:***

- |  |                                   |
|--|-----------------------------------|
| ▪ Medical treatment                                  | ▪ Prescription and Shopping       |
| ▪ Meal site programs                                 | ▪ Social and Daily services       |
| ▪ VT Association for the Blind and Visually Impaired | ▪ BAART                           |
| ▪ Reach Up   | ▪ Washington County Mental Health |
| ▪ Central VT Substance Abuse                         | ▪ Vocational Rehabilitation       |

#### **General Public Transportation**

GMT also provides traditional general public transportation service directly supporting the increasing demand for affordable commuter and essential daily needs transportation solutions.

**In FY19, total GMT ridership was 354,202.** This general public transportation ridership was *in addition to* Special Service ridership (above) and is available through a variety of services including:

- |                           |   |
|---------------------------|---|
| ▪ Deviated Fixed Routes   | ▪ Health Care Shuttles                                    |
| ▪ Local Commuter Routes   | ▪ Demand Response Service                                 |
| ▪ Local Shopping Shuttles | ▪ Regional Commuters to Chittenden and Caledonia Counties |

### **Northfield Commuter and General Service Snapshot**

On July 1, 2013, GMT began operating the new Northfield Commuter with weekday service between Northfield and Montpelier. The Commuter is designed to serve commuters, students, and those with limited transportation options seeking access to employment, education and daily services in the Montpelier and Northfield areas and beyond. In addition to traditional commuter service hours, the route also offers additional mid-day service, offering greater commuting options. The Northfield Commuter continues to exceed Vermont's performance metrics: **FY19 ridership totaled 7,534, up 9.3% from FY18!**

*GMT also provides direct or connecting services to Northfield through general public transportation routes, including, but not limited to:*

<b><u>Route</u></b>	<b><u>FY19 Ridership</u></b>
Northfield Commuter	7,534
Northfield Community Shopper	857
Montpelier Link Express	124,451
City Commuter	36,401
City Mid-Day	25,426
Waterbury Commuter	10,495

### **GMT Volunteer Driver Program**

In addition to shuttle vehicles, GMT uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our special services. Drivers are reimbursed for the miles they drive and provide services under the management of GMT.

### **Thank You**

Thank you to the taxpayers and officials of Northfield for your continued financial support of GMT's public transportation service and for your commitment to efficient transportation solutions.

### **Information**

Please feel free to contact Jenn Wood, Public Affairs & Community Relations Manager with questions or to request additional information on GMT services at 802-864-2282 or [jwood@RideGMT.com](mailto:jwood@RideGMT.com)

## **GREEN UP VERMONT**

**Green Up Day will mark its 50<sup>th</sup> Anniversary in 2020.** With over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. Green Up Vermont is not a State Agency. Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning!

Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org). Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover seventeen percent the budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

**Mark your calendar!**

**Saturday, May 2, 2020 Green Up Day,**

**50 years of tradition!**

**Join with people in your community to clean up for Green Up Day**

**Always the first Saturday in May.**

**GREEN UP VERMONT**

**PO Box 1191**

**Montpelier, Vermont 05601-1191**

**(802)229-4586, or 1-800-974-3259**

## **OUR HOUSE OF CENTRAL VERMONT**

OUR House of Central Vermont is a non-profit Children's Advocacy Center and Special investigations Unit located in Barre and serving all of Washington County. OUR House's mission is to provide a safe and supportive setting for child victims of physical & sexual abuse, their non-offending family members as well as adult survivors of sexual assault.

OUR House (which stands for One Unified Response) implements a multidisciplinary approach to the issue of physical and sexual abuse. We work very closely with the Dept. for Children and Families, Law Enforcement, the State's Attorney's Office, CVMC, and SACT along with other local organizations to ensure investigations whenever possible are conducted in a child friendly environment, with staff whom are trained in the area of trauma. We also offer therapy referral, case management, safety planning, training, and referral services to children and adults.

Every town in Washington County has used our services in one way or another in the year of 2018. Within Washington County:

- OUR House saw 145 cases in which physical or sexual abuse occurred and required a formal investigation.
  - 105 of these cases involved children under the age of 18. Out of those cases, 75 were cases of sexual abuse and 8 were severe physical resulting in long term or permanent injuries.
  - 40 of these cases were adult sexual assault cases.
- OUR House paired with Easter Seals and also provided the space for dozens of families over several weeks to work on reunification, which resulted in 190 appointments here.
- 41 cases were reviewed by law enforcement and sent out to local PD for follow up and 113 cases were reviewed with no criminal content determined.

While it is difficult to monetarily quantify an abuse/assault investigation, national statistics show that on a per case basis, traditional investigations were 36% more expensive than CAC investigations. Because of this cost savings, OUR House asks Washington County towns for financial support. OUR House provides its case management tools and law enforcement services free of charge, which in turn removes the need for the towns to directly provide the services themselves.

Thank you for your support in our mission and your community!

OUR House, 38 Summer St, Barre, Vermont 05641

Phone: 802-476-8825

FAX: 802-479-0370

OurHouseBarreDirector@gmail.com

## PEOPLE'S HEALTH AND WELLNESS CLINIC (PHWC)

In 2019, People's Health & Wellness Clinic celebrated its 25<sup>th</sup> anniversary of providing primary health care and wellness education to uninsured and underinsured people in central Vermont. Our services include high quality medical, mental health, oral health, and bodywork services which are provided at no cost to our patients. We also continue to provide extensive case management, referrals, and assistance enrolling in health insurance and financial assistance programs.

In Calendar Year 2019, People's Health & Wellness Clinic served 557 unduplicated individuals, who required 2,631 patient interactions. 227 of these patients were new to the clinic. We had 1,147 healthcare visits and 615 medical consults. 179 individuals came for 284 dental hygiene visits and 94 referrals to dentists for more advanced treatment. We provided 262 pharmaceutical samples, immunizations, and vouchers, and wrote hundreds more prescriptions. Our services include screening all patients for eligibility in a variety of health insurance and financial assistance programs, such as Vermont Health Connect, Medicaid, You First, and hospital patient financial assistance programs. 92 patients were assisted with enrollment in these programs.

Volunteer practitioners are the heart of our service model. In 2019, over 60 volunteers gave over \$96,000 worth of their time serving our patients. Over \$30,000 worth of pharmaceuticals, medical supplies, and other services were donated for our patients.

***17 separate Northfield residents sought our services in 2019, 8 of whom were new to the clinic. They required 66 separate patient interactions. They came for 18 medical visits, 5 mental health visits, and 11 dental visits. Northfield patients had 16 case management interactions, 13 medical consults, and 4 diagnostic tests (labs, x-rays, etc.). Our navigation services helped 2 individuals enroll in health insurance and assistance programs.***

As a federally deemed free clinic, we cannot charge for services. We depend on grants and donations. We are grateful to the voters of Northfield for many years of support and we are pleased to be able to provide these services to the central Vermont community.

Rebecca Goldfinger-Fein  
Executive Director



## **SEXUAL ASSAULT CRISIS TEAM OF WASHINGTON COUNTY**

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for male, female, and transgender victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors, their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education around all sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

SACT is continuing to face additional demands on resources as it attempts to provide the services needed for male and female shelter residents who are leaving behind their homes, belongings and financial resources for medical, food and restart up costs. Victims and survivors not only look to SACT to provide food, emergency dental and or medical assistance, but also looks to SACT for transportation funds and relocation funds including rent deposits etc. SACT has found its shelter staff may also be required to provide both technical and support assistance to people as they apply for RFA's, fill out victim's compensation forms, assist in communicating with other service providers, apply for disability and entitlement benefits, and ensure all required notifications have been submitted to continue receiving these essential services. SACT continues to work collaboratively with other Washington County and State agencies to provide comprehensive services to those seeking assistance. SACT continues to work closely with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers, and their family members, who are struggling with sexual violence issues, are offered services to help in their transition to civilian life.

SACT provides shelter for male, female, and transgender survivors of sexual violence. As with all the services provided by SACT, shelter services are offered to both non-offending survivors and their non-offending family members. SACT continues to provide shelter services for male and transgender victims of domestic/sexual violence, which in the past has included returning military personnel. SACT has extended shelter services to special needs victims, primarily those needing a fully accessible facility and which would also allow a non-offending care provider to stay in shelter with the victim/survivor.

SACT remains dedicated to providing services to all victims/survivors of sexual violence and remains committed to identifying new needs and then meeting that challenge.

Telephone: 1-802-476-1388  
24-Hour Hotline: 1-802-479-5577  
E-Mails: [sactwc@aol.com](mailto:sactwc@aol.com)

## **VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED**

The Vermont Association for the Blind and Visually Impaired's 2019 Fiscal Year was an exciting one. The number of clients we serve has continued to increase annually, and we have made significant updates to our SMART Device Training Program (formerly known as the iOS Training program) for adult clients.

It's clear to us at VABVI that our mission and services will continue to play a critical role in the lives of many Vermonters well into the future. We are working harder than ever to support anyone living in Vermont who is experiencing vision loss.

**SMART Device Training Program** (formerly known as the iOS Training Program): The program served 116 clients in its first year. After the launch of this program, several updates were made to reflect lessons learned, advances in technology, and additional client needs. Initially, the program only utilized tablet and smartphone devices with iOS capabilities. Our Teachers of the Visually Impaired underwent additional training and now have the capability to show clients how to use smart devices and speakers of several makes and models: Android, Google, Apple, and Amazon.

**PALS (Peer Assisted Learning and Support) Groups:** PALS Groups, held throughout Vermont, are monthly meetings where members share coping strategies and to discuss the practical, social and emotional challenges of vision loss.

**HAPI (Helping Adolescents Prepare for Independence):** The HAPI program enables Teachers of the Visually Impaired and Certified Vision Rehabilitation Therapists to work one-on-one with students to practice daily living skills.

**IRLE Summer Camp (Intensive Residential Life Experience):** IRLE camp helps VABVI students develop social skills, meet fellow visually impaired peers, meet adult mentors, learn independent living skills, and improve self-advocacy skills.

During Fiscal Year 2019, we served 1,431 clients from all 14 counties in Vermont. This included 9 adult clients in Northfield, and 17 students and 111 adult clients in Washington County.

For more information about VABVI's services or to volunteer, please contact Shannon Turgeon at (802) 863-1358 ext. 217, or at [sturgeon@vabvi.org](mailto:sturgeon@vabvi.org). Visit us our website at [www.vabvi.org](http://www.vabvi.org) and feel free to "like" us on Facebook at <https://www.facebook.com/vabvi802/>.

## VERMONT CENTER FOR INDEPENDENT LIVING

For the past 40 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'19 (10/2018-9/2019) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **250** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **163** households with information on technical assistance and/or alternative funding for modifications; **122** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **86** individuals with information on assistive technology; **46** of these individuals received funding to obtain adaptive equipment. **499** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **40** people and provided **31** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors (PACs) and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'19, **5** residents of **Northfield** received services from the following programs:

- Meals on Wheels (MOW) (over **\$1,400.00** spent on meals for residents)
- VT Telecommunications Equipment Distribution Program (VTEDP) (**\$200.00** spent on adaptive telephone equipment)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or, visit our web site at **www.vcil.org**.

## **WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB**

### **THE WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB Is an Important Resource to the Residents of Northfield**

During the past year the Washington County Youth Service Bureau/Boys & Girls Club provided the following services to **36** young people and families in Northfield, with 4 youth receiving multiple program services:

- **6 Teens** attended the **Basement Teen Center** in Montpelier that provides supervised drop-in time, a variety of positive activities, and opportunities for youth leadership that support positive skill development between the hours of 2pm and 6pm, when teens are at greatest risk to engage in harmful behaviors.
- **7 Youths and their Families** were assisted by the **Country Roads Program** that provides 24-hour crisis intervention, short-term counseling, and temporary, emergency shelter for youth who have runaway, are homeless, or are in crisis.
- **7 Teens** were provided with **Substance Abuse Treatment** through the **Healthy Youth Program**. This includes substance abuse education, intervention, assessments, treatment and positive life skills coaching. Support is also available for families.
- **3 Teens** participated in the **Transitional Living Program** that helps homeless youth ages 16-21 make the transition to independent living. This program teaches life skills and budgeting; assists with employment and education goals; and provides direct rent assistance.
- **2 youth** were served by the **Mentoring+ Program** that matches youth ages 11-17 with community mentors.
- **8 Community Members** were served through the **46<sup>th</sup> Annual Free Community Thanksgiving Dinner** organized by the Bureau. 4 Individuals received a home delivery.
- **1 Young men** were served by **Return House** that provides transitional housing support and intensive case management services to young men who are returning to Barre City from jail.
- **6 Youth** were served through the **Youth Development Program** which provides voluntary case management services to youth ages 15-22, who are, or have been, in the custody of the State through the Department for Children and Families.

The Bureau's mission is *"To provide a wide range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County, and to provide leadership and support to other youth programs throughout Vermont."*

We accomplish this through a variety of programs including: youth & family counseling; a program for runaway youth; a transitional living program for homeless youth; an adolescent substance abuse treatment program; services for teen parents; a transitional living program for young men returning to the community from jail; a teen center; and a 24 hour on-call service.

While the above identifies the specific services delivered to Northfield residents in FY '19, services accessed vary from year to year. Northfield residents are eligible to participate in any of our community based programs as outlined on our website: [www.wcysb.org](http://www.wcysb.org). This year's funding request represents only a small fraction of the cost of the services provided by the Bureau. Most services provided have involved multiple sessions, counseling services were provided by certified or licensed counselors, and emergency temporary shelter included 24-hour supervision, meals, and transportation. No one is turned away for inability to pay.

The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, private donations, area towns, Medicaid, private insurance, and fundraising activities. Referrals come from parents, school personnel, other area organizations, the VT Department of Children and Families, the VT Department of Corrections, churches, police officers, and young people themselves, many are received through our 24-Hour On-call Line. **For information and assistance, please call 229- 9151; 24 Hours a Day - 7 Days a Week. Thank you for your continued support!**

## **WASHINGTON COUNTY DIVERSION PROGRAM**

***Serving the Communities of Washington County  
including Northfield since 1982.***

### **Who We Are and What We Do:**

**The Washington County Diversion Program** (WCDP) is a local non-profit organization that provides a range of restorative justice programs for the communities within Washington County. WCDP addresses unlawful behavior, supports victims of crime and promotes a healthy community. We follow a balanced and restorative justice model that strives to put right the wrongs that have been done and address the needs of all stakeholders, including the victim, the community and those who violated the law, holding the latter accountable in a manner that promotes responsible behavior.

WCDP runs six separate programs: Court Diversion (adult and youth), the Youth Substance Abuse Safety Program, the Balanced and Restorative Justice Program, the Tamarack Program, Pretrial Monitoring and the Driving with License Suspended Program.

### **Court Diversion**

This restorative justice program is for youth with a delinquency petition and adults charged with a crime. Recognizing that people and relationships have been harmed when someone commits an offense, Diversion empowers all stakeholders to collectively address the needs of the victim, the community and the person who violated the law. Participants must take responsibility for their actions and engage in a restorative process aimed at repairing the harm. Completion of the Diversion Program results in a dismissal of the delinquency/criminal charge. During Fiscal Year 2019, WCDP's Diversion Program worked with 403 diversion participants, **7% of whom were Northfield residents**. Seventy-five percent of participants who completed the program during Fiscal Year 2019 did so successfully.



### **Youth Substance Abuse Safety Program (YSASP)**

YSASP provides an alternative to the civil court process for youth who violate Vermont's underage alcohol or marijuana laws. YSASP helps young people understand the impact on themselves and others of using substances and to lower their risk of future use, while connecting those identified as using at high-risk levels to professional substance use clinicians. YSASP follows an approach known as Screening, Brief Intervention & Referral to Treatment (SBIRT). During Fiscal Year 2019, WCDP's YSASP Program worked with 123 youth, **23% of whom were Northfield residents**. Ninety-four percent of those who completed the program did so successfully.

### **Balanced and Restorative Justice Program (BARJ)**

These services are provided to youth who are charged with a delinquency, have been adjudicated delinquent or are at-risk for involvement in the juvenile justice system. BARJ services vary depending on each individual, but consist of restorative interventions that reduce and eliminate further involvement in the juvenile justice system such as: restorative panels, restitution services, risk screening, and restorative classes/skills development. During Fiscal Year 2019, WCDP's BARJ Program worked with 45 youth, **5% of whom were Northfield residents**.

### **Tamarack**

This restorative justice program is for adults charged with a crime who have a substance use or mental health treatment need regardless of their criminal history. Pretrial Service Coordinators quickly connect those referred to substance use, mental health and other supportive community-based services. Participants must take responsibility for their actions and engage in a restorative process aimed at repairing the harm. Completion of the Tamarack Program results in a dismissal of the criminal charge. During Fiscal Year 2019, WCDP's Tamarack Program worked with 135 participants, **7% of whom were Northfield residents**. Sixty-two percent of those who completed the program did so successfully.

### **Pretrial Monitoring**

Pretrial Monitoring is for adults with substance use or mental health treatment needs who are going through the court process and awaiting case resolution. Monitoring may be ordered by the court. Individuals may also choose to engage with pretrial services. Pretrial Service Coordinators quickly connect people to substance use, mental health and other supportive community-based services. They also support individuals to meet conditions of release and attend scheduled court appearances. During Fiscal Year 2019, WCDP's Pretrial Services program worked with 51 individuals, **4% of whom were Northfield residents**.

### **Driving with License Suspended**

The Civil DLS Diversion Program works to restore people's privilege to drive by helping people to determine requirements for driver re-licensing and by providing alternative affordable means to satisfy those requirements whenever possible. Among other forms of assistance, staff file motions, including proposed reductions and payment plans, on behalf of participants with the Vermont Judicial Bureau (VJB) and collect payments for the VJB. During Fiscal Year 2019, WCDP's DLS program worked with 55 individuals.

**We continue to need - and deeply appreciate - your support! Thank you!**

**The town funds we receive from Northfield allow us to keep offering the level of services we do.** The people we serve have complex and chaotic lives. They arrive at WCDP with multiple barriers to success: mental health issues, substance use problems, low educational attainment, challenging work histories, poverty and/or homelessness. As a result, our level of engagement and case management has increased so that we can connect people with the resources they need.



**We are actively seeking volunteers to serve on our Community Restorative Panel. If you are interested and want to learn more, please contact us!**

Catherine Kalkstein  
322 North Main Street, Suite 5, Barre, VT 05641  
802.479.1900 or [Catherine@wcdp-vt.org](mailto:Catherine@wcdp-vt.org)

## **WASHINGTON COUNTY MENTAL HEALTH SERVICES**

Washington County Mental Health Services (WCMHS) is designated by Vermont Statute to provide a wide variety of support and treatment opportunities for children, adolescents, families, and adults living with the challenges of mental illness, emotional and behavioral issues, and developmental disabilities. These services are both office and community-based through outreach. The range of services offered includes prevention and wellness, assessment and stabilization, and 24 hours a day, 7 days a week emergency response. WCMHS is a 501(c)3 not-for-profit Community Mental Health Center.

The agency was established under this name in 1967 and proudly celebrates over 50 years of serving our community. We take a flexible approach to person-centered care for citizens within Washington County and the adjacent towns of Orange, Washington and Williamstown. Our dedicated staff works to assist each individual to reach his or her goals.

Guidelines for acceptance and participation in our programs are the same for everyone without regard to race, color, national origin, or religion. Services are funded by Medicaid, Medicare, private insurance, personal payment, or are donated. 90% of our services fall under Medicaid funding. For individuals or families who do not have insurance or the ability to pay for services, WCMHS provides needed services regardless of ability to make payment.

Within the last year, approximately 5,000 individuals (8% of the population of Washington County) benefited from the services offered by WCMHS. Five percent (5%) of these individuals participated in multiple programs offered across the agency's divisions, receiving direct services. The remaining three percent (3%) were served through educational sessions, community forums, extended family and other non-billable services.

In March of 2018 Washington County Mental Health Services, Inc. became the **First Designated Agency** in the State of Vermont to be named a Center of Excellence (COE) by Vermont Care Partners. To achieve this certification, the agency needed to demonstrate Excellence in five identified "pillars" or areas of excellence: Easy Access to Services; World Class Customer Service; Comprehensive Care; Excellent Outcomes; and Excellent Value. The criteria for COE certification outlined by VCP builds upon the work of the National Council for Behavioral Health with a goal of improving the System of Care across the 16 agency networks in Vermont.

For WCMHS, this certification is a validation and affirmation of the ongoing work we do to support some of our most vulnerable community members. WCMHS must be recertified as a COE every three years. COE sets out clear measurable standards for the organization that we must strive to meet and maintain to demonstrate our continued Excellence in service delivery to our community. WCMHS is proud to have achieved COE certification and remain steadfast in our mission to advocate for the inclusion of all persons into our communities and to actively encourage Self-Determination, Resilience, and Recovery.

## CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION

For forty-three (43) years Central Vermont Economic Development Corporation has remained a driving force for the economic health of the region. Over that history we have played a vital role in the development of businesses throughout the region through financing, real estate development, workforce training and more. We continue this tradition by being the "one-stop-shop" for any business question, serving all of Washington County, plus the towns of Washington, Orange and Williamstown.

In the past year CVEDC staff have worked in our communities to hold Makers Fairs in support of entrepreneurs growing small businesses. We have worked with large and small employers to support workforce development. CVEDC established a revolving loan fund to finance early stage and growing small companies, with a focus on those companies most likely to create new living wage jobs. We are working with a collaborative of regional communities on a recruitment campaign to find new opportunities. CVEDC is acting proactively to identify those areas where we can create the greatest positive impact for our communities and the businesses that make Central Vermont their home.

Each year we ask for the support of the communities we serve through a request for funding. These monies are leveraged with State and Federal dollars, as well as revenue generated through private sector support, to provide significant business resources at no cost to current and future businesses. We appreciate your support in the past, and look forward to continuing to work with you in the future to build a strong and vibrant regional economy.

## CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

### 2019 Northfield Activities

- ❖ Assisted Public Works with setup of its GIS software and new GPS unit.
- ❖ Completed pedestrian counts on Union Brook Road and Lovers Lane.
- ❖ Participated in AARP Walk Audit of Northfield Water Street area.
- ❖ Initiated reclassification of eligible surface waters at Town's request.
- ❖ Assisted with a Local Emergency Management Plan update.
- ❖ Provided ambulance service and culvert inventory maps.
- ❖ Assisted with identifying roads for inclusion in FY20 capital budget.
- ❖ Facilitated meeting to discuss 3-acre parcels subject to new stormwater permit.
- ❖ Provided project management for Water Street stormwater mitigation project.
- ❖ Assisted with development and management of a trail network masterplan grant.

**Regional Commissioner**  
Laura Hill-Eubanks

**Transportation  
Advisory Committee**  
Jeff Schultz

- ❖ Initiated work in Steven's Branch Watershed to identify and prioritize vulnerable storm damage areas.

### **CVRPC Projects & Programs**

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding. Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com) for assistance.

## **NORTHFIELD GARDENERS**

Northfield Gardeners continue their efforts to bring a joyful spirit to our town. This year's group includes five Master Gardeners and four skilled and energetic community members. This team designs and cultivates the garden areas which include the Northfield Common Civil War Monument, garden spaces on the nearby west side and east side of Route 12 opposite the Common, Police Station, Dog River Park, Northfield Falls Playground and WWII Memorial, Veterans' Place, Senior Center and Falls General Store.

Based on the Northfield Gardeners' evaluation of our success at the end of each year, planning for these projects begins in early May of the new year, with work beginning, in earnest, following the "final" frost. In 2019 from May to October, our team of ten (10) gardeners cleaned up after the winter months, prepped the soil, fertilized, planted, mulched, watered, and dead-headed the gardens.

The Gardeners break into "teams" and take responsibility for a portion of the gardens, seeking help from others in the group as needed. This method has helped us structure the responsibility more effectively so we are more focused on smaller portions of the workload. We meet as a group from time-to-time, to ensure that communication is ongoing and effective.

At the request of the Ladies' Reading Circle, the Master Gardeners gave a garden presentation to a group of their members in February. We have spoken with small groups at the Senior Center upon occasion. Most encouraging and gratifying of all, many community members have stopped to admire the gardens and to share their garden stories and questions with us. Donations are much appreciated and the money goes toward garden enhancement. Local support from businesses in the form of a cold lemonade on a steaming hot day, plant donations from our local nurseries, weed-pick up from fellow community members for compost, and freshly-baked chocolate chip cookies on a daily basis are among the contributions which make it all worthwhile.

We look forward to another colorful display of garden flowers in the coming months. Thank you for supporting our work.

Respectfully submitted,  
*Christine Barnes*  
EMG Project Director

## UNITED STATE CENSUS BUREAU

Every ten years, the U.S. Constitution requires an enumeration of all persons in the United States, commonly referred to as The Census. For the next ten years, the numbers produced in this effort will help determine how more than \$675 billion will be distributed to states and localities annually through more than 65 federal programs. These programs include special education funding, school lunch programs, meals on wheels, fuel assistance, Medicare, housing rehabilitation, community economic development and revitalization block grants, early childhood education, cooperative extension offices, and more. This year, you will have the option of responding online, on the telephone, or with a traditional, short-form written response. Look for your invitation to respond in the mail or at your door. It is critical that *everyone* participate and that all household members be included. The 2020 Decennial Census begins in March. Make sure that *your* community counts!

## VERMONT DEPARTMENT OF HEALTH

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Barre at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters.

For example, in 2019 we:

**Supported health in the community:** Central Vermont New Directions Coalition was awarded \$198,500 to combat tobacco use, underage drinking, youth marijuana use, and prescription drug misuse. As a result, residents gained more access to community health policy assistance, tobacco and vaping education, tobacco cessation resources, alcohol awareness outreach, prescription drug take back opportunities, and marijuana education.

We also supported the application of the Better Connections grant to better connect Northfield's villages, Norwich University, and recreational centers by enhancing the streetscape and improving the water quality of the Dog River.

**Provided WIC food and nutrition education to families:** 1,030 women, infants, and children in Washington County were served by the Women, Infants, and Children (WIC) Supplementation Nutrition Program. WIC is a nutrition program for growing families, which includes nutrition education, breastfeeding support, healthy food, and health care referrals. In Washington County we have 9 grocery stores that accept the WIC card.

**Ensured emergency preparedness:** Worked with local partners, including schools, hospitals, and emergency personnel to be prepared to distribute medicine, supplies, and information during public health emergencies.

**Prevented and controlled the spread of disease:** Responded to 417 infectious disease cases in our region. We also helped partners understand the risk of vaping/e-cigarette use and set-up 17 safe syringe disposal sites (in Barre) to improve public safety and reduce risk of disease.

**Supported student wellbeing:** In Washington County, 63% of students agree/strongly agree they believe they matter in their community. We collaborated with schools to help improve student health and youth empowerment by funding and assisting with community coalitions working within schools, holding youth-led community and policy conversations, and supporting dialogue nights focused on youth risk behavior survey data.

**Prevented substance misuse and abuse:** The regional substance abuse prevention consultant worked with community groups, schools, service providers, hospitals, and law enforcement to provide community organizing assistance, program planning and consultation, presentations and training, community grants technical assistance and guidance, and information and referral.

**State of Vermont**

**Department of Health**

Barre District Office  
McFarland Building  
5 Perry St, Suite 250  
Barre, VT 05641

**HealthVermont.gov**

[phone] 802-479-4200  
[fax] 802-479-4230  
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## **VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)**

*Serving and Strengthening Vermont Local Government*

### **About the League**

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.



## Member Benefits

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.
- **Training programs on topics of specific concern to officials** who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).**

# **TOWN GENERAL, CAPITAL, & RESERVE BUDGET**

<b>REVENUE</b>	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
Taxes from Budget	2,855,780		3,025,680	3,305,000
Taxes from Changes at Town Meeting	0		21,000	see footnote
Taxes fr Non Budgeted Petitions/Articles	79,950		36,150	see footnote
<b>TOTAL PROPERTY TAXES</b>	<b>2,935,730</b>	<b>2,936,064</b>	<b>3,082,830</b>	<b>3,305,000</b>
4200 Liquor Licenses	1,800	1,968	1,900	1,900
4210 Dog Licenses	3,000	2,757	3,000	3,000
4220 Driveway Permits	240	120	240	240
4230 Building/Zoning Permits	9,000	5,466	8,300	7,000
4294 NSF Fees	0	75	0	0
4300 Town Clerk Fees	45,000	39,131	43,000	40,000
4301 Passport Fees	2,000	2,765	2,450	2,450
4330 Insurance Fees	300	2,117	300	500
4332 Fingerprinting	0	525	0	0
4340 Special Detail - Police	5,000	5,185	5,000	5,000
4342 Special Detail - Ambulance	8,000	8,834	8,000	8,000
4343 START/SHARP/GHSP	11,400	0	11,400	0
4350 Ambulance Fees	510,000	540,909	510,000	510,000
4358 Ambulance Fees - Insur Not Allow	(140,000)	(168,308)	(140,000)	(140,000)
4359 Ambulance Fees - Bad Debt	(27,000)	(31,187)	(27,000)	(27,000)
4351 Ambulance - Berlin & Roxbury	27,330	27,328	29,280	29,280
4370 Mechanic Fees	21,050	9,373	20,350	20,350
4380 Norwich University	188,000	188,000	196,320	204,970
4390 Pool - Daily Fees	4,000	4,246	4,000	4,000
4391 Pool - Passes	9,500	8,617	9,500	9,000
4392 Pool - Swim Lessons	9,000	3,320	3,700	3,500
4395 Recreation Rental Fees	0	150	0	0
4396 Park/Pool Use Donations	200	100	200	200
4440 Gen Government Administration	17,160	17,160	17,160	17,160
4470 Accounting Fees	98,040	98,040	108,680	107,880
4500 Delinquent Tax Penalty	18,000	15,757	16,000	16,000
4510 Delinquent Tax Interest	19,000	19,283	19,000	19,000
4515 Tax Sale Fees	0	7,972	0	0
4520 Dog Fines	400	0	0	0
4530 Court/Local Fines	1,000	413	1,000	1,000
4540 Speeding Fines	7,000	4,171	5,000	5,000
4560 Parking Fines	2,500	315	1,000	750
4600 Grant	0	2,250	0	0
4610 Railroad Tax	3,780	4,012	3,800	4,000
4620 State Aid Class I	25,420	25,323	25,420	25,420
4630 State Aid Class II	19,750	19,715	19,750	19,750
4640 State Aid Class III	102,700	102,502	102,700	102,700
4650 Grant-State/Federal	0	3,431	0	0
4700 Property Tax Interest	7,000	5,020	6,750	6,750
4710 Interest Income	4,500	21,476	10,000	15,000

## **Footnotes:**

Non-Budgeted Petitions and Special Articles on the 2020 Warning will be added to the tax levy if approved by the voters.

REVENUE CONTINUED:	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
4720 Cemetery Misc Fees	7,500	4,900	5,000	5,000
4721 Cemetery Lot Sales	0	4,680	2,400	2,400
4731 Rent - Municipal Building	9,920	9,920	9,620	10,210
4732 Rent - Town Garage	15,160	15,160	10,660	9,780
4750 Miscellaneous	0	100	0	0
4861 Equipment Rent/Materials-Dump Tr	4,500	4,500	0	0
4970 Current Use - State of VT	115,000	118,456	115,000	115,000
4971 Land Use Withdrawal Fee	0	1,159	0	0
4980 PILOT Receipts	51,000	51,000	51,000	51,000
4991 Taxes - Recovery/(Deferred)	0	571	0	0
4992 Taxes - Act 68 Admin	9,000	10,880	9,500	9,500
4993 Taxes - \$15 Late Fee	300	420	300	300
4999 Tax Abatement/Error & Omission	(7,500)	(4,267)	(5,000)	(5,000)
Transfer from Cemetery Fund	1,300	4,065	4,700	4,100
Transfer from CIP	0	3,840	0	0
Transfer from Stormwater Reserve	0	168	0	0
Surplus - Town General	291,400	291,400	40,000	0
Surplus - Highway	50,000	50,000	0	0
Surplus - Health	20,000	20,000	25,000	20,000
CIP Surplus - TG	4,700	4,700	14,000	0
CIP Surplus - TH	2,000	2,000	10,000	0
CIP Transfer from Recreation Donation	0	0	3,000	0
CIP Sale of 96 Pumper-Toward 93 Tanker	14,400	14,400	0	0
CIP Sale of Sweeper-Toward Sidewalks	15,000	20,000	0	0
CIP Borrowing - Fire - Roof	60,000	0	0	0
CIP Borrowing - Fire - Tanker	0	0	0	182,000
CIP Records Restoration Fees	0	3,308	0	0
CIP Norwich University	20,000	20,000	20,000	20,000
CIP Grant Hydro Seeder	0	800	0	0
CIP Grant - Dole Hill Culvert	0	13,469	0	0
CIP Grant - Smith Hill Culvert	0	7,069	0	0
CIP Grant - Elm Street	0	2,250	0	0
CIP State Appraisal	18,000	18,743	18,000	18,000
CIP Grant-RD Erosion	0	4,664	0	0
CIP Grant-ST-Barrows Road	0	14,984	0	0
CIP Grant-Dole Hill-Grant in Aid Pilot	0	23,500	0	0
CIP Grant-FEMA/State April 19 Flood	0	8,690	0	0
CIP Interest Income	0	24,174	0	0
CIP Insurance Claims	0	16,795	0	0
CIP Paine Mtn Donation/Fund Raising/Grt	0	4,457	0	0
CIP Welcome Sign Donations	0	372	0	0
CIP Community Room Donations	0	150	0	0
CIP Sale of Equipment/Material	0	3,445	0	0
<b>Total Revenue</b>	<b>4,651,480</b>	<b>4,729,317</b>	<b>4,442,210</b>	<b>4,770,090</b>

**Footnotes:**

CIP Borrowing - Fire - Tanker \$182,000 - See Article 6 of the 2020 Warning

# **TOWN GENERAL, CAPITAL, & RESERVE SUMMARY**

<b>Department</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
130 Town Manager	131,880	123,483	130,980	134,870
140 Town Clerk/Treasurer	150,210	144,719	152,840	162,910
160 Board of Civil Authority	6,750	6,979	6,300	8,020
230 Accounting	258,000	262,763	265,080	263,130
260 Listers	50,540	36,543	51,930	47,150
320 Fire Department	83,780	82,991	83,300	86,230
330 Police Department	847,620	816,067	898,230	897,360
340 Ambulance Department	324,090	326,746	333,190	361,680
420 Highway	920,520	957,402	1,034,300	1,032,360
430 Cemetery	59,080	54,966	60,460	61,890
440 Town Garage	30,950	31,492	29,800	29,650
445 Library/Historical Society Bld	41,350	47,079	41,060	41,590
447 Municipal Building	31,030	30,751	30,070	31,920
510 Human Services Budgeted	131,000	131,000	131,500	131,500
520 Grounds/Parks/Facilities	43,260	39,500	43,110	48,420
530 Recreation Committee	650	528	650	650
540 Conservation	0	0	700	1,050
550 Pool	82,170	73,254	84,450	86,880
560 Energy Committee	0	0	0	250
610 Management Support	121,310	121,990	124,000	125,280
620 Planning/Zoning	34,370	21,433	35,520	33,030
<b>Subtotal O&amp;M Expenditures</b>	<b>3,348,560</b>	<b>3,309,686</b>	<b>3,537,470</b>	<b>3,585,820</b>
Debt Retirement/Other	252,720	223,990	230,210	276,850
Capital Improvements & Reserves	644,976	528,003	273,000	363,530
Capital Equipment & Reserves	325,274	161,236	344,380	543,890
Transfer to Town General	0	3,840	0	0
Transfer to Planning Grant	0	2,000	0	0
Transfer to Flood Grant	0	1,236	0	0
Transfer to Conservation Fund	0	1,274	0	0
<b>Subtotal Debt &amp; Capital Expenditures</b>	<b>1,222,970</b>	<b>921,579</b>	<b>847,590</b>	<b>1,184,270</b>
<b>Total Budgeted Expenditures</b>	<b>4,571,530</b>	<b>4,231,265</b>	<b>4,385,060</b>	<b>4,770,090</b>
Paine Mtn Land Purchase-2018 Article 11	25,000	36,670	0	0
Increase GMTA @ 2019 Town Meeting	0	0	21,000	0
Non-budgeted Petitions/Articles	54,950	54,950	36,150	0
<b>Total Expenditures</b>	<b>4,651,480</b>	<b>4,322,885</b>	<b>4,442,210</b>	<b>4,770,090</b>

## **Footnotes:**

At the 2019 Town Meeting, voters increased the amount to GMTA by \$21,000 to include the Commuter Bus. Line item 6471 GMTA under the Management Support budget reflects this change. For clarity purposes, we have listed this item separately on this Summary page.

Capital & Reserves - FY 18-19 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan.

**TOWN MANAGER - 130**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5020 Manager	45,630	45,856	47,230	49,120
5050 Clerical	25,850	25,854	26,630	27,700
5150 Health/Dental/Life/Disability Ins	16,040	12,525	16,250	16,810
5160 Workers' Compensation	290	247	260	270
5170 FICA Expense	5,470	5,310	5,650	5,880
5180 Retirement	3,790	3,804	3,950	4,180
5360 Accrued Payroll Expense	0	1	0	0
Subtotal	97,070	93,597	99,970	103,960
<b><u>600 Contract Services</u></b>				
6210 Computer Programming/Repair	300	500	400	500
<b><u>700 Administrative</u></b>				
7010 Telephone	1,350	1,152	1,200	1,200
7020 Postage	700	993	850	950
7050 Office Supplies	400	429	400	450
7060 Office Equipment/Maintenance	200	131	200	200
7070 Dues, Mtgs, Subscriptions	500	545	400	400
7120 Public Officials/Crime/Employ Ins	27,960	24,674	25,010	25,010
7140 Mileage	300	55	200	100
7170 Advertising/Legal Notices	2,500	1,307	2,000	1,750
7231 Health Officer Expenses	500	0	250	250
7350 Lease - Footpath	100	100	100	100
Subtotal	34,510	29,386	30,610	30,410
<b><u>800 Materials/Supply</u></b>	0	0	0	0
<b>Total Expenditures</b>	<b>131,880</b>	<b>123,483</b>	<b>130,980</b>	<b>134,870</b>

**Footnotes:**

5020 Manager - Starting in FY 14-15, the Utilities will pay 43.5% of the Managers salary & benefits. The above budgets represent the remaining 56.5%.

5050 Clerical - Starting in FY 14-15, the Utilities will pay 43.5% of the Administrative Assistants salary & benefits. The above budgets represent the remaining 56.5%.



**TOWN CLERK/TREASURER - 140**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5010 Elected - Town Clerk	52,190	52,187	53,750	55,890
5012 Elected - Treasurer	3,700	3,700	3,700	4,500
5020 Appointed	35,650	35,646	36,720	38,180
5150 Health/Dental/Life/Disability Ins	36,810	33,471	37,270	38,750
5160 Workers' Compensation	350	305	320	330
5170 FICA Expense	7,000	6,657	7,200	7,540
5180 Retirement	4,500	4,501	4,640	4,820
5360 Accrued Payroll Expense	0	0	0	0
Subtotal	140,200	136,467	143,600	150,010
<b><u>600 Contract Services</u></b>				
6220 Maintenance Contract	1,930	2,018	2,040	5,550
<b><u>700 Administrative</u></b>				
7010 Telephone	1,030	814	850	850
7020 Postage	2,200	1,661	2,200	2,200
7050 Office Supplies	2,500	1,898	2,500	2,500
7060 Office Equipment/Maintenance	1,000	449	300	350
7070 Dues, Mtgs, Subscriptions	200	183	200	300
7170 Advertising/Legal Notices	100	0	100	100
7400 Bank Charges	250	358	250	250
Subtotal	7,280	5,363	6,400	6,550
<b><u>800 Materials/Supply</u></b>				
8300 Department Supplies	800	871	800	800

<b>Total Expenditures</b>	<b>150,210</b>	<b>144,719</b>	<b>152,840</b>	<b>162,910</b>
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**Footnotes:**

In FY 12-13, the Treasurer budget and the Town Clerk budget were combined.

<b>BOARD OF CIVIL AUTHORITY - 160</b>
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DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b><u>500 Personnel Services</u></b>				
5010 Elected	2,000	2,078	2,000	2,200
5170 FICA Expense	150	159	150	170
Subtotal	2,150	2,237	2,150	2,370
 <b><u>600 Contract Services</u></b>				
6010 Professional Services	0	578	0	600
6211 Voting Machine Programming	2,500	2,404	2,000	2,500
Subtotal	2,500	2,982	2,000	3,100
 <b><u>700 Administrative</u></b>				
7020 Postage	1,000	802	1,000	1,200
7030 Printing - Ballots	1,000	840	1,000	1,200
7070 Dues, Mtgs, Subscriptions	50	54	50	50
7140 Mileage	50	64	100	100
Subtotal	2,100	1,760	2,150	2,550
 <b><u>800 Materials/Supply</u></b>				
	0	0	0	0
 <b>Total Expenditures</b>	<b>6,750</b>	<b>6,979</b>	<b>6,300</b>	<b>8,020</b>

Footnotes:

**ACCOUNTING - 230**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5030 Supervisor	70,530	70,533	72,650	75,570
5050 Clerical	83,310	84,587	86,860	87,630
5080 Overtime	1,050	653	1,620	1,630
5150 Health/Dental/Life/Disability Ins	60,460	59,195	61,230	54,130
5160 Workers' Compensation	630	544	570	580
5170 FICA Expense	11,850	11,327	12,330	12,610
5180 Retirement	8,150	8,199	8,540	9,230
5360 Accrued Payroll Expense	0	8,408	0	0
Subtotal	235,980	243,446	243,800	241,380
<b><u>600 Contract Services</u></b>				
6220 Maintenance Contract	14,580	12,753	13,870	14,290
<b><u>700 Administrative</u></b>				
7010 Telephone	1,210	1,212	1,210	1,210
7020 Postage	1,030	963	1,000	1,000
7050 Office Supplies	3,800	3,692	3,800	3,800
7060 Office Equipment/Maintenance	300	327	300	350
7070 Dues, Mtgs, Subscriptions	200	190	200	200
7250 Training	900	180	900	900
Subtotal	7,440	6,564	7,410	7,460
<b><u>800 Materials/Supply</u></b>	0	0	0	0
<b>Total Expenditures</b>	<b>258,000</b>	<b>262,763</b>	<b>265,080</b>	<b>263,130</b>

**Footnotes:**

In FY 17-18 & FY 18-19, 38% of the Accounting budget was charged to the Utilities and recorded as revenue under account 4470 Accounting Fees. In FY 19-20 this increased to 41%.

Starting in FY 16-17, 4% of an Accounting Dept employee will be allocated to the Ambulance Dept.

**LISTERS - 260**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5010 Elected	20,000	16,084	20,000	18,000
5070 Part-time	24,180	16,647	24,910	22,510
5160 Workers' Compensation	180	187	160	140
5170 FICA Expense	3,380	2,504	3,440	3,100
5360 Accrued Payroll Expense	0	(925)	0	0
Subtotal	47,740	34,497	48,510	43,750
<b><u>600 Contract Services</u></b>				
6220 Maintenance Contract	1,000	944	1,670	1,600
<b><u>700 Administrative</u></b>				
7010 Telephone	400	398	400	400
7020 Postage	400	325	400	400
7050 Office Supplies	700	379	700	550
7060 Office Equipment/Maintenance	0	0	0	200
7140 Mileage	300	0	250	250
Subtotal	1,800	1,102	1,750	1,800
<b><u>800 Materials/Supply</u></b>	0	0	0	0
<b>Total Expenditures</b>	<b>50,540</b>	<b>36,543</b>	<b>51,930</b>	<b>47,150</b>

**Footnotes:**

Effective January 2018, the contractor utilized to provide services to the Listers office was hired as a part-time employee. The FY 18-19 budget & forward reflects the reallocation of costs from the Contract Section to the Personnel Section.

**FIRE DEPARTMENT - 320**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5070 Part-time	24,000	22,942	24,000	24,000
5160 Workers' Compensation	5,180	4,201	3,830	3,830
5170 FICA Expense	1,840	1,755	1,840	1,840
5180 Retirement	600	494	600	600
5360 Accrued Payroll Expense	0	(71)	0	0
Subtotal	31,620	29,321	30,270	30,270
<b><u>600 Contract Services</u></b>				
6223 Recertifications	2,000	2,017	2,000	2,600
6540 Dispatching	15,460	14,430	16,280	16,840
6550 Mutual Aid	300	0	300	300
Subtotal	17,760	16,447	18,580	19,740
<b><u>700 Administrative</u></b>				
7010 Telephone	700	761	760	770
7080 Vehicle Insurance	3,680	3,460	3,360	3,360
7100 Building/Property Insurance	2,660	2,398	2,500	2,500
7110 Boiler/Machinery Insurance	300	279	300	300
7150 Radio Repair/Maintenance	800	0	800	800
7250 School/Training	1,000	2,450	1,000	1,000
7370 Professional Liability Insurance	500	518	620	620
Subtotal	9,640	9,866	9,340	9,350
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	1,500	855	540	900
8013 Electric - Senior Renewables	0	481	800	500
8020 Heating Fuel	2,500	3,903	3,000	3,500
8030 Water	400	343	400	400
8050 Sewer	360	357	370	370
8070 Gasoline/Diesel	1,700	1,308	1,700	1,700
8100 Chemicals	2,000	700	1,600	1,600
8160 Vehicle Maintenance	5,000	10,851	6,000	7,000
8170 Mechanic Fee	1,200	355	500	500
8300 Department Supplies	600	784	700	900
8350 Personal Protective Equip	6,000	5,962	6,000	6,000
8380 Building Maintenance/Supplies	3,000	1,458	3,000	3,000
8621 Safety/Compliance/Shots	500	0	500	500
Subtotal	24,760	27,357	25,110	26,870
<b>Total Expenditures</b>	<b>83,780</b>	<b>82,991</b>	<b>83,300</b>	<b>86,230</b>

**Footnotes:**

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

8100 Chemicals - Starting in FY 17-18 foam will be separated from 8300 Department Supplies and listed under 8100 Chemicals.



**POLICE DEPARTMENT - 330**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5020 Appointed	150	0	150	150
5030 Supervisor	68,620	47,736	75,190	78,210
5040 Officers	331,960	329,335	358,810	361,580
5040 Officers Holiday Pay	9,290	9,295	9,780	9,960
5050 Clerical	42,540	36,492	45,910	48,530
5060 Special Detail	4,000	3,010	4,000	4,070
5063 START/SHARP/GHSP Details	8,000	0	8,000	0
5070 Part-time	12,000	16,505	4,000	10,000
5080 Overtime	15,000	41,625	30,000	25,000
5081 Overtime Due to Holiday	13,940	12,593	14,670	14,940
5082 Delayed Reporting OT	0	0	0	12,950
5131 Longevity Pay	930	930	940	940
5132 Uniform Allowance	2,880	2,400	2,880	2,880
5140 Grant Labor	0	8,988	0	0
5141 Xfer Labor/Benefits to Grant	0	(11,401)	0	0
5150 Health/Dental/Life/Disability Ins	123,980	100,398	128,340	108,070
5160 Workers' Compensation	38,300	32,236	35,410	36,100
5170 FICA Expense	39,710	38,343	42,780	44,460
5180 Retirement	47,360	47,123	53,180	55,360
5360 Accrued Payroll Expense	0	5,927	0	0
Subtotal	758,660	721,535	814,040	813,200
<b><u>600 Contract Services</u></b>				
6010 Professional Services	700	0	700	700
6013 Prisoner Lock Ups	1,000	400	1,500	1,500
6090 Janitorial Services	2,400	2,400	2,400	2,400
6140 Dog Kennel/Animal Control	1,000	55	500	500
6220 Maintenance Contract	5,000	4,235	4,000	500
6391 State of VT Records Mgmt	6,250	6,485	5,500	6,500
Subtotal	16,350	13,575	14,600	12,100
<b><u>701 Administrative</u></b>				
7010 Telephone	7,390	7,536	7,700	7,700
7020 Postage	250	149	250	250
7050 Office Supplies	1,500	1,033	1,800	1,800
7060 Office Equipment/Maintenance	350	119	350	350
7070 Dues, Mtgs, Subscriptions	200	37	200	400
7080 Vehicle Insurance	2,930	2,603	3,360	3,360
7100 Building/Property Insurance	2,780	2,505	2,610	2,610
7110 Boiler/Machinery Insurance	320	292	310	310
7140 Mileage	100	123	100	150
7150 Radio Repair/Maintenance	1,000	268	500	1,000
7250 School/Training	3,000	3,135	3,500	3,500
7360 Police Liability Insurance	21,740	17,721	16,190	16,190
Subtotal	41,560	35,521	36,870	37,620

**POLICE DEPARTMENT - 330**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	5,200	1,805	2,080	1,800
8013 Electric - Senior Renewables	0	1,512	2,590	2,590
8020 Heating Fuel	1,500	2,239	2,200	2,500
8030 Water	400	374	400	400
8050 Sewer	450	405	450	450
8070 Gasoline	8,000	9,513	8,000	9,000
8160 Vehicle Maintenance	5,500	9,152	6,000	6,000
8161 Vehicle/Mileage Billed	0	(525)	0	0
8170 Mechanic Fee	1,500	1,752	1,500	1,500
8300 Department Supplies	2,000	1,932	2,000	2,200
8350 Uniforms	4,000	14,361	5,000	5,000
8380 Building Maintenance/Supplies	2,500	3,052	2,500	3,000
8460 Equipment Purchase	0	(136)	0	0
Subtotal	31,050	45,436	32,720	34,440

<b>Total Expenditures</b>	<b>847,620</b>	<b>816,067</b>	<b>898,230</b>	<b>897,360</b>
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**Footnotes:**

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

**AMBULANCE DEPARTMENT - 340**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5030 Supervisor	54,390	54,392	56,020	60,010
5060 Clerical & Part-time Clerical	1,730	1,743	1,780	1,860
5060 Special Detail	2,500	2,938	2,500	2,500
5070 Part-time	51,740	53,632	51,740	61,200
5072 Run Pay	17,810	24,397	21,000	28,500
5073 Training Pay	5,200	4,576	5,980	7,960
5090 Weekend Standby	5,200	5,200	5,200	5,200
5110 Non Emergency Transfers	5,200	6,974	5,980	6,900
5150 Health/Dental/Life/Disability Ins	6,400	6,209	6,490	6,370
5160 Workers' Compensation	15,360	15,590	13,660	15,860
5170 FICA Expense	11,370	12,071	11,870	13,690
5180 Retirement	3,160	3,167	3,320	3,710
5200 Unemployment Compensation	400	24	400	400
5360 Accrued Payroll Expense	0	1,409	0	0
Subtotal	180,460	192,322	185,940	214,160
<b><u>600 Contract Services</u></b>				
6220 Maintenance Contract	3,500	3,274	3,500	3,500
6540 Dispatching	30,790	28,811	32,560	34,200
6560 Paramedic Intercept	12,000	7,600	10,000	8,550
6651 Ambulance Billing Services	18,000	20,026	18,000	18,000
Subtotal	64,290	59,711	64,060	64,250
<b><u>700 Administrative</u></b>				
7010 Telephone	2,200	2,183	3,500	3,500
7020 Postage	50	41	50	50
7050 Office Supplies	750	490	800	800
7060 Office Equipment/Maintenance	200	275	200	250
7070 Dues, Mtgs, Subscriptions	400	587	500	600
7080 Vehicle Insurance	2,590	3,004	2,390	2,400
7140 Mileage	400	238	400	400
7150 Radio Repair/Maintenance	750	120	750	750
7160 Rent	15,160	15,160	10,660	9,780
7170 Advertising/Legal Notices	150	0	150	150
7250 School/Training	3,500	4,236	4,000	4,500
7284 Medicaid Tax	11,000	10,076	12,000	12,000
7290 Collection Expense	1,000	1,705	1,500	1,500
7370 Malpractice Insurance	2,440	2,762	3,540	3,540
Subtotal	40,590	40,877	40,440	40,220

**AMBULANCE DEPARTMENT - 340**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>800 Materials/Supply</u></b>				
8070 Gasoline/Diesel	7,500	8,100	7,500	8,000
8150 Medical Supplies	18,000	17,146	20,000	20,000
8160 Vehicle Maintenance	5,000	2,851	5,000	5,000
8170 Mechanic Fee	2,250	788	2,250	2,250
8250 Equipment Maintenance	1,500	953	1,500	1,500
8300 Department Supplies	2,500	3,195	3,000	3,300
8350 Uniforms	1,800	803	1,800	1,800
8460 Equipment Purchase	0	0	1,500	1,000
8621 Safety & Compliance	200	0	200	200
Subtotal	38,750	33,836	42,750	43,050

<b>Total Expenditures</b>	<b>324,090</b>	<b>326,746</b>	<b>333,190</b>	<b>361,680</b>
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**Footnotes:**

7160 Rent - This fee represents rent for the Town Garage. Recorded as revenue under account 4732 Rent.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

## HIGHWAY - 420

DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b><u>500 Personnel Services</u></b>				
5040 Technical	305,170	304,466	324,720	343,490
5070 Part-time	0	3,105	9,450	7,500
5080 Overtime	45,000	50,548	45,000	52,000
5090 Standby	2,200	2,100	2,200	0
5141 Xfer Labor/Benefits to Grant Fund	0	(8,593)	0	0
5150 Health/Dental/Life/Disability Ins	81,830	81,047	88,490	71,760
5160 Workers' Compensation	29,900	26,104	27,670	29,120
5170 FICA Expense	27,330	27,258	29,930	31,560
5180 Retirement	19,080	19,256	20,680	22,700
5200 Unemployment Compensation	0	80	0	0
5360 Accrued Payroll Expense	0	(1,676)	0	0
Subtotal	510,510	503,695	548,140	558,130
<b><u>600 Contract Services</u></b>				
6010 Professional Services	500	647	500	500
6030 Tree Removal	7,500	1,500	6,000	6,000
6044 Contracted Sweeping	7,000	6,000	7,000	8,000
6045 Contracted Line Marking	0	0	6,800	8,000
6080 Permit Fees	3,000	3,153	2,600	3,300
6220 Maintenance Contracts	750	894	750	900
Subtotal	18,750	12,194	23,650	26,700
<b><u>700 Administrative</u></b>				
7010 Telephone	1,500	1,666	1,650	1,670
7050 Office Supplies	250	168	100	100
7071 CDL Licenses	200	90	200	200
7080 Vehicle Insurance	9,920	9,693	9,130	9,130
7090 General Liability Insurance	3,450	3,263	3,570	3,570
7100 Building/Property Insurance	2,280	2,062	2,150	2,150
7110 Boiler/Machinery Insurance	260	240	260	260
7150 Radio Repair/Maintenance	1,500	831	1,000	1,000
7250 School/Training	500	420	500	500
Subtotal	19,860	18,433	18,560	18,580

### Footnotes:

The above budget represents a combined Highway Operating budget as a department within the Town General Fund. Prior to July 2014, the Town Highway department and the Village Highway department each had their own separate fund.

6080 Permit Fee - The FY 18-19 budget & forward reflects a new Stormwater Permit Fee from the State of Vermont.



# **HIGHWAY - 420**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	0	903	0	950
8050 Sewer - Sand in Drains	2,500	2,500	0	0
8060 Gravel/Stone	66,000	58,562	87,350	40,000
8061 Mud Season/Stone	In Acct 8060	Gravel/Stone	40,000	35,000
8070 Gasoline/Diesel	55,000	59,182	57,000	60,000
8080 Sand	55,000	64,626	55,000	65,000
8090 Salt	48,000	89,580	60,000	65,000
8100 Chemicals/Chloride	7,000	6,983	8,000	8,000
8110 Road Culverts/Maintenance	7,500	1,246	6,000	6,000
8130 Hot Mix/Cold Patch	4,000	1,315	4,000	6,000
8160 Vehicle/Equipment Maintenance	63,000	77,679	63,000	65,000
8170 Mechanic Fee	15,000	6,382	15,000	15,000
8252 Tires/Chains	22,000	24,287	22,000	26,000
8254 Xfr Equip Cost to CIP	0	(3,167)	0	0
8300 Department Supplies	16,000	15,015	16,000	16,000
8350 Uniforms	5,400	5,272	4,500	4,500
8420 Equipment Rental	0	3,840	3,100	9,000
8422 Pit Lot Rent	0	2,500	0	3,000
8450 Small Tools/Equipment	2,500	4,453	1,000	2,500
8459 Damages	0	1,200	0	0
8621 Safety & Compliance	2,500	722	2,000	2,000
Subtotal	371,400	423,080	443,950	428,950

<b>Total Expenditures</b>	<b>920,520</b>	<b>957,402</b>	<b>1,034,300</b>	<b>1,032,360</b>
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**Footnotes:**

8061 Mud Season/Stone - Starting in FY 19-20 materials for mud season will be separated from the Gravel budget.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

**CEMETERY - 430**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>	0	0	0	0
 <b><u>600 Contract Services</u></b>				
6030 Tree Removal	4,000	360	5,000	5,000
6341 Cemetery Care Contract	53,740	54,003	49,170	50,650
6344 Sexton	In Acct 6341 Cemetery Care	5,000	5,000	5,000
Subtotal	57,740	54,363	59,170	60,650
 <b><u>700 Administrative</u></b>				
7100 Building/Property Insurance	140	124	130	130
7110 Boiler/Machinery Insurance	20	14	10	10
Subtotal	160	138	140	140
 <b><u>800 Materials/Supply</u></b>				
8010 Electricity	370	244	350	300
8030 Water	560	221	500	500
8300 Department Supplies	250	0	300	300
Subtotal	1,180	465	1,150	1,100
 <b>Total Expenditures</b>	<b>59,080</b>	<b>54,966</b>	<b>60,460</b>	<b>61,890</b>

**Footnotes:**

6344 Sexton - In FY 19-20 Sexton expenses were separated from the Cemetery Care Budget.

**TOWN GARAGE - 440**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>	0	0	0	0
 <b><u>600 Contract Services</u></b>				
6060 Trash Disposal	1,500	1,546	1,500	1,640
 <b><u>700 Administrative</u></b>				
7010 Telephone	860	785	860	810
7100 Building/Property Insurance	3,490	3,156	3,290	3,290
7110 Boiler/Machinery Insurance	400	367	390	390
Subtotal	<u>4,750</u>	<u>4,308</u>	<u>4,540</u>	<u>4,490</u>
 <b><u>800 Materials/Supply</u></b>				
8010 Electricity	7,800	4,629	3,200	3,400
8013 Electric - Senior Renewables	0	2,333	3,980	3,850
8020 Heating Fuel	8,500	9,701	8,500	7,500
8030 Water	1,050	1,256	1,200	1,360
8050 Sewer	1,250	1,362	1,380	1,410
8380 Building Maintenance/Supplies	6,100	6,357	5,500	6,000
Subtotal	<u>24,700</u>	<u>25,638</u>	<u>23,760</u>	<u>23,520</u>
 <b>Total Expenditures</b>	<b><u>30,950</u></b>	<b><u>31,492</u></b>	<b><u>29,800</u></b>	<b><u>29,650</u></b>

**Footnotes:**

33% of this budget & the CIP Town Garage Improvements budget are charged as Rent to the Ambulance department and recorded as revenue under account 4732 Rent.

**LIBRARY/HISTORICAL SOCIETY BUILDING - 445**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>	0	0	0	0
 <b><u>600 Contract Services</u></b>				
6090 Janitorial Services	5,250	5,100	5,250	5,250
6221 Elevator Maintenance	3,090	4,413	3,090	1,700
6222 Security Systems	530	440	500	460
Subtotal	8,870	9,953	8,840	7,410
 <b><u>700 Administrative</u></b>				
7010 Telephone	1,500	1,510	1,500	1,500
7100 Building/Property Insurance	3,410	3,081	3,210	3,210
7110 Boiler/Machinery Insurance	390	358	380	380
Subtotal	5,300	4,949	5,090	5,090
 <b><u>800 Materials/Supply</u></b>				
8010 Electricity	8,200	4,530	2,200	2,400
8013 Electric - Senior Renewables	0	2,885	4,980	4,800
8020 Heating Fuel	12,000	18,121	13,000	15,000
8030 Water	400	363	400	390
8050 Sewer	480	387	450	400
8380 Building Maintenance/Supplies	6,100	5,891	6,100	6,100
Subtotal	27,180	32,177	27,130	29,090
 <b>Total Expenditures</b>	<b>41,350</b>	<b>47,079</b>	<b>41,060</b>	<b>41,590</b>

**Footnotes:**

The Town of Northfield owns the building occupied by the Brown Public Library and the Historical Society. We pay facility expenses directly from this budget.

We also continue to pay a flat appropriation directly to the Brown Public Library under the Human Services Department.

**MUNICIPAL BUILDING - 447**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>	0	0	0	0
 <b><u>600 Contract Services</u></b>				
6060 Trash Disposal	1,200	1,547	1,300	1,640
6090 Janitorial	7,200	7,200	7,200	7,420
Subtotal	8,400	8,747	8,500	9,060
 <b><u>700 Administrative</u></b>				
7100 Building/Property Insurance	3,000	2,707	2,810	2,810
7110 Boiler/Machinery Insurance	340	316	340	340
Subtotal	3,340	3,023	3,150	3,150
 <b><u>800 Materials/Supply</u></b>				
8010 Electricity	6,000	3,536	1,900	2,100
8013 Electric - Senior Renewables	0	1,728	2,990	2,900
8020 Heating Fuel	6,500	8,383	6,500	8,000
8030 Water	630	570	730	620
8050 Sewer	660	572	800	590
8380 Building Maintenance/Supplies	5,500	4,192	5,500	5,500
Subtotal	19,290	18,981	18,420	19,710
 <b>Total Expenditures</b>	<b>31,030</b>	<b>30,751</b>	<b>30,070</b>	<b>31,920</b>

**Footnotes:**

In July 2014, ownership of the Municipal Building transferred from the Village to the Town under merger. Previous budgets were in the Village General Fund. Starting in FY 14-15, rent will be charged to the Utilities and recorded as revenue in Town General under account 4731 Rent.



HUMAN SERVICES BUDGETED - 510	
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DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b>500 Personnel Services</b>	0	0	0	0

## 600 Contract Services

6150 Senior Center	25,000	25,000	25,000	25,000
6250 Brown Public Library	106,000	106,000	106,500	106,500
Subtotal	131,000	131,000	131,500	131,500

**700 Administrative**

0                      0                      0                      0

## 800 Materials/Supply

0                      0                      0                      0

<b>Total Expenditures</b>	<b>131,000</b>	<b>131,000</b>	<b>131,500</b>	<b>131,500</b>
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**Footnotes:**

Non-Budgeted Petitions & Articles specifically voted as separate articles on the Warning have been moved to their own section following the Town General Capital & Reserves budget.

**GROUNDS/PARKS/FACILITIES - 520**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5040 Maintenance	18,420	15,079	18,960	20,210
5080 Overtime	480	0	490	510
5150 Health/Dental/Life/Disability Ins	4,700	5,551	9,320	9,650
5160 Workers' Compensation	1,660	797	1,460	1,550
5170 FICA Expense	1,440	1,101	1,490	1,590
5180 Retirement	1,060	848	1,120	1,240
5360 Accrued Payroll Expense	0	799	0	0
Subtotal	27,760	24,175	32,840	34,750
<b><u>600 Contract Services</u></b>				
6010 Professional Services - Mowing	7,500	2,700	0	0
<b><u>700 Administrative</u></b>				
7080 Vehicle Insurance	380	509	350	350
7100 Building/Property Insurance	110	201	330	330
7110 Boiler/Machinery Insurance	30	32	40	60
Subtotal	520	742	720	740
<b><u>800 Materials/Supply</u></b>				
8010 Electricity	650	748	700	750
8030 Water	2,210	2,894	3,150	3,270
8050 Sewer	220	163	230	940
8070 Gasoline/Diesel	1,300	911	1,300	1,300
8160 Vehicle Maintenance	500	390	500	500
8170 Mechanic Fee	200	96	200	200
8350 Uniforms	400	217	470	470
8570 Facility Maintenance/Supplies	2,000	6,464	2,000	3,500
8574 Park Cleanup	In Acct 8570 Facility Maint		1,000	1,000
8575 Garden Supplies	0	0	0	1,000
Subtotal	7,480	11,883	9,550	12,930
<b>Total Expenditures</b>	<b>43,260</b>	<b>39,500</b>	<b>43,110</b>	<b>48,420</b>

**Footnotes:**

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.

8170 Mechanic Fee - Previously labeled Vehicle Maintenance Fee. Charges for town mechanic services provided. Recorded as revenue under account 4370 Mechanic Fees.

RECREATION COMMITTEE - 530
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DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>	0	0	0	0
<b><u>700 Administrative</u></b>				
7020 Postage	100	55	100	100
7170 Advertising/Legal Notices	50	0	50	50
Subtotal	150	55	150	150
<b><u>800 Materials/Supply</u></b>				
8300 Department Supplies	500	473	500	500

<b>Total Expenditures</b>	<b>650</b>	<b>528</b>	<b>650</b>	<b>650</b>
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Footnotes:

<b>CONSERVATION - 540</b>
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DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
 <b><u>600 Contract Services</u></b>				
6031 Tree Inoculation	0	0	300	400
 <b><u>700 Administrative</u></b>				
7020 Postage	0	0	50	50
7070 Dues, Mtgs, Subscriptions	0	0	50	50
7170 Advertising/Legal Notices	0	0	50	50
Subtotal	0	0	150	150
 <b><u>800 Materials/Supply</u></b>				
8300 Department Supplies	0	0	250	100
8570 Facility Supplies/Maintenance	0	0	0	400
Subtotal	0	0	250	500

<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>700</b>	<b>1,050</b>
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**Footnotes:**

In FY 19-20, we created a separate department for Conservation. The budget is shown under this department & eliminated from the Management Support Department #610.

**POOL - 550**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5030 Pool Director	7,980	7,612	8,140	8,380
5040 Maintenance by Water Dept	1,000	810	1,500	1,000
5070 Part-time Guards	29,000	25,794	29,000	29,000
5080 Overtime	0	155	0	0
5150 Health/Dental/Life/Disability Ins	0	188	0	0
5160 Workers' Compensation	2,220	2,009	1,940	1,920
5170 FICA Expense	2,910	2,626	2,950	2,940
5180 Retirement	60	54	90	60
5360 Accrued Payroll Expense	0	(941)	0	0
Subtotal	43,170	38,307	43,620	43,300
 <b><u>600 Contract Services</u></b>	 0	 0	 0	 0
 <b><u>700 Administrative</u></b>				
7010 Telephone	200	231	180	230
7100 Building/Property Insurance	680	576	550	550
7110 Boiler/Machinery Insurance	170	158	170	170
7140 Mileage	500	412	500	500
7170 Advertising/Legal Notices	150	234	80	230
Subtotal	1,700	1,611	1,480	1,680
 <b><u>800 Materials/Supply</u></b>				
8010 Electricity	4,000	2,356	3,000	3,730
8013 Electric - Senior Renewables	0	919	500	1,520
8030 Water	12,000	11,414	13,750	13,750
8050 Sewer	14,000	13,502	16,900	16,900
8100 Chemicals	4,000	2,935	3,000	3,000
8570 Facility Maintenance/Supplies	3,300	2,210	2,200	3,000
Subtotal	37,300	33,336	39,350	41,900
 <b>Total Expenditures</b>	 <b>82,170</b>	 <b>73,254</b>	 <b>84,450</b>	 <b>86,880</b>

**Footnotes:**

In FY 12-13, the Pool was separated from the Grounds/Parks/Facilities budget and we created department 550 for the Pool.



<b>ENERGY COMMITTEE - 560</b>
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DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
<b><u>600 Contract Services</u></b>	0	0	0	0
<b><u>700 Administrative</u></b>				
7020 Postage	0	0	0	20
7070 Dues, Mtgs, Subscriptions	0	0	0	100
7170 Advertising/Legal Notices	0	0	0	30
Subtotal	0	0	0	150
<b><u>800 Materials/Supply</u></b>				
830 Department Supplies	0	0	0	100

<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>
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**Footnotes:**

In FY 20-21, we created a new department for the Energy Committee.

**MANAGEMENT SUPPORT - 610**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5350 Vacation/Sick Liability	0	2,408	0	0
 <b><u>600 Contract Services</u></b>				
6020 Legal Services	15,000	13,860	15,000	15,000
6061 Green Up Day	300	973	900	900
6070 Town Reports	2,400	2,432	2,100	2,500
6100 Professional Audit	12,000	12,000	12,000	12,500
6190 County Tax	25,900	25,900	26,570	27,080
6220 Maintenance Contracts	9,230	9,774	9,450	10,230
6310 CVEDC	2,500	2,500	2,500	2,500
6331 Conservation Commission	400	146	0	0
6370 VT League of Cities & Towns	8,380	8,231	8,470	8,820
6380 Health Admin/Fees	2,100	1,811	2,000	1,500
6402 Mountain Alliance - Recycling Depot	7,000	6,388	8,500	7,000
6471 Green Mountain Transit	3,350	3,351	24,350	3,350
Subtotal	88,560	87,366	111,840	91,380
 <b><u>700 Administrative</u></b>				
7090 General Liability Insurance	6,860	6,617	7,390	7,390
7220 Office Equip/Support Fees	1,820	2,238	1,920	2,560
7350 Lease - Radio Site	3,070	3,251	3,350	3,450
Subtotal	11,750	12,106	12,660	13,400
 <b><u>800 Materials/Supply</u></b>				
8040 Street Lights - Electric Bill	21,000	20,110	20,500	20,500
 <b>Total Expenditures</b>	<b>121,310</b>	<b>121,990</b>	<b>145,000</b>	<b>125,280</b>

**Footnotes:**

6471 Green Mountain Transit - At the 2019 Town Meeting, voters amended this item by \$21,000 to include the Commuter Bus. The Summary page shows this as a separate line item.

6020 Legal Services - Includes Attorney Fees associated with tax sales. If the cost is recovered from the taxpayer, it is recorded as a revenue under account 4515 Tax Sale Fees.

6331 Conservation Commission - In FY 19-20, we created a separate department for Conservation #540. The budget is shown under that department & eliminated from above.

**PLANNING/ZONING - 620**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>	<b>2020-21 Budget</b>
<b><u>500 Personnel Services</u></b>				
5020 Zoning Administrator	22,500	11,445	23,170	21,420
5160 Workers' Compensation	90	82	80	80
5170 FICA Expense	1,720	876	1,770	1,640
5360 Accrued Payroll Expense	0	(264)	0	0
Subtotal	24,310	12,139	25,020	23,140
<b><u>600 Contract Services</u></b>				
6330 Central VT Regional Plan Com	7,010	7,014	7,450	7,540
<b><u>700 Administrative</u></b>				
7010 Telephone	400	398	400	400
7020 Postage	600	66	600	500
7050 Office Supplies	250	1,432	250	250
7070 Dues, Mtgs, Subscriptions	300	0	300	200
7140 Mileage	300	0	300	100
7170 Advertising/Legal Notices	1,200	384	1,200	900
Subtotal	3,050	2,280	3,050	2,350
<b><u>800 Materials/Supply</u></b>	0	0	0	0

<b>Total Expenditures</b>	<b>34,370</b>	<b>21,433</b>	<b>35,520</b>	<b>33,030</b>
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**Footnotes:**

DEBT RETIREMENT/OTHER
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<u>DEBT/OTHER:</u>	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
Debt Ret - Library Bond	20,910	20,912	20,540	0
Debt Ret - Library Building Improvements	26,800	0	0	0
Debt Ret - 17 Fire Pumper	33,800	32,051	36,140	33,640
Debt Ret - Fire Station Roof	0	0	22,250	0
Debt Ret - Police Station Bond	50,670	50,669	47,380	45,730
Debt Ret - Police Tasers 0%	0	0	0	3,570
Debt Ret - 14 Ambulance	15,970	15,860	0	0
Debt Ret - Memorial Pool	(190)	(193)	0	0
Debt Ret - RSMS FY 10-11	32,120	32,139	31,320	30,660
Debt Ret - RSMS FY 11-12	10,960	10,678	11,130	10,470
Debt Ret - RSMS FY 13-14	5,770	5,966	5,990	5,650
Debt Ret - Depot Sq Area Rd	23,910	23,908	23,460	23,030
Debt Ret - Excavator/Loader Lease	32,000	32,000	32,000	32,000
Debt Ret - Cox Brook Rd	0	0	0	36,000
Debt Ret - Union Brook Rd	0	0	0	56,100

Total TG Debt/Other	<b>252,720</b>	<b>223,990</b>	<b>230,210</b>	<b>276,850</b>
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**Footnotes:**

See the 5 Year Projected Schedule of Notes & Bonds for final payment dates and loan balances.

### TOWN GENERAL CAPITAL IMPROVEMENTS & RESERVES

DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<u>Summary by Department:</u>				
Administrative	500	1,112	500	500
Listers	20,000	2,491	20,000	20,500
Fire	114,000	44,500	1,000	10,000
Police	2,000	9,974	1,000	1,000
Ambulance	7,310	1,091	1,000	500
Highway	455,166	413,990	209,000	305,500
Cemetery	9,500	9,350	4,500	0
Library/Historical Society Building	7,500	7,680	7,500	0
Municipal Building	1,000	14,584	1,000	1,000
Grounds/Parks/Facilities	(4,000)	3,946	5,000	7,000
Recreation Committee	16,000	19,285	5,000	4,600
Pool	16,000	0	17,500	12,930
Subtotal TG Capital/Reserves	644,976	528,003	273,000	363,530
Paine Mtn Land Purchase-2018 Article 11	25,000	36,670	0	0
<b>Total TG Capital/Reserves</b>	<b>669,976</b>	<b>564,673</b>	<b>273,000</b>	<b>363,530</b>

### TOWN GENERAL CAPITAL EQUIPMENT & RESERVES

DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<u>Summary by Department:</u>				
Administrative	4,960	3,600	11,320	7,460
Fire	99,290	12,607	79,890	256,890
Police	19,330	32,915	31,660	34,100
Ambulance	67,200	80,093	76,100	76,920
Highway	122,844	31,834	134,460	153,960
Grounds/Parks/Facilities	0	187	2,450	5,560
Pool	11,650	0	8,500	9,000
<b>Total TG Capital/Reserves</b>	<b>325,274</b>	<b>161,236</b>	<b>344,380</b>	<b>543,890</b>

#### Footnotes:

FY 19-20 Actual Column represents funds actually expended. It does not reflect money set aside for future use. Please see the 10 Year Capital Improvement Plan for this information.

Paine Mtn Land Purchase:	Taxes	25,000	
	17/18 Donations/Fund Raising	8,487	
	18/19 Donations/Fund Raising/Grant	4,457	
	<b>Total Revenue</b>	<b>37,944</b>	Spent 36,670= 1,274 Xfrd To Conservation



# **NON-BUDGETED PETITIONS/ARTICLES**

DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.	2020-21 Budget
<b><u>500 Personnel Services</u></b>	0	0	0	0
 <b><u>600 Contract Services</u></b>				
6160 Circle - Battered Women's Shelter	1,000	1,000	1,000	0
6180 Central VT Home Health & Hospice	12,400	12,400	13,600	0
6270 People's Health & Wellness Clinic	1,250	1,250	1,250	0
6271 Good Beginnings of Central VT	1,000	1,000	1,000	0
6274 Central VT Adult Basic Education	1,200	1,200	1,200	0
6276 Sexual Assault Crisis Team	350	350	750	0
6279 VT Assoc Blind/Visually Impaired	1,200	1,200	1,200	0
6290 Family Ctr of Washington County	800	800	800	0
6291 VT Center for Independent Living	1,000	1,000	1,000	0
6292 Home Share Now	600	600	600	0
6294 OUR House of Central VT	250	250	250	0
6295 Good Samaritan Haven	2,800	2,800	2,800	0
6296 Friends of the Winooski River	400	400	400	0
6297 Green Up Vermont	300	300	300	0
6298 Washington County Mental Health	2,500	2,500	2,500	0
6299 Community Harvest of Central VT	400	400	400	0
6460 Capstone Community Action	1,000	1,000	1,000	0
6472 Commuter Bus	21,000	21,000	See Support	0
6640 Washington County Diversion	2,500	2,500	2,500	0
6660 Central VT Council on Aging	3,000	3,000	3,000	0
6680 Boys & Girls Club	0	0	600	0
Subtotal	54,950	54,950	36,150	0
 <b><u>700 Administrative</u></b>	0	0	0	0
 <b><u>800 Materials/Supply</u></b>	0	0	0	0
 <b>Total Expenditures</b>	<b>54,950</b>	<b>54,950</b>	<b>36,150</b>	<b>0</b>

## **Footnotes:**

Items listed above are Human Service articles specifically voted as separate articles on the Warning. Any such items approved at the March 2020 meeting will be added to the tax levy.

6472 Commuter Bus - This item was not a separate Article on the 2019 Warning. However, at the 2019 Town Meeting voters amended 6471 Green Mtn Transit by \$21,000 to include the Commuter Bus. See the Management Support Budget.

# 10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/19	Approp		Budget		Proposed - Not Approved															
		19 20	20	21	21	22	22	23	23	24	24	25	25	26	26	27	27	28	28	29	29
<u>Administrative</u>																					
Vault	20,268.87	500		500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Records Restoration	11,588.69	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Manager Search	8.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	100,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Listers</u>																					
Reappraisal - State \$	101,658.30	18,000		18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Reappraisal - Tax \$		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax Maps	497.76	2,000		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Training - State Grant	1,841.49	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Fire</u>																					
Building/Facility Improvements	30,992.67	1,000		10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Roof-Borrowing	47,026.56	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Police</u>																					
Building/Facility Improvements	7,461.12	1,000		1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
<u>Ambulance</u>																					
Building/Facility Improvements	6,286.72	1,000		500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
New Emergency Facility/Match	4.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Cemetery</u>																					
Stone/Monument Restore	4,565.00	2,000		-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Mt Hope Expansion	12,331.40	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Paving	1,075.73	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Fix South Gate	1,537.82	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Front Wall	5,631.71	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mt Hope Road	557.31	2,000		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Cemetery Restore	19,229.68	2,500		-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Falls Cemetery - Road	2,000.00	(2,000)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Falls Cemetery - Fence	6,297.39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

**10 YEAR CAPITAL IMPROVEMENT PLAN**

	Balance 06/30/19	Approp		Budget		Proposed - Not Approved									
		19	20	21	22	23	24	25	26	27	28	29	30		
<u>Buildings/Land/Misc</u>															
Land Purchase by Fire Station	5.04	-	-	-	-	-	-	-	-	-	-	-	-		
<u>Library/Historical Society Bld</u>															
Library Roof	0.00	5,000	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		
Building/Facility Improvements	13,453.46	2,500	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500		
Community Room Donations	3,601.20	-	-	-	-	-	-	-	-	-	-	-	-		
<u>Municipal Building</u>															
Clock	5,005.39	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		
Furnace	18,000.00	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		
Building/Facility Improvements	60,313.65	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500		
Phone System	366.48	-	-	500	500	500	500	500	500	500	500	500	500		
<u>Grounds/Parks/Facilities</u>															
Equipment/Facility Repair	(775.00)	2,000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		
Water Line to Pool	3.62	-	-	-	-	-	-	-	-	-	-	-	-		
Dugouts	0.00	3,000	5,000	-	-	-	-	-	-	-	-	-	-		
<u>Recreation Committee</u>															
Holiday Enhancements	22.61	-	800	1,800	-	-	-	-	-	-	-	-	-		
Design/Update Parks	8,133.85	1,000	-	500	500	500	500	500	500	500	500	500	500		
Design/Update Parks-Transfer		(3,000)	-	-	-	-	-	-	-	-	-	-	-		
Pavilion @ Memorial Park	2,452.00	-	-	-	-	-	-	-	-	-	-	-	-		
Bathrooms @ Memorial Park	(5,629.01)	6,000	-	-	-	-	-	-	-	-	-	-	-		
Basketball Courts	0.00	1,000	3,800	-	-	-	-	-	-	-	-	-	-		
<u>Pool</u>															
Paint/Repair Pool	30,771.93	7,500	7,930	7,930	7,930	7,930	7,940	7,500	7,500	7,500	7,500	7,500	7,500		
Pool Skimmers	10,000.00	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		

# 10 YEAR CAPITAL IMPROVEMENT PLAN

	Balance 06/30/19	Approp		Budget		Proposed - Not Approved									
		19 20	20	21	22	21 22	22 23	23 24	24 25	25 26	26 27	27 28	28 29	29 30	
Highway															
Town Garage Improvements	82,336.31	2,500	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Mat/Gravel Turkey Hill	2,915.00	-	-	-	-	-	-	-	-	-	-	-	-	-	
Guardrails	22,566.58	1,500	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Paving - Town Garage	2,196.19	-	-	-	-	-	-	-	-	-	-	-	-	-	
Cox Brook Bridge	920.10	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bridges	148,897.07	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Footbridge	4,000.50	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Mapping/Surveys	1,495.42	-	-	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
Ledge Removal	7,475.29	5,000	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Signs and Posts	(3,140.49)	3,000	12,000	12,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
From Sign & Posts															
Welcome Signs	35,302.44	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Retaining Walls	102,299.91	10,000	83,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Sidewalks	25,677.43	10,000	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Drainage	(1,166.08)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Road Erosion Inventory	(3,746.02)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Barrows Road	(15,068.62)	-	-	-	-	-	-	-	-	-	-	-	-	-	
Stormwater/CSO South Main	17,713.11	(19,003)	-	-	-	-	-	-	-	-	-	-	-	-	
Smith Hill Culvert	4.82	-	-	-	-	-	-	-	-	-	-	-	-	-	
FEMA 07 & 08 Storm Repairs	(704.63)	-	-	-	-	-	-	-	-	-	-	-	-	-	
FEMA Apr 2019 Flood	23,595.72	170,003	94,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	
Paving/RSMS Road Program	0.00	-	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	
Gravel Resurface															
TOTAL CAPITAL IMPROVE	980,155.51	273,000	363,530	336,230	334,430	334,440	334,000	334,000	334,000	336,000	336,000	336,000	336,000	336,000	

## 10 YEAR CAPITAL EQUIPMENT PLAN

	Approp		Budget		Proposed - Not Approved									
	Balance	19	20	21	21	22	23	24	25	26	27	28	29	30
Administrative														
Copier	6,384.11	630	-	-	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170
Computers/System	15,188.73	10,460	7,460	-	7,460	7,460	7,460	7,460	7,460	7,460	7,460	7,460	7,460	7,460
Video Camera	(222.08)	230	-	-	-	-	-	-	-	-	-	-	-	-
Fire														
Equip/Hose/Portable Pumps	261.89	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Pagers	219.00	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Radio Replacement	5,535.91	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Air Pacs	4,744.79	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Thermal Imaging Cameras	9,001.00	1,000	1,000	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
99 Brush Truck	45,500.00	(35,500)	7,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	4,000	4,000
00 Aerial Truck	45,713.35	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
00 Aerial Truck-Norwich Univ \$	40,000.00	20,000	20,000	20,000	20,000	20,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
93 Tanker	110,153.00	48,000	182,000	14,000	14,000	14,000	9,660	9,660	9,660	9,660	9,660	9,660	9,660	9,660
07 Pumper	143,080.47	9,660	9,660	9,660	9,660	9,660	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230
17 Pumper	20,460.76	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230	10,230
Article 6 Borrowing														
Police														
12 Ford Explorer	8,854.53	-	-	-	-	-	-	-	-	-	-	-	-	-
14 Ford Explorer	25,343.74	14,650	(3,214)	Transfer to 17 Ford Explorer	-	-	-	-	-	-	-	-	-	-
17 Ford Explorer	11,440.00	7,140	3,214	Replaced in FY 19-20 by 20 Ford Explorer	-	-	-	-	-	-	-	-	-	-
18 Ford Explorer	0.00	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
19 Ford Explorer	0.00	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
20 Ford Explorer	0.00	-	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Radio Replacement	4,800.00	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Office Equipment/Copier	511.38	-	-	-	1,250	1,250	1,250	1,250	1,250	850	850	850	850	850
Computers	1,645.34	(2,120)	9,620	7,500	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
Mobile Data Computer Systems (3)	0.00	2,120	(2,120)	Transfer to Computer Account	-	-	-	-	-	-	-	-	-	-
Tasers (7)	0.00	2,870	-	-	-	-	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Body Cameras (7)	0.00	-	5,600	800	800	800	800	800	800	800	800	800	800	800

**10 YEAR CAPITAL EQUIPMENT PLAN**

	Balance 06/30/19	Approp		Budget		Proposed - Not Approved															
		19 20	20 21	20 21	21 22	21 22	22 23	22 23	23 24	23 24	24 25	24 25	25 26	25 26	26 27	26 27	27 28	27 28	28 29	28 29	29 30
Ambulance																					
19 Defibrillator (Replaced 2012)	(7,433.33)	7,380	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
19 Defibrillator (Replaced 2014)	(12,380.21)	12,350	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
12 Autopulse	7,525.00	2,000	3,240	3,240	3,240	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
14 Autopulse	5,525.00	2,670	3,900	3,910	3,910	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
17 Rescue	3,448.00	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
08 Ambulance	993.13	Transferred to 17 Ambulance																			
14 Ambulance	51,600.00	19,600	19,600	19,600	19,600	19,600	19,600	19,600	19,600	19,600	15,600	15,600	15,600	15,600	-	-	-	-	-	-	-
17 Ambulance	14,500.00	14,500	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	14,300	15,600	15,600	15,600	15,600	15,600
Stretchers/Cots (2)	8,507.12	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Stair Chairs (2)	2,530.00	1,730	2,470	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Radio Replacement	3,323.00	500	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900	900
ATV/UTV	4,622.98	2,880	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Boggin	2,880.00	(2,880)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jaws of Life	11,571.73	-	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560
Power-Load for 22 Ambulance	6,710.00	5,070	5,650	5,800	5,800	5,800	5,800	5,800	5,800	5,800	3,560	3,560	3,560	3,560	3,560	3,560	3,560	3,560	3,560	3,560	3,560
Power-Load for 26 Ambulance	0.00	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Grounds/Parks/Facilities																					
1/2 Ton-11 Chevy Used	0.00	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Mower/Zero Turn	1,048.00	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,710	1,750	1,750	1,750	1,750	1,750	1,750	1,750
Riding Lawn Mower/Mowers	6,468.07	-	-	-	-	-	-	-	-	-	-	-	-	-	750	750	750	750	750	750	750
Tools	1,681.60	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trash Cans	(731.39)	740	3,850	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Committee																					
Picnic Tables	3.23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pool																					
Pool Filter	38,653.21	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Pool Vacuum	6,026.80	-	-	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Diving Boards	1,609.87	1,000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Lifeguard Chairs	3,400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bases for Diving Boards	0.00	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	-	-	-	-	-	-



# 10 YEAR CAPITAL EQUIPMENT PLAN

	Balance 06/30/19	Approp 19 20	Budget 20 21	21 22	22 23	23 24	24 25	25 26	26 27	27 28	28 29	29 30
<u>Highway</u>												
One Ton - 18 Dodge Ram w/ Wing	528.01	16,450	16,350	16,350	16,350	16,350	16,350	16,350	16,450	16,450	16,450	16,450
One Ton - 18 Dodge Ram w/ Wing	56,451.40	9,760	9,760	9,760	9,760	9,760	9,760	16,450	16,450	16,450	16,450	16,450
1/2 Ton - 11 Chevy	14.00	-	-	-	-	-	-	-	-	-	-	-
3/4 Ton - 18 Chevy	4,500.00	5,920	5,920	5,920	5,920	5,920	5,920	6,000	6,000	6,000	6,000	6,000
Dump Truck - 05 Mack	47,049.00	17,650	17,650	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Dump Truck - 09 International	97,156.17	20,000	32,000	32,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Dump Truck - 14 Western-Tandem	91,886.95	4,000	4,000	23,570	23,570	23,570	23,570	23,570	23,570	23,570	23,570	23,570
Dump Truck - 20 Western-Tandem	73,320.00	26,000	23,570	23,570	23,570	23,570	23,570	23,570	23,570	23,570	23,570	23,570
Excavator-12 Volvo Lease/Purchase	4,249.06	-	-	-	-	-	-	-	-	-	-	-
Loader - 12 Volvo Lease/Purchase	7,045.21	-	-	-	-	-	-	-	-	-	-	-
Grader - 04 John Deere	69,526.97	11,120	27,420	27,420	27,420	27,420	27,420	27,420	27,420	15,000	15,000	15,000
Sidewalk Machine - 14 MV2	48,000.00	12,000	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000
Trailer - 20 Ton Tag Along	6,000.00	1,000	1,500	1,500	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Leaf Picker Engine/Blower	14,553.66	-	3,230	3,230	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Traffic Light	7,120.28	5,000	-	10,000	10,000	10,000	10,000	10,000	10,000	5,000	5,000	5,000
Radio Replacement	2,251.50	-	-	500	500	500	500	500	500	500	500	500
Vehicle Lift	17,999.31	5,000	-	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Tire Machine & Balance	1,120.00	560	560	560	560	560	560	560	560	560	560	560
Computers	867.52	-	-	-	-	200	200	200	200	200	200	200
Hydro Seeder - Grant	739.45	-	(740)	Transfer to Sign Post Driver		-	-	-	-	-	-	-
Sign Post Driver	0.00	-	740	Balance from Sale of Scrap		-	-	-	-	-	-	-
From Sale of Equip/Vehicles	691.25	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL EQUIPMENT</b>	<b>1,211,767.47</b>	<b>344,380</b>	<b>543,890</b>	<b>408,420</b>	<b>378,790</b>	<b>356,250</b>	<b>355,250</b>	<b>363,620</b>	<b>360,010</b>	<b>355,870</b>	<b>337,450</b>	<b>337,450</b>

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES**  
**FY 18-19**

	06/30/18 BALANCE	FY 18-19 BUDGET	CHANGES	FY 18-19 AVAILABLE	FY 18-19 SPENT	06/30/19 BALANCE	NOTES
Administrative							
-Vault	19,768.87	500		20,268.87		20,268.87	
-Records Restoration ( R )	9,393.21		3,307.50	12,700.71	1,112.02	11,588.69	\$3,307.50 Additional Revenue
-Manager Search	8.01			8.01		8.01	
-Economic Development ( R )	100,000.00			100,000.00		100,000.00	
Listers							
-Reappraisal ( R )	82,914.80	18,000	743.50	101,658.30		101,658.30	\$743.50 Additional Revenue
-Tax Maps	989.01	2,000		2,989.01	2,491.25	497.76	
-Training-State Grant	1,841.49			1,841.49		1,841.49	
Fire							
-Building/Facility Improvements	8,519.20	54,000		62,519.20	31,526.53	30,992.67	
-Fire Station Roof	0.00	60,000		60,000.00	12,973.44	47,026.56	In FY 19-20 Decided Not to Borrow
Police							
-Building/Facility Improvements	15,435.61	2,000		17,435.61	9,974.49	7,461.12	
Ambulance							
-Building/Facility Improvements	2,177.33	5,200		7,377.33	1,090.61	6,286.72	
-New Emergency Facility/Match	(2,105.99)	2,110		4.01		4.01	
Cemetery							
-Stone/Monument Restoration	3,975.00	2,000		5,975.00	1,410.00	4,565.00	
-Mt Hope Expansion	9,331.40	3,000		12,331.40		12,331.40	
-Paving	1,075.73			1,075.73		1,075.73	
-Mt Hope Fix South Gate	1,537.82			1,537.82		1,537.82	
-Mt Hope Front Wall	11,131.71	2,000		13,131.71	7,500.00	5,631.71	
-Mt Hope Road	557.31			557.31		557.31	
-General Cemetery Restore	17,169.68	2,500		19,669.68	440.00	19,229.68	
-Falls Cemetery-Road	2,000.00			2,000.00		2,000.00	
-Falls Cemetery-Fence	6,297.39			6,297.39		6,297.39	

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES**  
**FY 18-19**

	06/30/18 BALANCE	FY 18-19 BUDGET	CHANGES	FY 18-19 AVAILABLE	FY 18-19 SPENT	06/30/19 BALANCE	NOTES
<b>Buildings/Land/Misc</b>							
-Land Purchase by Fire Station	5.04			5.04		5.04	
<b>Library/Historical Society Building</b>							
-Library Roof ( R )	(20,638.10)	5,000	15,638.10	0.00		0.00	Transferred \$23,368.66 from TG Debt Savings
-Library Improvements	74,949.44		(67,269.44)	7,680.00	7,680.00	0.00	to pay Library CIP. Did not borrow \$75,000
-Building/Facility Improvements	10,953.46	2,500		13,453.46		13,453.46	
-Community Room Donations	3,451.20		150.00	3,601.20		3,601.20	\$150 Donations
<b>Municipal Building</b>							
-Clock	4,005.39	1,000		5,005.39		5,005.39	
-Furnace	18,000.00			18,000.00		18,000.00	
-Building/Facility Improvements	74,897.25			74,897.25	14,583.60	60,313.65	
-Phone System ( R )	366.48			366.48		366.48	
<b>Grounds/Parks/Facilities</b>							
-Equipment/Facility Repair	2,105.77	1,000		3,105.77	3,880.77	(775.00)	
-From Garden Donations	65.00			65.00	65.00	0.00	
-Safety Issues	5,000.00	(5,000)		0.00		0.00	
-Water Line to Pool	3.62			3.62		3.62	
<b>Recreation Committee</b>							
-Holiday Enhancements	0.00	1,000		1,000.00	977.39	22.61	
-Design/Update Parks	3,133.85	5,000		8,133.85		8,133.85	
-Pavilion @ Memorial Park	(4,000.00)	10,000		6,000.00	3,548.00	2,452.00	
-Bathroom @ Memorial Park	9,130.68			9,130.68	14,759.69	(5,629.01)	
<b>Conservation</b>							
-Paine Mtn Land Purchase	8,486.80	25,000	3,183.20	36,670.00	36,670.00	0.00	\$25,000 Art #11 2018 Town Meeting \$2,500 Grant, \$1,957 Donations/Fund Raising Transfer Balance of \$1,273.80 to Conservation Fund
<b>Pool</b>							
-Paint/Repair Pool	24,771.93	6,000		30,771.93		30,771.93	
-Pool Skimmers	0.00	10,000		10,000.00		10,000.00	

**TOWN GENERAL CAPITAL IMPROVEMENT BALANCES**  
**FY 18-19**

	06/30/18 BALANCE	FY 18-19 BUDGET	CHANGES	FY 18-19 AVAILABLE	FY 18-19 SPENT	06/30/19 BALANCE	NOTES
Highway							
-Town Garage Improvements	8,406.66	118,000		126,406.66	44,070.35	82,336.31	
-Mat/Gravel Turkey Hill ( R )	2,915.00			2,915.00		2,915.00	
-Guardrails	19,566.58	3,000		22,566.58		22,566.58	
-Paving Town Garage ( R )	5,599.87	2,000		7,599.87	5,403.68	2,196.19	
-Cox Brook Bridge	2,295.00			2,295.00	1,374.90	920.10	
-Bridges ( R )	121,718.73	29,000		150,718.73	1,821.66	148,897.07	
-Footbridge	3,000.50	1,000		4,000.50		4,000.50	
-Mapping/Surveys	11,495.42	(10,000)		1,495.42		1,495.42	
-Ledge Removal	3,819.04	4,000		7,819.04	343.75	7,475.29	
-Signs & Posts	17,728.27	(9,000)		8,728.27	2,658.65	6,069.62	Sign Balance (\$3,140.49) Shortfall
-Welcome Signs	(2,675.33)		371.64	(2,303.69)	6,906.42	(9,210.11)	
-Retaining Walls	25,552.44	10,000	(250.00)	35,302.44		35,302.44	\$250 Transfer to Elm St Wall
-Elm Street Wall	0.00				2,500.00	0.00	\$2,250 from Grant, \$250 from Retaining Wall
-Sidewalks	34,099.56	64,834	5,000.35	103,933.91	1,634.00	102,299.91	Sweeper Sold for \$5,000 More Than Budgeted
-Drainage	25,225.82	20,000	(9,254.89)	35,970.93	10,293.50	25,677.43	Transfer Match to 2 Dole Hill Grant Projects
-Road Erosion Inventory	0.00		4,664.35	4,664.35	5,830.43	(1,166.08)	\$4,664.35 from Grant
-Barrows Road	0.00		14,984.09	14,984.09	18,730.11	(3,746.02)	\$14,984.09 from Grant
-Stormwater/CSO South Main	0.00			0.00	15,068.62	(15,068.62)	
-Smith Hill Culvert	19,789.10		7,069.40	26,858.50	9,145.39	17,713.11	\$7,069.40 from Grant
-Dole Hill Road-Grant In Aid Pilot	0.00		29,387.66	29,387.66	29,387.66	0.00	\$23,500 from Grant, \$5,887.66 from Drainage
-Dole Hill Culvert-Better Rds Grant	0.00		16,836.13	16,836.13	16,836.13	0.00	\$13,468.90 from Grant, \$3,367.23 from Drainage
-Nfid Center Drainage ( R )	16,984.58	(16,984)	(0.58)	0.00		0.00	T/U Budget Transfer, \$0.58 to RSMS
-FEMA 07 Storm Repairs	7.32			7.32		7.32	
-FEMA 08 Storm Repairs	(2.50)			(2.50)		(2.50)	
-FEMA Apr 19 Flood	0.00		8,690.37	8,690.37	9,395.00	(704.63)	\$8,690.37 from Grant
-RSMS Road Program	16,868.66	239,316	(232,588.94)	23,595.72		23,595.72	T/U Budget Transfers \$0.94 & Xirs to Individual Rds
-RSMS General Roads	0.00		10,426.40	10,426.40	10,426.40	0.00	
-RSMS Berlin Pond Road	0.00		31,902.49	31,902.49	31,902.49	0.00	
-RSMS Lovers Lane	0.00		42,616.60	42,616.60	42,616.60	0.00	
-RSMS Cemetery Street	0.00		35,469.35	35,469.35	35,469.35	0.00	
-RSMS Union Street	0.00		54,905.15	54,905.15	54,905.15	0.00	
-RSMS Water Street	0.00		57,269.89	57,269.89	57,269.89	0.00	
<b>Combined Project List</b>	<b>839,100.11</b>	<b>669,976</b>	<b>35,752.32</b>	<b>1,544,828.43</b>	<b>564,672.92</b>	<b>980,155.51</b>	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES**  
**FY 18-19**

	06/30/18 BALANCE	FY 18-19 BUDGET	CHANGES	FY 18-19 AVAILABLE	FY 18-19 SPENT	06/30/19 BALANCE	NOTES
Administrative							
-Copier ( R )	5,754.11	630		6,384.11		6,384.11	
-Computers/System ( R )	11,859.15	6,830	100.00	18,789.15	3,600.42	15,188.73	\$100 Sale of PC
-Video Camera	2,277.92	(2,500)		(222.08)		(222.08)	
Fire							
-Equip/Hose/Port Pumps	179.86	3,500		3,679.86	3,417.97	261.89	
-Pagers	1,019.00	1,000		2,019.00	1,800.00	219.00	
-Radio Replacement	6,930.00	1,000		7,930.00	2,394.09	5,535.91	
-Air Pacs ( R )	1,739.79	8,000		9,739.79	4,995.00	4,744.79	
-Thermal Imaging Camera ( R )	8,001.00	1,000		9,001.00		9,001.00	
-99 Brush Truck	38,500.00	7,000		45,500.00		45,500.00	
-00 Aerial Ladder Truck ( R )	54,213.35	31,500		85,713.35		85,713.35	
-93 Tanker ( R )	83,753.00	26,400		110,153.00		110,153.00	
-07 Pumper ( R )	133,420.47	9,660		143,080.47		143,080.47	
-17 Pumper ( R )	10,230.76	10,230		20,460.76		20,460.76	
Police							
-10 Dodge Charger ( R )	1,648.53		(1,648.53)	0.00		0.00	Sale of '10 Dodge \$200 & Transfer \$1,848.53
-12 Ford Explorer ( R )	33,486.00	4,900	1,848.53	40,234.53	31,380.00	8,854.53	Balance to '12 Ford
-14 Ford Explorer ( R )	19,633.74	5,710		25,343.74		25,343.74	
-17 Ford Explorer ( R )	5,720.00	5,720		11,440.00		11,440.00	
-Radio Replacement	4,800.00			4,800.00		4,800.00	
-Office Equipment/Improvement	(2,488.62)	3,000		511.38		511.38	
-Computers	3,179.81			3,179.81	1,534.47	1,645.34	

**TOWN GENERAL CAPITAL EQUIPMENT BALANCES**  
**FY 18-19**

	06/30/18 BALANCE	FY 18-19 BUDGET	CHANGES	FY 18-19 AVAILABLE	FY 18-19 SPENT	06/30/19 BALANCE	NOTES
Ambulance							
-12 Defibrillator ( R )	12,840.00	3,080		15,920.00	23,353.33	(7,433.33)	
-14 Defibrillator ( R )	8,193.11	2,780		10,973.11	23,353.32	(12,380.21)	
-12 Autopulse	4,000.00	6,000		10,000.00	2,475.00	7,525.00	
-14 Autopulse	4,000.00	4,000		8,000.00	2,475.00	5,525.00	
-Powerload-For 22 Ambulance	0.00	6,710		6,710.00		6,710.00	
-17 Ford Rescue	1,648.00	1,800		3,448.00		3,448.00	
-08 Ambulance ( R )	6,003.13			6,003.13	5,010.00	993.13	
-14 Ambulance ( R )	32,000.00	19,600		51,600.00		51,600.00	
-17 Ambulance ( R )	0.00	14,500		14,500.00		14,500.00	
-Stretchers/Cots (2) ( R )	4,007.12	4,500		8,507.12		8,507.12	
-Stair Chairs (2) ( R )	800.00	1,730		2,530.00		2,530.00	
-Radio Replacement	2,823.00	500		3,323.00		3,323.00	
-ATV	5,200.00		1,350.00	6,550.00	1,927.02	4,622.98	\$1,350 Sale of Command Trailer
-Boggin	2,880.00			2,880.00		2,880.00	
-Jaws of Life	21,910.00	2,000		23,910.00	12,338.27	11,571.73	
-Jaws of Life Equip ( R )	9,160.73			9,160.73	9,160.73	0.00	
Grounds/Parks/Facilities							
-Mower/Zero Turn ( R )	491.19		556.81	1,048.00		1,048.00	\$556.81 Sale of JD Mower
-Riding/Lawn Mowers ( R )	6,468.07			6,468.07		6,468.07	
-Tools	1,869.00			1,869.00	187.40	1,681.60	
-Trash Cans	(731.39)			(731.39)		(731.39)	
Recreation Committee							
-Picnic Tables	3.23			3.23		3.23	
Pool							
-Pool Filter ( R )	31,153.21	7,500		38,653.21		38,653.21	
-Pool Vacuum	6,026.80			6,026.80		6,026.80	
-Diving Boards	859.87	750		1,609.87		1,609.87	
-Lifeguard Chairs	0.00	3,400		3,400.00		3,400.00	



**TOWN GENERAL CAPITAL EQUIPMENT BALANCES**  
**FY 18-19**

	06/30/18 BALANCE	FY 18-19 BUDGET	CHANGES	FY 18-19 AVAILABLE	FY 18-19 SPENT	06/30/19 BALANCE	NOTES
Highway							
-One Ton-13 F550 ( R ) *	12,081.12	17,130		29,211.12	28,683.11	528.01	
-One Ton-14 F550 w/wing ( R )	30,873.32	9,620	16,795.00	57,288.32	836.92	56,451.40	\$16,795 from Insurance Claim
-1/2 Ton-11 Chevy	(10,906.00)	10,920		14.00		14.00	
-3/4 Ton-18 Chevy	0.00	4,500		4,500.00		4,500.00	
-Dump Truck-05 Mack ( R )	32,049.00	15,000		47,049.00		47,049.00	
-Dump Truck-09 Intl ( R ) *	77,156.17	20,000		97,156.17		97,156.17	
-Dump Truck-14 Western ( R )	73,556.95	18,330		91,886.95		91,886.95	
-Dump Truck-14 Western ( R )	54,990.00	18,330		73,320.00		73,320.00	
-Excavator-12 Volvo ( R )	4,249.06			4,249.06		4,249.06	
-Loader-12 Volvo ( R )	7,045.21			7,045.21		7,045.21	
-Grader-04 John Deere ( R )	58,406.97	11,120		69,526.97		69,526.97	
-Sidewalk Machine-14 MV2	36,000.00	12,000		48,000.00		48,000.00	
-Roadside Mower-06 Chall ( R )	6,813.11	(6,813)	(0.11)	(0.00)		(0.00)	T/U Budget Xfr, \$0.06 to RMSMS, \$0.05 to Sidewalks
-Trailer-20 Ton Tag Along	5,000.00	1,000		6,000.00		6,000.00	
-Chipper ( R )	17,853.60	(17,853)	(0.60)	(0.00)		(0.00)	T/U Budget Xfr, \$0.30 to RMSMS, \$0.30 to Sidewalks
-Leaf Picker Engine/Blower	14,553.66			14,553.66		14,553.66	
-Traffic Light	3,275.28	5,000		8,275.28	1,155.00	7,120.28	
-Radio Replacement	1,751.50	500		2,251.50		2,251.50	
-Vehicle Lift ( R )	14,499.31	3,500		17,999.31		17,999.31	
-Tire Machine & Balance	560.00	560		1,120.00		1,120.00	
-Computers	1,616.72			1,616.72	749.20	867.52	
-Hydro Seeder-Grant	349.44		800.00	1,149.44	409.99	739.45	\$800 from Grant
-From Sale of Equip/Vehicles	3,292.81		(2,601.56)	691.25		691.25	\$1,238.44 Sale Scrap, \$3,840 to TG Grader Rental
<b>Combined Project List</b>	<b>1,030,530.17</b>	<b>325,274</b>	<b>17,199.54</b>	<b>1,373,003.71</b>	<b>161,236.24</b>	<b>1,211,767.47</b>	

\* Although the Village Dump Truck & One Ton were not voted reserves originally, the accts are now funded through the Town and therefore fall under the Town voted reserve.

# 5 YEAR PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE

	Final Payment	06/30/19 Principal Balance	Approp		Budget		21		22		23		24		25	
			19	20	20	21	21	22	22	23	23	24	24	25	25	25
Library Bond <sup>1</sup>	FY 19-20	20,000.00	20,540	-	-	-	-	-	-	-	-	-	-	-	-	-
Library Bldg-Did Not Borrow	NA	0.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
17 Fire Pumper	FY 26-27	222,385.00	36,140	33,640	31,970	32,800	31,970	31,130	30,300							
Fire Station Roof-Did Not Borrow	NA	0.00	22,250	-	-	-	-	-	-	-	-	-	-	-	-	-
Police Station Bond <sup>2</sup>	FY 28-29	350,000.00	47,380	45,730	42,880	44,270	42,880	41,390	39,690							
Police-Tasers @ 0%	FY 23-24	0.00	In CIP	3,570	3,570	3,570	3,570	3,570	-							
RSMS Program-FY 10-11	FY 20-21	60,000.00	31,320	30,660	-	-	-	-	-							
RSMS Program-FY 11-12	FY 21-22	30,000.00	11,130	10,470	-	10,240	-	-	-							
Depot Square Area Road Bond	FY 35-36	269,266.97	23,460	23,030	22,110	22,560	22,110	21,670	21,230							
RSMS Program-FY 13-14	FY 23-24	25,195.00	5,990	5,650	5,340	5,500	5,340	5,190	-							
Excavator/Loader-Lease/Purchase	FY 20-21	60,756.07	32,000	32,000	-	-	-	-	-							
Stormwater/CSO South Main- 50%	FY 27-28	0.00	-	-	-	-	-	5,970	5,970							
Cox Brook Road	FY 29-30 Est	0.00	-	36,000	34,130	35,020	34,130	33,240	32,350							
Union Brook Road	FY 40-41 Est	0.00	-	56,100	126,600	128,170	126,600	125,010	123,390							
		<b>1,037,603.04</b>	<b>230,210</b>	<b>276,850</b>	<b>266,600</b>	<b>282,130</b>	<b>266,600</b>	<b>267,170</b>	<b>252,930</b>							
<u>Proposed Borrowing:</u>																
Fire Tanker-Article 6		0.00	-	-	-	6,010	24,210	23,610	23,000							
<b>Combined Total</b>			<b>230,210</b>	<b>276,850</b>	<b>290,810</b>	<b>288,140</b>	<b>290,810</b>	<b>290,780</b>	<b>275,930</b>							

<sup>1</sup> The Library Bond was refunded in 2009. The total savings was \$17,992.56 and was realized FY 12-13 through FY 18-19.

<sup>2</sup> The Police Station Bond was refunded in 2015. The total savings will be \$23,123 and will be realized through FY 28-29.

Unknown interest rates were estimated between 3.0% and 3.3%

**NORTHFIELD TAX ACCOUNT  
STATEMENT OF TAXES RAISED  
For the Valuation Year April 1, 2018 - March 31, 2019  
FY 18-19**

<u><b>Tax Rates</b></u>	<u>Homestead</u>	<u>Non-Residential</u>
Town General	0.9167	0.9167
Education - Homestead	1.4617	
Education - Non-Residential		1.5950
Local Agreement	<u>0.0163</u>	<u>0.0163</u>
 Tax Rates	 2.3947	 2.5280

<u><b>Grand List</b></u>	<u>Initial</u>	<u>Final</u>
Town General	3,202,584.50	3,197,447.50
Education - Homestead	1,764,634.00	1,891,961.00
Education - Non-Residential	1,481,335.30	1,348,871.30
Local Agreement	3,202,584.50	3,197,447.50

<u><b>Taxes Billed</b></u>	
Town General	2,933,159
Education	4,864,826
Local Agreement	<u>52,145</u>
 <b>Total Taxes Billed</b>	 <b>7,850,130</b>

<u><b>Total Taxes Collected by Due Date</b></u>	<b>7,653,169</b>	<b>97.49%</b>
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<u><b>Delinquent Taxes</b></u>	<b>196,961</b>	<b>2.51%</b>
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**TOWN GENERAL & CAPITAL FUNDS**  
**BALANCE SHEET**  
**June 30, 2019**

<b>ASSETS</b>	<b>Town General</b>	<b>Capital Fund</b>
Cash & Cash Equivalents	289,168	2,176,375
Accts Receivable-Delinquent Tax/Penalty-Net	210,969	0
Accts Receivable-Delinquent Tax Interest	17,716	0
Accts Receivable-Ambulance-Net	48,819	0
Accts Receivable-Misc	14,838	51,839
Prepaid Postage	660	0
Due From Other Funds	6,905	0
<b>Total Assets</b>	<b>589,075</b>	<b>2,228,214</b>
<b>LIABILITIES &amp; FUND BALANCE</b>		
Accounts Payable	60,135	60,287
Due To Other Funds	1,236	0
Tax Sale Excess Payable	16,200	0
Park Deposit Payable	700	0
Accrued Payroll/Benefits	78,170	0
Taxes Collected In Advance	4,726	0
Deferred Revenue-Taxes	135,911	0
Total Liabilities	297,078	60,287
Fund Balance-Prepays	660	0
Fund Balance-Restricted-Stormwater Permits	1,664	0
Fund Balance-Restricted-Project Balance	0	11,589
Fund Balance-Committed-Project Balances	0	2,180,334
Fund Balance-Borrowing-Not Completed	0	(60,000)
Fund Balance-Committed-Not Designated-TG	0	4,269
Fund Balance-Committed-Not Designated-TH	0	7,735
Fund Balance-Committed for FY 20	65,000	24,000
Fund Balance-Committed for Health	82,037	0
Fund Balance-Unassigned TG	169,754	0
Fund Balance-Unassigned TH	(27,118)	0
Total Fund Balance	291,997	2,167,927
<b>Total Liabilities &amp; Fund Balance</b>	<b>589,075</b>	<b>2,228,214</b>

**SPECIAL REVENUE FUNDS**  
**BALANCE SHEET**  
**June 30, 2019**

<b>ASSETS</b>	<b>Community Development</b>	<b>Common Project</b>	<b>Ambulance Donation</b>	<b>Fire Donation</b>	<b>Recreation Committee</b>	<b>Pool Donation</b>	<b>Conservation Fund</b>	<b>Police Donation</b>	<b>Cemetery Perpetual Care</b>
Cash-Checking/Savings/CD	3,492	1,129	695	53,267	8,782	9,267	2,065	7,253	215,950
<b>Total Assets</b>	<b>3,492</b>	<b>1,129</b>	<b>695</b>	<b>53,267</b>	<b>8,782</b>	<b>9,267</b>	<b>2,065</b>	<b>7,253</b>	<b>215,950</b>
<b>LIABILITIES &amp; FUND BALANCE</b>									
Liabilities	0	0	0	0	186	71	500	2,843	0
Fund Balance	3,492	1,129	695	53,267	8,596	9,196	1,565	4,410	215,950
<b>Total Liabilities &amp; F. B.</b>	<b>3,492</b>	<b>1,129</b>	<b>695</b>	<b>53,267</b>	<b>8,782</b>	<b>9,267</b>	<b>2,065</b>	<b>7,253</b>	<b>215,950</b>

**SPECIAL REVENUE FUNDS**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**For the Period Ended June 30, 2019**

	<b>Community Development</b>	<b>Common Project</b>	<b>Ambulance Donation</b>	<b>Fire Donation</b>	<b>Recreation Committee</b>	<b>Pool Donation</b>	<b>Conservation Fund</b>	<b>Police Donation</b>	<b>Cemetery Perpetual Care</b>
Fund Balances 07/01/18	3,453	1,116	8	52,285	8,759	8,752	134	4,689	215,938
<b>ADD: REVENUE</b>									
Interest Income	39	13	2	606	95	111	6	20	4,077
Transfer From CIP	0	0	0	0	0	0	1,274	0	0
Receipts-Other	0	0	685	11,255	2,303	2,502	151	0	0
Total Revenue	39	13	687	11,861	2,398	2,613	1,431	20	4,077
Fund Balance & Additions	3,492	1,129	695	64,146	11,157	11,365	1,565	4,709	220,015
<b>DEDUCT: EXPEND/TRANSFERS</b>									
Transfer To Town General	0	0	0	0	0	0	0	0	4,065
Expenditures-Other	0	0	0	10,879	2,561	2,169	0	299	0
Total Expenses	0	0	0	10,879	2,561	2,169	0	299	4,065
<b>Fund Balances 06/30/19</b>	<b>3,492</b>	<b>1,129</b>	<b>695</b>	<b>53,267</b>	<b>8,596</b>	<b>9,196</b>	<b>1,565</b>	<b>4,410</b>	<b>215,950</b>

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS**  
**BALANCE SHEET**  
June 30, 2019

	Police Grants	Flood/ Buyout Grants	Municipal Planning Grant	AARP Grant
<b>ASSETS</b>				
Cash	0	0	0	3,000
Due From Town General	0	1,236	0	0
Accts Receivable	6,315	0	3,600	0
<b>Total Assets</b>	<b>6,315</b>	<b>1,236</b>	<b>3,600</b>	<b>3,000</b>
<b>LIABILITIES &amp; FUND BALANCE</b>				
Accounts Payable	3,010	1,236	0	0
Due To Town General	3,305	0	3,600	0
Deferred Grant Revenue	0	0	0	3,000
<b>Total Liabilities</b>	<b>6,315</b>	<b>1,236</b>	<b>3,600</b>	<b>3,000</b>
Fund Balance	0	0	0	0
<b>Total Liabilities &amp; Fund Balance</b>	<b>6,315</b>	<b>1,236</b>	<b>3,600</b>	<b>3,000</b>

**TOWN GRANTS DESIGNATED AS SEPARATE FUNDS**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
For the Period Ended June 30, 2019

	Police Grants	Flood/ Buyout Grants	Municipal Planning Grant	AARP Grant
Fund Balances 07/01/18	0	11	0	0
<b>ADD: REVENUE</b>				
Transfer From Town General	0	1,236	2,000	0
Grant Revenue	25,556	2,517	7,855	0
<b>Total Revenue</b>	<b>25,556</b>	<b>3,753</b>	<b>9,855</b>	<b>0</b>
Fund Balance & Additions	25,556	3,764	9,855	0
<b>DEDUCT: EXPEND/TRANSFERS</b>				
Expenditures	25,556	3,764	9,855	0
<b>Total Expenses</b>	<b>25,556</b>	<b>3,764</b>	<b>9,855</b>	<b>0</b>
<b>Fund Balances 06/30/19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Flood Grant - \$11 in expenses were not recorded in FY 17-18 in error. This was corrected in FY 18-19.



**SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY  
DOES NOT INCLUDE THE ELECTRIC, WATER, & SEWER DEPARTMENTS  
FY 18-19**

**TOWN GOVERNMENTAL FEDERAL:**

	GRANT NUMBER	STATUS	DATES	FUND	GRANT AMOUNT	FED CFDA #	FEDERAL	STATE	NFLD SHARE	OTHER SHARE
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM-ACQUIRE 452 WATER ST	02140-34207-006	DONE	10/24/16-02/02/19	24978	154,088.00	97.039	154,088.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION - MATCH PORTION OF GRANT	07110-DR-G-2012-TRORC-00008	DONE	10/24/16-12/31/18	24978	51,362.00	14.228	51,362.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION - MANAGEMENT COST	07110-DR-G-2012-TRORC-00008	DONE	10/24/16-12/31/18	24977	3,000.00	14.228	3,000.00	0.00	0.00	0.00
POLICE - 2019 EDUCATION GRANT-AMENDED	AOT # GR1227	DONE	10/01/17-09/30/18	22033 08483	13,500.00	20.616	13,500.00	0.00	3,375.00	0.00
GHSP - 2018 OF ENFORCEMENT	AOT # GR1175	DONE	10/01/17-09/30/18	22033 08485	5,000.00	20.600	5,000.00	0.00	0.00	0.00
GHSP - 2018 DU ENFORCEMENT	AOT # GR1175	DONE	10/01/17-09/30/18	22033 08486	5,000.00	20.608	5,000.00	0.00	0.00	0.00
GHSP - 2018 EQUIPMENT	AOT # GR1175	DONE	10/01/17-09/30/18	22033 08487	4,000.00	20.600	4,000.00	0.00	0.00	0.00
POLICE - 2019 EDUCATION GRANT	AOT # GR1296	DONE	10/01/18-09/30/19	22033 08483	6,927.00	20.600	6,927.00	0.00	1,731.75	0.00
GHSP - 2019 OF ENFORCEMENT	AOT # GR1318	DONE	10/01/18-09/30/19	22033 08486	5,315.00	20.600	5,315.00	0.00	0.00	0.00
GHSP - 2019 DU ENFORCEMENT	AOT # GR1318	DONE	10/01/18-09/30/19	22033 08486	5,000.00	20.608	5,000.00	0.00	0.00	0.00
GHSP - 2019 EQUIPMENT	AOT # GR1318	DONE	10/01/18-09/30/19	22033 08487	6,000.00	20.600	6,000.00	0.00	0.00	0.00
BETTER ROADS - ROAD EROSION INVENTORY	Northfield BRPA018-064		07/01/17-12/31/19	36042 09717	8,000.00	20.205	8,000.00	0.00	2,000.00	0.00
DEPARTMENT OF JUSTICE BULLETPROOF VEST	FY 2017 BVP	DONE	OCT 17- AUG 19	10330 08350	3,549.00	16.607	3,549.00	0.00	0.00	3,549.00
COMMUNITIES CARING FOR CANOPY GRANT 2019	EMERALD ASH BORER SURVEY		04/12/19-03/31/20	71754	2,000.00	10.664	2,000.00	0.00	2,000.00	0.00
FY19 BETTER CONNECTIONS TOWN OF NORTHFIELD	COMMONFALLSPAINE MTN		03/28/19-12/01/20		88,333.33	20.205	48,888.88	39,444.44	6,111.11	0.00
FEMA APRIL 2019 STORM-75% FEDERAL / 17.5% STATE / 7.5% LOCAL	DR-4445-VT			36042 09995	9,395.00	97.036	7,046.25	1,644.12	704.63	0.00
STORMWATER PROJECT MAIN-SLATE-ELM-PROSPECT-HIGHLAND	LOAN RF1-217-1.0		50% TOWN 50% SEWER	36042 09719 55000 01571	18,240.00 18,240.00	66.458 66.458	14,592.00 14,592.00	3,648.00 3,648.00	0.00 0.00	0.00
					36,480.00		29,184.00			

**TOWN GOVERNMENTAL STATE/OTHER:**

TH STRUCTURES GRANT - SMITH HILL CULVERT AMENDED TO 12/31/18	BC1746	DONE	07/01/15-12/31/18	36042 09727	174,627.08	NONE	0.00	174,627.08	19,403.01	0.00
TH STRUCTURES GRANT - ELM STREET AMENDED TO 12/31/18	BC1740	DONE	07/01/15-12/31/18	36042 09685	10,800.00	NONE	0.00	10,800.00	1,200.00	0.00
VT DEPT OF ENVIRONMENTAL CONSERVATION - HYDRO SEEDER	2017-CWF-E-05	DONE	03/27/17-12/31/17	36042 09638	6,628.00	NONE	0.00	6,628.00	0.00	0.00
BETTER ROADS GRANT - BARROWS ROAD	Northfield BRPB019-336		03/01/18-06/30/19	36042 09718	20,000.00	NONE	0.00	20,000.00	5,000.00	0.00
BETTER ROADS GRANT - DOLE HILL CULVERT	Northfield CWBD019-320		03/01/18-06/30/19	36042 09723	23,100.00	NONE	0.00	23,100.00	5,775.00	0.00
CVRPC/NWRPC GRANT - COLSON ROAD	NONE	DONE	10/05/17-06/30/18	36042 900015	20,900.00	NONE	0.00	0.00	5,225.00	20,900.00
MUNICIPAL PLANNING GRANT - CONSULTATION SUPPORT FOR 2019 TOWN PLAN UPDATE	MP-2018-Northfield-000035	DONE	12/01/17-05/31/19	24483 06010	12,000.00	NONE	0.00	12,000.00	2,000.00	0.00
CVRPC- MUNICIPAL ROADS GRANTS IN AID PILOT - DOLE HILL	NONE	DONE	10/26/18-06/30/19	36042 09728	23,500.00	NONE	0.00	0.00	5,887.66	23,500.00
PAINE MTN PURCHASE 48.90+- ACRES - THE KELSEY TRUST - A PRIVATE TRUST GRANT	NONE	DONE	06/01/18-06/01/19	36054 09953	2,500.00	NONE	0.00	0.00	34,170.00	2,500.00
VLCT 2018 PACIF SCHOLARSHIP PROGRAM - FIRE AERIAL LADDER TRAINING	NONE	DONE	03/29/18-01/31/19	10320 07250	2,250.00	NONE	0.00	0.00	0.00	2,250.00
AARP PLACEMAKING DEMONSTRATION GRANT FOR CHANGING THE BUILT ENVIRONMENT	NONE		07/01/19-08/31/19	24861 08588	3,000.00	NONE	0.00	0.00	0.00	3,000.00
ASSOC OF VT CONSERVATION COMMISSIONS BOARD GRANT-VCF-FOREST SIGNAGE	NONE		05/02/19-05/04/20	717	500.00	NONE	0.00	0.00	0.00	500.00



**SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY  
DOES NOT INCLUDE THE ELECTRIC, WATER, & SEWER DEPARTMENTS  
FY 18-19**

**TOWN GOVERNMENTAL FEDERAL:**

	SPENT PREV FYS	SPENT FY 18-19	TOTAL SPENT	FEDERAL SHARE FY 18-19	TOTAL FEDERAL	STATE SHARE FY 18-19	TOTAL STATE	LOCAL SHARE FY 18-19	TOTAL LOCAL	IN KIND SHARE	OTHER SHARE
FEMA HAZARD MITIGATION GRANT-IRENE BUYOUT PROGRAM-ACQUIRE 462 WATER ST	128,692.81	2,822.81	132,515.62	129,692.81	132,515.62	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION - MATCH PORTION OF GRANT	45,230.94	940.94	46,171.88	45,230.94	46,171.88	0.00	0.00	0.00	0.00	0.00	0.00
TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION - MANAGEMENT COST	1,647.33	(10.74)	1,636.59	1,647.33	(10.74)	0.00	0.00	0.00	0.00	0.00	0.00
POLICE - 2018 EDUCATION GRANT-AMENDED	2,972.81	8,304.80	11,277.61	2,972.81	11,277.61	0.00	0.00	0.00	0.00	3,298.17	0.00
GHSP - 2018 OP ENFORCEMENT	2,520.94	626.34	3,147.28	2,520.94	3,147.28	0.00	0.00	0.00	0.00	0.00	0.00
GHSP - 2018 DUI ENFORCEMENT	1,083.57	2,756.82	3,820.39	1,083.57	3,820.39	0.00	0.00	0.00	0.00	0.00	0.00
GHSP - 2018 EQUIPMENT	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
POLICE - 2019 EDUCATION GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GHSP - 2019 OP ENFORCEMENT	0.00	2,477.04	2,477.04	0.00	2,477.04	0.00	0.00	0.00	0.00	0.00	0.00
GHSP - 2019 DUI ENFORCEMENT	0.00	3,180.55	3,180.55	0.00	3,180.55	0.00	0.00	0.00	0.00	0.00	0.00
GHSP - 2019 EQUIPMENT	0.00	4,230.00	4,230.00	0.00	4,230.00	0.00	0.00	0.00	0.00	0.00	0.00
BETTER ROADS - ROAD EROSION INVENTORY	0.00	5,830.43	5,830.43	0.00	5,830.43	0.00	0.00	0.00	0.00	1,166.08	0.00
DEPARTMENT OF JUSTICE BULLETPROOF VEST	0.00	6,862.80	6,862.80	0.00	6,862.80	0.00	0.00	0.00	0.00	3,431.40	0.00
COMMUNITIES CARING FOR CANOPY GRANT 2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PY19 BETTER CONNECTIONS TOWN OF NORTHFIELD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEMA APRIL 2019 STORM-75% FEDERAL / 17.5% STATE / 7.5% LOCAL	0.00	9,395.00	9,395.00	0.00	9,395.00	0.00	0.00	0.00	9,395.00	0.00	0.00
STORMWATER PROJECT MAIN-SLATE-ELM-PROSPECT-HIGHLAND-TOWN ONLY PORTION	0.00	15,088.62	15,088.62	0.00	12,054.90	0.00	3,013.72	0.00	0.00	0.00	0.00
<b>TOTAL FEDERAL</b>			<b>49,459.21</b>		<b>49,459.21</b>		<b>3,013.72</b>				

**TOWN GOVERNMENTAL STATE/OTHER:**

TH STRUCTURES GRANT - SMITH HILL CULVERT AMENDED TO 12/31/18	2,109.04	9,145.39	11,254.43	0.00	0.00	1,898.14	7,069.40	8,967.54	210.90	2,075.99	2,286.89	0.00
TH STRUCTURES GRANT - ELM STREET AMENDED TO 12/31/18	0.00	2,500.00	2,500.00	0.00	0.00	0.00	2,250.00	2,250.00	0.00	250.00	250.00	0.00
VT DEPT OF ENVIRONMENTAL CONSERVATION - HYDRO SEEDER	3,550.56	0.00	3,550.56	0.00	0.00	3,550.56	0.00	3,550.56	0.00	0.00	0.00	0.00
BETTER ROADS GRANT - BARROWS ROAD	0.00	18,730.11	18,730.11	0.00	0.00	0.00	14,984.09	14,984.09	0.00	3,746.02	3,746.02	0.00
BETTER ROADS GRANT - DOLE HILL CULVERT	0.00	16,836.13	16,836.13	0.00	0.00	0.00	13,468.90	13,468.90	0.00	3,367.23	3,367.23	0.00
CVRPC/NWRPC GRANT - COLSON ROAD	28,125.00	0.00	28,125.00	0.00	0.00	0.00	0.00	0.00	5,225.00	0.00	20,900.00	0.00
MUNICIPAL PLANNING GRANT - CONSULTATION SUPPORT FOR 2019 TOWN PLAN UPDATE	4,145.40	9,854.60	14,000.00	0.00	0.00	4,145.40	7,854.60	12,000.00	0.00	2,000.00	2,000.00	0.00
CVRPC - MUNICIPAL ROADS GRANTS IN AID PILOT - DOLE HILL	0.00	29,387.66	29,387.66	0.00	0.00	0.00	0.00	0.00	0.00	5,887.66	23,500.00	0.00
PAINE MTN PURCHASE 48.90+/- ACRES - THE KELSEY TRUST - A PRIVATE TRUST GRANT	0.00	36,670.00	36,670.00	0.00	0.00	0.00	0.00	0.00	0.00	34,170.00	2,500.00	0.00
VLCOT 2018 PACIFIC SCHOLARSHIP PROGRAM - FIRE AERIAL LADDER TRAINING	0.00	2,250.00	2,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,250.00	0.00
AARP PLACEMAKING DEMONSTRATION GRANT FOR CHANGING THE BUILT ENVIRONMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ASSOC OF VT CONSERVATION COMMISSIONS BOARD GRANT-VCF-FOREST SIGNAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL STATE/OTHER</b>							<b>45,626.99</b>					
<b>TOTAL TOWN GOVERNMENTAL COMBINED</b>			<b>49,459.21</b>		<b>49,459.21</b>		<b>48,640.71</b>					

**TOWN AGENCY FUNDS  
FY 18-19**

	<b>Agency Fund</b>	<b>Ambulance Explorers Fund</b>
<b>ASSETS</b>		
Cash-Checking/Savings	592	118
Accts Receivable	0	0
	<hr/>	<hr/>
<b>Total Assets</b>	<b>592</b>	<b>118</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>LIABILITIES &amp; FUND BALANCE</b>		
Liabilities	592	118
Fund Balance	0	0
	<hr/>	<hr/>
<b>Total Liabilities &amp; Fund Balance</b>	<b>592</b>	<b>118</b>
	<hr/> <hr/>	<hr/> <hr/>

**TOWN AGENCY FUNDS  
CASH ACTIVITY  
FY 18-19**

	<b>Agency Fund</b>	<b>Ambulance Explorers Fund</b>
Cash Balances 07/01/18	530	118
<b>ADDITIONS</b>		
Receipts	4,429	0
Total Additions	4,429	0
	<hr/>	<hr/>
<b>DEDUCTIONS</b>		
Expenditures	0	0
State of Vermont	4,367	0
Total Deductions	4,367	0
	<hr/>	<hr/>
<b>Cash Balances 06/30/19</b>	<b>592</b>	<b>118</b>
	<hr/> <hr/>	<hr/> <hr/>

**INFORMATIONAL ONLY**

**THE FOLLOWING UTILITY FUNDS ARE  
SEPARATE FROM THE TOWN GOVERNMENTAL FUNDS**

**WATER DEPARTMENT  
BUDGET SUMMARY**

	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b>OPERATING REVENUE</b>			
Sales	894,390	922,364	954,000
Labor & Materials	1,000	0	500
Connection Fees	500	500	500
Set Up Fees	750	880	750
Frozen Meter Charge	300	525	400
On/Off/Admin Charges	500	600	500
Final Bill Charges	900	990	900
NSF Fees	30	50	30
Grant	0	425	0
Disconnect/Reconnect Fees	300	75	250
Interest on Overdue Accounts	1,500	1,228	1,500
Interest Income	3,500	9,594	6,000
Loss on Asset Disposal	0	(3,066)	0
Misc - Donated Assets	0	4,700	0
Lien Fees	80	30	80
Sprinkler Charge	4,800	4,900	4,800
Tree Tapping	1,650	8,625	9,000
Sale of Equipment/Scrap	0	1,882	0
<b>Total Operating Revenue</b>	<b>910,200</b>	<b>954,302</b>	<b>979,210</b>
<b>ADD: OTHER SOURCES</b>			
Surplus	169,460	169,460	50,000
Surplus Health	0	0	10,000
Depreciation Fund Current Year	238,000	238,000	255,000
Depreciation Fund/CIP Surplus	8,500	8,500	4,000
<b>Total Other Sources</b>	<b>415,960</b>	<b>415,960</b>	<b>319,000</b>
 <b>Total Revenue &amp; Other Sources</b>	 <b>1,326,160</b>	 <b>1,370,262</b>	 <b>1,298,210</b>
 <b>DEDUCT:</b>			
Expenditures	895,500	912,120	882,860
Debt - 98 Water Project - State	60,640	60,640	61,430
Debt - 98 Water Project	71,520	71,519	74,330
Debt - North Phase Project	45,240	45,244	47,020
Debt - West Phase Project	18,580	18,579	19,140
Debt - South Phase Project	54,980	54,986	56,630
Debt - Central/Washington/King St	65,010	65,009	66,960
<b>Total Principal Debt Payments*</b>	<b>315,970</b>	<b>315,977</b>	<b>325,510</b>
Transfer Sale of Equip/Scrap to Capital	0	1,882	0
Designated for Capital Improvements **	<u>114,690</u>	<u>114,690</u>	<u>89,840</u>
 <b>Total Uses</b>	 <b>1,326,160</b>	 <b>1,344,669</b>	 <b>1,298,210</b>
 <b>Variance</b>	 <u><b>0</b></u>	 <u><b>25,593</b></u>	 <u><b>0</b></u>

\*Reflects principal debt payments. Interest is shown in the operating budget.

\*\* Actual expenditures and balances are shown in the Capital section.

<b>WATER DEPARTMENT - OPERATING EXPENSE BUDGET</b>
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DETAILED EXPENDITURES	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b><u>500 Personnel</u></b>			
501 Commissioners	300	300	300
502 Manager's Salary	10,100	10,145	10,450
503 Superintendent	42,700	42,704	36,650
504 Technical/Admin/Clerical	126,410	125,043	113,930
508 Overtime	7,470	5,571	6,530
509 Standby	3,120	2,460	2,650
515 Health/Dental/Life/Disability Ins	66,240	62,357	57,930
516 Workers' Compensation	11,330	9,031	9,150
517 FICA Expense	14,540	13,630	13,050
518 Retirement	10,390	10,159	9,470
535 Vacation/Sick Liability	1,000	797	1,000
536 Accrued Payroll Expense	500	(1,356)	500
536 Pension Expense-GASB 68	5,000	6,976	5,000
Subtotal	299,100	287,817	266,610
<b><u>600 Contract Services</u></b>			
601 Professional Service	1,500	2,970	1,500
602 Legal Services	500	0	500
608 Permit Fees	6,500	5,736	6,000
610 Audits	3,480	3,480	3,480
622 Maintenance Contracts	5,570	4,887	5,830
638 Health Administration Fees	340	334	350
651 Testing/Sampling	2,500	1,675	2,500
665 Accounting Fee	33,540	33,540	34,460
Subtotal	53,930	52,622	54,620
<b><u>700 Administrative</u></b>			
701 Telephone/Alarm Lines	2,800	2,677	2,600
702 Postage	3,900	3,175	3,900
705 Office Supplies	2,100	1,664	2,000
706 Office Equipment/Maintenance	300	90	300
707 Dues/Meetings/Subscriptions	500	388	500
707 CDL Licenses	0	0	100
708 Vehicle Insurance	1,120	1,239	1,560
709 Gen Liability/Fire/Flood/Boiler Ins	6,090	5,488	5,700
714 Mileage	100	18	100
716 Rent	6,700	6,700	6,610
717 Advertising/Legal Notices	100	78	100
721 Bond Long Term Interest - 98 Project	19,100	19,415	18,440
721 Bond Long Term Interest - North Phase	56,890	60,213	66,170
721 Bond Long Term Interest - West Phase	10,370	9,811	9,810
721 Bond Long Term Interest - South Phase	35,900	34,393	34,250
721 Bond Long Term Interest - Central/Wa/King	48,980	48,022	47,030
722 Office Equip/Support Fees	420	403	420
724 Customer Deposit Interest	50	49	50
725 School/Training	1,200	573	750
725 Safety - Training/Equipment	1,000	322	1,000

WATER DEPARTMENT CONTINUED			
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	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b>700 Administrative Cont'd</b>			
726 General Government Admin Fee	4,900	4,900	4,900
728 Property Taxes	520	501	550
728 PILOT Payment	5,900	5,900	5,900
729 Collection Exp/Bad Debt/Abate/Est Uncoll	250	9,000	150
735 Lease Agreement	400	500	400
740 Bank Charges	100	21	100
746 Election Expenses	300	459	300
Subtotal	209,990	215,999	213,690

<b>800 Material &amp; Supply</b>			
801 Electricity	10,000	23,619	10,000
801 Electric - Senior Renewables	27,000	14,566	27,000
807 Gasoline/Diesel	3,000	2,985	3,500
810 Chemicals	27,000	29,782	29,000
816 Vehicle Maintenance	1,000	665	1,500
817 Mechanic Fee	300	0	300
818 Water Line Maintenance	10,000	8,534	7,500
825 Equipment Maintenance	5,500	5,382	5,000
830 Department Supplies	2,000	1,622	2,500
835 Uniforms	2,000	3,001	2,330
838 Building Maintenance/Supplies	500	0	1,000
842 Equipment Rental - Town	3,370	3,370	0
845 Damages to Private Property	0	429	0
846 Equipment/Tool Purchase	2,500	3,066	3,000
855 Depreciation Expense	238,000	258,351	255,000
856 Bond Cost Amortization	310	310	310
Subtotal	332,480	355,682	347,940

<b>Total Operating Expense</b>	<b>895,500</b>	<b>912,120</b>	<b>882,860</b>
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**SEWER DEPARTMENT  
BUDGET SUMMARY**

	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b>OPERATING REVENUE</b>			
Sales	797,750	793,216	816,970
Labor and Materials	1,000	0	500
Connection Fees	1,000	1,000	500
Grant	0	426	0
Disconnect/Reconnect Fees	150	50	150
Interest on Overdue Accounts	1,500	1,178	1,300
Interest Income	3,700	11,557	6,000
Rent from Water Dept	3,600	3,600	3,600
Lien Fee	80	30	80
Disposal Fee/NU & Highway	10,540	10,538	8,040
Sale of Equipment/Scrap	0	0	0
Total Operating Revenue	819,320	821,595	837,140
<b>ADD: OTHER SOURCES</b>			
Surplus	20,490	20,490	14,000
Surplus Health	0	0	7,000
Depreciation Fund Current Year	217,000	217,000	215,000
Depreciation Fund/CIP Surplus	12,000	12,000	8,000
Total Other Sources	249,490	249,490	244,000
 Total Revenue & Other Sources	 1,068,810	 1,071,085	 1,081,140
<b>DEDUCT:</b>			
Expenditures	912,270	912,069	902,090
Debt - WWTF *	112,310	112,310	116,720
Designated for Capital Improvements **	41,730	41,730	62,330
Transfer Sale of Equip/Scrap to Capital	0	0	0
Transfer to Sand Fee Acct	2,500	2,500	0
Total Uses	1,068,810	1,068,609	1,081,140
 Variance	 0	 2,476	 0

\*Reflects principal debt payments. Interest is shown in the operating budget.

\*\* Actual expenditures and balances are shown in the Capital section.



**SEWER DEPARTMENT - OPERATING EXPENSE BUDGET**

<b>DETAILED EXPENDITURES</b>	<b>2018-19 Approp.</b>	<b>2018-19 Actual</b>	<b>2019-20 Approp.</b>
<b><u>500 Personnel</u></b>			
501 Commissioners	300	300	300
502 Manager's Salary	7,270	7,304	7,520
503 Superintendent	28,470	28,469	24,440
504 Technical/Admin/Clerical	86,000	85,507	75,680
508 Overtime	21,990	16,616	20,410
509 Standby	2,080	1,640	1,770
515 Health/Dental/Life/Disability Ins	45,060	45,677	38,530
516 Workers' Compensation	8,410	6,540	6,770
517 FICA Expense	11,180	10,236	9,950
518 Retirement	8,000	7,619	7,250
535 Vacation/Sick Liability	1,000	401	1,000
536 Accrued Payroll Expense	500	(962)	500
536 Pension Expense-GASB 68	5,000	5,237	5,000
Subtotal	225,260	214,584	199,120
<b><u>600 Contract Services</u></b>			
601 Professional Service	1,000	0	1,000
602 Legal Services	500	0	500
608 Permit Fees	3,500	3,200	3,500
610 Audits	2,520	2,520	2,520
622 Maintenance Contracts	3,980	3,531	4,170
638 Health Administration Fees	260	227	260
650 Sludge Management	54,000	46,510	55,000
651 Testing/Sampling	10,000	9,272	6,500
665 Accounting Fee	28,380	28,380	29,160
Subtotal	104,140	93,640	102,610
<b><u>700 Administrative</u></b>			
701 Telephone	1,350	1,362	1,300
702 Postage	2,800	2,450	2,750
705 Office Supplies	1,600	1,101	1,400
706 Office Equipment/Maintenance	250	45	250
707 Dues/Meetings/Subscriptions	400	262	300
707 CDL Licenses	0	0	100
708 Vehicle Insurance	1,330	1,260	1,380
709 Gen Liability/Fire/Flood/Boiler Ins	15,580	13,879	14,220
714 Mileage	100	13	100
716 Rent	2,170	2,170	2,100
717 Advertising/Legal Notices	100	0	50
721 Bond Long Term Interest	85,010	89,752	97,260
722 Office Equip/Support Fees	320	302	320
725 School/Training	1,000	171	1,000
725 Safety - Training/Equipment	1,000	215	1,000
726 General Government Admin Fee	3,680	3,680	3,680
728 PILOT Payment	14,890	14,890	14,890
729 Collection Exp/Bad Debt/Abate	100	0	150

SEWER DEPARTMENT CONTINUED			
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	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b>700 Administrative Cont'd</b>			
735 Lease Agreement	320	220	320
740 Bank Charges	50	15	50
760 Election Expense	250	306	250
Subtotal	132,300	132,093	142,870

<b>800 Material &amp; Supply</b>			
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801 Electricity	13,000	43,728	13,000
801 Electric - Senior Renewable	54,000	27,447	54,000
802 Heating Oil	15,000	18,345	16,000
803 Water	25,000	27,470	28,000
807 Gasoline/Diesel	3,000	2,568	3,500
810 Chemicals	95,000	120,097	105,000
816 Vehicle Maintenance	1,000	1,663	1,000
817 Mechanic Fee	300	0	300
818 Sewer Line Maintenance	3,000	596	3,000
825 Equipment Maintenance	11,000	8,480	11,000
830 Department Supplies	4,000	4,217	4,000
835 Uniforms	1,500	2,005	1,550
838 Building Maintenance/Supplies	2,500	1,336	3,000
842 Equipment Rental - Town	1,130	1,130	0
846 Equipment/Tool Purchase	4,000	3,292	4,000
855 Depreciation Expense	217,000	209,242	210,000
8561 Bond Cost Amortization	140	136	140
Subtotal	450,570	471,752	457,490

<b>Total Operating Expense</b>	<b>912,270</b>	<b>912,069</b>	<b>902,090</b>
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**ELECTRIC DEPARTMENT  
BUDGET SUMMARY**

	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b>OPERATING REVENUE</b>			
Energy Sales	3,712,450	3,793,475	3,636,920
Interest on Overdue Accounts	5,500	5,377	5,500
Pole Attachments	3,290	3,445	3,590
Disconnect/Reconnect from Non-Payment	3,000	1,505	3,000
Water Heater Credits	(270)	(217)	(270)
Temporary Connection - Net	0	(81)	0
NSF Charges	300	225	300
Disconnect/Reconnect from Work Request	2,000	2,200	1,500
Lien Fees	0	20	0
Solar Meter Fees	0	101	0
Solar Application Fees	0	300	0
Material & Labor Sold	0	271	0
Interest Income	9,000	55,600	20,000
TRANSCO Utopus Distribution	0	10,220	0
TRANSCO/VELCO Dividend Income	144,710	163,403	172,660
TRANSCO Non Utility Distribution	0	652	0
TRANSCO Net Settlement Credit	62,350	62,780	66,690
Misc - TRANSCO Debt Reduction	109,750	109,745	109,750
Loss on Asset Disposal	0	(3,354)	0
<b>Total Operating Revenue</b>	<b>4,052,080</b>	<b>4,205,667</b>	<b>4,019,640</b>
<b>ADD: OTHER SOURCES</b>			
Depreciation Fund - CIP Surplus	0	0	39,290
Depreciation Fund - Current Year	150,000	150,000	150,000
<b>Total Other Sources</b>	<b>150,000</b>	<b>150,000</b>	<b>189,290</b>
<b>Total Revenue &amp; Other Sources</b>	<b>4,202,080</b>	<b>4,355,667</b>	<b>4,208,930</b>
<b>DEDUCT:</b>			
Expenditures	3,561,070	3,411,338	3,793,280
Debt - 12 kV Rebuild - 98 Bond	30,000	30,000	30,000
Debt - 12 kV Rebuild - 00 Bond	10,000	10,000	10,000
<b>Total Principal Debt Payments*</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
Designated for Capital Improvements **	600,650	600,650	375,650
<b>Total Uses</b>	<b>4,201,720</b>	<b>4,051,988</b>	<b>4,208,930</b>
<b>Variance</b>	<b>360</b>	<b>303,679</b>	<b>0</b>

\* Reflects principal debt payments. Interest is shown in the operating budget.

\*\* Actual expenditures and balances are shown in the Capital section.

**ELECTRIC DEPARTMENT - OPERATING EXPENSE BUDGET**

<b>A-SUMMARY OF EXPENDITURES</b>	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
Power Expense	2,859,240	2,722,541	2,960,080
Station Expense	60,000	59,935	65,000
Maintenance of Distribution	63,500	53,761	78,500
Customer Account Expense	25,230	6,652	18,210
Administrative Expense	99,280	97,651	145,870
Outside Services	110,020	131,578	142,640
Property Insurance	5,010	4,575	4,820
Injuries & Damages	2,320	2,083	4,390
Employee Benefits	38,900	34,694	58,700
Misc General Expense	49,220	48,393	58,660
Rentals & Leases	6,500	6,920	11,560
Depreciation Expense	150,000	151,993	150,000
Taxes	77,920	76,295	81,570
Interest Expense	13,930	14,267	13,280
<b>Total</b>	<b>3,561,070</b>	<b>3,411,338</b>	<b>3,793,280</b>

**B-DETAILED EXPENDITURES**

**Power Expense**

55510 Purchased Power	2,859,240	2,722,541	2,960,080
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**Station Expense**

58212 Tree Trimming/Removal	45,000	49,321	45,000
58214 Storm Damage	5,000	4,232	10,000
58810 Engineer Technical Services	10,000	6,382	10,000

**Maintenance of Distribution**

59210 Substation Maintenance	8,000	0	8,000
59310 Overhead Maintenance	30,000	44,851	45,000
59311 Pole Testing	10,000	0	10,000
59410 Underground Maintenance	2,500	4,039	2,500
59610 Street/Yard Light Maintenance	3,000	1,969	3,000
59710 Meter Maintenance	10,000	2,902	10,000

**Customer Account Expense**

90210 Meter Reading	6,230	6,224	8,210
90310 SQR P	5,000	1,957	5,000
90400 Uncollectible/Bad Debt/Abate	14,000	(1,529)	5,000

ELECTRIC DEPARTMENT CONTINUED
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	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b><u>Administrative Expense</u></b>			
92017 Commissioners	600	600	600
92010 Manager's Salary	17,770	17,856	18,390
92012 Clerical & Part-time	27,910	28,138	33,890
92013 Overtime	820	617	1,090
92014 Superintendent	7,910	7,908	20,360
92016 Assistant	23,870	21,673	32,940
92018 Technical Labor	0	620	16,310
92019 Stand-by	0	0	780
92036 Accrued Payroll Expense	500	2,109	500
92111 Telephone	1,350	1,368	1,700
92112 Postage	6,500	5,991	6,500
92113 Office Equipment/Maintenance	500	304	500
92114 Office Supplies	2,700	1,766	3,000
92116 Copier Expense	300	416	330
92118 Postage Machine	710	685	710
92119 Maintenance Contract	7,840	7,600	8,270
<b><u>Outside Services</u></b>			
92310 Legal	8,000	3,680	9,000
92311 APPA Dues	6,200	1,309	4,000
92312 Audit/CPA	6,000	6,000	6,000
92313 Other Professional Services	250	0	250
92316 PSB	1,000	1,332	1,500
92320 VPPSA Non Power Expense	88,400	89,418	95,710
92321 Net Metering Software	0	3,562	0
92322 RES Regulatory Cost	0	26,115	26,000
92338 Health Administration/Fees	170	162	180
<b><u>Property Insurance</u></b>			
92410 Liability Insurance	1,370	1,278	1,380
92411 Boiler/Machinery Insurance	330	309	330
92412 Fire/Property Insurance	2,940	2,654	2,760
92413 Vehicle Insurance	370	334	350
<b><u>Injuries &amp; Damages</u></b>			
92510 Workers' Compensation	2,320	2,083	4,390
<b><u>Employee Benefits</u></b>			
05350 Vacation/Sick Liability	1,000	(716)	1,000
05369 Pension Expense-GASB 68	4,000	3,132	4,000
92613 Retirement	4,250	4,285	6,740
92617 Uniforms	200	203	850
92652 Health/Dental/Life/Disability Ins	29,450	27,790	46,110

<b>ELECTRIC DEPARTMENT CONTINUED</b>
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	2018-19 Approp.	2018-19 Actual	2019-20 Approp.
<b><u>Miscellaneous General Expense</u></b>			
93010 Dues/Meetings/Subscriptions	750	131	750
93011 Printing/Advertising	300	202	300
93012 Election Expense	600	587	600
93013 General Government Admin Fee	8,580	8,580	8,580
93014 Accounting Fee	36,120	36,120	45,060
93015 Electricity	1,250	1,055	1,250
93018 Cash Under/(Over)	0	(10)	0
93020 Bank Charges	120	36	120
93025 School/Training	1,500	1,692	2,000
 <b><u>Rentals &amp; Lease</u></b>			
93111 CVRR Lease	850	867	850
93112 Rent	4,650	4,650	4,510
93113 Fiber Lease	0	0	5,000
93310 Vehicle Maintenance	350	1,005	500
93311 Gasoline	350	398	400
93312 Mechanic Fee	300	0	300
 <b><u>Depreciation Expense</u></b>			
40310 Depreciation	150,000	151,993	150,000
 <b><u>Taxes</u></b>			
40811 Real Estate Tax	2,280	2,124	2,300
40812 Gross Revenue Tax	19,500	19,028	19,500
40813 FICA Expense	6,510	6,101	10,140
40815 Fuel Receipts Tax	19,420	18,832	19,420
40816 PILOT Payment	30,210	30,210	30,210
 <b><u>Interest Expense</u></b>			
42710 Bonds Interest	13,220	13,457	12,530
42712 Deposit Interest	110	212	150
42714 Bond Cost Amortized	600	598	600

# WATER DEPARTMENT CAPITAL IMPROVEMENT PLAN

	Approp 18 19	Approp		20	21	22	23	24	25	26	27	28	29
		19	20										
Mapping	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Building Improvements	500	500	500	500	500	500	500	500	500	500	500	500	500
Rehab Wells	3,000	10,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Reservoir Cleaning (3)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Wellfield/Source Protection	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Meters	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Smart Meters	-	-	-	-	-	-	-	-	-	-	-	-	-
Hydraulic Unit/Tools	500	500	500	500	500	500	500	500	500	500	500	500	500
Computers/Software	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
SCADA/Plant Computer Systems	10,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
'18 3/4 Ton Trk w/Tool Bay 4x4 E50/W50	5,430	100	200	200	200	200	200	200	200	200	200	200	200
'15 Ford Escape - E50/W29/S21	610	610	610	610	610	610	610	610	610	610	610	610	610
Lawn Mower - W50/S50	-	-	-	310	310	310	310	310	310	310	310	310	310
45HP Tractor - E33/W33/S33	2,750	510	510	510	510	510	510	510	510	510	510	510	510
Copiers (2) - TG50/E25/W14.5/S10.5	250	250	250	250	250	250	250	250	250	250	250	250	250
Valve Replacement	5,000	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Vacuum Trailer - W50/S50	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750
Compactor - W50/S50	800	800	800	800	800	800	800	800	800	800	800	800	800
Wellfield Equipment - 4 Tanks	10,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Hydrants	9,000	-	-	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Mains & Sidestreets	30,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Mobile Generator	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Backhoe - W75/S25	14,600	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Hydraulic Rod Pusher	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	10,820	-	-	-	-	-	-	-	-	-	-	-
Water CIP Totals	114,690	89,640	99,130	100,480	105,480	107,070	112,300	112,300	112,300	112,300	112,300	112,300	112,300



# SEWER DEPARTMENT CAPITAL IMPROVEMENT PLAN

	Approp 18 19	Approp		20	21	22	23	24	25	Proposed - Not Approved		26	27	28	29
		19	20							23	24				
Mapping	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Building Improvements	500	500	500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Meters	3,000	2,500	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Smart Meters	(35,000)	-	-	Used for Equip Rebuilds & System Improv		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Manholes	4,000	4,000	4,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Interceptor-Inspect/Clean	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Hydraulic Unit/Tools	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Computers/Software	-	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
SCADA/Plant Computer Systems	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
'15 Silverado 3500 w/Dump Body 4X4	3,130	3,120	3,120	3,120	3,120	3,120	3,120	3,120	3,120	5,430	5,430	5,430	5,430	5,430	5,430
'15 Ford Escape - E50/W29/S21	-	-	-	-	-	810	810	810	810	810	810	810	810	810	810
Lawn Mower - W50/S50	-	-	-	310	400	400	400	400	400	400	400	400	400	400	400
45HP Tractor - E33/W33/S33	900	2,850	2,850	2,850	2,850	2,850	2,850	2,850	2,100	2,100	2,100	2,100	2,100	2,100	2,100
Copiers (2) - TG50/E25/W14.5/S10.5	100	-	100	200	200	200	200	200	200	200	200	200	200	200	200
Vacuum Trailer - W50/S50	3,750	3,750	3,750	3,750	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Compactor - W50/S50	850	800	800	500	500	500	500	500	500	500	500	500	500	500	500
Sewer Extension 12 & 12A	-	(20,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
Equip Rebuilds-@ Plant	25,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
System Improvements	15,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Jetter	6,000	6,000	6,000	6,000	6,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Generator	7,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Backhoe - W75/S25	5,000	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700
Hydraulic Rod Pusher	-	3,610	-	-	-	-	-	-	-	-	-	-	-	-	-

Sewer CIP Totals	41,730	62,330	85,830	88,020	84,080	91,390	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640	90,640
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# ELECTRIC DEPARTMENT CAPITAL IMPROVEMENT PLAN

	Approp		Approp		20		21		22		Proposed - Not Approved				26		27		28	
	18	19	18	19	20	21	21	22	23	24	23	24	25	26	27	28	27	28	29	
EQUIPMENT:																				
Computer/Software	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Copiers (2) - TG50/E25/W14.5/S10.5	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400
'15 Ford Escape - E50/W29/S21	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650
'18 3/4 Ton Trk w/Tool Bdy 4x4 E50/W50	-	3,000	3,000	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	2,750	2,750	2,750	2,750	2,750	2,750	2,750
45HP Tractor - E33/W33/S33	-	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100
YEARLY PLANT:																				
Mapping	-	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Transmission Structures	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Easements/Surveys	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
Station Equipment	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Poles	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Overhead Construction	30,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Underground Installation	30,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Transformers	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Metering	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Street Lighting LED	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
LONG RANGE PLANT:																				
Smart Meters	282,000	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Reclosers-Substation & Lines	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600	7,600
Substation-Battery Bank	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Rebuild Circuits	-	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Substation @ Norwich	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

**ELECTRIC DEPARTMENT CAPITAL IMPROVEMENT PLAN CONTINUED**

	Approp 18	Approp		20	21	22	23	Proposed - Not Approved			26	27	28	29
		19	20					23	24	25				
MISC:														
System Analysis	-	15,000		-	-	-	-	-	-	-	-	-	-	-
VT Transco Units Purchase	100,000	99,619	97,000	6,000	5,000									
Highgate Equity	-	(24,619)	Transfer to Transco Units											
SPECIAL/NEW PROJECTS:														
Smart Grid Balance	-	(17,280)	Transfer to Battery Storage											
Subtransmission Realignment Water St	-	30,000	-	-	-									
Land Purchase/Site Development	100,000	50,000	-	-	-									
Solar Make Ready	-	25,000	-	-	-									
Substation Surveillance	-	10,000	-	-	-									
Battery Storage	-	67,280	-	-	-									
<b>Electric CIP Totals</b>	<b>600,650</b>	<b>375,650</b>	<b>229,850</b>	<b>138,850</b>	<b>138,150</b>	<b>133,150</b>	<b>131,250</b>	<b>130,800</b>	<b>130,800</b>	<b>130,800</b>	<b>130,800</b>	<b>130,800</b>	<b>130,800</b>	<b>130,800</b>

**WATER DEPT CIP BALANCE**  
**JUNE 30, 2019**

	06/30/18 Balance	FY 18-19 Budget	Non-Budget Changes	FY 18-19 Available	Spent 06/30/19	Remaining Balance	Notes
Mapping	8,863.38			8,863.38	3,208.85	5,654.53	
Building Improvements	6,354.01	500.00		6,854.01		6,854.01	
Rehab Wells	21,054.35	3,000.00		24,054.35	14,380.00	9,674.35	
Reservoir Cleaning	2,000.00	2,000.00		4,000.00		4,000.00	
Well Pumps	0.00	0.00		0.00	16,489.50	(16,489.50)	
Well Field/Source Protection	11,247.05			11,247.05		11,247.05	
Meters	(3,471.02)	10,000.00		6,528.98	7,711.80	(1,182.82)	
Smart Meters	635.75			635.75		635.75	
Hydraulic Unit/Tools	3,025.51	500.00		3,525.51		3,525.51	
Computers/Software	9,426.22	1,500.00		10,926.22	902.35	10,023.87	
SCADA/Plant Computer System	10,221.17	10,000.00		20,221.17		20,221.17	
3/4 Ton Truck w/ Tool Body	11,578.25	5,430.00	900.00	17,908.25		17,908.25	Sale of Rear Body
15 Ford Escape E50/W29/S21	5,379.61	610.00		5,989.61		5,989.61	
Lawn Mower (50/50 WS)	3,437.50			3,437.50		3,437.50	
Tractor (75/25 WS)	14,714.81	2,750.00		17,464.81		17,464.81	
Copiers (2) TG50/E25/W14.5/S10.5	854.38	250.00		1,104.38		1,104.38	
Valve Replacement	26,278.72	5,000.00		31,278.72	3,824.34	27,454.38	
Vacuum Trailer (50/50 WS)	15,000.00	3,750.00		18,750.00		18,750.00	
Compactor (50/50 WS)	2,902.78	800.00		3,702.78		3,702.78	
Water St Main-Union to Main	0.00		21,868.45	21,868.45	21,868.45	0.00	Xfr from Mains
Union St East Main-Water to Pleasant	0.00		1,307.46	1,307.46	1,307.46	0.00	Xfr from Mains
North St Main	0.00		6,059.90	6,059.90	6,059.90	0.00	Xfr from Mains
Pleasant St Main	0.00		105.00	105.00	105.00	0.00	Xfr from Mains
Maple Ave Main	0.00		107.92	107.92	107.92	0.00	Xfr from Mains
Well Field Equipment	2,598.52	10,000.00		12,598.52	10,639.56	1,958.96	
Hydrants	14,945.65	9,000.00		23,945.65	2,699.88	21,245.77	
Hydraulic Rod Pusher	0.00			0.00	10,818.60	(10,818.60)	
Mains & Side Streets	(653.83)	30,000.00	(28,466.90)	879.27		879.27	Xfr to Water/Union/North/Pleasant/Maple Inc's \$981.83 Sale of Scrap Pipe
Mobile Generator	10,000.00	5,000.00		15,000.00		15,000.00	
Backhoe (75/25 WS)	(9,600)	14,600.00		5,000.00		5,000.00	
<b>Sub Total</b>	<b>166,792.81</b>	<b>114,690.00</b>	<b>1,881.83</b>	<b>283,364.64</b>	<b>100,123.61</b>	<b>183,241.03</b>	
Interest	775.59		4,730.92	5,506.51		5,506.51	

	Summary of Water Main Activity					
	Union	Union East	North	Pleasant	Maple	Water-2nd Part
FY 16-17	25,507.31					
FY 17-18	15,324.17	29,917.82	27,250.62	2,310.00		
FY 18-19	0.00	1,307.46	6,059.90	105.00	107.92	21,868.45
Project to Date	40,831.48	31,225.28	33,310.52	2,415.00	107.92	21,868.45

**BREAKDOWN OF DEPRECIATION CASH:**  
Unfinished Projects  
Interest Designated for Use in FY 19-20  
Interest Earnings on Depreciation Acct

183,241.03  
4,000.00  
1,506.51

**Balance 06/30/19**

**188,747.54**

**SEWER DEPT CIP BALANCE**  
**JUNE 30, 2019**

	06/30/18 Balance	FY 18-19 Budget	Non-Budget Changes	FY 18-19 Available	Spent 06/30/19	Remaining Balance	Notes
Mapping	11,103.41			11,103.41	3,162.12	7,941.29	
Building Improvements	15,821.60	500.00		16,321.60		16,321.60	
Meters	2,205.52	3,000.00		5,205.52	5,141.20	64.32	
Smart Meters	35,000.00	(35,000.00)		0.00		0.00	
Manholes	49,418.04	4,000.00		53,418.04	19,320.00	34,098.04	
Interceptor Inspect/Clean	3,425.00	2,000.00		5,425.00		5,425.00	
Hydraulic Unit/Tools	6,105.10	500.00		6,605.10		6,605.10	
Computers/Software	12,221.16			12,221.16	704.23	11,516.93	
SCADA/Plant Computer System	11,898.39			11,898.39		11,898.39	
3/4 Ton Truck w/ Dump Body	22,393.10	3,130.00		25,523.10		25,523.10	
15 Ford Escape E50/W29/S21	5,753.85			5,753.85		5,753.85	
Lawn Mower (50/50 WS)	3,437.50			3,437.50		3,437.50	
Tractor (75/25 WS)	4,871.61	900.00		5,771.61		5,771.61	
Copiers (2) TG50/E25/W14.5/S10.5	989.37	100.00		1,089.37		1,089.37	
Vacuum Trailer (50/50 WS)	15,000.00	3,750.00		18,750.00		18,750.00	
Compactor (50/50 WS)	2,850.00	850.00		3,700.00		3,700.00	
Sewer Extension 12 & 12A	56,240.40			56,240.40		56,240.40	
Equip Rebuilds New Plant	118,277.92	25,000.00		143,277.92	5,553.26	137,724.66	
Backhoe (75/25 WS)	(3,200.00)	5,000.00		1,800.00		1,800.00	
Hydraulic Rod Pusher	0.00			0.00	3,606.20	(3,606.20)	
Jetter	16,000.00	6,000.00		22,000.00		22,000.00	
Generator	21,000.00	7,000.00		28,000.00		28,000.00	
System Improvements	93,490.67	15,000.00	(57,060.00)	51,430.67		51,430.67	
Stormwater/CSO So Main Project	0.00			0.00	15,068.62	(15,068.62)	
Reline Sewer Pipes	0.00		57,060.00	57,060.00	57,060.00	0.00	
<b>Sub Total</b>	<b>504,302.64</b>	<b>41,730.00</b>	<b>0.00</b>	<b>546,032.64</b>	<b>109,615.63</b>	<b>436,417.01</b>	
Interest	1,062.57		9,465.34	10,527.91		10,527.91	
Sand Fee Balance	12,500.00	2,500.00		15,000.00		15,000.00	
<b>BREAKDOWN OF DEPRECIATION CASH:</b>							
Unfinished Projects						436,417.01	
Interest Designated for Use in FY 19-20						8,000.00	
Interest Earnings on Depreciation Acct						2,527.91	
Sand Fee Balance						15,000.00	
<b>Balance 06/30/19</b>						<b>461,944.92</b>	

# **ELECTRIC DEPT CIP BALANCE**

**06/30/19**

	06/30/18 Balance	FY 18-19 Budget	Non-Budget Changes	FY 18-19 Available	Spent 06/30/19	Remaining Balance	Notes
Mapping	30,655.30			30,655.30	6,688.97	23,966.33	
Transmission Structures	8,524.81	5,000.00		13,524.81		13,524.81	
Easements/Surveys	16,009.75	500.00		16,509.75		16,509.75	
Station Equipment	22,101.92	2,500.00		24,601.92	17,587.59	7,014.33	
Reclosers	32,547.30	7,600.00		40,147.30		40,147.30	
Substation- Battery Bank	30,000.00	6,000.00		36,000.00		36,000.00	
Poles	80,004.49	15,000.00	27,867.49	122,871.98	34,426.47	88,445.51	Billed Customers \$27,867.49
Overhead Construction	(11,809.16)	30,000.00	18,453.92	36,644.76	35,893.66	751.10	Billed Customers \$18,453.92
Rebuild Circuits	67,500.00			67,500.00		67,500.00	
System Analysis	46,165.58			46,165.58		46,165.58	
Underground Installation	(32,281.75)	30,000.00		(2,281.75)		(2,281.75)	
Transformers	8,150.83	10,000.00	14,920.85	33,071.68	29,756.76	3,314.92	Billed Customers \$14,920.85
Services	10,783.67	5,000.00	4,174.64	19,958.31	6,557.45	13,400.86	Billed Customers \$4,174.64
Metering	26,839.34	3,000.00		29,839.34	518.55	29,320.79	
Smart Meters	250,001.58	262,000.00		512,001.58		512,001.58	
Street Lighting- LED	30,959.57	7,000.00		37,959.57	874.83	37,084.74	
Substation at Norwich	115,000.00	10,000.00		125,000.00		125,000.00	
Computers/Software	30,044.45	5,000.00		35,044.45	1,286.24	33,758.21	
Copiers (2) TG50/E25/W14.5/S10.5	1,847.25	400.00		2,247.25		2,247.25	
15 Ford Escape E50/W29/S21	7,073.46	1,650.00		8,723.46		8,723.46	
Land Purchase	0.00	100,000.00		100,000.00		100,000.00	
Turkey Hill	123,749.25			123,749.25		123,749.25	
Terry Hill Upgrade	300,000.00			300,000.00		300,000.00	
Subtransmission Realign Water St	147,000.00			147,000.00		147,000.00	
Cabot Expansion	200,000.00			200,000.00		200,000.00	
<b>SUB TOTAL PLANT</b>	<b>1,540,867.64</b>	<b>500,650.00</b>	<b>65,416.90</b>	<b>2,106,934.54</b>	<b>133,590.52</b>	<b>1,973,344.02</b>	
VT Transco Units Purchase	41,080.00	100,000.00		141,080.00	148,590.00	(7,510.00)	
Highgate Sale/Transco Unit Purchase	24,619.03			24,619.03		24,619.03	
<b>TOTALS</b>	<b>1,606,566.67</b>	<b>600,650.00</b>	<b>65,416.90</b>	<b>2,272,633.57</b>	<b>282,180.52</b>	<b>1,990,453.05</b>	
Bull Run Solar Project	0.00		70,706.64	70,706.64	70,706.64	0.00	Billed Customer-See Summary Below
Interest	27,993.01		28,529.41	56,522.42		56,522.42	
Unspent Balance Smart Grid	17,280.31			17,280.31		17,280.31	

## **BREAKDOWN OF DEPRECIATION CASH:**

Unfinished Projects	1,990,453.05
Designated for Use in FY 19-20	39,290.00
Undesignated Interest Cash	17,232.42
NED Unspent Balance on Smart Grid	17,280.31

**Balance 06/30/19**

**2,064,255.78**

## **BULL RUN SOLAR SUMMARY**

FY 16-17	3,205.84
FY 17-18	2,839.18
IN FY 18-19 JE FY 17-18 TO EXPENSE	(70.50)
FY 18-19	70,706.64
<b>TOTAL AMOUNT CAPITALIZED</b>	<b>76,681.16</b>
<b>LEGAL EXPENSES CHARGED TO CUSTOMER</b>	<b>485.50</b>
<b>TOTAL AMOUNT PAID BY BULL RUN SOLAR</b>	<b>77,166.66</b>

# WATER DEPT PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE

	06/30/19 Principal Balance	Final Payment	Approp. 18 19	Budget 19 20	20 21	21 22	22 23	23 24
98 Water Project - State	315,233	FY 23-24	65,530	65,530	65,530	65,530	65,530	65,530
98 Water Project	402,031	FY 23-24	85,730	88,670	88,610	88,550	88,490	88,420
North Phase Project	1,707,195	FY 41-42	102,130	113,190	113,150	113,120	113,080	113,040
West Phase Project	326,973	FY 32-33	28,950	28,950	28,950	28,950	28,950	28,950
South Phase Project	1,141,599	FY 34-35	90,880	90,880	90,880	90,880	90,880	90,880
Central/Washington/King St	1,567,806	FY 36-37	113,990	113,990	113,990	113,990	113,990	113,990
<b>Authorized Debt</b>	<b>5,460,837</b>		<b>487,210</b>	<b>501,210</b>	<b>501,110</b>	<b>501,020</b>	<b>500,920</b>	<b>500,810</b>
<u>Proposed Borrowing:</u>			-	-	-	-	-	-
<b>Combined Total</b>			<b>487,210</b>	<b>501,210</b>	<b>501,110</b>	<b>501,020</b>	<b>500,920</b>	<b>500,810</b>

\*Includes Interest



**SEWER DEPT PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE**

	06/30/19 Principal Balance	Final Payment	Approp. 18 19	Budget 19 20	20 21	21 22	22 23	23 24
WWTF	2,533,201	FY 34-35	197,320	213,980	213,890	213,800	213,700	213,600
<b>Authorized Debt</b>	<b>2,533,201</b>		<b>197,320</b>	<b>213,980</b>	<b>213,890</b>	<b>213,800</b>	<b>213,700</b>	<b>213,600</b>
<u>Proposed Borrowing:</u>			-	-	-	-	-	-
<b>Combined Total</b>			<b>197,320</b>	<b>213,980</b>	<b>213,890</b>	<b>213,800</b>	<b>213,700</b>	<b>213,600</b>

\*Includes Interest

ELECTRIC DEPT PROJECTED SCHEDULE OF NOTES & BONDS PAYABLE

	06/30/19 Principal Balance	Final Payment	Approp.		Budget		20		21		22		23		24	
			18	19	19	20	20	21	21	22	22	23	23	24	24	25
12 kV Rebuild - 98 Bond	300,000	FY 28-29	42,230		42,200	40,610		38,910		37,950		35,870				
12 kV Rebuild - 00 Bond	70,000	FY 30-31	10,990		10,330	12,160		7,740		7,450		7,170				
<b>Authorized Debt</b>	<b>370,000</b>		<b>53,220</b>		<b>52,530</b>	<b>52,770</b>		<b>46,650</b>		<b>45,400</b>		<b>43,040</b>				
Proposed Borrowing:																
<b>Combined Total</b>			<b>53,220</b>		<b>52,530</b>	<b>52,770</b>		<b>46,650</b>		<b>45,400</b>		<b>43,040</b>				

\*Includes Interest

**WATER, SEWER, & ELECTRIC FUNDS**  
**BALANCE SHEET**  
June 30, 2019

<b>ASSETS</b>	<b>WATER FUND</b>	<b>SEWER FUND</b>	<b>ELECTRIC FUND</b>
Cash/Checking/Money Market	480,397	310,185	1,492,300
Cash/Checking/Money Market - Depreciation Acct	188,748	461,945	2,064,256
Accounts Receivable - Net	79,234	64,163	383,064
Unbilled Revenue	55,070	43,230	213,839
Investments - VELCO/TRANSCO	0	0	2,141,638
Bond Cost Deferred	1,395	2,044	5,580
Deferred Outflow - Pension - GASB 68	26,715	20,061	11,999
Property/Plant/Equipment/Inventory - Net	8,491,052	5,800,993	2,223,714
<b>Total Assets</b>	<b>9,322,611</b>	<b>6,702,621</b>	<b>8,536,390</b>
<b>LIABILITIES &amp; RETAINED EARNINGS</b>			
Accounts Payable	33,093	24,592	462,044
Bonds Payable	5,460,837	2,533,201	370,000
Customer Deposits & Interest	12,810	0	11,514
Gross Revenue Tax Payable	0	0	9,285
Sales Tax Payable	0	0	2,470
Accrued Interest - Bonds/Notes	78,745	16,232	1,696
Energy Efficiency Charge - Net	0	0	21,751
Accrued Payroll & Benefits	7,036	5,362	5,512
Accrued Vacation/Sick	22,592	15,639	9,712
Pension Liability - GASB 68	60,769	46,029	26,951
Deferred Inflow - Pension - GASB 68	3,545	2,662	1,592
<b>Total Liabilities</b>	<b>5,679,427</b>	<b>2,643,717</b>	<b>922,527</b>
<b>Retained Earnings</b>	<b>3,643,184</b>	<b>4,058,904</b>	<b>7,613,863</b>
<b>Total Liabilities &amp; Retained Earnings</b>	<b>9,322,611</b>	<b>6,702,621</b>	<b>8,536,390</b>

UTILITY SCHEDULE OF FEDERAL EXPENDITURES/GRANT SUMMARY  
 DOES NOT INCLUDE THE TOWN GOVERNMENTAL FUNDS  
 FY 18-19

	GRANT NUMBER	STATUS	DATES	FUND	GRANT AMOUNT	FED CFDA #	FEDERAL	STATE	NFLD SHARE	OTHER SHARE
UTILITIES FEDERAL:										
STORMWATER PROJECT MAIN-SLATE-ELM-PROSPECT-HIGHLAND	LOAN RF1-217-1.0		50% SEWER	55000 01571	18,240.00	66.458	14,592.00	3,648.00	0.00	0.00
			50% TOWN	36042 09719	18,240.00	66.458	14,592.00	3,648.00	0.00	0.00
					36,480.00		29,184.00			
UTILITIES STATE/OTHER:										
VLCT 2019 PACIF GRANT - W/S CUT OFF SAW AND ACCESSORIES	NONE	DONE	05/23/19-05/22/20	53045/55046 08460	850.97	NONE	0.00	0.00	1,162.10	850.97

	SPENT PREV FYS	SPENT FY 18-19	TOTAL SPENT	FEDERAL SHARE FY 18-19	TOTAL FEDERAL	STATE SHARE FY 18-19	TOTAL STATE	LOCAL SHARE FY 18-19	TOTAL LOCAL	IN KIND SHARE	OTHER SHARE
UTILITIES FEDERAL:											
STORMWATER PROJECT MAIN-SLATE-ELM-PROSPECT-HIGHLAND-SEWER ONLY PORTION	0.00	15,068.62	15,068.62	0.00	12,054.90	0.00	3,013.72	0.00	0.00	0.00	0.00
	TOTAL UTILITIES FEDERAL			12,054.90		3,013.72					
UTILITIES STATE/OTHER:											
VLCT 2019 PACIF GRANT - W/S CUT OFF SAW AND ACCESSORIES	0.00	2,013.07	2,013.07	0.00	0.00	0.00	0.00	0.00	1,162.10	0.00	850.97
	TOTAL UTILITIES STATE/OTHER:			0.00		0.00					
	TOTAL UTILITIES COMBINED:			12,054.90		3,013.72					

# SUMMARY OF WATER RATES

	1999	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	Aug 2007	July 2008	Aug 2009	NC July 2010	NC July 2011	NC July 2012	NC July 2013	NC July 2014	NC July 2015	NC July 2016	NC July 2017	NC July 2018	NC July 2019
Admin per mo	7.71	7.00	7.36	7.65	7.81	8.08	8.86	8.98	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.10	9.10	9.10	9.10
Capacity per ERU/mo	n/a	3.01	4.98	6.09	4.49	5.63	6.74	6.09	5.69	10.52	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22	12.22
Usage per cu ft/mo	*0.015	0.0120	0.0150	0.0150	0.0190	0.0207	0.0211	0.0223	0.0239	0.0239	0.0239	0.0239	0.0239	0.0239	0.0239	0.0302	0.0302	0.0381	0.0381	0.0381	0.0419
% Change for Residential 1 ERU			23.9%	7.0%	3.0%	10.3%	8.7%	0.1%	2.0%	18.8%	5.6%	0.0%	0.0%	0.0%	0.0%	8.1%	0.0%	9.2%	0.0%	0.0%	3.9%

\* over 333 cu ft/mo

# SUMMARY OF SEWER RATES

	1999	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	NC July 2007	NC July 2008	NC Aug 2009	NC July 2010	NC July 2011	NC July 2012	NC July 2013	NC July 2014	NC July 2015	NC July 2016	NC July 2017	NC July 2018	NC July 2019
Admin per mo	11.38	9.58	9.52	9.64	9.92	10.24	11.34	11.48	11.48	11.48	11.48	10.90	10.90	10.90	10.90	10.73	10.73	10.73	10.73	10.73	9.78
Capacity per ERU/mo	n/a	1.48	2.40	3.09	5.56	7.81	8.17	7.56	7.56	6.28	6.28	6.28	6.28	6.28	6.28	7.40	7.40	7.40	7.40	7.40	7.40
Usage per cu ft/mo	0.0164	0.0207	0.0263	0.0282	0.0295	0.0389	0.0526	0.0535	0.0535	0.0567	0.0567	0.0572	0.0572	0.0572	0.0572	0.0605	0.0605	0.0605	0.0605	0.0605	0.0643
CSO ** per mo	1.67	1.67	1.67	1.67	0.56	0.56	0.56	0.56	0.56	0.56	0.56	0.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

\*\*The CSO charge was a separate item which was developed to retire the debt payments associated with the Combined Sewer Overflow project in 1993. February 2011 was the final billing for this charge.

% Change for Residential 1 ERU -- 16.1% 6.6% 8.0% 23.6% 21.9% -0.1% 0.0% 0.4% 0.0% -0.9% -1.3% 0.0% 0.0% 5.7% 0.0% 0.0% 0.0% 0.0% 1.1%

# AVERAGE MONTHLY RESIDENTIAL USAGE

	Feb 2000	July 2001	July 2002	July 2003	July 2004	July 2005	July 2006	Aug 2007	July 2008	Aug 2009	July 2010	July 2011	July 2012	July 2013	July 2014	July 2015	July 2016	July 2017	July 2018	July 2019
Average Mo. Residential Usage	530	520	520	520	504	504	504	463	453	450	427	427	416	416	397	398	398	395	395	360

**SUMMARY OF NORTHFIELD ELECTRIC RATES**  
WITHOUT EEC CHARGE

RATE CLASS	12-01-08 to 12/31/10	01/01/11 to 12/31/11	01/01/12 to Current
RESIDENTIAL RATE: R			
CUSTOMER CHARGE	\$ 7.70	\$ 8.01	\$ 8.01
0 - 100 KWH NYPA	\$ 0.06107	\$ 0.06351	\$ 0.06351
+100 KWH	\$ 0.13179	\$ 0.13705	\$ 0.13705
WATER HEATER CREDIT	\$ (1.57)	\$ (1.63)	\$ (1.63)
COMMERCIAL RATE: GS			
CUSTOMER CHARGE	\$ 15.47	\$ 16.09	\$ 16.09
KWH	\$ 0.12803	\$ 0.13314	\$ 0.13314
WATER HEATER CREDIT	\$ (1.57)	\$ (1.63)	\$ (1.63)
LARGE POWER CONSUMPTION RATE: A			
CUSTOMER CHARGE	\$ 28.79	\$ 29.94	\$ 29.94
KWH	\$ 0.10356	\$ 0.10769	\$ 0.10769
KW	\$ 8.52	\$ 8.86	\$ 8.86
TRANSFORMER OWNERSHIP DISCOUNT	\$ (0.56)	\$ (0.58)	\$ (0.58)
LARGE POWER CONSUMPTION RATE: B			
CUSTOMER CHARGE	\$ 487.92	\$ 507.39	\$ 507.39
KWH	\$ 0.10602	\$ 0.11025	\$ 0.11025
KW	\$ 6.36	\$ 6.61	\$ 6.61
TRANSFORMER OWNERSHIP DISCOUNT	\$ (0.56)	\$ (0.58)	\$ (0.58)
LARGE POWER CONSUMPTION: ED			
CUSTOMER CHARGE	\$ 28.79	\$ 29.94	\$ 29.94
KWH	\$ 0.10356	\$ 0.10769	\$ 0.10769
KW	\$ 2.12	\$ 2.20	\$ 2.20
TRANSFORMER OWNERSHIP DISCOUNT	\$ (0.56)	\$ (0.58)	\$ (0.58)
STREET & HIGHWAY LIGHTING RATE: SL			
KWH	\$ 0.19113	\$ 0.19876	
HPS			
100 WATT PER MONTH			\$ 9.17
150 WATT PER MONTH			\$ 12.80
250 WATT PER MONTH			\$ 14.58
LED			
20 LED 37 WATT PER MONTH			\$ 4.09
20 LED 50 WATT PER MONTH			\$ 4.53
40 LED 60 WATT PER MONTH			\$ 5.46
40 LED 92 WATT PER MONTH			\$ 6.54
YARD LIGHT RATE: YL			
100 WATT PER MONTH	\$ 9.42	\$ 9.80	\$ 9.80
175 WATT PER MONTH	\$ 14.84	\$ 15.43	\$ 15.43
400 WATT PER MONTH	\$ 33.68	\$ 35.02	\$ 35.02
LED			
20 LED 37 WATT PER MONTH			\$ 4.09
20 LED 50 WATT PER MONTH			\$ 4.53
40 LED 60 WATT PER MONTH			\$ 5.46
40 LED 92 WATT PER MONTH			\$ 6.54

# SUMMARY OF ELECTRIC EEC RATES

	02/01/08	02/01/09	02/01/10	02/01/11	02/01/12	02/01/13	02/01/14	02/01/15	02/01/16	02/01/17	02/01/18	02/01/19
<b>RESIDENTIAL RATE: R</b>												
0 - 100 KWH NYPA	\$ 0.00668	\$ 0.00670	\$ 0.00773	\$ 0.00918	\$ 0.00931	\$ 0.01011	\$ 0.01091	\$ 0.01173	\$ 0.01281	\$ 0.01400	\$ 0.01413	\$ 0.01371
+100 KWH	\$ 0.00668	\$ 0.00670	\$ 0.00773	\$ 0.00918	\$ 0.00931	\$ 0.01011	\$ 0.01091	\$ 0.01173	\$ 0.01281	\$ 0.01400	\$ 0.01413	\$ 0.01371
<b>COMMERCIAL RATE: GS</b>												
KWH	\$ 0.00577	\$ 0.00575	\$ 0.00666	\$ 0.00808	\$ 0.00796	\$ 0.00867	\$ 0.00928	\$ 0.01008	\$ 0.01094	\$ 0.01192	\$ 0.01091	\$ 0.01091
<b>LARGE POWER CONSUMPTION RATE: A</b>												
KWH	\$ 0.00364	\$ 0.00359	\$ 0.00420	\$ 0.00508	\$ 0.00513	\$ 0.00559	\$ 0.00605	\$ 0.00648	\$ 0.00704	\$ 0.00772	\$ 0.00707	\$ 0.00707
KW	\$ 0.6616	\$ 0.6671	\$ 0.7280	\$ 0.8558	\$ 0.8138	\$ 0.8954	\$ 0.9290	\$ 1.0543	\$ 1.1178	\$ 1.2436	\$ 1.1383	\$ 1.1383
<b>LARGE POWER CONSUMPTION RATE: B</b>												
KWH	\$ 0.00284	\$ 0.00294	\$ 0.00383	\$ 0.00437	\$ 0.00348	\$ 0.00404	\$ 0.00444	\$ 0.00484	\$ 0.00525	\$ 0.00584	\$ 0.00522	\$ 0.00522
KW	\$ 0.4328	\$ 0.5612	\$ 0.6350	\$ 1.0135	\$ 0.8944	\$ 0.9965	\$ 1.0514	\$ 1.1344	\$ 1.2125	\$ 1.3875	\$ 1.2132	\$ 1.2132
<b>LARGE POWER CONSUMPTION: ED</b>												
KWH	\$ 0.00364	\$ 0.00359	\$ 0.00420	\$ 0.00508	\$ 0.00513	\$ 0.00559	\$ 0.00605	\$ 0.00648	\$ 0.00704	\$ 0.00720	\$ 0.00707	\$ 0.00707
KW	\$ 0.6616	\$ 0.6671	\$ 0.7280	\$ 0.8558	\$ 0.8138	\$ 0.8954	\$ 0.9290	\$ 1.0543	\$ 1.1178	\$ 1.2436	\$ 1.1383	\$ 1.1383
<b>STREET &amp; HIGHWAY LIGHTING RATE: SL</b>												
KWH	\$ 0.00577	\$ 0.00575	\$ 0.00666	\$ 0.00808	\$ 0.00796	\$ 0.00870	\$ 0.00930	\$ 0.01010	\$ 0.01090	\$ 0.01190	\$ 0.01090	\$ 0.01091
100 WATT PER MONTH				\$ 0.29	\$ 0.29	\$ 0.31	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.43	\$ 0.39	\$ 0.39
150 WATT PER MONTH				\$ 0.43	\$ 0.43	\$ 0.47	\$ 0.50	\$ 0.55	\$ 0.59	\$ 0.64	\$ 0.59	\$ 0.59
250 WATT PER MONTH				\$ 0.72	\$ 0.72	\$ 0.78	\$ 0.84	\$ 0.91	\$ 0.98	\$ 1.07	\$ 0.98	\$ 0.98
20 LED 37 WATT PER MONTH				\$ 0.11	\$ 0.11	\$ 0.12	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.15	\$ 0.15
20 LED 50 WATT PER MONTH				\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.17	\$ 0.18	\$ 0.20	\$ 0.21	\$ 0.20	\$ 0.20
40 LED 60 WATT PER MONTH				\$ 0.17	\$ 0.17	\$ 0.19	\$ 0.20	\$ 0.22	\$ 0.24	\$ 0.26	\$ 0.24	\$ 0.24
40 LED 92 WATT PER MONTH				\$ 0.26	\$ 0.26	\$ 0.29	\$ 0.31	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.36	\$ 0.36
<b>YARD LIGHT RATE: YL</b>												
100 WATT PER MONTH	\$ 0.21	\$ 0.21	\$ 0.24	\$ 0.29	\$ 0.29	\$ 0.31	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.43	\$ 0.39	\$ 0.39
175 WATT PER MONTH	\$ 0.36	\$ 0.36	\$ 0.42	\$ 0.51	\$ 0.50	\$ 0.55	\$ 0.59	\$ 0.64	\$ 0.69	\$ 0.75	\$ 0.69	\$ 0.69
400 WATT PER MONTH	\$ 0.83	\$ 0.83	\$ 0.96	\$ 1.16	\$ 1.15	\$ 1.25	\$ 1.34	\$ 1.45	\$ 1.57	\$ 1.71	\$ 1.57	\$ 1.57
20 LED 37 WATT PER MONTH				\$ 0.11	\$ 0.11	\$ 0.12	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.15	\$ 0.15
20 LED 50 WATT PER MONTH				\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.17	\$ 0.18	\$ 0.20	\$ 0.21	\$ 0.20	\$ 0.20
40 LED 60 WATT PER MONTH				\$ 0.17	\$ 0.17	\$ 0.19	\$ 0.20	\$ 0.22	\$ 0.24	\$ 0.26	\$ 0.24	\$ 0.24
40 LED 92 WATT PER MONTH				\$ 0.26	\$ 0.26	\$ 0.29	\$ 0.31	\$ 0.33	\$ 0.36	\$ 0.39	\$ 0.36	\$ 0.36



## **TOWN OF NORTHFIELD, VERMONT WARNING OF 2019 ANNUAL MEETING**

The legal voters of the Town of Northfield, Vermont, are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on Monday, March 4, 2019, at half past six o'clock in the evening (6:30 P.M.) to act upon the following articles. Voting for all Australian Ballot articles and elections will be held in the Lobby of the Northfield Middle/High School on Tuesday, March 5, 2019 from seven o'clock in the forenoon until seven o'clock in the evening [7:00 A.M.–7:00 P.M.]):

Reciting of the Pledge of Allegiance.

**Article 1.** To elect a Moderator.

**Article 2.** To elect all requisite officers: Grand Juror, 1 year; Selectman, 3 year seat; Selectman, 2 year seat; Lister, 3 year seat; Lister, 1 year remainder of a 3 year seat; Town Treasurer, 3 years; Town Agent, 1 year; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 3 year seat; Trustee of the Brown Public Library, 1 year remainder of a 3 year seat; Water & Waste Water Commissioner, 3 year seat; and Electric Utility Commissioner, 3 year seat. (Australian Ballot)

**Article 3.** Shall the Town approve the reports of the Town Officials?

**Article 4.** Shall the voters authorize total fund expenditures of \$4,385,060 of which \$3,025,680 shall be raised by property taxes and \$1,359,380 by non-tax revenues?

**Article 5.** Shall the voters authorize the Town to exempt from local property taxation, to the extent of 100% of the appraised value, the land and premises of the DeWitt Clinton Masonic Temple, located at 151 South Main Street, which has 501(c) status, for a period of ten (10) years, beginning July 1, 2019? (For informational purposes only, the FY 2018/2019 property taxes total is \$7,927.81.) (Australian Ballot)

**Article 6.** Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice? (Australian Ballot)

**Article 7.** Shall the voters authorize the expenditure of \$3,000 for the Central Vermont Council on Aging? (Australian Ballot)

**Article 8.** Shall the voters authorize the expenditure of \$2,800 for the Good Samaritan Haven? (Australian Ballot)

**Article 9.** Shall the voters authorize the expenditure of \$2,500 for the Washington County Diversion Program? (Australian Ballot)

**Article 10.** Shall the voters authorize the expenditure of \$2,500 for Washington County Mental Health Services, Inc.? (Australian Ballot)

**Article 11.** Shall the voters authorize the expenditure of \$1,250 for the People's Health and Wellness Clinic? (Australian Ballot)

**Article 12.** Shall the voters authorize the expenditure of \$1,200 for Central Vermont Adult Basic Education? (Australian Ballot)

**Article 13.** Shall the voters authorize the expenditure of \$1,200 for the Vermont Association for the Blind and Visually Impaired? (Australian Ballot)

- Article 14.** Shall the voters authorize the expenditure of \$1,000 for Capstone Community Action, Inc.? (Australian Ballot)
- Article 15.** Shall the voters authorize the expenditure of \$1,000 for Circle? (Australian Ballot)
- Article 16.** Shall the voters authorize the expenditure of \$1,000 for Good Beginnings of Central Vermont? (Australian Ballot)
- Article 17.** Shall the voters authorize the expenditure of \$1,000 for the Vermont Center for Independent Living? (Australian Ballot)
- Article 18.** Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)
- Article 19.** Shall the voters authorize the expenditure of \$750 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)
- Article 20.** Shall the voters authorize the expenditure of \$600 for Home Share Now? (Australian Ballot)
- Article 21.** Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)
- Article 22.** Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian Ballot)
- Article 23.** Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)
- Article 24.** Shall the voters authorize the expenditure of \$300 for the Green Up Vermont? (Australian Ballot)
- Article 25.** Shall the voters authorize the expenditure of \$250 for O.U.R. House of Central Vermont? (Australian Ballot)
- Article 26.** Shall the Town of Northfield collect property taxes in four (4) installments which shall be due on August 16, 2019 and November 15, 2019 and February 14, 2020 and May 15, 2020?
- Article 27.** To transact any other non-binding business proper to be brought before said meeting.

**DATED AT NORTHFIELD, VERMONT**

**THIS 29<sup>th</sup> DAY OF JANUARY, 2019**

KENNETH W. GOSLANT, Chair  
K. DAVID MAXWELL, Vice-Chair  
LYNN DONEY

JULIE H. GOODRICH  
NATHANIEL MILLER



**Town of Northfield, Board of Selectmen**

**Notice:** Requests for mailed absentee ballots for this meeting must be received by Monday, March 4, 2019 at 4:30 p.m. at the Town Clerk's Office. Voters may also vote absentee at the Town Clerk's Office until 4:30 p.m. on Monday, March 4, 2019. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk at the Municipal Building during normal business hours.

**TOWN OF NORTHFIELD, VERMONT  
MINUTES OF THE ANNUAL TOWN MEETING  
MARCH 4/5, 2019**

Pursuant to the foregoing warning, the legal voters of the Town of Northfield are hereby notified and warned to meet in the Mary Granai Corrigan Auditorium at the Northfield Middle/High School on March 4, 2019 at 6:30pm in the evening to act upon the following articles. Voting for Australian Ballot articles and elections will be held in the lobby of Northfield Middle/High School on Tuesday March 5, 2019 from 7:00am-7:00pm

**Total Australian Ballot voters: 859**

The meeting was called to order at 6:30pm

**Article 1. To elect a Moderator.**

Mr. Richard Wobby nominated Steve Jeffrey, seconded by Charlie Morse

Nominations closed and the Clerk was instructed to cast one vote. Steve Jeffrey was elected Town Moderator.

Moderator Jeffrey asked to adopt/amend the rule for allowing non-Northfield residents to be able to answer questions: Town Manager, etc. and limit debate to five minutes at a time. Question called and amendment passed

**Article 2. To elect all requisite Officers.**

**Grand Juror for one year:**

Charlene McCarney	703*
Write-ins	6
Blanks	150

**Selectman three years:**

Chris Alger	306
Nathaniel Miller	468*
Write-ins	2
Blanks	83

**Selectman two years:**

Julie Holt Goodrich	520*
Oliver Zeichner	292
Write-ins	1
Blanks	46

**Town Agent one year:**

Kim Pedley	764*
Write-ins	6
Blanks	89

**Town Treasurer:**

Kim Pedley	764*
Write-ins	8
Blanks	87

**Trustee Brown Public Library three years: (3-seats)**

John B. Stevens	673*
Kellianne Sutton-Bosley	566*
Maryann Whitesell-Beaupre	572*
Write-ins	5
Blanks	761

**Trustee Brown Public Library-one year remainder of 3yr**

Lawrence Garland	702*
Write-ins	1
Blanks	156

**Lister three years:**

Write-ins	59
Blanks	800

**Lister 1-year remainder of three years:**

David Ritzer	729*
Write-ins	2
Blanks	128

**Electric Utility Commissioner 3-years**

Dennis Donahue	548*
Write-ins	7
Blanks	13

**Water & Waste Water Commissioner 3-years**

Stephen Fitzhugh	420*
Write-ins	5
Blanks	11

**Article 3. Shall the Town approve the reports of the Town Officials?** Motion made by Selectman Goslant; seconded by Selectman Maxwell

Matt Gadbois inquired about including the Electric & Water & Sewer Department reports in next year's Town Meeting Report. Laura Ranker inquired about the Town Manager's Report on the Stormwater Master Plan and suggested it would be beneficial moving forward to have a priority list and to know what has been spent. Ann Donahue inquired about the Select Board's report on page 4 and asked what building they plan on restoring. Selectman Goslant stated it was the garage located in the Municipal Building parking lot and hoped to make it into a multiuse building

Question called Article 3. Approved

**Article 4. Shall the voters authorize total fund expenditures of \$4,385.060 of which \$3,025,680 shall be raised by property taxes and \$1,359,380 by non-tax revenues?** Motion made by Selectman Goslant; seconded by Selectman Maxwell

Charles Morse made a motion: seconded by Gordon Bock, to increase the budget by \$21,000 for the purpose to restore the GMT funding noted on page 65-line item 6471. This motion would increase this line item from \$3,350.00 to \$24,350.00. Moderator Jeffrey explained we can't take something that is not properly warned and increase it by eight times the warned amount. Moderator Jeffrey stated this is not proper business as was warned. Moderator Jeffrey stated we can go a little higher or meet in the middle somewhere. Moderator Jeffrey stated he is going to rule this motion out of order but there are other ways of increasing this line item.

The voters can appeal the decision of the Moderator by majority vote to overrule the Moderator's ruling or have a special election by Australian Ballot as this article has been voted on in the past years. There was a lot of discussion, comments and concerns from various attendees in favor of adding the bus back into the budget for many reasons. There were also some attendees against adding it back in at this time. Charles Morse made a motion to appeal the Moderators decision; seconded by Patsy Houston. Some attendees questioned why this was not on the ballot for the voters to vote on this year. Selectman Maxwell explained this was a topic at a warned budget meeting. Selectman Maxwell stated that Town has spent over \$105,000 in the last five years supporting this service. Selectman Maxwell stated that in this budget season the Select Board tried to prioritize where tax dollars would be spent. Selectman Maxwell stated that ridership is up and down and approximately there are five (5) riders per route on a daily basis. Richard Wobby asked to call the question to cease debate. Question was called to cease debate and passed.

Question was called: Shall the decision of the Moderator be sustained? Question was called and defeated, meaning that the amendment would be considered by the voters. Paulette Gagne expressed her gratitude to the Select Board for the work but stated it wasn't time to make this cut in the budget for something we need in this Town. Ms. Gagne asked to cease debate and call the question and vote: seconded by Richard Wobby. Question called and passed to cease debate. Question called to accept the motion to change line item 6471 from \$3,350 to \$24,350 and amendment was approved to increase the line item into the budget as presented.

Laura Ranker inquired about the new heating system being updated for the Fire Department and wondered why there wasn't a reflection in the line item budget for the heating cost. Selectman Maxwell stated the system was just completed a few months ago, therefore the savings haven't been reflected yet. Manager Schulz stated that the budget had been adjusted down in FY 2019-2020 from the actual costs in FY 2017-2018.

Question called Article 4. Approved (the approved motion reflects the increased amount to the budget by \$21,000) ***\*\*Shall the voters authorize total fund expenditures of \$4,406,060 of which \$3,046,680 shall be raised by property taxes and \$1,359,380 by non-tax revenues? \*\* These amounts are what was approved for Article 4***

**Article 5. Shall the voters authorize the Town to exempt from local property taxation, to the extent of 100% of the appraised value, the land and premises of the DeWitt Clinton Masonic Temple, located at 151 South Main St, which has 501 (c) status, for the period of the ten (10) years, beginning July 1, 2019? (Australian Ballot)**

YES 320  
NO 506\*

**Article 6. Shall the voters authorize the expenditure of \$13,600 for the Central Vermont Home Health and Hospice? (Australian Ballot)**

YES 695\*  
NO 146

**Article 7. Shall the voters authorize the expenditure of \$3000 for Central Vermont Council on Aging? (Australian Ballot)**

YES 650\*  
NO 185

**Article 8. Shall the voters authorize the expenditure of \$2800 for The Good Samaritan Haven? (Australian Ballot)**

YES 546\*  
NO 287

**Article 9. Shall the voters authorize the expenditure of \$2500 for the Washington County Diversion Program? (Australian Ballot)**

**YES 532\***  
**NO 303**

**Article 10. Shall the voters authorize the expenditure of \$2500 for the Washington County Mental Health Services? (Australian Ballot)**

**YES 641\***  
**NO 202**

**Article 11. Shall the voters authorize the expenditure of \$1250 for the People's Health and Wellness Clinic? (Australian Ballot)**

**YES 578\***  
**NO 257**

**Article 12. Shall the voters authorize the expenditure of \$1200 for Central Vermont Adult Basic Education? (Australian Ballot)**

**YES 581\***  
**NO 258**

**Article 13. Shall the voters authorize the expenditure of \$1200 for the Vermont Association for the Blind and visually impaired? (Australian Ballot)**

**YES 636\***  
**NO 207**

**Article 14. Shall the voters authorize the expenditure of \$1000 for Capstone Community Action, Inc? (Australian Ballot)**

**YES 485\***  
**NO 340**

**Article 15. Shall the voters authorize the expenditure of \$1000 for Circle? (Australian Ballot)**

**YES 631\***  
**NO 211**

**Article 16. Shall the voters authorize the expenditure of \$1000 for Good Beginnings of Central Vermont? (Australian Ballot)**

**YES 586\***  
**NO 254**

**Article 17. Shall the voters authorize the expenditure of \$1000 for the Vermont Center for Independent Living? (Australian Ballot)**

**YES 588\***  
**NO 249**

**Article 18. Shall the voters authorize the expenditure of \$800 for the Family Center of Washington County? (Australian Ballot)**

**YES 552\***  
**NO 283**

**Article 19. Shall the voters authorize the expenditure of \$750 for the Sexual Assault Crisis Team of Washington County? (Australian Ballot)**

**YES 641\***  
**NO 199**

**Article 20. Shall the voters authorize the expenditure of \$600 for Home Share Now? (Australian Ballot)**

**YES 447\***

**NO 434**

**Article 21. Shall the voters authorize the expenditure of \$600 for the Washington County Youth Service Bureau/Boys & Girls Club? (Australian Ballot)**

**YES 569\***

**NO 273**

**Article 22. Shall the voters authorize the expenditure of \$400 for Community Harvest of Central Vermont? (Australian Ballot)**

**YES 477\***

**NO 354**

**Article 23. Shall the voters authorize the expenditure of \$400 for the Friends of the Winooski River? (Australian Ballot)**

**YES 475\***

**NO 364**

**Article 24. Shall the voters authorize the expenditure of \$300 for the Green Up Vermont? (Australian Ballot)**

**YES 593\***

**NO 250**

**Article 25. Shall the voters authorize the expenditure of \$250 for OUR House of Central Vermont? (Australian Ballot)**

**YES 461\***

**NO 358**

**Article 26. Shall the Town of Northfield collect property taxes in four installments which shall be due on August 16, 2019 and November 15, 2019 and February 14, 2020 and May 15, 2020?** Motion made by Selectman Goslant; seconded by Selectman Maxwell. Question called Article 26. Approved

**Article 34. To transact any other non-binding business proper to be brought before said meeting.** Laura Ranker commented on the dedication page in the Town Report this year. Motion was made by Richard Wobby; seconded by Charles Morse to require all financial reports from all Town Enterprises and Entity Funds to be included in the annual Town Reports in the coming years. Question called and approved. Mr. Morse commented that the way the Select Board conducted the business in regards to the GMT was bad business; it should have been on Australian Ballot and the letter of request submitted by GMT shouldn't have been denied.

Charles Morse made a motion to adjourn and seconded by Vicky Fielding. Question called and approved.

Meeting adjourned 8:20 p.m.

Respectfully submitted,  
Kim Pedley, CVC  
Town Clerk/Treasurer

Attest:  
Steven Jeffrey Town Moderator

Attest:  
Lea Hatch, Justice of Peace



**TOWN OF NORTHFIELD, VERMONT  
SPECIAL MEETING WARNING  
SEPTEMBER 17, 2019**

The legal voters of the Town of Northfield, Vermont are hereby notified and warned to meet at the Northfield Middle/High School in the Town of Northfield on Tuesday, September 17, 2019 between the hours of seven o'clock (7:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

**ARTICLE I.** Shall general obligation bonds or notes of the Town of Northfield in an amount not to exceed One Million Seven Hundred Thousand Dollars (\$1,700,000), subject to reduction from the receipt of available state and federal grants-in-aid, and other financial assistance, be issued for the purpose of financing reconstruction of Union Brook Road, at an estimated cost of One Million Seven Hundred Thousand Dollars (\$1,700,000)?

The legal voters and residents of the Town of Northfield are further warned and notified that an informational hearing will be held in the Community Room located in the Brown Public Library (93 South Main Street) in the Town of Northfield on Tuesday, September 10, 2019 at seven o'clock (7:00 p.m.) for the purpose of explaining the subject proposed improvements and the financing thereof.

The legal voters of the Town of Northfield are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Select Board of the Town of Northfield held on August 13, 2019. Received for record and recorded in the records of the Town of Northfield on August 14, 2019.

**ATTEST:**

Kim Pedley  
Town Clerk

**TOWN OF NORTHFIELD  
By Its Select Board:**

K. David Maxwell  
Julie H. Goodrich  
Kenneth W. Goslant  
Nathaniel Miller

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The results of the Australian Ballot election were as follows:

Article 1: YES: 182\*; NO-101

## BIRTHS RECORDED IN NORTHFIELD, 2019

NAME OF CHILD	SEX	DATE OF BIRTH
Morey R. Gauthier	M	01/06/2019
Elijah R. Olden	M	02/11/2019
Landon E. Farnham	M	02/12/2019
Elijah F. Maurice	M	02/20/2019
Savally A. Suliveres	F	02/21/2019
Isabelle E. Huntley	F	02/23/2019
Brooklyn G. Buck	F	03/05/2019
Adley A. Larkin	F	03/07/2019
Lily J. Larkin	F	03/19/2019
Alexander A. Fifield	M	04/02/2019
Finn Cote-Dalrymple	M	04/03/2019
Abraham M. Slocum	M	04/05/2019
Akiva D.A. Frost	M	05/03/2019
Maverick W. Darling	M	05/06/2019
Paige L. Boule	F	05/13/2019
Bentley J. Dopp	M	05/16/2019
Noah J. Hood	M	05/25/2019
Victoria A. Atwood	F	06/13/2019
Eleanor J. Sala	F	06/18/2019
Callahan J.T. Kozimor	M	06/25/2019
Colton M. Muzzy	M	06/30/2019
Brynn L. Matheson	F	07/09/2019
Sullivan K. Potslowski	M	07/15/2019
Julian M. Douchkoff	M	07/22/2019
Frances R. Wieliczki	F	07/24/2019
Harrison A. Knapp	M	07/26/2019
Shri J. Jade	M	07/31/2019
Alia M. Hebert	F	08/23/2019
Hazel S. Morely	F	08/27/2019
Ingram W. Adams	M	09/08/2019
Charlotte R. Dunning	F	09/26/2019
Nathaniel K. Decere	M	10/08/2019
Violet E. Moreau	F	10/11/2019
Rory J. Lake	M	10/28/2019
Ruby B. Meehan	F	10/29/2019
Sylvanas J. Politis	F	11/01/2019
Griffin T. Sears	M	11/14/2019
Kai'Leaigh N. Burt	F	12/05/2019
Henry C. Buck	F	12/13/2019
Javier H. Lanpher	M	12/14/2019
Josephine M. Aylward	F	12/17/2019
Maryn J. Evans	F	12/19/2019
Lucienne R. Hugo	F	12/23/2019
Jasper S. Wood	M	12/29/2019
James A. Whitney	M	12/31/2019

## MARRIAGES RECORDED IN NORTHFIELD, 2019

APPLICANT A	APPLICANT B	DATE OF CIVIL MARRIAGE
Joanne Payette	William R. Boulanger	02/07/2019
Bailee M. Desrochers	Antonio T. Battista	02/19/2019
Ryan S. St. John	Angela N. Rake	02/25/2019
Jake S. Dadah	Kara G. Rake	03/07/2019
Shawn R.A. Houle	Sonja E.I. Jordan	04/16/2019
Darlene R. Goodrich	John F. Stone	04/29/2019
Sarah M. Davis	Jonas J. Sargent	05/20/2019
Kylie L. Boisvert	Jeffrey M. Strock	05/29/2019
Jeffrey B. Royce	Susan M. Zwick	06/04/2019
Felicia A.M. Brocar	Tyler B.C. Dyke	06/13/2019
Rachel E. Meagher	Daniel S. Wierzbicki	06/17/2019
Olaf J. Hedding	Kristal L. Rogers	06/26/2019
Sarah M. Chap	Joel M. Goon	06/27/2019
Amy E. Porter	Michael G. Ducey	06/28/2019
Jane A. Adams	Alan M. Smith	06/28/2019
Sarah D. Wolfe	Christopher C. Gianfagna	07/01/2019
Jacqueline A. Susmann	Evan F. Azzaro	07/15/2019
Sara J. Holub	Bryan J. Marble	08/01/2019
Jeremy G. Whalen	Tara A. Cariano	08/07/2019
Sara E. Breckenridge	Daniel M. Peacock	08/12/2019
Joshua G. Wilcox	Brittany A. Taylor	08/14/2019
Jared G. Taylor	Kathryn J. Tickell	08/14/2019
Emily N. Slocum	Samuel F.H. Staab	08/27/2019
Heather M. Babcock	Nicholas V. Williams	08/28/2019
David Lisboa	Yolanda Torres	09/09/2019
Eric W. Braman	Patricia L. Cobb	09/19/2019
Timothy S. McAdoo	Richard S. Leboeuf	10/14/2019
Jonathan T. Breckenridge	Melissa Perez Corona	10/30/2019
Shavon B. Baker	Richard H. Curran Jr.	11/07/2019
Cady L. Farmer	Krista M. Doney	12/26/2019

## DEATHS RECORDED IN NORTHFIELD, 2019

NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH	NAME OF DECEASED	AGE AT DEATH	DATE OF DEATH
Randall C. Warensford	54	01/10/2019	Nancy A. Monmaney	83	06/12/2019
Helen M. Donahue	88	01/13/2019	Phyllis M. Nadeau	92	06/12/2019
Peggy A. Powers	82	01/19/2019	Stuart A. Wright	63	06/30/2019
Marjorie A. Strong	100	01/20/2019	Henry W. Ferry	88	07/09/2019
Catherine A. Allard	60	01/22/2019	Edwin G. Hough	77	07/19/2019
Arthur W. Bloom	91	02/07/2019	Jeffrey S. Russell Sr.	62	07/19/2019
Carl H. Reed	85	02/10/2019	Gregory L. Amell	59	07/21/2019
Robert W. Gagnon	73	02/11/2019	Gary L. Sanders	71	07/23/2019
Eugene P. Galfetti	84	02/15/2019	Fernande C. York	87	07/23/2019
Charles E. Chevalier	88	02/20/2019	Roland C. Maxfield	92	07/31/2019
Gertrude E. Jewett	80	02/21/2019	Truman D. Young IV	31	08/11/2019
Eugene H. Joslin	94	02/22/2019	Martha J. Frisoli	64	08/15/2019
Madeline G. Wakefield	92	02/22/2019	Edith E. Morse	95	08/18/2019
Robert T. Johnson	80	02/28/2019	Kyung N. Boyadjian	45	08/19/2019
Donald W. Boardman	81	03/03/2019	Lyman R. Dezotell Sr.	84	09/10/2019
Bettie F. Gray	85	03/04/2019	David J. Kennison	72	09/14/2019
Edward C. Langley	82	03/06/2019	Robert E. Tucker	85	09/20/2019
David B. Fletcher	62	03/10/2019	Beverly Whalen	94	09/22/2019
Joyce I. White	91	03/12/2019	Susanne B. Miller	82	09/25/2019
Vivian A. MacKenzie	95	03/15/2019	Patricia A. Martin	79	09/26/2019
Vera E. Miller	94	03/17/2019	Hugh D. Campbell	89	10/01/2019
Crystal L. Carroll	43	03/18/2019	Jeanne B. Gottshall	93	10/04/2019
Sally N. Pedley	79	03/19/2019	Muriel M. Archer	97	10/05/2019
Jody D. Russell	58	03/28/2019	Roderick N. Gray	58	10/14/2019
Donald R. Thresher	72	03/29/2019	Walter H. Gaylord	62	10/17/2019
Donald J. Demas	81	04/02/2019	Raymond H. Farnsworth	84	10/18/2019
Keith A. Gould	78	04/08/2019	Marie J. Martin	59	10/23/2019
Dalton E. Flint	77	04/13/2019	Robert E. Davis Sr.	84	10/26/2019
Mary F. Tautfest	62	04/15/2019	Agnes Billings	74	10/27/2019
Donna J. Therrien	71	04/28/2019	William G. Roth	75	10/30/2019
Harley R. Jordan	95	04/30/2019	Donald M. Lockhart	96	10/31/2019
Sheila A. Madison	71	05/01/2019	Eileen M. MacCalla	80	11/04/2019
Pauline L. Hatch	83	05/02/2019	Darlene A. Grundy	86	11/07/2019
Verla C. Graves	90	05/06/2019	Thomas B. Mayo	74	11/11/2019
Patricia Williams	67	05/07/2019	Lawrence E. Loso Jr.	74	11/20/2019
William H. Rodgers	79	05/11/2019	Mark A. Martin Sr.	57	11/21/2019
George F. Spaulding	90	05/18/2019	Genevieve H. Olson	94	11/26/2019
Scott E. Benoir	56	05/23/2019	Susan G. Dentith	68	11/28/2019
Clifton A. Matthews	68	05/28/2019	Gary A. Cohen	59	12/12/2019
Lewis E. Dustin Sr.	86	06/05/2019	Roy C. Watters	62	12/16/2019
Rena M. Allard	85	06/10/2019	Michael P. Bergin	29	12/20/2019
John E. Sauvageau	71	06/11/2019			

# LICENSES, FEES, PERMITS, AND FINES

## LICENSES

### **Dog License**

(Neutered Male or Spayed Female)	\$14.00
(Male or Female)	\$20.00
<i>Late License</i> (After April 1):	
(Neutered Male or Spayed Female)	\$17.00
(Male or Female)	\$23.00

### **Liquor/Malt Beverage License**

1st Class	\$230.00
2nd Class	\$140.00

## FEES

### **Ambulance**

	<b>Resident</b>	<b>Non-Resident</b>
BLS Treat No Transport	\$125.00	\$150.00
BLS Non-Emergency	\$475.00	\$525.00
BLS Emergency	\$625.00	\$675.00
ALS Treat No Transport	\$200.00	\$250.00
ALS Non-Emergency	\$650.00	\$700.00
ALS Emergency (ALS-1)	\$700.00	\$750.00
ALS Emergency (ALS-2)	\$800.00	\$850.00
Off Road Rescue (per hour)	\$175.00	\$175.00
Specialty Care Transport	\$900.00	\$950.00
BLS/ALS Mileage	\$17.00	\$17.00
Extrication	\$200.00	\$250.00
Institutional Lift Assist	\$200.00	N/A
Event Coverage Standby (per hour)		
BLS/ALS Ambulance	\$80.00	\$80.00
Single EMT	\$50.00	\$50.00
Off Road	\$75.00	\$75.00

### **Cemetery**

	<b>Resident</b>	<b>Non-Resident</b>
Full Lot (4 Graves)	\$2,400.00	\$2,880.00
Half Lot (2 Graves)	\$1,200.00	\$1,440.00
One Lot (1 Grave)	\$600.00	\$720.00
Grave Opening (Regular Lot)	\$500.00	\$500.00
Grave Opening (Winter Burial)	\$800.00	\$800.00
Cremation	\$300.00	\$300.00
Infant Interment	\$200.00	\$200.00
Setting Markers (for VA Marker)	\$200.00	\$200.00
Setting Markers (with Cement)	\$200.00	\$200.00
Vault Fee	\$250.00	\$250.00
Weekend/Holiday Burial	\$700.00	\$700.00
Weekend/Holiday Cremation	\$350.00	\$350.00

### **Copies**

Accident Reports	\$35.00
ArcView Map Printouts	\$2.00
Regular Size Copies	\$0.25
Oversized Copies	\$0.50

### **Town Clerk Fees**

Recordings (per page)	\$15.00
Misc. Town Clerk Fees	Various

### **Fingerprinting**

\$25.00



## LICENSES, FEES, PERMITS, AND FINES (CONT.)

### PERMITS

#### Zoning Permits

*(Note: AF = Additional Fee)*

Commercial/Industrial Buildings: Up to 1600 Sq. Ft.	\$320.00
Over 1600 Sq. Ft.: $(Total\ Sq.\ Ft. - 1600) \times \$0.20 = AF$	\$320.00 + AF
Additions to Commercial/Industrial: Up to 800 Sq. Ft.	\$160.00
Over 800 Sq. Ft.: $(Total\ Sq.\ Ft. - 800) \times \$0.20 = AF$	\$160.00 + AF
New Homes: Up to 1600 Sq. Ft.	\$160.00
Over 1600 Sq. Ft.: $(Total\ Sq.\ Ft. - 1600) \times \$0.10 = AF$	\$160.00 + AF
Additions to Homes: Up to 400 Sq. Ft.	\$40.00
Over 400 Sq. Ft.: $(Total\ Sq.\ Ft. - 400) \times \$0.10 = AF$	\$40.00 + AF
Accessory Buildings: Up to 400 Sq. Ft.	\$40.00
Over 400 Sq. Ft.: $(Total\ Sq.\ Ft. - 400) \times \$0.10 = AF$	\$40.00 + AF
Apartment Renovations (each new apartment)	\$60.00
Demolition of Buildings (Raze)	\$20.00
Placement of Mobile Homes	\$65.00
Above Ground Pools	\$25.00
In-ground Pools	\$50.00
Subdivisions (each new parcel)	\$50.00
Public Hearings	\$75.00
Signs	\$20.00
Letters of Compliance	\$50.00
Home Occupation	\$75.00
Driveway Permits	\$120.00

<b>Recording Fee (on all permits, in addition to zoning fee)</b>	<b>\$15.00</b>
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### FINES/PENALTIES

<b>Stray Dog</b>	<b>\$75.00</b>
<b>Parking Violations</b>	
Unauthorized Vehicle in Handicapped Parking Space	\$50.00
Unlawful Parking	\$25.00
Traffic Ticket	\$25.00
<b>Littering</b> (First Offense)	\$50.00
<b>Littering</b> (Second Offense)	\$100.00
<b>Littering</b> (Third Offense)	\$200.00
<b>Littering</b> (Fourth Offense)	\$350.00
<b>Littering</b> (Fifth and Subsequent Offenses)	\$500.00

Zoning violations must be corrected promptly. Where violations continue, the Environmental Division of the Superior Court may order that a violation cease and assess a daily fine of up to \$100 for each violation.

The descriptions of the above Licenses, Fees, Permits, and Fines/Penalties are intended to be a brief summary only. For the complete or legal description, please refer to the Ordinances and Resolutions adopted by the Northfield Select Board and to the Vermont State Statutes.

<b>ELECTED TOWN OFFICERS AND BOARDS</b>
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<b>Town Moderator</b>	<b>Term Ends</b>	<b>Water/Wastewater Commissioners</b>	<b>Term Ends</b>
Steven Jeffrey	2020	Dennis Donahue	2020
		Stephen Fitzhugh	2022
<b>Town Clerk</b>	<b>Term Ends</b>		
Kim Pedley	2021		
		<b>Electric Utility Commissioners</b>	<b>Term Ends</b>
<b>Town Treasurer</b>	<b>Term Ends</b>	Stephen Fitzhugh, Chair	2020
Kim Pedley	2022	Dennis Donahue	2022
<b>Town Agent</b>	<b>Term Ends</b>	<b>Listers</b>	<b>Term Ends</b>
Kim Pedley	2020	Susan Popowski	2020
		David Ritzer	2020
<b>Grand Juror</b>	<b>Term Ends</b>	Thomas Alsheimer, Chair	2021
Charlene McCarney	2020		
<b>Justices of the Peace</b>	<b>Term Ends</b>	<b>Library Trustees</b>	<b>Term Ends</b>
(R)-Jessica Amell	2020	Lawrence E. Garland	2020
(D)-Lawrence E. Garland	2020	Tossy Garrett	2020
(D)-Lea Hatch	2020	Cynthia Bushey	2021
(R)-Kathleen Lott	2020	Gail Hall	2021
(D)-Charlene McCarney, Chair	2020	John B. Stevens	2022
(R)-Renato "Ron" Merolli	2020	Kellianne Sutton-Bosley	2022
(D)-Aaron Rhodes	2020	Maryann Beaupre, Chair	2022
(R)-Dexter Rowe	2020		
(D)-John Sears	2020	<b>Board of Civil Authority:</b>	
(D)-Merry Kay Shernock	2020	Justices of the Peace	
(D)-John Stevens	2020	Select Board	
(D)-Mary Joanne "Goldie" Watson	2020	Town Clerk	
(R)-Richard Wobby	2020		
<b>Select Board</b>	<b>Term Ends</b>	<b>Board of Tax Abatement:</b>	
Lynn Doney	2020	Justices of the Peace	
Kenneth W. Goslant	2020	Town Treasurer	
Julie H. Goodrich, Vice-Chair	2021	Select Board	
K. David Maxwell, Chair	2021	Town Clerk	
Nathaniel Miller	2022	Listers	



## APPOINTED TOWN OFFICERS AND BOARDS

**Town Manager,  
Delinquent Tax Collector**  
Jeff Schulz

**Finance Director**  
Laurie A. Baroffio

**Utility Superintendent**  
Patrick DeMasi

**Utility Office Manager**  
Doug Reed

**Zoning Administrator**  
Mitch Osiecki

**Highway Foreman**  
Trent Tucker

**Fire Chief**  
Peter J. DeMasi

**Police Chief**  
John Helfant

**Ambulance Chief,  
Emergency Management Coordinator**  
Lawton Rutter

**Health Officer**  
Lawton Rutter  
**Deputy Health Officer**  
Meggan McCusker

**First Constable**  
Richard Wobby

**Tree Warden**  
Russ Barrett

**Mountain Alliance Representative**  
Nathaniel Miller

**CVRPC Representative**  
Laura Hill-Eubanks

<b>Planning Commission</b>	<b>Term Ends</b>
Laura Hill-Eubanks, Chair	2021
Ruth Ruttenberg	2021
Nancy Peck	2022
Aaron Rhodes, Vice-Chair	2023
Chandra Blackmer	2024

<b>Development Review Board</b>	<b>Term Ends</b>
Colin T. Bright	2020
Steve Davis	2021
Tim Donahue III, Vice-Chair	2022
Paul Brown	2023
William S. Smith, Chair	2024

<b>Recreation Committee</b>	<b>Term Ends</b>
Elijah Gleason	2020
Bruce Wright	2020
Frank Hall	2021
Josh Sanders	2021
Sally Davidson, Chair	2022

<b>Conservation Commission</b>	<b>Term Ends</b>
Laura Hill-Eubanks	2020
Pam Knox	2020
Ruth Ruttenberg	2021
<i>Vacant</i>	2021
Russ Barrett, Vice-Chair	2022
John Sears	2023
Deborah Zuaro, Chair	2023

<b>Energy Committee</b>	<b>Term Ends</b>
Gail Hall, Vice-Chair	2021
Denise MacMartin	2021
Ted Fisher	2022
Jane Pekol, Chair	2022
Sarah Wolfe	2022

**CVRPC Transportation Representative**  
Jeff Schulz

**CVRPC Transportation Alternate Rep.**  
Patrick DeMasi

**Official Newspapers**  
*The Northfield News, The Times Argus, The World*



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**  
**215 North Main Street**  
**White River Junction, VT 05009**  
**866-687-8387 (Toll Free)**  
**802-295-9363 (Commercial)**

In Reply Refer to: 405/00

December 23rd, 2019

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D.  
Associate Medical Center Director

# TOWN OF NORTHFIELD, VERMONT

## DIRECTORY OF SERVICES

EMERGENCY NUMBER		
<b>FIRE POLICE AMBULANCE</b>	}	<b>9-1-1</b>
NON-EMERGENCY NUMBERS		
<b>FIRE CHIEF</b>		<b>498-8592</b>
<b>POLICE DEPARTMENT</b>		<b>485-9181</b>
<b>AMBULANCE SERVICE</b>		<b>485-8550</b>

### Town Departments:

Town Manager's Office  
Town Clerk/Treasurer  
Utility Department  
Accounting Department  
Town Highway  
Listers' Office  
Planning & Zoning

### Regular Hours:

Mon.-Fri. 8:00 A.M.-4:30 P.M.  
Mon.-Fri. 8:00 A.M.-4:30 P.M.  
Mon.-Fri. 8:00 A.M.-4:30 P.M.  
Mon.-Fri. 8:00 A.M.-4:30 P.M.  
Mon.-Fri. 7:00 A.M.-3:30 P.M.  
Mon.-Fri. 8:00 A.M.-12:00 P.M.  
Mon., Wed., & Fri. 10:00 A.M.-4:30 P.M.

### Phone:

485-9822  
485-5421  
485-5411  
485-6043  
485-9851  
485-9825  
485-9824

### Questions regarding...

Assessments  
Ambulance Bills  
Building Permits  
Burn Permits  
Delinquent Taxes  
Dog Licensing  
Elections  
Hunting/Fishing Licenses  
Marriage Licenses  
Motor Vehicle Registration Renewals  
Motor Vehicle Forms  
Property Tax Billing  
Streets and Sidewalks  
Swimming Lessons  
Swimming Pool Passes  
U.S. Passports  
Vital Records  
Voter Registration  
Water/Sewer/Electric Accounts

### Please contact...

Listers' Office  
Accounting Department  
Zoning Administrator  
Forest Fire Warden  
Town Manager  
Town Clerk  
Town Clerk  
Town Clerk  
Town Clerk  
Town Clerk  
Police Department  
Town Treasurer  
Highway Foreman  
Municipal Pool  
Municipal Pool  
Administrative Assistant  
Town Clerk  
Town Clerk  
Northfield Utilities Office

### At...

485-9825  
485-9827  
485-9824  
485-9036  
485-9822  
485-5421  
485-5421  
485-5421  
485-5421  
485-5421  
485-9181  
485-5421  
485-9851  
485-7300  
485-7300  
485-9823  
485-5421  
485-5421  
485-5411

# **MUNICIPALITY OF NORTHFIELD, VERMONT REGULARLY SCHEDULED BOARD MEETINGS**

<b>NORTHFIELD TOWN SELECT BOARD 2<sup>nd</sup> &amp; 4<sup>th</sup> Tuesdays 7:00 P.M. Community Room</b>	
<b>UTILITY COMMISSIONS 1<sup>st</sup> Mondays 7:00 P.M. Municipal Building</b>	<b>RECREATION COMMITTEE 1<sup>st</sup> Tuesdays 6:00 P.M. Municipal Building</b>
<b>ENERGY COMMITTEE 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays 6:30 p.m. NU Communications Bldg.</b>	<b>CONSERVATION COMMISSION 3<sup>rd</sup> Wednesdays 6:30 P.M. Municipal Building</b>
<b>PLANNING COMMISSION 3<sup>rd</sup> Mondays 7:00 P.M. Community Room</b>	<b>DEVELOPMENT REVIEW BOARD 4<sup>th</sup> Thursdays 7:00 P.M. Municipal Building</b>

Trans-Video, Inc. broadcasts regular meetings of the Town Select Board live on Cable Channel 7. All meetings of these boards are open to the public. Meeting times and locations are subject to change during the year.



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