

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
August 10, 2015**

1. Call to Order:

The meeting was called to order at 9:02 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Jeanine Carr, Ellen Watson, Virginia Hudson, Douglas Sutton, Deborah Swartz, Jennifer Laurent, William White, John Welch, Jr., and Kelly Sinclair. Staff members present: Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Larry Novins– Board Attorney, George Belcher – Hearing Officer; Elizabeth Jarvis, and Annika Green - Prosecuting Attorneys.

2. Changes and Additions to the Agenda:

3. Approval of Minutes:

E. Watson moved to approve the minutes of July 13, 2015. **Pass**

4. Disciplinary Proceedings:

Burkholder, Tonya – Tax Department Requested Suspension on RN License. Tonya Burkholder was not present. W. White moved to uphold the request to **SUSPEND** the license of Registered Nurse **Tonya Burkholder** for not being in good standing with the Department of Taxes 32 VSA § 3113. This is not a disciplinary proceeding. **Pass**

Blair, Melissa - Tax Department Requested Suspension on LPN License. Melissa Blair was not present. J. Welch moved to uphold the request to **SUSPEND** the license of Licensed Nursing Assistant **Melissa Blair** for not being in good standing with the Department of Taxes 32 VSA § 3113. This is not a disciplinary proceeding. **Pass**

2015-6 Kathieline McKay was not present. The Board voted to accept the default order and **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Kathieline McKay**. **Pass**

2014-390 Laurie Proctor was not present. The Board voted to accept the default order and **WARN** the license of Licensed Nursing Assistant **Laurie Proctor**. **Pass**

2014-627 Amanda Koledo was not present. J. Welch moved to accept the Stipulation and Consent order of Licensed Nursing Assistant **Amanda Koledo**. **Pass**

2014-247 Crystal Smith was not present. D. Swartz moved to accept the Stipulation and Consent order of Licensed Nursing Assistant **Crystal Smith**. **Pass**

CLOSING REPORTS:

D. Sutton moved to recommend that the following complaints be concluded without charges.

- 2015-236 Virginia Hudson recused
- 2015-129 Virginia Hudson recused

- 2013-695
- 2015-121
- 2015-257 Jeanine Carr recused
- 2014-562 Douglas Sutton recused

Pass

OTHER DISCIPLINARY ITEMS:

- M2012-138 (2010-552) – Melanie Burroughs was not present. J. Welch moved to **APPROVE** the Unopposed Petition for **Modification of Conditions** on the license of Registered Nurse **Melanie Burroughs**. **Pass**
- Current Discipline Cases – July 29, 2015 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff.

5. Administration, Education, Practice, Licensure:

Executive Director’s Report:

The Board reviewed the August Executive Director’s report.

Board Retreat: The Board decided that the upcoming Board retreat will be on October 30th in Burlington at UVM. J. Laurent will secure a room and will pass location information to J. Silverwood to finalize.

Public Comments: There were no public comments

6. Education:

Education Committee: The Education Committee has not met since the last Board meeting.

Nursing Assistant Education and Practice Committee: The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

LNA Programs

- Patricia A. Hannaford – Biennial Approval
E. Watson moved to **APPROVE** the biennial approval of **Patricia A. Hannaford**. **Pass**
- Our Lady of Providence – Biennial Site Survey
E. Watson moved to **APPROVE** the biennial site survey of **Our Lady of Providence**. **Pass**
- Southwest Vermont Career Development Center – Biennial Approval
D. Sutton moved to **APPROVE** the biennial approval of **Southwest Vermont Career Development Center**. **Pass**
- Genesis Eldercare/Mountain View Center – Biennial Approval
E. Watson moved to **APPROVE** the biennial approval of **Genesis Eldercare/Mountain View Center**. **Pass**
- American Red Cross – Biennial Approval
E. Watson moved to **APPROVE** the biennial approval of **American Red Cross**.

- River Valley Technical Center (Adult Program) – Follow-up Survey
V. Hudson moved to **APPROVE** the follow-up survey of **River Valley Technical Center (Adult Program)**. **Pass**

7. Practice

Practice Committee: The Practice Committee has not met since the last Board meeting. The Practice Committee is off for the summer. The next meeting will be in September.

Alternative Program Committee: The Alternative Committee has not met since the last Board meeting.

8. Adjournment: D. Sutton moved to adjourn the meeting at 10:25 AM.
Minutes recorded by: Jennifer Silverwood, Administrative Assistant
Draft minutes reviewed by: Linda Davidson, Executive Director
Draft minutes approved by Vermont Board of Nursing: 09/14/2015