

UNAPPROVED MINUTES

Vermont Board of Funeral Service
National Life Building North Fl 2,
Montpelier, VT 05620-3402

January 10, 2012
9:00AM – Board Meeting

Board Members present: Lyndon Mann, Robert Covey, Larry Gile and
Mary Alice Bisbee

Board Member absent: Peter Beck

Staff Attending: Terry Gray, Unit Administrator; Colin Benjamin, Board Counsel; and Carla Preston, Case Manager

Visitors: Lisa Carlson and Greg Camp

1. Meeting called to order at 9:17 am by Chairman Mann.
2. Mr. Covey moved to approve the minutes of the November 8, 2011 meeting, seconded by Mr. Giles. The motion passed unanimously.
3. Status of Cases:

Mrs. Preston reported there were three pending cases. Three are ready for Investigative Team meetings.
4. Report of Concluded Investigation: None
5. Applications: None
6. Education Committee reported to the Board:
Vermont Funeral Directors Association course called Funeral Service Ethics course for 3 credit hours for March 22, 2012 was approved. The remaining continuing education courses were tabled until the March meeting.

Inspection Report: Dan Vincent was unable to attend the meeting, hence no report. Discussion on change of ownership and inspection performed. The board felt an inspection needed to be made within a timeframe prior to full operation by an establishment.

Mr. Giles moved to have all inspections be performed within the 60 days of all change of ownership submitted to the board, seconded by Mr. Covey. The motion passed unanimously.

Mr. Paul Gendron was on the agenda for removal of conditions on his license. Board Counsel, Colin Benjamin recommended the removal of this item from the agenda due to the office procedures for removal of licensure must be reviewed and discussed by the I-Team and prosecutors prior to the request coming before the board, therefore, this issue can not be addressed at this time.

Chairman Mann discussed the Bill S.228 which was introduced by Senator Illuzzi. The bill relates to the study of limited licenses for "Limited Practices of funeral services." In November, 2011 the board had discussed and elected members from the board to serve on the "Licensure Study workgroup. This committee has met in December, 2011 and January 10, 2012.

Mr. Covey asked if the office had received any quarterly reports from the ACA follow up cases. He felt uncomfortable that these cases are not be monitoring adequately.

Terry Gray was to follow up with Case Manager, Carla Preston as to the proper procedures on the reporting to the board of these quarterly reports.

7. Public Comments –
L. Carlson distributed to the Board members a pamphlet of "Your Funeral Consumer Rights in Vermont" and copy of a draft bill that is being introduced into Legislature Sec. 2. 18 V.S.A. § 5319 on the Disposition of Remains of Dead.
8. Next Meeting scheduled for March 13, 2012
8. Motion made by Bob Covey and seconded by Larry Giles to adjourn the meeting at 10:19. Motion carried.

Respectfully Submitted,

Terry T. Gray
Licensing Administrator