

**Vermont Secretary of State  
Office of Professional Regulation**

**BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES  
MINUTES  
MAY 18, 2007**

- 01.** The meeting was called to order at 9:01 a.m.

Members Present: Robert E. Edwards, Acting Chair; Leo Blais, Secretary; James Eckhardt, Board member and Stacey Nelson, Public member.

Members Absent: Liz Gilligan, Public member

OPR Staff Present: Christopher Winters, OPR Director; Kevin Leahy, Board Counsel; Paul Daley, Director of Administrative Services; Carla Preston, Unit Administrator and Patty Skinner, Administrative Assistant.

Others Present: Mark A. Miles, registrant for Vance International, and Jeremy Spaulding with Green Mountain Concert Services.

- 02.** The acting chair called for approval of the Minutes of the April 20, 2007 meeting. Mr. Eckhardt made a motion, seconded by Mr. Blais, to approve the minutes as read. Motion passed unanimously.

- 03. Hearings/Reports/Stipulations – N/A**

- 04. Complaints/Follow-ups – N/A**

- 05. Legislative Review – N/A**

- 06. Applications to review**

- a. McGann Investigations – Application for a Private Investigative Agency with Emily McGann as the qualify agent. Based on the information provided, Mr. Blais made a motion, seconded by Mr. Eckhardt, to approve the application with the stipulation that it be for unarmed. Motion passed unanimously.
- b. Day & Zimmermann, LLC – Application for a Security Service Agency with Suvankar Ganguly as the qualifying agent. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Blais, to approve Day & Zimmermann, LLC for licensure. Motion passed unanimously.
- c. Bradley A. Mattote – Unarmed Security Guard with Green Mountain Concert Services, Inc. Based on the information provided, Mr. Blais, made a motion, seconded by Mr. Eckhardt, to approve Bradley A. Mottote for registration. Motion passed unanimously.
- d. Mark A. Miles – Unarmed Security Guard with Vance International. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Blais, to approve Mr. Miles for registration. Motion passed unanimously.

- e. Kyle Newton – Unarmed Security Guard with Censor Security, Inc. Based on the information provided, Mr. Blais made a motion to grant a temporary license and table the application and request an appearance, seconded by Ms. Nelson. Motion passed unanimously. Mr. Eckhardt recused from voting.

**07. Follow Ups**

- a. Board to develop criteria for spot check investigations by the investigative unit. The Board discussed items that should be looked at during an inspection of an agency. See Attachment A from Mr. Edwards.
- b. Board to work on a Board Policy in regard to fingerprint cards

**08. Correspondence**

- a. Email from Laurel Rudd regarding mid-year meeting June 3<sup>rd</sup> in Williamsburg, Va. Mr. Edwards will be attending this meeting, and will report back to the Board.
- b. Email from Brian Thompson regarding security systems. The consensus was that this would not fall under the purview of the Board.
- c. Email from Stephanie Lipschitz regarding remote video surveillance. The consensus was that this would not fall under the purview of the Board.

**09 Budget Review**

- a. Paul Daley and Chris Winters addressed the Board regarding second and third quarter budget

**10. Other Business**

- a. Discussion on changes on how the general public does individual lookups on our website.
- b. A discussion was held on changing qualifying agents from armed to unarmed during the renewal process. It was the consensus of the Board that a qualifying agent should be able to do this without commission.

**11. Public Comments**

**12. Newsletter Items**

- a. Finalize newsletter

**13. There being no further business, the meeting was adjourned.**

**NEXT MEETING DATE FOR 2007: June 15, 2007**