

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
November 17, 2008**

1. The meeting was called to order at 9:04 a.m.

Members Present: Josephine Thomas, Chair; Janice Crossan, Vice Chair;
Gregory Josselyn; Madonna Commo; and Dolores Martin Beau.

OPR Staff Present: Larry Novins, Board Counsel; and Kara Shangraw,
Administrative Assistant.

Others Present: Cindy Lowell and Linda Longstreet.

2. The Chair called for approval of the Minutes of the October 20th meeting. Ms. Crossan made a motion, seconded by Ms. Commo, to approve the Minutes of the October 20, 2008 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations**

4. **Reports/Guests**

The discussion regarding proposed budget changes with Christopher Winters and Paul Daley was tabled until the January meeting.

5. **Complaints/Followups**

- a. CO35-0208—The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Crossan made a motion, seconded by Ms. Commo, to accept the Investigative Team's recommendation to conclude these matters without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.
- b. CO36-0208—The Board reviewed the Report of Concluded Investigation. Based on the information provided, Mr. Josselyn made a motion, seconded by Ms. Crossan, to accept the Investigative Team's recommendation to conclude these matters without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.
- c. CO37-0408/CO38-0408—The Board reviewed the Report of Concluded Investigation. Based on the information provided, Mr. Josselyn made a motion, seconded by Ms. Crossan, to accept the Investigative Team's recommendation to conclude these matters without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.

6. **Legislation & Draft Rules**

7. Applications for Discussion

8. Correspondence

- a. The Board reviewed the November 8, 2008 e-mail from Karen Sweeney regarding Acupressure treatment. This treatment does not fall within the Board's scope of practice; therefore it cannot give any input regarding that issue. Ms. Sweeney will be notified of the Board's decision.
- b. The Board reviewed the November 10, 2008 letter from Daryl Turner regarding the additional information pertaining to her apprenticeship. Based on the additional information Ms. Turner provided, Ms. Crossan made a motion, seconded by Ms. Commo, to approve Ms. Turner to take the jurisprudence exam to receive her Vermont license. Motion passed unanimously. Ms. Turner will be notified.
- c. The Board reviewed and noted the miscellaneous correspondence.

9. National Accrediting Commission of Cosmetology Arts & Sciences Correspondence

10. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence

The Board reviewed and noted the September-October edition of the "NIC Bulletin."

11. National Coalition of Esthetic & Related Associations' Correspondence

12. National Association of Barber Boards of America

13. Public Comment

Linda Longstreet from O'Brien's Training center attended the meeting to remind them of the invitation to go to a workshop for the students at her school. Ms. Thomas told Ms. Longstreet that she plans on attending.

14. Other Business Introduced by the Board

Ms. Thomas spoke to the Board about the NIC Conference she attended October 25th thru October 27th 2008 in Jackson Hole, WY. There were 12 keynote speakers at the meeting. Some of the topics included: The "Cut it Out" program, liability insurance for Estheticians and others. There were also breakout sessions which included: exam security, health and safety, hand washing, cross contaminating, and others. The next NIC meeting is scheduled for September 25th thru September 28th 2009 in Myrtle Beach, SC.

15. The meeting adjourned at 11:10 p.m.

Respectfully submitted,

Kara Shangraw
Administrative Assistant