

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
November 17, 2008**

1. The meeting was called to order at 9:04 a.m.

Members Present: Josephine Thomas, Chair; Janice Crossan, Vice Chair; Gregory Josselyn; Madonna Commo; and Dolores Martin Beau.

OPR Staff Present: Larry Novins, Board Counsel; and Kara Shangraw, Administrative Assistant.

Others Present: Cindy Lowell and Linda Longstreet.

2. The Chair called for approval of the Minutes of the October 20<sup>th</sup> meeting. Ms. Crossan made a motion, seconded by Ms. Commo, to approve the Minutes of the October 20, 2008 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations**

4. **Reports/Guests**

The discussion regarding proposed budget changes with Christopher Winters and Paul Daley was tabled until the January meeting.

5. **Complaints/Followups**

- a. CO35-0208 – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Ms. Crossan made a motion, seconded by Ms. Commo, to accept the Investigative Team's recommendation to conclude these matters without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.
- b. CO36-0208 – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Mr. Josselyn made a motion, seconded by Ms. Crossan, to accept the Investigative Team's recommendation to conclude these matters without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.
- c. CO37-0408/CO38-0408 – The Board reviewed the Report of Concluded Investigation. Based on the information provided, Mr. Josselyn made a motion, seconded by Ms. Crossan, to accept the Investigative Team's recommendation to conclude these matters without charges. Motion passed. Ms. Thomas, Investigating member, did not participate in the vote.

6. **Legislation & Draft Rules**

**7. Applications for Discussion**

**8. Correspondence**

- a. The Board reviewed the November 8, 2008 e-mail from Karen Sweeney regarding Acupressure treatment. This treatment does not fall within the Board's scope of practice; therefore it cannot give any input regarding that issue. Ms. Sweeney will be notified of the Board's decision.
- b. The Board reviewed the November 10, 2008 letter from Daryl Turner regarding the additional information pertaining to her apprenticeship. Based on the additional information Ms. Turner provided, Ms. Crossan made a motion, seconded by Ms. Commo, to approve Ms. Turner to take the jurisprudence exam to receive her Vermont license. Motion passed unanimously. Ms. Turner will be notified.
- c. The Board reviewed and noted the miscellaneous correspondence.

**9. National Accrediting Commission of Cosmetology Arts & Sciences Correspondence**

**10. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence**

The Board reviewed and noted the September-October edition of the "NIC Bulletin."

**11. National Coalition of Esthetic & Related Associations' Correspondence**

**12. National Association of Barber Boards of America**

**13. Public Comment**

Linda Longstreet from O'Brien's Training center attended the meeting to remind them of the invitation to go to a workshop for the students at her school. Ms. Thomas told Ms. Longstreet that she plans on attending.

**14. Other Business Introduced by the Board**

Ms. Thomas spoke to the Board about the NIC Conference she attended October 25<sup>th</sup> thru October 27<sup>th</sup> 2008 in Jackson Hole, WY. There were 12 keynote speakers at the meeting. Some of the topics included: The "Cut it Out" program, liability insurance for Estheticians and others. There were also breakout sessions which included: exam security, health and safety, hand washing, cross contaminating, and others. The next NIC meeting is scheduled for September 25<sup>th</sup> thru September 28<sup>th</sup> 2009 in Myrtle Beach, SC.

**15. The meeting adjourned at 11:10 p.m.**

Respectfully submitted,

Kara Shangraw  
Administrative Assistant