

**OFFICE OF PROFESSIONAL REGULATION
NATIONAL LIFE BUILDING, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
December 10, 2012**

1. Call to Order:

The meeting was called to order at 9:03 AM by Jeanine Carr-Chair; Board Members present: John Todd, Alan Weiss, Sandra Norton, Ellen Watson, Sheila Davis, Deborah Swartz, Donarae Metcalf, William White, Douglas Sutton; Board Members absent: Virginia Hudson; Staff members present: Christopher Winters – Director OPR, Linda Davidson – Executive Director, Nancy Morin - Administrative Assistant, Elizabeth Hansen - Nursing Program Manager, Ellen Leff - Nursing Case Manager, Larry Novins - Board Attorney, Gabriel Gilman and Lauren Hibbert - Prosecuting Attorneys; Others present: Margaret Terrien, Mathew Bijur, Victor Boardman, Maryanne Kampman, Esq., Cynthia Tubman-Woodman

2. Changes and Additions to the Agenda:

- Strategic Initiative and Goals
- Midyear Meeting
- The order of disciplinary actions may be changed to accommodate individuals who are present.

3. Approval of Minutes:

A. Weiss moved to approve the minutes of the November 5, 2012 meeting with corrections as noted. D. Sutton recused. **Pass**

4. Disciplinary Proceedings:

2012-445 Stacie Sweet was not present. J. Todd moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Stacie Sweet**. **Pass**

2009-156 Jodi Laclaire was not present. The Board went into deliberative session at 11:45 a.m. The meeting resumed at 11:55 a.m. The Board will issue a written decision.

2011-510/2011-694 Victor Boardman was present. The State requested a continuance because the subpoenaed witnesses did not show up to testify. The Board went into deliberative session at 10:07 a.m. The meeting resumed at 10:17 a. m. While in deliberative session the Board voted to grant the State's request for a continuance until the January 2013 Board meeting.

2011-287 Amy Belisle was not present. The hearing was continued until January 2013.

2012-239 Ethel Angton was not present. The hearing was continued until January 2013.

2011-740 Heather Huntley was not present. J. Carr moved to approve the Stipulation and Consent Order and **WARN** and **CONDITION** the license of Licensed Practical Nurse **Heather Huntley**. **Pass**

M2009-163(2001-154) Margaret Terrien was present. The Board went into deliberative session at 9:50 a.m. The meeting resumed at 10:00 a.m. The Board will issue a written decision.

M2009-35 (2004-160) Cynthia Tubman-Woodman was present. The Board went into deliberative session at 10:47 a.m. The meeting resumed at 10:53 a.m. The Board will issue a written decision.

2012-337 Kalynn Dolloph was not present. D Swartz moved to find Kalynn Dolloph in
DEFAULT. **Pass**
D. Swartz moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing
Assistant **Kalynn Dolloph.** **Pass**

2012-198 Angela Zambon was not present. J. Todd moved to find Angela Zambon in
DEFAULT. The motion did not pass

The Board went into deliberative session at 1:20 p.m. The meeting resumed at 1:40 p.m. The Board voted while in deliberative session to dismiss the charges. The Board will issue a written decision.

2012-645 Doreen Caputo was not present. J. Carr moved to approve the Stipulation and
Consent Order and **INDEFINITELY SUSPEND** the license of Registered Nurse
Doreen Caputo. **Pass**

M2012-2/2011-142 Scott Knudsen was not present. J. Todd moved to approve the Modification of
Stipulation and allow Scott Knudsen **to be overseen by a surgeon,**
anesthesiologist or CRNA as long as he is working as an operating room
nurse. **Pass**

M2012-89/2010-703 Melissa Morris was not present. D. Swartz moved to **REINSTATE WITHOUT**
CONDITIONS the license of Licensed Nursing Assistant **Melissa Morris.** **Pass**

M2012-140/2012-3 Kathleen Clark was not present. E. Watson moved to **REINSTATE WITHOUT**
CONDITIONS the license of Registered Nurse **Kathleen Clark.** **Pass**

M2012-67/2011-13 Tara Cowan was not present. D. Swartz moved to **REINSTATE WITHOUT**
CONDITIONS the license of Licensed Practical Nurse **Tara Cowan.** **Pass**

CLOSING REPORTS:

J. Todd moved to recommend that the following complaints be concluded without charges:

- 2012-344 – E. Watson recused
- 2012-265 – E. Watson recused
- 2012-580 – D. Swartz recused
- 2012-534 – D. Swartz recused
- 2011-714 – D. Swartz recused
- 2012-289 – J. Carr recused
- 2012-532 – J. Carr recused

- 2011-414 – J. Todd recused
- 2012-690 – J. Todd recused
- 2011-785 – J. Todd recused
- 2012-443 – D. Sutton and S. Davis recused
- 2012-68 – D. Sutton recused
- 2012-70 – D. Sutton recused
- 2012-617 – D. Sutton recused
- 2012-618 – D. Sutton recused
- 2012-302 – J. Carr recused

Pass

HEARING OFFICER RECOMMENDATIONS:

- Arora, Monika – D. Metcalf moved to accept the recommendation of the Hearing Officer that the application of Monika Arora be **DENIED**. **Pass**
- Bravo, Janine – D. Swartz moved to accept the recommendation of the Hearing Officer that the application of Janine Bravo be **DENIED**. **Pass**
- Camet, Lindsay – E. Watson moved to accept the recommendation of the Hearing Officer that the application of Lindsay Camet be **DENIED**. **Pass**
- Dyson, Wendy – D. Metcalf moved to accept the recommendation of the Hearing Officer that the application of Wendy Dyson be **DENIED**. **Pass**
- Escobia, Mary Ann – D. Sutton moved to accept the recommendation of the Hearing Officer that the application of Mary Ann Escobia be **DENIED**. **Pass**
- George, Amanda – E. Watson moved to accept the recommendation of the Hearing Officer that the application of Amanda George be **DENIED**. **Pass**
- Godoy, Rosemarie – J. Todd moved to accept the recommendation of the Hearing Officer that the application of Rosemarie Godoy **CONTINUED UNTIL JANUARY 19, 2013 TO OBTAIN A NEW CES REPORT**. **Pass**
- Hernandez Anna – E. Watson moved to accept the recommendation of the Hearing Officer that the application of Anna Hernandez be **DENIED**. **Pass**
- Kanakamma, Suchithra – D. Sutton moved to accept the recommendation of the Hearing Officer that the application of Suchithra Kanakamma be **DENIED**. **Pass**
- Lim, Aldrick – D. Sutton moved to accept the recommendation of the Hearing Officer that the application of Aldrick Lim be **DENIED**. **Pass**
- Mathew, Moncy – E. Watson moved to accept the recommendation of the Hearing Officer that the application of Moncy Mathew be **DENIED**. **Pass**
- Nugent, Carla – J. Todd moved to accept the recommendation of the Hearing Officer that the application of Carla Nugent be **DENIED**. **Pass**
- Patel, Amitabhen – J. Todd moved to accept the recommendation of the Hearing Officer that the application of Amitabhen Patel be **DENIED**. **Pass**
- Relativo, Margaret – E. Watson moved to accept the recommendation of the Hearing Officer that the application of Margaret Relativo be **DENIED**. **Pass**
- Tagle, Darwina – D. Metcalf moved to accept the recommendation of the Hearing Officer that the application of Darwina Tagle be **DENIED**. **Pass**

OTHER DISCIPLINARY ITEMS:

- A. Open Nursing Discipline Cases 12/3/2012:** The Board reviewed the graphs that E. Leff had prepared on the open nursing cases. The Board requested that E. Leff provide a quarterly report with graphs on the types of complaints the Board is receiving.

5. **Administration, Education, Practice, Licensure**

Executive Director's Report: The Board received the written Executive Director's Report and related documents provided in the Board meeting packet. The report included:

- **Board Meetings:** The Board of Nursing will be meeting at Schulmaier Hall at the Vermont College of Fine Arts for all Board meetings until further notice.
- **Board Member Changes:** Terms expire on December 31, 2012 for Donarae Metcalf, LPN and Sandra Norton, LNA. L. Davidson commended them both for their commitment to the Board of Nursing. The Board will miss their experience and input as the Board continues to look at nursing issues. The governor has appointed two new members; Stephen Morse, LNA and Luana Tredwell, LPN.
- **Licensure:** The LNA renewal cycle began October 19, 2012. There are a total of 5518 LNAs who could possibly renew. As of December 3, 2012 there were a total of 2988 LNAs who renewed on-line and 755 LNAs who renewed by paper. The current total number of LNAs who have renewed is 3743.
- **Discipline:** As of November 30, 2012 there are 190 open cases, 75 follow-up cases and 8 Alternative Program participants.
- **2013 Strategic Initiatives and Annual Goals** – The Board received and reviewed the final draft of the 2013 Strategic Initiatives and Annual Goals. A. Weiss moved to approve the 2013 Strategic Initiatives and Annual Goals with changes as noted.

Pass

- A. **Budget:** C. Winters discussed with the Board their budget and the reasons why increases in renewal and licensing fees may be needed to balance the budget in the future. C. Winters discussed with the Board indirect and direct budget items and how the office determined what each profession would pay towards office expenses.
- B. **Mid-Year Meeting** – The NCSBN Mid-Year meeting will be held on March 10, 2013 in San Jose, CA.
- C. **Public Comments** – There were no public comments.
- D. **Education Committee Report:** There is no Education Committee Report. The Committee will meet on January 11, 2013.

Nursing Assistant Programs:

- **Cold Hollow Career Center Adult Program** – D. Metcalf moved to approve Cold Hollow Career Center (Adult) from December 2012 until December 2013, with recommendations, when a one-year post approval site visit will be conducted. **Pass**
- **Addison County Home Health & Hospice** – E. Watson moved to approve Addison County Home Health & Hospice for the biennium 2012-2014 with recommendations. **Pass**
- **North Country Career Center Adult Program** – D. Metcalf moved to approve North Country Career Center Adult Program for the biennium of 2012-2014 with recommendations. **Pass**
- **Randolph Technical Career Center Adult Education** – D. Sutton moved to approve Randolph Technical Career Center Adult Education for the biennium 2012-2014 with recommendations. **Pass**

- E. **Practice Committee:** E. Watson moved to untable the Practice Committee Report and Position Statements. **Pass**
The Practice Committee is requesting that the Board approve the following Position Statements:

- Delegated Medical Acts Position Statement – D. Swartz moved to reject the Delegated Medical Position Statement as the Decision Tree already addresses the issues in the Position Statement. 9 Yes 1 No **Pass**
- The Role of Licensed Practical Nurses in Patient Assessment and Triage Position Statement – A. Weiss moved to approve The Role of Licensed Practical Nurses in Patient Assessment and Triage Position Statement. **Pass**

F. APRN Sub-committee: L. Davidson reported that the APRN Sub-Committee met on November 28, 2012. The Committee discussed the following:

- MEPN Students – The Committee discussed MEPN Students who do not finish the MEPN program but have received an RN license. No decision was made by the Committee as the Education Committee is still discussing this issue.
- APRN Rules revisions. The Committee will be addressing Section 15 of the Administrative Rules. The Quality Assurance section needs revisions in response to numerous feedback from employers and facilities.
- Discussed CNM's providing home births and other services in a client's homes. The Committee concurred that their practice guidelines should meet the standard criteria as set forth in the Rules.
- Discussed APRN's offering integrative health services. The Committee agreed that if the APRN holds special certification in a service they may offer that service if it is in their practice guidelines.
- Geriatric NP's and age of client's was discussed. Geriatric NPs are not specifically in the Board's rules. The Committee agreed that Geriatric NPs fit under the Adult NP. Suggested Rules revisions should state Adult (to include Geriatric).
- Reviewed Sarah Dietschi's refresher program documents and recommended that the Nursing Board approve Sara Dietschi for licensure as an APRN.
- Refresher Flow Sheet will be put on the website for guidance for APRNs who need to take a refresher program.
- Dr. Hayward reported that the Medical Board has also been reviewing their Rules. The Board is responding to legislator recommendations on issues that relate to medical practice. The Physicians are renewing on line for the first time.

6. Other Business:

- The Board has changed the March 11, 2013 meeting to March 4, 2013 and the November 11, 2013 meeting to November 18, 2013.

7. Adjournment: E. Watson moved to adjourn the meeting at 3:30 p.m.

Pass

Minutes recorded by: Nancy Morin, Administrative Assistant
 Draft minutes reviewed by: Linda Davidson, Executive Director
 Date minutes approved by Vermont Board of Nursing: January 14, 2013