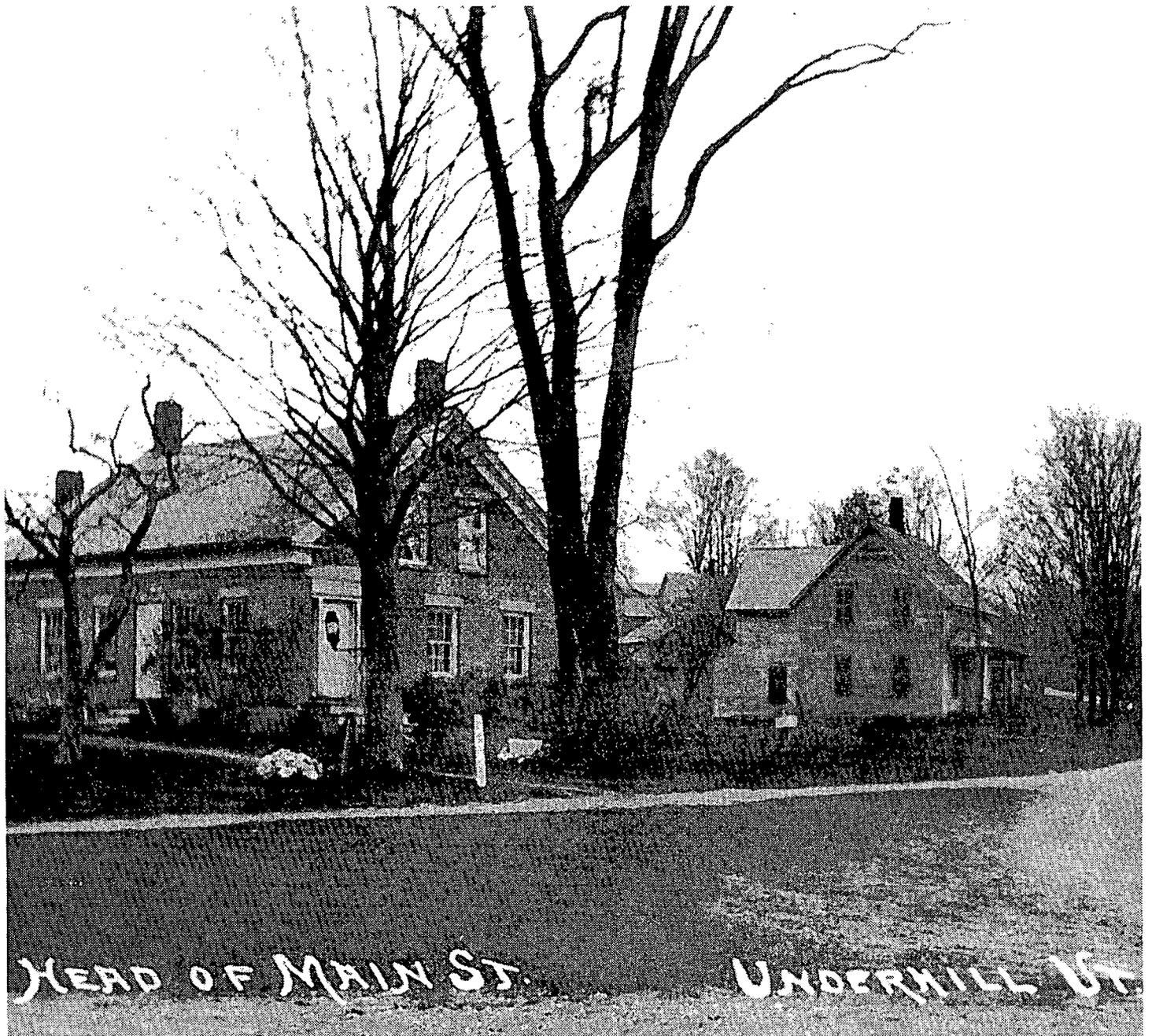


TOWN OF UNDERHILL, VERMONT ANNUAL REPORT



Fiscal year ending June 30, 2003

DEDICATION

Loraine Dwyer – Long-time Underhill resident.. Loraine has recently moved to Burlington, but during all her years in Underhill she took part in many community projects: She was a Town Lister for some years and was a member of The Seed and Weed Garden Club, the Underhill Historical Society, the Old Cemetery Association and the Folklore Society. She is the author of *The History of Underhill* and has done many genealogical studies for many people from many states. Loraine was a graduate of UVM 's School of Engineering and has been helpful in her researching and appreciation of our historical buildings. Underhill salutes her and wishes her well in her new surroundings..



COVER PICTURE: *Humphrey Homestead, c. 1808*, now owned by Robert Best & Julia Johnson, at the corner of Main Street (Route 15) and Poker Hill Road. Jonas Humphrey was among Underhill's earliest settlers, and the rear ell of this house is among the town's earliest permanent structures. The brick main house, c. 1835, features a Greek Revival entrance and heavy stone lintels over the door and windows.

Underhill Historical Society picture.

Photo enhancement by Tim Durbrow

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DATES AND HOURS OF TOWN PUBLIC MEETINGS

All meetings are held in the Town Clerk's Office, unless otherwise notified.

Town Clerk's Office 899-4434	Monday through Friday Wednesday	8 am - 4 pm 8 am - 6 pm
Selectboard Meetings	Thursdays Evenings, as needed	9 am
Conservation Comm.	3rd Monday	7 pm - 9 pm
Underhill Plan. Comm.	2nd and 4th Tuesdays	6:30 pm
Underhill Central Sch.	1st Tuesday	7:00 pm
Underhill Hist. Soc.	2nd Wednesdays	7:00 pm
Zoning Board of Adj.	Mondays, when needed	7:00 pm
Mt. Mansfield Sch. Dist.* 434-2128	2nd and 4th Thursdays	7:30 pm

*Meetings alternate among the schools -- Browns River and Camels Hump Middle Schools and Mt. Mansfield High School.

DEBORAH RAWSON LIBRARY HOURS: Tuesday.....12m to 8pm
 Wednesday 10am to 6pm
 (Story Hour: Wed. 11am) Thursday.....2pm to 8pm
 Thurs. 10am) Friday.....10am to 6pm
 Saturday.....10am to 2pm
 **Sunday..... 1pm to 4pm
 ** (Sept. through May)

TAXES: Due quarterly the 15th of Aug., Nov., Feb., and May.
 8% penalty is imposed for late payments.
 (ONE BILLING ONLY is sent to homeowners in July.)

DOG LICENSES: Due by April 1; may be paid starting Jan. 1.
 (Penalty of 50% after April 1)

TOWN MEETING: First Tuesday in March
 TOWN SCHOOL MEETING: Night before Town Meeting

AUSTRALIAN BALLOT VOTING ON TOWN MEETING DAY

ELECTED TOWN OFFICERS
March, 2003 - March, 2004

Moderator, Town (1 Yr.)

William Wilson.....Term expires March, 2004

Moderator, School (1 Yr.)

William Wilson.....Term expires March, 2004

Town Clerk (3 Yrs.)

Sherri Morin (Apptd.).....Term expires March, 2005

Town Treasurer (3 Yrs.)

Joan I. Lehouiller.....Term expires March, 2004

Select Board (3 Yrs.)

Robert Pasco.....Term expires March, 2005

Stanton Hamlet, Ch.....Term expires March, 2006

Ted Tedford (Apptd.).....Term expires March, 2004

Listers (3 Yrs.)

Pam Shover.....Term expires March, 2005

Jay Lederman.....Term expires March, 2006

Ann Linde.....Term expires March, 2004

Auditors (3 Yrs.)

Irene Linde.....Term expires March, 2005

Betsy Page (Apptd.).....Term expires March, 2004

Dick Reyome (Apptd.).....Term expires March, 2006

Town Grand Juror (1 Yr.)

Robert B. Lorenz.....Term expires March, 2004

Town Agent (1 Yr.)

Robert B. Lorenz.....Term expires March, 2004

Constable (1 Yr.)

Michael Timbers.....Term expires March, 2004

Animal Control (1 Yr.)

Jennifer Silpe. Term expires March, 2004

Jericho-Underhill Library Trustees (4 Yrs.)

	<u>Term Expires</u>	<u>Town</u>
Robbins, Robert, Treasurer	2007	Jericho
Frost, Melissa	2007	Underhill
Craig, Nancy	2004	Jericho
Orsky, Lee, Chair	2004	Underhill
Rice, Dory	2004	Jericho
Hamlet, Cindy	2005	Underhill
Hoffman, Kris	2005	Jericho
Churchill, Gil	2006	Underhill
Fisher, Eileen	2006	Jericho

Trustees of Public Funds (3 Yrs.)

Gael Boardman.....Term expires March, 2005
Lutherine R. Farmer.....Term expires March, 2006
Wendall H. Metcalf.....Term expires March, 2004

Mount Mansfield Union School Directors (3 Yrs.)

Randy FergusonTerm expires March, 2006
Linda AlmyTerm expires March, 2004

Town School Directors

Dennis Williamson.(2 yr.).....Term expires March, 2004
Peter J. Geiss.(3 yr.).....Term expires March, 2005
Anthony Julianelle (3 yr.).....Term expires March, 2006
John LaRue (2 yr.).....Term expires March, 2005
Sue Belton (3 yr.).....Term expires March, 2004

Agent To Convey Real Estate (1 Yr.)

Dan CloseTerm expires March, 2004

Justices of the Peace

Dan Close.....(D).....Adrienne Berard (R)
Jay Lederman.....(D).....Gael G. Boardman (R)
Josephine McClellan(D).....Henry B. Clark (R)
Michael McKnight...(D).....Claude Raineault (R)
Dan Steinbauer (D)

Board of Civil Authority

Town Clerk, Select Board and Justices

District 3 Representatives

Margaret P. Hummel (D) Underhill Gaye Symington (D) Jericho

Underhill-Jericho Park District (3 Yrs.)

Nancy Eames Underhill 2004 Mike Weisel Underhill 2005
Livy Strong,Ch. Jericho 2004 Floyd Scott Underhill 2006
Hilaire Thomas Jericho 2005 Bobby Hackney Jericho 2006
Daren Rexroad Jericho 2006

APPOINTED OFFICERS

Zoning Board of Adjustment

Charles Brooks Mary Fell Manfred Hummel
Dan Clayton Rick Heh, Chair Michael Babbitt
Kathy Rupright Scott Tobin Peter Seybolt

Chittenden County Regional Planning Commission

Guy Kennedy.....Stanton Hamlet, Alternate

Metropolitan Planning Organization

Stanton Hamlet

Planning Commission (4 Yrs.)

Gerard Adams	2004	Robt.Lorenz	2005	Jan deVries	2007
David Edson	2004	Patrick Lamphere	2005	Rich.Wheatley	2006
Rich.Albertini	2005	Thor Bergersen, Ch.	2006	Irene Linde	2007
		Betty Moore, Consultant			

Conservation Commission (4 Yrs.)

S.Walkerman	2007	Karen McKnight	2007	Rich.Albertini	2004
Ellen Eccleston	2004	Sue Kusserow	2005	Andy Grab	2005
Barbara Yerrick	2006			John Fernald	2006

Recreation Committee

Dianne Sisson, Ch.	Sue Cromwell, Tr.	Jennifer Poutre
Sue Spear	Kim Harry	

Other Appointments

Emergency Management..... Dr.Richard Albertini
Town Clerk & Assistant Treasurer..... .Sherrie Morin
Treasurer & Assistant Town Clerk..... Joan I.Lehouiller
Health OfficerDr. Richard Albertini
Deputy Health Officer.....Dr. Robert Hamill
Tree Warden, Fence Viewer, Inspector..... .Selectboard
Animal Control.....Jennifer Silpe, Seth Friedman
Town Service Officer.....Suzanne Kusserow
Fire Warden.....David L. Sullivan
Americans With Disabilities Act Coordinator.....Carolyn Gregson

Postmasters and Carriers

Underhill Flats 05489.....Mary Jane Lederman
.....Beth Ryan
Underhill Center 05490.....Barry Salant
.....Teresa Hunt
Rural Carriers.....Wendell Weston, David Leach, Mary Jo Raymond
Substitute Carrier:.....David Adams

Administrator/Planner

Carolyn Gregson

Road Foreman

Jeffrey Sprout

Highway Crew

Larry Lamphere Nate Sullivan
Doug Bedell

REP. MARGARET P. HUMMEL
38 Poker Hill, Underhill VT 05489
899-3346, mhummel@together.net

Dear Friends and Neighbors,

It is a privilege to represent you in the Vermont House for the eighth year in a row. I enjoy the opportunity to assist when you call with questions or problems with state government. I also appreciate hearing your views on issues under discussion in Montpelier.

As we navigate the winter and spring of 2004 in the capitol, I confess to some concern about the big issues that always dominate our discussion—health care, the environment, the economy and education. I worry about losing some of the gains that we have made in doing the job that state government is supposed to do.

The federal “Medicare reform” bill is a case in point. Though this bill is touted as providing new drug benefits for senior citizens, there is the possibility that the new federal program could adversely impact the progress we have made over the past decade in providing pharmacy assistance in the VHAP and Vscript programs. We will have to watch that situation carefully and hold the governor to his promise that no one will get lesser benefits as a result of federal “reform.” Another disturbing trend is that the number of uninsured Vermonters is again on the rise.

On the environmental front, the situation is worrisome. “Permit reform,” unless it addresses the real issue of overlapping, delayed and multiplied permits, could do more harm than good by depriving citizens of the voice they have come to expect when development is proposed. Energy supply is another area where we have an opportunity, which could be lost—that of purchasing the hydroelectric dams on the Connecticut River, the power from which now goes out of state. This could be a very good investment.

Job creation is much on people’s minds. Indeed, we are encouraged to think of the issues as “jobs, jobs, jobs.” Let’s be clear about what government can do. I believe the state’s role is to do what is in their power to create and maintain the conditions that make businesspeople want to establish or enlarge businesses here. A smoothly flowing and reasonable permit process, such economic incentives as we can muster in this relatively poor state and the preservation of the “quality of life” that is such a joy to us and a beacon to others are all things that state government can do. Vermont is making efforts in all these areas, but we can do a better job.

By Town Meeting day, we have a lot of winter driving behind us. The condition of the roads is necessarily a daily concern. Citizens have spoken clearly in local road forums and larger gatherings about the need to maintain our present infrastructure. There are many big projects on the drawing board, and the tug of war between the need to do those and having the necessary money to “keep up” what we now have will play itself out once more again this year.

Please contact me if I can assist you in any way, or you want to talk about issues under discussion. I can be reached at 899-3346, mhummel@together.net or mhummel@leg.state.vt.us.

Sincerely,
Margaret

Representative Gaye Symington
324 Browns Trace
Jericho, VT 05465
899 3324
gsym@together.net

Dear Underhill friends and neighbors,
As the 2004 legislative session begins, many of the issues we face represent unfinished business from last winter. In particular, the legislature must do more to help Vermonters who lack health care insurance and to make health care coverage more affordable.

Permit reform stalled late last winter. I hope that this summer's work between legislators, the business community, and environmental groups will allow us to get back on track with making the permit process more manageable without compromising our commitment to a healthy environment. I am concerned that the changes not bog our system down in more costly court proceedings or reduce citizen participation in decisions that affect them.

Last session the legislature approved changes to Act 60, the school funding law. The changes create a more direct correlation between what voters choose to spend per pupil and their state tax rate. There is no longer a "sharing pool" component to the system.

Residents should be sure to file the Declaration of Vermont Homestead form with the Department of Taxes on or before April 15, 2004. The form's purpose is to divide the grand list between homestead and non-residential properties because under Act 68 they will be taxed differently. You need to file a form even if you have declared the value of your homestead in prior years in filing for the prebate.

Along with these changes, Vermont has increased the sales tax in order to provide less reliance on the property tax. However, if per pupil spending increases at the pace it has in the last few years, school tax rates will climb back to their recent levels. As we discuss school cost containment we must keep in mind that we as a society are asking our schools to provide services that were once provided by the health care system, families, institutions, or not provided at all. We should work in partnership with schools, not blame them, as we consider ways to provide cost effective public education.

Representative Hummel and I occasionally distribute a legislative update by email. If you would like to receive an occasional update, please let me know (gsym@together.net). We look forward to seeing you at Town Meeting. And, please join us for coffee at the Village Cup on Route 15, either January 26th or April 5th, any time from 7 to 9am.

Thank you for the privilege of serving as one of your two legislators in Montpelier. Please contact me if you have questions or would like more information.

Sincerely,



Rep. Gaye Symington

STATE AND FEDERAL ELECTED OFFICIALS

Governor James Douglas

1-800-649-6825

Lt. Governor Brian Dubie 828-2226

U.S. Senator James Jeffords U.S. Senator Patrick Leahy
658-6001 800 835-5500 863-2525 800 642-3193

U.S. Representative Bernard Sanders

862-0697 800 339-9834

State Senators - Chittenden County

Jim Condos, Burlington (D)	863-4654
James P. Leddy, S. Burlington (D)	863-6613
Ginny Lyons, Williston (D)	863-6129
Hinda Miller, Burlington (D)	862-7008
Janet Munt, Burlington (D)	862-9342
Diane Snelling, Shelburne (R)	482-4382

District 3-1 Representatives

For Jericho and Underhill

Margaret P. Hummel (D) 899-3346

38 Poker Hill Road

Underhill, Vermont 05489

mhummel@together.net

Gaye Symington (D) 899-3324

324 Browns Trace

Jericho, Vermont 05465

gsym@together.net

Email addresses for most legislators at the Statehouse: Use the first initial followed by the last name followed by @leg.state.vt.us

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of the these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at www.vlct.org.

VITAL STATISTICS

MARRIAGES, 2003

<u>GROOM</u>	<u>RESIDENCE</u>	<u>BRIDE</u>	<u>RESIDENCE</u>	<u>DATE</u>
Forsberg, Andreas	Underhill	Irish, Katie May	Underhill	01/03
Ovitt, Patrick S.	Underhill	Lydon, Coral Rae	Underhill	02/13
Kellner, Christopher	Underhill	Gilmore-Yetto, Denise Y.	Underhill	02/14
Moore, Lincoln R.	Underhill	Tantasutthikun, Patariya	Underhill	04/19
Oman, Michael F.	Underhill	Howe, Esther Emily	Underhill	05/03
Monteiro, John A.	Ohio	Lehouiller, Kimberly A.	Ohio	05/24
Bombard, David N.	Underhill	Abare, Amy Allison	Underhill	06/21
Weiss, Eric	Worcester	Hess, Karin Joanne	Underhill	07/02
Doyle, Brian L.	Mass.	Brooks, Riann Michelle	Mass.	07/26
Fullem, Michael Paul	Underhill	Staniels, Leah Kathleen	Underhill	08/02
Bishop, Benjamin C.	Underhill	O'Neil, Gretchen Ellen	Underhill	08/02
Moser, Michael G.	Underhill	Pepper, Gretchen L.	Fairfax	08/09
King, Kevin B.	Underhill	Dube, Kelly K.	Underhill	08/29
Richards, Fred	Underhill	Paquette, Krisann M.	Underhill	08/30
Litchfield, Daniel K.	Underhill	Caputo, Laura	Underhill	08/30
Longe, Dylan Joshua	Underhill	Bishop, Alyson Marie	Underhill	09/06
Shuma, Stephen G.	Underhill	Teiper, Christina Rae	Underhill	09/13
Stefaniak, Shawn E.	Underhill	Mills, Florence M.	Underhill	09/20
Krueger, Thad J.	Underhill	Norton, Catherine Lindsey	Essex	09/20
Lyster, Brian Preston	Underhill	May, Elizabeth L.	Underhill	09/20
Schulte, Shiloh a.	Underhill	Bateman, Shevaun Carrina	Underhill	09/27
Washburn, Erin M.	Underhill	Pillsbury, Tonya Marie	Underhill	09/29
Randall, Benjamin G.	Underhill	Abair, Heidi Marie	Underhill	11/08

CIVIL UNIONS

2003

Abbott, Martha Barry, Underhill and	Brody, Barbara Ellen, Underhill	08/23
Myrick, Paula Noble, Underhill and	Eisenberg, Jamie Dee, Underhill	09/13

BIRTHS

<u>NAME</u>	<u>SEX</u>	<u>DATE</u>	<u>PARENTS</u>
<u>1999</u>			
Lamphere, Matthew Paul	M	06/21	Lamphere, Elizabeth & Larry
<u>2002</u>			
Lamphere, Skylar Francis	M	03/13	Lamphere, Elizabeth & Larry
<u>2003</u>			
Bauman, Owen Peter	M	01/17	Bauman, Nicole P. & Todd P.

Hendee, Samuel Elijah	M	02/12	Hendee, Taro V. & Seth L.
Vita, Keiley Ann	F	02/13	MacDonald, Amy/Vita, M.
Little, Casey Lynn	F	03/20	Hackbarth, Amy/Little, Jeff.
Smith-Miodownik, Zoran Eleanor	F	03/24	Smith, Tamara/Miodownik, D.
Mathieu, Susan Elizabeth	F	04/01	Mathieu, Genevieve & Gaitan
Parker, Josia Matthew	M	04/05	Parker, Elizabeth & Michael
Richards, Robert Aaron	M	04/08	Richards, Julie & Martin
Hayes, Carsen Christopher	M	04/19	Hayes, Jill & Kevin
Trudeau, Owen Tyler	M	05/01	Trudeau, Ann Marie & Joel
Preiss, Madison Parker	F	05/05	Preiss, Lori & Erik
Gray-McLaughlin, Kathwren V.	F	05/14	Gray-McL./McLaughlin, John
Monachino, Dominic Jerome	M	05/22	Monachino, Claire & Jerome
Buck, Ivy Louisa	F	05/25	Buck, Annie & Nathan
Griffin, Isabelle Grace	F	06/03	Griffin, Adrienne & Raymond
Retzloff, Clara Jane	F	06/11	Retzloff, Abigail & Philip
Pearson, Charlotte Kathleen	F	06/29	Soucy, Jennifer/Pearson, Brent
Roy, Faith Marie	F	07/12	Roy, Tiffany M.
Esmay, Ava Theresa	F	07/14	Esmay, Connie & William
Cleary, Alexander James	M	07/17	Cleary, Marie-Andres & Douglas
Ordway, Jackson Joseph	M	08/05	Ordway, Lisa & Joseph
Arpey, Jaymeson Murphy	M	08/08	Arpey, Cheryl & Vincent
Tatro, Dylan Hunter Steven	M	08/10	Germain, Cynthia Lynn
Babbitt, Samantha Bong Dan	F	08/23	Babbitt, Joyce & Michael

DEATHS
2003

NAME	SEX	AGE	DATE
Amundsen, Brian Russell	M	60	01/07
Cook, Pauline May	F	91	02/19
Stewart, John F.	M	72	04/27
Chase, Nelson Paul	M	63	06/23
Power, Marjory	F	73	06/26
Kellie, David Steven	M	61	07/29
Sherman, Martha Ann	F	41	08/12

Animal Control Report 2003



Dear Underhill Residents:

We enjoyed returning your lost pets to you, answering your pet related questions and helping you resolve other pet related concerns in 2003. The majority of complaints were related to "dogs running at large." This year, even with over 700 registered dogs, most of the dogs that we had to impound due to running at large, did not have collars on or weren't registered in town. We cannot emphasize the importance of this enough. Not only is it the law, but also it is the only way that we can contact you and get your animal back to you safely.

In 2003 we had too many complaints of dogs running in roads and "stopping" traffic. It is heartbreaking to report that we lost 5 dogs that we know of and surely several more that we are not aware of to motor vehicle collisions. In two cases, the dogs killed were ones that had been previously impounded by us for - - running at large in the road. You would never open the door to your home on Rt. 15 or River Road and just let your kids out, so treat your dogs with the same understanding - even well behaved, trained dogs can wander into a road or find a passing jogger or cyclist reason to go beyond your property. Please remember that a dog is not a child, but s/he is your property AND your responsibility. If your dog causes an accident, as two did this year, it may cause you more than just heartbreak in losing that pet, but you may find yourself responsible legally too.

We have had an early winter of extremely frigid weather and there are some safeguards you must take to insure the comfort and safety of your pets in such conditions. According to veterinarians, it is inhumane for house pets to be left outside or even in an outbuilding when temperatures fall below 20°F. or above 70°F. It is also advisable to have at least a 3-sided shelter for barn/farm animals in the cold windy months. A good rule of thumb - - If you wouldn't tolerate the situation comfortably, then your pets won't either.

Registration is due April 1st, 2004, for all canines over the age of 6 months. The fees for licensing are \$5.00 for a neutered or spayed dog and \$9.00 for an animal that is not. If you neglected to register your pet in 2003, you will be required to pay an additional \$7.50 for each dog in 2004. Remember all dogs not licensed by April 1st. 2004 are subject to fines. Please make our job easier and keep your pets collars on at all times.

We hope to have only happy reasons to see you in 2004, but are committed to assisting you in whatever ways we can. Don't hesitate to contact us with issues and/or questions. Please note we do not carry a pager anymore.

Have a great year!

Jennifer Silpe
899-2873 Home
373-0893 Mobile
jfsilpe@adelphia.net

Seth Friedman
899-1735 Home
233-1767 Mobile
northernproperty@together.net

My goal in life is to be as good a person as my dog already thinks I am
-Unknown

DOMESTIC PET ORDINANCE

An ordinance providing for the licensing of all dogs and wolf hybrids and for the regulation and keeping of domestic pets

Pursuant to the authority of Title 20 VSA Chapter 193 and Title 24 VSA Chapter 59, the Town of Underhill hereby enacts the following ordinance:

Sections:

1. Definitions
2. License and collar requirements
3. Disturbances and Nuisances
4. Dogs running at large
5. Humane care of domestic pets
6. Vicious pets
7. Notice and release from Impoundment
8. Penalties and costs
9. Severability
10. Effective date

Section One: Definitions

- A. "Dog" means any member of the canine species
- B. "Wolf hybrid" means:
 1. An animal which is the progeny of a dog and a wolf (Canis lupis or Canis rufus)
 2. An animal which is advertised or otherwise described or represented to be a wolf hybrid, or
 3. An animal, which exhibits primary physical and/or behavioral wolf characteristics.
- C. "Domestic pet" or "pet" means any domestic dog, domestic cats and ferrets. The term shall also include such other domestic animals as may be designated by the Commissioner of the Vermont Department of Agriculture, Food and Markets.
- D. "Owner" means any person who has actual or constructive possession of a dog, wolf hybrid or domestic pet. The term also included those persons who provide feed and/or shelter to any of the aforementioned
- E. "Enforcement Officer" shall be the Animal Control Officer and/or Town Constable or such persons as may be appointed by the Underhill Selectboard to enforce or execute the provisions of this Ordinance.
- F. "Poundkeeper" shall be the Enforcement Officer or such other persons as may be designated by the Enforcement Officer or Underhill Selectboard to receive, maintain and dispose of dogs impounded pursuant to this Ordinance.

Section Two: License and Collar Requirements

Each dog and/or wolf hybrid shall be licensed according to the laws of this State and shall wear a collar or harness with the current license attached. An animal that is visiting from out-of-state

must wear a collar or harness with a current license from its home state attached.

DOG LICENSES ARE AVAILABLE AT THE TOWN CLERK'S OFFICE ON JANUARY 1. A 50% PENALTY WILL BE ASSESSED AFTER APRIL 1.

A dog or wolf hybrid found without a collar or harness and license shall be immediately impounded under authority of 20VSA S. 3806 and shall be managed under the provisions of that statute.

Section Three: Disturbances and Nuisances

- A. All dogs and wolf hybrids in the Town of Underhill shall be under direct control of their owners at all times. The enforcement officer may upon complaint of the owner of the property impound any domestic pet at large that enters the property of another and causes property damage or creates a nuisance. No complaint under this Ordinance will be sustained against a domestic pet unless the person making the complaint is identified.
- B. No owner may keep a domestic pet that, for frequent or habitual barking, howling or yelping, disturbs the peace and quiet of a person of ordinary sensibility. The enforcement officer may, upon complaint, impound domestic pets that do so disturb the peace.
- C. A female dog or wolf hybrid in heat shall be confined to a building or other secured enclosure except while under the direct control of the owner. The enforcement officer shall impound any female dog or wolf hybrid in heat found at large.

Section Four: Dogs Running at Large

- A. A dog is considered running at large when it is not:
 - On a leash
 - In a vehicle
 - On the owner's property
 - On the property of another person with that person's permission
 - Clearly under the verbal or non-verbal control of the owner
 - Hunting with the owner.
- B. Any dog found running at large shall be dealt with in accordance with Section Three herein.

Section Five: Humane Care of Domestic Pets

All domestic pets shall be furnished with clean and safe facilities sufficient to protect the animal and the public health. Any pet determined by the enforcement officer to be without such clean and safe facilities may be impounded.

Section Six: Vicious Pets

- A. The Underhill Selectboard shall investigate complaints received pursuant to VSA Title 20 S.3546, and shall make such findings and issue such orders as may be authorized or required by that statute. Any domestic pet which has attacked or bitten a person or caused a person to reasonably fear attack or bodily injury from such animal off the premises of the owner, shall be considered vicious.
- B. A domestic pet which, while running at large, attacks another domestic pet or domestic animal, as defined in 20 VSA S. 3541 shall also be considered vicious.

Section Seven: Impoundment and Enforcement

- A. In addition to the enforcement officer, from time to time the Town of Underhill may appoint or contract other persons to act as Poundkeeper for the Town. The Poundkeeper shall be entitled to a daily fee that will adequately reimburse him/her for the cost of feeding, housing and otherwise maintaining impounded domestic pets and which is mutually agreeable to the Selectboard and the Poundkeeper.
- B. The enforcement officer who impounds the domestic pet, dog or wolf hybrid shall, within 24 hours, give notice to the owner thereof, either personally or by written notice at the owner's dwelling. Such notice shall inform the owner of the nature of the violations, the location of the animal and the steps that are necessary to have the animal returned to the owner.
- C. If an impounded dog or wolf hybrid has no license or other identification, the enforcement officer shall proceed under the provisions of 20 VSA S. 3806.
- D. The enforcement officer shall release impounded animals to their owners only after payment of all penalties and impoundment fees and after remedial action. Remedial action shall include but is not limited to such actions as providing a collar with a current license and providing a plan for compliance with the provisions of this Ordinance and with Vermont State law.
- E. An impounded domestic pet not redeemed by its owner within seven days of notification of the impoundment shall be advertised and shall either be sold, given away (after confirming health and immunization status) or humanely destroyed. The owner shall be liable to the Town of Underhill for the amount of the fine, cost of impoundment and any other costs associated with the impoundment. If the pet is sold, all proceeds will be applied to the cost of impoundment.

Section Eight: Penalties and Costs

- A. Any dog found without a license will be fined \$15.00 and must obtain a current license within 7 days from date of fine.
- B. If a dog has been impounded and is without a license, the owner will be fined the \$15.00 and will be required to pay all costs for impounding the animal as well as obtain a current license within 7 days from the date of release of impoundment.
- C. With the exception of Section Five (Vicious Animals) the penalties and payments shall be as follows:
 - * First offense - Written warning, required remedial action + applicable impoundment fees (in a 12-month period)
 - * Second offense - \$40.00, required remedial action + applicable impoundment fees (in a 12-month period)
 - * Third offense - \$75.00, required remedial action + applicable impoundment fees (in a 12-month period)
 - * Fourth offense and subsequent impoundments in a 12-month period -- \$100.00, required remedial action + applicable impoundment fees.

This is a civil ordinance and shall be enforced by the enforcement officer or police. In accordance with VSA Title 20, Chapter 193 S 3550, the Selectboard or an enforcement officer designated by the Commissioner may impose a civil penalty of up to \$500.00 per violation in accordance with the provisions of this section.

Section Nine: Severability

If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this Ordinance.

Section Ten: Effective Date

This Ordinance shall become effective 60 days after its adoption by the Underhill Selectboard. If a petition is filed under 24 VSA S 1973, the statute shall govern the taking effect of this Ordinance.

(signed) Stanton Hamlet, Peter Brooks, Robert Pasco Selectboard

9 May, 2002

CASEY'S HILL
FOR WINTER RECREATION USE BY UNDERHILL RESIDENTS

1. This land is being leased to the Town of Underhill for sledding purposes only. It is privately owned.
2. Sled at your own risk. Sledding is permitted during daylight hours and only when snow conditions permit. Sledding is not allowed on the Mountain Road side of the hill.
3. The designated parking area for Casey's Hill users only, is for the safety and convenience of families with children/sledders. If the lot is full, park at the Underhill Central School. Please do not park on Mountain Road, the Pleasant Valley Road or New Road. Mountain Road must be kept open for emergency vehicles at all times.
4. No snowmobiles, RVs or other vehicles are permitted on Casey's Hill.
5. Violation of any of these conditions for use of Casey's Hill could result in a termination of public use of Casey's Hill.

Thank you for your cooperation.

Recreation Committee

RECREATION COMMITTEE REPORT 2003

The Town Pond saw a lot of use this summer, and we're happy to report that every water test was well below the limits for E-Coli bacteria. We hired a new lifeguard this year, Ben Courtney, and he did a terrific job watching the swimmers, keeping the grounds looking nice and clearing the outflow pipe of grass and debris.

Ben Courtney is also an Eagle Scout and volunteered, as part of his Eagle Scout project, to build three picnic tables for the Town Pond. He also designed and built brick platforms for the tables to stand upon. They'll be ready for use next summer. Thank you Ben!

More thank-yous go out to Tom Hartswick who fixed the backboard at the tennis courts this summer. Henry Clark has also done quite a bit of work over the past two years, organizing the clearing of brush from the edges of the courts, fixing the crack in the middle of one of the courts and assisting the committee in identifying other tennis needs. We also received a \$500.00 anonymous donation for the tennis courts, which we used for two new nets and the backboard materials. THANK YOU!!

Casey's Hill was very busy last winter, and we look forward to another great sledding year. Please remember to park only in the parking lot; you can be ticketed if you're parked along the street. In years past, emergency vehicles were unable to pass parked cars on Mountain Road. Please remember that there is no sledding or snowboarding on the steep, Mountain Road, side of Casey's Hill.

* * *

RECREATION COMMITTEE ANNUAL STATEMENT
July 1, 2002, through June 30, 2003

Salaries	\$2,148.80
P&P Septic	270.00
Signs/Sledding Hill	0.00
Little League	0.00
Mowing Ballfields	1,100.00
Telephone/Pond	225.77
Bushhog/Sledding Hill	200.00
Supplies & Maintenance	276.69
Tennis Courts, Resurface	<u>1,072.00</u>
TOTAL EXPENDITURES	\$5,293.26

RAISED MONIES FUND

Balance Brought Forward	\$ 922.64
Town Meeting Lunch, Mar.2,2003	294.10
Donation, Tennis Courts	<u>500.00</u>
TOTAL RAISED	\$1,716.74

CHITTENDEN SOLID WASTE DISTRICT
July 2002 - June 2003

ADMINISTRATION:

CSWD owns and oversees 12 solid waste or recycling facilities in Chittenden County for its 17 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community. Monthly meetings are held on the 4th Wednesday of each month, typically at the South Burlington City Hall. The audited FY '03 General Fund expenses were \$5,926,456 which is an 8% increase from the FY '02 General Fund expenditures.

SIGNIFICANT CHANGES/EVENTS:

All-In-One Recycling started in July 2003 allowing people to recycle bottles and cans together with mixed paper. CSWD invested about \$2 million in equipment and renovations at the MRF aimed at making recycling easier, more convenient, and more economical.

A new Drop-Off Center opened in March at 339 Pine Street in Burlington. Trash fees are based on weight (11 cents/pound).

In June, the Environmental Depot (formerly the Hazardous Waste Depot) closed its Burlington location and moved to 1011 Airport Parkway in South Burlington.

ONGOING OPERATIONS:

THE BOARD OF COMMISSIONERS OFFICERS include: Chairman, William Leach of Westford; Vice Chair, Bert Lindholm of Jericho, and Secretary/Treasurer, George Gerecke of Williston. EXECUTIVE BOARD MEMBERS include: Leach, Lindholm, Ken Nolan of Milton, Paul Stabler of South Burlington, and Steve Goodkind of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, Colchester and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,099 tons of recyclables, an increase of 1% from FY '02, and 6,580 tons of household trash during FY '03, a 3% increase from FY '02.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and is privately operated by Casella Waste Management, Inc. In FY '03, 20,956 tons of commingled recyclables were collected, sorted, baled and shipped to markets. This represents a 9.5% decrease from the previous year. The average sale price for materials was \$70, a 69% increase from the previous year's average.

The WOOD & YARD WASTE Program, processed 6,088 tons of clean wood waste and brush in FY '03. This amount is up 25% from the previous year. Wood chips are sold to the McNeil Generating Station, and other facilities, where the chips are used to generate electricity. Chips are also sold for use in wood kilns and in creating a colored mulch product.

Member participation increased at the HAZARDOUS WASTE DEPOT and THE ROVER. These facilities, which collect household and small business-generated hazardous waste, received 9,268 visits with 185 tons of hazardous waste from residents, a 2% decrease from FY '02, and 386 visits with 65 tons from businesses in FY '03, which is a 3% decrease from FY '02.

CSWD brokered 14,492 wet tons of BIOSOLIDS for our member communities in FY '03, down 5% from the previous year.

The focus of CSWD's MARKETING CAMPAIGN in FY '03 was informing people of the changes in CSWD facilities, including the new Burlington Drop-Off Center, the new location of the Environmental Depot, and new hours at Drop-Off Centers.

A variety of EDUCATIONAL PROGRAMS are available to assist residents and businesses to reduce and properly manage their wastes. The CSWD HOTLINE (872-8111), WEBSITE: (www.cswd.net), school programs, workshops, informational pamphlets, and waste assessments for businesses are part of this positive community outreach.

Two hundred twenty-four businesses and institutions representing 3,966 employees, approximately 1,685 residents of residential complexes, and over 7,320 students, volunteers, and parishioners were impacted by the BUSINESS OUTREACH PROGRAM. Compared to FY '02, contacts in FY '03 increased by 13%. Eighty school presentations, equipment loans, facility tours, and waste assessments reached over 3,800 students in the 2002-2003 school year through the SCHOOL OUTREACH PROGRAM.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused in FY '03 on drop-off food composting, construction and demolition waste reduction, and computer reuse and recycling.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In April 2003, 56 tons of litter were collected, including 1,421 tires and 62 cubic yards of scrap metal. CSWD also contributed \$3,650 to Green Up Vermont on behalf of its member municipalities.

The fall and spring TIRE AND APPLIANCE ROUND UPS brought in 969 major appliances and 4,792 tires at no charge from 1,724 households.

The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. In FY '03, over \$8,400 was distributed to 12 of our 17 member municipalities through this program.

CONSERVATION COMMISSION

The Conservation Commission finished a task started in 2002 in conjunction with the Selectboard and the Underhill Road Crew.

It has long been thought that the area across from the Town Hall in Underhill Center could be improved upon. After consideration of historical significance, it was decided to move the Town Garage location to the New Road and tear down the old garage.

Over Spring and Summer of 2003 the 1 ¼ acre piece was plotted and redesigned with the professional help of Mark Hamelin and Pat and Mike Weisel. Ten-foot memorial maple trees were donated and planted in a row at the edge of Pleasant Valley Road. Over the Summer the "Live Yers" vacation school group and Spafford and Sons helped us water them.

In October a Volunteer Day brought together 50-plus townspeople to spread topsoil, plant apple and pear trees, grass seed and perennials. Also in the Fall rehabilitation work was started on the area towards Browns River.

Future Plans: (1) The Road Crew will spread more gravel on the two parking areas and place more large rocks to delineate these areas.

- (2) The "Music in the Hall" series, also organized by townspeople, will give contributions to the Town Park to use for sturdy benches.
- (3) An easement will be worked out for a small strip of river frontage.
- (4) Our June Plant Auction will continue – watch for it on the first Saturday in June.
- (5) In other areas the Underhill Conservation Commission will join with the Planning Commission to create an Open Land Committee to consider how we may be helpful to anyone considering conservation easements.

Our very sincere thanks to all the people who plotted, planted, pruned, dug and gave generously of time, money and materials. We can all be very proud of ourselves!

Dick Albertni, Ellen Eccleston, Andy Grab, Deanne Krwyka, Sue Kusserow, Karen McKnight, Steve Walkerman, Pat and Mike Weisel. Barbara Yerrick

CONSERVATION COMMISSION FINANCIAL REPORT

July 1, 2002 to June 30, 2003

Balance Brought Forward \$1,582.11

Receipts:

Proceeds – Bake Sale, Dec, 2003	\$ 487.18
Garage Site Carryover/Town	1,921.00
June Plant Sale	283.00
Donations (trees, soil, eetc.)	2,340.00
Four Seasons Refund	<u>140.00</u>
	\$5,171.18

\$6,753.29

Disbursements:

Four Seasons	\$2,474.20
G. W. Tatro	<u>960.00</u>
	\$3,434.20

Balance on Hand June 30, 2003 \$3,319.09

August 11, 2003 – Donation \$ 25.00

October 7, 2003 – Grass Seed Expense -365.05

November 3, 2003 – Bulbs - 40.00

November 3, 2003 – Donation from Town 1,079.00

Adjusted Current Balance (as of 12/20/03) **\$4,018.04**



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

802-899-2693

<http://parkdistrict.jerichounderhill.com>

JUPDistrict@aol.com

Just as the entrance sign states, Mills Riverside Park *is* the "park for all seasons". Its extraordinary and diverse landscape provides year round recreational opportunities for the community. The Jericho Underhill Park District Board of Trustees is responsible for managing this exquisite natural resource and ensuring that the public enjoyment of this land is carefully balanced with the protection of the park's sensitive wildlife habitats. Every decision that the board makes is based on the Conservation Easement that was written for this property that preserves the scenic, riparian, and wildlife habitat areas of the park as well as guaranteeing public access.

The year 2003 was especially busy and productive. A quick review of park activity should begin with last winter. Hundreds of Boy Scouts from around the region enjoyed a "Klondike Derby Day" with sledding, broomball, survival camping skills, igloo making and much more. Groomed trails, courtesy of the Bill Koch Ski League and the high school Nordic Team, provided cross country skiers with ideal conditions throughout the winter. The park proved popular for snowshoeing, sledding and dog walking as well.

With the bloom of hundreds of daffodils in the spring, the Browns Rivers Soccer Club began preparing the playing fields for another season of intense competition. The popular Farmers' Market started their Thursday mid-afternoon set up, a routine that would continue through the summer and into fall. Green Up Day brought the Cub Scouts to assist with spring clean up. Eastern bluebirds settled into their nest boxes along the park perimeter.

The summer months were filled with family and group celebrations, picnicking, two pig roasts and five exceptional concerts. With business sponsorships helping to offset the costs, well-known Vermont bands such as Blues for Breakfast, Tammy Fletcher and the Disciples, and the Starline Rhythm Boys came to entertain. The Vermont Youth Conservation Corp devoted three weeks to developing the "South Hill" loop trail and building a bridge. This trail system compliments the Fieldstone Loop which was completed the year before. Both trails were funded primarily through grant awards from the Department of Forests, Parks and Recreation. The former bath house was removed to make way for the multi-use Bentley Pavilion.

Autumn brought the Mt. Mansfield high school football team to the park for practice sessions, the Harvest Market 5 K Fun Run and Walk, Boy Scout camp outs and cross country running events. Preparations for winter started with the planning of the Winter Carnival, an ice skating rink and fundraising events to support the creation of several playing fields. The cement foundation for the Bentley Pavilion was poured and an updated and more complete website was developed.

The Park District Board of Trustees is extremely grateful for the broad community support that Mills Riverside Park receives. In particular, we wish to thank the Lions Club for their

relentless effort to build the multi-use pavilion. This handsome post and beam structure will provide a sheltered space for family celebrations, outdoor classrooms, picnicking and community events. Special thanks also go to the Elfun organization , a volunteer group comprised of General Electric employees and retirees, for providing and installing the new split rail fence that enhances the park entrance and creating a nursery with 25 American Liberty elm trees, including one mature "75th anniversary" tree, which was planted at the park.

The Park District Board of Trustees meets at 7:00 PM on the first and third Wednesday of every month at the Deborah Rawson Library. The community is always invited to attend these meetings with questions, comments or ideas for future events and activities.

Livy Strong *Chair*

The Board of Trustees also includes:

Nancy Eames
Mike Weisel
Bobby Hackney
Floyd Scott
Hilaire Thomas
Rex Rexroad



Ruth Sullivan, age 9, delivering Burlington Free Press papers to residents from Riverside to north on Route 15 and throughout the village. She and her brother picked up the papers at 5:30 in the morning and had to finish delivering before heading off to school.

Jericho Underhill Park District

Proposed Budget for July 2004 - June 2005 *

19-Oct-03

	1999 Actual	2000-2001 Actual	2001-2002 Actual	2002-2003 Actual	Budget	2003-2004 YTD	Estimated	Budget	2004-2005 YTD	Estimated
STARTING BALANCE	\$0	\$2,863	\$15,604	\$19,363	\$6,280	\$6,280	\$6,280	\$5,430	\$5,430	\$5,430
INFLOWS										
Donations	\$200	\$35	\$237	\$285	\$0	\$1,213	\$1,400	\$200	\$0	\$0
Festivals	\$0	\$0	\$520	\$257	\$0	\$106	\$106	\$500	\$0	\$0
Grants, Including Jericho Land Trust	\$6,950	\$15,000	\$15,600	\$17,280	\$16,787	\$16,787	\$16,787	\$0	\$0	\$0
Fundraising	\$0	\$115	\$271	\$107	\$0	\$0	\$84	\$0	\$0	\$0
Interest	\$0	\$302	\$10,560	\$10,544	\$10,948	\$3,797	\$10,948	\$13,279	\$0	\$0
Taxes	\$0	\$9,981	\$6,336	\$6,302	\$6,568	\$2,278	\$6,568	\$7,967	\$0	\$0
Jericho	\$0	\$5,987	\$4,224	\$4,242	\$4,378	\$1,519	\$4,378	\$5,312	\$0	\$0
Underhill	\$0	\$3,994	\$8,150	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Income	\$0	\$0	\$8,150	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INFLOWS	\$7,150	\$25,433	\$21,238	\$28,473	\$27,743	\$21,920	\$29,333	\$13,979	\$0	\$0
OUTFLOWS										
Operating Expenses										
Bank Charges		\$36	\$36	\$53	\$36	\$3	\$36	\$36	\$0	\$0
Contingency		\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$0
Events		\$133	\$445	\$602	\$800	\$1,064	\$1,064	\$1,000	\$0	\$0
Insurance	\$733	\$800	\$800	\$800	\$880	\$840	\$840	\$1,000	\$0	\$0
Legal fees	\$660	\$873	\$91	\$80	\$500	\$61	\$240	\$240	\$0	\$0
Membership fees	\$285	\$380	\$415	\$300	\$360	\$300	\$300	\$300	\$0	\$0
Mowing	\$435	\$2,595	\$1,850	\$4,425	\$4,500	\$2,160	\$4,800	\$4,982	\$0	\$0
Road Maintenance		\$0	\$0	\$0	\$240	\$240	\$240	\$1,000	\$0	\$0
Pond Maintenance	\$160	\$878	\$1,528	\$1,038	\$200	\$910	\$200	\$200	\$0	\$0
Portals	\$17	\$0	\$54	\$26	\$60	\$48	\$48	\$1,883	\$0	\$0
Postage	\$170	\$421	\$104	\$122	\$50	\$50	\$50	\$200	\$0	\$0
Printing & Copying	\$21	\$337	\$733	\$180	\$200	\$54	\$200	\$208	\$0	\$0
Publicity	\$1,772	\$0	\$9,445	\$45	\$750	\$89	\$500	\$1,850	\$0	\$0
Repairs		\$120	\$80	\$200	\$120	\$120	\$120	\$120	\$0	\$0
Services		\$0	\$160	\$200	\$250	\$250	\$250	\$200	\$0	\$0
Signage	\$34	\$72	\$0	\$0	\$180	\$46	\$180	\$192	\$0	\$0
Utilities	\$34	\$72	\$0	\$0	\$180	\$46	\$180	\$192	\$0	\$0
TOTAL OPERATING EXPENSES	\$4,287	\$6,426	\$18,738	\$7,851	\$10,948	\$4,367	\$10,900	\$13,979	\$0	\$0
Income - Expense	\$2,863	\$19,007	\$5,500	\$20,622	\$16,787	\$17,553	\$18,433	\$0	\$0	\$0
Improvements										
Electrical Set-up & Wiring				\$2,061						
Field Development					\$500		\$500	\$500		
River Ford Construction & Maintenance		\$1,281								
Forestry Plan		\$1,630						\$4,000		
Parking Area Improvements		\$1,780	\$0				\$2,000			
Pavilion Site Prep			\$0							
Septic Removal			\$2,245							
Signage		\$375	\$1,400							
Trail Consultation		\$1,200	\$350							
Trail Development		\$6,267	\$1,750							
TOTAL IMPROVEMENTS	\$4,287	\$12,693	\$17,488	\$41,546	\$15,446	\$21,150	\$30,193	\$18,478	\$0	\$0
TOTAL OUTFLOWS	\$2,863	\$15,604	\$19,363	\$6,280	\$18,877	\$7,051	\$5,430	\$930	\$5,430	\$5,430
ENDING BALANCE										

* Fund the Fields Campaign not Included

Maple Leaf Farm Associates, Inc.

Maple Leaf Farm operates a 33-bed residential treatment center for adults age 17 and older who suffer from chemical dependency. Maple Leaf Farm also provides on-site medical detoxification services. The mission statement reflects a commitment *to improve the quality of life for persons affected by substance use, abuse and dependence*. Maple Leaf Farm is situated in Underhill, on sixty-five secluded acres in the foothills of Mount Mansfield and provides privacy and serenity that helps in the healing process.

Maple Leaf Farm provides a refuge from the stress of daily living and a safe, supportive community of peers in a drug and alcohol free environment. Here at the Farm, patients can begin to address their drug and alcohol dependency in a confidential, non-judgmental and supportive environment. We are also dedicated to reducing the barriers to treatment and recovery and the stigma experienced by persons suffering with the disease of substance dependence.

More and more, new research demonstrates that addiction is a brain disease in which hereditary, social, and environmental conditions play a role. There is a continuing misunderstanding in the public, in the treatment community, and with patients themselves concerning the nature of chemical dependency. Many are unaware of, or choose to disregard the accumulating scientific evidence and cling to old prejudicial stereotypes associated with beliefs about weak character, inadequate willpower, and/or moral defect. At Maple Leaf Farm we see it as our role to inform the public and our patients about the disease of addiction in order to reduce the associated stigma and shame and to promote healthy discourse about the problem and proven solutions to the problem.

The average cost for someone in our treatment program is about \$250/day. Most of our patients receive Medicaid funding which we are reimbursed for at \$180/day. We have to make up the difference with fundraising.

As CEO of Maple Leaf Farm, I wish to extend a thank you for the support your town has provided to the patients we serve. Maple Leaf Farm provided services to three (3) Underhill residents this past year. As one patient's family wrote, "Many thanks to all who have worked to help Alcoholics make a new life for themselves. Thank you for keeping your door and your minds open for anyone who wants to recover. May this place be here until Alcoholics are extinct. God Bless."

Sincerely,



Richard C. Turner
Executive Director

10 Maple Leaf Road, Underhill, VT 05489



The Howard Center for Human Services

The Howard Center's mission is to improve the health and well-being of individuals, families, and our communities. During Fiscal Year 2003 (July 1, 2002 – June 30, 2003) we served 56 individuals from Underhill in these program areas:

<u>Program</u>	<u># of Clients</u>
Child and Family Services	15
Adult Mental Health and Employee Assistance	9
Developmental Disability Services	6
Substance Abuse	20
Emergency	6

The following are a few fiscal year 2003 highlights from our three service divisions: the Baird Center for Children and Families, Adult Behavioral Health Services, and Howard Community Services (serving people with developmental disabilities):

- The Howard Center's mental health, developmental disabilities, and child and family treatment programs were re-designated by the State of Vermont to provide these services for a period of three years. The agency also received a three-year accreditation from CARF for 21 of its substance abuse and child and adult mental health programs.
- Constructed a new Baird Center facility, with occupancy scheduled for December 2003.
- Opened the state's first and only methadone treatment program in affiliation with the UVM College of Medicine and Fletcher Allen Health Care.
- Expanded our mental health outreach project in nursing homes in partnership with FAHC.
- Developed a short-term sober housing alternative for women in the care of the Department of Corrections.
- Implemented an Outdoor Adventure program for children with developmental disabilities to create opportunities for peer connection and support.
- Created opportunities for members of the refugee community to learn about developmental services through volunteer experiences and a skills group.
- Completed the second full year of operation of a school-based health clinic with exceptional improvements in school climate and student achievement.
- Entered into a community partnership to create a Juvenile Drug Court.

We continue to provide school social work services at Brown's River Middle School and Mount Mansfield Union High School.

If you would like to learn more about our services, please call our administrative offices at 660-3678 or visit our web site at www.howardcenter.org. We are very grateful for the continuing support that we receive from the Town of Underhill.

Todd Centybear
Executive Director

Essex Rescue

Greg C. Cluver, Executive Director



Deanna L. Nelson, President
Tracie Cole, Vice President
David P. Gervais, Training Officer

Cheryl E. Benner, Secretary
Peggy McCabe, Treasurer
Greg Wolf, Trustee

Mission Statement

Essex Rescue is committed to being a leader in EMS and to providing our community with excellence in pre-hospital and out of hospital care by maintaining the highest standards of our profession; caring for our patients, their families and the community; and preventing illness and injury through public education.

Since 1971, Essex Rescue has been providing the Underhill community with prompt excellent medical response 24 hours a day, 7 days a week, and 365 days a year. Each year our program gains strength that helps us offer better service to you. Essex Rescue serves the communities of Essex, Essex Junction, Underhill, Jericho and Westford with advanced life support services and outreach through community education. With over 50 volunteer members this year certified at the CPR through paramedic level we too are growing to meet the needs of our expanding communities. Essex Rescue has embarked on some significant changes this year to help us respond to the increasing needs of the communities we serve. This is evident in the creation of the Executive Director position. After a long and thoughtful search process we filled this position in late August of this year to aid us in serving you with the highest quality care and manage the daily activities of our once small organization. We have also worked with the Essex Police Department and Racquet's Edge Health Club to place 10 defibrillators in the community for rapid access.

In the last year, Essex Rescue volunteers have donated over 61,000 hours in your community in addition to continuing education through courses and conferences year round. Below you will find statistics related to calls in your area in the past four years

Total Number of Calls

2003	1392
2002	1472
2001	1414
2000	1292

Responses to Underhill

2003	100	-3.8%
2002	104	-6.3%
2001	111	-8.2%
2000	121	--

We continue to offer our subscription plan to offset the cost of Emergency Services. Essex Rescue will waive any co pay or balance not covered by insurance to our subscribers and all members of their household. If you would like more information on our subscription plan or other aspects of Essex Rescue please call our non-emergency number at 878-4859.

Sincerely,

Deanna L. Nelson, President



Helping People Age with Independence and Dignity

THE CHAMPLAIN VALLEY AGENCY ON AGING, INC. has been helping people age with independence and dignity for over 25 years. During this past year, CVAA provided services to 35 older residents of Underhill. CVAA is grateful to the citizens of Underhill for their ongoing support of services for area seniors.

THE SERVICES AVAILABLE TO RESIDENTS OF UNDERHILL INCLUDE:

MEALS ON WHEELS ~ CVAA provides hot wholesome meals to seniors who are age 60 or over. Volunteers deliver Meals on Wheels to homebound individuals who are ill, frail, or recuperating after a hospital stay and unable to prepare their own meal. This past year 5 Underhill seniors participated in the Meals on Wheels program.

SENIOR COMMUNITY MEALS ~ In Underhill, these meals are served at the mealsite at Covenant Church in Essex and Chequer's Restaurant in Richmond, and at many area restaurants. In addition to a nutritious meal, the mealsite provides socialization and companionship for older people who may be isolated or live alone. Over 17 seniors, including Underhill residents, participated in the community meals program.

CASE MANAGEMENT ~ CVAA Case Managers make in-home visits and connect individuals with the services and resources they need in order to remain independent and in their own home. Kathy Hart, the CVAA Case Manager for Underhill, worked with 15 seniors in your town. Kathy may be reached through the CVAA office at 865-0360 or 1-800-642-5119.

SENIOR HELPLINE ~ CVAA operates a toll-free service that provides answers to any question or concern regarding services for older people. Seniors, or their family members, can reach the Senior HelpLine by calling 1-800-642-5119 (Voice/TTY) during business hours.

FOR MORE INFORMATION ON THE AGENCY,
OR TO INQUIRE ABOUT VOLUNTEER OPPORTUNITIES,
CALL 865-0350 OR 1-800-642-5119 (VOICE/TTY)
YOU MAY ALSO VISIT US AT: WWW.CVAA.ORG

Town of Underhill VNA Fund Request FY 2005

Visit statistics listed below are for the VNA's fiscal year 2003 (July 2002 – June 2003).

<i>Breakdown of Visits</i>	<i>Visits</i>	<i>Hours</i>
Nursing	551	
Physical Therapy	197	
Speech Therapy	0	
Occupational Therapy	29	
Social Service	6	
Licensed Nursing Assistant	403	397
Homemaker	3	9
Family Educator	0	0
Waiver Attendant	962	3,726
Home Care Provider	61	182
Continuous Care		0
Totals	2,212	4,313

Total Underhill clients cared for: 61

Total cost of services	\$175,247.93
Total cost of services reimbursed by Medicare, Medicaid, private insurance, contract and patient fees	\$163,832.78
Balance	\$11,415.15
FY '03 Town Income	\$4,968.00
Gain (Loss) FY '03	(\$6,447.15)

Vermont Department of Health
Annual Report – Town of Underhill

The Vermont Department of Health works to protect and promote the health of all citizens. The following are some of the essential services available to residents of Underhill.

- **Bioterrorism – Emergency Preparedness:** The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include identifying disease and investigating the source; providing information to the general public and to health professionals; collaborating with other agencies during biological, environmental or weather events; planning local and regional responses with hospitals and other partners; and participation in joint exercises. The Burlington District Office has been actively involved in community-wide planning efforts through its representation on Chittenden County's Local Emergency Planning Commission (LEPC), as well as other local, regional and statewide planning groups.
- **Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care dollars and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont are \$2.8 million, and each year 150 to 200 Vermonters die of pneumonia and influenza. **During 2002, the Vermont Department of Health distributed 45,815 doses of vaccine to health care providers in Chittenden County. This represents a value of \$566,763 to these communities, including Underhill.**
- **West Nile Virus Surveillance:** West Nile Virus (WNV) first appeared in the United States in New York City in 1999 and has since become well established throughout the United States. Birds, mammals and humans can get WNV from the bite of an infected mosquito. The Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2003, 5 Town Health Officers throughout the state also participated in this program, assisting primarily with mosquito trapping. **In Chittenden County, from June 1 through September 19, 2003, 417 dead birds were reported, 140 were tested, and 9 were found to be infected with WNV.** There were no reported human or equine cases reported during this period.
- **Reportable Disease Case Investigations:** Infectious diseases continue to be a major source of illness, disability and death in the U.S. and in Vermont, and account for 25% of all doctor visits each year. The Health Department investigates all cases of disease such as meningitis, hepatitis, pertussis (whooping cough), and infectious diarrhea to determine their source, to recommend control measures and to prevent further spread of the disease. **In 2002, the Department of Health investigated 529 cases of infectious disease in Chittenden County.**
- **The Special Supplemental Nutrition Program for Women, Infants and Children (WIC):** One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. **During 2002, 3,710 women, infants and children in Chittenden County, including 36 living in Underhill, received foods as well as health screening and individualized nutrition education through WIC.** The average value of foods provided is \$35.00 per person per month.

New public health issues emerge every year. Some challenges being addressed by the Vermont Department of Health include emergency preparedness and response to disease threats like SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma and cardiovascular disease.

If you would like more information about these efforts, or if you have a public health concern, please call the Vermont Department of Health Burlington District Office, which serves all of Chittenden County, at (802) 863-7323. Please visit our website at <http://www.healthvermonters.info> for information on health topics, public health emergency preparedness and response, news releases, publications, reports and general public health information.

2003 JERI-HILL XYZ SENIORS REPORT

The Jeri-Hill XYZ Seniors meet on the first Wednesday and third Wednesday of each month. We had an average of 34 members and guests present this past year.

Our election of officers for the year 2003-2004 were as follows:

Vice-President: Lenore Whitten
President: Bernice Weston
Secretary: Marie Salter
Treasurer: Loreen Teer
Member-at-large: Dorothy Blodgett
Cook: Esther J. McLaughlin and helpers

Our dinners are served at 11:30 a.m. by our cook, known as E. J., and her helpers. We have had some especially delicious dinners, along with Pot Luck and sometimes Soup and Sandwiches. Thanks, E.J.

During the year we have purchased a utility cart and some soup bowls which were greatly needed. July 16th we took a bus trip. We were transported to Shoreham where we picked up the Clarion boat, and we had a lovely trip down Lake Champlain through the locks to Whitehall, N. Y. There we had a delicious dinner. The bus met us there and brought us home.

October 8th we took the bus to Lincoln, N. H. and took a ride on the Hobo railway. We had our dinner in Littleton, N. H. That, too, was an enjoyable day.

Our first December meeting the children from the Poker Hill School came to entertain us with songs. Each Senior received a bag of goodies from the children. The Seniors enjoyed them very much, thank you. We look forward to their coming in 2004.

At our Christmas Party we had roast pork for our dinner, plus an exchange of gifts. Due to a real rainy day and expected snow and sleet, we closed our meeting early.

We wish to thank the Town of Underhill for the use of the Town Hall. It's been two years having a joyous time there. The situation has worked out real well. We also want to thank the towns of Jericho and Underhill for the wonderful support we receive.

Thank you.

Submitted by Bernice Weston, President

FOREST FIRE WARDEN'S REPORT
2003

The 2003 fire season proved to be a wet one, keeping fire occurrence low. The majority of fires occurred during the Spring. With little heavy snow last winter, leaf pack was much less than usual, fueling fires to spread more rapidly.

Spring Training this year brought us Steve Hogan, Meteorologist from the National Weather Service in Burlington.

State of Vermont had 101 reported wild land fires burning 100 acres for 2003 fire season. Burning brush 58, burning grass 23, use of equipment, 10, for the majority of fire starts.

Underhill had no fires, no acres burned, with 395 permits issued. I would like to commend the people of Underhill for a good job and for staying with fires til they are dead out.

A permit is required for outdoor burning of brush weeds, grass within 200 feet of woodland and forest or fields containing dry grass or other flammable plant material contiguous to woodland unless there is snow on the site. A fire warden may refuse to issue a permit if, in his judgement, the weather or site conditions create a dangerous situation. A permit in no way relieves a person starting the fire of any responsibility of damage which may occur, and this person may be billed at State-regulated rates for the suppression of the fire.

2004 will mark 100 years of the fire warden program. The 1904 law authorized the appointment of the first selectman as town forest fire warden.

I would again like to thank the people of Underhill for their cooperation in obtaining burning permits this past year. To obtain a burning permit please call or stop by my home on River Road between Underhill Flats and Underhill Center, or call 899-4732.

Respectfully submitted,
Dave Sullivan, Forest Fire Warden

UNDERHILL-JERICHO FIRE DEPARTMENT, INC.

DEDICATED TO THE PRESERVATION OF LIFE AND PROPERTY THROUGH FIRE SUPPRESSION,
EDUCATION AND PREVENTION

420 Vermont Route 15
Underhill, VT 05489
802-899-4025

288 Browns Trace
Jericho, VT 05465
Underhill, VT 05489

Mailing Address:
P.O. Box 150

EMERGENCY
PHONE 911

2003 ANNUAL REPORT

It is amazing, as 2003 came to a close and I put my notes together, I get a real look at what has been accomplished and how we have grown over the last year. At the end of 2002 the Ladies Auxiliary ended after thirty years with two charter members still on the roster, Kitty Clark and Cis Dumas. Even as it sounds like a sad event it was really the turning page with the formation of the Auxiliary coming under the Fire Departments direction now allowing male and female members and giving the Auxiliary a new direction and purpose.

This was our 38th year sponsoring Boy Scout Troop 627 and it was a busy year with the Boys. On the first Tuesday of each month a group of Boys helps with station maintenance. On February 8th, one of the coldest days of the year we worked at the Boy Scout Klondik Derby at Mills Riverside Park with an auto extrication demonstration. In April we held a Fire Merit Safety Badge training for the Boys and in July we sponsored Boy Scouts Matt Newton and Tom Malinoski along with Alex Spencer to attend the Vermont Fire Cadet Training Academy for a week in Pittsford.

This year two of our members left on military leave after being activated with their guard units, Lieutenant Scott Carroll and Captain Dwight DeCoster. Scott has returned stateside and we await Dwight's safe return. This past spring Utility 3 was given a new assignment as our wild land firefighting truck and was outfitted with a refurbished skid tank and pump that was donated by General Dynamics.

Our fire prevention program, headed by Kitty Clark, continues on a strong pace with the help of a few others and Freddie the Fire Truck. They send a strong fire prevention message to hundreds of children each year. In May we worked with Essex Rescue and the Vermont State Police and staged a mock car crash at Mt. Mansfield Union High School. It turned out very realistic and we hope that it left a lasting impression with the students. We were specially honored in July with the Mountain Gazette by putting together a special feature addition about the fire department and it's members. With the help of the Underhill road crew we installed another dry hydrant at the Burgess' Pond on Irish Settlement Road. This hydrant along with the other two around the towns make it much easier to obtain water for fire protection.

It was another successful year with grants, under the direction of Les Kanat. We received a John Deere 6x4 Trail Gator for grass fires and technical rescue operations from the U.S. Smokeless Tobacco company. We also received grants from Homeland Security and FEMA Fire Act for the purchase of self contained breathing apparatus, thermo imaging cameras, hydraulic rescue tools, portable and mobile radios and other essential equipment that would have taken years to save enough money to purchase otherwise.

We proudly participated in the Memorial Day parade and Memorial service at the cemetery as well as the Cambridge and Richmond 4th of July parades and the Vermont Firefighters annual conference, muster games and parade held this year in Newport.

As you can see the fire department is very busy and we haven't even gotten to the training and emergency calls. We meet every Tuesday night and other nights and weekends for committee work. We had the highest number of emergency calls ever this year totaling 191 with a break down as listed below:

Accidents	60	Furnace Problems	1
Car Fires	2	Grass/Brush Fires	8
Chimney Fires	9	Oven Fires	0
Carbon Monoxide Alarms	16	Propane Gas Leaks	2
Controlled Burn Investigations	7	Smoke Problems	2
Electrical Fire	3	Wires Down	15
Automatic Fire Alarms	26	Other	11
Flooding	1	Mutual Aid , Other Towns	14
Structure	9	Technical Rescues	5
Total Emergency Calls:	191	Emergency calls, Jericho	104
Out of town mutual aid:	14	Emergency calls, Underhill:	73

The members of the Underhill-Jericho Fire Department are a dedicated, highly trained, professional group of men and women working to keep our communities fire safe.

At our annual banquet this December we presented the following awards: Ed Moore was given Honorary Membership in appreciation of all his work helping us with our homeowners reports and mapping system. 35 Years of Service award was given to Lee Dumas, 15 Years of Service awards were given to Dale Bishop and Russ Clark, 5 Years of Service award was given to Shawn Martell. Buel Metcalf was presented an award for 32 years of service with perfect attendance at meetings and drills. All of Buel's previous awards were lost when his house burned this past year. Buel is doing well and lives in New York with his daughters. Firefighter of the Year was awarded to Les Kanat, Fire Police of the Year was awarded to Mike Charter and Fire Officer of the Year was awarded to Chief Randy E. Clark.

UNDERHILL-JERICHO FIRE DEPARTMENT MEMBERS

MEMBER'S NAME	TOWN	FIREFIGHTING RANK	YEARS OF SVC.	OCCUPATION/COMPANY
Dale Bishop	Jericho	Firefighter	15	Johnson Controls
Bryan Bourgeois	Underhill	Apprentice Member	1	Lightship Technologies Consulting
Lisa Carroll	Underhill	Auxiliary	1 st Yr.	Office Assistant
Scott Carroll	Underhill	Lieutenant	8	Senior Service Tech-Simplex/Grinnell E6 Tech Sergeant U.S. Air Guard
Mike Charter	Jericho	Fire Police	6	Assistant Sales Manager - Sears 1st Sergeant Armored Crewman U.S. Army, Retired
Brian Clark	Underhill	Firefighter	21	Assistant Service Mgr. - Clark's Truck Center
Cathy Clark	Underhill	Auxiliary	2	Mother of 2
Christal Clark	Jericho	Auxiliary	1 st Yr.	Office Manager, K J Construction, Inc.
Kitty Clark	Underhill	Dispatcher	17	Domestic Engineer
Randy E. Clark	Jericho	Chief	22	Truck Sales Manager - Clark's Truck Center
Randy H. Clark	Underhill	Honorary Chief/Treas.	46	President - Clark's Truck Center
Russ Clark	Underhill	Firefighter	15	Sales - Clark's Truck Center
Tim Clark	Underhill	2 nd Asst. Chief	18	Service Manager - Clark's Truck Center
Colleen Danaher	Underhill	Firefighter	3	Emergency Technician-FAHC, EMT Essex Rescue
Karen Danaher	Underhill	Firefighter	4	Senior Manager (CPAPFSRIA), KPMG EMT, Essex Rescue
Shawn Danaher, Jr.	Underhill	Firefighter	4	Student, St. Michael's College E3, 131st Engineer Vermont National Guard
Shawn Danaher, Sr.	Underhill	Captain	6	Truck Technician - Clark's Truck Center
Dwight DeCoster	Underhill	Captain	9	Asst. Director Weatherization - St. of VT Capt. 1st/86th Battalion Logistics Officer Vermont National Guard Adj. Prof. ROTC-Johnson State College

(Continued)

Cis Dumas	Underhill	Auxiliary	1 st Yr.	Clinical Education Cordinator-UVM
Lee Dumas	Underhill	1st Assistant Chief	35	Gun Tester - General Dynamics
Todd Fischer	Jericho	Lieutenant	3	Technician-Bundy's Sewer & Drain
Frank Fleming	Jericho	Firefighter	24	Property Administrator - General Dynamics
Mike Forsberg	Underhill	Firefighter	9	Software Engineer - JMAR / SAL
Nathan Goldman	Underhill	Firefighter	6	Project Manager - Birds Eye Builders
Mike Greenia	Underhill	Firefighter	18	Assistant State Fire Marshall - State of Vermont
Amy Greenough	Jericho	Apprentice Member	1	Student, Mt. Mansfield Union
Joe Greenough	Jericho	Firefighter	3	Firefighter - Vermont Air National Guard
Kay Greenough	Jericho	Auxiliary	1 st Yr.	Teller, Merchants Bank
Mike Greenough	Jericho	Lieutenant	6	Maintenance Technician - IBM Chief Petty Officer Retired U.S. Navy
Johannes Jobst	Jericho	Firefighter	6	Co-Owner - Summit Technologies
Les Kanat	Jericho	Fire Specialist	3	Professor - Johnson State College
Jacki Lavanway	Jericho	Apprentice Member	1	Student, Mt. Mansfield Union/Hannafords
Shawn Martell	Underhill	Firefighter	5	Journeyman Electrician - Peck Electric
Loni Morse	Jericho	Captain	14	Project Supervisor - S.D. Ireland Bros.
Mike Neill	Jericho	Firefighter	2	Journeyman Electrician - Stubbs Electrical
Parker Ripley	Underhill	Firefighter	1 st Yr.	Apprentice Mechanic, Clark's Truck Center
Alex Spencer	Jericho	Auxiliary	1 st Yr.	Student, Mt. Mansfield Union High School
Jeff Spencer	Jericho	Firefighter	3	Attorney - J.D. - CPCU Workers Risk Services
David Sullivan	Underhill	Life Member	37	Retired Maintenance Supervisor - S.T. Griswold
Lorrie Sulva	Jericho	Specialist	2	Child Passenger Safety Instructor
Paul Sulva	Jericho	Firefighter	8	Electrical Engineer - IBM
Phil Surks	Underhill	Firefighter	2	Teacher, Champlain Valley Union
David Tillotson	Jericho	Honorary Chief	32	Dispatcher - Pike Industries

I would like to send out a big thank you to all of our members and their families for their sacrifices they make that allow this department to be what it is today. Please check out our web site for more information about the UJFD and for information on joining our professional group.

Respectfully Submitted:

Chief Randy E. Clark

UNDERHILL-JERICO FIRE DEPARTMENT

	ACTUAL 2002-03	BUDGET 2003-04	ANTICIPATED 2003-04	BUDGET 2004-05
INCOME:				
UNDERHILL	\$97,558	\$102,409	\$102,409	\$107,112
JERICO	\$146,336	\$153,613	\$153,613	\$160,669
OTHER:				
Refunds	\$1,186		\$0	
Donations	\$350		\$300	
Insurance Claims	\$0		\$1,242	
State Grants	\$4,223		\$89,753	
Building Reserve	\$2,000		\$0	
Equipment Reserve	\$10,810		\$9,608	
Federal Grant	\$22,145		\$183,685	
Used Truck Sale	\$0		\$15,000	
TOTAL INCOME	\$284,608	\$256,022	\$555,610	\$267,781
EXPENSES:				
STIPEND & SALARIES	\$38,632	\$41,200	\$43,480	\$45,300
LEGAL & ACCOUNTING	\$2,070	\$3,100	\$2,830	\$3,100
INSURANCE	\$27,296	\$24,000	\$24,063	\$26,400
UTILITIES	\$15,230	\$16,500	\$16,804	\$17,000
VEHICLE MAINTENANCE	\$16,703	\$16,000	\$15,272	\$16,000
EQUIPMENT MAINTENANCE	\$605	\$1,100	\$1,055	\$1,100
EDUCATION/PREVENTION/TRAINING	\$3,005	\$3,700	\$3,617	\$3,850
BUILDING MAINTENANCE	\$12,735	\$7,500	\$9,092	\$7,500
FIREFIGHTER SAFETY EQUIPMENT	\$13,378	\$15,500	\$17,437	\$17,050
COMMUNICATIONS	\$8,440	\$8,500	\$7,989	\$8,500
NEW EQUIPMENT	\$4,463	\$8,150	\$8,151	\$8,550
EXTRICATION/HAZMAT	\$2,959	\$3,250	\$3,200	\$3,400
FIREFIGHTER PERSONAL SAFETY	\$2,717	\$2,800	\$2,727	\$3,000
MISCELLANEOUS	\$143	\$300	\$256	\$300
OFFICE EXPENSE	\$3,807	\$7,500	\$7,026	\$7,500
TAXES-REAL ESTATE	\$9,092	\$9,400	\$9,957	\$10,100
CAPITAL EXPENDITURES				
Building	\$45,378	\$45,378	\$45,378	\$45,378
Trucks	\$35,566	\$37,144	\$37,144	\$38,753
Truck Reserve	\$0	\$0	\$15,000	\$0
Improvements	\$5,000	\$5,000	\$5,000	\$5,000
INSURANCE REINBURSED ITEMS	\$2,000	\$0	\$1,242	\$0
GRANT REINBURSED ITEMS	\$24,291	\$0	\$273,438	\$0
RESERVE ITEMS	\$10,810	\$0	\$9,608	\$0
TOTALS	\$284,320	\$256,022	\$559,766	\$267,781
RESERVE BALANCES 6/30/03				
Truck Replacement	\$43,704			
Building	\$23,324			
Equipment	\$9,608			
Capital Improvements	\$7,541			
Training Center	\$5,000			
Audit	\$387			

UNDERHILL HISTORICAL SOCIETY
2003

The past year has seen its ups and downs. We have lost some of our key members due to their moving out of town -- Zilda Metcalf and Lorraine Dwyer and, soon, Amy White. Zilda served as Treasurer for many years, and Lorraine, who wrote the Underhill History for the U.S. Bicentennial in 1976, was an active member. The book is still in print and available at the Town Hall. We would also like to thank Ruth Taylor, Zilda Metcalf, Lorraine Dwyer and the Deborah Rawson Library for donations of Underhill Historical items to the Society. They are greatly appreciated. Also we would like to thank the Vermont Old Cemetery Association and Hanaford's Fyfe and Drum Corps in helping to restore and reset the gravestones in the Underhill Center Cemetery, the second oldest cemetery in town. Thanks, too, to Brad Holden for his surveying of the cemetery and making a map.

We rented the Old school House this past summer and would like to have more people use the building. If anyone is interested, give us a call.

With the loss of much of our core members we are looking for new people interested in Underhill and its history. Also, if you have any ideas, give us a call and let us know. We are always looking for Underhill-related items for our collection. If you have pictures that you would like to lend - or contribute - to the Historical Society, we can copy them and return them to you.

We are planning more summertime programs and hoping for good attendance and more new members. If you have any questions, please call either Gretchen Becker at 899-3963 or Scott Sommer at 899-4561.

Thank you
Scott Sommer

UNDERHILL HISTORICAL SOCIETY
 Financial Statement YE6/30/03

Beginning balance 07-01-02 **\$19,856.90**

RECEIPTS:

Maps	\$	51.00	
Town History/Spots	\$	312.00	
Post Cards	\$	55.80	
Table/Chair Rental	\$	49.00	
Stationery	\$	36.00	
Sweatshirts	\$	236.00	
Left Their Mark	\$	48.50	
Donations and Memberships	\$	135.00	
Interest	\$	25.98	
CD Interest	\$	566.59	
L. Jackson Int	\$	89.96	
TOTAL RECEIPTS	\$	1,605.83	\$ 21,462.73

Disbursed:

Jack F. Corse, Inc.	\$	152.23	
Harvest Market	\$	25.00	
Richard Becker	\$	90.56	
East Coast Printers - Sweatshirts	\$	409.50	
Seth Friedman	\$	1,105.00	
Reprographics	\$	45.00	
Tim Durbrow	\$	25.00	

TOTAL DISBURSED \$ 1,852.29

TOTAL AVAILABLE \$ 19,610.44

IN TRANSIT	\$	-	
SAVINGS	\$	3,005.79	
CHECKING	\$	251.27	
CD ENDOWMENT	\$	12,559.90	
L. JACKSON	\$	3,793.48	
TOTAL	\$	19,610.44	

UNDERHILL PLANNING COMMISSION REPORT
2003

Five subdivision applications were made to and approved by the Planning Commission during 2003. Eight new lots were created in the process. Other requests included presentations of proposed developments for the advice and counsel of commission members.

The Planning Commission worked every month developing the 2004 Town Plan. We interviewed experienced individuals, conducted a survey of townspeople, obtained a critique of the draft Town Plan from the Chittenden County Regional Planning Commission and, in December, held a public hearing.

In 2003, the Commission participated in two joint meetings with the Jericho Planning Commission to review interaction between the boards and discuss the possibility of promulgating common zoning and subdivision regulations for the Flats.

Thor Bergersen
Chair

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
TOWN REPORT, FY2004

The Chittenden County Regional Planning Commission (CCRPC) was founded by an act of the Vermont legislature in 1966. CCRPC is a 24-member board consisting of one delegate from each of Chittenden County's 19 municipalities and five at-large members representing the interests of agriculture, conservation/environmental, industrial/business, socio-economic/housing and transportation. CCRPC provides planning leadership in both policy guidance and technical analysis. Member communities benefit from the expertise of staff through its professional and technical assistance services.

In 2003, several CCRPC projects benefited all member communities:

- Pre-disaster Mitigation Planning (required by Federal Emergency Management Agency),
- Open Space Inventory,
- Chittenden County Housing Supply Goals Task Force,
- Sewage Capacity Study,
- Regional Build-Out Analysis (provides an understanding of development potential).

CCRPC also provided a wide variety of technical support to its member communities, especially the application of Geographic Information Systems (GIS) and modeling services such as:

- Cartographic Services,
- Data Development,
- Decision Support System (DSS) development (used to examine the relationship between transportation and land use).

In addition, **Underhill** also has benefited from the following special CCRPC projects:

- Provided various mapping services.

CCRPC reviews municipal plans as part of the statutory requirement to confirm municipal planning processes. In addition, the CCRPC regularly reviewed development applications governed by *Act 250* for compliance with the *2001 Chittenden County Regional Plan*.

Maintaining a balanced built and natural environment involves continued cooperation. CCRPC appreciates the opportunity to work with its members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION

The CCMPO serves as a cooperative regional forum for the development of transportation system plans and programs that address transportation related issues.

The CCMPO is responsible to all citizens of the region to ensure the implementation of the best transportation plan for the region. Therefore, the CCMPO is composed of appointed officials from each of the 18 county municipalities, the Vermont Agency of Transportation (VTrans), the Chittenden County Transit Authority (CCTA), the Chittenden County Regional Planning Commission (CCRPC), the Federal Highway Administration (FHWA), Vermont Transportation Authority (VTA) and air and rail representatives. These officials are accountable to their respective constituencies. The implementation of the transportation plan is primarily carried out by VTrans.

In 2003 we completed the draft 2025 Metropolitan Transportation Plan and presented it to our member municipalities and hope to adopt it in early 2004.

During the next three federal fiscal years, more than \$174 million in federal dollars are slated for transportation projects throughout Chittenden County in the FY2004-2006 Transportation Improvement Program (TIP). It is the largest TIP in Chittenden County history. The TIP is a multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the CCMPO's Transportation Improvement Program.

James C. Condos, Chair

Chittenden County Metropolitan Planning Organization Actual Local Share Assessments - FY2005

MPO Community	Equal. Ed. Grand List*	Regional %	Local Share***
Bolton	\$ 624,370	0.6%	\$ 494
Burlington	\$ 19,532,070	19.6%	\$ 15,462
Charlotte	\$ 4,062,870	4.1%	\$ 3,216
Colchester	\$ 10,114,020	10.2%	\$ 8,007
Essex Junction	\$ 7,356,230	7.4%	\$ 5,823
Essex Town	\$ 6,575,710	6.6%	\$ 5,206
Hinesburg	\$ 2,539,870	2.6%	\$ 2,011
Huntington	\$ 967,830	1.0%	\$ 766
Jericho**	\$ 2,962,770	3.0%	\$ 2,345
Milton	\$ 5,325,740	5.4%	\$ 4,216
Richmond	\$ 2,244,940	2.3%	\$ 1,777
St. George	\$ 325,730	0.3%	\$ 258
Shelburne	\$ 7,016,930	7.1%	\$ 5,555
South Burlington	\$ 14,648,450	14.7%	\$ 11,596
Underhill**	\$ 1,937,030	1.9%	\$ 1,533
Westford	\$ 1,075,480	1.1%	\$ 851
Williston	\$ 9,600,950	9.7%	\$ 7,600
Winooski	\$ 2,506,650	2.5%	\$ 1,984
TOTAL	\$ 99,417,640	100%	\$ 78,702

Our Fiscal Year 05 will begin July 1, 2004 - June 30, 2005

* Based on Equalized Education Grand List; effective January 1, 2002 taken from the 2002 Annual Report from the Vermont Department of Taxes

** Jericho and Underhill include the ID school district.

*** Assumes a 4% increase over FY2004

Deborah Rawson Memorial Library

Library Statistics

Outlined below are figures comparing the first full year the library was open to this past year.

	1998/1999	2002/2003	5 Year %change
Collection			
Total Books	15,053	19,860	32%
Total Non-Print Materials (books on tape & cd, videos, music)	738	1669	126%
Total Number of Magazines	52	65	25%
Total Annual Circulation	38,228	51,376	34%
Programming			
Number of programs for adults	26	31	19%
Number of programs for children	53	112	111%
Total Attendance at Programs	2391	4386	83%
Services			
Total Interlibrary Loans			
Number loaned to other libraries	77	152	97%
Number borrowed from other libraries	463	491	6%
Total Outreach (home deliveries, daycare visits, seniors)	23	61	165%
Internet Use	1529	4202	175%
Registered Borrowers	3199	3969	24%
Visits to the library	18,200	28,880	59%
No. of Times the Meeting Room Used	85	257	202%

Summary

In 1998 there were books, books on cassette, magazines and videos in the collection. Over the past five years the library has added books on compact disk (cd), music on cd, music on cassette, DVDs, beginning reader books, games, and puppets. In addition, patrons have access to materials online via the **Vermont Online Library System**, which offers access to thousands of magazines available full-text via the library's website. There is also the reader's advisory database, **NovelList**, which offers book reviews, discussion questions, author interviews and more.

The Vermont Public Library/Freeman Foundation grant funded many of the new additions to the collection. The young adult collection increased in size to 500 books over the last year and use increased by 63%. The adult non-fiction collection was added to in the areas of arts, sciences, and history. Each area increased in size by more than 10%. The large print and parenting collections also grew. The collection of books on compact disk increased by 125% and the number of music cds increased by 198%.

2003-2004 Budget

We are proposing a budget increase for the coming year of 4.6%. This increase is largely due to additional hours for our children's librarian in partial response to growing demands for family programming, as well as additional bookkeeping help. We have also included a 2.5% salary increase for staff, and added a retirement contribution to our benefits package for our one full-time staff position, in keeping with similar town employee benefits. Some of these costs will be offset by bringing our payroll in-house and eliminating these service costs.

We are level funding collection and programming in the coming year, as our restricted funds, made up of individual and foundation donations in these areas, should provide adequate funding. Additionally, we are no longer budgeting for the fees collected from lost and damaged items as general income, but will treat this money as credits to our book budget, allowing us to better maintain the overall quality of the collection. All general donations, as well as our annual book sale income, appear in our fundraising line.

Lastly, we have included a regular contribution to our Capital Improvements Reserve Fund in this budget in line with an updated Capital Budget for major expenses anticipated in the 5-10 year period ahead. This contribution is largely offset by the carryover of a small surplus from 2002-2003, which appears on the income side of our report.

Please continue to visit our library. It is comfortable, useful and relaxing through all seasons, and our community is fortunate to have such a wonderful resource.

	01-02 Actual	PAST YEAR 02-03 Actual	CURRENT YEAR 03-04 Budgeted	NEXT YEAR 04-05 Proposed	% of vs. budget
General Fund Income					
<u>Tax Income</u>					
Town of Jericho	\$93,198.00	\$95,585.80	\$97,892.11	\$102,639.26	
Town of Underhill	\$62,132.00	\$63,726.00	\$65,261.41	\$68,426.17	
Total Tax Income	\$155,330.00	\$159,311.80	\$163,153.52	\$171,065.43	4.8%
<u>Other Income</u>					
Fund Raising	\$1,450.50	\$2,635.25	\$5,000.00	\$8,000.00	60.0%
Interest	\$1,054.91	\$836.97	\$1,800.00	\$900.00	-50.0%
Unrestricted Donations	\$464.00	\$2,838.66			
Restricted Donations	\$1,187.50	\$659.95			
Lost and Damaged Fees	\$1,005.54	\$905.89	\$1,200.00		-100.0%
Printer/Copier Income	\$560.85	\$842.45	\$1,000.00	\$1,000.00	0.0%
State Library Grant	\$100.00	\$100.00			
Carryover				\$4,290.57	
Waters Library Stock	\$903.77				
Misc. Income	\$25.00	\$268.72			
Total Other Income	\$6,752.07	\$9,087.89	\$9,000.00	\$14,190.57	57.7%
Total Income	\$162,082.07	\$168,399.69	\$172,153.52	\$185,256.00	7.6%
General Fund Expenses					
<u>Staffing</u>					
Salaries	\$78,182.01	\$80,834.90	\$87,713.52	\$94,896.80	8.2%
Benefit	\$3,468.12	\$4,590.07	\$4,900.00	\$6,475.00	32.1%
Recruitment	\$687.95		\$700.00	\$700.00	0.0%
Payroll Services	\$815.95	\$1,011.23	\$850.00	\$0.00	
<u>Building Expenses</u>					
Fuel	\$1,562.87	\$2,122.80	\$2,200.00	\$2,310.00	5.0%
Electricity	\$3,789.36	\$3,803.91	\$4,000.00	\$4,200.00	5.0%
Telephone	\$2,438.39	\$2,312.84	\$2,600.00	\$2,500.00	-3.8%
Water	\$213.00	\$128.00	\$200.00	\$200.00	0.0%
Janitor	\$2,737.00	\$3,021.18	\$2,900.00	\$3,100.00	6.9%
Maintenance	\$3,581.80	\$4,653.94	\$3,000.00	\$4,000.00	33.3%
Insurance	\$3,992.94	\$4,148.76	\$4,500.00	\$4,700.00	4.4%
Lease	\$200.00	\$200.00	\$200.00	\$200.00	0.0%
<u>Office Expenses</u>					
Equipment/Supplies	\$4,670.63	\$4,328.53	\$5,000.00	\$4,500.00	-10.0%
Postage	\$2,426.87	\$2,680.20	\$2,500.00	\$2,700.00	8.0%
Mileage/Workshops	\$1,268.29	\$1,244.83	\$1,200.00	\$1,200.00	0.0%
<u>Technology</u>					
Internet	\$183.12	\$163.12	\$200.00	\$200.00	0.0%
Automation Support	\$480.00	\$480.00	\$480.00	\$480.00	0.0%
Computer Support	\$94.00	\$367.50	\$1,000.00	\$1,000.00	0.0%
<u>Collection and Programming</u>					
Books/Audio/Periodicals	\$20,298.54	\$20,099.62	\$20,000.00	\$20,000.00	0.0%
Programs	\$1,615.95	\$1,500.30	\$1,800.00	\$1,800.00	0.0%
<u>Outreach</u>					
Printing and Production	\$433.50	\$440.50	\$500.00	\$500.00	0.0%
Postage	\$377.17	\$266.17	\$400.00	\$300.00	-25.0%
<u>District Expenses</u>					
Legal and Prof. Services	\$0.00	\$0.00	\$500.00	\$500.00	0.0%

Dues	\$300.00	\$330.00	\$300.00	\$350.00	16.7%
Warning	\$228.80	\$210.60	\$250.00	\$100.00	-60.0%
<u>Bond</u>					
Debt Service	\$26,020.00	\$25,150.00	\$24,260.00	\$23,345.00	-3.8%
<u>Capital Improvements Reserve</u>				\$5,000.00	
Total Operating Expenses	\$160,066.26	\$164,109.12	\$172,153.52	\$185,256.00	7.6%
Total Other Income		\$8,500.00	\$9,000.00	\$14,190.57	57.7%
Total Expenses -Total Other Income=Tax As		\$155,609.12	\$163,153.52	\$171,065.43	4.8%

Fiscal Year 2002-2003 Summary:

Total Income	\$168,399.69
Total Expenses	\$164,109.12
Net Gain/Loss	\$4,290.57

Notes:

Salary includes 2.5% Comp Increase Pool, new bookkeeper, and increase in Children's Librarian from 20 to 24 hrs/wk.
 Benefits includes VSE Plan B Retirement at 5% contribution
 Capital Improvements Reserve funded per Capital Budget Plan



Library Staff: Shelley Salzer, Holly Hall, Jane Ploughman, Anne Hawley



Library Staff: Rose Umberger, Constance Murphy

LISTER'S REPORT 2004

Homeowner's Lament

He looked like a prospect to purchase our house.
I greeted him warmly and so did my spouse.
We showed him all over, our tour was extensive.
We pointed out features deluxe and expensive.

We lied just a little, about how well it was built.
We were eager to sell so we felt little guilt.
The man seemed impressed. He took pictures and notes
And he spoke of the view as he buttoned his coat.

He gave us his card and told me and the Mister
That he was no buyer – he was a Lister!

In December 2003 we received the results of the State's study that gives us the Common Level of Appraisal (CLA) for Underhill. The CLA is a measure of how close a town's appraisals are to fair market value. According to the results, the CLA for the Underhill School District is 80.68% and for the Incorporated School District 81.53%. State statutes require that re-appraisals are to be done if the Common Level of Appraisal drops below 80%.

In the last legislative session school tax funding was changed from Act 60 to Act 68. Part of Act 68 requires Vermont residents to file form HS-131, a Declaration of Vermont Homestead. This form was mailed to Vermont residents in December, 2003 and must be filed by April 15, 2004. A person must file if he or she is a Vermont resident and if he or she own and occupy a Vermont property as their principle home as of April 1, 2004. A person does NOT need to file form HS-131 if he or she only own commercial property, a vacation home, or a second home in Vermont.

At Town Meeting, in March 2003, voters approved funds for a town-wide reappraisal that is scheduled to begin this summer. The reappraisal will be conducted by the Vermont Appraisal Company. The total cost for the reappraisal is approximately \$155,000. This cost is being kept down because part of the work is, and will be, done by the Listers. At present, the Town of Underhill has \$120,000 in its reappraisal fund. Part of that \$120,000 was previously appropriated by Town voters, and part has come from the State. The remaining \$35,000 needed will be voted upon this year. The reappraisal will begin in 2004 and will be completed for the 2005 Grandlist.

This next year the Listers will be very busy keeping up with every day business, learning new State laws and making visits to each property. Throughout the year, property owners will be receiving a notice listing the days and times that inspections will be conducted in their area. Residents will be asked to call the Listers in order to set up an appointment. Your cooperation and patience will be greatly appreciated and helpful in completion of the reappraisal.

Please Note. If you are thinking of building a new structure of any kind, adding anything to the outside of your house or other building, or changing the use of any part of a building (conversion of a camp to year round use, a garage to living space, etc.) you will need to obtain a building permit. To get one, please contact the Zoning Administrator, Carolyn Gregson, at The Town Office. After your building permit has been approved, we will call you to make an appointment for us to come and appraise the new construction.

If you have any questions about your assessment we encourage you to contact us. We will be happy to assist you in any way that we can.

Ann Linde, Pam Shover and Jay Lederman, Underhill Listers.

REAPPRAISAL FUND
Year Ending June 30, 2003

<u>Date</u>	<u>Income/Disbursements</u>	<u>(+/-)</u>	<u>Balances</u>
07/01/98	Reappraisal Account + Interest	\$ 463.49	\$ 8,282.85
03/03/99 06/30/99	EEGL Study	8,722.00	17,468.34
07/01/99 03/01/00	+ Interest Grand List Parcel	919.56 8,757.00	27,144.90
07/01/00 04/12/01	+ Interest State Payments	1,421.66 8,778.00	37,344.56
07/01/01 07/01/01	+ Interest State Payments	954.93 9,366.00	47,665.49
07/01/02 03/27/03	+ Interest Payment from Town State Payment	698.65 10,000.00 9,345.00	67,709.14
06/30/03	Due Town	(6,000.00)	\$ 61,709.14

TOWN ADMINISTRATOR'S REPORT

PLANNING & ZONING ADMINISTRATOR'S REPORT

It has been a particularly busy year with new State and Federal mandates requiring additional plans and training. I am the Underhill representative on the Chittenden County Housing Supply Goals Task Force. The Task Force meets monthly to analyze the types and locations of new housing requirements. It has been determined that an additional 10,000 housing units will be needed in Chittenden County by the year 2010. Both the Chittenden County Regional Plan and our Town Plan designate Underhill as a rural town so at this time it is not anticipated that the numbers will affect Underhill in any significant way.

Dick Albertini and I are working on updating our Emergency Management Plan. We have also been working with Chittenden County Regional Planning Commission and Stan Hamlet on a newly mandated Local Hazardous Mitigation Plan which is now required to access Federal Emergency Management (FEMA) disaster funds.

The Planning Commission and I have spent the year revising our Town Plan. The Plan must be updated every five years. It must be approved and adopted by residents of the Town and approved by the Regional Planning Commission. We are currently working on updating our Capital Budget and Program. This plan must also be updated and adopted every five years. Without current plans we would not be eligible for State or Federal Grants.

In November we received a \$5,000 grant from the Department of Housing and Community Affairs to study our Zoning Regulations & Districts. I will be working with staff from Regional Planning, the Planning Commission and the Zoning Board of Adjustment to determine whether the districts formed in 1973 are still valid.

As Sewage Officer, I perform site visits, witness test pits, review plans and issue permits for new and failed septic systems. **ANY WORK ON SEPTIC SYSTEMS OTHER THAN THE PUMPING OF THE TANK REQUIRES APPROVAL FROM THIS OFFICE.** In August of 2002 the State adopted new septic regulations. For the most part, the Town will continue to use the more restrictive 1996 regulations until July 2007.

A building permit is required for virtually all changes to a property. I issue most permits. Some require additional review and approval from the Zoning Board of Adjustment, the Planning Commission, or the Selectboard depending on the nature of the permit. Please call me at the Town Hall to find out the specifics. When properties are sold or even refinanced, records are checked to make sure there are no permitting violations. **Failure to secure the proper permits has held up closings, so please get your permits!**

Carolyn Gregson,
Town Administrator, Planning Zoning Administrator, & Sewage Officer

BUILDING PERMITS

Permit Number	Property Code	Name	Type	Date
B03-01	PH329	Varney, Doug	Detached garage	3/5/2003
B03-02	SU034	Jurkiewicz, S./Salzer, S.	Detached Shed	3/12/2003
B03-03	MD053	Bemasconi, Gerard	New Dwelling	3/12/2003
B03-04	RV238	Lang, Sue	Attached Garage	3/26/2003
B03-05	PH015	Gluck, Chris	Addition	3/30/2003
B03-06	PH371	Griffin, Adrienne	New Dwelling	3/27/2003
B03-07	ST067	Snowden, Suzanne	Open Deck	3/30/2003
B03-08	BT024	PG Builders	New Dwelling	4/15/2003
B03-09	BB011	Allaire, Joseph & Michelle	Addition	4/25/2003
B03-10	UE189	Davis, Lee	Detached Shed	
B03-11	IS139	Rotunda, Kim & Joe	Addition	5/1/2003
B03-12	MC058	Selsky, Paul & Patricia	Deck/Covered Porch	5/15/2003
B03-13	ST073	Nugent, Tom & Pat	Deck/Covered Porch	4/25/2003
B03-14	PH094	Glanville, Jim	New Dwelling	5/12/2003
B03-15	HI015	Miodownik, Derek	Addition	5/2/2003
B03-16	BE016	Litchfield, Dan/Caputo, Laura	Dormer	
B03-17	PV099	Gregson, Carolyn	Covered Porch	5/2/2003
B03-18	BL026	Wheatley, Richard & Christine	Covered Porch	5/25/2003
B03-19	IS139	Rotunda, Kim & Joe	Pool	5/16/2003
B03-20	PR015	Koler, Barbara & John	Covered Porch	5/18/2003
B03-21	ST219	Blackmer, Thomas & Ingeborg	Detached Garage	5/18/2003
B03-22	UE193	Barker, Ron & Nancy	Attached Garage	5/21/2003
B03-23	MC067	Supemeau, Bill	New Dwelling	5/24/2003
B03-24	DA022	Hale, Pamela & Paul	Dormer/Deck	6/12/2003
B03-25	LE059	Bingham, Peter/Walrath, Dana	Addition	6/12/2003
B03-26	VT483	Hill, Clifford & Nancy	Deck	6/12/2003
B03-27	CH350T	Rawson, Burton	New Dwelling	6/13/2003
B03-28	WB017	Carr, Chris/Jockovitch	New Dwelling	6/14/2003
B03-29	PV139	Albertini, Richard & Barbara	Garage Addition	6/12/2003
B03-30	TR059	LePage, Kathie	Addition	6/13/2003
B03-31	PR007	McNamara, John & Cathy	Addition	6/13/2003
B03-32	SP013	Cochran, Forrest & Sarah	Addition	6/17/2003
B03-33	ME030	Bergeron, Greg	Foundation	6/18/2003
B03-34	DA014	Preiss, Erik & Lori	Addition	6/25/2003
B03-35	MD080	Malone, John	Deck	6/27/2003
B03-36	PG025	Page, Barbara	Addition	6/27/2003
B03-37	DW041	Angelino, Richard & Linda	New Dwelling	7/15/2003
B03-38	CB075	Fraser, Theresa	Covered Porch	6/28/2003
B03-39	HL061	Mason, Scotte & Paul	Deck	6/28/2003
B03-40	FE009	Linde, Michael	Detached Shed	7/1/2003
B03-41	PV197	Audette, Mark & Karen	Detached Shed/Deck	6/16/2003
B03-42	PV197	Audette, Mark & Karen	Detached Shed	6/16/2003
B03-43	PV197	Audette, Mark & Karen	Apartment	6/16/2003
B03-44	DE001	Stewart, Suzanne	Covered Porch	7/3/2003
B03-45	RE099	Senger, Stan	Addition	7/3/2003
B03-46	SU056	Perkins, Richard	Deck	7/8/2003

BUILDING PERMITS

Permit Number	Property Code	Name	Type	Date
B03-47	PH062	Duncan, Peter & Valerie	Deck	7/10/2003
B03-48	MD081	Brandt, Bucky	Addition	
B03-49	PH444	Hewett, Anne & Floyd	Covered Porch	7/8/2003
B03-50	PH097	Hendrickson, Howard & Lee	Detached Shed	7/23/2003
B03-51	CH496	Ingulsrud, Faith	Detached Shed	7/9/2003
B03-52	PV515	French, Christine & John	Dormer	7/26/2003
B03-53	PR037	May, Tom	Deck	7/29/2003
B03-54	PV020	Halsey, Phil	Covered Porch	7/29/2003
B03-55	WC018	Glenn, David	Detached Shed	8/2/2003
B03-56	VT485	Hill, Lisa & Robert	Detached Shed/	8/7/2003
B03-57	VT720	Sawyer, Gary & Darlene	New Dwelling	8/7/2003
B03-58	PH502	Skelly, Charles	Deck	8/8/2003
B03-59	UE189	David, Lee	Detached Shed	4/28/2003
B03-60	RV171	Weir, Mark/Spence, Dawn	New Dwelling	3/1/8012
B03-61	PH425	Simanskas, Michael	Addition	8/16/2003
B03-62	BV030	Barber, Cullen & M. Siobhan	Detached Garag	8/16/2003
B03-63	SA025	Parisi Family	Deck	
B03-64	KR037	Carey, Nancy & James	Covered Porch	8/20/2003
B03-65	PC016	Cook, Kim	Deck	8/21/2003
B03-66	MA005	Perreault, Derk & Dawn	Deck	
B03-67	ST064	Witte, Richard	Garage/Enclosed	8/21/2003
B03-68	VT910	Roy, Connie & Emery	Addition	9/2/2003
B03-69	RE057	Scott, Floyd	Covered Porch	9/2/2003
B03-70	VT914	Mathieu, Steve & Susan	Addition	9/4/2003
B03-71	DW042	Bourgeois, Thomas	Detached Shed	9/9/2003
B03-72	KA041	Wolf, Greg & Laura	New Dwelling	9/12/2003
B03-73	PV144	Friedman, Seth	Attached Garage	9/19/2003
B03-74	BE078	Reilly, Michael	Deck	9/25/2003
B03-75	PH046	Massingham, James & Gayle	Detached Shed	10/10/2003
B03-76	MC058	Selsky, Paul	Detached Shed	10/10/2003
B03-77	KY050	Danaher, Shawn	Detached Shed	10/10/2003
B03-78	PH618	Wilmot, Tim	Detached Shed	
B03-79	DE086	Czaja, Peter	Covered Porch	10/21/2003
B03-80	PH465	Baker, Richard & Cheryl	Detached Shed	10/30/2003
B03-81	VT690	Speer, Christian & Erin	Attached Garage	10/27/2003
B03-82	RV073	Tower, Scott & Amelia	New Dwelling	10/27/2003
B03-83	RU003	Corbett, James & Sheila	Detached Shed	11/14/2003
B03-84	IS478	Fuller, Rod	Sugar House	11/14/2003
B03-85	RU012	Danaher, Ed & Kathy	Apartment	11/29/2003
B03-86	LE020	Ackerman, John/Bow, Helen	Detached Garag	11/29/2003
B03-87	PC006	Carbone, Mark	Enclosed Porch	12/5/2003
B03-88	CB029	Carter, Diana	Bathroom	12/15/2003

ZONING BOARD OF ADJUSTMENT REPORT – 2003

Last March the residents voted to approve the change of accessory apartments as a conditional use to a permitted use in all districts.

	<u>Date</u>	<u>Applicant</u>	<u>Request</u>	<u>Decision</u>
1.	3/17/03	Peggy Beloin	Conditional Use Craft Shop	Approved
2.	3/17/03	Brenda Boutin	Conditional Use <u>Mountain Gazette</u>	Approved
3.	3/31/03	J/U Water District	Conditional Use Setback variances, Water Tank	Approved
4.	4/14/03	Cheryl Rich	Conditional Use Hair Salon	Approved
5.	4/14/03	Pete Czaja	Setback Variance Expansion of Camp Camp conversion to year round use	Approved
6.	4/28/03	Davis, Lee	Setback variance Sugar house	Approved
7.	4/28/03	Timbers, Mike & Lisa	Conditional Use Bed & Breakfast, Receptions	Approved
8.	5/12/03	Greenia, James	Setback Variance Attached garage	Approved w/ conditions
9.	5/12/03	Gould, Scott	Variance for yurt above 1500 feet	Denied
10.	6/30/03	Angelino, Richard	Setback Variances New dwelling	Approved
11.	6/30/03	Lamphere, Patrick	Setback Variances New Dwelling	Approved w/ conditions
12.	7/21/03	Witte, Richard	Setback Variances Garage, gazebo	Approved
13.	7/21/03	Cook, Kim	Conditional Use Vegetable Stand	Approved
14.	9/8/03	Herman, Elaine	Camp conversion to year round use	Approved
15.	9/8/03	Ashton. Robert Alexander, Maria	Conditional Use for Home Occupation	Approved
16.	9/22/03	Bliss, Doug & Laurie	Pond	Approved w/ conditions
17.	10/13/03	Durgin, Bruce	Setback Variances New dwelling	Approved

Rick Heh, Chairman

ROAD FOREMAN'S REPORT

The Underhill Highway Department completed several major projects this past year. 1.9 miles of Pleasant Valley Road from the Cambridge town line south to Corbett Road was reconstructed this past summer. Ditching was completed and new culverts were installed before the new pavement was applied. A 72-inch culvert 50 ft in length was installed on Cilley Hill Road, widening the road by six feet. Both projects were completed with sizeable grants from VTrans, the State Agency of Transportation.

Two new employees, Nate Sullivan and Doug Bedell, were hired last year.

Mud season was especially long and hard this part year, putting a strain on both equipment and the Public Works budget. We will be reconstructing a section of Poker Hill Road to help with this situation.

Thank you for your continued support. Please call 899-9959 with any questions or concerns.

Jeff Sprout, Road Foreman



TOWN OF UNDERHILL

WINTER OPERATIONS PLAN

1. The Winter Parking Ordinance is in effect from November 1st to April 30th. No vehicles are to be parked on town roads during these months. **VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.**
2. Plow routes are set up to open the major traffic routes and school bus routes first. The road crew usually start operations at 3:30 AM to have these roads clear by 7 AM. In most cases there will be no maintenance between 8 PM and 3 AM.
3. Each road crew member has a specific route that takes approximately 4 ½ hours to complete. After 16 hours on the job they are required to stop operations and take off a minimum of 6 hours.
4. The Town does not plow Class IV and private roads.
5. Salt will be applied to paved roads with a minimum amount of sand added as necessary. (Salt is not effective when the road temperature is below 20 degrees.) Sand will be applied to the gravel roads.
6. Please note: according to 23 VSA 1126 it is illegal to plow snow from private property on or across public highways.
7. The road crew makes every effort to avoid mailboxes. However, because of snow conditions or on coming traffic, the plows occasionally do hit them. The town has permitted mailboxes to be located in the Town right-of-way. If the mailboxes are damaged as a result of snow or ice clearing operations, the town will not repair or replace them.

ROAD IMPROVEMENT PROJECTS					
	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
RETREATMENT PLANS					
Irish Settlement (existing pavement)			\$25,000		
Beartown		\$20,000			
Park St.		\$60,000			
Pleasant Valley (Hess/Paul Cook Rd)	\$ 95,000				
River Road (Park St. to Westall)				\$100,000	
Sugar Hill (Existing pavement)			\$75,000		
Range Road					110,000
TOTAL	\$ 95,000	\$80,000	\$100,000	\$100,000	110,000
RECONSTRUCTION					
Sugar Hill (Existing pavement))			\$40,000		
Poker Hill to school				\$100,000	
Cilley Hill (Rte.15/Sam Ward Rd)					
Poker Hill (Russin/North Underhill Station Rd.)		\$80,000			
Pleasant Valley (Corbett/Paul Cook Rd.)	\$60,000				
Irish Settlement (End of pavement/Murphy)			\$60,000		100,000
Lower English Settlement					
Park Street Sidewalks	\$25,000				
TOTAL	\$85,000	\$80,000	\$100,000	\$100,000	100,000
DRAINAGE WORK					
Page Road				\$15,000	15,000
Irish Settlement Rd.				\$15,000	
Maple Ridge Rd.					
Stevensville Rd.	\$10,000				15,000
Maple Leaf Farm Rd.					5,000
Beartown Rd.	\$10,000				
Mullen Rd.	\$10,000			\$15,000	
Bill Cook Rd.					
Poker Hill Rd.					15,000
Irish Settlement Rd.	\$10,000	\$15,000	\$15,000		
Park St.					
Pleasant Valley Rd.		\$15,000	\$15,000		
Timber Ridge Rd.					
Corbett Rd.				\$5,000	
Upper English Settlement		\$15,000	\$15,000		
TOTAL	\$40,000	\$45,000	\$45,000	\$50,000	50,000
TOTAL IMPROVEMENT PROJECTS	\$220,000	\$205,000	\$245,000	\$250,000	260,000

+ SELECTBOARD REPORT +

Assembling town budgets over the years has often been a trying experience. Putting together the fiscal 2004-2005 Town of Underhill budget has been no exception. Obviously, forming these budgets comes down to what the Selectboard feels is fair and realistic to the taxpayers, the town employees, and of course, the Town of Underhill infrastructure. For fiscal year 2004-2005 we have continued to incrementally increase several of the Town Hall employees salaries in order that their pay scale begins to approximate the salaries of town employees in other Chittenden County towns of similar size. Despite these increases, salaries still remain considerably below those of employees of other towns in the County.

Of great concern to the Selectboard has been the tremendous increases in health benefit costs over the years. The increase alone for fiscal year 2004-2005 was to be some \$30,000. In recent years Underhill has been one of only two towns in Chittenden County that has had a top-of-the-line health plan; the Blue-Cross "JY" Plan. The Selectboard felt it was time to act. Therefore, starting before our current fiscal year concludes on June 30, 2004, we expect to make adjustments to the town employee's health plan. These adjustments are expected to have very little effect on benefits, yet a total savings of about \$23,000 is expected. As of this writing we have not yet formalized the new health plan.

The line items in both the Selectboard and Highway budgets for fiscal year 2004-2005, have been narrowed as much as the Selectboard feels possible. There are, however, substantial percentage increases in such line items that relate to our town-wide reappraisal, our every-fourth-year presidential elections, and our added police protection. Of course there are several other line items over which the Selectboard has very little, if any, control.

Also of concern to the Selectboard, is the number of projects that are being mandated by State and/or Federal Agencies. Homeland Security is requiring towns, in addition to updating the Emergency Management Plan, prepare a "Local Mitigation Plan" that addresses large-scale emergencies. Federal Emergency Management (FEMA) funding for such disaster relief will not be available without such a plan. The Chittenden County Regional Planning Commission (CCRPC) is working with us on this endeavor. Storm Water Runoff Control is another federally mandated program. Although currently Underhill has been financially relieved of its participation in the program, we are certain to be faced with this

issue in a few years. These programs, while perhaps of benefit to the Town, require more time and effort by Town employees and elected officials. The Selectboard has set aside \$2,000 to have occasional clerical help on board.

In spite of all, the Selectboard has managed to keep our total Town Budget to a five (5) percent increase.

The Selectboard again wishes to thank the volunteers serving on the Planning Commission, Zoning Board of Adjustment, Board of Civil Authority, Conservation Commission, Animal Control, and Recreation Commission for their countless hours of work. It is the public-spirited diligence of these volunteers that help make Underhill special. We would especially like to thank Planning Commission member, Jan DeVries, for being the driving force behind the New Town Plan. Also special thanks to Sue Kusserow for shepherding the volunteer work on the new Town Park across the road from the Town Hall. And thanks go out to the Conservation Commission members along with the many others who contributed monetarily, as well as physically, to the construction of the Town Park. The work on the park, while still on-going, has been performed with very little taxpayer funding.

This winter season has seen excessive amounts of snow, rain, ice and bitter cold. Our thanks, again, go to the road crew who have worked incessantly, as they have in years past, to keep our town roads clear and passable. It might be noted here that that portion of Pleasant Valley Road - voted the worst road in Chittenden County last spring by the Burlington Free Press - was completely reconstructed this past spring. It also might be noted that sidewalk construction in Underhill Flats is expected to finally start early this spring.

We would like to conclude that the Selectboard has been most appreciative of the work performed by our new Town Clerk, Sherri Morin. Her knowledge and input has been most helpful to the Board. And, finally, thanks go to Ted Tedford for rejoining the Selectboard to complete Peter Brooks' term of office this past year.

Stanton Hamlet, Underhill Selectboard Chair

BUDGET SUMMARY

	00-'01	01-'02	02-'03	03-'04	12/30/2003	04-'05	CHANGE
	ANTICIPATED	ANTICIPATED	ACTUAL	ANTICIPATED		ANTICIPATED	
Non-Tax Revenue							
Dog Licenses	\$ 3,000	\$ 3,600	\$3,028	\$ 3,664	\$ 228	\$ 3,665	\$1
Fees					\$ 24,556	\$ 25,000	-\$9,000
Savings Interest	\$ 15,000	\$ 20,000	\$5,632	\$ 9,732	\$ 1,084	\$ 2,168	-\$7,564
Copier	\$ 2,000	\$ 1,800	\$2,961	\$ 2,216	\$ 1,610	\$ 3,220	\$1,004
Traffic Control	\$ 6,000	\$ 10,000	\$9,820	\$ 8,145	\$ 4,395	\$ 8,500	\$355
Zoning & Planning	\$ 14,000	\$ 1,200	\$17,839	\$ 17,000	\$ 8,091	\$ 17,000	\$0
Post Office Rent	\$ 7,000	\$ 6,000	\$6,842	\$ 8,300	\$ 4,841	\$ 8,300	\$0
School Contributions**	\$ 4,000	\$ 3,574	\$11,154	\$5,822	\$ 5,321	\$ 5,500	-\$322
Solid Waste Contract	\$ 76,000	\$ 79,500	\$79,362	\$ 81,750	\$ 37,018	\$ 91,125	\$9,375
Misc.	\$ 3,000	\$ 3,000	\$1,413	\$ 3,000	\$ 1,088	\$ 2,176	-\$824
State Aid for Highways	\$ 85,000	\$ 94,300	\$95,319	\$91,155	\$ 47,601	\$ 95,000	\$3,845
Range -Forest products sale			\$3,488				\$0
Dept of Forest & Parks			\$9,658	\$9,657	\$ 9,966	\$ 9,900	\$243
PILOT*			\$959	\$959	\$ 923	\$ 959	\$0
TOTAL	\$ 215,000	\$ 222,974	\$ 247,475	\$ 275,400	\$ 146,722	\$ 272,513	-\$2,887
*Payment In Lieu of Taxes for assessed value on buildings on State land							
**includes billing for misc. treasurer services							
Budgeted Expenses							
Solid Waste Budget	\$ 83,394.00	\$ 99,792.00		\$ 100,471.00		\$ 97,625	-\$2,846
Public Works Budget	\$ 631,350.00	\$ 660,140.00		\$ 668,500.00		\$ 675,500	\$7,000
Selectboard Budget	\$ 473,333.00	\$ 551,543.00		\$ 584,031.00		\$ 621,913	\$37,882
Land Contracts/Tax Exemptions	\$ 31,871.00	\$ 38,461.00		\$ 50,905.00		\$ 67,251	\$16,346
County Tax*			\$ 12,500.00	\$ 16,554.00		\$ 14,331	-\$2,223
Reappraisal**				\$ 35,000.00		\$ 35,000	\$0
Budget Total	\$ 1,219,948.00	\$ 1,349,936.00		\$ 1,455,461.00		\$ 1,511,620	\$56,159
Anticipated Non-Tax Revenue	\$ (215,000.00)	\$ (222,974.00)	\$ (247,475.00)	\$ (275,400.00)		\$ (272,513)	\$2,887
TOTAL BUDGETED AMOUNT	\$ 1,004,948.00	\$ 1,126,962.00	\$ (247,475.00)	\$ 1,180,061.00		\$ 1,239,107	\$59,046
The anticipated revenues represent a decrease of 1.05%, the budgeted expenses represent a 3.86% increase.							
The total budgeted amount of \$1,239,107 is an increase of 5%.							

SELECTBOARD BUDGET						
	2002-	2003	2003-	2004	2004	2005
Category	BUDGET	6/30/2003	BUDGET	12/30/2003	REQUEST	CHANGE
Salaries	\$ 96,300	\$ 107,022	\$ 116,593	\$ 75,155	\$ 123,653	\$ 7,060
Social Security	\$ 20,561	\$ 22,367	\$ 21,389	\$ 11,567	\$ 25,892	\$ 4,503
Retirement	\$ 14,948	\$ 12,090	\$ 14,354	\$ 7,014	\$ 15,347	\$ 993
Medical/Dental Insurance	\$ 99,123	\$ 95,129	\$ 99,850	\$ 50,742	\$ 75,759	\$ (24,091)
Umbrella/Property& Casualty					\$ 30,160	\$ 30,160
New Town Park	\$ 9,480	\$ 9,480	\$ 1,079	\$ 1,079		\$ (1,079)
Town Hall/Garage Bond	\$ 75,546	\$ 73,768	\$ 72,860	\$ 56,430	\$ 71,002	\$ (1,858)
Building Maintenance	\$ 4,000	\$ 3,057	\$ 4,000	\$ 2,022	\$ 4,000	\$ -
Post Office	\$ 1,000	\$ 825	\$ 1,500	\$ 6,681	\$ 1,500	\$ -
Utilities	\$ 8,000	\$ 8,318	\$ 8,000	\$ 3,143	\$ 8,000	\$ -
Street lights	\$ 2,300	\$ 2,145	\$ 2,300	\$ 1,158	\$ 2,300	\$ -
Park Care	\$ 1,500	\$ 1,500	\$ 1,800	\$ 1,800	\$ 2,000	\$ 200
Recreation	\$ 5,463	\$ 5,293	\$ 5,221	\$ 2,876	\$ 4,700	\$ (521)
Postage	\$ 5,000	\$ 4,544	\$ 4,000	\$ 946	\$ 5,000	\$ 1,000
Town Reports & Supplies	\$ 5,600	\$ 10,426	\$ 6,000	\$ 5,057	\$ 7,448	\$ 1,448
Office Equip.					\$ 2,052	\$ 2,052
Vault Shelving					\$ 4,700	\$ 4,700
Computer Equipment	\$ 3,000	\$ 4,642	\$ 1,000	\$ -	\$ 2,000	\$ 1,000
Computer Support	\$ 2,000	\$ 3,192	\$ 2,000	\$ 1,544	\$ 2,000	\$ -
Workshops	\$ 1,500	\$ 980	\$ 1,000	\$ 989	\$ 1,000	\$ -
Travel	\$ 2,000	\$ 2,260	\$ 2,000	\$ 711	\$ 2,000	\$ -
Record Restoration	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -
Legal Services	\$ 5,000	\$ 5,925	\$ 3,000	\$ 497	\$ 1,500	\$ (1,500)
Elections	\$ 7,000	\$ 7,861	\$ 2,000	\$ 155	\$ 9,000	\$ 7,000
Contingency	\$ 5,000	\$ 2,758	\$ 3,000	\$ 135	\$ 3,000	\$ -
Traffic Patrol	\$ 8,000	\$ 10,735	\$ 8,000	\$ 6,968	\$ 11,000	\$ 3,000
Traffic Calming			\$ 1,000	\$ 525	\$ 1,000	\$ -
Animal Control	\$ 1,900	\$ 2,084	\$ 2,000	\$ 745	\$ 1,000	\$ (1,000)
Zoning/Planning	\$ 2,000	\$ 2,981	\$ 2,500	\$ 2,620	\$ 3,000	\$ 500
CC Regional Planning	\$ 1,835	\$ 1,835	\$ 1,900	\$ 1,900	\$ 2,003	\$ 103
CCMPO	\$ 1,438	\$ 1,267	\$ 1,267	\$ 1,488	\$ 1,533	\$ 266
VLCT Contribution	\$ 1,937	\$ 1,937	\$ 2,497	\$ 2,247	\$ 2,415	\$ (82)
County Tax	\$ 12,481	\$ 12,500		\$ -		\$ -
Deborah Rawson Library	\$ 63,726	\$ 63,726	\$ 65,703	\$ 32,852	\$ 68,426	\$ 2,723
J/U Park District	\$ 4,242	\$ 5,303	\$ 4,379	\$ 2,190	\$ 5,312	\$ 933
Und/Jer Fire Department	\$ 97,558	\$ 97,558	\$ 102,409	\$ 51,204	\$ 105,481	\$ 3,072
Cemetery Fund	\$ 200	\$ 200	\$ 500	\$ 500	\$ 200	\$ (300)
Memorial Day	\$ 300	\$ 300	\$ 300	\$ 98	\$ 300	\$ -
Audit	\$ 200	\$ 55	\$ 2,500	\$ 2,500	\$ 200	\$ (2,300)
Essex Rescue	\$ 4,300	\$ 4,300	\$ 5,200	\$ 2,600	\$ 5,200	\$ -
Visiting Nurses Assoc.	\$ 4,968	\$ 4,968	\$ 5,230	\$ 2,615	\$ 5,230	\$ -
Howard Human Services	\$ 600	\$ 600	\$ 700	\$ 350	\$ 600	\$ (100)
Senior Citizens	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	\$ 1,000	\$ -
C.V.A. on Aging	\$ 1,200	\$ 1,200	\$ 1,300	\$ 650	\$ 1,300	\$ -
Women Helping	\$ 400	\$ 400	\$ 400	\$ 200	\$ 400	\$ -
Emergency Food Shelf	\$ 300	\$ 300	\$ 300	\$ 150	\$ 300	\$ -
School Resource Officer	\$ 500	\$ 500	\$ 500	\$ -	\$ 500	\$ -
TOTALS	\$ 584,906	\$ 598,831	\$ 584,031	\$ 342,603	\$ 621,913	\$ 37,882

PUBLIC WORKS BUDGET

Category	2002-2003		2003-2004		2004-2005		CHANGE
	BUDGET	6/30/2003	BUDGET	12/30/2003	REQUEST		
Salaries	\$ 150,000	\$ 156,686	\$ 153,000	\$ 73,339	\$ 158,000	\$ 5,000	
Outside Labor	\$ 20,000	\$ 8,849	\$ 10,000	\$ 637	\$ 10,000	\$ -	
Drainage & Equipment Rental*	\$ 6,000	\$ 6,682	\$ 3,000	\$ 2,730	\$ 3,000	\$ -	
Roadside Maintenance	\$ 12,000	\$ 11,661	\$ 12,000	\$ 7,736	\$ 12,000	\$ -	
Reconstruction	\$ 70,000	\$ 74,583	\$ 85,000	\$ 58,709	\$ 80,000	\$ (5,000)	
Road Gravel	\$ 50,000	\$ 50,000	\$ 50,000	\$ 43,229	\$ 50,000	\$ -	
Retreatment (Paving)***	\$ 95,000	\$ 91,206	\$ 95,000	\$ 93,496	\$ 80,000	\$ (15,000)	
Dust Control (Chloride)	\$ 16,000	\$ 15,464	\$ 16,000	\$ 15,981	\$ 16,000	\$ -	
Road Salt	\$ 40,000	\$ 33,520	\$ 40,000	\$ 6,390	\$ 40,000	\$ -	
Winter Sand	\$ 30,000	\$ 30,917	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	
Culverts & Bridges	\$ 20,000	\$ 18,347	\$ 10,000	\$ 13,783	\$ 14,000	\$ 4,000	
Fuel, Oil and Grease	\$ 25,000	\$ 33,397	\$ 25,000	\$ 11,946	\$ 32,000	\$ 7,000	
Equipment Parts & Labor	\$ 40,000	\$ 49,875	\$ 40,000	\$ 35,009	\$ 50,000	\$ 10,000	
Electricity, Telephone & Fuel	\$ 6,000	\$ 9,070	\$ 6,000	\$ 2,297	\$ 8,000	\$ 2,000	
Road Signs	\$ 2,000	\$ 1,879	\$ 2,000	\$ 272	\$ 2,000	\$ -	
Garage Supplies & Equipment	\$ 7,500	\$ 7,592	\$ 7,500	\$ 5,995	\$ 7,500	\$ -	
Contingency	\$ 3,000	\$ 2,911	\$ 3,000	\$ 2,243	\$ 2,000	\$ (1,000)	
VOSHA Req. & Safety Equip.	\$ 2,000	\$ 2,743	\$ 2,000		\$ 2,000	\$ -	
Clothing Allowance	\$ 2,000	\$ 2,049	\$ 2,000	\$ 1,172	\$ 2,000	\$ -	
2003 Loader			\$ 15,000		\$ 15,000	\$ -	
2000 Grader	\$ 20,000	\$ 20,000	\$ 20,000		\$ 20,000	\$ -	
2001 Truck	\$ 20,000	\$ 20,000	\$ 20,000		\$ 20,000	\$ -	
2002 Truck	\$ 15,000	\$ 15,000	\$ 15,000		\$ 15,000	\$ -	
Interest Expense	\$ 6,696	\$ 6,621	\$ 7,000		\$ 7,000	\$ -	
Mud Season 2003		\$ 24,644				\$ -	
TOTALS	\$ 658,196	\$ 693,696	\$ 668,500	\$ 404,964	\$ 675,500	\$ 7,000	
The Town received an additional \$166,100 through State Transportation Grant:							
\$126,000 for paving and \$40,100 for bridges and culverts							

SOLID WASTE BUDGET										
Category	2002-2003		2003-2004		2004-2005		12/30/2003	BUDGET	PROPOSED	CHANGE
	BUDGET	6/30/2003	BUDGET	12/30/2003	BUDGET	PROPOSED				
Recycling Contract*	\$ 72,000	\$ 75,840	\$ 81,000	\$ 31,128	\$ 91,125	\$ 10,125				
Education & Information	\$ 250									
Roll-on/Roll Off Days (2)	\$ 7,500	\$ 7,145		\$ 3,817						
HHW	\$ 7,240	\$ 8,619								
Chittenden Solid Waste District			\$ 13,241			\$ (13,241)				
Supplies	\$ 1,500	\$ 594	\$ 1,500		\$ 1,500					
Engineering	\$ 3,700	\$ 9,440	\$ 5,000	\$ 390	\$ 5,000					
TOTAL	\$ 88,490	\$ 101,638	\$ 100,741	\$ 35,335	\$ 97,625	\$ (3,116)				
* Offset by Solid Waste Contract (see Budget Summary)										
LAND CONTRACTS/TAX EXEMPTIONS										
The State will pick up the cost of the Land Contracts in place in '97 until they expire. The Town voted to continue the contracts and the tax exemption for Maple Leaf Farm. The amount of money the Town needs to raise to cover these contracts is the Grandlist figure of these obligations multiplied by the proposed school tax rate.										
	2003-2004	2004-2005	CHANGE							
Land Contracts:	\$ 17,139	\$ 26,960	\$ 9,821							
Maple Leaf Farm & 10 A	\$ 7,572	\$ 7,528	\$ (44)							
TOTAL	\$ 24,711	\$ 34,488	\$ 9,777							
Proposed school tax rate	\$ 2.06	\$ 1.95								
Total \$ amount to be raised	\$ 50,904	\$ 67,251.60	\$ 16,348							

TOWN OF UNDERHILL
FINANCIAL REPORT

BALANCE ON HAND, JULY 1, 2001

\$ 191,257.92

RECEIPTS

Taxes:

Property Taxes	\$3,733,782.34	
<Paid to School>	<2,820,496.00>	
Delinquent Prop. Taxes	153,014.58	
Delinquent Penalties	12,276.65	
Delinquent Interest	2,284.50	
Forest & Parks	10,616.80	
Current Use	<u>20,962.00</u>	
Total		\$ 1,112,440.87

Building Permits	15,129.25	
Zoning Variances	1,660.00	
Subdivision Permits	500.00	
Curb Cut Permits	<u>550.00</u>	
Total		\$ 17,839.25

Town Hall Rent	850.00	
Post Office Rent	<u>6,841.69</u>	
Total		\$ 7,691.69

Highway:

State Aid	95,319.24	
Grants	12,629.78	
Truck Permits	<u>600.00</u>	
Total		\$108,549.02

Interest:

Reappraisal Fund	20,044.35	
Savings Interest	<u>5,632.01</u>	
Total		\$ 25,676.36

School Share, Office	5,369.98	
School Election Refund	3,686.81	
Broken Land Contract	<u>2,096.75</u>	
Total		\$ 11,153.54

Insurance Refund	160.79	
Copier Income	2,960.68	
Map Recording	70.00	
Waste Systems Trash Cont.	79,361.93	
NYNEX, Pub.Tel. Refund	19.94	
Reappraisal Refund	6,000.00	
Traffic Control Receipts	9,819.93	
Tires, Rolloff	314.00	
Fee Exchange Town Clerk	4,798.00	
Recreation	794.10	
Conservation	5,171.18	
Restoration Refund	1,938.00	
Checks Reentered	482.94	
Misc. Refund	116.00	
Misc. Income	<u>1,146.05</u>	
Total		\$ 113,153.54

Permits & Licenses:

Beer Licenses	\$	150.00	
Animal Control		140.50	
Dog Licenses		<u>2,887.75</u>	
Total			\$ <u>3,178.25</u>

Total Receipts	\$1,399,682.52
TOTAL RECEIPTS & BAL. BROUGHT FORWARD:	<u>\$1,590,940.44</u>

DISBURSEMENTS

Selectboard	\$	618,356.36
Public Works		705,453.49
Solid Waste		101,637.76
Payables, Withholdings		<u>3,658.35</u>

Less Disbursements: <\$1,429,105.96>

BALANCE ON HAND, 6/30/03 \$ 161,834.48

SUMMARY

Petty Cash	\$	40.00
Savings		81,593.19
Checking		505.91
Exchange Checking		<u>48.62</u>
	\$	<u>82,187.72</u>
Exchange Accounts		
Construction		12,901.17
Conservation		3,319.09
Recreation		1,716.74
Reappraisal		<u>61,709.76</u>
		<u>\$161,834.48</u>

AUDITORS' REPORT

The auditors have examined all Town accounts for the Fiscal Year ending June 30, 2003, and also those delinquent tax accounts for the first two quarters (August and November) of Fiscal Year 2003-2004. In our opinion the general purpose financial statements referred to above present fairly in all material respects the financial position of Underhill, as of June 30, 2003.

A copy of the professional audit of R. F. Lavigne & Company for the Town of Underhill has been received, and is on file and available in the Town Offices. The document states "In our opinion ...the financial statements referred to above present fairly, in all material respects, the cash and encumbered cash balances of the Town of Underhill, Vermont, as of June 30, 2003."

Betsy Page, Dick Reyome, Irene Linde, Town Auditors

TOWN COMPARATIVE BALANCE SHEET

	6/30/2002	6/30/2003
ASSETS:		
Petty Cash	40.00	40.00
Town Checking	791.89	505.91
Town Savings	126,809.06	81,593.19
Conservation	1,582.11	3,319.09
Recreation	922.64	1,716.74
Reappraisal Fund	47,665.41	61,709.14
Construction Fund	12,901.17	12,901.17
Exchange Fund	545.61	48.62
 Subtotal	 191,257.89	 161,833.68
Delinquent Taxes	10,768.12	20,422.20
 TOTAL.....	 \$202,026.01	 182,256.06
 LIABILITIES:		
1999 Int'l Truck	11,758.00	.00
Loader		73,400.00
2000 Champ Grader	135,000.00	115,500.00
*Construction Loan	Long Term	Long Term
2001 Int'l Truck	86,000.00	66,000.00
2002 1-Ton Truck	42,395.00	27,395.00
 EXCHANGE FUNDS:		
Rabies	24.00	38.00
Historical Society	22.50	.00
Marriage Licenses	75.00	.00
Restoration	1,174.00	3,619.25
Bianchi Fees	49.60	.00
General Exchange	15.07	.00
 SubTotal	 \$276,513.17	 285,952.25
Fund Equity	(74,487.16)	(103,696.19)
 TOTAL.....	 \$202,026.01	 182,256.06
 *Long term Debt	 \$680,000.00	 640,000.00

TOWN EQUIPMENT
2003

1988 Equipment Trailer	2 V-Plows
1990 International Dump Truck	5 Sanders
1995 International Dump Truck	6 1-way Plows
1997 International Dump Truck	1 Reversible Plow
1997 Excavator	6 Wing Plows
1999 International Dump Truck	
2000 Cat Grader	
2001 International Dump Truck, 10-wheeler	
2002 Ford 550 1-Ton Truck	
2003 Caterpillar Loader	

SCHEDULE OF PAYMENT

Equipment	Loan	Prin.	Int.	Balance
'00 Cat Grader	\$160,500		(4.30%)	\$160,500
Due/Pd. 8/2001		\$ 5,000	(5.50%)	155,500
Due/Pd. 8/2002		20,000	(3.20%)	135,500
Due/Pd. 8/2003		20,000	(2.40%)	115,500
Due 6/2004-2008 @		\$20,000/yr.	(3.50%)	
Due 6/2004		20,000		95,500
Due 6/2005		20,000		75,500
Due 6/2006		20,000		55,500
Due 6/2007		34,000		21,500
Due 6/2008		21,500		0
'01 Int'l Dump	\$106,000 @	20,000/yr.		\$106,000
Due/Pd. 6/2002		20,000	(3.60%)	86,000
Due: 6/2003-2007 @		\$20,000/yr.	(3.25%)	
Due/Pd. 6/2003		\$20,000		66,000
Due 6/2004		20,000		46,000
Due 6/2005		20,000		26,000
Due 6/2006		20,000		6,000
Due 6/2007		6,000		0
'02 Ford Dump	\$ 42,395 @	15,000/yr.	(2.40%)	\$ 42,395
Due/Pd. 6/2003		15,000		27,395
Due: 6/2004		15,000	(2.75%)	12,395
Due: 6/2005		12,395		0
'03 Cat Loader	\$ 73,400		(3.50%)	\$ 73,400
Due: 6/2004-2007 @		15,000/yr.		
Due: 6/2004		15,000		58,400
Due: 6/2005		15,000		43,400
Due: 6/2006		15,000		28,400
Due: 6/2007		15,000		13,400
Due: 6/2008		13,400		0

STATEMENT OF TAXES RAISED

July 1, 2002 – June 30, 2003

LISTED VALUE		\$195,671,400.00
Less Veteran's Exemptions	(\$ 20,000.00)	
Less Contracts	(6,838,300.00)	(\$6,858,300.00)
		\$188,813,100.00

Adj Grand List: Town School	\$1,572,913.00
Adj Grand List: ID School	315,218.00
TOTAL Adj Grand List	\$1,888,131.00

TAXES BILLED ROUNDED

.Town	\$1,888,131	X	.58 =	\$ 1,094,848.00
. School				
STATE	1,572,913	X	1.13=	\$ 1,776,860.00
LOCAL	1,572,913	X	.65=	\$ 1,022,152.00
Total Billed				\$ 3,893,860.00
Lister Correction/Grievances				+2,591.00
TOTAL ADJUSTED BILLING				\$ 3,896,451.00

SUMMARY:

Current Taxes Paid	\$ 3,733,782.34
Warrants /Delinquent Taxes	162,668.66
TOTAL Taxes Billed.....	\$ 3,896,451.00

TOWN ASSETS
(As of June 30, 2003).

Property	Value
Post Office bldg. and 0.5 acre	\$ 69,800
Town Hall bldg. with add'n & .98A	281,700
Old garage site & 1.75 a.	56,100
Old Dump site - 18 acres	72,200
Recreation site, eqpt. and 2 acres	92,200
Best land on New Road, 17 acres	45,900
New Garage/salt shed w/60 acres	267,600
Old Schoolhouse No.5 and .83 acre	84,000
Beartown gravel pit & 11.18 acres	70,100
Sand Hill Cemetery	26,400
Park, Underhill Flats, 0.2 acres	33,000
Park, Underhill Ctr., 0.03 acres	35,200
Land, New Road, 10.19 acres	38,300
Land, Fuller Road, .33 acres	9,200
	\$1,181,700

PAY SCALE & SALARIES

As of June 30, 2003

Selectmen (each, annually)	\$1,500.00
Road Foreman (per hr. + time & 1/2)	14.34
Road Crewman (" ")	13.04
(" ")	12.00
(" ")	11.85
Town Clerk (per wk.) + fees	360.00
Town Treas. (per wk.; School contributes part)	532.72
Recreation: Life Guard	7.90
Listers (3) (per hr.) + mileage	9.19
Auditors (3) (per hr.)	8.12
Civil Board Members (per meeting)	6.18
Ballot Clerks (per hr.)	Min. Wage
Administrator/Planner (per wk.)	529.33
Zoning Clerk (per meeting)	11.15

FULL-TIME BENEFITS

Blue-Cross/Blue Shield Insurance	100%
Vacations - 3 wks. (+ 1 day p/year of svce. after 10 yrs.)	
Personal leave	1 week
Holidays (1 unpaid)	9 days
Retirement, St. of Vt. (Applies after 1 yr.)	6%
Dental Insurance (Town Share) per year	100%

STATISTICS

Year	Ratio	Town Grand List	Town Tax Rate	School Tax Rate	ID School Rate
1999-00	100%	1,478,720	.42	1.52	1.6389
2000-01	100%	1,519,909	.44	1.82	1.866
2001-02	100%	1,855,941	.59	1.61	1.6517
2002-03	100%	1,888,131	.58	1.78	1.7404
2003-04	100%	1,914,253	.59	1.95	1.9225

STATE AID UNDER ACT 60
General State Support Grant

Year	Statewide Tax	Education Fund
1999-00	1,423,0337	1,267,315
2000-01	1,510,553	1,188,769
2001-02	1,628,506	1,240,520
2002-03	1,776,951	1,129,837
2003-04	2,006,774	909,614

ACT 68 -- STATEWIDE EDUCATION SPENDING REVENUE

2004-05 \$4,278,528

DELINQUENT PROPERTY TAX REPORT
July 1, 2002 through December 31, 2003

As of 06/30/03

Due From Tax Year 2002-2003 \$20,422.20

* * * * *

As of 12/31/03

Due From Tax Year 2002-03	Due From Curr. Year (Aug./Nov.)	Total
---------------------------	---------------------------------	-------

\$ 5,153.47 \$32,531.69 \$37,685.16

* * * * *

Comparison with Fiscal Years 2001-2002-2003

As of 12/31/2001: Total Delinquent Taxes Due \$18,854.64
 As of 12/31/2002: Total Delinquent Taxes Due \$19,505.80
 As of 12/31/2003: Total Delinquent Taxes Due \$37,685.16

REPORT OF PUBLIC & TRUST FUNDS
July 1, 2002 - June 30, 2003

BALANCE ON HAND July 1, 2002 \$1,042.65
(DeLaporte Library CD) *

BALANCE ON HAND June 30, 2003 \$1,042.65

*DeLaporte Library Fund will be transferred to
the Deborah Rawson Library when CD matures
in the year 2004.

CONSTRUCTION FINANCIAL REPORT
1999-2003

Beginning Balance, 1999-2000 (Garage Study)		\$ 8,310.00
Bond Loan, 2000-2001	\$720,000.00	
Interest Earned	12,564.66	
Electric Coop Refund	440.00	
Salt Shed Grant	50,000.00	
Historical Grant	<u>1,983.00</u>	
	\$784,987.66	<u>784,987.66</u>
		793,297.66
Disbursements, 2000-2003		
Town Hall Expense	\$296,654.09	
Town Garage Expense	429,153.92	
Salt Shed	50,816.82	
Legal/Interest Bond Antic; Note	<u>3,771.66</u>	
		<u>(780,396.49)</u>
 BALANCE TO DATE		 \$ 12,901.17

Annual Report
Board of Trustees
of the
Jericho-Underhill Water District
P.O. Box 174
Underhill, Vermont 05489

October 1, 2002 to September 30, 2003

The Jericho-Underhill Water District provides drinking water and fire hydrant access to approximately 850 people within the District. During the past year drinking water supplied to the district was approximately 45,000 gallons per day. During this period the results of State required water tests consistently met water quality standards.

The Board has focused its efforts on painting the main storage tank and building a second tank. The second tank will improve fire flows in the case of a major fire and make the system more flexible for operation and maintenance. A series of information meetings was held to inform the voters on the scope of this work. On April 29, 2003 the voters of the District approved a bond of \$400,000.00 for the second tank, for an extension of the main on Poker Hill, and for partial funding of the main tank painting; in addition the voters approved refinancing the existing District bonds to obtain a lower interest rate. The bonds were sold through the Vermont Municipal Bond bank in early July 2003 at a net interest of approximately 4.49%. The principal is to be paid off over a period of approximately 30 years.

As part of the bonding process, the books of the District were audited professionally for the first time. This was done by Angolano & Company of Shelburne, VT. A key results of the audit was identifying the value of District assets such as mains, tanks, buildings, wells, and other infrastructure. The District use of Quick Books for accounting and financial reporting was of significant help during this audit.

The Board has hired Phelps Engineering of Middlebury, VT to providing the engineering for the tank projects. The Board has obtained local and state approvals and permits to proceed with this project. The Board has received bids for the second tank, the extension of the main, and other parts of the project; and is reviewing these bids. The work should begin this fall or early in the spring of 2004 and be completed about a year from the start.

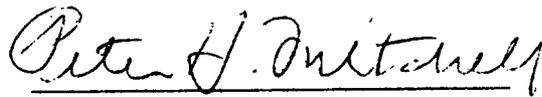
The District continued to maintain the infrastructure. Several customers concerns were resolved; shutoffs, hydrants and leaks were repaired or replaced. Approximately a third of the fire hydrants were painted.

Dwight DeCoster resigned as Collector and has a leave of absence as Meter Reader due to being assigned to a one year active duty tour in Afghanistan. We wish him the best. In the interim Debbie Fowler has agreed to be the District Meter Reader. The Board is seeking someone to fill

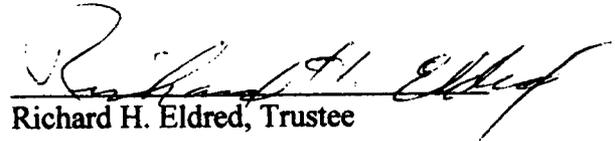
the position of assistant operator. The Board is also seeking members of the District who would be interested in serving on the Board and/or as an officer of the District.

The District website is located at "<http://water.jerichounderhill.com>". The Board holds regular monthly, public meetings on the first Monday of each month. These are held at 7:00 p.m. in the basement of the United Church of Underhill located on the green on Park Street in Underhill Flats. Members and voters of the district are encouraged to attend.

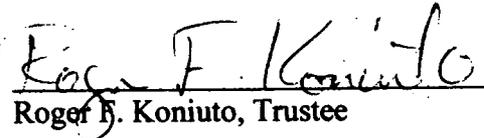
Respectfully submitted,



Peter H. Mitchell, President



Richard H. Eldred, Trustee



Roger F. Koniuto, Trustee

October 27, 2003

Date

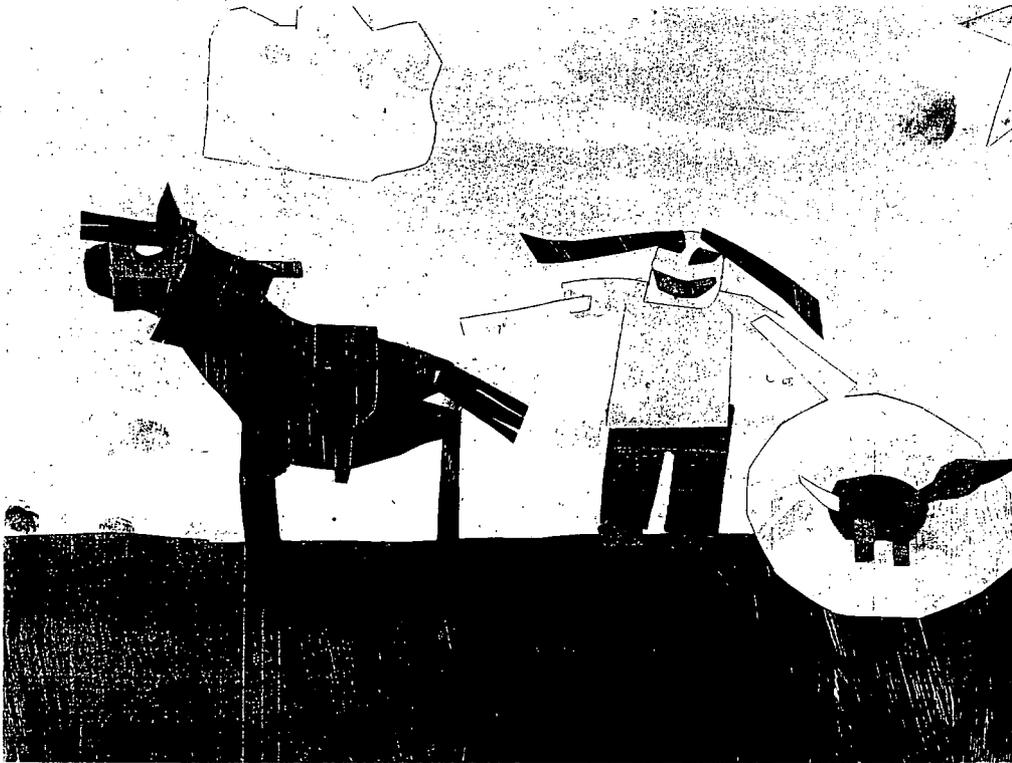
UNDERHILL TOWN SCHOOL DISTRICT

ANNUAL REPORT

for the

Fiscal Year Ending

June 30, 2003



Julianna Skelly, Gr. 2

UNDERHILL TOWN SCHOOL BOARD REPORT FOR FISCAL YEAR ENDING JUNE 30, 2003

The Underhill Central School continues to be a school to be proud of for the citizens of Underhill. There were many positive efforts and outcomes.

- Continued publication of the School Report, which encapsulates the efforts put into the programs, and the testing results.
- Testing results continue at the high levels as achieved in prior years.
- The administration and staff continue to participate in the Supervisory Union wide efforts to revise and coordinate curriculum, and develop assessment programs.
- The administration and staff continue to actively participate in Supervisory Union-wide professional development efforts.
- Volunteerism continues to thrive at exceptional levels in our school.
- The board recognizes individuals who are enthusiastic supporters of the school. Recipients for 2002-2003 are Thom & Deb Hartswick, Barbara Iverson, Sara & Don Martin, Rose Umberger, and Mary McPadden.
- The school benefits from the active efforts of the PTO. This group lends positive energy to the school with classroom volunteerism, fundraising to support special enrichment programs and the school-wide XC ski & snowshoe program. Special enrichment programs include ELF, Flynn and Shelburne Museum trips, special performances and Fun Fridays.
- Our staff continues their efforts in developing and carrying out the school's Action Plan.
- Under the guidance of our principal and based on the recommendations from our custodian, the physical facility has been very well maintained.

We would like to recognize Rhonda Curry in her successful efforts to become Nationally Certified. National Certification requires the teacher meet rigorous standards, and involves a lengthy process that requires a significant commitment to complete. She is the second teacher in our school to achieve this honor and is one of only three nationally certified teachers in Chittenden East Supervisory Union.

School Budget 2004-2005

In preparing next year's budget, we faced many of the same concerns as we did last year. The challenge, as always, is to balance the needs of all. The budget for the current (03-04 year) was designed with a student enrollment of 130 students. However, we have a current enrollment of 137 students. The projection for next year is 130 students. For the second year in a row, we reduced our classroom teaching staff by one position. With this reduction, our class size average moves from the current 17 to 18.5. This will be the largest average for class size since 1998-99. The reason we are reducing by a classroom teacher next year, and why we did not reduce by a second teacher for the current year is the distribution of students throughout the grades. Reducing a second teacher last year would have put the first and second graders in classes of 21 or 22 students. We feel that

in the years when students are first learning to read that those class sizes would have been educationally unsound. However, with a reduction of a teacher for the 04-05 year, the first and second grade classes will be an acceptable 17 to 18 students.

Another area of concern for next year is the size of the Kindergarten class. We are projecting as many as 20 Kindergarten students. Rather than having two very small Kindergarten classes, the budget provides for a full time teaching assistant to support one Kindergarten teacher. With this change and other reorganizing amongst the teaching assistant positions, the increase in the teaching assistant staff was only .47 FTE.

The principal will be a regular employee next year. The controversy over the private contractor's agreement last year and the subsequent eligibility changes made by the state retirement board pointed to this revision. The principal both wanted and has agreed to this change. The total cost for the school's principal has not deviated from the expected amount as discussed last year. In other words, the salary and all employment related expenses will not exceed the amount agreed to in the original contract.

Property taxes

Preliminary calculations of school property taxes project an approximate 9% drop. It is impossible to be precise at this time. However, the board did not take an anticipated drop in taxes as a signal to increase spending. Indeed, we made the difficult decision to cut a teaching position.

No Child Left Behind Act of 2001

This controversial Act was signed into law January 8, 2001. Since that time the State Department of Education has been working hard to interpret this complicated legislation. This fall, for the first time, the state issued the Baseline Accountability Report (June 2003). As promised, the results indicate a passing or failing result for each school district or supervisory union. In our case, test results are published on a supervisory union basis, and not by individual school. Although individual school results are available, very often the testing pool (number of students) is too small to be considered statistically accurate.

The testing pool is categorized by sub-groups, which include free and reduced lunch, disabilities and race. These sub-groups are designed to help the schools focus on groups of students who may have unique needs. Underhill Central School met or surpassed the "acceptable" baseline targets for each test and sub-group. That being said, it is clear that the expectation is to continue to improve each year.

Breakfast mandate

The 2003 Legislative Session passed Act 22, which requires each school board to hold a public vote to determine if the school should operate a breakfast program. It should be noted that the public will vote on the matter this first year, and that the board re-visit the issue in ensuing years.

Currently the school makes lunch available to each pupil. Although there is no formal breakfast being served, apples and crackers are available all day, at no cost to students. In 1997 a parent survey was conducted to determine the need for breakfast. The survey results did not support the offering of a full breakfast. An informal survey of the school staff this year agreed with this. If full breakfast were to be offered, the additional cost, over and above the proposed budget, will approximate \$4,000. At this time, the board does not support offering full breakfast.

This will be a voice vote at the budget information meeting held March 1st

Annual Audit

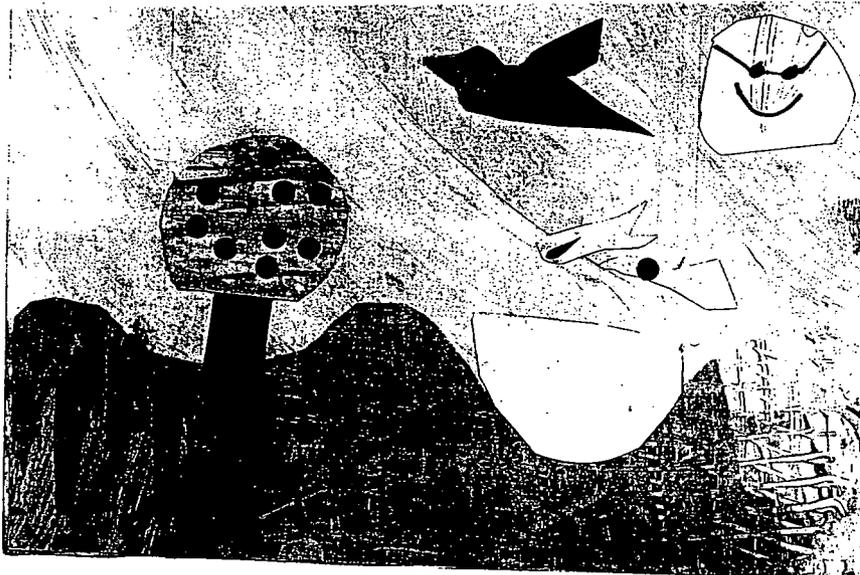
As all districts do, we submit to an annual audit. Some towns reprint the audit report in their town reports, however, to save on printing costs, we have opted not to do this. The audit is available in the superintendent's office for anyone who wishes to review it.

Budget Process

Our budget process begins each year at our second meeting in September, which is the third Tuesday of the month. We welcome community comments and suggestions and invite you to contact us at home if you cannot attend. We especially invite your ideas to improve educational opportunity at Underhill Central School.

Underhill Central School Board

Susan Belton, Chair	899-3302
Peter Geiss, Vice-Chair	899-3610
Tony Julianelle, Clerk	899-2211
John LaRue	899-2818
Dennis Williamson	899-2192



Joey Poley, Gr 4
Luke Dolan, Gr 3
Carter Glenn, Gr 3

2004 Budget Reporting Changes

Throughout this annual report there are several format changes, new reports and/or new procedures. Most of these changes are required by Act 68. Act 68 is the new law that improves and/or replaces Act 60.

Historical Budget Data

The Vermont Department of Education created a three-year budget comparison by “translating” previous budget information into the new language of Act 68. This analysis is presented in this report following the district budget.

Tax Rate Estimates

Act 68 has changed the property tax procedures. At the end of the 2004-05 budget analysis, this new tax rate data is reported. The local and state tax rates have been eliminated as categories. There is one education property tax rate for residential property in this new format and there is one education tax rate for non-residential property. These new tax rates provide the property taxes that are necessary for the Education Fund to provide resources for all of our K-12 schools.

Governor Douglas has reported a surplus in the Education Fund and is recommending a drop in our tax rates. This proposal is included for your information.

Transportation Budget

A budget accounting change has transferred the CESU transportation budget from the Mt. Mansfield Union School District budget to the CESU shared programs budget. In previous years, the cost of transportation for our elementary schools was included in the MMUSD budget. This accounting change to CESU was made to eliminate the duplication of the budget information. There was no duplication of costs in previous years but there was a budget reporting duplication. This accounting change has no financial costs or increases. With this change, the Mt. Mansfield Union School District budget reflects only the expenses associated with MMU students.

Technical Education

When Act 60 was passed, one mandated change required the state block grant to be sent directly to the technical education centers. These funds were paid by the state for our MMU students who were enrolled in these programs. These funds did not appear in our budget. Act 68 has changed this procedure and now requires the MMU budget to report these expenses. This accounting change continues to be cost neutral to our local budget. The 2004-05 MMU budget reflects this increase in expenses for technical education and the state will continue to make these direct payments to the technical centers.

Budget Revenue Estimates

The new language for revenue in our budgets includes the term “Education Spending Revenue”. This category of Education Spending Revenue replaces the previous categories of Education Fund Grant, General State Support Grant and the Amount to be Raised in Local Taxes.

Underhill Town School District Budget Report

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Increase	% Increase
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INSTRUCTIONAL PROGRAMS

This section of the budget contains all of the line items for general instruction. Teacher salaries and benefits are the major items. Classroom supplies, equipment and books are also in this section.

Subtotal	843,550	847,577	822,494	823,750	1,256	0.15%
Salaries	569,127	562,562	537,775	520,621	-17,153	-3.19%
Teacher Salaries	520,089	516,932	496,635	463,527	-33,108	-6.67%
Teacher's Aide	36,689	34,756	30,930	45,998	15,068	48.72%
Student Screening	309	500	250	250	0	0.00%
Substitutes	12,040	10,374	9,959	10,846	887	8.91%
Health & Life Insurances	83,027	85,948	98,406	113,971	15,565	15.82%
Health Insurance	70,535	72,222	85,627	100,918	15,291	17.86%
Dental Insurance	9,245	10,301	10,693	10,990	298	2.78%
Employee Assistance Prog.	322	458	315	345	30	9.52%
Group Life Insurance	981	856	810	780	-31	-3.78%
Benefits Administration	144	111	183	150	-33	-17.97%
Health Ins.-Decline Pymt	1,800	2,000	778	788	10	1.29%
Social Security	43,075	42,998	41,140	39,828	-1,312	-3.19%
Teacher FICA	39,348	39,545	38,012	35,479	-2,533	-6.66%
Substitutes FICA	920	794	762	830	68	8.91%
Teacher's Aide FICA	2,807	2,659	2,366	3,519	1,153	48.72%
Benefits - Other	6,716	7,791	8,355	9,312	957	11.46%
Aide Retirement	1,337	892	0	1,681	1,681	
Worker's Compensation	2,255	1,269	1,456	1,674	218	14.97%
Unemployment Compensation	60	592	67	67	0	0.00%
Tuition Reimbursement	1,041	2,538	4,332	3,390	-942	-21.75%
Staff Development	2,023	2,500	2,500	2,500	0	0.00%
Assessed Salaries	114,783	115,779	110,355	115,018	4,663	4.23%
Music Teacher	23,444	26,476	20,437	19,743	-694	-3.39%
Phys. Ed. Teacher	24,522	24,560	23,300	25,343	2,043	8.77%
Computer Resource	11,532	11,286	9,354	9,846	492	5.26%
Learning Resource	35,159	34,062	35,578	37,134	1,556	4.37%
Guidance Teacher	20,126	19,395	21,686	22,952	1,266	5.84%
Tuition	1,216	3,200	1,264	0	-1,264	-100.00%
Tuition - Summer School	1,216	3,200	1,264	0	-1,264	-100.00%
Supplies	16,317	20,500	18,500	18,500	0	0.00%
Supplies	16,317	20,500	18,500	18,500	0	0.00%
Textbooks	4,754	5,200	3,700	3,500	-200	-5.41%
Equipment	4,535	3,600	3,000	3,000	0	0.00%
Equipment	2,071	1,800	1,000	0	-1,000	-100.00%
Equipment Repair	431	500	700	700	0	0.00%
Equipment Replacement	2,033	1,300	1,300	2,300	1,000	76.92%

Underhill Town School District Budget Report

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Increase	% Increase
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SPECIAL EDUCATION

This section includes the expenses for special education. These services are organized at the supervisory union level. These funds are paid to Chittenden East for all legally required services for our students.

Subtotal	374,852	345,301	365,887	420,389	54,502	14.90%
Special Ed Assessment	125,571	125,571	135,551	164,331	28,780	21.23%
Pur Ser CESU (Fed)	40,080	34,061	43,123	41,588	-1,535	-3.56%
Per Ser CESU (State)	209,201	185,669	187,213	214,470	27,257	14.56%

STUDENT ACTIVITIES

This section of the budget includes funds for fine arts activities.

Subtotal	2,156	2,100	1,600	1,600	0	0.00%
Arts Fund	728	1,000	500	500	0	0.00%
ELF Program	1,428	1,100	1,100	1,100	0	0.00%

HEALTH SERVICES

This section contains funds for the school nurse and a share of district nursing services.

Subtotal	27,119	27,494	28,360	29,597	1,237	4.36%
Nurse- Life Insurance	68	0	68	68	0	0.00%
Worker's Comp	57	0	0	80	80	
Unemployment Comp	5	0	0	5	5	
Health Services Assess.	600	800	630	655	25	3.99%
NURSE Local	24,084	24,251	25,139	26,279	1,140	4.53%
Nurse FICA	1,842	1,842	1,923	2,010	87	4.53%
Nurse Supplies & Equipment	463	600	600	500	-100	-16.67%

EDUCATION MEDIA SERVICES

This section of the budget contains funds for the school library. It also includes funding for the school's computer network and for software that supports the curriculum. The salary and benefits for the librarian are included in the Instructional Programs section.

Subtotal	6,602	6,650	6,463	5,850	-613	-9.48%
Library Books	2,789	2,800	2,313	2,300	-13	-0.56%
Periodicals	450	450	450	450	0	0.00%
Computer Software	1,214	1,800	1,800	1,200	-600	-33.33%
Professional Subscriptions	470	500	500	500	0	0.00%
Network Lease,Licenses	1,163	700	1,000	1,000	0	0.00%
Operating Expenses - Misc	516	400	400	400	0	0.00%

BOARD OF EDUCATION

This section of the budget contains items for board expenses. Expenses for legal notices, legal fees, audit and board travel are also included.

Subtotal	11,232	10,340	8,550	10,300	1,750	20.47%
Professional Services	3,850	3,120	3,500	5,250	1,750	50.00%
Advertising	221	358	200	200	0	0.00%
School Report	1,745	2,300	2,000	2,000	0	0.00%
Travel	807	1,250	1,250	1,250	0	0.00%
Operating Expenses	4,609	3,312	1,600	1,600	0	0.00%

Underhill Town School District Budget Report

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Increase	% Increase
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CHITTENDEN EAST OFFICE

This section of the budget contains funds for our share of the Chittenden East Central Office. These items include central administrative staff, payroll and bookkeeping expenses. These expenses are allocated on a percent of licensed staff per district throughout the supervisory union.

Subtotal	45,059	45,060	45,736	43,543	-2,193	-4.79%
Salaries - CESD	36,811	36,810	37,492	35,788	-1,704	-4.54%
Operating Expenses	8,248	8,250	8,244	7,755	-489	-5.93%

SCHOOL ADMINISTRATION

This section includes expenses of the building principal.

Subtotal	96,359	83,272	80,943	82,498	1,555	1.92%
Administration Salaries	87,849	76,248	0	76,248	76,248	
Health Insurance	0	0	0	0	0	
Dental Insurance	0	0	0	0	0	
Insurance - Life	57	114	0	114	114	
Insurance - Admin.Disabil	1,000	250	0	0	0	
FICA	6,720	5,833	0	5,833	5,833	
Worker's Compensation	177	175	0	234	234	
Unemployment Compensation	5	52	0	5	5	
Principal Prof Membership	326	300	0	0	0	
Professional Services	0	0	80,943	0	-80,943	-100.00%
Travel	225	300	0	64	64	

SECRETARIAL SERVICES

This section of the budget includes the expenses for the secretarial support for the school.

Subtotal	39,753	41,242	40,012	41,702	1,690	4.22%
Salaries	23,656	22,827	23,576	24,755	1,179	5.00%
Health Insurance	5,785	6,354	3,982	4,479	497	12.49%
Dental Insurance	706	582	636	687	51	8.02%
Life Insurance	68	60	68	68	0	0.00%
Social Security	1,783	1,746	1,804	1,894	90	5.00%
Retirement	1,144	1,290	1,179	1,238	59	5.00%
Worker's Compensation	53	29	63	76	13	20.63%
Unemployment Compensation	5	54	5	5	0	0.00%
Newsletter	1,000	1,000	1,000	1,000	0	0.00%
Census	538	500	500	500	0	0.00%
Training	0	0	0	0	0	
Supplies	623	1,000	700	700	0	0.00%
Equipment	4,392	5,800	6,500	6,300	-200	-3.08%

FISCAL SERVICES

This section of the budget includes expenses for the interest on money borrowed to meet cash flow requirements and other small fiscal services.

Subtotal	26,520	51,500	31,500	31,500	0	0.00%
Prof Services - Other	0	0	0	0	0	
Technical Services	1,055	1,500	1,500	1,500	0	0.00%
Interest-Money Management	25,465	50,000	30,000	30,000	0	0.00%

Underhill Town School District Budget Report

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Increase	% Increase
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OPERATION/MAINT OF PLANT

This section of the budget includes line items for the building maintenance. These items include custodial salaries and benefits, building insurance, utilities, building supplies and repairs, etc.

Subtotal	109,681	104,523	106,435	119,605	13,170	12.37%
Salaries	49,341	43,858	53,140	57,650	4,510	8.49%
Salaries	34,449	31,638	35,545	37,323	1,778	5.00%
Health Insurance	8,816	6,354	10,890	12,202	1,311	12.04%
Dental Insurance	1,149	918	1,072	1,146	74	6.90%
Group Life Insurance	68	84	95	95	0	0.00%
Social Security - Regular	2,592	2,420	2,719	2,855	136	5.00%
Custodial Retirement	1,321	1,582	1,685	1,769	84	4.99%
Worker's Compensation	937	820	1,124	2,249	1,125	100.09%
Unemployment Compensation	9	42	9	11	2	22.22%
Purchased Services	21,217	22,460	23,343	25,054	1,711	7.33%
Rubbish Removal	1,756	1,747	1,826	1,800	-26	-1.43%
Mowing	2,015	2,096	2,011	2,010	-1	-0.05%
Snow Removal	3,115	4,846	3,160	3,437	277	8.76%
Repair & Maint	5,985	7,000	7,400	7,600	200	2.70%
Property Insurance	3,038	1,723	3,217	4,890	1,673	52.02%
Liability-Umbrella	741	694	852	702	-151	-17.68%
Liability-Error/Omissions	244	254	292	245	-47	-16.12%
Telephone/Postage	3,915	3,800	4,285	4,070	-215	-5.03%
Travel	408	300	300	300	0	0.00%
Supplies	28,936	27,985	25,753	26,938	1,186	4.60%
Supplies	3,703	3,500	3,500	3,500	0	0.00%
Electricity	12,124	11,000	10,840	11,528	688	6.35%
Propane Gas	3,439	3,600	2,783	3,032	249	8.95%
Oil	9,670	9,885	8,630	8,878	248	2.87%
Building & Site	10,187	10,220	4,200	9,263	5,063	120.55%
Buildings	6,997	7,520	1,200	6,263	5,063	421.92%
Sewer and Water	3,190	2,700	3,000	3,000	0	0.00%
Equipment	0	0	0	700	700	

TRANSPORTATION SERVICES

This section of the budget includes the expenses for school bus services. Transportation services are organized by the Chittenden East Supervisory Union.

Subtotal	40,260	40,260	42,610	44,033	1,423	3.34%
Transportation	40,260	40,260	42,610	44,033	1,423	3.34%

FOOD SERVICES

The food services section contains any necessary financial support for the school cafeteria. When the income from meals match the expenses no district funds are needed for this program.

Subtotal	0	0	0	0	0	
Food Services	0	0	0	0	0	

Underhill Town School District Budget Report

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Increase	% Increase
OTHER FISCAL SERVICES						
<hr/> This section includes a general contingency line and funds for the school district treasurer. <hr/>						
Subtotal	5,640	9,382	11,055	10,650	-405	-3.66%
Town Office, Treasurer	4,986	3,591	3,625	5,000	1,375	37.91%
Town/School Expenses	654	790	2,429	650	-1,779	-73.24%
Contingency	0	5,000	5,000	5,000	0	0.00%
DEBT SERVICES						
<hr/> This section contains funds for bond payments. <hr/>						
Subtotal	31,087	31,087	29,962	23,560	-6,402	-21.37%
Bond Interest	11,087	11,087	9,962	3,560	-6,402	-64.26%
Bond Principal	20,000	20,000	20,000	20,000	0	0.00%
Adjustment to Prior Years	0	0	0	0	0	
Total UCS	1,659,870	1,645,789	1,621,607	1,688,577	66,970	4.13%

**Underhill Town School District
2004-05 Proposed Budget Summary & Comparison**

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Increase	% Increase
Expenditures						
Instructional Programs	\$ 843,550	\$ 847,577	\$ 822,494	\$ 823,750	\$ 1,256	0.15%
Special Education	374,852	345,301	365,887	420,389	54,502	14.90%
Student Activities	2,156	2,100	1,600	1,600	0	0.00%
Health Services	27,119	27,494	28,360	29,597	1,237	4.36%
Media Services	6,602	6,650	6,463	5,850	(613)	-9.48%
Board of Education	11,232	10,340	8,550	10,300	1,750	20.47%
Chittenden East Office	45,059	45,060	45,736	43,543	(2,193)	-4.79%
School Administration	96,359	83,272	80,943	82,498	1,555	1.92%
Secretarial Services	39,753	41,242	40,012	41,702	1,690	4.22%
Fiscal Services	26,520	51,500	31,500	31,500	0	0.00%
Op/Maint of Plant	109,681	104,523	106,435	119,605	13,170	12.37%
Transportation Services	40,260	40,260	42,610	44,033	1,423	3.34%
Other Fiscal Services	5,640	9,382	11,055	10,650	(405)	-3.66%
Debt Services	31,087	31,087	29,962	23,560	(6,402)	-21.37%
K - 4 Elementary Subtotal	1,659,870	1,645,789	1,621,607	1,688,577	66,970	4.13%
MMU Assessment	2,796,552	2,796,556	2,770,134	2,841,889	71,755	2.59%
MMU Sp Ed/Other Transfer	217,194	199,182	209,150	236,655	27,505	13.15%
MMU Technical Ed Transfer	0	0	0	55,314	55,314	
5 -12 MMUSD Subtotal	3,013,746	2,995,738	2,979,284	3,133,858	154,574	5.19%
Underhill Accrual Reimbursement	0	19,275	19,275	0	(19,275)	-100.00%
MMU Accrual Reimbursement	41,260	41,261	37,506	35,008	(2,498)	-6.66%
Total Accrual Reimbursement	41,260	60,536	56,781	35,008	(21,773)	-38.35%
Total K - 12 Expenditures	\$ 4,714,876	\$ 4,702,063	\$ 4,657,672	\$ 4,857,443	\$ 199,771	4.29%
Estimated Revenues						
Surplus/(Deficit) - Beginning	(145,993)	(10,000)	(50,000)	(32,530)	17,470	-34.94%
Amount Raised in Local Taxes (Est)	1,043,545	1,046,649	1,105,180	35,008	(1,070,172)	-96.83%
General State Support Grant (net)	2,906,788	2,900,042	2,916,388	0	(2,916,388)	-100.00%
Education Fund Grant (Est)	248,704	252,346	159,621	0	(159,621)	-100.00%
Education Spending Revenue	0	0	0	4,223,214	4,223,214	
Technical Ed Transfer	0	0	0	55,314	55,314	
State Grants:						
Transportation	80,712	72,000	76,000	77,724	1,724	2.27%
Capital Debt Aid	0	0	0	0	0	
Special Education:						
State	400,130	353,417	358,024	412,726	54,702	15.28%
Federal	66,421	64,609	81,459	79,987	(1,472)	-1.81%
Local:						
Tuition	7,450	0	0	0	0	
Interest	4,880	23,000	11,000	6,000	(5,000)	-45.45%
Miscellaneous	434	0	0	0	0	
Total Estimated Revenues	\$ 4,613,071	\$ 4,702,063	\$ 4,657,672	\$ 4,857,443	\$ 199,771	4.29%

Note: The Elementary Budget, MMU Assessment and Estimated Revenues under the 2003-04 Budget have been adjusted to reflect the adopted budgets and revenue estimates as of June 2003.

The new language for revenue in our budgets includes the term "Education Spending Revenue". This category of Education Spending Revenue replaces the previous categories of Education Fund Grant, General State Support Grant and the Amount to be Raised in Local Taxes.

FY 2005 Tax Summary Estimates

	2002 - 03 Actual	2003 - 04 Actual	2004 - 05 Proposed Estimate	Dollar Change	Percent Change
Residential Equalized Education Grand List			1,643,984		
Non-Residential Equalized Education Grand List			370,456		
Equalized Education Grand List	1,611,700	1,824,360	2,014,440	190,080	10.42%

Act 68

Homestead: (\$1.10)					
Statewide Tax Rate	\$ 1.13	\$ 1.26			
Local Tax Rate	\$ 0.61	\$ 0.66			
Estimated Homestead Tax Rate			\$ 1.74		
Accrual Tax Rate	\$ 0.04	\$ 0.03	\$ 0.02	(0.01)	-28.20%
Total Homestead Tax Rate	\$ 1.78	\$ 1.95	\$ 1.77	(0.18)	-9.42%
Non-Residential: (\$1.59)					
Statewide Tax Rate	\$ 1.13	\$ 1.26			
Local Tax Rate	\$ 0.61	\$ 0.66			
Estimated Non-Residential Tax Rate			\$ 1.97		
Accrual Tax Rate	\$ 0.04	\$ 0.03	\$ 0.02	(0.01)	-28.20%
Total Non-Residential Tax Rate	\$ 1.78	\$ 1.95	\$ 1.99	0.04	2.17%
Percentage for Income Sensitivity			2.55%		

Governor's Recommendation and Pending Legislation

Homestead: (\$1.05)					
Statewide Tax Rate	\$ 1.13	\$ 1.26			
Local Tax Rate	\$ 0.61	\$ 0.66			
Estimated Homestead Tax Rate			\$ 1.66		
Accrual Tax Rate	\$ 0.04	\$ 0.03	\$ 0.02	(0.01)	-28.20%
Total Homestead Tax Rate	\$ 1.78	\$ 1.95	\$ 1.68	(0.27)	-13.77%
Non-Residential: (\$1.54)					
Statewide Tax Rate	\$ 1.13	\$ 1.26			
Local Tax Rate	\$ 0.61	\$ 0.66			
Estimated Non-Residential Tax Rate			\$ 1.91		
Accrual Tax Rate	\$ 0.04	\$ 0.03	\$ 0.02	(0.01)	-28.20%
Total Non-Residential Tax Rate	\$ 1.78	\$ 1.95	\$ 1.93	(0.02)	-1.01%
Percentage for Income Sensitivity			2.42%		

Act 68 has changed the property tax procedures. The local and state tax rates have been eliminated as categories. There is one education property tax rate for residential property in this new format and there is one education tax rate for non-residential property. These new tax rates provide the property taxes that are necessary for the Education Fund to provide resources for all of our K-12 schools. Governor Douglas has reported a surplus in the Education Fund and is recommending a drop in our tax rates.

State Developed Historical Perspective as required by Act 68

Three Prior Years Comparisons

ESTIMATES ONLY

District: Underhill Town
County: Chittenden

LEA: 212
S.U.: Chittenden East

	FY2002	FY2003	FY2004	FY2005
Expenditures				
Budget (local budget approved in prior years)	1,588,333	1,645,789	1,621,607	1,688,577
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	55,314
S.U. assessment (included in local budget)	45,029	45,060	45,736	43,543
Deficit (if included in local budget)				not applicable
+ Block grant paid by State to tech center in prior years	30,454	43,860	55,834	
+ 1. Separately warned article passed at town meeting	-	-	-	
+ 2. Separately warned article passed at town meeting	-	-	-	
+ 3. Separately warned article passed at town meeting	-	-	-	
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-
	1,618,787	1,689,649	1,677,441	1,688,577
+ Union school or joint school district assessment	2,913,614	2,995,738	2,979,284	3,133,858
+ Deficit if not included in budget or revenues				
+ Special programs expenditures (if not included in local budget)	4,532,401	4,685,387	4,656,725	4,822,435
Gross Act 68 Budget				
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-
Revenues				
+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	512,276	513,026	526,483	576,437
+ Capital debt aid	2,756	-	-	-
+ Special program revenues (if not included in local budget)	-	-	-	-
- Deficit if not included in budget or expenditures	-	10,000	50,000	32,530
- Act 144 revenues	515,032	503,026	476,483	543,907
- Fund raising (if any)	-	-	-	-
	515,032	503,026	476,483	543,907
Adjusted local revenues				
Education Spending (Act 68 definition)	4,017,369	4,182,361	4,180,242	4,278,528
Equalized Pupils	532.21	530.12	511.57	493.67
Education Spending per Equalized Pupil	7,548	7,889	8,171	8,667
Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	not applicable
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	not applicable
District spending adjustment (minimum of 100%)	not applicable	not applicable	not applicable	not applicable
(\$8,667 / \$6,800)				127.456%
Anticipated homestead tax rate, equalized	not applicable	not applicable	not applicable	not applicable
(127.456% x \$1.10)				\$1.402
Household Income Percentage for income sensitivity	not applicable	not applicable	not applicable	not applicable
(127.456% x 2.0%)				2.55%

The Vermont Department of Education created a three-year budget comparison by "translating" previous budget information into the new language of Act 68. The FY 03 audit reports a deficit fund balance in the General Fund of \$101,805 as of June 30, 2003. This deficit is expected to be eliminated by having raised \$69,275 additional taxes during FY 04 and raising the remainder during FY 05.

School Breakfast Program -- Question Article 5

During the 2003 Legislative Session, the Legislature passed Act 22 and the Governor signed it into law. This act amended Sections 1264 and 1265 of Title 16 and requires that each school board must hold a public vote to determine if the school should operate a breakfast program.

Currently, Underhill Central School makes lunch available to each attending pupil. Although there is no formal breakfast being served, apples and crackers are available, at no cost, throughout the day to each attending pupil. In 1997, a survey was conducted to determine if there was a need for breakfast to be served daily at Underhill Central School. The response to this survey was in support of the availability of apples and crackers at no cost.

The estimated cost to add the breakfast program is \$4,000.

Report of the Superintendent of Schools Chittenden East Supervisory Union #12

The 2002-03 school year was a typical positive year for the students in the Chittenden East Supervisory Union. The hard work and commitment of the dedicated teachers, administrators and support staff creates the necessary foundation for the success of our students. The citizens and taxpayers continue to provide excellent support for our students and our schools.

The leadership of our forty-four board members led to citizen approval of our seven budgets. The responsible accounting of every school expense continues to be a top priority for every administrator and every board member. The developments of the 2004-05 budgets are being impacted by ACT 68 which the Vermont Legislature passed as an improvement to ACT 60. Several technical changes appear on the budget pages for each town.

One major theme that developed as the Legislature completed its work on ACT 68 was the question of cost containment in Vermont public schools. A task force was created to study and report on future containment issues. For many years the schools in CESU have been concerned and cautious with all expenses. The following list includes the numerous activities we have pursued to control our costs:

1. Wood chip boilers were installed at Browns River and Camels Hump Middle Schools as well as Mt. Mansfield Union High School.
2. In 1998 and 2003, an early retirement incentive for teachers was negotiated. A total of thirteen teachers participated in this plan and were replaced by teachers at the lower end of the salary schedule.
3. All nine schools were renovated and expanded in the 1990's. Energy saving audits and improved efficiencies were included.
4. In 2001, all staff members started paying part of the premium for health insurance. Teachers are paying 10% of the health insurance premium.
5. Several special education service options have been revised:
 - a. Part-time or full-time staff have been employed for evaluations and for occupational and physical therapy to reduce the cost of more expensive consultant services
 - b. As students meet their goals, some students no longer need special services. Since September of 2002, fifty students have been transferred out of special education.
 - c. In 2003, small busses have been acquired to reduce the costs of large buses and/or taxicabs for specialized student transportation.
 - d. Small groups of students are assigned to teaching assistants for additional instruction in our efforts to replace more expensive individual one-on-one assistants whenever possible.
6. All major purchases are made after a careful bidding process. The state approved bids for some items are used when a better price is available. Bulk purchases for several schools are made when feasible.
7. A building maintenance coordinator was employed to assist with maintenance in six buildings in 2003. This shared position will reduce the costs of repairs by private contractors.
8. One coordinated bus system provides integrated K-12 service to all nine schools.
9. In 1996, a part-time position for a grant writer was created. A total of \$476,811 grants will be received from state and federal sources in the 2003-04 year under this coordinated plan. Some of these grants are very competitive and others require only a detailed application.
10. Browns River Middle School closed and eliminated all electrical costs for a three week period in the summer of 2003. All summer activities were moved to Camels Hump Middle School and Mt. Mansfield Union High School.
11. The approval of the varsity football program at Mt. Mansfield Union High School requires all annual expenses be paid by private funds.
12. In 2003-04, \$25,000 of the total activity budget for Browns River Middle School, Camels Hump Middle School and Mt. Mansfield Union High School was funded by private sources. This reduction may not be sustainable.

13. In the 2003-04 year, registration and workshop costs for teachers in the MMU School District were paid by individual teachers. This may be a one-time savings.
14. Staff reductions have been completed in our efforts to match the staff with the declining enrollment over the past few years. A total of 8.40 teaching positions have been reduced over the past two years.

Most of these "efficiency measures" do reduce our expenses year after year. We cannot state the exact level of the savings for the wood chip heat, for example, but we do know that we have permanently avoided the higher costs of oil heat. In 2003-04 annual costs of teacher salaries, were reduced by more than a \$100,000 savings from the early retirement options. These savings were calculated after the incentives were paid. On a long-term basis, the salaries for new staff will average in the total K-12 budget a reduced level of nearly \$200,000 annually for several years.

At the central office and building principal level, efficiencies and cost-containment/ reductions are a routine part of the job responsibilities. When monthly bills are approved for payment by the school boards, there is an automatic reminder to be cost conscious and efficient. No small savings is too small for active consideration, especially with the recurring monthly expenses.

The best possible education for each student every day within the financial resources provided by our citizens continues to be our practical goal.

The opportunity to serve the CESU schools and boards at this dynamic time continues to be positive and challenging for all of us in the central office. Jim's leadership in curriculum; Laura's work in the business manager role; Beth and Blythe's positive coordination are three of the positive examples of CESU central office support and dedication for our schools. I believe that we can meet these large challenges only by the strength of our total team of CESU teachers, administrators, support staff and board members while working as a focused team for all of our students.

Dr. Gail B. Conley

**Chittenden East Supervisory Union #12
Proposed Budget
Central Office**

<u>Expenses</u>	2002-2003 Actual	2002-2003 Budget	2003-2004 Budget	2004-2005 Budget	Dollar Change	Percent Change
Salaries	\$ 517,593	\$ 519,790	\$ 534,100	\$ 550,585	\$ 16,485	3.09%
Insurance	76,519	74,673	93,739	98,427	4,688	5.00%
Insurance (Cobra)	3,779	15,872	5,700	5,000	(700)	-12.28%
Social Security	38,557	40,146	40,859	42,120	1,261	3.09%
Group Life Insurance	1,556	893	1,205	1,581	376	31.21%
Retirement	13,752	13,698	14,420	15,370	950	6.59%
Workman's Compensation	485	1,207	1,409	1,686	277	19.66%
Unemployment	750	726	696	729	33	4.73%
Tuition Reimbursement	2,847	2,700	1,083	2,260	1,177	108.68%
Professional Reimbursement	117	0	0	120	120	
Professional Development	12,689	11,485	12,850	8,350	(4,500)	-35.02%
Curriculum Coordination	20,784	28,175	25,200	28,675	3,475	13.79%
Professional & Technical Services	14,863	11,450	6,700	13,495	6,795	101.42%
Contract Negotiations	1,747	0	0	2,000	2,000	
Cleaning Services	3,115	2,800	4,180	3,480	(700)	-16.75%
Repair & Maintenance	7,656	16,600	10,066	8,000	(2,066)	-20.52%
Rent	27,500	27,500	35,000	35,700	700	2.00%
Prop/Liab Insurance	269	124	214	244	30	13.93%
Fidelity Bond	244	250	288	279	(9)	-2.97%
Postage & Telephone	9,357	11,550	11,595	9,600	(1,995)	-17.21%
Printing	299	0	0	300	300	
Advertising	3,220	2,300	4,800	7,000	2,200	45.83%
Travel/Conferences	12,438	10,300	10,300	10,800	500	4.85%
Supplies	14,032	14,500	15,548	14,500	(1,048)	-6.74%
Electricity	2,478	2,250	2,932	2,700	(232)	-7.91%
Books/Periodicals	861	900	750	875	125	16.67%
Computer Software	500	1,000	4,650	750	(3,900)	-83.87%
Equipment	1,177	1,750	2,500	4,000	1,500	60.00%
Due & Fees	3,761	3,600	3,600	3,700	100	2.78%
Funds to Other LEAs	20,867	0	0	0	0	
Total	\$ 813,811	\$ 816,239	\$ 844,384	\$ 872,326	\$ 27,942	3.31%
Total without Cobra	810,032	800,367	838,684	867,326	28,642	3.42%
<u>Estimated Revenues</u>						
District Assessments	\$ 775,359	\$ 775,367	\$ 810,684	\$ 848,326	\$ 37,642	4.64%
Interest Earned	1,489	4,000	3,000	3,000	0	0.00%
Services Provided other LEAs	2,099	0	0	0	0	
Funds for Other LEAs	20,867	0	0	0	0	
Misc Other Income	4,574	0	0	0	0	
LSB Grant	517	1,000	1,000	1,000	0	0.00%
Cobra Payments	4,557	15,872	5,700	5,000	(700)	-12.28%
Prior Year Refund	23	0	0	0	0	
Surplus/(Deficit)	44,725	20,000	24,000	15,000	(9,000)	-37.50%
Total	\$ 854,210	\$ 816,239	\$ 844,384	\$ 872,326	\$ 27,942	3.31%
Total without Cobra	849,652	800,367	838,684	867,326	28,642	3.42%

Note: Expenses and revenues for Grant supported positions formerly presented in Central Office budget have been removed to Grants Supported Activities.

District Assessment

	2003-2004 Percentage	2003-2004 Assess	2004-2005 Percentage	2004-2005 Proposed Assess	Dollar Change	Percent Change
Bolton	3.30%	\$ 26,735	3.36%	\$ 28,524	\$ 1,789	6.69%
Huntington	4.80%	38,900	4.89%	41,503	2,603	6.69%
Jericho	9.84%	79,741	9.26%	78,587	(1,154)	-1.45%
Richmond	9.51%	77,134	9.34%	79,205	2,071	2.69%
Underhill I. D.	5.44%	44,114	4.75%	40,267	(3,847)	-8.72%
Underhill Town	5.64%	45,736	5.13%	43,543	(2,193)	-4.80%
Browns River	16.03%	129,967	16.09%	136,500	6,533	5.03%
Camels Hump	16.46%	133,442	16.78%	142,371	8,929	6.69%
Mount Mansfield	28.98%	234,915	30.39%	257,826	22,911	9.75%
	100.00%	810,684	100.00%	848,326	37,642	4.64%

Grant Supported Activities

Expenses

	2002-2003 Actual	2002-2003 Budget	2003-2004 Budget	2004-2005 Budget	Dollar Change	Percent Change
Salaries & Benefits	\$ 266,193	\$ 332,300	\$ 340,655	\$ 369,466	\$ 28,811	8.46%
Tuition Reimbursement	4,415	0	1,905	0	(1,905)	-100.00%
Professional Services	144,367	83,000	66,298	33,000	(33,298)	-50.22%
Fiscal Services	499	0	0	0	0	
Postage/Telephone	423	2,500	6,416	2,500	(3,916)	-61.03%
Travel/Conferences	40,407	2,500	27,412	1,000	(26,412)	-96.35%
Supplies	49,007	53,000	34,025	20,000	(14,025)	-41.22%
Equipment	14,000	20,000	7,500	4,000	(3,500)	-46.67%
Miscellaneous	4,890	2,144	0	599	599	
Total	\$ 524,201	\$ 495,444	\$ 484,211	\$ 430,565	\$ (53,646)	-11.08%

Estimated Revenues

National Writing Project	\$ 37,168	\$ -	\$ -	\$ 39,466	\$ 39,466	
Spencer Foundation	22,033	25,000	0	0	0	
SAP	20,938	21,280	48,740	40,000	(8,740)	-17.93%
New Directions	48,593	0	29,758	0	(29,758)	-100.00%
Title IIA	191,204	262,022	198,242	198,242	0	0.00%
Title IID	12,429	12,429	10,438	10,438	0	0.00%
Title IV (Safe Schools)	12,941	29,054	27,214	27,214	0	0.00%
Title VA	37,080	37,080	37,205	37,205	0	0.00%
Tobacco Funds	39,133	18,738	56,214	18,000	(38,214)	-67.98%
Life Skills (OJJDP)	72,506	62,841	50,000	50,000	0	0.00%
VKAT/OVX/Migrant	5,760	7,000	6,400	0	(6,400)	-100.00%
EPSDT	24,416	20,000	20,000	10,000	(10,000)	-50.00%
Total	\$ 524,201	\$ 495,444	\$ 484,211	\$ 430,565	\$ (53,646)	-11.08%

Grants Activities

In 2003-2004, the Chittenden East School District received nearly \$500,000 through various grants including the comprehensive Federal Programs. These programs commonly referred to as Title Programs provide federal money, which is distributed through the state. Title I provides funding for academic assistance to students in eligible schools (Brewster-Pierce, Camels Hump and Smilie) who are not meeting or are at risk for not meeting the state's content and performance standards. Title II provides funding for the addition of staff to support innovation, professional development and improving classroom instruction. Title IV provides funding to establish programs that contribute to safe and substance-free schools. Title V funding provides professional development for teachers and staff.

Some examples of the district use of Title funding are professional development programs for teachers, state of the art materials for math and science, funding of the District Drug and Alcohol Program position and training programs for district youth. Two positions are funded as district teacher leaders in grades 1-3. All projects are carefully monitored and evaluated.

Grants continue to provide funding for Student Assistance Counselors (SAP) in the district's middle and high schools, programs for youth mentoring and leadership training programs and a director responsible for program development and coordination.

The district is in year four of a \$50,000 grant from the Office of Juvenile Justice & Delinquency Prevention (OJJDP) which provides Life Skills Educators in the middle schools and some funding for coordination.

The district participates in the Federal Medicaid Program – Early, Periodic, Screening, Diagnosis and Treatment (EPSDT) that provides funding for expanded health and guidance services. In the current year funding has been used to provide for an additional nursing position. This position provides expanded nursing services in the district schools. Additional funding, available in the form of mini grants, provided for equipment and programs.

**Chittenden East Supervisory Union
Transportation Budget**

The Transportation budget has been transferred from the Mt Mansfield Union School District to Chittenden East.

Item	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed	\$ Change	% Change
Salary	\$ 572,274	\$ 496,455	\$ 518,000	\$ 606,853	\$ 88,853	17.15%
Insurance	141,803	154,963	200,981	191,588	(9,393)	-4.67%
Social Security	43,659	37,978	39,627	46,424	6,797	17.15%
Retire/Work Comp/Unemp	34,363	39,443	45,483	52,688	7,205	15.84%
Busing Contracts	4,294	6,000	4,500	4,500	0	0.00%
Fleet Insurance	14,909	12,000	16,000	25,260	9,260	57.88%
Supervisor's Travel	2,500	2,500	2,500	2,500	0	0.00%
Supplies/Parts	87,455	85,500	86,500	89,500	3,000	3.47%
Fuels	70,077	70,000	81,000	75,000	(6,000)	-7.41%
Equipment	487	3,000	3,000	1,000	(2,000)	-66.67%
Bus Replacement	217,174	235,000	177,000	177,000	0	0.00%
Contingency	14,519	16,000	18,500	15,000	(3,500)	-18.92%
Total Transportation	\$ 1,203,514	\$ 1,158,839	\$ 1,193,091	\$ 1,287,313	\$ 94,222	7.90%

Estimated Transportation Assessment

Town	2003-04 Assessment	2003-04 Percentage	2003-04 K - 4 Enrollment	2004-05 Percentage	2004-05 Estimated Assessment	% Increase
Bolton	\$ 23,139	7.76%	71	7.14%	\$ 22,988 *	-0.65%
Huntington	34,991	11.73%	113	11.37%	36,586 *	4.56%
Jericho	79,295	26.58%	267	26.86%	86,447	9.02%
Richmond	83,245	27.91%	280	28.17%	90,656	8.90%
Underhill ID	36,968	12.39%	127	12.78%	41,118	11.23%
Underhill Town	40,635	13.62%	136	13.68%	44,033	8.36%
MMUSD	894,818		N/A		965,485	7.90%
	\$ 1,193,091	100.00%	994	100.00%	\$ 1,287,313	
Elementary (25%)	298,273				321,828	
MMUSD (75%)	894,818				965,485	
	1,193,091				1,287,313	

Note: The 2003-04 Budget and Assessment have been adjusted to reflect the final adopted budget as of June 2003.

* Assessments in local budgets may differ as boards adopted budgets prior to insurance adjustment to the transportation budget.

A budget accounting change has transferred the CESU transportation budget from Mt. Mansfield Union School District budget to the CESU shared programs budget. In previous years, the cost of transportation for our elementary schools was included in the MMUSD budget. This accounting change to CESU was made to eliminate the duplication of the budget information. There was no duplication of costs in previous years but there was a budget reporting duplication. This accounting change has no financial costs or increases. With this change, the Mt. Mansfield Union School District budget reflects only the expenses associated with MMU students.

**Chittenden East Supervisory Union # 12
Special Education Budget**

	2002-2003 Actual	2002-2003 Budget	2003-2004 Budget	2004-2005 Proposed Budget	Dollar Change	Percent Change
<u>Revenue</u>						
Surplus/(Deficit)	\$ 65,890	\$ 150,000	\$ -	\$ (150,000)	\$ (150,000)	
Title I	145,642	150,000	140,000	286,121	146,121	104.37%
Essential Early Ed (EEE)	128,613	120,000	120,000	120,000	0	0.00%
Federal	415,433	310,000	380,000	472,000	92,000	24.21%
State Block	813,900	782,040	838,318	838,000	(318)	-0.04%
State Extraordinary	19,233	0	8,000	107,000	99,000	1237.50%
State Exceptional	54,558	0	275,200	141,280	(133,920)	-48.66%
State Expenditure Reimbursement	1,822,393	1,619,120	1,377,868	1,848,399	470,531	34.15%
Other State	62,860	30,000	48,000	0	(48,000)	-100.00%
FITP Grant (EEE)	16,193	0	16,000	0	(16,000)	-100.00%
Prior Year Payments	0	0	0	0	0	
Miscellaneous Local	66,515	25,000	20,000	10,004	(9,996)	-49.98%
Local Assessment	1,788,010	1,788,008	1,983,451	2,432,505	449,054	22.64%
Medicaid	203,745	150,000	200,000	120,000	(80,000)	-40.00%
Total	\$ 5,602,985	\$ 5,124,168	\$ 5,406,837	\$ 6,225,309	\$ 818,472	15.14%
<u>Expenditures</u>						
Instructional Services	3,811,391	3,496,029	3,853,186	4,486,501	633,315	16.44%
Salaries	2,431,323	2,238,384	2,238,784	2,638,854	400,070	17.87%
Benefits	861,349	756,395	936,802	1,094,637	157,835	16.85%
Professional Services	0	8,000	0	0	0	
Other Purchased Services	15,143	0	0	10,660	10,660	
Tuition	467,321	457,000	630,000	702,600	72,600	11.52%
Supplies	27,048	28,750	35,500	27,950	(7,550)	-21.27%
Equipment	9,207	7,500	12,100	11,800	(300)	-2.48%
Professional Services	27,899	26,000	8,000	10,000	2,000	25.00%
Health Services	63,683	67,600	82,200	69,349	(12,851)	-15.63%
Psychological Services	202,786	123,000	160,000	178,400	18,400	11.50%
Speech & Lang Services	529,870	557,321	369,358	502,819	133,461	36.13%
Other Support Services	103,285	144,500	61,200	0	(61,200)	-100.00%
Administration Services	153,308	207,031	151,766	166,278	14,512	9.56%
Admin Support Services	33,643	25,027	60,590	56,521	(4,069)	-6.71%
Fiscal Services	39,164	25,262	35,772	38,374	2,602	7.27%
Facilities	24,249	0	18,000	20,000	2,000	11.11%
Transportation	92,935	90,000	100,000	95,000	(5,000)	-5.00%
Total Special Ed	\$ 5,082,213	\$ 4,761,770	\$ 4,900,072	\$ 5,623,242	\$ 723,170	14.76%
Essential Early Education (EEE)	315,623	212,398	316,966	315,946	(1,020)	-0.32%
Title 1 Programs	177,248	150,000	189,799	286,121	96,322	50.75%
PreSchool Programs	83,685	0	0	0	0	
Total	\$ 5,658,769	\$ 5,124,168	\$ 5,406,837	\$ 6,225,309	\$ 818,472	15.14%

Note: The Expenditures budget has been reorganized to coincide with the State account categories. Prior year budgets have been restated in this new format.

2004-2005 Special Education Assessment

Represents 50 - 50 share of costs between MMUSD and town school districts assessed per students.

District Assessment	2003-04 Budget	2004-05 Budget	Dollar Change	Percent Change	% Share K-4 Pop
Bolton	76,614	86,545	9,931	12.96%	7.12%
Huntington	115,996	140,056	24,060	20.74%	11.52%
Jericho	260,704	323,482	62,779	24.08%	26.60%
Richmond	277,026	340,342	63,315	22.86%	27.98%
Underhill I. D.	125,834	161,496	35,662	28.34%	13.28%
Underhill Town	135,551	164,331	28,780	21.23%	13.51%
MMUSD	991,726	1,216,253	224,527	22.64%	
	1,983,451	2,432,505	449,054	22.64%	100.00%

The increase in the special education assessment is due to a combination of events resulting in an increase in needed services and a decrease in revenue. Fifteen students with a variety of intensive special needs moved into the towns of the CESU during the past six months, resulting in additional costs projected for this year and anticipated for next year. These costs include a residential placement, tuitions to out-of-district day programs, and individual assistants. Reductions have been made in current staffing, and approximately 40 out of 50 individual assistants actually work with several students during the course of a day. Students are taught in small groups whenever appropriate, and we have emphasized the use of professional staff while containing the use of support staff. We have transferred 48 students out of special education in the last fifteen months because they no longer meet the criteria for eligibility, but we have an increase in the number of students with more intensive needs. These transferred students can now learn successfully in the regular classroom without special education supports.

At the same time, we received the results of the state audit of special education expenditures for the 2000-2001 school year, which resulted in their claiming that they had over-reimbursed the district by \$99,000 for that school year. That money will be withheld from our reimbursement this year, leading to a \$99,000 deficit to be carried into the next year.

During the past year, the federal Medicaid auditors have been reviewing the Vermont practices for billing Medicaid for special education services. It is anticipated that this review will result in a reduction of the number of services for which the district can be reimbursed by Medicaid. It is also anticipated that there will be a reduction in the number of eligible families as a result of changes in the state Medicaid system. For this reason, we have projected decreased Medicaid revenue.

COMPARISON OF CESU AND STATE-WIDE SPECIAL EDUCATION POPULATIONS K - 12*

YEAR	# of CESU SpEd Students	SpEd Students as % of CESU Students	SpEd Students as % of VT Students
2002	349	11.40%	13.00%
2003	331	11.00%	13.00%
2004	327	10.80%	13.00%

*These numbers do not include children ages 3-5, as statewide numbers are not available for that population. For FY2004, that is 40 additional students.

Report of the Mt. Mansfield Union School District Administrators

The Mount Mansfield School District which includes Browns River Middle School, Camels Hump Middle School and Mount Mansfield Union High School continues to provide students an academically challenging environment. These learning communities continue to review and revise their offerings so the needs of all students are met and that local, state and national standards are achieved. Our students continue to perform well on state and local assessments covering a variety of content areas.

Our staff professional development during the course of this year has focused on improving success for students across the curriculum. Each school is working with improvement plans outlined in their action plans which grew out of reviewing student performance across a wide range of assessments. Staff members are encouraged to share best practices in order to achieve school wide goals.

Focus areas in each of the schools this year include:

Mount Mansfield Union High School

- Working on the development of alternative educational programs for students and the enhancement of curriculum delivery for all staff
- Review of curriculum for academic rigor and coordination across content areas
- Ninth Grade Teaming
- Advisory Programs

Browns River Middle School

- Working on improving reading comprehension across curriculum areas
- Literacy skills in analyzing and interpreting challenging material
- Problem solving within the Mathematics Curriculum
- Integration of Technology across the curriculum

Camels Hump Middle School

- Working on improving reading comprehension across curriculum areas
- Problem solving within the Mathematics Curriculum
- Healthy Kids Program - reviewing exercise and nutrition needs for students

Considerable time has been allocated to review the national legislation in the No Child Left Behind Act. Schools have been working on the implications of this new law primarily in the curriculum and assessment areas. Interpretation of this legislation is ongoing and will continue to deserve our attention.

Parent and community support for our schools continues to be great. We wish to take this opportunity to thank the many volunteers who support our programs and help with fundraising. Without this effort many activities would not be available for our students. Thank you for your generosity.

Nancy Guyette
Sandra Gillim
BRMS

Robert Goudreau
Mark Carbone
CHMS

Robert Stevens
James Cournoyer
John Pennypacker
MMUHS

Mount Mansfield Union School District # 17
2004-05 Proposed Budget Summary & Comparison

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
Expenditures						
Instructional Programs	\$ 9,311,519	\$ 9,155,714	\$ 9,550,136	\$ 10,128,182	\$ 578,046	6.05%
Special Education	2,583,811	2,388,384	2,591,918	3,110,856	518,938	20.02%
Vocational Education	242,369	275,000	300,000	614,654	314,654	104.88%
Co-Curricular Activities	102,030	99,390	81,674	98,473	16,799	20.57%
Health Services	146,999	164,154	173,126	195,234	22,108	12.77%
Media Services	131,279	137,990	140,071	129,647	(10,424)	-7.44%
Board of Education	56,847	61,870	49,385	46,185	(3,200)	-6.48%
Chitt East Supervisory Union	474,208	474,210	498,322	536,696	38,374	7.70%
School Administration	691,920	683,048	712,433	745,213	32,779	4.60%
Secretarial Services	300,166	275,920	318,120	349,537	31,416	9.88%
Fiscal Services	51,093	50,975	48,711	49,000	289	0.59%
Op/Maint of Plant	1,551,187	1,382,906	1,425,019	1,442,469	17,451	1.22%
Transportation Services	1,203,513	1,158,839	1,193,091	965,485	(227,606)	-19.08%
Other Fiscal Services	-	95,000	55,000	55,000	-	0.00%
Debt Services	814,674	593,428	521,200	503,893	(17,306)	-3.32%
Total Expenditures	\$ 17,661,615	\$ 16,996,827	\$ 17,658,206	\$ 18,970,524	1,312,318	7.43%
Total w/o Elementary Transportation and Tech Ed Accounting Changes			\$ 17,658,206	\$ 18,985,114	1,326,908	7.51%
Estimated Revenue						
State and Federal						
Drivers Education	18,073	15,000	15,000	15,000	-	0.00%
Voc-Ed Transport Reimbrsmnt	32,069	17,500	30,000	28,000	(2,000)	-6.67%
Vocational Ed Transfer	-	-	-	307,238	307,238	
Special Education						
Block Grant	406,950	391,020	419,159	419,000	(159)	-0.04%
Intensive	938,476	815,859	688,934	924,200	235,266	34.15%
Extraordinary	10,024	-	4,000	53,500	49,500	1237.50%
Exceptional	-	-	137,600	70,640	(66,960)	-48.66%
IDEA-B	186,939	142,500	180,500	224,200	43,700	24.21%
Medicaid	84,451	75,000	100,000	60,000	(40,000)	-40.00%
Title 1	73,805	70,000	70,000	143,063	73,063	104.38%
Local						
MMU Assessment	14,995,244	14,995,238	15,723,740	16,587,683	863,943	5.49%
Tuition	78,000	40,000	75,000	78,000	3,000	4.00%
Elementary Transportation	289,711	289,710	298,273	-	(298,273)	-100.00%
Special Ed Transportation	21,528	-	6,000	-	(6,000)	-100.00%
Interest	82,865	55,000	40,000	60,000	20,000	50.00%
Other	9,073	-	-	-	-	
Prior Year Adjustments	(10,840)	-	-	-	-	
Surplus/(Deficit)	31,822	90,000	(130,000)	-	130,000	-100.00%
Total Estimated Revenue	\$ 17,248,189	\$ 16,996,827	\$ 17,658,206	\$ 18,970,524	\$ 1,312,318	7.43%
Total w/o Elementary Transportation and Tech Ed Accounting Changes			\$ 17,658,206	\$ 18,985,114	\$ 1,326,908	7.51%
MMU Accrual Reimbursement	221,244	221,245	212,895	204,335	(8,560)	-4.02%
Total Assmnt & Reimburse	\$ 17,469,433	\$ 17,218,072	\$ 17,871,101	\$ 19,174,859	\$ 1,303,758	7.30%

Note: The MMU Assessment and carry forward deficit under the FY 04 Budget were adjusted to reflect new estimates as of June 2003. Also, the FY 05 budget includes two accounting changes. State funding for technical education is now reported in the budget but is sent directly to the technical center. Funds for elementary school busing contracts have been transferred to CESU and no longer appear in the MMU budget. A valid comparison of the MMU budget is shown above when these two items are adjusted out. The new language for revenue in our budgets includes the term "Education Spending Revenue". This category of Education Spending Revenue replaces the previous categories of Education Fund Grant, General State Support Grant and the Amount to be Raised in Local Taxes.

**Mount Mansfield Union School District # 17
District Assessment**

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
MMU Assessment	\$ 14,995,244	\$ 14,995,238	\$ 15,723,740	\$ 16,587,683	\$ 863,943	5.49%
MMU Accrual Reimbursement	221,244	221,245	212,895	204,335	(8,560)	-4.02%
Total Assessment & Reimburse	\$ 15,216,488	\$ 15,216,483	\$ 15,936,635	\$ 16,792,018	\$ 855,383	5.37%

District	40-Day Grade 5-12 ADM	Assessment Percent	2004-05 Estimated Assessment	2004-05 Estimated Accrual Assessment	2004-05 Total Estimated Assessment	% Change
Bolton	119.25	6.10%	\$ 1,011,537	\$ 12,461	\$ 1,023,998	11.05%
Huntington	202.56	10.36%	\$ 1,718,214	21,166	1,739,379	-0.60%
Jericho	491.62	25.14%	\$ 4,170,163	51,370	4,221,533	5.14%
Richmond	540.42	27.64%	\$ 4,584,108	56,469	4,640,578	5.54%
Underhill I. D.	266.64	13.64%	\$ 2,261,772	27,861	2,289,633	11.97%
Underhill Town	335.03	17.13%	\$ 2,841,889	35,008	2,876,897	2.47%
	1,955.52	100.00%	\$ 16,587,683	\$ 204,335	\$ 16,792,018	5.37%

District Assessment and Accrual Reimbursement History

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
Bolton	\$ 821,812	\$ 821,810	\$ 922,095	\$ 1,023,998	\$ 101,903	11.05%
Huntington	1,657,108	1,657,108	\$ 1,749,902	1,739,379	(10,523)	-0.60%
Jericho	3,941,420	3,941,413	\$ 4,015,297	4,221,533	206,236	5.14%
Richmond	4,131,536	4,131,531	\$ 4,396,777	4,640,578	243,801	5.54%
Underhill I. D.	1,826,800	1,826,804	\$ 2,044,924	2,289,633	244,709	11.97%
Underhill Town	2,837,812	2,837,817	\$ 2,807,641	2,876,897	69,256	2.47%
	\$ 15,216,488	\$ 15,216,483	\$ 15,936,636	\$ 16,792,018	\$ 855,382	5.37%

Overview of the Regional Technical Academy

The Regional Technical Academy initiative began in 1998 with a grant from the Vermont Department of Education with the purpose of reforming technical education in our region. The application was submitted on behalf of the Burlington Board of School Commissioners and the Essex Union 46 High School District Board with the intent to consolidate the technical centers in Burlington and Essex into a single, expanded technical education facility.

Once the grant was received, an independent planning committee comprised of educators, school board members, employers and community members at large, was formed, and formal recommendations were made to the Vermont Legislature in a series of reports.

The vision of the proposed consolidation includes expanded access to technical education for secondary students in primarily grades 11 and 12 (with a limited number of 10th graders). Students will be able to attend either part-time or full-time over two years. Full-time students who attend this school will be taught academic and technical skills within an integrated, contextual and applied system, and will earn a high school diploma. Adult learners with or without diplomas will also be enrolled in programs at this school.

It is anticipated that this school will serve approximately 960 students (at any given time) in its first year. The facility will also accommodate students in the evenings, on weekends and in the summer. This will significantly increase access to technical education in our region.

Additionally, this school will operate within a regional school district with a regional governance board. Currently the communities of Essex and Burlington host the two technical centers. A regional board, comprised of representatives from each sending high school district board and lower Grand Isle County, will govern the school. Your community will be represented, and have a voice, on this regional board.

In November 2003, the State Board of Education granted approval of the Regional Technical Academy Planning Committee's proposal to move from local to regional governance. On March 2nd, Town Meeting Day, you will be asked to cast your ballot to accept or deny the formation of a regional technical school district with its own regional governance board. A second vote to approve the project itself is planned for the fall, 2004.

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ABSTRACT OF TOWN ANNUAL MEETING - March 4, 2003

The Underhill Annual Town Meeting commenced at 9 a.m. at the Browns River Middle School, voting hours being from 7 a.m. to 7 p.m. Australian Ballot issues: Election of Town Officers. (See below, and under School Meeting for issues voted by Australian Ballot.)

- ART. I - Elected Bill Wilson as Moderator.
- ART. II - Voted to accept the Report of the Officers.
- ART. III - Voted to authorize all taxes be paid to the Town Treasurer.
- ART. IV - Voted to authorize the Selectboard to borrow money in anticipation of taxes.
- ART. V - Voted a budget of \$1,180,331 to meet the expenses and liabilities of the Town & authorized the Selectboard to set a tax rate sufficient to provide the same.
- ART. VI - A. Approved by a voice vote a resolution to promote energy efficiency in Vermont and encourage expansion of modern renewable energy systems.
B. Approved by a voice vote to encourage citizens, businesses and the town to reduce greenhouse gas emissions by 10%.

AUSTRALIAN BALLOT QUESTIONS

- ART. VII - All Town Officers elected
- ART. VIII - Adopted proposed Zoning Regulations.
- ART. IX - Voted sum of \$35,000 to add to the reserve fund for reappraisal in 2004-2005.
- ART. X - Voted to have the Town of Underhill join the Chittenden Solid Waste District.

* * * * *

ABSTRACT OF UNDERHILL TOWN SCHOOL ANNUAL MEETING - Mar.3, 2003

The Underhill Town School Annual Meeting (Information) was held at 7 pm at the Browns River Middle School. Australian Ballot issues were voted on at the Browns River Middle School on Tuesday, March 4, 2003.

- ART. I - Elected William Wilson as Moderator.
- ART. II - Voted to accept the reports of the Officers.
- ART. III - Voted to pay the five School Directors \$1,250 total. (No increase from \$250 each.)
- ART. IV - Discussion only of the 2003-2004 budget to be voted on by Australian Ballot Tuesday, March 4, 2003.
- ART. V - Voted to authorize the School Directors to borrow money when needed to meet the expenses and indebtedness of the Town School District.
- ART. VI - No other business transacted.

Australian Ballot issues (Voted March 4, 2003): Elected a School Director for a three-year term, and a School Director for a two-year term for the Underhill Town School District; elected a School Director for a three-year term for Mt. Mansfield Union School District #17. Disapproved (on Australian Ballot of March 4, 2003) a budget of \$1,677,830 for the Town School District, and disapproved (on Australian Ballot of March 4, 2003) a Mt. Mansfield Union budget of \$18,023,961. These were revoted on May 6, 2003: The Town School budget was approved at \$1,621,607; the Mount Mansfield budget was disapproved at \$18,023,961. That budget was revoted on June 3, 2003, and approved in the original amount of \$18,023,961.

ABSTRACT
MT. MANSFIELD UNION SCHOOL DISTRICT #17
Annual Meeting
February 20, 2003

The Mt. Mansfield Union School District residents met at the Mt. Mansfield Union High School at 7:30 p.m. Moderator William Wilson called the meeting to order . He presented the articles of the Warning and reviewed the rules governing the meeting. Board Chairman Rich Reid made introductions of the board members and accepted nominations for the election of officers:

- | | | | |
|--------------|-------|---|-----------------|
| Article I: | Voted | Moderator (1 year) | William Wilson |
| | | Clerk (1 year) | Irene Linde |
| | | Treasurer (1 year) | Thomas Levesque |
| | | Auditor (3 years) | Robert Cochran |
| Article II: | Voted | To approve written reports of the District Officers | |
| Article III: | Voted | Review and discussion only of the 2003-2004 proposed budget. | |
| Article IV: | Voted | Established expenses for the District Officers at the same level as last year: Board members, \$400; Board Chair, \$500; Treasurer, \$700. | |
| Article V: | Voted | To authorize the Board of School Directors to borrow money pending receipt of payment from member school districts by issuance of its notes, or orders, payable not later than the last day of the fiscal year. | |
| Article VI: | | No other business transacted. | |

It was moved, seconded and voted to adjourn the meeting at 8:55 p.m.

Respectively submitted,
Irene C. Linde, Clerk

**OFFICIAL WARNING
MOUNT MANSFIELD UNION SCHOOL DISTRICT #17**

February 19, 2004 and March 2, 2004

The legal voters of the Mount Mansfield Union School District #17 consisting of the town school districts of Bolton, Huntington, Jericho, Richmond, Underhill Town and Underhill Incorporated School District are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 19, 2004**, at 7:30 p.m. to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 2, 2004** at 7:00 a.m. at which time the polls will open, until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

- Article 1: To elect the following officers:
 a Moderator for one year,
 a Clerk for one year,
 a Treasurer for one year, and
 an Auditor for three years.
- Article 2: To hear and act upon the written reports of the District Officers.
- Article 3: This time serves as a public information hearing for public review of the 2004-05 proposed budget.
- Article 4: To establish expenses for the District Officers.
- Article 5: To authorize the Board of School Directors to borrow money pending receipt of payment from member school districts by issuance of its notes, or orders, payable not later than the last day of the fiscal year.
- Article 6: To transact any other school business thought proper when met.

**March 2, 2004
Australian Ballot Question**

- Article 7: Shall the voters of the Mount Mansfield Union School District #17 appropriate \$18,970,524 necessary for the support of its schools for the year beginning July 1, 2004?
- Article 8: To elect one School Director for the proposed Lake Champlain Regional Technical School District for a term to be determined in accordance with the Governance Planning Committee Report beginning March, 2004.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Jericho Elementary School in the Town of Jericho, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, Underhill under the supervision of the Clerk of Mt. Mansfield Union School District #17.

The legal voters of Mt. Mansfield Union School District #17 are further warned and notified that informational meetings will be held at Mt. Mansfield Union High School in the Town of Jericho on February 19, 2004 and at Camels Hump Middle School in the Town of Richmond on February 26, 2004, commencing at 7:30 p.m., for the purpose of explaining the 2004-05 proposed budget.

The legal voters of Mt. Mansfield Union School District #17 are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Section 706u-706w of Title 16, and Chapters 43, 51, and 55 of Title 17, Vermont Statutes Annotated.

Said voters and persons warned, are further notified that voter qualification, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Statutes Annotated.

Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

Bolton	*	Smilie Memorial School
Huntington	*	Brewster-Pierce Memorial School
Jericho	*	Jericho Elementary School
Richmond	*	Camels Hump Middle School
Underhill	*	Browns River Middle School

Dated this 8th day of January, 2004

Arthur G. Cannon
George E. Hill
Ann Maguire
David B. Clark
Jane Donahue-Hor

John W. Forward
Audrey Jones
Robert R. Reed
William R. Whitford
Karla Willmott
 SCHOOL DIRECTORS

Received for record this 12th day of January 2004, A.D.

Deepto Basu Clerk
 Mt. Mansfield Union School District #17

**** Budget Informational Meetings ****

Thursday, February 26, 2004, 7:30 p.m., Browns River Middle School

OFFICIAL WARNING
ANNUAL SCHOOL DISTRICT MEETING
Underhill, Vermont

The legal voters of the Town School District of Underhill, Vermont, are hereby notified and warned to meet at Browns River Middle School on **Monday, March 1, 2004**, at seven o'clock in the evening to transact the following business.

The voting for Australian Ballot articles to be on **Tuesday, March 2, 2004** at Browns River Middle School; polls to be open at seven o'clock in the forenoon and to close at seven o'clock in the afternoon.

- Article 1 To elect a Moderator for a period of one year.
- Article 2 To hear and act upon the reports of the Officers.
- Article 3 To establish expenses for the School Directors.
- Article 4 This time serves as a public information hearing for public review of the 2004-05 proposed budget--for discussion purposes only.
- Article 5 Shall the voters of the Underhill Town School District vote to exempt the District from the requirement of 16 V.S.A. § 1264 that it operate a school breakfast program for the 2004-05 school year?
- Article 6 To see if the Town School District will authorize the School Directors to borrow money when needed to meet the expenses and indebtedness of said District.
- Article 7 This time serves as a public information hearing for public review of the establishment of the Lake Champlain Regional Technical School District--for discussion purposes only.
- Article 8 To transact any other business thought proper when met.

March 2, 2004

Australian Ballot Questions

- Article 9 To elect by Australian Ballot a School Director for a period of three years, term to begin day of election for Underhill Town School District.
- Article 10 To elect by Australian Ballot a School Director for a period of two years, term to begin day of election for Underhill Town School District.

- Article 11 To elect by Australian Ballot a School Director for a period of three years, term to begin day of election for Mt. Mansfield Union School District #17.
- Article 12 Shall the voters of the Underhill Town School District vote to establish the Lake Champlain Regional Technical School District as described in the Governance Planning Committee Report approved by the State Board of Education, a copy of which is on file in the Underhill Town Clerk's office?
- Article 13 Shall the voters of the Underhill Town School District appropriate \$1,688,577 necessary for the support of its schools for the year beginning July 1, 2004?

David A. Belton
Dennis Williams
Anthony Peliccioli
J. Green
John LaRue
SCHOOL DIRECTORS

Received for record this 16th day of January, A.D., 2004.

Sherril A. Mori, Town Clerk

OFFICIAL WARNING ANNUAL TOWN MEETING

The legal voters of the Town of Underhill, in the County of Chittenden, State of Vermont, are hereby notified and warned to meet at Browns River Middle School on March 2, 2004 at 9 o'clock in the morning to transact the following business:

AUSTRALIAN BALLOT ISSUES: (HOURS – 7:00 A.M. TO 7:00 P.M.)

- Article 1 To elect a Moderator for the ensuing year.**
- Article 2 To hear and act upon the reports of the Town Officers.**
- Article 3 Shall the Town authorize all taxes be paid to the Town Treasurer as provided by law?**
- Article 4 Shall the Town authorize the Selectboard to borrow money in anticipation of taxes?**
- Article 5 Shall the Town vote a budget to meet expenses and liabilities of the Town and authorize the Selectboard to set a tax rate sufficient to provide the same?**
- Article 6 To transact any other business thought proper when met.**

AUSTRALIAN BALLOT QUESTIONS

- Article 7 All Town Officers**
- Article 8 Shall the proposed Town Plan that was approved by the Selectboard on January 12, 2004 after hearings by the Planning Commission on December 10, 2003 and the Selectboard on January 29, 2004 be adopted?**
- Article 9 Shall the Town vote the sum of \$35,000 to add to the reserve fund for reappraisal in 2004-2005?**

CHITTENDEN COUNTY BOND VOTE

Article 1 Shall general obligation bonds of Chittenden County in an amount not to exceed One Million Eight Hundred Thousand Dollars (\$1,800,000) subject to reduction from available state and federal construction grants-in-aid, be issued for the purpose of financing the cost of certain public improvements, namely: Chittenden County Court House exterior and structural repairs, heating and ventilation system replacements and grounds reconstruction, all at an aggregate estimated cost of One Million Eight Hundred Thousand Dollars (\$1,800,000)?

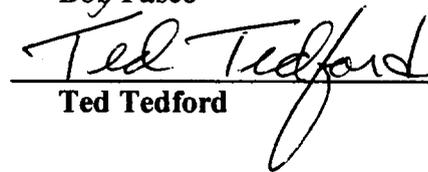
Selectboard Members:



Stanton T. Hamlet, Chair



Bob Pasco



Ted Tedford

Received for record January 30, 2004

ATTEST: Sherril A. Morin, Town Clerk

THE RECREATION COMMITTEE WILL SERVE LUNCH FOR A MINIMAL COST IN THE BROWNS RIVER CAFETERIA.

GIRL SCOUT TROOP #905 WILL BE PROVIDING CHILD CARE THIS YEAR IN THE HOME ECONOMICS ROOM.

VOTER QUALIFICATIONS AND REGISTRATION

ELIGIBILITY OF VOTERS

Any person who, on election day:

1. Is a citizen of the United States
2. Is a resident of the State of Vermont
3. Has taken the Voter's Oath
4. Is 18 years of age or more, may register to vote in the town of residence in any election held in a political subdivision of the State in which the person resides.

Voters unregistered prior to any election must apply
AT LEAST 2 MONDAYS prior to any election *OR MAY APPLY VIA AN
APPLICATION, OR RENEWAL OF, A MOTOR VEHICLE DRIVER'S LICENSE*

APPLICATION FOR ABSENT VOTER BALLOT

1. No later than 12 noon of the day preceding the election an authorized person, on behalf of an absentee voter, may apply for an absentee ballot.

OTHERWISE, ONLY THE VOTER of an absentee ballot may pick up and take an absentee ballot from the Town Clerk's office.

2. Not later than 5 p.m. (or the closing of the Town Clerk's office) on the day preceding the election a voter may apply in writing or by telephone for an Absent Voter Ballot.
3. Voting by Absentee Ballot shall be allowed in elections using the Australian Ballot system.

Town of Underhill
P.O. Box 32
Underhill Center, VT 05490
CHANGE SERVICE REQUESTED

BULK RATE
U. S. POSTAGE
PAID
PERMIT NO. 1
Underhill Ctr., VT 05490

Vermont Dept. of Libraries (2)
Reference and Law Services
109 State Street
Montpelier, Vt., 05609-0601