Board of Osteopathic Physicians and Surgeons
Office of Professional Regulation, Vermont Secretary of State

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Approved Minutes
Thursday, November 7, 2019 at 9:00 a.m.

Board Members Present: Daniel Wilson, DO, Chair (by phone); Mimi Kevan, Public Members, Secretary; Matthew Gilbert, DO, and Jesper Brickley, DO

OPR Personnel Present: Kara Shangraw, Licensing Administrator I; Lauren Hibbert, OPR Director; Tara Grenier, Licensing Administrator III; Gabriel Gilman, General Counsel, and Lauren Layman, Board Counsel

1. Dr. Wilson called the meeting to order at 9:01 am.

2. **Approval of Minutes from March 8, 2018 and April 19, 2018**

    a. Dr. Gilbert moved to approve the minutes from March 8, 2018 and April 19. 2018. Ms. Kevan seconded the motion. Motion passed.

3. **Election of Officers**
    a. Ms. Kevan moved to elect Dr. Wilson as Chair. Dr. Gilbert seconded the motion. Motion passed
    b. Dr. Gilbert moved to elect Ms. Kevan as Vice Chair. Dr. Brickley seconded the motion. Motion passed
    c. Ms. Kevan moved to elect Dr. Gilbert as Secretary. Dr. Brickley seconded the motion. Motion passed.

4. **Topics for Discussion**

    a. Osteo Compact update – Gabriel Gilman & Tara Grenier
        i. Mr. Gilman and Ms. Grenier informed members of the work the office is doing to implement the Osteopathic Physician compact licensure.
    b. Budget Report
        i. Ms. Hibbert informed members present of the 2019-2020 Board budget and recommended the Board lower their renewal fee from $350 to $300. The Board accepted the Directors recommendation.
    c. Case report
        i. Ms. Kevan requested the current number of cases. There are currently 13 pending cases for the Osteopath Board.

5. **Adjournment**
    a. Dr. Gilbert moved to adjourn the meeting at 10:24 a.m. Ms. Kevan seconded the motion. Motion passed.

Next Scheduled Meeting – Thursday, March 12, 2020 at 10:00 a.m.
Please check the office website for updates