

**From:** Hallenbeck, Terri [<mailto:THALLENB@burlingt.gannett.com>]  
**Sent:** Thursday, August 28, 2014 1:57 PM  
**To:** Allen, Susan  
**Subject:** travel request

Sue: I want to put in a request for information about time the governor has spent out-of-state. Can you help me keep the request as simple and efficient as possible?

What I want is number of days in the calendar year 2014 that the governor's been out of state. I'd like it then broken down to a) official state business; b) Democratic Governors Association business; c) personal time.

Then I'd like to ask for itemized out-of-state travel costs to the state for 2014 related to the governor's travel.

Please let me know to whom I should make the request and if there's a particular way the info is available that can make this as easy as possible.

Thanks much.

Terri

**Terri Hallenbeck**  
Statehouse reporter  
802-999-9994  
[thallenbeck@freepressmedia.com](mailto:thallenbeck@freepressmedia.com)

**FreePressMedia**  
100 Bank Street, Suite 700, Burlington VT, 05401



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