

Secretary of State
Office of Professional Regulation
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
Meeting: Thursday, September 19, 2013 at 8:00 a.m.
89 Main Street, Montpelier, VT

APPROVED MINUTES

Present: Dr. Marilyn Turcotte, Marjorie Trombly, Jason Kirchick, Tammy Austin and Wendy Magee; Others Present: Carla Preston, Larry Novins, Diane Lafaille and Peter Comart.

I. General Business

1. The meeting was called to order at 8:20 a.m.
2. The minutes of the July 18, 2013 meeting were approved with minor corrections.

II. Closings/Hearings/Stipulations and Consent Orders/Managers Report

2012-30 – Jacques Rene Rouillard – Hearing to be held November 21, 2013.

Case Managers Report:

Ms. Preston reported that the Board has 14 pending cases. 6 are ready for Investigative Team meetings, 2 we are doing for the Department of Health, 2 have been recommended for closure, 1 case is in intake, 1 is set for hearing and 4 are under investigation.

Ms. Preston requested that the Board do an audit of all disciplines regarding public disclosure. The Board agreed and this will be done in the near future.

III. File Reviews

Barnes, Pamela – Supervision and education has been approved.

Beaton, Catherine – Supervision and education has been approved.

Burdick, Ruth – MFT – Education and Supervision has been approved.

Clausnitzer, Alison – Additional information needed before licensure can be considered.

Crandall, Richard – Approved for licensure.

Flanagan, Gavin – Education and Supervision has been approved.

Goldman, Casey – Approved for licensure.

Irish, Ralph – Supervision and education has been approved.

Kratt, Mary – Approved for licensure 5 year rule.

Larina, Taisiya – Endorsement from NY – Not substantially equivalent. She may apply on the basis of exam.

McCartin, Brian – Education approved.

Parrish, Lynn – Supervision and education has been approved.

Richardson, Michael – Approved for licensure.

IV. Other

1. Mr. Comart drafted a letter for the Board to review to be sent to a National Organization regarding education. It was decided not to send this letter.
2. Continuing education requests were reviewed.
3. The Board reviewed the audits that were submitted for continuing education.
4. The Board would like to speak with Director Winters about work expectations outside Board meeting. Mr. Comart and Attorney Novins talk with Director Winters about attending the Boards next meeting.
5. Mr. Kirchick updated the Board on the progress of his drafting an Introduction to getting a license and frequently asked questions which the Board will add to its website. The Board wonders if there is a way to lay out the website differently. Mr. Comart will look into this further and will get back to the Board at its next meeting. Mr. Kirchick will continue to work on this.
6. Mr. Kirchick is in the process of drafting a newsletter. He anticipates this will go out in January. He will update the Board at its next meeting.
7. Mr. Comart reported to the Board that it currently has one follow up case and that the licensee is in compliance.
8. AASCB Annual Membership dues was approved to be paid.
9. Mr. Comart discussed with the Board the possibility of expanding the current contract to allow for the review of other areas of the application besides education which is currently being contracted out. This will be discussed further at future meetings.
10. There are 4 conferences a year that the Board should be attending. The Board feels it is important for two members of the Board, if possible, to attend each meeting. They are:

AASCB in January; ACA in March; NBCC in August and the MFT in October.
11. The Board held elections:
Marjorie Trombley was elected as Chair of the Board.
Tammy Austin was elected as Vice-Chair of the Board.
Wendy Magee was elected as Secretary of the Board.

V. The Board adjourned at 2:30 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist