

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES**

**Unapproved Minutes  
September 16, 2016**

Board Members Present: James Eckhardt, Chair; Anita Bobee, Vice-Chair; Richard Murphy; and Franklin Davis. Absent: Robert Wernecke, Secretary.

Staff Present: Gabriel Gilman, Board Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; Kara Shangraw, Licensing Board Specialist; and Ashley Cota, Licensing Board Specialist.

1. The meeting was called to order at 9:05 a.m. by the Board Chair, James Eckhardt.
2. The Board reviewed the Minutes of the July 15<sup>th</sup> meeting. Mr. Davis made a motion, seconded by Ms. Bobee, to approve the minutes of the July 15, 2016 meeting as submitted. Motion passed unanimously.

**3. Case Manager Report/Concluded Investigations -**

Ms. Preston gave her Case Managers Report, there are currently 15 pending cases

**4. Hearings/Reports/Stipulations**

**5. Reports/Guests/Legislative Updates**

**6. Applications/Programs/Requests to review -**

The Board reviewed the request from Tonya Sanders asking to have the armed certification to be added to her license. Based on the information submitted, Ms. Bobee made a motion, seconded by Mr. Murphy, to table Ms. Sander's request and request additional information from Ms. Sanders. Motion passed unanimously.

The Board reviewed the Qualifying Agent application for Richard Beaulieu and Agency Application for SOS Security LLC. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Davis, to approve the Qualifying agents application for Mr. Beaulieu and SOS Security's agency application. Motion passed unanimously.

The Board reviewed the updated information for firearms certification from Ryan Ward. Based on the information submitted, Mr. Davis made a motion, seconded by Ms. Bobee, to notify Mr. Ward that the Board cannot act on his request without an application. Motion passed 3-0. Mr. Murphy abstained from the vote.

The Board reviewed the updated request for a waiver of the 40 hours of training and request for being an Instructor of the 40 hours of training for Charles Pennington. Based on the information submitted, Mr. Davis made a motion, seconded by Ms. Bobee, to grant the waiver of training and add Mr. Pennington to the list of trainers for Securitas Critical Infrastructure Services Inc. Motion passed unanimously.

**6. Applications/Programs/Requests to review – Continued:**

The Board reviewed the updated request for a waiver of the 40 hours of training and request for being an Instructor of the 40 hours of training for Alfred Williams. Based on the information submitted, Mr. Murphy made a motion, seconded by Ms. Bobee, to grant the waiver of training and add Mr. Williams to the list of trainers for Securitas Critical Infrastructure Services Inc. Motion passed unanimously.

**7. Follow Ups**

**8. Correspondence**

**9. Other Business -**

Attorney Gilman discussed with the Board the current jurisprudence exam for the qualifying agents. All members and counsel agreed to contribute proposed exam questions and bring them to their next meeting.

Election of Officers - Mr. Murphy made a motion, seconded by Ms. Bobee, to leave the officers as slated: Chair - Mr. Eckhardt, Vice-Chair - Ms. Bobee, Secretary - Mr. Wernecke. Motion passed unanimously.

**10. There being no further business, the meeting adjourned at 10:05 a.m.**

Respectfully submitted,

Kara Shangraw,  
Licensing Board Specialist