



# **Board of Land Surveyors**

## **Office of Professional Regulation, Vermont Secretary of State**

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Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

### **Unapproved Minutes**

**Tuesday, June 15, 2021  
Via Microsoft Teams**

1. The meeting was called to order at 9:02 a.m.

Members present via Microsoft Teams: Joseph Flynn, L.S., Chair; Joseph Nalette, L.S., Vice-Chair; John Diebold, L.S., Secretary; Seth Kittredge, L.S.; and Daniel Coane. Absent: Evelyn Wetzel.

OPR Personnel present via Microsoft Teams: Gabriel Gilman, Esq., General Counsel and Kara Shangraw, Licensing Administrator I.

Others present via Microsoft Teams: Jennifer Colin, Esq., Prosecuting Attorney and Elizabeth Kneen, Docket Clerk.

2. The Chair called for approval of the Minutes of the April 20<sup>th</sup> meeting. Mr. Coane made a motion, seconded by Mr. Diebold, to approve the Minutes of the April 20, 2021 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

At 9:30 a.m. The Board reviewed the *Stipulation and Consent Order* in the matter of Docket Number 2020-98 (Donald Stein). Based on the information provided, Mr. Flynn made a motion, seconded by Mr. Diebold, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Seth Kittredge Investigative Team member abstained from the hearing and vote.

It was noted that the Board omitted a call of the roll on the record in the Stein matter. To cure this omission, Mr. Diebold moved that the minutes reflect that members present for the stipulation review were Mr. Flynn, Mr. Nalette, Mr. Diebold, and Mr. Coane. Seth Kittredge was recused.

4. **Topics for Discussion:**

5. **Applications / (See Appendix A):**

6. **Continuing Education Courses for Review:**

- a. **"Multiple CEU requests"** submitted by Jackie Vincent, with McKissock 100% Education, requesting multiple hours of continuing education credit. Based on the information submitted, the Board approved the courses. The provider will be notified.
- b. **"811 Before You Dig"** submitted by Heather Schultz, with NYSAPLS, requesting 1 hour of continuing education credit. Based on the information submitted, the Board approved the course. The provider will be notified.
- c. **"VSLs Fall Conference 2021"** submitted by Kelly Collar, with VSLs, requesting 7 hours of continuing education credit. Based on the information submitted, the Board approved the course. The provider will be notified.

## **Continuing Education Courses for Review – Continued:**

- d. **“Colonial Water Boundaries for Land Surveyors”** submitted by John Doody, with CT Association of Land Surveyors, requesting 3 hours of continuing education credit. Based on the information submitted, the Board approved the course. The provider will be notified.
  - e. **“Multiple CEU requests”** submitted by Lloyd MacCormack, with Vermont Agency of Transportation, requesting multiple hours of continuing education credit. Based on the information submitted, the Board approved the courses. The provider will be notified.
- 7. Administrative Updates:**
- 8. Other Business:**
- 9. Correspondence:**
- 10. Public Comment:**
- 11.** There being no further business, the meeting adjourned at 9:52 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Tuesday, August 17, 2021.  
Please check the office [website](#) for updates

## Appendix A

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		<b>Seth Kittredge</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		<b>Joseph Flynn</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		<b>Joseph Nalette</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		<b>John Diebold</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Reed, Matthew	Ronald Stancliff	Portfolio Approved and License issued on 4/22/2021.