

CRCR

## Work Crew

Monday – Friday 0900-1400

### Non-Profits and Municipalities

- Catholic Diocese of Burlington
- Colchester Park and Rec
- All Breed Rescue
- CIDER
- Our Lady of Holy Rosary Richmond
- Chittenden Solid Waste District Williston
- Williston Parks and Rec

OSHA Safety Training (Quarterly)

AOT Flagger Training (Twice a Year)

## Education

Current Events	Monday-Friday 0800-0900
Art Class	Monday and Friday 9-1030
Ready to Rent	6 week Course Monday 0900-1000
QuikBooks	Monday 1300-1400
Master Gardener	Monday/Wednesday/Friday 1300-1400
English	Monday 1400-1500
Advising	Tuesday/Thursday 0900-1000
ServSafe	Tuesday/Thursday 0900-1000 and 1400-1530
Math	Tuesday/Thursday 1400-1530
Workforce Readiness	Wednesday/Friday 0900-1030
Employer and Post Secondary Education Speaker Series	Friday 1330-1500

## Vermont Works for Women

Biohazard and BBP      Offered Monthly/Annually

On a monthly basis VWW hosts an Enrichment Night, with a guest speaker discussing their profession and/or tip and tricks for engaging in the work place.

## Visiting

Foxtrot	Monday	Tuesday	Wednesday	Friday
	Room 1 0800-0900	Room 3 0800-0900	Room 5 0800-0900	Room 7&8 0800-0900
	Room 2 0900-1000	Room 4 0900-1000	Room 6 0900-1000	Room 9 0900-1000
General Population		Saturday	Sunday	
		House One 1315-1500	Delta 0815-1000	
		House Two 1845-2030	Bravo 1315-1500	
			Echo 1845-2030	

## Law Library

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1400-1600	1300-1400	1800-2000	1400-1600	1630-1830	1600-1800	1600-1800

## Risk Reduction

Monday – Thursday    0930-1100    1430-1600    1700-1830

## DIVAS

Healing Trauma: 1.5 hours/week for 5 weeks

Beyond Violence: 1.5 hours/week for 30 weeks

Drop-in Group: 1 hour/week ongoing indefinitely

Foxtrot Group: 1.5 hours/week ongoing indefinitely

Individual appointment availability in 30-60 minute slots: Monday 9am-5pm; Tuesday-Thursday 11:30am-1pm; Friday 9-10am, 12-2pm.

Sporadically scheduled groups include: Arts for Healing and Self-Compassion, each 1.5 hours/week for 5 weeks

DV Awareness Month (October) and SV Awareness Month (April) DIVAS offerings include bi-weekly awareness, education, and support workshops as well as storytelling/poetry nights: Claim Your Voice (DVAM) and Re-Claim Your Voice (SVAM)

## **Facility Orientation**

Facility/PREA orientation with CSS	0900-0930
DIVAS	0930-1000
Employment with VWW	1000-1030
KAP	1215-1345
Phoenix House	1345-1415
Education	1415-1445

## **Kids-A-Part**

Parenting and Recovery	Monday 1430-1600
Coming Home	Tuesday 1430-1600
Orientation	Wednesday 1300-1400
Parenting Calls	Wednesday 1600-1800
Moms Mail	Thursday 1430-1600
Parenting Inside	Friday 1000-1100
Weekend Visits	Every Saturday each month, not to include the third Saturday.
One on One Visits	Case by Case

## Phoenix House

Charting a New Course (Foxtrot)	Monday/Wednesday 1300-1430
Strategies for Self Improvement Change	Monday/Wednesday 1430-1600
Emotional Cartography	Monday 1300-1430 Friday 1430-1600
Seeking Safety	Tuesday/Thursday 1430-1600

## Cosmetology

Offered Monthly First week of the month

Basic Hair Cut	40 Hour Course Monday-Friday 1530-2030
Basic Hair Cut/Wax	Monday-Friday 1530-2030

## Rec Department

Outside Rec	Monday-Sunday 0845-1045 and 1245-1445
Open Gym	Monday-Wednesday and Friday 0900-1030 Monday-Friday 1300-1430 Monday/Thursday (Foxtrot Only) 1430-1600 Tuesday (Foxtrot Only) 1700-1830 Monday/Tuesday/Thursday 1830-2000
Meditation	Wednesday 1600-1730
Yoga	Mondays 1800-1715 Thursday 1830-1930
Volleyball	Saturdays 1800-2000
Religion	Sundays 1330-1430 1930-2100 Thursday 1830-2100 2100-2230 Friday 1830-2000

Movie Night with Fays	Monday Bi-Weekly 1800-2000
CA/NA	Wednesday 1930-2030
AA	Sunday 1830-1930
	Tuesday 1845-1945 (Foxtrot only)
Celebrate Recovery	Tuesday 1830-2000
Straight Talk	Monday/Thursday 1830-2100
St. Michaels Volleyball	Sunday 1300-1430
	Thursday 1830-2000
Karaoke	Thursdays 1800-2000 (Bi-weekly)

## **Mercy Connection**

Dinner in the community	quarterly (offered to Work Crew Inmates Only)
One on One Mentor	Monday-Friday 0900-1800 case by case
Enrichment Night	Once a month
Writing inside Mentor/Mentee	First Wednesday every month

## **Mental Health**

Coping/Stress Reduction	Thursday/Friday 1000-1100
Sleep Group	Thursday 1030-1130

## **Facility Jobs**

Law librarian	Daily
Law Librarian Alternate	Daily
Work Readiness Assistant	Monday-Thursday 0730-1700 when called for

Kids A Part Helper	0730-2300 when called for
CHSVT Librarian	Monday-Friday 1130-1300
Newspaper Editor	Monday- Friday
Hallway Cleaner 1	0730-1530 Daily
Hallway Cleaner 2	1530-2330 Daily
Hallway Buffer 1	2330-0730 Monday/Wednesday/Friday
Hallway Buffer 2	2330-0730 Tuesday/Thursday/Saturday
Office Cleaner	0730-2330 Daily
Intake/Booking Cleaner 1	0330-1530 Daily
Intake/Booking Cleaner 2	1530-0330 Daily
Medical Services Cleaner	0730-2330 as needed Daily
Facility Painter	2330-0730 as needed
Foxtrot Laundry	1800-2359 Tuesday/Thursday/Saturday Monday 1200-1500
Alpha Laundry	0001-0600 Wednesday/Friday/Sunday
Mixed Laundry	1200-1800 Monday/Thursday/Friday 1200-1800 Sunday
Slide Show Editor	Monday- Friday when Computer lab is open
Laundry	1800-2359 Monday/Wednesday/Friday Saturday/Sunday 0600-1200
Unit Cleaner	Daily at all facility headcounts
Laundry 1	0600-1200 Tuesday/Thursday/Saturday 1200-1800 Wednesday
Laundry 2	0600-1200 Tuesday/Thursday/Saturday 1200-1800 Wednesday
Unit cleaner	Daily at all Facility Headcounts
Unit Cleaner	Daily at all Facility Headcounts
Laundry 1	0600-1200 Monday/Wednesday/Friday 1530-1800 Saturday
Unit Cleaner 1	Daily at all Facility Headcounts

## Kitchen Jobs

### Breakfast Schedule

Breakfast Cook	No	4	0230 -Done
Breakfast Dish	No	2	0400- 0730hrs Off Saturday
Breakfast Dish	No	2	0400-0730 Day off Thursday
Breakfast Line	No	2	0400-0730 Day off Sunday
Breakfast Line	No	2	0400-0730 Day off Wednesday
Breakfast Line	No	2	0400-0730 Day off Tuesday

### Lunch Schedule

Lunch Cook	Yes	4	0830 – Done
Lunch Line	Yes	2	0930 - 1330 off Tuesday
Lunch Line	Yes	2	0930- 1330 Monday
Lunch Line	Yes	2	0930 - 1330 Off Friday
Lunch Float	Yes	2	0930 - 1330 off Saturday

### Dinner Schedule

Dinner Cook	No	4	1200 - Done
Dinner Line	No	2	1430 - 1900 off Monday
Dinner Line	No	2	1430 - 1900 off Tuesday
Dinner Line	No	2	1430 - 1900 off Friday
Dinner Float	No	2	1430 - 1900 off Saturday

### Prep Cook

Lunch/Dinner/Prep			0830 until done
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### Dishwasher

Lunch/Dinner Dish			1000 - Done Off Wednesday
Lunch/Dinner Dish			1000 - Done Off Thursday

### 3rd Shift

3rd Shift Cook No 4 2200 - 0400

Heavy Cleaner No 3 2200 - 0300

#### Bakers

Bread Baker No 3 0300 - Done

Dessert Baker No 3 0400 - Done

### Rec Jobs

#### Rec Workers

Rec Office Asst 0730-1930 when called for

Rec Food Helper When called for

Crochet Instructor When called for Crochet Circle

#### Unit Rec Reps

House 1 Daily

Bravo Daily

Echo Daily

House 2 Daily

Delta Daily