

# Town of Mendon

## Vermont



2018  
Annual Report  
Financial Reports  
July 1, 2017– June 30, 2018  
Budget Proposals  
July 1, 2019— June 30, 2020

# Town of Mendon Vermont

[www.mendonvt.org](http://www.mendonvt.org)

## *Town Office Staff*

Town Office Hours: Mon. - Thurs. 8:00 AM- 5:00 PM, closed Fri.

Phone: 775-1662 \*Town Office hours are subject to change,  
see [www.mendonvt.org](http://www.mendonvt.org) for most current information.

Animal Control Officer – Rod MacCuaig		775-1545
Bookkeeper/Assistant Clerk – Jesse Bridge	<a href="mailto:mendonbookkeeper@comcast.net">mendonbookkeeper@comcast.net</a>	775-1662
Collector of Delinquent Taxes - Nancy Merrill		775-4689
Dir. Public Safety/Constable – Phil Douglas		775-1662
Fire Warden – Geoff Wells		558-4742
Health Officer - Sara Hebert Tully	<a href="mailto:mendonadmin@comcast.net">mendonadmin@comcast.net</a>	775-1662
Planning Commission - Therese Corsones		773-3413
Road Commissioner - Bill Ellis		773-4402
Selectboard:		
Scott Bradley		773-4851
Geoff Wells		558-4742
Richard Wilcox		775-3351
Tax Assessor - Spencer Potter		802-496-9689
Town Administrator - Sara Hebert Tully	<a href="mailto:mendonadmin@comcast.net">mendonadmin@comcast.net</a>	775-1662
Town Clerk- Nancy Gondella	<a href="mailto:mendontown@comcast.net">mendontown@comcast.net</a>	775-1662
Town Treasurer- Nancy Gondella	<a href="mailto:mendontown@comcast.net">mendontown@comcast.net</a>	775-1662
Zoning Administrator - Steve Cosgrove		775-0065

## *Meeting Schedule*

Planning Commission	First Monday at 5:15 PM at Town Office
Selectboard	Second and fourth Monday at 5:00 PM at Town Office
Zoning Board of Adjustment	Meets as required

## *Important Dates*

February 26, 2019	Barstow Unified Union School District Meeting, Barstow Memorial School, 6:30 PM
March 4, 2019	Town Meeting at the <b>CORTINA INN</b> , 6:00 PM
March 5, 2019	Local Elections at Town Office polls open 8:00 AM- 7:00 PM
March 11, 2019	Taxes Due at the Town Office
April 1, 2019	Dog License registration due at the Town Office
September 9, 2019	Taxes Due at the Town Office

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\* Cover: 2018 JCB Backhoe

## Barstow Graduating Class of 2018



## Elected Town Officers

Office	Official	Term Ends
Moderator (one year)	Christopher Corsones	2019
Selectboard (three years)	Richard Wilcox	2019
	Scott Bradley	2020
	Geoff Wells	2021
Delinquent Tax Collector (three years)	Nancy Bridge Merrill	2019
Justice of the Peace (two years)	Rich Carlson	2021
	Marie Conway	2021
	Al Wakefield	2021
	Lindsey MacCuaig	2021
	Betsy Reddy	2021
	Ann Singiser	2021
	Jim Reddy	2021
Constable (two years)	Phil Douglas	2020
Grand Juror (one year)	Phil Douglas	2019
Town Agent (one year)	Hal Rosensweig	2019



**Richard Carlson**



**Hal Rosensweig**

## Appointed Town Officers

Title	Name	Term Ends
Town Clerk	Nancy Gondella (appointed 9/25/17)	
Town Treasurer	Nancy Gondella (appointed 9/25/17)	
Assistant Clerk (Appointed by the Town Clerk)	Marie Conway (appointed 9/26/17) Jesse Bridge (appointed 1/8/18)	
Assistant Treasurer (Appointed by the Town Treasurer)	Marie Conway (appointed 9/26/17)	
Road Commissioner (one year)	William Ellis	3/31/19
Road Commissioner Admin. (one year)	Sara Tully	3/31/19
Fire Warden (three years)	Geoff Wells	1/31/20
Town Service Officer (one year)	Mary Ann Reich	4/14/19
Planning Commission (four years) (7 member board)	Bill Godair (resigned) Therese Corsones, Chair Nicole Kesselring Justin Lindholm Neil Langer Phil Douglas Fred Bagley Vacancy	3/31/20 3/31/20 3/31/20 3/31/21 3/31/21 3/31/21 3/31/19
Zoning Administrator (three years)	Steve Cosgrove	3/31/19
Zoning Board of Adjustment (three years)	Mike Curran Andrew Zak Therese Corsones Harvey Zara Jack Kennelly, Chair Ernie Smalley Vacancy Vacancy	3/31/19 3/31/19 3/31/19 3/31/20 3/31/21 3/31/20 3/31/20 3/31/20
Town Recreation (four years)	Betsy Reddy Chad Galiano Jim Reddy Larry Courcelle Liam Fracht-Monroe Leo Lawrence, <i>member emeritus</i>	3/31/19 3/31/19 3/31/20 3/31/21 3/31/21

Cemetery Commission Chairman (one year)	Vacancy	3/31/19
Regional Transportation Commission (three years)	Phil Douglas Larry Courcelle, Alternate	3/31/19 3/31/19
Emergency Management (two years)	Phil Douglas	3/31/19
E911 Coordinator (two years)	Sara Hebert Tully	3/31/19
Rutland Regional Planning Commission (three years)	Larry Courcelle	3/31/21
Health Officer (three years)	Sara Hebert Tully	4/30/19
Regional Ambulance Service (three years)	Mary Ann Reich	3/31/21
Rutland County Solid Waste District Representative (three years)	Susannah Loffredo	3/31/21
Fence Viewers (one year)	Richard Wilcox Geoff Wells Justin Lindholm	3/31/19 3/31/19 3/31/19
Animal Control Officer/Poundkeeper (one year)	Rod MacCuaig	3/31/19
Tree Warden (one year)	William Ellis	3/31/19

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### Welcome to a few of Mendon's first time voters



Birgit Bigwood and Trey Senecal

## Highlights and Objectives

**Financial:** The town ended FY18 with a surplus of \$59,000. The Selectboard accrued \$6,600 for Winter Sand and used \$52,400 to reduce the amount to be collected in taxes for the 2018-2019 tax rate. The proposed budget for 2019-2020 reflects a \$31,974 or 2.8% increase in operating expenses over 2018-2019 budget as presented by the Selectboard. The appropriation requests increased 40% from \$8,742 to \$12,242. If all the appropriation articles pass, the budget will reflect a 3.1% increase.

**Tropical Storm Irene** Mendon received notification last year that FEMA has closed out all Tropical Storm Irene related projects with the exception of one. Mendon is due approximately \$100,000 in Federal Funds and \$40,000 in State Funds if all project closeout expenses are accepted. These funds will remain in the Irene Reserve Fund until all auditing periods have been completed.

**Infrastructure Improvements:** We received a Better Roads Grant to conduct an erosion control project on Wheelerville Road that consisted of replacing culvert 07-56 and ditching along the roadway. Construction was completed in the summer of 2018 with a total project cost of \$15,314 of which \$12,251 is eligible for grant reimbursement. We received an Agency of Transportation Structures Grant to engineer and repair Bridge 21 on Wheelerville Road. Construction was completed in the summer of 2018 and an approximate total project cost of \$34,000 of which \$30,400 is eligible for grant reimbursement. We received an Agency of Transportation Class 2 Roadway Grant to reconstruct and resurface Park Lane. Construction was completed in the summer of 2018 and a total project cost of \$100,000 of which \$80,000 is eligible for grant reimbursement.

**Infrastructure Inventory and Implementation Plan** The town has been working with the Rutland Regional Planning Commission for the past two years with the financial support of a grant with the Better Roads Program to complete an infrastructure inventory and implementation plan. This project was completed in December 2018. The grant paid \$7,168 and Mendon's match is \$1,792 which was spent with in kind labor and equipment.

**Mendon Town Plan** Mendon received a Municipal Planning Grant for \$8,000 to update the Mendon Town Plan. The town has contracted with the Rutland Regional Planning Commission to assist the Planning Commission and Selectboard with this rewrite. The public will have an opportunity to comment on the draft plan via a public hearing, or interested parties can contact the Planning Commission during the drafting phase of the project.

**Elected Officials, Appointed Officials and Staff:** It has been a busy year welcoming new faces and changing job descriptions with our experienced staff. Marie Conway retired as Town Clerk and Treasurer in March 2018. We welcomed Jesse Bridge in January 2018 as the new Bookkeeper and Assistant Clerk. Mike Barone retired as Cemetery Commissioner and we would like to thank him for his many years of service in this capacity. Bill Godair resigned as a member of the Planning Commission. Wanda Courcelle and Charlene Godair did not run for re-election for Justice of the Peace. The Town welcomed Jim Reddy and Marie Conway newly elected Justices of the Peace.

The Selectboard is currently looking to fill positions on the Mendon Zoning Board of Adjustment.  
**\*\*WE ARE ALWAYS IN NEED OF VOLUNTEERS\*\*** Please contact the Town Office!

**Mendon Economic Development Committee (MEDC)** The Selectboard established a Mendon Economic Development Committee. The committee has been meeting monthly since October 2017

and encourages the public to attend. The mission of MEDC is “to promote economic stability and growth in the town of Mendon through the retention of existing business, recruitment of new business and industry, promotion of residential property value and to provide the resources that advance the general well-being of the community.” At a Special Town Meeting in October 2018, the voters authorized the Selectboard to adopt a tax stabilization policy and created a Mendon Economic Development Reserve Fund transferring \$17,837 from the Contingency Fund.

**Town-wide Reappraisal** A Town-wide reappraisal is underway. The Selectboard received an order from the State of Vermont Property Valuation and Review that the town must conduct a reappraisal by April 2020. The Selectboard contracted with Vermont Municipal Assessor (VMA) to complete the reappraisal. Property owners will receive notification from VMA when inspections are being completed in your area of town. You can sign up for an inspection time on the town’s website or you can contact the office staff for assistance. Up-to-date information regarding the reappraisal process is also posted on the town website. We encourage all property owners to grant access to Vermont Municipal Assessor in order for them to complete a fair and accurate reappraisal.

**Garage Improvement Project:** The last components of the Town Garage Improvement Project were completed in the summer of 2018. The town is required to update a state permit designating a new replacement leach field at the Town Garage which will be done early 2019. The project is expected to be approximately \$67,000 under budget with a total project cost of about \$218,000.

**Town Shop (also known as the Old Town Hall):** The Selectboard is under contract with Mendon Trucking and Excavation to demolish the Old Town Hall in the spring of 2019. The site will be regraded and grass planted.

**Grand Juror:** The elected office of Grand Juror was eliminated with the passage of 17 VSA §2646.

**2020 Census:** The Town is preparing for the federal 10 year census in 2020. You may receive mailing instructions from the federal government in the near future. It is important to our local community that we have accurate population and other demographic information as collected by the US Census. This data can effect state and federal funding as well as governmental representation. Please follow all instructions when reporting to the US Census.

**Mendon Town Website:** The office staff has worked hard to use the town website as the primary source to distribute information. The website provides new news in town and information on important dates, minutes and agendas of meetings, town contact information, permits and forms and emergency information. Please go to the website at [www.mendonvt.org](http://www.mendonvt.org) for the most up to date information.

**CAI Access GIS:** Be sure to check out Mendon’s new mapping software available for review on our website. Currently you can use the site for the following information; parcel acreage, property line dimensions, abutters lists, and using layers such as zoning districts, flood maps, contour maps. You can also print a map of any parcel. We will be adding more options in the future so please check back to see what has been added. On the website there is a link below the CAI logo for usage instructions.



## MANAGEMENT'S DISCUSSION AND ANALYSIS

The Town's discussion and analysis provides an overview of the Town's financial activities for the fiscal year ended June 30, 2018. Since this information is designed to focus on the current years' activities, resulting changes, and currently known facts, it should be read in conjunction with the Town's financial statements.

### FINANCIAL HIGHLIGHTS

#### *Government Wide Financial Statements*

- Assets exceeded liabilities and deferred inflows of resources (*Net Position*) on June 30, 2018 by \$7,259,096. Of this amount, \$378,482 (*Unrestricted Net Position*) may be used by the various funds of the Town to meet the Town's ongoing obligations.

#### *Governmental Fund Financial Statements*

- Fund balances of governmental funds increased during fiscal 2017-18 by \$398,015 from \$1,832,559 to \$2,230,574 at June 30, 2018. Much of this increase is attributed to cost savings in buildings and grounds, public safety and administrative expenses.

#### *Financial Analysis of Major Governmental Funds*

**The General Fund.** The General Fund's fund balance increased by \$57,684 to \$360,012 at the end of FY18. The increase is largely due to greater than expected revenues earned.

### USING THIS ANNUAL REPORT

This annual report consists of two parts: management's discussion and analysis (this section) and the basic financial statements. The basic financial statements include a series of financial statements. The Statement of Net Position and the Statement of Activities (Exhibits I and II) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start at Exhibit III and IV. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds.

#### **The Statement of Net Position and the Statement of Activities**

One of the most important questions asked about the Town's finances is, "Is the Town as a whole better or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities (EXHIBITS I and II) report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using accrual basis of accounting, which is similar to the accounting used by the most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in them. You can think of the Town's net position – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors,

however, such as changes in the Town’s property tax base and the condition of municipal roads, to assess the overall health of the Town. In the Statement of Net Position and the Statement of Activities, the Town presents Governmental activities. All of the Town’s basic services are reported here.

**Reporting the Town’s General Fund**

**Fund Financial Statements**

The fund financial statements begin at EXHIBIT III and IV provide detailed information about the general fund – not the Town as a whole. The Town presents only a general fund, which is a governmental fund. All of the Town’s basic services are reported in the general fund, which focuses on how money flows into and out of those funds and the balances left at year-end that are available for spending. The fund is reported using an accounting method called modified accrual accounting. This method measures cash and all other financial assets that can be readily converted to cash. The general fund statements provide a detailed short-term view of the Town’s general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent to finance the Town’s programs.

We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation included with the financial statements. The Town’s combined net position increased from \$6,883,190 to \$7,259,096. In contrast, the fiscal 2016-17 net position decreased by (\$156,329).

**Table 1** - Net position of the Town’s governmental activities increased by 5.1 percent. Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements – decreased to \$378,482 at the end of this year.

	<i>Governmental Fund Types:</i>	
	<b>2018</b>	<b>2017</b>
Current Assets	\$ 2,271,699	\$ 2,136,205
Other Assets & Deferred Outflows	14,901	15,755
Capital Assets, net	5,353,481	5,396,354
<b>Total Assets</b>	<b>\$ 7,640,081</b>	<b>\$ 7,548,314</b>
Current Liabilities	\$ 35,225	\$ 264,872
Noncurrent Liabilities	309,428	365,000
Deferred Inflows	36,331	34,542
<b>Total Liabilities &amp; Deferred Inflows</b>	<b>380,984</b>	<b>664,414</b>
Nonspendable Fixed Assets	5,010,053	4,766,482
Restricted Net Position	1,870,562	1,530,230
Unassigned Net Position	378,482	587,188
<b>Total Net Position</b>	<b>7,259,096</b>	<b>6,883,900</b>
<b>Total Liabilities, Deferred Items and Net Position</b>	<b>\$ 7,640,081</b>	<b>\$ 7,548,314</b>

**TABLE 2 - Changes in Net Position**

	<i>Governmental Fund Types:</i>	
	<b>2018</b>	<b>2017</b>
<i>Program Revenues:</i>		
Grants and Contributions	\$ 309,920	\$ 339,338
<i>General Revenues:</i>		
Property taxes and related charges	2,993,932	3,153,338
Fees for Service	73,219	13,018
Other	5,052	7,660
Interest Earnings	31,855	12,749
Total General Revenues	3,104,058	3,186,765
Total Revenues	3,413,978	3,526,103
<i>Programs:</i>		
General Government Services	521,655	477,207
Public Works	443,451	1,043,480
Public Education	2,066,578	2,147,665
Interest Expense	7,098	14,079
Total Expenses	3,038,782	3,682,432
Change in Net Position	375,196	(156,329)
Net Position - Beginning	6,883,900	7,040,229
Net Position - Ending	\$ 7,259,096	\$ 6,883,900

This table presents the cost of each of the Town's four largest programs – as well as each program's net cost (total cost less revenues generated by the activities).

### **Governmental Activities**

The Town's total revenues decreased by 0.3 percent, while the total cost of all programs and services increased 6.1 percent, due largely to highway and bridge capital projects and the effects of depreciation estimates on general fixed assets.

### **General Fund Budgetary Highlights**

As the Town completed the year, its general fund (as presented in the balance sheet at EXHIBIT III) reported a combined fund balance of \$360,012, which is \$57,684 greater than last year's total of \$302,329. The primary reasons for the General Fund's surplus mirror the governmental activities analysis highlighted above.

### **CAPITAL ASSET AND LONG TERM LIABILITIES**

#### **Capital Assets**

At the end of fiscal year 2017-18, the Town had \$9,280,674 invested in a broad range of capital assets, including police and highway equipment, buildings and roads). (See Table 4 below.) This amount represents a net increase of 2.1 percent over last year.

#### **Table 4 - Capital Assets at Year-end**

	Balance - July 1, 2017	Net Activity	Depreciation	Beginning Accumulated Depreciation	Net Asset Value - June 30, 2018
<i>Governmental Funds:</i>					
Land	\$ 265,934	\$ -	\$ -	\$ -	265,934
Buildings & Improvements	1,048,958	75,194	33,601	474,390	616,161
Equipment & Furnishings	270,640	-	9,043	245,925	15,672
Vehicles	499,942	-	31,835	235,527	232,580
Infrastructure	7,006,071	113,935	280,273	2,616,599	4,223,134
Subtotal	\$ 9,091,545	\$ 189,129	\$ 354,752	\$ 3,572,441	\$ 5,353,481

### Long-Term Liabilities

The following is a summary of the amortization of the general obligation bonds & notes for General Government:

Fiscal Year Ending	Principal	Interest	Total
June 30, 2019	\$ 34,000	\$ 8,689	\$ 42,689
June 30, 2020	34,000	7,085	41,085
June 30, 2021	29,000	6,756	35,756
June 30, 2022	29,000	5,896	34,896
June 30, 2023	28,801	4,932	33,733
Thereafter	188,627	20,944	209,572
Totals	\$ 343,428	\$ 54,302	\$ 397,731

OTHER LONG-TERM OBLIGATIONS: Net Pension Liability \$33,089, Town's proportionate share based on Vermont Municipal Retirement System's actuarial valuations.

### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Town's adopted 2018-19 fiscal year budget (exclusive of public education costs) was established to raise \$1,121,835 (an increase of 2.1% as compared to FY18) for general fund operations.

### CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Clerk and Treasurer at (802) 775-1662 at 2282 US Route 4, Mendon Vermont 05701.

## **Independent Auditor's Report Town of Mendon**

The Town contracted with Jeffrey Bradley, CPA, P.C. to complete the annual audit of the financial statements of the governmental activities, the business-type activities and the aggregate remaining fund information as of and for the year ended June 30, 2018.

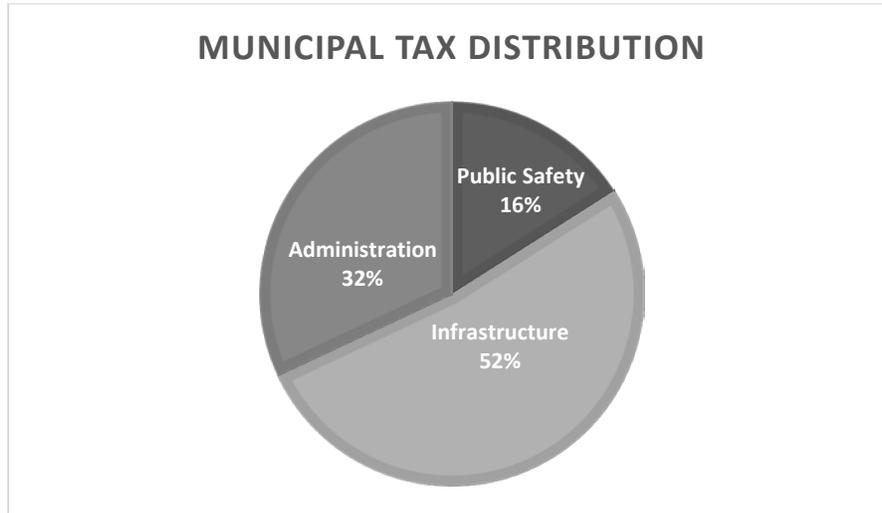
The process also included auditing the financial statements of each of the District's non-major governmental and fiduciary funds for the same period. The audit includes Management's Discussion and Analysis and budgetary comparison information.

The audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Town of Mendon's basic financial statements.

Jeffrey Bradley, CPA, P.C. has stated the audit was in accordance with auditing standards that require them to plan and perform the audit in order to obtain reasonable assurance whether the financial statements are free of material misstatement.

*A copy of the annual audit can be obtained at the Town of Mendon Office.*

## 2019/2020 Estimated Municipal Tax Rate



- (a) Amount to be raised by taxes \$1,014,428\*
- (b) Estimated Grand List \$1,762,823
- (c) Estimated Tax Rate \$.5755

\* Assumes the voters at Town Meeting approve \$12,242 for funding appropriations.

### Calculation of Municipal Tax Rate

The *Municipal Tax Rate* is expressed as the amount of tax to be paid for each \$100 of assessed value.

**Tax Rate** = Amount to be raised by taxes / (Grand List / 100)

**Amount to be raised by taxes** = total expenditures for general government and roads, reduced by other sources of revenue.

**Grand List** = the total value of all taxable real estate and personal estate taxable to the town.

### 2018/2019 Tax Rate:

**Homestead = \$1.8676**  
 (\$.5316+\$1.3348+\$0.0012)

**Non-Residential = \$2.0211**  
 (\$.5316+\$1.4883+\$0.0012)

**Municipal Tax Rate: \$.5316**

2018-2019 Amount to be raised by taxes	\$937,112
2018-2019 Municipal Grand List	\$1,762,823

**Education Tax Rate:**

**Homestead = \$1.3348**  
**Non-Residential = \$1.4883**

**Local Agreement Tax: \$.0012**

2018/2019 Municipal Grand List	\$1,762,823
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<b>2019/2020 Budget Summary</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Budget</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Budget</b>	<b>2019-2020 Budget</b>
Cash Balance Forward	40000	53100	53100	52400	0
Total Property Taxes Collected					
On-Time	901398	908088	802195	936712	1002186
Delinquent			121924		
Non-Property Tax Revenue					
Revenue Allocated to Administration	95967	64515	107004	64515	64515
Revenue Allocated to Infrastructure	56726	42000	43794	42000	42000
Revenue Allocated to Public Safety	49245	30000	55041	35000	45000
<b>Total Revenue</b>	<b>1143336</b>	<b>1097703</b>	<b>1183058</b>	<b>1130627</b>	<b>1153701</b>
Total Expenses					
Expenses Allocated to Administration	310566	337502	312933	358303	366013
Expenses Allocated to Infrastructure	504325	580865	592425	594288	597452
Expenses Allocated to Public Safety	167276	179336	165834	178036	190236
<b>Total Expenses</b>	<b>982167</b>	<b>1097703</b>	<b>1071191</b>	<b>1130627</b>	<b>1153701</b>

<b>2019/2020 Administration Budget</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Budget</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Budget</b>	<b>2019-2020 Budget</b>
<b>Revenue Allocated to Administration</b>					
Payment in Lieu of Taxes	46762	28000	51335	28000	28000
Interest Late Taxes 1%	13347	10000	10758	10000	10000
Delinquent Tax 8%	12068	10000	15840	10000	10000
Investment Interest	4104	2000	10142	2000	2000
Licenses & Fees					
Recording Fees	7942	8000	9140	8000	8000
Marriage Licenses	190	125	55	125	125
Dog Licenses	997	1000	972	1000	1000
Zoning and Building Permits	4082	2000	2378	2000	2000
Site Plan Review and Warning Fees	190	300	430	300	300
Truck Permits	480	400	349	400	400
Copying Fees	2924	2000	1938	2000	2000
Liquor Licenses	645	600	585	600	600
Town Shop Rental	1600	0	0	0	0
Miscellaneous	636	90	3082	90	90
<b>Total Revenue Allocated to Administration</b>	<b>95967</b>	<b>64515</b>	<b>107004</b>	<b>64515</b>	<b>64515</b>

<b>2019/2020 Admin. Budget Cont.</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Budget</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Budget</b>	<b>2019-2020 Budget</b>
<b>Administration Expenses</b>					
<b>Wages and Salaries</b>					
Town Clerk	3000	3000	2384	0	0
Town Clerk Staff	16366	16983	23842	0	0
Town Treasurer	1500	1500	1096	0	0
Town Treasurer Staff	3120	3182	3182	0	0
Bookkeeper/Office Manager	39180	39765	39749	0	0
Town Clerk/Treasurer				46336	47269
Bookkeeper/Asst Clerk				26890	27700
Selectboard	4000	7000	7000	7000	7000
Town Administrator	45875	35634	35786	36502	37234
Zoning Administrator	8000	8000	8000	8000	8000
Tax Collector	1500	1500	1500	1500	1500
<b>Fees Paid</b>					
Tax Collector	7861	6300	6144	6300	6300
<b>Office Expenses</b>					
Advertising and Warning	401	300	361	800	1000
Animal Control	590	800	606	800	800
Appraisal Services	8512	9000	8530	9000	9000
Auditing	7200	7000	6750	7000	7000
Computers/Computer Services	2776	5000	4746	5500	5500
Continuing Education	1752	3500	1888	3500	3500
Copier Service	584	1000	273	1000	1000
Election Expenses	1058	500	157	2000	500
Insurance	36934	38860	28045	38860	38860
Landscaping	15	1000	180	200	200
Legal	144	2000	868	2000	2000
Mendon Economic Development				2000	2000
Office Supplies and Maintenance	3381	3500	3467	3700	3700
Planning and Zoning Expense	258	1000	164	1000	1000
Postage and Printing	2447	3600	2984	3700	3700
Street Lights	5457	5000	5738	5500	5500
CAI/Tax Maps	1100	1100	1050	3500	3500
Town Office Utilities	5736	6000	6012	6000	6000
Town Reports	0	0	506	0	0
Office Cleaning	1570	1600	250	0	0
Miscellaneous	2746	3000	2436	3000	3000
<b>Payroll Taxes and Benefits</b>					
Health Insurance	50412	70778	54237	80000	81500
Disability Insurance	1720	1800	1583	2000	1600
Payroll Taxes	18974	19000	20632	20665	21450
Retirement Fund	9397	8800	12287	12550	12700
<b>Reserve Funds</b>					
Town Office Maintenance	1500	4000	4000	4000	4000
Town Shop Maintenance	5500	5500	5500	0	0
Recreation Fund	1000	1000	1000	1000	3000
New Office Equipment	4000	5000	5000	5000	5000
Contingency	0	0	0	0	500
Reappraisal	0	0	0	0	0
Preservation	1000	1000	1000	1000	1000
Cemetery	4000	4000	4000	500	500
Mendon Economic Development	0	0	0	0	2000
<b>Total Administration Expenses</b>	<b>310566</b>	<b>337502</b>	<b>312933</b>	<b>358303</b>	<b>366013</b>
<b>Percent of Total Expenditures</b>	<b>32%</b>	<b>31%</b>	<b>29%</b>	<b>32%</b>	<b>32%</b>

<b>2019/2020 Infrastructure Budget</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Budget</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Budget</b>	<b>2019-2020 Budget</b>
<b>Revenue Allocated to Community Infrastructure</b>					
State Aid to Highways	43816	35000	43794	35000	35000
Road Maintenance Revenue	12910	7000	0	7000	7000
<b>Total Revenue Allocated to Community Infrastructure</b>	<b>56726</b>	<b>42000</b>	<b>43794</b>	<b>42000</b>	<b>42000</b>
<b>Community Infrastructure Expenses</b>					
<b>Salaries</b>					
Winter	51550	65587	73693	70250	72675
Summer	33989	43957	45850	46837	45790
Road Commissioner	3250	3250	3250	3250	3250
Administrative Road Commissioner	1750	1750	1750	1750	1750
<b>Winter Roads</b>					
Fuel	7249	12000	10958	10500	11000
Salt	78192	45600	45297	45600	45600
Liquid Chloride	11174	7500	7456	7500	7500
Sand	27238	12000	5400	12000	17000
Repairs and Supplies	4571	2750	2359	3500	3500
Equipment Hire	1320	4300	2447	4300	4300
<b>Summer Roads</b>					
Fuel	2091	4600	3452	4600	5000
Gravel	19949	17000	16518	17000	17000
Repairs and Supplies	1662	2750	3192	3500	3500
Equipment Hire	3820	5000	4850	5000	5500
<b>Miscellaneous Road Expenses</b>					
VT DEC Municipal Roads General Permit	200	2400	200	2400	2400
Robinwood Roads	4000	5000	4000	5000	5000
Garage Utilities	7439	9000	10151	9000	9000
Sign Replacement	1966	1500	0	1500	1500
Vehicle Maintenance	18713	18000	32857	18000	22000
<b>Reserve Funds</b>					
Garage Maintenance	10000	10000	10000	10000	10000
Highway Equipment	50000	50000	50000	50000	50000
Highway Improvement	120000	110000	110000	110000	110000
Bridge & Culvert	40000	50000	50000	50000	50000
Tropical Storm Irene	20000	0	0	0	0
<b>Buildings and Grounds</b>				6720	6837
Field Maintenance	1017	2500	1421	200	400
<b>Other Community Infrastructure Expense</b>					
Recreation Programs & Barstow Youth Club	0	3500	2860	3500	3500
Library	23779	23087	23087	23779	24315
Rutland Regional Planning Commission	925	925	925	975	975
Vermont League of Cities and Towns	2115	2187	4421	2234	2234
Mendon Historical Society	0	0	0	500	500
Rutland County Tax	13596	12000	13358	13460	13770
<b>Appropriations</b>					
ARC	1000	1000	1000	1000	0
Boys and Girls Club	0	1000	1000	0	0
Killington Valley Regional Marketing Initiative	0	1060	1060	0	0
Marble Valley Regional Transit	1200	1200	1200	1200	0
Retired & Senior Volunteers	500	550	500	600	0
Rutland Area Visiting Nurse	2600	2600	2600	2600	0
Rutland Mental Health	1242	1242	1242	1242	0
Southwest Council Aging	400	400	400	600	0
Wonder Feet	0	0	0	1500	0
<b>Town Office Bond</b>					
Principal	15000	15000	15000	15000	15000
Interest	4066	3387	3387	2696	1968
<b>Garage Bond</b>					
Principal	0	19000	19000	19000	19000
Interest	5551	6283	6283	5995	5688
<b>Total Community Infrastructure Expenses</b>	<b>504325</b>	<b>580865</b>	<b>592425</b>	<b>594288</b>	<b>597452</b>
<b>Percent of Total Expenditures</b>	<b>51%</b>	<b>53%</b>	<b>55%</b>	<b>53%</b>	<b>52%</b>

<b>2019/2020 Public Safety Budget</b>	<b>2016-2017 Actual</b>	<b>2017-2018 Budget</b>	<b>2017-2018 Actual</b>	<b>2018-2019 Budget</b>	<b>2019-2020 Budget</b>
<b>Revenue Allocated to Public Safety</b>					
Law Enforcement Income	47745	30000	55041	35000	45000
Alarm Ordinance Fines	1500	0	0	0	0
<b>Total Revenue Allocated to Public Safety</b>	<b>49245</b>	<b>30000</b>	<b>55041</b>	<b>35000</b>	<b>45000</b>
<b>Public Safety Expenses</b>					
<b>Wages and Salaries</b>					
Constable	2000	2000	2000	2000	3000
Director of Public Safety	5000	5000	5000	5000	5000
Law Enforcement Staff	60245	65500	64859	65500	82000
Constable Training	127	1000	60	500	500
<b>Fire Protection</b>					
Rutland Fire Department Equipment	60000	60000	60000	60000	60000
Rutland Fire Department Variable	22500	35000	25028	35000	30000
Fire Warden - Salary	1200	1200	1200	1200	1200
Fire Warden - Expenses	0	100	100	100	100
Emergency Cost Recovery Services	0	0	0	0	0
<b>Law Enforcement Expenses</b>					
Vehicle #1 Expense	2092	1000	788	1000	1000
Vehicle #1 Fuel	984	1800	1020	1000	1200
Vehicle #2 Fuel	432	0	0	0	0
Equipment Replacement & Repairs	5240	1500	586	1500	1000
Barstow Shelter/Other	720	500	457	500	500
Rutland Regional Ambulance	4236	4236	4236	4236	4236
Law Enforcement Reserve Fund	2500	500	500	500	500
<b>Total Public Safety Expense</b>	<b>167276</b>	<b>179336</b>	<b>165834</b>	<b>178036</b>	<b>190236</b>
<b>Percent Total Expense</b>	<b>17%</b>	<b>16%</b>	<b>15%</b>	<b>16%</b>	<b>16%</b>

### Schedule of Outstanding Bond Payments

#### Town of Mendon Office

Fiscal Year	Principal	Interest	Total
2019-2020	15,000.00	1,968.34	16,968.34
2020-2021	10,000.00	1,396.82	11,396.82
2021-2022	10,000.00	890.09	10,890.09
2022-2023	9,800.68	306.18	10,106.86
2023-2024	8,758.46	39.96	8,798.42
2024-2025	8,868.87	0.00	8,868.87
<b>Totals</b>	<b>62,428.01</b>	<b>4,601.39</b>	<b>\$67,029.40</b>

#### Town of Mendon Garage Improvement

Fiscal Year	Principal	Interest	Total
2019-2020	19,000.00	5,688.25	24,688.25
2020-2021	19,000.00	5,359.35	24,359.35
2021-2022	19,000.00	5,005.75	24,005.75
2022-2023	19,000.00	4,625.55	23,625.55
2023-2024	19,000.00	4,221.60	23,221.60
2024-2025	19,000.00	3,796.75	22,796.75
2025-2026	19,000.00	3,349.10	22,349.10
2026-2027	19,000.00	2,874.85	21,874.85
2027-2028	19,000.00	2,375.90	21,375.90
2028-2029	19,000.00	1,862.70	20,862.70
2029-2030	19,000.00	1,340.95	20,340.95
2030-2031	19,000.00	810.65	19,810.65
2031-2032	19,000.00	271.80	19,271.80
<b>Totals</b>	<b>228,000.00</b>	<b>\$35,588.85</b>	<b>\$288,872.55</b>

## Reserve Fund Balances\*

### **Office Maintenance**

Opening Bal. 07/01/17	\$9,846
Income: Interest	127
Annual Appropriation	4,000
Expense: Building Repairs	1,672
Ending Balance 06/30/18	\$12,301

### **Restoration/Preservation**

Opening Bal. 07/01/17	\$38,614
Income: Interest	492
Annual Appropriation	1,000
Recording Fees	4,046
Expense: Mapping project	6,030
Records Preservation	2,839
Ending Balance 06/30/18	\$35,283

### **New Office Equipment**

Opening Bal. 07/01/17	\$4,505
Income: Interest	74
Annual Appropriation	5,000
Ending Balance 06/30/18	\$9,579

### **Reappraisal**

Opening Bal. 07/01/17	\$160,616
Income: Interest	1,959
Annual Appropriation	0
State Payment	7,199
Expense: 2020 Reappraisal	11,364
Ending Balance 06/30/18	158,410

### **Shop Maintenance**

Opening Bal. 07/01/17	\$49,905
Income: Interest	683
Annual Appropriation	5,500
Expense: Advertising	150
Ending Balance 06/30/18	\$55,938

### **Contingency**

Opening Bal. 07/01/17	\$17,602
Income: Interest	235
Annual Appropriation	0
Ending Balance 06/30/18	\$17,837

### **Recreation**

Opening Bal. 07/01/17	\$10,263
Income: Interest	151
Annual Appropriation	1,000
Ending Balance 06/30/18	\$11,414

### **Public Safety**

Opening Bal. 07/01/17	\$61,187
Income: Interest	904
Annual Appropriation	500
Sale/4 wheelers	2,005
Ending Balance 06/30/18	\$64,596

### **Cemetery**

Opening Bal. 07/01/17	\$10,415
Income: Interest	150
Annual Appropriation	4,000
Equipment Repair	40
Ending Balance 06/30/18	\$14,525

### **T.S. Irene**

Opening Bal. 07/01/17	\$18,570
Income: Interest	179
FEMA Payment	17,383
Annual Appropriation	0
Expense: LOC Pay off	18,662
Ending Balance 06/30/18	\$17,470

**Highway Equipment**

Opening Bal. 07/01/17	\$382,016
Income: Interest	3,971
Annual Appropriation	50,000
Ending Balance 06/30/18	\$435,987

**Highway Improvement**

Opening Bal. 07/01/17	\$682,869
Income: Interest	9,779
Annual Appropriation	110,000
Ending Balance 06/30/18	\$802,648

**Bridge and Culvert**

Opening Bal. 07/01/17	\$149,063
Income: Interest	1,140
Annual Appropriation	50,000
Grant Revenue	80,996
Expense: Old Turnpike Road	8,870
Wheelerville Br 21	17,296
02-09 Townline	68,738
Meadowlake Dr.	9,858
Bridge 14 & 20 (2 of 5)	9,173
Ending Balance 06/30/18	167,264

**Garage Maintenance**

Opening Bal. 07/01/17	\$61,777
Income: Interest	856
Annual Appropriation	10,000
Expense: Building Repairs	41
Ending Balance 06/30/18	\$72,592

\*The above ending balances may not necessarily reflect the actual bank balances as accrued payments and receivables have been included in this report.

\* At the Special Town Meeting on October 1, 2018, the voters authorized the creation of the Mendon Economic Development Fund. The voters also authorized the transfer of the balance of the Contingency Fund to the Mendon Economic Development Fund.



The Old Town Hall, also known as the Town Shop, is under contract to be demolished in the Spring 2019.

# Mendon Office Maintenance Fund

Fiscal Year 2019

Assumptions:	Life Expectancy:	Facts:		
Paint	10 years	Paint	2005	\$6,000
Carpeting	15 years	Carpeting	2005	\$5,000
Drainage	30 years	Drainage	2005	\$10,000
Water Pump	20 years	Water Pump	2005	\$7,500
Grinder Pump #1 & #2	10 years	Water Treatment	2014	\$1,650
		Grinder Pump #1	2015	\$2,200
Interest rate	1.55% percent	Grinder Pump #2	2003	
Inflation rate	3.0% percent	Boiler	2005	

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Project	Cost (inflation adj)	Interest Earned	Maint	Closing Balance	Bond	Total Annual
2019	\$12,301	\$4,000	\$16,301	Paint	\$7,750	\$191	\$500	\$8,242	17695	\$21,695
2020	\$8,242	\$4,000	\$12,242	Grinder Pump #2	\$2,530	\$128	\$500	\$4,119	16968	\$20,968
2021	\$4,119	\$4,000	\$8,119	A/C Unit	\$5,000	\$64	\$500	\$2,683	11396	\$15,396
2022	\$2,683	\$4,000	\$6,683		\$0	\$42	\$500	\$6,225	10890	\$14,890
2023	\$6,225	\$4,000	\$10,225	Carpeting	\$7,700	\$96	\$500	\$2,121	10106	\$14,106
2024	\$2,121	\$4,000	\$6,121		\$0	\$33	\$500	\$18,987	8798	\$14,798
2025	\$18,987	\$4,000	\$22,987	Grinder Pump #1	\$2,992	\$294	\$500	\$19,789	8868	\$14,868
2026	\$19,789	\$6,000	\$25,789	WaterPump	\$12,225	\$307	\$500	\$13,371	0	\$6,000
2027	\$13,371	\$6,000	\$19,371		\$0	\$207	\$500	\$16,086	0	\$6,000
2028	\$16,086	\$6,000	\$22,086		\$0	\$249	\$500	\$21,836	0	\$6,000
2029	\$21,836	\$6,000	\$27,836		\$0	\$338	\$500	\$27,674	0	\$6,000
2030	\$27,674	\$6,000	\$33,674	Paint	\$10,500	\$429	\$500	\$23,103	0	\$6,000
2031	\$23,103	\$6,000	\$29,103		\$0	\$358	\$500	\$28,961	0	\$6,000
2032	\$28,961	\$6,000	\$34,961	Grinder Pump #2	\$3,322	\$449	\$500	\$31,588	0	\$6,000
2033	\$31,588	\$6,000	\$37,588		\$0	\$490	\$500	\$37,578	0	\$6,000
2034	\$37,578	\$6,000	\$43,578		\$0	\$582	\$500	\$43,660	0	\$6,000
2035	\$43,660	\$6,000	\$49,660	Grinder Pump #1	\$3,520	\$677	\$500	\$46,317	0	\$6,000
2036	\$46,317	\$6,000	\$52,317	Boiler	\$8,000	\$718	\$500	\$44,535	0	\$6,000
2037	\$44,535	\$6,000	\$50,535	Carpeting	\$9,800	\$690	\$500	\$40,925	0	\$6,000
2038	\$40,925	\$6,000	\$46,925		\$0	\$634	\$500	\$47,059	0	\$6,000
2039	\$47,059	\$6,000	\$53,059	Drainage	\$20,200	\$729	\$500	\$33,089	0	\$6,000
2040	\$33,089	\$6,000	\$39,089	Paint	\$12,300	\$513	\$500	\$26,802	0	\$6,000

# Mendon Preservation Fund

Fiscal Year 2019

Projects									
	Book Preservation		4000	annually					
	Land Records Software Program		2022		\$8,000				
	Humidifier Vault		2020		\$1,500				
	Map Cabinet		2021		\$1,000				
	Roller Shelving		2024		\$5,000				
	Plastic Storage		2019		\$1,000				
	Interest rate	1.55%	percent						

Fiscal Year	Opening Balance	Annual Contribn	Recording Fees	Available Cash	Books Preservation	Projects	Interest Earned	Closing Balance
2018								
2019	\$35,283	\$1,000	\$3,000	\$39,283	4000	Plastic Storage	\$1,000	\$34,830
2020	\$34,830	\$1,000	\$3,000	\$38,830	4000	Humidifier Vault	\$1,500	\$33,870
2021	\$33,870	\$1,000	\$3,000	\$37,870	4000	Map Cabinet	\$1,000	\$33,395
2022	\$33,395	\$1,000	\$3,000	\$37,395	4000	Software Program	\$8,000	\$25,912
2023	\$25,912	\$1,000	\$3,000	\$29,912	4000		\$402	\$26,314
2024	\$26,314	\$1,000	\$3,000	\$30,314	4000	Roller Shelving	\$5,000	\$21,722
2025	\$21,722	\$1,000	\$3,000	\$25,722	4000		\$337	\$22,059
2026	\$22,059	\$1,000	\$3,000	\$26,059	4000		\$342	\$22,400
2027	\$22,400	\$1,000	\$3,000	\$26,400	4000		\$347	\$22,748
2028	\$22,748	\$1,000	\$3,000	\$26,748	4000		\$353	\$23,100
2029	\$23,100	\$1,000	\$3,000	\$27,100	4000		\$358	\$23,458
2030	\$23,458	\$1,000	\$3,000	\$27,458	4000		\$364	\$23,822
2031	\$23,822	\$1,000	\$3,000	\$27,822	4000		\$369	\$24,191
2032	\$24,191	\$1,000	\$3,000	\$28,191	4000		\$375	\$24,566
2033	\$24,566	\$1,000	\$3,000	\$28,566	4000		\$381	\$24,947
2034	\$24,947	\$1,000	\$3,000	\$28,947	4000		\$387	\$25,334
2035	\$25,334	\$1,000	\$3,000	\$29,334	4000		\$393	\$25,726
2036	\$25,726	\$1,000	\$3,000	\$29,726	4000		\$399	\$26,125
2037	\$26,125	\$1,000	\$3,000	\$30,125	4000		\$405	\$26,530
2038	\$26,530	\$1,000	\$3,000	\$30,530	4000		\$411	\$26,941
2039	\$26,941	\$1,000	\$3,000	\$30,941	4000		\$418	\$27,359

# Mendon Office Equipment Fund

Fiscal Year 2019

Assumptions:	Life Expectancy	Facts:	Year	Cost
Server Computer (1)	4 years	Server Computer	2017	\$2,000
Computers (8)	4 years	Computer (replace 2 per year)		\$1,600
Printer	10 years	Photocopier	2016	\$5,220
Photocopier	10 years	Phone System	2015	\$3,400
Phone System	10 years	Printer	2010	\$800
Interest rate	1.55% percent			

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Project	Computer Replacement	Interest Earned	Closing Balance
2018							
2019	\$9,580	\$4,000	\$13,580		\$3,200	\$148	\$10,528
2020	\$10,528	\$4,000	\$14,528	Printer	\$920	\$163	\$10,572
2021	\$10,572	\$4,000	\$14,572		\$3,200	\$164	\$11,536
2022	\$11,536	\$4,000	\$15,536		\$3,200	\$179	\$12,514
2023	\$12,514	\$4,000	\$16,514		\$3,200	\$194	\$13,508
2024	\$13,508	\$4,000	\$17,508		\$3,200	\$209	\$14,518
2025	\$14,518	\$4,000	\$18,518	Phone System	\$3,910	\$225	\$11,633
2026	\$11,633	\$4,000	\$15,633	Photocopier	\$6,003	\$180	\$6,610
2027	\$6,610	\$4,000	\$10,610		\$3,200	\$102	\$7,512
2028	\$7,512	\$4,000	\$11,512		\$3,200	\$116	\$8,429
2029	\$8,429	\$4,000	\$12,429		\$3,200	\$131	\$9,360
2030	\$9,360	\$4,000	\$13,360		\$3,200	\$145	\$10,305
2031	\$10,305	\$4,000	\$14,305		\$3,200	\$160	\$11,264
2032	\$11,264	\$4,000	\$15,264		\$3,200	\$175	\$12,239
2033	\$12,239	\$4,000	\$16,239		\$3,200	\$190	\$13,229
2034	\$13,229	\$4,000	\$17,229		\$3,200	\$205	\$14,234
2035	\$14,234	\$4,000	\$18,234	Phone System	\$4,080	\$221	\$11,174
2036	\$11,174	\$4,000	\$15,174	Photocopier	\$6,264	\$173	\$5,884
2037	\$5,884	\$4,000	\$9,884		\$3,200	\$91	\$6,775
2038	\$6,775	\$4,000	\$10,775		\$3,200	\$105	\$7,680
2039	\$7,680	\$4,000	\$11,680		\$3,200	\$119	\$8,599

# Mendon Highway Equipment Fund

Fiscal Year 2019

The Highway Equipment Fund combines the Truck Fund, Backhoe Fund, Grader Fund and New Road Equipment Fund as approved by the voters at Town Meeting 2014

Assumptions:				Facts:			
Big Trucks have a life expectancy of	12	years		Big Truck #1	Mack	2014	\$168,000
Small Truck has a life expectancy of	7	years		Big Truck #2	INTER	2008	\$148,129
Grader has a life expectancy of	30	years		Small Truck	Ford	2015	\$86,000
Backhoe has a life expectancy of	15	years		Grader	CAT	1993	\$100,000
Pickup Truck has a life expectancy of	15	years		Backhoe	JCB	2018	\$147,300
				Pickup	Chev. Silverado	2008	\$29,500
Interest rate	1.55%	percent					

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Equipment Replaced	Cost (inflation adj)	Trade In	Net Expend	Interest Earned	Closing Balance
2017	\$382,016								
2018	\$443,784	\$50,000	\$493,784	Backhoe	\$147,300	\$20,000	\$127,300	\$4,970	\$371,454
2019	\$371,454	\$50,000	\$421,454	Big Truck #2	\$180,600	\$29,626	\$150,974	\$5,758	\$276,237
2020	\$276,237	\$50,000	\$326,237					\$4,282	\$330,519
2021	\$330,519	\$50,000	\$380,519	Pickup	\$31,713	\$5,900	\$25,813	\$5,123	\$359,830
2022	\$359,830	\$50,000	\$409,830					\$5,577	\$415,407
2023	\$415,407	\$50,000	\$465,407	Small Truck	\$98,900	\$17,200	\$81,700	\$6,439	\$390,146
2024	\$390,146	\$50,000	\$440,146	Grader	\$250,000	\$50,000	\$200,000	\$6,047	\$246,193
2025	\$246,193	\$50,000	\$296,193					\$3,816	\$300,009
2026	\$300,009	\$50,000	\$350,009	Big Truck # 1	\$193,200	\$38,640	\$154,560	\$4,650	\$200,099
2027	\$200,099	\$50,000	\$250,099					\$3,102	\$253,201
2028	\$253,201	\$50,000	\$303,201					\$3,925	\$307,125
2029	\$307,125	\$50,000	\$357,125					\$4,760	\$361,886
2030	\$361,886	\$50,000	\$411,886	Small Truck	\$113,735	\$19,780	\$93,955	\$5,609	\$323,540
2031	\$323,540	\$50,000	\$373,540	Big Truck #2	\$207,690	\$36,120	\$171,570	\$5,015	\$206,985
2032	\$206,985	\$50,000	\$256,985					\$3,208	\$260,193
2033	\$260,193	\$50,000	\$310,193	Backhoe	\$169,395	\$33,879	\$135,516	\$4,033	\$178,710
2034	\$178,710	\$50,000	\$228,710					\$2,770	\$231,480
2035	\$231,480	\$50,000	\$281,480					\$3,588	\$285,068
2036	\$285,068	\$50,000	\$335,068	Pickup	\$36,469	\$6,343	\$30,127	\$4,419	\$309,360
2037	\$309,360	\$50,000	\$359,360	Small Truck	\$130,795	\$22,747	\$108,048	\$4,795	\$256,107
2038	\$256,107	\$50,000	\$306,107	Big Truck # 1	\$222,180	\$38,640	\$183,540	\$3,970	\$126,536



1993 CAT Grader

# Highway Improvement Fund

Fiscal Year 2019

Town Roads:						
	Last Paved	Cost		Last Paved	Cost	
Townline Road	2013	100,000		Cream Hill	2018	63,475
Brookwood	2014	50,000		Old Turnpike Road	2010	122,521
Eastridge	2014	60,000		Woodward Road	2014	59,000
Pond Road	2014	6,300		Journey's End	2013	56,000
Mountain Road	2014	11,620		Meadowlake Drive	2009	110,000
Garage Pavement	2014	15,500		Sherwood Drive	2012	91,720
Cedar Lane	2018	35,000		Terra Lane	2008	13,000
Park Lane	2018	98,260		Medway	2008	13,000
South Mendon Road	2014	54,000		Falls Road		250,000
Notch Road	2010	119,400		Town Office	2004	25,000

Beginning Balance	Fund Contribution	Interest Earned	Other Income	Planned Projects: Road	Road	Road	Road	MRGP & Normal Maintenance	Total Cost	Ending Balance
2018 829,086	110,000	12,851	93,000	Cedar Lane 35,000	Park Lane 98,260		Cream Hill 63,475	30,000	226,735	818,202
2019 818,202	110,000	12,682		Meadowlake Drive 125,000	Medway 28,000	Falls Road 220,000		30,000	403,000	537,884
2020 537,884	110,000	8,337		Old Turnpike 125,000	Notch Road 125,000			30,000	280,000	376,221
2021 376,221	110,000	5,831		Town Office 25,000				30,000	55,000	437,053
2022 437,053	110,000	6,774		Sherwood Drive 125,000	Terra Lane 12,000			30,000	167,000	386,827
2023 386,827	110,000	5,996		Journeys End 60000				30,000	90,000	412,823
2024 412,823	110,000	6,399		Townline Road 100,000	Eastridge 60,000	Pond Road 8,000	Mountain Road 12,000	30,000	210,000	319,221
2025 319,221	110,000	4,948		Brookwood 50,000	South Mendon Road 55,000	Woodward Road 60,000	Garage 16,000	30,000	211,000	223,169
2026 319,221	110,000	4,948		Cedar Lane 30,000	Park Lane 65,000			30,000	125,000	309,169
2027 223,169	110,000	3,459		Cream Hill 80,000				30,000	110,000	226,629
2028 309,169	110,000	4,792		Meadowlake Drive 125,000	Medway 28,000			30,000	183,000	240,962



Resurfacing Park Lane

# Bridge & Culvert Fund

FY 2018

Year	Beginning Balance	Fund Contribution	Interest Earned	Other Income	Available Balance	Projects	Cost	Ending Balance
2016	\$102,024	\$40,000	\$1,020	\$56,876	\$226,901		C07-48 \$63,196	\$119,979
				\$16,171			C07-47 \$20,214	
				\$10,810			Old Turnpike \$13,512	
							culverts \$10,000	
2017	\$119,979	\$40,000	\$1,199.79	\$93,086	\$350,037		Bridge 21 \$103,429	\$119,096
				\$81,900			C02-09 \$91,000	
				\$13,872			Meadowlake Drive \$17,340	
							Bridge 14 & 20 Past Due \$9,172	
							culverts \$10,000	
2018	\$119,096	\$50,000	\$1,191		\$233,737		Bridge 2 \$50,000	\$79,250
							C07-56 \$15,315	
				\$63,450			C07-61 \$70,000	
							Bridge 14 & 20 Past Due \$9,172	
							culverts \$10,000	
2019	\$79,250	\$50,000	\$792		\$130,042		Bridge 14 & 20 Past Due \$9,172	\$110,870
							culverts \$10,000	
2020	\$110,870	\$50,000	\$1,109		\$161,979		Bridge 14 & 20 Past Due \$9,172	\$142,807
							culverts \$10,000	
2021	\$142,807	\$50,000	\$1,428		\$194,235		Bridge 14 & 20 Past Due \$9,172	\$175,063
							culverts \$10,000	
2022	\$175,063	\$50,000	\$1,751		\$226,814		culverts \$10,000	\$216,814
2023	\$216,814	\$50,000	\$2,168		\$268,982		culverts \$10,000	\$258,982
2024	\$258,982	\$50,000	\$2,590		\$311,572		culverts \$10,000	\$301,572
2025	\$301,572	\$50,000	\$3,016		\$354,588		culverts \$10,000	\$344,588
2026	\$344,588	\$50,000	\$3,446		\$398,033		culverts \$10,000	\$388,033
2027	\$388,033	\$50,000	\$3,880		\$441,914		culverts \$10,000	\$431,914

\* Project schedule after 2019 to be determined upon completion of Capital Improvement Implementation Plan 2019

**Mendon Public Safety Fund**

Fiscal Year 2019

<b>Assumptions:</b>				<b>Facts:</b>	
Vehicle #1 has a life expectancy of	12	years	Vehicle #1: Ford Explorer	2016	\$29,700
Interest rate	1.55%	percent	Town Office Generator		\$5,000
Inflation rate	3.0%	percent	Barstow Generator		\$50,000
trade in value	15.0%	percent	(total cost \$100K split with Chittenden)		
			AED Heart Defibrillator		\$2,500

Fiscal Year	Opening Balance	Annual Contribn	Law Fines	Fine Split	Available Cash	Equipment Replaced	Cost (inflation adj)	Trade In	Net Expend	Interest Earned	Closing Balance
2017	\$61,777	\$500	\$0	100/0	\$62,277					\$958	\$63,235
2018	\$63,235	\$500	\$0	100/0	\$63,735					\$980	\$62,215
2019	\$68,910	\$500	\$0	100/0	\$69,410	AED Heart Defibrillator	\$2,500		\$2,500	\$1,029	\$65,439
2020	\$65,439	\$500	\$0	100/0	\$65,939					\$1,014	\$66,954
2021	\$66,954	\$500	\$0	100/0	\$67,454	Town Office Generator	\$5,000		\$5,000	\$960	\$63,414
2022	\$63,414	\$500	\$0	100/0	\$63,914					\$983	\$64,897
2023	\$64,897	\$500	\$0	100/0	\$65,397					\$1,006	\$66,403
2024	\$66,403	\$500	\$0	100/0	\$66,903					\$1,029	\$67,932
2025	\$67,932	\$500	\$0	100/0	\$68,432					\$1,053	\$69,485
2026	\$69,485	\$500	\$0	100/0	\$69,985					\$1,077	\$71,062
2027	\$71,062	\$500	\$0	100/0	\$71,562					\$1,101	\$72,663
2028	\$72,663	\$500	\$0	100/0	\$73,163					\$1,126	\$74,290
2029	\$74,290	\$500	\$0	100/0	\$74,790	Vehicle #1	\$41,283	\$4,455	\$36,828	\$581	\$38,542
2030	\$38,542	\$500	\$0	100/0	\$39,042					\$597	\$39,640
2031	\$39,640	\$500	\$0	100/0	\$40,140					\$614	\$40,754
2032	\$40,754	\$500	\$0	100/0	\$41,254					\$632	\$41,886
2033	\$41,886	\$500	\$0	100/0	\$42,386					\$649	\$43,035
2034	\$43,035	\$500	\$0	100/0	\$43,535					\$667	\$44,202
2035	\$44,202	\$500	\$0	100/0	\$44,702					\$685	\$45,387
2036	\$45,387	\$500	\$0	100/0	\$45,887					\$704	\$46,591
2037	\$46,591	\$500	\$0	100/0	\$47,091					\$722	\$47,813
2038	\$47,813	\$500	\$0	100/0	\$48,313					\$741	\$49,054
2039	\$49,054	\$500	\$0	100/0	\$49,554					\$760	\$50,314

Notes:

Effective 1/1/17: 100% of fine revenue is deposited in the General Fund and 0% to the Reserve Fund

Barstow Generator:

2018-2019	500
2019-2020	500
Total	1000

# **Constable/Director of Public Safety**

## **2018 Annual Report**

This past year I worked with the Town of Chittenden to continue to get the Emergency Shelter at the Barstow Memorial School ready in the case of an event where temporary shelter is needed for either Mendon or Chittenden residents. Mendon and Chittenden have teamed to store emergency supplies at the school in the event a temporary overnight shelter is needed. The cost to each town is proportional to the number of residents that utilize it in an emergency event. Each town can open the shelter if needed. If an event is more regional than local, the Red Cross would be requested to step in and oversee the operation. Otherwise, trained volunteers from each town will perform the management duties. We will be able to allow small pets such as cats and dogs at the shelter, if needed. They will need to be caged in an area set aside for pets.

I have also been part of a committee to improve school safety at Barstow Memorial School. Currently, Barstow is a locked facility with cameras and follows a safety procedure whereby the office staff approves access. The safety committee consists of me, the Pittsford Police Chief, Town of Chittenden emergency personnel and school staff. The school has applied for a grant to make physical safety improvements. Emergency response procedures are being improved as we continue to meet.

Animal Control issues should be reported to Mendon Animal Control Officer Rod MacCuaig at 802-775-1545, the Rutland County Sheriff's Department at 802-775-8002 or Constable Douglas at 802-345-5923 if ACO MacCuaig is not available.

Criminal activity has increased slightly this past year in Mendon. As a "bedroom community" we are fortunate that criminal activity in our town remains relatively low. Our proximity to Rutland City may still result in an increase in drug-related criminal activity. Mendon residents should report any unusual or suspicious activity in their neighborhood to the State Police, Sheriff or the Constable. The more eyes we have watching our community, the safer we will be. Don't hesitate to report anything that looks suspicious or out of place to you. All emergencies should continue to be reported via 911 on your telephone. In an effort to increase security and minimize response times, I am proposing that the Sheriff's contract be increased to 40 hours per week instead of the current 32 hours per week. The select board will look at cost versus benefit before implementing a change to the contract.

In response to the high number of false fire alarms, resulting in a response from the City of Rutland Fire Department and the difficulty in getting residents to pay for the service fee, the Constable and Selectboard amended the False Alarm Ordinance. The new ordinance allows the Constable to issue a Municipal Ticket, administered by the Judicial Bureau, to the resident, homeowner or property manager for the false alarm. Non-payment of the Town's request after a false alarm will result in a ticket being issued and a court appearance for a judicial ruling. Before calling the fire department or 911, please be sure that your request for a fire department response is necessary. I don't want to discourage valid calls to the fire department, however once they are called, they must complete the response. Each false alarm, to which the Fire Department responds, costs the town (all of the

residents) \$750 for response to that alarm. Everyone is reminded to install new batteries in their fire, smoke and carbon monoxide detectors every January 1<sup>st</sup>. Detectors more than ten years old should be replaced by a new, modern detector. Alarm calls based on old or failed batteries will prove costly if you are fined. Have your alarm service company or maintenance person check your alarms regularly to insure that they are functioning properly.

In 2010, Mendon adopted the 911 incremental numbering system. The town supplied all addresses with green reflective emergency house numbers. Each resident was instructed to pick up their new house number from the town office and install them in a location easily visible from the roadway. Your life and/or property may depend on emergency responders being able to locate your home. Those residents that have not picked up and installed their new address number are putting themselves and their families at risk if the police or fire department cannot locate you. Please see that your address is easily visible...your life or the life of a loved one may depend on it. If you cannot get to the town hall, call the town or the Constable and request that your new numbers be delivered to you.

Mendon has also added a Fireworks Ordinance to the Town Ordinances this year. Fireworks are prohibited in the state of Vermont unless you have a valid permit from your local jurisdiction to possess and transport them. Permits must be obtained from the Town in order to legally possess, transport or use them in Mendon. Failure to obtain a town permit may result in a fine and /or confiscation of the fireworks. Permit issuance will be based on fire threat and the planned use by the permit requestor. Permits can only be issued by the Fire Warden or Constable.

I look forward to serving another two years as your Constable. Feel free to call me with suggestions on how your public safety officers can improve the service to the residents of Mendon.

Respectfully submitted,  
Phil Douglas, Constable



Betsy Reddy, Justin Lindholm and Constable Phil Douglas working at the election polls.

## Mendon Delinquent Tax Collector

Turned over for collection on March 22, 2018 were 102 delinquent taxes some for multiple years totaling \$209,010.12.

On January 1, 2019 there are 5 delinquent taxes totaling \$2,207.25.

Brownlee, Susan Porter	\$ 17.16
Craven, Jospeh	\$ 951.33
Intrieri, Thomas	\$ 57.66
Richard, Scott	\$ 749.42
Trahnstrom, Nils	\$ 431.68

Respectfully submitted  
Nancy Bridge Merrill, Delinquent Tax Collector

## Dog License Report

Neutered males or Spayed females	\$ 1,500.00
Males not neutered	15.00
Females not spayed	45.00
Late fees	<u>110.00</u>
	\$ 1,670.00
State of Vermont Rabies Control	695.00
Total of General Fund	\$ 975.00

Please register your dog on or before April 1, 2019 to avoid a late charge. Due to an increased State surcharge, the fee to register Spayed or Neutered dogs will now be \$11.00. For an unsprayed or un-neutered dog, the fee will be \$15.00. The State of Vermont requires a current rabies vaccination certificate to be on file at the Town Clerk's Office.

Failure to register your dog is a VIOLATION of the Mendon Animal Control Ordinance.

Respectfully submitted,  
Nancy Gondella, Town Clerk

## Record of Vital Statistics-Mendon, VT 2018

### Births

<u>Name</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Place</u>	<u>Parents Names</u>
Adelaide Josphine Stevens	F	Apr 13, 2018	Rutland	Emily Elizabeth Rock Joshua Michael Stevens
Celeste Honora Young	F	Jun 01, 2018	Rutland	Abigail Ellen Burns David Michael Young
Meredith Lynn Zmurko	F	Jun 01, 2018	Rutland	Jami Lynn Reish Michael Timothy Zmurko
Jacob Michael Bruno	M	Aug 14, 2018	Rutland	Stephanie Jean Dunroe Jay Anthony Bruno
Morgan Claire Goddard	F	Nov 14, 2018	Rutland	Ariel Stephania Ann Smith Scott Matthew Goddard

### Deaths

<u>Name</u>	<u>Age</u>	<u>Date</u>	<u>Place of Death</u>
Aruna A. Dholakia	76	Jan 30, 2018	Rutland, VT
Oliver Jacob Hyams	36	May 3, 2018	Rutland, VT
Norma C. Ellis	72	Aug 15, 2018	Mendon, VT
Martin Louis McClallen	91	Sep 12, 2018	Rutland, VT
Fred G. Cooper	83	Oct 03, 2018	Mendon, VT
Carol Ann Grant	72	Oct 12, 2018	Mendon, VT
William P. Mangan	63	Dec 25, 2018	Mendon, VT

### Marriages

<u>Party A</u>	<u>Residence</u>	<u>Party B</u>	<u>Residence</u>	<u>Date</u>
Stephen Thomas Homick	CT	Olivia Erin Jessie Anderson	CT	Jan 20, 2018
Taylor Mackenzie Smith	VT	Jonathan James Kopec	VT	May 19, 2018
Jessica Shirley Dean	CAN	Jeffery Robert Danelon	CAN	Aug 04, 2018
Susan W. Grenier	VT	Timothy H. Clark	VT	Aug 18, 2018
Alexandria Lynn Nelson	VT	Nicole Thomas	VT	Aug 18, 2018
Timothy Joseph Herbert	VT	Katherine Anne Jackson	VT	Oct 06, 2018
Kaile Jocelyn Tardiff	NY	Alexander Scott Braman	NY	Oct 06, 2018

## Mendon Planning Commission

The Mendon Planning Commission includes members Phil Douglas, Neil Langer, Bill Godair, Justin Lindholm, Fred Bagley, Nicole Kesselring and Teri Corsones. The Planning Commission has jurisdiction over subdivision permit applications and applications for building development for other than one or two-family residences. It meets on the first Monday of each month at 5:15 p.m. at the Mendon Town Offices. If a monthly meeting falls on a state or federal holiday, the meeting for that month is typically held on the next ensuing Monday.

The Mendon Planning Commission was awarded a Municipal Planning Grant in order to update the Mendon Town Plan. Grant assistance was used to survey town residents regarding their views about the Town Plan at the 2018 March Town Meeting. An additional survey was undertaken during a town-wide picnic held at the Mendon Recreation Area on June 9, 2018. Members are working with the Rutland Regional Planning Commission to use the survey results and other resources to update the Town Plan, and anticipate completing the process in the Summer of 2019. We welcome your input in the planning process. Please contact the Mendon Planning Commission regarding any questions or suggestions you have about the planning process, or if we can be of assistance to you.

Respectfully submitted,  
Teri Corsones

## Zoning Administrator

2018 was a busy year in terms of zoning permits issued bringing in 4 new homes.

There was no new business by way of zoning regulations passed and one Board of Adjustment hearing.

The breakdown of 31 zoning permits issued in 2018 was follows:

- 4 new single family homes/camp.
- 1 new camp;
- 26 assorted additions for bedrooms, sheds, garages, tents and decks;
- 20 certificates of occupancy;
- 4 new signs;
- 4 Planning Commission Commercial Site Plan Review.
- 1 Z.B.A.

I have no regular office hours. However, I can be reached by phone during business hours on Monday thru Fridays at 775-0065 to make a specific office or home appointment or answer your questions. Messages can also be left at the Town Office. If you hear or see any apparent zoning violations, please call me to investigate.

Respectfully submitted,  
Stephen Cosgrove, Zoning Administrator  
775-0065

# Mendon Economic Development Committee

The Selectboard created the Mendon Economic Development Committee in October 2017. Current Committee members are Brittany Charles, Mendon Mountain Orchards, Cort Jones, People's United, Patrick Kitchin, Cortina, Mark Latzky, Virtual Solutions, Richard Wilcox, Mendon Selectboard. Alternate members are: Fred Bagley, Mendon Planning Commission and Sara Tully, Town Administrator.

MEDC's Mission Statement: To promote economic stability and growth in the town of Mendon through the retention of existing business, recruitment of new business and industry, promotion of residential property value and to provide the resources that advance the general well-being of the community.

At a Special Town Meeting in October 2018, the voters authorized the Selectboard in accordance with 24 VSA §2741 (b)(1) to enter into Tax Stabilization Contracts. The Selectboard has the ability to enter into agreements with property owners to encourage investment, development or redevelopment of commercial properties in exchange for the resulting increase of municipal taxes to be phased in over time.

Some key points for Tax Stabilization: Tax Stabilization can only be applied to Municipal Taxes not Education Taxes; Applies only to Village and Commercial Zoning Districts to promote economic development; Helps Mendon to be competitive and provide a tool to attract business or investment in our properties; Help stabilize or increase the Grand List and therefore reducing tax burdens of all Mendon properties; All projects would have to be in full compliance with Town Plan and Zoning Regulations. Tax Stabilization is not changing any of our already approved regulations and permitted uses; The authorization to allow the Selectboard to enter into these contracts is reversible if the town doesn't like it. The voters can reverse this vote to do away with the program; The program will not cost the existing tax payers over the long term. Tax Stabilization will only benefit the tax base.

At the Special Town Meeting, the voters also approved a Mendon Economic Development Reserve Fund to provide financial support to promote business development in Mendon specifically along Route 4. Examples of support would include, but are not limited to, networking with area organizations and marketing efforts like Rutland Region Chamber of Commerce, Rutland Economic Development Corp, Killington Valley, feasibility and scoping studies, or matching grant funds for identified projects. The voters authorized the balance of the Contingency Reserve Fund (\$17K) to be transferred into the new MEDC Fund.

Other topics discussed by MEDC include collaborating with Rutland County municipalities to coordinate economic development efforts, explore establishing mountain biking trails to connect Killington and Rutland through Mendon's commercial zones, develop a business survey to gather information about what works and what Mendon can do better, participate in the Community Visit Program with the Vermont Council on Rural Development, reach out to commercial property owners to let them know about Tax Stabilization in Mendon, conduct studies to determine the viability of current economic markets in Mendon.

Anyone and everyone is invited and encouraged to participate with MEDC. MEDC's meeting schedule can be found on the Mendon website at [www.mendonvt.org](http://www.mendonvt.org).

## Assessor's 2018 Report

In 2018, thirty eight properties received change of appraisal notices. Thirteen property owners elected to grieve the appraisal for their property. No property owner appealed the decision to the Board of Civil Authority. There no properties with outstanding appeals to the State Board of Appraisers or Superior Court.

History of Mendon's CLA & COD since last reappraisal

Year	CLA	COD	Year	CLA	COD
2018	102.53	18.45	2011	97.42	18.47
2017	106.18	22.86	2010	91.39	19.04
2016	106.68	23.57	2009	88.25	17.07
2015	101.15	13.79	2008	90.37	15.49
2014	103.41	15.28	2007	95.56	12.34
2013	105.13	13.59	2006	106.13	9.60
2012	106.05	16.46	2005	112.37	11.28

I am well on the way to Mendon's town wide reappraisal for the April 1, 2020 Grand List. I will be inspecting the exterior of properties all year. Interior inspections will be done by appointment. To schedule an appointment go to: <https://VermontAssessor.as.me/Mendon>

The Vermont Legislature has not changed the rules for **Homestead Declarations**.

Homestead Property is owned and occupied by a VT resident as his or her principal home on April 1, and declared as a homestead on Form HS-122, Section A, that is filed with the VT Department of Taxes. **A Homestead Declaration must be filed each year.**

I want to thank the voters of Mendon for their continued support. It has been a pleasure serving the town.  
Respectfully submitted,  
Spencer Potter, Vermont Municipal Assessor

## Cemetery Report

The Town of Mendon would like to sincerely thank Michael Barone for serving as the Cemetery Commissioner for 22 years. Mike decided it was time to retire from this position. Though out the years, Mike helped many grieving families make arrangements for burials and showed he truly cared for them and their lost loved one. He would listen intently as the families shared their stories and expressed heartfelt sympathies for their loss. His knowledge of the cemeteries will be missed and his shoes hard to replace.

The Town sold no cemetery plots this year. Available plots are limited in the Tenney Cemetery on Meadowlake Drive. Chad Galiano is mowing the cemeteries as well as other town properties budgeting from the general fund budget under Building and Grounds Maintenance. It is likely that three large trees will be removed from the Tenney Cemetery in 2019 as branches continue to fall threatening the grave stones below them.

Anyone interested in serving on the Cemetery Commission can contact Sara Tully, Town Administrator at the Town Office.

# Recreation Report

Committee members Larry Courcelle and Liam Fracht-Monroe continued efforts to maintain trails behind the ball field on South Mendon Rd. This was assisted by committee member Jim Reddy. Efforts will continue on an annual basis as needed. The ball field parking area received a new notifications and bulletins sign this year. The recreation fields were used for more than baseball in 2018 as teams from the BYC Soccer program (Pre-K through 2<sup>nd</sup> grade) used the fields for practice. In addition, the newly formed Grade 3-6 Flag Football team also used the field.

The Mendon ball field hosted more baseball games than ever before as well. Due to damage to the dugouts at Barstow, some games were moved to the Mendon fields. This brought new exposure to the fields and a heightened sense of community with our neighbors in Chittenden and the Barstow community.



Liam Fracht-Monroe volunteered to lead the Recreation Committee this year and together with the Committee members looks forward to enhancing the park with a paved surface basketball court in 2019. In addition, we will look to replace the wood chips in 2019 under the play structures.

The park is more than sports though, and hosted a town-wide yard sale this year for the first time. The committee looks to create more town-wide activities in the future and is open to suggestions from the community.

Respectfully Submitted,

Betsy Reddy, Clerk (353-0335)

Jim Reddy (345-0185)

Larry Courcelle, Vice Chair (775-2852)

Liam Fracht-Monroe, Chair (345-0245)

Chad Galiano (772-7576)

Leo Lawrence, *member emeritus*



BYC Soccer Program

## Road Commissioner Report

The final work on the Garage Improvement Project was completed in 2018 and after just a few remaining permitting expenses we expect the bond to be closed out at approximately \$218,000. This would be approximately \$67,000 under budget. A full recap of expenses for this project is available at the Town Office.



The Town purchased a 2018 JCB Backhoe to replace the 2003 CAT Backhoe. Total cost for the JCB was \$147,300 and we received a trade in for the CAT at \$20,000. Mendon will be replacing Truck #2 in 2019 with an estimated cost of \$170,000.

We reported last year that Act 64 Clean Water Act the Lake Champlain Phase I TMDL require towns to apply for a Municipal Roads General Permit. According to the Department of Environmental Conservation “the Municipal Roads General Permit is intended to achieve significant reductions in stormwater-related erosion from municipal roads, both paved and unpaved. Municipalities will implement a customized, multi-year plan to stabilize their road drainage system. The plan will include bringing road drainage systems up to basic maintenance standards, and additional corrective measure to reduce erosion as necessary to meet a TMDL or other water quality restoration effort.” The costs associated with the MRGP include a \$240 Administrative Fee, a \$400 Permit Review Fee and then a \$500 Annual Operating fee based on Mendon’s population and miles of roadway. The town is also required to obtain Stream Alteration Permits for most culvert projects which now have an implemented cost of \$200 each. The MRGP requires a minimum number of road segments be upgraded each year and for all road segments to meet new MRGP standards by 2036. The Town, under contract with the Rutland Regional Planning Commission, completed the inventory of our road segments and culverts and created an implementation plan. The cost of this project was paid for with the assistance of a Better Roads Grant awarded in 2016 for \$8,000. This implementation plan will allow us to comply with the MRGP standards and you will start hearing us refer to projects by road segment numbers.

We received a Better Roads Grant to conduct an erosion control project on a Wheelerville Road that consisted of replacing culvert 07-56 and ditching along the roadway. We contracted with Mendon Trucking and Excavating to complete this project. Construction was completed in the summer of 2018 with an approximate total project cost of \$15,314 of which \$12,251 is eligible for grant reimbursement.

We received an Agency of Transportation Structures Grant to engineer and repair Bridge 21 on Wheelerville Road. We have hired Dubois and King to perform the engineering and contracted with

Wanner Earthmoving LLC to complete the project. Construction was completed in the summer of 2018 with an approximate total project cost of \$34,000 of which \$30,400 is eligible for grant reimbursement.

We reclaimed sections of Park Lane and resurfaced the entire road with financial help from an Agency of Transportation Class 2 Roadway Grant. Construction was completed in the summer of 2018 with a total project cost of \$100,000 of which \$80,000 is eligible for grant fund reimbursement.

We reclaimed and paved Cedar Lane and reclaimed sections of Cream Hill and resurfaced the road. The upcoming season will pave Meadowlake Drive and Medway Road.

We received an Agency of Transportation Structures Grant to engineer and replace culvert C07-61 on Wheelerville Road. Estimated project is \$70,500 of which \$63,450 is eligible for grant reimbursement. We hired Dubois & King to perform the engineering and the project will go out to bid in the spring of 2019.

We received Grants in Aid Funding for \$7,625 that will help offset the cost of some ditch work the Mendon Highway Department completed on a hydrologically connected road segments 197091 and 197092 on Wheelerville Road. This project will be completed in the summer of 2019.

Rutland City has obtained heavy cut logging permits to complete a large logging operation on land they own off Wheelerville Road. They intend to harvest most if not all red pine stands due to a threat of Red Pine Scale. This project started in the fall of 2017 and will continue this year. We have worked with Rutland City Public Works to address safety concerns on Wheelerville Road. Advanced signage will alert traffic of logging operations or truck traffic.

Respectfully submitted,  
William Ellis  
Road Commissioner



Mendon Highway Department  
William Ellis, Newt Jones and Chad Galiano

## **Appropriations**

Total Requests = \$12,242

In accordance with T. 17 V.S.A. § 2642, the Selectboard required petitions for appropriation requests. In order for an appropriation request to be included on the warning for Town Meeting 2018, the petitions signed by 5% of the voters had to be submitted to the Town Clerk by January 17, 2018. In Mendon, these petitions required at least 45 valid signatures.

### **Boys and Girls Club**

71-77 Merchants Row, Rutland, Vermont 05702      [www.rutlandbgclub.org](http://www.rutlandbgclub.org)      802-747-4944  
Boys and Girls Club of Rutland County requests \$5,000 to provide programming for area youths ages 6-18 in Character & Leadership Development, Education & Career Development, Health & Life Skills, Arts and Sports, Fitness & Recreation.

### **Marble Valley Regional Transportation District “The Bus”**

158 Spruce Street, Rutland, Vermont 05701      [www.thebus.com](http://www.thebus.com)      802-773-3244  
Marble Valley Regional Transportation District requests \$1,200 to provide safe, reliable, accessible and coordinated public transit service to enhance economic, social and environmental quality of life throughout Rutland County and surrounding communities. The Diamond Express and other routes serving the resort community provided rides to and from Mendon.

### **RSVP & The Volunteer Center**

6 Court Street, Rutland, Vermont 05701      [www.volunteersinvt.org](http://www.volunteersinvt.org)      802-775-8220  
Retired Senior Volunteer Program requests \$700 to provide an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge as volunteers.

### **Rutland Area Visiting Nurses Association & Hospice**

7 Albert Cree Drive, Rutland, Vermont 05702      802-775-0568  
The Rutland Area Visiting Nurses Association and Hospice requests \$2,600 to provide Rutland County residents with exceptional home care, hospice and community health services. RAVNAH's mission is to provide medically necessary healthcare wherever it is needed, regardless of a client's ability to pay, location of residence, or complexity of health issues.

### **Rutland Mental Health Services**

78 South Main St., Rutland, VT 05701      [www.rmhsccn.org](http://www.rmhsccn.org)      802-775-2381  
Rutland Mental Health Services requests \$1,242 to provide individual counseling for children, adults and families, substance abuse treatment services and emergency/crisis services. Rutland Mental Health Services and is committed to providing quality services regardless of an individual's ability to pay.

### **Wonderfeet Kids' Museum**

11 Center Street, Rutland, Vermont 05701      [www.wonderfeetkidsmuseum.org](http://www.wonderfeetkidsmuseum.org)      802-282-2678  
The Wonderfeet Kids' Museum requests \$1500 to work towards their mission to foster curiosity and exploration, inspire creativity and ignite the imagination of every child through power of play. Wonderfeet's vision is to play and learn together to build a more vibrant community.

\* Note: \$3,000 for Barstow Youth Club is included in the Recreation Program line item of the budget. \$1,060 for the Killington Valley Regional Marketing Initiative is included in the MEDC line item of the budget. \$100 for Vermont Green Up is included in the Summer Repairs and Supplies line item of the budget.

Appropriations 2018-2019  
Total = 8,742

ARC Rutland Area Serving Citizens with Developmental Disabilities	\$1,000
Marble Valley Regional Transportation District "The Bus"	\$1,200
RSVP & The Volunteer Center	\$600
Rutland Area Visiting Nurses Association & Hospice	\$2,600
Rutland Mental Health Services	\$1,242
Southwestern Vermont Council on Aging	\$600
Wonderfeet Kids' Museum	\$1,500



General Election  
November 2018

Geoff Wells,  
Richard Wilcox  
and Marie Conway



Nancy Gondella,  
Al Wakefield,  
Judy Dark and  
Rich Carlson



Wanda Courcelle,  
Scott Bradley,  
Larry Courcelle  
and Ann Singiser

# Barstow Youth Club 2018 Annual Report

This report covers the following sports seasons: 2017-18 basketball, 2018 indoor soccer, 2018 baseball/softball, 2018 fall soccer and 2018 flag football seasons. This past year, the BYC continued to expand its program offerings to include Pre-K to 2 soccer & 3/4 grade flag football. The following were the grade level sport and number of participants who participated:

- Pre-K to 2 basketball: 10
- 3/4 & 5/6 boys & girls basketball: 48
- 3/4 & 5/6 boys & girls indoor soccer: 52
- Baseball/Softball: 52
- Pre-K to 2 fall soccer: 15
- 3/4 & 5/6 flag football: 17
- 3/4 & 5/6 boys & girls fall soccer: 53

This year, the leadership of the BYC has changed along with the structure, all while maintaining a strictly volunteer organization. We are now a 501(c) tax exempt organization capable of offering tax write-offs for charitable donations. We have expanded our executive board positions to include a communications chair as well as a marketing director. Our organization is active on social media and sends out a seasonal newsletter which is available in digital and paper format.



Thanks to additional donations from Flying Colors Painters and Mendon Mini Golf and Snack Bar, we have been able to purchase new soccer uniforms for our 5/6 soccer program. BYC has undertaken an effort to bring families together for “Family Nights” to provide children of Mendon and Chittenden with an opportunity to watch athletics at the next level. Our first family night was at the October 5 Rutland High School varsity football game and had ten families participate. We plan on continuing this opportunity during the basketball season.

BYC is an organization aimed at providing the children of Chittenden and Mendon with athletic opportunities that include baseball/softball, soccer, basketball and flag football. We offer free programs for children in grades Pre-K to 2. 3<sup>rd</sup> & 4<sup>th</sup> grade programs are \$40 and 5<sup>th</sup> & 6<sup>th</sup> grade programs are \$50. We offer free registration for those families in need. Chittenden and Mendon contributed \$2,500 each, to our program this past year. For fiscal year 2019-20, we are asking for \$3,000 to help us pay for insurance which is required by Barstow School to use their facilities, which is a change from past years. Our executive board meets four times per year (August, November, March, June) to discuss upcoming seasonal issues, as well as any needs that need to be addressed.

This past Chittenden Day, we rented a dunk tank and experienced a wonderful response from the community. We have also made additional efforts to communicate with the public, including establishing a social media presence.

Executive board members include: Jamie Gallagher, director ([jamiergall@me.com](mailto:jamiergall@me.com)); Chris Blanchard, secretary ([cblanchard@fgmvt.com](mailto:cblanchard@fgmvt.com)); Vicki Napolitano, treasurer ([vhoelzer2@yahoo.com](mailto:vhoelzer2@yahoo.com)); Jesse Bridge, communications ([mendonbridge23@gmail.com](mailto:mendonbridge23@gmail.com)); Lacey Ramage, marketing ([lacey\\_mate@yahoo.com](mailto:lacey_mate@yahoo.com)); at-large members: Chris Gandin, Art Treanor, Paul Murphy and Chad Galiano.

Respectfully Submitted.

# Mendon Historical Society

For calendar year 2018

The Mendon Historical Society is a registered 501 (c) 3 non-profit corporation “with the intent to educate and preserve Mendon’s history for the future,” according to our by-laws.



This past year we initiated a project concerning the former Tamarack Notch Girl Scout Camp. This camp operated for approximately 30 years on the site of a Civilian Conservation Corps (CCC) camp built in the 1930’s on Notch Road. The Girl Scout camp hosted day, overnight and week-long stays with hundreds of girls participating. Very little is left of the camp except stone foundations and fireplaces. Our goal is to document the history of the camp and to work with the Vermont State Department of Forests, Parks and Recreation to create a walking trail with

signage and information about the history of the location.

In the spring we did a major clean up and clearing of brush at the Tenney Cemetery on Meadowlake Drive. This coming year we plan to repair and clean many of the gravestones in this cemetery that have become soiled and difficult to read.

We continue to work on our archives located on the second floor of the Town Office. We are identifying, indexing and filing what we have in alphabetical order so that our history will be readily accessible to the general public.

On a sad note, we have failed to save our Old Town Hall, more recently occupied by Adi’s Woodworking shop. We thank the Selectboard for establishing the Old Town Office Subcommittee that met frequently to try and come up with a solution to save the building. But we could not find a viable use for the property that would justify the expense of necessary restoration. It is slated for demolition sometime this coming year. We hope to salvage a window or two to use later as part of a memorial in the green space left behind.

We are requesting \$500 in the proposed town budget to continue our activities. We have appreciated the town support in the past and we plan to continue our work of preserving the history of our town.

Our Society meets four times a year, on the third Thursday of April, June, September and November at 5:00 p.m. at the Mendon Town Office. Anyone is welcome to attend.

Thanks to all our members for their support and please feel free to contact any of us for more information on any of our activities.

Ann Singiser, President  
Mary Ruth, Secretary

Shelly Susina, Vice-President  
Richard Kaufman, Treasurer  
Elaine Latzky, Member at Large



## **Rutland Free Library Association, Inc.**

This will be remembered at Rutland Free Library as the year the ceiling fell in. A section of the original, 1858, plaster-and-lath ceiling in the Fox Room collapsed, eventually requiring the entire ceiling to be repaired with strapping and new acoustic tiles. Unfortunately the staples used in the repair failed and the new tiles had to be re-attached. While the work was in process, the Board decided to replace worn carpets and old, inefficient lighting in the Fox Room. Eventually, we replaced all the old lights in the building with LEDs.

The cost of Fox Room repairs was approximately \$64,000, paid for by the Library with significant contributions from Friends of Rutland Free Library (which totaled \$16,000 over the course of the year, all raised from book sales), and grants from Alma Gibbs Donchian Foundation and Vermont Community Foundation, as well as in-kind contributions from many local professionals and organizations. The lighting work was largely offset by rebates from Efficiency Vermont but the Library paid some \$21,000 out of reserves to cover the rest of the cost, with an expected annual electric savings of \$7,000. So in three years, the work should have paid for itself.

The Library received a donation of snowshoes from the Vermont Department of Health and they were a popular and highly visible new addition to our collection. We also received a private donation of \$10,000 to pay for new staff computers, a year after City voters agreed to a request to purchase new computers for public use.

An increase in tax funding from our supporting towns allowed the Library to return to evening hours, with a year-round schedule of opening Mondays-Wednesdays until 8:30 PM. We are grateful for the support and were glad to be able to reopen in the evenings.

### **Personnel**

Longtime Circulation Supervisor Debby Higgins retired and circulation staff member Karen McDonnell was promoted to the position.

### **Board of Trustees – 2018-19**

Stephanie Romeo, president; Sharon Courcelle, vice-president; Ed Ogorzalek, treasurer; Heather Cooper, secretary; Chris Booth, Jennifer Bagley, Barry Cohen, Clare Coppock, Sherri Durgin-Campbell, Anita Duch, Kay Jones, William Notte, John Wallace, Nancy Wennberg.



## **RUTLAND REGIONAL PLANNING COMMISSION**

*Rutland Regional Planning Commission is a resource for towns; is a platform for ideas; and inspires a vision for our future. We balance local desires, best practices, and regional growth for communities that are vibrant today and strong for years to come.*

We enjoyed working with the town of Mendon in 2018, especially with Sara Tully, Teri Corsones, and the Town's Planning Commission, with whom we worked on numerous planning initiatives for the town, including the town plan update.

Our Emergency Management planner assisted the town with the Local Emergency Operations Plan update, and worked with Phil Douglas to strengthen the town's overall local emergency management program.

RRPC assisted Mendon with water quality projects by helping the town get approved for Grants in Aid funding and by conducting pre-construction site visits to assess which projects will be carried out.

RRPC also provided technical assistance to the town for a Better Roads grants application and a Better Roads Category A road erosion inventory.

**RRPC is a resource for towns.** We provide the tools and information towns need to make informed decisions about land use, economic development, energy, transportation, emergency management and more.

**RRPC is a platform for ideas.** We create opportunities through our monthly meetings and provide communal space for people to learn and share ideas.

**RRPC inspires a vision for the future.** A cornerstone of our work is the Regional Plan, which articulates a vision for the land use, development, and growth in the Rutland region. We are conducting a comprehensive update to this plan and are excited to unveil the new document in 2019.

The Opera House | 67 Merchants Row | Rutland, VT 05702 | (802) 775-0871 | [RutlandRPC.org](http://RutlandRPC.org)

The Opera House | 67 Merchants Row | Rutland, Vermont

P.O. Box 965 | Rutland, Vermont 05701

[RutlandRPC.org](http://RutlandRPC.org) | (802) 775-0871

*Cooperative planning in the region*

# Rutland Northeast Supervisory Union Board of Directors’ Annual Report

Dear Parents, Teachers, Students, and Community Members,

This year the board focused on finalizing the new RNESU Mission and Vision Statements. The Mission Statement says that we will prepare students with “the knowledge, skills, and tools to be prepared for the next stage of their lives.” The Vision Statement goes further to say that our students “will be successful and contributing members of a global society thru the development of character, creativity, competence and community.” These statements will be the foundation we use to make our decisions.

The other item that we took a lot of time on was the compilation of the 2019 -2020 RNESU budget. Through the hard work of our administration and our board, we were able to finalize a budget that shows a minimal increase of just .5% over last year without any significant changes to staffing or programming. This budget covers our transportation, central office, special education and food service areas.

The last couple of years have seen some major changes in Montpelier and we continue to monitor the situation as well as talk with our elected officials.

This is my first report as RNESU chair and I would like to finish with some thank yous. First, a huge thank you to Dick White who led this board for many years in his calm and understanding way. Second, thank you to our teachers and staff who work tirelessly to educate our children and help them become 21st century citizens. Third, thank you to our parents who support our initiatives to provide the education their kids deserve. Finally, thank you to our community members for your fiscal support as we navigate the ever changing landscape of educational funding.

Sincerely,

*Laurie Bertrand*

Laurie Bertrand  
Rutland Northeast Supervisory Union Board Chair



Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury and Whiting,

RNESU continues to serve eight towns in two districts. Brandon, Goshen, Leicester, Pittsford, Sudbury and Whiting make up the Otter Valley Unified Union District while Chittenden and Mendon comprise the Barstow Unified Union District. In this report, I will speak to both districts under the RNESU umbrella.

The School Boards of Otter Valley and Barstow have gone through some renewal as they learn to govern multi-town districts. OVUU Board has been exploring Policy Governance as a model and BUU is in its second year of implementation of this model. Policy Governance focuses more on the future of the district than the operations. To this end, both districts and RNESU agreed upon a vision and mission. Faculty and community were then asked to further clarify what this vision and mission mean for our students. The final documents of that work are included in this annual report.

In the spring of 2018, both districts applied for a facilities security grant offered by the state of Vermont, which is focused on our school entrances, internal locks and internal mass notification systems. We were fortunate to receive all of the funding requested, \$176,575. We have begun making the upgrades and anticipate completing them by June 2019.

#### BARSTOW UNIFIED UNION SCHOOL DISTRICT

Barstow School welcomed new principal Bianca McKeen in August 2018 as we say farewell to Renee Castillo, who served three years as Barstow's principal. The Barstow School Board has focused on community engagement this year as it moved forward to implement Policy Governance. Seeking input from the community on its hopes and dreams for Barstow Students, the Board finalized its Ends Policy and is now working to monitor progress towards those ends. The board has also initiated conversations with local select boards to plan for declining enrollment in our school.

#### OTTER VALLEY UNIFIED UNION SCHOOL DISTRICT

This past school year has seen a few changes in the SU. Most notably was the reconfiguration of our three small schools: Leicester Central, Sudbury Country and Whiting Elementary. Given the need to reduce the budget and related tax impact while continuing to provide a quality educational experience for all students, the SU administration looked at class sizes and student-teacher ratios. It was evident that our small schools could have healthier class sizes that offered grade level peers and more educational opportunity if we did things differently. To that end, we opened the Otter Creek Academy this fall, 2018, which is comprised of "three towns, one campus". Whiting School now offers a Pre-Kindergarten program in partnership with a private child care provider, allowing parents to have quality PreK embedded into a full day child care program. Leicester Central serves students in grades Kindergarten to 4th grade; Sudbury Country serves grades 5 & 6 in a middle school model. We continue to use the lens of Expeditionary Learning in K-6 to give students an authentic, hands on approach to learning and often bring in Moosalamoo students from OVUHS to help the younger students in their projects.

OVUU said goodbye to Rod Driscoll as co-principal of the small schools as he retired after serving for one year. In the new configuration of Otter Creek Academy, Thom Fleury returned as full principal of the three school campus.

Otter Valley UU Board has been working through a Task Force of board members and community members to look at the future of the schools in OVUU with an eye on developing a plan to provide every possible opportunity to support students, families and the community in response to federal mandates, legislative changes and budgetary prioritization. The Task Force will develop a 5-to-10 year plan to:

- Ensure high quality equitable academic opportunities
- Be good stewards of school finance
- Lead our communities through change

In addition to the facilities grant noted above, the OVUU Board has also approved a security, safety and operational bond to address the entrances to our three large schools: Lothrop, Neshobe, and Otter Valley. This bond goes to the voters for approval in March, 2019 and if approved, construction will begin over the next 18 months.

I am completing my 5th year as superintendent in RNESU and deeply appreciate the opportunity to work with the families, students and staff of this school system. The support of the community, the dedication of the teachers and support staff, and the wonder of the children make this work enjoyable and purposeful. Thank you.

Sincerely,

*Jeanné Collins*

Jeanné Collins  
RNESU Superintendent



**Barstow Memorial School Board of Directors’  
Letter to the Towns of Chittenden and Mendon**

January 2019

Dear Neighbors,

The Barstow Unified Union (BUU) Board of Directors is pleased to report that Barstow continues to provide the children in our towns with an outstanding education that prepares them for the next stage of their academic lives. The BUU School District along with the Otter Valley Unified Union School District form the Rutland Northeast Supervisory Union (RNESU), leveraging shared resources and expertise to ensure that every student in the RNESU has access to what they need to succeed. In spite of statewide educational staff shortages, the BUU District continues to attract and maintain highly skilled and dedicated teachers and support staff who educate, inspire and lift up students in our school every day. None of this work would be possible without the support of the Chittenden and Mendon communities. We thank you.

The BUU District’s goal is to provide a high-quality education that justifies the resources invested by the community. We, the board, support this goal by adhering to a clear mission and vision, inviting input from community and staff, and monitoring the BUU District’s progress. Using Policy Governance as our results-oriented approach, we regularly monitor critical functions through the superintendent. At the annual meeting, we will share updates on the BUU District’s progress toward its vision and mission.

This year, we initiated additional steps to improve our effectiveness. We have, with voter approval of our charter amendment, added a fifth, at-large position to our BUU Board to begin in March 2019. We reached out to the Chittenden and Mendon Select Boards and formed a three-member task force to explore collaboration opportunities to further support Barstow. We intensified our focus on communication through continued publication in the Chittenden Chit Chat and added a regular column, “Board Corner”, to Principal Bianca McKeen’s monthly newsletter. We also collected community members’ input at Chittenden Day and at the fall teacher/parent conferences at Barstow about your hopes and dreams for students in our communities. We always welcome your comments, suggestions and questions through the Lets Talk app found on the school and RNESU websites.

In addition to our local functions, we advocated at the state level on behalf of Barstow and its students. Using multiple channels, including direct communication with Representative Jim Harrison, we requested the legislature to do the following during its 2019 session: refrain from making dramatic changes to Act 46, redress the problem of under-funding the teacher retirement fund, avoid redirecting funds from the Vermont State Lottery away from K-12 education, and to focus on strategies to more effectively support trauma-impacted students in the classroom.

In closing, the BUU Board is committed to a long-term vision of a high-quality education for every child in the district. With your ongoing support, you can be assured our school will continue to prepare our youngest citizens to pursue their dreams and become contributing members of our society. We encourage you to visit the school or attend a board meeting to share your ideas or ask questions, and become a part of the investment we are making in our towns’ most precious resources -- our children.

Sincerely,

*Chris Gandin      Brenda Vicars Hummel      Erica McLaughlin      Deborah Singiser*

**BARSTOW UNIFIED UNION SCHOOL BOARD MEMBERS**

<u><b>Chittenden</b></u> Brenda Hummel, 2021 Deborah Singiser, 2019	<u><b>Mendon</b></u> Erica McLaughlin, 2019	<u><b>At-Large</b></u> Chris Gandin (Mendon), 2020
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# Minutes of the Mendon Town Meeting

## Monday, March 5, 2018

### Mendon Mountview Lodge

Moderator Christopher Corsones called the Mendon Town Meeting to order at 6:02 p.m. Following the Pledge of Allegiance, Chris invited Nancy Gondella, Town Clerk and Treasurer, and Sara Tully, Town Administrator to address the gathering.

Nancy announced that Mendon is happy to honor a long-time resident, Helen Lawrence, a special woman, who served the Mendon community for over 51 years. Helen wore many different hats in Mendon: as Clerk/Treasurer, as Assistant Clerk/Treasurer and more recently as an election official. Her presence, her stories and her smile are greatly missed.

Sara welcomed Helen's husband Leo and their 5 children: Elaine, Doug, Dean, and Brian. Their son Kevin was unable to attend this evening. Helen left a legacy of not only her 5 children, but their 6 grandchildren, and 7 great grandchildren. Helen in addition to serving the Town in an official capacity, also volunteered with the Vermont Marine Corps Toys for Kids, was one of the founding members of Mendon's Historical Society and helped with the design of the present town office building. Sara noted that in 1999 Helen was awarded the Vermont Public Service Award for over 20 years of public service. Sara also shared a humorous memory of the time when Leo and Helen were caught up in the aftermath of Irene and the travails of their trip home, culminating with a ride around their flagpole, a Lawrence successful conclusion event.

Dick Wilcox, Chair of the Mendon Selectboard, spoke on behalf of the Town and advised that the Town Office Conference Room was to be dedicated to Helen for her 51 years of service to the town, and will be known henceforth as The Helen Lawrence Conference Room. Dick advised that the ribbon cutting event would take place at the Town Office at 9:00 a.m. on Tuesday morning March 6, 2018. Mendon appreciates all that Helen did for the town.

Chris then introduced Jim Harrison, our State Representative, who advised that he had the pleasure of introducing to the Vermont House and Senate, a Resolution to honor Helen Lawrence. That resolution was passed this week. Jim asked Leo and his children to come forward, and Jim then presented each of them with a copy of the Resolution.

Leo thanked everyone and shared that as the Town Clerk Helen was very protective of the town and would broach no criticism about Mendon from anyone.

Jim had information sheets available as to what is happening in Montpelier. He noted that half-way through the legislative year 8 bills have been passed and signed by the Governor. One of those bills is with regard to the marijuana law which will take effect on July 1, 2018. With regard to that bill, another bill has passed the house regarding a saliva test (if a driver appears to be impaired, a saliva test can be applied.) The State budget is a big ongoing project. The Governor has called for no new taxes. We will have to live within our means.

Regarding the tragedy that occurred in Parkland Florida and the possibility of such a tragedy in Fair Haven, gun control is in the forefront of everyone's mind. The Governor has received a lot of citizen feedback. Jim said he would do his best to listen carefully and represent the majority of the people at the end of the day. Education funding will affect all of us. A bill out of Ways & Means Committee lowers property tax about 10% but adds a surcharge on school income tax. Two weeks ago the Senate proposed an increase to Vermont's minimum wage to \$15.00 an hour over the next several years. The House will likely take up this issue over the next couple of weeks.

Fred Bagley thanked Jim for coming to our Town Meeting, and Jim thanked everyone for their hospitality.

Chris Corsones resumed the meeting and asked everyone who wished to speak, to speak loudly and state their name clearly. Chris then began to cite the articles.

**ARTICLE 1.** Shall the Town authorize the Selectboard to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation, and for conservation education purposes?

Larry Courcelle made a motion to approve Article 1. Tom Soriano seconded the motion and there being no discussion, the article was approved unanimously.

**ARTICLE 2.** Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?

Cort Jones made a motion to approve Article 2. John Rizk seconded the motion and there being no discussion, Article 2 was approved unanimously.

**ARTICLE 3.** To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town?

Dick Wilcox advised that the budget is a 2.6% increase over last year due to some personnel changes. It was necessary to reorganize personnel in the office due to one person retiring. An additional 17 hours have been added to the 15 hours previously worked by the retiring person to create a full-time position. Jesse Bridge has been hired for the position of bookkeeper and assistant town clerk. This addition will allow the town office to be open an additional day—on Wednesday. The town office will now be open 4 days a week.

Also, the road crew has added a full-time person. Previously we had 2 part time road crewmen; one in the winter and one in the summer. The new full-time crew member will have additional duties in grounds maintenance and office maintenance. We now have 3 full time road crew members.

The Mendon Economic Development Committee was created by the Selectboard to look at how to promote economic stability in Mendon. They have been meeting since November, 2017. Dick read the Mission Statement of the Committee and asked anyone interested to contact Sara Tully, the Town Administrator.

Mendon received a municipal planning grant for \$8,000 to rewrite the Town Plan. A survey will be available looking for input from the community. The Planning Commission meets on the 1<sup>st</sup> Monday of the month, except for this month when they will meet on Wednesday.

Tom Soriano made a motion to approve Article 3. It was seconded by Mike Tully.

Fred Bagley raised the issue with regard to street lights. The re-appraisal issue was also raised. It was important that everyone cooperate with the appraisers who will be doing the reassessment in Mendon. Our last appraisals were done in 2005 and we are required to complete a reappraisal by 2020. We sent 12 appraisal companies a request to bid for this job. Vermont Municipal Assessors was the successful bidder with a low bid of \$75,000. That amount is already budgeted. Spencer Potter is the owner of that company and he is our current Assessor. Everyone is encouraged to permit the appraiser into their home. The Reserve Fund has enough money to cover this appraisal.

Jennifer Bagley asked what was happening with the old town office advertisement. Dick Wilcox stated that issue was on the Selectboard's priority list and would be addressed sometime within the next month or two.

There being no further discussion, Article 3 was unanimously approved.

**ARTICLE 4.** To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town?

Cort Jones noted that on page 20 of the Town Report for the Mendon Highway Equipment, the amount of \$60,000 is cited and it should actually be \$50,000. Sara stated that \$50,000 was in the budget and she will correct the \$60,000 cited. Cort also felt that a 12-year plan to replace tractors was too long. He suggested the Selectboard reevaluate the timeframe for this replacement plan. Additionally, Cort believes that a grader would cost more like \$300,000, not the \$250,000 cited

Mike Tully made a motion to approve Article 4. Cort Jones seconded the motion.

Sara Tully made a motion to amend the line item for Rutland Regional Planning Commission amount stated at \$925. They have requested an increase of \$50 additional money.

Mike Tully seconded the motion to increase the amount requested by \$50.

The amended Article 4 was unanimously approved.

**ARTICLE 5.** To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town?

After a brief discussion regarding the number of hours worked by the Sheriff and the vehicles used for law enforcement, Sara advised that our fine revenue is 100% income revenue.

Tom Soriano made a motion to approve Article 5. Larry Courcelle seconded the motion and there being no further discussion, Article 5 was unanimously approved.

**ARTICLE 6.** Shall the Town appropriate \$1,500 for the ARC Rutland Area Serving Citizens with Development Disabilities?

Ann Singiser made a motion to approve Article 6. Steve Singiser seconded the motion.

Sara read the information provided by ARC as to how their services affect Mendon.

Suzannah Baumer asked why ARC had asked for more money. Larry Gold said this organization helps those people who have trouble getting around; they are good people in his estimation.

Suzannah moved to change the amount of the appropriation to \$1,000. Sara Tully seconded the motion. A unanimous vote approved the amended amount of \$1,000 to ARC.

**ARTICLE 7.** Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?

Fred Bagley made a motion to approve Article 7. Cort Jones seconded the motion.

Jennifer Bagley noted that The Bus is the only way some young people who work in Killington have to reach their employment. Fred Bagley said Route 4 is important to our town. There are several rentals along Route 4 and The Bus provides a service to these renters. Brian Sell agreed with Fred. Suzannah asked how the money is used by them. Fred advised that the riders do pay and Tom

Soriano added that some employees subsidize the amount paid. Sara added that 6800 rides occur through Mendon

There being no further discussion a unanimous vote approved Article 7.

**ARTICLE 8.** Shall the Town appropriate \$600 for RSVP and The Volunteer Center?

Wanda Courcelle made a motion to approve Article 8. Larry Courcelle seconded the motion.

Wanda provided information about the organization, as well as her involvement in Dolls and More. Wanda advised that there are around 1,000 volunteers involved within the various agencies.

After a brief discussion, a unanimous vote approved Article 8.

**ARTICLE 9.** Shall the Town appropriate \$2,600 for the Rutland Area Visiting Nurse Association and Hospice?

Brittany Lake made a motion to approve Article 9. Irene Gold seconded the motion.

Irene expressed having been the recipient of the nursing care. Suzannah Baumer noted that we provide this money every year and wondered how this appropriation helps them. Matt Conway advised that the vast majority of Medicare and Medicaid patients underpay the costs of services. These monies help that organization to offset what isn't paid. Further discussion about the requirements that must be met to seek an appropriation, as well as how many people are served, especially Mendon people, ended with a unanimous vote to approve Article 9.

**ARTICLE 10.** Shall the Town appropriate \$1,343 for Rutland Mental Health Services formerly Rutland Area Community Services?

Cort Jones made a motion to approve Article 10. Larry Courcelle seconded the motion.

Sara Tully advised that 904 hours of services were provided to 27 Mendon residents. There being no further discussion, Article 10 was unanimously approved.

**ARTICLE 11.** Shall the Town appropriate \$600 for the Southwestern Council on Aging?

Gary Sihler made a motion to approve Article 11. Tom Soriano seconded the motion.

Sara provided information as to the number of meals and number of Mendon residents served by this organization. Maureen McGinnis reviewed the various types of services offered: transportation, long term care, etc. Gary talked about the monthly meetings and luncheons which are greatly subsidized by the Council.

There being no further discussion, Article 11 was unanimously approved.

**ARTICLE 12.** Shall the Town appropriate \$2,500 for Wonderfeet Kids' Museum?

Danielle Monroe made a motion to approve Article 12. Britany Lake seconded the motion.

Francesca Bove, an attorney, explained when Wonderfeet started, and how they have expanded their program. They do provide lower cost membership to low income families and children. Suzannah Baumer asked how the requested money is allocated. Danielle explained how Wonderfeet operates. Brian Sell stated as a new Mendon resident with a small child, his family has benefited not only for their child's pleasure, but he and his wife have met and formed friendship with other families with children who utilize the museum. Neil Langer suggested perhaps some incentives might be offered

to Mendon residents in light of our appropriation—perhaps first visit free. Wanda Courcelle said as a grandparent she is happy to have Wonderfeet available. Judy Dark added that she feels an investment for our children is money well spent. Tom Soriano questioned the \$2,500 amount.

Sara Tully agreed with Suzannah and Tom and moved to amend the requested amount to \$1,000. Tom Soriano second Sara's amendment.

Further discussion among Irene Gold, Danielle Monroe, Al Wakefield, Fred and Jennifer Bagley and Tom Soriano as to the benefits to our community and the return on our investment followed.

A vote to amend the amount of the appropriation from \$2,500 to \$1,000 was proposed. In response, there were 19 yes votes to approve, and 13 no votes.

Neil Langer moved for a 2<sup>nd</sup> amendment to approve the appropriation for \$1,500. Danielle Monroe seconded the 2<sup>nd</sup> amendment. A floor vote yielded 23 yes votes to approve the 2<sup>nd</sup> amendment for \$1,500, which carried the 2<sup>nd</sup> amended vote.

**ARTICLE 13.** To elect all necessary Town Officer.

Chris advised the polls will be open at the Mendon Town Office on Tuesday, March 6, 2018 from 8:00 a.m. until 7:00 p.m. Sara informed that Harold Rosenzweig had indicated to her that he is willing to be a write-in candidate for the position of Town Agent.

**ARTICLE 14.** To transact any other legal business.

Al Wakefield noted what appeared to be abandoned trucks parked on the lot across from The Cortina on Route 4. Sara said others have complained to the Zoning Administrator as well; however, there is no violation at this time. That land is owned by John Kalish. Chris Corsones suggested that Al review the Planning Commission regulations and suggest changes. The Plan is being re-written.

Fred Bagley asked everyone present to please fill out the provided pink survey at voting time.

Finally, Geoff Wells advised that Marie Conway, the former Clerk/Treasurer and earlier Lister, is retiring and thanked her on behalf of the Selectboard and the Mendon community.

The Town Meeting portion of the evening was adjourned at 7:40 p.m.

Respectfully submitted:

Richard Wilcox, Selectboard Chair

Christopher Corsones, Moderator

Marie Conway, Assistant Town Clerk

# **Minutes of the Mendon Special Town Meeting**

## **Monday, October 01, 2018**

### **Mendon Town Office**

Selectboard Chair Richard Wilcox called the meeting to order at 6:05 p.m. and explained that Chris Corsones was not available to moderate the meeting. He called for nominations from the floor as a moderator would need to be elected by the voters. Sara Tully nominated Jack Kennelly as moderator. Cort Jones seconded the nomination. There were no other nominations. The voters unanimously elected Jack Kennelly as moderator.

Jack invited everyone to stand and Pledge Allegiance to the Flag.

#### **Article 1 – Shall the Town give the Selectboard general authority to enter into tax stabilization contracts with owners of commercial property pursuant to 24 VSA §2741 (b)(1)?**

R. Wilcox gave a brief history of how and why a Mendon Economic Development Committee (MEDC). He explained that the Selectboard felt this committee was necessary due in part to the decline of the commercial district. He went on to explain that the first resolution of the committee was to recommend the Selectboard adopt a tax stabilization policy. If the policy is approved, the Selectboard will be able to enter into agreements with property owners to encourage investment, reinvestment, development, and revitalization of properties in the Village and Commercial Zoning Districts. This would be in exchange for the resulting increase of municipal taxes to be phased in over time. The Selectboard does not have the authority to stabilize education tax rates. Using an example, Dick illustrated how the program might benefit the Town in long run. Dick also explained that this could help to stabilize or increase the Grand List, which would in turn reduce the tax burden on all Mendon properties.

Discussion followed the presentation. Steve Singiser inquired as to how much this would save taxpayers in the long run. Dick stated that would depend on the contract. Betsy Reddy asked if this would apply to already developed, but currently vacant properties as well. Dick replied that was the case.

Some voters questioned how this worked out for other towns. Dick replied that there are currently 8 other towns in the county who have tax stabilization policies and they have found it to be a successful tool. Dick also noted that the amount of stabilization would be dependent upon the size of the investment. He noted that this would be decided on a case by case basis. If the contractual period is not met, the original amount of taxes would be due with penalty and interest.

In response to Jennifer Bagley's question regarding how the policy would be communicated, Dick replied that it was a secondary goal of MEDC to approach property owners and give them this information. In addition, office staff, the Zoning Administrator, and the Planning Commission would have an application available for interested parties.

Sara Tully moved the question. Cort Jones seconded the motion.

Nancy Gondella pointed out that we still needed a motion to approve the article. Ann Singiser made a motion to approve the article. The motion was seconded by John Rizk and passed unanimously.

**Article 2 – Shall the Town create a Mendon Economic Development Reserve Fund and allocate the funds from the Contingency Reserve Fund to the Mendon Economic Development Reserve Fund?**

R. Wilcox explained that the Selectboard would like to transfer the \$17k balance from the Contingency Fund to the newly created Mendon Economic Development Reserve Fund. The funds would be used productively for such things as joining organizations that would help promote development within the Town. It could also be used for feasibility and scoping studies for future projects or seed money for matching grant funds. This article will allow the town to remove mostly dormant funds to a more active use.

In response to voter's questions, Dick explained further that the Contingency Fund would not be eliminated and both funds would probably be allocated additional funds going forward at budget time. The transfer of funds at this time would allow the Town to have seed money for the upcoming building season if needed. Without the transfer, the Town would have to wait until next July when a new budget goes into effect in order to have funds available.

Neil Langer wondered if it might be a good idea to amend the amount to be moved from the contingency fund in order to leave some money in that fund. Further discussion followed.

Sara Tully moved the question. Betsy Reddy seconded the motion.

Cort Jones made a motion to approve Article 2. Betsy Reddy seconded the motion which passed unanimously.

Teri Corsones made a motion to adjourn the meeting at 6:35 p.m. Mary Rizk seconded the motion which passed unanimously.

Respectfully submitted,  
Nancy Gondella, Town Clerk  
Richard Wilcox, Selectboard Chair  
Jack Kennelly, Moderator

**Warning**  
**Town Meeting –March 4, 2019**  
**CORTINA INN**  
**5709 US Route 4, Mendon, Vermont**

The legal voters of the Town of Mendon are hereby notified and warned to meet at the **Cortina Inn** on Monday, March 4, 2019 at 6:00 PM to transact all business except Article 12. The meeting will adjourn until March 5, 2019 at 8:00 AM, at the Mendon Town Office, to vote by Australian ballot on Article 12. Voting will close at 7:00 PM.

- Article 1 - Shall the Town authorize the Selectboard to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation, and for conservation education purposes?
- Article 2 - Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?
- Article 3 - To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.
- Article 4 - To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town.
- Article 5 - To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.
- Article 6 - Shall the Town appropriate \$5,000 for the Boys and Girls Club?
- Article 7 - Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?
- Article 8 - Shall the Town appropriate \$700 for RSVP and The Volunteer Center?
- Article 9 - Shall the Town appropriate \$2,600 for the VNA and Hospice of the Southwest Region?
- Article 10 - Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?
- Article 11 - Shall the Town appropriate \$2,500 for Wonderfeet Kids' Museum?
- Article 12 - To elect all necessary Town Officers.
- Article 13 - To transact any other legal business.

Dated at Mendon, Vermont on this 28<sup>nd</sup> day of January, 2019

Selectboard:

/s/ Richard Wilcox

/s/ Nancy Gondella, Town Clerk

/s/ Geoff Wells

**OFFICIAL BALLOT  
TOWN MEETING 2019  
MENDON, VERMONT  
MARCH 5, 2019**

**INSTRUCTIONS TO VOTERS**

- Use BLACK PEN or PENCIL to fill in the oval.
- To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

**FOR TOWN MODERATOR**

Vote for not more than ONE

**RICH CARLSON**

**CHRISTOPHER CORSONES**

(Write-in)

**FOR TOWN AGENT**

Vote for not more than ONE

**HAROLD H. ROSENZWEIG**

(Write-in)

**FOR SELECTBOARD**

Vote for not more than ONE

**RICHARD WILCOX**

(Write-in)

**FOR DELINQUENT TAX  
COLLECTOR**

Vote for not more than ONE

**NANCY BRIDGE MERRILL**

(Write-in)

**SAMPLE BALLOT**

**YOU HAVE NOW COMPLETED  
VOTING**

## Recognition of 26 Years of Combined Service Bill and Charlene Godair



Bill and Charlene Godair purchased their house in Mendon in 2001 and didn't wait long to make Mendon their home and start serving the community.

In 2003, at the request of the Selectboard, Bill conducted a town wide survey titled "Mendon 2015". The projects purpose was to assess Mendon's citizen satisfaction with the current provision of services, desired services and the characteristics of the town the citizens of Mendon would like to see retained or changed over the next decade.

Bill was appointed to the Planning Commission in 2007 and served until his retirement from this position in 2018. In the years he served on the Planning Commission the Town Zoning Regulations, Town Subdivision Regulations and the Town Plan were rewritten often referring to the Mendon 2015 survey while updating these documents.

Charlene was elected Lister in March 2006. She served three terms until 2014 when the office of Lister was eliminated in accordance with state statute. Charlene was elected Justice of the Peace in 2015 and serve in this office until January 2019.

Thank you Bill and Charlene for your dedication to your community.