



State of Vermont
Office of the Secretary State
OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES

January 8, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell, Board Chair. Members present were: Raymond Phillips, Linda Rice, Diane Dowgiewicz, Susan Cota, Louise Lamphere, Louise Hamilton, and Larry Kingsbury. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Elsa M. Dion, Bianca Graham, Shirley Charlestream, William Griffin, Deputy Attorney General, Michael McShane, Assistant Attorney General, Kirk D. Sampson, Debra Miller, Brenda Drown Gibbs. Board members absent were Elayne Clift and Patricia Rock.

1. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the minutes of the December 11, 2000.

Pass

2. **ADMINISTRATION:**

- A. Executive Director's Report- Report attached.

- B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by S. Cota and seconded by L. Lamphere to approve the nursing assistant skills check list.

Moved by Louise Lamphere to approve the nursing assistant program at Rowan Court Nursing Home with recommendations.

Pass

3. **PRACTICE:**

- A. New Mexico Nurse Practice Act- discussion was held relating to nursing students who may be employed as "externs" and what their role is. The Board agreed with the New Mexico position. (see attached).

4. **LICENSURE:**

- A. Board agreed that more information was needed for exam applicant D.L. They request a letter from a psychiatrist indicating that D.L. is safe to practice and what types of medications he is presently taking.

- B. Moved by L. Kingsbury to approve the exam application for nursing assistant A.B. **Pass**

- C. Request received from Lorraine Comi to renew her LPN license. A. Ristau will send letter indicating she may renew her license but that she will have to work 50 days in the next 2 years to meet requirements for the next renewal.

5. **COMPLAINTS:**

NU19-0900 Moved by L. Lamphere to approve the Default Hearing for registered nurse **Christine Appleby**. **Pass**

Moved by L. Rice to **Suspend** the license of registered nurse **Christine Appleby**. **Pass**

NU41-0300 S. Farrell recused herself. Moved by L. Rice to approve the Stipulation and Consent Order and **Suspend** the license of registered nurse **Harriet Nesbit for one month and condition for 3 years**. **Pass**

NA04-0800 Moved by D. Dowgiewicz to approve the Default Hearing for nursing assistant **Frank Mesick**. **Pass**

- NU31-1100 Moved by L. Rice to **Summarily Suspend** the license of licensed practical nurse **David Bristol**.
Pass
- NU30-0100 Moved by S. Farrell to approve the Stipulation and Consent Order and **Condition** the license of licensed practical nurse **Guy Lueddeke**.
Pass
- NA41-0300 Moved by L. Rice to enter into deliberative session at 1:50 p.m. The meeting resumed at 2:00 p.m. The Board's decision will be forth coming on **James Davis**.
- NU45-0199 Moved by L. Rice to enter into deliberative session at 4:05 p.m. The meeting resumed at 4:15 p.m. The Board's decision will be forth coming on **Ellen Brown**.

6. **FOLLOW UP:**

- NA0-1000 L. Hamilton recused herself. Moved by D. Dowgiewicz to remove the conditions placed on the license of nursing assistant **Andrea Hall**.
Pass

7. **CONCLUDED REPORTS:**

- NA11-1000 L. Lamphere presented the Report of Concluded investigation and recommended the case be closed.
Pass
- NU26-1000 S. Farrell presented the Report of Concluded investigation and recommends the case be closed.
Pass
- NU04-0700 L. Rice presented the Report of Concluded investigation and recommends the case be closed.
Pass
- NU25-1000 L. Rice presented the Report of Concluded investigation and recommends the case be closed.
Pass
- NA16-1100 L. Lamphere presented the Report of Concluded investigation and recommends the case be closed.
Pass
- APP NA21-1100 E. Clift presented the Report of Concluded investigation and recommends the case be closed.
Pass
- NU21-0900 L. Rice presented the Report of Concluded investigation and recommends the case be closed.
Pass

8. **OTHER:**

- A. Regan Report Vol. 41 No. 7- No action.
- B. Discussion was held about the Freeman Grant.

9. **ADJOURNMENT: 5:00 P.M.**

Redstone Building
26 Terrace Street
Drawer 09
Montpelier, VT 05609-1101

Tel: (802) 828-2363

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Deborah L. Markowitz
Secretary of State

William A. Dalton
Deputy Secretary

Jessica G. Porter
Director, Professional Regulation

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VERMONT BOARD OF NURSING
MINUTES

February 12, 2001

The meeting was held at 133 State Street, Montpelier, VT. The meeting was called to order at 9:15 a.m. by Susan Farrell Board Chair. Members present were: Raymond Phillips, Linda Rice, Louise Lamphere, Louise Hamilton, Susan Cota Diane Dowgiewicz, Larry Kingsbury and Elayne Clift. Staff present were: Anita Ristau, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers, and Investigators Ron West and Merill Cray. Others present were Susan Christiansen, Peter Hays, Greg McConnell, Barbara Dyke, Jo Anna Buik, Amy Jo Levi Rousseau, Richard Abete, Todd Barker, Monique Gilbert, and attorneys Leslie Pratt, and William Dorsh. Members absent were Patricia Rock.

1. Moved by Susan Cota and seconded by Linda Rice to approve the minutes of the January 8, 2001 with corrections.

Pass

2. **ADMINISTRATION:**

- A. Executive Director's Report- Report attached.

- B. Nursing Assistant Program- monthly report presented by Anita Ristau. Report attached.

Moved by D. Dowgiewicz and seconded by Susan Cota to approve the following Annual Reports:

Eden Park Nursing Home - Rutland

St. Johnsbury Health and Rehabilitation Center - St. Johnsbury

Pass

- C. Scheduling of Spring Retreat for Board members - TABLED

- D. NCSBN area meeting - Sue Farrell will let A. Ristau know if she can attend.

3. **EDUCATION:**

- A. Additions to the Annual reports for Norwich University's BSN and RN to BSN programs.- TABLED

- B. Additions to the Annual report for Southern Vermont College's Baccalaureate Program. - TABLED

4. **LICENSURE:**

- A. Moved by L. Rice to approve the request from Elizabeth Lewis to waive the nursing assistant examinations and grant her an NA license.

Pass

- B. Moved by S. Cota to extend the license of registered nurse L. Diane Benoit for no more than 6 months or until she meets the practice requirements of 50 days in 2 years.

Pass

- C. S. Christiansen was present to request that the Board grant a renewal of her license based upon her present employment. Moved by D. Dowgiewicz to enter into deliberative session at 1:45 p.m. The meeting resumed at 1:50 p.m. Moved by S. Cota to extend the license of registered nurse Susan Christiansen for no more than 6 months or until she meets the practice requirements of 50 days in 2 years.

Pass

5. **PRACTICE:**

- A. Review of job description for nursing assistant Wendy Young. - TABLED

B. A. Ristau will write a letter to the witness in case # NU45-0199 regarding her role and responsibility in the situation cited in the case.

6. **DISCIPLINE:**

NU37-0300 Moved by L. Lamphere to accept the Stipulation and Consent Order and **Reprimand** the license of licensed practical nurse **Patricia Kilpatrick**. **Pass**

NU05-0700

NU35-1198 Hearing was held at 9:30 a.m. The case was presented by Attorneys L. Pratt and G. Haegele. Respondent Peter Hays was present L. Lamphere recused herself. After the hearing S. Cota moved to enter into deliberative session at 12:00 p.m. The Board decision will be forth coming on registered nurse **Peter Hays**.

NU42-0101 The case was presented by G. Haegele. Barbara Dyke represented herself. After the presentation S. Cota moved to enter into deliberative session at 1:05 p.m. The meeting resumed at 1:13 p.m. Moved by L. Lamphere to **Summarily Suspend** the license of registered nurse **Barbara Dyke**. **Pass**

NU30-1198 Moved by L. Lamphere to accept the Stipulation and Consent Order and **Condition** the license of registered nurse **Janice Dancer**. **Pass**

APP NU24-1000 D. Dowgiewicz and Susan Farrell recused themselves. Moved by L. Lamphere to accept the Stipulation and Consent Order and **Reprimand** the license of licensed practical nurse **Kathleen Smith**. **Pass**

NU38-0101 The case was presented by Attorneys G. Haegele and L. Pratt. J. Buik was present. Moved by L. Rice to enter into deliberative session at 3:05 p.m. The meeting resumed at 3:14 p.m. Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Summarily Suspend** the license of registered nurse **Jo Anna Buik**. **Pass**

NU20-0900 Moved by S. Farrell to accept the Stipulation and Consent order and **Suspend** the license of licensed practical nurse **Brenda McGowen**. **Pass**

NU10-0800 L. Lamphere recused herself. Moved by E. Cliff to accept the Stipulation and Consent Order and **Reprimand** the license of licensed practical nurse **Christine Reno**. **Pass**

NU54-0400 The Stipulation was presented by Attorneys R. Gagnon and W. Dorsh. Respondent Amy Levi Rousseau was present as were complainants Todd Barker and Monique Gilbert. L. Lamphere and L. Rice recused themselves. After the presentations by the Attorneys and after taking comments from the complainants D. Dowgiewicz moved to enter into deliberative session at 4:30 p.m. The meeting resumed at 5:05 p.m. Moved by D. Dowgiewicz to **Reject** the Stipulation and Consent Order submitted before the Board for the license of advanced practice registered nurse **Amy Jo Levi Rousseau**. The Board suggested that Ms. Rousseau's endorsement as a Certified Nurse Midwife be suspended until she completes the courses delineated in the Stipulation. **Pass**

NU37-0101 Moved by E. Cliff to **Summarily Suspend** the license of registered nurse **Thomas Nappa**. **Pass**

7. **FOLLOW-UP**

NU28-1100 Moved by S. Cota to **Suspend** the license of licensed practical nurse **Rita Blais**. **Pass**

APP NU50-0299 Moved by L. Rice to **Modify the Stipulation** of registered nurse **Bernard Walzak** **Pass**

APPNU06-1096 Moved by L. Rice to enter into deliberative session at 3:50 p.m.. The meeting resumed at 3:56 p.m. Moved by L. Rice to **Deny** the request for full reinstatement of the license of **Richard Abete**. The Board offered to write a letter on Mr. Abete's behalf to the Department of Labor regarding the Case Management position Mr. Abete is seeking. **Pass**

8. **CONCLUDED REPORTS:**

NA20-1100	S. Farrell presented the Report of Concluded investigation and recommended the case be closed.	Pass
NA17-1100	S. Farrell presented the Report of Concluded investigation and recommends the case be closed.	Pass
NA19-1100	L. Kingsbury presented the Report of Concluded investigation and recommends the case be closed.	Pass
NU34-1200	L. Kingsbury presented the Report of Concluded investigation and recommends the case be closed.	Pass

9. **OTHER:**

A. Regan Report Vol. 41 No. 8- No action.

B. The Council Connector - Vol. 1, Issue 6 - No action

10. **ADJOURNMENT: 5:45 P.M.**



State of Vermont
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OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES
March 12, 2001

The meeting was held at 133 State Street, Montpelier, VT. The meeting was called to order at 9:10 a.m. by Susan Farrell Board Chair. Members present were: Patricia Rock, Linda Rice, Louise Lamphere, Louise Hamilton, Susan Cota, Diane Dowgiewicz, Larry Kingsbury and Elayne Clift. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers, and Investigators Ron West and Merrill Cray. Others present were Holly Madison and nursing students from UVM and Southern Vermont College. Members absent were Raymond Phillips.

1. Moved by Louise Lamphere and seconded by Larry Kingsbury to approve the minutes of the February 12, 2001.

Pass

2. **ADMINISTRATION:**

- A. Executive Director's Report- monthly report presented by Anita Ristau. A. Ristau and L. Rice will write article for the next VSNA newsletter regarding APRN's and requirements for practice. Report attached.

- B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by S. Cota and seconded by L. Lamphere to approve the following Annual Reports:

Holiday House- St. Albans, VT
Verdelle Village- St. Albans, VT

- D. Dowgiewicz moved to approve the one year post-approval of St. Johnsbury Health and Rehabilitation with recommendations.

Pass

- C. Scheduling of Spring Retreat for Board members - The Board agreed to have the retreat on April 30th at the VA Hospital in White River Junction if available.

3. **PRACTICE:**

- A. Further review of the job description for nursing assistant Wendy Young in her position at the University of Vermont is needed. The Board asked that Estelle Maartmann-Moe and Nancy Carney from the University of Vermont be invited to the Board to discuss it further.

4. **EDUCATION:**

- A. NCLEX pass rates were discussed.

- B. Southern Vermont College annual reports.- Holly Madison Director of the nursing programs was present to clarify questions from the Board.

Moved by L. Rice and seconded by E. Clift to accept the annual report for the Baccalaureate Program at Southern Vermont College.

Pass

Moved by L. Lamphere and seconded by L. Rice to accept the annual report for the Associate Degree Program at Southern Vermont College.

Pass

It was noted that the Board will conduct a joint survey visit with the NLN in October 2001.

- C. Moved by L. Lamphere and seconded by E. Clift to accept the annual report for the North Dakota Home Study re-entry program with recommendations.

Pass

5. **LICENSURE:**

- A. Moved by E. Clift and seconded by L. Rice to approve the job description for licensure from Nancy Cameron RN. **Pass**
- B. Review of job description for LNA Bonnie Newton. **TABLED**
- C. Moved by S. Cota and seconded by D. Dowgiewicz to approve the exam application for nursing assistant Jennifer Giourx. **Pass**

6. **COMPLAINTS:**

- NU62-0500** D. Dowgiewicz recused herself. Moved by L. Lamphere to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Jane Fritz**. **Pass**
- NA10-1000** Moved by L. Lamphere to accept the Default Order for nursing assistant **Sami Hayyat**. **Pass**
- Moved by E. Clift to **Revoke** the license of nursing assistant **Sami Hayyat**. **Pass**
- NU14-1099** Moved by L Rice to accept the Default Order for registered nurse **Karen Higman**. **Pass**
- Moved by D. Dowgiewicz to accept the Default Order is **Revoke** the license of registered nurse **Karen Higman**. **Pass**
- NA31-0200** L. Hamilton recused herself. Moved by S. Farrell to accept the Stipulation and Consent Order and **Condition** the license of nursing assistant **Florence Wilson**. **Pass**
- NU45-0300** Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Jean Bass**. **Pass**
- NA06-0800** Moved by L. Lamphere to accept the Default Order for nursing assistant **Christine Trujillo**. **Pass**
- Moved by L Lamphere to **Revoke** the license of nursing assistant **Christine Trujillo**. **Pass**
- NU20-1098** Moved by L. Rice to uphold the previous decision and **Suspend Indefinitely** the license of registered nurse **Christine Corrow**. **Pass**
- NU46-0101** Moved by L. Lamphere to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Maureen Shattuck**. **Pass**

7. **FOLLOW-UP**

- NU37-1298** L. Lamphere and P. Rock recused herself. Moved by L. Rice to accept the Stipulation and Consent Order and **Modify the Conditions** for the license of registered nurse **Margaret Terrien**. **Pass**
- NU36-0200** Moved by E. Clift to accept the Stipulation and Consent Order and **Condition** the license of registered nurse **Carmen Stevenson**. **Pass**

8. **CONCLUDED REPORTS:**

- NU16-0800** L. Lamphere presented the Report of Concluded investigation and recommended the case be closed. **Pass**
- NU43-0300** L. Rice presented the Report of Concluded investigation and recommended the case be closed. **Pass**
- NA18-1100** L. Rice presented the Report of Concluded investigation and recommended the case be closed. **Pass**
- NA26-1200** S. Farrell presented the Report of Concluded investigation and recommended the case be closed. **Pass**

9. **OTHER:**
A. Regan Report Vol. 41 No. 9- No action.
B. NCLEX Transition Update Vol. 1, Issue 2 - No action
C. The Board directed Chair S. Farrell to write a letter to Jessica Porter regarding the exemplary performance of Assistant Attorney General George Haegele.
10. **ADJOURNMENT: 2:00 P.M.**

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VERMONT BOARD OF NURSING
MINUTES

April 9, 2001

The meeting was held at 133 State Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Susan Farrell Board Chair. Members present were: Linda Rice, Louise Lamphere, Louise Hamilton, Susan Cota, Diane Dowgiewicz, Larry Kingsbury and Elayne Clift. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers, and Investigators Ron West and Merill Cray. Others present were Estelle Maartmann-Moe, Mary Jane Yanulavich, Mary Wawrzyniak, Todd Barker, Monique Gilbert, Amy Levi Rousseau and attorneys Jeanne Elias and William Dorsch, Members absent were Raymond Phillips and Patricia Rock.

1. Moved by Susan Cota and seconded by Louise Lamphere to approve the minutes of the March 14, 2001.

Pass

2. **ADMINISTRATION:**

- A. Executive Director's Report- monthly report presented by Anita Ristau.

- B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by D. Dowgiewicz and seconded by L. Lamphere to approve the following Annual Reports:

Maple Lane Nursing Home- Barton, VT.

Green Mountain Chapter/American Red Cross - Bennington, VT

Moved by L. Lamphere and seconded by L. Rice to approve the one year post-approval of North Country Career Center with recommendations.

Pass

3. **EDUCATION:**

- A. Moved by S. Cota and seconded by D. Dowgiewicz to approve the annual reports for the BSN and RN to BSN programs for Norwich University with recommendations.

Pass

- B. Letter from Sue Christiansen, RN to Governor Howard Dean Re: Shortage of nurses and the lack of re-entry programs in Vt. A. Ristau has provided information to Charly Dickinson who will be responding to the letter for the Governor.

4. **LICENSURE:**

- A. Estelle Maartmann-Moe was present and described the job description and responsibilities of the Clinic Assistant at the Center for Health and Wellbeing in Burlington. Ms. Maartmann-Moe will make changes to the job description based on the Board's recommendations.

- B. Moved by L. Lamphere to **deny** the request of Judith Blakely to use the sole practice of massage therapy to meet the requirements to renew her RN license.

Pass

- C. Moved by L. Lamphere to **deny** the request of Donna MacDonald to use her hours as an office manager in a Dental office to meet the requirements to renew her RN license.

Pass

- D. Moved by S. Cota to approve the LNA exam application of Kimberly Holmes.

Pass

- E. The Board requested that Rick Berry be invited to the Board to discuss the job description for Hemodialysis Technicians at Fletcher Allen Health Care Center.

5. PRACTICE:

A. A letter from Nancy Fulk-Cassell requesting the Vermont Board to support the methadone maintenance program was discussed. This will be discussed further at the Board Retreat on April 30th.

6. COMPLAINTS:

ULP NU32-011 Moved by L. Lamphere to approve the recommendation from the investigating team to send the case of unlicensed practice to the criminal division of the Attorney General's office for prosecution. **Pass**

NU52-0400 L. Lamphere recused herself. Moved by E. Clift to accept the Stipulation and Consent Order and **condition** the license of registered nurse **Scott Carruthers**. The Board requested that A. Ristau write to Fletcher Allen Health Care Center about their concerns pertaining to the sponge count procedure and breaks during surgery. **Pass**

NU35-0200 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Suspend** the license of licensed practical nurse **Darlene Campbell**. **Pass**

NU42-0101 Moved by L. Rice to accept the Stipulation and Consent Order and **Suspend** the license of registered nurse **Barbara Dyke**. **Pass**

NU38-0101 Moved by L. Kingsbury to accept the Stipulation and Consent Order and **Suspend** the license of registered nurse **Jo Anna Buik**. **Pass**

NU39-0101 Moved by L. Lamphere to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Amy Campbell**. **Pass**

NA36-0201 Moved by E. Clift to accept the Stipulation and Consent Order and **Reprimand** the license of nursing assistant **Erica Lawler**. **Pass**

NU16-1099 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order for **Mary Guyette**. This will **suspend her ability to practice as an advanced practice registered nurse** and **condition** her license as a registered nurse. **Pass**

NA38-0300 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Revoke** the license of nursing assistant **Jacob Longtin**. **Pass**

APPNA34-0201 Moved by S. Cota to accept the Stipulation and Consent Order and **Reprimand** the license of nursing assistant **Loretta Lumbra**. **Pass**

Preliminary denial - After consideration of further information L. Lamphere moved to approve the renewal of nursing assistant **Bonnie Newton**. **Pass**

NU54-0399 L. Rice and L. Lamphere recused themselves. Moved by E. Clift to accept the Stipulation and Consent Order for **Amy Levi-Rousseau**. This will **suspend her ability to practice as an advanced practice registered nurse until completion of the identified educational program is met and condition** her license as a registered nurse. **Pass**

7. FOLLOW-UP

NA02-0896 Moved by L. Rice to accept the Default Order for nursing assistant **Penny Harrington**. **Pass**

Moved by L. Lamphere to accept the Default Order and **Suspend** the nursing assistant license of **Penny Harrington**. **Pass**

NU56-0500 Moved by D. Dowgiewicz to accept the Modification of Conditions for licensed practical nurse **Mary Jane Yanulavich**. **Pass**

- NU23-1293 Moved by L. Lamphere to accept the Modification of Conditions for registered nurse **Mary Wawrzniak.**
Pass
- NU02-0899 Moved by L. Lamphere to approve the removal of conditions on the license of licensed practical nurse **Antoinette Putnam.**
Pass
- NU62-0699 Moved by E. Clift to approve the removal of conditions on the license of registered nurse **Marc Silva.**
Pass

8. **CONCLUDED REPORTS:**

- NU45-0101 L. Lamphere presented the Report of Concluded investigation and recommended the case be closed.
Pass
- NU52-0201 D. Dowgiewicz presented the Report of Concluded investigation and recommended the case be closed.
Pass
- NU57-0500 S. Farrell presented the Report of Concluded investigation and recommended the case be closed.
Pass

9. **OTHER:**

A. Regan Report Vol. 41 No. 10- No action.

10. **ADJOURNMENT: 3:30 P.M.**

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VERMONT BOARD OF NURSING
MINUTES
May 14, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Susan Farrell Board Chair. Members present were: Louise Lamphere, Diane Dowgiewicz, Larry Kingsbury, Raymond Phillips and Pat Rock. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Wanda Holmes, Claire Doe, Sgt. Eugene Doisllard, Ken Clark, John LeClerc, D.M. Anderson, Eilaid Gahn, Maureen Bertrand, Mary Welch, Linda Porter, Kathleen Keleher, Rick Berry and Attorney Ted Kenney. Members absent were Elayne Clift, Susan Cota, Louise Hamilton and Linda Rice.

1. Moved by Pat Rock and seconded by Diane Dowgiewicz to approve the minutes of the April 9, 2001.

Pass

2. **ADMINISTRATION:**

- A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached.
- B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by L. Lamphere and seconded by L. Kingsbury to approve the following Annual Reports:

Brookside Nursing Home- WRJ	Northwest Technical- St. Albans
Green Mt Nursing Home - Colchester	Birchwood Terrace - Burlington
Northlands Job Corp.- Vergennes	North Country Career Center - Newport
Fletcher Allen Health Care-Burlington	Hartford Voc. Day/Evening- WRJ
Genesis Elder Care - Morrisville	Brookside Nursing Home - Bradford
Crescent Manor - Bennington	Berlin Health/Rehab - Barre
Cedar Hill Nursing Home- Windsor	

Moved by L. Kingsbury and seconded by L. Lamphere to approve the one year post-approval of Northwest Technical career Center with recommendations.

Pass

Moved by L. Kingsbury and seconded by L. Lamphere to approve the Biennial review of Holiday House with recommendations.

Pass

3. **EDUCATION:**

- A. Reply from M. Jane Kitchel, Secretary of Human Service regarding the letter from Sue Christiansen, RN to Governor Howard Dean Re: Shortage of nurses and the lack of re-entry programs in Vermont.- FYI
- B. NCLEX passing rates - FYI
- C. Review of Nursing Assistant Rules and Regulations - Tabled

4. **LICENSURE:**

- A. D. Dowgiewicz moved to approve the LNA exam application for Crystal Ahl.
- B. Moved by L. Kingsbury to **deny** the request of Marilyn Lefevre to waive the renewal requirements for her RN licensure because she did not meet the practice requirements.

Pass

Pass

5. **PRACTICE:**

- A. Rick Berry and Kathleen Keleher were present and described the job description and responsibilities of the

Hemodialysis Technicians at Fletcher Allen Health Care Center. FAHC will make changes to the job description based on the Board's recommendations. The Board agreed that the Hemodialysis Technician falls within the scope of practice of the nursing assistant. The Board also agreed to waive the nursing assistant educational course for the 40 employees presently hired but not waive the testing requirement. The Board granted an approval of 18 months to complete the examination process.

6. **COMPLAINTS:**

- NU75-0501 Moved by D. Dowgiewicz to enter into deliberative session at 10:30 a.m. The meeting resumed at 10:45 a.m. Moved by L. Lamphere to **Summarily Suspend** the license of licensed practical nurse Wanda Holmes. A. Ristau will write to Northwestern Medical Center about their concerns pertaining to signing wasted controlled substances. **Pass**
- NU76-0501 Moved by L. Lamphere to **Summarily Suspend** the license of registered nurse **Sherry Jones**. **Pass**
 NU73-0401
- NU60-0500 Moved by L. Kingsbury to accept the Stipulation and Consent Order and **Condition** the license of registered nurse **Roberta Madro**. **Pass**
- NU22-1299 Moved by D. Dowgiewicz to enter into deliberative session at 12:10 p.m. The meeting resumed at 12:16 p.m. L. Lamphere moved to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Heidi Willey-Lynch**. **Pass**
- NU17-0800 Moved by S. Farrell to accept the Stipulation and Consent Order and **Condition** the license of licensed practical nurse **Lori Hill**. **Pass**
- NA12-1000 The hearing was held at 1:30 p.m. The case was presented by Robert Gagnon, AAG. Respondent John LeClerc was present. After the hearing P. Rock moved to enter into deliberative session at 2:20 p.m. The Board's decision will be forthcoming on nursing assistant **John LeClerc**. **Pass**
- NU12-0800 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Lorraine Marcoux-Norton**. **Pass**
- NU22-0900 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Condition** the license of registered nurse **Maureen Brockway**. **Pass**
- NA43-0301 Moved by L. Lamphere to **Summarily Suspend** the license of nursing assistant **Earlene Conger**. **Pass**
- NU48-0400 Moved by S. Farrell to accept the Stipulation and Consent Order and **Condition** the license of registered nurse **Phe Nguyen**. **Pass**
- NA56-0600 Moved by L. Kingsbury to accept the Default Order for nursing assistant **Heidi Baccio**. **Pass**
 Moved by P. Rock to **Reprimand** the license of nursing assistant **Heidi Baccio**. **Pass**
- NA42-0300 Moved by P. Rock to accept the Stipulation and Consent Order and **Revoke** the nursing assistant license of **Sherry Langlois**. **Pass**

7. **FOLLOW-UP**

- NU58-0498 Moved by P. Rock to approve the request for reinstatement of the registered nurse license of **Deanne Bently**. **Pass**

8. **CONCLUDED REPORTS:**

- NU49-0201 L. Lamphere presented the Report of Concluded investigation and recommended the case be closed. **Pass**
- NU50-0201 L. Kingsbury presented the Report of Concluded investigation and recommended the case be closed. **Pass**

NA41-0301 L. Kingsbury presented the Report of Concluded investigation and recommended the case be closed.

Pass

NA29-0101 S. Farrell presented the Report of Concluded investigation and recommended the case be closed.

Pass

9. **OTHER:**

A. Regan Report Vol. 41 No. 11- No action.

10. **ADJOURNMENT: 4:20 P.M.**

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Jessica G. Porter
Director, Professional Regulation

**State of Vermont
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**OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES**

June 11, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Susan Farrell Board Chair. Members present were: Louise Lamphere, Diane Dowgiewicz, Raymond Phillips, Linda Rice, Susan Cota, Elayne Clift and Louise Hamilton. Staff present were: Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Dr. Thomas Javrey, Dennis Oman and Investigator Dean Marthers. Members absent were Pat Rock and Larry Kingsbury.

1. Moved by Louise Lamphere and seconded by Elayne Clift to approve the minutes of May 14, 2001 with corrections.

Pass

2. **ADMINISTRATION:**

- A. Executive Director's Report- monthly report presented by Janice Hatch. Report attached.

- B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by S. Cota and seconded by D. Dowgiewicz to approve the following Annual Reports:

Rowan Court - Barre	The Pines Health/Rehabilitation - Lyndonville
Vernon Green Nursing Home - Vernon	Gill Odd Fellows Home - Ludlow
Genesis Eldercare - Rutland	Mayo nursing Home - Northfield
Bennington Health/Rehabilitation - Bennington	Eden Park Nursing Home - Brattleboro
Helen Porter Nursing Home - Middlebury	

Moved by L. Lamphere and seconded by L. Hamilton to approve the one year post-approval of Southwestern Vermont Healthcare with recommendations.

Pass

Moved by L. Lamphere and seconded by L. Hamilton to approve the biennial reviews of Professional Nurses Service and the Union House Nursing Home with recommendations.

Pass

Moved by L. Lamphere and seconded by L. Hamilton to approve the new program at Mt. Ascutney Hospital and Health Center with recommendations.

Pass

- C. Expectations of the Board- these were reviewed and changes made.

3. **EDUCATION:**

- A. Review of Nursing Assistant Rules and Regulations - Moved by L. Lamphere and seconded by L. Rice to approve the changes submitted by J. Hatch to the Nursing Assistant Rules and Regulation. A brief discussion was held about LNA's versus PCA's.

Pass

4. **EXAM:**

- A. Moved by D. Dowgiewicz to approve the LNA exam application for Melissa Mcleod.

Pass

- B. Moved by L. Rice to **Deny** the LNA exam application for MK and send to an investigation team.

Pass

- C. Moved by D. Dowgiewicz to approve the RN exam application for Traci Poole.

Pass

- D. Moved by L. Rice to approve the LNA exam application for Riquianne Wilker.

Pass

5. **DISCIPLINE:**

NU27-1000	Moved by L. Rice to Suspend the license of registered nurse Jill Williams .	Pass
NU40-0101	Moved by S. Farrell to accept the Stipulation and Consent Order and Reprimand the license of registered nurse Susan Scott .	Pass
APPNA31-0201	Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and Condition the license of nursing assistant Sonya Hatch .	Pass
NU73-0401L NU76-0501	Lamphere recused herself. Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and Indefinitely Suspend the license of registered nurse Sherry Jones .	Pass
NA28-0101	Moved by S. Cota to schedule a pre hearing for nursing assistant Lisa Larose who had been scheduled for a Default Hearing.	Pass
NU68-0698	Moved by L. Lamphere to accept the Stipulation and Consent Order and Reprimand and Condition the license of registered nurse Faye Lillie .	Pass
NA22-1100	Moved by L. Lamphere to accept the Stipulation and Consent Order and Suspend the license of nursing assistant Sandra Hennessey .	Pass
NU81-0601	Moved by L. Rice to Summarily Suspend the license of registered nurse Donald Dufoe .	Pass
NU64-0500	L. Lamphere recused herself. Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and Condition the license of registered nurse Nicole Hanchay .	Pass
NA30-0301	Moved by E. Clift to accept the Stipulation and Consent Order and Suspend the license of nursing assistant Ali Nashad .	Pass
NA51-0500	L. Lamphere recused herself. Moved by D. Dowgiewicz to accept the Default Order for nursing assistant Wayne Baker .	Pass
	Moved by S. Cota to Reprimand the license of nursing assistant Wayne Baker . I nay	Pass
NU80-0501	S. Farrell recused herself. Moved by L. Rice to Summarily Suspend the license of registered nurse Deborah A. Anderson .	Pass

6. **FOLLOW-UP**

Follow-up report given by J. Hatch - Members expressed concern over the specifics of courses for APRN's when required to full fill stipulation and conditions.

NU68-0698	Moved by E. Clift to approve the request for reinstatement of the license of registered nurse Dea Waterhouse .	Pass
NU29-1198	Moved by L. Rice to approve the request for reinstatement of the license of registered nurse Anne Simone .	Pass
NU32-0198	Moved by D. Dowgiewicz to approve the request for reinstatement of the license of registered nurse Stephanie Patterson .	Pass

7. **CONCLUDED REPORTS:**

NU57-0301	Moved by D. Dowgiewicz to approve the Report of Concluded investigation and recommended the case be closed.	Pass
NU44-0101	Moved by D. Dowgiewicz to approve the Report of Concluded investigation and recommended the case	Pass

be closed.

NU29-1100 Moved by D. Dowgiewicz to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NU11-0999 Moved by L. Lamphere to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NU56-0301 Moved by L. Lamphere to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NU58-0301 Moved by L. Lamphere to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NU62-0301 Moved by L. Lamphere to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NU66-0301 Moved by L. Lamphere to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

8. **OTHER:**

A. Regan Report Vol. 41 No. 12- No action.

9. **ADJOURNMENT: 2:20 P.M.**

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OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES
July 9, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Diane Dowgiewicz Acting Board Chair. Members present were: Louise Lamphere, Raymond Phillips, Linda Rice, Susan Cota, Larry Kingsbury, Patricia Rock, and Ad Hoc member Margaret Luce. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistant Attorneys General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Investigators Paul Devenger and Merrill Cray, Attorney William Drislane, Margaret Terrien, Christine Corrow, Gloria Phelan, Judith Blakely, Trish Peters and Jessica Irwin. Members absent were Elayne Clift, Louise Hamilton, and Susan Farrell.

1. Moved by Louise Lamphere and seconded by Larry Kingsbury to approve the minutes of June 11, 2001. **Pass**

2. **ADMINISTRATION:**

- A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached.
- B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by S. Cota and seconded by P. Rock to approve the following Annual Reports:

Starr Farm Nursing Home - Burlington	Center for Technology - Essex
Bennington Health and Rehabilitation Center - Bennington	Lamoille Area Vocational Center - Morrisville
Springfield Health and Rehabilitation Center - Springfield	Pass

Moved by S. Cota and seconded by P. Rock to approve the one year post-approval of Greensboro Nursing Home with recommendations. **Pass**

J. Hatch presented the board with copies of the Paraprofessional Staffing Study written by research consultant Joy Livingston, PhD which discusses the paraprofessional nursing shortage and the recommendations to address this shortage. Board members were advised that additional meetings will be held.

3. **LICENSURE:**

- A. J. Blakely was present to discuss the preliminary denial of RN renewal application - Moved by P. Rock to enter into deliberative session at 12:45 p.m. The meeting resumed at 12:57. Moved by P. Rock to uphold the decision to **deny** the renewal of **Judith Blakely, RN**. The Board suggested she take a re- entry program. It was determined that the sole practice of massage therapy did not meet the practice requirement for renewal.

Pass

- B. Waiver request from Deborah Wachtel - Moved by P. Rock to grant the waiver and allow Ms. Wachtel to work under supervision until she has completed her Adult Nurse Practitioner program and has been certified by a National Certification Agency. **Pass**

4. **EXAM:**

- A. Waiver of Nursing Assistant course for Richard Atkinson - Moved by L. Rice to grant the waiver and allow Mr. Atkinson to test because of his educational background as a Certified Occupational Therapy Assistant. **Pass**

5. **DISCIPLINE:**

NU14-0800 Moved by S. Cota to accept the Default Order for licensed practical nurse **Patricia Smith**. **Pass**

Moved by S. Cota to **Reprimand** the license of licensed practical nurse **Patricia Smith**. **Pass**

- NU84-0601 Moved by S. Cota to enter into deliberative session at 12:08 p.m. The meeting resumed at 12:18 p.m. Moved by M. Luce to **Summarily Suspend** the license of registered nurse **Gloria Phelan.** **Pass**
- NU63-0301 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Dale Fergen Walsh.** **Pass**
- NA03-0700 Default Order for Sara-Jane Suliveres was tabled for next month.
- NU68-0401 Moved by D. Dowgiewicz to **Deny** the Motion for Judgment on registered nurse **Susan Keeney.** **Pass**
- NU82-0601 Moved by L. Lamphere to **Summarily Suspend** the license of registered nurse **Kathleen Horne.** **Pass**
- NU70-0401 Moved by D. Dowgiewicz to accept the Stipulation and Consent Order and **Condition** the license of registered nurse **Denise Spinelli.** **Pass**
- NA07-0800 Moved by L. Kingsbury to accept the Stipulation and Consent Order and **Condition** the license of nursing assistant **Jessie Selman.** **Pass**

6. **FOLLOW-UP:**

- NU01-0701 Pat Rock and Louise Lamphere recused themselves. Moved by D. Dowgiewicz to enter into deliberative session at 9:44 a.m. The meeting resumed at 9:56 a.m. Moved by L. Rice to **deny** the respondents request for an adjournment. **Pass**
- Moved by L. Kingsbury to enter into deliberative session at 10:38 a.m. The meeting resumed at 10:50 a.m. Moved by L. Rice to **Summarily Suspend** the license of advanced practice registered nurse **Margaret Terrien.** **Pass**
- NA26-0100 Moved by P. Rock to accept the Stipulation and Consent Order and **Condition** the license of nursing assistant **Elizabeth Chizmar Stoddard.** **Pass**
- NA72-0697 Moved by L. Rice to accept the Stipulation and Consent Order and **Reinstate the license of Kelly Foley upon completion of the training program and successful testing.** **Pass**
- NU20-1098 Moved by L. Rice to enter into deliberative session at 11:15 a.m. The meeting resumed at 11:30 a.m. Moved by S. Cota to **Deny** the reinstatement of **Christine Corrow.** **Pass**
- NU34-1198 Moved by P. Rock to **Reinstate** the license of registered nurse **Andrea Hoyle.** **Pass**
- NU49-0299 Moved by S. Cota to **Reinstate** the license of registered nurse **Neweve Johnson-Lively.** **Pass**

7. **CONCLUDED INVESTIGATIONS:**

- NU69-0401 Moved by L. Rice to approve the Report of Concluded investigation. **Pass**
- NU78-0501 Moved by D. Dowgiewicz to approve the Report of Concluded investigation. **Pass**
- NU71-0401 Moved by P. Rock to approve the Report of Concluded investigation. **Pass**
- NU56-0301 Moved by P. Rock to approve the reconsideration of the Report of Concluded investigation. **Pass**

8. **OTHER:**

A. Nursing Law's Regan Report - Vol. 42, No.1 - No action.

9. **ADJOURNMENT:** 4:30p.m.

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VERMONT BOARD OF NURSING
MINUTES

August 13, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:06 a.m. by Susan Farrell, Board Chair. Members present were: Linda Rice, Susan Cota, Larry Kingsbury, Patricia Rock, Elayne Clift, Diane Dowgiewicz, and Laury Tyo. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistant Attorneys General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Investigators Paul Devenger and Jackie Cholewa, Detective Gary Briggs, and Jo Anna Buik.

1. Moved by Pat Rock and seconded by Larry Kingsbury to approve the minutes of July 9, 2001 with corrections. **Pass**
2. **ADMINISTRATION:**
 - A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached.
 - B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by S. Cota and seconded by D. Dowgiewicz to approve the following Biennial Review with recommendations:

Cedar Hill Nursing Home	Vernon Green Nursing Home	Pass
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Moved by S. Cota and seconded by P. Rock to approve the one year post-approval of Green Mountain Nursing Home with recommendations. **Pass**
 - C. Goals and Objectives FYI 2001-2002- Reviewed revisions of the Administrative Rules will be added to goals.
 - D. Report on Delegate Assembly was given by P. Rock, L. Kingsbury, and A. Ristau.
3. **PRACTICE:**
 - A. Review of job description for Christine Convard, Web Site Developer- The Board agreed that the job description would need to be revised to reflect the practice of nursing informatics in order to use these hours to meet the requirements for renewal.
 - B. Statistics on Clinical Specialists Psychiatric Mental Health and waivers. - FYI
4. **EXAM:**
 - A. NCLEX pass rates.- FYI
5. **DISCIPLINE:**
 - NU08-0700** Moved by S. Cota to accept the Amendments to the Specification of Charges made by Assistant Attorney General George Haegele for licensed practical nurse **Sallie Kramer**. **Pass**

Moved by L. Rice to enter into deliberative session at 9:55 a.m.. The meeting resumed at 10:05 a.m.
Moved by S. Cota to **Table the Stipulation and Consent Order** for licensed practical nurse **Sallie Kramer**. **Pass**
 - NU03-0701** Moved by D. Dowgiewicz to **Summarily Suspend** the license of registered nurse **Jane Blackwood-Day**. **Pass**

NU15-0801	L. Tyo recused herself. Moved by L. Rice to Summarily Suspend the license of registered nurse Glen Welker .	Pass
NA37-0201	Moved by D. Dowgiewicz to accept the Default Order for nursing assistant Shannon Sargent . Moved by D. Dowgiewicz to Suspend the license of nursing assistant Shannon Sargent .	Pass Pass
NA01-0701	Moved by D. Dowgiewicz to Summarily Suspend the license of nursing assistant Lucille Fecteau .	Pass
NA03-0700	Moved by D. Dowgiewicz to Suspend the license of nursing assistant Sara Jane Suliveres .	Pass
NA59-0501	Moved by P. Rock to Summarily Suspend the license of nursing assistant Jon Womer .	Pass
NU68-0401	Moved by L. Rice to enter into deliberative session at 2:15 p.m. The meeting resumed at 2:25 p.m. The Board's decision will be forthcoming for registered nurse Susan Keeney .	Pass
NU38-0101	L. Tyo recused herself. Moved by P. Rock to accept the Stipulation and Consent Order and Condition the license of registered nurse Jo Anna Bulk .	Pass
NA64-0601	Moved by E. Clift to Summarily Suspend the license of nursing assistant Melissa Dane .	Pass
NA63-0601	Moved by L. Kingsbury to Summarily Suspend the license of nursing assistant Jessica Weremeichik .	Pass
APPNA24-1200	S. Farrell recused herself. Moved by L. Rice to accept the Stipulation and Consent Order and Reprimand the license of nursing assistant Heidi Myers-Bird .	Pass
NA43-0301	Moved by S. Cota to accept the Default Order for nursing assistant Earlene Conger . Moved by P. Rock to Indefinitely Suspend the license of nursing assistant Earlene Conger .	Pass Pass

2. FOLLOW-UP:

NU50-0299	Moved by L. Rice to enter into deliberative session at 10:35 a.m. The meeting resumed at 11:00 a.m. Moved by L. Rice to Reject the Modification of Stipulation for registered nurse Bernard Walzak and resubmit to the Investigative team . The Board requests that Mr. Walzak make a personal appearance before the Board.	Pass
NU53-0201	Moved by L. Rice to accept the Default Order for registered nurse Arrianna O'Byrne . Moved by L. Rice to enter into deliberative session at 3:40 p.m. The meeting resumed at 3:50 p.m. Moved by S. Cota to Indefinitely Suspend the license of registered nurse Arrianna O'Byrne with the stipulation that she may not request reinstatement no sooner than 1 year.	Pass Pass
NA02-0798	Moved by L. Rice to accept the Default Order for nursing assistant Cheryl Newton . Moved by D. Dowgiewicz to Indefinitely Suspend the license of nursing assistant Cheryl Newton .	Pass Pass
NU59-0598	Moved by P. Rock to Reinstate the license of registered nurse Allen Starbuck .	Pass

7. CONCLUDED INVESTIGATIONS:

NA55-0501	Moved by D. Dowgiewicz to approve the Report of Concluded investigation.	Pass
NA27-0101	Moved by D. Dowgiewicz to approve the Report of Concluded investigation.	Pass
NA57-0501	Moved by E. Clift to approve the Report of Concluded investigation.	Pass
NA56-0501	Moved by D. Dowgiewicz to approve the Report of Concluded investigation.	Pass
NA52-0501	Moved by P. Rock to approve the Report of Concluded investigation.	Pass
NA54-0501	Moved by L Rice to approve the Report of Concluded investigation.	Pass
NA48-0401	Moved by L. Kingsbury to approve the Report of Concluded investigation.	Pass
NA45-0401	Moved by L. Rice to approve the Report of Concluded investigation.	Pass
ULP NU32-1100	Moved by D. Dowgiewicz to approve the Report of Concluded investigation.	Pass
NU06-0701	Moved by L. Kingsbury to approve the Report of Concluded investigation.	Pass

8. **OTHER:**

A. Nursing Law's Regan Report - Vol. 42, No.2 - No action.

9. **ADJOURNMENT:** 4:30p.m.

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**OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES**

September 10, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Susan Farrell Board Chair. Members present were: Diane Dowgiewicz, Linda Rice, Elayne Clift, Laury Tyo, Larry Kingsbury, Pat Rock and Alan Weiss. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, Bob Ashford and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Roberta Garvey, and Leslie Lucier. Board member Sue Cota was absent.

1. Moved by Larry Kingsbury and seconded by Elayne Clift to approve the minutes of August 13, 2001

Pass

2. **ADMINISTRATION:**

A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached. L. Rice discussed concern over nurse's being given mandatory overtime and if they refused would they be charged with desertion. A. Ristau clarified abandonment for the Board.

B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Sue Farrell recused herself. Moved by L. Rice and seconded by P. Rock to approve the following Annual Reports:

Stafford Technical Day/Evening
Northlands Job Corp

Pleasant Manor Nursing Home
Barre Vocational Day/Evening

The Arbors
Randolph Vocational Center

Pass

Moved by D. Dowgiewicz to deny approval of Nursing Resources, Inc. nurse aid training program for failure to submit annual report.

Pass

Moved by P. Rock and seconded by L. Rice to approve the new program at Wake Robin Nursing Facility with recommendations. A. Weiss questioned the number of hours required for the program. 7 ayes 1 nays **Pass**
J. Hatch corrected her report to read -This program will be provided over a 6 week period, with 96 hours of lab/clinical training and 48 hours of didactic instruction.

Moved by L. Kingsbury and seconded by L. Rice to approve the Biennial review for the Springfield Health and Rehabilitation Center.

Pass

C. Review of Administrative Rules and Regulations Title 26 V.S.A. chapter 28 - the Board reviewed and approved the recommended changes.

D. Election of Officers-

Moved by A. Weiss to have the Vice Chair submit one vote for the re-appointment of Susan Farrell as Board Chair.

Pass

Moved by A. Weiss to have the Vice Chair submit one vote to nominate Linda Rice as Vice Chair.

Pass

Moved by A. Weiss to have the Vice Chair submit one vote to nominate Larry Kingsbury as Secretary.

Pass

3. **EXAMINATION:**

A. Moved by D. Dowgiewicz to approve the request from Natalya Davidova to sit for the NCLEX exam upon successful completion of CGFNS.

Pass

4. **PRACTICE:**

A. Waiver request from Barbara Biro for national certification.- Sue Farrell recused herself. Moved by P. Rock to **Deny** the waiver. Ms. Biro will be allowed to work under supervision while awaiting her test results for her certification as an Adult Nurse Practitioner. **Pass**

B. Licensure request from Prescott Reiner - Moved by P. Rock to **Preliminarily deny** the hours as a Respiratory Therapist Technician for his renewal as a registered nurse. **Pass**

5. **DISCIPLINE:**

NA60-0601 Moved by P. Rock to approve the Stipulation and Consent order and **Reprimand** the license of nursing assistant **Tina Garrett**. **Pass**

NA44-0301 Brynn Landry presented testimony in her behalf. Moved by L. Rice to enter into deliberative session at 10:40 a.m. The meeting resumed at 11:05 a.m. Moved by D. Dowgiewicz to approve the Default Order for **Brynn Landry**. **Pass**

Moved by D. Dowgiewicz to **Suspend** the license of nursing assistant **Brynn Landry**. **Pass**

NU13-0998 L. Rice recused herself. Moved by E. Clift to enter into deliberative session at 1:35 p.m. The meeting resumed at 1:55 p.m. After further discussion the board re-entered deliberative session at 2:03 p.m. The meeting resumed at 2:14 p.m. Moved by P. Rock to **Reject** the Stipulation and Consent Order for registered nurse **Stacy Deluca**. **Vote 5 ayes 2 nays** **Pass**

NA50-0401 Moved by L. Rice to **Table** the Default Order for nursing assistant **Sandra Latuch**. **Pass**

NU82-0601 Moved by P. Rock to approve the Default Order and **Revoke** the license of registered nurse **Kathleen Horne**. **Pass**

NU59-0599 Moved by E. Clift to approve the Stipulation and Consent Order which **Indefinitely prevents the renewal of the license of registered nurse Donna Johnson**. **Pass**

6. **FOLLOW UP:**

NU20-1098 Moved by E. Clift to approve the Stipulation and Consent Order and **Condition** the license of registered nurse **Christine Corrow**. **Pass**

NU50-299 Moved by D. Dowgiewicz to approve the Stipulation and Consent Order and **modify the conditions** for the license of registered nurse **Bernard Walzak**. **Pass**

NU60-0599 Moved by A. Weiss to enter into deliberative session at 3:15 p.m. The meeting resumed at 4:00 p.m. The Board's decision will be forth coming for the license of registered nurse **Leslie Lucier**. **Pass**

7. **CONCLUDED REPORTS:**

NU51-0400 Moved by D. Dowgiewicz to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NA53-0501 Moved by D. Dowgiewicz to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NA02-0701 Moved by L. Kingsbury to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

NA46-0401 Moved by D. Dowgiewicz to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

8. **OTHER:**

A. Regan Report Vol. 42 No. 3- No action.

9. **ADJOURNMENT: 4:35 P.M.**

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**OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES
October 1, 2001**

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:03 a.m. by Linda Rice, Acting Board Chair. Members present were: Diane Dowgiewicz, Elayne Clift, Laurey Tyo, Larry Kingsbury, Pat Rock, Sue Cota and Alan Weiss. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Bill Ahlers and William Griffin. Others present were Jane Blackwood-Day, Mattie Scott, Deborah Anderson, Investigator Jackie Cholewa. Via the telephone Nancy Bruce and Steve Kennedy. Board member Sue Farrell was absent.

1. Moved by Larry Kingsbury and seconded by Elayne Clift to approve the minutes of September 10, 2001 **Pass**
2. **ADMINISTRATION:**
 - A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached.
 - B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by D. Dowgiewicz and seconded by E. Clift to approve the following Biennial Review with recommendations.

Brookside Nursing Home in Bradford Eden Park Nursing Home in Rutland
3. **EDUCATION:**
 - A. Annual report assignments were given out. **Pass**
4. **PRACTICE:**
 - A. Request from Donna Huntington of the VNA for Board's opinion on wound care intervention.- The Board agreed that each agency should have their own policy and procedure. They also agreed that a nurse may refuse care they deem inappropriate.
 - B. Position Statement from NCSBN on Foreign Nurse Immigration. - no action taken.
 - C. Letter received from William Davidson of the Correctional Medical Services -Role of the nurse in the correctional facilities. - The Board would like to invite Mr. Tomas Powell, Dir. of Clinical Services, to attend a meeting after discipline cases involving the correctional center have been resolved.
5. **DISCIPLINE:**
 - NU13-0998 Moved by S. Cota to approve the Stipulation and Consent Order and **Reprimand** the license of registered nurse **Stacey Deluca**. **Pass**
 - NA47-0401 Moved by D. Dowgiewicz to approve the Default Order for nursing assistant **Karen Barbush**. **Pass**
Moved by P. Rock to **Reprimand** the license of nursing assistant **Karen Barbush**. **Pass**
 - NU24-0901 P. Rock recused herself. Moved by L. Kingsbury to **Suspend** the license of registered nurse **Betty Hurlburt**. **Pass**
 - NU03-0701 L. Tyo recused herself. Moved by D. Dowgiewicz to approve the Stipulation and Consent Order and **Suspend** the license of registered nurse **Jane Blackwood-Day**. **Pass**
 - NU25-0901 P. Rock recused herself. Moved by L. Kingsbury to approve the Stipulation and Consent Order and **Suspend** the license of licensed practical nurse **Christine Hutchinson**. **Pass**

- NA28-0101** Moved by S. Cota to enter into deliberative session at 11:45 a.m. The meeting resumed at 12:00 p.m. Moved by A. Weiss to have counsel send letter of Boards decision, which will be forth coming for the license of nursing assistant **Lisa LaRose.** **Pass**
- NA54-0500** Moved by L. Kingsbury to enter into deliberative session at 12:24 p.m. The meeting resumed at 12:40 p.m. Moved by S. Cota to **Suspend** the license of nursing assistant **Patricia Grove.** **Pass**
- NU09-0701** Moved by L. Kingsbury to approve the Stipulation and Consent Order and issue a **Conditioned license, upon successfully passing the RN examination, for Nancy Contois.** **Pass**
- NU14-0801** Moved by D. Dowgiewicz to enter into deliberative session at 12:55 p.m. The meeting resumed at 1:14 p.m. Moved by P. Rock to approve the Stipulation and Consent Order and **Condition** the license of registered nurse **Carol Palombo.** Moved by A. Weiss for A. Ristau to request a job description from Biard School for the unlicensed practice of C. Palombo. **Vote 7 ayes, 1 nay** **Pass**

6. **FOLLOW UP:**

- NU80-0501** Moved by A. Weiss to enter into deliberative session at 2:27 p.m. The meeting resumed at 2:48 p.m. Moved by S. Cota to approve the Modified Stipulation for registered nurse **Deborah Anderson.****Pass**

7. **CONCLUDED REPORTS:**

- NU07-0701** Moved by S. Cota to approve the Report of Concluded investigation and recommended the case be closed. **Pass**
- NU12-0701** Moved by P. Rock to approve the Report of Concluded investigation and recommended the case be closed. **Pass**
- NU11-0701** Moved by S. Cota to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

8. **OTHER:**

- A. Nursing Assistant Program newsletter - No action

9. **ADJOURNMENT: 3:12 P.M.**

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Jessica G. Porter
Director, Professional Regulation

State of Vermont
Office of the Secretary State

OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES

November 5, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:06 a.m. by Susan Farrell Board Chair. Members present were: Sue Cota, Linda Rice, Elayne Clift, Laurey Tyo, Larry Kingsbury, Pat Rock, Alan Weiss and Sandra Norton. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon and Bill Ahlers. Others present were Investigator Ron West, Barbara Dyke, Roberta Fletcher, Trevor Whipple, Marie Thetford, Amy Shackett Curtis, Peter Gusino, Linda Savalli, Gloria Phelan and Attorney Leslie Pratt. Board member Diane Dowgiewicz was absent.

1. Moved by Alan Weiss and seconded by Linda Rice to approve the minutes of October 2, 2001 **Pass**
S. Farrell, Chair, welcomed new Board member Sandra Norton.
2. **ADMINISTRATION:**
 - A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached.

A. Ristau asked the Board what their position was on the licensed midwives being part of the Board of Nursing. The Board felt that discipline matters would create a conflict of interest and that combining this group with the Board would not be beneficial to either party.
 - B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.

Moved by S. Cota to approve the Biennial review with recommendations for Crescent Manor Care Center. **Pass**

Moved by S. Cota to approve the Biennial review with recommendations for Brookside Nursing Home in White River Jct., VT **Pass**

Moved by E. Clift to approve the Biennial review with recommendations for Mountain View Center/Genesis Elder Care. S. Farrell abstained. **Pass**

Moved by E. Clift to approve the New Program Copley Manor/Copley Health Systems with recommendations. **Pass**
 - C. Licensing Seminar Report - P. Rock, A. Weiss, and S. Norton reported on the licensing seminar they attended in Montpelier.
 - D. APRN Conference Report - L. Rice presented a report on the APRN conference she attended in Rhode Island.
3. **PRACTICE:**
 - A. Request board opinion on Terminal Sedation. - Tabled
 - B. Request for Board opinion on RN's performing dermatology laser treatment- A. Ristau will gather information and present an advisory opinion to the board for discussion.
 - C. Job description for Rick Water at Fletcher Allen- Tabled until next Board meeting. R. Waters will be asked to attend the Board meeting.
 - D. Review of application for Dr. Joan Larrabee - The Board agreed to waive the theoretical component of the re-entry program but will require her to complete the clinical component which consists of 120 hours of practice.
 - E. Request from FAHC to allow nursing assistants to measure pulse oximeter and bladder volume- The Board agreed that these tasks may be delegated to nursing assistants because they are non-invasive tasks.

F. Review of job description for Fran Grimason, RN. - The Board would like more information concerning her job as a Student Assistant Program (SAP) counselor.

G. Judyann Taplin, NA, request Board approval to renew her license- The Board agreed that Ms. Taplin should be allowed to renew her nursing assistant license.

4. **EDUCATION:**

A. Annual report for Southern VT College - ADN/BSN program - Moved by S. Cota to accept the report. **Pass**

B. S. Farrell and A. Ristau presented the Site Survey report for Southern VT College - Moved by S. Cota to accept the recommendations and place Southern VT college on conditional approval, with a plan of action due in one year and another site visit in two years. **Pass**

5. **EXAM:**

A. Request waiver of CGFNS for Mireille Y. Saab, LPN- The Board agreed to waive the CGFNS. They also agreed that if Ms. Saab were unsuccessful in passing the NCLEX examination she would then be required to take CGFNS exam.

B. NCLEX pass rates. - FYI

C. MA Poesiati nursing assistant requested Board review her application and allow her to sit for the NCLEX-PN.- Tabled until we receive more information.

D. Marion Thetford Nee Cruzat requested waiver of CGFNS - The Board agreed to waive the CGFNS. Upon successfully passing the NCLEX examination she will have to complete a re-entry program.

6. **DISCIPLINE:**

APP NA50-0401 Moved by L. Kingsbury to approve the Default Order for applicant **Sandra Latuch** and deny her a license. **Pass**

NA63-0601 Moved by P. Rock to approve the Stipulation and Consent Order and **Revoke** the license of nursing assistant **Jessica Weremeichik**. **Pass**

NA50-0401 Moved by L. Kingsbury to approve the Default Order for nursing assistant **Melissa Dane**. **Pass**

Moved by L. Kingsbury to **Revoke** the license of nursing assistant **Melissa Dane**. **Pass**

NU48-0201 Moved by L. Kingsbury to approve the Stipulation and Consent Order and **Revoke** the license of registered nurse **Susan Daniels**. **Pass**

NU42-0101 Moved by L. Rice to enter into deliberative session at 11:00 a.m. The meeting resumed at 11:15 a.m. Moved by A. Weiss to approve the Stipulation and Consent Order and **condition** the license of registered nurse **Barbara Dyke**. 8 years, 1 nays **Pass**

NA62-0601 Moved by S. Cota to enter into deliberative session at 12:05 p.m. The meeting resumed at 12:15 p.m. The Board's decision will be forth coming for the license of nursing assistant **Roberta Fletcher**.

NA01-0700 Moved by S. Farrell to enter into deliberative session at 1:44 p.m. The meeting resumed at 1:57 p.m. The Board's decision will be forth coming for the license of nursing assistant **Melanie Smith**.

NU11-0800 Moved by S. Farrell to approve the Stipulation and Consent Order **Suspend** the license of registered nurse **Elizabeth Rhodes**. 8 years, 1 nays **Pass**

NU32-1001 S. Norton and L. Tyo recused themselves. Moved by L. Rice to enter into deliberative session at 3:02 p.m. The meeting resumed at 3:10 p.m. Moved by L. Rice to **Summarily Suspend** the license of registered nurse **Jo Buik**. **Pass**

- NU84-0601 P. Rock recused herself. Moved by L Kingsbury to approve the Stipulation and Consent Order and **condition** the license of registered nurse **Gloria Phelan.** **Pass**
- NA26-0296 Moved by E. Clift to approve the Stipulation and Consent Order and **condition** the license of nursing assistant **Audra Maly.** **Pass**
- NU85-0601 S. Farrell recused herself. Moved by L. Kingsbury to approve the Stipulation and Consent Order and **reprimand** the license of practical nurse **Donna Watson.** **Pass**
- NU18-1199 Moved by L. Kingsbury to approve the Stipulation and Consent Order and **condition** the license of registered nurse **Gerald Cassavant.** **Pass**

7. **FOLLOW UP:**

- NU36-0200 Moved by L. Rice to approve the Stipulation and Consent Order and **modify the conditions** for the license of registered nurse **Carmen Stevenson.** **Pass**
- APP NU09-1095 Moved by P. Rock to **reinstate** the license of practical nurse **Erin Kennedy.** **Pass**
- NU06-0899 S. Farrell recused herself. Moved by L. Rice to **reinstate** the license of registered nurse **Mary Coonradt.** **Pass**
- NU16-0998 Moved by L. Kingsbury to **reinstate** the license of practical nurse **Louise Brown.** **Pass**

8. **CONCLUDED REPORTS:**

- NU18-0801 Moved by P. Rock to approve the Report of Concluded investigation and recommended the case be closed. **Pass**
- NU79-0501 Moved by E. Clift to approve the Report of Concluded investigation and recommended the case be closed. **Pass**

9. **OTHER:**

- A. Regan Report Vol. 42 No. 4- No action.
- B. Regan Report Vol. 42 No. 5- No action.

10. **ADJOURNMENT: 4:30 P.M.**

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Jessica G. Porter
Director, Professional Regulation

State of Vermont
Office of the Secretary of State
VERMONT STATE BOARD OF NURSING
MINUTES
December 17, 2001

The meeting was held at 81 River St., Montpelier, VT. The meeting was called to order by Larry Kingsbury, Acting Chair. Members present were Laurey Tyo, Alan Weiss, Sandra Norton, Ad Hoc Members Margaret Luce, and Louise Lucchina. Also present were Assistants Attorney General George Haegele, and Bill Ahlers. Others were Misha McNabb, and Attorney Melvin Fink.

DISCIPLINE:

- NA25-1200 Hearing was held. Ms. McNabb was present and represented by Melvin Fink. Moved by L. Tyo to enter into deliberative session at 12:30 p.m. The meeting resumed at 1:00 p.m. The Board's decision will be forth coming for the license of nursing assistant **Misha McNabb.** **Pass**
- NU46-1201 Moved by A. Weiss to **Summarily Suspend** the license of registered nurse **Susan Pierce.** **Pass**
- NU41-1101 Moved by L. Kingsbury to **Summarily Suspend** the license of licensed practical nurse **Mary Dickerson.** **Pass**

ADJOURNMENT: 2:30

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OFFICE OF PROFESSIONAL REGULATION
VERMONT BOARD OF NURSING
MINUTES

December 10, 2001

The meeting was held at 81 River Street, Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell Board Chair. Members present were: Sue Cota, Linda Rice, Elayne Clift, Laurey Tyo, Larry Kingsbury, Alan Weiss, Diane Dowgiewicz and Sandra Norton. Staff present were: Anita Ristau, Janice Hatch, Patricia Sartelle, and Chris Winters, Board Attorney. Also present were Assistants Attorney General George Haegele, Robert Gagnon, Bill Ahlers and Jessica Porter. Board member Patricia Rock was absent.

1. Moved by Alan Weiss and seconded by Larry Kingsbury to approve the minutes of November 5, 2001 **Pass**
2. **ADMINISTRATION:**
 - A. Executive Director's Report- monthly report presented by Anita Ristau. Report attached.
 - B. Nursing Assistant Program- monthly report presented by Janice Hatch. Report attached.
Moved by D. Dowgiewicz to approve the biennial review with recommendations for Cresent Manor Care Center. **Pass**
Moved by E. Clift to approve the biennial review from December 10, 2001 to December 10, 2003, with recommendations for Northland Job Corp. **Pass**
 - C. Budget review - Jessica Porter Director of OPR was present to review the nursing budget. S. Cota moved to approve the increase in fees. 8 yeas, 1 nay **Pass**
3. **EDUCATION:**
 - A. **Annual Report Review-**

S. Farrell recused herself. Moved by L. Rice to approve the annual report for the Castleton State College Associate degree program. **Pass**

A. Weiss moved to table the annual report for the University of Vermont graduate program **Pass**

S. Farrell moved to approve the annual report for the University of Vermont BSN program. **Pass**

S. Cota moved to approve the annual report for the Vermont Technical College LPN program. **Pass**

L. Rice moved to approve the annual report for the Vermont Technical College ADN program. **Pass**

A. Weiss moved to table the annual report for the Norwich University BSN and RN to BSN program **Pass**

B. A. Ristau presented a report of the Survey Visit for Vermont Technical College LPN and ADN programs - Moved by S. Cota to approve both programs with recommendations for 8 yeas. **Pass**
4. **EXAMINATION:**
 - A. **Holly Engel request to take the RN exam** - Moved by L. Rice to allow H. Engel to take the NCLEX exam within a six month time span and upon successfully passing the exam she will be required to take the clinical portion of a re-entry program within six months. **Pass**
5. **PRACTICE:**
 - A. **Request for Board opinion on Terminal Sedation** - Moved by A. Weiss to take request off the table. Following discussion the Board concluded that this issue should be covered in a health facility policy and should involve the ethics committee of the agency.
 - B. **Advisory opinion on the role of the nurse in performing dermatologic laser therapy.** - Moved by L. Rice to approve

the opinion of the Board that nurses may perform laser therapy if there is a policy and procedure in place in the health care facility, and certain criteria is met. **Pass**

C. Request from Elizabeth Albee to sit for NCLEX PN exam- Moved by S. Cota to deny her request to take the NCLEX PN exam because she has not worked as a LPN equivalent in Canada since 1972. **Pass**

D. Letter received from the American Nurses Credentialing Center: Certified Psychiatric Mental Health Advanced Practice Nurse - No action taken.

E. Report of Preliminary Assessment for State Regulation of Certified Anesthesiologist Assistants. - E. Clift and A. Weiss will write a letter to the governor requesting "opt-out" of the supervision requirement.

F. Fact Sheet Concerning November 13, 2001 Centers for Medicare & Medicaid Services (CMS). - FYI

6. **DISCIPLINE:**

- APPNA11-0901** Moved by D. Dowgiewicz to **Affirm** the decision for pre-denial of applicant **Deborah Fortin**. **Pass**
- NA66-0601** D. Dowgiewicz recused herself. Moved by L. Kingsbury to approve the Stipulation and Consent Order and **reprimand** the license of nursing assistant **Anthony Barbiero**. **Pass**
- NU09-0700** Hearing for Elizabeth Sulham was **Tabled**.
- NU61-0301** L. Rice recused herself. Moved by D. Dowgiewicz to approve the Stipulation and Consent Order and **reprimand** the license of registered nurse **Miriam Lilley**. **Pass**
- NA40-0201** Moved by E. Clift to approve the Stipulation and Consent Order and **suspend** the license of nursing assistant **Darlene Abair**. **Pass**
- NA01-0701** Moved by L. Rice to approve the default order for nursing assistant **Lucille Fecteau**. **Pass**
- Moved by D. Dowgiewicz to **revoke** the license of nursing assistant **Lucille Fecteau**. **Pass**
- NU08-0700** Moved by L. Rice to enter into deliberative session at 2:50 p.m. The meeting resumed at 3:05 p.m. The Board's decision on licensed practical nurse **Sallye Kramer** will be forth coming. **Pass**
- NU36-1101** L. Tyo recused herself. Moved by L. Kingsbury to approve the Stipulation Review and **summarily suspend** the license of licensed practical nurse **Bridget Griffin**. **Pass**

7. **FOLLOW UP:**

- NU17-0800** Moved by E. Clift to approve the Modification of Stipulation order for licensed practical nurse **Lori Hill**. **Pass**
- Moved by L. Rice to have the definitions of direct supervision and supervision of licensees under disciplinary action placed on the employers report forms which are used for nurses with a conditioned license. **Pass**

8. **CONCLUDED INVESTIGATIONS:**

- NA58-0501** Moved by S. Cota to approve the report of concluded investigation and recommendations that the case be closed. **Pass**
- NU16-0801** Moved by D. Dowgiewicz to approve the report of concluded investigation and recommendations that the case be closed. **Pass**
- NA07-0901** Moved by L. Rice to approve the report of concluded investigation and recommendations that the case be closed. **Pass**
- NU33-1100** Moved by E. Clift to approve the report of concluded investigation and recommendations that the case be closed. **Pass**

ADJOURNMENT: 3:15 P.M.