

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY
Location: 89 Main Street, 3rd Floor, Montpelier, VT 05602**

Approved Minutes

July 29, 2014

Members present: Joshua Partlow, Thomas Shortle, John Borch and Daniel Coane
Steve Love joined the meeting at 9:35 am.

Staff present: Aprille Morrison and Colin Benjamin

1. 9:05 a.m. Called to order

2. Approval of the Minutes of the June 24, 2014 meeting. Mr. Coane made a motion to approve as presented. Mr. Borch seconded the motion. Motion passed.

3. Reports/Follow-up cases. Case Managers Report by Aprille Morrison

There are 21 total cases. Two (2) are on appeal, nine (9) have been recommended by Investigative Teams for closure, two (2) are pending charges, three (3) are ready for Investigative Team meetings, four (4) are currently under investigation and one (1) is on hold.

Report of Concluded Investigation 2014-153. Mr. Love made a motion to accept the report as presented. Mr. Coane seconded the motion. Motion passed. Mr. Shortle did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2014-74. Mr. Love made a motion to accept the report as presented. Mr. Coane seconded the motion. Motion passed. Mr. Shortle did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2014-73. Mr. Love made a motion to accept the report as presented. Mr. Coane seconded the motion. Motion passed. Mr. Shortle did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2014-72. Mr. Love made a motion to accept the report as presented. Mr. Coane seconded the motion. Motion passed. Mr. Shortle did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2014-71. Mr. Shortle made a motion to accept the report as presented. Mr. Love seconded the motion. Motion passed. Mr. Partlow did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2013-762. Mr. Shortle made a motion to accept the report with proposed modifications. Mr. Love seconded the motion. Motion passed. Mr. Borch did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2013-760. Mr. Shortle made a motion to accept the report as presented. Mr. Love seconded the motion. Motion passed. Mr. Borch did not participate in the vote as he was the Investigative Team member.

Report of Concluded Investigation 2013-730 and 2013-731. Mr. Shortle made a motion to accept the report as presented. Mr. Love seconded the motion. Motion passed. Mr. Partlow did not participate in the vote as he was the Investigative Team member.

4. Correspondence/Discussion items

a. **General discussion on inactive status for future.** Mr. Benjamin informed the Board that the Office is moving forward with 2015 Legislation regarding inactive status and late renewal penalty changes. He also informed the Board that Director Winters will be in to speak with the Board in October or November regarding the proposed changes.

b. **Discussion of EBP auditor list obtained from NASBA and findings.** Mr. Partlow had provided Ms. Morrison with the NASBA list of firms that had performed audits in the state of Vermont to verify registration. Ms. Morrison found there were eleven (11) on the list that were not licensed firms in Vermont. Ms. Morrison will give this information to OPR Case Manager, Carla Preston.

This discussion also prompted additional discussion regarding unlicensed practice and the procedures one should follow if they know a firm or individual is practicing within the state either as an unlicensed professional or portraying themselves to the public as a licensed professional. All inquiries should be made to Carla Preston.

c. **Discussion of application expirations** - Ms. Morrison requested guidance from the Board regarding expiring applications as the Rules changed July 1st. Any application that is older than eight (8) years may reviewed to make sure all examination information is in the applicant's electronic file and then expired and shredded. Any application that is between four (4) and eight (8) years old will be scanned to the applicant's electronic file and shredded. Ms. Morrison will complete this task.

d. **Website – Forms Review** - Mr. Partlow requested the Board review the current applications that are posted on the Board website and the Board can discuss any changes they feel necessary at the August meeting.

5. **Licensing – Review the following applications for licensure**

Mr. Borch made a motion to approve the following applications for licensure or reinstatement. Mr. Shortle seconded the motion. Motion passed.

Faith Terwilliger	Jing Xie	Ji Soo Lee	Nana Akua Adum
HeeKwon Kim	Shari McLaughlin	Zahid Bukhari	
Leslie S. Bourbeau, CPA, PLLC		Michael J. Deyoe, CPA, PLLC	

The following applications are deficient and Ms. Morrison will correspond with the applicants:

Sun Ha Kim	Daniel Huskes
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6. **Adjourn.** Mr. Shortle made a motion to adjourn the meeting at 11:25 am. Mr. Coane seconded the motion. Motion passed.

Next Meeting: August 26, 2014