

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
April 15, 2013**

1. The meeting was called to order at 9:01 a.m.

Board Members Present: Ruth Comeau, Vice-Chair; Judith Wernecke; Randy Peace; and Jon Somes. Absent: Donna Hendee, Secretary.

OPR Staff Present: Colin Benjamin, Board Counsel; Ed Adrian, State Prosecuting Attorney; Lauren Hibbert, State Prosecuting Attorney; Terry Gray, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Sally Davidson, Connie White, Leigh Sheppard, Ann Orr, and Pam Garcia.

2. The Acting Chair called for approval of the Minutes of the February 11th & March 18th meetings. Ms. Wernecke, made a motion, seconded by Mr. Peace, to approve the Minutes of the February 11, 2013 & March 18, 2013 meetings as corrected. There was a correction to the February 11, 2013 minutes, Ms. Wernecke was at the meeting and Ms. Comeau was absent. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

2012-307 & 2012-308 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Comeau, Investigative team member abstained from the vote.

4. **Hearings/Stipulations**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-314 & 2012-315 (Michael Aldrich & Mike's Barber Shop). The Respondent was not present. Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion, seconded by Mr. Somes, to accept the *Stipulation and Consent Order* as presented. The Board went into deliberative session at 9:25 a.m. and out at 9:35 a.m. Motion passed 3-0. Ms. Comeau, Investigative Team member abstained from the hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2012-313 (Phyllis Lowry). The Respondent was not present. Laurent Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion, seconded by Ms. Comeau, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Mr. Somes, Investigative Team member abstained from the hearing and vote.

5. Reports/Guests

Anne Orr attended the meeting and discussed her school programs with the Board.

6. Correspondence

7. Public Comment/ Other Business

The Board inspectors discussed some issues they have been having. They have gone to perform inspections in home salons and have found that the shop is not open. They want to know what the Board would like them to do. Ms. Comeau suggested leaving a post card with information stating that they have been there and to write to the Board the hours of operation so the inspector may inspect.

Ms. Gray advised the Board that she would like to have a small committee to work with attorney Benjamin to begin the process of updating the rules. Ms. Wernecke made a motion, seconded by Ms. Comeau to elect Mr. Peace and Mr. Somes to the rules committee. Motion passed 4-0.

Election of Officers:

Ms. Wernecke made a motion, seconded by Mr. Somes, to elect Ms. Comeau as Chair. Motion passed unanimously. Ms. Wernecke made a motion, seconded by Mr. Peace, to elect Mr. Somes as Vice-Chair. Motion passed unanimously. Ms. Wernecke made a motion, seconded by Ms. Comeau to leave Ms. Hendee as Secretary. Motion passed unanimously. The results of the election are as follows:

Ruth Comeau – Chair
Jon Somes – Vice-Chair
Donna Hendee – Secretary

8. There being no other business, the meeting adjourned at 10:43 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist