

**Office of Professional Regulation
National Life Building North Fl 2, Montpelier, VT**

**Real Estate Commission
Approved Minutes**

September 23, 2010

Location: National Life Building North Fl 2, Montpelier, VT Conference Room A

Commission Members and Staff Present: Herb Beggs, Gloria Rice, Elizabeth Wilkel, Maretta Hostetler, Thomas Prindiville, Michelle Gosselin, Terry Gray, Kevin Leahy, Judith Griffen

Commission Members absent: Claire Porter

Public members Present: Andrew Werry, Dennis Power, A. Daniels, Justin Rice, Teresa Merelman, Lynne LaBombard, David Raphael and Randy Mayhew

1. **9:00 - Education Committee**
2. **10:00 - Full Commission meeting** - Called to Order at 9:55 a.m.
3. **Approved August 26, 2010 minutes:**
4. **Chair's Comments:**
Maretta briefly discussed REO situations and RESPA violations and what the agent should do and would like more discussion in the future.
5. **Case Manager Report: Status of Unprofessional Conduct Cases:**
35 open cases, 16 pending I-team or screening, 17 under investigation, 1 waiting a written order and one is pending a hearing.
6. **Scheduled Licensing/Disciplinary Matters:**
 - a. 10:30 a.m. – 2008-332 – Hearing – Barry W. Hickok – I-Team member, Susan Matthews Gregg Meyer (prosecuting attorney) and Barry Hickok (respondent) were both present. The Commission went into deliberative session and the order will be available online when ready.
7. **Concluded Reports:**
 - a. 2009-563 – I-Team member, Michelle Gosselin – approved with corrections
 - b. 2010-134 – I-Team member, Maretta Hostetler – approved with corrections
8. **Discussion Items:**
 - a. Elections of Officers – Chair is Maretta Hostetler, Vice Chair is Elizabeth Wilkel and Secretary is Gloria Rice.
 - b. Right of Way and advertising – Tabled
 - c. Changes the Board would like to see - Tabled
 - d. Email from Giles Wagoner regarding professional conduct website – Tabled
9. **Ongoing discussions**
 - a. Establishing Professional Standards
 - b. Changes needed for the real estate license exams
10. **FYI:**
- Board and Advisor Retreat Training is Wednesday November 10, 2010. Please reserve the date on your calendars.
11. **Public Comment:** None
12. **Next Scheduled Meeting:** October 28, 2010
13. **Adjournment**

Real Estate Education Committee

Courses for review

The Committee will be meeting at 9:30 instead of 9:00 for the future meetings.

Yerhot Environmental Solutions, LLC

Understanding Mold Damage in Today's Real Estate Market for 2 hours (previously approved last month for 3 hours but they needed to cut down the course) – **approved**

Thomas F. Heilmann/Heilmann, Ekman & Associates, Inc.

Mandatory Course 2010-2012 Cycle for 4 hours - **approved**

Northwestern Vermont Board of Realtors

Pricing Listings in a changing Market for 3 hours – **approved for 2 hours**

Vermont Housing Finance Agency

Vermont Statewide Housing Conference for 5 hours – **approved**

The CE Shop

Roadmap to Success: Business Planning for Real Estate Professionals for 4 hours – **tabled needs more information**

Quality Workshops

Buyer Representation for 4 hours - **approved**

Environmental Issues for 6 hours - **approved**

Ethics in Real Estate for 4 hours – **approved**

Introduction to Commercial Real Estate Sales for 4 hours - **approved**

Fair Housing for 4 hours – **approved**

Real Estate Finance for 4 hours – **approved**

Real Estate Taxes! What Every Agent Should Know for 4 hours - **approved**

Red Flags Property Inspection Guide for 4 hours – **approved**

Risk Management for 4 hours – **approved**

Understanding 1031 Tax-Free Exchanges for 4 hours – **approved**

Short Sales, Foreclosures, REO's and Auctions: Tools for Success in Today's Market for 4 hours – **approved**

Northern New England Real Estate Network

Optimizing the Features of Inno Via for 3 hours – **approved**