

## **BOARD OF ARCHITECTS**

Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

### **UNAPPROVED MINUTES**

**Meeting of April 2, 2012**

1. The meeting was called to order at 10:03 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Arnold Aho, Secretary; Jennifer R. Arbuckle, member; Heidi Passalacqua, Public Member; Ingrid Moulton-Nichols, member, and Janet Stackpole, member

Visitors: Rudy Polwin

OPR Personnel: Aprille Morrison, Administrative Assistant and Carla Preston, Case Manager

2. The Chair called for approval of the Minutes of the February 6, 2012 meeting. A. Aho made a motion, seconded by J. Arbuckle, to approve the Minutes of the February 6, 2012. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is four (4), one is ready for an Investigative Team meeting, one is ready for a closing report and two are currently under investigation.

4. **Hearings/Stipulations/Closing Reports** - None

5. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Robert Lucius  
Raymond Cavaliere  
Jeffrey Larimer  
Leonard Staffa  
Keith Moskow  
Gregory Masefield

Rudy Polwin  
David Thayer  
John MacMillan  
Eric Jutras  
Armand Quadrini

Nicholas Signorelli  
Robert Snyder  
Nancy Lokocz  
Daniel Goltzman  
Donna Gaston

Dzenan Karabegovic's application to sit for the ARE was reviewed. F. Guillot made a motion to table Mr. Karabegovic's application until IDP has been completed. The motion was seconded by E. Wolfstein and passed unanimously.

6. **Other Business Introduced:**

- A. The Board reviewed the instructions for the Architect application. Changes were made to the language under Section B, applicants applying for licensure by reciprocity or endorsement. Aprille will make the changes to the instructions and re-post them to the website.
7. The next meeting of the Board is scheduled for Monday, June 4, 2012 at 10:00 AM.
8. E. Wolfstein made a motion to adjourn the meeting, seconded by J. Arbuckle. The motion passed unanimously. The meeting adjourned at 11:48 am.

Respectfully submitted,

Aprille Morrison  
Licensing Specialist  
Office of Professional Regulation