



Town of
BRAINTREE
VERMONT

Annual Report
Year Ending December 31, 2003

TOWN OF BRAINTREE

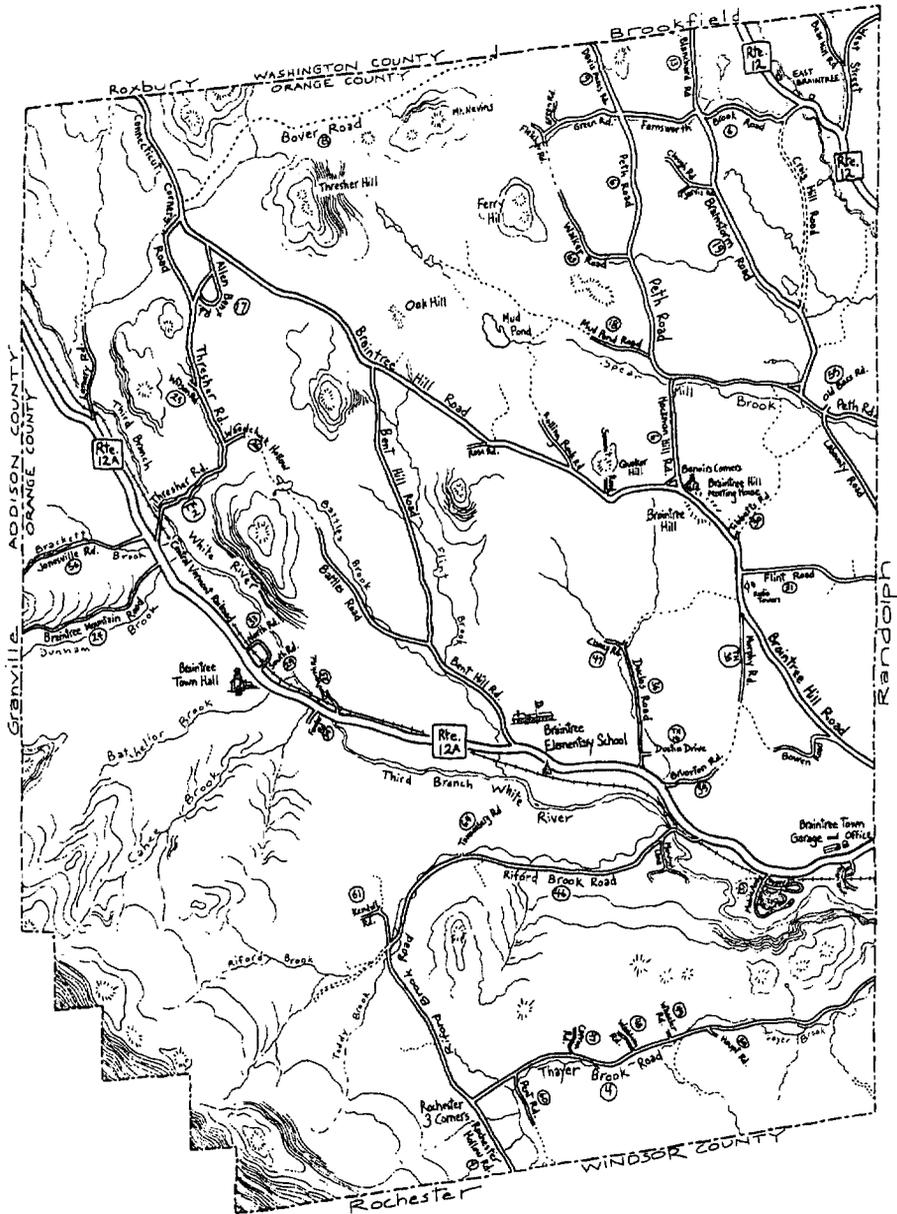
| | |
|---------------------------|--------------|
| 2003 Grand List | \$546,926.75 |
| 2003 Education Grand List | \$547,354.27 |

Tax Rate 2003

| | |
|-----------------|----------|
| Town General | \$.2651 |
| Town Highway | .3511 |
| State Education | 1.1227 |
| Local School | .8612 |
| TOTAL | 2.6001 |

| | |
|-----------------------------|-------------|
| 1¢ of 2003 Tax Rate raised | \$ 5,469.26 |
| 5¢ of 2003 Tax Rate raised | 27,346.30 |
| 10¢ of 2003 Tax Rate raised | 54,692.60 |
| 20¢ of 2003 Tax Rate raised | 109,385.20 |

**PLEASE BRING THIS REPORT
WITH YOU TO TOWN MEETING**



A TRIBUTE TO CHARLES PHILLIPS

| | |
|-----------------------|-----------|
| Selectboard | 1994-1997 |
| Fuel Coordinator | 1994-2002 |
| Zoning Board | 1997 |
| Zoning Administrator | 1997-2002 |
| Planning Commissioner | 1998-2002 |

Chuck and June Phillips moved into Braintree in 1980. They were not new to the area, though. Married in 1975, June convinced her groom to honeymoon in Vermont, which she considered the most beautiful place in the world. (She knew the area well from having attended camp in Roxbury and summer courses at Norwich.) It didn't take him long to agree, for they bought property on Hebard Hill and built a cabin the same year.

By 1980, they decided to move permanently north and built their home off Brainstorm Road, where they lived until 2001. In addition to the offices listed above for Chuck, June has served as the Clara Martin representative for Braintree, a post she continues to hold.

In 2001 they moved into a new home, closer to Brainstorm Road, but toward the end of the year Chuck suffered a stroke, from which he has not fully recovered.

For more than five years, Chuck was a familiar and friendly face as he traveled Braintree roads, reminding and helping our citizens get, fill out, and file the necessary permit forms. We miss his face and personality, and wish both Phillips well in the future.



Charles and his wife June, shortly before his illness.

INDEX

| | |
|---|-------------------|
| Accural Basis Balance Sheet - Town & Highway | 20 |
| Analysis of Change in Fund Balance | 19 |
| Auditors' Statement | 34 |
| Budget 2004 | 24 |
| Cemetery Reports | 35 |
| Clara Martin Center | 43 |
| Delinquent Taxes and Summary | 38 |
| Dog Registration Laws | 15 |
| Eight-Year Summary | 17 |
| General Town Accounts | 22 |
| Government Officials & Phone Numbers | Inside Back Cover |
| Grants & Restricted Funds Received | 21 |
| History: Braintree's Famous Wrestler | 72 |
| Kimball Public Library | 41 |
| Listers' Report | 16 |
| Map | 1 |
| OSSU Budget Summary | 66 |
| OSSU 3 Year Comparisons | 59 |
| Planning Commission's Report | 13 |
| RACDC | 46 |
| School Budget Summary, Revenue, Expenditures | 60 |
| School Directors' Report | 55 |
| School Enrollment | 69 |
| School Financial Condition | 57 |
| School Financial Summary, Indebtedness | 58 |
| School Principal's Report | 53 |
| School Superintendent's Report | 52 |
| Selectboard Report | 9 |
| Senior Center | 46 |
| Service Allocations Under \$1000 | 47 |
| Statement of Taxes Raised - Indebtedness | 18 |
| Summary of Town Meeting 2003 | 7 |
| Town Clerk's Report | 11 |
| Treasurer's Receipts 2004 Budget | 23 |
| Treasurer's Report | 12 |
| Town Officers | 4-5 |
| Tribute | 2 |
| Two Rivers - Ottauquechee Regional Commission | 44 |
| Vehicle/Equipment Capital Reserve Fund Plan | 33 |
| Vermont League of Cities & Towns | 45 |
| Visiting Nurse Alliance | 42 |
| Vital Statistics | 70 |
| Warning— School | 50 |
| Warning— Town | 6 |
| White River Valley Ambulance, Inc. | 40 |
| Zoning Report and Fee Schedule | 14 |

2003 ELECTED TOWN OFFICERS

| | |
|---|---------------------------------|
| Moderator | Tuthill Doane |
| Town Clerk (Term Expires 2006) | Cora L. Benoit, CVC |
| Town Treasurer (Term Expires 2006) | Stephen L. Hislop |
| Selectman: | |
| Term Expires 2004 (Chair) | Jocelyn Stohl |
| Term Expires 2005 | Walter Palmer |
| Term Expires 2006 | Elaine Stockwell |
| Listers: | |
| Term Expires 2004 | Richard Bowen |
| Term Expires 2005 | Raymond Gray |
| Term Expires 2006 (Chair) | Arthur Hamlin |
| Auditors: | |
| Term Expires 2004 (Chair) | Stephanie Barrett |
| Term Expires 2005 | Laddie Lushin |
| Term Expires 2006 | Genie Robbins |
| Collector of Delinquent Taxes | Cora L. Benoit |
| First Constable | John Rose |
| Town Grand Juror | James H. Eddy, III |
| Town Grand Juror | Donald C. Dustin |
| Agent to Prosecute and Defend Suits | Genie Robbins |
| Trustee to Public Funds | Stephen L. Hislop |
| Cemetery Commissioners: | |
| Term Expires 2004 | Loren Bent |
| Term Expires 2005 | Duane King |
| Term Expires 2006 | Phyllis N. Hawley |
| Term Expires 2007 | Laura Davidson |
| Term Expires 2008 | Carl H. Thresher |
| School Directors: | |
| Term Expires 2004 | Tuthill Doane |
| Term Expires 2005 | Joseph Bent, Sr. |
| Term Expires 2006 (Chair) | Marc Fournier |
| Union High School Director | |
| Term Expires 2006 | Angelo Odató |
| Justices of the Peace | Elected at the General Election |
| Term Expires February 1, 2005 | Anna Dustin |
| | Nancy B. Gray |
| | Raymond E. Gray |
| | Phyllis N. Hawley |
| | Thelma O. Murray |

2003 APPOINTED TOWN OFFICERS

| | |
|---|---|
| Agent to Deed Land | Cemetery Commissioner Carl H. Thresher |
| Assistant Town Clerk | Mary L. Stephen |
| Assistant Town Treasurer | Roberta Hislop |
| Board of Adjustment | |
| Term Expires 2004 | Donald Laitinen |
| Term Expires 2004 | Merrill Whitney |
| Term Expires 2005 (Chair) | Walter Scott |
| Term Expires 2005 | Thomas Jacobs |
| Term Expires 2006 | (Vacant) |
| E-911 Coordinator | Phyllis N. Hawley |
| Emergency Management Director | Tuthill Doane |
| Fence Viewer | Sherianne Bedell |
| Fence Viewer | (Vacant) |
| Fence Viewer | (Vacant) |
| Fire Warden | Elmer J. R. Lioce |
| Fuel Co-ordinator | (Vacant) |
| Health Officer | Joan Cook |
| Inspector of Wood | Wallace Illsley |
| Orange County Mental Health Representative | June Phillips |
| Pound Keeper | John Rose |
| Sewage Officer | Walter Palmer |
| Town Service Officer | Elaine Stockwell |
| Town Planning Commission: | |
| Term Expires 2004 | Mark Bannon |
| Term Expires 2004 | Norman Illsley |
| Term Expires 2005 (Chair) | Paul Kendall |
| Term Expires 2005 | Merrill Whitney |
| Term Expires 2005 | Mitchel Moore |
| Term Expires 2006 | (Vacant) |
| Term Expires 2006 | Maggie Gilmore |
| Tree Warden | Walter Palmer |
| Truant Officer | John Rose, Sr. |
| Two Rivers/Ottawaquechee Regional Planning and Development Commission Representative | Mark Bannon |
| Transportation Advisory Committee | Genie Robbins |
| Webmaster | Thomas Cooch |
| White River Valley Ambulance Representative | Jocelyn Stohl |
| Zoning Administrator | Howard Boutwell(resigned) Steve Frenette |

WARNING FOR TOWN MEETING

The legal voters of the Town of Braintree and the Braintree School District in the County of Orange are hereby notified and warned to meet in the West Braintree Town Hall in said Town on Tuesday, March 2, 2004 at 10:00 A.M. to transact the following business:

1. To elect a moderator for the year ensuing.
2. To hear the reports of the town officers for the past year and to take action thereon.
3. To see if the town will vote to collect its taxes by town treasurer in accordance with Title 32, V.S.A. Section 4791.
4. To see if the town will collect property taxes on Friday, October 15, 2004.
5. To see if the town will levy an interest charge on all delinquent taxes of property of not more than one percent per month or fraction thereof from the due date of such tax, as provided in Title 32, V.S.A. Section 5136(a), and an eight percent penalty charged against them from the due date.
6. To elect the following town officers:
 - (a) One selectperson for a term of three years;
 - (b) A trustee of public funds;
 - (c) One lister for a term of three years;
 - (d) One auditor for a term of three years;
 - (e) A collector of delinquent taxes;
 - (f) A first constable for the year ensuing;
 - (g) Two grand jurors;
 - (h) A town agent to prosecute and defend suits in which the town or town school district is interested;
 - (i) A cemetery commissioner for a term of five years.
7. To see if the voters will vote to raise a budget amount, less anticipated income, to meet the expenses and liabilities of the town.
8. To see if the voters are willing to authorize the Selectboard to match reappraisal funds received from the state in 2004 for reappraisal of property in Braintree.
9. To see if the voters will authorize the Selectboard to spend unanticipated funds, such as grants, interest, and gifts.

Jocelyn Stohl, Chair

Elaine Stockwell

Walter Palmer

Received for record this 22nd day of January, 2004.

Attest: Cora L. Benoir, Town Clerk

PRESIDENTIAL PRIMARY MARCH 2, 2004

In presidential election years a presidential primary for each major political party shall be held in all municipalities on the first Tuesday in March (17 V.S.A. Section 2701). The polls will be open at the Town Hall at 10:00 a.m. and close at 7:00 p.m. and town meeting will run simultaneously until town meeting ends.

At this election as provided in (17 V.S.A. Section 2704) "A person voting at the primary shall be required to ask for the ballot of the party in which the voter wishes to vote and an election official shall record the voter's choice of ballot".

TOWN MEETING SUMMARY 2003 TOWN OF BRAINTREE, VERMONT

The meeting of the legal voters of the Town of Braintree and the Braintree School District was called to order at 10:00 a.m. on March 4, 2003 by Moderator, Tuthill Doane. The polls were opened for the Zoning and Subdivision vote. Tuthill read the warning after the Pledge of Allegiance had been recited.

Tuthill Doane was elected Moderator for the ensuing year. It was voted to change the terms of the Clerk and Treasurer from one-year terms to three-year terms. Cora Benoir was elected Town Clerk for a term expiring in 2006. Phyllis Hawley swore in Cora Benoir as Town Clerk.

The town report was reviewed and accepted.

It was voted to have the Town Treasurer collect taxes, on October 15, 2003, in accordance with Title 32 V.S.A. §4791, and to have the town charge an interest on all delinquent taxes of property of not more than one percent per month or fraction thereof from the due date of such tax, as provided by Title 32 V.S.A. §5136(a), and an eight percent penalty.

Officers elected are listed on page 4.

The voters authorized the Town to enter into a contract for no more than \$2,000 per year for a term of three years, with a mapping company for the purpose of updating and maintaining the town tax maps. The voters voted in favor of matching the amount that the town receives from the state for reappraisal, which was estimated to be about \$5,100.

The voters also authorized the Selectboard to implement and maintain a Vehicle/Equipment Capital Reserve Fund. They also authorized the town to fund the new Capital Reserve Fund with the current balance of the former New Equipment Fund and with budgeted funds, based on a projected capital vehicle/equipment plan.

After much consideration a motion was made, and voted in the affirmative by the voters, to approve a Town budget of \$505,397.33, less anticipated income. This figure is \$1,000 higher than originally requested to cover the increased Orange County Tax.

The voters authorized the Selectboard to spend unanticipated funds, such as grants, interest, and gifts.

The Earth Charter Article failed by a unanimous voice vote.

The Braintree After School Program had sought \$1,000 from the town in 2001. They recently stopped the program and decided to split what money was left 50/50 between the Town and the School. They gave the Town \$479.50, and the Town requested that the money be given to the School.

Many volunteers were thanked for their work for the Town of Braintree.

Senator Mark MacDonald spoke to the voters about school funding and property taxes. He briefly spoke about the Federal "No Child Left Behind Act".

Jeremy Ingpen from RACDC spoke briefly to the voters to let them know that RACDC had approximately \$25,000 to spend in Braintree in the form of grants or low interest loans.

Meeting recessed at 12:15 p.m.

Moderator Tuthill Doane called the School Meeting to order at 1:15 p.m. Tuthill read the warning.

Tuthill Doane was elected School Moderator for the ensuing year. It was questioned again this year whether a School Director could be Moderator, and Town Clerk Cora Benoir reported it was okay, but if they were also running for School Director, then they would need to "step down" for that article.

Representative's Patsy French and Stephen Webster spoke to the voters. The area of greatest concern for Braintree voters was school funding. The Representatives spoke at length about ACT 60 and different funding options for education.

Marc Fournier was elected School Director for a term of three years. Angelo Odatto was elected as School Director for the Union High School District No. 2 for a term of three years.

The School section of the report was reviewed and accepted.

After careful consideration the voters approved to appropriate the sum of \$16,251 for the support of the Braintree Elementary School's Music/Band program.

A majority of the voters voted in favor of appropriating the sum of \$1,381,449.00 for the support of the Braintree Elementary School for the 2003-2004 school years.

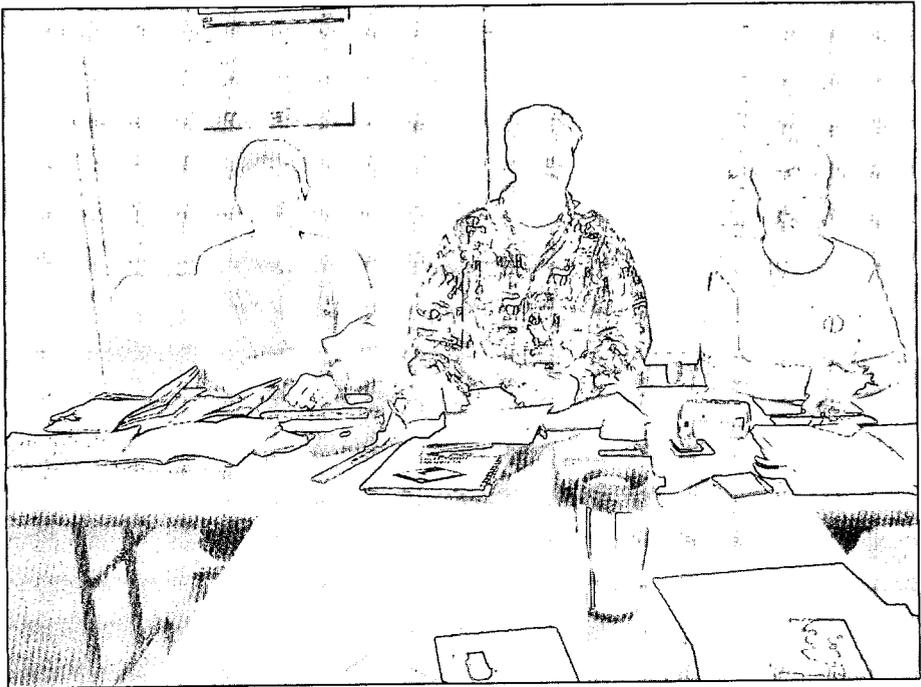
The voters appropriated \$10,000 to the School Bus Replacement fund.

It was voted to allow the School Directors to borrow money in anticipation of taxes.

The voters again reiterated that they wanted the money earmarked for education to be spent on education. Steve Webster assured the voters that the money is going where it needs to go.

Meeting adjourned at 2:58 p.m.

Respectfully Submitted,
Cora L. Benoit, CVC
Braintree Town Clerk



SELECTBOARD REPORT

The year began with attention given by the Selectboard to the citizens of Mobile Acres, as a non-profit organization, HFI, Inc. sought our support for a grant for their acquisition of the park. In April, the sale became a reality after years and several attempts to negotiate a sales agreement with the previous owners. Since then residents have begun to see much needed improvements to the park. We would like to acknowledge the efforts of Mary Davis, president of the park association, who worked on behalf of all, with HFI.

We again faced changes in highway personnel this year. Unlike years ago, when the town employed as many as six full-time highway personnel, we are now working with only three. This is sustainable as long as we continue to support the gained experience and knowledge our employees need to do the work and with the best possible equipment to do the job. When hiring, we concentrate on the need to select fully qualified candidates. This is solely driven by the manpower staffing we find feasible. Both aspects will be achievable through employment longevity, administrative support, good training, and an equipment replacement plan.

The Selectboard continues to receive compliments to the quality of our roads. The Selectboard expresses our sincere thanks to Bernie Lefebvre (Supervisor), Alan Wakefield, and Mark Chase. When these individuals are not visible on the roads, they are busy, under Bernie's direction, maintaining equipment or, in spring, working on the gravel and sand supply.

Health insurance costs this year increased about 20%, and this trend appears to be continuing. Town employees continue to make contributions to the health insurance premium. This year we will need to buy a new truck to replace the aging 1992, as scheduled in our capital plan for highway equipment. Some adjustments have had to be made because of increased equipment prices. Since 2001, the cost of a similar new truck has increased by about \$30,000. This is a result of the economy since 9-11 and a cost-shifting tactic in regards to the different types of consumers purchasing different types of vehicles. We hope to build a liquid chloride spreader this year. We are considering keeping the 1992 chassis for this so that the unit can be built by the road crew. One of the reasons for this is that the caustic chloride powder is received in bags and has always been handled manually, usually during periods of high humidity. We need to eliminate this task.

The Town received final reimbursement for the 2002 flood damage, which was less than anticipated. Since much of the budget was used in 2002 to facilitate the repairs, the Board decided to apply these funds to overdue paving needs. The entrance to Bent Hill from Route 12-A, the portion of town highway into Mobile Acres, and the skirt at the entrance to Allen Drive were all improved.

We made a necessary repair to the town garage electrical system. The service was upgraded and an underground line to the town offices was replaced to prevent the breakers tripping under their increased load. The new cable was secured in piping, marked for safety, and installed with piping for a phone line. We thank our resident painter, Jim Marchetti, who did a great job helping us paint the Town Office.

We wish to express our appreciation to other town officials and employees as they endeavor to fulfill their duties and assist our citizens. The Listers have been busy overseeing the re-appraisal process, while performing their regular duties. The Town Clerk has seen a significant increase in recordings, which required additional hours. After monitoring the additional hours worked, we felt it was appropriate to provide for

some additional compensation. As available, the Assistant Town Clerk helps with various tasks. The Town Clerk has received new office equipment, which included a new desk work area, a computer, printer and a map cabinet for the vault. The computer is shared with the Treasurer. This upgraded equipment has helped both the Town Clerk and Treasurer. The Administrative Assistant continues to take on responsibilities and duties from the Selectboard. This year we have planned to make a small increase in hours. The cost of this position is allocated about equally to the Town and Highway, reflected in the areas of wages and health insurance. This year the additional duties will include preparation and maintenance of small highway grants and other duties to assist the highway supervisor. We remain appreciative to have this position established and fortunate to have an individual available to us on a daily basis, as this position is classified as permanent part-time.

We have come to realize that we employ personnel on a part-time basis to operate a full-time local government operation. Having the most efficient and effective tools to do the work makes this manageable at this time.

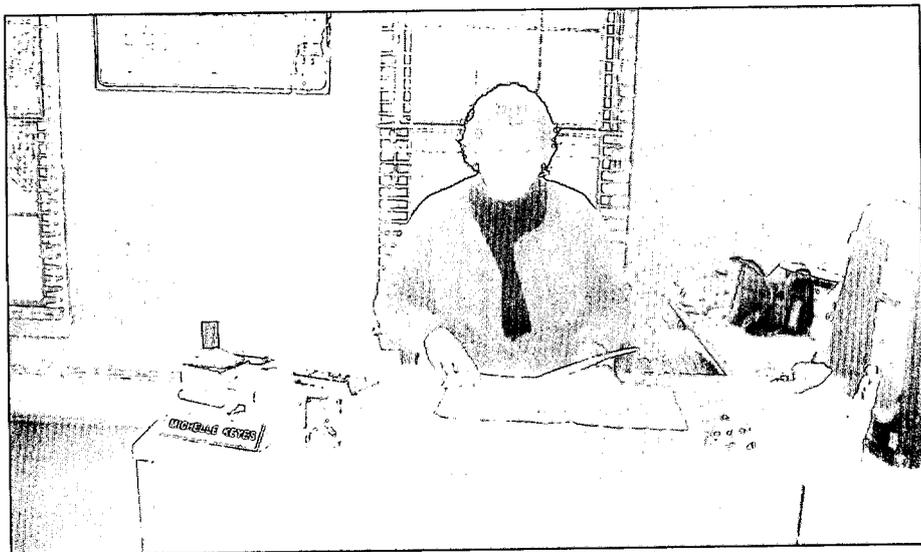
We thank Howard Boutwell for his time as the zoning administrator and we were fortunate enough to find Steve Frenette to take on the position. There are new Planning Commissioners. Our emergency coordinator, Tut Doane, continues to attend the Local Emergency Planning Commission meetings and is an active participant in the ongoing planning process for an All Hazards Response Plan.

The most important concern we have at this time is meeting a new State mandate for salt/sand containment. Land and building space are needed. We would like to take some time at Town Meeting and seek input from everyone with suggestions to consider.

Jocelyn R. Stohl, Chair

Elaine Stockwell

Walter Palmer



Michelle Keyes, Administrative Assistant.

BRAINTREE TOWN CLERK REPORT

Another very full, educational, and rewarding year has passed. As always this year has been extremely busy in the Clerk's office. The low interest rates inspired many people to refinance their mortgages, which increased the recording this year. There has been an increase in recordings by over 600 pages since 2001. In this year's budget I am asking for funds to purchase a software program that will help with the processing of land record recordings. It is very possible that within the next few years we will see the digitization of land records. There is a special task force that is working with the legislators on this issue.

The office has been very busy this year with all the extra lawyers, paralegals, appraisers, and surveyors doing research for the refinancing and property transfers. The reappraisal started in August and they are in the office at least one day per week.

There is a new Federal Law entitled "Help America Vote Act" (HAVA), which has made some changes in how we handle Federal Elections. Part of HAVA is a statewide voter checklist. The State of Vermont is working towards implementing all of the new federal regulations. At this time there is no major change scheduled for Braintree, but there is a possibility down the line that we will have to switch to voting machines. Remember that when you come to vote you need to state your name to the check-in and check-out ballot clerks even though they know who you are, they still need you to tell them, it is the law.

I have been very active in the Vermont Municipal Clerks and Treasurers Association (VMCTA) again this year. I am on the town report judging committee, but unfortunately the UVM Extension Service in Berlin that starts the process for us was unable to find someone to read all 200+ reports this year. This person makes sure the reports have all the required information before passing them along to our group. Our 2001 Town Report received an Award of Excellent Achievement. I am also on the Certification and Continuing Education committee. This committee meets about once a month at different locations around the state. The committee is made up of three clerk/treasurers from the Northern, Central, and Southern parts of Vermont, for a total of nine members. We are in charge of planning educational trainings for new clerks, and the mandatory courses required to obtain certification. At the VMCTA annual meeting in September, I was conferred the title of Certified Vermont Clerk.

I was able to attend the New England Association of City and Town Clerks annual conference this year. It was held in Burlington. I received a scholarship from NEACTC to attend this conference. This was an amazing experience. We had several educational trainings and field trips, as well as a lot of fun. It is fun and interesting seeing how clerks from all over New England do their jobs.

I would just like to offer a quick reminder to license your dogs on or before April 1st. In 2002 we licensed 362 dogs, and in 2003 we licensed 307 dogs. **If you no longer have your dog, please let me know so that I can update my records.**



Cora Benoit, Town Clerk

In closing I would just like to thank the voters for changing the term of the office to three years. It is really an asset to plan in three year increments for budgeting, restoration projects, and other improvements.

REPORT OF THE TREASURER

First, let me congratulate and thank the selectboard for their diligence and attention to details regarding the implementation and management of the budget. Not only were they able to keep the deficit below \$200 but also to accomplish a number of long neglected maintenance items on both the town and highway side.

Also, I would like to thank those citizens that pointed out discrepancies in the financial reporting within the 2002 Annual Report. As a result, a complete review of past and present methodology of determining the contents of these reports was undertaken and steps taken to develop a consistent method for 2003 and the future. These can be seen in how the budget is laid out and reported and in a more detailed recap of Grants and Restricted Funds.

The budget for 2004 is increased by 10.39% and, based on the 2003 Tax rates, will result in an increase to the combined Town and Highway rate (including warned items) of 13 cents. The good news is that based on the current information available, the school rate for homesteads should be decreasing by .25 cents to .30 cents, resulting in an overall **decrease** in taxes for residents.

As we move into the future we will be facing many mandates and decisions requiring the town to invest significant sums in land, buildings and equipment. We have established a fund for Vehicles and Equipment. Please observe that even without figuring on inflation the annual deposit needed increases significantly each year. Currently we are matching funds to the Reappraisal Fund, and I recommend that we continue this to prepare for the next reappraisal. The State of Vermont is mandating that we have a new Sand/Salt Shed.

There is coming a day when the current gravel pit must be replaced and the Town Office enlarged. Thankfully that day is not here yet. However, now is the time to plan for it by setting aside funds dedicated to these purposes. Planning now and establishing these accounts will allow us to control the inevitable growth in our tax rates, making them gradual and avoiding unexpected surprises.

Stephen L. Hislop, Treasurer



Steve Hislop, Town Treasurer

REPORT OF THE PLANNING COMMISSION

The new Zoning Ordinance and the Amended Sub-Division Regulations were approved by the voters at the Town Meeting held in March 2003 and appear to be working well. Since then the Planning Commission has been reviewing a list of technical corrections and clarifications to the Sub-Division Regulations that were suggested by Tuthill Doane. It is anticipated that these modifications, together with any changes that may be required by the State Legislature's re-writing of the Vermont Municipal & Regional Planning & Development Act this session, will be placed before the voters at the 2005 Town Meeting.

The Planning Commission has also prepared and approved a set of By-laws for itself which clarify the Commission's relationships with the Selectboard, the Zoning Board of Adjustment, and the Zoning Administrator. The By-laws also clarify the expectations of Commission membership, meetings and the keeping of a written record of its deliberations. These By-laws were accepted by the Selectboard on August 19, 2003.

The biggest challenge that the Commission continues to face is having members who are willing and able to attend meetings on a consistent basis. Several monthly meetings have had to be cancelled for lack of a quorum, and inconsistent attendance causes delays in decision-making due to the lack of continuity in our deliberations.

Paul L. Kendall

INVENTORY DECEMBER 31, 2003

| | | | |
|----------------------|------------|-------------------------|-------------------|
| Garage & Lot | \$ 66,000 | Sand Screen | \$ 1,500 |
| Town Office | \$ 61,600 | Mobile generator 5000KW | \$ 2,500 |
| Office contents | \$ 40,000 | Road Machine | \$ 1,000 |
| Town Hall | \$ 138,800 | Tire Chains | \$ 0 |
| Loader | \$ 85,000 | Tires | \$ 0 |
| Grader | \$ 45,000 | Rock Rake & Blade | \$ 1,000 |
| Truck Int'l '92 | \$ 10,000 | Shop Tools & Equip. | \$ 8,000 |
| Truck Int'l '97 | \$ 35,000 | Bolts & Spare Parts | \$ 3,000 |
| Truck Int'l '01 | \$ 50,000 | Sand & Gravel | \$10,000 |
| Truck'02 pickup+plow | \$ 25,000 | Pressure washer | \$ 2,200 |
| Chipper | \$ 700 | Anti-Fr., Oil & Lube | \$ 1,200 |
| Steam Thawer | \$ 1,000 | Other Supplies | \$ 1,500 |
| 2 Timco 9' Plows | \$ 3,500 | Chloride & Salt | \$ 1,500 |
| 2 Everest Plows | \$ 3,500 | Replacement Culverts | \$ 800 |
| 3 Timco Wings | \$ 2,500 | Chloride Spreader | \$ 1,000 |
| | | TOTAL | \$ 602,800 |

ZONING ADMINISTRATOR

It has been difficult to find a permanent Zoning Administrator since Chuck Phillips had to give up the post. Steve Frenette has fortunately stepped forward to serve in this position that is so essential to Braintree. During 2003, the following summary of permits issued is: 42 Building or additions; 8 Septic; 6 Variance; 4 Ownership transfer; 4 Sub-division; 3 Conditional use; 3 Access; and 1 Certificate of Occupancy.

BRAINTREE BUILDING PERMIT FEE SCHEDULE

| | |
|---|-----------|
| Residential additions & Outbuildings | \$ 25.00 |
| Single Dwelling | \$ 25.00 |
| Single Dwelling with separate garage | \$ 50.00 |
| Multi-family dwelling | \$ 100.00 |
| Open Accessory structure (i.e. breezeway, car port, satellite dish antenna, swimming pool) | \$ 25.00 |
| Septic System (new, modified, or replacement) | \$ 25.00 |
| Change of Use | \$ 50.00 |
| Subdivision | \$ 50.00 |
| Plus – per lot over 2 lots | \$ 25.00 |
| Mobile Home Parks | \$ 250.00 |
| Access (build or alter a driveway) | \$ 25.00 |
| Commercial Construction or Additions | \$ 100.00 |
| Plus – per each 100 sq ft over 3,000 sq ft | \$ 5.00 |
| Board of Adjustment Hearing | \$ 50.00 |
| Planning Board meeting | \$ 50.00 |
| Site Plan Review for uses not covered above | \$ 50.00 |
| Sign | \$ 15.00 |

If application requires Planning Board Hearing, Site Plan Hearing, and/or Board of Adjustment Hearing, then applicant must pay all fees for hearing.

NOTE: There is a \$7.00 recording fee for all permits

THE INCREASED FEES WILL BECOME EFFECTIVE APRIL 1, 2004.

DOG REGISTRATION LAWS

A dog or wolf-hybrid more than six months old must be registered, numbered, described, and **licensed annually on or before April 1st** in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept. The owner of a dog or wolf-hybrid shall cause it to wear a collar, and attach thereto a license tag issued by the municipal clerk.

Spaying and neutering certificates must be exhibited to the clerk and rabies certificates, signed by a licensed veterinarian must be filed when registering. According to the Vermont Statutes Annotated, Title 20/3581, a current vaccination against rabies means that: 1) a dog or wolf-hybrid of less than one year of age has been vaccinated within the preceding 12 months; and 2) a dog or wolf-hybrid of one or more years but less than two years has been vaccinated within the preceding 12 months; and 3) a dog or wolf-hybrid of two or more years of age has been vaccinated within the preceding 24 months.

Dog or wolf-hybrid owners shall pay for the license \$4.00 for each neutered dog or wolf-hybrid, and \$8.00 for each unneutered dog or wolf-hybrid. If the license fee for any dog or wolf-hybrid is not paid by April 1, its owner or keeper may thereafter procure a license for that license year by paying a fee of fifty percent in excess of that otherwise required. If a dog or wolf-hybrid is licensed after October 1st, the fee for the license shall be one-half the amount otherwise required. **In addition to these fees, one dollar will be added to each license sold, which will be forwarded to the state treasurer for use in the rabies control program.**

In addition, the owner of the dog or wolf-hybrid who fails to follow the requirements of this section shall be fined an amount not more than \$250, except as specifically noted in the Braintree Dog Ordinance. All dogs, including temporary visitors, must wear licenses so that their rabies vaccinations can be assured. Any dog within the town discovered by the Constable without requisite tags may result in fines and impoundment fees to the owner.

REPORT OF DOG LICENSES ISSUED 2003

| | | |
|-----|---|-------------------|
| 162 | Neutered Males & Spayed Females at \$5.00 | \$ 810.00 |
| 85 | Males & Females at \$9.00 | \$ 765.00 |
| 45 | Neutered Males & Spayed Females with penalty at \$7.00 | \$ 315.00 |
| 12 | Males & Females with penalty at \$13.00 | \$ 156.00 |
| 3 | Neutered Males & Spayed Females at 1/2 year rate \$3.00 | \$ 9.00 |
| 0 | Males & Females at 1/2 year rate \$5.00 | \$ 0.00 |
| 1 | Kennel Permit at \$10.00 | \$ 10.00 |
| 307 | Total collected for dogs in 2003 | \$ 2065.00 |
| 308 | Fee for State at \$1.00 each | <u>-\$ 308.00</u> |
| | TOTAL fee for town for 2003 | \$ 1757.00 |

LISTERS REPORT FOR 2003

2003 was a busy year for the Listers. Automated Property Appraisal Services (APAS) began the process of reappraising the town for the 2005 Grand List, and we initiated a three-year contract to update our tax maps. We are pleased that the voters approved the reappraisal and matching State money to pay for it. APAS is one of the most sought-after reappraisal firms. If we had not started the town-wide reappraisal when we did, we could have faced the potential of having the State order a reappraisal and we would not have many companies to choose from.

The Listers appreciate how well everyone is cooperating with the reappraisal process. APAS has completed site-visits and data collection for more than 25% of the properties, and homeowners have called to make follow-up appointments with Terry or Cy for interior inspections. We wish to extend special thanks to Cora Benoir for taking messages for APAS from property owners.

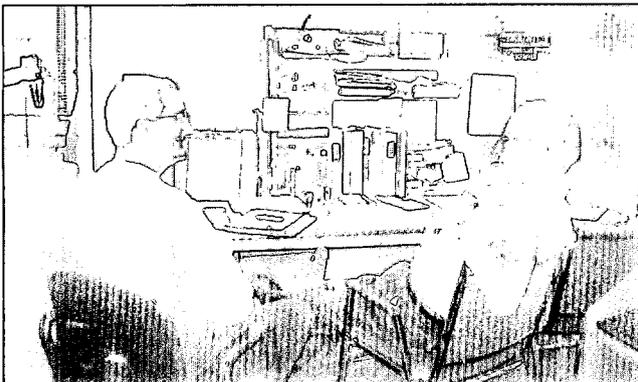
Act 68 – the State school property tax law, means that the Listers will continue to be very busy this year. The State requires town Listers to change many “Homestead” values and input a new “House-site” value into the Grand List, and verify all Homestead Declarations that are submitted to the State for Braintree. Unfortunately, our computer problems won’t be completely behind us until next year, so some of these tasks will have to be done manually.

We want to remind everyone that the Homestead Declaration Form is due by April 15, 2004 to the Vermont Tax Department. The “SPAN” number that is required on the form was printed on your Property Tax Bill.

Every year, a few property owners miss the deadline to file a Grievance. Per State law Grievances are held ONCE each year. Grievance hearings are usually in early June. Any property owner may request a grievance by sending a written request to the Listers. However, the Listers only send Change of Appraisal Notices when the assessment has changed due to additions or modifications to the property, and to new property owners as a courtesy. The deadline for submitting a written request for a Grievance is published in the Herald and posted on the bulletin boards at the Town Clerk’s office, Town Hall, Braintree School, Snowsville Store, and Mobile Acres.

Respectfully submitted,

Arthur Hamlin, Chair; Raymond Gray; Richard Bowen



Listers Arthur Hamlin, chair, and Ray Gray. (Missing: Richard Bowen)

EIGHT-YEAR SUMMARY

| | GRAND LIST | TAX RATE | TAXES | UNCOLLECTED TAXES |
|------|------------|----------|--------------|-------------------|
| 1996 | 510,425.89 | 2.03 | 1,036,164.56 | 103,857.23 |
| 1997 | 509,142.95 | 2.00 | 1,018,285.90 | 85,055.92 |
| 1998 | 509,246.01 | 2.05 | 1,043,954.32 | 68,682.12 |
| 1999 | 509,631.97 | 1.922 | 979,512.65 | 39,888.03 |
| 2000 | 517,986.94 | 2.1278 | 1,102,172.61 | 50,926.80 |
| 2001 | 528,061.55 | 2.189 | 1,155,926.73 | 113,595.71 |
| 2002 | 542,091.02 | 2.3742 | 1,287,032.50 | 129,127.16 |
| 2003 | 546,926.75 | 2.6001 | 1,422,064.24 | 99,664.97 |

SCHOOL TAX

| | GRAND LIST | TAX RATE | TAXES | ASSETS OVER LIABILITIES | LIABILITIES OVER ASSETS |
|------|------------|----------|--------------|-------------------------|-------------------------|
| 1996 | 510,425.89 | 1.71 | 872,828.27 | | 593,796.12 |
| 1997 | 509,142.95 | 1.797 | 914,929.88 | | 516,027.25 |
| 1998 | 507,416.73 | 1.566 | 794,614.60 | | 520,202.23 |
| 1999 | 510,082.48 | 1.624 | 828,373.95 | | 421,709.14 |
| 2000 | 518,437.45 | 1.6456 | 853,140.67 | | 327,463.08 |
| 2001 | 528,489.07 | 1.6306 | 861,754.28 | | 332,161.64 |
| 2002 | 542,518.54 | 1.7471 | 947,834.14 | | 243,121.00 |
| 2003 | 547,354.27 | 1.9839 | 1,085,896.14 | | 162,350.00 |

TOWN TAX

| | GRAND LIST | TAX RATE | TAXES | ASSETS OVER LIABILITIES |
|------|------------|----------|------------|-------------------------|
| 1996 | 510,425.89 | .06 | 30,625.55 | 8,778.62 |
| 1997 | 509,142.95 | .094 | 47,859.44 | 12,773.29 |
| 1998 | 509,246.01 | .17 | 86,571.82 | 109,911.51 |
| 1999 | 509,631.97 | .135 | 68,800.32 | 72,901.21 |
| 2000 | 517,986.94 | .2006 | 103,908.18 | 99,291.44 |
| 2001 | 528,061.55 | .2024 | 106,879.66 | 121,905.24 |
| 2002 | 542,091.02 | .2550 | 138,233.21 | 98,870.74 |
| 2003 | 546,926.75 | .2651 | 144,990.26 | 134,355.54 |

ROAD TAX

| | GRAND LIST | TAX RATE | TAXES | EXPENDED |
|------|------------|----------|------------|------------|
| 1996 | 510,425.89 | .26 | 132,710.73 | 132,710.73 |
| 1997 | 509,142.95 | .109 | 55,496.58 | 55,496.58 |
| 1998 | 509,246.01 | .314 | 159,903.25 | 159,903.25 |
| 1999 | 509,631.97 | .163 | 83,070.01 | 83,070.01 |
| 2000 | 517,986.94 | .2816 | 145,865.12 | 145,865.12 |
| 2001 | 528,061.55 | .3560 | 187,989.91 | 187,989.91 |
| 2002 | 542,091.02 | .3721 | 201,712.07 | 201,712.07 |
| 2003 | 546,926.75 | .3511 | 192,025.98 | 192,025.98 |

NOTE: 1) 8-year summary 2002 line amounts changed for consistency of reporting & uncollected taxes corrected; 2) School Tax 2002 line corrected; 3) Town Tax 2000 Grand List and Town Taxes amounts corrected; 4) Town Tax 2000 Assets over Liabilities corrected.

**TOWN OF BRAINTREE
2003 STATEMENT OF TAXES RAISED**

| | | |
|--|--|-------------------|
| MUNICIPAL GRAND LIST: | | |
| Real Estate (Appraised Value x 1%)..... | | 546,926.75 |
| Personal Property (Appraised Value x 1%) | | <u>546,926.75</u> |
| EDUCATION GRAND LIST: | | |
| Real Estate (Appraised Value x 1%)..... | | 546,926.75 |
| Personal Property - Cable (Appraised Value x 1%) | | <u>427.52</u> |
| | | 547,354.27 |
| TAXES ASSESSED AND BILLED: | | |
| General Town Tax Rate .2651 | | 144,990.26 |
| Highway Tax Rate .3511 | | <u>192,025.98</u> |
| Town Tax Rate .6162 | | 337,016.24 |
| School Tax Rate 1.9839 | | 1,085,896.14 |
| | | 1,422,912.38 |
| Adjustment per Listers | | (221.01) |
| VT Fish & Game Tax | | 67.00 |
| | | 1,422,758.37 |
| TAXES ACCOUNTED FOR: | | |
| Taxes Paid Treasurer by Taxpayers | | 1,323,026.40 |
| Pilot (VT Fish & Game) | | 67.00 |
| Delinquent 2003 Taxes Given Collector on Real Estate | | <u>99,664.97</u> |
| | | 1,422,758.37 |

2003 SCHEDULE OF TOWN INDEBTEDNESS

| Date Issue | Maturity Date | Interest Rate | Balance for 2003 | Additions (Reductions) | Balance 12/31/03 |
|----------------|------------------|------------------|---------------------|---------------------------|---------------------|
| Notes Payable: | | | | | |
| 2001 Truck | | | | | |
| 6/28/00 | 6/30/03 | 2.00% | \$ 13,333.34 | \$ (13,333.34) | \$ 0 |

TOWN OF BRAINTREE

Analysis of Change in Fund Balance (Resulting from Cash Transactions in General and Highway Funds) For Year Ending December 31, 2003

| | 2003 | 2002 |
|----------------------------------|----------------------|----------------------|
| Beginning Balance | \$ 23,143.25 | \$ 53,323.20 |
| Adjustment to Beg. Bal | \$ - | \$(18,696.23) |
| Plus Revenue for Year | <u>\$ 509,122.56</u> | <u>477,306.72</u> |
| | \$ 532,265.81 | \$ 511,933.69 |
| Less Expenditures for Year | <u>\$ 505,565.63</u> | <u>\$ 488,790.44</u> |
| Ending Fund Balance | \$ 26,700.18 | \$ 23,143.25 |

CASH BASIS COMPARATIVE BALANCE SHEET

| | 2003 | 2002 |
|--|----------------------|---------------------|
| Assets: | | |
| Town Funds Balance | \$ 26,700.18 | \$ 23,143.25 |
| Veh/Eq Capital Reserve Fund | \$ 72,212.34 | \$ 39,894.79 |
| Reappraisal Fund | \$ 28,462.39 | \$ 28,732.07 |
| Restoration Fund | \$ 5,678.96 | \$ 4,446.84 |
| Town Hall Fund | \$ 1,136.67 | \$ 2,447.65 |
| Delinquent Tax Collector's Fund | \$ - | \$ 17.03 |
| Town Clerk's Fund | \$ 15.00 | \$ 49.90 |
| Petty Cash Fund | <u>\$ 150.00</u> | <u>\$ 150.00</u> |
| | \$ 134,355.54 | \$ 98,881.53 |
| Liabilities: | | |
| 4th Q Withholding Taxes Due | \$ - | \$ 17.55 |
| Due Equipment Fund | \$ - | \$ 226.45 |
| Liabilities (Over or Under Assets) | <u>\$ 134,355.54</u> | <u>\$ 98,637.53</u> |
| | \$ 134,355.54 | \$ 98,881.53 |

**TOWN GENERAL & HIGHWAY FUNDS
 ACCRUAL BASIS BALANCE SHEET
 DECEMBER 31, 2003 & 2002**

| ASSETS: | 2003 | 2002 |
|--|----------------------|----------------------|
| Town Fund Balance | \$ 26,700.18 | \$ 23,143.25 |
| Undeposited Town Funds | \$ - | \$ 8,316.05 |
| 2003 School District Fuel Reimbursement... | \$ 4,509.89 | \$ - |
| Veh/Eq Capital Reserve Fund | \$ 72,212.34 | \$ 39,894.79 |
| Reappraisal Fund | \$ 28,462.39 | \$ 28,726.74 |
| Restoration Fund | \$ 5,678.96 | \$ 4,446.84 |
| Town Hall Fund | \$ 1,136.67 | \$ 2,447.65 |
| Delinquent Tax Collector's Fund | \$ - | \$ 3,873.52 |
| AOT Grant Reimbursement | \$ - | \$ 9,733.80 |
| Town Clerk's Fund | \$ 15.00 | \$ 49.90 |
| Petty Cash Fund | \$ 150.00 | \$ 150.00 |
| Delinquent Taxes Receivable | <u>\$ 93,539.19</u> | <u>\$ 130,400.55</u> |
| | <u>\$ 232,404.62</u> | <u>\$ 251,183.09</u> |

LIABILITIES & FUND BALANCE

| | | |
|-------------------------------------|----------------------|----------------------|
| Notes Payable | \$ - | \$ 13,333.33 |
| Accounts Payable | \$ - | \$ 100.00 |
| School Assessment Balance Due | \$ 65,155.31 | \$ 67,189.00 |
| 4th Q Payroll Taxes Due | \$ - | \$ - |
| Due Equipment Fund | \$ - | \$ 226.45 |
| Due From Reappraisal Fund | \$ - | \$ 89.81 |
| Delinquent Tax Fees Payable | <u>\$ -</u> | <u>\$ 598.30</u> |
| Total Liabilities | <u>\$ 65,155.31</u> | <u>\$ 81,536.89</u> |
| Total Surplus | <u>\$ 167,249.31</u> | <u>\$ 169,646.20</u> |
| | <u>\$ 232,404.62</u> | <u>\$ 251,183.09</u> |

GRANTS AND OTHER RESTRICTED FUNDS RECEIVED

2002 Flood Grant

| | Debit | Credit | Balance |
|---|--------------|--------------|-----------------------|
| 12/31/02 Beginning Balance | | | \$ - |
| 7/14/03 State of VT | | \$ 25,121.27 | \$ 25,121.27 |
| 10/31/03 State of VT | | \$ 26,415.48 | \$ 51,536.75 |
| Disbursements | | | |
| 9/25/03 W. B. Rogers | \$ 18,675.00 | | \$ (18,675.00) |
| 12/4/03 Pike Industries * | \$ 23,127.95 | | \$ (41,802.95) |
| 12/31/03 Reimbursement to General Fund Per 2003 Budget | \$ 9,733.80 | | <u>\$ (51,536.75)</u> |
| *Net after 2003 Paving Cost Charge to 2003 Budget | | | |

Vehicle/Eq. Capital Fund

| | | | |
|---|--|--------------|---------------------|
| 12/31/02 Beginning Balance | | | \$ 39,894.79 |
| 12/31/03 Transfer from General Fund per Anticipated Receipts | | \$ 226.45 | \$ 40,121.24 |
| 12/31/03 Transfer from General Fund per 2003 Budget | | \$ 31,667.00 | \$ 71,788.24 |
| 12/31/03 2003 Interest Earned Jan-Dec | | \$ 424.10 | <u>\$ 72,212.34</u> |

Re-Appraisal Fund

| | | | |
|---|--------------|-------------|---------------------|
| 12/31/02 Beginning Balance | | | \$ 28,732.07 |
| 4/10/03 State of VT 2003 Grand List Payment | | \$ 5,159.00 | \$ 33,891.07 |
| 12/31/03 Town Match to State Payment | | \$ 5,159.00 | \$ 39,050.07 |
| 12/31/03 2003 Interest | | \$ 684.65 | \$ 39,734.72 |
| 12/31/03 Transfer to General Fund for Accounts Payable | \$ 11,272.33 | | <u>\$ 28,462.39</u> |

Restoration Fund

| | | | |
|--|-----------|-------------|--------------------|
| 12/31/02 Beginning Balance | | | \$ 4,446.84 |
| 2003 Restoration Fund Fees Received | | \$ 1,686.00 | \$ 6,132.84 |
| 2003 Interest Received | | \$ 46.12 | \$ 6,178.96 |
| Reimbursement to Town for Partial Cost of Map Cabinet | \$ 500.00 | | <u>\$ 5,678.96</u> |

Town Hall Fund

| | | | |
|--|-----------|-----------|--------------------|
| 12/31/03 Beginning Balance | | | \$ 2,447.65 |
| 3/19/03 Proceeds of 2003 Town Meeting Day Dinner | | \$ 250.20 | \$ 2,697.85 |
| 2003 Interest Received | | \$ 18.82 | \$ 2,716.67 |
| 3/3/03 Replace Front Door | \$ 750.00 | | \$ 1,966.67 |
| 4/21/03 Replace Side Door | \$ 830.00 | | <u>\$ 1,136.67</u> |

**GENERAL TOWN ACCOUNTS
JANUARY 1 - DECEMBER 31, 2003**

| Treasurer's Receipts | 2003 Anticipated | 2003 Actual |
|--|-----------------------------|------------------------|
| Balance Jan. 1 2003 | \$ 23,143.25 | \$ 23,143.25 |
| Reimbursable AOT Grant | \$ 9,733.80 | \$ 9,733.80 |
| Undeposited Delinquent Taxes | \$ 3,873.52 | \$ 8,316.05 |
| Anticipated Del Taxes Collected | \$ 68,856.69 | \$ 85,916.66 |
| Del. Tax fees Payable | \$ (598.30) | \$ (598.30) |
| Accts Receivable | \$ 3,802.80 | \$ 4,404.24 |
| Property Tax Refund Due | \$ (100.00) | \$ (100.00) |
| Due Equipment Fund | \$ (226.45) | \$ (226.45) |
| School District Assessment Due | \$ (67,189.00) | \$ (68,059.00) |
| Less 4th Q Payroll Taxes Due | \$ (10.79) | \$ (17.55) |
| Ending Balance | \$ 41,285.52 | \$ 62,512.70 |
| RECEIPTS: | | |
| Taxes: | | |
| 2003 Real & Personal | | \$ 1,323,026.40 |
| Over Payments | | \$ 2.03 |
| PILOT | | \$ 67.00 |
| Delinquent Real & Personal | | \$ 125,348.66 |
| Penalties on Delinquents | | \$ 9,923.35 |
| Interest on Delinquents | | \$ 9,589.46 |
| Total Local Taxes | | \$ 1,467,956.90 |
| Land Use Change Tax | \$ - | \$ - |
| State of Vermont | | |
| ST of VT Current Use/Hold Harmless | \$ 25,000.00 | \$ 31,378.00 |
| State Aid to Highways | \$ 82,000.00 | \$ 82,112.38 |
| State Railroad Tax | \$ 1,050.00 | \$ 1,054.84 |
| Interest Earned | \$ 3,000.00 | \$ 1,734.79 |
| License Fees & Permits: | | |
| Clerk's Fees | \$ 8,000.00 | \$ 11,458.94 |
| Dog Licenses | \$ 2,000.00 | \$ 1,757.00 |
| Junkyard Licenses | \$ - | \$ 25.00 |
| Liquor Licenses | \$ 100.00 | \$ 100.00 |
| Marriage/CU Licenses | \$ 80.00 | \$ 72.00 |
| MV Registrations | \$ 250.00 | \$ 285.00 |
| Assorted Permits | \$ 1,000.00 | \$ 1,662.00 |
| Septic Inspections | \$ 280.00 | \$ 260.00 |
| Reimbursements: | | |
| Road Work/Rochester | \$ - | \$ 4,125.40 |
| Town Report Costs | \$ - | \$ 662.44 |
| Town Hall Rent | \$ 1,000.00 | \$ 1,480.00 |
| Other Receipts: | | |
| State of Vermont | | |
| Local Fines | \$ 0.00 | \$ 37.50 |
| TOTAL RECEIPTS | \$ 123,760.00 | \$ 138,205.29 |
| TOTALS WITH BEG BALANCE | \$ 165,045.52 | \$ 179,490.81 |

**2004 BUDGET
TREASURERS RECEIPTS**

| | |
|---|----------------|
| Balance Jan. 1 2004 | \$ 26,700.18 |
| Anticipated Del Taxes Collected | \$ 56,123.51 |
| 2003 Diesel Fuel Reimbursements Due | \$ 4,510.00 |
| 2004 Rochester Hollow Reimbursement | \$ 4,000.00 |
| Assessment Due to School District | \$ (65,155.31) |

Estimated Beginning Balance \$ 26,178.38

RECEIPTS:

| | |
|--|--------------|
| State of Vermont | |
| ST of VT Current Use/Hold Harmless | \$ 31,000.00 |
| State Aid to Highways | \$ 82,000.00 |
| State Railroad Tax | \$ 1,050.00 |

Interest Earned \$ 1,800.00

License Fees & Permits:

| | |
|----------------------------|--------------|
| Clerk's Fees | \$ 11,500.00 |
| Dog Licenses | \$ 2,000.00 |
| Junkyard Licenses | \$ 25.00 |
| Liquor Licenses | \$ 100.00 |
| Marriage/CU Licenses | \$ 80.00 |
| MV Registrations | \$ 250.00 |
| Assorted Permits | \$ 2,100.00 |
| Septic Inspections | \$ 240.00 |
| Town Hall Rent | \$ 1,500.00 |

TOTAL RECEIPTS \$ 133,645.00

TOTALS WITH ESTIMATED BEG. BALANCE \$ 159,823.38

2003 CASH DISBURSEMENTS & 2004 BUDGET

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|---|------------------|------------------|--------------------------|------------------|------------------------|---------------|
| 400 - EXECUTIVE | | | | | | |
| 401 - Selectboard Salaries | 3,700.00 | 3,700.00 | 0.00 | 3,700.00 | 0.00 | |
| 402 - Admn. Assistant Wages | 13,520.00 | 13,710.78 | 190.78 | 11,276.00 | (2,244.00) | |
| 403 - FICA/Medicare | 1,317.00 | 1,331.92 | 14.92 | 1,145.66 | (171.34) | |
| 404 - Computer Software | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 405 - Dues, Subscriptions & Incidentals | 0.00 | 107.02 | 107.02 | 450.00 | 450.00 | |
| 406 - Mileage | 900.00 | 563.04 | (336.96) | 900.00 | 0.00 | |
| 407 - Telephone | 50.00 | 0.00 | (50.00) | 50.00 | 0.00 | |
| 408 - Training | 400.00 | 173.00 | (227.00) | 350.00 | (50.00) | |
| 409 - Office Equipment | 0.00 | 250.00 | 250.00 | 1,150.00 | 1,150.00 | |
| 410 - Office Supplies | 200.00 | 536.79 | 336.79 | 350.00 | 150.00 | |
| 411 - Town Reports | 1,250.00 | 1,324.88 | 74.88 | 1,275.00 | 25.00 | |
| 412 - Loan Interest | 2,700.00 | 2,617.80 | (82.20) | 2,800.00 | 100.00 | |
| Total 400 - EXECUTIVE | 24,037.00 | 24,315.23 | 278.23 | 23,446.66 | (590.34) | -2.52% |
| 420 - TOWN CLERK | | | | | | |
| 421 - Town Clerk Salary | 13,390.00 | 14,147.50 | 757.50 | 13,792.00 | 402.00 | |
| 422 - Asst Town Clerk Salary | 850.00 | 1,075.25 | 225.25 | 1,425.00 | 575.00 | |
| 422 - Ballot Clerk Wages | 200.00 | 169.40 | (30.60) | 1,000.00 | 800.00 | |
| 423 - FICA/Medicare | 1,105.00 | 1,177.50 | 72.50 | 1,240.60 | 135.60 | |
| 425 - Dues & Subscriptions | 25.00 | 35.00 | 10.00 | 35.00 | 10.00 | |
| 426 - Mileage | 114.00 | 86.40 | (27.60) | 200.00 | 86.00 | |
| 427 - Computer Software | 0.00 | 0.00 | 0.00 | 900.00 | 900.00 | |
| 429 - Office Equipment | 2,000.00 | 1,386.64 | (613.36) | 650.00 | (1,350.00) | |
| 430 - Office Supplies | 700.00 | 946.62 | 246.62 | 1,125.00 | 425.00 | |
| 431 - Training | 200.00 | 333.52 | 133.52 | 700.00 | 500.00 | |
| Total 420 - TOWN CLERK | 18,584.00 | 19,357.83 | 773.83 | 21,067.60 | 2,483.60 | 11.79% |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|---|------------------|------------------|--------------------------|------------------|------------------------|----------------|
| 440 - AUDITING | | | | | | |
| 441 - Auditors Wages | 3,000.00 | 1,287.75 | (1712.25) | 2,000.00 | (1,000.00) | |
| 442 - FICA/Medicare | 230.00 | 98.51 | (131.49) | 153.00 | (77.00) | |
| 443 - Contracted Services | 0.00 | 175.00 | 175.00 | 200.00 | 200.00 | |
| 444 - Mileage | 50.00 | 0.00 | (50.00) | 50.00 | 0.00 | |
| 445 - Training | 200.00 | 0.00 | (200.00) | 200.00 | 0.00 | |
| Total 440 - AUDITING | 3,480.00 | 1,561.26 | (1918.74) | 2,603.00 | (877.00) | -33.69% |
| 460 - DELINQUENT TAX COLLECTOR | | | | | | |
| 462 - FICA/Medicare | 765.00 | 804.90 | 39.90 | 0.00 | (765.00) | |
| 463 - Computer Software | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total 460 - DELINQUENT TAX COLLECTOR | 765.00 | 804.90 | 39.90 | 0.00 | (765.00) | 0.00% |
| 470 - TREASURER | | | | | | |
| 471 - Treasurer Salary | 11,330.00 | 11,329.96 | (0.04) | 11,670.00 | 340.00 | |
| 472 - FICA/Medicare | 887.00 | 866.74 | (20.26) | 900.41 | 13.41 | |
| 473 - Computer Software | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 474 - Office Equipment | 100.00 | 286.99 | 186.99 | 250.00 | 150.00 | |
| 475 - Office Supplies | 100.00 | 77.98 | (22.02) | 250.00 | 150.00 | |
| 476 - Training | 150.00 | 248.95 | 98.95 | 250.00 | 100.00 | |
| 477 - Mileage | 50.00 | 0.00 | (50.00) | 100.00 | 50.00 | |
| 478 - Dues & Subscriptions | 25.00 | 15.00 | (10.00) | 25.00 | 0.00 | |
| Total 470 - TREASURER | 12,642.00 | 12,825.62 | 183.62 | 13,445.41 | 803.41 | 5.98% |
| 480 - PLANNING & ZONING | | | | | | |
| 481 - Zoning Administrator Wages | 500.00 | 686.50 | 186.50 | 1,000.00 | 500.00 | |
| 482 - Clerical Wages | 0.00 | 31.50 | 31.50 | 250.00 | 250.00 | |
| 483 - FICA/Medicare | 38.00 | 54.93 | 16.93 | 95.63 | 57.63 | |
| 484 - Advertising | 100.00 | 173.28 | 73.28 | 200.00 | 100.00 | |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|--|-----------------|-----------------|--------------------------|-----------------|------------------------|---------------|
| 485 - Mileage | 100.00 | 0.00 | (100.00) | 100.00 | 0.00 | |
| 486 - Training | 75.00 | 230.00 | 155.00 | 250.00 | 175.00 | |
| 487 - Supplies | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | |
| Total 480 - PLANNING & ZONING | 813.00 | 1,176.21 | 363.21 | 2,395.63 | 1,582.63 | 66.06% |
| 490 - LISTERS | | | | | | |
| 491 - Listers Wages | 6,750.00 | 5,845.63 | (904.37) | 7,000.00 | 250.00 | |
| 492 - FICA/Medicare | 516.00 | 447.19 | (68.81) | 550.00 | 34.00 | |
| 493 - Computer Software | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 494 - Office Equipment | 300.00 | 157.00 | (143.00) | 300.00 | 0.00 | |
| 495 - Office Supplies | 90.00 | 39.85 | (50.15) | 100.00 | 10.00 | |
| 496 - Software Contract | 135.00 | 135.00 | 0.00 | 135.00 | 0.00 | |
| 497 - Mileage | 100.00 | 68.40 | (31.60) | 100.00 | 0.00 | |
| 498 - Training | 225.00 | 150.00 | (75.00) | 225.00 | 0.00 | |
| 499 - Reappraisal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total 490 - LISTERS | 8,116.00 | 6,843.07 | (1272.93) | 8,410.00 | 294.00 | 3.50% |
| 500 - TOWN OFFICE | | | | | | |
| 501 - Custodial Wages | 0.00 | 445.00 | 445.00 | 820.00 | 820.00 | |
| 502 - FICA/Medicare | 0.00 | 34.04 | 34.04 | 62.73 | 62.73 | |
| 504 - Electricity | 500.00 | 563.02 | 63.02 | 750.00 | 250.00 | |
| 505 - Heat | 600.00 | 944.38 | 344.38 | 1,000.00 | 400.00 | |
| 506 - Office Equipment | 5,200.00 | 4,890.53 | (309.47) | 2,200.00 | (3,000.00) | |
| 507 - Office Supplies | 1,000.00 | 1,061.49 | 61.49 | 1,200.00 | 200.00 | |
| 508 - Telephone | 800.00 | 880.89 | 80.89 | 1,000.00 | 200.00 | |
| 509 - Postage | 1,200.00 | 1,339.53 | 139.53 | 1,500.00 | 300.00 | |
| 510 - Building Maintenance | 4,000.00 | 4,720.15 | 720.15 | 5,000.00 | 1,000.00 | |
| 511 - Advertising | 500.00 | 864.06 | 364.06 | 500.00 | 0.00 | |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|-----------------------------|----------------|----------------|--------------------------|----------------|------------------------|--------|
| 512 - Supplies | 400.00 | 113.90 | (286.10) | 200.00 | (200.00) | |
| 513 - Professional Services | 3,869.00 | 2,369.00 | (1,500.00) | 5,000.00 | 1,131.00 | |
| 514 - Service Contracts | 250.00 | 449.90 | 199.90 | 450.00 | 200.00 | |
| Total 500 - TOWN OFFICE | 18,319.00 | 18,675.89 | 356.89 | 19,682.73 | 1,363.73 | 6.93% |
| 520 - TOWN HALL | | | | | | |
| 521 - Custodian Wages | 1,000.00 | 373.50 | (626.50) | 600.00 | (400.00) | |
| 522 - FICA/Medicare | 77.00 | 28.57 | (48.43) | 45.90 | (31.10) | |
| 523 - Electricity | 350.00 | 354.43 | 4.43 | 350.00 | 0.00 | |
| 524 - Heat | 800.00 | 973.97 | 173.97 | 900.00 | 100.00 | |
| 525 - Cleaning Supplies | 100.00 | 49.12 | (50.88) | 100.00 | 0.00 | |
| 526 - Repairs & Maintenance | 2,500.00 | 2,004.67 | (495.33) | 2,500.00 | 0.00 | |
| 527 - Grounds Maintenance | 100.00 | 260.00 | 160.00 | 250.00 | 150.00 | |
| 528 - Equipment | 300.00 | 261.41 | (38.59) | 300.00 | 0.00 | |
| Total 520 - TOWN HALL | 5,227.00 | 4,305.67 | (921.33) | 5,045.90 | (181.10) | -3.59% |
| 530 - TREE WARDEN | | | | | | |
| 531 - Tree Warden Wages | 250.00 | 0.00 | (250.00) | 250.00 | 0.00 | |
| 532 - FICA/Medicare | 19.00 | 0.00 | (19.00) | 19.00 | 0.00 | |
| 533 - Supplies | 25.00 | 0.00 | (25.00) | 25.00 | 0.00 | |
| 534 - Mileage | 0.00 | 0.00 | 0.00 | 25.00 | 25.00 | |
| 535 - Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total 530 - Tree Warden | 294.00 | 0.00 | (294.00) | 319.00 | 25.00 | 7.84% |
| 540 - SEPTIC OFFICER | | | | | | |
| 541 - Septic Officer Wages | 400.00 | 0.00 | (400.00) | 300.00 | (100.00) | |
| 542 - FICA/Medicare | 31.00 | 0.00 | (31.00) | 31.00 | 0.00 | |
| 543 - Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|---------------------------------|----------------|----------------|--------------------------|----------------|------------------------|---------|
| 544 - Mileage | 100.00 | 0.00 | (100.00) | 100.00 | 0.00 | |
| 545 - Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total 540 - SEPTIC OFFICER | 531.00 | 0.00 | (531.00) | 431.00 | (100.00) | -23.20% |
| 550 - HEALTH OFFICER | | | | | | |
| 551 - Health Officer Wages | 500.00 | 0.00 | (500.00) | 400.00 | (100.00) | |
| 552 - FICA/Medicare | 38.00 | 0.00 | (38.00) | 30.60 | (7.40) | |
| 553 - Supplies | 0.00 | 184.47 | 184.47 | 50.00 | 50.00 | |
| 554 - Mileage | 50.00 | 0.00 | (50.00) | 50.00 | 0.00 | |
| 555 - Training | 50.00 | 0.00 | (50.00) | 50.00 | 0.00 | |
| 556 - Pager | 0.00 | 0.00 | 0.00 | 80.00 | 80.00 | |
| Total 550 - HEALTH OFFICER | 638.00 | 184.47 | (453.53) | 660.60 | 22.60 | 3.42% |
| 560 - TOWN INSURANCE | | | | | | |
| 561 - Bonding | 1,369.00 | 1,369.00 | 0.00 | 1,629.00 | 260.00 | |
| 562 - Employment Liability | 481.00 | 481.00 | 0.00 | 475.00 | (6.00) | |
| 563 - Property & Liability | 2,555.00 | 2,554.80 | (0.20) | 2,762.00 | 207.00 | |
| 564 - Worker's Compensation | 1,295.00 | 1,230.44 | (64.56) | 1,467.00 | 172.00 | |
| 565 - Unemployment | 82.00 | 37.62 | (44.38) | 82.00 | 0.00 | |
| Total 560 - TOWN INSURANCE | 5,782.00 | 5,672.86 | (109.14) | 6,415.00 | 633.00 | 9.87% |
| 570 - EMERGENCY SERVICES | | | | | | |
| 571 - Ambulance | 33,024.00 | 33,024.00 | 0.00 | 36,117.00 | 3,093.00 | |
| 572 - Fire Department | 24,564.00 | 22,935.00 | (1,629.00) | 28,900.00 | 4,336.00 | |
| 573 - Constable Wages | 1,000.00 | 588.00 | (412.00) | 1,000.00 | 0.00 | |
| 574 - Fire Warden | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 575 - FICA/Medicare | 77.00 | 44.98 | (32.02) | 76.50 | (0.50) | |
| 576 - Mileage | 250.00 | 97.92 | (152.08) | 200.00 | (50.00) | |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|---|-------------------|-------------------|--------------------------|-------------------|------------------------|---------------|
| 577 -Supplies | 100.00 | 214.75 | 114.75 | 300.00 | 200.00 | |
| 578 - Training | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | |
| Total 570 - EMERGENCY SERVICES | 59,015.00 | 56,904.65 | (2110.35) | 66,793.50 | 7,778.50 | 11.65% |
| 580 - SPECIAL APPROPRIATIONS | | | | | | |
| 581 - Kimball Public Library | 6,000.00 | 6,000.00 | 0.00 | 6,500.00 | 500.00 | |
| 582 - CVCA | 300.00 | 300.00 | 0.00 | 300.00 | 0.00 | |
| 583 - Clara Martin Center | 2,054.00 | 2,054.00 | 0.00 | 2,054.00 | 0.00 | |
| 584 - Kid's Place | 250.00 | 250.00 | 0.00 | 250.00 | 0.00 | |
| 585 - Senior Citizens Center | 800.00 | 800.00 | 0.00 | 1,000.00 | 200.00 | |
| 586 - Visiting Nurse Association | 2,135.00 | 2,135.00 | 0.00 | 2,250.00 | 115.00 | |
| 587 - Orange County Diversion | 150.00 | 150.00 | 0.00 | 150.00 | 0.00 | |
| Total 580 - SPECIAL APPROPRIATIONS | 11,689.00 | 11,689.00 | 0.00 | 12,504.00 | 815.00 | 6.52% |
| 590 - TAX APPROPRIATIONS | | | | | | |
| 591 - Orange County Tax | 12,257.00 | 12,300.00 | 43.00 | 16,000.00 | 3,743.00 | |
| Total 590 - TAX APPROPRIATIONS | 12,257.00 | 12,300.00 | 43.00 | 16,000.00 | 3,743.00 | 23.39% |
| Total Town Expenses | 182,189.00 | 176,616.67 | (5,572.33) | 199,220.03 | 17,031.03 | 8.55% |
| 600 - HIGHWAY | | | | | | |
| 601 - Full-time Wages | 76,685.00 | 69,516.56 | (7168.44) | 80,676.00 | 3,991.00 | |
| 602 - Part-Time Wages | 7,000.00 | 10,069.50 | 3069.50 | 8,000.00 | 1,000.00 | |
| 603 - Overtime | 21,800.00 | 13,489.34 | (8310.66) | 15,000.00 | (6,800.00) | |
| 604 - Stand-by Wages | 0.00 | 0.00 | 0.00 | 3,600.00 | 3,600.00 | |
| 605 - Administrative Asst Wages | 0.00 | 0.00 | 0.00 | 5,700.00 | 5,700.00 | |
| 606 - FICA/Medicare | 8,070.00 | 7,120.28 | (949.72) | 8,642.66 | 572.66 | |
| 607 - Health Insurance | 23,618.00 | 26,107.70 | 2489.70 | 36,633.00 | 13,015.00 | |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|-------------------------------------|----------------|----------------|--------------------------|----------------|------------------------|--------|
| 608 - Retirement | 3,939.00 | 3,305.09 | (633.91) | 3,971.04 | 32.04 | |
| 609 - Uniforms | 3,000.00 | 1,606.98 | (1393.02) | 3,000.00 | 0.00 | |
| 610 - Training | 300.00 | 360.00 | 60.00 | 450.00 | 150.00 | |
| Total 600 - HIGHWAY | 144,412.00 | 131,575.45 | (12836.55) | 165,672.70 | 21,260.70 | 12.83% |
| 615 - HIGHWAY INSURANCE | | | | | | |
| 616 - Property & Liability | 3,832.00 | 3,832.20 | 0.20 | 4,144.00 | 312.00 | |
| 617 - Worker's Compensation | 5,181.00 | 5,895.98 | 714.98 | 6,685.00 | 1,504.00 | |
| 618 - Unemployment | 276.00 | 125.94 | (150.06) | 271.00 | (5.00) | |
| Total 610 - HIGHWAY INSURANCE | 9,289.00 | 9,854.12 | 565.12 | 11,100.00 | 1,811.00 | 16.32% |
| 620 - HIGHWAY OPERATIONS | | | | | | |
| 621 - Gravel | 12,000.00 | 17,163.00 | 5163.00 | 16,000.00 | 4,000.00 | |
| 622 - Crusher | 12,750.00 | 16,561.41 | 3811.41 | 12,750.00 | 0.00 | |
| 623 - Sand | 12,000.00 | 10,150.00 | (1850.00) | 12,000.00 | 0.00 | |
| 624 - Screener | 7,400.00 | 4,665.70 | (2734.30) | 7,400.00 | 0.00 | |
| 625 - Salt | 2,000.00 | 839.94 | (1160.06) | 1,700.00 | (300.00) | |
| 626 - Chloride | 6,000.00 | 4,620.00 | (1380.00) | 6,000.00 | 0.00 | |
| 627 - Contracted Services | 6,916.00 | 7,396.76 | 480.76 | 10,000.00 | 3,084.00 | |
| 628 - Rental Equipment | 7,900.00 | 3,505.00 | (4395.00) | 8,500.00 | 600.00 | |
| 629 - Culverts | 1,100.00 | 3,069.14 | 1969.14 | 4,000.00 | 2,900.00 | |
| 631 - Paving | 0.00 | 5,282.05 | 5282.05 | 7,000.00 | 7,000.00 | |
| 632 - Signs & Posts | 700.00 | 769.83 | 69.83 | 700.00 | 0.00 | |
| 633 - Railroad Crossing Maintenance | 0.00 | 300.72 | 300.72 | 301.00 | 301.00 | |
| Total 620 - HIGHWAY OPERATIONS | 68,766.00 | 74,323.55 | 5557.55 | 86,351.00 | 17,585.00 | 20.36% |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|--|----------------|----------------|--------------------------|----------------|------------------------|----------|
| 640 - BRIDGES | | | | | | |
| 641 - New Construction | 7,701.00 | 7,700.00 | (1.00) | 0.00 | (7,701.00) | |
| 642 - Rental Repairs | 480.00 | 560.00 | 80.00 | 480.00 | 0.00 | |
| | 2,700.00 | 2,661.32 | (38.68) | 2,000.00 | (700.00) | |
| Total 640 - BRIDGES | 10,881.00 | 10,921.32 | 40.32 | 2,480.00 | (8,401.00) | -338.75% |
| 650 - FUEL & OIL | | | | | | |
| 651 - Diesel | 13,134.00 | 19,128.67 | 5994.67 | 15,000.00 | 1,866.00 | |
| 652 - Gasoline | 150.00 | 0.00 | (150.00) | 200.00 | 50.00 | |
| Total 650 - FUEL & OIL | 13,284.00 | 19,128.67 | 5844.67 | 15,200.00 | 1,916.00 | 12.61% |
| 660 - GARAGE | | | | | | |
| 661 - Electricity | 950.00 | 1,045.61 | 95.61 | 1,200.00 | 250.00 | |
| 662 - Heat | 2,200.00 | 1,278.13 | (921.87) | 1,800.00 | (400.00) | |
| 663 - Rubbish Removal | 335.00 | 347.92 | 12.92 | 350.00 | 15.00 | |
| 664 - Telephone/Pagers | 750.00 | 902.25 | 152.25 | 900.00 | 150.00 | |
| 665 - Supplies | 400.00 | 721.23 | 321.23 | 900.00 | 500.00 | |
| 666 - Maintenance | 1,525.00 | 6,444.36 | 4919.36 | 8,000.00 | 6,475.00 | |
| 667 - Small Equipment/Tools | 1,500.00 | 1,026.55 | (473.45) | 3,500.00 | 2,000.00 | |
| 668 - Salt Shed Maint/Repairs | 500.00 | 1.78 | (498.22) | 500.00 | 0.00 | |
| Total 660 - GARAGE | 8,160.00 | 11,767.83 | 3607.83 | 17,150.00 | 8,990.00 | 52.42% |
| 670 - VEHICLE/EQUIP MAINTENANCE | | | | | | |
| 671 - Grader 1988 | 4,450.00 | 6,307.52 | 1857.52 | 5,000.00 | 550.00 | |
| 672 - Loader 1999 | 3,100.00 | 3,316.92 | 216.92 | 4,200.00 | 1,100.00 | |
| 673 - Truck 1992 | 4,600.00 | 4,456.39 | (143.61) | 3,500.00 | (1,100.00) | |
| 674 - Truck 1997 | 5,600.00 | 6,125.71 | 525.71 | 4,700.00 | (900.00) | |
| 675 - Truck 2001 | 4,100.00 | 4,880.60 | 780.60 | 4,500.00 | 400.00 | |

| | 2003 Budget | 2003 Actual | Expended Over (Under) | 2004 Budget | Difference 03 to 04 | % +/- |
|---------------------------------------|----------------|----------------|--------------------------|----------------|------------------------|--------|
| 676 - Truck P/U 2002 | 800.00 | 887.67 | 87.67 | 1,200.00 | 400.00 | |
| 677 - Other Equipment | 300.00 | 105.90 | (194.10) | 1,000.00 | 700.00 | |
| 678 - Vehicle/Equipment Supplies | 200.00 | 30.30 | (169.70) | 200.00 | 0.00 | |
| Total 670 - VEHICLE/EQUIP MAINTENANCE | 23,150.00 | 26,111.01 | 2961.01 | 24,300.00 | 1,150.00 | 4.73% |
| 680 - Capital Funds | | | | | | |
| 681 - Vehicle/Eq Capital Fund | 31,667.00 | 31,667.00 | 0.00 | 42,500.00 | 10,833.00 | 25.49% |
| 690 - EQUIPMENT LOAN PAYMENTS | | | | | | |
| 691 - LOAN PAYMENTS | 13,333.33 | 13,333.34 | 0.01 | 0.00 | (13,333.33) | |
| 692 - LOAN INTEREST | 266.00 | 266.67 | 0.67 | 0.00 | (266.00) | |
| Total 690 - EQUIPMENT LOAN PAYMENTS | 13,599.33 | 13,600.01 | 0.68 | 0.00 | (13,599.33) | 0.00% |
| Total Highway Expense | 323,208.33 | 328,948.96 | 5740.63 | 364,753.70 | 41,545.37 | 11.39% |
| Total Town Expenses | 182,189.00 | 176,616.66 | (5,572.34) | 199,220.03 | 17,031.03 | 8.55% |
| Total Highway Expense | 323,208.33 | 328,948.96 | 5,740.63 | 364,753.70 | 41,545.37 | 11.39% |
| Total Expenses | 505,397.33 | 505,565.62 | 168.29 | 563,973.73 | 58,576.40 | 10.39% |
| Less Anticipated Income | | | | 159,823.38 | | |
| To Be Raised by Taxes | | | | 404,150.35 | | |

VEHICLES/EQUIPMENT CAPITAL RESERVE FUND PLAN (REVISED 2004)

| Town of Braintree Projected Equipment Life | 9 Years on Trucks | | | | 7 Years on 3/4 Ton Pick-up | | | | 20 Years on Grader | | | |
|---|-------------------|------------|------------|------------|----------------------------|------------|------------|-----------|--------------------|------------|--|--|
| | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | | |
| Income | | | | | | | | | | | | |
| Equipment Fund Balance 12/31/03 | \$ 72,186 | \$ 63,630 | \$ 87,903 | \$ 8,861 | \$ 44,438 | \$ 45,927 | \$ 83,845 | \$ 17,572 | \$ 65,023 | \$ 8,474 | | |
| Trf From General Fund | | | | | | | | | | | | |
| Vehicle Equipment Fund | | | | | | | | | | | | |
| Interest Earned | \$ 1,444 | \$ 1,273 | \$ 1,758 | \$ 177 | \$ 889 | \$ 919 | \$ 1,677 | \$ 351 | \$ 1,300 | \$ 169 | | |
| Borrowed Funds | \$ 60,000 | | | | \$ 125,000 | | | | | \$ 50,000 | | |
| Budget Annually | \$ 42,500 | \$ 47,900 | \$ 53,300 | \$ 58,700 | \$ 64,100 | \$ 69,500 | \$ 73,550 | \$ 77,600 | \$ 81,650 | \$ 85,700 | | |
| | \$ 176,130 | \$ 112,803 | \$ 142,961 | \$ 67,738 | \$ 234,427 | \$ 116,345 | \$ 159,072 | \$ 96,523 | \$ 147,974 | \$ 144,343 | | |
| Expense | | | | | | | | | | | | |
| 2002 3/4 Ton Pick-up/Plow Replacement | | | | \$ 36,000 | | | | | | | | |
| 1988 Grader Replacement | | | | \$ 150,000 | | | | | | | | |
| 1999 Loader Replacement | | | | | | | | | | | | |
| 1997 Truck Replacement | | | | | | | | | | | | |
| 2004 Truck | \$ 110,000 | \$ 110,000 | | | | | | | \$ 110,000 | \$ 110,000 | | |
| 2001 Truck Replacement | | | | | | | \$ 110,000 | | | | | |
| Communication Equipment | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | | |
| Borrowed Funds Repayment | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | | |
| Interest on Borrowed Funds | \$ 2,400 | \$ 1,600 | \$ 800 | \$ 800 | | \$ 5,000 | \$ 4,000 | \$ 3,000 | \$ 2,000 | \$ 1,000 | | |
| | \$ 112,500 | \$ 24,900 | \$ 134,100 | \$ 23,300 | \$ 188,500 | \$ 32,500 | \$ 141,500 | \$ 30,500 | \$ 139,500 | \$ 138,500 | | |
| Balance on Hand | \$ 63,630 | \$ 87,903 | \$ 8,861 | \$ 44,438 | \$ 45,927 | \$ 83,845 | \$ 17,572 | \$ 65,023 | \$ 8,474 | \$ 5,843 | | |

Projections do not take inflation into account

AUDITORS' STATEMENT

We have examined the accounts of the various funds of the Town of Braintree as of December 31, 2003 as well as the report of cemetery funds and the delinquent tax list as of December 31, 2003, and the resulting balance sheets as of December 31, 2003 and statements of operations for the year then ended. School accounts were audited by an independent certified public accountant under contract to O.S.S.U. Our statement of the School Financial Condition is drawn from his report. Our examination was performed in accordance with 24 V.S.A. sec. 1681 et seq. and included such test of the accounting records and other auditing procedures as we considered necessary and are suggested in the Auditors' Handbook.

In our opinion, the accompanying balance sheets and the related statements of operations present fairly the financial position of the various funds and balanced account groups for the Town of Braintree as of December 31, 2003, and the results of operations for the year then ended, in conformity with statutory requirements.

In response to questions regarding some figures in the 2002 Report, we have revised some prior year figures; these revisions are noted on the appropriate pages of this 2003 report.

Stephanie Barrett, Chair

Laddie Lushin

Genie Robbins



Auditors: Stephanie Barrett, chair, and Laddie Lushin. (Missing: Genie Robbins)

CEMETERY COMMISSIONER'S REPORT

The care of the ten cemeteries is in the hands of five elected cemetery commissioners. The responsibility is allocated as follows:

Duane King Mt. View Cemetery
 Carl Thresher Lower Branch Cemetery
 Phyllis N. Hawley East Braintree Cemetery
 Loren Bent Braintree Hill, Spear and Mann Cemeteries
 Laura Davidson Brown, Burrige, Connecticut Corners & Ford Cemeteries

For a number of years we have printed the regulations governing the cemeteries in this report. Most of us are aware of these regulations, so we are not including them at this time. If anyone has questions they may call the Cemetery Commissioner to inquire or request a copy of them. A copy will be given to the owners of new lots at the time of purchase.

At this time, the only available lots for sale are located in the Mountain View and East Braintree Cemeteries. No new lots may be purchased without a Perpetual Care bequest and corner posts. The fee schedule is as follows:

RESIDENT PRICES

| | |
|--|-----------|
| 2 grave lot deed (\$50) and perpetual care bequest (\$200) | \$ 250.00 |
| 4 grave lot deed (\$100) and perpetual care bequest(\$400) | \$ 500.00 |
| Corner posts | \$ 100.00 |

NON-RESIDENT PRICES

| | |
|---|------------|
| 2 grave lot deed and perpetual care bequest | \$ 600.00 |
| 4 grave lot deed and perpetual care bequest | \$ 1400.00 |
| Corner posts | \$ 100.00 |

The care and maintenance of the cemeteries is paid by the interest earned from the bequest funds. Some of the old lots still do not have perpetual care. Anyone wishing to make a contribution towards the mowing of a family lot may do so by contacting Phyllis N. Hawley, 33 Old Bass Road, Braintree, VT 05060.

Bill Smith of Randolph Center continues to provide care for the Mann Cemetery, the final resting place of many of his ancestors; James Abbott of Bethel, a descendant of the Burrige family, provides TLC for the Burrige Cemetery. Thank you all for your voluntary contributions. They are much appreciated.

This year, as a participant of the 7th Grade Service Learning Project, Josh Ferris, son of Debbie Owen, Michael & Amy Ferris, built a park bench and placed it in the rear of the Mountain View Cemetery. He was assisted by his Dad and Stuart Merusi. This bench has the following inscription: "Remembering Our Loved Ones." Thank you, Josh.

REPORT OF CEMETERY FUNDS

Balance January 1, 2003 (excluding bequest) 41,328.12

| | Balance | Income |
|-----------------------------|---------------|-------------|
| Bequest Investment 12/31/03 | | |
| Randolph Nat'l. CD# 20230 | 54,606.53 | 1,262.92 |
| Randolph Nat'l. Money Mkt | <u>103.22</u> | <u>0.27</u> |
| | 54,709.75 | 1,263.19 |

| | | |
|---------------------------|-------------|-----------------|
| Cash on Hand 12/31/2003 | | |
| Randolph Nat'l. Money Mkt | 40,212.06 | 256.13 |
| Randolph Nat'l Checking | 1.00 | |
| Randolph Nat'l. CD#20230 | - | - |
| Lots Sold | - | 50.00 |
| Edward Jones CD 3/03 | - | 1,056.00 |
| Edward Jones Money Mkt | <u>2.29</u> | |
| | 40,215.35 | <u>1,362.13</u> |

94,925.10 2,625.32

Total to Account For 43,953.44
 Less Total Expenses Paid 4,338.09

Accumulated Unused Funds 39,615.35

| | |
|----------------------------------|-----------------|
| Total Principal All Bequests '02 | 52,809.75 |
| Lot Sales | 600.00 |
| Add 2003 Bequests | <u>1,900.00</u> |
| | 55,309.75 |
| Accumulated Unused Funds | 39,615.35 |
| | 94,925.10 |

2003 Bequest

| | | |
|---------------|-----------------------------|---------------|
| Mountain View | Tara Stratton | 100.00 |
| | Norman B & Louise J Corliss | 800.00 |
| | Gay M Stratton | 300.00 |
| | Roland R & Nancy A Boucher | 400.00 |
| | Verne & Judy Duclos | 150.00 |
| | David W Noones | <u>150.00</u> |
| | Total | 1,900.00 |

2003 CEMETERY REPORT

| | Total Bequests | Unexpended Balance | Interest Earned | Lot Sales | Expended Income | Balance Dec 2003 |
|----------------------------|-------------------|-----------------------|--------------------|---------------|--------------------|---------------------|
| East Braintree | 14,833.85 | 11,313.12 | 698.27 | 50.00 | 694.93 | 11,366.46 |
| Braintree Hill | 11,720.90 | 11,135.11 | 551.73 | | 1,173.65 | 10,513.19 |
| Lower Branch | 7,955.00 | 1,792.87 | 374.46 | | 968.58 | 1,198.75 |
| Mountain View | 18,010.00 | 14,514.37 | 847.77 | 600.00 | 1,251.93 | 14,710.21 |
| Peth | 300.00 | 1,015.37 | 14.12 | | 2.00 | 1,027.49 |
| Mann | 570.00 | 529.82 | 26.83 | | - | 556.65 |
| West Braintree Memorial | - | - | - | | 1.00 | (1.00) |
| Spear | 500.00 | 991.05 | 23.54 | | 30.00 | 984.59 |
| Conn. Corners | 210.00 | 497.05 | 9.89 | | - | 506.94 |
| Roswell Ford | 50.00 | 36.23 | 2.35 | | - | 38.58 |
| Brown | 560.00 | (496.85) | 26.36 | | 216.00 | (686.49) |
| Thayer Brook | - | - | - | | - | - |
| Total | 54,709.75 | 41,328.14 | 2,575.33 | 650.00 | 4,338.09 | 40,215.35* |

Notes:

2002 Bequest should have read Mason C and Deborah A Estabrook.

* Balance Dec. 2003 column has been adjusted by .02 due to rounding.

\$50 lot sale credited to East Braintree to reflect 2002 amount incorrectly set aside for Funds for Spring last year.



Josh Ferris on the bench he built for Mountain View Cemetary.

DELINQUENT TAXES 2003

| Parcel ID | 1994 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | TOTAL |
|------------|---------|--------|---------|---------|--------|---------|---------|---------|
| 01-040 | | | | | | | 1411.85 | 1411.85 |
| 01-068 | | | 320.97 | | | | | 320.97 |
| 02-007 | | | | | 188.25 | 204.18 | 223.61 | 616.04 |
| 02-009 | | | | | | 184.37 | 273.01 | 457.38 |
| 02-020 | | | | | 477.49 | 648.16 | 709.83 | 1835.48 |
| 02-025 | | | | | | | 654.45 | 654.45 |
| 02-029 | | | | | 691.42 | 1678.56 | 1838.27 | 4208.25 |
| 02-057 | | | | | | | 801.87 | 801.87 |
| 02-058 | | | | | | | 262.61 | 262.61 |
| 03-018 | | | | | | | 2025.48 | 2025.48 |
| 03-031 | | | | | | 1141.99 | 1250.65 | 2392.64 |
| 03-044 | | | | | 728.94 | | | 728.94 |
| 03-044.001 | | | | | 663.27 | | | 663.27 |
| 03-045.001 | | | | 457.85 | 483.77 | 524.70 | 574.62 | 2040.94 |
| 03-050 | | | 1633.70 | 1808.63 | | 2018.07 | | 5460.40 |
| 04-024 | | | | | | | 700.00 | 700.00 |
| 04-062.002 | | | | | | | 1385.85 | 1385.85 |
| 04-063 | | | | | | | 3.63 | 3.63 |
| 05-011 | | | | | | | 2295.93 | 2295.93 |
| 05-024 | | | | | | 65.12 | 4022.35 | 4087.47 |
| 05-074 | 2662.88 | | | 2202.92 | | | 3983.25 | 8849.05 |
| 06-010 | | 252.60 | 484.76 | | | | 1300.05 | 2037.41 |
| 06-021 | | | | | | | 1560.06 | 1560.06 |
| 07-019 | | | | | | | 1838.27 | 1838.27 |
| 07-021 | | | | | | | 1090.48 | 1090.48 |
| 07-031 | | | | | | 118.29 | 1456.06 | 1574.35 |
| 07-044 | | | | | | 342.41 | 535.62 | 878.03 |
| 07-045 | | | | | | | 858.03 | 858.03 |
| 07-047 | | | | | | | 1023.03 | 1023.03 |
| 07-050 | | | | | | | 650.56 | 650.56 |
| 07-054 | | | | | | | 595.42 | 595.42 |
| 07-063 | | | 16.67 | | | | | 16.67 |
| 07-077 | | | | | | | 2602.70 | 2602.70 |
| 07-107 | | | | | | 2783.60 | 3725.94 | 6509.54 |
| 07-109 | | | | | | 400.54 | 2789.91 | 3190.45 |
| 08-001 | | | | | | | 4661.75 | 4661.75 |
| 08-009.001 | | | | | | | 962.04 | 962.04 |
| 08-017 | | | | | | 213.80 | 980.24 | 1194.04 |
| 08-023 | | | | | 842.06 | 1676.19 | 1835.67 | 4353.92 |
| 08-026 | | | 129.10 | | | | | 129.10 |
| 08-037 | | | | | 16.17 | 2497.66 | 2735.31 | 5249.14 |
| 09-002 | | | | 195.76 | 201.39 | 218.43 | | 615.58 |

| Parcel ID | 1994 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | TOTAL |
|-----------|---------|--------|---------|---------|---------|-----------|-----------|-----------|
| 09-002 | | | | | | | 239.21 | 239.21 |
| 09-006 | | | | | | | 111.80 | 111.80 |
| 09-014 | | | | | | | 271.46 | 271.46 |
| 09-017 | | | | | | | 546.02 | 546.02 |
| 09-027 | | | | | 303.88 | | | 303.88 |
| 09-027 | | | | | | | 741.03 | 741.03 |
| 09-032 | | | | | | | 176.81 | 176.81 |
| 09-034 | | | | | | | 267.81 | 267.81 |
| 09-037 | | | | | | | 290.21 | 290.21 |
| 09-039 | | | | | 119.07 | 357.74 | 616.22 | 1093.03 |
| 09-042 | | | | | | | 651.67 | 651.67 |
| 09-044 | | | | | | | 299.22 | 299.22 |
| 09-045 | | | | | | | 188.61 | 188.61 |
| 09-048 | | | | | | 1030.40 | | 1030.40 |
| 09-054 | | | | | | | 353.61 | 353.61 |
| 09-055 | | | | | | | 166.41 | 166.41 |
| 09-058 | | | | | | | 124.80 | 124.80 |
| 09-062 | | | | | | 70.21 | 299.01 | 369.22 |
| 09-065 | | | | | | | 399.54 | 399.54 |
| 09-068 | | | | | 255.64 | 553.19 | 605.82 | 1414.65 |
| 09-079 | | | | | | | 369.21 | 369.21 |
| 09-088 | | | | | 291.14 | | | 291.14 |
| 09-092 | | | | | | 16.74 | 1029.64 | 1046.38 |
| | 2662.88 | 252.60 | 2585.20 | 4665.16 | 5262.49 | 16,744.35 | 61,366.51 | 93,539.19 |

DELINQUENT TAXES COLLECTED

| Year | <u>To Be Collected</u> | <u>Abated</u> | <u>Adj.</u> | <u>Collected</u> | <u>Balance</u> |
|-------|------------------------|---------------|-------------|------------------|----------------|
| 1994 | 2,662.88 | 0.00 | | 0.00 | 2,662.88 |
| 1998 | 473.99 | 221.39 | | 0.00 | 252.60 |
| 1999 | 4,611.74 | 570.83 | | 1,455.71 | 2,585.20 |
| 2000 | 8,192.05 | 699.28 | | 2,827.61 | 4,665.16 |
| 2001 | 17,583.01 | 1,206.14 | | 11,114.38 | 5,262.49 |
| 2002 | 88,203.77 | 940.18 | (0.28) | 70,518.96 * | 16,744.35 |
| 2003 | 99,664.97 | 0.00 | | 38,298.46 | 61,366.51 |
| Total | 221,392.41 | 3,637.82 | (0.28) | 124,215.12 * | 93,539.19 |

* Delinquent Tax payments received December 31, 2002 for purposes of this presentation were credited as 2002 payments but were not booked as revenue until 2003.
See page 22, delinquent receipts.

WHITE RIVER VALLEY AMBULANCE SERVICE

Mission Statement

The members of White River Valley Ambulance Service shall provide appropriate and timely pre-hospital critical care and transport for the sick and injured within the communities of Barnard, Bethel, Braintree, Brookfield, Granville, Pittsfield, Randolph, and Stockbridge. We will maintain a high standard of care and will continually strive to improve our service through offering continuing education and outreach as it pertains to the communities' safety and wellness. Our membership remains committed to the advancement of the Emergency Medical Service system and how this system can benefit the communities we serve.

Accomplishments for the Year 2003:

White River Valley Ambulance service was named Ambulance Service of the Year at the Vermont EMS Conference held in Burlington in April of 2003. The service has the honor of having its name engraved on a plaque that hangs in the offices of the Vermont Department of Health in Burlington. Governor Douglas was on hand at the conference and spoke to conference attendees.

Also honored, was WRVA paramedic Eric Hebert. Eric was named the Paramedic of the Year at the EMS conference. Additional WRVA employees receiving awards were Jeff Cochran and Jason Osborne. Both employees received a scholarship towards continuing education in emergency medicine.

The service applied for and received over \$90,000 in Homeland Security money this year. We were able to replace all three of our cardiac monitor/defibrillators with 12 lead technology, purchase airbags and other rescue equipment, purchase additional paramedic equipment and upgrade mobile and portable radios. These equipment purchases allow for a decrease in the equipment reserve line item for the 2004 budget. A grant was also received from the Mascoma Savings Bank Foundation towards the purchase of a Ski Doo snowmobile for our rescue sled donated by local snowmobile clubs. This allows for an immediate response to snowmobile emergencies. Local clubs have also contributed towards the purchase.

The ambulance service continues to hold first aid and CPR courses for community members, businesses, daycares and local fire departments. Presentations were held at area schools to familiarize the children with what to expect in an emergency. This allows children to look at the ambulance and equipment in a relaxed and fun fashion. The goal of the program is to make an emergency situation less traumatic to the child and to gain their trust when an emergency arises. Visits to local senior centers and daycares were also scheduled.

The service and Vermont Ambulance District #8 aided in the distribution and training of all area fire departments and the Randolph Police Department in the use of Automatic External Defibrillators (AED's). This early intervention will save precious minutes and allow for more positive outcomes for our patients. We thank them for their civic mindedness and community support.

Call volume has increased by 27%. Calls to the eight communities served are as follows: Barnard 27, Bethel 167, Braintree 61, Brookfield 43, Granville 3, Pittsfield 21, Randolph 917, and Stockbridge, 39. The service responded to 118 requests for mutual aid.

Sincerely, Amy B. Estey, Administrator

KIMBALL LIBRARY 2004

Kimball Library's year started on a high note, with a rededication ceremony at Bethany Church on Feb. 23rd to celebrate our one-hundredth anniversary. State Librarian Sybil McShane used the occasion to present the Library with a wonderful birthday present: \$51,726, the second installment of the **Vermont Public Library Foundation grant**. These funds allowed us to maintain the youth librarian's hours at 30 per week and to fully renovate the Young Adult Room. Renovations were completed in September and create a much more spacious and welcoming environment for our young patrons. We are also better able to accommodate community groups looking for meeting space. Most importantly, the Library remains fully wheelchair accessible.

New this year, Kimball Library now offers access to the **Vermont Online Library**. This superior research tool includes full-text articles from thousands of magazines, journals, newspapers, and reference sources, and covers topics like health, business, technology, as well as offering specialized resources for students. Please visit the Library often — enjoy our many services, and bring us your questions, comments, or concerns.

VITAL NUMBERS (JAN.-DEC. 2003):

| <u>Service Statistics</u> | | <u>Funding</u> | |
|-------------------------------|------------------|----------------------------------|---------------|
| Registered borrowers | 3859 | Fundraising, investment revenue, | |
| | | fines & fees | \$42,589 |
| Braintree borrowers | 577 (15%) | Town of Randolph | \$104,420 |
| Library visits | 28,951 | Per capita | \$21.52 |
| Annual circulation | 40,806 | Town of Braintree | \$6000 |
| Interlibrary loans- | | Per capita | \$4.90 |
| sent to other libraries | 396 | | |
| received from other libraries | 803 | Braintree percentage of | |
| Internet sessions | 3555 | total budget | 4.1% |
| Home deliveries | 52 | | |
| Daycare deliveries | 312 | | |
| Programs- | | | |
| for adults (#/attendance) | 58/808 | | |
| for youth (#/attendance) | 215/3638 | | |

Trustees: Terry Burgee, Thomas Cooch, Gay Gaston, Chris Lesinski, Karen Odato (ret.), & Becky Seymour (chair)

Staff: Judith Flint, Youth Services Librarian; Lynne Gately, Adult Services Librarian

Submitted by Amy C. Grasmick, Director

**VISITING NURSE ALLIANCE OF VERMONT AND
NEW HAMPSHIRE, INC**
**Home Care, Hospice and Family Health Services —
Report to the Town of Braintree**

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net – with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Braintree to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, or chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year: (July 1, 2002 through June 30, 2003

| | | | |
|-----------------------|------------|-----------------------------------|-----|
| Skilled Nursing | 376 | Orange County Parent Child Center | |
| Physical Therapy | 45 | Families | 15 |
| Speech Therapy | 97 | Children | 21 |
| Occupational Therapy | 4 | | |
| Medical Social Worker | 1 | <i>MCH</i> | |
| Home Health Aide | 51 | Children | 16 |
| Homemaker | 71 | Home Visits | 149 |
| Total Visits | 645 | | |

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,
Susan H. Larman, BSN, MBA
President and Chief Executive Officer

Visiting Nurse Alliance of VT and NH, Inc.
46 S. Main Street, White River Junction, VT 05001

CLARA MARTIN CENTER

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but are not limited to):

- | | |
|---|---|
| <ul style="list-style-type: none"> ➤ Counseling ➤ Psychiatric Services ➤ Short-term crisis intervention ➤ School-based & Home-based services ➤ Education for families ➤ Community resource assistance | <ul style="list-style-type: none"> ➤ Free Walk-in Clinic ➤ Help with job training ➤ Alcohol & other drug treatment ➤ Respite Care ➤ 24-hour emergency system |
|---|---|

WHY SHOULD YOU HELP?

The Clara Martin Center has continually demonstrated its commitment to the greater Orange County community and the 2003 calendar year has been no exception. In May, our Challenger School was awarded a long-term approval rating from the State of Vermont Department of Education. Staff were noted as being "top notch", with an overall sense of caring and flexibility regarding the needs of children.

In July, the Clara Martin Center received another three-year accreditation from CARF (Commission on Accreditation for Rehabilitation Facilities). This marks the 10th consecutive year in which the Agency has been accredited. A rigorous peer review demonstrated the Agency's adherence to internationally recognized standards.

Strengths identified, include the following:

- *"Staff members throughout all areas of the organization demonstrate dedication and a commitment to providing quality services to individual persons served and the local community."*
- *"The collaboration between CMC and other healthcare providers in the community allows for a more thorough and comprehensive approach to the care of persons served."*
- *"The organization takes pride in and emphasizes maintaining a safe environment for the staff members and the persons served."*

It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment. The appropriation requested only partially covers the expense of services to Braintree residents.

| FY03 TOTAL SERVED AT CMC | | TOTAL SERVED FROM BRAINTREE | |
|---------------------------------|-------|------------------------------------|----|
| Children & Family Services | 635 | Child and Family Services | 31 |
| Adult Services | 474 | Adult Services | 18 |
| CSP Services* | 180 | CSP Services* | 5 |
| Substance Abuse Services | 1,140 | Substance Abuse Services | 21 |
| Walk-in Clinic Services | 106 | Walk-in Clinic Services | 1 |
| Emergency Contacts | 2,274 | | |
| Total Served: | 4,809 | Total Served: | 76 |

**CSP is our community support program that serves the chronically mentally ill population. 10/03*

TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION 2003 YEAR-END REPORT

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocated for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work was initiated at the request of Selectboards, Planning Commissions, and other town officials. Major accomplishments for this past year included:

Regional and Local Transportation Planning - The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many Transportation Enhancement Grants and assisted our towns in procuring design engineers, processing requisitions for payment, and organizing public meetings for local input - Two Rivers helped projects get built. This office also assisted communities as they worked their way through the environmental permitting process on transportation projects.

Local Technical Assistance - Over the past year, we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250 development review. The TRORC Region once again received the largest share of municipal planning grants state-wide. This allowed our towns to conduct the planning necessary to respond to changes in state and federal requirements.

Emergency Planning Activities - The Regional Commission's emergency management planning program continued to be funded by FEMA and the Department of Homeland Security. Projects focused on all-hazards planning associated with natural and man-made disasters. Our staff helped write and coordinate many of the \$800,000 First Responder Grants for safety equipment received by our towns.

Economic Development Planning - In 2003, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region. Once the level of contamination is known, the Regional Commission will help towns locate funding sources for clean-up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the Town of Randolph.

We value your continued support and look forward to serving you in the coming year. Please contact us if you have any questions.

Respectfully submitted,

Peter G. Gregory, AICP, Executive Director
William B. Emmons, III, Chairperson, Pomfret

VERMONT LEAGUE OF CITIES AND TOWNS

Four volunteer boards of municipal officials oversee VLCT. The VLCT Board meets monthly in Montpelier to provide long term fiscal and policy direction to VLCT. The boards of VLCT's three insurance trusts, Property and Casualty Intermunicipal Fund (VLCT PACIF), Health Trust, and Unemployment, also meet regularly to administer their programs. The VLCT staff of approximately 35 people work at our Montpelier office and on the road to bring training and information to Vermont's municipal governments.

VLCT Services are offered with a single goal in mind: to support Vermont local officials so that they, in turn, are able to provide top-notch local government services to Vermont's citizens. Braintree officials travel to VLCT workshops and training sessions, sometimes request on-site training, bring concerns about existing or potential laws to the Vermont State House with the assistance of VLCT's lobbying staff, and participate in the areas of health, property and casualty, workers' compensation, and unemployment insurance. We continue to update risk management through VLCT programs, work with them on insurance claims, and consult with the Law Center

Braintree saves funds by participating in the following:

The Health Trust provides quality employee health benefits while addressing the need to contain long-term health care costs. Contracts with Blue Cross and Blue Shield of Vermont provide employee coverage and offer a wide variety of plans, several of which are designed to limit excess expense. The Trust also provides a wide variety of wellness programs for the benefit of its members.

PACIF provides municipalities with superior liability, property and workers' compensation coverages. The PACIF program is designed for long-term stability of costs and responsiveness to municipal loss exposure. Risk management programs and in-house claims adjusting are two services that set PACIF apart.

The self-funded VLCT Unemployment Insurance Trust program offers low-cost unemployment compensation claim protection. The Trust closely monitors all claims to assure that towns are not charged for claims for which they are not responsible.

RANDOLPH AREA SENIOR CENTER
6 Hale Street
728-9324

The Greater Randolph Senior Center serves the towns of Braintree, Brookfield, and Randolph. This past year the Senior Center provided over 9297 home delivered meals to people in all three towns. In addition, the Center served over 6810 dinners to people who came to the Senior Center to meet friends and participate in activities such as Bingo, blood pressure checks, foot clinic, flu clinic, crafts, music, speakers, line dancing, exercise, and excursions. The Center served over 16103 meals this year, an increase of 3203 meals over last year.

A new Morning Meal program started October 1, 2003. Every Wednesday morning the Breakfast program serves a buffet style meal from 8:45 to 9:15.

Due in part to the financial support from grants and the town's people, the Senior Center has been able to make more improvements, exhaust fans, painting, some renovations to the upstairs apartment, and more handicap parking. The continued support of the community will help the Senior Center grow in its ability to provide nutritious meals and activities for more seniors in the coming year.

Debra English, Executive Director

**RANDOLPH AREA COMMUNITY
DEVELOPMENT CORPORATION**

The Randolph Area Community Development Corporation (RACDC) is a not-for-profit community based organization established in 1993 by the Town of Randolph. The three fold mission of RACDC is to 1) preserve and develop affordable and elderly housing for low and middle income residents in the towns of Randolph, Braintree and Brookfield 2) work to attract and retain businesses that will help area residents to work locally and to obtain higher wages, and 3) build community alliances to support downtown and village center revitalization in downtown Randolph and in village centers of Randolph, Braintree and Brookfield.

Funds from the Randolph Area Housing Loan Fund are available to assist homeowners, landlords and first-time homebuyers, providing loans geared to individual financial situations. Funds are available for plumbing, weatherization, electrical, roofing, lead paint removal, septic systems, well and spring improvements, heating systems, health and safety hazards, handicap accessibility improvements, down payment assistance and closing costs. Contact Laura Ranker, Program Specialist at 728-4305 for application materials and additional information.

Local contacts: Sharon Rives, RACDC Board of Directors, Finance Committee, Fund Raising and Membership Committee, and Economic Development Committee. Sanders Stephen, Housing Loan Review Committee

BRAINTREE SCHOOL'S

COMMUNITY REPORT



2003-2004

The Vermont Equal Educational Opportunity Act of 1997, Act 60, requires each school to work with teachers, parents, and community members to collect and analyze data on student performance and the well being of the students and school. The Action Plan Committee develops a plan to improve instruction, student learning and student performance. The plan is called the Action Plan. The annual action plan is brought before the school board for approval and then sent to the state.

The Braintree Action Plan for the school year 2003-2004 focuses on the following areas:

- Continue with Problem Solving
- Continue with School Culture
- Begin student conflict resolution programs
- Begin focusing on reading comprehension
- Building Operations & Maintenance
- Support Services

Efforts are on going to develop a systemic academic program that reflects what our students need to know to be successful in school. Success is measured by looking at the four child development areas - how our students are coping and learning in the school environment physically, socially, academically, and emotionally.



FOUNDATION FOR EXCELLENT SCHOOLS

Braintree School is finishing its' third year in the Vermont Excellent School Program (VESP). Being an FES school means building capacity - and taking one more step toward an excellence in education. We are planting the seeds in our students that encourage them to be and do their best in all aspects of their lives. Our fifth & sixth grade students are setting goals with the help of college students from Norwich and many of them have gone to early college awareness days at VTC, Middlebury and other schools. The program instills that anyone can dream big and make their dreams reality. Braintree School has connected with other FES elementary schools so our students can meet other students from around Vermont that also take pride in their school and community and are interested in opportunities that motivate students to learn all they can in a supportive environment. The program helps schools develop and strengthen partnerships with parents, schools, colleges and businesses. The organization enables schools to share successful practices, reduce isolation, and support one another in the improvement process.



SCHOOL CULTURE

A school culture defines a set of standards a community has for its school: standards for academic achievement, as well as standards for kindness, integrity, respect, and responsibility. School culture has the most profound effect on the lives of our children today and tomorrow.

Aspects of school culture include the physical appearance of the school building, outside and in; the manner in which school and personal property is respected and cared for; the levels of physical and emotional safety that students and staff in the building feel; the way students and staff interact with each other; the routines of arrival and dismissal, class transitions, the way authority is exercised; the tone of courtesy, kindness and acceptance in peer culture; the ways in which student achievements are shared and celebrated within the school community and outside of it; the aspects of the school that define it in the larger community.

We want everyone in our school community to know what our vision and mission statement is and live by it daily. We want our children to be passionate and excited about learning. In order for our students to want to come to school ready to learn and behave responsibly, they must first learn social skills that enable them to work and learn together in a safe and respectful school setting. Students need and want structures, traditions and rituals where they feel safe making decisions and seeking solutions to the many problems they encounter daily.

We continue with Responsive Classroom and the social skills curriculum Second Step. This year we have trained sixth grade students that are peer mediators. They help all students learn that there are always solutions to problems and together we can "work it out".

BUILDING OPERATIONS AND MAINTENANCE

The school building is now 13 years old. The drinking water system has been problematic for the last 5-8 years. The school is replacing the leaky water tank and putting in a standby chlorination system. This past fall we had moisture problems and ended up replacing a classroom floor with tiles to alleviate the mold. The culprit for the moisture is the roof and the community is aware that this has been an ongoing problem. The school board is hoping with your support that we can remedy these major problems for the safety of our students and staff. Space is problematic - we are using every available nook and corner for mandated services. We no longer have an art or music room and many staff member share the same spaces to deliver instruction. It's time to provide the necessary space so those students receiving the support services can make progress by learning in an appropriate environment. The school board will be looking at the roof, the water system and the building structure. We have such a great school - it's so important to maintain the building now so the problems are manageable and we can enjoy the school for many years to come.

ACADEMICS

The Braintree School students continue to make progress in all areas of the core subjects. The assessments required by the state are administered at the following grade levels:

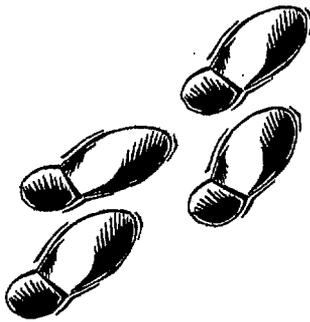
Grade 2 - Development Reading (DRA)

Grade 4 - Math & Language (NSRE)

Grade 5 - Science

We also test our students' skills using the Stanford 9 standardized test at grades 3, 5, & 6. These tests focus on how a student is performing individually in the core subjects. It is unrealistic for our school to use the above test results to measure our curriculum because of our small numbers in the grades. The teachers meet monthly as a whole group and also in teams to discuss student performance, the curriculum. They are always developing a means to measure student performance and create opportunities for our students to demonstrate their knowledge and skills in every day life. The OSSU will be reporting to the communities information about the education act "No Child Left Behind", test results for individual schools and the supervisory union, and how it all impacts our students and our schools.

REMEMBER...



LEARNING IS

A
LIFE LONG
JOURNEY
FOR
EVERYONE !

Prepared By
Nancy S. Frenette, Principal

SERVICE ALLOCATIONS LESS THAN \$1000

Central Vermont Community Action Council (CVCAC)

CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through Head Start/Early Head Start, our Child Care Food Program, Community Economic Development programs, Family/Community Support Services, Welfare to Work programming, Weatherization assistance, Crisis Fuel resources, and Community Action Motors. Based on population, number of residents served, and dollars spent in each community, we are requesting \$300 from the citizens of Braintree to support Community Action. The Board and staff of Community Action are most grateful for your help.

In our most recently completed program year, Central Vermont Community Action helped 128 individuals in 40 Braintree families with emergency assistance and comprehensive program services. Here are some CVCAC program statistics for Braintree:

34 households (including 99 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.

2 households with 7 family members received weatherization assistance to help lower fuel bills an average of 20%.

2 individuals participated in our Community Economic Development programs which include micro business development, individual development accounts, the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center.

2 child care providers participated in our Child Care Food Program to serve the approximately 16 children in their care nutritious meals.

The Orange County Court Diversion Program (OCCDP) is a cost effective alternative to the criminal court system for first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities.

Orange County Court Diversion budgeted \$70,421.00 for its FY03 operating budget. Approx. 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources. For a number of years we have been proud to be supported by appropriations from every town in Orange County.

Thank you for your continued support. Questions should be directed to David Savidge, Executive Director, Orange County Court Diversion, P.O. Box 58, Chelsea, VT 05038. (802-685-3172)

Kids Place, a non-profit agency based in Randolph, offers supervised visitation, exchanges, and parenting support for families in Orange and Washington Counties. Our program is the only one of its kind in Orange County. Kids Place provides a safe, neutral and comfortable place for children and non-residential parents to visit and maintain family ties, no matter what else may be happening in their lives.

ANNUAL REPORT
of the School Board
for the
TOWN SCHOOL DISTRICT
of Braintree, Vermont



Bryn Keenhold, Ethan Barrett, and Derek Sherman, Vermont State Champions of the Wild Planet Toys Invention Competition. Bryn is also a National Winner, and her submission of a teddy bear that responds to voice by translating into a display of sign language will be produced by the company. All the students will be receiving monthly toy shipments to evaluate.



Linda Doane and participants in her month-long after school program.



The winning robotics project developed by a team from RUHS, advised by Tut Doane, visited the Elementary School where a semester-long study of inventions is in process in all the classrooms.

WARNING

BRAINTREE SCHOOL DISTRICT ANNUAL SCHOOL DISTRICT MEETING BRAINTREE, VERMONT MARCH 2, 2004

The legal voters of the Braintree School District in the County of Orange are hereby notified and warned to meet in the West Braintree Town Hall in said Town on Tuesday, March 2, 2004 at 10:00 A.M. to transact the following business:

- ARTICLE I: To elect a Moderator for the ensuing year.
- ARTICLE II: To elect one School Director for a term of three years.
- ARTICLE III: To fill any vacancies in any office.
- ARTICLE IV: To hear and act upon the reports of the School Directors.
- ARTICLE V: To see if the School District will appropriate the sum of \$1,557,984.00 for the support of the Braintree Elementary School for the 2004-2005 school year?
- ARTICLE VI: To see if the School District will appropriate the sum of \$10,000.00 for the support of the existing School Bus Replacement Fund for the 2004-2005 school year?
- ARTICLE VII: To see if the School District will authorize the School Directors to borrow money to pay current expenses in anticipation of taxes.
- ARTICLE VIII: To approve a Bond not to exceed \$300,000.00 for reclamation, roof replacement, environment controls, and addition to Braintree School.
- ARTICLE IX: To transact any other business proper to be brought before said meeting.

DATED at Braintree, Vermont, this 7th day of January, 2004.

Marc Fournier, Chair
Tuthill Doane, Vice-Chair
Joseph Bent, Clerk
Braintree School Board

Received and recorded in the office of the Clerk of Braintree Town School District, at Braintree, Vermont on January 20, 2004 before being posted.

ATTEST: Cora Benoir
Town Clerk

NOTICE TO VOTERS

Here is some basic information about the Braintree School District meeting warned. If you have any questions, contact your respective Town Clerk. Her telephone number is 728-9787.

REGISTER TO VOTE: Deliver your application to the checklist to your Town Clerk's Office no later than 12:00 noon on Monday, February 23, 2004 (or the second Monday before your town meeting), or mail to the Department of Motor Vehicles, or other voter registration agency [Department of Social Welfare, Department of Health (WIC), Department of Aging & Disabilities (home health, adult day care, etc.)] with a postmark before the deadline.

Braintree Town Clerk - 728-9787

SUPERINTENDENT'S ANNUAL REPORT 2004

Many of you will recall the effects Sputnik (1957) and A Nation at Risk (1983) had on public education in the United States. It is my belief that the No Child Left Behind Act (2001) will have a greater impact on our schools than the above mentioned events. The Orange Southwest Supervisory Union is just one school system that is doing its best to cope with the myriad of federal and state mandates that are being projected onto the education stage.

The past twelve months have been a busy time for Randolph, Braintree and Brookfield schools. As you will recall, I stated in last year's annual report that your schools are providing excellent educational services for your children and I am even more convinced of that statement today. Since last year, the Orange Southwest Supervisory Union has taken active steps to improve its human resource management, financial, and administrative systems. School boards, administration, and staff have collaboratively worked together to enact change in a positive and effective manner. I want to formally recognize and commend each of these groups for their efforts.

Some key change initiatives have included: the ongoing development and implementation of a professional development system for all members of the supervisory union; a complete overhaul of the budgeting processes and financial reporting system; a restructuring of the curriculum, assessment, and reporting system; an ongoing review and update of our current educational policies and procedures; substantial revisions to the personnel hiring and firing procedures; and the development of a new teacher mentoring program. In summary, much success has been realized this past year and will continue into the following years.

Communication with our communities remains an important focus for the OSSU. Currently, we are developing websites for all schools, developing a community newsletter, exploring interest in the development of a committee for community education; and creating an OSSU-wide calendar of events. In addition, a public forum on the No Child Left Behind Act was held on November 24th 2003 at the Randolph Union High School that was attended by over 80 people. These initiatives are focused solely on improving your opportunity to become aware of and involved in your schools. In the coming year, the OSSU will be continuing to develop and implement professional development initiatives and to increase its accountability.

I would like to recognize some OSSU staff and student accomplishments:

1. OSSU Teachers of the Year: Bonnie Katzman (Braintree); Betty Phillips (Brookfield); Rebbie Carleton (Randolph Elementary School); Gerry Sullivan (RAVC); Roger Ennis (RUHS).
2. Terry McNamamy (RUHS) received a Fullbright Teacher Exchange to South Africa for 2004.
3. RUHS students (Colby Mowery, Guinevieve Mertens, Tom Pinello, Stephen Potvin, and Joe Price) won the 2003 UVM Design TASC competition.
4. Ginny Richburg (RUHS): became a mentor with the Northern New England's Co-Mentor's Network.

In closing, I encourage community members to become active in their schools. Not only are they dynamic and interesting places to visit, they represent our future!

Respectively submitted,
Brent Kay, Superintendent of Schools

January 12, 2004



PRINCIPAL'S REPORT 2003-2004 School Year

This annual report provides you with a window to the educational experience offered to our students. Our mission and philosophy share the common belief that all our children will learn and develop the skills necessary to grow physically, intellectually, emotionally and socially as a responsible contributing citizen. Our core belief is to create an environment that provides our students with confidence to question their world, opportunities to understand the greater world and the ability to seek answers that will give each child a purpose of place in their own town and the larger community.

As we work together to prepare our students for the demands of a rapidly changing future, we continually hold our students to high standards in academic achievement, critical thinking, problem solving, the arts, physical fitness as well as kindness, responsibility, and respect within the school community.

We are in our third year as a FES school (Foundation for Excellent Schools). The purpose of the foundation is to "take one more step" towards excellence in our educational environment. Our goals this year focus on developing a love for reading, celebrating all the reading we do outside of school, offering early college awareness opportunities, continuing the mentor program, partnering with area colleges to help our students set goals, and scheduling school events that encourage students to share and connect our school with their community.

So far, we are meeting our goals in all areas and with great success. Our newly formed FES Kids Club has students of all ages meeting monthly to plan school spirit days, reading activities and management skills by running a school store! The intermediate students have been trained as peer mentors and work in the younger grades offering friendship as well as academic support to the younger students. The school nature trail has been trimmed and cleared by students, families and community members and is now safe for hiking. We will be working with the vocational students this year to restore the trail, build boardwalks over the wet areas and install a cable that will offer a safety rail to hikers on the upper trail.

Our commitment to offer programs that encourage and support our students to think, investigate, explore and critique the world around them is the driving force in providing an excellence in education. Our school is a place where learning is valued and celebrated and is evident in our school song!

BRAINTREE SCHOOL SONG

In the wonderful town of Braintree, there's a mighty fine family
A special family we are
Friends and neighbors, sisters and brothers, from five years to many more
A special family we are
And when we are together, we all feel a little better
A special family we are
We're learning about caring, reading and writing, giving and sharing
Our family is called the Braintree School!

The areas of focus for the 2003-04 school year include:

School Theme —“Age of Inventions”

Identifying and maintaining a respectful school culture

Reading Comprehension across the curriculum

Linking school and the community

Facilities Review

As many of you know, we experienced a tough beginning to the school year due to moisture in the building. Our third graders started this school year in the multi-purpose room so the school could remedy the situation. The water problems and roof leaks are a long-standing problem and will need to be addressed as soon as possible to prevent more problems that interrupt the education of our children.

I put the safety of our students and staff first and need your support to ensure a sound and healthy school environment.

My work as the school's principal is incredibly rewarding; I feel so fortunate to be surrounded with such a great staff and to learn with our awesome students. Our staff is devoted to our children; they accomplish so much in the lives they guide and the hearts they touch. They inspire a love for learning, they keep the wheels of curiosity spinning, and they educate in their caring and nurturing way to pave the path to a better world. Our students all come to school eager to do their best and to contribute to the success of our school. Please, stop in to see their happy faces as they work and learn together! We are always looking for volunteers to assist our students with academic support and friendship.

The growth and success of our school family is the direct result of many hands and minds working together as a team. The school secretary, Linda Lubold, continues to keep us organized while going the extra mile to create a sense of family in the school. Our custodian, Van Coleman, strives to provide a clean and environmentally safe building. I also applaud the kitchen staff and all other personnel that make the Braintree School the best small school in Vermont! Our new superintendent, Brent Kay, is leading the way to create a collaborative supervisory union that unites all the schools while still recognizing each school's uniqueness.

To my friends and community members that have supported my efforts, thank you for being my guiding lights, the school's future is certainly much brighter with your support!

As I greet the children each morning and begin another busy day of learning together, I want you to know that your support, time, and taxes are making a difference for our students. Even in these stressful times, I want you to know that our families bring me the greatest joy and ground me in a way nothing else does. I feel privileged to have the opportunity to serve the school community as your school principal.

In the spirit of learning,
Nancy S. Frenette, Principal

DIRECTOR'S REPORT 2003-2004

The board would like to begin this year's report by thanking the staff of the school for the continued commitment they show to providing our children with the best possible opportunity for their early education and a road map for being considerate and valuable members of society. Respect for others is an important focus at the school, and I have personally seen the results in the actions and deeds of our students. The Braintree School has maintained its reputation as a desirable place for the beginning point for the town's children, and it is a reflection of the quality of our staff. This includes the teachers, the Para-educators, the librarian, the custodian, the kitchen staff, volunteers, Friends of the Braintree school, the secretary, the bus drivers, the nurses, parents, and all who take time to make a difference for the children. Also, of course, we'd like to thank our principal, Nancy Frenette who joyfully comes to our board meetings and solemnly exits with a giant list of things we want her to do. Nancy has proven to be a strong leader, and continues to stay current on issues that affect her staff and the students. She is particularly adept at finding money to fund new programs and has the ability to sniff out grant money that is for the taking (after filling out reams of paperwork with Linda). This community thanks you all. We will surely miss Mrs. Lissandrello. She has graced our school and opened the minds of so many children, showing them the magic and adventure of the written word and images of our world. So many people have been touched by her kindness and dedication. We wish you and Paul the best of luck and happiness in all that you see and do.

Tut Doane will be leaving the school board this year after over ten years of service. We've been assured that he won't be riding off into the sunset never to be seen again, but he will continue to have a hand in education at RAVC, the select board meetings, and crowd control on the first Tuesday of March in the coming years. Thank you Tut, for your time, attention to details, humor, and commitment to the education of all the students you work with. Your dedication is impressive.

We won't dwell too long on the topic of NCLB or No Child Left Behind, the bill put into service that continues to be a pain in the behind of school administrators and legislators alike. The principal seems solid, our governor is in favor of the bill in some modified form, but we still wonder where the money will come from to fund all that it mandates. Just another in the list of "unfunded mandates" that are directed to our school administrators with little or no assistance on how to make them work. It's frustrating to deal with these changes, and to realize what it may lead to in our smaller schools, but under the assumption that it will improve learning opportunities for all the children in the USA, we should all take an interest in making it work in some fashion.

We didn't have to trim the budget down to the level that we did last year, it was difficult to have to make cuts, but it was necessary in order to keep costs down. Increases in health insurance are as predictable as the coming of mud season, things break, and not on schedule, and yes by the way we have a moisture problem in our building. It presented in a big way before school started. Van noticed moisture under the rugs (we had a particularly wet summer) and after much hard labor; it became evident that we had a mold problem in a wall. Nancy and Van expedited the investigation into the problem, a specialist was on site the next day, work was done, spores were killed, and we spent some money. It could have been much worse if their immediate action was not taken. Other schools in the state had to close their doors for weeks to remedy the problem. Over the past couple of years, because of more immediate budget

problems, we have put school repairs on the back burner. The school needs a new roof. The North and South building walls need repair, and we continue to experience a shortage of space for our students and teachers. We are not sure of the extent of the moisture problem, but we should anticipate that it could be costly.

By the time you read this report, we will have gathered some estimates for this work. As for the roof and other moisture problems we really have no choice but to address them. If you came to visit the school, you would see instruction being provided in a hallway, or you could follow a teacher and students moving about looking for a place to conduct their education in a quiet setting.

Once again, thanks to the fast action at the end of summer, the school was safe for our students and staff, but we will be facing serious problems if we wait any longer. Thank you all for supporting our school. Our community of involved citizens is what makes it all work.

Respectfully submitted by the
Braintree School Board.

Joe Bent

Tut Doane

Marc Fournier





Family Fun Day at the school was enjoyed by Shannon Bent and her son Seth.

SCHOOL FINANCIAL CONDITION June 30, 2003

ASSETS:

| | |
|------------------------------------|------------------|
| District Accounts (Bank Bal.)..... | \$ 252,481 |
| Bus Fund CDs (Sched 1) | <u>\$ 13,131</u> |
| | \$ 265,612 |

LIABILITIES:

| | |
|---|--------------------|
| Outstanding Transactions (Bank to Book) | (\$ 77,962) |
| Notes Payable – Bond | <u>(\$350,000)</u> |
| | (\$427,962) |

| | |
|---|-----------|
| Liabilities over Assets June 30, 2002 | \$243,121 |
| Liabilities over Assets June 30, 2003 | \$162,350 |

| | |
|-------------------------------|----------|
| Decrease in Liabilities | \$80,771 |
|-------------------------------|----------|

**BRAINTREE SCHOOL DISTRICT
FINANCIAL SUMMARY FOR JUNE 30, 2003**

| FUND | FUND BAL 7/1/02 | RECEIVED | EXPENDED | BALANCE |
|-------------------|----------------------------|-------------------|--------------------|--------------------|
| 01 GENERAL | (\$93,762.00) | \$2,489,356.00 | \$2,437,954.00 | (\$42,360.00) |
| 02 TRANSFERS | \$200,000.00 | \$303,000.00 | \$503,000.00 | \$0.00 |
| 05 MILK/BREAKFAST | \$6,028.00 | \$38,709.50 | \$47,148.04 | (\$2,410.54) |
| 06 SCHOOL BUS | <u>\$53,372.00</u> | <u>\$2,500.00</u> | <u>\$42,741.00</u> | <u>\$13,131.00</u> |
| TOTAL | \$165,638.00 | \$2,833,565.50 | \$3,030,843.04 | (\$31,639 .54) |

**BRAINTREE SCHOOL DISTRICT
INDEBTEDNESS**

| PURPOSE | ORIGINAL ISSUE | AMOUNT | REISSUE | INTEREST RATE | INTEREST PAID BY 6/30/03 | PRINCIPAL PAID BY 6/30/03 | OUTSTANDING 6/30/03 |
|----------------|---------------------------|---------------|----------------|--------------------------|---|--|--------------------------------|
| SCHOOL BOND | 7/10/91 | \$790,000 | N/A | 7.15% | \$472,521 | \$440,000 | \$350,000 |

PRELIMINARY

District: Braintree
County: Orange

Three Prior Years Comparisons

LEA: 024
S.U.: Orange Southwest

ESTIMATES ONLY

| | FY2002 | FY2003 | FY2004 | FY2005 |
|---|-----------|-----------|-----------|-----------|
| Expenditures | | | | |
| Budget (local budget approved in prior years) | | | | |
| 82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005 | | | | |
| S.U. assessment (included in local budget) | | | | |
| Deficit (if included in budget) | | | | |
| + | | | | |
| + | | | | |
| + | | | | |
| + | | | | |
| - | | | | |
| Act 144 Expenditures, (excluded from "Education Spending") | | | | |
| | 1,180,257 | 1,408,501 | 1,529,433 | 1,557,984 |
| + | | | | |
| + | | | | |
| + | | | | |
| + | 2,253,826 | 2,501,077 | 2,717,755 | 2,673,059 |
| | | | | |
| Act 68 local adopted budget | | | | |
| | | | | |
| + | | | | |
| + | | | | |
| + | | | | |
| - | | | | |
| Act 144 expenditures (if any - excluded from "Education Spending") | | | | |
| | | | | |
| + | | | | |
| + | | | | |
| + | | | | |
| - | | | | |
| - | 428,957 | 448,052 | 476,903 | 447,798 |
| | | | | |
| - | 428,957 | 448,052 | 476,903 | 447,798 |
| | | | | |
| Total revenues | | | | |
| | | | | |
| Adjusted local revenues | | | | |
| | | | | |
| Education Spending (Act 68 definition) | 1,824,869 | 2,053,025 | 2,240,852 | 2,225,261 |
| | | | | |
| Equalized Pupils | | | | |
| | | | | |
| Education Spending per Equalized Pupil | 7,484 | 8,245 | 9,277 | 9,547 |
| | | | | |
| Excess Spending per Equalized Pupil (if any) | | | | |
| Per pupil figure used for calculating District Adjustment | | | | |
| District spending adjustment (minimum of 100%) | | | | |
| (\$9,547 / \$6,800) | | | | |
| Anticipated homestead tax rate, equalized | | | | |
| (140.397% x \$1.10) | | | | |
| Household Income Percentage for income sensitivity | | | | |
| (140.397% x 2.0%) | | | | |

**BRAINTREE SCHOOL DISTRICT
2004-05 BUDGET SUMMARY**

| | 2001-02 ACTUAL | 2002-03 ACTUAL | 2003-04 BUDGET | 2004-05 PROPOSED | TOTAL INC/DEC |
|-----------------------|---------------------------|---------------------------|----------------------------|-----------------------------|--------------------------|
| I GENERAL FUND | | | | | |
| REVENUE: | | | | | |
| A. LOCAL TAXES | 285,903 | 369,477 29.23% | 492,830 33.39% | 974,635 97.76% | 97.76% |
| B. STATE REVENUES | 1,548,005 | 1,677,726 8.38% | 1,721,902 2.63% | 1,300,801 -24.46% | -24.46% |
| C. SPECIAL PROGRAMS | 300,961 | 304,193 1.07% | 309,931 1.89% | 301,523 -2.71% | -2.71% |
| D. OTHER REVENUES | 139,609 | 137,959 -1.18% | 119,247 -13.56% | 96,100 -19.41% | -19.41% |
| E. SURPLUS/DEFICIT | <u>43,521</u> | <u>-93,762</u> | <u>0</u> | <u>0</u> | <u>0.00%</u> |
| TOTAL REVENUE | 2,317,999 | 2,395,594 3.35% | 2,643,910 10.37% | 2,673,059 1.10% | 1.10% |
| EXPENDITURES: | | | | | |
| F. INSTRUCTION | 490,571 | 502,988 2.53% | 536,792 6.72% | 573,928 6.92% | 6.92% |
| G. SPECIAL PROGRAMS | 206,555 | 237,481 14.97% | 252,415 6.29% | 277,275 9.85% | 9.85% |
| H. ADMINISTRATION | 110,645 | 117,756 6.43% | 123,951 5.26% | 129,254 4.28% | 4.28% |
| I. SUPPORT SERVICES | 78,097 | 96,987 24.19% | 77,452 -20.14% | 79,278 2.36% | 2.36% |

| | 2001-02 ACTUAL | 2002-03 ACTUAL | 2003-04 BUDGET | 2004-05 PROPOSED | TOTAL INC/DEC |
|-----------------------------|-------------------|-------------------|-------------------|---------------------|------------------|
| J. MAINTENANCE OF PLANT | 84,268 | 85,742 | 91,204 | 101,870 | 11.69% |
| K. TRANSPORTATION | 60,818 | 60,843 | 57,471 | 48,020 | -16.44% |
| L. SUP STAFF CONTINGENCY | 0 | 0 | 16,550 | 18,205 | 10.00% |
| M. DEFICIT RETIREMENT | 0 | 0 | 45,000 | 10,000% | -100.00% |
| SCHOOL TOTAL: | 1,030,954 | 1,101,798 | 1,200,835 | 1,227,830 | 2.25% |
| N. OTHER EXPENDITURES | 279,319 | 206,008 | 206,865 | 186,444 | -9.87% |
| O. TECHNICAL EDUCATION | 27,919 | 37,572 | 47,888 | 143,710 | 200.10% |
| TOTAL VOTER APPROVAL | 1,338,192 | 1,345,378 | 1,455,588 | 1,557,984 | 7.03% |
| P. RUHS ASSESSMENTS | 1,073,569 | 1,092,576 | 1,188,322 | 1,115,075 | -6.16% |
| Q. SURPLUS/DEFICIT | | 1.77% | 8.76% | -6.16% | |
| TOTAL EXPENDITURES | 2,411,761 | 2,437,954 | 2,643,910 | 2,673,059 | 1.10% |
| | | 1.09% | 8.45% | 1.10% | |

BRAINTREE SCHOOL DISTRICT - REVENUE

| Account Name | 2001-02 Actual | 2002-03 Actual | 2003-04 Budget | 2004-05 Proposed | Under (Over) |
|-----------------------------|-------------------|-------------------|-------------------|---------------------|-----------------|
| <i>LOCAL TAXES:</i> | | | | | |
| Educational Above Block | 285,903 | 369,477 | 492,830 | 0 | -492,830 |
| Act 68 - Homestead Tax | 0 | 0 | 0 | 574,965 | 574,965 |
| Act 68 - Non-Homestead Tax | <u>0</u> | <u>0</u> | <u>0</u> | <u>399,670</u> | <u>399,670</u> |
| Total Local Taxes | 285,903 | 369,477 | 492,830 | 974,635 | 481,805 |
| <i>STATE REVENUES:</i> | | | | | |
| General State Support Grant | 1,277,829 | 1,327,714 | 1,295,661 | 0 | -1,295,661 |
| State Education Fund | 210,471 | 297,614 | 378,516 | 1,250,626 | 872,110 |
| State Transportation | 23,260 | 25,459 | 20,600 | 24,675 | 4,075 |
| Hold Harmless Capital Debt | 1,087 | 0 | 0 | 0 | 0 |
| Small Schools Grant | <u>35,358</u> | <u>26,939</u> | <u>27,125</u> | <u>25,500</u> | <u>-1,625</u> |
| Total State Revenues | 1,548,005 | 1,677,726 | 1,721,902 | 1,300,801 | -421,101 |
| <i>SPECIAL ED:</i> | | | | | |
| Core Block Grant | 62,032 | 65,242 | 70,052 | 68,047 | -2,005 |
| Special Ed Reimbursement | 226,934 | 219,236 | 231,000 | 222,600 | -8,400 |
| Extraordinary Reimbursement | 0 | 0 | 0 | 0 | 0 |
| Essential Early Ed | 5,940 | 6,837 | 8,879 | 10,876 | 1,997 |
| Special Ed Aide Reimb | <u>6,055</u> | <u>12,878</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Special Ed | 300,961 | 304,193 | 309,931 | 301,523 | -8,408 |
| <i>OTHER REVENUES:</i> | | | | | |
| Tuition | 79,002 | 62,904 | 55,000 | 32,000 | -23,000 |
| Transportation | 10,184 | 18,264 | 9,000 | 12,000 | 3,000 |
| Interest | 9,003 | 7,050 | 7,500 | 5,000 | -2,500 |
| Rental Income | 98 | 375 | 75 | 100 | 25 |
| Title I - Salary Reimb | 10,333 | 25,472 | 25,472 | 25,000 | -472 |
| Title II - Salary Reimb | 28,306 | 23,354 | 22,200 | 22,000 | -200 |
| Prior Year Refunds | <u>2,683</u> | <u>540</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Other Revenues: | 139,609 | 137,959 | 119,247 | 96,100 | -23,147 |
| <i>BEGINNING BALANCE:</i> | 43,521 | 0 | 0 | 0 | 0 |
| TOTAL | 2,317,999 | 2,489,356 | 2,643,910 | 2,673,059 | 29,149 |

BRAINTREE SCHOOL DISTRICT - EXPENDITURES

| Account Name | 2001-02 Actual | 2002-03 Actual | 2003-04 Budget | 2004-05 Proposed | Difference | % Inc/Dec |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|---------------|--------------|
| INSTRUCTION: | | | | | | |
| Salaries | 329,924 | 332,012 | 349,405 | 369,945 | 20,540 | 5.88% |
| Benefits | 69,043 | 74,059 | 86,398 | 92,309 | 5,911 | 6.84% |
| Title I/Title II Services | 41,431 | 57,250 | 61,389 | 67,474 | 6,085 | 9.91% |
| Testing/Tutorial/OT-PT Svcs | 6,417 | 4,347 | 1,200 | 4,500 | 3,300 | 275.00% |
| Contracted Services | 0 | 2,740 | 1,000 | 2,000 | 1,000 | 100.00% |
| Staff Training | 9,829 | 6,208 | 5,500 | 6,000 | 500 | 9.09% |
| Travel/Field Trips | 1,348 | 2,057 | 1,300 | 2,800 | 1,500 | 115.38% |
| Supplies/Textbooks/Equip | 32,579 | 24,314 | 30,600 | 28,900 | -1,700 | -5.56% |
| Total Instruction | 490,571 | 502,988 | 536,792 | 573,928 | 37,136 | 6.92% |
| SPECIAL PROGRAMS: | | | | | | |
| Salaries | 94,394 | 101,045 | 106,124 | 132,969 | 26,845 | 25.30% |
| Benefits | 18,257 | 23,025 | 25,491 | 25,520 | 29 | 0.11% |
| Contracted Services | 95 | 2,835 | 8,000 | 8,000 | 0 | 0.00% |
| Transportation | 6,336 | 11,456 | 12,250 | 12,150 | -100 | -0.82% |
| Supplies/Textbooks | 1,067 | 1,384 | 1,500 | 2,000 | 500 | 33.33% |
| Tuition | 25,000 | 33,056 | 22,000 | 24,500 | 2,500 | 11.36% |
| Testing/Tutorial/OT-PT Svcs | 42,673 | 46,192 | 39,900 | 33,500 | -6,400 | -16.04% |
| Speech Services | 18,733 | 18,489 | 37,150 | 38,636 | 1,486 | 4.00% |
| Total Special Programs | 206,555 | 237,481 | 252,415 | 277,275 | 24,860 | 9.85% |
| ADMINISTRATION: | | | | | | |
| Salaries | 76,171 | 80,740 | 82,905 | 85,260 | 2,355 | 2.84% |
| Benefits | 25,074 | 29,315 | 33,046 | 35,494 | 2,448 | 7.41% |
| Postage/Telephone | 5,067 | 4,718 | 5,500 | 5,500 | 0 | 0.00% |

| Account Name | 2001-02 Actual | 2002-03 Actual | 2003-04 Budget | 2004-05 Proposed | Difference | % Inc/Dec |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|---------------|---------------|
| Travel | 603 | 535 | 500 | 500 | 0 | 0.00% |
| Supplies/Equipment | 3,730 | 2,448 | 2,000 | 2,500 | 500 | 25.00% |
| Total Administration | 110,645 | 117,756 | 123,951 | 129,254 | 5,303 | 4.28% |
| SUPPORT SERVICES: | | | | | | |
| Guidance | 15,268 | 16,131 | 8,823 | 12,723 | 3,900 | 44.20% |
| School Nurse | 24,819 | 38,939 | 30,608 | 21,828 | -8,780 | -28.69% |
| Media Services | 21,191 | 19,036 | 23,365 | 23,645 | 280 | 1.20% |
| Board of Education | 5,517 | 5,925 | 6,985 | 7,460 | 475 | 6.80% |
| Legal Fees | 10,206 | 6,164 | 5,000 | 2,500 | -2,500 | -50.00% |
| Fiscal Services | 1,096 | 10,792 | 2,671 | 11,122 | 8,451 | 316.40% |
| Total Support Services | 78,097 | 96,987 | 77,452 | 79,278 | 1,826 | 2.36% |
| MAINTENANCE OF PLANT: | | | | | | |
| Salaries | 23,844 | 24,383 | 23,360 | 24,560 | 1,200 | 5.14% |
| Benefits | 12,740 | 14,059 | 16,444 | 17,325 | 881 | 5.36% |
| Contracted Svcs | 7,682 | 16,833 | 16,200 | 23,700 | 7,500 | 46.30% |
| General Liability Insurance | 2,793 | 3,415 | 4,100 | 4,785 | 685 | 16.71% |
| Utilities | 20,212 | 20,308 | 21,600 | 22,500 | 900 | 4.17% |
| Supplies/Equipment | 16,997 | 6,745 | 9,500 | 9,000 | -500 | -5.26% |
| Total Maintenance | 84,268 | 85,742 | 91,204 | 101,870 | 10,666 | 11.69% |
| TRANSPORTATION: | | | | | | |
| Salaries | 23,880 | 24,772 | 24,900 | 25,000 | 100 | 0.40% |
| Benefits | 3,157 | 3,542 | 3,956 | 3,935 | -21 | -0.53% |
| Contracted Svcs/Rent | 9,112 | 8,549 | 9,510 | 9,510 | 0 | 0.00% |
| Insurance | 591 | 1,672 | 1,800 | 1,500 | -300 | -16.67% |
| Repairs/Supplies/Equip | 4,905 | 4,634 | 3,305 | 4,075 | 770 | 23.30% |

| Account Name | 2001-02 Actual | 2002-03 Actual | 2003-04 Budget | 2004-05 Proposed | Difference | % Inc/Dec |
|----------------------------------|-------------------|-------------------|-------------------|---------------------|----------------|----------------|
| Diesel Fuel | 4,173 | 2,674 | 4,000 | 4,000 | 0 | 0.00% |
| Vehicle Replacement | 15,000 | 15,000 | 10,000 | 0 | -10,000 | -100.00% |
| Total Transportation | 60,818 | 60,843 | 57,471 | 48,020 | -9,451 | -16.44% |
| <u>SUP STAFF CONTINGENCY</u> | 0 | 0 | 16,550 | 18,205 | 1,655 | 10.00% |
| <u>DEFICIT RETIREMENT</u> | 0 | 0 | 45,000 | 0 | -45,000 | -100.00% |
| SCHOOL TOTAL | 1,030,954 | 1,101,797 | 1,200,835 | 1,227,830 | 26,995 | 2.25% |
| OTHER EXPENDITURES: | | | | | | |
| RUHS Special Ed Tuition | 114,168 | 65,971 | 51,000 | 46,080 | -4,920 | -9.65% |
| RUHS Special Ed Transportation | 25,604 | 9,206 | 0 | 1,320 | 1,320 | |
| RUHS Special Ed Counseling | 0 | 0 | 22,000 | 3,000 | -19,000 | -86.36% |
| Adult Ed Tuition | 16,165 | 10,447 | 9,200 | 9,200 | 0 | 0.00% |
| Debt Service | 73,826 | 65,540 | 62,880 | 60,180 | -2,700 | -4.29% |
| OSSU Admin/Sp Ed/EEE | 49,556 | 54,844 | 61,785 | 66,664 | 4,879 | 7.90% |
| Total Other Expenditures | 279,319 | 206,008 | 206,865 | 186,444 | -20,421 | -9.87% |
| Technical Ed - Act 68 State | 0 | 0 | 0 | 76,615 | 76,615 | |
| Technical Ed - Local | 27,919 | 37,572 | 47,888 | 67,095 | 19,207 | 40.11% |
| Total Technical Education | 27,919 | 37,572 | 47,888 | 143,710 | 95,822 | 200.10% |
| TOTAL VOTER APPROVAL | 1,338,192 | 1,345,378 | 1,455,588 | 1,557,984 | 102,396 | 7.03% |
| RUHS Regular Ed Assessment | 918,314 | 924,771 | 1,010,011 | 948,766 | -61,245 | -6.06% |
| RUHS Special Ed Assessment | 155,255 | 167,805 | 178,311 | 166,309 | -12,002 | -6.73% |
| TOTAL | 2,411,761 | 2,437,954 | 2,643,910 | 2,673,059 | 29,149 | 1.10% |

**ORANGE SOUTHWEST SUPERVISORY UNION
BUDGET SUMMARY**

| | 2001-02 ACTUAL | 2002-03 ACTUAL | 2003-04 BUDGET | 2004-05 BUDGET | DIFFERENCE |
|----------------------------|-------------------|--------------------------------|---------------------------------|--------------------------------|---------------|
| 1 GENERAL FUND | | | | | |
| REVENUE: | | | | | |
| A. LOCAL TAXES | 385,506 | 406,325 5.40% | 413,879 1.86% | 452,936 9.44% | 39,057 |
| B. SPECIAL PROGRAMS | 96,844 | 106,199 9.66% | 111,578 5.07% | 118,745 6.42% | 7,167 |
| C. OTHER REVENUES | 68,389 | 42,579 -37.74% | 35,386 -16.89% | 36,473 3.07% | 1,087 |
| D. BEGINNING BALANCE: | 13,058 | 37,034 | 20,034 | 0 | -20,034 |
| TOTAL REVENUE | 563,797 | 592,137 5.03% | 580,877 -1.90% | 608,154 4.70% | 27,277 |
| EXPENDITURES: | | | | | |
| E. SUPERINTENDENT'S OFFICE | 200,461 | 193,246 -3.60% | 206,753 6.99% | 215,875 4.41% | 9,122 |
| F. C.A.R. | 22,335 | 19,218 -13.96% | 29,664 54.36% | 23,877 -19.51% | -5,787 |
| G. OTHER EXPENSES | 72,637 | 93,952 29.34% | 77,650 -17.35% | 83,450 7.47% | 5,800 |
| H. SPECIAL EDUCATION | 95,832 | 109,530 14.29% | 111,578 1.87% | 118,745 6.42% | 7,167 |
| I. FISCAL SERVICES | 135,498 | 147,603 8.93% | 155,232 5.17% | 166,207 7.07% | 10,975 |
| TOTAL: | 526,763 | 563,550 | 580,877 | 608,154 | 27,277 |
| SURPLUS/DEFICIT | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 526,763 | 563,550 6.98% | 580,877 3.07% | 608,154 4.70% | 27,277 |

**ORANGE SOUTHWEST SUPERVISORY UNION
REVENUE**

| Account Name | 2001-02 Actual | 2002-03 Actual | 2003-04 Budget | 2004-05 Budget | Balance Under (Over) |
|------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| <i>A. LOCAL TAXES</i> | | | | | |
| Assessment | 385,506 | 406,325 | 413,879 | 452,936 | 39,057 |
| <i>B. SPECIAL ED:</i> | | | | | |
| Assessments | 96,844 | 106,199 | 111,578 | 118,745 | 7,167 |
| <i>C. OTHER REVENUES:</i> | | | | | |
| Interest | 11,674 | 9,925 | 8,500 | 9,200 | 700 |
| Transportation Salary Reimb | 36,298 | 12,389 | 12,886 | 13,273 | 387 |
| Admin Svcs - EPSDT | 2,720 | 2,500 | 2,500 | 0 | -2,500 |
| Admin Svcs - Project Advance | 3,000 | 1,476 | 0 | 0 | 0 |
| Admin Svcs - VIP | 9,285 | 11,016 | 9,500 | 11,000 | 1,500 |
| Admin Svcs - Flo-Thru | 2,000 | 3,000 | 2,000 | 3,000 | 1,000 |
| Prior Year Refunds | <u>3,412</u> | <u>2,273</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Other Revenues: | 68,389 | 42,579 | 35,386 | 36,473 | 1,087 |
| <i>D. BEGINNING BALANCE:</i> | | | | | |
| | 13,058 | 37,034 | 20,034 | 0 | -20,034 |
| TOTAL | 563,797 | 592,137 | 580,877 | 608,154 | 27,277 |

**ORANGE SOUTHWEST SUPERVISORY UNION
EXPENDITURES**

| Account Name | 2001-02 Actual | 2002-03 Actual | 2003-04 Budget | 2004-05 Budget | Balance Under (Over) |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| <i>E. SUPERINTENDENT'S OFFICE:</i> | | | | | |
| Salaries | 171,494 | 146,822 | 161,205 | 167,920 | 6,715 |
| Benefits | 22,114 | 34,175 | 39,648 | 41,505 | 1,857 |
| Contracted Services | 5,854 | 9,745 | 4,700 | 4,750 | 50 |
| Travel | <u>999</u> | <u>2,504</u> | <u>1,200</u> | <u>1,700</u> | <u>500</u> |
| <i>Total Superintendent's Office</i> | 200,461 | 193,246 | 206,753 | 215,875 | 9,122 |
| <i>F. C.A.R.</i> | | | | | |
| Salaries | 16,475 | 12,046 | 21,578 | 16,660 | -4,918 |
| Benefits | 1,320 | 922 | 1,288 | 1,288 | 0 |
| Travel/Conferences | 2,483 | 6,196 | 3,605 | 3,605 | 0 |
| Supplies | <u>2,057</u> | <u>55</u> | <u>3,193</u> | <u>2,324</u> | <u>-869</u> |
| <i>Total CAR</i> | 22,335 | 19,218 | 29,664 | 23,877 | -5,787 |
| <i>G. OTHER EXPENSES:</i> | | | | | |
| Contracted Services | 0 | 1,125 | 0 | 0 | 0 |
| Criminal Records | 2,890 | 2,925 | 2,900 | 3,000 | 100 |
| Legal Fees | 720 | 6,264 | 1,500 | 6,000 | 4,500 |
| Staff Development | 1,410 | 368 | 2,000 | 2,000 | 0 |
| Utilities | 4,437 | 4,968 | 5,000 | 5,200 | 200 |
| Rent/Maintenance | 12,350 | 12,350 | 12,350 | 12,350 | 0 |
| Repairs | 7,941 | 7,054 | 6,500 | 7,000 | 500 |
| Insurance | 3,892 | 4,400 | 5,800 | 6,000 | 200 |
| Travel/Conferences | 1,086 | 4,710 | 4,000 | 5,000 | 1,000 |
| Supplies/Equipment | <u>37,911</u> | <u>49,788</u> | <u>37,600</u> | <u>36,900</u> | <u>-700</u> |
| <i>Total Other Expenses</i> | 72,637 | 93,952 | 77,650 | 83,450 | 5,800 |
| <i>H. SPECIAL EDUCATION:</i> | | | | | |
| Salaries | 79,775 | 86,991 | 90,525 | 95,020 | 4,495 |
| Benefits | 11,753 | 14,066 | 14,553 | 18,900 | 4,347 |
| Travel/Conferences | 2,109 | 2,698 | 2,500 | 2,500 | 0 |
| Supplies/Equipment | <u>2,195</u> | <u>5,776</u> | <u>4,000</u> | <u>2,325</u> | <u>-1,675</u> |
| <i>Total Special Education</i> | 95,832 | 109,530 | 111,578 | 118,745 | 7,167 |
| <i>I. FISCAL SERVICES:</i> | | | | | |
| Salaries | 98,427 | 105,659 | 108,470 | 115,275 | 6,805 |
| Benefits | 37,071 | 41,944 | 46,762 | 50,932 | 4,170 |
| Contracted Svcs | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <i>Total Fiscal Services:</i> | 135,498 | 147,603 | 155,232 | 166,207 | 10,975 |
| <u>TOTAL</u> | 526,763 | 563,549 | 580,877 | 608,154 | 27,277 |

BRAINTREE ELEMENTARY SCHOOL ENROLLMENTS

| YEAR | 1994 | 1995 | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 |
|--------------|------|------|------|------|------|------|------|------|------|------|
| Kindergarten | 21 | 18 | 13 | 15 | 12 | 12 | 10 | 17 | 10 | 18 |
| Grade 1 | 23 | 19 | 17 | 11 | 21 | 16 | 17 | 14 | 17 | 10 |
| Grade 2 | 21 | 27 | 18 | 22 | 8 | 15 | 11 | 19 | 18 | 15 |
| Grade 3 | 19 | 20 | 23 | 17 | 20 | 8 | 16 | 15 | 18 | 15 |
| Grade 4 | 16 | 20 | 18 | 22 | 15 | 22 | 10 | 21 | 12 | 21 |
| Grade 5 | 18 | 17 | 23 | 20 | 22 | 19 | 25 | 10 | 21 | 12 |
| Grade 6 | 16 | 21 | 17 | 23 | 18 | 24 | 25 | 25 | 12 | 20 |
| TOTALS | 134 | 142 | 129 | 130 | 116 | 116 | 114 | 121 | 108 | 111 |

BRAINTREE SECONDARY POPULATION

| YEAR: GRADE | 94-95 | 95-96 | 96-97 | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 | 02-03 | 03-04 |
|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 7 | 18 | 23 | 21 | 27 | 21 | 21 | 22 | 26 | 22 | 9 |
| 8 | 18 | 22 | 22 | 22 | 26 | 26 | 23 | 24 | 23 | 22 |
| 9 | 16 | 18 | 20 | 23 | 23 | 22 | 25 | 22 | 25 | 23 |
| 10 | 18 | 19 | 17 | 26 | 19 | 22 | 22 | 23 | 22 | 24 |
| 11 | 13 | 14 | 20 | 19 | 20 | 22 | 21 | 20 | 22 | 16 |
| 12 | 10 | 14 | 12 | 19 | 17 | 17 | 19 | 19 | 17 | 24 |
| TOTALS | 93 | 110 | 112 | 136 | 126 | 130 | 132 | 134 | 131 | 118 |

2003-2004 ENROLLMENT BREAKDOWN

| | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
|----------------|---|----|----|----|----|----|-------|
| RUHS | 9 | 22 | 21 | 22 | 12 | 12 | 98 |
| RAVC | | | 1 | | 3 | 11 | 15 |
| OTHER | | | 1 | | | | 1 |
| VIP/CHALLENGER | | | 1 | 1 | 1 | 1 | 4 |

BIRTHS

| NAME OF CHILD | SEX | DATE OF BIRTH | FATHER'S NAME | MOTHER'S MAIDEN NAME |
|-------------------------|-----|--------------------|---------------------------|-----------------------------|
| Asher Prescott Young | M | January 24, 2003 | Christopher David Cushing | Jasmine Elise Hillard |
| Kobie Mikael Cushing | M | March 14, 2003 | Jeremy Douglas Illsley | Cassandra Marie Norton |
| Jenna Eve Illsley | F | March 28, 2003 | Craig Steven Mencil | Janet Lee Hood |
| Alexander Thomas Mencil | M | March 30, 2003 | Michael Fay Ferris | Galina Dmitriyevna Burykina |
| Amanda Alice Ferris | F | May 8, 2003 | Taylor J. Gillich | Amy Lynn Churchill |
| Melissa Anne Gillich | F | June 27, 2003 | Jason Andrew Messier | Claire Lefebvre |
| Natalie Paige Messier | F | August 5, 2003 | Christopher Brand Junker | Gwen Mamie Paddock |
| Fritz Waitsfield Junker | M | September 16, 2003 | Gerald Lee Vargo | Robin Alexandra Kramich |
| Lars Zebulon Vargo | M | November 22, 2003 | | Laura Mae Haupt |

MARRIAGES

| NAME OF GROOM | RESIDENCE | NAME OF BRIDE | RESIDENCE | MARRIAGE DATE | PLACE |
|----------------------------|-------------------|------------------------------|-------------------|-------------------|-----------|
| Laurence Alan Bent | Braintree | Marlene Ramona King | Braintree | March 1, 2003 | Braintree |
| Elias Louay Abdul Sater | Braintree | Crystal Holly Herwig Roberts | Randolph | April 12, 2003 | Randolph |
| Robert Allan Garrow, Sr. | Braintree | Betty Rhoades Spooner | Braintree | June 14, 2003 | Braintree |
| Eric Lloyd Smith | Braintree | Kelly Mae Mears | Braintree | July 19, 2003 | Braintree |
| George Thomas Smith | Braintree | Brandi Sue Duncan | Braintree | July 19, 2003 | Randolph |
| Lawrence William Davignon | Niagara Falls, NY | Sara Michelle Grant | Niagara Falls, NY | August 2, 2003 | Braintree |
| Christopher David Cushing | Plainfield | Cassandra Marie Norton | Braintree | August 9, 2003 | Randolph |
| Preston L. Dube | Braintree | Deycy M. Diaz | Braintree | October 25, 2003 | Braintree |
| John Donald Thomas Edwards | Braintree | Sara Evelyn Crisp | Braintree | November 25, 2003 | Randolph |

DEATHS

| NAME OF DECEDENT | AGE | SEX | DATE OF DEATH | PLACE OF DEATH | RESIDENCE |
|------------------------|-----|-----|-------------------|----------------|-----------|
| Ruth Mavis Randall | 83 | F | February 24, 2003 | Randolph | Braintree |
| Berniece Berry | 91 | F | March 15, 2003 | Braintree | Braintree |
| Margaret D. Cornwell | 100 | F | March 21, 2003 | Braintree | Braintree |
| George Henry Locke | 70 | M | May 3, 2003 | Braintree | Braintree |
| Judith L. Knight | 61 | F | May 13, 2003 | Braintree | Braintree |
| Sally Gilman Marden | 70 | F | June 24, 2003 | Randolph | Braintree |
| Stanley M. Dumont | 87 | M | July 8, 2003 | Berlin | Braintree |
| Audrey Lorraine Mason | 70 | F | November 14, 2003 | Randolph | Braintree |
| Donald Carle Underhill | 66 | M | November 24, 2003 | Braintree | Braintree |
| Lenore E. McNiff | 88 | F | November 22, 2003 | Randolph | Braintree |

BURIALS

| NAME OF DECEDENT | AGE | SEX | DATE OF DEATH | PLACE OF DEATH | PLACE OF BURIAL |
|-----------------------|-----|-----|--------------------|-----------------|-----------------|
| Herman Kemp | 77 | M | April 26, 2003 | Bellows Falls | Mountain View |
| Orville A. Curris | 87 | M | May 13, 2003 | Barre | East Braintree |
| Allan A. Thresher | 76 | M | April 3, 2003 | Massachusetts | Lower Branch |
| Altha Groleau | 68 | F | February 20, 2003 | Lebanon, NH | Lower Branch |
| Ruth E. Dumont | 86 | F | January 23, 2003 | East Granville | Mountain View |
| Laura L. Butterfield | 75 | F | July 6, 2003 | Lebanon, NH | Mountain View |
| William Ardin Davis | 72 | M | July 18, 2003 | Summerfield, FL | Mountain View |
| Eunice S. Freeman | | F | March 3, 2003 | Dunedin, FL | East Braintree |
| Donna R. Mason | 47 | F | September 11, 2003 | Lebanon, NH | East Braintree |
| Rebecca B. Small | 87 | F | October 9, 2003 | Randolph | East Braintree |
| Charles Wesley Parton | 53 | M | February 13, 2003 | | Mountain View |
| Audrey Lorraine Mason | 70 | F | November 14, 2003 | Randolph | East Braintree |

GEORGE W. FLAGG BRAINTREE'S FAMOUS WRESTLER and OTHER WRESTLING TALES

The Austin Flagg family came, on foot, to Braintree from Massachusetts in 1816 and settled in the Connecticut Corner area. Here they cleared the original forest and built a log cabin and saw mill. Austin married Mary Harwood and had a family into which George, born 1839, the second child.

In those days the election of state and town officers made for two gatherings of the people. At these meetings one half of the town pitted against the other half in a collar and elbow wrestling match. George attended with his parents and could always throw all the boys of his own age of 14. At the age of 20 he could throw anyone. He soon became champion of his town and vicinity.

He worked as a carpenter and cast his first vote for Abraham Lincoln in 1860. He enlisted in the Union Army that fall at Montpelier, a volunteer. He fought over 50 battles during the Civil War, including the battles of Gettysburg and the surrender of Lee at Appomatox. After four years he mustered out in 1865 as captain of the 2nd VT Regiment, at the age of 26.

After the war he went into farming on the old homestead on Connecticut Corners and married Delia A. Howard. They had two sons. Three years later, he moved to the east side of town and started raising imported, registered Cotswold sheep, at which he became very successful. He showed his sheep at many fairs.

Years ago wrestling was a sport enjoyed on any enjoyable occasion, as we do ball games today, George had a special gift for this sport. During his army life he had wrestled all comers. People who knew him would not wrestle with him, because they knew he would win.

He started professional wrestling at the age of 32 and soon became the champion wrestler from the Atlantic to the Pacific coast.

While showing sheep at Northfield Fair a wrestler named McLally challenged all comers. A delegation went for Flagg; they found him, and he quickly won the match to the delight of his friends.

This event started him on the road to fame. He continued wrestling all comers for many years. The spring he was 38 years old he wrestled the greatest series of athletes at Bethel, VT, where twelve of the best wrestlers gathered that will ever meet in a town in the United States again. A champion belt was the prize for the winner. After three days the contest was won by George W. Flagg.

In all the years of his traveling he never had a hard word with any man and was strictly temperate at all times. He wrestled in all large towns over the United States until he was 62. His last show was at a dedication of a new gymnasium at Manchester, NH.

He retired to East Braintree village where he lived in the fan house, so called because of the fan-shaped window over the door. He built a stable and established a horse trading business, going to Wisconsin and other states to buy stock and bring them home by train. One year he helped my Dad, Perkins Flint, bring a Perchon stallion home, which my Dad had bought for breeding purposes, free.

At the Vermont Centennial George Flagg was the Marshal of the day. He was a good speaker and was in demand in that capacity on many occasions.



Years ago wherever a group of people gathered collar and elbow westling was the source of great entertainment - at barn raisings, June and Autumn training which was held on the common of the Braintree Hill Church, or any other gathering. All it took was for someone to challenge a person, or suggest that two men wrestle, and the fun was on.

William Flint came to Braintree in 1803. He had 12 children. Two, William Jr. "Bill" and Zacheus "Zach" were noted for their large size and wrestling ability. They could handle anyone they got hold of, and couldn't find their match anywhere.

In those days whenever there was a barn raising all the neighbors came to help. It was a custom for wrestling matches to be held for entertainment, and these two brothers were always the best. However, as they were brothers they would never wrestle each other.

One day, when they were working in the woods, they got to talking about it and became curious themselves about which was the better, and decided to take hold. They agreed that which ever throwed, they'd keep still about it and it would be their secret. So they wrestled, and Bill throwed Zack.

All went well for awhile until there was a barn raising. Zack was late and when he drove into the yard someone came out and said to him, "Bill says he throwed you over in the woods the other day". Zack flew mad to think Bill had told and said, "By God, he didn't, nor can he."

Of course, it didn't take long to get them together and find out which wass the better. And Zack throwed Bill. Zack said, "There now, who do you think throwed over in the woods?"

Zack would tell about it and laugh. He'd say, "I was so damn mad I would have throwed him anyway."

One time at a barn raising at the farm where Walter Battles used to live, a stranger came by named Cobb. He challenged everyone there to wrestle, and won.

The Braintree men didn't want it to be known that a stranger had throwed them all. They needed Bill but he was working on the other side of town. Ira Ford, George Ford's father, was there and had a fast driving horse and went after him. When Bill got there he took hold of Cobb and they wrestled 2 of 3. Bill throwed him twice and that settled it. But Cobb wasn't satisfied. They wrestled again, and Cobb won, but the last time Bill, who was bigger and heavier than Cobb, bore him right down till finally he got the last fall.

By 1853 the town of Braintree was divided into school districts and established 13 schools. Many of the pupils were teen-age boys, because they could attend school only winters, having to help at home otherwise. Wrestling among them was a great sport. Allen H. Flint's sons attended the Flint School and were very sucessful wrestlers.

One day, after a boy had lost the match to a Flint boy, his sister said, "No wonder those Flint boys always win...All they eat is bull beef and johnny cake."

Today Braintree is still producing talented wrestlers. Again, two Flint brothers have the honor. While he was in high school, Paul Flint won State Championship in his weight division for 3 years in a row - 1991-1993. His brother, Matt Flint, while in the 8th grade of school, won the Schoolboy (Junior High) Division in the Tournament of Champions at Columbus, Ohio in 1997. I'm not sure if the reason is that Flints are lucky wrestlers, or because they eat bull beef and johnny cake. These two boys are descendants of Allen H. Flint.

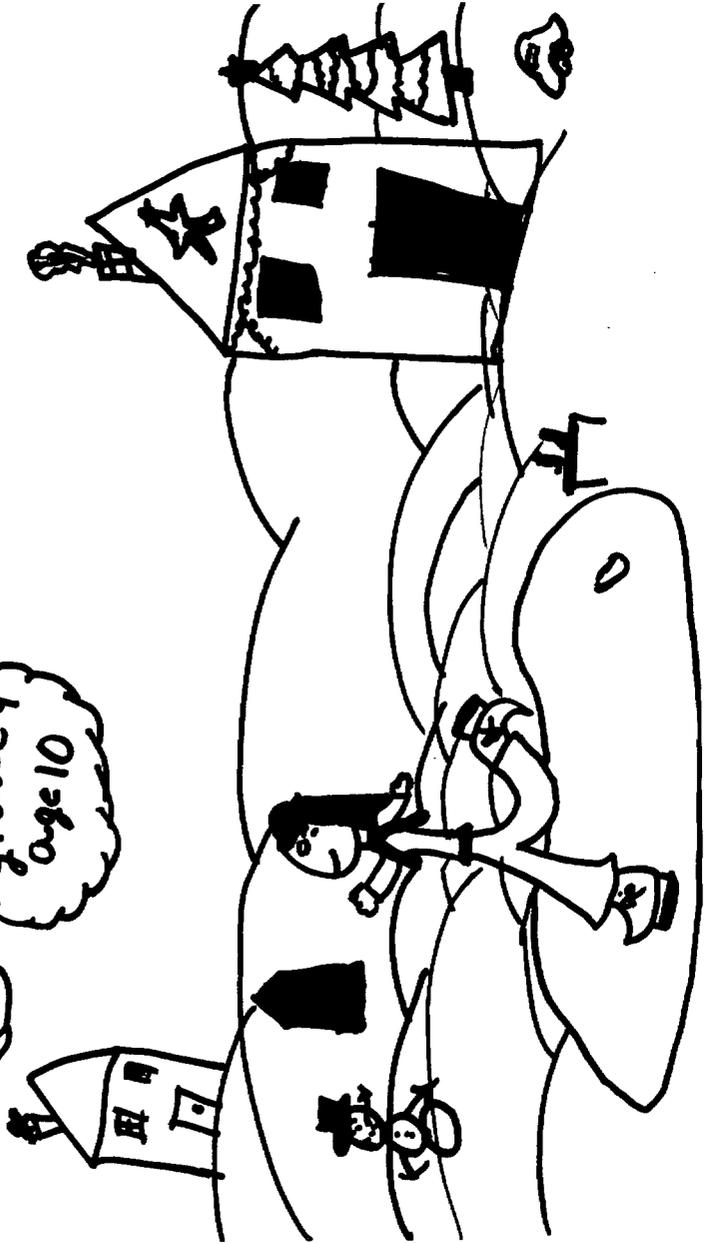
I am sure there are other equally talented wrestlers in Braintree.

Katharine Flint DuClos



Braintree
School
Grade 4
Age 10

Danielle
Gagnon



NOTES



Winter in The Woods by Sandy Cooch

Town Clerk's Office Hours:

| | | |
|-----------|--------------|-------------|
| Tuesday | 8:00 - 12:00 | 1:00 - 5:00 |
| Wednesday | | 1:00 - 5:00 |
| Thursday | 8:00 - 12:00 | 1:00 - 5:00 |

Selectboard Meetings:

1st and 3rd Tuesdays each month at 6:00 PM
at the Town Office.

School Directors Meetings:

3rd Wednesday of each month at 6:00 PM
at the Braintree School.

Planning Board Meetings:

2nd Thursday of each month at 7:00 PM
at the Town Office.

e-mail to: braintreeclerk@innevi.com

TOWN TELEPHONE NUMBERS

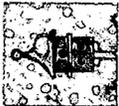
| | |
|---------------------------------|----------|
| Town Clerk/Town Office | 728-9787 |
| Town Garage | 728-9380 |
| Braintree Elementary School | 728-9373 |
| | 728-9429 |
| Randolph Union High School | 728-3397 |
| Randolph Area Vocational Center | 728-9595 |
| Superintendent's Office | 728-5052 |
| Zoning Administrator | 728-5460 |

EMERGENCY — DIAL 911

| | |
|-----------------|----------|
| Fire Department | 728-3322 |
| Ambulance | 234-6800 |
| State Police | 234-9933 |
| Fire Warden | 728-9790 |

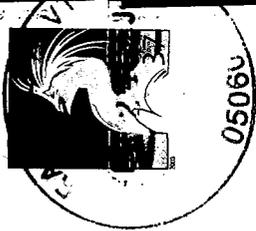
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| Rep. Stephen Webster | 728-3894 |



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