

ANNUAL REPORT
TOWN OF
KIRBY
VERMONT



2017

For Year Ending December 31

BRING THIS COPY TO TOWN MEETING

Up until 1892 Kirby (pop.355) had six - perhaps seven – tiny school districts. In that year the legislature enacted “the Crime of 1892”, as it was long after recollected by its opponents. The act required the consolidation of all of the little schools within a town into one town school district. Only a few little districts survived, among them Orleans, Barton, Wells River and North Bennington.

And there things stood until 2015, when the legislature decreed, in Act 46, that all but the largest towns had to merge into a unified district. Not only that, but rural towns that didn’t operate a full K-12 school, and thus tuitioned some or all of their children to other public and independent schools, could merge only with other towns that had the same configuration (K-3, K-6, K-8).

This posed a problem for ten Northeast Kingdom towns like Kirby, that were full tuition towns – no public schools at all. If they merged into a district which had a public school, all the children in the town would have to attend that school.

That was clearly not what Kirby parents wanted. With the blessing of Secretary of Education Rebecca Holcombe, a happy solution was reached. On July 12, 2017 delegates from the school boards of Kirby, Granby, Victory, Guildhall, Maidstone, Brunswick, Bloomfield, East Haven, and Norton came together to create the unique Northeast Kingdom Choice District (Lemington joined a few months later). The ten towns together have 325 children of school age. Miles Etter and Tim Thompson became the Kirby members of the new district’s 11 member board, and Miles was elected its chairman.

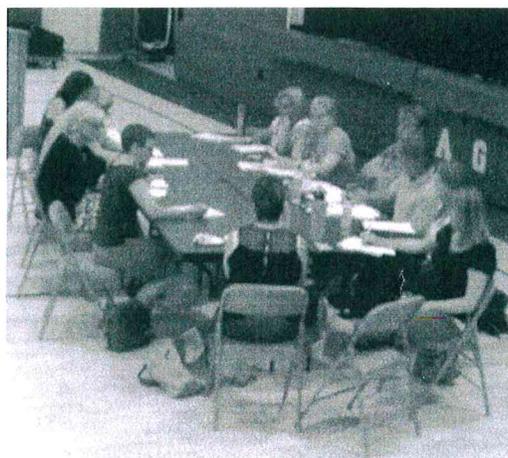
After the new district comes to life on July 1, 2018, there will no longer, after 126 years, be an operating Kirby School Board.

In a way, it’s hard to let go of this important part of our town’s history. But since our last school - Brookside – closed in 1978, it was probably reasonable to believe that Kirby would eventually be forced into joining something else. We can be grateful that the “something else” turned out to be a ten-town district that preserves full public and independent school choice for our children.

We can also be grateful for the months of diligent work and effective leadership by Miles and Tim, who more than any other persons served the people of Kirby by bringing the NEK Choice District into existence.

John McClaghry
Moderator

First official meeting of NEK Choice School District



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TOWN OFFICIALS

Moderator.....	John McClaughry.....	2018
Town Clerk.....	Wanda Grant.....	2018
Town Treasurer.....	Wanda Grant.....	2018
Selectboard.....	Rebecca Hill-Larsen.....	2018
	David Chase.....	2019
	Steven Baker.....	2020
Road Commissioner.....	David Chase.....	2018
Auditors.....	Emily Hartsock.....	2018
	Carol Jensen.....	2019
	Cheryl McMahan.....	2020
First Constable.....	Edward DeMaio.....	2018
Second Constable.....	Steven Baker.....	2018
Tax Collector.....	Wanda Grant.....	2018
Town Grand Juror.....	Clarke Atwell.....	2018
Town Agent.....	Clarke Atwell.....	2018
Agent to Convey Town & School Real Estate....	Selectboard.....	2018
Trustee of Cemetery Funds.....	Wanda Grant.....	2018
Listers.....	Robert Van Vliet.....	2018
	Michael Wood.....	2019
	James Sawhill.....	2020
School Directors.....	Sharon Baker.....	2018
	Kimberly Butler.....	2019
	Miles Etter.....	2020
Sexton.....	Selectboard.....	2018
Planning Commission.....	Karen Moore.....	2018
	Edward Demaio.....	2018
	Mary Etter.....	2019
	Robert VanVliet...(resigned Nov. 2 2017).....	2019
	Benjamin Mirkin.....	2019
	Mattew Reeve.....	2020
	Bradley Libby.....	2020
Justices of the Peace.....	Karen Moore	
	Timothy Peters	
	Kristina Hunt	
	Jennifer Wood	
	Anne McClaughry	
Board of Civil Authority.....	Selectboard, Justices of the Peace, & Town Clerk	

APPOINTED OFFICERS

Assistant Town Clerk & Treasurer	Marla Waring & Tracy Sherbrook	
Notaries Public	Marla Waring & Tracy Sherbrook	
Health Officer	Dr. Terry Larsen	
Environmental Officer	Dr. Lloyd Thompson	
Town Fire Warden	James Wood (phone 802-535-5585)	
Zoning Board of Adjustment	Edward Demaio	2018
	Karen Moore	2018
	Robert Van Vliet ...(resigned Nov. 2 2017).....	2019
	Mary Etter	2019
	Benjamin Mirkin	2019
	Matthew Reeve	2020
	Bradley Libby.....	2020
Administrative Officer	Ryan Noyes	
Road Foreman	John Ohina (cell phone 802-229-8496)	

DATES TO REMEMBER

Town Meeting	First Tuesday of March
Dog Licenses	On or Before April 1
Town Listers	Start on April 1
Selectboard Meetings	First Monday of the month at 6 p.m.
School Board Meetings	Check Website
Planning Commission & Zoning Board of Adjustment Meeting	First Thursday of the month at 6 p.m.
Town Clerk's Office (phone 802-626-9386)	Tuesdays & Thursdays - 8 a.m. to 3 p.m. (email address: townclerk.kirbyvermont@gmail.com)
Northeast Kingdom Waste Management District Budget Vote	March 6, 2018 - 10 a.m. to 7 p.m. (Australian Ballot)
NEK Choice School District Budget	March 6, 2018 - 10 a.m. to 7 p.m. (Australian Ballot)
Hazard Mitigation Meeting	Please Check Website For Dates
Primary Election	August 14, 2018 (Australian Ballot)
General Election	November 6, 2018 (Australian Ballot)

IMPORTANT FACTS

Town Chartered	October 1790
Area of Town	15,353.03 acres
Population of Town (493 - 2010 Census)	513 (estimate - January, 2014)
Town Website	kirbyvermont.org - check for Meeting Notices & Minutes
School Supervisory Union	Essex-Caledonia (phone 802-695-3373)
Representative District	Essex-Caledonia 1
State Governor	Phil Scott
U.S. Representative	Peter Welch
State Representative	Connie Quimby
U.S. Senators	Patrick Leahy & Bernie Sanders
State Senators	Jane Kitchel & Joe Benning

POLLING PLACE: KIRBY TOWN HALL
POLLS WILL OPEN AT 10:00 A.M. AND CLOSE AT 7:00 P.M.

WARNING

NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE

MARCH 6, 2018

The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 6, 2018 to act on the following article.

ARTICLE 1: Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$760,519?

Joyl Cogg	Pauline Routhage
Steve Piro	Gene A. Perkins
Jack Samberg	Peter Smith
Nimal Sivas	
David Isles	
Kevin Flanders	
Gene Keene	
Frank	
John B. Burt	
Walter M. Burt	
Kenneth W. Johnston	
David Gunders	
Alvin Daulton	
John Poirer	
Heather Burt	

NEK CHOICE SCHOOL DISTRICT WARNING

The legal voters of NEK Choice School District are hereby duly notified and warned to meet at their respective individual voting locations below, to vote for Articles One (1) through Four (4) by Australian Ballot on Tuesday, March 6, 2018, with the polls open from 10:00 AM to 7:00 PM.

Town of Brunswick: Brunswick Community Office Building
Town of Bloomfield: Bloomfield Town Hall
Town of East Haven: East Haven Community Building
Town of Granby: Granby Town Office
Town of Guildhall: Guildhall Town Office
Town of Kirby: Kirby Town Office
Town of Lemington: Lemington Town House
Town of Maidstone: Maidstone Town Office
Town of Norton: Norton Town Office
Town of Victory: Victory Town Office

- ARTICLE 1. Shall the voters of NEK Choice School District authorize the Board of School Directors to borrow money in anticipation of taxes? (Australian Ballot)
- ARTICLE 2. Shall the voters of the NEK Choice School District authorize the Board of School Directors to withdraw from the Unanticipated Tuition Reserve Fund in order to pay unanticipated tuition expenses in FY2019? (Australian Ballot)
- ARTICLE 3. Shall the voters of the NEK Choice School District approve the Board of Directors to expend \$5,423,799, which is the amount the School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,912 per equalized pupil. This is the first year of operation. There is no prior year for comparison. (Australian Ballot)
- ARTICLE 4. Shall the action taken at the meeting of the School District held on March 7, 2017 to elect eleven (11) school directors to serve on the NEK Choice School District, in spite of the fact that the warning listed the incorrect term dates under the Articles of Agreement, and any act or action of the municipal officers or agents pursuant thereto, be readopted, ratified and confirmed, pursuant to 17 V.S.A. § 2662? (Australian Ballot)

Given unto our hands this 18th day of January, 2018.

NEK Choice School District Boardchair



Miles Etter

**KIRBY TOWN SCHOOL DISTRICT
WARNING
ANNUAL SCHOOL DISTRICT MEETING**

The legal voters of the Kirby Town School District are hereby notified and warned to meet at the Town House in said town, on Tuesday, March 6, 2018 at 10:00 am to transact the following business:

- Article 1:** To elect a moderator.
- Article 2:** To elect a school director for three (3) years.
- Article 3:** Shall the voters of the school district authorize the school directors to place all unencumbered funds from the FY18 budget in the Reserve Fund to pay for unanticipated tuition costs?
- Article 4:** To transact any other business that may legally come before said meeting.

Dated this 30th day of January, 2018

Kirby Board of School Directors



Miles Etter, Board Chair



Kim Butler



Sharon Baker

Received and filed for record this 30th day of January, 2018

Attest: 
Wanda Grant, Town Clerk

**WARNING
KIRBY TOWN DISTRICT MEETING
TUESDAY, MARCH 6, 2018**

The inhabitants of the Town of Kirby, who are legal voters in the Town, are hereby notified and warned to meet at the Town House in said Kirby on Tuesday, March 6, 2018, following the Annual Meeting of the Town School District to act upon the following:

ARTICLE

1. To elect a Moderator for the year ensuing.
2. To elect a Town Clerk.
3. To consider the Town Report and hear the report of the Auditors.
4. To elect the following:
 - Town Treasurer
 - Selectboard Member (3 yrs.)
 - Auditor (3 yrs.)
 - First Constable
 - Second Constable
 - Delinquent Tax Collector
 - Town Grand Juror
 - Town Agent
 - Agent to Convey Town Real Estate
 - Trustee of Cemetery Funds
 - Lister (3 yrs.)
 - Sexton
 - 3 Planning Commission Members (2 for 3 year terms – 1 for 2 year term)
 - All other necessary Town Officers to fill any vacancies.
5. Shall the voters of the Town of Kirby authorize the Selectboard to apply to 2018 current expenses Town surplus monies from 2017?
6. To see if the voters will authorize the Selectboard to apply to 2018 current expenses all monies received from 2015, 2016, and 2017 delinquent taxes, interest, and collector's fees.
7. Will the voters authorize the Selectboard to expend \$5,000.00 from the Building Fund for repairs to the Town Hall foundation?
8. Will the voters authorize the Selectboard to expend \$2,800.00 from the Highway Department Improvement Fund to be used to insulate part of the Town Garage?
9. To see what sum the Town will vote to meet current expenses for the year ensuing, and shall the Town vote to authorize the Selectboard to set the rate necessary to raise said assessment based on the 2018 Grand List.

10. To see what method the Town will take to collect taxes, also setting date or dates when taxes are due, and rate of discount, if any.
11. Will the Town levy an interest charge on all delinquent taxes on real and personal property of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of taxes, as provided in 32 V.S.A., Section 5136?
12. Will the Town authorize its Selectboard to hire money in anticipation of taxes to meet current expenses, if necessary?
13. Shall the Town of Kirby vote the sum of \$493.00 to support the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Kirby residents?
14. To see if the Town will appropriate the sum of \$9,733.00 to Lyndon Rescue, Inc. for ambulance service coverage.
16. Shall the Town of Kirby vote to raise, appropriate and expend the sum of \$518.00 for the support of Northeast Kingdom Human Services, Inc., a not-for-profit 501(c) (3), to support the provision of 24 hour, 7 days a week emergency/crisis services to residents of the Town.
17. Shall the Town of Kirby vote to appropriate the sum of \$250.00 to Northeast Kingdom Youth Services to be used to support their work with youth and families in our community?
18. Shall the voters of the Town of Kirby appropriate the sum of \$181.34 to Rural Community Transportation for services provided to residents living in the Town?
19. Shall the Town of Kirby vote to appropriate the sum of \$1,000.00 to the Village Improvement Society for the purpose of supporting the operation of the Powers Park Summer Program in 2018?
20. Shall the voters of Kirby vote to appropriate the sum of \$200.00 to the Lyndon Youth Baseball & Softball Organization?
21. Shall the Town vote to appropriate the sum of \$300.00 to assist the Northeast Kingdom Council on Aging in providing services to senior citizens in the ensuing year.
22. Shall the Town of Kirby vote to appropriate \$500.00 to Caledonia Home Health Care and Hospice to be used in providing health care services?
23. Shall the Town vote to appropriate a sum of \$250.00 in support of the NorthWoods Stewardship Center for the purposes of providing: summer camps; science and outdoor programs for schools; summer Conservation Service Corps training and jobs for local youth; low-cost forestry workshops for landowners; and maintenance of local hiking and water trails throughout the Northeast Kingdom?

24. Shall the Town of Kirby appropriate to Umbrella, Inc. the amount of \$350.00 to serve victims of domestic and sexual violence and their children, and to ensure families have access to affordable, high quality child care?
25. To transact any other business that may legally come before said meeting.

KIRBY SELECTBOARD

Rebecca Hill-Larsen

REBECCA HILL-LARSEN

David Chase

DAVID CHASE

Steven Baker

STEVEN BAKER

Attest: *Wade Shaw*
Town Clerk

Dated: *January 22, 2018*

TOWN, HIGHWAY AND CEMETERY BUDGETS

	Proposed 2017	Actual 2017	Proposed 2018	Notes
HIGHWAYS				
Deposit to Equipment Fund	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
Diesel Fuel & Oil	\$ 18,000.00	\$ 14,110.18	\$ 18,000.00	
Fixed Charges-Highways (includes cell phone, retirement, & FICA)	\$ 7,500.00	\$ 7,892.39	\$ 8,000.00	
Garage Expenses(includes heating fuel,electric, & supplies) *	\$ 4,500.00	\$ 4,136.39	\$ 7,650.00	Includes funds for insulating third bay of garage
Insurances-Highways (Property-Garage, Workers Compensation, Auto, General Liability, Health)	\$ 16,000.00	\$ 17,404.25	\$ 18,500.00	
Vacation, Holiday, and Sick Pay	\$ 6,000.00	\$ 3,448.00	\$ 7,600.00	
Municipal Roads General Permit			\$ 2,500.00	To comply with Act 64 Vermont Clean Water Act
Miscellaneous-Highways (includes use of personal vehicle stipend, training, printing, etc.)	\$ 1,200.00	\$ 1,244.47	\$ 1,250.00	
Shop Supplies	\$ 2,000.00	\$ 3,129.21	\$ 2,500.00	
Road Supplies (includes chloride, traffic cones, signs,etc.)	\$ 10,000.00	\$ 8,188.20	\$ 10,000.00	
Grader Expenses (includes cutting edges & chains)	\$ 6,000.00	\$ 2,179.54	\$ 4,000.00	
Loader Expenses	\$ 1,000.00	\$ 239.00	\$ 1,000.00	
Truck Expense (includes cutting edges & chains)	\$ 6,000.00	\$ 21,369.31	\$ 13,000.00	Includes funds for extended warranties
Truck Loan			\$ 8,000.00	
New Equipment-Roads	\$ 8,000.00	\$ 12,061.58	\$ 500.00	
Winter Maintenance*	\$ 50,000.00	\$ 55,957.52	\$ 55,000.00	
General Highway Maintenance/Resurfacing & Construction*	\$ 80,000.00	\$ 93,197.86	\$ 141,000.00	Combined General Highway Maintenance & Resurfacing & Construction (\$4,000 less than budgeted in 2017)
Class IV	\$ 1,000.00	\$ 1,292.00	\$ 1,000.00	Combined General Highway Maintenance & Resurfacing & Construction (\$4,000 less than budgeted in 2017)
Resurfacing & Constnuction	\$ 65,000.00	\$ 11,994.54	\$ -	
Roads Improvement Fund	\$ 500.00	\$ 500.00	\$ 500.00	
Highway Department Improvement Fund	\$ 500.00	\$ 500.00	\$ 500.00	
Total Highway Budget	\$ 293,200.00	\$ 268,844.44	\$ 310,500.00	
Total of Town & Highway Budgets without Truck Purchase		\$376,905.28	\$ 453,975.00	
Purchase of New Truck		\$187,408.61		
Total of Town & Highway Budgets with Truck Purchase		\$564,313.89	\$ 453,975.00	

TOWN, HIGHWAY AND CEMETERY BUDGETS

	Proposed 2017	Actual 2017	Proposed 2018	Notes
CEMETERY				
Mowing	\$ 2,000.00	\$ 1,190.00	\$ 2,000.00	
Miscellaneous	\$ 1,000.00	\$ 1,300.00	\$ 2,700.00	Includes funds to repair stones (N.Kirby Cemetery) and survey of S. Kirby Cemetery
Total Cemetery Budget	\$ 3,000.00	\$ 2,490.00	\$ 4,700.00	
TOTAL TOWN, HIGHWAY & CEMETERY BUDGETS without Truck Purchase	\$ 410,641.34	\$ 379,395.28	\$ 458,675.00	
TOTAL TOWN, HIGHWAY & CEMETERY BUDGETS with Truck Purchase		\$566,803.89	\$ 458,675.00	
*LESS REVENUES				
State Aide To Highways	\$ 47,000.00	\$ 47,306.80	\$ 47,000.00	
Hazard Mitigation Grant	\$ 18,750.00	\$ 15,166.80	\$ -	
Better Road Grant	\$ 8,000.00		\$ 8,000.00	
Amount Received from Trash Stickers	\$ 8,500.00	\$ 9,467.00	\$ 10,000.00	
Amount from Reappraisal Fund (Act 60)	\$ 3,250.00		\$ 16,800.00	
Amount from Listers Training Fund	\$ 2,370.00			
Estimated Zoning Permits	\$ 400.00	\$ 600.00	\$ 500.00	
State Hold Harmless Payment & PILOT Program	\$ 25,000.00	\$ 28,529.38	\$ 28,000.00	
From Records Preservation Fund	\$ 500.00	\$ 285.00	\$ 500.00	
Funds from Building Fund			\$ 5,000.00	For foundation work to Town Hall
Funds from Highway Department Improvement Fund			\$ 2,800.00	For insulating third bay of garage
Surplus/Deficit (Highways)	\$ 19,222.24	\$ 19,222.24	\$ 16,040.35	
Surplus (Town)	\$ 21,024.88	\$ 21,024.88	\$ 4,150.73	
Interest from Cemetery Certificate of Deposit	\$ 10.00	\$ 12.91	\$ 10.00	
From Surplus (Cemetery)	\$ 2,481.66	\$ 2,481.66	\$ 208.06	
From Equipment Fund		\$ 150,000.00		
Truck Loan (includes interest earned)		\$ 37,408.61		
Total Revenues	\$ 156,508.78	\$ 331,505.28	\$ 139,009.14	
Amount to be raised by taxes	\$ 254,132.56	\$ 253,790.44	\$ 319,665.86	
Estimated Town, Highway, & Cemetery Tax Rates	\$ 0.4334	\$ 0.4322	\$ 0.5444	

SELECTBOARD REPORT 2017

The Town completed its Hazard Mitigation Plan which was accepted by FEMA. The plan will require updates in the future. There is a committee keeping our plan up to date, meeting once or twice a year. They would be happy to have new members, just let Wanda know to add you to the e-mail list. The Town also started another grant through the Better Roads Program, which used to be called the Better Back Roads Program. The Town, with assistance from Caledonia County Natural Resources Conservation District, mapped the town roads in 100 yard parcels. This information will be used in the future to help with grants for maintaining and upgrading hydrologically connected roads in town.

The Selectboard held hearings to upgrade Lynhill Road from a class 4 to a class 3 road. The decision was to leave it class 4. Residents of Lynhill Road and surrounding roads exercised their right to sue the Town to change their ruling. After a court hearing in September, a Caledonian County judge ruled for the Town in November.

The Town of Kirby's COD was 20.16 this year, which triggered a reappraisal by the State. The Selectboard appealed the decision, but were denied. The reappraisal will take place in the summer of 2018 and be done by 2019 with the NEMRC firm doing the work with the help of the town listers. The Town does receive money from the State each year toward an eventual reappraisal. The Board will use some of that money in both 2018 and 2019.

The Town Hall's meeting room floors were refinished in December 2017 and look terrific. Unfortunately, the Town Hall's foundation does not look so great and needs some work done on it in 2018 to maintain the building.

The South Kirby Cemetery was surveyed in 2017 and a new map of the lots is on file in the Town Clerk's Office. Conservation work was also done on some headstones. The headstones in the North Kirby Cemetery will be worked on in 2018.

Finally I would like to say thank you to all the people who live in Kirby. You have all shared your love of this Town, your concerns, your dreams with me over the last five years that I have been your Selectboard member. I can honestly say I never would have thought I'd be in government, but it has been an eye-opening job. Thank you to my fellow Board members, Steve Baker and Dave Chase as well as past member Steve Gabrault and to John Ohina who taught me so much about yellow trucks (I do like the blue one best!!). Wanda and Marla, you ladies are amazing! I'll miss you, but now I have a puppy to walk so I won't be too far gone from the Town Hall!

Yours in service,

~Rebecca Hill-Larsen
Chair, Kirby Selectboard on behalf of the Selectboard

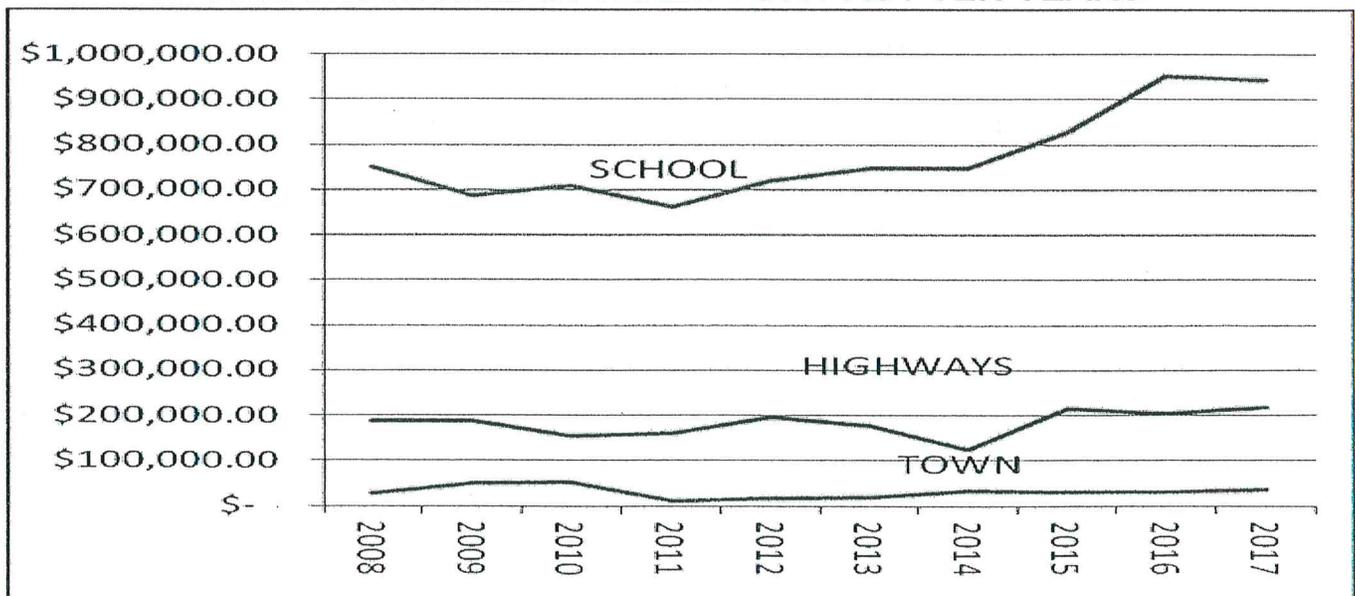
GRAND LIST FOR PAST FOUR YEARS

2014 Grand List	
Municipal	\$575,326.00
School	
Homestead	\$369,255.00
Non-Residential	\$206,267.00
2015 Grand List	
Municipal	\$576,476.36
School	
Homestead	\$351,992.00
Non-Residential	\$224,680.36
2016 Grand List	
Municipal	\$586,363.00
School	
Homestead	352,874.00
Non-Residential	233,685.00
2017 Grand List	
Municipal	\$587,206.00
School	
Homestead	347,813.00
Non-Residential	239,589.00

TAX RATE

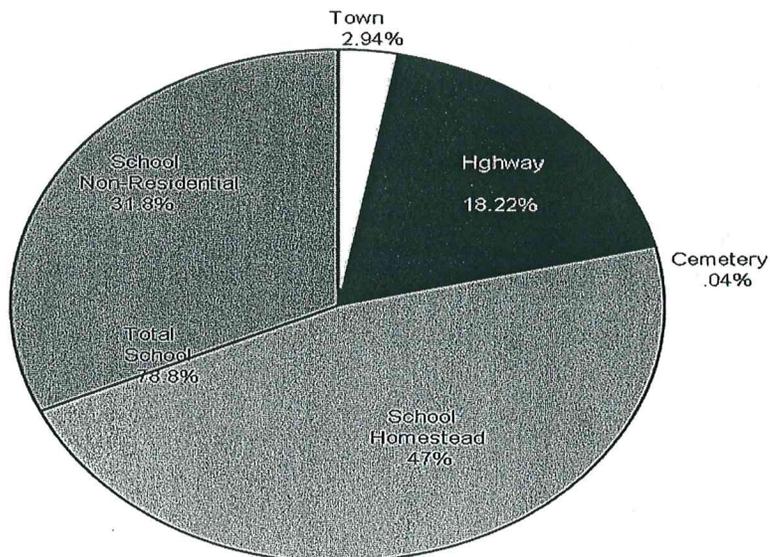
2014 Tax Rate	2016 Tax Rate
Homestead (Residential) \$1.5967	Homestead (Residential) \$2.0692
Non-Residential \$1.5543	Non-Residential \$1.9658
2015 Tax Rate	2017 Tax Rate
Homestead (Residential) \$1.8405	Homestead (Residential) \$2.0510
Non-Residential \$1.9017	Non-Residential \$2.0244

AMOUNT RAISED IN TAXES FOR PAST TEN YEARS



STATEMENT OF TAXES

Municipal Grand List	\$587,206.00	
Municipal Tax Rate	x .4322	
Total Municipal Taxes		\$253,790.44
Education Homestead Grand List	\$347,813.00	
Homestead (Residential) Tax Rate	x 1.6188	
Total Education Homestead Taxes		\$563,039.68
Education Non-Residential Grand List	\$239,589.00	
Non-Residential Tax Rate	x 1.5922	
Total Education Non-Residential Taxes		\$381,473.61
Total Taxes		\$1,198,303.73
Total to be Distributed:		
Town \$.0588		\$ 34,527.71
Highways3716		218,205.75
Local Veterans Exemption . .0009		528.49
Cemetery0009		528.49
School (Homestead) 1.6188	\$563,039.68	
(Non-Residential) 1.5922	<u>381,473.61</u>	
		<u>944,513.29</u>
		\$1,198,303.73
Accounted for as follows:		
Collected by Treasurer		\$ 962,547.78
Prebates		\$ 167,096.27
Delinquent Taxes to Collector		\$ 77,449.53
Minus Late Homestead Penalties		\$ -1,250.29
Minus Overpayments of Taxes		<u>\$ -7,539.20</u>
		\$1,198,304.09
(A difference of \$.36 due to rounding amounts on tax bills)		



AUDITOR'S REPORT

We, the Auditors, have this day, January 20, 2018 completed an audit of the books of the various Town Officers and find all books accurate and correct.

CAROL JENSEN



EMILY HARTSOCK



CHERYL MCMAHON



FINANCIAL STATEMENT

(Expenses of the Town for the Past Five Years)

YEAR ENDING DECEMBER 31, 2013

Town Expenses	
Town Disbursements	\$ 64,777.55
Highway Disbursements	287,782.10
Other Disbursements – See Town & Highway Disbursement 2013 Town Report, Pages 26-27	721,827.05
School Expenses	
For School Year July 1, 2012 – June 30, 2013	1,249,979.85
For 1 st half School Year July 1, 2013 – December 31, 2013	655,430.40
For 2 nd half of School Year January 1, 2014 – June 30, 2014	771,380.65

YEAR ENDING DECEMBER 31, 2014

Town Expenses	
Town Disbursements	\$ 78,616.83
Highway Disbursements	341,856.23
Other Disbursements – See Town & Highway Disbursement 2014 Town Report, Page 27	647,164.62
School Expenses	
For School Year July 1, 2013 – June 30, 2014	1,426,811.05
For 1 st half School Year July 1, 2014 – December 31, 2014	645,113.09
For 2 nd half of School Year January 1, 2015 – June 30, 2015	716,934.88

YEAR ENDING DECEMBER 31, 2015

Town Expenses	
Town Disbursements	\$ 71,289.77
Highway Disbursements	318,914.75
Other Disbursements – See Town & Highway Disbursement 2015 Town Report, Pages 28-29	744,722.80
School Expenses	
For School Year July 1, 2014 – June 30, 2015	1,362,047.97
For 1 st half School Year July 1, 2015 – December 31, 2015	651,121.59
For 2 nd half of School Year January 1, 2016 – June 30, 2016	640,955.97

YEAR ENDING DECEMBER 31, 2016

Town Expenses	
Town Disbursements	\$ 88,783.78
Highway Disbursements	263,912.11
Other Disbursements – See Town & Highway Disbursement 2016 Town Report, Pages 28-29	833,257.20
School Expenses	
For School Year July 1, 2015 – June 30, 2016	1,292,077.56
For 1 st half School Year July 1, 2016 – December 31, 2016	685,913.46
For 2 nd half of School Year January 1, 2017 – June 30, 2017	UNKNOWN

YEAR ENDING DECEMBER 31, 2017

Town Expenses	
Town Disbursements	\$ 108,060.84
Highway Disbursements	268,844.44
Other Disbursements – See Town & Highway Disbursement 2017 Town Report, Pages 28-29	995,039.98
School Expenses	
For School Year July 1, 2016 – June 30, 2017	1,465,070.47
For 1 st half School Year July 1, 2017 – December 31, 2017	894,327.47
For 2 nd half of School Year January 1, 2018 – June 30, 2018	UNKNOWN

CASH ASSETS

Town Department, on Checkbook 1/1/2018	\$ 203,778.92
Town Department, Cash on Hand 1/1/2018 (Change for Transfer Station & Petty Cash)	73.23
Community National Bank, Certificate of Deposit - Equipment Fund	66,894.04
Union Bank, Certificate of Deposit – Equipment Fund	63,647.49
Community National Bank, Certificate of Deposit Records Preservation	7,395.05
Community National Bank, Certificate of Deposit-1 Reappraisal Fund	15,182.15
Community National Bank, Certificate of Deposit-2 Reappraisal Fund	11,927.47
Community National Bank, Certificate of Deposit – Listers Training Fund	3,140.36
Union Bank, Certificate of Deposit – Building Fund	11,970.26
Union Bank, Certificate of Deposit–Highway Department Improvement Fund	11,851.09
Union Bank, Certificate of Deposit – Highway Improvement Fund	19,796.71
Unpaid Taxes	74,990.94
Estimated Amounts due from State Treasurer, Class II & III	47,000.00
Estimated Town Inventory	116,200.00
Estimated Road Equipment & Supplies	372,920.00
	\$ 1,026,767.71

LIABILITIES

Union Bank, Truck Loan (Principal & Interest as of December 31, 2017)	\$ 37,922.88
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NET WORTH

Net Worth 12/31/2016 (does not included School funds)	\$ 921,575.81
Net Worth 12/31/2017 (does not included School funds)	\$ 988,844.83
Net Increase	\$ 67,269.02

2017 TREASURER'S REPORT

Balance on Hand, January 1, 2017		\$ 231,649.89
TAXES:		
2017 Taxes (Includes \$5,747.44 Town Share of Prebates, \$1,250.29 Late Homestead Penalties, & Overpayments of \$7,539.20-see list on page 28)		\$ 968,295.22
Kirby School District, Act 60 Administration Fees		\$ 1,954.30
Wanda Grant, Tax Collector		
Delinquent 2014 Taxes	\$ 531.93	
Interest-2014 Taxes	\$ 104.47	
Fees-2014 Taxes	\$ 42.57	
Delinquent 2015 Taxes	\$ 6,821.39	
Interest-2015 Taxes	\$ 1,865.88	
Fees-2015 Taxes	\$ 545.71	
Delinquent 2016 Taxes	\$ 23,488.66	
Interest-2016 Taxes	\$ 2,198.81	
Fees-2016 Taxes	\$ 1,879.12	
Delinquent 2017 Taxes	\$ 17,663.85	
Interest-2017 Taxes	\$ 278.77	
Fees-2017 Taxes	\$ 1,413.12	
		\$ 56,834.28
2018 Prepaid Taxes		\$ 16,000.00
Total Taxes, Interest & Fees		\$ 1,043,083.80
TOWN FUNDS RECEIVED FROM STATE:		
State of Vermont, Act 60 (Homesteads)		\$ 353.00
State of Vermont, Act 60 (Reappraisal)		\$ 3,001.00
State of Vermont, Holdharmless Payment		\$ 26,764.00
State of Vermont, Pilot Program, Darling State Park		\$ 1,765.38
State of Vermont, Hazard Mitigation Plan Grant		\$ 14,831.54
State of Vermont, Hazard Mitigation Plan (Administration) Grant		\$ 335.26
Total Town Funds Received From State		\$ 47,050.18
MISCELLANEOUS INCOME:		
Copies		\$ 428.34
Clerk Fees		\$ 3,683.00
Community National Bank, NOW Interest		\$ 124.56
Dog Fees		\$ 1,399.00
Marriage Licenses		\$ 350.00
Records Preservation		\$ 932.00
Trash Stickers		\$ 9,467.00
Vault Fees		\$ 35.00
M. Bertolini, Current Use Fee		\$ 2,000.00
W. Grant, Use of Hall for Prayer Group		\$ 50.00
D McBey, Overpayment of Dog License Fee		\$ 1.00
S. Ranney, Overpayment of Dog License Fee		\$ 1.00
S. Clark, Overpayment of Dog License Fee		\$ 4.00
Total Miscellaneous Income		\$ 18,474.90

2017 TREASURER'S REPORT

ZONING PERMITS:			
Matthew Aeberhard & Melanie Finn		\$	25.00
Chris & Michelle Bechanan		\$	25.00
David Chase		\$	25.00
Michael Daly		\$	25.00
Edward & Aimee DeMaio		\$	25.00
Martin Etter & Monica Pinedo Hernandez		\$	50.00
Miles & Mary Etter		\$	25.00
Jeffrey & Deborah Hayes		\$	25.00
Jed & Emily Hartsock - EAK Trust		\$	50.00
Lilias Ide		\$	25.00
Alex & Lee Anne Kasprak		\$	25.00
Cheryl McMahon, Donna Whitehill & Bradley Whitehill		\$	25.00
Gretchen Pinkava		\$	25.00
Jeremy & Flower Toomey/Phil & Jeanne Dubilewski		\$	75.00
Robert Tutwiler & Anita Rosenkrantz		\$	25.00
Andrew Whittaker		\$	25.00
Dennis Wood & Mary Kay Wood		\$	25.00
Scott Wood		\$	50.00
Jamie & Polly Yerkes		\$	25.00
Total Zoning Permits			\$ 600.00
HIGHWAY RELATED INCOME:			
State of Vermont, State Aid to Highways - Class II		\$	16,446.11
State of Vermont, State Aid to Highways - Class III		\$	30,860.69
Overload Permits			
Agri-Mark, Inc. dba Cabot Creamery	\$	10.00	
Amerigas Propane	\$	10.00	
BIT Enterprises	\$	10.00	
Bourne's Inc. & Bourne's Energy	\$	10.00	
Larry Brown Logging	\$	10.00	
Calkins Rock Products	\$	10.00	
Camp Precast Concrete Products, Inc.	\$	10.00	
Carroll Concrete Co. Inc.	\$	10.00	
Gil's Construction	\$	10.00	
Gingue Construction, Inc.	\$	10.00	
Gould Well Drilling, Inc.	\$	10.00	
Kelley-View Farm, Inc.	\$	10.00	
Kennedy Excavation	\$	5.00	
J. P. Sicard, Inc.	\$	10.00	
United Natural Foods, Inc.	\$	10.00	
Whitcomb Trucking LLC	\$	5.00	
		\$	150.00
From Equipment Fund, For Purchase of Truck		\$	150,000.00
Union Bank, Loan & Interest - New Truck		\$	37,408.61
Total Highway Related Income			\$ 234,865.41
Total Receipts			\$ 1,344,074.29
TOTAL RECEIPTS & BEGINNING BALANCE			\$ 1,575,724.18

2017 TREASURER'S REPORT

DISBURSEMENTS	
Town Disbursements	\$ 108,060.84
Highway Disbursements	\$ 268,844.44
Other Disbursements	\$ 995,039.98
TOTAL DISBURSEMENTS	\$ 1,371,945.26
TOWN CASH UP	
Beginning Balance January 1, 2017	\$ 231,649.89
Income Received	\$ 1,344,074.29
	\$ 1,575,724.18
Minus Total Disbursements	\$ 1,371,945.26
Ending and Checkbook Balance for December 31, 2017	\$ 203,778.92
PETTY CASH	
Balance January 1, 2017	\$3.23
No Deposits or Monies Spent in 2017	
Balance December 31, 2017	\$ 3.23

TOWN & HIGHWAY DISBURSEMENTS

TOWN DISBURSEMENTS			
Auditors			
Carol Jensen	\$	317.50	
Emily Houghton		155.00	
Gisele Burrington		121.00	
Cheryl McMahon		<u>97.50</u>	
			\$ 691.00
Listers			
James Sawhill, Lister	\$	3,525.00	
James Sawhill, Mileage		367.50	
Robert Van Vliet, Lister		5,955.00	
Robert Van Vliet, Mileage		240.00	
Apex Software, License Agreement		215.00	
NEMRC, Registration for Seminars		<u>270.00</u>	
			10,572.50
Selectmen			
Steven Baker	\$	500.00	
David Chase		500.00	
Rebecca Hill-Larsen		<u>500.00</u>	
			1,500.00
Town Clerk & Treasurer			
Wanda Grant	\$	11,161.08	
Marla Waring, Assistant		4,083.00	
Nigel Waring, Helping with Town Reports		<u>90.00</u>	
			15,334.08
Election Expenses			
Marla Waring, Ballot Clerk	\$	104.50	
Wanda Grant, Presiding Officer		241.50	
Margaret Leslie, Ballot Clerk		95.00	
Abigail Houghton, Ballot Clerk		95.00	
Shirley Wilder, Ballot Clerk		<u>90.00</u>	
			626.00
Fixed Charges-Town			
Community National Bank (IRS)-Social Security (Town Share)	\$	2,125.16	
Community National Bank (IRS)-Medicare (Town Share)		497.01	
Green Mountain Power, South Kirby School		225.77	
County Treasurer, Caledonia County - Tax		7,343.00	
FairPoint		720.94	
Verizon Wireless, Internet Service		682.52	
Vermont League of Cities & Towns, Annual Dues		1,542.00	
Intuit Quickbooks, Payroll Service		<u>327.54</u>	
			13,463.94

Insurances-Town			
Hickok & Boardman, Bond	\$ 435.00		
Hickok & Boardman, General Liability	518.00		
Hickok & Boardman, Law Enforcement Liability	773.00		
Hickok & Boardman, Public Officials Liability	623.00		
Hickok & Boardman, South Kirby Schoolhouse	348.17		
Hickok & Boardman, Property-Town Hall & Office	566.46		
Hickok & Boardman, Workers Compensation	382.40		
Vermont League of Cities & Towns, Unemployment Trust	598.00		
		4,244.03	

Legal Expenses			
Langrock Sperry & Wool LLP, Lynhill Road	\$ 12,000.10		
		12,000.10	
Printing			
The Caledonian-Record			
Town Reports	\$ 60.00		
Taxes Due	100.00		
Reclassifying Road Hearing	60.00		
Roadside Mowing Bids	80.00		
Dog Licenses	40.00		
Proposed Zoning Regulations Hearing	80.00		
Proposed Zoning Regulations Vote	60.00		
		480.00	
Town Official Supplies			
Postmaster (includes mailing Town Reports)	\$ 693.35		
Staples, Supplies	501.84		
Amazon, Supplies	51.58		
Northeast Computer Systems, Ink for Printer	399.85		
Northeast Computer Systems, Software	179.00		
Silver Mountain Graphics, Town Report Covers	299.02		
Kofile Presevation, Land Record Book	596.28		
Office Systems of Vermont, Toner for Copier	360.14		
Marla Waring, Supplies	6.78		
Wanda Grant, Supplies	62.84		
The Stamp Maker	48.20		
Robert Van Vliet, Postage for Listers' Mailings	14.92		
IDS, Dog Tags & Books	135.10		
		3,348.90	
Town Hall Expenses			
Fred's Energy, Propane for Heating	\$ 695.58		
Lyndonville Electric	594.67		
John Ohina, Labor	46.00		
Steven Baker, Supplies	79.59		
Kingdom Landscaping, Mowing Lawn	280.00		
Lyndonville Hardware, Supplies	145.95		
Moe's Wood Floor Service, Refinishing Hall Floors	1,152.00		
		2,993.79	

Town Miscellaneous			
Town of St. Johnsbury Fire Department, Lynne Moore House Fire	\$ 4,612.70		
Town of Concord Fire Department Equipment Fund, Switser Grass Fire	100.00		
Town of Concord Fire Equipment Fund, Kirby Mountain Road-Hay Fire	250.00		
Town of St. Johnsbury Fire Department, McGarvin Fire	657.07		
Town of St. Johnsbury Fire Department, A. Holden Fire	677.00		
The Eliminator Pest & Property Service, Mowing South Kirby Schoolhouse Lawn	<u>180.00</u>		
		6,476.77	
New Equipment-Town			
Northeast Computer Systems, New Computer	\$ <u>642.00</u>		
		642.00	
Hazard Mitigation Planning			
Marla Waring, Getting Information for Consultant	\$ 119.50		
Wanda Grant, Getting Information for Consultant	57.17		
Town of Kirby, Copies	48.09		
The Caledonian-Record, Notice of Meeting	140.00		
Jamie Caplan, Consultant	<u>13,840.00</u>		
		14,204.76	
Appropriations			
Caledonia-Essex Ambulance Service, Inc.	\$ 1,450.00		
Fairbanks Museum & Planterium	493.00		
Lyndon Rescue, Inc.	5,419.00		
Caledonia Home Health Care & Hospice	500.00		
Lyndon Youth Baseball/Softball	200.00		
Northeast Kingdom Council on Aging	300.00		
Northern Vermont Development Association	500.00		
Northeast Kingdom Human Services, Inc.	518.00		
Village Improvement Society (Powers Park)	1,000.00		
Northeast Kingdom Youth Services	250.00		
Rural Community Transportation	181.34		
Umbrella	<u>350.00</u>		
		11,161.34	
Planning Commission & Zoning Board			
Postmaster, Postage	\$ 40.59		
Mary Etter, Food for Work Session	53.36		
Mary Etter, Postage	67.15		
The Caledonian-Record, Notice for Hearings	<u>250.00</u>		
		411.10	

Records Preservation Expenses			
Marla Waring, Scanning Land Record Books	\$ 285.00		
		285.00	
Landfill			
Paul Surridge, Attendant	\$ 240.00		
Marla Waring, Attendant	320.00		
Wanda Grant, Attendant	40.00		
Charles Hunt, Attendant	885.00		
Nigel Waring, Attendant	80.00		
Dwight Davis, Attendant	560.00		
John Ohina, Repairs	246.00		
Myers Container Services	6,017.78		
Northeast Kingdom Waste Management District, Surcharge	519.28		
Vermont Dept. of Taxes, Franchise Tax	123.12		
Calkins Portable Toilets, Emptying Portable Toilet	50.00		
Robert Van Vliet, New Lockset	25.37		
Lyndonville Hardware, Broom for Shed	8.99		
Dwight Davis, Propane for Heater	9.99		
		9,125.53	

Building Fund			
Town of Kirby (Union Bank)	\$ 500.00		
		500.00	
Total Town Disbursements			\$108,060.84
HIGHWAY DISBURSEMENTS			
Diesel Fuel & Oil			
Dead River, Co., Diesel Fuel	\$ 12,630.10		
John Ohina, Reimbursement for Fuel	13.24		
Ville Auto Supply	1,466.84		
		\$ 14,110.18	
Fixed Charges-Highways			
Community National Bank (IRS), Medicare	\$ 749.32		
Community National Bank (IRS), Social Security	3,203.97		
John Ohina, Cell Phone	600.00		
VLCT PACIF, Alcohol & Drug Testing Program	250.00		
ParaMed Plus, Inc., Alcohol & Drug Testing Program	265.00		
VMERS DB, Employer Share of Retirement Fund	2,824.10		
		7,892.39	
Garage Expenses			
Bourne's Energy, Heating Oil	\$ 1,670.08		
Lyndonville Electric	742.35		
John Ohina, Labor	264.00		
David Chase, Parts for moving water	200.00		
Alliance Consulting & Excavation LLC, Extending Floor Drain	1,074.96		
HS Supplies, Vault for Oil Products	185.00		
		4,136.39	

Grader Expenses			
Southworth-Milton, Repairs	\$ 639.48		
John Ohina, Maintenance	1,452.00		
Ville Auto Supply	<u>88.06</u>		
		2,179.54	
Insurances-Highways			
BCBSVT, Health Insurance for John Ohina	\$ 8,306.28		
Hickok & Boardman, Auto Insurance	2,805.00		
Hickok & Boardman, General Liability	962.00		
Hickok & Boardman, Property (Garage)	889.37		
Hickok & Boardman, Workers Compensation	<u>4,441.60</u>		
		17,404.25	

Loader Expenses			
John Ohina, Maintenance	\$ <u>239.00</u>		
		239.00	
Vacation, Holidays, & Sick Pay			
John Ohina, Holidays	\$ 1,336.00		
John Ohina, Vacation	<u>2,112.00</u>		
		3,448.00	
Miscellaneous-Highways			
Ville Auto Parts, Diesel Nozzle	\$ 72.99		
John Ohina, Parts for Chloride Tank	19.98		
John Ohina, Mileage	<u>1,151.50</u>		
		1,244.47	
Shop Supplies			
Lyndonville Hardware	\$ 155.15		
Lyndon Truck Center	134.33		
Gould Well Drilling	28.00		
Airgas USA, Cylinder Lease & Supplies	420.05		
Ville Auto Supply	739.18		
Northern Tool	102.69		
John Ohina, Reimbursement	103.73		
Tifco Industries	400.59		
Razorback Contractor	901.70		
Reed Supply	35.96		
Dad's 4 By Tool & Supply	39.96		
Broome Power Equipment	31.90		
Wheeler Building Materials	<u>35.97</u>		
		3,129.21	
Road Supplies			
The Gorman Group, Chloride	\$ 8,188.20		
		8,188.20	
New Equipment (does not include price of new Truck)			
R.R. Charlebois, Inc., Lights for new Truck	\$ 1,109.81		
Ryan's Welding, Sand Screen	10,355.00		
John Ohina, Pole Saw	<u>596.77</u>		
		12,061.58	

Truck Expenses			
Lyndon Truck Center, Parts & Repairs	\$ 6,860.11		
Reed Supply	1,648.39		
Dads 4 By Tool & Supply	39.99		
Ville Auto Supply	512.43		
John Ohina, Maintenance	3,787.28		
NAPA	920.00		
R.R. Charlebois Inc, Parts	621.11		
R.R. Charlebois Inc, Extended Warranty	6,755.00		
The Graphic Shop	<u>225.00</u>		
		21,369.31	
Winter Highway Maintenance (for details see page 34)		55,957.52	
General Highway Maintenance (for details see page 34)		93,197.86	
Class IV (for details see page 34)		1,292.00	
Resurfacing & Construction (for details see page 35)		11,994.54	
Roads Improvement Fund (Union Bank)		500.00	
Highway Department Improvement Fund (Union Bank)		500.00	
Equipment Fund (Union Bank)		<u>10,000.00</u>	
Total Highway Disbursements			\$ 268,844.44
Total Town & Highway Disbursements			\$ 376,905.28

OTHER DISBURSEMENTS			
(Includes funds transferred to savings accounts, taxes transferred to School & Cemetery, overpayment of taxes, funds received and designed to be paid out, new truck purchase, etc.)			
Purchase of New Truck (Paid for from funds from Equipment Fund & Loan)	\$ 187,408.61		
		\$187,408.61	
To Savings Accounts			
Community National Bank			
Reappraisal Funds, Prior Years	\$ 8,925.00		
Reappraisal Funds, 2017 Funds	<u>3,001.00</u>		
		11,926.00	
Taxes to Other Departments			
Kirby School District, Share of Taxes	\$ 782,691.91		
Kirby Cemetery, Share of Taxes	<u>528.49</u>		
		783,220.40	
Overpayment of Taxes			
Roger & Joy Wood	\$ 1,374.56		
Michael Rowell	2.00		
Heather Heigis	475.72		
Amber Sprouse	978.24		
Douglas & Patricia McGill	1,160.03		
Tony Palmieri	854.65		
Kristen Whitbread	<u>2,694.00</u>		
		7,539.20	

Funds received and paid out			
Wanda Grant, Clerk Fees (see page 20 - includes \$48.00 from 2016)	\$ 3,699.00		
Marla Waring, Clerk Fees (see page 20)	8.00		
Wanda Grant, Share of Dog Fees (see page 39)	216.00		
Marla Waring, Share of Dog Fees (see page 39)	36.00		
Della McBey, Overpayment of Dog Licenses	1.00		
Susan Ranney, Overpayment of Dog Licenses	1.00		
Stacie Clark, Overpayment of Dog Licenses	4.00		
State of Vermont, Share of Dog Licenses (see page 39)	630.00		
Vermont State Treasurer, Share of Marriage Licenses (see page 20 – partial amount)	250.00		
Tracy Sherbrook, Share of Marriage Licenses (see page 20 – partial amount)	100.00		
Vermont State Treasurer, Unclaimed Property (2016)	.77		
		<u>4,945.77</u>	
Total Other Disbursements			\$ 995,039.98
TOTAL TOWN, HIGHWAY, & OTHER DISBURSEMENTS			\$1,371,945.26
TOWN DEFICIT/SURPLUS			
Town Related Income			
Surplus from 2016	\$ 21,024.88		
Share of Taxes	34,527.71		
Act 60 School Administrative Fees	1,954.30		
Minus 2017 Delinquent Taxes	-59,785.68		
Amount Paid On Delinquent Taxes (includes principal, interest & fees)	56,834.28		
Holdharmless Payment	26,764.00		
Pilot Program Payment	1,765.38		
Act 60 Homestead Payment	353.00		
Hazard Mitigation Plan Grants	15,266.80		
From Records Preservation Fund	285.00		
Share of Dog Licenses	517.00		
Trash Fees	9,467.00		
Zoning Permit Fees	600.00		
Miscellaneous Income (copies, NOW Interest, vault fees, current use fee & use of Town Hall)	<u>2,637.90</u>		
Total Town Income		\$112,211.57	
Minus Town Expenses		<u>\$108,060.84</u>	
TOWN SURPLUS			\$ 4,150.73

CEMETERY REPORT

Balance on Hand January 1, 2017		\$ 3,016.25
Receipts		
Community National Bank, Interest from Certificate of Deposit Account		\$ 12.91
Town of Kirby, Share of Taxes		528.49
<i>Total Receipts</i>		\$ 541.40
Disbursements		
Kingdom Landscaping, Mowing – North Kirby Cemetery		\$ 650.00
The Eliminator Pest & Property Services, Mowing – South Kirby Cemetery		540.00
Anair Memorials, Cleaning & Repairing Stone in South Kirby Cemetery		1,300.00
Town of Kirby Cemetery, To Certificate of Deposit Account *		325.00
<i>Total Disbursements</i>		\$ 2,815.00

*Includes perpetual care for Stephen Houghton's lot purchased in 2016 (\$150.00) and John & Twiladawn Perry's 2 lots purchased in 2016 (\$300.00) minus perpetual care for M. & B. Bradeen lot (\$125.00) which the Town bought back in 2015.

CEMETERY CASH UP - DECEMBER 31, 2017

Balance on Hand January 1, 2017		\$ 3,016.25
Total Receipts		541.40
Total Receipts and Cash on Hand		\$ 3,557.65
Total Disbursements		2,815.00
Checkbook Balance, December 31, 2017		\$ 742.65

TOWN OF KIRBY CEMETERY FUNDS

Community National Bank, Regular Savings Account		
Balance as of January 1, 2017		\$ 317.48
2017 Interest Credited	\$.31	
Total Deposits		.31
Balance as of December 31, 2017		\$ 317.79

Community National Bank, Certificate of Deposit		
Balance as of January 1, 2017		\$ 7,799.75
Interest earned 2017	\$ 11.98	
Perpetual Care*	325.00	
Total Deposits		336.98
Withdrawal of Interest (deposited into Cemetery checking account)	12.91*	
Total Withdrawals		-12.91
Balance as of December 31, 2017		\$ 8,123.82

*Includes \$1.93 interest from 2016. An additional \$ 1.00 (interest) will be withdrawn from Certificate of Deposit and deposited to Cemetery Checking when Certificate of Deposit matures.

DELINQUENT TAXES

2015 Taxes		
Bassett, Bonnie L.	Real Estate	\$ 221.68
Chapin, David A.	Real Estate	2,723.23
Emery, David F. & Barry Brooks	Real Estate	1,089.58
<i>Total 2015 Delinquent Taxes</i>		\$ 4,034.49
2016 Taxes		
Bassett, Bonnie L.	Real Estate	\$ 718.42
Chapin, David A.	Real Estate	3,548.27
Coons, Jason & Kara	Real Estate	93.48
Emery, David F. & Barry Brooks	Real Estate	1,224.99
Houghton, Daniel	Real Estate	891.49
Kvam, Matthew	Real Estate	1,700.41
O'Brien, James	Real Estate	2,313.54
Ranney, Richard	Real Estate	129.74
Ranney, Richard & Susan	Real Estate	550.43
<i>Total 2016 Delinquent Taxes</i>		\$ 11,170.77
2017 Taxes		
Bassett, Bonnie L.	Real Estate	\$ 931.16
Bertolini-Libby, Alivia & Bradley Libby	Real Estate	9,145.41
Bond, Douglas	Real Estate	1,520.32
Brown, Tonya & Roger D.	Real Estate	4,316.52
Caspersen, Todd & Beth Ann	Real Estate	538.50
Chapin, David A.	Real Estate	1,808.05
Coons, Kara	Real Estate	2,308.87
Desrochers, Gregory	Real Estate	3,591.28
Eikenberry, David K. & C. Lynn Foster	Real Estate	13,239.58
Emery, David F. & Barry Brooks	Real Estate	1,091.19
Houghton, Daniel	Real Estate	772.31
Kinsman, Michael & Cynthia	Real Estate	121.46
Kirby Golf Course, Inc.	Real Estate	7,645.20
Kvam, Matthew	Real Estate	1,751.10
O'Brien, James	Real Estate	4,678.38
Patoine, Penny & Leroy Wellman	Real Estate	421.71
Ranney, Richard	Real Estate	131.58
Ranney, Richard & Susan	Real Estate	554.68
Rezendes Vermont Irrevocable Trust	Real Estate	166.26
Rivers, David, Brian River, Jeffrey Rivers & Michael Ohara	Real Estate	493.96
Van Vliet, Robert W. & Nancy A.	Real Estate	448.54
Wood, James H. & Jennifer H.	Real Estate	4,109.62
<i>Total 2017 Delinquent Taxes</i>		\$ 59,785.68
<i>Total 2015, 2016, & 2017 Delinquent Taxes</i>		\$ 74,990.94

AMOUNT PAID ON DELINQUENT TAXES

	1/1/17 Balance Due	Amount Paid	1/1/18 Balance Due
2014	\$ 531.93	\$ 531.93	\$ -0-
2015	10,855.88	6,821.39	4,034.49
2016	34,659.43	23,488.66	11,170.77
2017, November 2	<u>77,449.53</u>	<u>17,663.85</u>	<u>59,785.68</u>
	\$ 123,496.77	\$ 48,505.83	\$ 74,990.94

INVENTORY

Schoolhouse, South	\$ 10,000
Town House & Well	50,000
Town Garage	50,000
2 Safes	2,800
Chairs & Furniture	500
Filing Cabinets	400
2 Copiers	1,000
4 Computers	600
2 Printers & Scanner	400
Miscellaneous Items	<u>500</u>
TOTAL INVENTORY	\$116,200

ROAD EQUIPMENT AND SUPPLIES

Road Grader, Plow & Wing	\$ 45,000
Grader Chains	2,800
Loader & Plow	85,000
Loader Chains	4,000
2 Trucks, Bodies, Plows & Wing	210,000
Truck Chains	1,820
Sand Screen	10,000
Liquid Chloride Tank	1,500
Shop Tools & Supplies	6,000
Fuel Tank	500
Pressure Washer	2,000
Generator	700
Pole Saw & Chainsaw	600
Miscellaneous Equipment & Supplies	<u>3,000</u>
TOTAL ROAD EQUIPMENT & SUPPLIES	\$372,920

ROAD REPORT 2017

The year 2017 went well although mud season still seems to be the longest and most expensive season of the year.

The sections of road that were fixed with stone in 2016 held up well. In 2017 we added more fabric and road base material and a better top coat material to bigger sections of roads. As we continued with this type of maintenance mud season should start getting shorter and less expensive. John also worked on ditches, culverts, brush cutting, and general road maintenance. There is still a lot of road resurfacing to be done in 2018.

There was a sand screen built this year by Ryan's Welding and the new town truck, which John Ohina has been using, has been working great.

John did an excellent job and I would like to thank him for all the other things he has done - cutting trees that had fallen in the cemeteries and picking up the large amount of trash that was dumped on the Mountain Road.

For any concerns you can reach me at 802-535-7011.

David Chase
Road Commissioner

WINTER HIGHWAY MAINTENANCE

	Class II	Class III	Total	
John Ohina, Labor	\$ 3,723.15	\$ 15,593.85	\$ 19,317.00	
John Gould, Labor	\$ 30.00	\$ 180.00	\$ 210.00	Labor \$19,527.00
Town of Lyndon, Plowing & Salting Pavement	\$ 4,903.00		\$ 4,903.00	Pavement Plowing \$4,903.00
Gingue Construction, Winter Sand & Trucking	\$ 2,529.15	\$ 10,116.60	\$ 12,645.75	
State of Vermont, Salt	\$ 480.45	\$ 1,441.33	\$ 1,921.78	Sandpile \$14,592.52
Lyndonville Hardware, Tarp		\$ 24.99	\$ 24.99	
Lyndonville Agway, Whips	\$ 51.00	\$ 204.00	\$ 255.00	Whips \$255.00
John Ohina, Use of Personal Backhoe		\$ 315.00	\$ 315.00	Backhoe \$315.00
Town Loader	\$ 125.00	\$ 600.00	\$ 725.00	
Town Grader	\$ 350.00	\$ 1,075.00	\$ 1,425.00	Town Equipment \$16,365.00
Town Truck	\$ 2,872.50	\$ 11,342.50	\$ 14,215.00	
Total Winter Highway Maintenance	\$ 15,064.25	\$ 40,893.27	\$ 55,957.52	

GENERAL HIGHWAY MAINTENANCE

	Class II	Class III	Class IV	Total	
John Ohina, Labor	\$ 3,768.00	\$ 16,308.00	\$ 492.00	\$ 20,568.00	Labor \$20,688.00
Lewis Smith, Labor		\$ 120.00		\$ 120.00	
John Ohina, Use of Personal Backhoe	\$ 90.00	\$ 1,080.00		\$ 1,170.00	Backhoe \$1,170.00
Calkins Rock Products-Gravel, Stamatt & Ledge	\$ 73.13	\$ 4,058.29		\$ 4,131.42	
Gingue Construction, Inc. - Gravel, Trucking & Stone		\$ 5,168.00		\$ 5,168.00	
Alliance Consulting & Excavation, LLC-Trucking, Gravel, Stone & Ledge	\$ 2,518.05	\$ 25,397.71		\$ 27,915.76	Gravel, Trucking & Culverts \$51,573.27
JBL Logging, Hauling Gravel & Replacing Culvert		\$ 3,587.50		\$ 3,587.50	
Pike Industries, Ledge & Gravel	\$ 124.02	\$ 8,627.36		\$ 8,751.38	
HS Supplies, Culverts		\$ 1,569.21		\$ 1,569.21	
Timothy Peters, Gravel for Shirley Lane			\$ 450.00	\$ 450.00	
HS Supplies, Cold Patch	\$ 133.59			\$ 133.59	Patching Pavement \$133.59
Kirby Mountain Lawns & Landscaping, Mowing	\$ 540.00	\$ 2,160.00		\$ 2,700.00	Mowing \$2,700.00
Town Loader	\$ 375.00	\$ 2,387.50	\$ 100.00	\$ 2,862.50	
Town Grader	\$ 2,725.00	\$ 10,062.50	\$ 250.00	\$ 13,037.50	Town Equipment \$18,225.00
Town Truck	\$ 400.00	\$ 1,925.00		\$ 2,325.00	
Total General Highway Maintenance	\$ 10,746.79	\$ 82,451.07	\$ 1,292.00	\$ 94,489.86	

ROAD SUMMARY REPORT

John Ohina (Regular Pay \$36,930 – Overtime Pay \$4,791)	\$	41,721.00
John Ohina, Use of Personal Equipment		1,485.00
Lewis Smith, Labor		120.00
John Gould, Labor		210.00
Alliance Consulting & Excavating, LLC		27,915.76
Calkins Rock Products, Inc.		4,131.42
Gingue Construction, Inc.		17,813.75
HS Supplies		3,462.80
Kirby Mountain Lawns & Landscaping		2,700.00
Lyndonville Agway		255.00
Lyndonville Hardware		24.99
Ruggles Engineering Services, Inc.		1,200.00
JBL Logging		5,087.50
Pike Industries		13,274.92
Timothy Peters		450.00
State of Vermont		1,921.78
Town of Lyndon		4,903.00
Town Truck		16,940.00
Town Grader		15,137.50
Town Loader		3,687.50
TOTAL Winter Maintenance, General Maintenance, & Resurfacing & Construction	\$	162,441.92
<i>All Other Road Expenses</i>		<u>106,402.52</u>
TOTAL ALL HIGHWAY EXPENSES	\$	268,844.44
ROAD RELATED INCOME		
<i>Surplus from 2016</i>	\$	19,222.24
<i>Share of Taxes</i>		218,205.75
<i>State of Vermont, State Aid to Highways</i>		47,306.80
<i>Overload Permits</i>		150.00
TOTAL ALL HIGHWAY INCOME	\$	284,884.79
HIGHWAY SURPLUS	\$	16,040.35

SAVINGS ACCOUNTS

REAPPRAISAL FUND (ACT 60)

CERTIFICATE OF DEPOSIT - Community National Bank-1

Balance as of January 1, 2017		\$ 15,159.39
Deposits		
Interest Earned 2017	\$ 22.76	
Total Deposits		22.76
Balance as of December 31, 2017		\$ 15,182.15
CERTIFICATE OF DEPOSIT - Community National Bank-2		
Opening Balance (11/29/2017)		\$ 11,926.00
Deposits		
Interest Earned 2017	\$ 1.47	
Total Deposits		\$ 1.47
Balance as of December 31, 2017		\$ 11,927.47
TOTAL REAPPRAISAL FUNDS		\$ 27,109.62

TOWN EQUIPMENT FUND

CERTIFICATE OF DEPOSIT - Community National Bank

Balance as of January 1, 2017		\$ 57,804.70
Deposits		
Interest Earned 2017	\$ 414.34	
From Highways	8,675.00	
Total Deposits		9,089.34
Balance as of December 31, 2017		\$ 66,894.04

CERTIFICATE OF DEPOSIT - Union Bank

Balance as of January 1, 2017		\$ 176,301.87
Deposits		
Interest Earned 2017	\$ 255.62	
Budgeted Amount	10,000.00	
From Highways	27,090.00	
Total Deposits		37,345.62
Withdrawals		
For Truck Purchase	\$ 150,000.00	
Total Withdrawals		\$ (150,000.00)
Balance as of December 31, 2017		\$ 63,647.49
TOTAL EQUIPMENT FUNDS		\$ 130,541.53

TOWN RECORDS PRESERVATION FUND

CERTIFICATE OF DEPOSIT - Community National Bank

Balance as of January 1, 2017		\$ 7,383.97
Deposits*		
Interest Earned 2017	\$ 11.08	
Total Deposits		11.08
Balance as of December 31, 2017		\$ 7,395.05

*An additional \$291.00 (from 2016) and \$647.00 (2017 - received \$932.00 minus \$285.00 spent) will be deposited in Certificate of Deposit Account when account matures.

LISTERS TRAINING FUNDS

CERTIFICATE OF DEPOSIT - Community National Bank

Balance as of January 1, 2017		\$ 3,135.66
Deposits		
Interest Earned 2017	\$ 4.70	
Total Deposits		4.70
Balance as of December 31, 2017		\$ 3,140.36

TOWN BUILDING FUND

CERTIFICATE OF DEPOSIT – Union Bank

Balance as of January 1, 2017		\$ 11,435.89
Deposits		
Interest Earned 2017	\$ 34.37	
Budgeted Amount	500.00	
Total Deposits		534.37
Balance as of December 31, 2017		\$ 11,970.26

HIGHWAY DEPARTMENT IMPROVEMENT FUND

CERTIFICATE OF DEPOSIT – Union Bank

Balance as of January 1, 2017		\$ 11,317.08
Deposits		
Interest Earned 2017	\$ 34.01	
Budgeted Amount	500.00	
Total Deposits		534.01
Balance as of December 31, 2017		\$ 11,851.09

ROAD IMPROVEMENT FUND

CERTIFICATE OF DEPOSIT – Union Bank

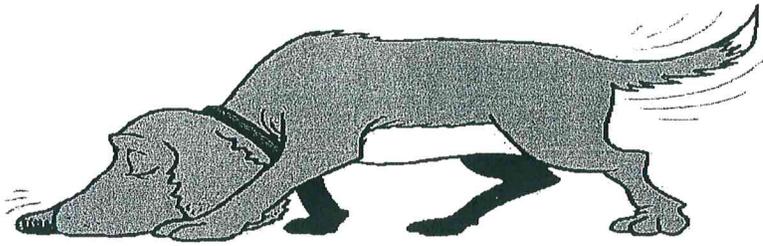
Balance as of January 1, 2017		\$ 19,238.89
Deposits		
Interest Earned 2017	\$ 57.82	
Budgeted Amount	500.00	
Total Deposits		557.82
Balance as of December 31, 2017		\$ 19,796.71

TRUCK LOAN SAVINGS ACCOUNT

(Deposited Loan Funds until Truck Arrived)

SAVINGS – Union Bank

Opening Balance (5/10/2017)		\$ 37,400.00
Deposits		
Interest Earned 2017	\$ 8.61	
Total Deposits		8.61
Withdrawals		
For Truck Purchase	37,408.61	
Total Withdrawals		(37,408.61)
Balance as of December 31, 2017		0.00



DOG REVENUE 2017

#		Type License	Cost Per	Total
13		Males/Females	\$13.00	\$169.00
64		Spayed Females/Neutered Males	9.00	\$576.00
2		Special Licenses (10 dogs for breeding)	35.00	\$70.00
	10	(and # of dogs over 10 dog limit)	3.00	\$30.00
4		Late Males/Females	17.00	\$68.00
40		Late Spayed Females/Neutered Males	11.00	\$440.00
3		1/2 Year Spayed Females/Neutered Males	7.00	\$21.00
	1	Pet Dealer Permit	25.00	\$25.00
				\$1,399.00
126		Town Treasurer's Fee	-2.00	-\$252.00
126		State Treasurer's Fee	-5.00	-\$630.00
		<i>Town Received</i>		\$517.00

Abby, Addie, Ahsoka, Annabelle, Annie, Annie, Argus, Arthur, Bailey, Bailey, Baxter, Bear, Bella, Bella, Bella, Benson, Betsy, Betty, Big Ella, Blackie, Blue, Bohdi, Brandy, Brook, Brooklyn, Brynn, Buddy, Buddy, Buddy, Bullet, Charlie, Comira, Copper, Curry, Daisy, Daizy, Dallie, Deagan, Diamond, Elijah, Elka, Ellie, Elsa, Eme, Emma, Faith, Finn, Finn, Frejole, Fusion, Gabriel, Gansett, Ginger, Gizmo, Goose, Gus, Harper, Holly, Holmes, Hope, Isabella, Ivy, Jake, Jane, Jasmine, Jasper, Jaxon, Jimmy, Joe, Kaya, Kenia, Lassie, Leo, Lila, Lilly, Little Ella, Lucky, Lucy, Luke, Mac, Mac, Match, Max, Max, May, Megan, Mia, Mick, Micki, Missy, Misty, Moe, Molly, Molly, Monty, Moose, Moyra, Murphy, Niko, Nitrus, Norah, Oliver, Otis, Otto, Paddy, Parker, Patch, Patches, Peaches, Pemi, Penny, Penny, Pepper, Peter, Phoebe, Poulsen, Ranger, Reggie, Riley, Rocky, Rosie, Ruthy, Sage, Salem, Saluda, Sam, Savannah, Scotlyn, Shade, Shania, Shasta, Sherman, Siena, Sissey, Smitty, Sonnie, Sparky, Sparky, Sugar, Susie, Tikka, Tilly, Tinkerbelle, Tommy, Tucker, Tucker, Wally, Whiskey, Willow, Xena, Zeeva, Zim

RESIDENCY POLICY KIRBY SCHOOL DISTRICT

The Kirby School District shall pay tuition to a public school approved by the Vermont State Board of Education, or to an independent school approved for payments by the Vermont Board of Education for any student who meets the definition of legal resident as defined in V.S.A. Title 16: Section: 1075.

This policy defines a student resident of Kirby as a child living with his/her parent—either custodial, or joint-custodial, or a student who is living with a court appointed guardian, or a state placed foster parent. No student will be considered a Kirby resident if the parent with sole custody resides outside of the State of Vermont; additionally, no student under guardianship will be considered a resident of Kirby unless legal guardianship by a Vermont court, or another court of competent jurisdiction in another state, territory or country has been granted to the parent/guardian claiming residency in Kirby.

Any student claiming independent status or "emancipated minor" must offer documentation to the Superintendent of Schools/School Board that he/she is living separate and apart from his/her parents or legal guardian, is independent of the authority of his/her parents or legal guardian and is not economically dependent upon his/her parents or legal guardian, or documentation that he/she has been found by the Vermont court to be emancipated.

For the purposes of this policy, a Kirby student is a minor son/daughter/foster or guardian child of a person claiming to be a Kirby resident, or a student who has reached the age of 18 and resides in Kirby. Residence shall be a person's true, fixed and permanent home. For the purposes of tuition approval, the parent must be living in Kirby in a permanent, true and fixed home. The Board acknowledges that under VSA: 16 S:1075, a person may have only one residence at a given time.

The Kirby School Board will make a residency determination of Kirby students and retains the right to revoke payment if evidence is not met. The Kirby School Board grants reasonable tuition requests to Kirby residents.

In situations where new construction is not occupied or there is a question of residency as of August 20 of the given school year, parents or legal guardians must, by written request, receive a waiver from the Kirby School Board for tuition costs. The waiver will be at the discretion of the School Board and may be reviewed at any point. The waiver will be reviewed 30 days from its issue date.

In all instances, the burden of proving residence shall lie with the person claiming residence. That burden must be met upon showing clear and convincing evidence.

Any person who is dissatisfied with the decision of the Board as to the pupil's residency may appeal to the Commissioner of Education who shall determine the pupil's residence. The Commissioner's decision shall be final.

19 January 2018

To the towns of Concord, Granby, Guildhall, Kirby, Lunenburg, Maidstone, Victory, and Waterford:

It is not an exaggeration to say the changes to the education system in the Northeast Kingdom over the last year are historical. Community members, in twenty-two individual school districts and four supervisory unions, spent more than two years imagining how to improve our school systems and eventually created three new merged Supervisory Districts; Kingdom East, NEK Choice, and the Caledonia Cooperative. By restructuring governance, these new districts freed up resources to improve opportunities for students, enhance choice for families, maintain our small school culture and provide opportunities for taxpayers. The combined votes to create these new districts were overwhelmingly positive and the hard work of the boards to realize these opportunities has begun and will continue to be refined over the next several years. These are exciting times in education!

Another result of these mergers is the Essex-Caledonia Supervisory Union will stop making operational decisions on June 30, 2018, and will cease to exist on December 31, 2018. While this final Essex-Caledonia Supervisory Union Superintendent's Report will be published in this March's town reports each of the new districts will be making decisions at annual school district meetings throughout the spring and may be providing additional information at different times and in different ways.

Caledonia Cooperative: (Waterford, Walden, Barnet)

The Caledonia Cooperative vote was held on May 23, 2017, and passed. However, the K-12 side of the merger failed. The Caledonia Cooperative then explored the possibility of creating a side by side merger with Peacham and as a result of a positive merger vote by Peacham November 28, 2017, the Caledonia Cooperative merger was successful. The Caledonia Cooperative organizational meeting was held on January 16, 2018, and the voters decided the annual school district meeting for the Caledonia Cooperative will be held annually on the first Tuesday of May. The Caledonia Cooperative School District is part of the Caledonia Central Supervisory Union, and Mat Forest is the Superintendent.

Kingdom East (Concord, Lunenburg, Lyndon, Burke, Sutton, Newark, Sheffield, and Wheelock). The Kingdom East vote was held on March 7, 2017, and passed. The Kingdom East organizational meeting was held on May 30, 2017, and the voters decided the annual school district meeting for the Kingdom East School District will be held annually on the second Tuesday of April. The Kingdom East School District is a single district, and Jennifer Botozjorns is the Superintendent.

NEK Choice (Bloomfield, Brunswick, East Haven, Granby, Guildhall, Kirby, Lemington, Maidstone, Norton, and Victory)

The NEK Choice vote was held on March 7, 2017, and passed. The NEK Choice organizational meeting was held on June 22, 2017, and the voters decided the annual school district meeting for the NEK Choice School District will be held annually on the first Tuesday of March. The NEK Choice School District is part of the Essex North Supervisory Union and, Karen Conroy is the Superintendent.

It has been an honor to serve the Essex-Caledonia Supervisory Union and the member districts for the last three years. Our focus for the remainder of the year will be on transitioning individual districts to their new school systems. I am proud of the work that has been done in all of the communities. Thank you to the school board members for the hundreds of volunteer hours they have given and their dedication to education throughout the Northeast Kingdom.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Clark", written in a cursive style.

Michael J. Clark
Essex-Caledonia Supervisory Union
Superintendent

Kirby School District Final Report

Last year on Town Meeting day, Kirby voted to merge with 9 other Northeast Kingdom towns to form a new non-operating school choice district. The belief that school choice offers our children the best opportunity for educational development and a desire to achieve further fiscal responsibility for educating our children inspired Bloomfield, Brunswick, East Haven, Guildhall, Granby, Kirby, Maidstone, Norton, Victory, and later Lemington to unite in the new Northeast Kingdom Choice School District. The inaugural meeting was held in July 2017, being granted partnership by the state with Canaan Schools in the Essex North Supervisory Union. Transitional work will lead to official beginning operations July 1st, 2018.

This new partnership will end decades of the Kirby School District as an operating and non-operating school district. Many children attended small schools in Kirby K - 8 and attended local high schools. In the 70's, Kirby closed its last operating school and became a tuitioning town for K to 12th grade. Support for allowing children choice has been strong throughout the decades, even amid financial challenges. Many of our children have utilized choice to discover what works for them. The success stories are numerous. Parents and guardians of Kirby children have been strongly involved in their children's development and education and this will hopefully continue for generations.

I have been afforded an opportunity to Congratulate and Thank You for your commitment on behalf of the last Kirby School District's Board. I implore and trust that you will stay informed and involved in Kirby's educational commitment as we begin working as members of the larger community of the Northeast Kingdom Choice School District.

Many fine and dedicated people have served the Town of Kirby as school board members for well over fifty years. Our town clerks have also been integral in the success and support of the board with their work. We are GRATEFUL and THANKFUL for these citizens who have persevered to ensure that Kirby's youth were and are provided a strong foundation for finding their path in life. On behalf of the town of Kirby: THANKS!!!!!!

Respectfully, Miles Etter Kirby School Board Chair

**KIRBY TOWN SCHOOL DISTRICT-GENERAL FUND-FY17
REVENUE/EXPENDITURE REPORT (Unaudited)**

	FY17 Budget	FY17 Actual	Difference
<u>GENERAL FUND REVENUES</u>			
Property Taxes	817,668.36	817,668.36	-
Interest Income	500.00	331.92	(168.08)
Education Spending Grant	563,476.64	563,476.64	-
Transfer From Reserve Fund	50,000.00	50,000.00	-
SpEd Mainstream Block Grant	36,932.00	36,932.00	-
SpEd Intensive Reimb	996.00	3,143.00	2,147.00
Revenue EEE	7,905.00	4,509.00	(3,396.00)
Adjustments for Prior Year - EEE	-	-	-
Adjustments for Prior Year - Reg Ed	-	-	-
Adjustments for Prior Year - SpEd	-	(16,181.10)	(16,181.10)
TOTAL GENERAL FUND REVENUES	1,477,478.00	1,459,879.82	(17,598.18)
<u>GENERAL FUND EXPENDITURES</u>			
<u>62310-SCHOOL BOARD</u>			
Board Members Salary	1,000.00	1,000.00	-
Social Security	62.00	62.00	-
Medicare	14.50	14.50	-
Worker's Compensation	-	-	-
Audit Service Assessment	4,740.00	4,775.00	35.00
Prof Dev - Training	-	-	-
Legal Expense	1,000.00	-	(1,000.00)
Errors & Omissions/Liability Ins.	2,817.00	2,547.00	(270.00)
Advertising	150.00	-	(150.00)
General Supplies	150.00	-	(150.00)
Dues & Fees	250.00	273.25	23.25
	<u>10,183.50</u>	<u>8,671.75</u>	<u>(1,511.75)</u>
<u>62321-SUPERINTENDENT'S OFFICE</u>			
Assessment of S.U. Services	60,523.00	60,523.00	-
<u>62490-TREASURER SERVICES</u>			
Treasurer/Clerk Salary	562.00	562.00	-
Social Security	34.84	34.84	-
Medicare	8.15	8.15	-
Worker's Compensation	-	-	-
	<u>604.99</u>	<u>604.99</u>	<u>-</u>
<u>62520-FISCAL SERVICES</u>			
Dues & Fees	-	20.00	20.00
Short Term Interest Expense	-	697.50	697.50
	<u>-</u>	<u>717.50</u>	<u>717.50</u>

65210-PRIOR YEAR ADJUSTMENTS

Prior Year - Secondary Tuition	-	3,150.00	3,150.00
Prior Year - Special Ed Reimbursement	-	-	-
Prior Year - Short Term Interest	-	-	-
	-	3,150.00	3,150.00

65390-FUND TRANSFER

Funds Transfer	-	50,000.00	50,000.00
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61100-REGULAR INSTRUCTION (Pre K)

Tuition-Unknown New PreK	24,000.00	-	(24,000.00)
Tuition-Concord PreK	-	3,092.00	3,092.00
Tuition-Waterford PreK	-	6,184.00	6,184.00
Tuition-Riverside PK	-	3,533.60	3,533.60
PurchServRegEd-Independ/OutState	-	9,653.75	9,653.75
	24,000.00	22,463.35	(1,536.65)

61100-REGULAR INSTRUCTION (Elementary)

Tuition-Unknown New Kindergarteners	77,452.20	-	(77,452.20)
Tuition-Burke Town K-6	-	13,341.00	13,341.00
Tuition-Concord K-6	14,175.00	13,500.00	(675.00)
Tuition-LTS K-6	80,046.00	26,682.00	(53,364.00)
Tuition-StJ School K-6	-	35,162.50	35,162.50
Tuition-Waterford K-6	62,500.00	96,842.00	34,342.00
Tuition-Riverside K-6	346,141.68	423,659.60	77,517.92
Tuition-Thad Stevens School K-6	90,360.90	163,006.70	72,645.80
	670,675.78	772,193.80	101,518.02

61100-REGULAR INSTRUCTION (Secondary)

Tuition-Unknown	173,648.79	-	(173,648.79)
Tuition-Concord 7-8	-	13,500.00	13,500.00
Tuition-LTS 7-8	13,341.00	-	(13,341.00)
Tuition-StJ School 7-8	-	15,112.50	15,112.50
Tuition-StJ Acad 9-12	155,001.24	199,858.75	44,857.51
Tuition-StJ Acad 9-12 Vocational	-	4,200.00	4,200.00
Tuition-LI 9-12	123,046.35	186,127.56	63,081.21
Tuition-Riverside 7-8	90,071.10	51,625.00	(38,446.10)
Tuition-Thad Stevens School 7-8	75,059.25	60,569.30	(14,489.95)
Extra Cost-StJ Acad 9-12 Guided Studies	-	4,200.00	4,200.00
	630,167.73	535,193.11	(94,974.62)

62150-SPEECH PATHOLOGY SERVICES

OtherProfServ: Visually Imp Elem	18,000.00	8,200.00	(9,800.00)
Supplies - Elem	-	-	-
OtherProfServ: Visually Imp Sec	-	-	-
Supplies - Sec	-	-	-
	18,000.00	8,200.00	(9,800.00)

61200-SPECIAL EDUCATION

Special Education Assessment	-	50,100.43	50,100.43
Purch Service From VT LEA	5,600.00	-	(5,600.00)
Tuition-St J A I.S.	32,900.00	-	(32,900.00)
Tuition-Cornerstone 7-12	-	-	-
Purch Serv-Indept/OutState-Excess	8,820.00	-	(8,820.00)
	<u>47,320.00</u>	<u>50,100.43</u>	<u>2,780.43</u>

62150-SPED SPEECH PATHOLOGY

Purch Service From VT LEA-Speech	12,003.00	-	(12,003.00)
Purchased Service-Independ/OutOfState	-	-	-
	<u>12,003.00</u>	<u>-</u>	<u>(12,003.00)</u>

62711-SPED STUDENT TRANSPORTATION

Special Ed Transportation-Secondary	4,000.00	-	(4,000.00)
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62480-EEE PROF SERV EDUCATIONAL REIMB

Prof Serv Educational Reimb EEE	-	4,509.00	4,509.00
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TOTAL GENERAL FUND EXPENDITURES	1,477,478.00	1,516,326.93	38,848.93
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TRANSFER TO RESERVES **50,000.00**

(Add back Not Actual FY17 Budgeted Exp)

PROJECTED SURPLUS/(DEFICIT) FY2017	(6,447.11)
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The ECSU and its Districts are audited on an annual basis by an outside certified public accounting firm. For the school year 16-17 Gene A. Besaw & Associates, P.C. of Newport, VT performed the audit. A team of three to five auditors spent approximately three days per week from August to October on site and additional documentation was sent directly to them for review. The audit examines the evidence that supports the amounts and disclosures in the financial statements provided by ECSU and each district. It also assesses the accounting principles and procedures utilized by all entities. These audits were performed for 2017 but the results were not available by the printing deadline.

REPORT OF SCHOOL DEPARTMENT

TREASURER'S REPORT

Wanda Grant, Treasurer July 1, 2016 – June 30, 2017

RECEIPTS

Beginning Balance July 1, 2015		\$ 148,846.22
INCOME		
Passumpsic Savings Bank, NOW Interest	\$ 331.92	
State of Vermont		
Act 60 Block Grant Funds	563,476.64	
Mainstream Block Grant	36,136.90	
Intensive Reimbursement*	-12,243.00	
Early Essential Education*	4,509.00	
Town of Kirby, Taxes	<u>817,668.36</u>	
TOTAL INCOME		1,409,879.82
Transfers from Other Accounts		
Passumpsic Savings Bank, Reserve Account	50,000.00	
Passumpsic Savings Bank, From Line of Credit	<u>170,000.00</u>	
TOTAL TRANSFERS		<u>220,000.00</u>
TOTAL INCOME		1,629,879.82
Total Income, Transfers & Beginning Balance		\$ 1,778,726.04

DISBURSEMENTS

EXPENSES		
ADMINISTRATION		
Essex-Caledonia Supervisory Union		
Superintendent's Office Assessment	\$ 60,523.00	
Audit Charge	4,775.00	
Liability Insurance	2,547.00	
Passumpsic Savings Bank, Interest Paid on Line of Credit	697.50	
Vermont School Board Association, Dues	273.25	
Vermont Department of Taxes, Fee	20.00	
School Board Members Salaries		
Miles Etter	400.00	
Sharon Baker	300.00	
Kimberly Butler	300.00	
IRS-Social Security for School Board Members	62.00	
IRS-Medicare for School Board Members	14.50	
Wanda Grant, Bookkeeper	562.00	
IRS-Social Security for Bookkeeper	34.84	
IRS, Medicare for Bookkeeper	<u>8.15</u>	
		\$ 70,517.24

HEALTH SERVICES		
Vermont Association for the Blind & Visually Impaired	\$ 8,200.00	
		8,200.00

SPECIAL EDUCATION		
Essex-Caledonia Supervisory Union, Special Education Assessment	\$ 50,100.43	
		\$ 50,100.43
PROFESSIONAL SERVICES		
Essex-Caledonia Supervisory Union, Early Essential Education FY 2016*	\$ 7,905.00	
Essex-Caledonia Supervisory Union, Early Essential Education FY 2017	<u>4,509.00</u>	
		12,414.00
TUITION		
Preschool		
Play & Learn Daycare and Preschool Inc.*	\$ 3,092.00	
Concord School District*	1,546.00	
Waterford School District	6,184.00	
Northeast Kingdom Preschool & Childcare*	3,006.15	
Riverside School	3,533.60	
Fairbanks Museum & Planetarium*	463.60	
NEKCA Headstart*	<u>3,092.00</u>	
		20,917.35
Kindergarten:		
Riverside Day School *	\$ 38,700.00	
Thaddeus Stevens School*	25,876.00	
Waterford School District*	<u>18,750.00</u>	
		83,326.00
Elementary Grades 1-6:		
Concord School District	\$ 13,500.00	
Burke Town School	13,341.00	
Lyndon School District	26,682.00	
Riverside Day School*	333,334.60	
St. Johnsbury School District	30,075.00	
Thaddeus Stevens School	123,835.00	
Waterford School District*	<u>75,000.00</u>	
		615,767.60
Junior High Grades 7-8:		
Concord School District	\$ 13,500.00	
Riverside Day School*	103,250.00	
Thaddeus Stevens School*	73,865.00	
St. Johnsbury School District	<u>10,025.00</u>	
		200,640.00

Senior High Grades 9-12:		
Lyndon Institute	\$ 185,076.90	
Lyndon Institute, 504 Program	1,050.66	
St. Johnsbury Academy	199,858.75	
St. Johnsbury Academy, Guided Studies & Vocational	8,400.00	
		394,386.31
Adjustment for Previous Years		
St. Johnsbury School District FY 2016*	\$ 10,175.00	
St. Johnsbury Academy	3,150.00	
		13,325.00
TOTAL SCHOOL EXPENSES		\$ 1,469,593.93
Transfers to Other Accounts		
Passumpsic Savings Bank, Reserve Account	\$ 130,779.23	
Passumpsic Savings Bank, Paid Back of Line of Credit	170,000.00	
TOTAL TRANSFERS		\$ 300,779.23
TOTAL SCHOOL EXPENSES & TRANSFERS		\$ 1,770,373.16

Total Regular Tuitions were \$1,315,037.26 (does not include Previous Years)

*Differences between this report and Kirby Town School District-General Fund-FY17 Revenue/Expenditure Report issued by Essex-Caledonia Supervisory Union (ECSU) office (pages 44-46) are due to:

Receipts/Revenues

- This report – Mainstream Block Grant and Intensive Reimbursement figures reflect prior year adjustment which is shown under Adjustments for Prior Year – SpEd on ECSU's report.

This report's Total Income plus transfer of \$50,000.00 from Reserve Account (\$1,409,879.82+\$50,000.00=\$1,459,879.82) equals ECSU's Total General Fund Revenues of \$1,459,879.82.

Disbursements/Expenditures

- This report - Professional Services Early Essential Education FY 2016 amount of \$7,905.00 was accounted for in ECSU's FY 2016 report (see 2016 Kirby Town Report, Page 59).
- This report – Preschool
Concord amount of \$1,546.00 does not reflect payment of \$1,546.00 that was paid on July 21, 2017 while ECSU's report does.
Amounts listed under Play & Learn Daycare and Preschool Inc., Northeast Kingdom Preschool Childcare, Fairbanks Museum & Planetarium, and NEKCA Headstart are reflected under ECSU's PurchServRegEd-Independ/OutState amount (\$9,653.75).
- This report – amounts under Kindergarten, Grades 1-6, and Grades 7-8 for Riverside Day School and Thaddeus Stevens School are different from ECSU's report because ECSU did not breakdown amounts paid correctly. Total amounts of categories for both reports do agree.
- This report – amount for St. Johnsbury School District for Previous Years (\$10,175.00) is reflected in ECSU's Tuition StJ School K-6 and Tuition StJ School 7-8 amounts.
- ECSU's report – amount paid to Waterford School District includes \$3,092.00 that was paid on July 21, 2017 while this report does not reflect that amount.

This report's Total School Expenses (\$1,469,593.93-\$7,905.00+\$1,546.00+\$3,092.00=\$1,466,326.93) does agree with ECSU's Total General Fund Expenditures minus Transfer to Reserve (\$1,516,326.93-\$50,000.00=\$1,466,326.93).

SCHOOL CASH UP

July 1, 2016 – June 30, 2017

Beginning Balance		\$ 148,846.22
Receipts (includes Transfers from other Accounts)		<u>1,629,879.82</u>
		\$ 1,778,726.04
Disbursements (includes Transfers to other Accounts)		<u>(1,770,373.16)</u>
Beginning Balance & Checkbook Balance as of July 1, 2017		\$ 8,352.88

SCHOOL RESERVE SAVING ACCOUNT

Passumpsic Savings Bank

Balance as July 1, 2016		\$ 72,450.82
Deposits		
Interest Earned July 1, 2016 – June 30, 2017	\$ 129.79	
Transfer-Surplus FY 15	116,764.00	
Transfer-Surplus FY 16	<u>14,015.23</u>	
Total Deposits		130,909.02
Withdrawals		
To NOW Account	\$ 50,000.00	
		<u>(50,000.00)</u>
Balance as of June 30, 2017		\$ 153,359.84

LINE OF CREDIT

Passumpsic Savings Bank

Balance as of July 1, 2016		\$ 0
Amounts Withdrawn from July 1, 2016 to June 30, 2017	\$ 170,000.00	
Interest accrued	697.50	
Amounts Paid Back from July 1, 2016 to June 30, 2017	<u>(170,697.50)</u>	
Total of Line of Credit as of June 30, 2017		\$ 0

REPORT OF SCHOOL DEPARTMENT
TREASURER'S REPORT
Wanda Grant, Treasurer July 1, 2017 – December 31, 2017

RECEIPTS

Beginning Balance July 1, 2017		\$ 8,352.88
INCOME		
Passumpsic Savings Bank, NOW Interest	\$ 198.02	
State of Vermont		
Act 60 Block Grant Funds	378,637.00	
Mainstream Block Grant (returned to State)	(11,104.18)	
Intensive Reimbursement (returned to State)	(3,143.00)	
Town of Kirby, Taxes	782,691.91	
TOTAL INCOME		1,147,279.75
Transfers from Other Accounts		
Passumpsic Savings Bank, Reserve Account	117,000.00	
Passumpsic Savings Bank, From Line of Credit	470,000.00	
TOTAL TRANSFERS		587,000.00
TOTAL INCOME		1,734,279.75
Total Income, Transfers & Beginning Balance		\$ 1,742,632.63

DISBURSEMENTS

EXPENSES		
ADMINISTRATION		
Essex-Caledonia Supervisory Union		
Superintendent's Office Assessment	\$ 31,151.50	
Liability Insurance	2,460.00	
Audit Assessment	4,775.00	
School Board Members Salaries		
Miles Etter	400.00	
Sharon Baker	300.00	
Kimberly Butler	300.00	
IRS-Social Security for School Board Members	62.00	
IRS-Medicare for School Board Members	14.50	
Wanda Grant, Bookkeeper	562.00	
IRS-Social Security for Bookkeeper	34.84	
IRS-Medicare for Bookkeeper	8.15	
		\$ 40,067.99

HEALTH SERVICES		
Vermont Association for the Blind & Visually Impaired	\$ 8,200.00	
		8,200.00
SPECIAL EDUCATION		
Essex-Caledonia Supervisory Union, Special Education Assessment	\$ 15,388.50	
		15,388.50

TUITION		
Preschool		
Concord School District	\$	1,546.00
Riverside School		1,906.80
Waterford School District		9,448.00
		\$ 12,900.80
Kindergarten:		
Concord School District	\$	13,500.00
Riverside Day School		26,992.00
St. Johnsbury School District		10,025.00
		50,517.00
Elementary Grades 1-6:		
Concord School District	\$	13,500.00
Riverside Day School		228,699.36
St. Johnsbury School District		20,050.00
Thaddeus Stevens School		122,988.36
Waterford School District		62,500.00
		447,737.72
Junior High Grades 7-8:		
Riverside Day School	\$	68,085.00
St. Johnsbury School District		20,050.00
Thaddeus Stevens School		37,825.00
		125,960.00
Senior High Grades 9-12:		
Burke Mountain Academy	\$	7,803.60
Lyndon Institute		54,663.90
Lyndon Institute, 504 Program		700.00
St. Johnsbury Academy		126,637.50
St. Johnsbury Academy, Guided Studies		2,100.00
		191,905.00
Adjustment for Previous Years		
Waterford School District FY 2017	\$	1,650.46
		1,650.46
TOTAL SCHOOL EXPENSES	\$	894,327.47

Total Regular Tuitions were \$829,020.52 (does not include Previous Years)

SCHOOL CASH UP

July 1, 2017 – December 31, 2017

Beginning Balance	\$	8,352.88
Receipts (includes Transfers from other Accounts)		1,734,279.75
	\$	1,742,632.63
Disbursements		(894,327.47)
Beginning Balance & Checkbook Balance as of January 1, 2018	\$	848,305.16

EXPENSES OF SCHOOL FOR PAST FIVE YEARS

School Year July 1, 2013 – June 30, 2014*		
July 1, 2013 – December 31, 2013	\$ 655,430.40	
January 1, 2014 – June 30, 2014	<u>759,384.40</u>	
		\$ 1,414,814.80
School Year July 1, 2014 – June 30, 2015*		
July 1, 2014 – December 31, 2014	\$ 645,113.09	
January 1, 2015 – June 30, 2015	<u>716,934.88</u>	
		\$ 1,362,047.97
School Year July 1, 2015 – June 30, 2016*		
July 1, 2015 – December 31, 2015	\$ 651,121.59	
January 1, 2016 – June 30, 2016	<u>640,955.97</u>	
		\$ 1,292,077.56
School Year July 1, 2016 – June 30, 2017*		
July 1, 2016 – December 31, 2017	\$ 685,913.46	
January 1, 2017 – June 30, 2017	<u>779,157.01</u>	
		\$ 1,465,070.47
School Year July 1, 2017 – June 30, 2018*		
July 1, 2017 – December 31, 2017	\$ 894,327.47	
January 1, 2018 – June 30, 2018	<u>UNKNOWN</u>	
		\$ 894,327.47
*Amounts now show actual expenditures and do not include transfers between accounts.		

SCHOOL RESERVE SAVING ACCOUNT

Passumpsic Savings Bank

Balance as July 1, 2017		\$ 153,359.84
Deposits		
Interest Earned July 1, 2017 – December 31, 2017	\$ <u>17.14</u>	
Total Deposits		17.14
Withdrawals		
To NOW Account	\$ <u>117,000.00</u>	
Total Withdrawals		<u>(117,000.00)</u>
Balance as of December 31, 2017		\$ 36,376.98

LINE OF CREDIT

Passumpsic Savings Bank

Balance as of July 1, 2017		\$ 0
Amounts Withdrawn from July 1, 2017 to December 31, 2017	\$ <u>470,000.00</u>	
Total of Line of Credit as of December 31, 2017		\$ 470,000.00

**ESSEX-CALEDONIA S.U.- GENERAL FUND - FY2017
REVENUE/EXPENDITURE REPORT (Unaudited)**

	FY17 Budget	FY17 Actual	Difference
<u>51510-BANK INTEREST</u>			
Interest Income	-	507.13	507.13
<u>51931-LOCAL ASSESSMENT</u>			
Local Assessment Concord	167,950.00	167,950.00	-
Local Assessment Waterford	166,853.00	166,853.00	-
Local Assessment Lunenburg	131,183.00	131,183.00	-
Local Assessment Guildhall	20,048.00	20,048.00	-
Local Assessment Maidstone	11,348.00	11,348.00	-
Local Assessment Granby	4,539.00	4,539.00	-
Local Assessment Kirby	60,523.00	60,523.00	-
Local Assessment Victory	6,809.00	6,809.00	-
	569,253.00	569,253.00	-
<u>51990- MISC REVENUES</u>			
Misc-Other Local Revenue	-	972.74	972.74
<u>54200-INDIRECT RATE-UNRESTRICTED</u>			
Indirect Rate-Unrestricted	-	-	-
<u>55400- PRIOR YEAR ADJUSTMENT</u>			
Prior Year Adjustment	-	-	-
<u>55720-VSBIT REFUND</u>			
VSBIT Refund	-	-	-
TOTAL GENERAL FUND REVENUE	569,253.00	570,732.87	1,479.87
<u>GENERAL FUND EXPENDITURES</u>			
<u>62200-TECHNOLOGY SERVICES</u>			
Computer & Network Maintenance	17,700.00	17,503.08	196.92
Computer Tech Maintenance Stipend	-	378.50	(378.50)
Social Security	-	23.46	(23.46)
Medicare	-	5.49	(5.49)
Workers Comp	-	2.99	(2.99)
Unemployment Comp	-	0.98	(0.98)
Supplies-Toner/Ink	4,000.00	2,688.19	1,311.81
Computer Software	400.00	-	400.00
Computer Equipment	1,200.00	-	1,200.00
Computer Related Hrdw/Supl	300.00	-	300.00
	23,600.00	20,602.69	2,997.31
<u>62213-PROFESSIONAL DEVELOPMENT</u>			
Training - Prof Dev	-	7,465.00	(7,465.00)
Travel - Prof Dev	-	-	-
	-	7,465.00	(7,465.00)
<u>62310-S.U. BOARD</u>			
Minutes Clerk's Salary	610.00	360.00	250.00
Social Security	37.82	22.00	15.82
Medicare	8.85	5.16	3.69
Worker's Compensation	4.82	2.86	1.96
Unemployment Compensation	13.42	0.69	12.73

Administrative Purchased Services	-	-	-
Prof Services-Contracted	-	116.50	(116.50)
Training - Prof Dev	-	452.50	(452.50)
Audit Services	18,000.00	9,300.00	8,700.00
Legal Services	-	1,832.50	(1,832.50)
Advertising/incls. School Spring Share	-	2,018.20	(2,018.20)
Staff Travel	-	95.31	(95.31)
Books and Periodicals	-	-	-
	18,674.91	14,205.72	4,469.19

62321-SUPERVISORY SERVICES

Superintendent Salary	102,000.00	102,000.00	-
Admin Assistant/HR Wage	50,058.00	51,327.83	(1,269.83)
Substitute - Clerical	-	209.40	(209.40)
Stipends-In Service Presenter	-	2,000.00	(2,000.00)
Benefits Pd-In-Lieu-Of	600.00	-	600.00
Health Benefits	47,853.60	44,422.87	3,430.73
Dental Benefits	1,029.11	953.52	75.59
Social Security	9,427.60	9,333.20	94.40
Medicare	2,204.84	2,182.79	22.05
Retirement Benefits	2,002.32	2,053.11	(50.79)
Worker's Compensation	1,201.26	1,240.10	(38.84)
Unemployment Compensation	352.00	44.48	307.52
Disability Benefit	745.08	789.00	(43.92)
Flex Plan Fees	90.00	90.00	-
Administrative Services	-	200.00	(200.00)
Criminal Records Check	500.00	155.00	345.00
Training - Prof Dev	3,600.00	897.00	2,703.00
Liability Insurance (Includes Bond)	2,000.00	-	2,000.00
Smart Phone Service	-	400.00	(400.00)
Internet Service	-	-	-
Staff Travel	7,200.00	5,066.38	2,133.62
Travel - Prof Dev	300.00	194.10	105.90
Office Supplies	3,500.35	3,733.35	(233.00)
Books and Periodicals	-	241.80	(241.80)
Dues & Fees	4,000.00	3,515.00	485.00
	238,664.16	231,048.93	7,615.23

62520- FISCAL SERVICES

Business Manager Salary	70,000.00	72,000.00	(2,000.00)
Assist to the Business Mgr Wage	-	-	-
Finance Clerk Wage	73,320.00	69,089.00	4,231.00
Overtime	-	195.65	(195.65)
Benefits Pd-In-Lieu-Of	-	1,743.75	(1,743.75)
Health Benefits	35,839.44	21,611.82	14,227.62
Dental Benefits	1,543.66	1,086.79	456.87
Social Security	8,885.84	8,681.72	204.12
Medicare	2,078.14	2,030.43	47.71
Retirement Benefits	6,332.80	5,721.10	611.70
Worker's Compensation	1,132.23	1,129.94	2.29
Unemployment Compensation	528.00	83.20	444.80

Disability Benefit	702.27	746.75	(44.48)
Flex Plan Fees	90.00	45.00	45.00
Software Agreements Tech Support	33,500.00	32,646.94	853.06
Training - Prof Dev	2,300.00	275.00	2,025.00
Smart Phone Service	-	480.00	(480.00)
Staff Travel	1,500.00	350.85	1,149.15
Travel - Prof Dev	1,000.00	248.55	751.45
General/Office Supplies	3,500.00	2,987.42	512.58
Dues & Fees	1,500.00	186.38	1,313.62
Bank Fees	250.00	154.18	95.82
	<u>244,002.38</u>	<u>221,494.47</u>	<u>22,507.91</u>
<u>62600-BUILDING OPERATION</u>			
Head Custodian/Custodial Wages	3,041.00	2,483.60	557.40
Social Security	188.54	154.00	34.54
Medicare	44.09	36.06	8.03
Worker's Compensation	24.02	19.58	4.44
Unemployment Compensation	66.90	6.41	60.49
Professional Services	-	-	-
Rubbish Removal	900.00	691.00	209.00
Repairs & Maint. of Building/Cust.	1,200.00	711.81	488.19
Office Rental	18,000.00	18,000.00	-
Telephone Service	2,679.00	2,230.05	448.95
Internet Service Agreement	1,068.00	2,113.84	(1,045.84)
Postage	6,250.00	4,082.23	2,167.77
Advertising	600.00	164.20	435.80
Custodial Supplies	1,500.00	1,476.60	23.40
Electricity	3,500.00	3,065.27	434.73
Fuel	4,750.00	3,050.59	1,699.41
Equipment < \$5,000	500.00	-	500.00
	<u>44,311.55</u>	<u>38,285.24</u>	<u>6,026.31</u>
<u>65400-PRIOR YEAR ADJUSTMENT</u>			
Prior Year Adjustment	-	8,725.00	(8,725.00)
<hr/>			
TOTAL GENERAL FUND EXPENDITURES	569,253.00	541,827.05	27,425.95
UNAUDITED SURPLUS/(DEFICIT) FY2017		28,905.82	
AUDITED FUND BALANCE AS FY2016		31,839.00	
UNAUDITED FUND BALANCE AS FY2017		60,744.82	

The ECSU and its Districts are audited on an annual basis by an outside certified public accounting firm. For the school year 16-17 Gene A. Besaw & Associates, P.C. of Newport, VT performed the audit. A team of three to five auditors spent approximately three days per week from August to October on site and additional documentation was sent directly to them for review. The audit examines the evidence that supports the amounts and disclosures in the financial statements provided by ECSU and each district. It also assesses the accounting principles and procedures utilized by all entities. These audits were performed for 2017 but the results were not available by the printing deadline.

Northeast Kingdom Choice School District Summary

A year ago an unprecedented Vermont development occurred in the Northeast Kingdom. Pressures on Vermont's educational delivery has strained taxpayers throughout the state. With State Board of Education approval, voters from central Caledonia to northern Essex counties representing 10 towns: Bloomfield, Brunswick, East Haven, Granby, Guildhall, Kirby, Lemington, Maidstone, Norton, and Victory, determined to merge their belief and commitment that school choice offered their children the best opportunities for educational development, by forming the Northeast Kingdom Choice School District (NEK). NEK Choice will continue to support tuitioning students with the belief that the ability of parents to choose the educational settings that best fits their child's need will lead to the best outcomes for these students.

NEK Choice School District was given approval and assigned to Essex North Supervisory Union (ENSU, Canaan School District), as a Unified Union School District. This union shares administrative and other traditional services. A significant piece of this approval waived the statute for representation for a Unified Union School District. (Normally operating districts have three representatives while tuition districts have one.) They approved a new configuration, which Canaan heartily supported, that there be three representatives from Canaan and three from NEK Choice. The spirit of cooperation between the two districts has begun strongly and both realize student needs are better supported by working together. Our new Superintendent, Karen Conroy, has worked hard to support this new and unique merger. The efforts have focused on solidifying a good office staff with technology improvements to enhance and increase efficiency, quality, and productivity.

The NEK Choice Board has diligently pursued the challenges of meeting the needs of 287 students in our new district. Establishing policies regarding Tuition, Residency, and Voucher are keys to ensuring integrity for our taxpayers as well as providing the best options for successful education. Communication is another vital component that the board is challenged with. We are in the process of building and launching a website for NEK Choice that will be part of the ENSU website. We feel that the area NEK Choice encompasses presents a great challenge to successful communication. A quality website is a key piece to meeting this need. Another resource tool that is coming together is a Parent/Guardian Resource Guide. Mission, history, policies and process will accompany a large collection of information about schools throughout our Northeast area. We intend to print this and have it available at the Town Clerk's office of each town in NEK Choice. This will also be available on our website. The daunting task of putting together a first-ever budget for this type of district has required a great deal of time with the state and the need to become educated to understand a budget that is new to us all. In a tough state-wide fiscal year, the one piece that appears reassuring is that our merger has given us some control over spending, in particular the 5% throttle for increase and decrease. As you can see, there is work being done and work to do to ensure a successful first year beginning July 1, 2018 our first official day of operation.

I would like to thank you all for having the courage to move forward with a view that expands our communities to a broader involvement for the benefit of our children. A larger voice will help us to maintain our educational desires for our children. We thank you and welcome your participation and support. Thanks on behalf of our Board!



Miles Etter

Chair of NEK Choice School Board

Superintendent of Schools
Karen E. Conroy

As I reach my mid-year tenure as the Superintendent of Schools of Essex North Supervisory Union (ENSU), I am full of energy, enthusiasm, and optimism. According to author Michael Fullan, in his book entitled, *Leading in a Culture of Change*, “Energetic-enthusiastic-hopeful leaders cause greater moral purpose in themselves, bury themselves in change, naturally build relations and knowledge and seek coherence to consolidate a greater moral purpose.” There is no greater moral purpose than the task of educating our children and it is an honor to expand the supervisory union services to support the children of the newly created unified school district, Northeast Kingdom (NEK) Choice.

On August 30, 2017, the State Board of Education adjusted the boundaries of the current supervisory union to include the towns of East Haven, Granby, Guildhall, Kirby, Maidstone, and Victory, merging with the existing towns of Bloomfield, Brunswick, Lemington, and Norton to create the new NEK Choice School District. I would like to personally welcome these new communities and assure you that I am committed to providing the resources and educational opportunities available to each of the students in these communities for them to learn and thrive.

Act 46 encouraged governance to create cost efficiencies, but more importantly to create opportunities for students by providing NEK Choice residents with the option to choose the learning environment that best meets the needs of their child. The NEK Choice School District will provide educational services by paying tuition for its students to attend the public or approved independent school of their choice as allowed under Vermont law.

In the past several months, I have been working with the NEK Choice School District board members and the newly appointed ENSU Transitional Supervisory Union Board to prepare for full operation beginning on July 1st, 2018. These activities include a range of items from the development of policies on tuition and residency, to upgrades to improve the efficiency of the ENSU central office operations, to website changes to provide a means of communication to our parents and the community members. All of these transformational efforts are designed to ensure that systems and procedures are in place for a smooth shift for towns, school district officials and students.

I am looking forward to working with the communities of NEK Choice to communicate the education opportunities available for their youth. Please feel free to visit our office in the Canaan Community Office Building or contact us by phone if you have any questions.

Thank you for all you do to support our students.



Essex North Supervisory Union
Superintendent of Schools

**Report of the Director of Special Education
ENSU & NEK Choice
2018**

The Essex North Supervisory Union Special Education department currently, consists of three full time proficient special education teachers, and thirteen dedicated time para-educators. Each staff member professionally and enthusiastically provides the special education Individualized Education Plan (IEP) services to students in grades Pre-K to twelve to forty-four different students. The Director of Special Education case manages eleven school choice and alternative placement students outside of the Canaan Schools.

With the exciting addition of including the NEK Choice towns to ENSU's current special education program, there will be additional Special Services Case Manager who will oversee all NEK Choice students with Individualized Education and 504 Plans in about 25 differing schools.

Each special education student has an identified disability which adversely effects their educational performance, and is in need for supports, above what can be provided through the traditional educational support system available to all students within the school according to the Vermont Special Education Rules.

The special education staff provides a variety of services both within the student's classroom and throughout the Canaan Schools. While working in any setting, the students are accessing their grade level common core content areas with their peers, and working toward mastery of their IEP goals. Both the special educators, and the paraprofessionals support the IEP accommodations, modification implementation, and learning opportunities to enhance the student's basic skill areas of weakness to support access to their grade level classrooms.

There are also contracted related services for the special education IEP students from outside resources to best support student's needs in the areas of Speech and Language, Autism Specialist, Occupational Therapy and Physical Therapy.

The Canaan Schools high school IEP students work closely with their IEP teams to generate individualized transition plans that are an integrated part of their IEP. Each plan includes long term and short term goals in areas of education and training, employment, and at times independent living. This transition plan assists the students to start thinking about what direction they want to take after high school. To support the IEP student's in this exploration process, the Vermont Department of Vocational Rehabilitation (VR) and the Youth Employment Specialist (YES), are available weekly to meet and discuss any part of the student's transition plan individually or in small groups. These two resources are able to assist student's to explore a wide variety of career options such as college searches, job shadowing, unpaid work experiences, career and interest inventories are just to name a few.

I would like to conclude with the well-deserved recognition for all the exceptional special education staff I am so fortunate to work with. Every single one of them is dedicated to doing an excellent job, and I want to thank all of you for what each does on behalf of our students.

Respectfully submitted,
Heather Cole
Director of Special Education

District: Northeast Kingdom Choice USD		U065		Property dollar equivalent yield	Homestead tax rate per \$5,842 of spending per equalized pupil
County: Essex		Essex North		9.842	1.00
				11.862	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2016	FY2017	FY2018	FY2019
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	-	-	-	\$5,423,799
2.	plus Sum of separately warned articles passed at union district meeting	-	-	-	-
3.	Adopted or warned union district budget plus articles	-	-	-	\$5,423,799
4.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
5.	plus Prior year deficit repayment of deficit	-	-	-	-
6.	Total Union Budget	-	-	-	\$5,423,799
7.	S.U. assessment (included in union budget) - Informational data	-	-	-	-
8.	Prior year deficit reduction (if included in union expenditure budget) - Informational data	-	-	-	-
Revenues					
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	-	-	-
10.	Total offsetting union revenues	-	-	-	-
11.	Education Spending	-	-	-	\$5,423,799
12.	Northeast Kingdom Choice USD equalized pupils	-	-	-	286.79
13.	Education Spending per Equalized Pupil	-	-	-	\$18,912.09
14.	minus Less net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
15.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	-	-	-
16.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-
17.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
18.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-
19.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
20.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-
21.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	-	-
22.	plus Excess spending threshold	\$17,103.00	-	\$17,386.00	\$17,816.00
23.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
24.	plus Per pupil figure used for calculating District Equalized Tax Rate	-	-	-	\$18,912.09
25.	Union spending adjustment (minimum of 100%)	-	-	-	192.157%
26.	Anticipated equalized union homestead tax rate to be prorated [\$18,912.09 ÷ (\$9,842.00 / \$1,000)] Less ACT153 8 cents First Year of Operation Incentive	-	-	-	\$1,921.6
Prorated homestead union tax rates for members of Northeast Kingdom Choice USD		Equalized Rate	CLA	Rate on tax bill	
		FY2018	FY2019	FY2019	FY2019
T021	Bloomfield	1.4690	1.5425	108.96%	1.157%
T035	Brunswick	1.1032	1.1584	95.66%	1.210%
T064	East Haven	1.6607	1.7437	106.64%	1.6351%
T083	Granby	1.0000	1.0500	102.29%	1.0265%
T088	Guildhall	1.0000	1.0500	120.72%	0.8698%
T108	Kirby	1.5607	1.6387	104.17%	1.5731%
T111	Lemington	2.0811	1.4615	102.18%	1.4303%
T118	Maldstone	1.0000	1.0500	111.91%	0.9383%
T144	Norton	1.7674	1.8416	94.29%	1.9531%
T216	Victory	2.1876	2.0782	104.77%	1.9836%
27.	Anticipated income cap percent to be prorated from Northeast Kingdom Choice USD [((\$18,912.09 ÷ \$11,862) × 2.00%)]	0.00%	0.00%	0.00%	3.19%
Prorated union income cap percentage for members of Northeast Kingdom Choice USD		FY2016	FY2017	FY2018	FY2019
T021	Bloomfield	-	-	-	2.74%
T035	Brunswick	-	-	-	2.06%
T064	East Haven	-	-	-	3.05%
T083	Granby	-	-	-	1.87%
T088	Guildhall	-	-	-	1.87%
T108	Kirby	-	-	-	2.92%
T111	Lemington	-	-	-	2.55%
T118	Maldstone	-	-	-	1.87%
T144	Norton	-	-	-	3.05%
T216	Victory	-	-	-	3.52%

- Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2.0% and a non-residential tax rate of \$1,629. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 - The base income percentage cap is 2.0%.

**NEK Choice School District
2018-2019 Budget**

Approved 01/18/2018

SUPERINTENDENT'S OFFICE **Proposed
Budget (FY19)**

Supervisory Union Assessment	\$175,299
Total Superintendent's Office:	\$175,299

SCHOOL BOARD

Board Members Salary	\$6,600
NEK Choice Clerk	\$50
NEK Choice Moderator	\$50
Payroll Taxes	\$513
Audit Services	\$45,000
Legal Services	\$2,000
Errors & Omissions/Liability Ins.	\$8,000
Advertising	\$1,700
Dues & Fees-VSBA Data/Dues/New Member Trainings	\$3,323
Travel	\$550
Supplies	\$200
Total School Board:	\$67,986

TREASURER

Treasurer Salary	\$513
Payroll Taxes	\$39
General Supplies	\$100
Total Treasurer:	\$652

REGULAR EDUCATION: PreK Tuition

Tuition-Location TBD PreK (57)	\$186,219
Total PreK Tuition:	\$186,219

REGULAR EDUCATION: Elementary Tuition

Tuition-Location TBD New Kindergarteners (15)	\$217,079
Tuition-Burke Town K-6 (10)	\$154,844
Tuition-Canaan K-6 (16)	\$256,000
Tuition-Clonlara K-6 (2)	\$31,731
Tuition-Colebrook Elementary K-6 (4)	\$64,996
Tuition-Concord K-6 (4)	\$56,700
Tuition-Groveton Elementary K-6 (2)	\$30,186
Tuition-Lancaster Elementary K-6 (10)	\$167,180
Tuition-Lunenberg Elementary (1)	\$15,225
Tuition-Lyndon Town K-6 (6)	\$92,906
Tuition-Newark K-6 (4)	\$61,937
Tuition-St. Johnsbury K-6 (2)	\$21,053
Tuition-Stark Elementary K-6 (1)	\$15,093
Tuition-Stratford K-6 (7)	\$111,286
Tuition-Thad Stevens K-6 (15)	\$212,562
Tuition-Riverside K-6 (37)	\$524,320
Tuition-Waterford K-6 (6)	\$78,750
Total Elementary Tuition:	\$2,111,847

**NEK Choice School District
2018-2019 Budget**

REGULAR EDUCATION: Secondary Tuition	Proposed Budget (FY19)
Tuition-Burke Town 7-8 (2)	\$30,969
Tuition-Canaan 7-8 (6)	\$108,000
Tuition-Colebrook Elementary 7-8 (1)	\$16,249
Tuition-Groveton Middle 7-8 (2)	\$30,186
Tuition-Lancaster Elementary 7-8 (8)	\$133,744
Tuition-Lyndon Town School 7-8 (3)	\$46,453
Tuition-Millers Run 7-8 (1)	\$15,484
Tuition-Newark 7-8 (4)	\$61,937
Tuition-Riverside 7-8 (22)	\$349,503
Tuition-St. Johnsbury 7-8 (4)	\$42,105
Tuition-Stratford Public 7-8 (2)	\$31,796
Tuition-Thad Stevens School 7-8 (10)	\$158,865
Tuition-Waterford 7-8 (1)	\$13,125
Tuition-Canaan 9-12 (9)	\$162,000
Tuition-Clonlara 9-12 (2)	\$31,731
Tuition-Colebrook Academy 9-12 (6)	\$118,500
Tuition-East Burke 9-12 (2)	\$31,773
Tuition-Groveton High 9-12 (12)	\$175,500
Tuition-Lyndon Institute 9-12 (17)	\$303,361
Tuition-St. Johnsbury Academy 9-12 (20)	\$354,585
Tuition-White Mountain Regional 9-12 (11)	\$182,446
Extra Cost-St. Johnsbury Academy 9-12 Guided Studies (2)	\$17,640
Total Secondary Tuition:	\$2,415,952
Total Regular Education Tuition:	\$4,714,018

REGULAR EDUCATION: Services	
Contracted Services PreK & 504 Services	\$119,164
Total Regular Education Services:	\$119,164

SPECIAL EDUCATION SERVICES	
Special Education Assessment	\$346,680
Total Special Education Services:	\$346,680

Grand Total of NEK Choice School District Expenditures:	\$5,423,799
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Essex North Supervisory Union

2018 - 2019 Budget

Approved 01/08/2018

Expenditures SUPERINTENDENT'S OFFICE	Approved Budget (FY18)	Proposed Budget (FY19)	Increase (Decrease)	NEK Choice	Canaan
GENERAL COSTS					
SUPERINTENDENTS OFFICE:					
Superintendent Salary	\$95,000	\$96,820	\$1,820	\$48,410	\$48,410
Treasurer	\$1,522	\$1,522	\$0	\$761	\$761
Business Admin Salary	\$46,350	\$51,500	\$5,150	\$25,750	\$25,750
Admin Asst Salary-FY 18 Under Sped/Medicaid	\$9,984	\$34,320	\$24,336	\$17,160	\$17,160
Group Ins-Health/Dental/Life/STD/LTD	\$50,575	\$43,229	-\$7,346	\$21,615	\$21,615
VT Teacher Health Assessment-New Hires (KC)	\$0	\$1,253	\$1,253	\$627	\$627
FICA	\$11,694	\$15,895	\$4,201	\$7,947	\$7,947
Payroll Ins-WC/Unemp	\$1,547	\$1,923	\$376	\$962	\$962
Legal Services	\$1,000	\$3,000	\$2,000	\$1,500	\$1,500
Audit Services	\$9,000	\$11,000	\$2,000	\$5,500	\$5,500
Repairs/Maintenance-Copier Contract	\$1,500	\$2,500	\$1,000	\$1,250	\$1,250
Prof/OLT Liab. Ins-Errors & Omissions/Liability Ins.	\$4,000	\$5,000	\$1,000	\$2,500	\$2,500
Telephone/Internet	\$1,000	\$7,800	\$6,800	\$3,900	\$3,900
Postage	\$1,100	\$1,500	\$400	\$750	\$750
Travel Expenses	\$3,000	\$7,000	\$4,000	\$3,500	\$3,500
General Supplies	\$2,500	\$3,000	\$500	\$1,500	\$1,500
Heat	\$3,500	\$3,500	\$0	\$1,750	\$1,750
Equipment Replacement	\$4,000	\$500	-\$3,500	\$250	\$250
Dues & Fees	\$4,500	\$6,000	\$1,500	\$3,000	\$3,000
Contracted Services Erate/BAMentor/Shred/Imaging	\$0	\$11,200	\$11,200	\$5,600	\$5,600
Advertising	\$0	\$1,700	\$1,700	\$850	\$850
Tuition Reimbursement	\$0	\$4,000	\$4,000	\$2,000	\$2,000
Software-WebHost/Infinite Visions/3 Users	\$0	\$23,411	\$23,411	\$11,706	\$11,706
HRA	\$0	\$12,900	\$12,900	\$6,450	\$6,450
HRA-Admin Fees	\$0	\$125	\$125	\$63	\$63
Will be Billed as SUPERVISORY Assessment	\$251,772	\$350,598	\$98,826	\$175,299	\$175,299

Revenue Statement SUPERINTENDENT'S OFFICE	Revised 2017-2018	Estimated 2018-2019	Increase (Decrease)
Prior Year Carry-Over	\$21,604	\$0	(\$21,604)
Indirect Costs	\$3,500	\$0	(\$3,500)
Misc. Income	\$1,500	\$0	(\$1,500)
Assessments-NEK	\$47,000	\$175,299	\$128,299
Assessments-Canaan	\$190,227	\$175,299	(\$14,928)
Total Revenue Superintendent's Office	\$263,831	\$350,598	\$86,767

Expenditures SPECIAL EDUCATION /SERVICES	Approved Budget (FY18)	Proposed Budget (FY19)	Increase (Decrease)	NEK Choice	Canaan
Special Services (Special Ed)					
Salaries-Director (.10 to 504 Services)	\$63,124	\$61,297	-\$1,827	\$30,649	\$30,649
Salaries-Admin Asst. (75 FTE FY 19) (.50 FTE FY 18)	\$16,640	\$30,888	\$14,248	\$15,444	\$15,444
Para Educators-Canaan Only (Includes EEE)	\$165,091	\$259,982	\$94,891	\$0	\$259,982
Special Ed Teachers-Resource Room	\$133,639	\$164,277	\$30,638	\$45,000	\$119,277
Substitutes	\$500	\$6,300	\$5,800	\$0	\$6,300
FICA	\$28,954	\$42,301	\$13,347	\$9,686	\$32,615
Payroll Ins-Worker's Compensation/Unemployment	\$8,654	\$12,372	\$3,718	\$2,949	\$9,423
Group Ins-Health/Dental/Life/LTD/STD	\$119,219	\$171,507	\$52,288	\$38,175	\$133,332
Travel-Director/NEK Teacher	\$4,000	\$6,500	\$2,500	\$2,500	\$4,000
Advertising	\$0	\$1,000	\$1,000	\$200	\$800
General Supplies-Special Ed	\$10,000	\$7,500	-\$2,500	\$0	\$7,500
Contracted Services-PT/OT/Speech/Mainstream/RR	\$312,645	\$513,392	\$200,747	\$336,208	\$177,184
Equipment Maintenance	\$1,000	\$1,000	\$0	\$0	\$1,000
Telephone	\$2,000	\$3,500	\$1,500	\$0	\$3,500
Tuition-Extraordinary Canaan Students	\$209,700	\$268,950	\$59,250	\$0	\$268,950
Equipment -Special Ed Canaan Only	\$5,000	\$10,000	\$5,000	\$0	\$10,000
Instructional Support Services	\$3,000	\$8,000	\$5,000	\$0	\$8,000
Transportation-Extraordinary Canaan Students	\$0	\$23,100	\$23,100	\$0	\$23,100
Dues & Registrations	\$0	\$1,500	\$1,500	\$0	\$1,500
Postage	\$0	\$800	\$800	\$0	\$800
HRA	\$0	\$44,140	\$44,140	\$7,095	\$37,045
HRA-Admin Fee	\$0	\$470	\$470	\$83	\$387
Contracted Services-Paras in Canaan School (NEK)	\$0	\$30,209	\$30,209	\$30,209	\$0
Will be billed as Special Education Assessment	\$1,083,166	\$1,668,984	\$585,818	\$518,197	\$1,150,787
Above will be reimbursed at 56%					

Budget Sub-Totals (Superintendent/Special Education):	\$1,334,938	\$2,019,582	\$684,644	\$693,496	\$1,326,086
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Expenditures OTHER SERVICES (Non-Reimbursable)	Approved Budget (FY18)	Proposed Budget (FY19)	Increase (Decrease)	NEK Choice	Canaan
Salaries-Director/Admin Asst for 504 Services (.10)	\$0	\$10,243	\$10,243	\$5,122	\$5,122
FICA/Health/HRA/Dental/Life/Dis/Long/Short/WC	\$0	\$5,363	\$5,363	\$2,682	\$2,682
Pre-K Salary (Para Salary Above)	\$70,375	\$26,262	-\$44,113	\$0	\$26,262
Pre-K Subs	\$575	\$600	\$25	\$0	\$600
Pre-K FICA/Health/HRA/Dental/Life/Dis/LTD/STD/WC	\$42,727	\$18,546	-\$24,181	\$0	\$18,546
Pre-K General Supplies/Books	\$700	\$766	\$66	\$0	\$766
Pre-K Contracted Services (EEE)	\$25,729	\$34,308	\$8,579	\$27,688	\$6,620
Pre-K Equipment (EEE)	\$2,000	\$2,000	\$0	\$0	\$2,000
VT Teacher Retire Health Assess (JL + New NEK)	\$0	\$2,506	\$2,506	\$1,253	\$1,253
Tuition Reimbursement-Para Educators	\$0	\$2,000	\$2,000	\$500	\$1,500
Contracted Services-504 Only Speech/PT/OT/PARAS NEK(Riverside/Lancaster)/Evaluations- Canaan Only	\$0	\$83,720	\$83,720	\$72,720	\$11,000
General Supplies-504 Students (Canaan Only)	\$0	\$1,000	\$1,000	\$0	\$1,000
Equipment-504 Students NEK Only	\$0	\$9,200	\$9,200	\$9,200	\$0
Will be billed as invoiced for the above services:	\$142,106	\$196,514	\$54,408	\$119,164	\$77,350

Grand Total of Special Ed & Other Services:	\$1,225,272	\$1,865,498	\$640,226	\$637,361	\$1,228,137
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Budget Sub-Totals (Super, Special Ed & Other):	\$1,477,044	\$2,216,096	\$739,052	\$812,659	\$1,403,436
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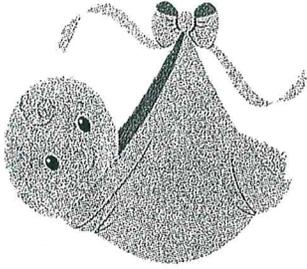
Revenue Statement SPECIAL ED SERVICES/OTHER	Approved /Revised 2017-2018	Estimated 2018-2019	Increase (Decrease)
Pre-School	\$69,726	\$49,005	(\$20,721)
EEE Grant -Canaan	\$17,085	\$29,062	\$11,977
Mainstream Block Grant-NEK	\$0	\$32,292	\$32,292
Mainstream Block Grant-Canaan	\$122,849	\$158,933	\$36,084
IDEA-Canaan	\$78,173	\$109,087	\$30,914
Special Ed Reimbursement-NEK	\$0	\$139,225	\$139,225
Special Ed Reimbursement-Canaan	\$679,769	\$556,961	(\$122,808)
Special Ed Assessments-NEK	\$0	\$346,680	\$346,680
Special Ed Assessments-Canaan	\$257,670	\$296,744	\$39,074
Contracted Services-NEK	\$0	\$119,164	\$119,164
Contracted Services-Canaan	\$0	\$28,345	\$28,345
Total Revenue Special Ed Services/Other:	\$1,225,272	\$1,865,498	\$640,226

Expenditures I, IIA, IV, REAP Grants	Title	Approved Budget (FY 18)	Proposed Budget (FY19)	Increase (Decrease)
Pre-School		\$0	\$0	\$0
Contracted Services		\$108,159	\$61,232	-\$46,927
Academic Enrichment-Online VHS		\$5,000	\$5,000	\$0
Summer Programming		\$22,435	\$22,435	\$0
After School Program		\$0	\$0	\$0
Literacy Interventionist		\$6,000	\$25,728	\$19,728
Academic Enrichment-Experiential		\$10,000	\$10,000	\$0
PBGR/MTSS		\$20,000	\$20,000	\$0
Mentoring		\$0	\$10,000	\$10,000
Supplies-Homeless Supports		\$1,000	\$1,000	\$0
Equipment		\$0	\$0	\$0
Retirement Contribution		\$1,400	\$6,541	\$5,141
Indirect Cost		\$0	\$0	\$0
Grant Funds will Pay for these Costs:		\$173,994	\$161,936	-\$12,058

Revenue Statement TITLE I, IIA, IV, REAP Grants	Revised 2017-2018	Estimated 2018-2019	Increase (Decrease)
Anticipated Federal Funding	\$161,936	\$161,936	\$0
FY 17 Carry-Over	\$12,058	\$0	-\$12,058
Total	\$173,994	\$161,936	-\$12,058

	2017-2018	2018-2019	Increase	NEK	Canaan
Grand Total of All Expenditures:	\$1,651,038	\$2,378,032	\$726,994	\$812,659	\$1,403,436

VITAL STATISTICS



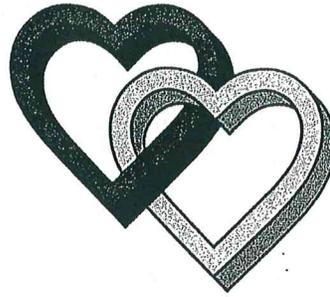
BIRTHS

Grace Eloise Amidon
Parents : Krystal Marie Amidon
Justin Frank Amidon

Emmalee Rose Burrington
Parents: Samantha Lynn Cates
Levi Patrick Burrington

Korbin Leonard Gochie
Parent: Amanda Lynne Gochie

Avery Grace Temple
Parents: Caitlin E. Temple
Caleb A. Temple



MARRIAGES

Joseph Adam Burrington
Michele Christine Blais

Michael Robert Minshull
Felicia Lynn Staib

Gloria Lee Grant
Neal Anthony Amato

Wendy Marie Beem
Todd Andrew Greenwood

Samantha Lynn Cates
Levi Patrick Burrington



DEATHS

Theodore Kambour, III
57 Year

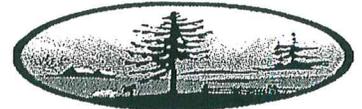
Frederick C. Alexander
83 Years

Donald Arthur Showalter
76 Years

* For births outside of Vermont - please let the Town Clerk's Office know



2017 Property Transfers



Seller	Buyer	Description
Andrew & Clara Fisher Rev. Trust - St. Johnsbury, VT	Fisher, Adrew R. & Clara - St. Johnsbury, VT	Camp & 2.5 Acres
Bangeman-Johnson, Merten & Andrea - Eugene, OR	Norton, Timothy & Angela R. - Kirby, Vt	House & 12.3 Acres
Coons, Jason D. - St. Johnsbury, VT Coons, Kara L. - Kirby, VT	Coons, Kara L. - Kirby, VT	House & 3.5 Acres
Cross, Venus S. - Concord, VT	816 Route 2 LLC - Lyndonville, VT	Commercial & 3.2 Acres
Fiona Murray Living Trust - West Grove, PA	Debenedictis, Samuel L. - Danville, VT Libbey, Cassandra M. - Danville, VT	Camp & 10 Acres
Garfield, Dwayne & Norma J. - Lyndonville, VT	Garfield, LIFE EST, Dwayne , Norma J. & William - Lyndonville, VT	10.10 Acres
Glashagel, Marcia - Kirby, VT	Laporte, Brad Russell & Michael James - Gorham, ME	House & 25 Acres
Gordon, Glenda M. - Concord, VT	Glenda M. Gordon Trustee - Concord, VT	House & 20.36 Acres
Greenwood, Rosina K. - St. Johnsbury, VT	Brasseur, Ian B. & Laura G. - Kirby, VT	House & 1 Acre
Labounty, Dwayne D. & Carol J. - Woodsville, NH	Glentz-Brush, Kelly A. - Kirby, VT	House & 8.55 acres
Lafferty, Mitchell & Sarah - Lyndonville, VT	Holden, Alicia - St. Johnsbury, Vt	House & 2.47 Acres
Lyons, Mary K. - Kirby, VT	Ciemiecki, Jan - Lyndon, VT	House & 10.10 acres
Mariann Wall Bertolini Revocable Trust - Lyndonville, VT	Tutweiler, Robert - South Berwick, AS Rosencrantz, Anita E. - South Berwick, AS	6.5 Acres
Mrocza, Edward J. & Frances - Portland, CT	Mattei, Jordan - St. Johnsbury, VT	13.22 Acres
Nazro, David L. & Aurielle J. - Manchester, NH	Aurielle J. Nazro Revocable Trust Of 2016 - Manchester, NH	Camp & 25 Acres
Neborsky, Ruth - Victory, VT	Vorhies, Sarah - St. Johnsbury, VT Lavery, Elizabeth - St. Johnsbury, VT	Commercial & 17.6 Acres
Packer, Glenn L. & Rena R. - Kirby, VT	Hansen, Paul - Lyndon Center, VT Flynn, Sara - Lyndon Center, VT	House & 44.6 acres
Ruggles, Lonny T. - East Burke, VT	Fried, Jody M. - St. Johnsbury, VT Narey, Erin K. - St. Johnsbury	House & 20.10 acres
Switser, Catherine P. Estate - Lyndonville, VT	Switser, Robert L. Estate c/o Shane Switser - Lyndonville, VT	Commercial & 3.2 Acres
Switser, Robert L. - Lyndonville, VT	Cross, Venus S. - Concord, VT	Commercial & 3.2 Acres
Toomey, Flower N. - Kirby, VT	Dubilewski, Philip E. & Jeanne A. - Narragansett, RI	House & 2 Acres
Wolf, Robert K. - Fenton, MI	Reeve, Robin & Matthew - Kirby, VT	99 Acres
Yerkes, Jamie - Kirby, VT Yerkes, Polly - Kirby, VT	Jamie Yerkes Revocable Trust - Kirby, VT Polly Yerkes Revocable Trust - Kirby, VT	House & 39.9 Acres
Young, Lena J. - Kirby, VT	Young-Bishop, Marilyn - Lyndonville, VT	House & 1 Acres

KIRBY TOWN CLERK'S REPORT

It seems that there is always plenty to do in the office with just the normal duties that need to be done - recording of deeds, mortgages, etc; filing vital records; compiling agendas and typing up minutes of meetings; keeping finances in order; helping attorneys and residents that stop in; and completing and filing the regular State and Federal forms that are required. However, there is always something else that comes up. In 2017 my Assistant Marla Waring and I were also busy with working on the Town's Hazard Mitigation Plan (formal approval was received from FEMA in August), completing the necessary paperwork in order to receive the grant funds for the Hazard Mitigation Plan, and doing what was required for the special election vote on the new proposed zoning regulations.

Marla Waring has become an invaluable assistant. She has taken on many duties: copying and collating the Town Reports; seeing that all the new requirements of our new Hazard Mitigation Plan are carried out; keeping track of all monies received along with making bank deposits; keeping up to date several of the many indexes that we use; and making up the small, eye-catching signs that are used to announce important meetings. She has also been available to keep the office open at times when I could not be there. Thank you Marla for all your hard work.

Along with Marla's help there are always many others in Town that step up to help out when needed. For all those that helped out this year - thank you. It is so nice to live in a town where everyone is so willing to help.

We lost one of our valuable citizens this year - Donald Showalter. Donald was instrumental in helping with planning in the Town. He consulted and helped write several planning documents in the past - solid waste plan, Town Plan, and zoning regulations. He also helped the Building Committee collect information and served as Zoning Administrator. He will be greatly missed.

As in the past I would like to remind everyone that office hours are Tuesdays and Thursdays from 8:00 am to 3:00 pm. Please stop by the office if you have questions or if Marla or I can help you with Town business, or just stop by to say "hi". Everyone is always welcome. If you cannot stop by during regular office hours you may call me to make an appointment to meet when it would be more convenient for you. You can reach me at 626-9386 (office), 626-3646 (home) or email me at townclerk.kirbyvermont@gmail.com.

Respectfully submitted,
Wanda L. Grant
Town Clerk and Treasurer

TOWN OF KIRBY
Founded 1790
346 Town Hall Road
Lyndonville, VT 05851
802-626-9386

March, 2018

To all residents and property owners from Listers, Town of Kirby:

We have completed assessment of 1 new home and 1 new dance studio as of April, 2017, 16 approved permits for property improvements and additions, and 22 property tax transfers. Dealing with Current Use initiatives extended the listing season from July to January.

Homestead Declarations (HS 122) - Vermont has decided that these filings must be done every year. Please file your HS 122 regardless of Federal or State tax preparation, including routine tax extension. If you file by mail, please realize that the State often does not have all that information processed by the time we must submit the Grand List (June 3 or 4). You can do it online at - <https://secure.vermont.gov/hd/index>.

Listers again attended statewide training for software and analysis of listing and assessment processes.

Kirby's CLA is 104.17%. Our COD is 20.74%. Perfect scores (CLA = 100% and COD = 0%) are practically impossible and, given the small number of annual property sales in Kirby, the State is stretched to characterize these values.

As our COD exceeded 20%, the State of Vermont has mandated that the Town of Kirby be reassessed. We are negotiating that now. The expectation is that the reassessment will begin this summer and take approximately 1 year. We all can expect to be contacted to make appointments for the reassessment crew to visit our properties.

Please feel free to contact or meet with us if you have any concerns about your properties. We can be reached through email at listers.kirbyvermont@gmail.com.

Jim Sawhill

Bob Van Vliet

Mike Wood

2018 Planning Commission/Zoning Board Report

Over the last year the Planning Committee has updated and passed the zoning bylaws. This was multi-year effort that involved extensive feedback with opinions and ideas of many of the residents of Kirby helping to shape the new zoning regulations. We appreciate the time the Town's people have taken to attend meetings both scheduled and special.

Our meetings are held the first Thursday of each month at 6 pm.

We are currently working on the 5 year town plan and have held special meetings to discuss some of the related issues. We will continue to hold meetings on the new Town Plan throughout the coming spring and encouraging you to attend these meetings and contribute to our town plan.

In addition, we need new members! Please join us!

Ben Mirkin
Mary Etter
Ted DeMaio
Brad Libby
Karen Moore

GREEN UP DAY

SATURDAY, MAY 5, 2018

Green Up Day is on Saturday, May 5. Bags can be acquired from the Kirby Town Clerk during regular business hours the week before Green Up or by calling Tracy Sherbrook at 802-748-4625. Filled bags can be left at the Kirby Transfer Station during regular hours that Saturday.

For more information about the good work of Green Up, check out their website at www.greenupvermont.org.

Thank you for doing your part to keep our beautiful Town of Kirby clean and green!

Tracy Sherbrook

Green Up Coordinator

802-535-5198

team.sherbrook@gmail.com



GREEN UP VERMONT

P.O. Box 1191

Montpelier, Vermont 05601-1191

(802)229-4586, or 1-800-974-3259

greenup@greenupvermont.org

www.greenupvermont.org

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individuals giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "Green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Kirby Quilters 2017

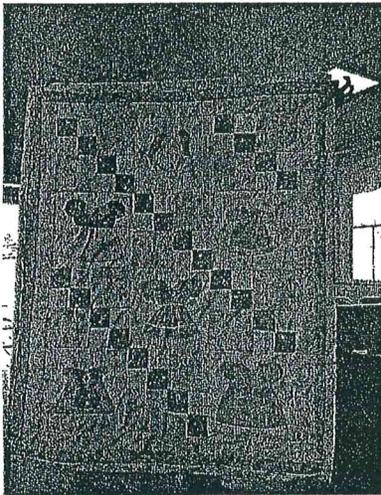
The Kirby Quilters spent 2017 helping the Kirby community celebrate the many milestones in their lives. Several baby quilts were made and gifted to new little ones and wedding quilts were made for Emily Houghton and Kristi Hartsock.

On a sad note, we lost our dear friend and neighbor Lida Croteau Surridge on February 13, 2017 at the age of 103. Lida was a welcome, smiling presence at our meetings always contributing with both her needle and her fun loving, caring personality. She was an amazing and inspiring woman and is greatly missed.

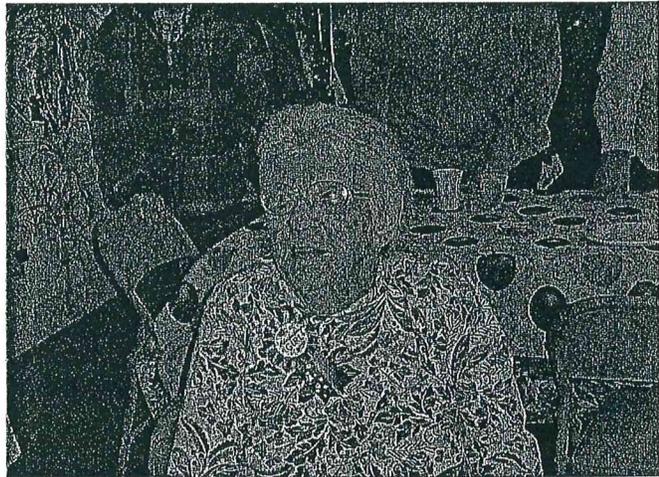
Carolyn Gorham Guest, Sue Willey and Ellen Wilder hosted high teas in the Heritage Lounge at the Caledonia County Fair and Ellen also demonstrated quilting in Floral Hall. Carolyn demonstrated quilting at the St. Johnsbury History and Heritage Center and several members were at the East Burke Fall Foliage Festival as well as the LSC Craft Fair in November. We always enjoy visiting with friends and neighbors at these events!

In December, we got together at the Kirby Town Hall to fill baskets of holiday cheer, a favorite event each year. It is wonderful to see all the new little ones at the meetings and we hope they grow up ready to carry on the tradition of quilting and enjoy the warm connections it brings.

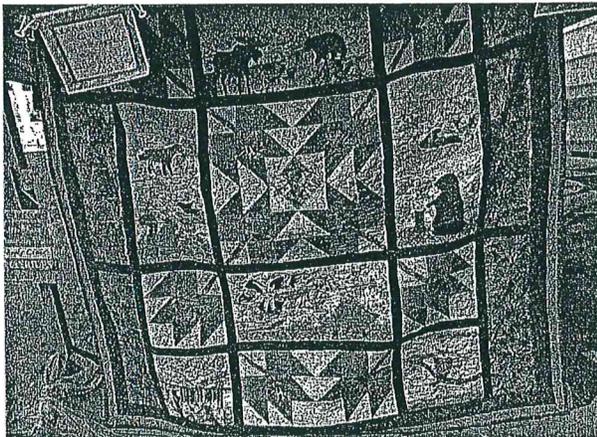
We completed a raffle quilt and tickets are available until the next Fall Foliage Festival. Everyone is welcome to join us at meetings and work gatherings, please call Sue Willey at 626-3207 if you would like to see what the Kirby Quilters are all about!



A sweet baby quilt.



Our dear Lida



“Out of the Kirby Woods” Raffle Quilt.



Many hands fill lots of baskets!

TOWN OF KIRBY, VERMONT DOG CONTROL ORDINANCE

The Board of the Selectmen of the Town of Kirby hereby establish the following ordinance regarding the Control of Dogs and Wolf-hybrids, for the health, safety, and welfare of the citizens of, and visitors to, the Town of Kirby in accordance with 24 V.S.A. 2291 (10,15), 20 V.S.A. 3549, and 24 V.S.A. 1971, et seq.

Section 1: Definitions:

1. "Dog" shall mean dogs, wolf-hybrids, or any animal of the canine species.
2. "Excessive noise" shall mean noise created by a dog that interferes with neighbors' enjoyment of their property, or that continues for more than 15 minutes duration between the hours of 9:00 PM and 6:00 AM.
3. "Running at large" shall mean any activity of a dog when such dog is (i) off premises of the owner and (ii) not under control of the owner or some other person designated by the owner.
4. "Owner" shall mean any person who owns or who has actual or constructive possession of a dog.
5. "Pound keeper" shall mean a person or persons appointed by the selectmen to enforce this dog control ordinance and to hold or destroy stray and other dogs as required by this ordinance.
6. "Vicious act" shall mean any action by an unrestrained dog, not within an enclosure, which causes any person to reasonably fear a bodily injury by threatening to immediately attack or by attacking any person, other than persons who are entering upon the premises of the owner.

Section 2: Vaccinations and Licensing

7. Owners of dogs in the Town of Kirby shall cause their dogs to be inoculated against rabies by a licensed veterinarian in accordance with title 20 of Vermont Statutes Annotated, sections 3581, 3581a and any other applicable state laws.
8. Owners of dogs in the Town of Kirby shall cause their dogs to be licensed by the Town and shall attach the license to the animal's collar in accordance with title 20 of Vermont Statutes Annotated, sections 3581 and 3582.
9. The Selectmen may ask the Town clerk to notify owners who fail to license their dogs by April 1, by certified mail, by telephone or by hand delivery that they have two weeks to license their dog or they will be fined.
10. The Selectmen may, at any time, issue a warrant for the pound keeper, constable or police officer to seize, impound and destroy dogs that have not been licensed according to state law and this ordinance. The owner shall pay the Town's costs of seizing the dog, keeping it and/or humanely destroying it.
11. Owners shall keep any unvaccinated dogs over 6 months of age confined in a secure location (i.e. indoors or in a completely enclosed cage) until vaccinated and licensed.
12. The Pound Keeper may impound and have vaccinated any unlicensed dogs 6 months old or older that he or she reasonably suspects are not properly vaccinated for rabies, and may require the owner to pay a \$20 impounding fee and the costs of vaccination, care and keeping the dog prior to releasing the dog, subject to the requirements of Section 7, below.

Section 3: Disturbances and Nuisances

13. Owners of dogs in the Town of Kirby shall not allow their dogs to make excessive noise or to create a public nuisance, including but not limited to:
 - A. Damaging personal property, other than the owner's.
 - B. Scattering garbage on property other than the owner's.
 - C. Harassing any person, including pedestrians, bicyclists or other passersby.
 - D. Obstructing traffic.
14. An owner or keeper shall not permit a female dog in heat to be outside a building or secured enclosure.
15. Persons who are injured by disturbances or nuisances created by dogs, shall notify the selectboard by written complaint. The complaint shall describe the incident, date, identity of the owner, description of the dog and shall list any injuries the person suffered.
16. Penalties for violations of these provisions are as follows:
 - A. First offense - written warning by the pound keeper or constable.
 - B. Second offense within a year of the first - a penalty of not more than \$50.
 - C. Third offense within a year of the first - a penalty of not more than \$100 and selectboard shall, upon notice and hearing, determine whether the dog should be removed from its owner and disposed of in a humane way, either by giving it to an animal shelter or a new owner or by destroying the animal. The owner shall pay the Town's costs of impounding or humanely destroying it.
17. The Pound Keeper may impose a fine or impound a dog where the dog has created a public nuisance in his or her presence, or which the owner admits to the pound keeper the dog created.

Section 4: Vicious Dogs:

18. Owners shall not allow their dogs to commit vicious acts or destroy or damage property or domestic animals or fowl not belonging to the owner.
19. Any person may kill or capture any dog acting viciously or to prevent the dog from injuring domestic animals or fowl, pursuant to 20 V.S.A. section 3545. If a person captures a dog, he or she shall give the dog to the pound keeper as soon as possible. The dog will be impounded and the injured party may notify the selectboard in writing of the incident.
20. Any person who has been bitten, such that they required medical attention, may notify the selectboard by written complaint. The complaint shall include a description of the incident, date, identity of the owner, the dog, any injuries the person suffered and the medical attention required. Upon receiving a written complaint the Selectboard shall within 7 days conduct an investigation, and thereafter impose fines and dispose of the dog in accordance with 20 V.S.A. sections 3546 and 3550.
21. The Pound Keeper may impound a dog for committing a vicious act or for committing property destruction in the Pound Keeper's presence, or which the owner admits the dog committed.

Section 5: Running at Large

22. The pound keeper shall immediately impound any dog found running at large and if the owner is known, shall notify the owner of the impoundment by certified mail. If the owner cannot be determined, the pound keeper shall post a notice providing a description of said dog, the date and location where the dog was found, the telephone number and address of the pound keeper, and that the owner should reclaim their dog within 7 days, in the Kirby Town Clerk's office and in two public locations in town. If a local newspaper and/or radio station advertises lost animals, they shall be provided with a copy of the notice and other information they require to advertise the animal.
23. Any dog impounded under the provisions of this ordinance, shall be released only upon the payment of an impounding fee of twenty dollars (\$20.00), a boarding fee of \$7.00 per day payable to the impoundment officer, together with any and all previous dog fines the owner owes to the Town of Kirby. If the impounded dog is unlicensed, it shall be licensed before it is released. No dog shall be released from impoundment until all applicable fees and fines are paid in full.
24. Any dog not reclaimed by its owner within 7 days after receipt of certified letter is returned to the Town, or after posting of public notice, shall be disposed of by the pound keeper in a humane way, either by giving it to a family, a humane society or by humanely destroying it.
25. Owners who notify the Town they want to reclaim their dog within 10 days after the animal is first impounded, shall be entitled to reclaim their animal, if living, from the family or humane society in as is condition, after paying the Town the required amounts, and after reimbursing the family or humane society their out of pocket costs for care and keeping the animal.
26. The Town shall not be liable to any owner or any person in any way for its actions relative to this ordinance or State Law, including for changes in the condition of any animal, whether dead or alive, spayed or neutered, or any other change in the animal's condition while in the care of the Town or of any family or humane society.
27. The Pound Keeper may require the owner to pay the impounding and boarding fees, or to offer proof that the same have been paid (i.e. to the Town Clerk), prior to releasing the dog from impoundment.

Section 6: Action of Selectboard

28. The selectboard or an officer appointed pursuant to 20 V.S.A. section 3550 by the commissioner of Agriculture may fine owners who violate any of the above provisions a civil penalty of up to \$500 per violation in accordance with the provisions of 20 V.S.A. section 3550. Provided, however, that where a specific penalty is provided for a particular violation of this ordinance, the selectboard or officer shall not impose a higher fine or a penalty that is inconsistent with the specific penalty.
29. Any action by the selectboard may be appealed to the Caledonia Superior Court by providing a written notice of appeal specifying i) a description of what action is being appealed from (i.e. impoundment or a fine); ii) the date impoundment commenced, or fine was imposed; iii) a brief statement why the impoundment or fine should not be continued or imposed ("Notice of Appeal"), to the Town clerk and by filing a complaint in the Caledonia Superior Court within 30 days from the selectboard issuing a written decision or providing notice of its intended action.

Section 7: Action by the Pound Keeper:

30. An owner may appeal fines or impoundment by the Pound Keeper to the selectboard by, within 7 days of commencement of impoundment or the fine being imposed, providing to the the Kirby Town Clerk, a Notice of Appeal.
31. Except for dogs running at large who are unclaimed within the allowed period, the Pound Keeper may not dispose of a dog by killing it, until authorized to do so by the selectboard.

Section 8: Civil Ordinance:

This is a civil and not a criminal ordinance. Liability for violating provisions of this ordinance shall be limited to those provided in the ordinance.

Section 9: Severability:

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

Section 10: Effective Date:

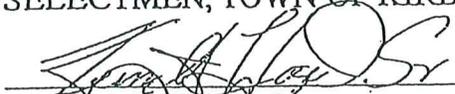
This ordinance shall become effective (60) days after it adoption by the Kirby Selectboard. If a petition is filed under 24 V.S.A. section 1973, that statute shall govern the taking effect of this ordinance.

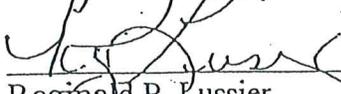
Section 11: Notice:

This ordinance shall be entered into the minutes of the town records and shall be posted in at least five conspicuous places in town. A concise summary accompanied by information as to where the full text may be examined, the right of voters to petition for a vote, and the name, address and telephone number of a person who is available to answer questions about the ordinance shall be published in The Caledonian Record within fourteen days of its adoption.

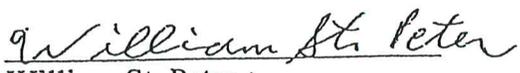
This ordinance shall become effective sixty days after its adoption unless a petition signed by five percent of the qualified voters in the Town of Kirby asking for a vote on the question of disapproving the ordinance is filed with the Town Clerk or Selectboard within forty-four days after the adoption of the ordinance. If such a petition is filed, the Selectboard shall call a special meeting to vote on that question and the ordinance shall become effective at the end of that meeting unless a majority of those voting on the question disapproves the ordinance or sixty days after its adoption.

SELECTMEN, TOWN OF KIRBY


Kenneth D. Hayes, Sr.


Reginald P. Lussier

Dated: October 2, 2002


William St. Peter

SECRETARY OF STATE
VOTER INFORMATION

Last year, Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>



American Red Cross
New Hampshire and
Vermont Region

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

We also provide several other services which include supplying blood and blood products in the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR. These services, amongst the other services and campaigns outlined below, help thousands of residents each year, and would not be possible without the generosity of donors and hundreds of local volunteers working together 365 days a year, 24 hours a day.

We provide all of our services **free** with **no** support from federal or state governments. In order to be able to provide these services, the American Red Cross reaches out to partners in the community like the **Town of Kirby** for funding. It is for this reason that the American Red Cross of New Hampshire and Vermont respectfully requests a donation of **\$250.00** for the upcoming fiscal year.

This past year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- Every 17 hours, on average, we assisted a local family, helping over **1,134** people.
- We installed **2,871** smoke detectors in homes through our Home Fire Campaign.
- Every day, approximately **87** people were trained in first aid, CPR, and water safety skills.
- We collected **95,196** units of blood from **65,728** donors. All **40** hospitals in NH and VT depend on Red Cross collections.
- In NH/VT, **13** families who were separated from their families were reconnected with the help of our Service to the Armed Forces department.
- We currently have over **1,300** volunteers throughout the two states that help to make these services happen.

As you know, a disaster or emergency can strike at any time without warning, and the American Red Cross is committed to being in the Kirby community to help your residents in times of need. Your donation will go a long way in ensuring that your citizens receive the support they need when confronted by a disaster or emergency.

On behalf of the volunteers and staff throughout the two states, thank you for your consideration of this request to support the humanitarian work that we do. While we hope that no disasters hit your area, rest assured that the American Red Cross will be there to help if they do.

Sincerely,

Emily Poirier
Regional Development Specialist

New Hampshire Headquarters • 2 Maitland Street, Concord, NH 03301 • 1-800-464-6692(p)
Vermont Headquarters • 29 Mansfield Ave, Burlington, VT 05401 • 1-800-660-9130(p)
www.redcross.org/nhvt

State of Vermont
Department of Health
St. Johnsbury Office
107 Eastern Avenue
St. Johnsbury, VT 05819
HealthVermont.gov

[phone] 802-748-5151
[fax] 802-751-3229
[toll free] 800-952-2936

Agency of Human Services

Vermont Department of Health (VDH) Report for Kirby

Your Office of Local Health (OLH) is in St. Johnsbury and can be reached at the above address or telephone numbers. Please feel free to visit or give us a call if you have any questions or concerns regarding health in your town. VDH staff work every day to ensure all Vermonters have access to a healthy environment. There are 12 district offices around the state and our central office and state laboratory are in Chittenden County; all delivering a wide range of public health services and support to your community. In 2017, the Health Department worked on several state-wide initiatives many of which specifically served your community.

The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of deaths in Vermont. The local office is working to engage partners to sign-on to 3-4-50 and make a commitment to take action that will help reduce chronic disease across the state.

OLH served 1,298 pregnant women and children to age five in Caledonia and Lower Essex Counties through the WIC (Special Supplemental Nutrition Program for Women, Infants and Children) program. WIC provides individualized nutrition counseling, education and breastfeeding support; and, we partner closely with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

In 2017, our staff responded to 43 cases of infectious disease in Caledonia and Lower Essex Counties. Each reported case is investigated to minimize the exposure and/or effect of disease. We also provided 13,868 doses of vaccine for preventable diseases to healthcare providers statewide totaling \$737,916.94 in Caledonia county alone. Our local office also offers quarterly trainings to each Town Health Officer to help increase their knowledge, skills and comfort level when dealing with potential health issues.

Prevention is one of the health department's primary concerns. Regional Prevention Partnerships statewide are actively working on programs in our district to help increase state and community capacity to prevent underage and binge drinking, reduce prescription drug and marijuana use and/or misuse. Drug Take Back days, Red Ribbon week, programs and educational opportunities embedded in many schools and newly formed prevention coalitions are all examples of the work our staff and local community members have brought to our area.

The Medical Reserve Corp (MRC) is actively recruiting and working with volunteers to train and prepare for, not only major emergency events, but to be available to support those first responders that serve your town on a regular basis.

The local health department staff are trained to respond to a variety of events and available to assist in arranging and supporting programs and training in your town. Please do not hesitate to contact our office to discuss issues or concerns.

Help us help your community to ensure a safe and healthy environment for all Vermonters.



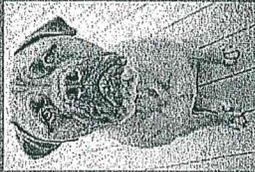
For more information, news, alerts and resources: Visit us on the web at www.healthvermont.gov.

Join us on www.facebook.com/vdhstjohnsbury/ and follow us on www.twitter.com/healthvermont.

VACCINATE TO ELIMINATE RABIES

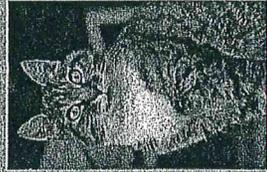
WHAT IS RABIES?

Rabies is a viral infection passed from animals to other animals or humans, usually through a bite. The virus affects the brain, and is nearly always fatal (causes death). Here's how we control rabies in animals and reduce transmission to people.



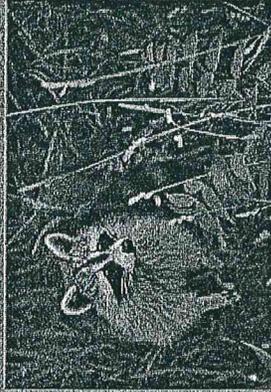
1. VACCINATE DOGS

Rabies shots protect dogs and people. Because dog vaccination is common in the United States, people don't get rabies from dogs like they do in countries where dogs are not vaccinated.



2. VACCINATE CATS

In the last 25 years, most of the rabid domestic animals in the US have been cats. Cats are almost 5 times as likely as dogs to get rabies - but you can prevent this by vaccinating them.



3. VACCINATE WILDLIFE

Many Vermont wildlife are vaccinated with an edible vaccine through a bait drop. Do not touch or feed wildlife.

4. PREVENTION IN PEOPLE



If you are bitten or scratched by an animal or find a bat in a room where you were sleeping, wash any wound thoroughly. Call your doctor and the health department. 1-800-4-RABIES. You may need to get post-exposure prophylaxis (PEP), a series of shots that keep the virus from making people sick.



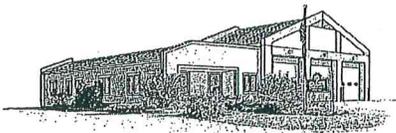
ONE HEALTH VERMONT

VERMONT VETERINARY MEDICAL ASSOCIATION

For more information:

www.vtvetas.org

802-878-6888



Caledonia Essex Area Ambulance Service Inc.
2017 Town Report
Kirby
2017 CALEX Responses 1

Compassionate professionals delivering the highest quality emergency medicine, specialty care, and training to our providers and communities.

2017 was yet again a very busy year providing Emergency Services in our region. CALEX continues to provide the highest quality of pre hospital care to all the towns we serve providing 911 coverage at the Paramedic level 24/7/365. Serving 12 towns in Vermont & New Hampshire – Saint Johnsbury, Waterford, Barnet, Concord, Kirby, Victory, Danville, Peacham, Walden and in New Hampshire – Littleton, Sugar Hill, Easton.

Our volumes continue to rise overall for our system. We are slightly down in Kirby last year 3 responses this year only 1. Our average response time to the scene for our entire service area in our VT operation is six minutes and 24 secs. Overall for our agency we both VT & NH we responded to 3,852 up from 3,667 responses over last year. CALEX provided 808 inter-facility transports throughout the year. Over 450 transfers were long distance which requires additional staffing hours to maintain adequate 911 coverage while the transferring crew is on the road. Average time for transfer to our tertiary care centers such as DHMC and UVMMC is 3-4 hours round trip. Many days we do several long distance transfers of patients requiring a higher level of care. We operate 6 Ambulances and our overall fleet mileage for 2017 was 143,744, average of 393 miles per day. We have started replacing some of our aging fleet of ambulances this year replacing another unit with a refurbished Osage box built on a new 2017 F-350. This unit saved us over \$45,000 as compared to a new one which costs anywhere between \$160,000-180,000.

CALEX St. Johnsbury continues to serve as the area's American Heart Association CPR and First Aid Public Training Center. Classes are offered monthly to the public, they can also be arranged to be held privately, and are also held for large and small businesses throughout the Kingdom. For more information you can visit us at www.calexambulance.org. You can also sign up today to take a course and learn CPR / 1st aid.

As we end 2017, I look forward to another successful year of providing the very best of pre hospital care to our communities. We are fortunate to have such a dedicated and experienced team providing care for when it is needed to anyone who may need our service in the communities we serve. We hope you will continue to support us and approve our funding requests so we can continue providing the very best Emergency Medical Care to the region.

In closing, I would like to thank all of our staff, their families, and the CALEX Board of Directors and our dedicated dispatchers for their continued support and dedication to the Agency's mission.

Respectfully Submitted,

Michael J. Wright, NRP
Chief Executive Officer

Emergency 911

802.626.1101



*** We Still Make House Calls ***
2009 Vermont Ambulance Service of the Year
114 Vail Drive, PO Box 401 Lyndonville, VT 05851

To the Citizens We Serve:

The Crewmembers, Administration and Board of Lyndon Rescue Inc. wish to once again thank our member towns for their support and the opportunity to serve you.

Lyndon Rescue Inc. works hard to provide you with the most cost effective, yet efficient and high-quality service we can. As an essential service to your community, we strive to provide you with coverage 24 hours per day, 365 days per year. To provide the best service possible we have put forth a budget that is both comprehensive and cost effective, so we may continue to come when you call. We have focused any budget increases in the areas that are most important for stability, such as staff. We remain challenged funding areas such as training, vehicle and equipment replacement, and service enhancement. However, we are working through strategies to raise funds to do this without more significant changes to the community rates.

This year has met us with some significant change as well as challenges, which includes new leadership in both the operations and the Board of Directors. With these changes, we have undergone a full evaluation of the organization and made some tough decisions. We have found that running a deficit budget at the end of each year, while keeping rates at or near past levels, has caused financial issues that we are correcting. We have made a plan and instituted some significant spending programs to assist with cost control, but we cannot continue to keep costs flat and continue to offer emergency service to you. This is why our assessment have increased this year. We believe we are now on a good, corrected path.

We continued with our CPR, AED and First Aid training in 2017 and our Nationally Certified Child Passenger Safety Technicians continue to inspect car seats by appointment. Additionally, we continued our ambulance billing service.

Calls for service were up slightly in 2017 at 1486 as compared to 2016 at 1430 and 2015 at 1519. This includes our contractual coverage areas of Brighton, Charleston, Morgan, Norton and the Unified Towns and Gores.

In the coming year we will be working diligently on implementing a comprehensive quality management plan as well as developing a strong business and strategic plan. We will work hard to assure that your communities are provided with the best staff and provided the most compassionate, professional, and efficient pre-hospital medical care possible!

If you have any questions or suggestions, we are always happy to hear from you.

Be well, be safe, and know we will be there when you need us!

Sincerely,

Jon R. Bouffard, MBA, NRP, FP-C, CCP-C, TP-C, I/C

Director of Operations

A Non-Profit Ambulance Company serving the communities of: Brighton, Burke, Charleston, East Haven, Granby, Kirby, Lyndon, Morgan, Newark, Norton, Sheffield, Sutton, Victory, Wheelock and The UTGs

Caledonia Home Health & Hospice
Visit Statistics for 2018 Town Appropriations

Caledonia Home Health Care & Hospice (CHHC) is Northern Counties Health Care's (NCHC) certified Medicare and Medicaid comprehensive Home Care and Hospice division.

Caledonia Home Health Care & Hospice has proudly served the residents of Caledonia and Southern Essex counties since 1968. Our mission is to enhance the quality of life of individuals and families by providing compassionate, accessible and affordable patient-centered health services to our community.

In the last year, Caledonia Home Health and Hospice was honored to provide 16 visits to the town residents of Kirby, VT. Our staff visited 1 home of a community member living in the Kirby area.

While working with residents, we provided physical, occupational, and speech therapies. We provided skilled nursing, medical social work, personal care attendants, and even home makers. We work together with primary care physicians so that care is specific and structured to treatment goals.

2018 Town Appropriation Visit Statistics Kirby, VT

- Home Care (Therapy, Nursing, MSW) = 16 visits

Total Visits in Kirby, VT = 16 visits

Testimonials

"In the past 11 years of my care giving, home health has been my support at all times. They are the best! I could not have done it without them... I'm glad to have them on my side. They are a great team. We need more like them."

"My Physical Therapist and Nurse were methodical, practical, and explained things to me in terms I could understand. They were friendly, courteous, good listeners, and punctual as well as professional."

"The staff is very kind and caring. They make you feel good by the way they treat you as a friend and not a patient. They are on time and call 1st to let you us know they are coming. Very knowledgeable in all areas of healthcare. Thank you!"

"People from home health care agency were kind, communicative, thoughtful, and patient. Nothing but good thoughts for those people."

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org



NORTHEAST
KINGDOM
HUMAN
SERVICES

Serving the NEK
since 1960

Northeast Kingdom Human Services, Inc. (NKHS)

Annual Fiscal Year Summary: July 1, 2016 through June 30, 2017

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

Emergency/crisis intervention care at NKHS is utilized 24 hours a day, 7 days a week. Thank you, **Town of Kirby** voters, for your **\$518.00** appropriation support last year toward our emergency/crisis services to residents in need in the NEK. The Emergency Services team responded to serve **506** individuals in fiscal year 2017. Family and friends of these individuals benefited from the support as well. Some of those responses were provided by the Embedded Emergency Crisis Services team dedicated to work alongside law enforcement responding to crisis situations at homes, businesses, barracks, and/or hospitals. Law enforcement and community members agree the positive impact embedded mental health crisis workers provide while responding directly to a scene or situation is invaluable. When unexpected tragic events occurred, our Specialty Team provided support at schools and businesses about how to deal with sudden grief and loss in the community.

NKHS served **9** individuals last year from the **Town of Kirby** out of a total of **3580**. Individuals utilized supports and programs in homes, schools, NKHS offices, and in the communities of the NEK. We could not do this without our 500+ dedicated employees, 2 of these from your town. As a 501(c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency's belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at www.nkhs.org for more information about our agency and services. NKHS bases our appropriation request on \$1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

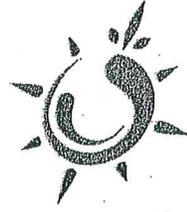
Sincerely,

Carol Boucher
Interim Executive Director

Mark Whitworth
President, Board of Directors

We're all about being human.

NORTHEAST KINGDOM
Council on Aging



New directions for living well.

For over 35 years, the Northeast Kingdom Council on Aging has been a trusted resource for older Vermonters to age in place. The Council on Aging is the go-to place for older Vermonters to gain assistance for aging well in their communities. We offer a Senior Helpline, health insurance counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as assistance applying for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal aid we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, lead wellness programs and assist people in their homes.

We sincerely thank the residents of Kirby for their continued support to make a difference in the lives of the residents who are often the most vulnerable. As a private non-profit we are able to remain independent and put the focus on the consumers who need unbiased assistance.

We're just a call away... 800-642-5119

Meg Burmeister

Meg Burmeister
Executive Director

481 Summer St., Suite 101 • St. Johnsbury, VT 05819 • Phone (802) 748-5182 • Fax (802) 748-6622

Rural Community Transportation, Inc.

1677 Industrial Parkway
Lyndonville, VT 05851
Phone: 802-748-8170, Fax 751-8349

Town of Kirby
Kirby Town Office
346 Town Hill Rd.
Lyndonville, VT 05851

Date: October 18, 2017

Re: Town Appropriation

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2018 for an appropriation in the amount of \$181.34. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. Last year RCT provided 266,776 rides throughout our service area.

In FY 17 RCT provided 3 Kirby residents with 26 trips, travelling 1,872 miles at a cost of \$1,004.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant

Mary Grant
Executive Director

DEAN SHATNEY, SHERIFF
CALEDONIA COUNTY
1126 MAIN STREET SUITE 2
ST. JOHNSBURY, VT 05819
802-748-6666 FAX 802-748-1684
E-MAIL: dean.shatney@caledoniasheriff.net

ANNUAL REPORT

For 2017

We completed another audit for our office this past year and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is due to the fuel prices. We continue to add vehicles to our fleet, replacing cars that have served us well. We have thirteen marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. We purchased a new radar cart that we can use in different towns. That purchase was with the use of Governors Highway Safety Grant funds. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV, two golf carts, and two snowmobiles that we use for our snowmobile patrols. With project (ROAD); Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has twenty two Law Enforcement Officers to start the new year and three new deputies will go to the academy in March. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, in the county, but are unable to do that right now. I'm looking into a different location for the department's office because of the high rent the state wants to charge the county for our current location.

If anyone has questions or concerns, please call me at the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints. Please check out our facebook page. Thank You.

Sincerely,
Sheriff Dean Shatney



Lyndon Youth Baseball/Softball
PO Box 1146
Lyndonville, VT 05851-1146

December 14, 2017

Town of Kirby, Select Board
346 Town Hall Rd
Kirby, VT 05851

Dear Select Board:

Lyndon Youth Baseball/Softball (LYBS) is a non-profit organization serving over 425 children ages five to 16 every spring and summer. We have a strong 50 year history embedded into the fabric of our community, making us the largest local youth sports program. A typical season includes seven Babe Ruth teams, 11 Little League Majors teams, 10 Minor League teams, nine Coach Pitch teams, and five Tee Ball teams. In addition to our regular season, we also host and attend district, state and regional tournaments in all of our major divisions. Our program operates in vast majority by the work of more than 150 selfless individuals who volunteer countless hours. We give thanks to the many devoted parents, families and friends who are actively involved in our program. Without each and every volunteer, we wouldn't be able to operate this great program.

In recent years, the price of operation and maintenance has continued to rise. Mowing expenses, equipment costs, and tournament and charter fees are all examples of escalating expenses. In 2018, USA Little League requires a change in bat regulations, forcing our program to buy new bats for every team. New bats are, on average, \$150 apiece and are expected to constrict our operating budget significantly. In addition, the cost of properly maintaining the playing fields are enormous. In previous years, the LYBS Directors have opted to hamper field work due to budget restrictions. However, we have reached appalling field conditions that are in desperate need of attention. Back stops are falling apart, base paths are full of grass, field mix is hard packed making sliding and running conditions dangerous, and field transition lips are jagged and uneven injuring players from unpredictable ball hops. Unfortunately, recent quotes have estimated each field as needing approximately \$12,000 worth of work just to bring them back to baseline standards.

To help alleviate expenditures and offset the cost to families and townsfolk, LYBS has taken a more active role in fundraising. We put a much larger emphasis onto tag day participation, reached out to the Lyndonville Rotary, applied for an equipment grant, solicited local business donations, and most importantly reformed our concessions operations into a 100% volunteer service. Because of these determinations, LYBS finished the 2017 season with a higher net gain than ever before. However, it is imperative to remember the upcoming costs of our crucial improvement projects, which are not yet underway. We have always pride ourselves on the ability to bring the game to players and families at an affordable cost. To continue to do so, we would greatly appreciate your support in the amount \$200 for the 2018 season. Kirby has always showed generous support of our program for which we are endlessly grateful and appreciative. Attached you will find our profit and loss statement. Thank you for your careful consideration.

Respectfully submitted,

Holly McKeon
LYBS President

*NEKYS has been offering vital supportive services for youth and families since 1975
In 2017 NEKYS served 3160 individuals throughout Caledonia and Essex Counties*

NEKYS Family Programs Provide:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Supportive counseling for youth and families, case management, support for youth and families within their schools, and family mediation.
- Outdoor adventure opportunities that include kayaking, canoeing, hiking, swimming, and mountain climbing. The group works on learning coping skills and self-care strategies.
- Adult mentors once a week in the school for at-risk students in the 1st-8th grade. Adult mentors establish supportive relationships that result in improved academic performance and positive life choices.
- Summer Central Scholarship program offering scholarships for children to attend summer activities they otherwise could not afford.

NEKYS Youth Program Include:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Support to local young people ages 15-22 that are homeless or at risk of homelessness; have current or past involvement with foster care; are pregnant and/or parenting; experiencing mental health issues; struggling with substance abuse; have current or past involvement with the criminal justice system.
- Programs that utilize a positive youth development, trauma-informed approach that is tailored to meet the needs of young people. Encouragement for each young person is to identify their strengths and achieve goals related to housing, education, employment, and life skills.
- Access to short-term and long-term housing support that addresses the complex needs of young adults who are 18-22 years old. Young adults receive support which include in-home case management, rental assistance, landlord mediation, job skill development, and educational advancement support.

NEKYS Restorative Justice Programs Include:

- A voluntary and confidential alternative to court proceedings for individuals ages 10 through adult.
- Programs based on restorative justice practices that give the person who violates the law the opportunity to identify and repair the harm done to the victim, the community, and themselves.
- Opportunity for the individual who completes the requirements of the program to have his or her case closed in the legal system.
- Help for individuals to regain their driver's license while they pay off their fines and fees.
- Support for 16 to 21 year old youth who are referred to the program after receiving a notice to report from a police officer for possession and/or consumption of alcohol or marijuana.
- Assistance for youth ages 10 through 22 who have been adjudicated in Family Court, are on probation and require additional support by the Department for Children and Families.
- Pretrial Services – a new program involving risk assessment and needs screening.
- Balanced and Restorative Justice (BARJ) – works with adjudicated youth to reduce/eliminate repeat offenses; works with at-risk youth using prevention techniques to keep them out of the juvenile justice system; truancy work with school systems.

Northeast Kingdom Youth Services is a private, non-profit agency governed by a community-based, volunteer Board of Directors. We rely on grants, contracts, and appropriations from the towns we serve to continue our mission. Thank you for supporting families in our community. Please call our office at 748-8732 if you have any questions or concerns.

Powers Park

PO BOX 715 Lyndonville, VT 05851 powersparkvt@gmail.com

Town of Kirby
346 Town Hall Rd
Kirby, VT 05851

December 30, 2017

Dear Sir/Madame,

On behalf of Powers Park and the Village Improvement Society, I submit this appropriations request to the voters of the Town of Kirby. We are requesting the sum of \$1,000.

Since 1985, Powers Park has provided a fun, affordable summer program that provides swim instruction to over 400 children from Kirby and the surrounding communities. In addition, we have offered tennis lessons along with arts and crafts. For the past two years, Powers Park has partnered with local youth to offer dance and ballet lessons as well.

The children that participate come from over 13 towns to participate and work their way through six levels of Red Cross swimming certifications. While at Powers Park, the children enjoy a free bag lunch program and books from the Cobleigh Library Bookmobile. Families are able to come together to have fun during our afternoon and night open swim and community pool parties.

The operation of the park is done by an all-volunteer board and we rely on funding from others to continue our programs. While we seek grants on both the national and state level, our largest supporters are our partners in local municipalities and businesses who graciously offer support to Powers Park. The voters in your Town have been steadfast in their support of Powers Park. We again ask for this support to continue our programs in the summer of 2018.

Thank you for your consideration.

Sincerely,

Donna Smith

President, Powers Park (Village Improvement Society)



The Fairbanks Museum and Planetarium respectfully requests that the following special appropriation article appear on the 2018 warning for Kirby Town Meeting:

“Shall the Town vote the sum of \$493 to support the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Kirby residents?”

The Fairbanks Museum invites Kirby residents to take full advantage of their unlimited free general admission to the Museum to explore the nature, beauty, and wonders of our world. Your municipal appropriation provides essential support for the care of the Museum’s historic building and the maintenance and exhibition of the most extraordinary educational collections in northern New England. These are among our region’s most prized assets. Each year the Museum offers new opportunities for exploration and discovery, so do come for a visit! In 2018, the Museum will be powered with 90% renewables, energized with new hands-on science exhibits, and will once again open our exquisite native butterfly house for visitors to enjoy. As you know, the Museum also is fully engaged in community economic, educational, and cultural development initiatives and contributes significantly to the attraction of visitors to our region.

The Board of Trustees, staff, and volunteers of the Museum are tremendously grateful for the support, encouragement, and collaborative planning that have marked the Northeast Kingdom’s relationship with the Museum. We hope that the Museum, in turn, delivers services, programs, and a commitment to community development that benefit Kirby’s residents and visitors of all ages and contribute to Kirby’s remarkable quality of life.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Adam Kane". The signature is fluid and cursive.

Adam Kane, Executive Director.

1302 Main Street • St. Johnsbury VT • 05819-2224
tel 802-748-2372 • fax 802-748-1893 • www.fairbanksmuseum.org

NORTHWOODS STEWARDSHIP CENTER

Connecting people and place through science, education and action

December 15, 2017

Town of Kirby
346 Town Hall Road
Lyndonville, VT 05851

Dear Members of the Kirby Selectboard,

I am writing to respectfully request that the Town of Kirby consider supporting the NorthWoods Stewardship Center through an annual appropriation of \$250 at Town Meeting.

NorthWoods offers widespread conservation and educational services throughout the region and is supported through the generosity of private individuals, local communities, charitable grants, and fee-for-service contracts. We provide reduced-cost educational programs (including camps, After School, and natural science activities); summer Conservation Corps jobs for local youth; and a variety of practical workshops for adults throughout the year.

In 2017, NorthWoods continued its active role in Northeast Kingdom communities—engaging youth, managing natural resources, and investing in the region’s resource-based economy. We worked on nearby water quality improvement projects in Burke and Lyndon, improving surface waters in the Passumpsic River Watershed through the installation of stormwater best management practices. Our education staff provides afterschool programing in local schools and, through a partnership with Burke Mountain, now offers camp programs in East Burke, with scholarships available to local children. Most recently, we have re-established a Burke-based Watershed Conservation Crew to engage local young people in projects that benefit our neighbors and communities by improving water quality throughout the watersheds of Vermont. We are also working with the Northeast Kingdom Backcountry Coalition to provide accessible backcountry ski trails.

This summer, our NorthWoods Conservation Corps crewmembers worked on numerous projects in Essex County and the Passumpsic River Valley, completing over 5,000 hours of conservation service and training. These youth gain hands-on work experience, environmental education, career training, and a hard-earned paycheck while completing valuable stewardship work.

NorthWoods Stewardship Center is a local organization and we invite all Kirby residents to visit NorthWoods to enjoy a ski, paddle, or nature hike or to join us for one of our youth camps or landowner education programs. Support from the Town of Kirby is critical to the success of these programs and *we appreciate your support!*

Thank you. I am happy to respond to any questions or comments.

Sincerely,



Meg Carter

Conservation Science Specialist & Watershed Crew Coordinator
NorthWoods Stewardship Center

PO Box 220 / 154 Leadership Drive, East Charleston, VT 05833 802-723-6551

www.northwoodscenter.org



**Report of 2017 Activity for Kirby
Town Appropriation Request: \$ 350**

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2017 we:**

- supported at least 683 individuals with direct advocacy
- housed 29 adults and 23 children in our shelter for a total of 2427 bed-nights
- reached 500 adults and 1,000 youth with our prevention programming

Kingdom Child Care Connection is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. **In 2017 we:**

- connected 479 families with the Child Care Financial Assistance Program
- offered 25 professional development opportunities to 77+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 75 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided over 31,000 nutritionally-balanced meals to Newport-area seniors and empowered 10 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 4 households in Kirby** were served directly by Umbrella in 2017, and the community as a whole benefited from prevention and outreach programs at schools, as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Kirby's support.

Respectfully submitted,

Renee A.K. Swain
Executive Director



Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)
14 Crab Apple Ridge, Randolph, VT 05060
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

November 9, 2017

Re: Request for FY18 Appropriation, Vermont Rural Fire Protection Program

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the 19 years of the program, 1054 grants totaling \$2.32 million have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. In 2017 we increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. In 2015 we began considering applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. Please be on the look-out for the grant announcement post-card in March 2018.

The annual budget of the Rural Fire Protection Program is \$190,000 per year, \$110,000 of which is awarded in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the

program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your 2018 town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received almost \$10,000 in town appropriations from almost 100 towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find a summary report of the Rural Water Supply Grant Program, as well as an invoice and W-9 from VACD in case it is required. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,

Thomas Macleay



To the Voters of Kirby:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, serving the largest geographic region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

Local governance has become increasingly complex. NVDA has steadily expanded our service offerings, which now include, but are not limited to:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration for community and regional projects;
- Direct business support and referral services to employers in our region.
- Energy planning and water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning and assistance with flood hazard plans and regulations;
- Economic development planning to grow and strengthen businesses in our communities;
- Benchmarking and reporting for investments made in the region's USDA Rural Economic Area Partnership (REAP) Zone – a program that has brought millions of dollars to the region;
- Maintaining a federal Foreign Trade Zone designation to improve the competitiveness of companies that import in our region;
- Municipal education and training opportunities for local officials.

How is this relevant to Kirby? In 2017, NVDA staff provided the following services in your community: Emergency Management consulting and Adoption of Local Emergency Operations Plan.

NVDA's municipal dues are based on a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

At our annual meeting Kirby I was "confirmed" as a planning community by the NVDA board, which allows your community to benefit from a number of planning initiatives. We look forward to pursuing these opportunities with you in the coming year.

Sincerely,
David Snedeker
Executive Director

Executive Committee Report

The NEKWMD finished 2017 by processing slightly more recycling compared to 2016 – 2981 tons in 2017 compared to 2962 tons in 2016. While tonnage for paper and cardboard were down, almost every other category saw increases compared to 2016. Tonnages for scrap metal, e-waste, and glass were all up significantly compared to 2016. Recycling markets remained steady throughout most of 2017 and were generally on the high side. Some policy changes in China sent ripples throughout some markets, but so far we have been isolated from those actions. The District ended 2017 with a surplus of \$55,755.82. This is good news considering 2016 ended with a deficit of \$53,459. Revenues in 2017 were 12% above projections. While budgeted expenses were 4.7% above projections. Sale of recyclables, including scrap metal, was responsible for most of the increase in revenues.

There were no additions or subtractions to the District membership in 2017. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

Vermont's Universal Recycling Law (Act 148) guided most of our activities in 2017 and will continue to do so for the next several years. 2018 will see more of the same in helping our member communities comply with Act 148. The NEKWMD assisted 10 Towns with establishing food scrap collection at their transfer stations by the July 1, 2017 deadline.

The NEKWMD is entering 2018 with a proposed budget of \$760, 519 – an increase of less than 1% compared to 2017. The surcharge rate of \$24.25 will remain the same for 2018. Our surcharge on trash remains below the State average of \$26.19.

The NEKWMD was staffed by nine full-time and four part-time employees in 2017. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

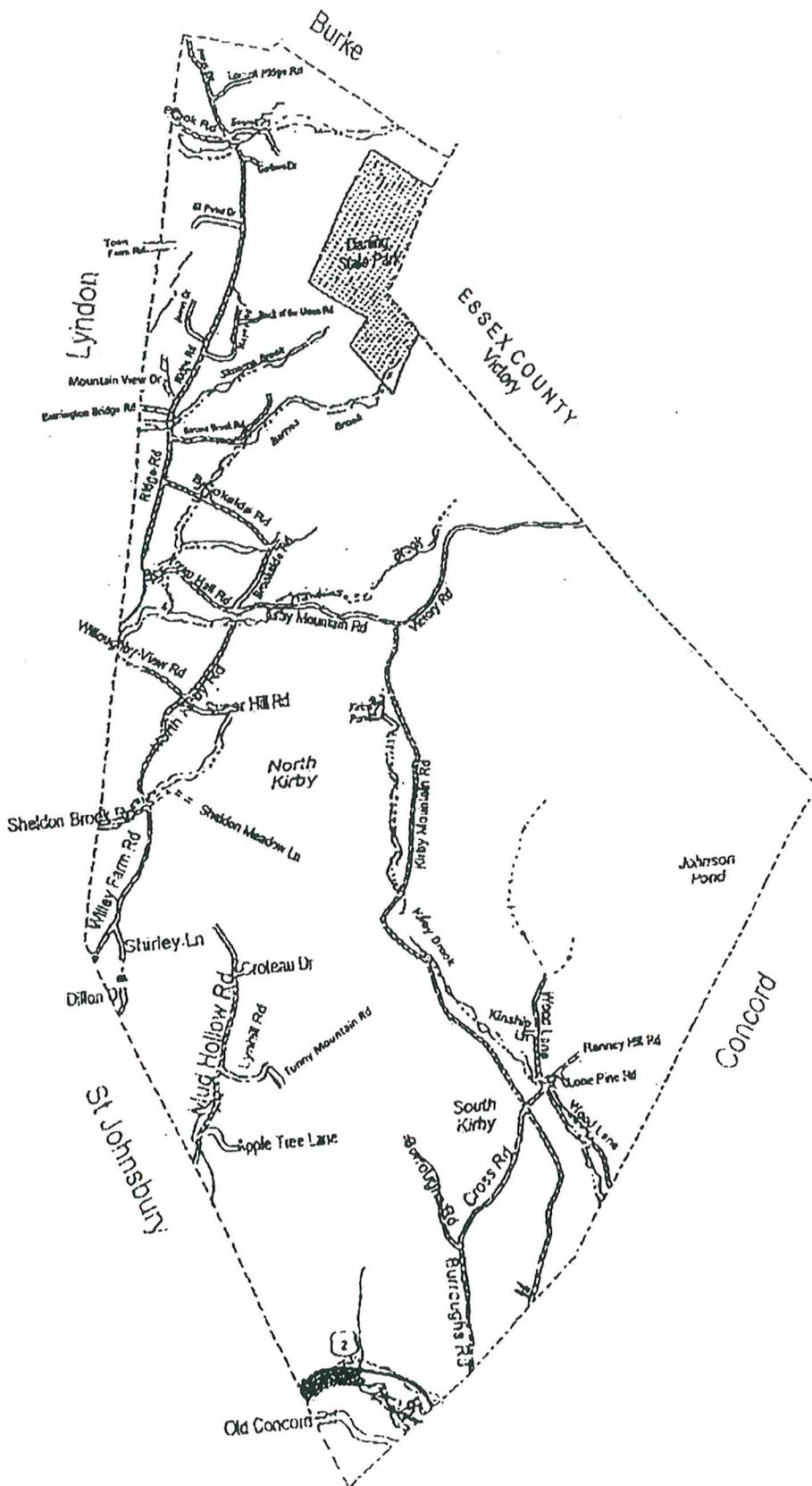
NEKWMD Executive Committee

2018 PROPOSED BUDGET

BUDGET ITEM	2017 BUDGET	2017 ACTUAL as of 12/31/2017	2018 PROPOSED BUDGET
EQUIPMENT EXPENSES			
Purchases	\$500.00	\$18.18	\$500.00
Baler Repairs	\$5,000.00	\$8,176.59	\$6,000.00
Baler Supplies	\$8,000.00	\$5,530.94	\$6,000.00
Forklift Fuel	\$2,900.00	\$2,412.68	\$2,200.00
Forklift Repairs	\$5,000.00	\$13,511.62	\$4,000.00
Misc. Equipment Repairs	\$1,000.00	\$2,533.89	\$2,000.00
Skidsteer Fuel	\$600.00	\$624.78	\$500.00
Skidsteer Repairs	\$3,000.00	\$5,742.78	\$3,000.00
Warehouse Supplies	\$1,500.00	\$4,171.99	\$1,500.00
Trucks--Diesel	\$18,000.00	\$17,863.63	\$18,000.00
Trucks--Repairs	\$10,000.00	\$17,076.94	\$10,000.00
TOTAL EQUIPMENT	\$55,500.00	\$77,664.02	\$53,700.00
PROGRAMS EXPENSES			
Advertising	\$2,000.00	\$720.25	\$1,000.00
Permits & Fees	\$450.00	\$235.00	\$450.00
Composting	\$18,500.00	\$16,125.68	\$22,000.00
Composter/Bin	\$4,000.00	\$2,447.14	\$3,000.00
Dues & Subscription	\$0.00	\$0.00	\$0.00
Education Outreach	\$14,000.00	\$18,022.46	\$15,000.00
Hazmat Disposal	\$27,000.00	\$28,095.62	\$24,000.00
Hazmat Supplies	\$4,000.00	\$4,547.60	\$4,000.00
Sale of Recyclables-Processing	\$26,000.00	\$41,203.15	\$30,000.00
Special Collections	\$300.00	\$22.60	\$300.00
Supplies	\$600.00	\$913.90	\$500.00
Tire Disposal	\$9,000.00	\$15,612.00	\$9,000.00
TOTAL PROGRAMS	\$105,850.00	\$127,945.40	\$109,250.00
SUB-TOTAL	\$719,527.00	\$756,214.02	\$725,519.00
DEBT REDUCTION PAYMENTS			
Interest			
Principal			
TOTAL DEBT REDUCTION			
CAPITAL FUND			
Capital Improvement Fund	\$36,000.00	\$34,470.00	\$35,000.00
TOTAL CAPITAL FUND	\$36,000.00	\$34,470.00	\$35,000.00
TOTAL NEK EXPENSES	\$755,527.00	\$790,684.02	\$760,519.00
Grants--St of VT	\$59,000.00	\$62,499.00	\$59,000.00
Hauling--Recycling Pick-ups	\$40,000.00	\$35,565.00	\$35,000.00
Haz Mat/Paint Care (CEG Fees)	\$2,000.00	\$6,410.60	\$3,200.00
Interest Income	\$25.00	\$7.48	\$25.00
Miscellaneous Income	\$500.00	\$122.00	\$500.00
Program Sales--Composter/Bins	\$1,000.00	\$504.00	\$500.00
Programs- Oil Filter Program	\$150.00	\$125.00	\$150.00
Sale of Recyclables	\$150,000.00	\$204,913.65	\$179,394.00
Compost Income	\$6,000.00	\$15,087.41	\$13,000.00
Electronics Income	\$21,352.00	\$27,446.52	\$22,000.00
Scrap Metal Income	\$4,000.00	\$16,202.25	\$10,000.00
Battery Income	\$3,500.00	\$6,143.75	\$3,750.00
Tire Income	\$8,000.00	\$14,302.60	\$9,000.00
Surcharge--Waste Haulers	\$460,000.00	\$457,110.58	\$425,000.00
TOTAL NEK REVENUES	\$755,527.00	\$846,439.84	\$760,519.00

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CLASS	ROAD NAMES
3-4	Apple Tree Ln (18)
Private	Back of the Moon Rd
3	Barnes Brook Rd (6)
4	Bennett Rd (3)
3	Brook Rd (2)
3	Brookside Rd (7)
3	Burrington Bridge Rd (5)
3	Burroughs Rd (23, 24)
3	Cross Rd (24)
3	Croteau Dr (16)
3	Dillon Dr (14)
3	Emery Dr. (34)
3	Gorham Dr (32)
3	Hayes Rd (31)
3	Houghton Dr. (33)
Private	James Dr
3	Kinship Ln (27)
3	Kirby Mtn Rd (25, 29)
3	Locust Ridge Rd (28)
3	Lone Pine Rd (22)
3-4	Lynhill Rd (17)
Private	Mountain View Dr
3	Mud Hollow Rd (15)
3	North Kirby Rd (10)
4	Old Concord Rd (26)
3	Ranney Hill Rd (21)
2	Ridge Rd (State Aid 1)
3	Sheldon Brook Rd (12)
4	Sheldon Meadow Ln (13)
4	Shirley Ln (14)
Private	St Peter Dr
Private	Sugar Hill Rd
4	Town Farm Rd (4)
3	Town Hall Rd (29)
3(4)	Traction St (30)
Private	Tunny Mountain Rd
4	Victory Rd (9)
Private	Whispering Brook Ln
3	Wiley Farm Rd (10)
3	Wiloughby View Rd (11)
3-4	Wood Ln (19, 20, 29)

ROAD MILEAGE	
Class 2:	4.010
Class 3:	20.280
Class 4:	7.130
State Highway:	0.967
Total Miles:	32.387

**Town of Kirby
Transportation and Road Identification Map**