



Vermont Board of Real Estate Appraisers

Office of Professional Regulation, Vermont Secretary of State

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Minutes

Wednesday December 5, 2018

Members and Staff present: Kurt Kaffenberger, John Waldo, Daniel Coane, Robert Wernecke, Gabriel Gilman and Judith Roy.

- 1. 9:12 Called to Order**
- 2. No changes to the agenda**
- 3. Approved minutes from August 1, 2018 meeting as written**
- 4. Disciplinary Matters - none**
- 5. Topics for Discussion**
 - a. Licensed residential credential category was discussed. The board feels there is no demand to reactivate the state licensed category at this time but will consider this again if the future if needed.
 - b. After a discussion by the board Kurt Kaffenberger motioned to remove background checks from the temporary applicants. Robert Wernecke seconded the motion. The motion carries unanimously.
 - c. Judith gave quick update on how the education process works in our new system. She will also make sure the AQB question is mandatory on the application because it appears some applications are AQB approved and the providers are not uploading the AQB letter.
- 6. Administrative Updates**
 - a. ASC review final report was given by Gabe Gilman.
- 7. Other Business**
- 8. Correspondence**
- 9. Public Comment**
- 10. Adjourned 10:29 a.m.**

Next Scheduled Meeting – Wednesday February 6, 2019
Please check the office [website](http://www.sec.state.vt.us/professional-regulation.aspx) for updates