

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS**

**APPROVED MINUTES**

**May 17, 2010**

1. The meeting was called to order at 9:05 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Judith Wernecke; Marsha Descheneau; and Donna Hendee.

OPR Staff Present: Larry Novins, Board Counsel; Christopher Winters, Director; Greg Kelly; Amy Carlson; Terry Gray, Unit Administrator; and Kara Shangraw, Administrative Assistant.

Others Present: Charlene Berry.

2. The Chair called for approval of the Minutes of the April 19<sup>th</sup> meeting. Ms. Comeau, made a motion, seconded by Ms. Hendee, to approve the Minutes of the April 19, 2010 meeting as presented. Motion passed unanimously

3. **Hearings/Stipulations**

4. **Reports/Guests**

Director Christopher Winters spoke with the Board regarding inspections and transferability of a Cosmetology license toward a Barbering license.

Mr. Winters explained the different types of inspections that the Board members currently need to perform. He also explained the statutes where they have the authority to do the inspections. He mentioned that we have the ability to hire inspectors to do the random inspections. After much discussion Mr. Winters will have Board staff look into hiring inspectors.

Mr. Winters also asked for an update on the issue of transferability of a Cosmetology license to a Barber license. Ms. Commo had drafted a proposal that any cosmetologist that works in a barber shop would need to be registered as an apprentice. She stated that we could possibly add an 800 hour (6 months) apprenticeship focusing on strictly the Barber techniques. She stated that we would need to send a letter to the Barbers letting them know that if they have cosmetologists working in their salon they would need to register them as an apprentice. Attorney Novins stated that the 800 hour apprenticeship idea would require a Rule change. Mr. Winters appreciated the input.

**5. Complaints/Follow ups**

**6. Legislation & Draft Rules**

**7. Applications for Discussion**

**8. Correspondence**

- a. The Board reviewed the May 13, 2010 e-mail from Andrea Richardson regarding instructor/exam question: Can they be exempted from taking the exam and exempted from the 3 year experience requirement? The Board determined that the instructors met the 3 year experience requirement Rule 10.2 (b)(1). Rule 10.2 (b)(2) requires that the instructors be licensed as manicurist or nail technicians to teach that subject. To teach they must successfully complete the licensing exam. Ms. Richardson will be notified.

**9. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence**

**10. Other National Correspondence**

**11. Public Comment**

**12. Other Business Introduced by the Board**

- 13. The meeting adjourned at 11:37.

Respectfully submitted,

Kara Shangraw  
Administrative Assistant