

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES
Telephone Conference Call
Approved Minutes
November 6, 2015**

Board Members Present by Telephone: James Eckhardt, Chair, Anita Bobee, Vice-Chair; Robert Wernecke, Secretary; Richard Murphy; and Franklin Davis.

Staff Present: Colin Benjamin, Director; Carla Preston, Case Manager; and Terry Gray Licensing Board Administrator.

1. The meeting was called to order at 9:00 a.m. by the Board Chair, James Eckhardt.
2. The Board reviewed the Minutes of the September 18th meeting. Mr. Werneck made a motion, seconded by Ms. Bobee, to approve the minutes of the September 18, 2015 meeting as submitted. Motion passed unanimously.
3. **Case Manager Report/Concluded Investigations -**
Ms. Preston gave her Case Manager's Report, there are currently 3 pending cases. 2 cases ready for Investigative Team and 1 case is awaiting a response.
4. **Hearings/Reports/Stipulations**
5. **Applications/Programs/Requests to review -**
The Board reviewed the Unarmed Registered Private Investigative/Security application for Mark Stephen Lauer. Based on the information submitted Mr. Davis made a motion, seconded by Ms. Bobee to approve the application and waiver of the application for Mr. Lauer. Motion passed 4-0, Mr. Murphy abstained.
5. **Other Business**
Director Benjamin presented the board with their current budget and the projections for the upcoming years. The Board asked Mr. Benjamin if he could provide some additional details as to why the direct expenses for FY 2015 and indirect expenses for FY 2014 and FY 2016 were different from other years. The board also asked Terry Gray could provide the board with the cost savings of holding their meeting by telephone conference vs. physical attendance. Ms. Gray will compile this information and pass onto the board for review.

The board members also questioned if a document/waiver could be considered for employees to give permission to their employers to call on their behalf to see the status of their pending applications. Ms. Gray will discuss the topic with General Counsel, Gabe Gilman and add this item to the agenda for the next meeting.

The board wishes to hold an additional telephone conference meeting in the next month to better understand the budgetary expenses. Ms. Gray will be warning and notifying all board members of the upcoming meeting.
10. There being no further business, the meeting adjourned at 9:37 a.m.

Respectfully submitted,

Terry Gray