

# Annual Report



Town of Chester, Vermont  
Calendar Year 2018

ONE HUNDRED SIXTY-SIXTH

# **ANNUAL REPORT**

OF THE TOWN OF  
CHESTER, VERMONT

FOR YEAR ENDING  
DECEMBER 31, 2018

## Table of Contents

Ambulance	40	Planning/Zoning Report	25
Ambulance Budget	43	Police Department	29
Auditor's Report	7	Police Department Budget	35
Appointed by Town Manager	4	Public Works	45
Board of Civil Authority	105	Public Works Budget	48
Bond Plan	18	Rabies Clinic	89
Breakdown of Grand List/Increase/Rate Table	1	Recreation	51
Budget Summary	20	Recreation Budget	52
Capital Plan	16	Report of Small Funds	82
Cemeteries	55	Selectboard Report	5
Cemeteries Budget	57	Senior Solutions/Council on Aging	119
Chester-Andover Family Center	116	SEVCA	117
Chester Conservation Committee	106	Sewer Department Budget	78
Chester Historic Preservation Committee	97	Sewer Department Balance Sheet	79
Chester Historical Society Report	108	Sewer/Water Department Notes	80
Chester Townscape	93	Small Funds Summary Page	82
Combined Statement of Revenues and Expenses	15	Snowfall Count	88
Communications Budget	44	Solid Waste Management District	92
Community Cares Network	127	South Windsor County Regional PC	114
Connecticut River Transit/The Current	131	Springfield Transfer Station	110
Consumer Confidence Report	74	Springfield Regional Development Corp	115
Delinquent Tax Report	69	Town and Town School District Minutes	132
Delinquent Water/Sewer Report	81	Town Clerk/Treasurers Report	21
Elective Town Officers	2	Town Hall/Library Budget	58
EMS Building Report	11	Town Manager's Report	14
Fire Department	36	Town Notes	70
Fire Department Budget	39	Town of Chester Warning	139
Fire Warden	85	Trustee of Public Funds	102
Gassets Grange	112	U.S. Dept of Veterans Affairs	111
General Government Budget	26	Visiting Nurse & Hospice	121
Grant Budget	66	Vital's Statistics	24
Grant Fund Balance Sheet	68	Voted Articles	65
Grants Managed	67	Water/Wasterwater Departments	72
Green Mountain RSVP	126	Water Department Budget	76
Health Care and Rehabilitation Services	122	Water Department Balance Sheet	77
Health Officer	91	Whiting Library	60
Hurricane Irene Fund	71	Whiting Library Budget	63
Land and Building Assets	83	Whiting Library Balance Sheet	64
Lister's Report	23	Windham & Windsor Housing Trust	128
Meals & Wheels	130	Windsor County Partners	118
Neighborhood Connections	101	Windsor County Update	84
Officers Appointed	3	Women's Freedom Center	125
Other Income and Expenses	59	Yosemite Engine Company	86

### BREAKDOWN OF GRAND LIST

Total Education Listed Value	\$418,861,640
Total Listed Value of Real Estate for Taxation	\$444,629,500
Total Listed Value of Nonresidential Real Estate for Schools	\$248,656,040
Total Listed Value of Homestead Real Estate for Schools	\$170,205,600
Cable Company	\$923,500
Veterans Exemptions (20 x's \$40,000)	\$800,000
Current Use Exempt Amount (182 Properties)	\$21,951,400

There are 4 Properties that are 5 year voted exemptions and 50 properties that are tax exempt per Vermont law.

### ANNUAL GRAND LIST INCREASE

2013	4,172,950
2014	4,164,907
2015	4,204,923
2016	4,174,366
2017	4,175,026
2018	4,188,616

### COMPARATIVE TAX RATE TABLE

	2018	2017	2016	2015	2014
Homestead School Tax Rate	\$1.2141	\$1.2262	\$1.2611	\$1.3228	\$1.3898
Nonresidential School Tax Rate	1.3228	1.2781	1.3248	1.3823	1.4753
Municipal Tax Rate	.7352	.7012	.6934	.6900	.6359

# ELECTED TOWN OFFICERS

	<u>TERM EXPIRES</u>		<u>TERM EXPIRES</u>
MODERATOR		GREEN MOUNTAIN UNIFIED	
William E. Dakin, Jr.	2019	SCHOOL DISTRICT	
		Allison DesLauriers (resigned)	2019
TOWN CLERK		Michael Studin (appointed)	
Deborah J. Aldrich	2020	Erin Lamson	2019
		Marilyn Mahusky	2020
SELECTBOARD		Tonia Fleming (resigned)	2020
Ben Whalen	2019	Rick Alexander (appointed)	
Arunas "Arne" Jonynas, Chair	2020	Jeff Hance	2021
Heather Chase	2021	Deb Brown	2021
Dan Cote	2019		
Lee Gustafson	2019	JUSTICES OF THE PEACE	
		Kenneth D. Barrett	
TRUSTEE OF PUBLIC FUNDS		Patricia G. Benelli	
Shirley A. Barrett	2021	Patricia Budnick	
Erron J. Carey	2019	Robert Crawford	
Sandar K. Walker	2020	Ruth Douglas	
		Tom Elgan	
TOWN GRAND JUROR		Cheryl LeClair	
	2019	Bruce Parks	
		Colleen Truax	
TOWN TREASURER		Heather Chase	
Deborah J. Aldrich	2020	Susan Kibbe	
		Kathy Pellett	
AGENT TO DEFEND SUITS			
	2019		
TRUSTEES OF WHITING LIBRARY			
Mariette Bock	2019		
David A. Lord	2019		
Jessica Buchanan (resigned)	2020		
Jessica DiMarco (appointed)			
Kathy Pellett	2020		
Judith Copping	2021		
Lyza Gardner	2021		
Vanessa Heyburne	2021		

# OFFICERS APPOINTED

	<u>TERM EXPIRES</u>		<u>TERM EXPIRES</u>
ANIMAL CONTROL OFFICER		PLANNING COMMISSION:	
Chief of Police	March, 2019	Naomi Johnson, Chair	March, 2021
		Cheryl Lipton	March, 2021
DEVELOPMENT REVIEW BOARD		Claudio Veliz	March, 2019
Carla Westine, Chairman	March, 2021	Barre Pinske	March, 2020
Gary Coger	March, 2021	Tim Roper	March, 2020
Harry Goodell	June, 2019		
Philip Perlah	June, 2019	POUND KEEPER:	
Larry Semones, Alternate	March, 2021	Chief of Police, Richard Cloud	March, 2019
Mark Curran, Alternate	March, 2021		
		REGIONAL PLANNING REP:	
CEMETERY SEXTON		Thomas Bock	March, 2019
Jeffrey Sheldon	March, 2019	Derek Suursoo alternate	March, 2019
		ROAD COMMISSIONER:	
CLERK TO SELECTMEN		Town Manager, David Pisha	March, 2019
Ben Whalen	March, 2019		
		SECRETARY TO SELECTMEN:	
SEVCA		Julie Hance	March, 2019
Kathy Poston	October, 2020		
		BOARD OF WASTEWATER DISPOSAL	
SENIOR SOLUTIONS - COUNCIL ON AGING		Board of Selectmen	
Linda Stowell	March, 2019	SOLID WASTE DISTRICT REP:	
		Derek Suursoo	March, 2019
EMERGENCY MANAGEMENT			
Town Manager, David Pisha	March, 2019	TOWN MANAGER:	
		David Pisha	Dec. 2019
FENCE VIEWERS:			
Frank E. Balch	March, 2019	TOWN SERVICE OFFICER:	
J. Leon Spaulding	March, 2019	David Pisha	March, 2019
Tony Weinberger	March, 2019		
		TRANSPORT. ADVISORY COUNCIL REP.	
FIRE WARDEN:		Arne Jonynas	March, 2019
Jeffrey Holden	June, 2019		
		TREE WARDEN:	
FIRST CONSTABLE:		Joseph Epler	March, 2019
Jeffrey Holden	March, 2019		
		WATER COMMISSIONERS:	
GREEN UP DAY CHAIRMAN		Board of Selectmen	
Frank Kelley	March, 2019		
		WEIGHER OF COAL	
INSPECTOR OF LUMBER, SHINGLES AND WOOD AND WOOD		Tony Weinberger	March, 2019
Tony Weinberger	March, 2019	ZONING ADMINISTRATOR	
		Michael Normyle	March, 2021

**APPOINTED BY TOWN MANAGER**

Police Chief - Richard H. Cloud  
Fire Chief - Matthew S. Wilson  
Ambulance Coordinator - Daniel J. Cook  
Public Works Director - Graham D. Kennedy  
Water/Sewer Superintendent - Jeffery C. Holden  
Recreation Director - Matthew McCarthy

**APPOINTED BY STATE BOARD OF HEALTH**

Health Officer – Heather Chase (5/31/21)  
Deputy Health Officer – Amanda Silva (12/31/21)

**ELECTED BY DIRECTORS OF TWO RIVERS SUPERVISORY UNION**

Superintendent of Schools – Meg Powden

**OFFICERS' SALARIES**

	<b>2017</b>	<b>2018</b>
<b>TOWN MANAGER</b>		
David Pisha	\$ 81,902.05	\$ 84,529.67
<b>TOWN CLERK/TREASURER</b>		
Deborah J. Aldrich	\$ 54,497.20	\$ 55,295.05
<b>SELECTMEN</b>		
Heather Chase	\$ 1,500.00	\$ 1,500.00
Arunas "Arne" Jonynas	\$ 1,500.00	\$ 1,500.00
Dan Cote	\$ 1,500.00	\$ 1,500.00
Ben Whalen	\$ 1,500.00	\$ 1,500.00
A. Lee Gustafson	\$ 1,500.00	\$ 1,500.00
<b>LISTERS</b>		
Wanda C. Purdy	\$ 14,149.73	\$ 16,110.86
Sarah Purdy	\$ 4,571.10	
Valerie Pantorno	\$ 465.71	\$ 11,129.39
<b>HEALTH OFFICER</b>		
Leslie Thorsen	\$ 1,000.00	\$ 0.00
Heather Chase	\$ 0.00	\$ 1,000.00

## SELECTBOARD LETTER

The past year was an active one and there are many items the citizens of Chester need to be updated on.

The water project is now complete and has already proving its worth. When a pipe broke in the early fall, the Town water would have had to been shut-off and service would have been interrupted. With the new tank, only a limited number of homes were affected.

On the same property where the new tank is located is also the spot where Chester hopes to extract sand and gravel. That process is underway at this time. An application is being prepared for ACT 250. If approved, this means Chester would have an in-town source of these valuable resources for years to come. Besides providing a close-at-hand supply, the expense of this material should also be lower than otherwise if the Town had to buy the material on the open market.

Two pieces of equipment were purchased for the Public Works department last year. The first was a compaction roller to be used on dirt roads. This is an important item since it not only smooths out the road surface but reduces the amount of fine particles and dust blowing off the road. All this in turn helps to reduce the incidence of potholes. This added step of compacting the road can reduce the maintenance expense.

A new sidewalk plow also was put into service. The old one was renovated several years ago but eventually it reached the end of its useful life. The new one is very reliable and has been put to good use since it arrived in Chester.

Planning is underway for an additional sidewalk upgrade. This one will stretch from Bargefrede Road all the way to Town Hall. Chester was awarded a grant that will pay for 80% of the total cost of this work.

Funding was approved to provide additional structural integrity to the Yosemite Firehouse. The pillars supporting a portion of the structure that is closest to the river will be replaced. The current ones are not deep enough to provide the necessary reinforcement. The replacements should be a definite improvement.

The Selectboard also formed a committee to explore the possibility of building a new EMS building. Progress has been made and the committee members should be thanked for their work on this important project. One facet of it calls for the renovation of the current Town Garage. It was noted that the interior structure was in good shape. What is needed is new roof and wall panels, insulation and various safety upgrades. This latter item will bring the facility into compliance with State requirements. All this work can be completed for a fraction of the cost of new construction.

The planned new EMS building will house the Police, Ambulance and Fire departments. When finished, all the departments will have the room they need and the buildings should provide decades of usefulness to Chester.

The Board has worked diligently to keep expenses from growing too quickly. We believe that goal was achieved. The final numbers indicate an increase of approximately 1 ¼ cents on the tax rate. That equates to an increase of \$25.00 on a \$200,000 home.



Thank you for your interest in Chester. The Board welcomes the opportunity to hear from you. Consider attending this year's Town Meeting and participate in the decisions that will affect the Town going forward.

The Board meets on the first and third Wednesday of each month. Meetings start at 6:30 PM.

In closing, the Board would like to thank all the employees who keep this town running on a daily basis. It is amazing what an outstanding crew we have in all departments.

Arne Jonyas

Chair, Chester Selectboard

## **AUDITOR'S REPORT 2018**

As you may recall, the voters approved the elimination of the position of Auditor in 2017. It was determined that since the town is required to have an audit completed each year by an outside Auditor due to the amount of federal grant money received each year, it was unnecessary to also retain the positions of local Auditors. This decision was also predicated by the lack of local interest in filling these positions.

The following pages are the Independent Auditor's Report for the audit of 2017. The audit for 2018 will not be completed until Spring and will be reported in next year's annual report. This can be expected for each successive year.

I would like to thank all the local Auditors that have served Chester for many years in the past. Our most recent included Jack Cable, Ted Spaulding and Phyllis Jewett. Thank you for your service!

David Pisha  
Town Manager



*Proven Expertise and Integrity*

## INDEPENDENT AUDITORS' REPORT

Board of Selectmen  
Town of Chester  
Chester, Vermont

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities each major fund and the aggregate remaining fund information of the Town of Chester, Vermont, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
www.rhrsmith.com

reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The basic financial statements referred to above do not include a complete capital assets inventory which is required to be in compliance with Governmental Accounting Standards Board's Statement No. 34. The effect on the financial statements cannot be determined.

### Opinions

In our opinion, except for the item mentioned in the previous paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities and the aggregate remaining fund information of the Town of Chester, Vermont as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 4 through 12 and 55 through 58 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Chester, Vermont's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules

are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements, capital asset schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements, capital asset schedules and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 5, 2018, on our consideration of the Town of Chester, Vermont's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Chester, Vermont's internal control over financial reporting and compliance.

*RHR Smith & Company*

Buxton, Maine

Vermont Registration No. 092.0000697

July 5, 2018

# Emergency Services and Town Highway Building Plan Chester, Vermont

## Committee Members

- Dan Cook
- Lee Gustafson
- Graham Kennedy
- David Pisha
- Matt Wilson

## *Special thanks to:*

- Rick Cloud
- Cathy Hasbrouck

## The Problem

- Current Highway garage
  - Overcrowded
  - Out of compliance with building and fire codes
  - In need of updating
  - Some equipment stored outside and exposed to elements
- Emergency Services
  - Police - located in portion of Town Hall
  - Fire - located in portion of Highway garage
    - Some equipment stored outside and exposed to elements
  - Ambulance - located in small portion of Highway garage
- Deadline to make improvements to Highway garage
  - No firm date, but soon
  - Not an option to do nothing

## The Proposed Solution

- Three-step process
  - Construct building for Police, Fire, and Ambulance
  - Move Fire and Ambulance from Highway garage to new building
  - Update Highway garage

## Decision Process

- Requested completion of Feasibility Study (FS) to define and review options
  - FS identified several options, including:
  - Construct new building or buildings on town-owned property for various arrangements of services
    - Depot Street site
    - Pleasant Street site
- Building committee assembled to evaluate options
  - Best and least costly option:
    - Construct new building on town-owned property on Pleasant Street
      - Police, Fire, and Ambulance
    - Update existing Town Highway building on Depot Street
      - Add essential upgrades for efficiency and safety

## Proposed Plan

- Pleasant Street
  - One-story building

- Fire Department housed in southern portion of building
  - Four equipment bays
  - Training/turnout space
  - Equipment cleaning and storage space
  - Laundry, showers, and other OSHA-required space
- Ambulance in central portion of building
  - One vehicle bay
  - Office space
  - Storage space
- Police Department in northern portion of building
  - Separate and secure space
- Mechanical space below one corner of building
- Depot Street
  - Highway Department occupies entire building
  - Building systems updated/added
    - Electrical
    - Plumbing
    - Insulation
    - Heating/cooling
    - Office space
    - Sprinkler
    - Welding bay
    - Exterior shell
  - Surrounding area paved

#### **Advantages of Proposed Plan**

- Emergency services
  - Centrally located
  - Direct access to highways
  - Easily accessed by public
  - Well-designed space provides better protection for personnel and equipment
  - Distinctive design and location gives a sense of pride to our community
- Town Highway
  - Entire building space available for more efficient use
  - Safer for personnel and equipment
  - Increased insulation for lower heating and cooling costs
  - Updated exterior presents a more visually-appealing and longer-lasting building
  - Exceeds state fire and safety requirements
  - Less expensive than new construction

#### **Potential Costs of Proposed Plan**

- Emergency services
  - \$175 to \$250 per square foot
  - \$2.5 to \$3.5M for ~14,000 sf building
  - Would add about \$0.05 to tax rate under 30-year bond plan
- Town Highway
  - \$70 per square foot
  - \$0.5M for 7,200 sf building
  - Would add about \$0.005 to tax rate under 30-year bond plan
- Total estimated costs for proposed plan
  - \$94,000 for design and bid documents
  - \$3.0 to \$4.0M for new building and renovation of Town Garage
  - \$0.5M for moving, upfit, and new equipment necessary for all Departments
  - \$4.6M estimated total overall cost for new structure and building upgrades

### Where do we go from here?

- Request approval from Select Board to:
  - Spend \$46,000 to develop 50% plans for bidding purposes
    - Could come from Cypress Minerals fund, currently managed by Trustees of Public Funds
- Move forward with 50% plans to develop accurate cost estimate for bonding purposes
- Schedule public meetings to present plan to community
- Put forth bond issue for vote by citizens

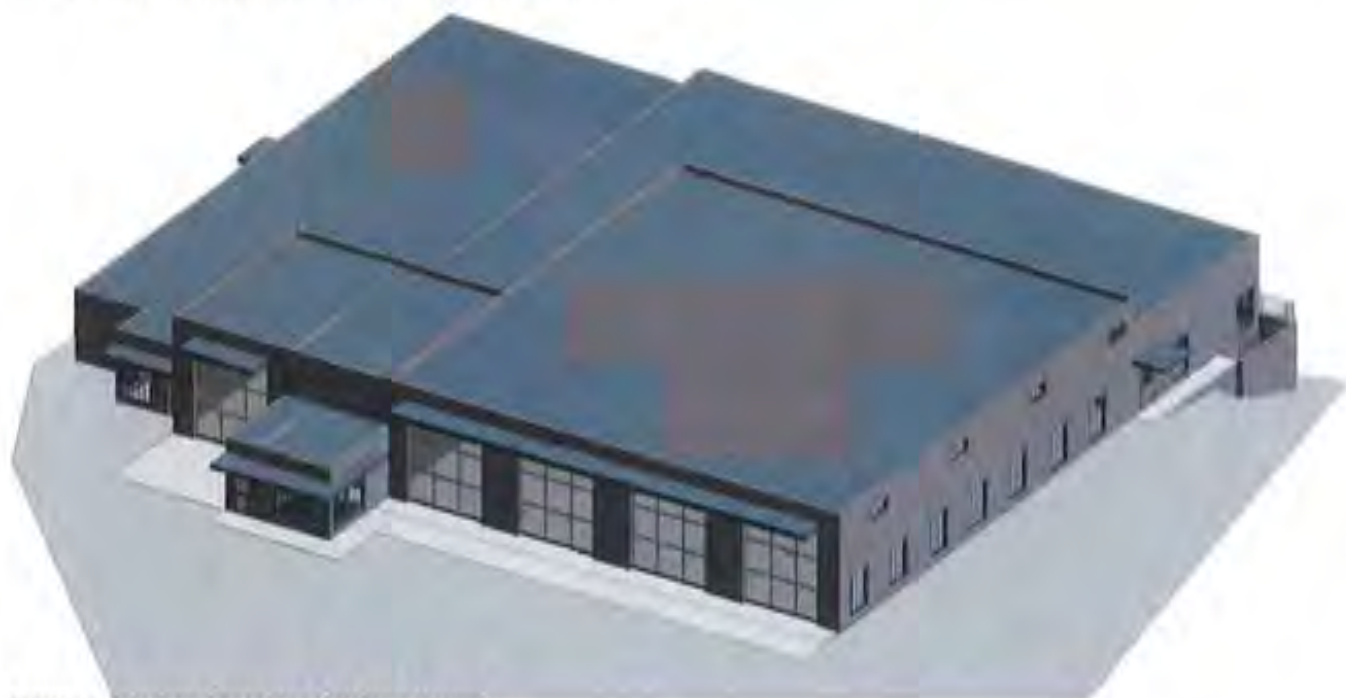


Figure 1. Potential Exterior Building Design



## MANAGER'S REPORT 2018

The new budget is very similar to last year. However, there are some changes I would like to point out.

The General Fund surplus was larger in 2018 than it was in 2017. This helps in reducing the amount needed to be raised in taxes in the coming year. In fact, municipal taxes are up only about 1 cent on the tax rate. This equates to approximately \$20 on a \$200,000 home. The Selectboard should be given credit for their diligence in reviewing the budget and making changes to it over the past several months.

The Board has added \$6,000 for landscaping in the village area. This money will provide for tree and shrub planting as well as general beautification of this part of Town. While the Board reduced by \$10,000 the amount allocated to historic restoration, there is still enough funds remaining to stabilize the Yosemite Fire House as noted in the Selectboard report and leaves some money for other similar renovations to historic Town structures.

The Board will also be asking the voters to consider setting up a Reserve account that is funded with a portion of any annual year-end surplus. It would be kept for emergencies so Chester would not have to borrow money if there were sufficient monies available in the fund. This plan has been advocated by both the Town's auditor and the Vermont League of Cities and Towns for several years. They both feel this type of specialized savings account is a good addition to the overall financial plan for the Town.

In 2018 the Ambulance department added a full-time Administrative Assistant. This was done due to an increasing number of calls for service. For example, in 2009 there were 264 calls. In 2018 there was 433 calls. This is an increase of nearly 65% during that span of time. Each year the calls have been averaging a growth rate of nearly 8%. If this continues at this rate, in only a few years the call volume will surpass 500 per year.

Winter has been a busy time for the Public Works department; weather played a key role in a constantly changing work routine. As 2018 was coming to an end, the frequency of road sanding was higher than ever before while at the same time, snow removal was proving to be an ongoing challenge as well.

Additional paving is planned for 2019. This work will also involve skim-coating the entire length of Grafton Road within the Town's boundaries. Over the past eight years there has been a considerable improvement in the quality of the paved roads in Chester.

In the Lister's area a complete Town-wide reappraisal is underway. The last one was finished in 2008; at the peak of the nationwide real estate boom. When the new one is concluded it will take effect in 2020. An extensive amount of work is necessary but thankfully the cost is borne by the State.

As part of the Master Plan, a small 'pocket park' was established at the end of School Street. Construction has begun and should be finished in the spring. When completed it will have a paved surface area, an improved walkway leading to the bridge, seating and a stone table. The table will include a checkerboard etched into the top so people may play a game of checkers or chess by the river.

Please read the Selectboard's report. It lists many of the projects that happened last year or will happen in the near future.

David Pisha  
Town Manager

**COMBINED STATEMENT OF REVENUES AND EXPENDITURES  
AND CHANGES IN FUND BALANCE  
DECEMBER 31, 2018**

<b>General Fund</b>	<b>Actual</b>
<b>REVENUES</b>	
Property Taxes	\$7,678,296.97
Delinquent Tax Allocation	\$14,848.00
Other Taxes	\$172,156.59
Licenses/Fees	\$8,262.42
General Government	\$46,154.39
Public Safety	\$266,292.66
Public Works	\$315,555.90
Culture & Recreation	\$28,180.23
Other Income	\$61,597.34
<b>TOTAL REVENUES</b>	<b>\$8,591,344.60</b>
<b>EXPENDITURES</b>	
Selectboard/Manager	\$106,095.20
Administration	\$433,440.79
Listeners	\$38,457.50
Taxes	\$3,966.00
Planning	\$42,239.03
Insurance	\$192,869.00
Police	\$662,444.96
Fire	\$149,209.96
Ambulance	\$136,524.08
Communications	\$37,231.49
Highway	\$1,242,339.74
Solid Waste	\$31,280.58
Health & Welfare	\$1,076.50
Recreation Programs	\$86,872.12
Parks & Cemeteries	\$95,422.15
Library	\$97,555.03
Town Hall	\$39,526.20
Revitalization	\$36,799.79
Recreation Facilities	\$47,815.29
Capital Expenditures	\$392,450.00
County Tax	\$25,903.00
Voted Articles	\$39,883.50
CTSD Assessment	\$4,595,664.74
<b>TOTAL EXPENSES</b>	<b>\$8,536,066.65</b>
Excess of Revenues over Expenses	<b>\$55,277.95</b>
Public Works Surplus	<b>(\$3,371.66)</b>
<b>General Fund Surplus</b>	<b>\$52,906.19</b>

## GENERAL FUND CAPITAL PLAN

### Revenues

	2019	2020	2021
Beginning Balance	\$115,011.00	(\$11,753.30)	\$20,462.64
General Fund Transfer In	\$370,000.00	\$380,000.00	\$390,000.00
Public Works Transfer In	\$53,775.00	\$123,246.00	\$183,000.00
Interest	\$50.00	\$50.00	\$50.00
Library Trustees	\$0.00	\$0.00	\$0.00
Grant Fund Contribution	\$0.00	\$0.00	\$0.00
Andover Contribution	\$485.00	\$485.00	\$485.00
<b>Total Funds</b>	<b>\$539,681.00</b>	<b>\$492,027.70</b>	<b>\$599,997.64</b>

### Expenditures

Public Works	\$120,000.00	\$130,000.00	\$135,000.00
Other Public Works	\$80,000.00	\$40,350.00	\$40,350.00
Sidewalks			\$20,350.00
Signage		\$5,000.00	\$5,000.00
Emergency Equip	\$35,000.00	\$0.00	\$0.00
Police	\$13,000.00	\$52,000.00	\$54,000.00
Recreation/Cemetery	\$0.00	\$0.00	\$0.00
Operating Facilities	\$4,157.00	\$12,177.00	\$12,702.00
Landscape/Trees	\$60,000.00		
Route 33 Repair Part II			
<b>Bond Plan Transfer</b>	<b>\$225,837.30</b>	<b>\$226,038.00</b>	<b>\$121,004.00</b>
<b>Total Expenses</b>	<b>\$550,414.30</b>	<b>\$465,565.00</b>	<b>\$609,306.00</b>
Carry-Forward	(\$11,753.30)	\$20,462.64	\$10,691.64

### Purchases by Year of Acquisition and Type of Payment

Public Works Dump Truck	Dump Truck	Dump Truck
Other PW Excavator Loan 40.6K Pick-Up Truck \$40K		
Sidewalks	Loader Loan \$40K	Loader Loan \$40K
Emergency Equip Air Paks Turnout Gear		
Police Server	Cruiser	
Sewer Plant		
Recreation		
Operating Facilities General Maintenance	Town Hall Renovation	Town Hall Renovation

The latest version of the Capital Plan is shown above. The Capital Plan takes a long term look into the future and schedules the purchase of large equipment and other infrastructure projects, like sidewalks, during each year. Costs are projected to aid in planning since many of the items are costly and looking in the future helps minimize the ups and downs in spending that could otherwise happen.

Most items are purchased for cash. However, there are some exceptions when a particular purchase is so large, it would have an effect on the tax rate. In that case, the item has been leased or a loan has been taken out over a three year period. Loan and lease payments have been included in the Capital Plan.

The Bond Plan is similar to the Capital Plan in that it also looks into the future and schedules various projects and equipment for purchase. The Bond Plan is used for larger purchases. The Town has the option of delaying the repayment of principal for up to three years. It can also choose the number of years the bond is issued. These two features allow the repayments to be smoothed out so the tax rate is not unduly affected in any given year.



2023	2023	2024	2024	2025
\$10,091.04	\$10,182.64	(\$5,798.36)	\$30,472.64	\$30,832.64
\$400,000.00	\$420,000.00	\$380,000.00	\$365,000.00	\$290,000.00
\$235,000.00	\$280,000.00	\$180,000.00	\$160,000.00	\$100,000.00
\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$485.00	\$485.00	\$485.00	\$485.00	\$485.00
\$846,226.64	\$716,717.64	\$684,736.64	\$656,007.64	\$421,367.64

\$140,000.00	\$140,000.00	\$145,000.00	\$150,000.00	\$155,000.00
\$40,350.00	\$40,350.00	\$0.00	\$0.00	\$0.00
\$20,350.00	\$20,350.00	\$20,350.00	\$20,350.00	\$20,350.00
\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$55,000.00	\$55,000.00	\$58,000.00	\$60,000.00	\$62,000.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
		\$4,500.00	\$4,500.00	\$4,500.00
\$415,344.00	\$430,810.00	\$272,914.00	\$266,625.00	\$122,308.47
\$836,044.00	\$716,516.00	\$524,204.00	\$525,175.00	\$387,656.47
\$10,182.64	(\$5,798.36)	\$30,472.64	\$30,832.64	\$33,712.17

Dump Truck	Dump Truck	Dump Truck	Dump Truck	Dump Truck
Loader Loan \$40K	Loader Loan 40K			
Cruiser	Cruiser	Cruiser	Cruiser	Cruiser
			Plant Upgrade	Plant Upgrade
Town Hall Renovation	Town Hall Renovation	Town Hall Renovation	Town Hall Renovation	Town Hall Renovation

The individual items and projects to be either purchased outright or acquired by the use of loans and leases are shown under the Capital Plan financial chart. The items to be purchased with bond proceeds are shown under the Bond Plan.

There is a very important point to take note of regarding the Bond Plan. While the plans are separate, they are still coordinated. This year the town plans to transfer \$370,000 into the Capital Plan. Now that a Bond Plan has been added, a portion of that amount is then transferred to the Bond Plan. There is NOT additional money raised from taxes to fund the Bond Plan. The two plans share the same transfer.

The Water & Sewer departments also transfer money into the Bond Plan. The amounts they transfer is equal to each department's share of the overall cost of the items they have requested.

Use of the Bond Plan further helps smooth out the cash flow. The president of the Vermont Bond Bank has said he wished more Vermont towns would take advantage of this type of financing. He cautioned they should only do it if they have a long term plan for the use of the money and how it will be paid back. I believe that Chester's Capital Plan and Bond Plan both fit his vision for their use.

# BOND PLAN

	1/31/2019	2020	2021
<b>Revenues</b>	<b>2019</b>		
Capital Plan Transfer	\$228,657.30	\$228,658.00	\$321,004.21
Public Works Transfer	\$0.00	\$0.00	\$0.00
Sewer Transfer	\$21,478.05	\$21,165.32	\$20,813.00
Water Transfer	\$13,531.18	\$13,334.14	\$13,112.20
<b>Total Revenues</b>	<b>\$263,666.53</b>	<b>\$262,537.52</b>	<b>\$355,929.41</b>
<b>Expenses</b>			
<b>Bond Bank Series 1</b>			
Capital Items	\$58,572.00	\$57,670.75	\$56,704.04
Paving	\$47,743.71	\$47,008.39	\$46,220.41
Land Purchase	\$72,302.43	\$71,188.80	\$69,995.60
<b>Bond Bank Series 1 Annual Payment</b>	<b>\$178,618.00</b>	<b>\$175,868.00</b>	<b>\$172,920.01</b>
<b>Bond Bank Series 3</b>			
Capital Items	\$17,702.37	\$17,558.48	\$16,788.28
Paving	\$23,072.05	\$22,766.17	\$21,769.97
Purple Dungeon/ Rte 35	\$5,293.51	\$5,249.40	\$5,099.69
<b>Bond Bank Series 3 Annual Payment</b>	<b>\$46,067.92</b>	<b>\$45,574.05</b>	<b>\$43,657.94</b>
<b>Fire Dept Pumper</b>	<b>\$14,666.20</b>	<b>\$14,544.01</b>	<b>\$14,507.02</b>
<b>Series 3 &amp; Pumper Annual Payments</b>	<b>\$60,734.13</b>	<b>\$60,118.06</b>	<b>\$58,164.96</b>
<b>Bond Bank Series 2018-2</b>			
Compaction Roller	\$4,733.62	\$4,733.62	\$4,733.62
Sidewalk Plow	\$4,032.26	\$4,032.26	\$4,032.26
Trailer/Park	\$369.44	\$369.44	\$369.44
Town Hall Renovation	\$9,172.68	\$9,172.68	\$9,172.68
<b>Bond Bank Series 4 Annual Payment</b>	<b>\$18,207.70</b>	<b>\$18,207.70</b>	<b>\$18,207.70</b>
<b>Bond Bank 2019 Paving Series</b>	<b>\$3,115.00</b>	<b>\$3,246.00</b>	<b>\$3,246.00</b>
<b>Total Payments</b>	<b>\$289,743.83</b>	<b>\$282,413.30</b>	<b>\$285,708.88</b>

## 2016 BOND PLAN

### SERIES ONE

Cemetery	Mower	Replacement
Recreation	Pool	\$8,500.00 Replace Pool Deck Covering
Fire	Hose	\$45,400.00 Current Hose no longer Age Compliant
	Air Pails	\$40,000.00 Standard Replacement Cycle
	Washer/Dryer	\$18,500.00 Safety Compliance
	Thermal Camera	\$11,000.00 Replacement
Sewer	Pump Station	\$15,000.00 Upgrade Aging Pump Station
	Pick-Up Truck	\$70,000.00 Replacement
Water	New Hydrants	\$30,000.00 Replacement based on Condition Assessment
Public Works	Paving	\$31,500.00 Based on Condition Assessment
	Land Purchase	\$220,000.00 Land Purchase for Water Tank
	<b>Series One Total</b>	<b>\$324,000.00</b>
		<b>\$815,900.00</b>

## 2018 BOND PLAN

112800 Public Works	Compaction Roller	\$110,000.00 Third Phase of Proper Dirt Road Maintenance
106651	Sidewalk Plow	\$115,000.00 Replacement of Old Equipment
10633.73 Fire	Hazmat Trailer	\$11,000.00 New Item
21684 Parks & Recreation	School Street Pocket Park	\$25,000.00 Master Plan Proposal
	<b>Total</b>	<b>\$261,000.00</b>
	<b>Actual Expense</b>	<b>\$263,678.73</b>

## 2019 BOND PLAN

Route 36	\$165,000.00
Other Town Paving	\$145,000.00
	<b>\$300,000.00</b>

104.40%

\$1,894.20  
\$79.83



2022	2023	2024	2025	2026
\$416,344.03	\$439,816.15	\$272,914.00	\$266,625.02	\$213,361.47
\$0.00	\$0.00	\$0.00		\$0.00
\$20,423.09	\$0.00	\$0.00	\$0.00	\$0.00
\$12,866.54	\$0.00	\$0.00	\$0.00	\$0.00
\$448,633.66	\$439,816.15	\$272,914.00	\$266,625.02	\$213,361.47
\$41,233.07	\$40,414.25			
\$33,609.76	\$32,942.33			
\$50,898.17	\$49,887.42			
\$125,741.00	\$123,244.00			
\$16,599.55	\$16,399.16			
\$21,525.27	\$21,253.76			
\$51,823.46	\$50,856.43	\$49,467.71	\$48,311.97	
\$93,948.28	\$93,300.35	\$49,467.71	\$48,311.97	
\$63,512.35	\$62,051.48	\$60,601.14	\$59,215.66	\$57,680.37
\$183,460.63	\$180,391.83	\$110,668.88	\$107,527.64	\$97,666.37
		\$244,270.77		
\$53,856.87	\$52,800.69	\$26,000.00		
\$45,878.08	\$26,437.79	\$13,000.00		
\$4,717.98	\$18,540.00	\$0.00	\$0.00	\$0.00
\$6,733.46	\$11,453.40	\$68,158.73	\$104,955.71	\$102,685.11
\$111,185.70	\$109,232.70	\$107,158.73	\$104,955.71	\$102,685.11
\$58,246.00	\$55,988.00	\$55,686.00	\$54,342.00	\$52,946.00
\$448,633.33	\$439,816.63	\$272,913.67	\$266,625.38	\$213,361.48

2017 BOND PLAN		
SERIES THREE		
Recreation	Pool/Pumps	\$25,000.00 Replacement of Aging Equipment
Public Works	Tractor/Leaf Blower	\$110,000.00 Part of Clean Water Act Upgrade
Town Hall	ADA Ramp	\$50,000.00 Replace Aging Ramp
Series Two Total		\$185,000.00
Fire Department Bond		
Fire	Pumper	\$500,000.00 Replace Aging Equipment
Total		\$500,000.00
Public Works Bond		
Public Works	Rte 35/P Dungeon Culvert	\$235,000.00 Repair and Replacement
Total		\$235,000.00

Since Chester has been awarded a grant to complete additional sidewalk paving, there will be additional borrowing in the future to fund this work.

BUDGET SUMMARY	2019
----------------	------

GENERAL GOVERNMENT
--------------------

Revenues		
2018	2019	
\$334,470.00	\$315,300.00	
Expenses		
\$996,978.50	\$971,650.50	
Net		
<u>(\$662,508.50)</u>	<u>(\$856,350.50)</u>	

PUBLIC SAFETY
---------------

Revenues		
2018	2019	
\$194,100.00	\$248,025.00	
Expenses		
\$938,672.08	\$990,611.36	
Net		
<u>(\$744,572.08)</u>	<u>(\$742,586.36)</u>	

PUBLIC WORKS
--------------

Revenues		
2018	2019	
\$321,303.69	\$261,713.00	
Expenses		
\$1,254,669.80	\$1,262,113.00	
Net		
<u>(933,366.11)</u>	<u>(1,000,400.00)</u>	

CAPITAL & TRANSFERS
---------------------

Revenues		
2018	2019	
\$0.00	\$0.00	
Expenses		
\$350,000.00	\$370,000.00	
Net		
<u>(\$350,000.00)</u>	<u>(\$370,000.00)</u>	

CULTURE & RECREATION
----------------------

Revenues		
2018	2019	
\$28,970.00	\$30,825.00	
Expenses		
\$388,913.64	\$393,980.00	
Net		
<u>(\$359,943.64)</u>	<u>(\$363,155.00)</u>	

GRANTS
--------

Revenues		
2018	2019	
\$0.00	\$0.00	
Expenses		
\$42,500.00	\$42,500.00	
Net		
<u>(\$42,500.00)</u>	<u>(\$42,500.00)</u>	

HEALTH, OTHER & VOTED ARTICLES
--------------------------------

Revenues		
2018	2019	
\$62,500.00	\$62,500.00	
Expenses		
\$29,001.00	\$28,001.00	
Net		
\$33,499.00	\$34,499.00	

SUMMARY OF CONTINUING OPERATIONS
----------------------------------

Revenues		
2018	2019	
\$941,343.69	\$918,361.00	
Expenditures		
\$4,000,735.02	\$4,058,855.86	
---- Net Before Surplus or Deficit----		
<u>(\$3,059,391.33)</u>	<u>(\$3,140,492.86)</u>	
Surplus/Deficit		
\$21,571.70	\$52,906.00	
Pre Surplus Total		
<u>(\$3,059,391.33)</u>	<u>(\$3,140,492.86)</u>	
To Be Collected		
<u>(\$3,037,819.63)</u>	<u>(\$3,087,586.86)</u>	
Difference		
\$162,037.52	\$49,767.21	

## TOWN CLERK/TREASURER'S OFFICE REPORT



The Town Clerk/Treasurer's Office made more progress with the project of putting our land records, births, deaths and marriages into our computerized record system. In December, we also started putting meeting minutes into the computerized system. These projects will continue to be updated in 2019. The project of organizing and cataloging documents in the basement is ongoing.

This year with our restoration money we had seven books restored: Deaths: 1966-1970, 1971-1975; Births: 1976-1984, 1985-1990 and Marriages: 1937-1942, 1943-1945, 1946-1947.

Town Meeting is March 4<sup>th</sup> at 6:00 p.m., Town and School Voting is March 5<sup>th</sup> from 9:00 a.m. to 7:00 p.m. All voting takes place at the Town Hall, Second Floor. In 2016 Secretary of State Jim Condos announced the launch of VT's new Elections Management System/My Voter Page. By using the My Voter Page, a registered voter can:

- Check registration status
- View information on upcoming elections
- Access voter specific elections information, including directions to a polling place and polling hours
- View a sample ballot
- Request and track an absentee ballot; and much more.

We encourage voters to log into their My Voter Page to learn more. Registered Voters can log in at: <http://mvp.sec.state.vt.us> or Online registration can be found at: <http://olvr.sec.state.vt.us>

In May 2017, the Vermont Legislature passed a bill that will change the laws pertaining to how people can obtain vital records, which include death and birth certificates. **Act 46** was passed to help ensure the safety of Vermonter's information, and to help protect against identity theft. These changes will go into effect July 1, 2019.

### **The New Vital Records Law (Act 46) and What It Means for You**

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records—namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes did not go into effect on July 1, 2018 but will go into effect July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy



of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.

- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to:

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

All dogs must be registered by April 1, 2018. The costs are as follows: Neutered/Spayed = \$9.00, Non-Neutered/Spayed = \$13.00. After April 1: Neutered/Spayed = \$11.00, Non-Neutered/Spayed = \$17.00. There will be a Rabies Clinic on Saturday, March 10, from 10:30 to 12:00, at the Chester Highway Garage. Dog licenses will be available at the Rabies Clinic.

Some of the services offered by the Town Clerk’s Office are:

- Dog Licenses, which are due by April 1<sup>st</sup>
- Motor Vehicle Renewals. You must have the renewal form that you receive from the State. We can renew the current month and two previous months
- Fish & Game Licenses, which are now computerized
- Springfield Recycling Center tickets
- Civil Marriage Licenses
- Voter Registration.

Our office hours are Monday through Friday from 8:00 a.m. to 4:00 p.m. However, staff is available outside of these hours if prior arrangements are made. Property taxes will be due September 16, 2019 and Water/Sewer billing is done quarterly. If you have any questions, please give us a call at the Town Office (802) 875-2173

I would like to thank our Office Staff, Amie O’Brien, Assistant Town Clerk; Cil Mathews, Bookkeeper; Julie Hance, Administrative Assistant; and David Pisha, Town Manager. I would also like to thank the Highway and Water/Sewer Departments, the Police Department, the Fire and Ambulance Services, and the citizens of Chester for your dedication and hard work to the Town of Chester.

Deborah J. Aldrich, Town Clerk/Treasurer

## 2018 LISTERS REPORT

THIS YEAR ITS ALL ABOUT THE REAPPRAISAL. THE TOWN HAS HIRED NEW ENGLAND MUNICIPAL RESOURCE CENTER (NEMRC) TO COMPLETE A TOWNWIDE REAPPRAISAL OF ALL PROPERTIES IN THE TOWN OF CHESTER. THIS WILL BE EFFECTIVE FOR THE GRAND LIST OF 2020. IT IS ALSO THE SAME COMPANY HIRED TO DO THE 2008 REAPPRAISAL. THIS IS A VERMONT COMPANY THAT THE LISTERS WERE VERY SATISFIED WITH. THE RESPONSE SO FAR FOR INTERIOR APPOINTMENTS HAS BEEN VERY GOOD. THE MORE INTERIOR VISITS, THE BETTER THE RESULTS TO DETERMINE FAIR MARKET VALUE. ALSO THE GENTLEMEN DOING THE VISITS WILL LEAVE A YELLOW CARD WITH A CODE ON IT FOR THE PROPERTY OWNER TO GO ON-LINE TO CHECK THE INFO THE APPRAISERS HAVE GATHERED.

NEMRC HAS COMPLETED SEVERAL OUTLYING AREAS AS OF THIS DATE AND WILL BE WORKING THROUGH OUT THE SUMMER INTO THE FALL DOING PROPERTY VISITS. THEN A REVIEW PROCESS BEGINS AND FINAL VALUES WILL BE SET IN THE SPRING OF 2020.

SINCE WE SHARE THIS COMPANY WITH SEVERAL OTHER TOWNS ALSO DOING REAPPRAISALS, THEY ARE ONLY DOING MONDAY APPOINTMENTS IN CHESTER. THE LISTERS ARE ALSO WORKING HAND IN HAND WITH THE APPRAISERS SETTING UP APPOINTMENTS, PROPERTY LOCATIONS, COPIES OF ASSESSMENT CARDS AND SENDING OUT NOTICES. IF ANYONE HAS QUESTIONS CONCERNING THIS REAPPRAISAL PLEASE CALL THE LISTERS OFFICE AT 802-875-2173.

## 2018 VITAL STATISTICS

Federal regulations (Intelligence Reform Law and the Real ID Act) have been issued and one of the areas affected is accessibility to vital records. These regulations have resulted in a more stringent protocol for obtaining certified copies and a tracking system for those who request certified copies. States have been required to implement new security standards regarding accessibility to birth and death certificates.

With fraud and identity theft on the increase and for the protection of the public, statistical information only will be printed.

If you have any questions regarding these changes, please feel free to give us a call or stop by the office.

Deborah J. Aldrich  
Town Clerk

Statistical information for 2018:

Civil Marriages - 17

Births - 12

Deaths – 29

Burials – 14

### **The New Vital Records Law (Act 46) and What It Means for You**

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes did not go into effect on July 1, 2018 but will go into effect July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

## Planning & Zoning Department

The Zoning Administrator and Planning Coordinator's position remains a part time role here in Chester, with office hours on Tuesday from 8am – 5pm. I am often available other times of the week by appointment or via email at [michael.normyle@chestervt.gov](mailto:michael.normyle@chestervt.gov). If your message is urgent, the ladies in the Town Hall also know how to contact me as needed. The ZA has a very unique role working with the applicants, the Development Review Board and the Planning Commission.

As a reminder, all public hearings are open to the public. All meeting agendas and minutes are regularly posted on the town's website, [www.chestervt.gov](http://www.chestervt.gov). PLEASE feel free to reach out with any questions, concerns or suggestions. Unfortunately I continue to be surprised by the number of folks who are under the impression that permits are not needed for a variety of things.

**Coordination with the Planning Commission (PC) as they work on the new Town Plan and a significant re-write of the Unified Development By-Laws.** We have a diverse and well educated group making up this commission and the meetings are often full of lively discussion. With the assistance of a consultant (via grant funding), the Commission's work continues. Thank you for those who filled out the Energy Survey, which the PC found very informative. There will be public hearings on the proposed changes, although the PC encourages all citizens to come to the regularly scheduled meetings and work shop to share your thoughts, concerns and suggestions.

**A few quick notes on the activity in 2018** There were 30 building permits, most of which were additions to existing homes, storage sheds, etc. In addition there were 2 boundary line adjustments, 9 conditional use applications, 3 minor sub-divisions, 1 major sub-division, 3 sign permits and 1 flood hazard review.

**Enforcement** With the adoption of the ordinance regulating outdoor storage of junk and junk vehicles, we have stepped up our efforts with state officials. We understand this will be a lengthy process, yet we are making some progress.

The agendas for upcoming meetings, minutes and the Development Review Board decisions are being posted on the Chester web site for your information. You may also review the current Unified Development By-Laws [www.chestervt.gov](http://www.chestervt.gov). In my absence from the office, the various forms may be picked up Monday through Friday from 8am -4pm.

Thank you also to Cathy Hasbrouck, who is an excellent note taker, proof reader and sounding board!!

Michael Normyle  
Chester Zoning Administrator & Planning Coordinator  
875-2173 [michael.normyle@chestervt.gov](mailto:michael.normyle@chestervt.gov)

**GENERAL GOVERNMENT****REVENUES**

Taxes	2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
01-17-01-00 Railroad Taxes	\$1,105.64	\$1,032.73	\$1,900.00	\$1,900.00	\$0.00
01-17-01-03 Land Use	\$151,561.31	\$161,110.00	\$155,000.00	\$165,000.00	\$10,000.00
01-17-01-06 Pilot Program	\$9,835.71	\$10,013.86	\$11,500.00	\$11,500.00	\$0.00
01-17-00-20 Penalties/Interest	\$60,562.02	\$67,587.97	\$90,000.00	\$80,000.00	(\$10,000.00)
	<b>\$223,064.68</b>	<b>\$239,744.56</b>	<b>\$258,400.00</b>	<b>\$258,400.00</b>	<b>\$0.00</b>
<b>Licenses, Permits &amp; Fees</b>					
02-15-00-01 Liquor Licenses	\$1,225.00	\$1,225.00	\$1,300.00	\$1,300.00	\$0.00
02-15-00-02 Fish & Game	\$73.50	\$90.00	\$250.00	\$200.00	(\$50.00)
02-15-00-03 Dog Lic	\$1,222.00	\$1,146.00	\$1,500.00	\$1,500.00	\$0.00
02-15-00-04 Other Lic	\$470.00	\$450.00	\$1,850.00	\$1,500.00	(\$350.00)
02-15-00-05 Rabies	\$0.00	\$0.00	\$1,300.00	\$500.00	(\$800.00)
02-15-00-06 Motor Vehicle	\$286.00	\$264.00	\$500.00	\$400.00	(\$100.00)
	<b>\$3,276.50</b>	<b>\$3,175.00</b>	<b>\$6,700.00</b>	<b>\$5,400.00</b>	<b>(\$1,300.00)</b>
<b>Planning &amp; Zoning</b>					
02-18-00 Permits	\$6,601.10	\$5,107.92	\$6,500.00	\$6,000.00	(\$500.00)
<b>General Government</b>					
03-15-00-11 Recording Fees	\$31,794.19	\$32,815.05	\$32,500.00	\$34,000.00	\$1,500.00
03-15-00-17 911 House Numbers	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00
03-15-00-18 Clerk Fees	\$0.00	\$420.00	\$420.00	\$450.00	\$30.00
03-15-00-19 Misc.	\$8,685.30	\$30.36	\$4,000.00	\$2,000.00	(\$2,000.00)
03-15-00-41 Tax Sale	\$800.00	\$900.00	\$2,000.00	\$1,000.00	(\$1,000.00)
03-15-00-70 Solar Field Rent	\$0.00	\$12,000.00	\$6,000.00	\$6,000.00	\$0.00
03-15-00-72 Land Sale to Sandri	\$0.00	\$0.00	\$15,000.00	\$0.00	(\$15,000.00)
03-15-01 Audit	\$0.00	\$0.00	\$2,400.00	\$0.00	(\$2,400.00)
03-15-01-51 Interest	\$2,076.03	\$6,448.63	\$500.00	\$2,000.00	\$1,500.00
	<b>\$43,355.52</b>	<b>\$52,614.04</b>	<b>\$62,870.00</b>	<b>\$45,500.00</b>	<b>(\$17,370.00)</b>
<b>Total General Gov</b>	<b>\$276,297.80</b>	<b>\$300,641.52</b>	<b>\$334,470.00</b>	<b>\$315,300.00</b>	<b>(\$19,170.00)</b>

**General Government 2019**

**Selectboard**

FT = 1

EXPENSES		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
	Selectboard	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00
1-411-70	Selectboard Expenses	\$3,971.22	\$2,347.30	\$1,500.00	\$1,500.00	\$0.00
1-412-10	Town Manager	\$81,902.05	\$84,529.67	\$83,000.00	\$85,000.00	\$2,000.00
	Social Security	\$6,487.27	\$6,841.41	\$6,225.00	\$6,300.00	\$75.00
1-412-16	Mgmt Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-412-40	Manager Expenses	\$3,039.16	\$4,876.82	\$1,500.00	\$1,500.00	\$0.00
		<b>\$102,899.70</b>	<b>\$106,095.20</b>	<b>\$99,725.00</b>	<b>\$101,800.00</b>	<b>\$2,075.00</b>

**Administration**

FT = 4

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
10-15-10-00	Election Payroll	\$635.00	\$593.25	\$1,500.00	\$600.00	(\$900.00)
10-15-10-01	Payroll	\$178,259.15	\$195,038.24	\$198,200.00	\$202,500.00	\$4,300.00
10-15-10-11	Treasurer	\$3,179.84	\$3,148.55	\$3,400.00	\$3,500.00	\$100.00
15-15-11	Social Security	\$14,376.58	\$16,903.73	\$15,162.00	\$15,500.00	\$338.00
10-15-12	Unemployment	\$1,644.00	\$958.00	\$0.00	\$0.00	\$0.00
10-15-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-15-14	Health Premiums	\$54,735.02	\$61,013.52	\$60,684.00	\$63,093.00	\$2,409.00
10-15-15	Life Insurance	\$743.93	\$448.50	\$500.00	\$500.00	\$0.00
10-15-16	Retirement	\$13,148.64	\$13,979.28	\$11,000.00	\$11,400.00	\$400.00
10-15-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-15-21-00	Office Supplies	\$9,316.67	\$12,561.82	\$11,000.00	\$11,000.00	\$0.00
10-15-21-01	911 House Numbers	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00
10-15-21-02	Election Expense	\$1,276.10	\$2,659.20	\$1,500.00	\$1,500.00	\$0.00
10-15-22	Training	\$1,350.97	\$1,507.74	\$2,000.00	\$1,500.00	(\$500.00)
10-15-23	Equipment	\$36,445.71	\$19,732.97	\$20,500.00	\$18,800.00	(\$1,700.00)
10-15-25	State Treasurer	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00
10-15-26	Postage	\$7,506.73	\$7,498.47	\$7,000.00	\$8,500.00	\$1,500.00
10-15-27-00	Notices	\$8,141.26	\$5,303.33	\$3,000.00	\$4,000.00	\$1,000.00
10-15-27-01	Town Report	\$3,685.62	\$3,775.16	\$3,500.00	\$4,000.00	\$500.00
10-15-34	Telephone	\$5,432.40	\$6,026.60	\$5,000.00	\$5,500.00	\$500.00
10-15-37-00	Computer Service	\$8,231.36	\$5,280.26	\$6,000.00	\$6,900.00	\$900.00
10-15-27-01	Record Rstrtn.	\$5,288.70	\$6,797.43	\$8,000.00	\$7,000.00	(\$1,000.00)
10-15-37-02	Wedsite	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00
10-15-37-03	NEMRC Software	\$19,510.63	\$0.00	\$0.00	\$0.00	\$0.00
10-15-37-04	GIS Upgrade	\$4,500.00	\$2,400.00	\$7,000.00	\$7,000.00	\$0.00
10-15-37-05	SAPA	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00
10-15-40	VLCT	\$4,576.00	\$4,704.00	\$4,674.00	\$4,805.00	\$131.00
10-15-50	PACIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-15-55	Chamber of Comm.	\$145.00	\$149.00	\$125.00	\$150.00	\$25.00
10-15-56-00	Legal	\$24,793.69	\$18,408.11	\$20,000.00	\$20,000.00	\$0.00
10-15-56-01	Consulting	\$0.00	\$3,500.00	\$0.00	\$2,000.00	\$2,000.00
10-15-57-01	Outside Audit	\$0.00	\$15,625.00	\$16,850.00	\$16,000.00	(\$850.00)
10-15-81	Bond Anticipation	\$16,850.00	\$0.00	\$0.00	\$0.00	\$0.00
10-15-82	TAN Interest	\$6,749.19	\$2,282.97	\$7,500.00	\$2,500.00	(\$5,000.00)
10-15-83	Service Charge	\$2,477.50	\$2,421.00	\$1,500.00	\$1,500.00	\$0.00
10-15-99	Unclassified	\$71.10	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$433,470.79</b>	<b>\$412,716.13</b>	<b>\$418,695.00</b>	<b>\$422,848.00</b>	<b>\$4,153.00</b>

## General Government 2019 (Continued)

1/30/2019

**Listers**

PT = 1

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
10-16-10	Salary	\$19,186.58	\$27,240.25	\$32,500.00	\$32,500.00	\$0.00
10-16-11	Social Security	\$1,434.02	\$2,083.86	\$2,030.00	\$2,100.00	\$70.00
10-16-21	General Expenses	\$5,073.21	\$6,813.31	\$8,500.00	\$9,000.00	\$500.00
10-16-22-00	Training	\$270.00	\$30.00	\$2,000.00	\$2,000.00	\$0.00
10-16-22-01	Travel	\$1,420.58	\$1,629.32	\$2,000.00	\$2,000.00	\$0.00
	Computer Service	\$0.00	\$0.00	\$0.00	\$2,160.00	\$2,160.00
10-16-23	Equipment	\$0.00	\$366.26	\$500.00	\$500.00	\$0.00
10-16-56	Legal	\$0.00	\$294.50	\$0.00	\$0.00	\$0.00
		<b>\$27,384.39</b>	<b>\$38,457.50</b>	<b>\$47,530.00</b>	<b>\$50,260.00</b>	<b>\$2,730.00</b>

**Taxes**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
10-17-21	General Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-17-25	Tax Billing	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00
10-17-27	Advertising	\$912.00	\$3,966.00	\$2,500.00	\$4,000.00	\$1,500.00
10-17-37-01	State Appeals	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
10-17-56-00	Legal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-17-56-01	Tax Sale Service	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00
10-17-63	Abtment	\$3,020.62	\$0.00	\$0.00	\$3,000.00	\$3,000.00
		<b>\$3,932.62</b>	<b>\$3,966.00</b>	<b>\$6,500.00</b>	<b>\$11,000.00</b>	<b>\$4,500.00</b>

**Planning & Zoning** PT = 2

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
10-18-10-00	Salary	\$22,480.81	\$21,517.91	\$33,500.00	\$31,000.00	(\$2,500.00)
10-18-10-11	DRB Salaries	\$2,000.00	\$2,250.00	\$2,500.00	\$2,500.00	\$0.00
10-18-10-12	Planning Salaries	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
10-18-11	Social Security	\$1,865.24	\$2,009.52	\$3,000.00	\$2,000.00	(\$1,000.00)
10-18-21-00	Enforcement	\$344.47	\$75.23	\$0.00	\$0.00	\$0.00
10-18-21-01	Supplies	\$139.24	\$0.00	\$200.00	\$200.00	\$0.00
10-18-21-02	Printing	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00
10-18-22	Training	\$210.00	\$180.00	\$3,500.00	\$1,500.00	(\$2,000.00)
10-18-23	Computer	\$0.00	\$62.50	\$500.00	\$500.00	\$0.00
10-18-27-00	Notices	\$2,831.25	\$3,531.00	\$2,000.00	\$3,000.00	\$1,000.00
10-18-27-01	Town Plan/Zoning	\$0.00	\$615.18	\$2,000.00	\$1,000.00	(\$1,000.00)
10-18-40-01	Regional Planning Dues	\$0.00	\$0.00	\$3,942.50	\$3,942.50	\$0.00
10-18-40-02	SRDC	\$0.00	\$10,000.00	\$10,000.00	\$12,500.00	\$2,500.00
10-18-56	Legal	\$7,957.90	(\$502.31)	\$10,000.00	\$5,000.00	(\$5,000.00)
		<b>\$37,828.91</b>	<b>\$42,239.03</b>	<b>\$73,742.50</b>	<b>\$65,742.50</b>	<b>(\$8,000.00)</b>

**Insurance & Deductions**

		2017 Cash	28-Dec	2018 Budget	2019 Budget	Change
10-19-11	Social Security	\$5,087.84	\$0.00	\$0.00	\$0.00	\$0.00
10-19-12	Unemployment	\$613.77	\$479.00	\$0.00	\$0.00	\$0.00
10-19-13	Workers Comp	\$92,110.00	\$94,771.00	\$110,000.00	\$90,000.00	(\$20,000.00)
10-19-14	Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-19-15	Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-19-16	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-19-18	Co-Insur	\$131,949.31	\$119,064.74	\$125,786.00	\$130,000.00	\$4,214.00
10-19-50	Property/Casualty	\$105,860.00	\$97,649.00	\$115,000.00	\$100,000.00	(\$15,000.00)
		<b>\$335,620.92</b>	<b>\$311,963.74</b>	<b>\$350,786.00</b>	<b>\$320,000.00</b>	<b>(\$30,786.00)</b>

<b>Total General Government</b>	<b>\$941,137.33</b>	<b>\$915,437.60</b>	<b>\$996,978.50</b>	<b>\$971,650.50</b>	<b>(\$25,328.00)</b>
---------------------------------	---------------------	---------------------	---------------------	---------------------	----------------------

## Chester Police Department's 2018 year in review.....

### Message from the Chief of Police-2018

The Chester Police Department may be a small department, but we deal with all the same issues as our larger counterparts. The opiate crisis spawns overdoses, burglaries, assaults, larcenies, etc., which consume a lot of man hours. In addition, we still have a litany of day to day calls for service such as, speeders, barking dogs, alarms, EMS assists, domestic assaults, DUI and the list goes on.

With our community facing all these issues and more, we need your help. If you see suspicious activity, we ask that you notify us by phone, email or even our website. However, if you have an emergency please dial 911 as email and web traffic is not monitored 24/7. We'd also like to remind all residents to make sure that your house numbers are clearly visible from the road to ensure that emergency services can locate you during your time of need without unnecessary delay. We also like to be involved in the community. If you are having an event and would like one of our officers to come and speak or would like a demo of our K-9, Dutch, please give us a call and we will be glad to help.

Here at the Chester Police Department we'd like to extend our thanks to all of our citizens for your unwavering support. As your Chief of Police for the last 15 years it has been my pleasure to serve you and to be part of such a wonderful community. And please, if you see one of my officers, stop and say hello, they would love to hear from you.

Sincerely,  
Chief Richard H. Cloud

### K9 Dutch has Demonstrated at 4 venues

Dutch has also performed the following for assistance for other agencies:  
Detection in Vehicle: 8, Missing Person Search: 1, Area search: 1, Stand By: 1  
Track of a Fugitive: 1, and Cancelled while enroute : 1



Ludlow Rotary invited Chief Cloud and Dutch to their weekly meeting, at DJ's Restaurant Chief Cloud discusses K9 Dutch's roll and Train within the Chester Police Department. Also training for Dutch is exercising, time, speed trainings, Chief Cloud spoke of a 100 yard dash at about 40 mph.



## Department Personnel

Current Roster: Chief Richard Cloud, K9 Dutch, Sgt William Frank, Detective Andrew Brothers, Todd Mayer, Adam Woodell, Part-Time Officers: Jeff Holden, Timothy Worth, Noah Rheume Administration Julie Parsells  
Chester Police has returned to 5 Full-Time Officers, as of 02/05/2018 With the hiring of William Frank

### Full-Time



Sgt William Frank, 02/3/2018 M140

### Part-Time



Officer Noah Rheume 2/07/2018 M148



### TRAINING

Chester Police Officers are required to attend a minimum of 30 training hours annually. Their training included: Interacting w/ People having a Mental Health Crisis, Field Training Officer Certification Course, First Aid, CPR, Training on Administering Narcan (Overdose Reversal), Crash Investigation, Domestic Violence, Firearms Training, Death Scene Investigation.

Chester Officer's continue to assist Okemo Mountain Resort with traffic control. Their efforts help the flow of traffic into and out of the area during the peak travel times on weekends, vacations and holidays and during the ski season of December through March. This is a paid service by Okemo, based on a state mandated police officer traffic control.



In 2018, Chester Police Officers responded to 1096 calls for service.  
Arrests totaled 64 bookings of 64 offenders, committed a total of 66 criminal offenses

Below are the actual breakdown of



the cases.

911 Hang-Ups	18	Crash Damage	1	Forgery	1	Runaway Juvenile	1
Abandoned Vehicle	1	Crash Injury	80	Found Property	6	Service of APO	8
Agency Assist	186	Crash Fatality x2	7	Fraud	13	Sex Offend Reg	1
Alarm	55	Custodial Disp.	1	Information	1	Sex Offense	8
Alcohol Offense	1	Death Inv	1	Juvenile Prob	13	Simple Assault	1
Animal Noise	1	Deliver Message	4	Littering	3	Suicide Attempt	2
Animal Problem	55	Directed Patrol	3	Medical	4	Suspicious Circ/Person	101
Assault	3	Disorderly	10	Misconduct	2	Theft	39
ATV Incident	1	DLS	3	Missing Person	3	Theft-Automobile	1
Background	1	Drugs	8	MV Complaint	87	Threatening	7
Bad Check - NSF	1	DUI	2	Noise	10	Traffic Hazard	9
Burglary	9	False Report	5	Disturbance	2	Trespassing	7
Burglary Alarm	50	Family Fight	1	Overdose	1	Unlawful Mischief	1
Child Abuse	2	Fire Alarm	20	Parking Problem	3	Vandalism	9
Citizen Assist	72	Fireworks	1	Phone Problem	3	VIN Inspection	40
Citizen Dispute	27	Fish & Game	2	Property Damag	6	Wanted Person	7
Cond of Release	93	Foot Patrol	17	Property Watch	2	Weapon Offense	1
				Public Speaking	2	Welfare Check	40

Total Cases 1096



<b>Traffic Tickets Issued 2018</b>	472				
BASIC RULE - SPEED	9	FAIL USE CHILD RESTRAINT	1	PERMITTING UNLICENSED OR	2
BASIC RULE Unreasonable a	19	FAILURE TO CARRY REGISTRA	2	PERSON UNDER 21 YEARS OLD	5
LOCAL SPEED TOWN HIGHWAY	16	FOLLOWING TOO CLOSELY, CR	1	PERSONS REQUIRED TO REGIS	19
Municipal Ordinance Speed	245	INSPECTION OF REGISTERED	28	POSSESSION OF LICENSE CER	2
STATE SPEED ZONES	20	LIMITATIONS ON PASSING	10	POSSESSION OF MARIJUANA <	2
CONDITION OF VEHICLE	8	LITTERING	3	REGULATIONS IN MUNICIPALI	4
COUNTERFEIT PLATES, STICK	2	MISUSE OF NUMBER PLATES	5	SIGNALS REQUIRED; GENERAL	3
DAMAGING SURFACE OF ROAD	1	MOTORCYCLE HEADGEAR REQUI	1	STARTING PARKED VEHICLES	1
Dog Run at Large-Chester	6	OPERATING A VEHICLE WITHO	16	ENTERTAINMENT PICTURE VIS	1
Dog Unlicensed-Chester	1	Operating after suspension	13	TEXTING PROHIBITED	5
DRIVING ON ROADWAYS LANED	2	OPERATING WITHOUT A LICEN	11	USING PORTABLE ELECTRONIC	8
<b>Traffic Warnings Issued 2018</b>	176				
BASIC RULE - SPEED	8	LIMITATIONS ON PASSING	1		
BASIC RULE Unreasonable a	3	LOCAL SPEED TOWN HIGHWAY	6		
CONDITION OF VEHICLE	16	Municipal Ordinance Speed	53		
DISPLAY OF PLATES	8	OPERATING WITHO LIAB INS	10		
DRIVING ON ROADWAYS LANED	4	OPERATING WITHOUT A LICEN	2		
DUTY TO STOP AT A STOP SI	1	PERMITTING UNLICENSED OPER	1		
FAILURE TO CARRY REGISTRA	5	PERSONS REQUIRED TO REGIS	6		
FOLLOWING TOO CLOSELY	3	POSSESSION OF LICENSE CER	2		
ILLUMINATION REQUIRED	1	REAR WHEEL FLAPS REQUIRED	1		
INSPECTION OF REGISTERED	26	SIGNALS REQUIRED; GENERAL	3		
JUNIOR OPERATOR USE OF PO	1	STATE SPEED ZONES	12		
LIGHTS REQUIRED AT NIGHT	1	USING PORTABLE ELECTRONIC	3		



Chester Officer's accompany the C.A.E.S.

DARE students to a

Dartmouth Women's hockey game each year, 2018 was no different, meet and greets and some were called out to the ice, to participate in a little competition, then the Pizza was brought out.



#### REMINDER:



Don't forget! No need to wait for a National Drug Take Back Event!! Just outside of the Police Department in the hallway of the Chester Town Hall is the Med-Return drug collection unit.

Unused and unwanted prescriptions maybe deposited. There are restrictions on allowable items to be deposited into the Med-Return Unit. Not allowed are needles, ointments, liquids, aerosols and inhalers. Please check with your physician for disposal of these restricted items.

This Solar speed sign that was installed on North Street was taken down in a mv accident, Hoping soon, it will be reinstalled.





State of Vermont AOT/Pike Paving Detail Rte 103 from Rockingham to Clarendon.  
Chester Police Escorting paving vehicles



Donations were made to the Chester Police Department K-9 Fund  
In Memory of:



**Public Safety Revenues & Expenses 2019**
**POLICE**

FT = 6

PT = 3

**Revenues**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
04-21-01	Court Fees	\$13,876.67	\$29,084.42	\$20,000.00	\$32,500.00	\$12,500.00
04-21-02	DARE Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04-21-03	Other Income	\$975.00	\$895.00	\$2,000.00	\$1,000.00	(\$1,000.00)
04-21-04	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04-21-0501	Ski Payroll Reimbur	\$19,040.00	\$18,480.00	\$18,000.00	\$19,500.00	\$1,500.00
04-21-05-02	Other Payroll	\$15,493.83	\$43,873.88	\$0.00	\$12,500.00	\$12,500.00
04-21-06	START	\$0.00	\$0.00	\$2,500.00	\$1,500.00	(\$1,000.00)
	<b>Total</b>	<b>\$49,385.50</b>	<b>\$92,333.30</b>	<b>\$42,500.00</b>	<b>\$67,000.00</b>	<b>\$24,500.00</b>

**Expenses**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
11-21-10-00	Payroll	\$352,704.87	\$347,816.13	\$346,500.00	\$356,895.00	\$10,395.00
11-21-10-11	Overtime	\$22,192.11	\$20,061.38	\$20,000.00	\$20,000.00	\$0.00
11-21-10-21	Ski Traffic	\$14,929.80	\$16,206.00	\$19,000.00	\$19,000.00	\$0.00
	Other Services	\$0.00	\$31,590.83	\$0.00	\$0.00	\$0.00
	Other Payroll	\$7,485.48	\$1,122.38	\$0.00	\$5,000.00	\$5,000.00
11-21-10-22	Payroll Other	\$984.50	\$0.00	\$1,000.00	\$1,000.00	\$0.00
11-21-10-26	CORE	\$7,394.90	\$1,958.90	\$5,000.00	\$2,500.00	(\$2,500.00)
11-21-11	Social Security	\$29,720.61	\$32,524.21	\$30,500.00	\$31,415.00	\$915.00
11-21-12	Unemployment	\$0.00	\$247.96	\$0.00	\$0.00	\$0.00
11-21-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-21-14	Medical Insurance	\$73,711.07	\$73,268.22	\$60,670.00	\$78,897.00	\$18,227.00
11-21-15	Life Insurance	\$642.45	\$457.20	\$400.00	\$400.00	\$0.00
11-21-16	Retirement	\$20,850.71	\$20,671.67	\$19,200.00	\$19,200.00	\$0.00
11-21-17	Uniforms	\$6,908.44	\$10,409.16	\$4,000.00	\$4,000.00	\$0.00
11-21-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-21-21	Supplies	\$5,009.69	\$7,381.02	\$7,000.00	\$7,000.00	\$0.00
11-21-21	DARE	\$309.02	\$945.10	\$1,200.00	\$800.00	(\$400.00)
11-21-22-00	Training	\$1,935.27	\$1,707.54	\$5,500.00	\$5,500.00	\$0.00
11-21-22-01	Travel	\$2,048.92	\$2,498.08	\$3,500.00	\$3,000.00	(\$500.00)
11-21-22-02	START Payroll	\$0.00	\$0.00	\$2,000.00	\$1,500.00	(\$500.00)
11-21-23-00	Equipment	\$21,535.02	\$17,581.09	\$19,500.00	\$19,500.00	\$0.00
	Computer Service	\$0.00	\$0.00	\$0.00	\$4,320.00	\$4,320.00
11-21-23-01	Finger Print Machine	\$0.00	\$4,246.00	\$4,500.00	\$4,500.00	\$0.00
11-21-29-01	MDC	\$58.00	\$0.00	\$3,000.00	\$2,000.00	(\$1,000.00)
11-21-29-02	Watch Guard	\$145.00	\$0.00	\$500.00	\$500.00	\$0.00
11-21-34	Telephone	\$3,633.05	\$7,235.96	\$5,000.00	\$7,000.00	\$2,000.00
11-21-40	Police Asso	\$360.00	\$400.00	\$500.00	\$500.00	\$0.00
11-21-56	Attorney	\$0.00	\$220.00	\$1,500.00	\$1,500.00	\$0.00
11-21-68	Vehicles	\$6,937.00	\$13,714.86	\$15,000.00	\$15,000.00	\$0.00
11-21-78	Gasoline	\$10,679.97	\$11,981.54	\$12,500.00	\$11,500.00	(\$1,000.00)
	<b>Totals</b>	<b>\$590,175.88</b>	<b>\$624,245.23</b>	<b>\$587,470.00</b>	<b>\$622,427.00</b>	<b>\$34,957.00</b>

## REPORT OF THE FIRE CHIEF

The Chester Fire Department responded to the following calls in 2018:

Structure Fires Chester .....	2	Swift Water/Flooding/Ice Rescues...	3
Structure Fires Andover .....	1	Snow / ATV Woods Rescue/Recov...	5
Structure Fires Mutual Aid ....	18	Landing Zones (DHART).....	4
Rekindle Fires.....	0	Missing/Lost Person.....	0
Room/Contents Fires .....	0	Public Services.....	2
Building Electrical Fires.....	4	Fireworks Detail .....	1
Chimney Fires .....	3	Fire Safety Education.....	6
Vehicle Fires .....	2	Storm Crews.....	2
Appliance Fires .....	0	Road Hazards .....	0
Oven Fires .....	0	Power lines down .....	15
Oil/Wood/LP Burner Fires .....	0	Power Transformer Fires.....	1
Trash/Rubbish Fires .....	0	Assist CPD / VSP .....	0
Dumpster Fires .....	1	Medical Assist .....	1
Gas Grill Fires .....	0	Cover Assignment / Mutual Aid .....	6
Illegal Fires .....	7	Smoke Alarms .....	8
Forest/Brush/Grass Fires.....	5	Fire Alarms .....	19
Brush/Grass Fires Mutual Aid ..	2	Smoke Investigations .....	2
Water Leak Hazards.....	2	(LP) Propane Leaks .....	3
Motor Vehicle Crashes .....	33	Odor Investigation.....	5
Motor Vehicle Crash Fatal.....	1	Carbon Monoxide Calls .....	16
Low/High Angle Rescues .....	0	Hazmat Incidents .....	3
		<b><u>Total Calls 183</u></b>	

Chester Fire Department call volume increased this year by 50 calls. Although this seems a lot, it is back to about what our normal yearly increase has been over the last 5 years. 2017 was just an odd year with a lower call volume.

Our firefighters continue to train at a minimum of 3 times a month, in addition to multiple weekend classes and for some of our firefighter's week-long classes. I am very grateful for our men and women that sign up for these weekend and week-long classes. These men and women already work full time jobs and have families, yet they still sign up for extra training and duty. This kind of dedication is essential in our continued effort to provide the Towns of Chester and Andover the best services we can.

Chester Fire Department has continued to climb the ladder of respect with other towns and in a lot of cases, we are the first due engine to surrounding towns. In common terms this means when another town is requesting help, we are the first to get called. This is attributed to our upgrade in training and safety which allows us to provide an excellent service with very knowledgeable and trained crews. As such Chester Fire Department was put in command of one side of Hawks Mountain in Plymouth during their very large forest fire this year. The Chester Fire Chief was put in command of one side of the mountain and Chester Crews led the way assisted by numerous other towns. Our side of the mountain had multiple homes to protect. No homes or lives were lost in this fire.

Chester Fire Department Color Guard has also been getting more attention and respect this year as well. We were again asked to be the color guard for the 911 ceremony at the Chester American Legion. Most exciting for the crew was the phone call from the Boston Red Sox asking us to present the colors at a game. What an honor it was to represent the Town of Chester.

This year we took delivery of our new pumper (Engine 2). This was a great upgrade to our services being able to carry a full crew of seven to a scene. Now when we arrive on scene, we are ready to complete the task at hand as our air packs and tools are already on and ready to go. With the older trucks the packs were mounted on the outside of the truck so when you arrived you had to get out and get your gear on and then the planning stage

started. Now this is done all in the truck on the way to the call. Minutes count in firefighting and this has allowed us to shave valuable minutes off our response times.

I would like to Congratulate Firefighter Matthew Goyette and Lieutenant Mark Verespy who were both recognized this year for their dedication to Chester Fire Department. Firefighter Goyette was awarded the Firefighter of the Year and Lieutenant Verespy was awarded the fire department's highest achievement, the Chief's Award. Congratulations to you both, you earned it and it is well deserved.

I would like to thank all mutual aid fire departments that respond to the town of Chester and Andover as part of our mutual aid pack. Oftentimes, incidents are larger or more intense than the man-power of our department can sustain, and it is through this mutual aid agreement that each town has the necessary coverage when they need it the most. These responses can be anything from assisting on scene to sitting in our station for hours prepared to respond to additional calls within Chester and Andover, while our crews are already engaged in an intense call. Our mutual aid pack is made up of fire departments throughout the entire state, but I would particularly like to point out and thank Proctorsville and Springfield Fire Departments that we work and train with daily.

I would like to thank the Yosemite Engine Company which is our private non-profit organization made up of current and past members of the fire department that raise money to buy and donate equipment to the Fire Department to help keep the cost of business lower for tax payers. I would also like to thank the Chester Fire Department Auxiliary which is made up of the immediate family and significant others of current firefighters. They provide any assistance needed when called upon.

Most importantly I would like to thank all my Firefighters and their families. Robert MacAllister, Ben Whalen, Steve Vertefeuille, Andrew Sheere, Mark Verespy, Eric Richardson, George Niesuchouski, James Ravlin, Timothy Tassinari, Amber Wilson, Nicholas Trask, Larry Edwards, Bruce Savery, Matthew Goyette, Daniel Lamson, Lucas Trask, Gary Langevin, Kimberly Hains and Chad Carey Jr. These men, women and children give up so much to make all homes and lives safer in this town. You are all truly heroes.

I would like to end this year's annual report by asking for your consideration in supporting a new Fire Station. We are definitely working in a facility that no longer works for us, and we cannot fit our equipment. Anyone wishing to take a tour of our current facility can reach out for me at any time and I would be happy to show you around. Thank you for your consideration and thank you all for your ongoing support of the Chester Fire Department.

Respectfully Submitted,  
Matthew S. Wilson  
Chester Fire Chief





Live Fire Training VT  
Fire Academy



Structure Fire



Forest Fire Plymouth – Chester  
Crews Side of Mountain



Christmas Day Fire 2018 Crew



Saying Goodbye to Past  
Assistant Chief Mark O'Neil



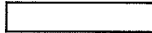
Chester Engine 2



Chester Fire Department Color Guard at Fenway Park Boston

**FIRE**

Revenues		PT = 20				
		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
04-22-02	Hazmat Income	\$50,819.97	\$0.00	\$0.00	\$0.00	\$0.00
04-22-03	Other Income	\$0.00	\$25.00	\$1,000.00	\$25.00	(\$975.00)
04-22-04	Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04-22-05	Andover Income	\$21,500.00	\$24,000.00	\$24,000.00	\$24,000.00	\$0.00
		<b>\$21,500.00</b>	<b>\$24,025.00</b>	<b>\$25,000.00</b>	<b>\$24,025.00</b>	<b>(\$975.00)</b>
<b>Expenses</b>						
11-22-10-00	Salary	\$69,378.90	\$77,236.39	\$77,500.00	\$79,500.00	\$2,000.00
11-22-10-01	Hazmat Incidnet	\$20,398.03	\$908.12	\$2,000.00	\$2,000.00	\$0.00
11-22-11	Social Security	\$5,186.51	\$5,976.07	\$5,925.00	\$4,000.00	(\$1,925.00)
11-22-12	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-22-13	Workers Comp	\$0.00	\$3,967.00	\$0.00	\$0.00	\$0.00
11-22-14	Medical Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-22-15	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-22-16	Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-22-17	Uniforms	\$440.00	\$2,609.33	\$1,500.00	\$1,250.00	(\$250.00)
11-22-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-22-21	Supplies	\$777.03	\$121.42	\$0.00	\$500.00	\$500.00
11-22-22-00	Training	\$6,885.25	\$4,093.54	\$6,500.00	\$6,500.00	\$0.00
11-22-22-01	Physicals	\$1,710.00	\$0.00	\$2,000.00	\$5,000.00	\$3,000.00
11-22-30	Utilities	\$143.14	\$0.00	\$500.00	\$250.00	(\$250.00)
11-22-34	Ipad/Data Link	\$377.61	\$0.00	\$400.00	\$400.00	\$0.00
11-22-37	Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-22-40	Assoc Dues	\$2,143.00	\$1,748.00	\$2,500.00	\$2,500.00	\$0.00
11-22-66-00	Equipment	\$19,306.01	\$27,162.72	\$24,000.00	\$19,000.00	(\$5,000.00)
11-22-66-01	Foam	\$4,945.00	\$0.00	\$5,000.00	\$1,100.00	(\$3,900.00)
11-22-67-00	Radio Maintenance	\$7,900.19	\$1,484.70	\$2,500.00	\$2,000.00	(\$500.00)
01-422.67-01	Building Maintenance	\$6,404.46	\$588.85	\$3,000.00	\$500.00	(\$2,500.00)
11-22-67-02	Equipment Maintenance	\$0.00	\$5,718.07	\$4,000.00	\$5,000.00	\$1,000.00
11-22-68	Vehicle Maint	\$14,180.78	\$15,324.55	\$6,500.00	\$6,500.00	\$0.00
11-22-79	Fuel	\$1,078.84	\$2,271.20	\$1,500.00	\$2,000.00	\$500.00
	Transfer to Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>\$161,254.75</b>	<b>\$149,209.96</b>	<b>\$145,325.00</b>	<b>\$138,000.00</b>	<b>(\$7,325.00)</b>



## Report of the Chester Ambulance Service

The ambulance service responded to 396 calls out of a total 433 dispatched during 2018 resulting in 454 patients being seen within the towns of Chester (351), Andover (40), Ludlow (46), Rockingham (2), Cavendish (7), Proctorsville (3), Grafton (1), Springfield (2) and Windham (3) as a result of the following incidents:

- 240 Medical Emergencies
- 55 MVC's (Motor Vehicle Crashes including motorcycle, ATV and snowmobile)
- 91 Traumatic Incidents by other cause
- 12 Stand-By Requests by Fire, Police, etc.
- 14 Public Assists
- 42 Cancellations

Once again, response volumes continued to increase during 2018 in comparison between 378 during 2017 and 353 during 2016. The difference at 37 between response and dispatched for 2018 can be contributed to times when Mutual Aid was needed due to multiple calls during the same time and those times that we are unable to get enough staff response to fulfill crew requirements for legal transport. A reminder is, State Statute requires two medically licensed personnel for transport and even though we try our best to cover every call with our own staff, it is inevitable that this situation will continue due to other obligations our volunteers face.

FYI...As I write this, we are only 5 days into 2019 and have already responded on 11 calls to date.

I am pleased to announce that we have hired another full-time person to be available during our most vulnerable times of coverage difficulties during weekdays. Amanda Silva has been with us for two years as a volunteer and began full time employment on September 4, 2018. She is an Emergency Medical Technician (EMT) and plans to pursue her Advanced Licensure (AEMT) as soon as the next suitable course becomes available. She grew up in an emergency services environment with her father being a medically licensed Firefighter in Springfield. She has worked for Springfield Hospital within the Emergency Department for many years and has always aspired to offer her services full-time within a prehospital Emergency Medical setting. Aside from being available for calls, her duties include service billing, Co-Training Officer along with myself, maintenance of equipment and supplies inventory and will be learning Infection Control for safety of personnel. She has also been asked to possibly take on the position of Deputy Health Officer and most recently, the possibility of taking on the task of e911 Coordinator for the Town has been mentioned. Not only has she quickly become an asset to the Town and Department in general, she has reduced my overflowing plate of obligations becoming an asset towards Administration of the service.

On another personnel note, I would like to recognize AEMT, Eric Richardson. Due to personal reasons, Eric decided not to renew his pre-hospital medical license the end of June 2018; retiring from EMS at that time. He will tell you that his time in EMS was only 29 years, but as far as I am concerned, the dedication he portrayed during that time plus the fact that he joined in 1988 with his re-licensure dictating his actual retirement just shy of 30 years; I will always consider his service time as 30. Thank you, Eric. Your knowledge, experienced dedication and personality is, and always will be, truly missed within our service.



## Report of the Chester Ambulance Service

Along with the increased call volume, we also witnessed an increase in critical calls. An example of this is Cardiac Arrests at 7 during 2017 rising to 12 during 2018. I wish I could express that this could be proved as life in general with an aging population, but sadly statistics show much of this increase can be attributed to the ever-growing drug problem and opiate addiction affecting our younger population as well.

There has been much talk about the counteracting drug Narcan (Naloxone) which blocks opiate reception into the brain to reverse an overdose situation, but I can't stress enough; it is not the magical cure with no guarantee of revival and can work only if administered in a timely manner. If you or someone you know is addicted to opioids, seek obtaining the nasal spray Narcan with training on its use. This form of Narcan can be obtained at most pharmacies in Vermont without prescription. Again, it is NOT the cure all. The only ways to avoid possible overdoses are complete abstinence from recreational use and strict adherence to direction of prescribed use. Please, please do not think that you or a loved one WILL be fine because you do possess Narcan. It primarily works for opiate overdoses and only has an active life span within the body of 30-90 minutes. Reversed opiate overdoses using Narcan should absolutely seek further immediate medical attention by calling 911. Along with this, I also need to stress the importance of learning CPR. Not only for overdose situations, but for any Cardiac Arrest situation to help sustain viability for possible revival when EMS arrives. More times than not, we get reports that CPR is in progress on scene, but upon arrival we find that this was not the case. You can call us at (802) 875-2211 for further information.



Also due to increased calls and the resulting added critical, we did experience unforeseen expenditures within our 2018 budget for General Supply and have addressed this with a proposed increase within that line for 2019. I assure you that we do our best to keep costs down, but as we cannot entirely predict what each year will bring for calls and ensuing supply costs, we cannot guarantee that it will not happen again. On the other hand, increased calls also bring increased revenue to help offset expenses in general.

I continue fielding questions at times pertaining to why we charge for service when a patient is a taxpayer. A general explanation to this is that our budget and consequent addition to the tax base is for maintenance of the department throughout the year enabling readiness for response at any time. The objective for billing patients is to subsidize expenses each year through revenue by those that utilize the service which in turn saves money in a broader aspect for those that don't.

Our working relationship with Ludlow Ambulance continues. Each service can call for one licensed person to respond out of the other to fulfill legal transport needs. I again need to assure all that we do not wait at the station for them to arrive; we respond with available personnel while the requested license is on their way to meet on scene.

## Report of the Chester Ambulance Service

As recruitment plus retention of volunteers continues to become more difficult, we do remain committed with pursuit of new staff. I can't tell you how many times our patients have expressed how assured and happy they were to see familiar local faces in their time of need, but this will eventually cease if we cannot sustain local interest. If you have ever thought about becoming involved or even have curiosity about what EMS involves, please contact us. Dan Cook at (802) 875-3134(H), (802) 558-9972(C) or Amanda Silva at (802) 875-2211 weekdays. Either one of us can also be reached through email at [tcambulance@vermontel.net](mailto:tcambulance@vermontel.net).

We would like to thank all town departments of Chester and Andover including all officials and Select Boards; the members of the Chester Volunteer Rescue Squad, Chester Fire Department, Yosemite Engine Company, Ludlow Ambulance, Hartford Dispatch, the emergency room staff at Springfield Hospital and all other surrounding mutual aid organizations. It is with continued support from all, including the taxpayers of Chester and Andover that enables us to continue operation at our current level of care.

I would also like to extend my personal appreciation to all staff as well as thank their respective loved ones for gracious acceptance of any subsequent loss of family time throughout 2018. They are an incredible group of individuals with dedication that preserves our ability to continue.



(Personnel listed below are not in order specific to the picture with some missing from the picture)

- Advanced Emergency Medical Technicians: Jeff Knisely, Eric Richardson, Rebecka Martens and Eric Martens
- Emergency Medical Technicians: Mary Ann Bonneville, Amanda Silva, Elizabeth Brothers, Laurie Cloud, Meghan Thomas, Michael Steuwe, Timothy Tassinari, Rachel Booth Michael Randzio
- Emergency Medical Responders: Rebecka DelBove, Robert Carlock and Michaela Gregory
- Drivers: Greg Gomo, Alyssa LeTourneau, Montana LeTourneau, Brianna Dyer and Bruce Savery
- EMT Trainees: Catherine Bennett
- Driver Trainee: Bradley Bennett
- Ride Along new members with training pending: Christina LeTourneau and Dillan Coburn

Respectfully Submitted,  
Daniel Cook, Coordinator

**AMBULANCE**

FT = 1

PT = 19

Revenues		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
04-23-01	Service Fees/ Reimburse	\$112,040.22	\$123,614.42	\$90,000.00	\$110,000.00	\$20,000.00
04-23-02	Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04-23-03	Other Income	\$0.00	\$25.52	\$0.00	\$0.00	\$0.00
04-23-05	Andover	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
		<b>\$118,040.22</b>	<b>\$129,639.94</b>	<b>\$96,000.00</b>	<b>\$116,000.00</b>	<b>\$20,000.00</b>

Expenses		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
11-23-10-00	Salary	\$75,829.66	\$57,443.05	\$80,000.00	\$75,000.00	(\$5,000.00)
11-23-10-01	Adm Assistant	\$28,174.61	\$9,961.00	\$30,000.00	\$32,750.00	\$2,750.00
11-23-10-02	Overtime	\$0.00	\$1,192.51	\$0.00	\$1,000.00	\$1,000.00
11-23-11	Social Security	\$6,399.24	\$3,943.34	\$8,250.00	\$8,500.00	\$250.00
11-23-12	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-23-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-23-14	Medical Insurance	\$6,445.54	\$4,901.88	\$10,468.08	\$15,804.36	\$5,336.28
11-23-15	Life Insurance	\$60.90	\$24.60	\$100.00	\$101.00	\$1.00
11-23-16	Retirement	\$1,623.83	\$634.97	\$1,944.00	\$1,944.00	\$0.00
11-23-17	Uniforms	\$350.00	\$194.22	\$350.00	\$350.00	\$0.00
11-23-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-23-19	Bad Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-23-21-00	Supplies	\$13,328.85	\$12,777.58	\$10,000.00	\$15,000.00	\$5,000.00
11-23-21-01	Medical Expenses	\$82.50	\$0.00	\$1,500.00	\$1,500.00	\$0.00
11-23-22	Training	\$2,542.76	\$4,438.09	\$4,000.00	\$6,000.00	\$2,000.00
11-23-23	Equipment	\$8,083.21	\$0.00	\$0.00	\$0.00	\$0.00
11-23-34	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Computer	\$0.00	\$0.00	\$0.00	\$720.00	\$720.00
11-23-37-00	Billing/Office Expense	\$11,632.72	\$7,718.00	\$7,500.00	\$8,000.00	\$500.00
11-23-37-01	Intercept	\$5,100.00	\$7,275.00	\$3,000.00	\$6,500.00	\$3,500.00
11-23-37-02	Medicaid Tax	\$2,177.45	\$2,531.94	\$2,000.00	\$3,000.00	\$1,000.00
11-23-66	Equipment	\$1,789.16	\$6,597.22	\$8,500.00	\$8,500.00	\$0.00
11-23-67	Building Maintenance	\$5,650.00	\$0.00	\$0.00	\$0.00	\$0.00
11-23-68	Veh. Maintenance	\$2,076.35	\$1,601.18	\$2,500.00	\$2,000.00	(\$500.00)
11-23-78	Fuel	\$969.34	\$1,653.26	\$1,250.00	\$2,000.00	\$750.00
		<b>\$169,270.43</b>	<b>\$122,887.84</b>	<b>\$171,362.08</b>	<b>\$188,669.36</b>	<b>\$17,307.28</b>

<b>COMMUNICATIONS</b>
-----------------------

**Revenues**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
04-26-01	Tower Rent	\$19,800.00	\$18,766.67	\$27,600.00	\$38,000.00	\$10,400.00
04-06-02	V-Tel Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04-26-05	Andover Dispatch Fee	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
		<b>\$22,800.00</b>	<b>\$21,766.67</b>	<b>\$30,600.00</b>	<b>\$41,000.00</b>	<b>\$10,400.00</b>

**Expenses**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
11-26-10	Dispatching	\$20,156.00	\$19,959.00	\$21,000.00	\$21,000.00	\$0.00
11-26-34-01	Telephone	\$1,818.92	\$1,918.75	\$2,750.00	\$2,750.00	\$0.00
11-26-34-02	Cell Phones	\$15,540.69	\$15,315.72	\$8,000.00	\$15,000.00	\$7,000.00
11-26-67	Radio Maint	\$2,488.31	\$38.02	\$2,750.00	\$2,750.00	\$0.00
		<b>\$40,003.92</b>	<b>\$37,231.49</b>	<b>\$34,500.00</b>	<b>\$41,500.00</b>	<b>\$7,000.00</b>

<b>Town Constable</b>
-----------------------

11-27-22	Training	\$15.00	\$20.00	\$15.00	\$15.00	\$0.00
----------	----------	---------	---------	---------	---------	--------

<b>Total Public Safety</b>	<b>Revenues</b>	<b>\$211,725.72</b>	<b>\$267,764.91</b>	<b>\$194,100.00</b>	<b>\$248,025.00</b>	<b>\$53,925.00</b>
	<b>Expenses</b>	<b>\$957,999.10</b>	<b>\$933,594.52</b>	<b>\$938,672.08</b>	<b>\$990,611.36</b>	<b>\$51,939.28</b>



## Highway Department Report for 2018

The Chester Highway Department had a very busy year in 2018. I would like to thank the Highway Crew for their hard work during this past year. Thank you also to the town folks for their patience and cooperation during this past year, not only during the winter months, but during the many construction projects that took place. 2019 has started out with heavy storms and a lot of ice. These storms have dramatically reduced the town's sand supply which is becoming increasingly difficult to restock.

Since 2005, the Highway, Fire and Ambulance building has been heated with an outdoor wood boiler approximately 45 cord of wood is burned. The town has only purchased wood once in 2005 with an average savings of approximately \$20,000.00 a year in heating oil.

The State Legislature has adopted and enacted Act 64 which is a Clean Water Act throughout the State of Vermont. This Act requires towns to perform various erosion control measures throughout the town. Through the Better Backroads Grant, the Regional Planning Commission and the town updated the town's bridge and culvert inventory. At this time, the town identified its high, medium and low risk erosion control needs.

During 2018, the town was able to stone line several sites throughout town bringing us a little closer to meeting the State's criteria. Through the receipt of approximately \$30,000 from the Better Back Roads Grant, the Highway Department was able to replace a large culvert on Whitmore Brook Road this past summer. The town has applied for an additional \$15,000 through this program to replace a large culvert on Eddy Road. This project would also include stone lining the ditches on Eddy Road and Farrar Road.



Whitmore Brook Road Culvert

In 2018, the town was awarded a Large Structures Grant through the Vermont Agency of Transportation to complete another section of Route 35. In 2019, a 300-foot section of road will be removed, underdrain installed and a stacked stone wall built on the river side to help stabilize the bank. This is



similar to the work completed in 2017. After this project is completed, there will remain approximately 900 feet of Route 35 that needs to be done in this same fashion. In 2019, the town will be eligible for funding of an additional section to be completed in 2020. The town continues to search out available grant opportunities to help with this work.

The Highway Department is seeking bond approval this year to complete some much needed paving. This paving will include a skim coat for Route 35 which is to be matched by a grant from the Vermont Agency of Transportation. The town will also pave Coach Road, First Avenue, Sylvan Road and Green Mountain Turnpike from Route 103 to the bottom of Flamstead Road.

As you may recall, the large culvert on Popple Dungeon Road failed in the fall of 2016 and was replaced with a temporary bridge which we are renting from the State of Vermont. We are happy to report that two Transportation Grants have been received from the State of Vermont totaling \$600,000 to help pay for the construction of a new bridge.

This past year, the highway department installed a temporary bridge on Thompson Road due to a bridge failure. The State of Vermont is working on the design of a permanent replacement bridge for the near future.



Thompson Road Temporary Bridge

In addition to all its road, bridge and culvert maintenance, the highway department was involved in several other projects around town. These include assisting Scott Wunderle with the construction of the new Pocket Park at the end of School Street and landscaping at The Pinnacle. The highway department also assisted the elementary school on the demolition of the wooden playground.



Demolition of Playground at Chester Andover Elementary School

The town used its new sidewalk plow and compaction roller this year. We found that compacting the dirt roads after grading helped significantly with dust and breakdown of the road. The Highway Crew also replaced 11 road culverts and one large tube. In addition, we resurfaced several miles of gravel roads and maintained Chester's 90 miles of dirt roads.

Graham Kennedy  
Public Works Director

**PUBLIC WORKS**

**REVENUES**

	2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
Diesel Sales					
05-31-11-01 Ambulance	\$969.34	\$1,653.26	\$1,500.00	\$1,850.00	\$350.00
05-31-11-02 Fire	\$1,031.78	\$2,271.20	\$2,000.00	\$2,500.00	\$500.00
05-31-11-03 Police	\$10,679.97	\$11,929.43	\$17,500.00	\$17,500.00	\$0.00
05-31-11-04 School	\$28,962.48	\$34,516.13	\$35,000.00	\$39,000.00	\$4,000.00
05-31-11-05 Sewer	\$688.70	\$889.91	\$1,250.00	\$1,250.00	\$0.00
05-31-11-06 Water	\$1,077.37	\$1,511.05	\$1,250.00	\$1,750.00	\$500.00
05-31-12 Sale of Material	\$7,149.76	\$550.34	\$0.00	\$0.00	\$0.00
05-31-13 State Aid	\$194,011.76	\$193,842.89	\$194,488.00	\$194,488.00	\$0.00
05-31-14 Other Income	\$1,137.00	\$76.00	\$0.00	\$0.00	\$0.00
05-31-15-00 Rte 35 Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-31-15-01 2 For 1 Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-31-16 Prior Year Surplus	\$139,504.50	\$68,315.69	\$68,315.69	\$3,375.00	(\$64,940.69)
05-31-17 Efficiency VT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-31-18 Storm Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-31-19 Insurance Reimb	(\$3,468.00)	\$0.00	\$0.00	\$0.00	\$0.00
	<b>\$381,744.66</b>	<b>\$315,555.90</b>	<b>\$321,303.69</b>	<b>\$261,713.00</b>	<b>(\$59,590.69)</b>

FT = 10

**EXPENSES**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
12-31-10-11	Payroll	\$444,758.46	\$452,301.96	\$449,234.50	\$463,500.00	\$14,265.50
12-31-10-11-2	Overtime	\$40,422.65	\$59,974.59	\$47,500.00	\$50,000.00	\$2,500.00
12-31-11	Social Security	\$35,874.32	\$36,650.25	\$33,692.63	\$37,500.00	\$3,807.38
12-31-12	Unemployment	\$16.22	\$0.00	\$0.00	\$0.00	\$0.00
12-31-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12-31-14	Medical Insurance	\$83,188.82	\$97,608.49	\$106,165.00	\$89,898.00	(\$16,267.00)
12-31-15	Life Insurance	\$852.70	\$627.90	\$700.00	\$700.00	\$0.00
12-31-16	Retirement	\$26,919.71	\$26,752.71	\$25,200.00	\$25,200.00	\$0.00
12-31-17	Uniforms	\$7,420.53	\$4,777.66	\$9,000.00	\$8,000.00	(\$1,000.00)
12-31-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12-31-21-00	Supplies	\$6,270.06	\$7,131.35	\$8,000.00	\$8,000.00	\$0.00
12-31-21-01	Sign Replacement	\$407.50	\$154.18	\$0.00	\$500.00	\$500.00
12-31-22	Training	\$450.00	\$645.06	\$500.00	\$500.00	\$0.00
112-31-30-01	Garage Utilities	\$6,402.13	\$6,845.14	\$7,500.00	\$7,500.00	\$0.00
12-31-30-02	Street Lights	\$24,898.85	\$23,153.21	\$25,000.00	\$25,000.00	\$0.00
12-31-31	Garage Water	\$1,337.91	\$1,503.51	\$2,000.00	\$2,000.00	\$0.00
12-31-34	Telephone	\$1,828.99	\$1,918.43	\$0.00	\$2,000.00	\$2,000.00
12-31-37-01	Contract Services	\$5,393.00	\$7,083.25	\$5,000.00	\$6,500.00	\$1,500.00
12-31-37-02	Mowing	\$567.23	\$0.00	\$0.00	\$0.00	\$0.00
12-31-56-01	Act 250	\$0.00	\$9,798.55	\$0.00	\$1,000.00	\$1,000.00
12-31-50	PACIF	\$934.79	\$0.00	\$0.00	\$0.00	\$0.00
12-31-60	Culverts	\$10,430.50	\$4,351.05	\$5,000.00	\$5,000.00	\$0.00
12-31-66-01	Tools	\$3,666.77	\$2,761.99	\$5,000.00	\$4,500.00	(\$500.00)
12-31-66-02	Equipment	\$1,243.28	\$2,500.00	\$4,000.00	\$4,000.00	\$0.00
12-31-66-03	Blades/Chains/Plows	\$16,453.60	\$14,160.46	\$20,000.00	\$20,000.00	\$0.00
12-31-67	Communications	\$659.50	\$83.72	\$1,500.00	\$1,000.00	(\$500.00)
12-31-68	Vehicle Maintenance	\$59,877.47	\$62,573.81	\$55,000.00	\$55,000.00	\$0.00
12-31-69	Garage Maintenance	\$4,789.70	\$230.31	\$8,000.00	\$0.00	(\$8,000.00)
12-31-70-01	Gravel	\$59,679.99	\$68,413.00	\$70,000.00	\$70,000.00	\$0.00
12-31-70-03	Rip Rap	\$8,259.26	\$0.00	\$6,000.00	\$6,000.00	\$0.00
12-31-71	Salt	\$67,039.82	\$59,565.09	\$70,000.00	\$70,000.00	\$0.00
12-31-72	Sand	\$59,440.00	\$59,625.00	\$60,000.00	\$60,000.00	\$0.00
12-31-73	Cal Chloride	\$3,144.75	\$9,358.95	\$15,000.00	\$12,000.00	(\$3,000.00)
12-31-74-01	Bond Plan Transfer	\$51,226.75	\$949.90	\$32,515.21	\$0.00	(\$32,515.21)
12-31-74-02	Hot Mix	\$3,265.19	\$2,316.89	\$5,000.00	\$5,000.00	\$0.00
12-31-75	General Road Permits	\$0.00	\$240.00	\$0.00	\$2,200.00	\$2,200.00
12-31-76	Capital Plan Transfer	\$49,553.16	\$22,462.46	\$22,462.46	\$53,115.00	\$30,652.54
12-31-77	Bridges	\$5,081.36	\$14,919.29	\$15,000.00	\$15,000.00	\$0.00
	Fuel	\$0.00	\$0.00	\$500.00	\$0.00	(\$500.00)
12-31-79	Diesel/Gasoline	\$115,010.78	\$143,907.19	\$100,000.00	\$110,000.00	\$10,000.00
12-31-80	Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>\$1,206,765.75</b>	<b>\$1,205,345.35</b>	<b>\$1,214,469.80</b>	<b>\$1,220,613.00</b>	<b>\$6,143.21</b>

**SOLID WASTE**

<b>REVENUES</b>		<b>2017 Cash</b>	<b>31-Dec</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>Change</b>
	Solid Waste District	\$0.00	\$0.00	\$0.00	0	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>EXPENSES</b>		<b>2017 Cash</b>	<b>31-Dec</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>Change</b>
12-32-37-01	Eager Beaver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12-32-37-02	Transfer Station	\$25,000.00	\$30,000.00	\$40,000.00	\$40,000.00	\$0.00
12-32-40	Solid Waste District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12-32-95	Green Up Day	\$125.00	\$1,280.58	\$200.00	\$1,500.00	\$1,300.00
		\$25,125.00	\$31,280.58	\$40,200.00	\$41,500.00	\$1,300.00

**TOTAL PUBLIC WORKS AND SOLID WASTE**

<b>REVENUES</b>	<b>\$381,744.66</b>	<b>\$315,555.90</b>	<b>\$321,303.69</b>	<b>\$261,713.00</b>	<b>(\$59,590.69)</b>
<b>EXPENSES</b>	<b>\$1,206,765.75</b>	<b>\$1,236,625.93</b>	<b>\$1,254,669.80</b>	<b>\$1,262,113.00</b>	<b>\$7,443.21</b>



## RECREATION DEPARTMENT

The 2018 Fiscal year brought some nice upgrades to our parks in Chester including 4 new soccer goals at Cobblegh Field. Also, some of the fencing was repaired at the baseball fields on Lovers Lane. The Disc Golf Course saw improvements in 2018 which consisted of 3 new holes (making a total of 12 and upgrading to 18 in 2019), a refurbished picnic pavilion, a fire pit with Adirondack Chairs located at the bottom of the course, and 4 new hand carved benches that were placed throughout the course.

During the Fall season we run our Pre-K through 6<sup>th</sup> grade soccer program with over 100 children involved. From November through March we offer youth K-6<sup>th</sup> grade basketball, and in the Spring our Pre-K to 6<sup>th</sup> grade baseball and softball teams will play.

Every February on Presidents Day weekend the Chester Recreation Dept. runs the Chester Winter Carnival. On the Board in 2018 were Scott Blair and Christine Anderson which helped organize the many enjoyable activities including; sleigh rides, sledding, broom hockey, a bonfire, ice-skating party with a DJ, and a dinner and movie night for children.

In the summer, the Chester Town Pool and summer camps are the focus of the Dept. The pool still tends to be one of the busiest areas in the summer for Chester. Residents, visitors, summer camps and different organizations all use the pool throughout the season. The specialty soccer camps and other sports camps offered by the Dept. in the summer are also very popular.

This year I would like to send a huge thank you out to Todd Parah, facilities supervisor at GMUHS. As everyone knows we were without CAES until January of 2019. The school is a huge part of the recreational programs for use of the space. Todd immediately was gracious enough to offer GM for some of our activities that needed the space.

I would like to once again thank all the workers at the Chester town garage for helping and assisting in projects. I would also like to thank the numerous volunteers that help with coaching, camps, and the different activities that the Recreation Department runs.

Matthew A. McCarthy  
Recreation Director



**Recreation Revenues & Expenses 2018**

Revenues	2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
07-51-00 Town of Andover	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$0.00
07-51-00 Fund Raising	\$120.00	\$100.00	\$0.00	\$0.00	\$0.00
07-51-00 Pool Income	\$3,625.00	\$3,813.00	\$3,500.00	\$3,500.00	\$0.00
07-51-00 Donations	\$247.00	\$100.00	\$100.00	\$100.00	\$0.00
07-51-00 Food Commission/Sales	\$147.00	\$204.50	\$500.00	\$500.00	\$0.00
07-51-00 Pavilion Rental	\$200.00	\$0.00	\$150.00	\$150.00	\$0.00
07-51-00 Material Sale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-51-00 Other Income	\$100.00	\$125.00	\$0.00	\$125.00	\$125.00
07-51-00 League Fees	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Street Smart	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00
01-346-10 Smart Start Camps	\$225.00	\$105.00	\$100.00	\$100.00	\$0.00
01-346-11 Sports for Squirts	\$45.00	\$0.00	\$100.00	\$100.00	\$0.00
01-346-12 Spring Baseball	\$2,983.00	\$2,625.00	\$2,500.00	\$2,750.00	\$250.00
01-346-13 Black Fly Baseball Camp	\$170.00	\$210.00	\$300.00	\$300.00	\$0.00
01-346-15 Softball Camp	\$30.00	\$0.00	\$200.00	\$200.00	\$0.00
01-346-16 Fall Soccer	\$2,425.00	\$2,540.00	\$2,000.00	\$2,500.00	\$500.00
01-346-17 Flag Football	\$0.00	\$0.00	\$120.00	\$0.00	(\$120.00)
01-346-17 Soccer Camp	\$1,085.00	\$700.00	\$1,000.00	\$1,000.00	\$0.00
01-346-18 GM Sports Camp	\$200.00	\$690.00	\$400.00	\$400.00	\$0.00
01-346-19 Basketball	\$1,710.00	\$2,005.00	\$1,200.00	\$2,000.00	\$800.00
Boy & Girls Basketball Camp	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)
Wall Climbing	\$0.00	\$0.00	\$500.00	\$100.00	(\$400.00)
Mens Basketball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-346-26 Gymnastics	\$1,185.00	\$545.00	\$750.00	\$500.00	(\$250.00)
Ballet	\$0.00	\$130.00	\$0.00	\$0.00	\$0.00
01-346-20 Dance Camp	\$785.00	\$960.00	\$400.00	\$750.00	\$350.00
01-346-20 Hip Hop Dance	\$0.00	\$0.00	\$300.00	\$0.00	(\$300.00)
Golf Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-346-24 Baseball Camp	\$75.00	\$25.00	\$100.00	\$100.00	\$0.00
01-346-25 Summer Program	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
01-346-29 Tennis Camp	\$70.00	\$20.00	\$100.00	\$100.00	\$0.00
01-346-33 Babe Ruth Baseball	\$500.00	\$0.00	\$0.00	\$800.00	\$800.00
01-346-30 OWLS Adventure Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tae Kwon Do Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wrestling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-346-51 Climbing Camp	\$730.00	\$580.00	\$300.00	\$500.00	\$200.00
<b>Total Revenues</b>	<b>\$20,697.00</b>	<b>\$19,307.50</b>	<b>\$18,520.00</b>	<b>\$20,375.00</b>	<b>\$1,855.00</b>

Expenses	Programs	FT = 1	31-Dec			Change
		2017 Cash		2018 Budget	2019 Budget	
14-51-10	Payroll	\$48,001.11	\$50,604.54	\$50,985.00	\$52,525.00	\$1,540.00
14-51-10	Snack Shack Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-11	Social Security	\$4,239.79	\$4,082.94	\$3,900.00	\$4,050.00	\$150.00
14-51-12	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-14	Medical Insurance	\$13,335.10	\$14,705.64	\$14,639.64	\$15,805.00	\$1,165.36
14-51-15	Life Insurance	\$113.51	\$89.70	\$100.00	\$100.00	\$0.00
14-51-16	Retirement	\$2,698.73	\$2,815.21	\$2,484.00	\$2,500.00	\$16.00
14-51-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-21	Babe Ruth Baseball	\$515.14	\$0.00	\$600.00	\$800.00	\$200.00
14-51-21	Start Smart Camp	\$75.00	\$30.00	\$80.00	\$80.00	\$0.00
14-51-21	Sport for Squirts	\$40.00	\$0.00	\$50.00	\$50.00	\$0.00
14-51-21	League Fee	\$381.75	\$316.39	\$400.00	\$400.00	\$0.00
14-51-21	Fall Flag Football	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00
14-51-21	GM Sports Camp	\$220.00	\$450.00	\$300.00	\$300.00	\$0.00
14-51-21	Hip-Hop Dance	\$0.00	\$0.00	\$400.00	\$320.00	(\$80.00)
14-51-21	Golf	\$0.00	\$59.96	\$0.00	\$0.00	\$0.00
14-51-21	Dance Camp	\$960.00	\$770.00	\$300.00	\$700.00	\$400.00
14-51-21	OWLS Adventure	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
14-51-51	Basketball	\$0.00	\$0.00	\$900.00	\$900.00	\$0.00
14-51-21	Black Fly Camp	\$70.00	\$130.00	\$200.00	\$200.00	\$0.00
14-51-21	Baseball	\$1,950.69	\$2,135.00	\$1,600.00	\$1,600.00	\$0.00
14-51-21	Spring Softball Camp	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00
14-51-21	Tennis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-21	Fall Soccer	\$1,762.33	\$1,669.70	\$1,400.00	\$1,500.00	\$100.00
14-51-21	Soccer Camps	\$840.64	\$549.75	\$800.00	\$800.00	\$0.00
14-51-21	Basketball	976.81	\$1,418.10	\$0.00	\$1,000.00	\$1,000.00
14-51-213	Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-21	Summer Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-51-21	Wall Climbing Camp	\$625.00	\$160.00	\$400.00	\$400.00	\$0.00
14-51-21	Winter Carnival	\$1,016.69	\$840.26	\$2,000.00	\$1,500.00	(\$500.00)
14-51-21	Gymnastics	\$500.00	\$727.61	\$0.00	\$400.00	\$400.00
14-51-21	Ballet	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00
14-51-31	Water & Sewer	\$606.00	\$783.03	\$0.00	\$0.00	\$0.00
14-51-43a	Girls Basketball Camp	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
14-51-43b	Boys Basketball Camp	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
14-51-66	Equipment Purchase	\$0.00	\$297.91	\$0.00	\$0.00	\$0.00
		<b>\$79,128.29</b>	<b>\$82,695.74</b>	<b>\$82,138.64</b>	<b>\$86,330.00</b>	<b>\$4,191.36</b>



**Other 2019 Recreation Expenses**

**Facilities**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
14-58-10	Lifeguards	\$13,166.27	\$14,262.39	\$16,000.00	\$17,000.00	\$1,000.00
14-58-11	Social Security	\$0.00	\$956.14	\$0.00	\$975.00	\$975.00
14-58-12	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-58-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-458-21	Supplies	\$5,326.76	\$4,736.76	\$5,000.00	\$5,000.00	\$0.00
14-58-21	Concession Expense	\$87.78	\$86.90	\$400.00	\$100.00	(\$300.00)
14-58-21	Swimming Lessons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-58-21	Skating	\$113.87	\$17.99	\$0.00	\$100.00	\$100.00
14-58-22	Lifeguard Expense	\$407.88	\$0.00	\$0.00	\$0.00	\$0.00
14-58-23	Equipment Purchase	\$0.00	\$3,519.98	\$4,000.00	\$2,500.00	(\$1,500.00)
14-58-30	Utilities	\$3,870.10	\$4,964.32	\$4,500.00	\$3,000.00	(\$1,500.00)
14-58-31	Water & Sewer	\$207.23	\$172.50	\$900.00	\$250.00	(\$650.00)
14-58-34	Telephone	\$1,202.76	\$1,240.51	\$1,250.00	\$975.00	(\$275.00)
14-58-60	Pool Maintenance	\$2,461.64	\$3,492.78	\$3,000.00	\$3,500.00	\$500.00
14-58-66	Pool Improvement	\$1,136.00	\$920.62	\$3,000.00	\$3,000.00	\$0.00
14-58-68	Tractor Repair	\$13.60	\$0.00	\$0.00	\$500.00	\$500.00
14-58-68.1	Veh. Expense	\$3,599.96	\$3,599.96	\$4,000.00	\$4,000.00	\$0.00
14-58-69	Facility Repair	\$492.93	\$7,765.00	\$7,500.00	\$1,000.00	(\$6,500.00)
14-58-69	Skating Rink Maint	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00
14-58-69	Disc Golf	\$2,608.81	\$2,079.44	\$2,500.00	\$2,500.00	\$0.00
	Batting Cage	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
14-58-69	Tennis Court	\$0.00	\$0.00	\$3,000.00	\$2,000.00	(\$1,000.00)
14-58-77	Equipment Repair	\$0.00	\$0.00	\$2,000.00	\$1,000.00	(\$1,000.00)
		<b>\$34,695.59</b>	<b>\$47,815.29</b>	<b>\$57,350.00</b>	<b>\$49,700.00</b>	<b>(\$7,650.00)</b>

# Cemetery Department



The Chester Cemetery Department consists of a two-person team which work together to mow, trim, and maintain 7 cemeteries in and around Chester including:

- Pleasant View Cemetery off High Street
- North Street Cemetery in the Stone Village
- Brookside Cemetery on Main Street
- Slimsbury Cemetery off Adams Road
- Spoonerville Cemetery off Trebo Road
- Smokeshire Cemetery off Cemetery Road
- Poplar Grove Cemetery off Popple Dungeon Road

Along with the cemeteries, we also maintain the grounds at the Pinnacle area, Cobliegh Field, both sides of the Historical Society building, the Green, Whiting Library, the pocket park across from the Soapshed, the town garage, Town Hall, and a piece of property off First Avenue with the old apple tree. We are also responsible for taking care of the trash receptacles placed around certain areas in Chester's Village.

When it comes to the cemeteries, a few of our duties consist of selling lots, the placement of markers and the installation of cornerstones (which are mandatory per all new lots) and the preparation for full or cremation burials. We also try to repair and maintain the old fallen or broken stones that have succumbed to age or the elements to the best of our ability. In the fall, we pick up the leaves from each area that we maintain in the summer.



This summer (2018), the department had 15 burials with 3 being full burials and the rest cremations. There were 9 new monuments installed, 2 sets of corner markers, and 2 new lots sold. Three new properties were added to our list of duties this season which include the flood property on Route 11 West, a section of property on Reservoir Road, and the new pocket park located at the end of School Street.



We had an unfortunate incident this season with a branch falling on top of the Public Tomb causing some minimal damage that has since been repaired. We will keep removing the high-risk trees located in and around the cemeteries each year to further prevent any property damage.

I'd like to thank the highway department for the help they provide with preparing for Memorial Day. We look forward to another busy summer maintaining and preserving the history of Chester!

As a reminder to the owners of the lots in Chester cemeteries, please remove all summer seasonal arrangements from lots by October 31 and

fall Winter arrangements by April 15th, Please note that flower pots and plastic arrangements will be disposed of by the Cemetery Department on or around November 1st. Also, the planting of trees and shrubs is not permitted in the cemetery lots.

Respectfully submitted,  
Jeffrey Sheldon, Cemetery Sexton



**Parks & Cemeteries**

FT = 2

	Revenues	2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
1-347-21	Sale of Lots	\$1,200.00	\$900.00	\$1,500.00	\$1,500.00	\$0.00
1-347-22	Grave Preparation	\$3,150.00	\$5,000.00	\$4,500.00	\$4,500.00	\$0.00
1-347-23	Cemetery Funds	\$0.00	\$1,747.73	\$2,400.00	\$2,400.00	\$0.00
1-347-25	Perpetual Care	\$1,000.00	\$750.00	\$1,500.00	\$1,500.00	\$0.00
1-347-26	Other Income	\$25.00	\$0.00	\$50.00	\$50.00	\$0.00
1-347-40	Town Hall	\$650.00	\$475.00	\$500.00	\$500.00	\$0.00
01-347-41	Town Hall; Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>\$6,025.00</b>	<b>\$8,872.73</b>	<b>\$10,450.00</b>	<b>\$10,450.00</b>	<b>\$0.00</b>

**Parks & Cemeteries**

	Expenses	2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
14-52-10	Payroll	\$39,090.67	\$47,524.60	\$46,000.00	\$50,000.00	\$4,000.00
14-52-11	Social Security	\$3,372.26	\$5,817.54	\$3,175.00	\$3,175.00	\$0.00
14-52-12	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-52-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-52-14	Medical Insurance	\$11,875.29	\$13,946.82	\$14,650.00	\$26,300.00	\$11,650.00
14-52-15	Life Insurance	\$121.80	\$179.40	\$100.00	\$100.00	\$0.00
14-52-16	Retirement	\$2,897.08	\$5,140.53	\$2,100.00	\$2,100.00	\$0.00
14-52-17	Uniforms	\$0.00	\$519.63	\$0.00	\$375.00	\$375.00
14-52-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-52-21	Supplies	\$1,160.67	\$1,825.15	\$2,500.00	\$2,000.00	(\$500.00)
14-52-30	Power on the Green	\$18.08	\$100.31	\$0.00	\$0.00	\$0.00
14-52-31	Water	\$396.00	\$440.00	\$300.00	\$300.00	\$0.00
14-52-37	Contract Labor	\$855.00	\$150.00	\$1,000.00	\$1,000.00	\$0.00
14-52-37	Trees	\$6,815.00	\$3,125.00	\$8,000.00	\$8,000.00	\$0.00
14-52-37	Perpetual Care	\$0.00	\$1,000.00	\$1,400.00	\$1,400.00	\$0.00
14-52-55	Survey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-52-60	Cemetery Fence	\$930.00	\$0.00	\$0.00	\$0.00	\$0.00
14-52-66	Equipment	\$1,860.80	\$2,716.05	\$4,500.00	\$4,000.00	(\$500.00)
14-52-69	Cemetery Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-52-95	Memorial Day	\$354.60	\$354.60	\$700.00	\$700.00	\$0.00
14-52-99	Miscellaneous	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00
		<b>\$69,747.25</b>	<b>\$82,839.63</b>	<b>\$84,425.00</b>	<b>\$99,450.00</b>	<b>\$15,025.00</b>

**Library**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
14-55-21	Library Expense	\$75,000.00	\$7.87			\$0.00
14-55-30	Utilities	\$4,656.87	\$5,445.06	\$2,500.00	\$2,500.00	\$0.00
14-55-31	Water/Sewer	\$660.19	\$672.23	\$1,000.00	\$1,000.00	\$0.00
14-55-32	Fuel	\$3,080.80	\$7,782.01	\$5,000.00	\$5,000.00	\$0.00
14-55-37	Janitorial Serv	\$0.00	\$0.00			\$0.00
1-455-20	Architectural Service	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
1-455-68	Maintenance	\$8,316.54	\$8,647.86	\$7,500.00	\$7,500.00	\$0.00
14-55-90	Library Fund	0	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00
		<b>\$91,714.40</b>	<b>\$97,555.03</b>	<b>\$92,000.00</b>	<b>\$92,000.00</b>	<b>\$0.00</b>

**Town Hall**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
14-56-21	Supplies	\$2,807.93	\$3,468.06	\$1,500.00	\$2,000.00	\$500.00
14-56-30	Utilities	\$9,989.18	\$7,283.03	\$10,000.00	\$7,500.00	(\$2,500.00)
14-56-31	Water/Sewer	\$897.11	\$771.45	\$1,000.00	\$1,000.00	\$0.00
14-56-32	Fuel	\$6,318.77	\$13,443.21	\$7,500.00	\$10,000.00	\$2,500.00
14-56-37	Cleaning Service	\$5,127.11	\$805.00	\$6,000.00	\$1,000.00	(\$5,000.00)
14-56-37	Trash	\$4,797.61	\$4,542.19	\$3,000.00	\$3,500.00	\$500.00
14-56-69	Repair/Maint	\$10,758.71	\$9,213.26	\$6,000.00	\$7,500.00	\$1,500.00
		<b>\$40,696.42</b>	<b>\$39,526.20</b>	<b>\$35,000.00</b>	<b>\$32,500.00</b>	<b>(\$2,500.00)</b>

**Revitalization**

		2017 Cash	31-Dec	2018 Budget	2019 Budget	Change
14-57-69-01	Website Maintenance	\$143.10	\$696.80	\$500.00	\$500.00	\$0.00
14-57-69-02	Historic Fac. Maint	\$1,740.47	\$31,059.00	\$30,000.00	\$20,000.00	(\$10,000.00)
14-57-69-03	Misc Maintenance	\$9,805.99	\$5,043.99	\$7,500.00	\$7,500.00	\$0.00
	Landscaping	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
		<b>\$11,689.56</b>	<b>\$36,799.79</b>	<b>\$38,000.00</b>	<b>\$34,000.00</b>	<b>(\$4,000.00)</b>

<b>Total Culture &amp; Rec Revenues</b>	<b>\$26,722.00</b>	<b>\$28,180.23</b>	<b>\$28,970.00</b>	<b>\$30,825.00</b>	<b>\$1,855.00</b>
<b>Total Culture &amp; Rec Expenses</b>	<b>\$327,671.51</b>	<b>\$387,231.68</b>	<b>\$388,913.64</b>	<b>\$393,980.00</b>	<b>\$5,066.36</b>

<b>Other income &amp; Expenses</b>
------------------------------------

**Other Income**

		<b>2017 Cash</b>	<b>31-Dec</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>Change</b>
08-15-11	Poor Funds	\$0.00	\$977.23	\$500.00	\$500.00	\$0.00
08-15-12	Cyprus Minerals	\$0.00	\$1,332.87	\$2,000.00	\$2,000.00	\$0.00
08-15-13	School Refund	\$74,758.83	\$59,287.24	\$60,000.00	\$60,000.00	\$0.00
08-15-15	Other Income	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$74,758.83</b>	<b>\$61,597.34</b>	<b>\$62,500.00</b>	<b>\$62,500.00</b>	<b>\$0.00</b>

**Other Expenses**

		<b>2017 Cash</b>	<b>31-Dec</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>change</b>
01-450-15	School Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-475-61	County Tax	\$26,392.00	\$25,903.00	\$27,801.00	\$27,801.00	\$0.00
	Health Officer	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
	Land Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$27,392.00</b>	<b>\$26,903.00</b>	<b>\$28,801.00</b>	<b>\$28,801.00</b>	<b>\$0.00</b>



## Whiting Library



Jean Waldren

2018 was a year of celebrations and transitions at Whiting Library. In August Sharon Tanzer was honored for ten years of service as children's librarian and director for the past seven years. Jeanne Waldren, Youth Services Librarian, retired and moved to Alaska with her husband Dave. She had created a lively program schedule and a welcoming environment for children and families. After several months and many applicants, a new Youth Services Librarian was hired and will begin in January 2019. Her energy and talents are sure to add enthusiastic spirit and services for our young patrons. Volunteer Chris Blodgett kept crafts available and the children's room inviting. Drop-in interactives were always available for

play and STEAM activities. Trustee Jessica Buchanan served brilliantly until November when she moved to Rhode Island, and will be missed.

Jeanne visited Chester community pre-school twice monthly as a special guest reader, conducted CAES after-school programs, Friday Story-time and LEGO Club. She still had time to put together a binder of resources to assist in finding help for victims of domestic violence, renting in Vermont, addiction treatment and recovery, health care and rehabilitation services and other valuable local information.

Seventy-eight children signed up for the Summer Reading Program "Libraries Rock!" They read books, earned prizes and raffle chances and attended programs. Emily Burklund sang songs, Bonnie and Lew Watters told stories and recited poems, a magician performed, and The Nature Museum presented nine programs on animals and nature. The SRP concluded with ice cream and tie-dye party. 398 people attended the events and read 585 picture books, 185 chapter books!

Programs throughout the year were paid for in part by a grant from the Kyrias Foundation including Valentine-making, "What is click-bair" presented by computer consultant Cathy Hasbrouck, journal making, Nature Museum hike with a naturalist, beginner crochet and Abenaki culture. Chris and Ann Curran recited "the Night Before Christmas for the CAES Group, with sleigh bells! Oreo the therapy dog retired and Arlene Mutschler now drives Sailor to the Library as a frequent visitor to children's program. Bonnie Watters created doll faces with embroidery each Wednesday through the school year with the CAES after-school group. Maggie MacDonald shared her love of reading with a free book give-away and homemade cupcakes. The Library also celebrated "Bring Your Child to The Library Day," "Banned Book Week," "Black History Month," and conducted a spring seed give-away distributing 160 packages of garden and flower seeds and a few pepper plants.

Many art exhibits brightened the fireplace room: Ron Chute's "Chester Out My Window," "Dreaming of Spring" by Amy Mosher, Elizabeth Beliveau's "Ireland's Wild Atlantic Way", Frieda Post's collection of "Realistic and Abstract" paintings, and the Botanical Paintings of



Stephanie Whitney-Payne. Our monthly book group met to discuss such widely diverse works as Once and Future King by T. H. White, Lilac Girls by Martha Hall Kelley, Mudbound by Hillary Jordan, Frankenstein by Mary Shelley, The Boy Who Harnessed the Wind by William Kamkwamba, Snow Flower and the Secret Fan by Lisa See, Unwomanly Face of War by Svetlana Alexievich, Magic strings of Frankie Presto by Mitch Albom, Me Talk Pretty One Day by David Sedaris, Good Poems edited by Garrison Keillor, Tom Sawyer by Mark Twain, and All Creatures Great and Small by James Herriot. Following Jeanne Waldren's departure the group selected a new leader, intrepid Susan Ronsheim.

The community room was painted, new baseboards added, ceiling tiles replaced, and a better space created to host programs. Thanks to a generous donation from Chester Rotary a LEGO club was formed which met every Monday from February to June with 12 to 15 inventive and creative kids at each meeting. Many other donations followed with thousands of great LEGOs for building. We added storage and tables for a mini maker-space environment. It was this renovated space that briefly assisted the CAES in its September space needs.

The entire Library has been inventoried thanks to summer helper Dylan Ward, volunteers Flo Hare and Dorothy Clair. The Vermont Room archival collection has also been evaluated for restoration. Special limited-edition prints of Whiting Library circa 1888, printed by Lew Watters from an old copper plate will be available for sale and proceeds will help with the restoration of the Vermont Room collection. A wonderful stereoscope and slides were donated to the Vermont room by Andrew Ojanen.

Vermont Department of Libraries continues to subsidize inter-library loan delivery through Green Mountain Messenger courier as well as a shared catalog called CLOVER. Three new computers were added, and thanks to the impressive skills of trustee, Lyza Gardner the Library website looks better than ever.

We received word of the passing of Norman Wright who generously included the Library in his will. The Library was pleased to assist the Lions Club collection of eyewear, and Warm Hearts, Warm Hands coat and outerwear drive. The Library participated in the Chester Foliage Festival in September with its annual book sale. It was a huge success in great part thanks to the diligence of Trustee Judi Copping's organization of hundreds of books, and the Board of Trustees, volunteers John Donarum and "School to Work" students, Evan Parks, Christine, Mike and Steve Copping. The Whiting Library Board of Trustees: Kathleen Pellett - Chair, Jessica Buchanan - Vice Chair, Mariette Bock – Treasurer and David Lord were joined in March by three new members, Lyza Gardner - Secretary, Judith Copping and Vanessa Heybyrne.

The Library collection now includes over 50 databases, discounted or free passes, 7821 adult books, 4210 books for children and teens, 454 audios, 1297 DVD, 16 magazine prescriptions for all ages, take-away learning bins, cake pans and a telescope. We are open 200 days a year, circulate 1300 items and welcome 1000 visitors monthly. We also offer free internet, computer

use and computer assistance, printing and copier services, reference help, and home delivery for the house-bound.

We could not do all this without the generous support we receive from the towns of Chester and Andover, annual appeal letters, other donations, and grants.

A huge thanks to David Pisha, Julie Hance, Debra Aldrich, Cil Matthews, and Amie O'Brien for their patience, knowledge and support. Thanks to St Luke's annual LEGO contest donation, to SoVerA for tending the telescope, and Chester Beautification for the lovely planters, and Chester Rotary for launching our LEGO club.

Volunteers give over 1000 hours a year – Doris Hasting, Elizabeth Moulton, Daryl Gustafson, Dave Waldren, Jonne Adler, Mark Tanzer, Cindy Collins, Cathy Hasbrouck, Chris Blodgett, Flo Hare, Dorothy Clair, Susan Ronsheim, Alice & Bob Martin, John DeVoursney, Arlene Mutschler and Sailor, Christine, Mike and Steve Copping, Chris and Ann Curran, Lew and Bonnie Watters, Maggie MacDonald, Evan Parks, Elizabeth Moulton, Daryl Gustafson, Lillian Willis.

Respectfully submitted,

Sharon Tanzer, Director

Kathy Pellett, Chair Board of Trustees

Trustees: Kathleen Pellett – Chair; Jessica Buchanan - Vice Chair; Mariette Bock – Treasurer; Lyza Gardner – Secretary; David Lord; Judith Copping; Vanessa Heybyrne; Jessica diMarco

Staff: Sharon Tanzer, Director; Jeanne Waldren, Youth Services; Will Wilcox, Assistant.



### WHITING LIBRARY'S OPERATING BUDGET

<b>REVENUES</b>	<b>2017 Cash</b>	<b>2018 BUDGET</b>	<b>2018 Cash</b>	<b>2019 BUDGET</b>
Chester, Town of	75,000	75,000	75,000	75,000
Andover, Town of	3,000	2,500	2,500	2,500
Fund Raising Drive	21,241.80	18,000	19,611.35	18,000
Donations	829.55	900	4,895.85	900
Grants/Programs	3,875	200	890	200
Book Sales	3,126.87	2,600	3,222.01	2,600
Lost Items	222.49	300	160	200
Copier	702.94	800	828.1	800
Fines	1,141.99	1,200	1,398.34	1,200
Raffles & Misc.	46.5	100	29.03	50
Non-Resident Fees	296.72	300	165	200
Check Acct Draw	0	0	0	3,050
<b>Total Revenues</b>	<b>108,983.86</b>	<b>101,900</b>	<b>108,699.68</b>	<b>104,700</b>

<b>EXPENDITURES</b>	<b>2017 Cash</b>	<b>2018 BUDGET</b>	<b>2018 Cash</b>	<b>2019 BUDGET</b>
Payroll	69,795.18	67,000	60,187.68	69,700
Payroll Benefits	4,409.82	5,300	4,604.51	5,600
Administration	723.5	800	1,028.55	800
Books & Materials	11,240.01	11,500	12,302.78	11,500
Supplies	3,164.13	3,500	2,663.56	3,500
Fund Raising Expense	1,391.70	1,500	1,408.59	1,500
Programs Expense	1,293.40	2,500	1,936.35	2,500
Postage	1,021.16	1,000	1,137.37	1,000
Telephone	910.76	1,600	869.18	1,600
Copier	1,130.52	1,000	1,104.52	0
Prof. Development	270.50	300	231.24	300
Travel	381.46	400	45.78	200
Equipment & Tech	4,486.24	2,000	1,536.68	3,000
Repairs & Maint	3,881.98	3,500	3,181.08	3,500
<b>Total Expenditures</b>	<b>104,100.36</b>	<b>101,900</b>	<b>92,237.87</b>	<b>104,700</b>

**WHITING LIBRARY**  
**BALANCE SHEET**  
As of December 31, 2018

**ASSETS**

Current Assets

Checking/Savings

Library-People's Bank 0

Petty Cash Account 200

Due To/From Other Funds 107,616.08

TD Bank Money Market \$20,713.93

Total Checking/Savings \$128,530.01

Other Current Assets

People's Bank Wealth Mgement \$130,394.41

Total Other Current Assets \$130,394.41

Total Current Assets

\$258,924.42

**TOTAL ASSETS**

\$258,924.42

**LIABILITIES & EQUITY**

LIABILITIES

**Accounts Payable** \$21.00

**Accrued Payroll** \$2,694.40

Total Liabilities \$2,715.40

Equity

Fund Balance-Whiting Library

Opening Bal Equity \$248,202.89

Retained Earnings-Fund Balance \$8,006.13

Total Equity \$256,209.02

**TOTAL LIABILITIES & EQUITY**

\$258,924.42

**2018****Other Gov't Expenditures**

01-16-75-41-00 County Tax \$ 25,903.00

**Total Other Gov't Expenditures \$ 25,903.00**

**Transfer Accounts**

01-17-80-40-00 CTSD Assessment \$ 4,595,664.74

01-17-80-90-00 Transfer - Capital/Bond \$ 392,450.00

**Total Transfer Accounts \$ 4,988,114.74**

**Voted Articles**

01-18-95-21 Visiting Nurses \$ 13,807.00

01-18-81-95-22 Health Care & Rehab \$ 3,044.00

01-18-81-95-23 Council on Aging \$ 1,200.00

01-18-81-95-25 CT River Transit \$ 2,250.00

01-18-81-95-26 Meals & Wheels \$ 2,700.00

01-18-81-95-27 Family Center \$ 3,000.00

01-18-81-95-28 RSVP \$ 400.00

01-18-81-95-32 Windsor County Partner \$ 800.00

01-18-81-98-34 SEVCA \$ 3,040.00

01-18-81-95-36 Women's Freedom Center \$ 900.00

01-18-81-95-37 Chester Fireworks \$ 2,500.00

01-18-81-95-38 Chester Community Playground \$ -

01-18-81-95-87 Community Cares \$ 1,800.00

01-18-81-95-89 SRDC \$ 3,942.50

01-18-81-95-90 Neighborhood Connections \$ 500.00

**Total Voted Articles \$ 39,883.50**

# 2019 Grant Budget

Grant Name	Total Project Cost	Grant Award Amount	Town Match Required	
<b>Grants that have been awarded:</b>				
Sidewalk Grant	\$ 1,000,000.00	\$ 800,000.00	\$ 200,000.00	Capital
Route 35 Construction	\$ 300,000.00	\$ 240,000.00	\$ 60,000.00	Capital
Popple Dungeon Culvert/Bridge	\$ 735,000.00	\$ 600,000.00	\$ 135,000.00	Bond
Municipal Planning Grant	\$ 26,000.00	\$ 20,000.00	\$ 6,000.00	
Tomasso Land Community Assessment	\$ 25,000.00	\$ 20,000.00	\$ 5,000.00	
Church Street Sidewalk Scoping Study	\$ 41,000.00	\$ 32,800.00	\$ 8,200.00	
Total Grants Received	\$ 2,127,000.00	\$ 1,712,800.00	\$ 414,200.00	
<b>Grants applied for - awaiting award:</b>				
Better BackRoads Potash/Eddy Rd. Culvert	\$ 12,351.84	\$ 9,881.47	\$ 2,470.37	
Better Back Roads Inventory	\$ 10,005.40	\$ 8,000.00	\$ 2,005.40	
Charging Stations Grant	\$ 33,964.00	\$ 24,964.00	\$ 9,000.00	
Total Grants Applied For	\$ 56,321.24	\$ 42,845.47	\$ 13,475.77	
<b>Seed Money for Potential Grants:</b>				
Brookside Trail/Bridge	\$ 60,000.00	\$ 40,000.00	\$20,000.00	
Total Seed Money:	\$ 60,000.00	\$ 40,000.00	\$20,000.00	
<b>Grand Totals</b>	\$ 2,243,321.24	\$ 1,795,645.47	\$447,675.77	
Total Town Match		\$ 447,675.77		
Previous Year Award		\$ 414,200.00		
<b>Net to raise in Taxes</b>		\$ 33,475.77		

Municipal Grants Managed  
during 2018

Type of Grant	Purpose	Amount	Year Awarded	Current Status
Vtrans	Sidewalk upgrades	\$ 800,000.00	2018	Conceptual plans have been completed
Vtrans	Construction of Route 35	\$ 175,000.00	2018	Construction will take place in 2019
Clean Water Fund	Hydrant Survey & Inventory	\$ 42,000.00	2018	Has not started yet
Vtrans	Popple Dungeon Culvert	\$ 600,000.00	2017/2018	New bridge is being designed.
Municipal Planning	Rewrite of the existing Zoning Bylaws	\$ 20,000.00	2017	Planning Commission is working on rewrite
Dept. of Recreation	Frisbee Golf Course	\$ 10,275.00	2017	The additional 9 holes will be constructed in the summer of 2019.
Better Backroads	Whitemore Brook Culvert	\$ 32,004.00	2017	Construction completed
Vtrans	Church Street Scoping Study	\$ 32,800.00	2018	Bid has been awarded to Dufresne Group
Open Space institute	Community Planning Assess of Tomasso Land	\$ 20,000.00	2018	Appraisal has been completed; assessment begins in 2019
<b>TOTAL</b>		<b>\$ 1,732,079.00</b>		



**Grant Fund**  
**Balance Sheet**  
As of December 31, 2018

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Grant Fund	0.00
Due to/from Other Accounts	-46,073.04
Grant Receivable	-15,073.42
Total Current Assets	<u>-61,146.46</u>
<b>TOTAL ASSETS</b>	<u><u>-61,146.46</u></u>
 <b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable	-16,050.40
Total Other Current Liabilities	<u>-16,050.40</u>
Total Current Liabilities	<u>-16,050.40</u>
Total Liabilities	-16,050.40
 Equity	
Retained Earnings	-67,883.19
Fund Balance Unreserved	12,753.13
Net Income	10,034.00
Total Equity	<u>-45,096.06</u>
 <b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>-61,146.46</u></u>

Delinquent Tax Report  
As of December 31, 2018

Tax Year	Principal	Interest	Penalty	Total Due
2011	\$ 181.88	\$ 177.35	\$ 14.56	\$ 373.79
2012	\$ 283.59	\$ 239.43	\$ 22.69	\$ 545.71
2013	\$ 382.33	\$ 269.59	\$ 30.59	\$ 682.51
2014	\$ 7,296.79	\$ 4,188.19	\$ 583.76	\$ 12,068.74
2015	\$ 14,897.01	\$ 6,256.72	\$ 1,191.76	\$ 22,345.49
2016	\$ 16,750.22	\$ 4,129.98	\$ 1,211.48	\$ 22,091.68
2017	\$ 53,660.06	\$ 7,474.52	\$ 4,172.74	\$ 65,307.32
2018	\$ 257,623.04	\$ 7,714.77	\$ 20,622.77	\$ 285,960.58
Total:	\$ 351,074.92	\$ 30,450.55	\$ 27,850.35	\$ 409,375.82

**PROCEDURES FOR TAX SALE**

The tax sale process for Chester was amended last year due to increasing delinquencies. Taxes are due September 15 of each year. If taxes are not paid, or a payment arrangement made by October 15, the tax sale process will begin. Typically, the town holds two tax sales per year. The first one in March and the second one in November. The fall tax sale is usually for those individuals who have not kept up on their payment arrangement.

A tax sale is a remedy available to a municipality to ensure collection of its local property tax. The right to sell real estate to satisfy taxes is a wholly statutory right. The first step is to have the Tax Collector "extend" his Warrant on the property in question.

The next step is to advertise such property for sale at public auction, both publicly on the notice board and in a local newspaper. In addition, Notices of Tax Sale are sent directly to the property owner by registered mail. All mortgage and lien holders are sent the same notice.

After three successive weeks of advertising, and at least ten day from the last advertisement, the property is sold at public auction if the taxes remain unpaid. The owner of a property may redeem the property within one year by paying to the Tax Collector the tax due, together with 1% interest per month plus all associated charges. The Tax Collector then returns the funds to the purchaser and releases the property from the Tax Sale Lien.

When the time for redemption (i.e. one year) has passed, and the property has not been redeemed, the Tax Collector will execute and deliver to the purchaser a Quit Claim Deed.

The Town of Chester may become the purchaser at a Tax Sale, if a bid equal to the tax and costs is not made at such Sale. Property so acquired may be held, leased, sold and conveyed like other real estate belonging to the Town of Chester. The redemption period of one year also applies to the Town.

**2019 PROPERTY TAXES DUE  
September 16, 2019**

Interest will be assessed on September 18, 2018 at the rate of 1%. Penalty will be assessed at the rate of 3% on September 18, 2018. An additional 5% will be assessed on October 1, 2018.

**TOWN NOTES**  
**GENERAL FUND and CAPITAL FUND**  
**2018**

**GENERAL FUND:**

Line of Credit:

TAN Current Expense Note/Line of Credit

Dated 05/16/2018 People's United Bank

\$450,000.00 Due 3/1/16/2018

Borrowed/Paid:

TAN Current Expense Note/Line of Credit

Dated 06/26/18 People's United Bank

\$ 280,000.00 Paid 10/09/2018

	original date	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total Repaid
Bond Series 1 - \$823,065	March 2015								123,244								894,425
Capital Purchases Article 2 \$269,500			59,340	59,688	178,619	175,868	172,920	125,741									-
Paving Bond - Article 3 \$200,000																	-
On/Off Land Purchase \$333,165																	-
Bond Series 3 - \$920,000	March 2017		7,875	23,824	60,824	60,118	156,355	153,461	150,952	110,069	107,528	57,860	56,400	54,875	53,300	51,670	1,096,536
People Dungeness Culvert - Article 2 \$135,000																	
Route 35 Improvements - Article 2 \$100,000																	
Fire Pump - Article 3 - \$500,000																	
Capital Items - Article 4 - \$185,000																	
Bond Series 2 - \$669,000	3/7/2018			6,668													
Competition Roller - Article 2 \$110,000																	
Sidewalk Paving - Article 2 \$115,000																	
Tractor Trailer - Article 2 \$ 11,000																	
Pocket St Park - Article 4 \$ 25,000																	
Town Hall Reno - Article 3 \$408,000																	
Total Bond Payments		0	67,220	89,381	238,443	235,986	329,275	279,202	273,596	110,069	107,528	57,860	56,400	54,875	53,300	51,670	1,998,935

\* Repayments include Principal & Interest

**CAPITAL FUND:**

Capital Equipment Note \$136,500	June 2016																	136,500
2015 John Deere Excavator			45,500	45,500	45,500													
Highway Lease \$147,137.40	June 2015	49,046	49,046	49,046														147,138
2015 John Deere 544k Loader																		
Total Capital Payments		49,046	94,546	94,546	45,500	0	0	0	0	0	0	0	0	0	0	0	0	283,638

Total Long Term Debt		49,046	161,795	183,727	264,943	235,986	329,275	279,202	273,596	110,069	107,528	57,860	56,400	54,875	53,300	51,670	2,282,572
----------------------	--	--------	---------	---------	---------	---------	---------	---------	---------	---------	---------	--------	--------	--------	--------	--------	-----------

**Hurricane Irene Flood Damage Fund**  
**Statement of Revenues Expenditures**  
January through December 2018

**SUMMARY**

<b>Earned Income 2018</b>	<b>\$0.00</b>
<b>Incurred Expenditures 2018</b>	<b>0.00</b>
	<hr/> <b>\$0.00</b>

**ASSETS**

**Current Assets**

<b>Checking/Savings</b>	\$15,567.91
<b>Due to/from Other Funds</b>	\$55,520.05
<b>A/R Grants</b>	\$0.00
<b>Total Current Assets</b>	<hr/> <b>\$71,087.96</b>

<b>TOTAL ASSETS</b>	<hr/> <b>\$71,087.96</b> <hr/>
---------------------	--------------------------------

**LIABILITIES & EQUITY**

**Liabilities**

<b>Due to General Fund</b>	
<b>Total Liabilities</b>	<hr/> <b>\$0.00</b>

<b>Retained Earnings</b>	<b>\$71,087.96</b>
<b>Net Income</b>	<b>\$0.00</b>
<b>Total Equity</b>	<hr/> <b>\$71,087.96</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<hr/> <b>\$71,087.96</b> <hr/>

**RECONCILIATION OF CASH**

Hurricane Irene Fund Balance January 1, 2018	\$ 15,567.91
Due to/from Other Accounts	<hr/> \$ 55,520.05
<b>Hurricane Irene Fund Balance Dec 31, 2018</b>	<b>\$ 71,087.96</b>

## Report of the Water/Wastewater Departments



This past year, 2018 we continued with finishing the Water system upgrades. With both water tanks now on line our requirements for the fire flows within the hydrants system now all meet the requirements required by state and federal mandates. This is met by having flows from 2 different directions via 2 holding tanks that are located on either end of the system. This also is helpful for water line repairs in some areas that would have otherwise required shutting down larger sections of the system for the repairs. This was so on the route 11 west repair that was made this last summer, which in the past would have effected most of the systems users, instead only shut off 3 users for a short period of time, leaving most other customers unaware of what was happening.

In 2019 we are looking at continued repairs to some of the older valves and hydrants that we did not have time to complete. Fortunately the number of these has been reduce considerably.

We have found that the new water mains that were installed on the south end of the system have saved us more than we thought that they would. Along with increasing the available volume and flows to that area it has eliminated many leaks that were not showing in the area. It seems that we are saving about 40,000 to 50,000 gallons per day in less water pumped, that's over 1,000,000 gallons per month. This has reduced our water wasted, and not billed as well as the energy used to pump it.

We also managed to catch up with much needed facilities maintenance at the Jeffery well and replaced the roof at the telemetry building on reservoir road, exercised most of the main line gate valves, flushed and cleaned and painted hydrants.

And I am sure that everyone is aware of the events at (C.A.E.S.) the Chester Andover Elementary School in August. Due to a water line break in the boiler room that flooded it and ruined the boilers as well as all of the electrical panels and a subsequent break of the 1950's vintage 4 inch cast iron line upon being recharged. Which was under the floor of the new section of the school. This require replacement of the aging infrastructure, like replacing the old 4 inch cast iron water main with a new, up to code 8 inch ductile iron water main that will adequately provide water to 2, 6 inch fire hydrants on the grounds and will cover any future upgrades to the fire protection system.

Unfortunately it required that the electrical system; most of it 1950's vintage and furnaces be immediately upgraded as well as the underground electric service lines. These systems were due for replacement, however the flooding event required that it be done immediately before the building could be reoccupied.

The water department had the new 8 inch valve and water main installed to the C.A.E.S. property within one week of the incident. The school then did the remaining upgrades that were required and while it was at an inconvenient timing, these utilities within the building should be set for some time.







In the *Wastewater* department this year we had to replace several pumps within the system. One in the first avenue station that required a complete motor, impeller and volute setup. Of course it went down on a weekend and required emergency steps to get it done. Fortunately, we had everything on hand to complete the replacement. We also had a plugged force main from that station and had to have it jetted out, but it is operating well now.

We replaced an aging motor at the main pump station to the Treatment Plant and are planning on replacing the other one in 2019. These pumps take a beating not only due to the amount that they are required to pump but the *content* of what is pumped. Some users continue to flush *clothing items, mop heads and cleaning rags* which are not meant to go through the pumps. They create an enormous amount of wear and tear to the pumps.

We also had a broken sludge wasting line in one of our aeration tanks, which require us to drain it and take it out of service for about two weeks to get parts and repair it.

About the same time, we drained, cleaned and repaired the blower nozzles within the sludge holding tank. This is usually required about every 5 or 6 years. Getting them back up to snuff will increase the aeration in the tank and will help to reduce odors from the dead sludge.

We also made several upgrades to some of the buildings at the Wastewater Treatment Plant, mainly by painting and roof repairs, but also to the lighting in the buildings, by upgrading to LED lighting fixtures, which will also save electricity and money spent on the utilities.

While many upgrades have been completed there are many that will be on going. We will continue the LED lighting replacement. We are still planning to complete GIS mapping of all of the utilities; i.e. water mains, sewer mains and all service lines, hydrants and valves for both. It will also include culverts and drainage within the village.

Respectfully submitted  
Jeff Holden  
Water/Wastewater Superintendent



## Consumer Confidence Report - 2017

This report is a snapshot of the quality of the water that we provided in 2017. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies. This report is designed to inform you about the quality water and services we deliver to you every day.

**Your water comes from:**

Source Name	Source Water Type
JEFFREY WELL	Groundwater

The State of Vermont Water Supply Rule requires Public Community Water Systems to develop a Source Protection Plan. This plan delineates a source protection area for our system and identifies potential and actual sources of contamination. Please contact us if you are interested in reviewing the plan.

**Drinking Water Contaminants**

The sources of drinking water (both tap water and bottled water) include surface water (streams, lakes) and ground water (wells, springs). As water travels over the land's surface or through the ground, it dissolves naturally-occurring minerals. It also picks up substances resulting from the presence of animals and human activity. Some "contaminants" may be harmful. Others, such as iron and sulfur, are not harmful. Public water systems treat water to remove contaminants, if any are present.

In order to ensure that your water is safe to drink, we test it regularly according to regulations established by the U.S. Environmental Protection Agency and the State of Vermont. These regulations limit the amount of various contaminants:

**Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife

**Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

**Pesticides and herbicides**, may come from a variety of sources such as storm water run-off, agriculture, and residential users.

**Radioactive contaminants**, which can be naturally occurring or the result of mining activity

**Organic contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

**Water Quality Data**

The table below lists all the drinking water contaminants that we detected during the past year. It also includes the date and results of any contaminants that we detected within the past five years if tested less than once a year.

**Detected Contaminants CHESTER WATER DEPT**

Disinfection Residual	RAA	RANGE	Unit	MRDL	MRDLG	Typical Source	
Chlorine	0.15	0.000 - 0.200	mg/l	4	4	Water additive to control microbes	
Chemical Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
Barium	06/08/2015	0.0400	0.04 - 0.04	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Nickel	06/08/2015	0.0067	0.0067 - 0.0067	ppm	NA	NA	
Nitrate	04/03/2017	0.2000	0.2 - 0.2	ppm	10	10	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits

Radionuclides	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
Combined Radium	07/07/2014	0.929	0.929 - 0.929	pCi/L	5	0	Erosion of natural deposits
Gross Alpha	07/07/2014	0.230	0.23 - 0.23	pCi/L	15	0	Erosion of natural deposits
Radium-226	07/07/2014	0.476	0.476 - 0.476	pCi/L	5	0	Erosion of natural deposits
Radium-228	07/07/2014	0.453	0.453 - 0.453	pCi/L	5	0	Erosion of natural deposits

Lead and Copper	Monitoring Period	90th Percentile	Range	Unit	AL*	Sites Over AL	Typical Source
Copper	2014 to 2016	0.095	0.056 - 0.17	ppm	1.3	0	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
Lead	2014 to 2016	1.900	0 - 2	ppb	15.0	0	Corrosion of household plumbing systems; Erosion of natural deposits

\*The lead and copper AL (Action Level) exceedance is based on the 90th percentile concentration, not the highest detected result.

Violation(s) that occurred during the year

Type	Category	Analyte	Compliance Period
MONITORING, ROUTINE MAJOR	Failure to Monitor	Volatile Organic Chemicals	01/01/2017 - 03/31/2017
Consumer Confidence Report (CCR)	Failure to Report		01/01/2017 – 07/01/2017

Additional information (including steps taken to correct any violations listed above). Health information regarding drinking water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants, can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from EPA's Safe Drinking Water Hotline (1-800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Safe Drinking Water Hotline.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. CHESTER WATER DEPT is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your drinking water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Public Notice - Uncorrected Significant Deficiencies:

The system is required to inform the public of any significant deficiencies identified during a sanitary survey conducted by the Drinking Water and Groundwater Protection Division that have not yet been corrected. For more information please refer to the schedule for compliance in the system's Operating Permit.)

Date Identified	Deficiency	Facility
09/10/2015	Inadequate Water Pressure (Under Normal, Peak, or Maximum Flow Conditions)	DISTRIBUTION SYSTEM

The new water system is nearing completion. It is expected to be fully complete by the end of summer, 2018.

**WATER**

		2017 Budget	28-Dec	2018 Budget	2019 Budget
04-33-01	Water Fees	\$165,000.00	\$220,006.77	\$210,000.00	\$265,000.00
04-33-02	Delinquent	\$22,500.00	\$0.00	\$0.00	\$0.00
04-33-03	Penalty	\$3,000.00	\$3,807.96	\$3,000.00	\$3,000.00
04-33-05	Connection	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
04-33-06	Hydrant Fees	\$20,000.00	\$0.00	\$0.00	\$0.00
04-33-07	Meter Install		\$0.00	\$0.00	\$0.00
04-33-08	Timber Sale	\$0.00	\$68,462.03	\$500.00	\$0.00
04-33-01	Interest	\$100.00	\$0.00	\$125.00	\$125.00
04-33-99	Other Income	\$0.00	\$0.00	\$300.00	\$300.00
	Total Income	\$213,100.00	\$294,776.76	\$216,425.00	\$270,925.00
112-33-10	Labor	\$69,000.00	\$66,848.62	\$69,000.00	\$69,000.00
12-33-11	Social Security	\$0.00	\$5,823.80	\$0.00	\$5,000.00
12-33-12	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00
12-33-13	Workers Comp	\$0.00	\$0.00	\$0.00	\$0.00
12-33-14	Health	\$0.00	\$0.00	\$0.00	\$0.00
12-33-15	Life Insurance	\$0.00	\$97.90	\$0.00	\$100.00
12-33-16	Retirement	\$0.00	\$4,924.04	\$0.00	\$4,000.00
12-33-17	Uniforms	\$0.00	\$350.00	\$350.00	\$350.00
12-33-18	Co-Insurance	\$0.00	\$0.00	\$0.00	\$0.00
12-33-21	Supplies	\$0.00	\$42.23	\$0.00	\$100.00
12-33-22	Training	\$750.00	\$40.00	\$750.00	\$500.00
12-33-28	Paving	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
12-33-29	Computer	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
12-33-30	Utilities	\$20,000.00	\$18,517.46	\$20,000.00	\$19,000.00
12-33-33	Gas	\$1,000.00	\$58.33	\$500.00	\$500.00
12-33-34	Telephone	\$250.00	\$62.40	\$400.00	\$400.00
12-33-37	Contract Serv	\$3,500.00	\$1,140.00	\$4,000.00	\$3,000.00
12-33-37-01	Contract Serv Relmb	\$0.00	(\$81,541.51)	\$0.00	\$0.00
12-33-38	Testing	\$2,000.00	\$727.00	\$2,000.00	\$2,000.00
12-33-42	State Fees	\$3,000.00	\$3,237.75	\$3,000.00	\$3,000.00
12-33-50	PACIF Insurance	\$3,060.00	\$0.00	\$3,060.00	\$3,060.00
12-33-55	Tank Inspection	\$0.00	\$0.00	\$1,000.00	\$1,000.00
12-33-56	Legal Services	\$1,500.00	\$8,221.52	\$1,500.00	\$1,500.00
12-33-57	Audit	\$800.00	\$800.00	\$800.00	\$800.00
12-33-60	System Maintenance	\$10,000.00	\$6,888.50	\$7,500.00	\$7,500.00
12-33-60-01	Collection System	\$3,500.00	\$5,217.22	\$9,000.00	\$8,000.00
12-33-60-02	Meters	\$2,500.00	\$898.60	\$3,000.00	\$2,500.00
12-33-60-03	Hydrants	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
12-33-60-04	Well Repair	\$3,000.00	\$1,218.36	\$3,200.00	\$3,200.00
12-33-61	Chemicals	\$13,000.00	\$9,363.07	\$13,000.00	\$12,000.00
12-33-66	Tools	\$2,500.00	\$1,917.81	\$2,500.00	\$2,000.00
	Tractor	\$0.00	\$0.00	\$0.00	\$12,000.00
12-33-68	Veh Maint	\$1,500.00	\$594.97	\$1,200.00	\$1,000.00
12-33-68-01	Gasoline	\$2,000.00	\$1,511.05	\$2,000.00	\$2,000.00
12-33-82-03	Water Bond	\$0.00	\$13,703.32	\$13,703.32	\$97,419.51
12-33-83	Serv Charge	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00
	Total Expenses	\$148,860.00	\$70,662.44	\$167,463.32	\$266,929.51
	Net	\$64,240.00	\$224,114.32	\$48,961.68	\$3,995.49

**Water Fund**  
**Balance Sheet**  
As of December 31, 2018

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
03-00-00-00-00 Water Fund	289.20
03-00-00-05-00 Accounts Receivable	307.00
03-00-00-05-10 Fixed Assets	797,151.00
03-00-00-09-00 Due to/from Other Accounts	430,127.67
03-00-00-30-15 A/R Water Billing	17,268.56
Total Checking/Savings	<u>1,245,143.43</u>
Total Current Assets	<u>1,245,143.43</u>
<b>TOTAL ASSETS</b>	<u><u>1,245,143.43</u></u>
<b>LIABILITIES &amp;</b>	
Liabilities	
03-00-01-00-00 Accounts Payable	1,050.00
03-00-01-00-05 Accrued Payroll	2,521.42
03-00-01-00-10 Accrued Comp Balances	17,237.04
03-00-01-70-01 Water Project Bond	776,800.00
Total Liabilities	797,608.46
 Fund Balance	
03-00-03-00-00 Fund Balance Unreserved	214,710.01
03-00-03-00-10 Net Investment in Capital	8,721.40
Fund Balance Current Year	<u>224,102.96</u>
Total Fund Balance	<u>447,534.37</u>
 <b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><u>1,245,142.83</u></u>

SEWER		2017	28-Dec	2018	2019
Account		Budget		Budget	Budget
04-04-34-01.00	Sewer Fees	\$ 390,000.00	\$ 432,207.50	\$ 450,000.00	\$ 460,000.00
04-04-34-02.00	Delinquent Fees	\$ 50,000.00	\$ -		
04-04-34-03.00	Penalty/Interest	\$ 6,000.00	\$ 6,634.27	\$ 6,000.00	\$ 6,000.00
04-04-34-04.00	Base Rate	\$ -	\$ -		
04-04-34-05.00	Sewer Connection Fees	\$ 2,500.00	\$ -	\$ 3,500.00	\$ 3,500.00
04-04-34-06.00	Excess BOD	\$ 2,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
04-04-34-07.00	Fine Income	\$ -	\$ -		
04-06-34-01.00	Interest Income	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
04-06-34-99.00	Other Income	\$ 1,000.00	\$ -		
<b>Total Revenues</b>		<b>\$ 451,600.00</b>	<b>\$ 438,841.77</b>	<b>\$ 460,600.00</b>	<b>\$ 470,600.00</b>
04-12-34-10.00	Payroll	\$ 100,000.00	\$ 84,524.05	\$ 90,000.00	\$ 90,000.00
04-12-34-11.00	Social Security	\$ -	\$ 6,477.60	\$ -	\$ 7,000.00
04-12-34-12.00	Unemployment	\$ -	\$ -		
04-12-34-13.00	Workers Comp	\$ -	\$ -		
04-12-34-14.00	Health	\$ -	\$ 25,239.72	\$ -	\$ 25,000.00
04-12-34-15.00	Life Insurance	\$ -	\$ 179.40	\$ -	\$ 200.00
04-12-34-16.00	Retirement	\$ -	\$ 4,647.17	\$ -	\$ 4,000.00
04-12-34-17.00	Uniforms	\$ 1,000.00	\$ 1,728.53	\$ 1,000.00	\$ 1,500.00
04-12-34-18.00	Co Insurance	\$ -	\$ 10,672.33	\$ -	\$ 10,000.00
04-12-34-21.00	Supplies	\$ 500.00	\$ 275.39	\$ 500.00	\$ 500.00
04-12-34-22.00	Training	\$ 750.00	\$ 954.80	\$ 1,000.00	\$ 1,000.00
04-12-34-24.00	Lab Equipment	\$ 1,500.00	\$ 1,294.00	\$ 2,000.00	\$ 2,000.00
04-12-34-29.00	Computer	\$ -	\$ -	\$ -	\$ 500.00
04-12-34-30.00	Utilities	\$ 43,000.00	\$ 43,146.32	\$ 43,000.00	\$ 43,000.00
04-12-34-30.01	Pump Stations	\$ 13,000.00	\$ 325.42	\$ 12,500.00	\$ 4,500.00
04-12-34-30.02	Pumps	\$ -	\$ 8,088.07	\$ 5,000.00	\$ 4,000.00
04-12-34-34.00	Telephone	\$ -	\$ 2,155.76	\$ 2,000.00	\$ 2,000.00
04-12-34-37.01	CLCTN System	\$ 6,000.00	\$ 5,406.99	\$ 5,000.00	\$ 5,000.00
04-12-34-37.02	Contract Services	\$ 8,500.00	\$ 5,694.00	\$ 10,000.00	\$ 6,000.00
04-12-34-38.00	Testing	\$ 3,500.00	\$ 3,051.00	\$ 3,500.00	\$ 3,500.00
04-12-34-42.00	State Fees	\$ 1,000.00	\$ 525.00	\$ 1,000.00	\$ 1,000.00
04-12-34-50.00	PACIF Insurance	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 6,500.00
04-12-34-51.00	Flood Insurance	\$ -	\$ -		
04-12-34-55.00	Engineering	\$ -	\$ -	\$ -	
04-12-34-55.01	Sludge Disposal	\$ 25,000.00	\$ 18,515.00	\$ 25,000.00	\$ 25,000.00
04-12-34-56.00	Legal	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
04-12-34-57.00	Audit	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
04-12-34-60.01	Sewer Line Repair	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
04-12-34-60.02	Generator	\$ -	\$ 2,679.00	\$ 400.00	\$ 2,750.00
04-12-34-60.03	Pumps	\$ -	\$ -	\$ 9,000.00	
04-12-34-60.04	Line Flushing	\$ 8,000.00	\$ 8,600.00	\$ -	\$ 7,000.00
04-12-34-61.00	Chemicals	\$ 14,000.00	\$ 7,618.75	\$ 14,000.00	\$ 12,000.00
04-12-34-61.02	UV Disinf.	\$ 1,200.00	\$ -	\$ 1,400.00	\$ 1,400.00
04-12-34-66.00	Tools	\$ 1,500.00	\$ 1,709.15	\$ 1,500.00	\$ 2,000.00
	Tractor				\$ 12,000.00
04-12-34-68.00	Vehicle Maintenance	\$ 1,000.00	\$ 1,036.10	\$ 1,000.00	\$ 1,000.00
04-12-34-69.00	Plant Maintenance	\$ 5,000.00	\$ 6,666.28	\$ 12,000.00	\$ 12,000.00
04-12-34-79.00	Vehicle Fuel	\$ 1,500.00	\$ 889.91	\$ 1,200.00	\$ 1,200.00
04-12-34-80.00	Reserves	\$ -	\$ -	\$ -	
04-12-34-82.01	Interest	\$ -	\$ -	\$ -	
04-12-34-82.02	Bond Interest	\$ 135,911.10	\$ 46,553.63	\$ 135,911.00	\$ 30,000.00
04-12-34-82.03	Sewer Bond Reimburseme	\$ -	\$ 10,231.70	\$ 1,000.00	\$ 135,911.00
04-12-34-83.00	Service Charge	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
<b>Total Expenditures</b>		<b>\$ 383,961.10</b>	<b>\$ 310,485.07</b>	<b>\$ 390,011.00</b>	<b>\$ 465,061.00</b>
<b>Total Sewer Fund</b>		<b>\$ 67,638.90</b>	<b>\$ 128,356.70</b>	<b>\$ 70,589.00</b>	<b>\$ 5,539.00</b>

**Sewer Fund  
Balance Sheet  
As of December 31, 2018**

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
<b>Assets</b>	
04-00-00-00-00 Sewer Fund	24.00
04-00-00-05-10 Fixed Asset	1,866,820.00
04-00-00-05-15 Accumulated Depreciation	-487,295.00
04-00-00-09-00 Due to/from Other Funds	131,960.69
04-00-00-30-15 A/R Sewer Billing	26,414.79
<b>TOTAL ASSETS</b>	<u><u>1,537,924.48</u></u>
<b>LIABILITIES</b>	
04-00-01-00-00 Accounts Payable	213.74
04-00-01-00-05 Accrued Payroll	3,706.02
04-00-01-00-10 Accrued Comp Balances	3,764.80
04-00-01-05-00 USDA Loan	868,292.01
04-00-01-30-15 Sewer Payments	1,226.95
<b>TOTAL LIABILITIES</b>	<u>877,203.52</u>
<b>FUND BALANCE</b>	
04-00-03-00-00 Fund Balance Unreserved	213,455.26
04-00-03-00-10 Net Investment on Capital	318,909.00
Fund Balance current year	128,356.70
<b>TOTAL FUND BALANCE</b>	<u><u>660,720.96</u></u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><u>1,537,924.48</u></u>



# SEWER and WATER DEPARTMENT NOTES 2018

	original date	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total Repaid
Bond Series 2 - \$1,151,360	May 2015	113,372	126,847	125,872	135,991	135,991	135,991	135,991	135,991	135,991	135,991	67,996					1,395,024
Sewer bond refinanced																	
Water Project Loan \$25,800	2014 & 2015			5,160	5,160	5,160	5,160	5,160									25,800
Loan for water master planning																	
Water Project Bond \$4,050,000	May 2015																4,050,000
Approved May 2015 water repayment begins 2 years from completion; negative 1.2% interest; repayment schedule available upon completion																	
Total Unbonded Long Term Debt		113,372	126,847	130,832	141,151	141,151	141,151	141,151	135,991	135,991	135,991	67,996	0	0	0	0	5,466,824

\* Accounting includes Principal & interest

DELINQUENT WATER/SEWER REPORT  
AS OF DECEMBER 31, 2018

	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL
SEWER	\$ 15,087.59	\$ -	\$ 149.18	\$ 6,666.42	\$ 6,127.98	\$ 28,031.17
WATER	\$ 8,479.30	\$ -	\$ 101.01	\$ 3,836.62	\$ 4,721.10	\$ 17,138.03
TOTAL	\$ 23,566.89	\$ -	\$ 250.19	\$ 10,503.04	\$ 10,849.08	\$ 45,169.20

The town has adopted a stricter delinquent water and sewer collection procedure. Once a billing is sent out, it is due in 30 days and becomes delinquent in 31 days. The account will be allowed to be delinquent for 30 days before the shut off process begins. At that time, the user has the opportunity to make a payment arrangement with the requirement that all future current billings remain current. Should this not occur, shutoff will occur with further charges being assessed. We are hopeful that this stricter collection policy will help reduce the delinquencies in these funds, thereby reducing the need for rate increases.

<b>ACADEMY FUND</b>		
<b>Balance January 1, 2018</b>	\$	3,512.25
Interest	\$	-
Income	\$	-
Expenditure	\$	-
<b>Balance December 31, 2018</b>	\$	<b>3,512.25</b>

<b>PUBLIC SAFETY BUILDING FUND</b>		
<b>Balance January 1, 2018</b>	\$	17,418.93
Donations		
Expense(Russell Contruction)	\$	11,835.02
<b>Balance December 31, 2018</b>	\$	<b>5,583.91</b>
<b>Money Mkt Balance 12/31/18</b>	\$	-

<b>CHESTER ECONOMIC DEVELOPMENT FUND</b>		
<b>Balance January 1, 2018</b>	\$	39,451.75
Loan Interest Income	\$	630.17
Bank Interest Income	\$	-
Interest on Investment		
Information Booth Expense	\$	7,738.94
Wayfinding Signage Expense	\$	(6,607.97)
Signage	\$	13,220.19
Zoning Audit	\$	9,714.00
CDF-Grant/Loan Expense	\$	3,550.00
<b>Balance December 31, 2018</b>	\$	<b>12,466.76</b>
<b>Balance January 1, 2018</b>	\$	<b>355,524.67</b>
Investment Income	\$	7,908.89
Bank Charges - Investment	\$	(4,432.53)
Gain/Loss	\$	(25,023.06)
<b>People's Investment Balance 12/31/18</b>	\$	<b>333,977.97</b>

<b>REAPPRAISAL FUND</b>		
<b>Balance January 1, 2018</b>	\$	237,330.71
2018 State of Vermont Payment	\$	15,869.50
Expense	\$	42,430.99
<b>Balance December 31, 2018</b>	\$	<b>210,769.22</b>

<b>RECREATION DONATION FUND</b>		
<b>Balance January 1, 2018</b>	\$	7,204.49
Interest	\$	-
Donations	\$	3,487.84
Fund Transfer	\$	-
Expenditure	\$	2,546.10
<b>Balance December 31, 2018</b>	\$	<b>8,146.23</b>

<b>SAM ADAMS POOR FUND</b>		
<b>Balance January 1, 2018</b>	\$	2,288.98
Interest	\$	-
Income	\$	444.63
Fund Transfer	\$	-
Expenditure	\$	276.00
<b>Balance December 31, 2018</b>	\$	<b>2,457.61</b>

<b>EMS BUILDING FUND</b>		
<b>Balance January 1, 2018</b>	\$	(1,782.36)
Interest	\$	-
Feasibility Study	\$	(1,491.13)
<b>Balance December 31, 2018</b>	\$	<b>(3,273.49)</b>

<b>250th Celebration</b>		
<b>Balance January 1, 2018</b>	\$	97.22
Donations	\$	-
Expenditure	\$	-
<b>Balance December 31, 2018</b>	\$	<b>97.22</b>

<b>FORFEITURE FUND</b>		
<b>Balance January 1, 2018</b>	\$	11,382.89
Interest	\$	-
Income	\$	1,482.00
Expenditure	\$	369.00
<b>Balance December 31, 2018</b>	\$	<b>12,495.89</b>

<b>LISTER TRAINING FUND</b>		
<b>Balance January 1, 2018</b>	\$	2,686.34
State Payment	\$	-
Expense	\$	-
<b>Balance December 31, 2018</b>	\$	<b>2,686.34</b>

<b>POLICE COMMUNITY RESOURCE</b>		
<b>Balance January 1, 2018</b>	\$	1,147.18
Interest	\$	-
Donations	\$	360.00
Fund Transfer	\$	-
Expenditure	\$	-
<b>Balance December 31, 2018</b>	\$	<b>1,507.18</b>

# TOWN OF CHESTER LAND AND BUILDING ASSETS

DESCRIPTION	ACREAGE	VALUATION
Adams Family Aquifer	30.53	\$ 90,800
Bouchard Land, (Smokeshire Road)	.12	19,200
Cemeteries:		
Adams Road	1.00	6,500
Brookside	3.80	44,900
North Street	5.74	46,500
Pleasant View	8.90	93,400
Poplar Grove (Poppo Dungeon Road)	.42	2,700
Smokeshire	.49	1,200
Spoonerville (Trebo Road)	.28	1,800
Colbeth Land (Grafton Road)	.12	16,200
Dodge Land (Reservoir Road)	9.08	57,200
Emergency Services Land	4.04	95,400
Firehouse (Yosemite)	.11	96,800
Flamstead Acres (Lot 45)	.11	13,600
Green, The	1.50	57,500
Hadley Land (Main Street)	14.10	66,300
Hammond Park (Depot Street)	.55	41,000
Historical Society Building	3.86	481,800
Jeffrey Well Site (Rt. 103 North)	17.0	834,900
Library Building	.43	623,300
McNally Land (Rt 11 West)	2.00	12,000
North Street Bridge Field	.50	32,000
Parizeau Land	1.3	24,800
Peck Land (Reservoir Road)	4.00	42,000
Perry/Pierce Land (Reservoir Road)	501.35	855,900
Quimby Land (School Street)	1.10	25,800
Rainbow Rock Land	1.84	23,000
Recreation Area (The Pinnacle)	37.28	739,200
Salt Shed, Henry Land	.63	28,300
Suojanen Land (Reservoir Road)	.20	700
Town Garage	6.12	717,000
Town Hall	.41	580,900
Wastewater Treatment Plant	13.45	2,752,900
Water Tank Site (GMUHS)	1.00	20,000
Weatherby Farm Land (Reservoir Road)	40.00	105,000
Well Site (Canal Street)	3.00	125,800
Wiley Land (Cobleigh Street)	3.00	73,600
TOTAL	715.01	8,853,500

TO: Windsor County Town Clerks  
RE: Windsor County News for inclusion in your 2019 Town Report  
DATE: December 27, 2018

Please include this article in your 2019 Town Meeting Report. Thank you.

\*\*\*\*\*

Windsor County Update  
Assistant Judges Jack Anderson & Ellen Terie

FY 2019-2020 Budget

Once again the Assistant Judges have worked to produce a budget that is responsible and prudent while mindful of the tax burden upon property owners. The budget calls for \$ 448,185 to be raised by taxes, an increase of \$8,327 (.0189%) over the current FY 18-19 budget. The new budget calls for \$ 566,841 in total spending, an increase of \$25,816 (.0477) over the current FY budget. It should be noted that for the first time ever, the County will not be responsible for commissioning Notaries Public. This function has been taken over by the Office of Professional Regulation within the Secretary of State's Office. This will result in a loss of revenue for Windsor County of approximately \$17,000 over the next four years.

Pursuant to Title 24 Sect. 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two installments on or before July 5 and on or before November 5 (2017).

Courthouse Renovation Bond

2019 marks the sixth year of the \$2 million bond repayment. The bond was issued for ten years at 2.83%. This year, the amount to be billed to the towns will be \$235,751 (\$200,000 principal; \$35,731 interest). This billing is NOT part of the county budget, but a separate assessment.

Other News

On July 17 a sprinkler head failed on the second floor at the County Building at 62 Pleasant Street, over the Sheriff's front offices. It happened in the wee hours of the morning, but we were not aware of it until 6 AM, after thousands of gallons had flooded the building. Ceilings and walls were soaked through, and floors and rugs had to be ripped up. For a short while, power was out. Ceiling lights were ruined, and the Sheriff's Department's phone network was destroyed. There was a lot of water to clean up on the second floor, first floor and basement.

Our Building Superintendent, Bruce Page, oversaw the recovery effort and took responsibility for a lot of the work. The Sheriff's office, where most of the damage occurred, stayed open through the ordeal. The rehabilitation offered the opportunity to update and refurbish as well, and within a few short weeks all was repaired and back to normal. Fortunately, the County's property and casualty insurance covered 100% of the cost.

Many thanks to Bruce for his yeoman service and to the following vendors: ServPro, Viking Electrical Services, D. Burke Paint and Drywall, Vermont Life Safety, Carpet Mill USA and Green Mountain Plumbing and Heating.

Thanks also to our County Clerk, Pepper Tepperman, who worked with our insurance adjustor, kept track of invoices and payments, and generally kept us organized throughout. We Assistant Judges are fortunate to work with such dedicated staff and grateful for the opportunity to serve the people of Windsor County.

## **REPORT OF THE TOWN OF CHESTER FIRE WARDEN**

Well I am happy to report that 2018 was another good year with no unnecessary brush fires, partially due to a wet summer season.

There were no tickets issued and two verbal warnings issued for burning without a permit.

I issued somewhere around 115 verbal permits, turning down 2 permits due to conditions.

I would like to thank all of the citizens of Chester for calling for permits to burn. This is the main reason that we have had a good year, with no unnecessary Fire Department responses.

I would also request that people continue to call in the winter to burn legal materials so that I can keep track of where the fires are and continue to avoid unnecessary Fire Department responses. This will continue to be a cost savings to the tax payers by avoiding the unnecessary responses.

I would like to remind everyone that you may call for a permit any day of the week on my cell at 802-384-3001.

Respectfully submitted  
Jeff Holden  
Town of Chester Fire Warden



## Yosemite Engine Company



The Yosemite Engine Company had yet another great year in our mission to support the Chester Fire Department, town of Chester, and our community. Our fundraising efforts have been fruitful and allowed us to give back in many ways. The question of the Yosemite Engine Company vs. the Chester Fire Department is continually asked and where the Fire Department is a department within the town of Chester that provides protection, the Yosemite Engine Company is a not for profit 501(C)(3) volunteer organization with the following mission:

*"The purpose of the company is to promote goodwill, encourage public support, promote fire safety and prevention, and improve cooperation among members.*

*The purpose of the company shall also be to provide training opportunities for members of the Chester Fire Department and to conduct fund-raising activities for the benefit of said department and the community."*

In 2018 the Yosemite Engine Company spent roughly \$12,700 in supporting Chester Firefighters with advanced training. Training opportunities varied from technical rescue to live fire training at the Vermont Fire Academy. Firefighting has the disadvantage of no call being the same with some types of calls only coming once or twice a year. By consistently supporting training our firefighters remain prepared for whatever situation they may be tasked with. In addition to training the Yosemite Engine Company also spent \$19,200 towards the purchase of the towns new fire engine, and \$3,800 on equipment for a total of more than \$35,000.



Christmas trees remain one of our best and most favorite fundraisers. In October we received notice that our tree vendor had a medical emergency and was unable to supply us with our 500 trees. This left us scrambling late in the season for a Vermont vendor that could support us. We were able to make the order and have trees delivered on time however the quality certainly wasn't what we were used to, and costs had increased. We are happy to announce our previous vendor is doing well and ready for the 2019 season. Prices will remain \$30 and people should expect the same high-quality Vermont trees we have had in the past.



This year we also had the loss of Retired Assistant Chief Mark O'Neil. Mark served 45 years on the Chester Fire Department and was also a former President of the Yosemite Engine Company. Mark was truly dedicated to the Chester Fire Department, Yosemite Engine Company, and our town. We will continue to miss his laugh, stories, and love for us, the town, and department. A donation was received for Mark which paid for the training at the Fire Academy and a new Blitzfire ground monitor.

With our continued effort to support the community the Yosemite Engine Company switched our banking to One Credit Union with the closing of the TD bank branch. We are pleased with the move and thankful to use a local credit union. We thank everyone for your continued support and look forward to another successful year of fundraising and giving to the Chester Fire Department and Chester Community.

Ben Whalen, President  
Yosemite Engine Company

# SNOWFALL

Snowfall is presently measured at Dian Circle, elevation 760 feet above sea level. Some areas of town exceed 1,800 feet in elevation; therefore, snow totals there may be higher. Steadman Mountain at 2,300 feet is the highest elevation in Town while the Missing Link Road, between Peck Road and Green Mountain Turnpike, at 530 feet above sea level is the lowest elevation in Town.

## Shown in Inches

SEASON	OCT.	NOV	DEC.	JAN.	FEB.	MAR.	APRIL	TOTAL
1984-85	0	10	16.25	7	11	13	5	62.25
1985-86	0	11.5	14.5	27	18	8.5	8.5	88
1986-87	0	18	23	54.5	1	9	4	109.5
1987-88	4	11	15	19	36	7.5	1	93.5
1988-89	0	0	9.5	7.5	15.5	9	6	47.5
1989-90	0	5	15.5	38	27	6	0	91.5
1990-91	0	1	13.5	21	10.5	8.5	0	54.5
1991-92	0	2	20.5	5.5	8.5	5	7.5	49
1992-93	0	3	5.5	26.5	40	26	7	108
1993-94	0.5	0	13.5	46	13	22	0	95
1994-95	0	5	6	7	15	4	0	37
1995-96	0	8	29.5	32	9.5	22.5	11	112.5
1996-97	0.5	4	19.75	30	22.75	22	8	107
1997-98	0	19	13	25.5	7	15	0	79.5
1998-99	0	1.5	6	34	9.5	19	0	70
1999-00	0	0.5	2.5	20.25	26.5	15	1	65.75
2000-01	0.5	1	16	6	27.5	53	0	104
2001-02	0	0	8	30.5	5.5	20.5	2	66.5
2002-03	7	18.75	31.5	27.5	17.5	5	15.5	122.75
2003-04	0.5	5	30.75	10	14.5	12.25	0	73
2004-05	0	0	11	29.75	16.25	22	0	79
2005-06	1	4.5	17.5	21.5	13.5	0	0	58
2006-07	0	0	4	4.25	24.25	25.25	18.75	76.5
2007-08	0	2.5	40	17.5	38	12	1	111
2008-09	0	2	35	35	13.5	6.5	0	92
2009-10	0	0	22	13	31.25	0	0	66.25
2010-11	0	Trace	16	34.5	37.5	10	2.2	100.2
2011-12	8.75	10	2	15.25	3.5	15	0	54.5
2012-13	0	0	22	9.75	25	15.75	0	72.5
2013-14	0	0.75	24.75	12.5	34	12.5	0	84.5
2014-15	0	9.75	13	17.25	38.25	3.5	1	82.75
2015-16	0	0	5	4.5	8	0	2.5	20
2016-17	3.5	0	25.25	13	28.5	26.5	6	102.75
2017-18	0	trace	26.25	11.75	27.25	36.25	5.25	106.75
2018-19	Trace	20	3.5					23.5
AVERAGE	0.75	4.96	16.49	21.01	19.84	14.35	3.33	79.06



**2019 DOG AND CAT RABIES CLINIC  
CHESTER, VERMONT**

Saturday, March 9, 2019, 10:30 a.m. to 12:00 noon at the Chester Town Garage

Licenses are available for Chester residents only

Reminder to renew dog licenses by April 1

Neutered: \$9; Non-Neutered: \$13

After April 1

Neutered: \$11; Non-Neutered: \$17



# RABIES ALERT!



- ▼ Don't feed or touch wild animals, or animals you don't know—even baby animals.
- ▼ Get rabies shots for all your pets, even cats.
- ▼ Call your doctor right away if you are bitten, or get animal saliva in a cut, eyes, nose or mouth.

**Vermont Rabies Hotline:**

**1-800-4-RABIES (1-800-472-2437)**

If you have contact with an animal that may have rabies, call the Vermont Department of Health at 800-640-4374 or 863-7240 (8 to 4:30 Mon-Fri).

 **VERMONT**  
**DEPARTMENT OF HEALTH**  
healthvermont.gov

## Health Officer Report 2019

Dear Chester Residents,

As of May, 2018 I, Heather Chase was appointed by the Select Board to be the new Health Officer. I want to thank Leslie Thorsen for all her years of service as the previous Health Officer. Leslie did a great job and provided an important role in our community for many years. Her knowledge and expertise will be missed.

My background in healthcare is as a Registered Nurse and I have a Masters in Community Health. In the spring of 2018 I had the opportunity to attend a state training for Health Officers. The course provided me with a wealth of information and a deeper understanding of the importance of this role in our community. At the training State Officials encouraged all towns to have a Deputy Health Officer. With that recommendation in mind the town incorporated the duties of a Deputy Health Officer into the job description of the Assistant in the Ambulance Department.

We are happy to announce that Amanda Silva is our new assistant and the Deputy Health Officer. She is an EMT and works full time.

When residents have a need please call town hall 802-875-2175 and request to speak to myself or Amanda. We both look forward to serving the Town of Chester in this capacity.

Thanks

Heather Chase MS,RN,IBCLC  
Chester Town Health Officer



## Southern Windsor/Windham Counties Solid Waste Management District

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth  
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

[www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org)


---

The District was chartered in fourteen Vermont towns. appoints a representative and Board of Supervisors.



Derek Suursoo; the alternate position is vacant.

1981 and currently serves Each member municipality an alternate to serve on the Chester's representative is

 The District hosted four backyard composting workshops in Spring 2018 and we plan to continue that schedule in 2019. Attendees were able to purchase a composter for the greatly discounted price of \$35.00 (additional units were \$50). These prices will be offered again. All food scraps will be banned from the landfill in 2020.



Six hundred and twenty-four residents brought household hazardous waste to the District's four collections in FY18.

The HHW events in 2019 will be held on Saturdays, May 11 and September 14 from 9:00 a.m. until 1:00 p.m. at the Springfield Transfer Station. We will have additional collections on May 18 at the Ludlow Transfer Station and on September 21 at the Weathersfield Transfer Station; Chester residents are welcome to attend any and all of these collections.



Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty – bring the unlabeled, rusty and leaky cans to an HHW event).



AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries are accepted at the Springfield Transfer Station. Batteries are "special recycling" and do NOT go in with other recycling.

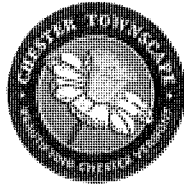


Respectfully submitted,

Thomas Kennedy	Mary T. O'Brien	Ham Gillett
District Manager	Recycling Coordinator	Outreach Coordinator

## FOR 2018 TOWN OF CHESTER ANNUAL REPORT

### CHESTER TOWNSCAPE



2018 marked a milestone, Chester Townscape's [CT] 5<sup>th</sup> Anniversary. We now have a logo which is proudly displayed on stickers, stationery, aprons, and banners. Three new members joined the all-volunteer group of highly motivated and active individuals dedicated to enlisting public and private resources to enhance the natural, historic, and architectural features of the town and to further Chester's environmental and cultural vitality, bringing our ranks to 19. We continue to enhance the beauty of our town with seasonal landscaping and maintenance, as well as decorations for public buildings and properties, and participate on committees, such as the Canopy Grant Steering Committee, that add value to the town. The appearance of the Town of Chester has been noticed as a model for other towns. The Ludlow Garden Club requested CT member John McAveeney to speak at its luncheon this summer to share the planting and care of our beautiful bridge boxes. The very popular Walking Tour brochure of Chester Village, developed by CT members, that promotes Chester's historic appeal continues to be distributed free of charge.

**Chester Beautification.** This year CT added 8 new bridge boxes. The new locations on Grafton Street and the 103 South bridge complemented the boxes on Veteran's Bridge (103 North), Mountainside Road, Pleasant Street, and Church Street. Challenges with road maintenance delayed some of the bridge-box installations, but the spectacular array of flowers which cascaded from the bridges were as stunning as in years past and delighted both residents and visitors. Three large flower pots were added to the north end of the Green this year. Along the Brookside Cemetery wall, allium planted in the fall provided a surprise to those that admired the daffodils in the Spring. The bulb planting is made possible by our annual fundraiser, "Light Up Chester" campaign, held during the Fall Festival. This year new bulb varieties were offered which included 3 allium varieties and early-blooming blue Scilla and yellow Winter Aconite, in addition to mixed daffodils. The new bulb varieties were planted around the town by CT volunteers this fall, and we are looking forward to Spring to see the results. Following the daffodil bloom along the Brookside Cemetery wall, CT volunteers planted, watered, and fertilized alternating begonias and sunpatiens that flourished and bloomed well into the fall. Sunpatiens were planted along the fence at the Chester-Andover Family Center and in the flower bed around the sign, thereby creating a colorful welcome for those entering Chester from the East. Summer plantings were followed by fall mums, ornamental kale, pumpkins, and cornstalks at various locations. Winter saw green boughs placed in the whiskey barrels and window boxes with wreaths hung in public locations. We want to thank Sarah Yake of Salon 2000 for beautifully decorating the Depot gazebo and recognize CT member Nancy Rugg for decorating the gazebo on the Green. Again, this year, CT provided funding to the Overture to Christmas Committee for the purchase of additional lights for the Green. CT member Chris Meyer coordinated the addition of more white lights to the trees on the Green for a superb visual effect.



**Hearse House Museum.** Chester Townscape members conducted a thorough cleaning of the inside of the Hearse House Museum in anticipation of opening Memorial Day weekend. Many visitors enjoyed watching the slideshow of the restoration project and viewing the Town of Chester's handsome hearse behind a glass-and-wood partition – along with objects on long-term loan from the Chester Historical Society: two right-hand elliptical doors thought to be original doors to the building, a casket carrier, and a set of wooden runners that were exchanged for the hearse's wheels to enable travel over snow. Information about the building's history, renovation process, funeral customs, the hearse, and other hearse-related objects are on display in the foyer. With the exhibit's introduction of QR codes, the information has been linked to the Town's website and is accessible under History at [www.chestervt.gov/history.html](http://www.chestervt.gov/history.html).



Photo courtesy of Lew Watters



The Hearse House mini-museum is a seasonal attraction since the building is not heated.

**Community Support.** Chester Townscape is working with a local landscape designer, Bethany Gracia from Saxton River. Bethany is developing a long-term plan for areas around the Information Booth, Green Gazebo, and the Brookside Cemetery entrance. Her designs will include native plants to attract pollinators and butterflies and plants will be labeled for additional public education. A presentation to the Select Board of the preliminary designs was well received. Look for activity in these areas this Spring.

CT members actively participated in the monthly meetings organized by the Town of Chester where various groups meet to share their information and develop synergies, where applicable, in support of town improvements.



**In Appreciation.** CT is very grateful for the support received from many individuals in our town: our watering partners Candy Anderson, Jessica Buchanan, Jim and Joan Houghton, Ann Paterno, and Sarah Yake; Newsbank for all it does to help CT improve our community; and the Town of Chester for its support and collaboration in our projects.

**For Information.** The Chester contacts for the flowers and beautification program, bulb sales, the walking map, and Hearse House restoration may be found on the Town of Chester website at [www.chestervt.gov/chester-townscape](http://www.chestervt.gov/chester-townscape). Support for CT's projects comes from private donations and grants. Contributions to Chester Townscape, a subcommittee of the tax-exempt 501 (c) (3) Chester Community Alliance, Inc. [CCA], may be sent to CCA at PO Box 561, Chester, VT 05143, with the pertinent Chester Townscape project noted in the memo line.

Respectfully submitted,

Chester Townscape Committee

Mary Bittner, Mariette Bock, Nancy Chute, Jane Davis, Suzy Forlie, Carol Gilbert, Cheryl LeClair, John McAweeney, Chris Meyer, Evan Parks, David Pride, Nancy Rugg, Lynn Russell, Rosann Sexton, Tory Spater, Margie Straub, Ann Summers, Barb Westine, and Lillian Willis

## *Chester Historic Preservation Committee*

The Chester Historic Preservation Committee (CHPC) entered its second year of advisory work to address the value, condition, and present and future uses of the seven historic buildings owned by the Town of Chester: Hearse House, Public Tomb, Academy Building/Central School, Whiting Library, Town Hall, Yosemite Fire House, and Jeffrey Barn on Route 103. The committee views all of the structures as assets and important landmarks of Chester's cultural, artistic, historic, and architectural heritage. Many of the buildings already play essential roles in the life of the town. Others have potential that can be of benefit to citizens, businesses, and visitors. All of them need regular maintenance and improvements to their appearance, function, and accessibility. By making realistic and researched suggestions for repairs and changes, CHPC aims to win public support for those plans and the private/public funding that can make them possible.

**Hearse House.** A craftsman is still being sought to add a gutter and downspout at the small building that will intercept and redirect water that splashes from the granite ramp onto the entrance doors or into the museum if the sliding doors are open when it's raining. The decision was made this past year to open the unheated seasonal museum from Memorial Day through Columbus Day and to keep the museum closed in inclement weather until the tricky gutter problem is solved. Two portable "Museum Open" signs were created by a CHPC volunteer that greatly increased visitation to that landmark. Photographs of the museum's interior and all of the informative texts are available on the Town of Chester's website under History and are also linked to that website from QR codes on the museum displays.

**Public Tomb.** In April a large tree limb fell onto the slate roof during a storm. While the slates have been repaired, the Town is looking for a workman to repair the small amount of trim work beneath the roof that had been broken off.

**Academy Building/Central School.** Through a grant, the Town has had all windows repaired and painted in 2018. CHPC is hoping to do its first analysis of the building's needs in 2019.

**Whiting Library.** A new heating and air-conditioning system was installed in 2018, but heating problems remain that need to be addressed in 2019, along with incidental painting and essential solutions to runoff and drainage problems at the lower entrance that historically have adversely impacted the large meeting room.



The Town Hall warming kitchen is to be modestly remodeled.

**Town Hall.** CHPC researched town halls in Vermont and presented suggestions to the Select Board for a renovated look, improved acoustics and amenities, and potential uses for the second floor of Chester's Town Hall. The Select Board support for those conceptual improvements led to contacting an architect to help supply information, plans, and estimated costs for the Town to repair and renovate the exterior and second floor. The Town decided not to apply for a competitive and restrictive USDA grant, but to self-fund improvements to the building's exterior (including roof



repairs) and second floor. CHPC is suggesting decorative improvements to the great room on the second floor and also designs for a modestly renovated warming kitchen that will be more attractive and functional, but also cost effective. Both those improvements will make the second floor more welcoming and appealing for Town functions and for potential new programs and rentals. Repairs and improvements are presently capped at \$408,000. If funds are sufficient, a handicapped lavatory will be added on the second floor.



Banner recently delivered by Chester Fire Department to be displayed at the future fire museum.

**Yosemite Fire House.** On April 17, 2018, the Town of Chester was declared the legal owner of the building. In preparation for that expected decision, CHPC had researched the one small fire museum in VT, as well as a number of larger ones in NH, and knew that the machinery at Yosemite qualified it as a potentially important fire museum for Vermont. CHPC presentations to the Select Board starting in May resulted in the Select Board's decision to renovate Yosemite in its present location into a fire museum and to have CHPC take the lead on the project. The Select Board also approved funding for architectural historian Hugh Henry to research and complete the application for the building

to the National Historic Register. Preliminary research by CHPC suggests that Yosemite may be the only fire house in the nation to have two towers (the taller being the hose tower, the shorter being the bell tower). Steps were taken to start the process of righting the structure that was leaning toward the river because of inadequate supports under the riverside addition. Structural engineers looked at the needs, a plan was created to replace the piers, and Wright Construction was retained to do that job. Because the bid came in higher than the funds in hand, \$15,000 from the 2018 budget has been paid in advance, with the remainder of \$7,000 to come from the 2019 budget that will allow work to start in early spring 2019. At that time, supports under the main part of the building will also be examined and assessed.

On August 30 Devin Colman, Vermont Architectural Historian, visited Yosemite with Caitlin Corkins, who handles the State's Historic Preservation Grant program. They were most excited about Town's plan to turn the building into a fire museum and gave suggestions about repairs, workmen, and potential funding. A State grant for building stabilization was then submitted to the State of Vermont before the October 1, 2018, deadline. Although the application was denied in 2018, we will plan to reapply in 2019. A "man" door still needs to be installed in one of the sliding doors to allow access to the building during the long winter months, when the side door is snowed/iced in, to allow for planning and for professional bids on interior repairs.

Meanwhile an area flood-elevation survey was completed, but the report, that will help determine future parking possibilities, has not yet been received. Permission was received from the State to remove two dead trees along the bank. Inside the building, CHPC and other volunteers have done preliminary cleaning on fire coats and put them on hangers. CHPC member Frank Bidwell, with the approval of the Town Manager, has personally purchased



VT Architectural Historian Devin Colman, center, and Caitlin Corkins, who administers the State's historic grants, examine the condition of paint and clapboards on the west wall of Yosemite.



inventory software and is cataloguing all items already in the building and will add those recently donated by the Chester Fire Department (including a banner, sign, trophies, and old hoses). An old 17" x 27" flag lying on a wooden shelf was protected top and bottom with acid-free paper. Meanwhile CHPC has also spoken with three former firemen to let them know of our interest in memorabilia and information concerning Yosemite and firemen associated with the building.

**Jeffrey Barn on Route 103, west of the Stone Village.** On November 2, timber framer and carpenter Silas Treadway performed the long-awaited Condition Assessment, which was funded under a matching grant from the Preservation Trust of Vermont. His report was received on November 25. At last all of the historic Town-owned buildings have had that basic assessment made. In considering whether the huge 44' x 84', sawn-lumber, three-story former dairy barn should be stabilized and restored or dealt with in another manner, it is essential to determine what future uses are possible since they would be key in securing potential funding and a Town commitment for restoration or modification. Treadway confirmed prior comments that the barn was expensive to build because it was very well built and that its structure was also still remarkably sound, in spite of the large hole inside and the external bulge caused by the irresponsible placement of overly heavy equipment. But for the Town to make the building a priority, the Town needs to have a purpose for the building. In the meantime, trees, bushes, and vines near the building need to be cut down.



Professional Conservator and CHPC Advisor Carolyn Frisa examines firemen coats stored at the Yosemite fire house.

**Committee.** Committee member chipped in to take out a group membership in the Vermont Historical Society that allows easy access to its records and advice. In order to ensure the likelihood of a quorum of active members at meetings, CHPC voted to limit its committee membership to nine members, but to allow additional advisors, if appropriate. In December, Chester resident and professional Conservator Carolyn Frisa, owner of Works on Paper, located in Bellows Falls, was voted onto the committee as Advisor.

Progress on the Town's historic buildings in 2018 was slower than desired, but the Town is beginning to take a serious look at its historic buildings and to deal with regular maintenance and renovation. CHPC feels an increasing positive attitude that acknowledges Chester's history and sees these buildings as attractions and valuable resources. CHPC looks forward to another productive year in its private/public partnership with the Town.

**Request for Input from the Public.** The committee is asking for help from the public concerning two buildings. Specifically it would like information and photos regarding the Jeffrey Barn and any and all suggestions for future uses for that large structure, situated close to Route 103 just beyond the Stone Village. In addition CHPC is asking for information about the Yosemite fire house, as well as leads to others who could supply information or would be able to contribute objects, photographs, and details that pertain to Yosemite and/or the Chester Fire Department – especially about firemen D. Casey #17, Knight, and HESSIE, whose coats are presently stored at Yosemite. We hope that residents will assist CHPC in making the museum worthy of the men who fought for the safety of town residents and businesses by helping us make the future fire museum

more personal, pertinent, and educational. Anyone with information is asked to contact Lillian Willis at 875-1340 or [lbwillisct@comcast.net](mailto:lbwillisct@comcast.net).

**Chester Historic Preservation Committee**

Kelly Arrison, Frank Bidwell, Ron Chute, Chris Curran, John DesLauriers, Suzy Forlie, Cynthia Prairie, Margie Straub, Lillian Willis; Advisor: Carolyn Frisa.



CHPC is seeking suggestions for future uses for the large Jeffrey Barn on Route 103.



CHPC member Frank Bidwell holds D. Casey's coat. Casey is one of several firemen about whom CHPC is asking for information.



**Board of Directors:**

**Bob Wells**  
*President*

**Ed Magee**  
*Vice President*

**Carolyn Partridge**  
*Secretary*

**Joel Kuhlberg**

**Susie Wyman**

**Delores Barbeau**

**Gloria Dawson**

**Mary Jo DeGrandi**

**Dwight A. Johnson**

**Pat Cherry**

**Skip Raymond**

**Jim Linville**

**Staff:**

**Trisha Paradis**  
*Executive Director*

**Noreen Lenilko**  
*Social Worker*

**Regina Downer**  
*Community Nurse*

**Jackie Borella**  
*Finance & Ops Mgr.*

**MC Schwartz**  
*Program Director*

**Elizabeth Peets**  
*Community Outreach*

Town of Chester  
Attn: Town Clerk/Select Board  
556 Elm Street  
PO Box 370  
Chester, VT 05143

**Re: Appropriation Request for 2019**

Dear Select Board:

Neighborhood Connections, Inc. is a community-based nonprofit serving nine towns in southern Vermont, including Chester. Our focus is on people who have fallen through the cracks of governmental support systems. They may suffer from: poor health, inadequate housing, food insecurity, loneliness or depression amongst various other challenges. Too often they experience more than one of these challenges.

In order to enable us to continue providing supports for our neighbors, we are requesting \$500 from Chester for use in our general operating budget. During the past year Chester residents accounted for over 60 services that were provided by both our Social Worker and Community Nurse Advocate. These visits occurred in an individual's home, our office in Londonderry and in conjunction with the Chester-Andover Family Center. In addition to direct services, our community nurse advocate helps secure as needed in-home care for senior residents and is instrumental in coordinating lifesaving emergency transports to Medical Care facilities. She has facilitated 13 lifesaving transports since the beginning of the year.


Some of the other services provided include (this is not an exhaustive list):

- |  |  |
|--|--|
| *Advocacy and referrals                                  | *Tax Return Assistance                             |
| *Health Services, including both direct care & referrals | *Short-term Financial Assistance                   |
| *Food Assistance & Nutrition                             | *Safety and wellness monitoring                    |
| *Heating crisis and Funds for Repair                     | *Access to Mental Health services                  |
| *Employment Counseling                                   | *Applications for Medicare and Medicaid enrollment |
|  | *Crisis Intervention                               |
|  | *Legal Referrals                                   |

In addition, we coordinate services voluntarily provided by other organizations and volunteers with whom we partner. These may include home improvements, transportation services, companionship home visits, and so much more. Coordination with others enables Neighborhood Connections to significantly expand the quantity and range of services that we can offer to those in need.

Neighborhood Connections also provides a "Meeting Place" for a variety of community organizations. In the past year, the Meeting place hosted more than 57 meetings and talks with over 500 attendees. Among the groups using the Meeting Place are Clean & Sober, the Tri-Mountains Lions Club, AARP (for tax assistance), and mental health providers. Since 2014, the Meeting Place has also served as the location for monthly meetings of "Community Partners"- an initiative composed of more than 30 volunteers groups and community-based organizations that come together to share information and strategies on the most effective and efficient ways to meet the needs of the residents of the towns they serve.

We hope you will continue to provide us with the financial support that we need so that we can help our neighbors in need.

  
Trisha Paradis,  
Executive Director

## TRUSTEE OF PUBLIC FUNDS 2018

Our annual meeting was held at the Town Hall in January , 2019 with the wealth management officers of Peoples Bank to discuss the economic conditions of our trust funds. They presented a report of our assets held in mutual, real estate, and equity funds. Our total investment portfolio was down a little due to the downward spiral of stocks toward the end of 2018. As of this report most of that has been recovered.

There were no requests for disbursements from the Trustee of Public funds accounts. These funds are restricted and can only be used as specified by the donor. If you would like to donate to the Town of Chester for a special project or a gift, a letter is required with your instructions for disbursement for the life of the fund.

Respectfully Submitted,

Sandra Walker  
Erron Carey  
Shirley Barrett

**STATEMENT OF TRUST FUNDS  
HELD BY TRUSTEES OF PUBLIC FUNDS  
YEAR ENDED DECEMBER 31, 2018**

<u>Investments</u>	<u>Market Value</u>
Net Income 2018*	\$ 7,078.58
Principal Money Market Fund	\$ 34,489.47
Mutual Funds: Fixed Income	\$ 293,164.07
Equity	\$ 354,067.42
Real Assets	\$8,657.75
Total Investments	<u>\$ 697,457.29</u>

*\$ to be disbursed January 2019	\$7,078.58
----------------------------------	------------

**TRUSTEES OF PUBLIC FUNDS  
PAYABLES AS OF DECEMBER 31, 2018**

Due Town of Chester	\$ 5,954.41
Due Chester Town School District:	
Abbie Ingalls School Fund	\$ 14.42
Due Chester Schools:	
Williams School Fund	<u>\$ 1,109.76</u>
<b>TOTAL</b>	<b>\$ 7,078.58</b>



**TRUSTEES OF PUBLIC FUNDS**  
**SUMMARY OF RECEIPTS AND DISBURSEMENTS 2018**

	Receipts		Disbursements			Invested Principal
	Income	Principal	To Town	To Schools	To Cemetery	
Cemetery Fund	\$ 2,294.03	\$ 1,000.00	\$ 2,294.03			\$ 1,000.00
Campbell for Poor	188.73		188.73			
Samuel Adams Cemetery	0.57		0.57			
Howe-Peabody	1,091.82		1,091.82			
Fullerton Cemetery	9.40		9.40			
Samuel Adams Poor	589.20		589.20			
Salter Poor Fund	14.42		14.42			
Cyprus Minerals	1,766.24		1,766.24			
Abbie Ingalls School	14.42			14.42		
Williams School Fund	1,109.76			1,109.76		

Capital Gains Distributions	25,277.55					\$25,277.55
	<u>\$ 7,078.58</u>	<u>\$ 26,277.55</u>	<u>\$ 5,954.41</u>	<u>\$ 1,124.17</u>	<u>\$ -</u>	<u>\$26,277.55</u>

Inc MMkt Bal 12/31/18 \$ 7,078.58

12/31/2018 Year- End Market Value	Contribution Amount	Total
\$697,457.29	\$ 1,000.00	\$698,457.29

	Old %		New %
Cemetery Fund	32.52%	\$226,032.03	32.41%
Campbell for Poor	2.67%	\$18,595.22	2.67%
Samuel Adams Cemetery	0.01%	\$56.54	0.01%
Howe Peabody	15.40%	\$107,578.05	15.42%
Fullerton Cemetery	0.13%	\$925.88	0.13%
Samuel Adams Poor	8.31%	\$58,054.41	8.32%
Salter Poor Fund	0.20%	\$1,420.62	0.20%
Cyprus Minerals	24.91%	\$174,028.93	24.95%
Abbie Ingalls School	0.20%	\$1,420.62	0.20%
Williams School Fund	15.65%	\$109,344.99	15.68%
	100.00%	\$697,457.29	100.00%

## **BOARD OF CIVIL AUTHORITY AND BOARD OF TAX ABATEMENT**

The Board of Civil Authority and the Board of Tax Abatement had very little business to address in 2018. There were no property assessment appeals beyond grievances to the Listers. There were only two requests for abatement of taxes, both of which were denied. The first abatement request, based on Lister error, was denied because the appellant failed to prove error by the Listers to the full satisfaction of the Board. The second request was for a small abatement that did not fit any category allowed for abatement even though common sense would allow abatement, but unfortunately the Board can only follow specific guidelines and not rely on discretion.

The Board of Civil Authority thanks the Listers for their hard work and expertise in setting assessments and handling grievances. Their dedication makes our work easier as taxpayers feel the prevailing assessments are fair in comparison of one property to another.

There were four elections in 2018: The Town Meeting Election in March, GMUSD Re-Vote in May, Vermont State Primary election in August and the Vermont State General Election in November. The General Election in November saw a record turnout for a non-presidential election.

The Town Office staff does such a good job in the preparation and conduct of elections that there is little for the Board of Civil Authority to do except hand count certain ballots not run through the electric scanner and to review changes to the checklist. At present, the only voting in 2019 will be the Town Meeting on Monday evening, March 4, and please vote on Tuesday, March 5, from 9:00 a.m. to 7:00 p.m. There are other options for voting other than appearing at the polls on the day of an election. Call the Town Office (875-2173) to discuss other options for voting.

As a result of the November General Election the Board of Civil Authority welcomes Russell Monier as a new Justice of the Peace and Board member. We thank our going member and Justice Tom Elgan for his time of service on the Board.

We thank the Town Office staff and Listers for doing the preparations and work that makes our job easier.

Respectfully submitted,  
Ken Barrett, Chairman  
Board of Civil Authority and Board of Tax Abatement

## **Chester Conservation Committee 2018 Report**

The Chester Conservation Committee (CCC), established in 2006, is an informal group of volunteers dedicated to fostering awareness and stewardship of Chester's natural and recreational resources. The CCC focuses its efforts and energy on outdoor recreation, conservation projects, public outreach and education. In collaboration with the Town, the CCC also serves as a primary point of contact or liaison to third party organizations interested in enhancing Chester's natural and recreational assets.

### **Outdoor Recreation**

#### **Hiking Trails**

The CCC has developed and maintains two unique hiking trails on public land in Chester: The Lost Mine Trail and the Butternut Hill Trail, both located within the Chester Town Forest on Reservoir Road. Trail maps are available at [www.chestervt.gov/recreation](http://www.chestervt.gov/recreation)



#### **Disc Golf Course**

Since first opening in the summer of 2016, the Chester Disc Golf Course has been a popular and highly utilized recreational resource for Chester and surrounding community residents, as well as disc golf enthusiasts from afar. The course now features an informational kiosk, professional baskets and tee boxes, and winds its way through hilly, wooded and previously under-utilized town property at the Pinnacle Recreation Area.



Development of nine additional holes is underway and will soon provide an Eighteen Hole Course. New this year is a covered Pavilion, available for picnicking.

## Conservation Projects

The CCC remains actively involved in several on-going volunteer projects focused on monitoring, evaluating and improving environmental conditions in Chester.

**Vermont Green-Up Day:** The CCC recruits and coordinates volunteers and resources for the annual VT Green-Up Day activities in Chester, removing and properly disposing trash and other abandoned materials from community roadways and neighborhoods.

**Williams River Water Quality Monitoring project:** In collaboration with the Southeastern Vermont Watershed Alliance (SeVWA), the CCC recruits and coordinates volunteers to collect water samples from seven different Chester locations during July and August. The samples are tested and results are uploaded to the SeVWA website at [www.sevwa.org/water-monitoring](http://www.sevwa.org/water-monitoring).



## Public Outreach & Education

The CCC continues to be involved in a variety of public outreach and education programs benefitting the Chester community.

**The Enchanted Forest:** After many years of producing this annual, family-oriented storytelling event on the GM Nature Trail, the CCC has handed coordination and leadership over to GMUHS faculty and students. The CCC will remain active in supporting this event.



**Green Mountain Conservation Camp Scholarship:** Since 2012, the CCC has provided tuition-matching scholarships to students from Chester-Andover Elementary School and GMUHS to attend a weeklong session of the Vermont Fish & Wildlife's Green Mountain Conservation Camp.

**Chester Fall Festival:** The CCC participates annually in the Chester Fall Festival by setting up a booth and providing attendees with information related to Chester's natural resources and recreational opportunities. The CCC likewise participates annually in the Herrick's Cove Wildlife Festival.

**CCC Facebook page:** The CCC developed and maintains a social media presence on Facebook to share information and news about upcoming events and activities.

The Chester Conservation Committee meets regularly on the first Tuesday of each month at 7:00pm at the Chester-Andover Elementary School. If you are interested in learning more about the CCC's member-driven initiatives or want to volunteer to support our on-going projects, please attend our meeting. We welcome new members and new ideas. For more information about the CCC, contact David Nanfeldt at [dnanfeldt@gmail.com](mailto:dnanfeldt@gmail.com)



## REPORT OF THE CHESTER HISTORICAL SOCIETY

The Chester Historical Society is a tax exempt 501c3 IRS designated organization. There are no paid personnel, only volunteers. We hold meetings on the 4th Thursday of the month, except November and December. Meetings are held at the Town Hall January thru April and at the Historical society May thru October. All are welcome to join us! Dues are \$10.00 for individuals and \$15.00 for a family. 2018 was another active year for the Historical Society. An ambitious project was started, and other projects were continued.

The Society has started a project to map the Brookside Cemetery. One half of the Cemetery was mapped in 2018 and the project will be completed in the summer of 2019. Each burial in the cemetery will be plotted by GPS to within an accuracy of inches. The mapping will be posted on a website so anyone doing genealogical research will be able to access the information. This is a volunteer effort headed by Shawn Patch, a specialist in this particular field.

A collaboration between the Historical Society of Chester, Londonderry, Weston and Peter Farrar of Andover is allowing us to publish a book of over 125 pages of old pictures and posters of the area. We hope that the book would have been published last year but the project is on track to finish this year. Our thanks to Ron Patch and Tom Hildreth for the work involved in compiling this work.



The Taylors and CHS officers with the Adams brothers' headstones. Photo by Fred Taylor.

The Society received a donation of two Civil War era gravestones for brothers John and Elmer Adams, both of whom served in Co. G, 7th Vt. Infantry. The stones were in the original shipping crates. Apparently, they were discovered in a basement of a southern Vt. general store, then sold at the Brimfield, Mass. flea market and then again at an auction in Virginia. Fred and Cynthia Taylor from North Carolina purchased the stones, did research, and traced them back to Chester. In the summer of 2018 they brought them back to Chester and donated them to the Chester Historical Society. We gratefully thank them for bringing these stones back to their rightful home.

We also, as a Society, give thanks to Edward (Ted) Spaulding and his brother John L (Gramp) Spaulding for the donations of photos and papers of Chester's past. We have received a real treasure trove of Chester history.

Paul Bremer has offered a \$1000.00 prize for a student essay contest. The Society is working with G.M.U.H.S. to make this a reality.

Our website received many hits and members have helped people with genealogy questions, tours, of the Brookside Cemetery to find ancestors or questions about historical buildings.

Out thanks to the Town of Chester and Julie Hance for obtaining the grant money to fix, restore and /or replace all the windows in the Academy building. This project was completed in 2018. Work needs to be done on the plaster ceilings, especially in the upstairs. A portion of the plaster fell on the upstairs stairwell, which for liability purposes renders the upstairs unavailable at present.

We thank Fred Provost who has maintained our perennial gardens for many years but has decided to retire. Jen Rosenthal ahs volunteered to continue the garden project. Our gardens beside the cemetery and in front of the building enhance the downtown area. We thank our many volunteers and donors, both financial and for gifts of history. It is only with dedicated donors and volunteers that we are able to continue our work.

Respectfully submitted,

Ken Barrett, Treasurer  
Chester Historical Society



## TRANSFER STATION AND RECYCLING CENTER

Looking back, the Recycle report from last year included information about a floundering market for recycled material. Those may have been 'the good old days'. Prices have continued to fall. The worst being with the mixed paper. Currently its revenue fails to cover transportation and processing fees. That might be a bit of an understatement. True, but Springfield may be in good shape when compared with towns that opted for 'Single' or 'Dual Stream' programs. Although they may sound enticing, "Just toss it all in one box..." someone gets paid to sort it all back out. For example, last September area Material Recovery Facilities charged, on average, between \$55.00 and \$123.00 dollars per ton in addition to the transportation expenses. Granted, the cost of operating a transfer station is not insignificant. Many towns don't provide the service at all, and some that did no longer do.

A benefit of our system of separation is that it helps mitigate the problem of contamination. With Single Stream, people often toss in things that are not meant to go. Once mixed together one material degrades another. Much has been written about all this. Anything the public can do to help our attendants maintain quality is most appreciated. (Last Year's Report had more information on this.) It is heartening to see more young parents teaching their kids how to recycle, showing the next generation one thing anyone can do to help sustain our environment. A word of thanks to them and the rest of our customers, as well as great appreciation to our volunteers over the years, and the best team of attendants in the history of recycling in the state and probably beyond.

Dan Farrar, Recycle Coordinator

Website: [www.springfieldvt.govoffice2.com](http://www.springfieldvt.govoffice2.com)



U.S. Department  
of Veterans Affairs

White River Junction VA Medical Center  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi  
Acting Medical Center Director

## GASSETTS GRANGE

Jan. 1, 2019

On behalf of Gassetts Grange # 327, we are requesting tax exempt status from town and education taxes.

As most of you know, we do many projects for the community every year.

We make gift bags and deliver to the residents of Chester Apts every year. We buy and deliver dictionaries for the 3rd graders of 9 area schools each year. In the last five years we've donated about \$2500 to the Dictionary Project. We've given books to 890 3rd graders.

We make donations to Chester Andover Family Center and Springfield Meals on Wheels each month.

We make our hall available to the public for so many functions. All we ask is for a small donation to help cover heat and electricity. Some of these functions are: Christmas parties, birthdays, dinners, baby showers, weddings, Texas Hold'em and Rolling wheels. Any funeral or celebration of life, we will not accept money for.

We still do square + round dances and community breakfasts on the first Saturday of every month. We have the Country Jamboree on the second Sun. of every month and we still have Bingo every Thurs. at 6:30.

We make yearly donations to the State and National Granges.

We make yearly donations to Relay for Life as we have 5 members that belong on the team. We made a sizable donation to a family who lost their newborn daughter in 2018.

We raffled a lawn mower and two gas grills at the Jams to community members over the years.

We feel we are an important part of the Community. We are here, if and when, we're needed.

We are very proud of ourselves and all we have accomplished. We keep going for the Community.

Thank you for your time and consideration.

Fraternally,

Bonnie Anderson Sec.

Gassetts Grange #327

## **Southern Windsor County Regional Planning Commission**

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves the ten towns in the Southern Windsor County Region, including Chester. The activities and programs of the SWCRPC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the SWCRPC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY18, the dues from member towns contributed about 3% of the SWCRPC's annual budget of \$1,047,373. The town dues assessment of \$3,943 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state and other funding sources.

The SWCRPC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping and other planning activities. In FY18, the SWCRPC assisted the Town of Chester to prepare a draft "Enhanced Energy Plan" in order to have greater influence in the Public Utility Commission decision making process. We also helped the Town to conduct an inventory of roads and road-related erosion, and supported Village Center revitalization efforts. The SWCRPC also assisted in reviewing and submitting the Local Emergency Operations Plan.

We would like to thank town appointed representatives Tom Bock, Derek Suursoo and Arne Jonynas who have served on the SWCRPC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the SWCRPC, call us at (802) 674-9201, visit our website at [www.swcrpc.org](http://www.swcrpc.org), or look us up on Facebook.

Thomas Kennedy, AICP  
Executive Director

**SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION**  
**TOWN REPORT 2018**  
**January 2019**

On behalf of SRDC, our Board and our members, many thanks for the continued support and partnership from the Town of Chester this past year.

We continue to provide assistance to the Town and Chester Economic Development Corporation on a variety of matters, from meeting with prospects to assisting existing businesses with their needs. We served 13 clients in the community this past year including those looking to start a business as well as Chester's major employers. This includes our direct efforts as well as those of the Small Business Development Center and Procurement Technical Assistance Center, which are all part of our office.

SRDC held its Annual Meeting at the Newsbank Conference Center in Chester in late October with Commission of Economic Development Joan Goldstein in attendance and Matthew Berewicz from the Vermont Department of Labor serving as our Featured Speaker. The main subject of the meeting was workforce development, which continues to be the dominant issue for area employers. SRDC also remains closely involved in the River Valley Technical Center with the Executive Director currently serving as the Board Chair of RVTC and Co-Chair of the Workforce Investment Board. We co-sponsored the annual River Valley Employment Fair, which was held this past fall.

SRDC is always grateful and appreciative of our relationship with the community. We appreciate our connections with David Pisha and Julie Hance at Town Hall and we work very closely with Chester Economic Development Corporation. Dale Williamson of Newsbank continues to serve as a member of the SRDC Board.

As always, we are ready and anxious to talk to any existing company or anyone looking to start a business venture. If you would like to know more about SRDC, please feel free to contact me at our offices at 14 Clinton Street, Springfield, 885-3061 or [bobf@springfielddevelopment.org](mailto:bobf@springfielddevelopment.org). You can also learn more about SRDC through our web site at [www.springfielddevelopment.org](http://www.springfielddevelopment.org) or on our Facebook page!

Again, many thanks for your continued support. Working together, we will ensure that "Great Things Happen Here" for many years to come.

Bob Flint  
Executive Director





# Chester-Andover Family Center

Our Mission: *The Chester -Andover Family Center makes a difference in our community by providing resources for financial assistance, nutritional food, affordable clothing and household goods.*

P. O. Box 302  
908 VT Route 103 South  
Chester, VT 05143

Telephone: (802) 875-3236  
Email: [cafc302@gmail.com](mailto:cafc302@gmail.com)  
Website: [www.chester-andoverfamilycenter.org](http://www.chester-andoverfamilycenter.org)

## The Chester-Andover Family Center

### Board of Directors

2018

Stephanie Mahoney-  
President

Kris Winnicki- Vice  
President

Mariette Bock- Treasurer

Suellen Slater- Assistant  
Treasurer

Georgia Ethier- Secretary

Melissa Howe

Bonnie McPadden

Nena Nanfeldt

Bruce Parks

Mary Semones

Sandra Vincent

- **History:** The Family Center has been providing relief from hunger and financial stress for the most vulnerable residents of Chester and Andover for thirty-two years. We are a 501(c)(3) non-profit organization, staffed by volunteers.
- **Partners:** Neighborhood Connections offers our financial assistance recipients counseling, assistance with budgeting, and referral to other sources of assistance. We also partner with the Vermont Foodbank, Healthy Harvest Network, Hunger Council of the Windham Region and other hunger relief and service organizations.
- **Thrift Shop:** We provide affordable, quality clothing, small housewares and linens. Thrift Shop income supports the Food Shelf, our Financial Assistance Program and operating expenses.
- **Food Shelf:** Over one hundred fifty households are enrolled to receive nutritious, supplemental food. Food is purchased from the Vermont Foodbank, area grocery stores, and local growers. Individuals and organizations donate money, shelf-stable food and fresh produce.
- **Financial Assistance Program:** The Family Center provides financial assistance for utilities, heating fuel, rent and transportation (gas cards).
- **Gratitude:** The Chester-Andover Board of Directors acknowledges and thanks our donors, the community and our volunteers who donate resources and time in support of our mission.

*"Making a difference in our community by providing resources for financial assistance, nutritional food, affordable clothing and household goods."*



## **Southeastern Vermont Community Action**

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Intervention, (fuel & utility, housing and food assistance), Homelessness Prevention, Micro-Business Development, SaVermont (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, and Thrift Stores.

In the community of Chester we have provided the following services during FY2018:

**Weatherization:** 5 homes (9 people) were weatherized at a cost of \$53,728

**Emergency Heating System Replacement:** 6 homes (9 people) received heating system repairs or replacements at a cost of \$8,059

**Emergency Home Repair:** 1 home (4 people) received services to address health and safety Risks, repair structural problems, and reduce energy waste, valued at \$3,068

**Head Start:** 22 families (83 people) received comprehensive child development and Family support services valued at \$260,121

**SaVermont:** 1 household (4 people) earned \$510 in matched savings, and received financial literacy education services valued at \$1,786

**Ready-for-Work:** 1 participant (3 in household) received job readiness education and support Valued at \$227

**Tax Preparation:** 5 households (13 people) received tax credits, refunds and other benefits totaling \$57,601

**VT Health Connect Navigation:** 1 household (1 person) received assistance to enroll or make changes in the Vermont Health Exchange, valued at \$332

**Family Services:** 40 households (91 people) received 200 services valued at \$2,422 (including crisis intervention/resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)

**Fuel & Utility Assistance:** 45 households (105 people) received 74 assists valued at \$40,662

**Housing Assistance:** 3 households (5 people) received 4 assists valued at \$5,286

**Thrift Store Vouchers:** 4 households (14 people) received goods and services valued at \$213

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but increase and improve service. We thank the residents of Chester for their support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
[sevca@sevca.org](mailto:sevca@sevca.org)  
[www.sevca.org](http://www.sevca.org)



# Windsor County Partners

**BUILDING HEALTHY COMMUNITIES THROUGH YOUTH MENTORING**

PO Box 101, 54 Main Street, Windsor, VT 05089 • 802-674-5101  
windsorcm@outlook.com • www.wcpartners.org

## **Town Narrative - Chester For July 1, 2017 - June 30, 2018**

Windsor County Partners is in its 5<sup>th</sup> decade of building healthier communities through youth mentoring. Our community-based PALS (Partner Always Lend Support) program extends across the county. Mentored youth learn life skills, provide community service and participate in cultural and athletic activities. In our surveys, 100% of the young people in our PALS program report that having a mentor has made a difference in their life.

WCP creates partnerships where mentors are matched with a child. Matches are made up with children up to age 12. Since matches are renewed annually, mentored children range in age from 7 – 18. These mentoring partnerships meet for 2 hours per week for at least a year, with many partnerships continuing on for years.

In FY 2018, WCP served and supported 24 community-based mentorships, with children from 10 local towns. Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 19 Windsor County public schools. Our surveys demonstrate the positive affects of mentoring. Mentors (94%) report that their mentee is gaining social skills. Mentee parents (94%) said that they would recommend mentoring to others and mentees (89%) reported feeling hopeful about the future.

WCP has invested in three part-time regional outreach coordinators who will better serve the towns in their region, increase the number of mentors recruited and the number of mentor matches. We welcome Pat Daddona, who is the regional coordinator for Chester.

Financial support from Windsor County towns helps ensure the well-being of children and their families. For more information on our mentorships, find us on Facebook, visit our website [www.windsorcountypartners.org](http://www.windsorcountypartners.org) or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCP thanks the voters of TOWN for their support for the children of Windsor County.

*Robert Coates*  
Executive Director



## ANNUAL REPORT

### SENIOR SOLUTIONS (COUNCIL ON AGING FOR SOUTHEASTERN VERMONT)

Senior Solutions-- Council on Aging for Southeastern Vermont -- has served the residents of Chester and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek donations from the public and have established a planned giving program through the Vermont Community Foundation.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Chester residents in the last year (9-1-17 through 8-30-18).

**Information and Assistance:** 254 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 124 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 25 elder residents with in-home case management or other home based services for 191 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition services and programs:** 46 Chester seniors received 8,691 meals at home and many received congregate meals through Springfield Meals on Wheels. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs and provides food safety and quality monitoring and oversight. Unfortunately, these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non-Medicaid seniors who require medical transportation.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Chester.

Submitted by Carol Stamatakis, Executive Director.

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Maternal Child Health Services in Chester, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 4,139 homecare visits to 157 Chester residents. This included approximately \$122,931 in unreimbursed care to Chester residents.

- **Home Health Care:** 1,999 home visits to 118 residents with short-term medical or physical needs.
- **Long-Term Care:** 767 home visits to 20 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 1,209 home visits to 14 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 164 home visits to 5 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Chester's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Hilary Davis, Director Community Relations and Development (1-888-300-8853)*



November 29, 2018

### **Request for Support from the Town of Chester**

Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) requests an appropriation of \$3,044.00 from the Town of Chester at the 2019 Town Meeting to help support our Access Navigator Program which improves upon the mental health walk-in clinic. The Access Navigator Program is instrumental in ensuring that new clients are able to access services in a timely manner. In the year ending June 30, 2018, our agency provided a comprehensive range of community based services to 4,080 residents of Windsor and Windham counties. The services that are available to the residents of your community are:

***Adult Mental Health and Addiction Services:*** HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. Adult services include assessment, treatment including individual, group, couples, and family counseling, referral services, and limited psychiatric services. It is the philosophy of HCRS that people are resilient and therefore capable of overcoming difficult experiences and recovering from mental illness and substance abuse. HCRS is committed to building on the strengths of the individuals and families of whom we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.

***Children, Youth, and Families Program:*** The Children's Division provides a comprehensive system of care for youth experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services for youth and their families including psychiatry, counseling, case management, respite and case aid services, school-based services, behavioral consultation services, summer therapeutic programs, crisis response and emergency respite services, a mental health program specifically for young children up to six years old, and an employment assistance program for youth in transition who have significant emotional disturbances.

***Developmental Services (DS):*** The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs. Children with a developmental disability are served through a collaboration with the Children's Division.

***Residential Services:*** Residential Services offers residential care from short term crisis stabilization, to intensive residential care, to therapeutic community residential services. Each program is specifically designed to offer individuals the appropriate level of care to support their personal recovery and wellness needs. The Residential continuum of care is comprised of a total of 38 beds spanning five individual programs.

***Emergency Services:*** The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of Chester for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.

Health Care & Rehabilitation Services  
Narrative Report for FY18 for Town of Chester

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY18, HCRS provided 6751 hours of services to 123 residents of the Town of Chester. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Chester.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.

**Health Care & Rehabilitation Services of Southeastern Vermont, Inc.**  
**Serving Windsor and Windham Counties**  
**Total Agency**

**REVENUES:**

**FY 19 Budget      % of Total Revenues**

**Client Fees:**

Self Pay Medicare	301,185	0.54%	Self Pay, Other Insurance, School and Client Room & Board Revenues Represents 6% of Total Agency Revenues
Private Insurance	338,000	0.72%	
School Contract and Tuition Fees	232,720	0.50%	
Other Client Fees - ACO	1,734,873	3.70%	
Client Room & Board	244,800	0.52%	
DWHS Medicaid Fee For Service	171,312	0.37%	
PC Plus/VHAP Medicaid Fee For Service	10,047,923	21.41%	Medicaid Fee For Service Revenues Represents 23% of Total Agency Revenues
ACCS Medicaid Fee For Service	536,500	1.14%	
ADAP Medicaid Fee For Service	150,000	0.32%	
Personal Care Medicaid Fee For Service	275,000	0.59%	
CRT Case Rate Medicaid	5,853,240	12.47%	Case Rate and Waiver Medicaid Revenues Represents 43% of Total Agency Revenues
VAH Medicaid Waiver	657,000	1.40%	
BS Medicaid Waiver	15,316,972	34.75%	

**State Grants:**

State Grant-In-Aid	2,759,601	5.95%	State Grant Revenues Represents 18% of Total Agency Revenues
Other Contracts/Grants	5,479,953	11.88%	
Local Revenues	109,237	0.23%	Local and Other Revenues Represents 4% of Total Agency Revenues
Other Revenues	1,701,055	3.62%	

**TOTAL REVENUES**

**46,929,372      100.00%**

**EXPENSES:**

**% of Total Expenses**

Salaries	21,687,499	46.21%	Salaries, Fringe and Contractors Represents 88% of Total Agency Expenses
Fringe Benefits	7,374,331	15.71%	
Other Personnel Costs	11,362,804	24.21%	
Operating Expenses	2,466,552	5.25%	
Program Expenses	994,455	2.12%	
Client/Staff Transportation	927,639	1.98%	
Building Expenses	2,116,092	4.51%	
<b>TOTAL EXPENSES</b>	<b>46,929,372</b>	<b>100.00%</b>	

**INCREASE (DECREASE) IN NET ASSETS**

**-**

## **Women's Freedom Center's Statement of Services and Report to the Town of Chester**

The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham and southern Windsor Counties. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1974, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2017 through June 30, 2018, the Women's Freedom Center responded to 1,700 hotline calls, sheltered 173 people (121 adults and 52 children) and had 3,500 contacts through which we provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to **1,205 people** (713 women, 31 men, 2 gender non-binary individuals and 459 children) who were abused. These figures include at least 25 survivors—14 adults and their 11 children— from Chester. In addition, we provided community outreach activities including school presentations and workshops throughout our service area.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for the Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,

Vickie Sterling  
Executive Director  
Women's Freedom Center



*Proudly Sponsored by Southwestern Vermont Council on Aging*

Serving Bennington, Windham and Windsor Counties  
160 Benmont Ave., Suite 90 Bennington, VT 05201  
802-772-7875 | [caliberti@svcoa.net](mailto:caliberti@svcoa.net) | [rsvpvt.org](http://rsvpvt.org)

### **Chester Annual Town Report FY 2018**

Green Mountain RSVP connects volunteers 55 and older to opportunities at nonprofit organizations with a positive impact to the towns within Bennington, Windsor, and Windham Counties. We are sponsored by the Southwestern VT Council on Aging (SVCOA).

We provide annual recognition and social events for volunteers. We issue a bi-monthly newsletter in each county. We help support nonprofits with background checks and liability insurance for RSVP volunteers. Our motto is do good, feel good! Volunteering benefits the volunteer and their community.

Chester is an active community with several volunteers. We have volunteers at the Chester Andover Family Center who help at the food shelf with stocking and distribution. Other volunteers deliver meals on wheels. There is an active Bone Builder class of 20, many of which reside in Chester.

Your Town's funds are essential for us to continue to support and develop programs for seniors who wish to volunteer. Our staff and administrative costs are covered by federal funds from the Corporation for National and Community Service (CNCS) – Senior Corps. Your partnership within the Chester community can truly make a difference for Windsor County with local volunteers helping their neighbors.

You are welcome to contact Corey Mitchell in our Ascutney office at (802) 6744547 or speak to me directly in the Bennington Office at (802) 772-7875. Thank-you for your continued support.

Respectfully,  
Cathy Aliberti  
Green Mountain RSVP Director

**volunteer**  
*do good, feel good*

**COMMUNITY CARES NETWORK  
OF  
CHESTER/ANDOVER, INC.**

Community Cares Network of Chester/Andover, Inc. has been reassuring our Senior Citizens that we still will be helping them get to the Doctor who had to move to Bellows Falls and also to the bank of their choice.

We understand that change is hard and that we all at times need reassurance. Our volunteers have been walking beside them to help them make the changes.

CCN, INC. Provides transportation to doctors and hospital appointments, we also assist with record keeping, friendly visiting and check-ins, library book deliver, grocery shopping and also odd jobs. We have helped many people get to the Chester/Andover Family Center and Food Shelf.

We sponsor a low-impact exercise for Senior Citizens to help them maintain their health and physical fitness. We also sponsor social activities, which have included, social events, also potlucks. We have tried to keep our Seniors educated on many health issues we sponsored a nurse who explained different health issues that pertain to the Senior Citizens. They were able to ask questions.

CCN, INC., works with closely with Senior Solutions, Visiting Nurses & Hospice of Vt. And NH., also Adult Protection Agency. We also work with the Chester/ Andover Ministerium to get the help for people that are in need.

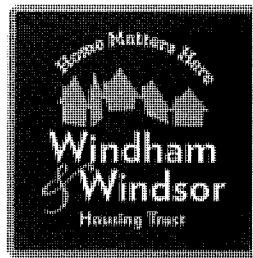
We have continued to work with the Chester Ambulance Service. This year we have been able to work with the Chester Rescue Squad. With their help and guidance we have been able to add to and improve our emergency bags.

CCN, INC., is looking forward to working on more projects with the Rescue Squad.

This past year CCN, INC. Served our Senior Citizens with over 900 services.

Respectfully submitted by  
The Community Cares Network of Chester/Andover, Inc. Board





Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

*WWHT's mission is to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

### **Homeownership Center**

The **Home Repair Program** provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. These include repairs necessary to bring a home up to code and make it a safe place to live. Our rehabilitation specialist inspects the home, determines which repairs are necessary, and works with the homeowner to plan and finance the project. We assisted 58 homeowners in 2018 with home repair projects.

**One-to-one Counseling** helps renters and homeowners understand and navigate their options and make smart financial decisions. The program is available to all residents in both counties. We provide homebuyer education, financial literacy training and credit counseling. In 2018, 75 of our clients were able to purchase a home.

The **Shared Equity Program** provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. Grants are used toward the purchase price of the land underneath the home, lowering the cost to the homebuyer. Windham & Windsor Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions. 135 homes are in the shared equity program.

**Rental Housing Development Program**-In order to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This takes the form of both rehabilitation of existing housing and the construction of new apartments. WWHT works with towns to plan for meeting local affordable housing and community development needs. In 2018, WWHT completed renovation of a historic apartment building and 18 new apartments in Putney, as well as completing 22 micro-apartments for the homeless in Brattleboro. In October of 2018, WWHT broke ground on a new mixed-income apartment complex in downtown Brattleboro.

**Rental Housing Management Program**-WWHT owns 859 rental apartments with over 1140 tenants. We manage the rental properties in and near Brattleboro and contract with Stewart Property Management Services for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for our residents as well as preservation of property values. Although WWHT is a non-profit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.

For more information, please visit us on the web at [www.homemattershere.org](http://www.homemattershere.org)

---

**Windham & Windsor Housing Trust**  
68 BIRGE STREET  
BRATTLEBORO, VERMONT 05301

---



---

**Windham & Windsor Housing Trust**  
56 MAIN STREET STE 210  
SPRINGFIELD, VERMONT 05150

---

[WWW.HomeMattersHere.ORG](http://WWW.HomeMattersHere.ORG)

MEALS & WHEELS OF GREATER SPRINGFIELD, INC.  
139 Main Street – Springfield – Vermont – 05156  
Phone: 802 885-5879

Annual Report – 2018

Meals & Wheels of Greater Springfield, Inc. has been serving meals to the elderly and disabled since 2000. The program serves the communities of Springfield, Chester, Andover, Baltimore, and Weathersfield. A hot meal is provided Monday through Friday to qualifying individuals and breakfast and weekend frozen meals to those with the greatest need. During the past fiscal year, October 1, 2017 – September 30, 2018, Meals & Wheels served over 7,000 meals to those in need in the Chester community.

An important role of the Meals on Wheels program goes beyond meeting the nutritional needs of seniors. For many, the volunteer who delivers their meal may be the only contact they have that day and seeing a friendly face can also be the highlight of their day. At Meals & Wheels, we do our part in providing a safety net for many isolated seniors in our community.

All this work is done with the help of 2 employees and many volunteers. Volunteers are a critical part of our program so we are fortunate to have over 60! As important as volunteers are to our program, volunteering for Meals on Wheels provides an opportunity to be part of a vital service and to connect with others in the community. This is why our volunteers are so happy. Volunteering for Meals on Wheels just feels good.

## The Current Town Report Town of Chester FY 19

We thank you again for Chester's contribution last year of \$2,250. As a private non-profit 501c3 transportation company since 2003, The Current relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds and provide operating support and the required match for our new vehicles. Chester has contributed to us for many years, and we thank you again for your support.

The Current's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for the 30 Windham and southern Windsor County towns we serve. We operate bus routes and senior and disabled non-emergency medical transportation services through our fleet of 23 buses, vans, and a network of 15 volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.



The Current's total operating expenses last year were \$2,505,430. We provided 157,464 bus, van, taxi, and volunteer rides. Our buses and vans traveled 638,836 miles over 31,255 hours.

Chester's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

In Chester we operate van and volunteer services for the elderly and disabled which last year provided 976 rides at a cost of \$20,869. We are requesting a \$2,250 contribution from the Town of Chester this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The Current may improve service in your community.

Thank you!

Sincerely,

A handwritten signature in black ink, appearing to be 'R. Gagnon'.

Rebecca Gagnon  
General Manager

(802) 460-7433, ext. 201

[rgagnon@crtransit.org](mailto:rgagnon@crtransit.org)

[www.crtransit.org](http://www.crtransit.org)

**TOWN OF CHESTER AND CHESTER TOWN SCHOOL DISTRICT ANNUAL MEETING  
MINUTES  
MARCH 5, 2018**

Moderator William E. Dakin, Jr. called the Chester Town School District Meeting to order at 6:00 p.m. He welcomed everyone, and the Pledge of Allegiance was recited.

Moderator Dakin asked the voters if there was any objection to non-voters speaking, if asked to. There was no objection.

Moderator Dakin introduced State Senator Alice Clarkson. Senator Clarkson explained some of the things going on in Montpelier.

Moderator Dakin introduced Chester Town School Directors Marilyn Mahusky and Heather Chase. Moderator Dakin then read the Chester Town School District Warning.

The Legal Voters of the TOWN OF CHESTER SCHOOL DISTRICT are hereby notified and warned to meet at Chester Town Hall, Second Floor in said Town of Chester on Monday, March 5, 2018, at 6:00 p.m. to act on the following Articles. Voting on Articles 1, 2 and 3 will be by Australian Ballot on March 6, 2018, from 9:00 a.m. to 7:00 p.m. at the Town Hall Second Floor.

- ARTICLE 1:** To elect Town School District Officers for the ensuing year ending June 30, 2018 (Australian Ballot). **(Results attached)**
- ARTICLE 2:** To elect Directors for Chester-Andover Elementary School for the ensuing year ending June 30, 2018 (Australian Ballot). **(Results attached)**
- ARTICLE 3:** To elect Directors for Green Mountain Union High School for the ensuing year ending June 30, 2018 (Australian Ballot). **(Results attached)**
- ARTICLE 4:** To authorize the Town School District to accept payment from the State Department of Taxes under Act 68. **Leigh Dakin moved Article 4 as written. Seconded by Patricia Benelli. Article 4 voted in the affirmative.**
- ARTICLE 5:** To act on the reports of the Town School District Officers for the year ending December 31, 2017. **Julie Hance moved Article 5 as written. Seconded by Tom Bock. Marilyn Mahusky explained that the Chester Town School District Budget is within the Green Mountain Unified School Budget now, which will be voted on tomorrow. There were cuts in federal spending. The budget is up .11%, per pupil spending is \$15,659.00 and the overall budget amount, to be voted on, is \$12,547,513.00. Jay Blodgett asked if the River Valley Tech Center was included in this amount. Marilyn Mahusky advised no, it is a separate ballot. Article 5 voted in the affirmative.**

**ARTICLE 6:** To transact any other business deemed proper when met. **Ruth Douglas asked how safe our schools are and what safety measures are in place at CAES and GMUHS. Marilyn Mahusky advised that results of a safety audit is on the agenda for the next Chester Andover Elementary School Board meeting and they will be having necessary meetings to address this issue. There is a committee that meets with the Police Department and there are protocols. Cynthia Collins asked where to find the Supervisory Union Budget. Marilyn Mahusky explained that the costs are within the Green Mountain Unified School Budget and it is broken down into different line items. The largest cost is under Special Education.**

Moderator Dakin advised that the Selectboard would now take their seats and the Town Meeting would start.

Moderator Dakin introduced the Selectboard: Lee Gustafson, Heather Chase and Arne Jonynas, Town Manager David Pisha, Town Clerk Deborah Aldrich, Executive Assistant Julie Hance, Assistant Town Clerk Amie O'Brien and Bookkeeper Cil Mathews. Moderator Dakin then read the warning.

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet at the Chester Town Hall, Second Floor in said Town of Chester on Monday, March 5, 2018, at 6:00 pm., to act on the following Articles. Voting on Article 1, 2, 3 and 4 will be by Australian ballot on March 6, 2018, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

**ARTICLE 1:** To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont. (Australian Ballot). **(Results attached)**

**ARTICLE 2:** Shall general obligation bonds or notes of the Town of Chester in an amount not to exceed Two Hundred Thirty Six Thousand Dollars (\$236,000.00), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of purchasing the following capital items: \$110,000.00 to purchase a Compaction Roller for the highway department; \$115,000.00 to purchase a new Sidewalk Plow for the highway department; \$11,000.00 to purchase a hazmat trailer for the fire department. (Australian Ballot) **Yes = 335 No = 88**

**ARTICLE 3:** Shall general obligation bonds or notes of the Town of Chester, subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of restoring the Town Hall building, the estimated cost of such improvements being Four Hundred Eight Thousand Dollars (\$408,000). (Australian Ballot) **Yes = 353 No = 70**



**ARTICLE 4:** Shall general obligation bonds of the Town of Chester in an amount not to exceed Twenty Five Thousand Dollars (\$25,000.00), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of constructing a pocket park on School Street. (Australian Ballot) **Yes = 260 No = 161**

**ARTICLE 5:** To see if the Town will vote to accept gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Leona and Wendell Brown, \$500.00; Russel and Jacquelyn Farrar, \$250.00; Virginia Carol Stowell, \$250.00. **Tim Roper moved Article 5 as written. Seconded by Tom Bock. Article 5 voted in the affirmative.**

**ARTICLE 6:** To see if the Town will vote to raise \$3,038,539.63 to be paid to the Chester Town Treasurer on September 17, 2018, to pay current expenses and any part of the Town's indebtedness. **Tom Bock moved Article 6 as written. Seconded by Leigh Dakin. Town Manager David Pisha made a power point presentation. (copy attached). Tim Roper asked what the compaction roller does. David Pisha explained that it is the final step in the maintenance of a dirt road. It compacts the road and takes away irregularities in the road. Public Works Director Graham Kennedy explained the final step is compaction, it compacts the road after grading and compaction cuts down on dust and seals the road better. The Town of Chester has 98 miles of dirt road. Jay Blodgett asked if the compactor was just for dirt roads. Graham Kennedy replied yes, it is strictly for dirt roads.**

**Daryl Martens asked if the fire department has a crew that is trained in hazmat for the requested hazmat trailer. Fire Chief Matt Wilson explained that the hazmat trailer is for hazmat materials that are stored in the station now. They will be able to go directly to a scene with the materials. All fire fighters are trained in hazmat. Matt Prescott expressed that he felt the town employees were doing an amazing job.**

**Dick Jewett asked what the \$60,000.00 for Route 35 was going to cover. Julie Hance explained that it will do another 300-foot section and the Town is still waiting to hear whether a grant will be received. Dick Jewett asked if there was any paving money in the budget. David Pisha replied not this year.**

**Matt Prescott asked if there was any update on the Tomasso property. Arne Jonynas explained that negotiations had not been carried through. New England Forestry Foundation is still working on it. The town was hoping to acquire land next to the pinnacle through the Vermont Forestry Foundation to expand the pinnacle property. David Pisha explained that the Trustees of Public Funds and Economic Development accept donations, if anyone is interested in**

**donating a letter is required to the Trustees. Article 6 voted in the affirmative.**

**ARTICLE 7:**

To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$447,051.38 to be allocated as follows: \$125,000.00 for the purchase of a new dump truck for the highway department; \$45,500.00 for the Excavator lease for the highway department; \$35,000.00 for sidewalk improvements; \$20,000.00 for the purchase of new signage; \$48,000.00 for the purchase of a new police cruiser; \$20,000.00 for the payment of library loan; \$15,000.00 for renovations to Town Hall; \$8,000.00 for the tree management; \$60,000.00 for improvements to Route 35; \$34,500.00 for the purchase of emergency equipment to include air paks, a new portable water pump and refurbishing the rescue truck; and \$36,051.38 as a transfer to the Bond Plan; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received. **Leigh Dakin moved Article 7 as written. Seconded by Tim Roper. Tom Hildreth asked if the \$35,000 for sidewalks was for the expansion of the sidewalks that were already done or for the new project for sidewalks over the hill. Julie Hance explained that it is for the new sidewalk project over the hill. The engineering and design will start this year. The project will not be finished for four years. Article 7 voted in the affirmative.**

Representative Tom Bock updated citizens on projects being worked on in Montpelier.

**ARTICLE 8:**

Shall the Town appropriate the sum of \$2500 (two thousand five hundred dollars) to support the Chester Fireworks for Labor Day weekend, in accordance with 24 V.S.A. § 2691. **Pat Budnick moved Article 8 as written. Seconded by Jack Cable. Pat Budnick would like some help with the organizing of the fireworks, September 1<sup>st</sup> Labor Day weekend. Article 8 voted in the affirmative.**

**ARTICLE 9:**

Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH, in accordance with 24 V.S.A. §2691. **Tony Weinberger moved Article 9 as written. Seconded by Leigh Dakin. Tony Weinberger explained that the report could be found on page 130 of the annual report. Article 9 voted in the affirmative.**

**ARTICLE 10:**

Shall the Town appropriate the sum of THREE THOUSAND AND FORTY FOUR DOLLARS (\$3,044) to help support outpatient, mental health and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc, in accordance with 24 V.S.A. §2691.

**Edmund Moore moved Article 10 as written. Seconded Kelly Arrison. Edmund Moore spoke about HCRS. There were 120 families served in Chester in 2017. Article 10 voted in the affirmative.**

**ARTICLE 11:** Shall the Town appropriate the sum of THREE THOUSAND FORTY DOLLARS (\$3,040) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need, in accordance with 24 V.S.A. §2691. **Gladys Collins moved Article 11 as written. Seconded by Joe Karl. Gladys Collins advised that the report could be found on page 127 of the annual report. Article 11 voted in the affirmative.**

**ARTICLE 12:** Shall the Town of Chester appropriate the sum of NINE HUNDRED DOLLARS (\$900) to the Women's Freedom Center for general budget support to provide services to women and their children who are experiencing emotional, physical and/or sexual abuse and are residents of the Town, in accordance with 24 V.S.A. §2691. **Kari Storm moved Article 12 as written. Seconded by Tim Roper. Kari Storm advised that the report could be found on page 139 of the annual report. Article 12 voted in the affirmative.**

**ARTICLE 13:** Shall the Town raise and appropriate the sum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) for the support of Senior Solutions (formerly Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home, in accordance with 24 V.S.A. §2691. **Nora Ellen Spaulding moved Article 13 as written. Seconded by Penny Benelli. Nora Ellen Spaulding advised that the report could be found on page 128 of the annual report. Article 13 voted in the affirmative.**

**ARTICLE 14:** Shall the Town of Chester appropriate the sum of \$2,700 (two thousand seven hundred dollars) to assist with the cost of operating the Meals on Wheels Program of Greater Springfield that provides daily hot and cold congregate and home delivered meals and other nutritional needs to the qualified residents of Chester, in accordance with 24 V.S.A. §2691. **Nancy Lindsay moved Article 14 as written. Seconded by Pat Budnick. Article 14 voted in the affirmative.**

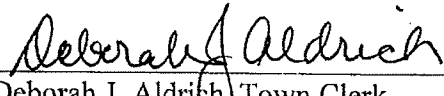
**ARTICLE 15:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of the Current operated by Connecticut River Transit, Inc., to provide transit services to the residents of the Town of Chester, in accordance with 24 V.S.A. §2691. **Steven Davis moved Article 15 as written. Seconded by Penny Benelli. Article 15 voted in the affirmative.**

- ARTICLE 16:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to support Windsor County Partners, for youth mentoring services provided to children in Windsor County, in accordance with 24 V.S.A. §2691. **Kari Storm moved Article 16 as written. Seconded by Pat Budnick. Kari Storm advised that the report could be found on page 140 of the annual report. Article 16 voted in the affirmative.**
- ARTICLE 17:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Chester through volunteer service, in accordance with 24 V.S.A. §2691. **Ed Knapp moved Article 17 as written. Seconded by Nora Ellen Spaulding. Leigh Dakin advised that the report could be found on page 136 of the annual report. Article 17 voted in the affirmative.**
- ARTICLE 18:** Shall the Town appropriate the sum of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) toward the support of the Community Cares Network of Chester and Andover, Inc. a non-profit organization which provides services to senior citizens, helping them to stay in their homes longer safely, in accordance with 24 V.S.A. §2691. **David Armstrong moved Article 18 as written. Seconded by Ted Spaulding. David Armstrong advised that the report could be found on page 131 of the annual report. Article 18 voted in the affirmative.**
- ARTICLE 19:** To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to assist in the services of the Chester-Andover Family Center for individuals and families in need, in accordance with 24 V.S.A. §2691. **Stephanie Mahoney moved Article 19 as written. Seconded by Jack Cable. Nina Nanfeldt spoke about the family center. Article 19 voted in the affirmative.**
- ARTICLE 20:** To see if the Town will appropriate the sum of FIVE HUNDRED DOLLARS (\$500) to Neighborhood Connections to cover the cost of providing services in Chester in accordance with 24 V.S.A. §2691. (This article is by petition) **Leigh Dakin moved Article 20 as written. Seconded by Nina Nanfeldt. Leigh Dakin advised that the report could be found on page 123 of the annual report. Article 20 voted in the affirmative.**
- ARTICLE 21:** To see if the Town will authorize the Selectboard to borrow money in anticipation of taxes to pay current expenses and any part of the Town's indebtedness. **Dick Jewett moved Article 21 as written. Seconded by Tim Roper. Article 21 voted in the affirmative.**

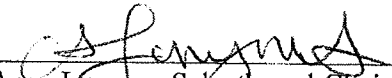
**ARTICLE 22:** To act on the reports of the Town Officers for the year ending December 31, 2017. **Nora Ellen Spaulding moved Article 22 as written. Seconded by Dick Jewett. Julie Hance explained that there were a few corrections; Deborah Aldrich, Town Clerk term should read 2020 not 2018, Kathy Pellet is a Justice of the Peace and the Historic Preservation Committee report was omitted from the report. The Historic Preservation Committee Report will be on the website. Article 22 voted in the affirmative.**

**ARTICLE 23:** To transact any other business deemed proper when met, not including the expenditures of Town Funds or other business acted upon in the preceding Articles. **Leigh Dakin commended the producers of the annual report. Tony Weinberger asked about the uniform 911 signs. Arne Jonynas advised that it had been brought before the board with a cost associated with it. The Board will revisit this issue. The cost was \$30,000 to \$35,000. Nora Ellen Spaulding made a motion to adjourn. Seconded by Julie Hance. Meeting adjourned at 7:55 p.m.**

A true record.

  
Deborah J. Aldrich, Town Clerk

\_\_\_\_\_  
William E. Dakin, Jr., Moderator

  
Arne Jonynas, Selectboard Chairman

\_\_\_\_\_  
Marilyn Mahusky, Chester Town School District

**TOWN OF CHESTER  
WARNING  
NOTICE OF TOWN MEETING**

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet at the Chester Town Hall, Second Floor in said Town of Chester on Monday, March 4, 2019, at 6:00 pm., to act on the following Articles. Voting on Article 1 and 2 will be by Australian ballot on March 5, 2019, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

- ARTICLE 1:** To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont. (Australian Ballot).
- ARTICLE 2:** Shall general obligation bonds or notes of the Town of Chester in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of paving the following roads: Route 35, Green Mountain Turnpike from Route 103 to bottom of Flamstead Road, Coach Road, First Avenue and Sylvan Road? (Australian Ballot)
- ARTICLE 3:** Shall the voters eliminate the office of Town Grand Juror effective immediately?
- ARTICLE 4:** Shall the voters rescind and eliminate the election of members to an Advisory Budget Committee, effective immediately?
- ARTICLE 5:** To see if the Town will vote to accept gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Rosemarie Dube, \$500.00; Deanna and Norman Stowell, \$250.00.
- ARTICLE 6:** Shall the voters establish a reserve fund in an amount not to exceed 20% of the amount raised in taxes to cover unanticipated revenue shortfalls and to pay nonrecurring and unanticipated general and highway fund expenses, in accordance with 24 V.S.A. §2804(a)?
- ARTICLE 7:** To see if the Town will vote to raise \$3,087,586.86 to be paid to the Chester Town Treasurer on September 16, 2019, to pay current expenses and any part of the Town's indebtedness.
- ARTICLE 8:** To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$490,414.38 to be allocated as follows: \$125,000.00 for the purchase of a new dump truck for the highway department; \$46,600.00 for the Excavator lease for the highway department; \$40,000 for the purchase of a new pickup truck for the Highway Department; \$35,000 to be used for the purchase of air paks (\$22,500) and turnout gear (\$12,500) for the Fire Department; \$13,800 for the purchase of a new computer server for the Police Department; \$4,157.00 to be used for maintenance of operating facilities and \$225,857.38 as a transfer to the Bond



Plan; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received.

- ARTICLE 9:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Gassetts Grange #327. The municipal taxes in 2018 for the Gassetts Grange #327 were \$1,439.52 and \$2,590.04 for Education.
- ARTICLE 10:** Shall the Town of Chester appropriate the sum of \$4,000 (four thousand dollars) to Meals on Wheels of Greater Springfield, Inc. for continued support and services to the citizen of the Town of Chester in accordance with 24 V.S.A. § 2691. (*By Petition*)
- ARTICLE 11:** Shall the Town appropriate the sum of \$2500 (two thousand five hundred dollars) to support the Chester Fireworks for Labor Day weekend, in accordance with 24 V.S.A. § 2691.
- ARTICLE 12:** Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH, in accordance with 24 V.S.A. §2691.
- ARTICLE 13:** Shall the Town appropriate the sum of THREE THOUSAND AND FORTY FOUR DOLLARS (\$3,044) to help support outpatient, mental health and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc, in accordance with 24 V.S.A. §2691.
- ARTICLE 14:** Shall the Town appropriate the sum of THREE THOUSAND FORTY DOLLARS (\$3,040) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need, in accordance with 24 V.S.A. §2691.
- ARTICLE 15:** Shall the Town of Chester appropriate the sum of NINE HUNDRED DOLLARS (\$900) to the Women's Freedom Center for general budget support to provide services to women and their children who are experiencing emotional, physical and/or sexual abuse and are residents of the Town, in accordance with 24 V.S.A. §2691.
- ARTICLE 16:** Shall the Town raise and appropriate the sum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) for the support of Senior Solutions (formerly Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home, in accordance with 24 V.S.A. §2691.

- ARTICLE 17:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of the Current operated by Connecticut River Transit, Inc., to provide transit services to the residents of the Town of Chester, in accordance with 24 V.S.A. §2691.
- ARTICLE 18:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to support Windsor County Partners, for youth mentoring services provided to children in Windsor County, in accordance with 24 V.S.A. §2691.
- ARTICLE 19:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Chester through volunteer service, in accordance with 24 V.S.A. §2691.
- ARTICLE 20:** Shall the Town appropriate the sum of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) toward the support of the Community Cares Network of Chester and Andover, Inc. a non-profit organization which provides services to senior citizens, helping them to stay in their homes longer safely, in accordance with 24 V.S.A. §2691.
- ARTICLE 21:** To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to assist in the services of the Chester-Andover Family Center for individuals and families in need, in accordance with 24 V.S.A. §2691.
- ARTICLE 22:** To see if the Town will appropriate the sum of FIVE HUNDRED DOLLARS (\$500) to Neighborhood Connections to cover the cost of providing services in Chester in accordance with 24 V.S.A. §2691. (This article is by petition)
- ARTICLE 23:** To see if the Town will authorize the Selectboard to borrow money in anticipation of taxes to pay current expenses and any part of the Town's indebtedness.
- ARTICLE 24:** To act on the reports of the Town Officers for the year ending December 31, 2018.
- ARTICLE 25:** Shall the Town of Chester adopt the following advisory resolution? (*By Petition*)

Climate Solutions Resolution

WHEREAS extreme and erratic temperatures, increasingly severe storms, a rise in tick-borne diseases, and threats to farmers and maple sugar makers clearly demonstrate that climate change is one of the most urgent problems facing our state, nation, and the world, and

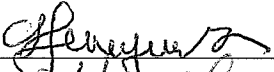
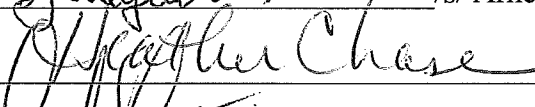

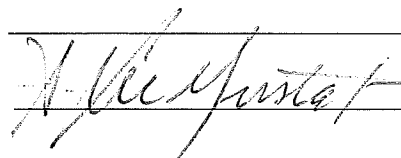
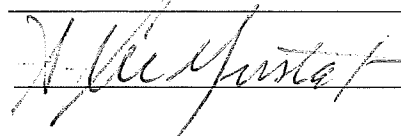
WHEREAS the State of Vermont has a goal in the Comprehensive Energy Plan to achieve 90% of its energy from renewable sources by 2050, yet is making insufficient progress towards achieving that goal;

Now, therefore, be it resolved:

1. **That the undersigned voters of the Town of Chester urge the State of Vermont to:**
  - a. Halt any new or expanded fossil fuel infrastructure, i.e. transmission pipelines, electrical generation plants and/or industrial storage facilities.
  - b. Commit to 100% renewable energy by 2030 for all people in Vermont, with firm interim deadlines; and,
  - c. Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized groups or rural communities.
2. **That the undersigned voters of the Town of Chester request the town to do its part to meet these demands by committing to efforts such as:**
  - a. Protecting townlands from fossil fuel infrastructure, denying easements or agreements for any pipelines crossing townlands;
  - b. Weatherizing town buildings and schools to make them as energy efficient as possible;
  - c. Enlisting state support to develop solar electric supplies for town and school buildings;
  - d. Other initiatives to improve residents' quality of life while helping to reduce overall energy use.
  - e. Encourage landowners, municipalities, and farmers to implement practices that build the soil carbon sponge to cool the planet and mitigating flooding and drought.
  - f. Form a Town Energy Committee to work towards reducing town emissions and meeting the goals of the Comprehensive Energy Plan.
3. **Should this article pass, a letter shall be sent from the Town of Chester, to our State Representatives and Senators, the Speaker of the Vermont House, the President Pro Tempore of the Vermont Senate, and the Governor, including the count of votes supporting and opposed to the article.**

**ARTICLE 26:** To transact any other business deemed proper when met, not including the expenditures of Town Funds or other business acted upon in the preceding Articles.

Dated at Chester, Vermont on this 18<sup>th</sup> day of January, 2019.

 /s/ Arne Jonynas, Chairman  
 /s/ Heather Chase  
 /s/ Dan Cote  
 /s/ Ben Whalen  
 /s/ Lee Gustafson

**TOWN OF CHESTER  
P.O. BOX 370  
CHESTER, VERMONT  
05143-0370**

**Prsrt Std  
U.S. POSTAGE  
PAID  
CHESTER, VT  
PERMIT NO. 1**