

Town of Hinesburg, Vermont Annual Report



**Fiscal Year July 1, 2001 to June 30, 2002
Town Meeting - Monday, March 3, 2003
CVU Auditorium 7:30 pm
Australian Ballot Voting - Tuesday, March 4, 2003
Town Hall 7:00am-7:00pm**

This issue of the Hinesburg Town Report is dedicated to all the maple sugar producers in our Town. We would like to thank the Russell Family, the Riggs Family, the Fortin Families, the Bell Family, the Brown Family, the Francis Family, Jeanette Armell, and Peg Montgomery for the photos and time spent telling countless stories about this sweet time of year in Vermont.



Sap buckets scattered on maples in the Russell's sugarbush, behind the Russell's farm on Route 116.

Cover Photo: Sap buckets on a hillside in the Russell's sugarbush.

Sugarhouses of Hinesburg

Maple sugaring is a popular private industry in the town of Hinesburg. Many families in Hinesburg have been in the sugaring business for generations, and it seems as though the youngest also have sap in their blood! Sugaring season in Hinesburg is a happy time, with the community spirit and camaraderie making the intense labor seem lighter. Maple hobbyists abound, and it is not uncommon during mud season to find folks boiling sap on the kitchen stove. Just a few of Hinesburg's maple syrup producers are represented here.

Russell Family, Rte 116: The Russells work in a sugarhouse that has been on their property since probably the mid 1800s. In 2001 they renovated the sugarhouse and strove to maintain the age and style of the building while replacing the walls, the roof and the windows, as well as the arch. The Russells maintain the traditional sugaring ways by gathering the sap in buckets and using horses and people power, and boiling over a wood fire. The Russells sugar in a community spirit, using plenty of volunteers from the neighborhood. Many relatives and friends such as Andrea Morgante (who has been sugaring with the Russells for the past 25 years) stop by and pitch in, and it is well known that everyone is welcome. The Russells own their own sugarbush, and work hard to maintain the woods for the best trees. The syrup is produced by Howdy, David, Stephen, Harry, Phil, Henry, Anne, and their families under the watchful eye of their mother, Phyllis Russell. On an average year they make about 200-300 gallons, and sell most of it from the kitchen of the family home. The Russell children credit their father, Howard, for their inherited sugarmaking expertise.

Fortin Family, Shelburne Falls Rd and on Rte 116: Rene Fortin learned the art of sugaring from his father, who learned it from his father in Quebec. Rene remembers watching his father sugar in the 1920s, and the operation was quite different from the way his sons Michael and Leo handle it today. In 1937, Rene moved to Hinesburg, and helped his brother Roger maintain his sugarbush of 1,000 taps. Rene also had a sugarhouse and sugarbush near what is now Mt View Trailer Park. In the 80s when the sugarbush was sold, Rene and sons Mike and Leo began "sugarhouse hopping", which seems a great social tradition among folks who enjoy sugaring. Rene built a new sugarhouse in 1991, and continued the family tradition. Mike and his wife Linda built a sugarhouse in 2000 using the newest in technology via the handiwork skills of Mike's brother Leo, Linda's dad, Paul Nadeau, Rene, and other friends and relatives. Mike leases a sugarbush from the Haydens and maintains pipeline to approximately 3,000 taps. Plastic pipe is an efficient and labor saving sap gathering method, especially when combined with a vacuum system, which does not actually suck the sap from the tree, but equalizes the pressure in the tree to help sap flow for a longer period during the day. Charlie Fortin is the gatherer in the family, transferring sap from the 2000 gal. storage container at the sugarbush to the 1,300 gal. storage at the sugarhouse. Mike and his son Lee tap the trees in February, and then Mike takes time off from work during the height of the season to boil. The family produces about 500 gals/year, and look forward to participating in the Maple Tour, March 21st through 23rd. Leo and Mary Fortin have their own operation at their home on Rte 116. Leo also learned sugarmaking from his father Rene and remembers being in the sugarhouse at the age of 6 or 7. Leo got serious about sugarmaking working in partnership with his brother Paul in the late 60s early 70s, and built his own sugarhouse in 1995. Leo makes most of his own equipment by hand, and truly enjoys the challenge of producing a piece of equipment that makes the art of sugaring more efficient and productive. Leo leases a sugarbush from the Haydens, and also buys sap from the Haydens and from his brother Mike. Altogether Leo uses sap from about 1,200 taps to produce about 225 gals/year. Leo's son Norman is a big part of the business during sugar season, with Norman doing about 90% of the boiling, and Leo trucking the sap from the sugarbush. They usually get started about mid-February, and with the help of their friend Jack Bird, walk the lines and then tap, set up the tanks, clean the equipment and set up the sugarhouse. Leo and Mary sell most of their syrup from their home, and Leo sells a lot to repeat customers at work. He still finds the time to go visit other local sugarmakers, and they all share tips on the latest equipment and production hints.

Bell's Sugarhouse, Gilman Road: Dick and Nancy Bell consider themselves hobbyists in the sugar industry, but their operation and their interest and dedication to the business of making syrup makes them much more. Dick and Nancy started boiling sap around 1970 because a friend had too much and gave them 20 gals. to make their own pint. That was all it took! They now have about 250 taps and a sugarhouse in the barn with a brand new evaporator that will experience its' first season this year. Their 2-person operation produces about 80 gals of syrup per year.

Bell's Sugarhouse con't.

The Bells use both buckets and tubing, but are gradually moving to an all-tube operation. One of their most interesting yearly pursuits is to attend the Eastern States Exposition. The Vermont building contains a huge maple display, and Dick spends about 12 hours a day for a week boiling syrup for candy and maple cream while expo visitors watch, and Nancy makes maple candy. Dick says, "You won't find a mean sugarmaker anywhere; they're the biggest group of real people in the world!"

Riggs Family, Rte 116: Howard Riggs learned to sugar around 1953 from his father in law, Edwin Lyman, who had probably been sugaring on the property since around 1937. The Lymans owned their own sugarbush on the farm that Howard now owns, and had a sugarhouse set back near the tree line at that time. The old sugarhouse is now not much more than rubble and a memory, but that memory inspired the Riggs family to take up sugaring again when Edwin came to live with them in 1993. Though Edwin no longer lives there, Howard still maintains 600 taps on his own trees and his son-in-law Jack Milbank has 1,300 taps in his sugarbush on Texas Hill. Together with Howard's sons Andy and Tim, they built the new sugarhouse in the barn and run an all tube operation. The Texas Hill tubes lead to a 1,500 gal bulk tank, and Howard has two tanks on his property, one 300 gal. and a 500 gal. The Riggs operate a 4x12 evaporator over an oil-fueled fire, and on an average year they can produce 450-500 gals of syrup. Howard says he remembers when they were sugaring while still running the farm, and they had about 1000 taps with buckets. He can't remember how they could possibly do it all, and thought the cows had to be pretty patient during sugar season. Howard said that the best thing about sugaring is the smell of the syrup and the atmosphere in the sugarhouse when boiling. He's pretty proud of the 6 blue ribbons in a frame on the wall by the door, one each for his 2001 Fancy, Medium Amber, and Dark Amber at two different competitions.

Brown's Farm, Magee Hill: Craig Brown's father Linwood found a sugarhouse on his property when he moved there in 1949. He used it off and on over the years to supplement the farm income during mud season. Craig began using the old sugarhouse as a teen when his mom Lorraine finally got sick of him using the kitchen stove to boil down his sap. Together with some teenage friends, Craig tapped about 200 trees and he and his friends boiled the sap and split the money when they sold the syrup. The old sugarhouse was about 1,000 feet from the road, which was convenient to the sugarbush, but not for the dedicated regular visitors who would have to hike through the mucky pasture during mud season. So Craig built a new sugarhouse right on the road, making it much more convenient for the Maple Tour in March. Craig and his son Tim tap their own sugarbush with about 750 taps using a vacuum pipeline system, and produce about 250 gals of syrup on an average year. Tim does a lot of the work including tapping the trees, picking up the sap, and a lot of the boiling while Craig cans the syrup and does the late night boiling. Craig says they will boil 24 hours a day until they are sick of it. During last year's Maple Tour, Brown's Farm had about 100 visitors, and Craig's friend Deb Morin helps out with the visitors. Lorraine is the official family syrup taster, and visits almost daily. Craig has won many competitions with his syrup, and displays the ribbons proudly in the sugarhouse.

Whirlwind Maple, Dick Francis, Hayden Hill Rd: Dick and Jeannine Francis and family have been sugaring for 4 or 5 generations. Dick's great grandfather Owen probably used some of the same trees Dick is now tapping. Dick's father sugared regularly in the late 50s, but the family stopped sugaring for a time until Dick came back home in the 80s and took it up in the kitchen. When the cabinets started to warp, it was time to build a new sugarhouse, which was accomplished in 1992. Dick and family have about 300 taps, and boil over a wood fire. They produce about 75 gals of syrup a year. Dick uses the tube system now, though he began with buckets. The best thing about sugaring is getting out in the woods, Dick says. He also likes the challenge of gravity tube collection, and making sure the sap flows smoothly. Dick says every sugarmaker has their own "trinkets" and little innovations that set their operation apart from everyone else's. Making the wood fire just right and getting the boil done quickly to see what kind of grade syrup you get is very pleasant experience for him. Dick stated that being a part time sugarmaker is much like having a fever or a disease. There are times when you probably should not be doing it, but when the days start to get longer and it begins to get warmer, you get the itch to get out there and just "tap a few trees". Before you know it, it's gotten out of hand. Dick thinks that most of the time, selling syrup is just "paying for the habit".

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Mike Fortin working in the sugarhouse.

Town of Hinesburg Appointed Officials

Assistant Town Clerk	Cheryl Hubbard
Boards of Civil Authority	Justices of the Peace Selectboard
Chittenden Solid Waste District Representative	John Guttler Lynn Gardner, Alternate
Conservation Commission	Edward White, Chair Nancy Baker Sarah Guttler David Hirth Melissa Levy William Marks Martin Peterson Nancy Plunkett David Wagner
Constable and Forest Fire Warden	Stephen Gutierrez
Development Review Board	Tom McGlenn, Chair Theodore Bloomhardt Wayne Burgess Clinton Emmons Robert Gauthier Howard Russell Greg Waples Carolyn Fenn, Alternate George Munson, Alternate
Executive Assistant for Listers, Planning & Zoning	Holly Russell
Fence Viewers	Pam Durda Susan Johnson Suzanne Kneller
Fire Chief and Emergency Manager	Al Barber
Hinesburg Community Resource Center	Robbin LaRue, Interim Coordinator
Hinesburg Land Trust and Tree Warden	Paul Wiczoreck
Inspector of Lumber, Shingles & Wood	Norman Smith
Lake Iroquois Municipal District Representative	Carolyn Greer
Library Director	Sue Barden
Police Chief	Chris Morrell
Public Works Director and Town Health Officer	Rocky Martin

Town of Hinesburg Appointed Officials con't.

Recreation Director	Elizabeth Sengle
Recreation Commission	Thomas Whitney, Chair Eileen Crawford David Eddy Kevin Francis Lori Hennessey Gregory LeRoy
Recreation Path Committee	Jonathan Trefrey Rocky Martin Andrea Morgante Jeanne Kundell Wilson
Representative to Regional Planning Commission	Penrose Jackson Carolyn Fenn, Alternate
Road Foreman	Michael Anthony
Road Crew	Thomas Boivin Gerald Dubois Jesse Orvis
Town Administrator and E 911 Coordinator	Jeanne Kundell Wilson
Town Forest Committee	Stephen Russell, Chair Wayne Bissonette Pat Mainer Vincent Masseau Chuck Reiss
Town Planner	Alex Weinhagen
Planning Commission	Jean Isham, Chair George Bedard John Buckingham Carolyn Fenn Fred Haulenbeek Joseph Iadanza John Mace Nancy Norris Will Patten
Town Service Officer	Robin Harris
Water & Wastewater Superintendent	Steve Button
Web Site Manager	Karen Cornish
Weigher of Coal	Stephen Russell
Zoning Administrator	Peter Erb

Town of Hinesburg Elected Officials

Auditors	Robert Dimke - Appointed, 2003 Gladys Douse - 3 years, 2005 Christina Mead - 2 years, 2004
Cemetery Trustees	Paul Eddy - 3 years, 2003 J. Bradley Wainer - 2 years, 2004 Leon Place - 3 years, 2005
Delinquent Tax Collector	Jan Bedard - 1 year, 2003
Grand Juror	E.M. "Bud" Allen - 1 year, 2003
Justices of the Peace	Maureen Barnard - 2 years, 2004 Rob Bast - 2 years, 2004 Gill B. Coates - 2 years, 2004 David Deforge - 2 years, 2004 Lynn Gardner - 2 years, 2004 Sarah Guttler - 2 years, 2004 Mary M. Hurlie - 2 years, 2004 William Lippert - 2 years, 2004 Steve Longshore - 2 years, 2004 Vicki Matthews - 2 years, 2004 David Pell - 2 years, 2004
Library Trustees	Cynthia Ballis - 3 years, 2005 Chris Boerner - 3 years, 2004 Victoria Gelber - 3 years, 2004 David Haber - 3 years, 2003 Katherine Kjelleren - Appointed, 2003 Darcelene Lewis - 3 years, 2003 Earla Sue McNaull - 3 years, 2004 Robert "Sparky" Milliken - 3 years, 2003 Jane Starkweather - 3 years, 2005
Listers	Marie Gardner - 3 years, 2003 Sarah Guttler - 3 years, 2004 Mary Mills - 3 years, 2005
Peck Estate Trustees	Laura Carlsmith - 3 years, 2003 Gill B. Coates - 3 years, 2005 Kristy McLeod - 3 years, 2004
Representative to Vermont Legislature	William Lippert - 2 years, 2004
Selectboard	Lynn Gardner, Chair - 3 years, 2005 John Guttler - 2 years, 2004 Andrea Morgante - 3 years, 2004 Jonathan Trefrey - 2 years, 2003 Randy Volk - 3 years, 2003
School Directors (CSSD)	Michael Bissonette - 3 years, 2004 Sandy Lathem - 3 years, 2005

Town of Hinesburg Elected Officials con't.

School Directors

Alison Dennison - 3 years, 2004
James Gelber - 3 years, 2005
Ann Hill - 3 years, 2004
Donald LaBelle - 2 years, 2003
Colleen MacKinnon - 3 years, 2003

School Moderator

Dena Monahan - 1 year, 2003

Town Agent

E.M. "Bud" Allen - 1 year, 2003

Town Clerk

Melissa "Missy" Ross - 3 years, 2005

Town Moderator

Joeseph Fallon - 1 year, 2003

Town Treasurer

Melissa "Missy" Ross - 3 years, 2005



It's a beautiful day to boil at the Russell Family sugarhouse!

Vital Statistics - Fiscal Year July 1, 2001 - June 30, 2002

Marriages

Date	Groom-Last	First	Middle	Bride-Last	First	Middle
07/07/01	Walker	Raymond	Kirk	Webb	Rebecca	Susan
07/13/01	Sewell	Daniel	William	Vargas-Salas	Olga	
07/14/01	Young	Bradley	David	Tebbs	Joanna	Lucy
08/04/01	Byrne	James	Richard	Kidder	Erika	Lynn
08/04/01	Fenwick	Gary	C	Cooper	Fiona	
08/11/01	Stimson	Chad	Dennis	Gerrish	Dara	Jon
08/18/01	Kittell Jr.	Philip	Joseph	Decato	Juanita	Lynn
08/25/01	Greenwood	Sean	Eric	Dexter	Jennifer	Jo
08/17/01	Fuller II	Michael	James	Emmons	Lydia	Lynette
08/24/01	Thorpe	Jayson	M	Francis	Brady	Jo
09/15/01	LaMothe	Scott	William	Vannucci	Ann-Marie	
09/08/01	Murray	Shawn	Anthony	Preston	Tammy	Jo
09/22/01	Hampel	Kenneth	John	Mueller	Stephanie	Jean
09/22/01	Morse	Mathew	T.	Collins	Julie	Anne
10/06/01	Hutchins	Richard	Munro	Yarrow	Lori	M.
10/17/01	Headley	Clifton	Douglas	Simpson	Angela	Marie
10/24/01	Cross	Cairn	George	Nichols	JeanMarie	
10/26/01	Ayer	Timothy	S.	Hanna	Lisa	M.
02/18/02	Brawley, III	Harry	Ellis	Stern	Karen	Leslie
03/02/02	Powell, Jr.	Dean	Howard	Pykosz	Susan	C.
04/27/02	Rock	Rodney	Allen	Monty	Amber	Lee
04/27/02	Judge	Sean	Patrick	Jestice	Flora	Ellen Prows
05/01/02	Balch	Bruce	Ward	Radford	Joanne	Marie
05/25/02	Blasich	James	Anthony	Bissonette	Nancy	Ann
07/03/02	Babbott	Frank	Richardson	O'Brien	Aimee	Landis
07/06/02	Nicholson	Jason	Steven	Carter	Jennifer	Lynn
06/14/02	Nedzipovik	Gardijan		Benis	Carrie	Anne

Civil Unions

Date	Last Name	First	Middle	Last Name	First	Middle
7/21/01	Venezia	G.	Autumn	Bonnett	Catherine	
8/12/01	Cote	Brian	Leo	Russell	Howard	Edie
8/14/01	Roberts	Carol	Ann	Schwenn	Judith	Ann

Vital Statistics - Fiscal Year July 1, 2001 - June 30, 2002

Births

Date	Last Name	First	Middle	Date	Last Name	First	Middle
07/03/01	Lang	Kyle	Ryan	01/23/02	Mansfield	Christopher	Scott
07/03/01	Little	Braden	Mackennan Niece	01/25/02	Curtis	Alexis	Allen
07/04/01	Kahn	Julia	Linnea	01/30/02	Durochia	Isabella	Bernice
07/20/01	Sullivan	Noah	Bond	02/02/02	Grimm	Jacob	Anthony
07/23/01	Hoepfner	Paul	Maguire	02/05/02	Chase	Brandon	Taylor
08/07/01	Dunlop	Rowan	Acadia	02/06/02	Palmer	Jordan	Jeffrey
08/11/01	Conaway	Hayley	Jade	02/15/02	Heininger	Liam	Dakota
08/16/01	Blanck	Julia	Marie	02/19/02	Welsh	Victoria	Anne
08/16/01	McGarry	Mariah	Marguerite	02/23/02	Prufer	Christopher	William
08/26/01	Breault	Jenna	Jade	03/01/02	Work	Thomas	John
09/02/01	Spinelli	Lily	Cait	03/02/02	Dobrich	Lorenzo	Anthony
09/05/01	Egan	Carrie	Catherine	03/04/02	Poquette	Hunter	Robert
09/21/01	Curtis	Erin	Jennifer	03/08/02	Haviland	Samantha	Jane
10/11/01	Crawford	Chandlee	Alan	03/16/02	Loftus Jr	Scott	Lee
11/06/01	Judge	Liam	Thomas Justice	03/20/02	Leon	Alberto	Santiago
11/27/01	Pelkey	Anna	Lauren	03/26/02	Yonkman	Willa	Jayne
12/01/01	Jackson Jr.	Kevin	Terron	04/08/02	Aube	Courtney	Lynn
12/04/01	O'Brien	Finn	Christopher	04/11/02	Provost	Alyssa	Christine
12/05/01	Nulty	Gage	William	04/13/02	Ashe	Jacob	Thomas
12/07/01	Lawyer	Isabell	Catherine	04/27/02	Palmer	Mason	Conno
12/09/01	Puro	Anderson	Brigham	05/13/02	Hunter	Emaleigh	Ruth
12/11/01	Wieghorst	Johanna	Greeley	05/14/02	Hickok	Asha	Ganguly
12/19/01	Cahn	Kyle	William	05/15/02	Maring	Codi	Davis
01/01/02	Wells	Paxton	William Joseph	05/31/02	Grant	Julia	Anne
01/07/02	Guerrero	Julian	Scott	06/17/02	Weishaar	Timothy	Leslie
01/14/02	Thorpe	Clayton	Bryce	06/27/02	Ayer	Kianna	Marie
01/16/02	Cummings	Jaron	Kevin	06/29/02	Coates-Farley	Graham	Perry

Deaths

Date	Last	First	Middle
07/13/01	McGrath	Richard	Maurice
09/26/01	Coley	Jennifer	Brady
10/02/01	Ploof Jr.	Gary	Allen
10/03/01	Palmer	Marjorie	Taylor
11/07/01	Morrissey	James	A.
11/08/01	Potter	Anna	L.
11/11/01	Caffrey	Julia	May
11/20/01	Fleming	Rena	Pearl
01/12/02	Boutin	John	Joseph
01/24/02	Patch	Irene	J.
01/27/02	Giroux	Daniel	P.
02/14/02	Blakeney	Miriam	Morton
02/22/02	Frazier	Marion	M.
02/26/02	Harrell	Mary	B.
04/14/02	Martin	Gladys	Irene
05/12/02	Downer	Harold	Franklin
05/19/02	Tracy	Corinne	
05/26/02	Horton	Chesley	H.

Regular Scheduled Town and School Meetings

Carpenter Carse Library Trustees

4th Wednesday of the month, 7:00pm in the library

Champlain Valley Union High School

2nd and 4th Monday of the month, 7:00pm room 114 at CVU

Chittenden South Supervisory Union

Please call the CSSU office at 383-1234 for date, time, and location

Conservation Commission

2nd and 4th Monday of the month, 7:30pm at the Town Hall

Development Review Board

1st and 3rd Tuesday of the month, 7:30pm at the Town Hall

Hinesburg Community School

2nd and 4th Tuesday of the month, 6:00pm in the HCS library

Hinesburg Community Land Trust

2nd Tuesday of the month, 7:30 at the Town Hall

Hinesburg Volunteer Fire Department

2nd and 4th Thursday of the month, 7:30 at the Fire Station

Planning Commission

1st and 3rd Wednesday of the month, 7:30pm at the Town Hall

Recreation Commission

2nd Tuesday of the month, 7:00pm at the Town Hall

Selectboard

1st and 3rd Monday of the month, 7:00pm at the Town Hall



Howard Riggs bringing in sap years ago to the old Riggs Family sugarhouse, across Rte. 116 from current sugarhouse.

TOWN MEETING PROCEDURES

Town Meetings are truly "the people's meeting", and are run by members of the Town's voting assembly with the help of a moderator. The legislature requires that the meeting be run by "Robert's Rules of Order", some of which are described below. (We use the words "Article Three" to give examples of proper motions).

Motions

All articles must be placed on the floor for discussion by a "motion to adopt", and a "second" from another person. The usual way this is done is with the words, "Mr./Madam Moderator, I move we adopt Article Three." (If the moderator requests you give your name, please do so.) Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, they need to raise their hand and wait to be called upon (recognized) by the moderator. Speaking in a voice loud enough to be heard by all, any remarks should be addressed to the moderator only, and should not be personal in nature. All questions/opinions should be limited to the subject being discussed at the time, and each speaker should offer their opinion one time only on the given subject until all others have had a chance to speak.

After discussion appears to be over, the moderator will "call the question" by saying, "Are you ready to vote on Article Three?" Voters should try to avoid making a motion to call the question to limit discussion. Remember that town meeting comes only once a year, and everyone has a right to be heard.

Amendments

Amendments to a main motion can be made by a voter saying "I move we amend Article Three to read..." and stating exactly how (s)he believes the amendment should read. Any motion for amendment needs to be seconded. Theoretically, there is no limit to the number of amendments that can be made to an article, provided they are reasonable and germane (closely related to the main motion). An amendment may itself be amended only once. Voting will take place on the amendment first, then on the main motion.

Any article may be amended, including town and school budgets, and any money related articles. Amending a budget item may sometimes be better than voting it down. An article may be reconsidered before the next one is moved.

Voting

Voting can be done in three ways:

Voice: "all in favor of Article three, say aye, all opposed, no".

Standing vote: If the moderator feels the voice vote was close, or if any voter calls for a "division of the assembly", people who voted either way must stand and be counted.

Secret Ballot: seven (7) voters may request the vote be taken by secret ballot, the most time consuming and most accurate method.

Other Important Points

If a voter has a valid reason to postpone an article, they may request a postponement to a certain time by saying, "Mr. Moderator, I move to postpone Article Three until..." (after another article, at a specific time, etc.). Tabling a motion is not recommended at Town Meeting. Postponing to a definite time may accomplish what is needed. However, you are always within your rights to use any legal and appropriate motion at any time.

Passing over does not exist in Robert's Rules of Order. All articles should be given consideration, and if a voter feels that an article is inappropriate, the best method is to bring it to the floor in the usual way, and hope it is voted down.

If any voter feels an article is inappropriate, contradictory, or confusing, it can be postponed indefinitely. This procedure requires a majority vote, is debatable, but not amendable.

Any voter stating, "I object to consideration of Article Three" can eliminate an article from consideration. This should be stated before the debate, and does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters

Only registered voters may speak and vote at their Town Meeting. If the assembly wishes to hear from a non-voter, it can suspend the rules: "I move we suspend the rules for Article Three". This motion may not be amended or debated, and requires a 2/3 vote.

2003 Order of Proceedings

Open Town Meeting to discuss all Articles will be held on Monday March 3, 2003, at 7:30 PM in the CVU Auditorium. Australian ballot voting for Articles will be on Tuesday March 4, 2003, at the Town Hall, from 7:00 AM to 7:00 PM.

If you have special needs for participating in Town Meeting, please notify the office of the Town Clerk as soon as possible for assistance.

WARNING

Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday evening March 3, 2003 at 7:30 PM to transact business on all articles except Article 1 which will be voted upon by Australian ballot Tuesday, March 4, 2003 at the Town Hall in said Town of Hinesburg. Polls will be open at 7:00 AM and close at 7:00 PM. The March 3, 2003 meeting to be adjourned to the Town Hall in said Town of Hinesburg at 9:00 AM March 4, 2003, if necessary, to act on any business left unfinished when met.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday March 4, 2003 (see Officers for Election list in the Town Report).

ARTICLE 2: To hear the reports of the Town officers and take action thereon.

ARTICLE 3: Shall the Town appropriate \$931,348 to defray the general expenses of the Town?

ARTICLE 4: Shall the Town appropriate \$647,261 for highway purposes?

ARTICLE 5: Shall the Town appropriate \$132,862 for the Carpenter Carse Library?

ARTICLE 6: Shall the Town appropriate \$600 for the Lake Iroquois Recreation District as Hinesburg's share?

ARTICLE 7: Shall the Town appropriate \$5,000 to the Hinesburg Land Trust?

ARTICLE 8: Shall the Town appropriate the sum of \$5,000 for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources; any unexpended portion of such sum to be placed in the Natural Resources/Land Conservation Trust Fund?

ARTICLE 9: Shall the Town vote to raise the sum of \$21,405 to be disbursed as specifically designated to the following agencies/organizations?

	<u>Funded 02-03</u>	<u>Budget 03-04</u>
Women Helping Battered Women	\$2,500	\$2,500
Center for Independent Living	250	250
Hinesburg Community Resource Center	6,000	6,000
St. Michael's Rescue	3,500	0
Greater Burlington Industrial Corp.	600	600
Visiting Nurse Association	5,628	6,205
Committee on Temporary Shelter (COTS)	1,350	1,350
Hinesburg Green Up	300	300
Champlain Valley Area Agency on Aging	2,000	2,000
Hinesburg Community Meal Site	500	500
VT CARES	700	700
Vermont Adult Learning	250	250
Howard Center for Human Services	<u>750</u>	<u>750</u>
	\$24,328	\$21,405

ARTICLE 10: Shall the Town appropriate \$2,000 for the Hinesburg July 4th Celebration?

ARTICLE 11: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage at the sum of \$12,380 for the period of one year?

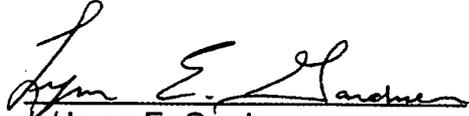
(If all articles are approved as printed, a total of \$1,745,476 will be needed for town government. This total will come from two sources: \$1,575,476 shall be raised in taxes and \$170,000 shall be utilized from the Town's fund balance.)

ARTICLE 12: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of said Town?

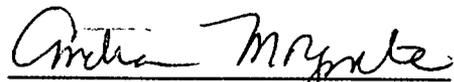
ARTICLE 13: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2004 payable in full to the Town of Hinesburg in one installment, with the due date being November 15, 2003. Any and all payments received in the Town Treasurer's Office later than 5:00 PM on the due date will be considered delinquent and will be subject to the collection of a 4% penalty, plus interest at the rate of 1% per month or fraction thereof for the first three months and thereafter at the rate of 1 1/2% per month or fraction thereof.

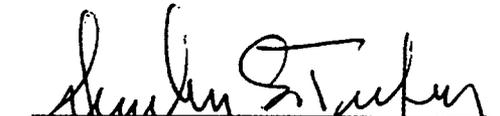
ARTICLE 14: To transact any other business proper to be brought before said meeting.

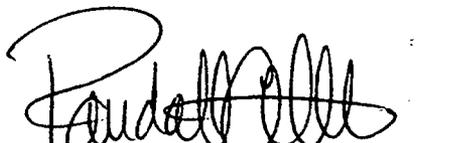
Signed, dated, recorded and posted this 31st day of January, 2003, as attested to by:


/s/ Lynn E. Gardner
Chairman, Selectboard


/s/ John W. Guttler
Selectperson


/s/ Andrea Morgante
Selectperson


/s/ Jonathan S. Trefry
Selectperson


/s/ Randall C. Volk
Selectperson


/s/ Melissa B. Ross
Town Clerk / Treasurer

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING
LIST OF OFFICERS FOR ELECTION
HINESBURG, VERMONT**

March 4, 2003

FOR BOARD OF SELECTMEN

3 Year Term
Randy Volk

FOR BOARD OF SELECTMEN

2 Year Term
Jonathan S. Trefry

DELINQUENT TAX COLLECTOR

1 Year Term
Jan Bedard

LISTER

3 Year Term
Marie Gardner

TOWN MODERATOR

1 Year Term
Joseph D. Fallon

TOWN AGENT

1 Year Term
E.M. (Bud) Allen

GRAND JUROR

1 Year Term
E.M. (Bud) Allen

CEMETERY TRUSTEE

3 Year Term
Paul F. Eddy

PECK ESTATE TRUSTEE

3 Year Term
Laura Carlsmith

SCHOOL MODERATOR

1 Year Term
Dena Monahan

H.E.S SCHOOL DIRECTOR

3 Year Term
Colleen T. MacKinnon

H.E.S SCHOOL DIRECTOR

2 Year Term
Mary Crane

LIBRARY TRUSTEE

3 Year Term
(Vote for not more than Three)
Dwight K. Eddy
Darcelene Lewis
Edward Sengle

LIBRARY TRUSTEE

2 Year Term
Katherine L. Kjelleren

MINUTES OF THE HINESBURG ANNUAL TOWN MEETING

March 4, 2002

The moderator, Joseph Fallon, called the meeting to order at 7:30 pm.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday March 5, 2002 (see Officers for Election list in the Town Report).

Article 1 was voted upon by Australian ballot on Tuesday, March 5, 2002.

ARTICLE 2: To hear the reports of the Town officers and take action thereon.

Lynn Gardner, Chairman of the Selectboard, noted that 2001 had been a year of transition for Hinesburg.

Mary Zuber, longtime Town Clerk, retired to return to her hometown in Pennsylvania. Melissa "Missy" Ross was appointed to complete her term expiring in 2002. Beth Sengle was, in turn, appointed to replace "Missy" Ross as Recreation Director. Jerry Wetzel retired as Zoning Administrator, and Peter Erb was appointed to replace him.

On March 6, 2001, voters had approved an Australian ballot article authorizing Town purchase of the Flore property, adjacent to the fire station, for use as a police station. The existing house on that property was subsequently renovated for that use.

Lynn Gardner stated that the 2002 Town budget proposal had been completed in early February. The Selectboard had sought to limit the overall budget increase, given the weakness of the economy.

The proposed highway personnel budget reflected one additional position on the highway crew, bringing staffing up to five full-time. It was hoped that the additional position would limit overtime.

The highway budget also reflected replacement of a 1988 single-axle truck with a 10-wheel truck. The larger truck would haul more material and was expected to yield long-term savings.

Reappraisal of real property, to bring appraisals back up to market value, was proposed to avoid loss of state school aid.

The police budget was up by about \$12,000, to cover the increased costs of a separate police station building. The fire budget was up by \$6,600. Dispatching for Hinesburg is provided by Shelburne, which is increasing its fees for that service.

Jonathan Trefry of the Selectboard reported some progress on the proposed Town recreation path, which would extend from the post office, along Mechanicsville Road and CVU Road and across Route 116 to the Carpenter-Carse Library at Ballard Corners. Upon completion of contract negotiations with the Vermont Agency of Transportation, funds would be released for design of the path in 2002.

Dawn Taylor asked about a \$1,900 item for "sidewalk equipment", in the parks budget. Lynn Gardner explained that that was for a sidewalk sander.

Dawn Taylor also asked how the water and wastewater budgets were associated with the Town. Lynn Gardner replied that the water and wastewater funds are enterprise accounts that are supported by user fees rather than taxes.

A motion to accept the reports of the Town officers was then approved by voice vote, with little or no opposition.

ARTICLE 3: Shall the Town appropriate \$896,902 to defray the general expenses of the Town?

Dawn Taylor suggested that the Town make better use of technology such as e-mail, to reduce costs such as postage and the printing of the Town Report.

Bruce Cunningham made a motion to reduce the Delinquent Tax Collector salary to \$2,250, from the proposed \$14,350. Dawn Taylor seconded.

Mr Cunningham then made a short presentation, noting, among other comments, that the small towns of West Windsor and Brookline both pay their delinquent tax collector on an hourly basis, spending about \$530 and \$580, respectively, per year.

The motion to reduce the tax collector salary to \$2,250 was then decisively defeated by voice vote.

Ruth Ayer then suggested that the costs of employee benefits be distributed among the various departments rather than shown combined in the Fixed Costs budget. Jonathan Trefry of the Selectboard replied that that was a "good point".

Dawn Taylor noted that proposed Town expenditures had increased by 5.82 percent. She made a motion to limit the Town (municipal) tax rate increase to 2 cents per \$100 of assessed value. Ruth Ayer seconded. Ted Bloomhardt noted that the article being considered was for a budget amount, not a tax rate. He described the motion as inappropriate. Roger Kohn then labeled the motion "out of order", noting that the tax rate could not be established until the grand list for 2002-2003 had been determined. Henry Carse asked how much the motion would reduce the Article 3 line item. Lynn Gardner asked the moderator to make a ruling on the validity of the motion. Joseph Fallon said that the motion would be acted upon unless it was challenged. Lynn Gardner then challenged the moderator's ruling. By voice vote, the moderator was overruled, although not unanimously, and no vote on the motion itself was conducted.

Bruce Cunningham then made a motion to reduce the Town Agent line item by \$6,000, to zero.

Mr Cunningham then discussed the role of the Town Agent, stating that the Agent assists with defense or prosecution of suits involving the Town. The Town Agent is elected, while the town attorney is appointed. The Town Agent does not have to be an attorney. Lynn Gardner noted that the Town Agent must sign deeds, among other duties.

E.M. "Bud" Allen, Town Agent since 1993, added that the Town Agent is responsible for securing legal services for the Town, and that Town Agent expenditures had been within budget during most recent years.

The motion to eliminate the Town Agent expenditure was defeated by voice vote, but not unanimously.

Dawn Taylor made a motion to reduce the amount of Article 3 to \$800,000, from \$896,902. She noted that \$800,000 would represent an increase of more than 4 percent from the \$762,799 approved for Town general expenses in 2001. After the motion had apparently been defeated by voice vote, Dawn Taylor requested a standing vote. The motion was defeated by standing vote.

Carl Bohlen then asked for clarification of the police budget.

Police chief Chris Morrell stated that police costs had increased because of three developments: (1) the new police headquarters next to the fire station; (2) federal grant funding of 75 percent of certain police officer positions had expired; and (3) with a new town manager in Shelburne, that town was considering raising the dispatch fee that it charges to Hinesburg, and others, to about \$27. Negotiations with the Shelburne selectboard regarding the dispatch fee were ongoing.

Chris Morrell confirmed to Carl Bohlen that the department had four "full-time equivalents", those being the chief and two full-time officers plus 40 hours per week part-time coverage.

In response to an inquiry about the possibility of 24 hour police coverage, Andrea Morgante of the Selectboard stated that residents need to think about the need for their calls for police assistance. Every "911" or non-emergency call for assistance triggers a dispatch fee. She acknowledged that the Town may need to find a more efficient dispatching method.

Chris Morrell stated that the police department was trying to stabilize the demand for police services. He added that the Town police are very busy during the day and evening. Night calls are less numerous but more serious. The state police provide coverage after 11:00 pm. Morrell further added that the proposed increase in the dispatch fee would be phased in over three years.

In response to an inquiry, Jonathan Trefry said that the total project cost of the recreation path would be \$807,000, with the Town paying a ten percent local share of about \$80,000, to be paid over three years. The time of the Town Administrator and the Public Works Director could be counted toward the local share.

One resident asked about the substantial increase in debt service. Lynn Gardner explained that the increase was mainly attributable to the fire truck and Flore property bond articles that had been approved in 2001.

Donna Cunningham offered a motion to reduce the Article 3 amount by \$10,000, to \$886,902. Dawn Taylor seconded. That amendment was defeated by voice vote.

The original article, authorizing \$896,902 for general Town expenses, was then approved by voice vote, with some opposition.

ARTICLE 4: Shall the Town appropriate \$525,124 for highway purposes?

Lynn Gardner of the Selectboard noted that the Town was attempting to repave roads on an eight year cycle.

In response to an inquiry by Mary Crane, regarding state highway aid, he added that the Town may face a \$38,000 cut in such aid, as a result of state budget difficulties. The level of such aid was still subject to negotiation in the legislature.

Ruth Ayer asked about the level of health insurance coverage for Town employees. Jeanne Wilson, the Town Administrator, responded that the Town pays 100 percent of health coverage, for full-time employees. She stated that it was less costly to provide generous health coverage rather than hire and train replacements for workers who leave for better benefits elsewhere.

Tom Ayer noted that a substantial increase in highway salaries was proposed. Lynn Gardner replied that the highway crew had worked substantial overtime during winter 2000-2001. He added that the overall cost of a fifth employee, to reduce overtime and cover other employees during summer vacations, would be about \$50,000, including benefits.

The original highway article was then approved by voice vote, with some opposition.

ARTICLE 5: Shall the Town appropriate \$128,150 for the Carpenter Carse Library?

Library trustee Earla Sue McNaul reported that the Library had finally sold its former building (the former Sarah Carpenter Library), on Main Street in the village, to the Clover Creek company on October 11, 2001, for \$80,000. That sum was split equally with the heirs of the Labell family, who had donated the land for use as a library.

A portion of the \$40,000 library share had to be used to connect the former library building to the Town sewer system. Ms McNaul thanked attorney Roger Kohn, public works director Rocky Martin, adjacent landowners and the sewer installer for their assistance with that project.

The remainder of the library share of the sale proceeds would be used for automation.

Also during 2001, the Library received a \$55,511 Vermont Public Library Incentive Grant from the Freeman Foundation. More than half of that grant would be used to renovate building space located between the current library space and other space rented to the Life Program, in the same building. The renovated space would be used for library programs and a meeting room.

The library was also seeking a second grant to cover automation costs.

The library article passed by voice vote, with little or no opposition.

ARTICLE 6: Shall the Town appropriate \$600 for the Lake Iroquois Recreation District as Hinesburg's share?

In response to an inquiry by Dawn Taylor, regarding user fees, Carolyn Geer, Hinesburg's representative to the Recreation District, explained that the cost of a season pass had been increased by \$2 in 2001, largely to cover the cost of pumping sewage holding tanks. The Recreation District was also planning to increase the day use fee by \$1, to \$3, in 2002.

The Lake Iroquois article passed by voice vote, with little or no opposition.

ARTICLE 7: Shall the Town appropriate \$5,000 to the Hinesburg Land Trust?

John Kiedaisch, secretary/treasurer of the Land Trust, provided updates on developments since printing of the Town Report.

He summarized the status of fund raising for projects located on Lewis Creek Road, including the recent Gillespie project.

Kiedaisch also described a large new project on Lincoln Hill, involving the recent purchase of some 140 acres that effectively link the Town Forest and the Fred Johnson state Wildlife Management Area. The cost of the land alone was about \$300,000. A building lot had been sold from the total parcel, with conservation restrictions, for about \$100,000.

Kiedaisch added that the Land Trust board had grown to nine members. He also said that the \$5,000 requested of the Town, the same as in recent years, would be used for purposes such as event publicity, legal costs, surveys, appraisals and professional wildlife evaluations.

Richard Palmer spoke in opposition to the request, citing a cumulative \$700,000 value for land removed to date from the grand list of taxable property. He described the Land Trust as a secret organization, and said that residents did not know in advance when or where the Land Trust would buy land.

Colin McNaull defended the Land Trust request, describing it as an investment in the future. He said that keeping land open rather than building houses on it would ultimately save the Town money, keeping property taxes down.

The Land Trust article passed by voice vote, with some opposition.

State senators Jean Ankeny and Diane Snelling were then introduced. Senator Ankeny announced that she would not seek reelection in 2002.

ARTICLE 8: Shall the Town appropriate the sum of \$5,000 for the purpose of obtaining options and/or the acquisition of lands, or those rights in land, which would preserve open space and natural resources; any unexpended portion of such sum to be placed in the Natural Resources/Land Conservation Trust Fund?

Bill Marks of the Town Conservation Commission described the requested funds as seed money to demonstrate Town support to other land conservation funding sources.

The land conservation article passed by voice vote, with some opposition.

ARTICLE 9: Shall the Town vote to raise the sum of \$23,928 to be disbursed as specifically designated to the following agencies/organization:

	<u>Funded 01-02</u>	<u>Budget 02-03*</u> (*Correction of Warning)
Women Helping Battered Women	\$2,250	\$2,250
Center for Independent Living	250	250
Hinesburg Community Resource Center	6,000	6,000
St. Michael's Rescue	3,500	3,500
Greater Burlington Industrial Corp.	600	600
Visiting Nurse Association	5,518	5,628
Committee on Temporary Shelter (COTS)	1,200	1,200
Hinesburg Green Up	300	300
Champlain Valley Area Agency on Aging	2,000	2,000
Hinesburg Community Meal Site	500	500
VT CARES	700	700
Vermont Adult Learning	250	250
Howard Center for Human Services	<u>750</u>	<u>750</u>
	\$23,818	\$23,928

Vicki Matthews asked why \$3,500 was proposed for St Michael's Rescue. Lynn Gardner explained that the rescue squad members of the Hinesburg fire department provide emergency first response service only, versus ambulance service as provided by St Michael's.

Carl Bohlen asked what COTS had requested. Andrea Morgante of the Selectboard referred to the Town Report, which showed that COTS had requested \$1,350, while the Town had proposed level funding at \$1,200, in the absence of a documented increase in service to Hinesburg residents. A motion to increase the COTS funding by \$150, to \$1,350, was approved by voice vote, with some opposition.

Carl Bohlen then made a motion to increase funding for Women Helping Battered Women by \$250, to \$2,500. WHBW had requested \$3,000. That motion was also approved by voice vote, with some opposition.

The agency funding article, at a revised amount of \$24,328, was approved by voice vote, with little or no opposition.

ARTICLE 10: Shall the voters authorize the Selectboard to furnish the Town of St. George fire protection and first response coverage at the sum of \$11,394 for the period of one year?

In response to an inquiry by Dawn Taylor, Lynn Gardner of the Selectboard explained that the amount in this article is a percentage of the total Hinesburg fire budget and is negotiated with St George. Joseph Fallon, the moderator, confirmed to Norm Smith that the Town didn't really have a lot of "say" regarding the amount in this article.

The St George fire and rescue article passed by voice vote, with little or no opposition.

ARTICLE 11: Shall the voters authorize the Town Clerk to approve additions to the Voter Checklist pursuant to Title 17, Vermont Statutes Annotated, Section 2144(b)?

~~In~~ response to an inquiry by Norm Smith, town clerk "Missy" Ross explained that approval of this article would mean that the Board of Civil Authority would no longer be required to meet briefly for the sole purpose of approving additions to the voter checklist, but the BCA could still question the checklist. In response to Sharon Lee Trefry, "Missy" Ross confirmed that this article was prompted by a recent change in state law.

The checklist article was approved by voice vote, with little or no opposition.

ARTICLE 12: Shall the voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of said Town.

The borrowing authorization article passed by voice vote, with no discussion and little or no opposition.

ARTICLE 13: Shall the voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2003 payable in full to the Town of Hinesburg in one installment, with the due date being November 15, 2002. Any and all payments received in the Town Treasurer's Office later than 5:00 PM on the due date will be considered delinquent and will be subject to the collection of an 8% penalty, plus interest at the rate of 1% per month or fraction thereof for the first three months and thereafter at the rate of 1 ½% per month or fraction thereof.

One resident asked if the Town would consider going to quarterly payments. Randy Volk of the Selectboard replied that more frequent payments would require the Town to collect money from taxpayers sooner than necessary to meet expenses, particularly the required transfers of school taxes to the school districts.

Bruce Cunningham then made a motion to reduce the delinquent tax penalty to 1 percent rather than 8 percent. Dawn Taylor seconded. Bruce Cunningham then added that state law allows municipalities to collect a maximum 8 percent commission on delinquent taxes, but it does not require such a commission.

Martin Peterson made a motion to amend Mr Cunningham's amendment, changing the proposed revised delinquent tax penalty to 4 percent, from 1 percent (versus original 8 percent). Roger Kohn seconded.

Beth Sengle asked about the position of the Selectboard. Randy Volk suggested keeping the penalty at 8 percent.

The amendment to change the motion on the delinquent tax penalty to 4 percent was then approved by voice vote, with some opposition.

In response to an inquiry by Tom Whitney, town clerk "Missy" Ross said that other nearby towns generally impose an 8 percent penalty. In response to another inquiry, lister Marie Gardner replied that the recent delinquency rate had been about 160 taxpayers out of some 1800 parcels (about 8.9 percent delinquency rate).

Bruce Cunningham stated that New Hampshire had a property tax delinquency rate of about 10 percent, despite the total lack of penalties there. He also mentioned that Hinesburg would still be collecting interest on delinquent taxes even if the late payment penalty were to be eliminated.

Martin Peterson stated that lowering the penalty percentage to 4 percent would lower penalty collections by about \$7,000 per year, on the basis of year 2000 original delinquent taxes.

The amended motion to lower the delinquent tax penalty to 4 percent was then approved by voice vote, with some opposition.

Bruce Cunningham then offered a motion to change the word "will", in the fourth line of Article 13, to "may", meaning that the Town would have the option of not imposing a penalty on delinquent taxes.

Lynn Gardner stated that use of the word "may" would be confusing. Martin Peterson asked who would decide the actual penalty rate to be imposed. Karl Novak added that it appeared that any penalty from zero to 4 percent could be imposed.

The motion on the penalty wording change was rejected by voice vote, with little if any support.

The amended Article 13, with a 4 percent delinquent tax penalty, was then approved by voice vote, with some opposition.

ARTICLE 14: (By petition) Shall the voters support the following resolution:

The voters of Hinesburg hereby endorse the Earth Charter. We recommend that the Town of Hinesburg, the State of Vermont, the United States of America, and the United Nations use the Earth Charter to guide decision-making on issues of local, state, national, and international importance.

Dan Driscoll expressed objection to the Earth Charter article and made a motion that it not be considered. Moderator Joseph Fallon stated that that motion was non-debatable. A voice vote on that motion was conducted immediately, and the moderator determined that the motion had failed to achieve the required two-thirds approval.

Chuck Reiss, one of the three organizers of the Earth Charter petition drive (along with Andrea Morgante and Caroline Nickerson), said that endorsement of the Earth Charter would provide guidance in Town decisions.

Dawn Taylor described the Earth Charter as sometimes vague or insulting. She said that the Town was already following the principles of the Earth Charter, meaning that endorsement of the Charter would have no effect.

George Dameron then spoke in support of the Earth Charter, asserting that endorsement would make a statement for a "just and peaceful world".

The advisory Earth Charter article was then approved by voice vote, with some opposition.

ARTICLE 15: (By petition) Shall the voters support the following resolution:

Whereas genetically manipulated foods have not undergone rigorous, independent long-term studies; and whereas the impacts of genetically modified organisms (GMOs) on our food, our children and the environment are unknown, the residents of Hinesburg call upon our legislators and congressional representatives to 1) support the mandatory labeling of all genetically manipulated food and seed, and 2) issue a moral statement condemning the growing of GM crops until there is credible and independent scientific evidence that these products are not harmful to our health, the environment and the survival of family farms.

Julie Becker made a presentation on the worldwide response to genetically modified foods.

There was relatively little discussion after that presentation. The advisory article on genetically modified foods was then approved by voice vote, with some opposition.

ARTICLE 16: To transact any other business proper to be brought before said meeting.

Actions under this article are not binding.

Bob Thiefels made an advisory motion that the Town consider providing, for a fee, dust control and occasional grading of private roads owned by homeowner associations.

After an unclear voice vote, the advisory motion on Town maintenance of private roads was approved in a standing vote by a 50 to 39 margin.

The Town Meeting was then adjourned at 10:20 pm.

Respectfully submitted,
Thomas G. Joslin

We have read, approved and accepted these minutes as a true record of the proceedings that were held at the Hinesburg Town Meeting held on March 4, 2002.

Lynn E. Gardner
/s/ Lynn E. Gardner
Chair, Selectboard

Andrea Morgante
/s/ Andrea Morgante
Selectperson

Randall C. Volk
/s/ Randall C. Volk
Selectperson

John W. Guttler
/s/ John W. Guttler
Selectperson

Jonathan Trefry
/s/ Jonathan Trefry
Selectperson

I hereby certify the foregoing to be a true record of the proceedings that were held at the Hinesburg Town Meeting held on March 4, 2002. Witnessed and attested to this 19th day of March 2002 by

Melissa B. Ross
/s/ Melissa B. Ross, Town Clerk/Treasurer

Hinesburg, VT Town Clerk's Office

Received for record this date:

March 19, 2002

at 3 o'clock 0 minutes P M

and recorded in Book 11 Page 116-125

Attest: Melissa B. Ross Town Clerk

Agencies Requesting Funding Fiscal Year July 1, 2001 - June 30, 2002

Champlain Valley Agency on Aging

P.O. Box 158
Winooski, VT 05404
(802) 865-0360

Chittenden Emergency Food Shelf

228 N. Winooski Avenue
Burlington, VT 05401
(802) 658-7939

Chittenden Country Regional P.C.

66 Pearl Street
Essex Junction, VT 05452
(802) 872-1600

Greater Burlington Industrial Corp.

P.O. Box 786
Burlington, VT 05402
(802) 862-5726

Howard Center for Human Services

208 Flynn Avenue
Burlington, VT 05401
(802) 660-3678

Recycle North

266 Pine Street
Burlington, VT 05401
(802) 658-4143

Vermont Cares

P.O. Box 5248
Burlington, VT 05402
(802) 863-2437

Vermont League of Cities and Towns

89 Main Street, Suite 4
Montpelier, VT 05602
(802) 229-9111

Women Helping Battered Women

P.O. Box 1535
Burlington, VT 05402
(802) 658-3131

Chittenden Community Action

191 North Street
Burlington, VT 05401
(802) 864-5931

Chittenden County MPO

100 Dorset Street
South Burlington, VT 05403
(802) 660-4071

Committee on Temporary Shelter

P.O. Box 1616
Burlington, VT 05402
(802) 864-7402

Home Share Vermont

187 St. Paul Street
Burlington, VT 05401
802-863-5625

N. Vermont Res.Con. & Dev.

617 Comstock Road, Suite 2
Berlin, Vermont 05602
(802) 828-4594

Vermont Adult Learning

179 South Winooski Avenue
Burlington, VT 05401
(802) 864-8622

Vermont Center for Ind. Living

11 East State Street
Montpelier, VT 05602
(802) 639-1522

Visiting Nurse Association

1110 Prim Road
Colchester, VT 05446
(802) 658-1900

Note: In an effort to reduce printing costs, the above agency reports have not been included in the Town Report. They are available at the Town Clerk's Office.

Auditors

In accordance with Section 1681 of Title 24, V.S.A., the records and reports of the Town of Hinesburg have been reviewed. We have compiled the accompanying statements and schedules representing the financial position of the Town of Hinesburg as of June 30, 2002. Fothergill, Segale, and Valley, Certified Public Accountants, have performed an independent audit of the accounts and financial statements for the town. The audit report is available to the public at the Town Clerk's office.

Financial statements and warnings for the Hinesburg School District are not included in this report, since the school district will hold it's meeting and voting at a later date.

Please note that the audited financial statements are for fiscal year 2001-2002 and the proposed budget is for fiscal year 2003-2004.

Robert Dimke, Gladys Douse, Christina Mead



The Bell Family sugarhouse on Gilman Road.

Carpenter - Carse Library

The Carpenter-Carse Library of Hinesburg offers people of all ages the equal opportunity to read and learn in a bright, welcoming environment that serves as a community-gathering place.

The library collects materials of both current interest and lasting value in response to the needs and preferences of its patrons. The library provides encouragement and diverse resources to parents and caregivers to help instill a love of reading in all young children. The library supplies reliable sources of information necessary for lifelong learning and is committed to the informed and free exchange of ideas through discussions and speaker programs.

The library is part of the Chittenden County Homecard system, as well as the interlibrary loan network. We offer our patrons reference, reserve, reader advisory and daycare book bag delivery services, access to a copier, the Internet, word processing, tax forms, and Internet instruction. A book discussion group meets monthly. Spring and summer activities include a plant swap/sale, book sale, bookmobile service, and the Summer Reading Club.

The library sponsored author events featuring Howard Coffin, Lorilee Schoenbeck, Cheryl Gibson, Brooke Barss, Kevin Dann, and Nancy Means Wright in 2001 - '02. A sampler of other adult programs: Adam Boyce & Lausanne Allen Contradance Music, Spring Gardening with Joanne Guillemette, and Lords of Antarctica: Emperor Penguin Adventure with Cindy House. Preschool and toddler story times were held at the library regularly. Twenty-nine special children's events were held, including visits from Jim Arnosky, Gregory Maguire, Katherine Paterson, Phoebe Stone, and The Traveling Storyteller and the Swing Peepers. A number of art exhibits were held, as well as hooked rug and quilt shows.

In 2003 the library anticipates being awarded a Year II Vermont Public Library Incentive Grant of \$55,511 funded by the Freeman Foundation. These funds are intended to increase library use and support and "may not be used to replace current operating monies, for endowments or for capital improvement funds."

All catalog and lending systems at the library are presently manually operated. In 2003 we will use grant funds to automate these systems. Changes will include: conversion of all patron & catalog records, the establishment of a local area network, and Internet/catalog workstations in staff areas for management of the Library's collection and services. The public will use technology in the following ways: two catalog stations will be added for searching our library's holdings; remote access to our catalog will enable our patrons to browse it from the Web; a new automated lending system at the circulation desk will allow us to provide each patron with more complete account information and faster transactions; also, new Internet computers will double our public access capacity, improving opportunities for research and e-mail. It is our hope that the community will embrace these changes, and make frequent use of new and improved services. All library goals are designed to meet the needs of the citizens of Hinesburg. We will continue to set meaningful goals, and to strive to operate the library efficiently and effectively. Thank you for your support.

Library Statistics Update, July 2001 - June 2002

16,257 books	15,658 patron visits
666 videos	115 new households joined the library
776 audio materials, including music CD's	28,741 books, etc. circulated
8 CD Rom's	2,910 program attendance
69 magazine subscriptions	160 new programs held

Susan Barden, Library Director

Conservation Commission

This past year has been a very active and productive one for us. As usual, Geprags Park has required a lot of attention. In conjunction with the Lions Club, and under the reluctant but energetic leadership of Ted White, we had another Fourth of July benefit auction. Chuck Reiss and The Backyard Players held a second annual Pumpkin Festival at the Geprags amphitheater; followed by a bonfire, rock music, and refreshments at the newly restored Geprags barn.

With the help of many volunteers, including residents in Charlotte and Shelburne, we planted more trees last spring along the LaPlatte River. This work is part of our ongoing project to protect and improve the quality of this important river in the Champlain Basin. Nancy Plunkett will be looking for more volunteers this spring to help with more plantings and improvements further down the river.

Other HCC projects included helping out on Green-Up Day and the preparation of informational brochures to advise residents on important local environmental issues in which they can get involved and have an impact. Look for these brochures in your mail soon, if you haven't already received one.

We also recommended that \$20,000 be awarded from our Land Acquisition Fund to the Hinesburg Land Trust to help leverage other funding for a major purchase of forest land adjacent to the Town Forest on Lincoln Hill. This project will probably be discussed in more detail at Town Meeting.

Again, we urge your continued support of the Land Acquisition Trust Fund by voting for the recommended \$5,000 annual contribution from the Hinesburg taxpayers.

Bill Marks, member

Development Review Board

The Development Review Board was new to Hinesburg in 2002. In reality, it is a combination of the old Zoning Board of Adjustment and part of the Planning Commission. The Development Review Board (DRB) does all the Zoning Variances and Conditional Uses that the old Zoning Board did plus the Site Plan Reviews and the Sub-Division Reviews that the Planning Commission used to do.

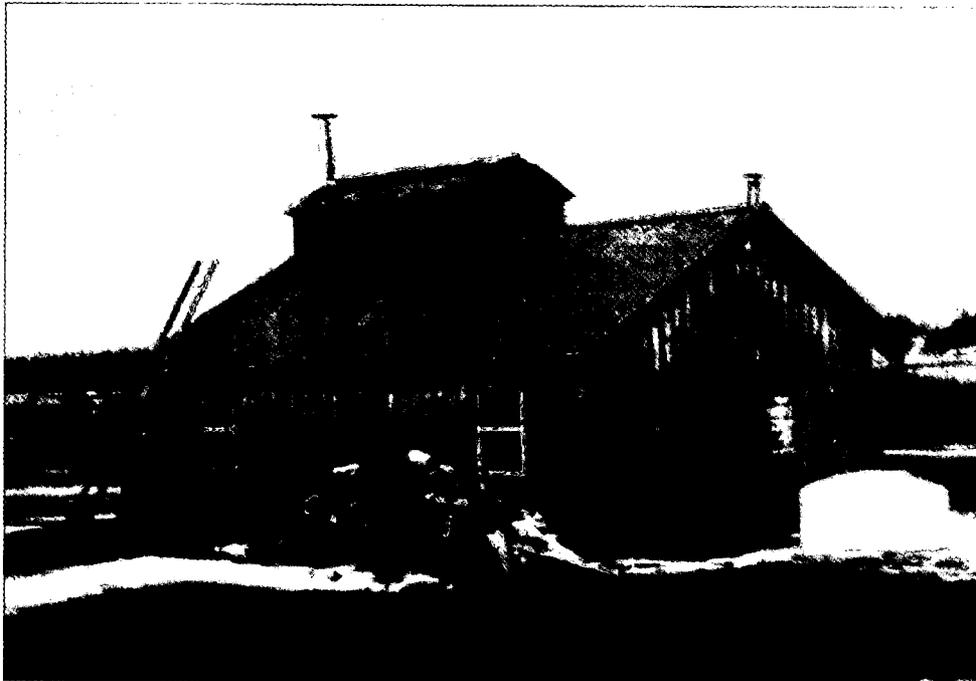
Vermont State legislation enabled towns to establish DRBs to streamline the permitting process. The DRB has freed up the Planning Commission to do more planning. Although it has been possible to have a DRB for three years, Hinesburg chose a wait-and-see approach. The experiences of other towns that established DRBs before Hinesburg were monitored and we finally made the change at the beginning of 2002.

The work load of the DRB has been significant since it must deal with all permit reviews, but applicants only have to go to one board now, where before they might have had to go to both the Zoning Board and the Planning Commission.

The added workload would not have been possible for one volunteer board to handle if it were not for the excellent staff that Hinesburg has. Holly Russell, the DRB's secretary, Peter Erb, the Zoning Administrator, and Alex Weinhagen, the Town Planner, have all contributed greatly to the success of the new DRB. The staff has to review each application for completeness, and reference the pertinent regulatory sections using Hinesburg's Zoning By Laws, Sub-Division Regulations, and Town Plan. The staff also writes draft motions, official decisions, and meeting minutes for each application.

What really adds to the whole permitting process is citizen input. Although, the volunteers on the DRB try to take into account all the interests of the Town of Hinesburg in the decisions that they make, input from Hinesburg residents makes the process much more thorough. Most residents only come to a DRB meeting when they are notified by mail because they are adjacent landowners to a proposed application. Most meetings are warned and Hinesburg residents are encouraged to attend. The staff is very helpful at showing residents the applications prior to the DRB's meetings. All of the DRB's meetings are open to the public and all residents are welcome to attend to become informed of proposed changes to our town, and to ensure your point of view is heard.

Tom McGlenn, Chair Development Review Board



Leo and Mary Fortin's sugarhouse on Route 116 north of town.

Emergency Manager

The role of the Emergency Manager is not an obvious role. My job is to be a planner for events that you hope will never happen, but in the rare occasion they do, the reaction should be well planned. We have a master plan on file with Emergency Management in Waterbury. It is reviewed annually and changed as needed.

Planning for emergencies is basically the same job that I do as Fire Chief.

In the coming year, I hope to bring CVU into the planning loop, as they are one of our largest exposures in the event that an emergency plan may need to be implemented.

Emergency plans work well when communities pull together. I have no doubt we as a community will react in a positive way to ensure everyone's safety, should the need arise.

Al Barber, Emergency Manager

Fourth of July Committee

Every year, thousands of people come to celebrate our Independence Day in downtown Hinesburg. The annual celebration brings the largest gathering of residents to the downtown area all year long, and features a full day of activities including a parade, family activities, and fireworks.

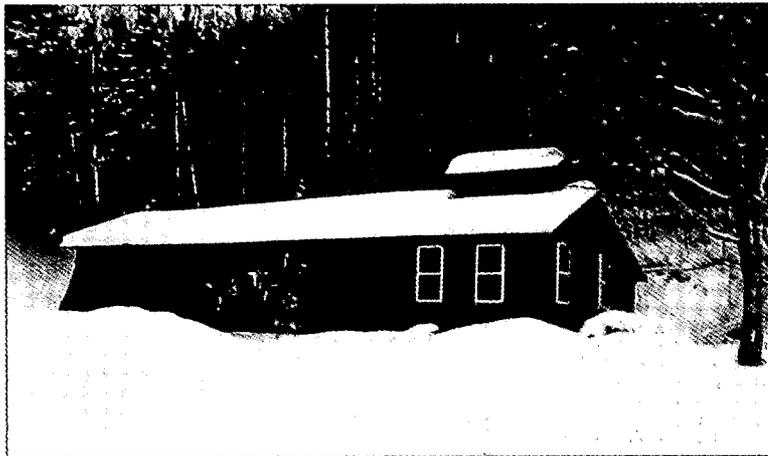
Our July 4th activities are presented through generous gifts of money, resources, and time on behalf of countless Hinesburg residents, businesses, and neighbors. Coordination of the event is managed by a group of volunteers known as the Hinesburg Fourth of July Committee.

Funding for the event always presents a challenge. Our primary operating revenue comes from an annual coin drop, concession fees, and balloon sales. As two of these funding activities occur the day of the event and all are conducted outdoors, they are therefore subject to whims of weather and attendance. In order to more effectively manage the event the committee is again seeking additional funding from taxpayers. The \$2000.00 sought this year will provide much needed revenue to support the yearlong process of arranging for the event and represents less than ¼ of our annual budget.

'd like to take this opportunity to mention that the Hinesburg Independence Day celebration has a strong tradition of volunteerism and financial support from the community. We are fortunate to live in a place with such generous neighbors. Even with all the good people pitching in, we are always in need of extra hands. We have many long and short-term projects needing attention if you would like to participate.

We would like to thank the Town of Hinesburg staff, fire department, and police department for their annual efforts. Thank you to the individuals and businesses that graciously donate their time, money, and energies. Please be sure to patronize the local entities that support this town event.

Sam Crawford, Hinesburg Fourth of July Committee



Francis Family sugarhouse on Hayden Hill Road, also known as Whirlwind Maple.

Hinesburg Community Land Trust

This past year, our fourteenth, has been particularly encouraging for the Hinesburg Land Trust and our work in helping to conserve and maintain Hinesburg's natural resources. We began a major project on Lincoln Hill, paid off the bank loan for purchasing the Copp-Welch II and Gillespie properties, made progress on the work to gift the Gillespie property, adjacent to Lewis Creek, to the State Fish and Wildlife Department, prepared and sent an HLT newsletter to some 800 Hinesburg households, and had six Hinesburg residents join our Board of Directors bringing us to a total of ten.

The Lincoln Hill project, 144 acres in the southeast hills of Hinesburg, is key to connecting two larger parcels of existing public lands: 1150 acres of the Fred Johnson Wildlife Management Area (FJWMA) and 850 acres of the Hinesburg Town Forest. The parcel, a rich mix of hardwood forest, wetlands and open meadow, perfect habitat for grouse and woodcock among others, was slated for development, but now with continued volunteer and financial support it will be added to the FJWMA. HLT has already received funding commitments for the Lincoln Hill Project from Vermont Housing and Conservation Board (\$100,000.00) and the National Fish and Wildlife Foundation (\$75,000.00). We are collaborating with Vermont Fish and Wildlife and the Ruffed Grouse Association in development of a management plan with the intention of maintaining the early successional (young forest) habitat.

The interim loan from the Socially Responsible Fund of the Chittenden Bank for Copp-Welch II and Gillespie was completely repaid in 2002 as a result of a successful two day Gardens of Lewis Creek event and, thanks to the generosity of Louise and Andy Roomet, a well attended and appreciated reading at the Roomets' by Kevin Dann from his book Lewis Creek Lost and Found.

Meetings and discussions have been held regarding the Gillespie property between representatives of HLT, Vermont Fish and Wildlife and Sweetwater Trust, one of our main funding sources. Details of the resulting management plan that are agreeable to all are being finalized. With the continued efforts of Tom Decker and Ethan Parke at Fish and Wildlife and Sigrid Pickering at Sweetwater, HLT expects to complete the gifting process in the near future and begin some scientific studies to better understand the Gillespie habitat we have conserved.

Our recent newsletter, enclosed in an issue of the Hinesburg Record, is part of our goal of informing Hinesburg residents about our work, presenting important issues regarding growth, development and conservation and welcoming community input to HLT actions.

Our Board now includes Tom Brennan, George Dameron, Eric Derleth, Steve Gladstone, Arthur Goldsweig, Kim Hazelrigg, John Kiedaisch, Jane Kunin, Andrea Morgante, and Paul Wiczoreck. We meet at 7:30 pm the second Tuesday of every month, usually in the Planning Office at the Town Hall. Sometimes that room is busy with another meeting so look around downstairs if you don't find us there. Our meetings are open to the public and we welcome anyone who would like to attend.

John Kiedaisch, Secretary



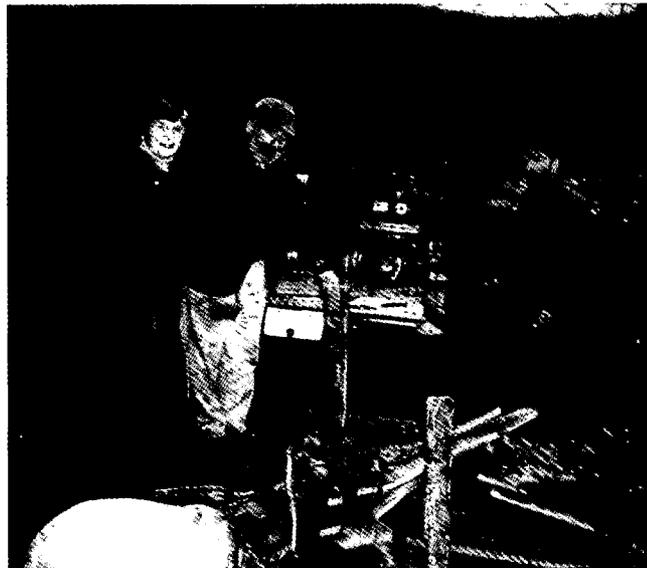
Hinesburg Community Resource Center/Friends of Families

The Hinesburg Community Resource Center (HCRC) is a community based non-profit resource and referral service housed in the basement of the United Church. The mission of the HCRC is to promote an optimal quality of life in our community. Services provided include running the food shelf, coordinating Meals on Wheels, arranging transportation for residents with special needs, welcoming all new residents with a "Welcome Bag", and matching residents with local resources. The food shelf has seen a slight increase in requests in 2002, while Meals on Wheels distribution has more than doubled.

An integral affiliate of the HCRC is the "Friends of Families" (FOF) program, now in its eleventh year, offering services and referrals to support families with young children. FOF programs include: a weekly play group, welcome bags for each new baby born in Hinesburg, a support group for parents of new babies, and a twelve week parenting course that focuses on positive discipline and nurturing. In collaboration with our local and school libraries, we provide a summer Bookmobile, a Welcome Baby Brunch with dedications of a Carpenter-Carse library book for each baby born, a clothing exchange, and "Mother Goose" workshops supporting parents with reading to their children. Our early education initiative program offers services to increase children's readiness for school. Our mentoring program remains stable with an average of twelve mentors supporting school-aged children. This year's six week summer lunch and reading program was staffed by local participants, receives support from multiple funding sources such as the Vermont Campaign to End Childhood Hunger, and served nearly 100 children.

In addition to town support, funding and resources were provided by Success by Six/Early Childhood Connection, Lund Family Center, Henderson Foundation, The Vermont Center for the Book, The Vermont Council on the Humanities, local businesses, and private donations. HCRC and FOF continue to be a vital link between Hinesburg residents and resources of the surrounding areas. Primarily, community members who volunteer their time operate this tradition and help to build the strong community in which we live.

Robbin A LaRue, Interim Coordinator



Phyllis, Steve, and Harry Russell.

Hinesburg Community Police

Your police department has been extremely busy over the past year. The rapid development in Chittenden County, combined with an increase in the use of illegal narcotics, has brought city problems to our town.

Fortunately, with the assistance of citizens and other emergency agencies, all the victims survived, the investigations were successful, and the responsible parties were charged. Charges include seven people charged with robbery, three with aggravated assault, three with arson, three felony thefts of automobiles, and a slew of burglary charges. Hinesburg investigations solved burglaries in South Burlington and the sinking of a car in the Williston area of Lake Iroquois.

A forty-six thousand dollar federal block grant was obtained to equip the department over the next several years and support several school programs. Traffic safety was enhanced through grants obtained from the Governor's Highway Safety Program. Federal funding was obtained to support our domestic violence efforts and state funding was obtained for drug investigations.

We have settled in our new quarters and the officers have slowly been equipping and furnishing our office. Many residents have stopped to visit us and tour the building. These quarters are shared with Community Partners.

Since 1997 the Community Police and Kathleen Patten have offered the Hinesburg Community Partners program to first time offenders. The program is a restorative alternative to arrest, allowing opportunity to repair harm and begin a path toward success for the offender. The program is presently funded by the Vermont Department of Corrections. Nearly 200 offenders have used it.

Our partners, Police Service Dogs Doc and Tiger, had a banner year. They located two lost persons who might very well have perished had they not been promptly found. They also located many drugs, including twenty-six pounds of high-grade marijuana in one case and two and a half pounds of cocaine in another.

Our success can be attributed to your support. We thank you.

Chris, Barb, Steve, Wade, Sue, Jori, Doc and Tiger



Officer Wade Johnson leads the 2002 Independence Day parade around the corner onto Mechanicsville Road in the new Community Police Durango. The Governor's Highway Safety Program provided a new in-car video camera for the cruiser because of the department's work last spring on "Click It or Ticket." This seat belt program resulted in an over 20% increase in seat belt usage in Vermont.

Hinesburg Fire Department

The Fire Department has had a very eventful year responding to your calls for aid. The calls for service were about the same as last year, 140 fire calls and 237 EMS calls. We again have tried to hold our budget down realizing that we are now paying for Engine 2 that was purchased last year. The additional expenses are due to the increased cost of being dispatched by Shelburne and labor costs responding to calls.

As the year progressed, we identified a need to increase the number of EMS people but we also knew that to increase the number of people we would need to purchase more equipment. The cost to equip an EMS person runs in excess of \$3,000.00. To help offset the duplication of equipment, we decided that it would be much more cost effective to purchase a vehicle in which we could carry more specialized equipment and reduce the volume of equipment we had to maintain. The Hinesburg Fireman's Association purchased a Dodge Durango to accomplish this task.

Another need that we identified was to be able to respond to calls more effectively in the remote places that people are now building in Hinesburg and St. George. We originally built our Engine 6, a 1986 Ford F-350, to accomplish this task, but as more remote homes were built, we did not feel we were offering adequate protection. As we started planning for the new truck we looked to new technology to improve our response. As a result of our research, we put together a package that we feel will accomplish our identified needs. The new truck will be a Ford F-550 4X4 with 300 gallons of water and a Compressed Air Foam System (CAFS). The CAFS combines water, foam, and air that creates a very impressive fire attack tool. The new truck will be the first of its kind in Vermont. The Hinesburg Fireman's Association will also purchase the new Engine 3, which will be built by E-One in western Canada. It should arrive in early May. The Funds to purchase the Durango and Engine 3 have been raised over the past 20+ years through July 4th events, dances, coin drops, break open tickets, memorial donations, and individual donations. We take much pride in this fact.

It is our hope that the Town will establish and implement an impact fee schedule to ensure that as new homes, developments, and business are built, they will help fund the equipment needed to service them and not rely solely on fundraising to accomplish this need.

Thank you for your tax support and donations, which allows us to respond when you call.

Al Barber, Fire Chief

Hinesburg Senior Meal Site

The Hinesburg Senior Meal Site would like to invite you to come join them for a chance to meet new people and to have a good meal. The group is small now, but will pick up in the summer.

Bob Borts comes every Friday for exercise class. Sue Barden, from the library, comes on the third Friday of each month with books and tapes the seniors can borrow. The Foot Clinic comes about every six weeks. The seniors continue to send birthday, get well, and thank you cards when needed. They also help out the people who might not be able to make a donation.

The Hinesburg Senior Meal Site would like to thank the Town for their contributions to help pay for supplies, activities, and programs.

Bonnie Parent, Secretary/Treasurer

Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the residents of the district towns (Williston, Richmond, Hinesburg, and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host Red Cross summer swim lessons, birthday parties, and other individual and group functions. Costs for septic maintenance and summer staff represent the bulk of our annual operating expense. We anticipate no increase in user fees this year.

The beach continues to be an affordable and beautiful recreation area for the residents and non-residents alike. The beach will be open for the 2003 season on May 26th, and close on September 1st.

Carlie Greer, Secretary

Lewis Creek Association

Lewis Creek Association (LCA) sponsors events and coordinates volunteer opportunities for citizens, civic groups, conservation organizations, school clubs, and town governments in Ferrisburgh, Charlotte, Monkton, Hinesburg, Starksboro, and Bristol. LCA also helps the state and watershed towns to conserve and restore important farms, forestland, and key watershed ecosystems. Valued contributions from each watershed town leverages additional support from private donors and state/ federal sources. With coordination between local and state governments, LCA volunteers are ideally staged to participate in restoring and protecting our treasured natural landscape.

Visit www.lewiscreek.org. You can join LCA, read a newsletter, purchase LCA Tracking Cards, download field tracking forms, find links to LCA partner websites, and check in on program activities.

Highlights of 2002

Data Collection

Citizens measured water quality and again found excessive levels of E.coli and phosphorus. LCA volunteers recorded the physical condition of 12 miles of Lewis Creek to prioritize restoration work.

Education

CVU and Mt. Abe classes used LCA's Vermont standards-based curriculum, waders and kicknets for water quality monitoring fieldwork.

100 residents attended LCA field trips to learn about wildlife and help with habitat enhancement work in abandoned orchards.

LCA worked with its new neighbor, the LaPlatte Watershed Partnership, to strengthen citizen based conservation work in the LaPlatte region.

Planning

LCA's GIS software program has been touring towns to provide easy build-out visualizations and analysis for informed town zoning regulations. A Watershed Resource Manual is now ready for each town office to guide land use planning and decision-making.

New watershed maps of core habitat and natural communities are ready for town planners.

Restoration

With help from NRCS, US Fish and Wildlife, and UVM, Scouts, citizens, and students planted several thousand plants and native tree seeds to re-vegetate the river corridor.

Conservation

Four land conservation projects are occurring in partnership with Conservation Commissions, Hinesburg and Charlotte Land Trusts, Champlain Valley Green Belt Alliance, Vermont Land Trust and Vermont Fish and Wildlife. Completion of the Pierce farmland conservation project transferred ownership to Roland and Sabrina Ayer of Ferrisburgh, thanks to very active and generous citizens, towns, and LCA partners listed above.

Marty Illick, LCA

Listers

Once again, the Listers wish to thank the property owners of Hinesburg for their cooperation, support, and encouragement throughout the process of listing the value of property in Hinesburg. As many of you are aware, property values have increased significantly in Chittenden County. Under State Statute, towns must remain above 80% of fair market value to receive educational funds. We are currently at 83.09% of Fair Market Value. Therefore, the Listers are preparing to conduct a Town-wide reappraisal. We have not done an inspection of all the properties in town since 1991, and feel that to ensure equity in the appraised value of Hinesburg, we need to once again complete this task.

In updating the 2001 Grand List, we sent out 218 Change of Appraisal notices to individuals where there was a change in the value of their property. In June, the Listers conducted 14 Grievance Hearings. One appeal continued onto the Board of Civil Authority and this was denied.

M.P. Bailey Associates, Inc. will continue under contract to assist the Listers in updating the 2002 Grand List. The town has also contracted with GrassRoots GIS, owned by Chuck and Judy Bond of Underhill, to continue updating our tax maps.

Marie Gardner, Sarah Guttler, Mary Mills, Listers

Planning Commission

2002 was a busy year for the Hinesburg Planning Commission. In February, the Development Review Board (DRB) was established. The review of subdivisions and site plans became a function of the DRB thus freeing the Planning Commission to pursue the functions of planning, which time constraints had largely prohibited in the past.

Our long time planner, Faith Ingulsrud, left at the end of May. It took some time to fill the position. We were very fortunate to have Alex Weinhagen come on board in August. The Selectboard increased the Town Planner's hours from 20 to 24 hours per week. In addition to his work with the Planning Commission, Alex also assists the Development Review Board with review of proposals and memoranda.

Between May and September the Commission was faced with some pressing issues. First, the Town Plan was expiring in August. If we could accomplish a renewal by September, the Commission could apply for a grant that would assist with a rewrite of the Town Plan. We were able to do a statistical update, go through the public hearing process including a hearing by the Regional Planning Commission, and adopt the plan on schedule. It has been ten years since a thorough review and rewrite of the Town Plan has been accomplished. We received a grant in 2001 to assist with organizing a public process to develop a new Town Plan and that process is now underway. A survey of townspeople will be conducted, public forums held and then, with the help of the grant received this year, the plan will be rewritten to reflect Hinesburg's current and future goals. We are looking forward to a Town Plan update process that will be as successful as the "Mud Season Forums" which were held prior to the crafting of the Town Plan ten years ago.

On June 27, Selectboard Chair Lynn Gardner scheduled an All Board meeting to discuss the possible rezoning of a parcel of land adjoining the current Commerce Park to enable NRG, a local manufacturer of wind measuring tools, to stay in Hinesburg. All participants at that meeting concluded that they would like to encourage NRG to stay in Hinesburg and felt that the Planning Commission should carefully develop appropriate zoning changes. The Planning Commission increased its scheduled meetings to every Wednesday night commencing July 10 in order to accomplish the Town Plan update process and the needed zoning changes. On July 24, the Planning Commission invited all members of the Town Boards to attend a site visit and provide input for the proposed new district. On August 13, the Commission approved the proposed Industrial V zoning change and commenced the publication and public hearing process. This change was successfully completed.

The Planning Commission is now working on an accumulated list of "housekeeping" changes to the zoning bylaws. Many of these items are changes suggested by the Zoning Administrator, Development Review Board, and Town Planner. The intent is to provide clarification of issues and remove inconsistencies, etc.

We could not have accomplished the above without the dedication of the members of the Planning Commission and their willingness to devote many hours over and beyond the norm.

Jean Isham, Chair Hinesburg Planning Commission



Mike and Linda Fortin's Sugarhouse on Shelburne Falls Road

Recreation Commission

The Hinesburg Recreation Commission has had a very productive year. The biggest accomplishment was receiving a Land Water Conservation Fund (LWCF) Grant to reconstruct and resurface the basketball court and ice rink behind the Hinesburg Community School. The reconstruction of the court/rink will allow for the addition of a skateboard park. The Recreation Department applied for the funding to improve our current facility, as well as expand Hinesburg teen recreation. The project's total cost is approximately \$57,000.00, with \$33,543.00 paid by the LWCF and the rest raised by the Recreation Department. Due to the support of the Community School Board of Directors, private donors, and a committee of teens and adults, we have raised our portion of the cost. Construction will begin in the spring of 2003.

The Recreation budget for FY '03-'04 is unchanged from previous years with one exception. The hours for the Recreation Director have been increased from 20 to 24 hours per week to more closely reflect the requirements of the position. The revenue generated by Recreation programs continues to increase. The result of expanding programs and revenue is a decrease in the cost per resident, from \$3.30 to \$2.75.

The Recreation Department would like to recognize the generosity and talent of the residents in our community. Penny Reed stepped down this year from her position on the Recreation Board after several years of service and dedication. Her many roles were a huge service to Hinesburg. Youth sports coaches are always needed and we have never had to disappoint children because of the lack of volunteers. Our department's strength, and that of our Town, is reflected in the spirit of volunteerism.

Beth Sengle, Recreation Director
Tom Whitney, Recreation Commission Chair

Recreation Path

The Recreation Path project is a grant funded plan to extend the existing sidewalk system from the Post Office to the Carpenter/Carse Library following a road alignment along the Mechanicsville and CVU Roads.

In the spring of 2002, the Town was given the green light from the State to begin the design phase of the project. In September, a Request for Proposals was mailed to 16 contractors and in November, a decision was made to award the design contract to *Vanasse Hangen Brustlin, Inc.* for a contract cost of \$99,474.

Letters were mailed to the abutting property owners informing them that the design phase was beginning, and surveyors were on the ground in December. The design will continue through 2003 with scheduled completion at the end of the year or by the spring of 2004. Construction is to take place later in 2004.

The estimated cost of design and construction is \$845,685. The grant will fund 90% of this cost, 80% from Federal funds and 10% from State funds. The Town is obligated to fund the remaining 10% or \$84,569. There is presently \$34,771 in the Recreation Path account. We are requesting that the voters approve Hinesburg's remaining share of the funding in the next two budget years.

Jonathan S. Trefry, Recreation Path Chair

Selectboard

Our town continues to change. With many of our dairy farms discontinuing operations, we are at the doorstep of much more development in our community in the coming years. To help preserve the rural character of Hinesburg we will work closely with land owners to protect sensitive farm and forest land to ensure future generations the same quality of life that all of us have enjoyed.

Following are some highlights from the past year and projections for the coming year:

Highway: Highway projects completed during the past year included the reconstruction of the final section of Baldwin Road, replacement of culverts and resurfacing sections of Pond Road and Shelburne Falls Road, and the replacement of a major culvert on Texas Hill Road. This last item was completed with the assistance of funds from the Federal Emergency Management Administration (FEMA).

For the coming year, the Board is recommending the following highway projects: the rehabilitation of the Baldwin Road bridge over Lewis Creek, traffic calming measures at the intersection of Richmond and Mechanicsville Roads, and reconstruction of sections of Texas Hill, Pond Brook, Lincoln Hill and Buck Hill Roads in preparation for surfacing during the summer of 2004. Also planned is the replacement of a culvert on Pond Brook Road with a reinforced concrete box culvert. These are ambitious projects, but necessary to address safety, water quality, and maintenance issues.

In addition to the above construction projects, several highway planning studies are underway. These include the engineering and design of the Silver Street bridge over the LaPlatte (paid for through a State grant), a Scoping Study of the entire length of Silver Street, being conducted through the Chittenden County Metropolitan Planning Organization (CCMPO), and a CCMPO Feasibility Study for the construction of a road which would connect Charlotte Road to Route 116 at the Commerce Street intersection. These projects will help define the direction of future highway programs.

Wastewater: During the past year the Wastewater Department completed a successful sludge removal project at the wastewater lagoons. This is a demanding project, which needs to be completed every six to eight years in order to keep the lagoons at optimum performance. We continue to work with the State to increase the permitted flows from our wastewater plant. Our goal is to increase from 250,000 to 350,000 gallons per day of discharge.

Water System: The installation of additional flushing hydrants and a steady water line flushing program continues to reduce the amount of sediment dislodged by the increased water pressure, which was the result of the water system upgrade of 1999. The Water Department continues its effort to eliminate any dead-end water lines, creating loops wherever possible that increase the effectiveness of the flushing program.

With the many feet of old water lines throughout the water service area, breaks are inevitable, and the Water Department has spent a fair share of time repairing broken lines. In the coming year, the replacement of a section of these old lines is recommended.

Sidewalks: The engineering and design phase of the sidewalk/multi-use path project, which will connect the village with CVU and the Carpenter Carse Library, is underway. It is expected that this phase of the project will be completed by the spring of 2004, with construction beginning shortly thereafter.

During the past year, another leg of our village sidewalk system was completed, connecting the Fire Station to Commerce Street. For the coming year, the Selectboard is recommending the repair and replacement of sections of the existing village sidewalk.

Emergency Services: The major budgetary issue for our police, fire and first response services continues to be the escalating costs of dispatching. With no regional solution to the problem in sight, we will continue to explore all possible dispatch solutions.

Staff Changes: Long-time Assistant Town Clerk Margaret (Peg) O'Donnell retired this year at the age of 80. Peg is greatly missed, but we wish her much happiness in her well-deserved retirement. With Peg's departure, the two part-time Assistant Town Clerk positions were merged into one full-time position.

Town Planner Faith Ingulsrud resigned this year, and we wish her the best. Faith was replaced by Alex Weinhagen, who also works part-time as the Planner for the Town of Westford. The change in staff allowed us the opportunity to increase the hours of the Town Planner position, from twenty hours per week to twenty-four.

The budget for the coming year includes an increase in the hours for the Recreation Director from twenty hours per week to twenty-four. Recreation program fees cover a large portion of the Recreation budget. There has been a large increase in recreational programming and participation over the past years, and the increased hours will allow the Recreation Director to continue this trend.

These staffing changes will allow us to provide the most cost-effective service to all our residents.

Many Thanks: Finally, we would like to thank the dedicated employees of the Town. Their professionalism and commitment to helping the residents makes the Selectboard's task of guiding town services much more pleasurable.

And, we extend many thanks to the numerous volunteers, who are instrumental in the smooth operation of our Town government. These volunteers give countless hours of service to the Town and help to make Hinesburg not just a "town", but also a "community". We deeply appreciate all these efforts.

Lynn E. Gardner, Chairperson Hinesburg Selectboard



Town Clerk and Treasurer

Long-time assistant clerk Margaret "Peggy" O'Donnell retired in October of 2002 at the age of 80 after working for the town for 15 years. We miss her grace and good humor, but wish her well in her retirement. Her departure has resulted in an overall reduction of four hours per week of staff time in our office. Assistant clerk Cheryl Hubbard, who formerly job-shared with Peggy, has become full-time.

At the same time, the amount of recording has increased precipitously, so we have been extremely busy! During the course of the last fiscal year, we recorded over 7,500 pages in the land records. This generated approximately \$53,000 in revenue for the Town of Hinesburg. Combined with other fees collected, the clerk's office generated approximately \$63,000.

Employees come and go over the years, but our town seems extremely lucky to continue to find such quality people to join our team. We are all sad to see someone go, but all of the additions over the last few years have fit right in. Let us hope we continue to be so fortunate in the coming year if the need arises.

I would like to take this opportunity to thank the residents of Hinesburg for making my first full year as clerk and treasurer so rewarding. It is a position that I thoroughly enjoy and feel honored to hold. Please feel free to call us or stop by the office if you have questions or concerns. Have a great year!

Missy Ross, Town Clerk and Treasurer

Town Planner

The creation of the Development Review Board (DRB) in February, and the May departure of long-time town planner, Faith Ingulsrud, made 2002 a year of change in the Planning and Zoning Office. I took over as your new town planner in August. My duties involve assisting the Planning Commission and the DRB, while also working on general town planning issues. Originally from Essex, my family and I settled in Westford in 2001. I also work as Town Planner for Westford, and between the 2 towns I'm able to concentrate on planning full time. I very much enjoy working in both communities and hope to continue serving both towns for the long term.

I've been very impressed by the level of community involvement and energy here in Hinesburg! The Planning Commission's concentrated effort to create the new Industrial V Zoning District was a good example of the community's commitment to keeping Hinesburg's character and economy strong. With that said, 2003 promises to be an even more exciting year for planning the Town's future. Thanks in part to 2 State Planning Grants; I'll be spending much of my time working with all of you and the Planning Commission to craft a new Town Plan that reflects everyone's vision for the future. A series of forums will be held in March and April of 2003 to garner input and spark discussion on the challenges facing Hinesburg. Be sure to attend and make your voice heard!

In 2003, I also hope to work with more of our Town boards and committees on planning issues and grant applications. Specific projects include planning for the recreational path along Mechanicsville and CVU Roads, a Silver Street improvement study, obtaining Village Designation, planning assistance for Hinesburg's large landowners (especially farming operations), and creation of new road standards.

I am available at the Town Office Tuesday, Thursday, and Friday from 9-4. Please feel free to stop by the office and say hello! Planning should be a community effort, and I'm always happy to hear people's ideas and concerns.

Alex Weinhagen, Town Planner

Zoning Administrator

The Development Review Board is up and running. Alex, Holly, and I have been working with the new system for a while now, and have been very busy with all the planning and permitting processes. The Town computers have been networked, which has contributed to a much more efficient process for reviewing applications and the development of a comprehensive computer filing system. It is our intention to build on this, and by years end, have a permit tracking system in place that will really begin to take advantage of our computer network.

If you want to know more about your land, please consider coming in and visiting with us. We have the ability to produce simple maps and aerial photos that indicate boundaries, contours, natural features, and other information that can help you understand the features of your property. There is someone here every day, Monday through Friday, and we welcome the opportunity to answer questions and provide information. We also invite you to come to the DRB meetings or the Planning Commission meetings and get up-to-date on town happenings. You can get information and give feedback in regards to town planning and development.

There is always need for interest, input, and expertise in the ongoing planning and permitting processes, as there is no way we can be successful without your help.

Summary of zoning permits, appeals, and other permits for 2001-2002

New Single-Family Residences	26
New Multi-Family Residences	0
New Commercial/Industrial	5
All Other Permits	111
Variances	5
Conditional Use	10
Other Appeals	3
Subdivision (final plat)	1
Site Plan	17

Peter Erb, Zoning Administrator



Tim checking the syrup at the Brown's Farm Sugarhouse.

Chittenden South Supervisory Union

Chittenden South Supervisory Union
Superintendent's Report
January, 2003

In the seventeen years of service as a school superintendent, the annual report required by law generally acknowledged school improvement initiatives, student performance, notable events, and employee contributions. As I consider the contents of this year's report, I have found myself distracted by the enormous challenges facing each of the CSSU member district communities as school boards and staff deliberate over proposed operating budgets for the 2003-2004 school year. Thus, I have chosen to stray from my traditional practice of simply reporting on the past year and incorporate the above-mentioned elements of prior reports into my comments about the context of this year's budget development process.

The community schools that comprise the Chittenden South Supervisory Union have a long and rich history of quality education. Part of that history relates to public recognition of the importance of a quality education for our children and young adults along with taxpayer willingness to invest in that commonly held belief.

During the past two months I have found all of our school boards struggling with the task of ensuring the continuation of quality learning opportunities for our children and youth while attending to the cost implications for all taxpayers. In my view, the challenge has never been greater.

Enrollment growth has led to facility expansion needs in Williston and Champlain Valley Union High School. The Champlain Valley Union High School Board strives for an affordable option to address the needs of the aging and over capacity building. A proposal may be ready for May, 2003. The Williston School Board has deferred plans for a March bond vote in consideration of the current economy, current budget and CVU needs. Property values have increased in each of our communities resulting in property tax increases beyond historical averages. Increases in local education spending per student are tax rate drivers under the Act 60 education funding formula. While Boards have wrestled with overall budget increases, in most instances, per pupil spending for the 2003-2004 school year has been kept to a minimum.

Significant expense reduction can only result from program elimination or staff reduction. Generally, nearly 80% of budgets are tied to personnel salary benefits. From a Superintendent's perspective, I can assure you that your elected school officials are doing all within their power to keep costs down and maintain the type of educational experience for students the Boards believe is expected by their respective communities.

Community dialogue on the issue of school funding and educational programs remains critical. Communicating concerns to local and statewide elected officials is an integral part of that dialogue.

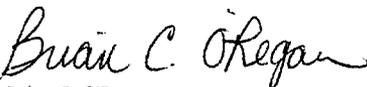
Our community schools are recognized throughout the state for their high performance in statewide assessments. This information is available in local school performance reports and the September 2002 CSSU Assessment Profile. We continue to improve upon and coordinate our K-12 curriculum across all content areas. Our professional staff continue to be recognized for their accomplishments and contributions to students. David Ely of CVU was recognized as one of four finalists by the National Education Association as Teacher of the Year. Julie Longchamp of Williston, Meg O'Donnell and Joan Cavallo received National Teacher Certification this year. Recently retired Nora Wright of CVU was CSSU's UVM Outstanding Teacher last year. Our support staff also have been recognized for contributions to children including long-term para-educator Beverly Klandl of Williston who will receive the Vermont Education Association's Paraeducator of the Year Award for 2002-2003.

I find myself particularly fortunate to be associated with a high caliber faculty and staff devoted to student learning. The leadership and commitment to students' personal and academic growth by our Principals and school administrators is exceptionally high in quality. The voluntary commitment to school governance by your local school board members is an invaluable personal contribution to the lives of all of our communities' children and youth.

As we move forward, I urge you to continue to stay engaged with your school community. Challenging times remain before us. It's essential for us to remain mindful of our moral imperative to provide education to our children while ensuring a school finance system that is both adequate and affordable.

On behalf of our students, staff, and school board members, I thank you for your continued support.

Sincerely,



Brian C. O'Regan
Superintendent of Schools

Champlain Valley Union High School

The students and staff members of CVU are grateful to the members of the community for their support in the passage of a three million dollar bond to address some of the more urgent needs at the school. With the addition of 5 modular classrooms and the renovation of existing space to add 4 more classrooms, we were able to meet our immediate classroom needs. Our current 9th grade class has 342 students. With the new space we were able to add the Barbara Snelling House. This reduced the number of students in each 9th grade core program and will allow for the entry of 377 9th grade students in the next school year. While this work has provided some temporary relief for classroom space, the school is still dealing with 4+% growth and inadequate space in the library, cafeteria, and gymnasium. The board is working to find a way in the current economic climate to address these important needs.

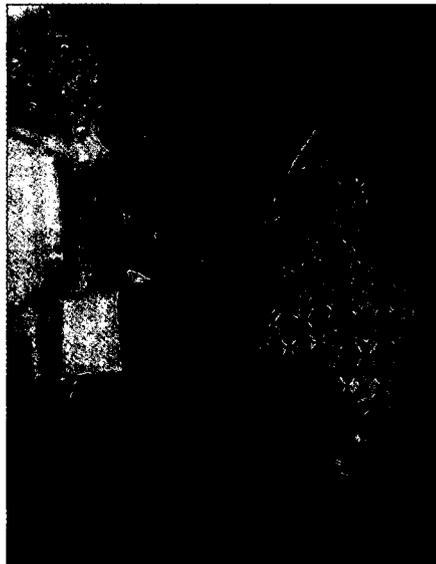
The school is now realizing the energy savings and face-lift from the installation of new windows that replaced the 1963 windows. The new roof is keeping the rain from flooding the second floor and for the first time in a number of years, students have not had to dodge rain buckets. The electrical upgrades are underway, land has been purchased, the new phone system is operational, and the maintenance building nears completion.

CVU continues to be recognized both as a leader in innovative approaches and strong academic programs. Based on its performance on statewide assessments and a school visit, CVU was one of two high schools in Vermont to receive the Business Roundtable's Gold Medallion Award. In addition, students and faculty members have been recognized for their outstanding work and are asked to present at statewide and national conferences.

We continue to work with other area high schools to provide options for students through the Champlain Valley Regional High School Consortium and through a school choice program. The successful Access to CVU program has provided over 1200 members of the community with a wide variety of courses and activities over the past year.

As we enter the second half of the 2002-03 school year, we work to provide our students with an excellent education and to ensure that they are contributing to the broader community through community service.

Val Gardner, Principal



Rene Fortin hard at work at the Fortin Family sugarhouse on Route 116, north of town.

Hinesburg Community School

We have continued to implement the strategies articulated in our Action Plan to improve student performance in mathematics, science, and English/Language Arts. We have provided professional development to our faculty and instructional staff on effective instruction in mathematical problem solving, reading comprehension in grades 5 through 8, and writing for different purposes in the elementary grades. We continue to work on curriculum development within our building and across the supervisory union.

Improving school climate has been another goal of HCS. A committee has worked to improve the effectiveness of our Planning Room. We also, through our school psychologists, are providing small group or individual support for students experiencing significant emotional/social difficulty. We currently are researching various approaches to building a strong sense of community and belonging that will enhance student behavior and school climate.

We increased offerings in world languages to our students this year. Students in grades 5 & 6 now receive introductory exposure to both Spanish and French three times a week. Students in grades 7 & 8 have a choice of taking either Spanish or French as a full-time course.

Technology has continued to play an important role in our educational program. We added laptops to our wireless lab that has really increased student access to computers for research and work production. Students in 1st and 2nd grade are using computers to illustrate and to write for different purposes. Students in grades 3 and up regularly use Power Point and Publisher software systems to demonstrate what they have learned. Of course, teachers use various software programs as a means to research information (internet) and to learn (Inspiration, etc).

We again completed major facility improvements this past summer. We repaired many bathrooms and replaced windows in the primary wing, cleaned air ducts as part of a maintenance cycle, and installed surveillance cameras to deter vandalism. We also upgraded the exterior windows and replaced the ancient ventilation system in the 1952 wing. Finally, the White Building was painted this summer. These projects have improved the efficiency and value of our facility.

Many community groups use the building almost every day of the week. The Town Recreation Department, Friends of Families, Boy/Girl Scout groups, and our PTO are a few examples of the groups that use our building throughout the year. We are pleased that the facility supports the efforts of so many.

Finally, we appreciate the cooperative effort of the community, parents, faculty, and staff working together to provide a quality education for the children of Hinesburg.

Donna Hale, Principal



Riggs' Family Sugarhouse, behind Howard Riggs' house on Route 116

Hinesburg Community School Board

On behalf of the School Board, I am happy to report another productive year at our community school. In accordance with our long-term action plan, we are improving the curriculum and teacher training in mathematics, science, and English/Language Arts. We have also continued our focus on literacy in the earliest grades, through our early essential education program, and through our partnerships with Annette's Playschool and with the Head Start Program.

This is the first year we have been able to offer both Spanish and French. Fifth and sixth grade students can get a good exposure of both and then choose one for a full-time course in middle school. We hope this will better prepare our students for the offerings they will be given at CVU.

We think we are also doing a better job in acquiring and using technology. This year we replaced the computers in our technology lab and added more laptops to our wireless lab. This has allowed greater access to computer use and allowed whole classes to work together (from first grade through the middle school) with the wireless equipment. This hardware, with our tech personnel, has made computers truly available for use in the curriculum. Our technology educator has greatly enriched our curriculum while preparing our students for the skills expected of them at CVU.

The school facility also received improvements in line with our desire to make up for years of deferred maintenance. This summer the 1952 Wing received new windows and a functioning ventilation system, both of which were desperately needed. We also repaired bathrooms and replaced windows in the primary wing, cleaned air ducts, painted the White Building, and installed cameras as a defense to vandalism.

The Board is very much aware that school taxes went up sharply despite the fact that HCS spending increased only 3.7 %. The increase in taxes had little to do with costs at CVU and our increasing number of students there. The tax increase had a lot more to do with rising property values in Hinesburg and decreasing numbers of students in the elementary school. Act 60 has been very good to Hinesburg, allowing us to give our kids some of the same opportunities given to kids from the other towns sending students to CVU. However, it is based on equalizing taxable property per student. As our property values rise and our number of students declines, the benefits we receive from Act 60 will be reduced. (They will not be eliminated; we are still a receiving town and should remain so.)

In light of the financial facts of life, the Board is committed to doing everything in its power to reduce costs while providing as many opportunities to all our children as is possible. The School remains a powerful institution in the lives of many of our students and it also remains the center of our community. Our budget is being discussed and developed every Tuesday evening in the Wainer Resource Room in the school library. We welcome your attendance and comments and hope to see as many of you as possible at the Annual School Meeting in the school gym on Saturday, March 15, 2003, at 9:00 A.M.

James Gelber, Chair HCS Board

Note: As stated above, The Hinesburg Community School will be holding the Annual School Meeting on March 15, 2003. Budget information will be provided in a separate school report before the meeting.

CY - Connecting Youth in Chittenden South

As you may know, CY—Connecting Youth in Chittenden South, is a collaborative, community-based organization that seeks to promote a safe, healthy environment for young people. Representing students, parents, educators, law enforcement, the medical field, and local businesses, we provide education to youth and families and support various prevention activities in the Chittenden South area.

The good news is that our efforts to reduce teen drug use and violence appear to be working. Results from local surveys given to all Chittenden South 5th – 12th graders in 2001 show that the use of alcohol, tobacco, and other drugs and the incidents of violence have dropped over the past two years. In fact, the rates of drug use among our youth are now much lower than the Vermont state average. The most noticeable decline was among 8th graders. From 1999 to 2001 the number of 8th graders who reported ever trying alcohol went from 38 % to 26%; the number for cigarettes went from 24% down to 10%; and the number for marijuana went from 11% to 10%.

CY's success is due in part to an enormous amount of community support. While most of our funding comes from federal and state grants; we also receive donations from individuals and local businesses. Here are some highlights from the 2001-2002 year:

- Eight students joined our Board of Directors and we elected our first student co-chair, Meredith Holmberg
- More than 250 young people participated in CY's peer prevention and leadership activities
- The "Student Assistance Program" enabled more than 400 students to get professional help for issues related to drug use
- More than 100 high school youth participated in CVU's "Summer Link" and other summer camp programs designed to improve students' academics
- All schools purchased and began using the Second Step violence prevention program
- 11,500 families received our quarterly prevention newsletter

If you are concerned about the future of our young people, we invite you to become a partner in prevention! Just call Dayna Scott, CY Coordinator, at 383-1211 or check out the new website at www.seewhy.com. Thanks!

CY Board of Directors



Brown's Farm Sugarhouse, Magee Hill Road



Joe Donegan outside the newly renovated Russell Family Sugarhouse.



Four generations of of Fortin sugarmakers: Rene, Leo, Norman, and Kyle.

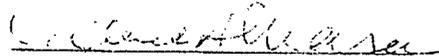
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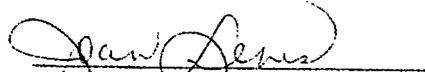
CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15

March 3, 2003

The legal voters of the Champlain Valley Union High School No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned that the Champlain Valley Union High School No. 15 will meet on **Monday, March 3, 2003**, at the Champlain Valley Union High School Learning Center at **5:00 p.m.** for the purpose of a public hearing on and for those items involving voting by Australian Ballot on the succeeding day.

Dated this 13th, day of January, 2003.


Robert Mason, Chairman


Joan Lenes, Clerk

Received for record and recorded prior to posting this 14th day of January, 2003.


Joan Lenes, Clerk

WARNING

CHAMPLAIN VALLEY UNION HIGH SCHOOL No. 15

February 18, 2003 and March 4, 2003

The legal voters of the Champlain Valley Union High School District No. 15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned to meet at the Champlain Valley Union High School Learning Center on **Tuesday, February 18, 2003, at 7:30 p.m.** to transact any of the following business not involving voting by Australian Ballot. Upon the conclusion of the business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 4, 2003 at 7:00 a.m.** at which time the polls will open, until **7:00 p.m.** at which time the polls will close, to transact any business involving voting by Australian Ballot.

ARTICLE I: To elect the following officers and fix their compensation:

1. Moderator
2. Clerk
3. Treasurer

ARTICLE II: To hear and act upon the reports of the Union High School District Officers.

ARTICLE III: To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.

ARTICLE IV: To authorize the Board of School Directors to make available school facilities and equipment for specified public purposes if those purposes appear to be in the best interest of the residents of the District, due consideration being given to efficient, economical, and appropriate use of the facilities and equipment.

ARTICLE V: To transact any other business proper to come before said meeting.

MARCH 4, 2003

BALLOT QUESTIONS

ARTICLE VI: Shall the voters of the Champlain Valley Union High School District No. 15 appropriate \$13,305,000.00 necessary for the support of its school for the year beginning July 1, 2003 and ending June 30, 2004.

ARTICLE VII: To authorize the Board of School Directors to borrow money by issuance of notes not in excess of \$167,500 for the purpose of purchasing three (3) school buses.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Champlain Valley Union High School in the Town of Hinesburg, the ballots commingled and publicly counted by representative of the Boards of Civil Authority of the Towns of Charlotte, Hinesburg, Williston and Shelburne, under the supervision of the Clerk of Champlain Valley Union High School District No. 15.

The legal voters of Champlain Valley Union High School District No. 15 are further warned and notified that an informational meeting will be held at the Champlain Valley Union High School in the Town of Hinesburg on Monday, March 4, 2002, commencing at 5:00 o'clock in the afternoon, for the purpose of explaining the subject improvements and the financing thereof. At such meeting there shall be distributed a written estimate of the percentage of the costs of said improvements that will not be eligible for state school construction aid as well as information relating to the availability, amount and accessibility of state school construction aid and appropriations for the above-described improvements. Supplemental notice of this and other informational meetings will be forthcoming.

The legal voters of Champlain Valley Union High School District No. 15 are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Sections 706u-706w of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of Champlain Valley Union High School District No. 15 held on January 13, 2003. Received for record and recorded in the records of Champlain Valley Union High School District No. 15 on January 14, 2003.

Said voters and persons warned, are further notified that voter qualifications, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Status Annotated.

Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their district as follows:

Charlotte	.	Charlotte Central School
Hinesburg	.	Hinesburg Town Hall - Upstairs
Shelburne	.	Shelburne Town Center Gymnasium
Williston	.	Williston Central School Gymnasium

Dated this 13th day of January, 2003.


Robert Mason, Chairman


Joan Lenés, Clerk

Received for record and recorded prior to posting this 14th day of January, 2003.


Joan Lenés, Clerk

Budget - Champlain Valley Union High School

CHITTENDEN SOUTH SUPERVISORY UNION

Proposed 2003-2004 Budget

Revenue Summary by Program

Description	2000-2001	2000-2001	2001-2002	2002-2003	2002-2003	2003-2004
	Adopted Budget	Amended Budget	Adopted Budget	Adopted Budget	Amended Budget	Proposed Budget
Central Office Services						
Assessments to Local School Districts	\$937,228	\$937,228	\$1,046,450	\$1,009,500	\$1,009,500	\$1,027,382
Balance Carryover and Pmt in Lieu of Services	\$0	\$0	\$0	\$47,500	\$47,500	\$47,500
In-Direct Funds from Federal Programs	\$0	\$0	\$0	\$0	\$0	\$21,000
Interest Earnings	\$0	\$0	\$35,000	\$35,000	\$35,000	\$20,000
Transfer - Interfund	\$0	\$0	\$0	\$0	\$112,400	\$60,000
E-Rate Funds	\$0	\$0	\$0	\$0	\$0	\$55,000
Payment from CVU for CSSU Office	\$0	\$0	\$15,000	\$15,000	\$15,000	\$14,500
IDEA-B Funds - Student Services Administration	\$40,000	\$40,000	\$60,000	\$85,000	\$103,437	\$105,000
Totals - Central Office Services	\$977,228	\$977,228	\$1,156,450	\$1,192,000	\$1,322,837	\$1,350,382
Shared Services						
<u>Assessments to Local School Districts</u>						
C.S.S.U. Maintenance Center	\$156,668	\$156,668	\$157,059	\$160,000	\$160,000	\$165,000
Courier Service	\$12,729	\$12,729	\$6,530	\$7,000	\$7,000	\$7,393
Student Assistance Program	\$34,610	\$34,610	\$34,610	\$35,000	\$35,000	\$35,000
Telecommunications Program	\$52,253	\$52,253	\$52,253	\$60,000	\$60,000	\$60,000
C.S.S.U. Transportation Services	\$573,234	\$789,558	\$1,184,914	\$1,234,000	\$1,234,000	\$1,332,966
Totals - Shared Services	\$829,494	\$1,045,818	\$1,435,366	\$1,496,000	\$1,496,000	\$1,600,359
Student Services						
<u>Family, Infant & Toddler Program</u>						
Local Assessment	\$84,274	\$84,274	\$84,424	\$83,851	\$83,851	\$89,962
Family, Infant & Toddler Grant	\$23,034	\$23,034	\$23,034	\$24,149	\$24,149	\$24,149
<u>Psychological Services</u>						
Local Assessment	\$166,013	\$166,013	\$179,211	\$183,000	\$183,000	\$203,100
<u>Community Skills Program</u>						
IDEA-B	\$120,963	\$120,963	\$123,059	\$127,000	\$127,000	\$127,000
Totals - Student Services	\$394,284	\$394,284	\$409,728	\$418,000	\$418,000	\$444,211
Federal and State Grant Programs						
IDEA-B Grant	\$117,580	\$117,580	\$152,580	\$302,617	\$269,896	\$269,896
Title II-A (formerly Class Size Reduction Grant)	\$102,595	\$118,298	\$118,298	\$152,667	\$274,141	\$274,141
Title II-D (formerly Eisenhower)	\$38,932	\$57,664	\$57,664	\$77,151	\$20,678	\$20,678
Title IV-A - Safe & Drug Free Schools	\$46,542	\$55,846	\$55,846	\$56,725	\$45,850	\$45,850
Title V-A - Innovative Program	\$46,933	\$65,676	\$65,676	\$55,517	\$56,154	\$56,154
Gates Leadership Grant	\$0	\$0	\$0	\$0	\$152,469	\$152,469
SAELP Leadership Grant	\$0	\$0	\$0	\$0	\$57,708	\$57,708
New Directions SAP	\$82,411	\$41,082	\$41,082	\$44,643	\$48,600	\$48,600
New Directions - Coalition	\$0	\$0	\$0	\$0	\$16,051	\$16,051
Peer Prevention Educator #2	\$0	\$0	\$0	\$0	\$39,189	\$39,189
Peer Prevention Educator #3	\$0	\$0	\$99,133	\$99,133	\$99,133	\$99,133
Tobacco Use Prevention Grant	\$0	\$0	\$28,031	\$27,390	\$26,448	\$26,448
Community Learning Center	\$83,001	\$92,290	\$92,290	\$93,478	\$24,952	\$24,952
Goals 2000	\$0	\$0	\$90,000	\$90,000	\$0	\$0
Totals - Federal & State Grant Programs	\$517,994	\$548,436	\$800,600	\$999,321	\$1,131,269	\$1,131,269
Totals - Chittenden South S.U. Budget	\$2,719,000	\$2,965,766	\$3,802,144	\$4,105,321	\$4,368,106	\$4,526,221

Budget - Champlain Valley Union High School

CHITTENDEN SOUTH SUPERVISORY UNION

Proposed 2003-2004 Budget

Expense Summary by Program

Description	2000-2001	2000-2001	2001-2002	2002-2003	2002-2003	2003-2004
	Adopted Budget	Amended Budget	Adopted Budget	Adopted Budget	Amended Budget	Proposed Budget
Central Office Services						
Executive Administration	\$489,330	\$489,330	\$523,858	\$535,000	\$535,000	\$528,000
Fiscal Services	\$218,710	\$218,710	\$244,525	\$247,000	\$247,000	\$264,000
Human Resources	\$155,452	\$155,452	\$261,096	\$259,000	\$259,000	\$251,770
Student Services Administration	\$113,736	\$113,736	\$126,971	\$151,000	\$169,437	\$171,000
Technology Services	\$0	\$0	\$0	\$0	\$112,400	\$135,612
Totals - Central Office Services	\$977,228	\$977,228	\$1,156,450	\$1,192,000	\$1,322,837	\$1,350,382
Shared Services						
C.S.S.U. Maintenance Center	\$156,668	\$156,668	\$157,059	\$160,000	\$160,000	\$165,000
Courier Service	\$12,729	\$12,729	\$6,530	\$7,000	\$7,000	\$7,393
Student Assistance Program	\$34,610	\$34,610	\$34,610	\$35,000	\$35,000	\$35,000
Telecommunications Program	\$52,253	\$52,253	\$52,253	\$60,000	\$60,000	\$60,000
C.S.S.U. Transportation Services	\$573,234	\$789,558	\$1,184,914	\$1,234,000	\$1,234,000	\$1,332,966
Totals - Shared Services	\$829,494	\$1,045,818	\$1,435,366	\$1,496,000	\$1,496,000	\$1,600,359
Student Services						
Family, Infant & Toddler Program	\$107,308	\$107,308	\$107,458	\$108,000	\$108,000	\$114,111
Psychological Services	\$166,013	\$166,013	\$179,211	\$183,000	\$183,000	\$203,100
Community Skills Program	\$120,963	\$120,963	\$123,059	\$127,000	\$127,000	\$127,000
Totals - Student Services	\$394,284	\$394,284	\$409,728	\$418,000	\$418,000	\$444,211
Federal and State Grant Programs						
IDEA - B Grant	\$117,580	\$117,580	\$152,580	\$302,617	\$269,896	\$269,896
Title II-A (formerly Class Size Reduction Grant)	\$102,595	\$118,298	\$118,298	\$152,667	\$274,141	\$274,141
Title II-D (formerly Eisenhower)	\$38,932	\$57,664	\$57,664	\$77,151	\$20,678	\$20,678
Title IV-A - Safe & Drug Free Schools	\$46,542	\$55,846	\$55,846	\$56,725	\$45,850	\$45,850
Title V-A - Innovative Program	\$46,933	\$65,676	\$65,676	\$55,517	\$56,154	\$56,154
Gates Leadership Grant	\$0	\$0	\$0	\$0	\$152,469	\$152,469
SAELP Leadership Grant	\$0	\$0	\$0	\$0	\$57,708	\$57,708
New Directions - SAP	\$82,411	\$41,082	\$41,082	\$44,643	\$48,600	\$48,600
New Directions - Coalition	\$0	\$0	\$0	\$0	\$16,051	\$16,051
Peer Prevention Educator #2	\$0	\$0	\$0	\$0	\$39,189	\$39,189
Peer Prevention Educator #3	\$0	\$0	\$99,133	\$99,133	\$99,133	\$99,133
Tobacco Use Prevention Grant	\$0	\$0	\$28,031	\$27,390	\$26,448	\$26,448
Community Learning Center	\$83,001	\$92,290	\$92,290	\$93,478	\$24,952	\$24,952
Goals 2000	\$0	\$0	\$90,000	\$90,000	\$0	\$0
Totals - Federal & State Grant Programs	\$517,994	\$548,436	\$800,600	\$999,321	\$1,131,269	\$1,131,269
Totals - Chittenden South S.U. Budget	\$2,719,000	\$2,965,766	\$3,802,144	\$4,105,321	\$4,368,106	\$4,526,221

TOWN OF HINESBURG NON-TAXABLE PROPERTIES

as of June 30, 2002

<u>Property Owner</u>	<u>Description</u>	<u>Value</u>
Baird Center for Children	Hawk Lane/ 1.70 Acres	\$106,200
Baptist Society of Hinesburg	Silver St./ 18.5 Acres	29,800
Carpenter Carse Library	Ballard's Corner Rd./ .97 Acres	260,700
Community Alliance Church	Pond Rd./ 9.69 Acres	556,300
Congregational Society (Vestry)	Route 116/ .06 Acres	66,000
CVUHS	CVU Rd./ 80 Acres	5,256,400
Roman Catholic Diocese	Route 116/ 1.87 Acres	820,900
Town of Hinesburg		
Patriot Lodge	Route 116/ 2.6 Acres	181,800
Town Hall	Route 116/ 3.9 Acres	424,200
Town Garage	Beecher Hill Rd./ 38 Acres	141,500
Fire Station	Route 116/ .84 Acres	210,100
Police Department	Route 116/ 0.85 Acres	138,000
Wastewater Plant	Charlotte Rd./ 16.55 Acres	89,700
Old Fire Station	Route 116 & Mechanicsville Rd.	34,400
Elementary School	Route 116/ 33.6 Acres	3,056,900
Town Forest	Hayden Hill Rd./ 864.5 Acres	110,100
Cemetery	Richmond Rd./ 1.5 Acres	10,300
Cemetery	Route 116/ .83 Acres	8,800
Cemetery	Gilman Rd./ .25 Acres	5,200
Cemetery	Route 116/ .98 Acres	9,400
Cemetery	Mechanicsville Rd./ 12.9 Acres	29,400
Cemetery	Silver St./ .12 Acres	3,700
Cemetery	Mechanicsville Rd./ 5.2 Acres	17,800
Park	Route 116/ .66 Acres	7,200
Lyman Park	Route 116/ 3.24 Acres	14,500
Wildlife Area	NE end of Sunset Lake/ 3 Acres	6,200
Sunny Acres	Developer Deeded to Town/ .63 Acres	5,700
Sunny Acres	Developer Deeded to Town/ .4 Acres	4,200
Sunny Acres	Developer Deeded to Town/ 4.9 Acres	12,600
Sunny Acres	Developer Deeded to Town/ 1 Acre	6,200
Geprags Park	Shelburne Falls Rd./ 85.5 Acres	52,700
Lyman Meadow Water System	Lyman Meadows	20,800
Water Storage Tank	Piette Meadow Road/ 2.51 Acres	20,200
Shadow Lane Lot	Shadow Lane/ .04 Acres	2,100
Water Pump House	Stella Entrance Rd.	3,400
State of Vermont Gravel Pit	Route 116/ 19.7 Acres	35,400
United Church	Route 116/ 2.2 Acres	501,300
Vermont Astronomical Society	Observatory	1,200
Vermont Fish & Wildlife	Lewis Creek Rd./ 42.9 Acres	106,900
Vermont Fish & Wildlife	Hollow Rd./ 947.8 Acres	114,600
Vermont Fish & Wildlife	Silver St./ 89.9 Acres	118,200
Vermont Fish & Wildlife	Silver St./ 57 Acres	93,700
Vermont Fish & Wildlife	Silver St./ 45.8 Acres	72,300

TOWN OF HINESBURG – DELINQUENT TAX POLICY

1. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month for the first three months, and 1½% per month thereafter, on the unpaid principal. The 4% penalty is based on the unpaid principal when the taxes become delinquent and is a one-time charge. When partial payments are received, interest must be credited first, and the remainder is divided proportionally between the penalty and principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest), as well as payments. Interest will roll on the 15th of each month, meaning that PAYMENTS MUST BE RECEIVED BEFORE THAT DAY TO AVOID ADDITIONAL INTEREST CHARGES.
3. If tax on personal property (equipment) is not paid in full within thirty (30) days of the first notice, a lien may be recorded against that property or other action may be taken, as permitted by statute.
4. Mortgage and Lien Holders will be notified of delinquent taxes within sixty (60) days after the first notice has been sent (February).
5. Payment arrangements, which completely pay the taxes by July 1, are required. Payment schedules can be arranged by calling or writing the Collector of Delinquent Taxes. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
 - a) The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
 - b) The Collector will notify all mortgage and lien holders.
 - c) Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
 - d) Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

STATEMENT OF DELINQUENT TAXES

As of 11/16/2002			
Year	Original	Outstanding	Number of Delinquencies
1998	\$245,068	\$0	0
1999	\$190,113	\$341	1
2000	\$181,792	\$1,866	7
2001	\$244,925	\$18,994	24



On their way back to Russell's sugarhouse.

TOWN OF HINESBURG - PROPERTY TAXES

The town levies its property tax based upon the assessed value as of April 1, for all real and personal property, with exemptions to qualifying veterans and excludes assessments on municipal, school and church properties.

Tax stabilization contracts are agreements with individuals who own or lease agricultural land that would qualify currently under the State of Vermont Use Value Appraisal, or Working Farm Tax Abatement program on which the state pays proportionate tax.

The Town of Hinesburg also reduces taxes on certain property to encourage farming and non-development of land. These local contracts provide for a reduction on assessed value of farmland provided the land does not change in use. The contracts run for a period of ten years. At the end of ten years, all previous taxes related to the contract are abated. The penalty for noncompliance is that the current year taxes become due in addition to the deferred taxes for the three preceding years under this agreement and a penalty equal to 10% of the fair market value of the land at the time of dissolution of the contract. This tax and penalty shall be paid before or on the date of the transfer of title.

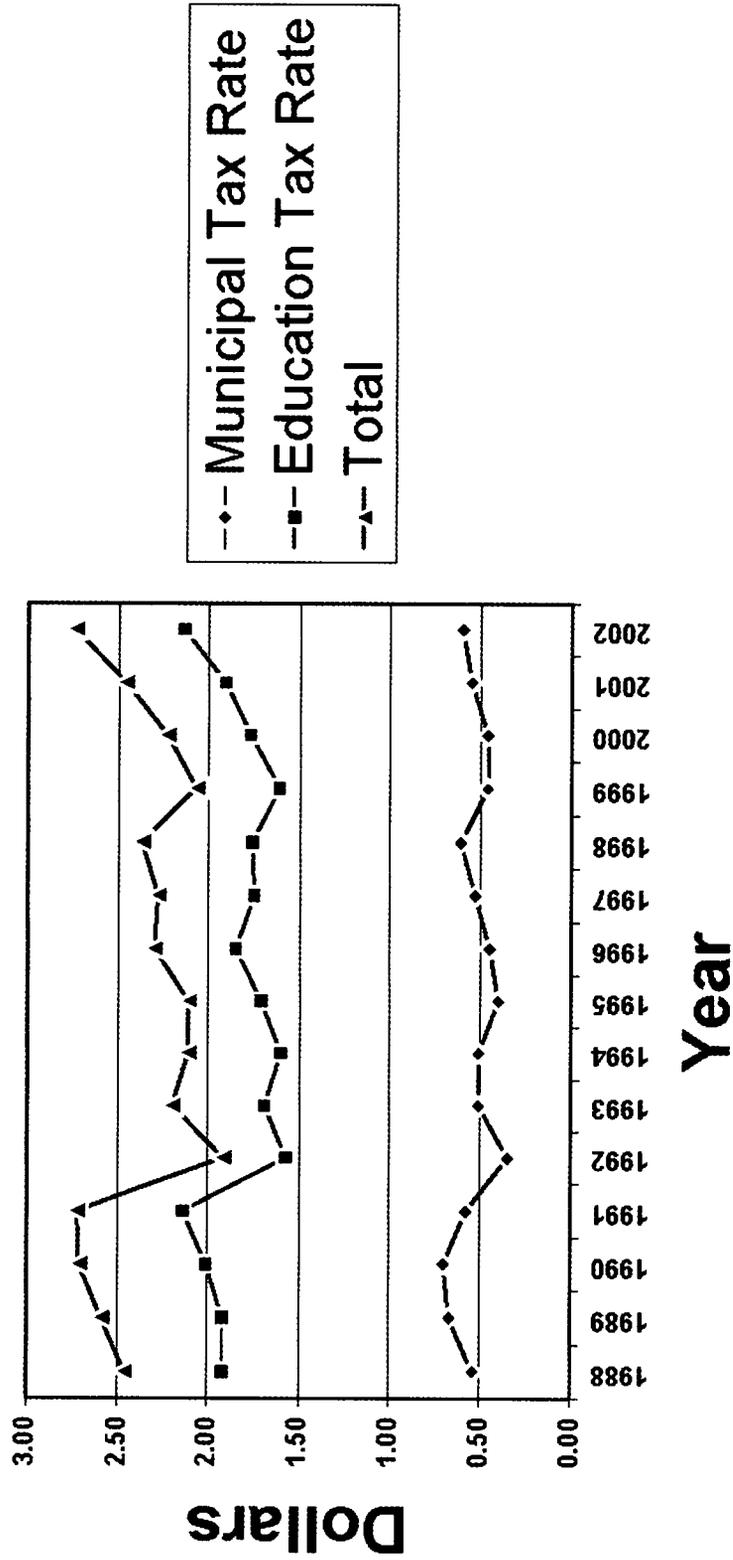
Property taxes levied for the year ended June 30, 2002 were calculated as follows:

Property Taxes Billed	\$5,793,926
Property taxes paid to School District	(4,449,094)
Decrease in deferred taxes	5,600
Less: BCA and Listers' Changes	<u>(4,204)</u>
Property Tax Revenues	\$1,346,228

TAX RATE TABLE
How The Tax Rate Was Set

	<u>00-01</u>		<u>01-02</u>		<u>02-03</u>	
Municipal Grand List (Abstract):	\$ 235,508,300		\$ 243,556,849		\$ 248,354,743	
Education Grand List (Abstract):	226,752,900		233,201,349		238,904,878	
		<u>Tax Rate</u>		<u>Tax Rate</u>		
	<u>00-01</u>		<u>01-02</u>		<u>02-03</u>	
State Education Taxes Raised in Accordance with Act 60:	2,421,188	1.07	2,527,162	1.08	2,793,857	1.17
Amount of Local Education Taxes Needed to Meet Budgets:	1,582,852	0.70	1,921,932	0.82	2,317,700	0.97
Municipal Taxes To Be Raised:	1,446,549	0.61	1,442,819	0.59	1,585,104	0.64
Subtract Surplus or Add Deficit:	<u>(350,109)</u>	<u>(0.15)</u>	<u>(100,000)</u>	<u>(0.04)</u>	<u>(100,000)</u>	<u>(0.04)</u>
Total To Be Raised:	\$ 5,100,480	\$ 2.23	\$ 5,791,913	\$ 2.46	\$ 6,596,661	\$ 2.74

Hinesburg Property Tax Rates



TOWN OF HINESBURG – SCHEDULE OF INDEBTEDNESS

as of June 30, 2002

Note 4 – Notes and Bonds Payables

Notes and bonds payable of the various funds consist of the following:

General Long-Term Debt Account Group

Bond Payable – Vermont Municipal Bond Bank,
interest between 5.4% and 6.6%, maturing
December 1, 2012, principal payments of
\$20,000 due on December 1, interest due
June 1 and December 1. \$220,000

Bond Anticipation Note – Vermont Municipal Bond Bank,
interest at 2.80%, maturing December 1, 2011,
principal payments of \$35,000 until December 1,
2002 and \$30,000 until December 1, 2011 305,000

Bond Payable – Vermont Municipal Bond Bank
interest at 2.80%, maturing October 2, 2002,
principal and interest in the amount of \$80,955
due October 2, 2002. 78,750

Total general long-term debt account group \$603,750

Proprietary Fund

Bond Payable – Vermont Municipal Bond Bank,
interest between 4.0% and 6.2%, maturing
December 1, 2026, principal payments of
\$70,000 due on December 1, interest due
June 1 and December 1. \$1,750,000

As of 06-30-02 the maturities of long-term debt over the next five years are as follows:

	<u>Long-Term Debt Account Group</u>			<u>Water and Sewer Fund</u>		
	Principal	Interest	Total	Principal	Interest	Total
30-Jun-03	\$ 133,800	\$ 26,800	\$ 160,600	\$ 70,000	\$ 101,400	\$ 171,400
30-Jun-04	50,000	22,400	72,400	70,000	97,800	167,800
30-Jun-05	50,000	20,200	70,200	70,000	94,100	164,100
30-Jun-06	50,000	17,900	67,900	70,000	90,400	160,400
30-Jun-07	50,000	15,500	65,500	70,000	86,500	156,500
Thereafter	269,950	39,900	309,850	1,400,000	859,800	2,259,800
Total	<u>\$ 603,750</u>	<u>\$ 142,700</u>	<u>\$ 746,450</u>	<u>\$ 1,750,000</u>	<u>\$ 1,330,000</u>	<u>\$ 3,080,000</u>

During fiscal year ended 06-30-01 the following changes occurred in liabilities reported in the general long-term debt account group.

	Balance			Balance		
	July 1, 2001	Additions	Repayments	June 30, 2002		
<u>General Long-Term Debt</u>						
Compensated absences	\$ 48,416	\$ 3,744	\$ -	\$ 52,160		
General obligation debt	398,000	305,000	99,250	603,750		
Total general long-term debt	<u>\$ 446,416</u>	<u>\$ 308,744</u>	<u>\$ 99,250</u>	<u>\$ 655,910</u>		
<u>Water and Sewer Fund</u>						
Bonds Payable	\$ 1,820,000	\$ -	\$ 70,000	\$ 1,750,000		

TOWN OF HINESBURG - GENERAL FUND - BALANCE SHEET

June 30, 2002

Assets:	Cash	\$754,055	
	Investments	\$102,903	
	Receivables		
	Delinquent taxes, interest & penalties	49,932	
	Other	10,195	
	Due From Other Funds	<u>9,198</u>	
	Total Assets		<u><u>\$926,283</u></u>
Liabilities:	Accounts Payable	\$91,348	
	Accrued Wages	1,823	
	Accrued & Withheld Payroll Deductions	7,152	
	Accrued Interest Payable	0	
	Taxes Collected in Advance	4,842	
	Deferred Revenue	135,746	
	Due to Other Funds	<u>0</u>	
	Total Liabilities		<u><u>\$240,911</u></u>
Fund Equity:	Reserved for Specific Purposes:		
	Sidewalks-Capital Improvements	\$15,405	
	Highway- Garage	16,417	
	Recreation Path Committee	12,500	
	Land Preservation	22,431	
	Highway - Silver Street Engineering	15,000	
	Highway - Texas Hill Road	4,898	
	Planning & Professional Services	5,117	
	Police - Technology Upgrade	6,239	
	Police - Building Improvements	5,110	
	Consevation Commission - Tree Planting	2,015	
	Recreation - Capital Expense	9,829	
	Town Hall Drive & Landscaping	11,466	
	Reappraisal Act 60	66,247	
	Records, Print, Bind & Microfilm	2,908	
	Records Restoration	15,465	
	Reserved For FY 2003	100,000	
	Unreserved	374,325	
	Total Fund Equity		<u><u>\$685,372</u></u>
	Total Liabilities and Fund Equity		<u><u>\$926,283</u></u>
Change in Fund Balance			
	Fund Balance 6-30-01	\$656,854	
	Current Year Surplus (Deficit)	<u>28,518</u>	
	Fund Balance 6-30-02		<u><u>\$685,372</u></u>

REVENUE SUMMARY

	BUDGET 01-02	ACTUAL 01-02	BUDGET 02-03	BUDGET 03-04
Delinquent Tax Penalty	15,000	24,642	15,000	9,400
Property Tax, Interest	21,000	14,080	14,000	14,000
Glebe Land	-	3,236	-	-
Liquor Licenses	750	610	750	650
Dog Licenses & Fees	3,550	3,144	3,550	3,200
Zoning Permits & Fees	25,000	21,964	16,000	20,000
Marriage Licenses	200	482	500	500
Civil Union Licenses	200	69	200	100
Motor Vehicle Renewal Fees	1,000	1,269	1,000	1,300
Green Mountain Passports	10	22	10	10
Planning Commission Fees	3,000	1,430	-	-
Sale of Zoning Regulations	-	179	75	75
Planning Grant	-	7,510	8,500	7,740
Sidewalk Grant	-	1,714	-	60,000
Recording Fees	20,000	45,528	24,000	30,000
Record Restoration Fees	3,000	7,541	4,000	5,000
Sale of History Pins	100	105	100	-
Photocopy Income	4,000	4,745	4,500	4,500
Miscellaneous Clerk Fees	1,200	1,645	1,000	1,200
St. George Contract	9,752	9,752	11,394	12,380
Police Judicial Fines	15,000	30,573	10,000	15,000
Recreation Fees & Donations	16,000	23,725	16,000	20,000
Town Hall Rental Fees	200	143	200	200
Wild Fire Reimbursements	100	1,709	100	100
Investment Interest	30,000	25,428	30,000	25,000
Cemetery Income	10,000	4,283	7,000	7,000
Police Grants	21,000	54,522	-	-
Police Reimbursements	-	1,177	-	-
Public Health	-	360	-	-
Miscellaneous Income	-	4,941	-	-
Current Use Payment	20,000	23,283	20,000	20,000
Act 60 Reappraisal Payment	12,000	10,548	12,000	12,000
Act 60 Listing Payment	1,600	1,758	1,600	1,600
Bond & Note Proceeds	-	147,000	-	-
Sub Total Non-Tax Revenue	233,662	479,117	201,479	270,955
State Aid - Highway	127,450	148,872	122,810	128,267
Miscellaneous Highway Income	150	2,198	150	150
Highway Note Proceeds	-	78,750	-	-
Total Highway Revenue	127,600	229,820	122,960	128,417
Property Tax, Town Share	1,442,819 *	1,340,628	1,584,704 **	1,745,476 ***
TOTAL REVENUE	\$ 1,804,081	\$ 2,049,564	\$ 1,909,143	\$ 2,144,848

* The Town utilized \$100,000 from fund balance to make the total tax dollars to be raised for town government equal to \$1,342,819.

**The Town utilized \$100,000 from fund balance to make the total tax dollars to be raised for town government equal to \$1,484,704.

***The Town will utilize \$170,000 from fund balance to make the total tax dollars to be raised for town government equal to \$1,575,476.

EXPENDITURE SUMMARY

	BUDGET 01-02	ACTUAL 01-02	BUDGET 02-03	PROPOSED BUDGET 03-04
Selectboard	14,850	14,757	15,300	15,550
Town Agent	6,500	3,075	6,000	5,000
Town Administrator	36,507	31,816	37,155	37,264
Elections	4,900	1,947	4,900	3,150
BCA	1,000	538	1,000	750
Auditors	12,540	10,889	12,390	17,690
Town Clerk / Treasurer	104,851	92,133	93,438	87,900
Delinquent Tax Collector	16,710	14,520	16,550	16,801
Planning Commission / DRB	81,215	76,324	83,236	84,248
Listers	38,830	29,660	50,550	42,582
Municipal Buildings	36,097	30,576	32,210	27,902
Community Police Department	214,228	251,322	226,185	241,006
Volunteer Fire Department	55,300	214,467	61,900	65,400
Fire Warden	1,115	3,418	1,115	1,115
First Response	11,250	10,277	15,650	21,200
E-9-1-1	1,200	290	1,150	1,050
Public Health	800	1,567	800	800
Computers / Copiers / Fax	18,950	18,889	15,300	15,300
Parks	17,000	18,588	37,866	99,375
Recreation Commission	33,613	36,955	35,913	38,984
Animal Control	3,532	1,885	3,532	3,237
Cemeteries	25,000	19,113	25,000	25,000
Fixed Costs	253,823	249,337	315,541	347,549
Conservation Commission	6,800	2,604	3,700	3,450
General Expense Total	<u>996,611</u>	<u>1,134,948</u>	<u>1,096,381</u>	<u>1,202,303</u>
Library	125,536	125,536	128,150	132,862
Agencies	23,818	26,867	24,328	21,405
Land Trust	5,000	5,000	5,000	5,000
Lake Iroquois Beach Commission	600	600	600	600
Land Preservation Fund	5,000	- *	5,000	5,000
July 4th Celebration	2,000	2,000	2,000	2,000
Highway	645,516	726,165	648,084	775,678
	<u>\$ 1,804,081</u>	<u>\$ 2,021,116</u>	<u>\$ 1,909,543</u>	<u>\$ 2,144,848</u>

* Land Preservation Trust Funds not expended, but reserved for future use.

SELECTBOARD

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Reimbursement	4,250	4,251	4,250	4,250
Secretary Pay	1,200	860	1,200	1,200
Supplies	250	414	500	500
Ads & Notices	750	815	750	750
Postage	1,400	1,251	1,400	1,400
Dues, Meetings & Subscriptions	2,700	2,596	2,900	3,200
Professional Service	2,000	1,694	2,000	2,000
Telephone	50	-	50	-
Miscellaneous	2,250	2,877	2,250	2,250
TOTALS	14,850	14,757	15,300	15,550

TOWN AGENT

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Legal	6,500	3,075	6,000	5,000

TOWN ADMINISTRATOR

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salary	33,907	30,354	34,755	35,364 *
Supplies	500	469	500	500
Postage	300	277	300	300
Dues, Meetings & Subscriptions	500	377	500	500
Mileage	100	6	100	-
Telephone	1,200	334	1,000	600
TOTALS	36,507	31,816	37,155	37,264

* 22% of the Town Administrator's Salary is reflected in the Water and Wastewater Enterprise Account Budget.

ELECTIONS

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	500	-	500	250
Supplies	650	190	650	400
Ads & Notices	100	-	100	100
Postage	600	112	600	400
Dues, Meetings & Subscriptions	50	-	50	50
Professional Service	2,000	970	2,000	1,200
Printing	1,000	675	1,000	750
TOTALS	4,900	1,947	4,900	3,150

BCA

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Meetings & Mail	1,000	538	1,000	750
TOTALS	<u>1,000</u>	<u>538</u>	<u>1,000</u>	<u>750</u>

AUDITORS

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	1,500	548	1,500	1,000
Postage	90	-	90	90
Professional Audit	5,250	5,250	6,000	6,000
Legal	50	-	50	50
Town Report	5,600	5,090	4,700	5,000
Schooling	50	-	50	50
GASB/34 Fixed Asset	-	-	-	5,500
TOTALS	<u>12,540</u>	<u>10,889</u>	<u>12,390</u>	<u>17,690</u>

TOWN CLERK/TREASURER

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	76,926	69,370	63,000	61,000 *
Accounting Assistant	12,875	13,000	15,288	12,000
Supplies	1,700	1,793	1,700	1,800
Repair & Maintenance	200	200	200	200
Ads & Notices	100	-	100	100
Postage	2,400	1,506	2,000	2,000
Dues, Meetings & Subscriptions	550	490	550	500
Professional Service	200	200	-	-
Print/Bind/Microfilm	1,500	726	1,500	1,500
Land Record Supplies	1,700	2,164	2,200	3,000
Travel	500	304	500	200
Telephone	1,400	1,441	1,400	1,400
Schooling	1,200	817	1,400	200
Records Restoration	3,500	24	3,500	3,500
Miscellaneous	100	99	100	500
TOTALS	<u>104,851</u>	<u>92,133</u>	<u>93,438</u>	<u>87,900</u>

* 13% of the Town Clerk / Treasurer Salaries is reflected in the Water and Wastewater Enterprise Account Budget.

DELINQUENT TAX COLLECTOR

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	14,000	14,001	14,350	14,601
Supplies	150	67	150	150
Postage	900	452	900	900
Dues, Meetings & Subscriptions	150	-	150	150
Legal	1,500	-	1,000	1,000
Miscellaneous	10	-	-	-
TOTALS	<u>16,710</u>	<u>14,520</u>	<u>16,550</u>	<u>16,801</u>

PLANNING / ZONING

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	63,005	58,310	62,172	66,119
Supplies	700	849	700	700
Ads & Notices	2,000	887	1,900	2,000
Postage	1,100	677	1,400	1,100
Dues, Meetings & Subscriptions	450	658	600	800
Professional Service	7,500	9,893	9,500	-
Telephone	1,250	692	1,200	800
Mileage	600	314	700	600
Car Removal	200	120	200	-
Printing	250	-	500	-
CCRPC Dues	2,160	2,159	2,364	2,491
MPO Dues	2,000	1,765	2,000	1,898
Special Projects	-	-	-	7,740
TOTALS	<u>81,215</u>	<u>76,324</u>	<u>83,236</u>	<u>84,248</u>

LISTERS

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Lister Salaries	7,000	2,656	7,000	6,000
Secretary Salary	16,380	16,556	20,800	19,532
Reappraisal Salaries	-	-	10,000	5,000
Supplies	200	210	200	200
Equipment	100	100	100	100
Ads & Notices	300	166	300	250
Postage	500	283	750	300
Dues, Meetings & Subscriptions	750	685	800	800
Professional Service / Tax Map	2,500	2,493	2,700	2,700
Professional Service/ Reapprais	10,000	5,925	7,000	7,000
Mileage	500	239	300	300
Telephone	600	346	600	400
TOTALS	<u>38,830</u>	<u>29,660</u>	<u>50,550</u>	<u>42,582</u>

MUNICIPAL BUILDINGS

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	4,797	4,335	2,460	2,502
Supplies	1,500	1,425	1,500	1,500
Furniture & Fixtures	3,700	3,414	3,000	1,000
Professional Service	4,500	4,283	4,500	4,500
Outside Rental	1,600	1,883	1,600	-
Repair & Maintenance	13,500	9,709	12,000	5,000
Utilities	6,500	4,993	6,500	5,500
Town Hall Landscape & Drivewa	-	534	-	7,250
Vehicle Purchase	-	-	650	650
TOTALS	<u>36,097</u>	<u>30,576</u>	<u>32,210</u>	<u>27,902</u>

COMMUNITY POLICE DEPARTMENT

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	156,278	149,188	160,185	164,106
Supplies	4,500	4,838	4,500	4,500
Equipment	3,500	2,644	3,500	3,500
Evidence Collection	1,500	1,196	1,500	1,500
Crime Prevention	200	582	200	200
Uniforms	3,500	3,355	3,500	3,500
Postage	250	484	300	300
Professional Service	1,500	171	1,500	1,500
Repair & Maintenance	9,000	8,660	9,000	9,000
Mileage	1,000	-	500	500
Telephone	3,000	2,987	3,500	3,500
Vehicle Fuel	6,500	4,682	7,000	7,000
Schooling	2,500	2,146	3,000	2,000
Station Utilities	-	1,181	2,700	2,700
Station Professional Service	-	1,213	2,300	2,700
Station Repair & Maintenance	-	18,926	2,500	2,500
Block Grant Expense	-	14,613	-	-
Dispatch	7,500	7,500	10,500	22,000
Vehicle Purchase	13,500	26,956	10,000	10,000
TOTALS	<u>214,228</u>	<u>251,322</u>	<u>226,185</u>	<u>241,006</u>

Bond payment for 2001 purchase of police building under Fixed Costs - Debt Service.

VOLUNTEER FIRE DEPARTMENT

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Call Reimbursement	8,500	10,388	8,500	14,000
Training Reimbursement	3,600	3,600	3,600	-
Protective Gear	6,700	5,966	6,700	6,000
Communication Equipment	3,000	1,785	3,000	2,000
Rescue Equipment	1,000	1,104	1,000	1,000
Postage	100	63	100	100
Prevention	1,500	1,753	1,500	1,500
Insurance	12,000	11,993	12,000	12,200
Medical Expense	600	-	600	600
Dispatch	2,500	2,354	4,000	5,000
Vehicle Repair & Maintenance	5,500	7,441	5,500	5,500
SCBA Maintenance	1,000	468	1,000	1,000
Rescue Equipment Maintenance	800	1,162	800	1,000
Building Maintenance	400	4,250	1,000	1,000
Utilities	2,000	2,653	2,500	2,500
Telephone	1,000	1,759	1,500	1,500
Fuel	2,000	1,131	2,500	2,200
Schooling	2,200	1,094	2,200	2,200
Hose Replacement	900	4,498	900	900
Office Materials	-	853	-	200
Capital Expense	-	150,154 *	3,000	5,000
TOTALS	<u>55,300</u>	<u>214,467</u>	<u>61,900</u>	<u>65,400</u>

Bond payment for 2001 purchase of fire truck under Fixed Costs - Debt Service.

*Fire truck purchase - offset by bond proceeds of \$147,000.

FIRE WARDEN

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Reimbursables	900	3,418	900	900
Supplies	200	-	200	200
Mileage	15	-	15	15
TOTALS	<u>1,115</u>	<u>3,418</u>	<u>1,115</u>	<u>1,115</u>

FIRST RESPONSE

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Call Reimbursement	2,050	2,631	2,050	6,000
Training Reimbursement	1,500	1,630	1,500	-
Protective Gear	900	424	900	500
Gear Maintenance	400	-	400	200
Dispatch	2,000	-	4,000	7,000
Communication Maintenance	200	-	200	-
Communication Equipment	600	-	600	600
Insurance	700	-	700	700
Medical Expense	100	-	100	100
Schooling	600	1,954	600	1,500
Oxygen Refill	1,000	729	1,000	1,000
Replacement Equipment	500	1,103	500	500
Equipment Maintenance	100	-	100	100
Medical Supplies	600	1,805	3,000	3,000
TOTALS	<u>11,250</u>	<u>10,277</u>	<u>15,650</u>	<u>21,200</u>

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	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	750	290	750	750
Expense	50	-	50	-
Equipment	100	-	100	100
Educational Materials	200	-	200	200
Postage	100	-	50	-
TOTALS	<u>1,200</u>	<u>290</u>	<u>1,150</u>	<u>1,050</u>

PUBLIC HEALTH

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Heating Fuel Assistance	500	202	500	500
Miscellaneous	300	1,365	300	300
TOTALS	<u>800</u>	<u>1,567</u>	<u>800</u>	<u>800</u>

COMPUTER / COPIER / FAX

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Operating Supply	500	500	500	500
Software	500	500	500	500
Support Contract	1,000	960	1,000	1,000
Training	500	320	500	500
Repair & Maintenance	1,200	2,060	1,500	1,500
Internet	2,000	1,832	2,000	2,000
Hardware	6,000	6,013	2,000	2,000
Copier Supplies	500	736	500	500
Copier Maintenance	6,600	5,802	6,600	6,600
Fax Machine	150	166	200	200
TOTALS	<u>18,950</u>	<u>18,889</u>	<u>15,300</u>	<u>15,300</u>

PARKS

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Parks Supplies	200	-	200	200
Parks Professional Service	3,000	2,010	3,000	3,000
Tree Planting & Maintenance	-	-	-	500
Street Lights	4,800	4,905	5,000	5,200
Sidewalk Construction	5,000	9,679	5,000	5,000
Sidewalk Fuel		17	120	100
Sidewalk Supplies		219	75	75
Sidewalk Repair		16	300	300
Sidewalk Equipment		-	1,900	-
Recreation Path	4,000	541	22,271	85,000 *
Sidewalk Grant Expense	-	1,200	-	-
TOTALS	<u>17,000</u>	<u>18,588</u>	<u>37,866</u>	<u>99,375</u>

*Approximately \$60,000 in grant funds will offset recreation path expense.

RECREATION COMMISSION

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	14,713	13,178	14,713	17,784
Supplies	300	302	300	300
Postage	1,000	809	1,000	1,000
Dues, Meetings & Subscriptions	200	55	200	200
Printing & Advertising	1,400	1,445	1,400	1,400
Telephone	700	502	700	700
Field Maintenance	4,000	3,278	4,500	4,500
Sub Contract Maintenance	500	-	500	500
Ice Rink	600	2,743	800	800
Non-Sport Programs	4,500	6,766	5,000	-
Youth Sports	5,000	7,273	6,000	2,000
Adult Sports	700	607	800	-
Events & Performances	-	-	-	2,000
Adult Programs	-	-	-	2,800
Youth Programs	-	-	-	5,000
TOTALS	<u>33,613</u>	<u>36,955</u>	<u>35,913</u>	<u>38,984</u>

ANIMAL CONTROL

	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Salaries	1,200	-	1,200	1,200
Supplies	300	1,317	300	500
Postage	32	53	32	37
Dog Damage	1,000	-	1,000	500
Pager / Dispatch	500	405	500	500
Contract Service	500	110	500	500
TOTALS	3,532	1,885	3,532	3,237

CEMETERIES

	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Supplies	25	14	25	25
Ads & Notices	25	-	25	25
Copy Charges	10	-	10	10
Professional Service	100	105	100	100
Contract Service	22,340	18,965	22,340	22,340
Repair & Maintenance	2,500	30	2,500	2,500
TOTALS	25,000	19,113	25,000	25,000

FIXED COSTS

	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Debt Service Town Hall	34,701	33,426	33,510	32,298
Debt Service Police Building	4,898	5,792	23,267	20,041
Debt Service Fire Truck	5,279	4,787	23,267	20,041
County Tax	15,000	17,095	17,000	22,600
Retirement	26,400	21,566	34,317	35,015
Health Insurance	85,000	85,272	95,000	124,000
Unemployment Compensation	3,750	3,556	3,800	4,446
Property Insurance	33,000	35,907	37,000	39,775
Landfill Closure	1,500	518	1,500	1,500
Employee FICA	44,295	41,418	46,880	47,833
TOTALS	253,823	249,337	315,541	347,549

CONSERVATION COMMISSION

	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Forums	300	202	200	200
Education	300	134	200	700
Supplies	-	-	100	100
Laplatte River Restoration	-	-	500	500
CVCA	100	-	-	-
Lewis Creek Association	500	500	500	550
Geprags Park Pond	3,000	4	-	-
Geprags Park Activities	400	205	300	300
Geprags Park Maintenance	1,000	924	1,000	1,000
Tree Planting	1,000	600	800	-
General Operating Budget	200	35	100	100
TOTALS	6,800	2,604	3,700	3,450

HIGHWAY DEPARTMENT

GENERAL	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Supplies	700	975	700	700
Tools & Equipment	1,000	971	2,750	1,500
Ads & Notices	100	-	100	100
Postage	32	70	32	32
Dues, Meetings & Subscriptions	300	200	300	300
CDL Licenses	500	-	500	500
CDL Testing	100	-	100	100
Legal	250	-	250	250
Uniforms	4,000	3,501	5,000	5,000
Bridges	600	6,331	600	600
Flood Control	900	-	900	900
Sign Supplies	1,000	1,125	1,000	2,500
Sign / New	1,500	730	1,500	2,500
Building Supplies	800	151	800	800
Building Repair & Maintenance	1,500	833	1,500	3,500
Utilities	6,000	6,255	6,000	6,000
Telephone	1,500	1,976	1,500	1,500
Vehicle / Blades	6,000	6,384	6,000	6,000
Vehicle / Supplies	10,000	8,098	10,000	10,000
Vehicle / Maintenance	30,000	17,878	30,000	30,000
Vehicles / Tax, License & Reg.	80	7	80	80
Fuel	20,000	14,375	20,000	20,000
Radios	1,500	135	1,500	1,500
TOTAL GENERAL	88,362	69,993	91,112	94,362
WINTER	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Salaries	103,192	94,877	123,927	123,511
On Call Pay	1,800	1,350	2,300	2,300
Supplies	500	184	500	500
Salt	25,000	27,111	30,000	30,000
Sand	10,000	8,487	10,000	13,500
TOTAL WINTER	140,492	132,009	166,727	169,811
SUMMER	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Salaries	75,128	82,451	101,395	101,055
Part-Time Salaries	5,000	-	2,750	2,750
Culverts	10,000	11,027	10,000	10,000
Crushing	20,000	19,995	31,000	31,000
Supplies & Equipment	3,000	1,194	3,000	3,000
Dust Control	20,000	12,379	20,000	17,500
Blacktop	50,000	54,960	50,000	50,000
Reconstruction	50,000	38,713	50,000	50,000
Guardrails	1,000	-	1,000	1,000
Brush Cutting	10,000	-	10,000	10,000
Outside Rental	5,000	-	5,000	5,000
Pavement Striping	500	300	500	500
TOTAL SUMMER	249,628	221,017	284,645	281,805

HIGHWAY DEPARTMENT (CONT)

	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
CAPITAL IMPROVE				
Dump Truck / 2002	26,250	110,164 *	29,400	28,350
Dump Truck / 2003	-	-	26,250	29,400
Grader	25,784	-	-	-
Road Reconstruction	100,000	126,863	25,000	100,000
Hayden Hill Culvert	-	44,808	-	-
Storage Shed Addition	-	951	-	-
Chain Link Fence	-	3,391	-	-
Garage	-	2,758	8,000	-
Mower Attachment	15,000	14,210	15,000	-
Public Works Truck	-	-	1,950	1,950
Baldwin Road Bridge	-	-	-	70,000
TOTAL CAPITAL IMPROVEMENT	167,034	303,145	105,600	229,700
TOTAL HIGHWAY EXPENSE	645,516	726,165	648,084	775,678
HIGHWAY INCOME				
State Aid	127,450	148,872	122,810	128,267
Miscellaneous Income	150	2,198	150	150
Truck Note Proceeds	-	78,750	-	-
TOTAL HIGHWAY INCOME	127,600	229,820	122,960	128,417
HIGHWAY FUNDS PAID BY TAXES	517,916	496,345	525,124	647,261

* Truck expense offset by note proceeds.

CARPENTER-CARSE LIBRARY

	BUDGET '01-02	ACTUAL '01-02	BUDGET '02-03	BUDGET '03-04
Books & Materials	8,700	10,021	8,700	8,800
Copier	600	455	600	500
Electric	3,600	3,246	3,200	3,500
Equipment / Furniture	400	89	200	300
Fuel Oil	3,000	1,506	2,200	1,700
Insurance	3,000	2,730	2,600	2,900
Repair & Maintenance	3,500	3,757	2,500	3,500
Mileage	600	768	600	600
Miscellaneous/Planning/Admin	2,500	14,104	2,500	3,000
Postage	1,500	1,715	1,500	1,700
Programs	1,400	2,514	1,600	1,600
Salaries	89,436	86,803	91,600	93,432
Supplies	1,500	1,807	1,500	1,600
Telephone	2,000	1,457	1,200	1,250
Water & Sewer	900	1,401	1,000	600
Employee Benefits	5,850	11,213	9,400	13,709 *
Computers	600	1,217	1,000	1,164
TOTAL	129,086	144,804	131,900	139,855
Other Income	(3,550)	(19,268)	(3,750)	(6,993)
TOTAL REQUEST	125,536	125,536	128,150	132,862

*A portion of benefits is reimbursed by employees under Other Income.

AGENCIES

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
WHBW	2,250	2,250	2,500	2,500
Community Partners	-	3,092	-	-
Center for Independent Living	250	250	250	250
Community Resource Center	6,000	6,000	6,000	6,000
St. Michael's Rescue	3,500	3,500	3,500	-
GBIC	600	600	600	600
Visiting Nurse Association	5,518	5,518	5,628	6,205
COTS	1,200	1,200	1,350	1,350
Hinesburg Green Up	300	256	300	300
CVAA	2,000	2,000	2,000	2,000
Community Meal Site	500	500	500	500
Vermont Cares	700	700	700	700
Vermont Adult Learning	250	250	250	250
Howard Center	750	750	750	750
TOTALS	<u>23,818</u>	<u>26,867</u>	<u>24,328</u>	<u>21,405</u>

In an effort to maximize the Town's contributions to social service agencies while minimizing budget increases, the Selectboard has adopted an informal policy of level funding existing agencies, except when increased local service is well documented. It is up to voters at Town Meeting to suggest increases, decreases or eliminations.

Level Funded Agencies

WHBW	3,000
COTS	1,500
Vermont Cares	800
Howard Center	850

Requests from Agencies not previously funded by the Town

	<u>Request</u>
Chittenden Emergency Food Shelf	1,000
Chittenden Community Action	2,000
Northern VT Resource Conservation & Development	50
Recycle North	Amt Not Specified
Home Share Vermont	500



WASTEWATER TREATMENT

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	49,794	47,381	50,768	54,722
Employee Benefits	3,810	3,604	3,670	4,186
Office Supplies	100	142	140	140
Operating Supplies	8,000	5,761	10,500	10,500
Repair & Maintenance Supplies	4,000	2,484	4,000	2,000
Small Tools & Equipment	1,000	379	1,000	3,000
Postage	500	421	500	500
Dues, Meetings & Subscriptions	250	88	250	250
Insurance	1,000	-	1,400	1,789
Insurance / Workers Comp	1,100	-	1,200	1,528
Testing	3,800	2,875	3,800	3,800
Rentals	500	-	500	500
Repair & Maintenance Labor	3,000	2,063	3,000	3,000
Permits & Licenses	-	427	-	450
Uniforms	1,000	694	1,000	700
Utilities	25,000	25,204	25,000	25,000
Telephone	400	631	400	400
Phosphorus Removal	16,000	13,838	16,000	16,000
Sludge Removal	10,000	-	10,000	10,000
Upgrade & Replacement	10,000	-	10,000	10,000
Building Improvements	2,000	1,000	2,000	2,000
Acquisition of Machinery	1,500	-	875	875
Retirement	2,621	2,301	2,843	3,064
TOTAL	<u>145,375</u>	<u>109,291</u>	<u>148,846</u>	<u>154,404</u>

WATER DEPARTMENT

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Salaries	49,794	47,381	50,768	54,722
Employee Benefits	3,810	3,604	3,670	4,186
Office Supplies	100	128	140	140
Operating Supplies	900	1,549	900	950
Repair & Maintenance Supplies	4,000	3,504	4,000	4,000
Small Tools & Equipment	500	1,288	500	500
Advertising	300	-	300	150
Postage	600	653	650	700
Dues, Meetings & Subscriptions	250	133	300	200
Insurance	1,100	-	1,400	1,837
Insurance / Workers Comp	1,600	-	1,600	2,119
Testing	1,200	1,630	1,300	1,300
Rentals	200	-	200	200
Repair & Maintenance Labor	3,000	5,446	3,000	3,000
Permits & License	900	1,267	1,200	1,300
Travel & Transportation	200	50	200	-
Uniforms	1,000	694	1,000	700
Utilities	28,000	28,803	32,000	32,000
Telephone	1,000	694	1,000	700
Miscellaneous	400	15	400	400
Building Improvements	500	500	500	500
Acquisition of Machinery	1,500	-	875	500
Debt Service Reduction	70,000	70,000	70,000	70,000
Interest on Debt	106,643	104,605	101,364	97,766
Net Accumulation / Depreciation	-	55,800	-	-
Retirement	2,621	2,301	2,843	3,064
Upgrade & Replacement	-	-	-	7,800
Pump House Expense	-	2,633	-	-
TOTALS	<u>280,118</u>	<u>332,675</u>	<u>280,110</u>	<u>288,734</u>

WATER SYSTEM UPGRADE

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Water System Upgrade	-	(59,785)	-	-
Professional Services	-	4,844	-	-
Construction	-	54,940	-	-
TOTALS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

WATER AND WASTEWATER TREATMENT - SHARED EXPENSES

VEHICLE & EQUIPMENT	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Operating Supplies	75	-	75	75
Repair & Maintenance	700	1,162	700	700
Insurance	730	-	790	1,025
Repair & Maintenance Labor	200	80	200	200
Fuel	2,000	2,061	2,000	2,400
New Purchases	-	-	10,400	10,400
TOTAL SHARED EXPENSES	<u>3,705</u>	<u>3,304</u>	<u>14,165</u>	<u>14,800</u>

TOTAL WATER & WASTEWATER TREATMENT

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Total Water, Including 1/2 Shared Expenses	281,971	334,327	287,193	296,134
Total Wastewater Treatment, Including 1/2 Shared Expenses	147,228	110,943	155,929	161,804
TOTAL WATER AND WASTEWATER TREATMENT	<u>429,199</u>	<u>445,270</u>	<u>443,122</u>	<u>457,938</u>

WATER & WASTEWATER REVENUES

	<u>BUDGET '01-02</u>	<u>ACTUAL '01-02</u>	<u>BUDGET '02-03</u>	<u>BUDGET '03-04</u>
Wastewater Receivables	138,142	135,124	132,000	135,000
Water Receivables	260,449	267,590	268,600	270,000
Allocation Charges	3,000	4,028	4,000	4,000
Connection Fees	1,000	-	-	-
Wastewater Hook Up	500	-	750	250
Water Hook Up	1,000	250	1,000	250
Interest / Savings	5,000	-	4,500	4,000
Interest / Investments	20,000	11,138	15,000	11,000
Interest / Late Charges	1,500	3,646	2,000	2,000
Miscellaneous Income	-	85	-	-
TOTAL REVENUE	<u>430,591</u>	<u>421,860</u>	<u>427,850</u>	<u>426,500</u>

CDBG Grant Project Income received during FY '01-02 equal to \$1,839.23

TOWN OF HINESBURG PROPOSED CAPITAL PROGRAM BUDGET

DEPARTMENT OR SERVICE Project Name and Description	2002-2003	2003-2004	2004-2005
A. HIGHWAY DEPARTMENT			
1. Replace 1992 Intern'l Truck w/ 2002	29,400	28,350	27,300
2. Replace 1988 Intern'l Truck w/ 2003	26,250	29,400	28,350
3. Replace 1991 Intern'l Truck			
4. Replace 1999 Intern'l Truck			
5. Replace 2002 Intern'l Truck			
6. Replace 2000 One Ton Truck			
7. Replace 1998 Champion Grader			
8. Replace 1984 Drott/Excavator			
9. Replace 1996 Fiat Allis Loader			
10. Replace 2000 Case Tractor			
11. Road Reconstruction	25,000	100,000	100,000
12. New Mower Attachment for Tractor	15,000		
13. Replace 1995 Public Works Truck	1,950	1,950	
14. Highway Garage	8,000		
15. Baldwin Road Bridge		70,000	
16. Silver Street Bridge			75,000
17. Silver Street Reconstruction			
TOTAL NEW EXPENDITURES	\$105,600	\$229,700	\$230,650
B. ALTERNATE TRANSPORTATION SYSTEMS			
1. Recreation Path/Sidewalk	22,271	25,000	25,000
2. Sidewalks	5,000	5,000	5,000
TOTAL NEW EXPENDITURES	\$27,271	\$30,000	\$30,000
C. RECREATION			
1. Tennis Court Reconstruction			3,000
2. Additional Athletic Field & Diamond			
TOTAL NEW EXPENDITURES	\$0	\$0	\$3,000
D. GENERAL GOVERNMENT			
1. GIS conversion			
2. Land Use Permitting Data Base (Develop)	2,500		
3. Town Office Site Plan & Driveway			
4. Town Hall Improvements			8,000
5. Replace 1995 Public Works Truck	650	650	
TOTAL NEW EXPENDITURES	\$3,150	\$650	\$8,000
E. LIBRARY			
TOTAL NEW EXPENDITURES	\$0	\$0	\$0
F. POLICE PROTECTION			
1. Cruiser Replacement Fund	10,000	10,000	10,000
2. Replace Cruiser (w/\$ from replace. fund)			30,000
3. Police Building Facilities			
TOTAL NEW EXPENDITURES	\$10,000	\$10,000	\$10,000
G. FIRE PROTECTION / FIRST RESPONSE			
1. Emergency Equipment & Hoses	3,000		
2. Replace 1983 Tanker			
3. Landscaping & Parking Lot		5,000	5,000
TOTAL NEW EXPENDITURES	\$3,000	\$5,000	\$5,000
H. CONSERVATION COMMISSION			
1. Land Preservation Trust	5,000	5,000	5,000
TOTAL NEW EXPENDITURES	\$5,000	\$5,000	\$5,000
I. CEMETERIES - Expansion			
TOTAL NEW EXPENDITURES	\$0	\$0	\$0
GRAND TOTAL FOR NEW TOWN PROJECTS	\$154,021	\$280,350	\$291,650
COMMITTED DEBT SERVICE PAYMENTS			
1. Town Hall	33,510	32,300	31,065
2. Police Building	23,267	20,041	19,548
3. New Fire Department Pumper	23,267	20,041	19,548
TOTAL DEBT SERVICE	\$80,044	\$72,382	\$70,161
TOTAL TOWN CAPITAL EXPENDITURES	\$234,065	\$352,732	\$361,811

TOWN OF HINESBURG PROPOSED CAPITAL PROGRAM BUDGET

2005-2006	2006-2007	2007-2008	Next Five Years	Source Of Funding
				Finance \$78,750 @ 4% for 3 years
27,300				Finance \$78,750 @ 4% for 3 years
25,250	29,400	28,350	27,300	Finance \$78,750 @ 4% for 3 years
			110,300	2009 - Finance @ 4% for 3 years
			110,300	2012 - Finance @ 4% for 3 years
			35,000	2010 - Annual appropriation & trade-in
			140,000	2013 - Finance @ 4% for 4 years
	23,000	22,500	44,500	Finance @ 4% over 3 years
			2,020	
100,000	100,000	100,000	500,000	Annual appropriation
				Annual appropriation
				15% of \$26,000 for 2 years - annual appropriation
28,000	27,200	26,400	162,400	Bond \$200,000 for 10 years
				Annual appropriation
				Appropriation for 10% of project cost (Town share)
	20,000			Appropriation for 10% of project cost (Town share)
\$180,550	\$199,600	\$177,250	\$1,129,800	
				Appropriation for 10% of project cost (Town share)
5,000	5,000	5,000	25,000	Annual appropriation
\$5,000	\$5,000	\$5,000	\$25,000	
				Annual appropriation
		0	25,000	Annual appropriation
\$0	\$0	\$0	\$25,000	
				Annual appropriation
				Annual appropriation
8,000	8,000			Annual appropriation
				Annual appropriation - Replace Floor in 05-06
				5% of \$26,000 for 2 years - annual appropriation
\$8,000	\$8,000	\$0	\$0	
\$0	\$0	\$0	\$0	
				Annual appropriation
11,000	11,000	11,000	82,500	Annual appropriation
		33,000	66,000	Replacement Fund
		40,000	160,000	Annual appropriation - Construction in 2012
\$11,000	\$11,000	\$84,000	\$242,500	
				Annual appropriation
14,000	13,600	13,200	81200	Bond \$100,000 for 10 years
5,000				Annual appropriation
\$19,000	\$13,600	\$13,200	\$81,200	
				Annual appropriation
5,000	5,000	5,000	25,000	Annual appropriation
\$5,000	\$5,000	\$5,000	\$25,000	
			30,000	Annual appropriation
\$0	\$0	\$0	\$30,000	
\$228,550	\$242,200	\$284,450	\$1,558,500	
				1992 Town Hall Renovation - 30 year bond
29,813	28,526	27,214	95,740	2001 Land Purchase - 10 year bond
19,019	18,464	17,882	65,252	2001 Truck Purchase - 10 year bond
19,019	18,464	17,882	65,252	2001 Truck Purchase - 10 year bond
\$67,851	\$65,454	\$62,978	\$226,244	
\$296,401	\$307,654	\$347,428	\$1,784,744	

FY 01 - 02 Actual Employee Benefit Expense

Department	Salaries	FICA	Retirement	Health Care	Total
Selectboard	5,111	272	0	0	5,383
Town Administrator	30,354	2,327	1,136	252	34,070
Elections	0	0	0	0	0
Auditors	548	37	0	0	585
Town Clerk / Treasurer	69,370	5,301	2,681	9,703	87,055
Tax Collector	14,001	1,071	0	0	15,072
Planning / DRB	58,310	4,486	1,691	8,469	72,956
Listers	19,212	1,470	795	4,904	26,381
Municipal Buildings	4,335	332	208	448	5,323
Police	149,188	11,441	6,378	14,975	181,982
Animal Control	0	0	0	0	0
Recreation	13,178	1,011	0	327	14,516
E-9-1-1	290	0	0	0	290
Highway	178,678	13,670	8,677	30,059	231,084
Water & Wastewater	93,544 *	7,207 *	4,602 *	16,134	121,487
	\$636,118	\$48,625	\$26,168	\$85,272	\$796,184

*Expenditures for Water & Wastewater salaries, FICA and Retirement appear in Water & Wastewater Budget.



Edwin and Dorothy Lyman collecting and tasting sap.

TOWN INFORMATION

Town of Hinesburg, P.O. Box 133, Hinesburg, VT 05461 www.hinesburg.org

Town Clerk's Office Hours: Mon. Tues. Thurs. Fri. 8:00am-4:00pm, Wed. 11:00pm-7:00pm
482-2281 (fax: 482-5404) E-mail: hinesburgclerk@gmavt.net

Town Administrator's Office Hours: Monday through Friday 8:00am-4:00pm
482-2096 (fax: 482-5404) E-mail: hinesburgtown@gmavt.net

Town Planner's Office Hours: Tues. Thurs. Fri. 8:00am-4:00pm
482-3619 (fax: 482-5404) E-mail: hinesburgplanning@gmavt.net

Zoning Administrator's Office Hours: Mon. - Thurs. 8:00am-4:00pm & Tues. 7:00pm-9:00pm
482-3619 (fax: 482-5404) E-mail: hinesburgzoning@gmavt.net

Lister's Office Hours: Monday through Friday 8:00am-4:00pm
482-3619 (fax: 482-5404) E-mail: hinesburglister@gmavt.net

Recreation Office Hours: Mon. Tues. Thurs. 8:30am-2:30pm
482-4691 E-mail: hinesburgrec@gmavt.net

Hinesburg Highway Department
482-2635 (pager: 482-8230) E-mail: hinesburghighway@gmavt.net

Hinesburg Public Works Department
482-2096 (pager: 482-8229) E-mail: hinesburgpw@gmavt.net

Hinesburg Police Department
911 (emergency) 482-3397 (non-emergency) E-mail: hinesburgpd@gmavt.net

Hinesburg Fire Department
911 (emergency) 482-2455 (non-emergency)

Hinesburg Business & Professional Association
P.O. Box 77, Hinesburg, VT 05461
www.hinesburgbusiness.com

Carpenter-Carse Library Hours: Mon. 10:00am-1:00pm Tues. & Thurs. 10:00am-8:00pm
Wed. & Fri. 4:00pm-8:00pm Sat. 10:00am-5:00pm
482-2878

Recycling Center - Beecher Hill Drop Off Facility Hours: Saturday 8:00am-3:30pm
482-4840

Hinesburg Post Office Retail Hours: Mon. - Fri. 8:00am-4:30pm (Closed 1:00-2:00pm)
Sat. 8:00am-12:00noon Box Lobby Hours: Mon. - Fri. 6:00am-5:00pm Sat. 6:00am-12:00noon
482-2292

Town Chartered – September 9, 1762 Est. Population – 5,000 Total Acreage – 25,250
Registered Voters – 3,078 (as of 11/01/02) Grand List - \$248,332,743 (as of 10/21/02)
Tax Rate - \$2.74 (municipal + school) Elevation Range – 300' at Lewis Creek
1700' at Town Forest near Hayden Hill

**Town of Hinesburg
P.O. Box 133
Hinesburg, Vermont 05461**

Presorted Standard
U.S. Postage
PAID
Hinesburg, Vermont
Permit No. 12

****ECRWSS**
Carrier Route Presort
Postal Patron**

**Please bring this Town Report with you to Town Meeting
On Monday March 3, 2003
7:30 pm in the CVU Auditorium**