

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402

**Unapproved Minutes**  
**Meeting of Tuesday, February 16, 2016**

1. The meeting was called to order at 11:02 a.m.

Members present: Charles Rockwell, L.S., Chairman; Joseph Flynn, L.S.; John Diebold, L.S. and Dorothy Hayden. Absent: Timothy Short, L.S. Vice-Chair Susan Senning, Secretary; and Joseph Nalette, L.S.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the December 15<sup>th</sup> meeting. Ms. Hayden made a motion, seconded by Mr. Flynn, to approve the Minutes of the December 15, 2015 meeting as presented. Motion passed unanimously.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

5. **Exam Question Databank Review:**

The Board went into executive Session to review the State Specific Exam questions for the April 15, 2016 exam.

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case managers report, there are currently 6 pending cases.

7. **Applications / (See Appendix A):**

- a. Board members reported on hours received/portfolios from applicants (see appendix A).
- b. The Board tabled the signing of the wall certificates.

8. **Continuing Education Courses - Education Committee to Report:**

- a. **"Title Law Boot Camp"** submitted on February 8, 2016 by NBI, Inc, requesting approval for 6 hours of Continuing education credit. The Board approved the request. Approval number issued, CE407-0216.
- b. **"Finding the Original Survey"** submitted by Donald Doolan, requesting approval for 7 hours of continuing education credit. The Board approved the request. Approval number issued, CE408-0216.

**8. Continuing Education Courses - Education Committee to Report – Continued:**

- c. **“Multiple requests”** submitted by NYSAPLS, requesting multiple hours of continuing education credit. The Board approved the requests, approval numbers issued below:
- The Importance of “Deflection of the Vertical” on Large Scale Retracements – CE409-0216
  - Surveying Methods of the Adirondack Survey and the NYS Land Survey – CE410-0216
  - History and Location of the Division Line Between the Counties of Warren, Essex, Hamilton and Washington – CE411-0216
  - “The Great Gore” Colvin’s Nucleus for the Creation of the Adirondack Park – CE412-0216
  - Survey Instrument Accuracy through the Ages – CE413-0216
  - GPS Survey: Wrong State . . . Wrong Zone . . . Now What . . . – CE414-0216
- d. **“Professional Ethics for the Land Surveyor”** submitted by NYSAPLS, requesting approval for 1 hour of continuing education credit. The Board approved the request. Approval number issued, CE415-0216.
- e. **“Introduction to GIS and GPS”** submitted by Leslie Pelch, requesting approval for 16 hours of continuing education credit. The Board approved the request. Approval number issued, CE416-0216.
- f. **“VSLs Spring Seminar”** submitted by Kelly Collar, requesting approval for 5 hours of continuing education credit. The Board approved the request. Approval number issued, CE417-0216.

**9. NCEES Correspondence:**

**10. Miscellaneous Correspondence:**

The Board tabled the review of Susan Senning’s e-mail dated January 28, 2016.

**11. Other Business:**

**12. Public Comment:**

- 13.** There being no further business the meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

| Name of Board Member Assigned |                                   | Timothy Short        |
|-------------------------------|-----------------------------------|----------------------|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date |
| McGowan, Hugh, A              | Brian Lavery                      |                      |
| MacCormack, Lloyd             | Robert Townsend                   | Portfolio            |

| Name of Board Member Assigned |                                   | Charles Rockwell                   |
|-------------------------------|-----------------------------------|------------------------------------|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date               |
| Barnaby, Luke                 | Robert Townsend                   | Portfolio Approved August 19, 2014 |
| Paradee, Andrew               |                                   |                                    |
| Tetreault, Stephen            | Mark Day                          | 02-19-13 / 936                     |

| Name of Board Member Assigned |                                   | Joseph Flynn                    |
|-------------------------------|-----------------------------------|---------------------------------|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date            |
| Fortin, Edward                | Dana Libby/Doug Henson            |                                 |
| Mulligan, Eamon               | David Mance Jr.                   | Approved for license 02/16/2016 |
| Peters, Seth                  | Carol Peters                      | Portfolio                       |

| Name of Board Member Assigned |                                   | Susan Senning        |
|-------------------------------|-----------------------------------|----------------------|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date |
| Falk, Michael                 | David Rose                        | 9-18-12 / 4427.75    |

| Name of Board Member Assigned |                                   | Joseph Nalette       |
|-------------------------------|-----------------------------------|----------------------|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date |
| Morris, Timothy               | Russell Brown                     | 10-15-13 / 950       |
| Otis, Randall                 | Ronald Gauthier                   | 08-25-15 / 2182      |

| Name of Board Member Assigned |                                   | Jonathan Abts / John Diebold |
|-------------------------------|-----------------------------------|------------------------------|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date         |
| Fuller, Aaron                 | Allen Newton                      | 6-18-13 / 956                |
|                               |                                   |                              |