

128th Annual Report of
Chittenden, Vermont
For Fiscal Year Ending
June 30, 2021



Financial Reports - July 1, 2020 to June 30, 2021 and
Proposed Budgets - July 1, 2022 to June 30, 2023



TOWN OF CHITTENDEN

Chittenden Town Office	Open Monday through Thursday, 9:00 AM - 4:00 PM
Transfer Station Hours	Friday, 4:00 PM to 6:00 PM Saturday, 8:00 AM to 3:00 PM
PROPERTY TAXES	First Installment by September 1, 2020 Second Installment by February 1, 2021.
Chittenden Select Board	2nd and 4th Monday of the month, 5:30 PM at the Chittenden Municipal Office.
Chittenden Planning Commission	1st Monday of the Month, 6:00 PM at the Chittenden Municipal Office.
Barstow Unified Union School Board	3rd Monday of the Month 7:00 PM at Barstow School.
Chittenden Public Library Board	2nd Wednesday of the month, 6:00 PM at the Library.
Chittenden Fire Department	2nd Tuesday of the Month 7:30 PM at Chittenden Fire House.
Chittenden First Response	1st Monday of the Month 7:00 PM at Chittenden Fire House.
Chittenden Historical Society	2nd Tuesday of the Month (March thru November) Open Tuesday afternoons or by appointment.
Chittenden Senior Citizens Group	Every Monday - Lunch Reservation: Marilyn, 773-6308 12 Noon at Chittenden Grange Hall.
Chittenden Recreation Program	Meetings posted Town Website and Town Offices
Dog Registration	All dogs 6 months of age and over by April 1, 2022. Owners must provide rabies vaccination certificate.

ON THE COVER

The Circle of Stones

A parting view of the "Circle of Stones," created with leftover stones from a 1980s era landscaping project at Town Hall. The stones were used to surround the road signs at the intersection of Dam Road and Chittenden Road with Holden Road. Volunteers, directed by Reggi Dubin of the Chittenden Community Association, maintained the surrounding flowers and other seasonal decorations. The "Circle of Stones" was removed with the redesign of the intersection in the fall of 2021.

DEDICATION

Don and Sarah Cochrane

This year's Town Report is dedicated to two town individuals, Sarah and Don Cochrane, who both gave years of service to the Town of Chittenden in various capacities.



Don spent many years as a member of the Chittenden Volunteer Fire Department, and he served as our Forest Fire Warden for over 25 years.

Service in the U.S. Army as a member of the United States biathlon team developed a love for cross-country skiing. That passion led Don to accept a position as manager and director of the Mountain Top Inn Cross Country Touring Center in 1977 until 2004. Don was a founding member of both the Eastern Professional Ski Touring Instructors and the Cross Country Ski Areas of America, as it is now known, serving as president of the latter from 1988 to 1990. Many local children benefitted from the Mountain Top sponsored Barstow School youth skiing programs and the Bill Koch League youth skiing development programs. The touring center at Mountain Top also offered free skiing for local children for many years.

After retiring from Mountain Top Inn and Resort, Don became a Green Mountain National Forest recreation manager exploring the possibilities of back country cross country ski use of public lands until his retirement in 2018. Sadly, Don passed away in 2020.



Don's wife Sarah deserves to share this honor in her own right. Sarah has served tirelessly as our Assistant Town Clerk for Chittenden from 2004 until retiring in 2021. She has contributed to the growing world of computers at the town office. Her ready wit, and especially her knowledge of English grammar, will be missed by all. The Auditors thank her for help editing our Town Reports all those years.

At the time Sarah joined Roberta in the Town Office, Sarah was the rural mail carrier for the Town of Chittenden delivering Chittenden's mail. You could see how she already knew everyone in town.

Chittenden Public Library patrons from earlier times will also remember Sarah as a volunteer librarian, manning the desk on afternoons and/or Saturdays at the library.

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WARNING AND ELECTION RESULTS

NOTICE AND AGENDA FOR REMOTE 2022 TOWN MEETING

The Chittenden Select Board for the Town of Chittenden will hold a public informational hearing on **February 28 at 7:00 p.m.** to discuss the Australian ballot articles on the 2022 Town Meeting Warning

Information on how to access the remote meeting:

- By computer: Download meeting software here <http://zoom.us/join>. You may be prompted to enter a meeting ID: **892 3685 3145** and passcode: or copy and paste the following address into your web browser:

<https://us02web.zoom.us/j/89236853145?pwd=RTVKRHR3V2NqNllsSGJMZktUUy9yQT09>

- By telephone: Dialing one of the following locations:
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)

When prompted enter the meeting ID: **892 3685 3145** and passcode: **795419**

- By smartphone, tablet, or other device: Download and open the Zoom app. Select the option to join meeting and enter the meeting ID: **892 3685 3145** and passcode: **795419**.
- By one tap mobile: +13017158592,,89236853145#,,,,*795419# US (Washington DC)
+13126266799,,89236853145#,,,,*795419# US (Chicago)

If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to **Karen** at sbassistant@chittenvt.org.

To ensure smooth access, we recommend that you test your remote meeting software in advance of the meeting.

AGENDA

7:00 p.m. Call to Order	
Review of the Town Report	Public comment
Additions or deletions to the agenda	Public comment
7:10 p.m. 1. Introduction of Candidates for Election	Public comment
7:20 p.m. Articles to be Voted by Australian Ballot:	
2. Establishment of Fiscal Year	Public comment
3. General Fund Budget	Public comment
4. Highway Fund Budget	Public comment
5. Support of Cemetery Expenses	Public comment
6. Support of Chittenden Volunteer Fire Department	Public comment
7. Support of Chittenden Public Library	Public comment
8. Support of Barstow Youth Club	Public comment
9. Appropriations, with public comment after each:	
Retired & Senior Volunteer Program & The Volunteer Center	
VNA & Hospice of the Southwest Region	
Rutland Mental Health Services	
Southwestern Council on Aging	
Boys and Girls Club	
Wonderfeet Kids' Museum	
10. Tax exemption of inventory, machinery, & equipment	Public comment
11. Approval of the Declaration of Inclusion	Public comment
7:45 p.m. Open public comment period	
8:00 p.m. Entertain motion to adjourn meeting	

INFORMATIONAL HANDOUT FOR REMOTE MEETINGS

Remote Public Meetings

In January, the Vermont Legislature's bill allowing municipal governments to pass budgets with pre-printed ballots for their annual town meetings this year and to hold informational meetings about budgets remotely was signed into law by Gov. Scott. To encourage people to attend without the concern for COVID-19, the Chittenden Select Board has chosen to conduct Town Meeting remotely via electronic means again this year. The public will be able to access and participate in the remote meetings by dialing in through telephone.

Accessing a Meeting

Please refer to the notice and agenda for information on how to access a remote meeting. Please note that whether you join by telephone, computer, or device, you may be put on hold or in a waiting "room" until granted access to the meeting. You also may be muted or restricted from using any chat function until the public comment portion of the meeting.

Participation

All meetings will be conducted in accordance with the respective "Rules of Procedure" of each public body, to the extent practicable. The public body will follow its agenda and allow public attendees to participate through voice (audio) means where feasible or alternatively using any chat function during the designated public comment periods on the agenda and at other applicable times as needed. Initially, the meeting's host/organizer will mute all participants that are not members of the public body. This is necessary to control background noise. The host/organizer will then unmute participants or allow participants to unmute themselves when invited to speak by the Chair of the public body. Please review the following guidelines:

The Chair will invite comment:

- during the time designated on the agenda for public comment;
- after the public body discusses each agenda item;
- before the public body takes action;
- during any open public comment period, if applicable; and
- other times as determined by the public body.

When a participant/attendee is unmuted, they must state their name before commenting.

When the public body adjourns the meeting, the host/organizer will end the electronic meeting by turning off/closing the remote meeting software. Attendees will be automatically disconnected.

Minutes and other public records that were part of the meeting will be made available in accordance with VT's Open Meeting and Public Records Laws.

WARNING
Town of Chittenden Annual Town Meeting
March 1, 2022

The legal voters of the Town of Chittenden are hereby warned to meet remotely by electronic means on February 28, 2022 at 7:00 p.m. for a public informational hearing to discuss the following Australian ballot articles contained in this 2022 Town Meeting.

To hear the Town Officers' reports.

At the close of the informational hearing, the meeting shall be adjourned. Voters are warned and notified to meet Tuesday, March 1, 2022 at 10:00 a.m. at the Chittenden Town Office, 260 Chittenden Road, to transact the following business by Australian ballot:

1) To choose the following Town Officers:

Moderator – 1 year

Select Person – 3 years

Select Person – 2 years

Lister – 3 years

Cemetery Commissioner – 3 years

Cemetery Commissioner – 2 years remaining
of 3-year term

Auditor – 3 years

Delinquent Tax Collector – 1 year

1st Constable – 1 year

2) Shall the Town vote a tax period for the period July 1, 2022 to June 30, 2023 (Fiscal Year 2023) with said tax to be paid in two equal installments on September 1, 2022 and February 1, 2023 with physical delivery to the Chittenden Town Office before 4:00 PM on those dates?

3) To see if the Town of Chittenden will adopt the proposed General Fund Expenditure Budget of five hundred eleven thousand three hundred seventy four dollars (\$511,374.00), less anticipated revenue of two hundred twenty three thousand six hundred twenty five dollars (\$223,625.00), leaving two hundred eighty seven thousand seven hundred forty nine dollars (\$287,749.00) to be raised by taxes for the 2022-2023 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other income.

4) To see if the Town will adopt the proposed Highway Budget of seven hundred seventy four thousand twenty seven dollars (\$774,027.00), less anticipated revenues of one hundred ninety seven thousand seven hundred six dollars (\$197,706.00), leaving a portion thereof in the amount of five hundred seventy six thousand three hundred twenty one dollars (\$576,321.00) to be raised by taxes for the 2022-2023 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.

5) To see if the Town will appropriate the sum of thirteen thousand dollars (\$13,000.00) to defray the cemetery expenses of the Town for the 2022-2023 Fiscal Year to be raised by taxes?

6) Shall the Town vote to appropriate the sum of seventy-five thousand dollars (\$75,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?

7) Shall the Town of Chittenden vote to raise, appropriate and expend the sum of nineteen thousand dollars (\$19,000.00) for support of the Chittenden Public Library?

8) Shall the Town vote to appropriate the sum of three thousand dollars (\$3,000.00) for the Barstow Youth Club with said funds to be raised by taxes?

9) Shall the voters appropriate funds to the following social service agencies, pursuant to 24V.S.A. § 2691?

- a) \$600.00 Retired and Senior Volunteer Program & The Volunteer Center
To serve programs for individuals & organizations (i.e., Bone Builders)
- b) \$1,680.00 VNA & Hospice of the Southwest Region
Advanced in-home care when needed
- c) \$1,273.00 Rutland Mental Health Services
Supporting developmental, educational, & mental health needs
- d) \$600.00 Southwestern Vermont Council on Aging
Support, resources, & assistance for elderly & caregivers
- e) \$5,000.00 Boys & Girls Club of Rutland County
Safe place, enriching programs, experiences & activities for ages 5-12
- f) \$2,500.00 Wonderfeet Kids' Museum
Interactive exhibits & events dedicated to the lifetime love of learning & discovery for children

10) Shall the Town vote to exempt inventory, machinery, and equipment from municipal taxes at 100% of value?

11) Shall the voters approve the following Declaration of Inclusion to be adopted at the next Select Board meeting?

The Town of Chittenden condemns racism and welcomes all persons, regardless of race, color, religion, national origin, sex, gender identity or expression, age, or disability, and wants everyone to feel safe and welcome in our community.

As a town, we formally condemn all discrimination in all of its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all of our actions, policies, and operating procedures reflect this commitment.

The Town of Chittenden has and will continue to be a place where individuals can live freely and express their opinions.

Polls will be open Tuesday March 1, 2022, from 10:00 a.m. to 7:00 p.m.

Dated this 26th day of January 2022.

By the Selectboard members of the Town of Chittenden:

Kathleen Pratt – 2024

Joseph Casella 2023

Robert Baird – 2022

Andrew Quint – 2022

Julie Fredette – 2023

Minutes of the Chittenden Town Meeting March 1, 2021

This meeting was a first for Town Meetings in Chittenden since it was held virtually by Zoom. As many as 45 people were in attendance at one point. Instructions were provided for raising a hand to speak, and the meeting proceeded comfortably for all, moderated by Reggi Dubin with technical assistance by Bob Case.

The meeting was opened at 7:00 PM by Moderator Reggi Dubin. After the Pledge of Allegiance, Reggi introduced the members of the Select Board: Kathie Pratt (chair), Gina Ottoboni, Andrew Quint, Julie Fredette, and Bob Baird. Gina Ottoboni was thanked for three-years of service on the Select Board, love of community, service on the Emergency Management Team, and work to restore the Planning Commission membership. Gina responded, saying the service was a privilege, and she encouraged everyone to attend Select Board meetings and to get involved with community committees.

The Town Report was accepted by a vote of 24 for, zero against.

Reggi Dubin began by saying this was an informational meeting to hear officer reports. At the close of the hearing, the meeting will be adjourned. Voting will take place the next day with polls open from 10:00 AM until 7:00 PM at the Town Offices. Reggi Dubin then set forth the meeting rules and proceeded to introduce the Articles on the Warning.

Article 1 To choose the following Town Officers:

Candidates for office were given an opportunity to introduce themselves.

- Select Board, 3-year term: Joseph Casella introduced himself and said he was looking forward to the opportunity and challenge of serving on the Select Board and would appreciate your vote.
- Town Treasurer, 3-year term: Alyssa Reynolds said she had been serving to finish an open term and would like to continue as Treasurer. She would appreciate your vote.
- Since there are two open positions on the ballot (Auditor, 1 year, remaining of a 3-year term and Cemetery Commissioner 3-year term), Julie Fredette asked what the requirements are for write-in election. Based on town population, eleven votes were suggested as requirements.
- Kathie Pratt said that the 1st Constable position was not required to be filled. Other qualifications would also apply should someone win this position by write-in vote.

Article 2 -- Setting the billing dates for taxes: There were no comments.

Article 3 -- General Fund Budget:

- Kellie Becker commented on Vermont's national ranking within the top five for property tax burden. She mentioned all of the unanticipated expenditures in this fiscal year for the pandemic plus necessary property repairs. She questioned how to determine the town's fixed assets and asked how to prioritize maintenance without current expectations. She disagreed with the proposal allotting funding for one building evaluation per year, saying evaluation of all buildings should be done to establish capital budget for expenditure into the future for maintenance.
- Andrew Quint said the Select Board essentially knows what they have to do in the next few years and that has to be balanced within the taxes received. The Select Board is trying to get started on a more forward-looking process. There is maintenance we know about, and there is maintenance we don't know about. The new well and roof repair at the Town Office will take most of the budget this year. Chittenden is a small town with a small tax base. We do want to get ahead of these things. Next year will see the first building assessment; maybe we can accelerate the process.
- Gina Ottoboni said the Select Board has limited money, tax base and time. Chittenden has a volunteer Select Board who have other jobs. She suggested a town administrator could take up the burden to help

the Select Board.

- Bob Baird commented that the Select Board is a young board. He has served one year; Kathie Pratt, who has been on the Select Board the longest, has served three years. He suggests a volunteer building committee or a professional to evaluate the buildings.

Article 4 -- Highway Budget:

- Lisa Purcell said that even with Covid-19 she travels a lot, and she has deep gratitude for how well the roads have been kept. She thanked the town and road crew for keeping us safe on the roads.

Article 5 -- Cemetery Budget: There were no comments.

Article 6 -- Chittenden Volunteer Fire Department and First Response: There were no comments.

Article 7 -- Chittenden Public Library:

- Sarah Quint, President of the Library Board of Trustees, thanked everyone for their support during last year. She especially thanked librarians Erin Bodin and Theresa Czachor for getting library services to the town during the pandemic.

Article 8 -- Barstow Youth Club: There were no comments.

Article 9 -- Requests by petition:

- Town Auditor, Jeff Spaulding, summarized written reports provided to the Town by the following four petitioners:
 - a) Retired and Senior Volunteer Program (RSVP) & The Volunteer Center – The RSVP and Volunteer Center provides the following services: income tax return preparation, Bone Builders and coordinates other volunteer activities. Chittenden RSVP volunteers donated 2,494 hours of service to the community.
 - b) Rutland Area Visiting Nurse Association and Hospice – This entity is now known as VNA & Hospice of the Southwest Region (VNAHSR). VNAHSR provides Rutland County residents with home care, hospice and community health services. In the most recent year, VNAHSR provided 1,179 visits to 31 Chittenden residents.
 - c) Rutland Mental Health Services – Rutland Mental Health Services provides individual counseling for children, adults and families, substance abuse treatment, emergency/crisis services and developmental disability services. During 2020, Rutland Mental Health Services provided 1,049 hours of services to 35 Chittenden residents.
 - d) Southwestern Vermont Council on Aging (SVCOA)- SVCOA provides nutrition support, case management assistant for elders and several other services for senior citizens. During 2020, SVCOA provided 1,283 meals to the homes of 8 elders in Chittenden and one-on-one nutrition support to 6 residents. Case management and outreach staff helped 12 elders in Chittenden.
 - e) Boys and Girls Club: There were no comments.
 - f) Danielle Monroe spoke about the Wonderfeet Kids Museum. Usually, the museum records 15,000 visits per year, but that has been reduced this year by the pandemic. By creative solutions and partnering with other institutions they have been able to bring programming to kids in the community, such as virtual school classroom presentations, play groups at RRMCC, and a full slate of summer camps for activities. Support from the towns is necessary for making these changes to serve kids and families. Wonderfeet is also an economic driver for the community, making this area an attractive place for families to settle.

Article 10 -- Land Purchase:

- Mary Lou Bolt expressed concerns about the high taxes in Chittenden. After 20 years to revitalize the Grange Hall, she suggested the town take a pause. Since there are no plans for use of this land, she is

concerned that taxpayers will be asked again to contribute more funding. There are other things in town that \$40,000 would serve, such as repainting the CVFD building. She feels the best thing is for someone to buy the land and build a house on it to bring in more taxes.

- Bob Baird said that after Julie Fredette had organized a group of volunteers to paint the Grange Hall, she approached Bob Baird regarding purchase of the land. Last year, the land was on the ballot for \$80,000 and lost by 31 votes. Bob Baird spoke to the property owners, who agreed to sell for \$60,000. He and Julie began a campaign to raise money towards the purchase and have received pledges for over \$20,000 from 81 individuals and three organizations. If approved, the purchase will be a good investment for the town. There is one permitted lot and one more lot eligible for permitting. The soil is excellent. The land is not forested but open and flat, and the price is below market value.
- Julie Fredette acknowledged Mary Lou's concerns but feels the field and location have served the town since 1834 where people have gathered. The Grange Hall is the best equipped building in town, and the field is a complement for celebrations, gathering. It is flat, cleared, has easy road access and it is near the Grange Hall building. The change will affect taxes only minorly and is worth the possibility of the field's potential. It could spark the community potential for being together for ourselves and the future. It is a good price for good land and an opportunity that would be sad to miss.
- Kim Kinville echoed Mary Lou's concerns. She said there is still no lighting for the parking lot that is estimated to cost \$10,000 to \$12,000, while a new tract of land with no definite plan is proposed. She wondered how it would tie in with overall usage.
- Jonathan Yacko supports the land purchase for the future which would be a property investment. It could hold a town shed for a fire engine. Land is not getting cheaper. The town has forests, but they are not set up for the general use that this land could provide for the Grange Hall or other uses.
- Kellie Becker said she is "so down the middle" on this purchase. She commented that use of the Barstow School land added vibrancy to the town. She said that the question is not just the cost of the revenue, but what will be the cost to operate and maintain. She asked who is bearing the biggest tax burden.
- Linda Reis has seen both sides of this issue. Do we know what the land is worth?
- Bob Baird has talked with a few realtors who said comparable land would be \$25,000 to \$75,000, very subject to location and buyer. Appraisals would be not that much different. Millie Kimball gave a figure of \$43,800 for a lot with approvals. Here there are two lots, and he feels that \$40,000 is a reasonable price for both lots. Land like this comes available once in a generation. Once buildings are on it, the opportunity will not come up again. In 50 years, this will be looked at as a good decision.
- Dave Sargent was in on the ground floor of the Grange Hall project, so he has a certain feel for it. He kept thinking if only they could get that lot. \$500,000 has been spent on the Grange Hall and we are looking at improving that investment. He advised looking long range; even though mixed emotions and taxes are high right now, he thinks it is the thing to do.
- Linda Reis said, "one step at a time."
- Bob Baird repeated that there is one approved building site and the engineer said the land was okay for a second site.
- Lisa Purcell said that once it is gone, it is gone. The opportunity to buy property is now. It can be used for parking for events. The field will be gone before the opportunity to plan.
- Julie Fredette pointed out that it is hard to plan for something we didn't own. Once it is owned by the town, we can entertain ideas. If we invest wisely, we will get a good return. Kellie Becker has obtained a Village Center Designation for the portion of North Chittenden containing the Grange Hall. The field can be added by simple amendment and would open a host of grant opportunities. During Covid-19, people are encouraged to meet outside, and this would fit that parameter for people gathering outside.
- Jacob Powsner said the purchase would be a good investment as people look to use the Grange Hall more and more.

- Rod Munroe said the purchase would increase the value of the Grange Hall. If there are houses there, the light and activity at the Grange Hall is sure to cause conflicts with the homeowner. The land would be a buffer. The land is an opportunity for outdoor options. Without the land, those options could be gone. Rod reminded people of the problems with the shooting range and the neighbors.
- Lisa Purcell thanked the people who worked so hard with volunteer hours, such heart. Coming together, what could make it better for those living here.
- Kim Kinville asked about the mechanism for accepting the pledges made for the purchase.
- Bob Baird said that although the pledges are signed, there is no legal way to enforce collection. He and Julie have enough confidence in people coming through that they will cover the amounts themselves if necessary. The town will lose \$87 in property taxes by purchase of this land. Nothing will have to be done in the immediate future. If kept open, the only cost will be mowing once a year. He will volunteer to mow it if the town does not want to.
- Bonnie Baird agreed with Lisa Purcell. On the north side of town, there are no services like residents of South Chittenden have. The Grange Hall is perfect for public use. If we don't buy the property, it is like saying goodbye to the future for the community. We need something for North Chittenden. People want to use it.
- Linda Reis agreed with Bonnie as completely right. South Chittenden doesn't appreciate their position because of distance.
- Bonnie Baird suggested Town Meeting be held in alternate years as was done in the past.
- Linda Reis agreed, saying the Grange Hall could be the linchpin of connection between North and South Chittenden.
- Joseph Casella asked if the town is planning to rent out the Grange Hall to make money.
- Karen Webster explained how the Grange Hall is being rented now.
- Jackie Gormly said if you don't buy the land, you limit the possibilities.
- Gary Congdon has seen a lot of emotion on the ballot before regarding the money taken to buy or maintain. The town is sitting on timber lots, and it has been quite some time since they were logged. If you are looking for extra money to purchase the land, perhaps a lot could be logged.
- Dave Sargent said about seven years ago, 100 acres on Mt. Carmel was logged for about \$60,000.
- Julie Fredette said the land was on the ballot for \$80,000 and now only \$60,000. Pledges amount to a little over \$20,000. Even if not appraised, \$40,000 is a good deal for the town.
- Jim Harrison, State Representative, said that of the four towns he visits, Chittenden had the best attendance. He has been appointed to the House Appropriations Committee. State revenues are better than expected. Items under consideration are broadband, childcare, weatherization, outdoor recreational improvements. The clouds are resolving the state college financials and resolving pension liabilities for teachers and state workers, which have gone from \$1 billion to \$3 billion in 10 years. Gov. Scott and Dr. Levine deserve a lot of credit for managing the Covid-19 crisis in Vermont.
- Jonathan Yacko asked about the Pittsford Police Department contract. Is it yearly? Is it documented where and when they patrol?
- Kim Kinville replied that she works with them to create a varied schedule of mixed hours.
- Jonathan Yacko asked about emergency services which would be closer from the next town than waiting for the Vermont State Police.
- Kathie Pratt said that Chittenden does have an emergency response team, and the town gets revenue from the Pittsford patrols.

The meeting was adjourned at 9:03 PM.

Respectfully submitted,
Karen Webster

SAMPLE BALLOT

**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
CHITTENDEN, VERMONT
MARCH 2, 2021**

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p>FOR MODERATOR (Vote for not more than ONE) for 1 year</p> <p>REGGI DUBIN <u>284</u> ○ <u>9</u> ○ (Write-in)</p>	<p>FOR TOWN TREASURER (Vote for not more than ONE) for 3 years</p> <p>ALYSSA REYNOLDS <u>285</u> ○ <u>1</u> ○ (Write-in)</p>	<p>FOR AUDITOR (Vote for not more than ONE) for 3 years</p> <p>JEAN HIGGINS <u>280</u> ○ <u>3</u> ○ (Write-in)</p>
<p>FOR SELECT PERSON (Vote for not more than ONE) for 2 years</p> <p>JOSEPH A. CASELLA <u>282</u> ○ <u>5</u> ○ (Write-in)</p>	<p>FOR DELINQUENT TAX COLLECTOR (Vote for not more than ONE) for 1 year</p> <p>ROBERTA JANOSKI <u>312</u> ○ <u>6</u> ○ (Write-in)</p>	<p>FOR AUDITOR (Vote for not more than ONE) for 1 year remaining of a 3 year term</p> <p><u>12</u> ○ (Write-in)</p>
<p>FOR SELECT PERSON (Vote for not more than ONE) for 3 years</p> <p>KATHLEEN PRATT <u>272</u> ○ <u>8</u> ○ (Write-in)</p>	<p>FOR LISTER (Vote for not more than ONE) for 3 years</p> <p>MILLIE KIMBALL <u>297</u> ○ <u>2</u> ○ (Write-in)</p>	<p>FOR 1ST CONSTABLE (Vote for not more than ONE) for 1 year</p> <p><u>17</u> ○ (Write-in)</p>
<p>FOR TOWN CLERK (Vote for not more than ONE) for 3 years</p> <p>ROBERTA JANOSKI <u>315</u> ○ <u>4</u> ○ (Write-in)</p>	<p>FOR CEMETERY COMMISSIONER (Vote for not more than ONE) for 3 years</p> <p><u>31</u> ○ (Write-in)</p>	

ARTICLES

Article 2
Shall the Town vote a tax for the period July 1, 2021 to June 30, 2022 (Fiscal Year 2022) with said tax to be paid in two equal installments on September 1, 2021 and February 1, 2022?
YES 300
NO 26

Article 3
To see if the Town will adopt the proposed General Fund Expenditure Budget of four hundred ninety six thousand two hundred seventy four dollars (\$496,274.00), less anticipated revenue of two hundred ten thousand twenty five dollars (\$210,025.00), leaving two hundred eighty six thousand two hundred forty nine dollars (\$286,249.00), to be raised by taxes for the 2021-2022 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.
YES 269
NO 55

Article 4
To see if the Town will adopt the proposed Highway Budget of seven hundred fifty six thousand five hundred thirty dollars (\$756,530.00), less anticipated revenues of one hundred ninety five thousand five hundred ninety four dollars (\$195,594.00), leaving a portion thereof in the amount of five hundred sixty thousand nine hundred thirty six dollars (\$560,936.00) to be raised by taxes for the 2021-2022 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.
YES 276
NO 49

VOTE BOTH SIDES OF BALLOT

SAMPLE BALLOT

ARTICLES CONTINUED

Article 5
To see if the Town will appropriate the sum of twelve thousand dollars (\$12,000.00) to defray the cemetery expenses of the Town for the 2021-2022 Fiscal Year to be raised by taxes? YES **271**
NO **52**

Article 6
Shall the Town vote to appropriate the sum of seventy three thousand dollars (\$73,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes? YES **308**
NO **20**

Article 7
Shall the Town vote to appropriate the sum of eighteen thousand five hundred dollars (\$18,500.00) for the Chittenden Public Library with said funds to be raised from taxes? YES **266**
NO **57**

Article 8
Shall the Town vote to appropriate the sum of three thousand dollars (\$3,000.00) for the Barstow Youth Club with the said funds to be raised by taxes? YES **256**
NO **67**

Article 9
The following organizations have petitioned for funds, which will be added to the General Fund amount to be raised from taxes when voted in the affirmative:

- | | | | | | |
|--|----|-----|------------|----|------------|
| a) \$ 600.00 Retired and Senior Volunteer Program & The Volunteer Center | a) | YES | 293 | NO | 32 |
| b) \$1,680.00 Rutland Area Visiting Nurse Association and Hospice | b) | YES | 302 | NO | 24 |
| c) \$1,273.00 Rutland Mental Health Services | c) | YES | 280 | NO | 46 |
| d) \$ 600.00 Southwestern Vermont Council on Aging | d) | YES | 284 | NO | 40 |
| e) \$5,000.00 Boys & Girls Club of Rutland County | e) | YES | 236 | NO | 87 |
| f) \$2,500.00 Wonderfeet Kids' Museum | f) | YES | 189 | NO | 131 |

Article 10
Shall the voters authorize the expenditure of forty thousand dollars (\$40,000.00) with funds to be raised by taxes for the purchase of the 2.54-acre field adjacent to the North Chittenden Grange Hall, this amount to be reduced if additional private funds are contributed towards this purchase? YES **188**
NO **135**

VOTE BOTH SIDES OF BALLOT

REPORTS OF TOWN OFFICERS

Chittenden Select Board Report

The Select Board welcomes Joseph Casella as a new member elected in March 2021. In other administrative changes, Alyssa Reynolds was elected Treasurer in March 2021. Roberta Janoski was reelected Town Clerk, and she has appointed Alyssa Reynolds and Trish Pelkey as Assistant Clerks following the retirement of Sarah Corcoran in 2021.

In March 2020 the Town voted to have the Road Commissioner become an appointed position as of July 1, 2021. Road Commissioner Elmer Wheeler retired in December 2020 and Keith Adamsen was appointed Road Foreman. Gary Congdon is serving as a liaison between the Road Foreman and the Select Board on an interim basis.

The continued impact of Covid-19 makes us grateful for the guidance and work of Emergency Management Director Jan Sotirakis and the entire Emergency Management Team. We would specifically like to thank Bob Case, Emergency Management Coordinator, for his work providing technology support to the town and arranging countless Zoom meetings as we have worked through the challenges of Covid.

Budget

The proposed fiscal year 2022/2023 budget attempts to balance holding property taxes flat while the Town funds its daily operations and invests for the future. The General and Highway Fund budgets presented in this report are up modestly from the current year budget, with approximately \$32,000 more in spending than last year or about a 2.5% increase, which is offset by a decrease in appropriations, as last year's Grange Land purchase of \$38,809 was a one-time expense. Overall, property tax collections in this budget would decrease by about \$22,000. The 2.5% percent budget increase is well below the rate of inflation for the last year and is consistent with our commitment to be good stewards of the Town's finances and the money that we raise from our taxpayers.

New initiatives include performing an inspection and inventory of all Town owned buildings; adding a part-time handy man position to help with routine maintenance and upkeep of buildings; and additional hours for the Select Board Assistant as we explore the feasibility of hiring a part-time Town Administrator who would focus on many of the Town's day-to-day issues. As we move forward with our plan to understand each of the Town's buildings we have begun to account for each building separately and are budgeting for expenses such as heat, electricity, phone, and maintenance at the same level of detail.

The building maintenance budget for next year is \$51,000. This is an increase of \$11,000 from the current year budget and includes \$18,000 to hire a consultant to evaluate each of the Town's buildings. We are also anticipating spending approximately \$15,000 to fix the front door landing at the Grange Hall, which is not building code compliant. Additionally, we are budgeting \$16,250 for work on a bathroom at the Town Garage to meet Vermont Occupational Safety and Health Administration requirements. The remainder of the budget is for annual maintenance of the alarm systems that are located in each building and other small maintenance issues that may arise during the year. This budget provides higher than normal raises for all of our employees to reflect the high inflation that we have seen in 2021 and to recognize their continued commitment to making the Town run during the challenging time of COVID. All positions, with the exception of the Town Treasurer, have proposed salary increases of 4%, while the Treasurer has a higher increase reflecting an adjustment to a more competitive benchmark for Town Treasurers across Vermont.

Overall General Fund expenses are similar to the current year budget, with the exception of a few items such as higher Transfer Station expense, no expenses associated with the warning sirens for the dam, and a slightly higher transfer to the reserve fund for outside audits that are performed every three years. Expenses are budgeted to increase from \$496,274 before appropriations in 2022 to \$510,624 before appropriations in 2023, or a little under 3.0%.

The Highway Fund budget increases from \$756,530 in 2022 to \$774,027 in 2023. This 2.3% increase reflects our effort to balance savings in various areas of the budget with needed investments to maximize the life of our roads and culverts. The savings include employees not using Town sponsored health insurance; lower outside labor for winter plowing; and less reliance on contractors for various small projects. These savings are offset by higher maintenance expenses for our aging fleet of vehicles and equipment; adding a bathroom to the Town garage; a new line item with \$7,500 for bridge maintenance; along with \$66,839 for our match to a Vermont Structure Grant for replacing the failing culvert at the beginning of Wildcat Road (Culvert #258). The project on Wildcat Road is anticipated to cost \$241,839 based on preliminary design work done by our consulting engineers and is eligible for a Structures Grant with a maximum benefit of \$175,000, meaning that the Town would need to fund \$66,839, or about 28% of the total cost. We also anticipate that the Town will fund approximately \$90,000 of road paving for the fiscal year and will apply for a state paving grant to maximize the amount of paving that we will be able to accomplish during the year. Paving grants generally feature the state paying for 80% of the paving with the town covering the remaining 20% of the cost.

Looking forward we are planning on replacing culverts on Horton Hill and Stoney Hill Road in fiscal years 2024 and 2025, respectively. These projects will be good candidates for future state grants. We are working with Vermont Agency of Transportation to assess our bridges and will be working to develop a long-term plan for bridge maintenance and replacement in a future budget.

Finally, we are evaluating whether to purchase an excavator for use by the Highway Department in maintaining culverts. This would cost between \$80,000 and \$100,000 with a trailer. In fiscal year 2024 we anticipate evaluating the replacement of our 2015 Western Star truck that is used for plowing. It is no longer covered by a warranty and is reaching the end of its useful life. Both of these potential purchases would be made from the Equipment Reserve that was set up as a means of funding future equipment and vehicle purchases and is currently adequately funded for one or both of these future transactions.

Roads

Two big road projects to repair storm damage from April 2019 were completed using FEMA grant funding: the Mountain Top Road/Mountain Spring Road intersection and surrounding area and replacement of Culvert #162 north of the Mountain Top Inn on Mountain Top Road.

In addition, the Town was able to repave Dam Road using a Vermont Transportation Agency Paving Grant. Part of the project included realignment of the Dam Road/Chittenden Road/Holden Road intersection to provide a new entrance to the South Chittenden village and provide improved traffic flow. The intersection area near the Civil War monument is being studied by the Chittenden Planning Commission, and their recommendations will be shared with the town later this year. In North Chittenden we continue to evaluate historic roads with progress on defining the Bisbee Road and discontinuing the remaining portion of Wolcott Meadow Road. We are exploring the reclassification of the remaining Class IV roads into legal trails.

Building Maintenance

Building maintenance continues as most buildings that had been closed by the pandemic were

reopened as of June 29, 2021. A new well at the Town Office is in the late stages of planning and we are in the contracting phase for repairs to the outside wall by the building's front entrance. The septic tank at the Historical Society building failed, and a new tank was installed. The Grange Hall exterior was painted by volunteers and an alarm system was installed. Town Hall and the Historical Society building remain closed, first by the pandemic, then by water quality and safety issues. Town Hall will remain closed as a possible structural problem has been discovered, leading to evaluation of the entire building for repairs. As part of the building evaluation process discussed above in the budget section, we are planning on developing a long-term capital improvement plan for our buildings that will help set future maintenance priorities. We anticipate that American Recover Plan Act ("ARPA") funds may help with some of these expenses, as well as for broadband at the Grange Hall. The Town of Chittenden joined the Otter Creek Union Communications District to build communications infrastructure for connecting rural parts of town to high-speed internet.

Land Purchase

The town acquired the 2.54-acre field next to the Grange Hall in June following approval of the purchase by the voters at Town Meeting. The town paid \$60,000 for the land. \$21,191.34 of this amount was donated by 82 generous individuals and organizations that supported the purchase. The remaining balance of \$38,808.66 was paid by Chittenden taxpayers. There was a well-attended celebration of the land addition at the Grange Hall in July.

Thank you to Linda Reis for donating her legal services to execute the purchase and to the contributors and volunteers that have supported the Grange Hall. Citizens donated their time to mow the field, cut brush in the hedgerow, and design and erect a new sign. We hope that the town's residents will continue to use this historic building and wonderful site. Contact the town office for more details if you would like to use the Grange Hall for a future event.

Town Woodlots

Bob Baird and Jonathan Yacko (from the Planning Commission) have been researching the history and current status of the four town woodlots and plan to make recommendations for their future use. Their report will be posted on the town website by spring. Based on their initial findings and timber evaluation by both the county forester and a private forester, the board has approved a timber harvest in the two lots east of Mt. Carmel (Michigan Brook and Rutland Grammar School lots). The first step will be acquiring an access permit in order to use the Green Mountain National Forest road that goes to these woodlots.

The Select Board meets the 2nd and 4th Monday of each month at the Town Municipal Offices beginning at a new earlier start time of 5:30 pm. Agendas are posted at the Town Office, the Wooden Barrel Store, Town Hall, the Transfer Station, the North Chittenden Bulletin Board, Facebook, and on our town website (www.chittendenvt.org). The town website also has the link for joining the meeting by video or by phone. Please join us – we are always interested in hearing your comments, questions, or concerns.

Respectfully submitted,

- | | |
|----------------------|--|
| Kathie Pratt (Chair) | kpratt.selectboard@chittendenvt.org |
| Andrew Quint | aquint.selectboard@chittendenvt.org |
| Julie Fredette | jfredette.selectboard@chittendenvt.org |
| Robert Baird | rbaird.selectboard@chittendenvt.org |
| Joseph Casella | jcasella.selectboard@chittendenvt.org |

Town Clerk Report

Another year has come and gone, and we continue to fight the fight on Covid to the best of our ability. The Clerk's office has remained open to the public, but we still ask people who are searching records to make an appointment so we can limit the number of people in the office at one time. We wear our masks and ask visitors to do the same. So far people have been very respectful of the rules, and we want you all to know how much that is appreciated.

We have a new, large drop box located near the entryway to the Town Office. This was purchased with funds we received from a grant offered for the purpose of helping with elections. Voters will be able to use this to return their absentee ballots to the office anytime day or night. We also plan on using this for any other official town business. This is a secure box and it will be checked daily during regular business hours. We ask that if you leave any payments in the drop box, please do not leave cash.

Voting on March 1st will be held as usual in the meeting room at the Town office. Please remember that you can always vote absentee. Ballots will not automatically be mailed to you. If you want to vote absentee, you simply need to request a ballot be sent to you or you can stop by the office and pick up your ballot. If you choose to pick up your ballot, you can also vote on it right then, seal it in the certificate envelope, and we will lock it up until all the absentee ballots can be fed into the tabulator. Under certain circumstances you can request a ballot for someone else, but we cannot give you the ballot to take to them. We would need to mail it directly to that person.

It was recommended that several town positions, the Town Clerk position included, be three deep in case of illness. Because of this I now have two people who have the title Assistant Clerk. They currently share the allotted hours for that position. Many of you already know these ladies, one is Trish Pelkey, and the other is Alyssa Reynolds. Alyssa also serves as our Town Treasurer. I have really enjoyed working with them both.

I am looking forward to the new year and will continue to serve the community in whatever way I can. I hope everyone stays healthy and happy.

Respectfully submitted,
Roberta Janoski
Chittenden Town Clerk

Treasurer's Report

As I reflect on the year 2021, it has been quite a busy year. As many of you know Roberta decided to resign from the position of Treasurer and I was sworn in as the interim Treasurer on December 14, 2020.

On January 21, 2021, the option to use a credit/debit card for tax payments and the payment of other fees at the Town office was made available to residents and taxpayers. This option has been appreciated and frequently utilized by out-of-state couples obtaining their marriage license from the town. As of June 30, 2021, we had processed 22 transactions totaling \$35,811. A link has been added to the Town website for the convenience of taxpayers for making property tax payments. Secure payments are processed by CardX. CardX is working in partnership, but is not affiliated, with the Town of Chittenden. If you opt to use a credit/debit card, you will be automatically charged a processing fee by the credit or debit card company (Visa, Mastercard, American Express, Discover) being used. The Town does not charge or receive compensation for your use of the service.

Looking at the financial reports in this year's town report, you will notice a few changes. On July 7, 2021, the Select Board approved my request for an update to our chart of accounts. The update was made by NEMRC and completed on August 6, 2021. The updates restructured the layout of the account numbers and separated each town building into its own account/category. This change is beneficial for the accurate tracking of expenses for each individual building and the planning of future building expenses.

An outside audit for FY21 was conducted by Batchelder Associates, P.C. The audit began after the update to the chart of accounts was complete in August and will be completed by the end of January 2022. The audit report will be available for review on the Town website once it has been finalized.

In closing, I would like to thank Roberta for making herself available to me to ensure the transition was a smooth one. I would also like to thank you all for electing me last March as your Treasurer. I appreciate the opportunity and promise to continue to work hard serving the Town of Chittenden.

Respectfully submitted,
Alyssa Reynolds
Treasurer

Road Foreman Report

After a long winter and mud season, summer projects began with the drainage work on Mountain Spring Road and Mountain Top Road. With drainage work completed, those roads were paved by outside contractors. This project was funded by FEMA.

Culverts were replaced on the Dam Road in preparation for paving, along with shoulder work and ditching as needed. Ditch work was done on sections of the following roads: German Hill Farm Road, Middle Road, and River Road. Additional ditch work was done in conjunction with completing hydro geologically connected segments on Stony Hill Road, McKinley Road and Stony Field Road, which involved culvert replacement, stone lined ditches, and repaving over the culverts.

Paving was done on the Dam Road from Benton Drive to the reservoir. Also paved were a section of the Middle Road plus the new intersection on Dam Road, where the intersection of Dam Road, Holden Road, and Chittenden Road was changed to a T intersection in accordance with state highway statutes.

To round work out, road-side mowing, road grading, and adding gravel to various roads as needed, made for a very busy year.

Keith Ademsen
Road Foreman



"City Bridge" before 1947 flood. Old hotel is behind the Civil War monument; the Perry Store is on the right. Trees from the Monument Park are in foreground. (Photo from old glass plate)

**Town of Chittenden Cemetery Commission
Budget Request FY 2022-2023**

PROPOSED OPERATING BUDGET:

Mowing (based on average of 13 mowings per season)	\$12,075
Vt. Cemetery Association Annual Cost	\$ 75
Memorial Day Flag Replacement	\$ 250
Cemetery Maintenance (roadway repair, brush removal, & headstone repair)	<u>\$ 600</u>
Total Budget Request	\$13,000

For FY23 the Cemetery Commission is requesting to raise their appropriation by \$1,000.00 above the three previous years. This amount was approved by the Select Board on November 22, 2021

Cemetery Commissioners: Bob Case and Ed Elliott

Health Officer Report

As the pandemic continues, the challenges continue as well. Some have been relaxed to some extent, but there have been new ones added.

The Grange Hall and the Municipal Offices have seen several upgrades to health and safety issues with plans continuing for a new drilled well serving the Municipal Offices and the Fire Station. There is still a way to go to get to completion, but these buildings are now open to the public with some required qualifications.

The Town Hall/Historical Society Buildings remain closed due to health and safety upgrades required and water quality issues. A water sample was drawn (six hundred gallons @ one gallon per minute) on December 7th for a Microscopic Particulate Analysis (MPA) test ordered by the State of Vermont Water and Wastewater Division, in an effort to find the cause of sporadic water quality. We are now waiting for the test results, followed by a treatment plan.

The good part, as we all must live with the continuing pandemic, is that since some buildings have been opened back up, allowing public use and programs to be able to continue without the need to forfeit or put programs on hold. There are ample space and services available to allow programs to continue.

There has not been many new septic system installations or repairs of existing systems this past year. There has been a new health permit recently put into effect which seems to be working well. A local permit is required regardless the status of a state permit.

Dog bites continue to be a problem. It is very important to keep dogs up to date on their shots, and under the keeper's control, at all times.

I want to express my appreciation and thanks to everyone for their help and cooperation given to me. Thanks Again.

Respectfully Submitted,
Bernie McGee, Town Health Officer

Emergency Management

In January, our updated Hazard Mitigation Plan was approved by FEMA. This is a five-year plan that addresses hazard mitigation activities that were chosen to be addressed to reduce our risk in Chittenden. We regularly review this plan and propose actions to be taken. Recently we addressed the development of a Storm Water Master Plan and consideration of the adoption of river corridor protections. We are also working with the Fire Department on getting a forest fire warning sign installed by the fire station.

Your Emergency Operations Center (EOC) remained active with COVID-19 health and safety measures and the Everyone Eats program until Governor Scott lifted the state of emergency in VT at the end of June. We officially closed the EOC on July 1st and then shifted to a monitoring phase while collaborating with the Select Board as we watched case counts increase later this fall. We are encouraging everyone to get vaccinated, then boosted, and suggesting that masks be worn when out in the public. It may be some time before life returns to what it was pre-COVID.

We are proud to share that all expenses related to our COVID-19 activities were 100% reimbursed from FEMA! In addition, we were able to secure grant funding from the Cares Relief Act Funding to begin the conversion of paper land records to a digital format as this makes them much more accessible when needed.

In November, following several years of collaborating with Green Mountain Power, we successfully installed and tested three additional warning sirens, two here in Chittenden and one in East Pittsford. This test showed improvement in the auditory coverage area for the sirens, which will be used only if there is an emergency at Chittenden Reservoir that requires emergency evacuation. There will be occasional testing of the system but this will be announced in advance of the test.

Another role of the Emergency Management Team is to conduct damage assessments following severe storms that have impacted our highway infrastructure. While we did not have any such storms in 2021, we are now better prepared to collect damage data with the purchase of measuring wheels, safety equipment and documentation tools. In addition, we now have a small portable generator that will power lighting needed at the scene of some damaged areas. This equipment is stored in the storage container behind the North Chittenden Grange Hall.

Lastly, we are hoping to utilize funding from the American Rescue Plan Act (ARPA) the town has received to upgrade the Grange Hall kitchen from just a warming/reheating facility to a commercial kitchen that would allow us to open a shelter facility and prepare meals. We would also like to install landline/internet service and a generator in case of prolonged power outages so we could offer a warming center with access to charging stations for cell phones, etc.

Our work continues as we face the next several months of this pandemic while maintaining a health and safety plan for the town. Those who serve on this team include Bob Case, Emergency Management Coordinator, Kim Kinville, Public Information Officer, Bernie McGee, Health Officer, Gina Ottoboni, Gary Congdon, Ed Elliott, Justin Lindholm, and Jacob Powsner.

Should you have any questions or wish to discuss an emergency management issue, please contact Jan at (802) 775-9633 or by email at jsotirakis@aol.com or Bob at (802) 773-6308 or by email at rcase48263@aol.com. Please like us on our Facebook page: Chittenden VT Emergency Management or view updates on the town webpage: chittendenvt.org.

Respectfully submitted for the Town of Chittenden Emergency Management Team,
Jan Sotirakis, Director Bob Case, Coordinator Kim Kinville, Public Information Officer

Board of Listers' Report

The total listed value of real estate in Chittenden for the purpose of taxation in 2020-2021 property tax year is \$178,635,387 compared with \$178,302,233 for the 2019-2020 property year.

Again, this year the State is requiring property owners to fill out a homestead form. This form can be filed with your 2021 State Income Tax form. You can also file online using the State website. **It is important that you file a homestead form each year with the State of Vermont. If you file an extension for your 2021 Income Tax, it is important that you fill out and file a homestead form in April.** This will lead to fewer revised tax bills sent out by the Town Clerk.

We have no set office hours, but appointments for meetings with Listers can be made by calling the Town Offices. We would remind you that if you are making changes to your property, either adding, adding to or eliminating a structure, the town now has new a building permit which must be filed with the Town.

We would like to thank property owners, contractors, and others with whom we have worked, for their cooperation and assistance in helping us fulfill the Listers' responsibilities.

Board of Listers:

Millie Kimball, Chairman

Trish Pelkey

Ed Elliott

Enhanced 9-1-1

Activity for Enhanced 9-1-1 in Chittenden was a little busier during FY2020. New addresses were provided for six new single-family home sites and one barn construction site. Two sugar houses were added to the 911 map. Six existing sites were changed in type from single family homes to seasonal homes, and one camp was changed to a single-family home site. In addition, there was one change in 911 address. Also, one apartment identified within a barn, one solar site, one dry hydrant site, and one commercial site were added to the 911 map.

When constructing a new residence or other building which requires a locatable address, please contact the town office for a new physical address.

Please be sure your address is updated with your phone service. Emergency 911 dispatchers use the phone address to guide emergency responders to your home. Avoid confusion over your address, which may result in delayed response to an emergency situation.

Light-reflective green and white 9-1-1 house numbers are supplied by the Town of Chittenden free of charge to the owners of new property addresses. Please contact the Town Clerk's office if you do not have yours. Please post these clearly on homes and businesses so that they are visible to responders, even at night, and responders can find you in the event of an emergency.

If you have any questions or concerns regarding 9-1-1, please call the 9-1-1 Coordinator (Karen Webster) through the Town Clerk's office at (802) 483-6647 or at (802) 483-6471.

Chittenden Recreation Committee

The year was the second year of our community dealing with Covid and all the variants of that virus. The virus has severely hampered any ideas the recreation committee discussed. That being said, an effort was made to direct energy toward outdoor activities and the East Creek Trail system that has been used by a plethora of individuals.

We were fortunate to have Chittenden Day again this year. This day-long celebration for residents of Chittenden is sponsored by the Recreation Committee with help from the Chittenden Public Library and the Chittenden Historical Society. The day began with a three-mile run. A grilled hotdog/hamburger lunch was provided by the Chittenden Volunteer Fire Department. This was a fund-raising opportunity for them. Other town groups manned booths for fund-raising opportunities or just plain getting their information out. Other booths sold home-crafted goods, brownies, or lemonade. There were children's games during the afternoon and a book sale. A Civil War Era baseball game was led by a new Chittenden resident, Dan Schmitz, complete with rules and equipment replicated from that time.

Summer softball was again hosted in Chittenden as the Killington league used the lower field on the Barstow Memorial School property.

The East Creek Trails, completed in FY2019 with guidance from Van Purcell and the Chittenden Recreation Committee on the town-owned 29 acres north of Barstow School, provided a wonderful woodland trail experience for all ages, including the mama bear and her two cubs spotted during the late summer. Overnight camping, however, is not an allowed use of the trail system. The Barstow students have created spurs off the main trail for mountain biking.

Discussion this year centered around what else could be done to reach our community members. Ideas such as a board game night at the Grange, new parents' night out, interpretive trails on the East Creek Trail were talked about but with the Covid resurgence, they did not come to fruition.

Another discussion was about a sinking fund for the Pavilion. It will need a new roof soon. We also talked about surveying residents and how we could reach out to them. Look for a survey of interest early in 2022.

A committee has been formed to discuss the use of the land across from the Grange Hall which will open new opportunities for community outside activities.

New members and new ideas are welcome. For information to join, please contact Tom Cook, chair, or a member of the Chittenden Select Board.

Chittenden Recreation Committee members:

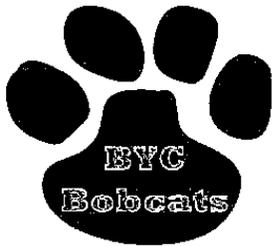
Tom Cook (chair)
Jamie Gallagher

Joshua Brennan
Van Purcell

Aria Brisette

Barstow Youth Club Annual Report

This report covers the following seasons for children in grades PreK-6: 2021 basketball, 2021 indoor soccer, 2021 running group, 2021 baseball, 2021 fall soccer, and 2021 flag football seasons. The following were the grade level sport and number of participants who participated.



PreK to 2 Basketball: 0 – we did not have a season due to Covid-19
3/4 and 5/6 Boys & Girls Basketball: 0 – we did not have a season due to Covid-19
Boys & Girls Indoor Soccer: 45
PreK-6 Baseball/Softball: 59
PreK-8 Running Group: 20
PreK-6 Fall Soccer: 78
3/4 and 5/6 Flag Football: 19

BYC continues to maintain its leadership structure while remaining strictly a volunteer organization. We are a 501(c)(3) tax-exempt organization capable of offering tax write-offs for charitable donations. Our leadership team includes a director, secretary, treasurer, communications, and marketing chairs. Our organization is active on social media.

BYC is an organization aimed at providing the children of Chittenden and Mendon with athletic opportunities that include baseball/softball, soccer, basketball, flag football, running, and rock climbing. We offer free programs for children in grades PreK to 2; 3rd and 4th grade programs are \$40, and 5th and 6th grade programs are \$50. We offer free registration for those families in need. Chittenden and Mendon contributed \$3,000 each to our programs last year.

BYC has continued to purchase insurance to use the Barstow School facilities. A requirement of our policy is that all volunteer coaches are fingerprinted and background checked by the State of Vermont. Collectively, this has increased our costs to approximately \$2,000 per year, which also includes our fees to pay the State to access these records.

Our executive board meets four times per year (August, November, March, June) to discuss upcoming seasonal issues, as well as any needs that need to be addressed. These meetings take place at the Mendon town office.

Donations and charitable giving make our program a success. This past Chittenden Day, we offered door prizes which were donated by Sugar and Spice Restaurant, Mendon Mini Golf and Snack Bar, Dick's Sporting Goods, Blue Ridge Outfitters, and Johnny Boys Pancake House.

In May of 2021 we purchased a new lining machine for the baseball fields and over the summer of 2021 we purchased a new soccer goal for the field at Barstow Memorial School. Next year we hope to gather sponsors to help purchase an outdoor scoreboard to be used at the school.

Executive board members are Jesse Bridge, Director (thebarstowyouthclub@gmail.com); Chris Blanchard, Secretary (Chris@cwbytlaw.com); and Vicky Napolitano, Treasurer (ymnapolitano@yahoo.com). At-large members: Lacey Ramage, Val Taylor and Larry Napolitano.

Barstow Youth Budget

Sports Season	Item	Financial Report FY22	Proposed FY23
Fall - Soccer & Football	Uniforms	\$ 1,845	\$ 1,845
	Equipment	800	2,000
	League Reg. Fees	1,200	1,200
	Field Maintenance	200	100
Winter – Basketball	Referees	no season	\$ 600
	Scoreboard Operator		130
	Equipment		300
	Uniforms		1,130
Spring – Indoor Soccer	League Fees	\$ 1,720	\$ 1,720
Spring – Baseball	Umpires	\$ 225	\$ 225
	Equipment	506	200
	Uniforms	260	300
	Porta Potty	200	200
	End of season		
	Ice Cream	108	108
Spring – Running Group	Headbands	\$ 247	
	Uniforms		\$ 500
Other	Insurance	\$ 1,793	\$ 1,793
	Fingerprinting	180	180
	Storage Building	600	600
	PO Box	72	64
	Pay Pal Fees	77	300
	PPE/First Aid Kits	200	100
Total Expense		\$10,233	\$13,595
	Indoor Soccer	\$ 1,780	\$ 1,780
	Baseball	1,300	1,300
	Soccer/Football	1,040	1,500
	Basketball	<u>0</u>	<u>840</u>
	Total Fees Collected	\$ 4,120	\$ 5,420
	Mendon Contribution	3,000	3,000
	Chittenden Contribution	3,000	3,000
	Chittenden Day	100	100
	Sponsoring for Scoreboard		\$ 2,000
Total Funds Collected		\$10,220	\$13,520

Chittenden Planning Commission

It's been a year of reorganization and learning on the Chittenden Planning Commission with six new appointees coming on board in March, joining Abbey Elliott, Rodney Munroe and Dave MacKenzie. Gina Ottoboni was Chittenden's representative on the Rutland Regional Planning Commission until her term expired in 2021 and Select Board member Julie Fredette has since assumed that role. Kathie Pratt is the Select Board liaison to the Commission. Two commissioners, Leo Pond and Dave MacKenzie, resigned from the board during the year due to time constraints. We thank both of them so much for their service to our town.

The Planning Commission's primary responsibility is to prepare and amend the municipal plan. By law, town plans must be updated at least every 8 years, thus the Chittenden Planning Commission is working now to update the 2015 Town Plan for reapproval in 2023. This should be a community-wide process, and so we will be hosting a variety of meetings and events throughout the coming 18 months to gather community input on our shared hopes and dreams for the town. We hope to see you at one of these events and hear what suggestions and ideas you have for the Plan!

In addition to working on a Town Plan update, the Commission applied for a Municipal Planning Grant (MPG) from the Vermont Agency of Commerce and Community Development to contract with landscape designers and engineers on a conceptual streetscape design for the Chittenden Village Center. Though our MPG application was not approved, we have hired a landscape designer to propose improvements to the Mountain Top Rd/Holden Rd intersection and beautify the town-owned green space behind the Civil War monument. We're hoping that we can harness the energy of the community to together realize the design once the snow melts in 2022.

The Commission meets on the first Monday of the month at 6:00 in the Town Office, 260 Chittenden Road (and by Zoom, if need be). Check the Town's website for CPC agendas, minutes, and announcements. You are always welcome.

Sincerely,

Abbey (Elliott) Bradish, 2024

Ben Lucas, 2024

Jonathan Yacko, 2024

Joe Casey, 2023

Lisa Purcell (Chair), 2023

Sam Hall, 2023

Rod Munroe, 2022

TOWN OF CHITTENDEN FINANCIAL STATEMENTS AND REPORTS

Town Auditors' Report

The Chittenden Town Auditors have examined the accounts and records of the Town of Chittenden for the fiscal year ending on June 30, 2021. In accordance with the Statutes and with guidance from the Vermont League of Cities and Towns, the Auditors conclude that the figures presented with these reports and budgets accurately reflect the transactions of town for the fiscal year July 1, 2020, to June 30, 2021.

The Barstow Unified Union School District will provide its own Annual District Report.

In 2018, the Select Board engaged an outside auditor, Jeffrey R. Bradley CPA, P.C. to conduct the town's first professional audit for the years ending June 2017 and 2018. That audit was concluded in December 2018 and included an unqualified opinion. The full report was posted to the town's website.

In September 2021, the Board engaged the services of Batchelder Associates, PC to perform an audit for the fiscal year ending June 30, 2021. As of the date that this year's Town Report went to press, that audit had not been completed.

It is the Town Auditors' recommendation that work continue with procedures manuals and guidelines for efficient processing of town business. We believe that documented procedures and guidelines will facilitate day-to-day operations and safeguard the town's future.

We would like to thank the Treasurer and her assistant, the Town Clerk and her assistant, the Select Board, town officers and employees, town organizations, and the people of Chittenden for their support during the past year. The timely submissions for this report made our job a pleasure.

Respectfully submitted,
Town Auditors
Jean Higgins and Jeff Spaulding

Statement of Taxes Raised 2020-2021

Grand List

Municipal	\$173,172,800.00 x 1%	\$1,731,728.00
Education	\$173,903,133.00 x 1%	\$1,739,031.33
Total Municipal Grand list		\$1,731,728.00
Total Education Grand list		\$1,739,031.33

Taxes Assessed & Billed

Town Tax:

General	\$1,731,728.00 x 0.2039	\$ 353,096.07
Highway	\$1,731,728.00 x 0.3490	\$ 604,373.45
Veteran's Exemption	\$1,731,728.00 x 0.0016	\$ 2,770.70

School Tax:

Non-Residential	\$ 711,694.33 x 1.6446	\$1,170,452.54
Homestead	\$ 1,025,537.00 x 1.4611	\$1,498,412.19

Late Homestead Penalty		\$ 816.76
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Total Taxes Assessed **\$3,629,921.71**

Taxes Accounted for Collections

Real & Personal \$3,589,357.74

To Delinquent Tax Collector \$ 40,563.97

Total Taxes Accounted For **\$3,629,921.71**

Delinquent Tax Report - January 18, 2022

Tax Years	Bal. 7/01/20	To Tax Coll.	Collections	Bal. 6/30/21	Collections	Bal.01/13/21
2011-2019	\$99,152.36		\$ 65,920.38	\$33,231.98	\$14,179.87	\$19,052.11
2020		\$186,297.23	\$145,733.26	\$40,563.97	\$18,181.57	\$22,382.40
Totals	\$99,152.36	\$186,297.23	\$211,653.64	\$73,795.95	\$32,361.44	\$41,434.51

Asma, Tom	Connors, Leo	Greeno, William	Owner Unknown
Buchanan, Amanda	Daubenspeck, Courtney	Leonard, Raymond	Panagini, Mark
Buckley, Christopher	Duprey, Jake	McPhee, Rita (Estate of)	Robbins, Ronald
Brown, Daniel	Ellis, David	Mead, Elizabeth	Slansky, Birgid
Carr, Stephen (Troy)	Greeno, Charles III	Norman, Jason	Wheeler, Lyle

General Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
10-6-01 TAX REVENUE:				
10-6-01-01.00 Current Property Taxes	\$ 235,211.61	\$ 318,694.06	\$ 286,249.00	\$ 287,749.00
10-6-01-01.01 Interest on Current Taxes	989.62	6,995.62	990.00	990.00
10-6-01-02.00 Delinquent Taxes	-	65,920.38	-	-
10-6-01-02.01 Interest on Del Taxes	14,597.29	8,503.41	14,598.00	14,598.00
10-6-01-02.02 Delinquent Tax Penalties	-	15,421.04	-	-
Total Tax Revenues	<u>250,798.52</u>	<u>415,534.51</u>	<u>301,837.00</u>	<u>303,337.00</u>
10-6-30 REV FROM OTHER GOVTS:				
10-6-30-01.00 Current Use	20,977.32	21,737.00	21,397.00	21,397.00
10-6-30-02.00 PILOT ANR	875.00	875.40	875.00	875.00
10-6-30-02.01 PILT National Forest	79,672.20	84,457.00	81,265.00	81,265.00
10-6-30-03.00 Fish Hatchery Rev Share	293.76	121.00	300.00	300.00
Total Revenues from Other Governments	<u>101,818.28</u>	<u>107,190.40</u>	<u>103,837.00</u>	<u>103,837.00</u>
10-6-31 LICENSES:				
10-6-31-01.00 Dog Licenses	1,000.00	780.00	900.00	900.00
10-6-31-02.00 Beverage Licenses	200.00	185.00	200.00	200.00
10-6-31-03.00 Marriage Licenses	1,100.00	730.00	700.00	1,300.00
Total Licenses	<u>2,300.00</u>	<u>1,695.00</u>	<u>1,800.00</u>	<u>2,400.00</u>
10-6-32 FEES & FINES:				
10-6-32-01.00 Copies & Fees	2,500.00	1,547.30	1,500.00	1,500.00
10-6-32-01.01 Recording Fees	10,000.00	14,595.00	10,000.00	10,000.00
10-6-32-02.00 Town Hall Rent	800.00	-	500.00	-
10-6-32-03.00 Grange Hall Rent	-	-	-	1,000.00
10-6-32-04.00 Fines	3,500.00	1,516.50	-	2,500.00
10-6-32-05.01 Transfer Station Stickers	1,515.00	2,093.00	1,800.00	1,800.00
10-6-32-05.02 Transf Station Punch Card	27,000.00	27,888.00	24,000.00	24,000.00
10-6-32-05.03 Recycling Income	500.00	2,653.60	500.00	500.00
10-6-32-06.00 Overweight Permit Fees	-	335.00	-	-
Total Fees and Fines	<u>45,815.00</u>	<u>50,628.40</u>	<u>38,300.00</u>	<u>41,300.00</u>
10-6-82-01 FEMA COVID 19:				
10-6-82-01.00 COVID-19 / PW188482	-	-	-	-
10-6-82-01.02 COVID-19 / PW148508	-	16,030.57	-	-
10-6-82-01.03 COVID-19 / PW154858	-	4,900.50	-	-
10-6-82-01.04 COVID-19 / PW164453	-	6,525.00	-	-
10-6-82-01.05 COVID-19 / PW173452	-	4,811.96	-	-
10-6-82-01.06 COVID-19 LGER	-	33,257.07	-	-
	-	65,525.10	-	-
10-6-85-00.00 CTCL Grant	-	5,000.01	-	-
10-6-90 OTHER REVENUE:				
10-6-90-01.00 Interest Income	500.00	950.29	500.00	500.00
10-6-90-99.00 Miscellaneous	-	1,504.00	-	-
Total Other Revenue	<u>500.00</u>	<u>2,454.29</u>	<u>500.00</u>	<u>500.00</u>
10-6-92-99.00 Surplus (Deficit)	50,000.00	-	50,000.00	60,000.00
Total Revenues	<u>451,231.80</u>	<u>648,027.71</u>	<u>496,274.00</u>	<u>511,374.00</u>

General Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
10-7-10 GENERAL GOVERNMENT:				
10-7-10-10.00 Selectboard Salaries	5,700.00	5,700.00	5,700.00	5,700.00
10-7-10-10.01 Selectmen's Secretary	10,000.00	5,110.23	8,000.00	10,000.00
10-7-10-10.02 Selectmen's Sec. Holiday	-	-	-	100.00
10-7-10-10.03 Building Maintenance Asst	-	-	-	4,160.00
10-7-10-10.04 Election Workers	765.00	411.09	500.00	700.00
10-7-10-11.00 FICA/MEDI Expense	9,180.00	13,219.26	9,410.00	1,580.00
10-7-10-21.00 Postage	2,500.00	2,405.45	3,000.00	3,000.00
10-7-10-22.00 Advertising	3,600.00	923.20	3,600.00	3,500.00
10-7-10-22.01 Town Reports	2,500.00	1,545.18	2,500.00	2,200.00
10-7-10-23.00 Election Expenses	2,500.00	2,718.42	1,500.00	2,500.00
10-7-10-39.00 Signs	500.00	518.31	500.00	600.00
10-7-10-41.00 Professional Fees	9,000.00	-	16,000.00	15,000.00
10-7-10-43.00 Legal Fees	15,000.00	15,056.60	10,000.00	9,000.00
10-7-10-48.00 Town Insurance	45,000.00	32,509.00	42,000.00	39,128.00
10-7-10-49.00 Town Officers Expense	1,000.00	776.76	1,000.00	1,000.00
10-7-10-87.00 County Tax	15,000.00	12,250.06	15,000.00	15,000.00
Total General Government	<u>122,245.00</u>	<u>93,143.56</u>	<u>118,710.00</u>	<u>113,168.00</u>
10-7-11 TOWN CLERK:				
10-7-11-10.00 Town Clerk's Salary	34,853.40	34,851.84	35,725.00	37,154.00
10-7-11-10.01 Assistant Town Clerk	18,727.20	21,406.84	19,195.00	19,963.00
10-7-11-10.02 TC/AC Holiday Bonus	-	-	-	300.00
10-7-11-11.00 FICA/MEDI Expense	-	-	-	4,392.00
10-7-11-14.00 Health Insurance	7,429.64	14,135.52	8,351.00	8,000.00
10-7-11-15.00 Retirement	1,958.03	2,325.97	2,007.00	2,999.00
Total Town Clerk	<u>62,968.27</u>	<u>72,720.17</u>	<u>65,278.00</u>	<u>72,808.00</u>
10-7-12 TREASURER:				
10-7-12-10.00 Treasurer's Salary	17,686.80	30,872.40	36,900.00	39,852.00
10-7-12-10.01 Treasurer Holiday Bonus	-	-	-	200.00
10-7-12-11.00 FICA/MEDI Expense	-	-	-	3,064.00
10-7-12-14.00 Health Insurance	-	-	20,000.00	13,500.00
10-7-12-15.00 Retirement	730.39	1,389.22	1,568.00	2,092.00
Total Treasurer	<u>18,417.19</u>	<u>32,261.62</u>	<u>58,468.00</u>	<u>58,708.00</u>
10-7-13 LISTERS:				
10-7-13-10.00 Listers Salaries	5,000.00	2,307.73	5,000.00	3,500.00
10-7-13-11.00 FICA/MEDI Expense	-	-	-	268.00
10-7-13-27.00 Parcel Mapping Update Exp	2,000.00	1,950.00	2,000.00	2,060.00
Total Listers	<u>7,000.00</u>	<u>4,257.73</u>	<u>7,000.00</u>	<u>5,828.00</u>
10-7-14 AUDITORS:				
10-7-14-10.00 Auditors Salaries	2,244.00	1,041.82	2,300.00	2,300.00
10-7-14-11.00 FICA/MEDI Expense	-	-	-	176.00
Total Auditors	<u>2,244.00</u>	<u>1,041.82</u>	<u>2,300.00</u>	<u>2,476.00</u>

General Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
10-7-15 PLANNING COMMISSION:				
10-7-15-10.00 Clerk/Recording Secretary	1,200.00	225.00	750.00	1,200.00
10-7-15-20.00 P. C. Office Supplies	100.00	-	100.00	100.00
10-7-15-20.01 PC Meetings & Supplies	250.00	-	250.00	50.00
10-7-15-20.02 Documents & Publications	250.00	-	250.00	100.00
10-7-15-35.00 Town Plan Implementation	1,000.00	-	1,000.00	1,000.00
10-7-15-41.00 PC Professional Services	3,000.00	-	1,500.00	3,000.00
10-7-15-41.01 PC Training	250.00	-	250.00	250.00
Total Planning Commission	6,050.00	225.00	4,100.00	5,700.00
10-7-20 PUBLIC SAFETY:				
10-7-20-38.00 Siren	10,000.00	-	-	-
10-7-20-41.00 Reservoir Water Testing	-	-	-	850.00
10-7-20-42.00 Patrol Services Contract	20,000.00	16,883.21	21,000.00	21,840.00
10-7-20-42.01 Animal Control	1,000.00	128.78	1,000.00	1,000.00
Total Public Safety	31,000.00	17,011.99	22,000.00	23,690.00
10-7-21 EMERGENCY MANAGEMENT:				
10-7-21-19.00 Training	750.00	-	750.00	750.00
10-7-21-20.00 Office Supplies	300.00	341.71	300.00	300.00
10-7-21-25.00 Equipment	1,000.00	3,562.22	1,000.00	1,000.00
10-7-21-35.00 Shelter Team	500.00	-	500.00	500.00
10-7-21-35.01 Hazard Mitigation Impleme	1,000.00	-	1,000.00	1,000.00
10-7-21-42.00 Recording Secretary	900.00	150.00	650.00	600.00
Total Emergency Management	4,450.00	4,053.93	4,200.00	4,150.00
10-7-30-35.00 Recreation Program Costs	1,500.00	1,090.25	750.00	750.00
10-7-4 TOWN BUILDINGS:				
10-7-41 TOWN OFFICE:				
10-7-41-20.00 Office Supplies	3,250.00	2,986.00	3,250.00	3,250.00
10-7-41-20.01 Copier Supplies & Maint	4,000.00	2,486.94	4,000.00	2,850.00
10-7-41-20.02 Dog License Expenses	-	148.06	-	200.00
10-7-41-20.03 Custodial Supplies	-	90.19	-	-
10-7-41-25.00 Office Equipment	-	-	-	250.00
10-7-41-27.00 IT & Computer Services	10,598.00	13,657.43	12,160.00	16,645.00
10-7-41-30.00 Electricity	17,100.00	13,944.90	17,442.00	9,500.00
10-7-41-30.01 Street Lights	-	-	-	3,500.00
10-7-41-31.00 Telephone & Internet	7,110.00	7,980.82	7,751.00	7,500.00
10-7-41-31.01 Barstow Generator/Interne	-	-	-	-
10-7-41-33.00 Town Office Heat	5,100.00	1,896.49	5,202.00	3,000.00
10-7-41-38.00 Town Office Maint	40,000.00	41,086.34	40,000.00	5,350.00
10-7-41-38.01 Custodial Services	4,000.00	4,870.00	4,500.00	4,500.00
10-7-41-41.00 Water Testing	500.00	4,374.75	1,250.00	1,500.00
10-7-41-42.01 Mowing & Lawn Care	6,000.00	5,000.00	6,000.00	6,000.00
10-7-41-52.00 Generator Maintenance	2,000.00	5,286.38	5,000.00	3,750.00
10-7-41-52.01 Generator Propane	300.00	40.04	300.00	300.00
10-7-41-52.02 Barstow Generator Maint.	-	-	-	-
Total Town Office	99,958.00	103,848.34	106,855.00	68,095.00

General Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
10-7-42 Town Hall:				
10-7-42-30.00 Town Hall Electric	-	-	-	750.00
10-7-42-31.00 Town Hall Telephone	-	-	-	1,000.00
10-7-42-33.00 Town Hall Heat	3,500.00	2,334.88	3,500.00	1,500.00
10-7-42-38.00 Town Hall Maint	-	-	-	350.00
10-7-42-41.00 Town Hall Water Testing	-	-	-	250.00
10-7-42-42.00 Town Hall Custodial	-	-	-	-
Total Town Hall	<u>3,500.00</u>	<u>2,334.88</u>	<u>3,500.00</u>	<u>3,850.00</u>
10-7-43 Grange Hall:				
10-7-43-30.00 Grange Hall Electricity	-	-	-	2,100.00
10-7-43-31.00 Grange Hall Telephone	-	-	-	900.00
10-7-43-33.00 Grange Hall Heat	3,000.00	2,076.64	3,000.00	3,000.00
10-7-43-38.00 Grange Hall Maint.	-	-	-	20,350.00
10-7-43-41.00 Grange Hall Water Testing	-	-	-	300.00
10-7-43-42.00 Grange Hall Custodial	-	-	-	1,200.00
Total Grange Hall	<u>3,000.00</u>	<u>2,076.64</u>	<u>3,000.00</u>	<u>27,850.00</u>
10-7-44 Historical Society:				
10-7-44-30.00 Historical Soc Electric	-	-	-	450.00
10-7-44-31.00 Historical Soc. Telephone	-	-	-	550.00
10-7-44-33.00 Historical Soc Heat	1,200.00	825.16	1,200.00	1,200.00
10-7-44-38.00 Historical Soc Maint.	-	-	-	3,350.00
Total Historical Society	<u>1,200.00</u>	<u>825.16</u>	<u>1,200.00</u>	<u>5,550.00</u>
Total Buildings	<u>107,658.00</u>	<u>109,085.02</u>	<u>114,555.00</u>	<u>105,345.00</u>
10-7-50 TRANSFER STATION:				
10-7-50-10.00 Attendants Salaries	15,606.00	22,263.65	15,996.00	24,728.00
10-7-50-10.01 Attendants Holiday Bonus	-	-	-	300.00
10-7-50-11.00 FICA/MEDI Expense	-	-	-	1,892.00
10-7-50-15.00 Retirement	312.12	122.41	320.00	-
10-7-50-20.00 Punch Card Expenses	1,000.00	-	1,000.00	2,250.00
10-7-50-20.01 Dump Sticker Expenses	-	417.46	-	500.00
10-7-50-42.02 Trash Hauling/Trucking	22,000.00	13,459.00	24,000.00	1,800.00
10-7-50-42.03 Recycling Hauling/Truckin	-	960.00	-	8,880.00
10-7-50-52.00 Maintenance	1,200.00	190.68	1,200.00	10,800.00
10-7-50-92.00 Trash	-	9,935.99	-	15,858.00
10-7-50-92.01 Solid Waste SWAC Fees	5,774.22	5,673.58	5,890.00	5,936.00
10-7-50-92.03 Hazardous Waste	1,000.00	1,334.70	1,000.00	1,400.00
10-7-50-92.04 Recycling	12,000.00	11,987.49	15,000.00	14,500.00
10-7-50-99.00 Recycling Shed Expenses	-	429.58	-	-
Total Transfer Station	<u>58,892.34</u>	<u>66,774.54</u>	<u>64,406.00</u>	<u>88,844.00</u>
10-7-70 DUES:				
10-7-70-91.01 VLCT Dues	2,500.00	2,633.00	2,650.00	2,650.00
10-7-70-91.02 RRPC Dues	975.00	975.00	975.00	975.00
10-7-70-91.03 Regional Ambulance Servic	5,032.00	5,032.00	5,032.00	5,032.00
10-7-70-91.04 Pittsford Food Shelf	1,000.00	1,000.00	1,000.00	1,000.00
Total Dues	<u>9,507.00</u>	<u>9,640.00</u>	<u>9,657.00</u>	<u>9,657.00</u>

General Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
10-7-75 FEES:				
10-7-75-35.01 Green Up Vermont	100.00	-	100.00	100.00
10-7-75-92.00 Delinquent Tax Coll Fees	-	15,421.04	-	-
10-7-75-92.01 Direct Deposit Bank Fees	-	45.52	-	150.00
Total Fees	<u>100.00</u>	<u>15,466.56</u>	<u>100.00</u>	<u>250.00</u>
10-7-81-35.00 FEMA program costs	-	7,561.19	-	-
10-7-82 FEMA COVID19:				
10-7-82-10.00 Covid Temp. Labor	-	27,577.60	-	-
10-7-82-35.00 COVID-19 Expenses	-	37,697.37	5,000.00	-
Total COVID 19	<u>-</u>	<u>65,274.97</u>	<u>5,000.00</u>	<u>-</u>
10-7-85-00.00 CTCL Grant Exp.	-	6,258.23	-	-
10-7-90 APPROPRIATIONS;				
10-7-90-95.00 SW VT Council on Aging		600.00		-
10-7-90-95.01 ARC		300.00		-
10-7-90-95.02 Barstow Youth Club		3,000.00		-
10-7-90-95.03 Boys & Girls Club		5,000.00		-
10-7-90-95.04 Rutland Mental Health Ser		1,273.00		-
10-7-90-95.05 RAVNA and Hospice		1,680.00		-
10-7-90-95.06 Chittenden Public Library		18,000.00		-
10-7-90-95.07 Chittenden Vol Fire Dept		73,000.00		-
10-7-90-95.08 Cemeteries		12,000.00		-
10-7-90-95.10 Wonderfeet Kids Museum		2,500.00		-
10-7-90-95.11 RSVP		600.00		-
10-7-90-95.13 Land Purchase	-	-	-	-
Total Appropriations	<u>-</u>	<u>117,953.00</u>	<u>-</u>	<u>-</u>
10-7-95 OTHER EXPENSE:				
10-7-95-98.01 Emergency Management Fund	4,000.00	4,000.00	1,000.00	500.00
10-7-95-98.02 Planning Commission Fund	4,200.00	4,200.00	-	-
10-7-95-98.03 Professional Audit Fund	500.00	500.00	3,500.00	4,500.00
10-7-95-98.04 Barstow Generator Fund	500.00	500.00	5,000.00	5,000.00
Total Other Expense	<u>9,200.00</u>	<u>9,200.00</u>	<u>9,500.00</u>	<u>10,000.00</u>
10-7-99 MISCELLANEOUS:				
10-7-99-86.00 Interest Expense	-	-	250.00	-
10-7-99-99.00 Grant Matching Funds	10,000.00	1,125.00	10,000.00	10,000.00
Total Miscellaneous	<u>10,000.00</u>	<u>1,125.00</u>	<u>10,250.00</u>	<u>10,000.00</u>
Total Expenditures	<u>451,231.80</u>	<u>634,144.58</u>	<u>496,274.00</u>	<u>511,374.00</u>
Exces (Deficit) of Revenues over Expenditures	<u>\$ -</u>	<u>\$ 13,883.13</u>	<u>\$ -</u>	<u>\$ -</u>

Highway Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
20-6-10 REVENUES:				
20-6-10-01.00 Town Hwy Appropriation	\$ 604,456.47	\$ 604,456.47	\$ 560,936.00	\$ 576,321.00
20-6-10-02.01 State Aid Highway	74,495.70	76,169.46	75,986.00	77,506.00
20-6-10-02.02 State Grants - Highway	-	25,545.68	-	-
Total Highway	<u>678,952.17</u>	<u>706,171.61</u>	<u>636,922.00</u>	<u>653,827.00</u>
20-6-8 GRANTS:				
20-6-80 FEMA Revenue				
20-6-80-02.00 Fema Grants Highway	14,760.00	-	14,000.00	-
20-6-80-04.00 Mtn Top/Spring / PW113109	-	75,186.46	-	-
Total Grants	<u>14,760.00</u>	<u>75,186.46</u>	<u>14,000.00</u>	<u>-</u>
20-6-90 OTHER REVENUE:				
20-6-90-01.00 Interest - Highway	212.30	424.96	212.00	200.00
20-6-90-99.00 Miscellaneous	-	406.72	-	-
Total Miscellaneous	<u>212.30</u>	<u>831.68</u>	<u>212.00</u>	<u>200.00</u>
20-6-92-99.00 Surplus (Deficit)	20,000.00	-	105,396.00	120,000.00
20-6-95-98.00 Transfers In	<u>60,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>773,924.47</u>	<u>782,189.75</u>	<u>756,530.00</u>	<u>774,027.00</u>
20-7-10 SALARIES & BENEFITS:				
20-7-10-10.00 Road Foreman	56,181.60	33,928.94	57,586.00	59,873.00
20-7-10-10.01 Road Crew	42,840.00	46,265.98	43,911.00	48,726.00
20-7-10-10.02 Labor	24,786.00	13,950.19	25,000.00	18,000.00
20-7-10-10.03 Highway Dept. Holiday Bon	-	-	-	400.00
20-7-10-10.05 Highway Administrator	10,000.00	4,926.25	10,000.00	10,000.00
20-7-10-11.00 FICA/MEDI Expense	12,244.91	7,026.74	12,860.00	10,480.00
20-7-10-13.00 Unemployment	-	313.44	-	-
20-7-10-14.00 Health Insurance	31,407.84	3,150.45	11,408.00	-
20-7-10-15.00 Retirement	6,404.12	3,619.93	6,079.00	5,701.00
20-7-10-29.00 Admin Mileage	-	90.85	-	250.00
Total Salaries and Benefits	<u>183,864.47</u>	<u>113,272.77</u>	<u>166,844.00</u>	<u>153,430.00</u>
20-7-17 OUTSIDE SERVICES:				
20-7-17-42.00 Outside Contractors	45,000.00	30,307.24	45,000.00	35,000.00
20-7-17-55.01 Rental Equipment	3,500.00	3,300.00	3,500.00	-
Total Outside Services	<u>48,500.00</u>	<u>33,607.24</u>	<u>48,500.00</u>	<u>35,000.00</u>
20-7-25 GARAGE:				
20-7-25-20.00 Garage Office Supplies	600.00	388.31	600.00	600.00
20-7-25-20.01 Eye Wash Station Supplies	200.00	-	200.00	200.00
20-7-25-28.00 Safety Gear & Clothing	1,200.00	1,228.79	1,200.00	1,200.00
20-7-25-30.00 Electricity	4,200.00	5,409.79	4,200.00	4,800.00
20-7-25-31.00 Telephone & Internet	4,000.00	3,205.41	4,000.00	3,500.00
20-7-25-33.00 Heat	8,000.00	2,747.91	8,000.00	6,000.00
20-7-25-38.00 Garage Maintenance	2,000.00	3,686.53	2,000.00	10,800.00
20-7-25-40.00 Health & Safety / VOSHA	1,000.00	-	1,000.00	750.00
20-7-25-42.00 Portable Toilet	1,500.00	2,675.00	1,500.00	2,900.00
20-7-25-50.00 Small Tools & Supplies	1,000.00	1,800.64	1,000.00	2,000.00
20-7-25-57.00 Diesel Fuel	25,000.00	15,272.75	25,000.00	23,000.00
20-7-25-58.00 Gasoline	100.00	17.70	100.00	100.00
20-7-25-59.00 Propane	-	48.22	-	100.00
20-7-25-59.01 Welding Gas	600.00	515.00	600.00	600.00
Total Garage	<u>49,400.00</u>	<u>36,996.05</u>	<u>49,400.00</u>	<u>56,550.00</u>

Highway Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
20-7-35 EQUIPMENT:				
20-7-35-52.00 Equipment Maintenance	2,000.00	2,406.41	2,000.00	2,000.00
20-7-35-52.01 Commissioner Truck	100.00	14.38	100.00	100.00
20-7-35-52.02 Truck Repairs 2019 Ford	1,100.00	528.63	1,100.00	1,100.00
20-7-35-52.03 Truck Repairs 2015 Wester	5,000.00	3,629.01	15,000.00	15,000.00
20-7-35-52.05 Truck Repairs 2012 Dodge	4,000.00	2,187.28	7,000.00	7,000.00
20-7-35-52.06 Truck Repairs 2020 WS	1,000.00	5,242.13	1,000.00	6,000.00
20-7-35-52.20 Plow & Sander Repairs	5,000.00	6,382.94	5,000.00	5,000.00
20-7-35-52.25 Grader Expense	3,000.00	2,720.63	3,000.00	3,000.00
20-7-35-52.30 Loader Repairs	2,500.00	3,029.77	2,500.00	3,000.00
20-7-35-52.35 Back Hoe Repairs	2,500.00	691.42	2,500.00	1,750.00
20-7-35-52.40 Tractor Repairs	1,500.00	491.40	1,500.00	750.00
20-7-35-52.42 Stone Rake Repairs	150.00	-	150.00	150.00
20-7-35-52.45 Mower Repairs	500.00	74.37	500.00	500.00
20-7-35-52.50 Chipper Repairs	600.00	376.79	600.00	600.00
20-7-35-52.55 Chain Saw/Weeder/Brush	500.00	931.15	500.00	600.00
20-7-35-52.60 Forklift Repairs	500.00	19.74	500.00	600.00
20-7-35-52.95 Generator Maint	-	418.00	1,000.00	1,000.00
Total Equipment	29,950.00	29,144.05	43,950.00	48,150.00
20-7-45 ROAD MAINTENANCE:				
20-7-45-40.00 General Permit Fee	-	200.00	-	-
20-7-45-60.00 Culverts	10,000.00	8,890.00	10,000.00	10,000.00
20-7-45-60.01 Bridge Repair & Maintenan	-	-	-	7,500.00
20-7-45-63.00 Chloride	3,700.00	3,038.20	3,700.00	3,500.00
20-7-45-64.00 Gravel	17,000.00	8,946.63	17,000.00	13,000.00
20-7-45-65.00 Paving	95,000.00	-	91,175.00	92,500.00
20-7-45-65.01 Mtn Top Swale/Paving	-	14,750.00	-	-
20-7-45-65.05 Cold Patch	1,000.00	463.15	1,000.00	1,000.00
20-7-45-66.00 Salt	55,000.00	57,879.85	68,000.00	68,000.00
20-7-45-67.00 Winter Sand	31,000.00	17,357.94	31,000.00	24,000.00
Total Road Maintenance	212,700.00	111,525.77	221,875.00	219,500.00
20-7-55 INVENTORY PURCHASES:				
20-7-55-50.05 Inventories & Engineering	14,500.00	2,700.00	15,000.00	15,000.00
20-7-55-61.00 Signs	1,500.00	1,072.08	1,500.00	1,500.00
Total Inventory Purchases	16,000.00	3,772.08	16,500.00	16,500.00
20-7-70-96.00 Voted Grant Match	30,000.00	-	30,000.00	30,000.00
20-7-80-03 FEMA Expenditures:				
20-7-80-03.61 Mtn Top near lot exp.	25,000.00	-	-	-
	25,000.00	-	-	-
20-7-82-04 FEMA: 4445DR:				
20-7-82-04.60 Mtn Top/Spring / PW113109	40,000.00	171,049.62	-	-
20-7-82-04.61 Mt. Top Culvert #162	-	3,148.70	-	-
Total FEMA	40,000.00	174,198.32	-	-
20-7-84-02 Mountain Top Rd. Culvert:				
20-7-84-02.01 Mtn. Top Drainage & Scopi	-	-	-	4,200.00
20-7-84-02.60 Mtn. Top Rd Culvert Expen	-	-	21,213.00	-
Total Mountain Top Culvert	-	-	21,213.00	4,200.00
20-7-84-08.96 Wildcat Culvert #258 Exp.	-	849.36	14,183.00	66,839.00
Total Culvert	-	849.36	35,396.00	71,039.00
20-7-88 MRGP Grants:				
20-7-88-51.02 Grants-in-Aid 19-20FY	-	4,384.37	-	-
20-7-88-51.03 Grants-in-Aid FY 20/21	-	1,983.00	-	-
20-7-88-92.00 MRGP Fees	1,750.00	1,590.00	1,750.00	1,750.00
Total MRGP Grants	1,750.00	7,957.37	1,750.00	1,750.00
Total Grant Expenditures	66,750.00	183,005.05	37,146.00	72,789.00

Highway Fund Comparative Budget Report

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022	Budget FY - 2023
20-7-90 Debt Payments:				
20-7-90-88.00 Bond Interest Payment	1,760.00	2,517.75	2,315.00	2,108.00
20-7-90-89.00 Bond Principal Payment	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>
Total Debt Payments	<u>16,760.00</u>	<u>17,517.75</u>	<u>17,315.00</u>	<u>17,108.00</u>
20-7-95 Transfers to Reserve Fund:				
20-7-95-56.00 Equipment Reserve	70,000.00	70,000.00	75,000.00	75,000.00
20-7-95-60.00 Bridge/Culvert Reserve	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>
Total Reserve Fund Transfers	<u>120,000.00</u>	<u>120,000.00</u>	<u>125,000.00</u>	<u>125,000.00</u>
20-7-99-99.00 Misc Expense	<u>-</u>	<u>1,310.66</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>773,924.47</u>	<u>650,151.42</u>	<u>756,530.00</u>	<u>774,027.00</u>
Excess of Revenues over Expenditures	<u>\$ -</u>	<u>\$ 132,038.33</u>	<u>\$ -</u>	<u>\$ -</u>



“City Bridge” with approach into village 2021. The hotel was torn down in the 1970s. The Perry Store was taken out by the Flood of 1947. Monument Park is on the hotel lot. See page 19.

Fund Balance Narratives

For the Fiscal Year Ending June 30, 2021

Oversight: The Select Board has oversight of all funds, except for the Cemetery Fund. The Cemetery Fund is overseen by a publicly elected board of commissioners.

Cemetery Fund: This fund has a general operating account, a savings account for perpetual care plots and a small savings bond. In addition to voter appropriations of \$12,000 for both FY 2021 and FY 2020, the fund also received \$2,100 and \$600 from plot sales in two respective years.

Highway Fund: This is the operating account for highway maintenance. It has two reserve accounts: one for equipment replacement and the other for bridge and culvert replacement. In FY 2018, the Town used grant monies to prepare a Capital Plan for determining the year and cost to replace equipment and culverts.

Equipment Reserve Fund: This fund was established to receive annual funding from the Highway Fund budget for replacement of the equipment listed on page 37. In FY 2021, the town purchased a 2021 Western Star truck and plow for \$160,919, offset by a \$18,000 trade-in for the 2013 International truck. In FY 2020, there was just a small purchase of \$3,339 for a welder.

Bridge & Culvert Reserve Fund: This fund was established to receive annual funding from the Highway Fund budget for replacement of the 284 culverts and 9 bridges in the Town. In FY 2020, \$47,375 was used for the Holden Road Culvert Project and \$30,180 was used for the Wildcat Bridge Project. There were no disbursements from the fund in FY 2021.

General Fund: This fund has the operating account for the Town.

Town of Chittenden Reserve Fund: This fund was established in FY 2017 primarily with the remaining funds from the sale of timber on three of the Town's timber lots. In FY 2020, \$29,500 was used for the Holden Road Culvert Project and \$30,000 was used for the Wildcat Bridge Project. There was no activity in this fund for FY 2021.

Emergency Management Reserve: The operating expenses for emergency management are included in the Town's General Fund. The Emergency Management Reserve Fund was established to cover the Town's share of any emergency management grant that requires a local match and for the quinquennial update of our Hazard Mitigation Plan, next due in 2025 and expected to cost \$8,000. Only \$34 was distributed from the fund in FY 2021 and there were no distributions from this fund in FY 2020.

Generator Fund: This fund was originally established in 2018 for future replacement of the emergency generator at Barstow. This fund receives annual payments from the General Fund (\$500 in FY 2021 and FY 2022). The School and the generator serve as a disaster site for residents of both Chittenden and the Town of Mendon. The two towns share equally in the replacement reserve. There were no disbursements from this fund in FY 2021 or FY 2020.

Chittenden Planning Commission Reserve Fund: The operating expenses of the Planning Commission are included in the Town's General Fund. The Planning Commission Fund was established to set aside funds to cover the Town's share of any grant that requires a voter match (\$16,322 at June 30, 2021) and to cover the cost to rewrite the Town's Plan (\$5,200 at June 30, 2021). There were no disbursements from the fund in FY 2021 or FY 2020.

Historic Building Preservation Reserve Fund: This fund was established to cover the cost of repairs and renovations to the Town's buildings. During FY 2020, final distributions from the fund were used for the Grange Hall. There is no current plan to recapitalize the fund.

Vermont Community Development Fund: The balance in this fund represents the remaining balance from a project completed several years ago, which was funded, in part, by a State of Vermont grant. There were no

disbursements from the fund in FY 2021 or FY 2020.

Reappraisal Fund: Revenues for this fund come from the State of Vermont, to be used to maintain the Town's grand list and reappraisal expenses. Disbursements in FY 2021 were \$1,002 and \$928 for FY 2020.

Records Preservation Fund: Revenues for this fund come from the Town's \$1 share of recording fees. The funds are used to maintain the Town's physical books and records. In FY 2021, \$28,096 was used to migrate to an electronic platform, with the help of a \$23,969 grant for that purpose. There were no disbursements from the fund in FY 2020.

Listers' Education Fund: This was funded with funds from the State of Vermont to be used for lister training expenses. There were no disbursements from the fund in FY 2021 or FY 2020.

Professional Audit Fund: This fund was established to cover the cost of the triennial professional audit of the Town's financial statements. The next audit will be for the 2021 fiscal year. A FY 2019 disbursement of \$10,500 was for the FY 2017 and 2018 audit.

Chittenden Public Safety Fund: At the March 2019 Town Meeting, voters approved the creation of this fund. The fund's receipts come from law enforcement fines (formerly reported as other income in the General Fund) and disbursements are for the purpose of supporting public safety concerns. The fund became active in FY 2020. There were no disbursements from the fund in FY 2021 or FY 2020.

War Memorial Fund: This fund was established to erect a new war memorial. It has been primarily funded with donations, including \$235 in FY 2020. There were no disbursements from the fund in FY 2021 or FY 2020.

Royal Baird Memorial Park Fund: This fund was established to construct and maintain the Royal Baird Memorial. It has been funded solely with donations. There were no disbursements from the fund in FY 2021 or FY 2020.

School & Church Lot Fund: This fund was established in 1997 from the sale of the so-called school and gospel lots to Central Vermont Public Service Corporation (subsequently acquired by Green Mountain Power). The principal cannot be used. Annual interest is distributed, by formula, primarily to Barstow with small amounts going to operating churches in the Town.

ARPA Fund: This fund was created in FY 2021 to track revenues and disbursements for COVID 19 related relief. The American Rescue Plan Act (ARPA) included \$350 billion in pandemic-related aid for state and local governments. Vermont will receive more than \$125 billion of Coronavirus State and Local Fiscal Recovery Funding from ARPA. While the legislature and the governor will determine how more than \$1 billion of that funding will be spent, Congress directed nearly \$200 billion of that funding directly to Vermont's cities, towns and villages. City councils and selectboards will have discretion over how to spend their allocations based on federal guidelines. The State of Vermont will not be allowed to add any additional rules to the roughly \$200 million distributed directly to municipalities. Chittenden's share is \$353,032. We will receive the funds in roughly two equal shares in August 2021 and August 2022.

Fixed Asset and Long Term Debt Funds: These funds are used to account for the proceeds from the \$150,000.00 Wildcat Bond. The bond was approved by voters in July 2018 and the proceeds were advanced in FY 2020. Both funds will be reduced by \$15,000.00 each year through FY 2030, as the Town makes annual principal payments in the same amount. The first payment was made in November 2020 (FY 2021).

Note: All funds share a common bank account, with sub-accounts for each fund. A minimum balance is non-interest bearing, with the remainder earning interest. Interest income is apportioned monthly to each fund in proportion to the fund's cash balance.

Town of Chittenden
Combining Balance Sheet - All Funds
June 30, 2021

	Highway Fund	Equipment Reserve	Bridge & Culvert Reserve		Cemetery Fund
Cash	\$ 239,922	\$ 205,512	\$ 107,839		\$ 61,111
Property Taxes Receivable					
Due From Other Funds					
Total Assets	\$ 239,922	\$ 205,512	\$ 107,839		\$ 61,111
Other Liabilities					
Due to Other Funds					
Fund Balance:					
Restricted	\$ 239,922	\$ 205,512	\$ 107,839		\$ 61,111
Unassigned					
Total Fund Balance	239,922	205,512	107,839		61,111
Total Liabilities & Fund Balance	\$ 239,922	\$ 205,512	\$ 107,839		\$ 61,111
	General Fund	Town of Chittenden Reserve	Emergency Management Reserve	Barstow Generator Replacement Reserve	Chittenden Planning Commission Reserve
Cash	\$ 140,499	\$ 33,974	\$ 16,041	\$ 1,505	\$ 21,522
Property Taxes Receivable					
Due From Other Funds		38,809			
Total Assets	\$ 140,499	\$ 72,783	\$ 16,041	\$ 1,505	\$ 21,522
Other Liabilities	\$ 4,375				
Due to Other Funds					
Fund Balance:					
Restricted	-	\$ 72,783	\$ 16,041	\$ 1,505	\$ 21,522
Unassigned	136,125				
Total Fund Balance	136,125	72,783	16,041	1,505	21,522
Total Liabilities & Fund Balance	\$ 140,499	\$ 72,783	\$ 16,041	\$ 1,505	\$ 21,522
	School-Church Lot	Vermont Community Development Reserve	Reappraisal Fund	Records Preservation Reserve	Lister's Education Fund
Cash	\$ 57,182	\$ 14,657	\$ 61,282	\$ 22,122	\$ 1,334
Property Taxes Receivable					
Due From Other Funds					
Total Assets	\$ 57,182	\$ 14,657	\$ 61,282	\$ 22,122	\$ 1,334
Other Liabilities					
Due to Other Funds					
Fund Balances:					
Restricted	\$ 57,182	\$ 14,657	\$ 61,282	\$ 22,122	\$ 1,334
Unassigned					
Total Fund Balance	57,182	14,657	61,282	22,122	1,334
Total Liabilities & Fund Balance	\$ 57,182	\$ 14,657	\$ 61,282	\$ 22,122	\$ 1,334

Town of Chittenden
Combining Balance Sheet - All Funds, Continued
June 30, 2021

	Professional Audit Fund	Chittenden Public Safety	War Memorial Fund	Royal Baird Memorial	ARPA Fund
Cash	\$ 8,846	\$ 3,223	\$ 8,668	\$ 5,826	\$ 20
Property Taxes Receivable					
Due From Other Funds					
Total Assets	\$ 8,846	\$ 3,223	\$ 8,668	\$ 5,826	\$ 20
Other Liabilities					
Due to Other Funds					
Fund Balance:					
Restricted	\$ 8,846	\$ 3,223	\$ 8,668	\$ 5,826	\$ 20
Unassigned					
Total Fund Balance	8,846	3,223	8,668	5,826	20
Total Liabilities & Fund Balance	\$ 8,846	\$ 3,223	\$ 8,668	\$ 5,826	\$ 20
	Fixed Asset Fund	Long Term Debt Fund	Subtotal	Adjustments ⁽¹⁾	Total
Cash	\$ -	\$ -	\$ 1,011,087	\$ -	\$ 1,011,087
Property Taxes Receivable			0	73,796	73,796
Fixed Assets	135,000		135,000	0	135,000
Due From Other Funds			38,809		38,809
Total Assets	\$ 135,000	\$ -	1,184,896	73,796	1,258,692
Other Liabilities	\$ -	\$ -	\$ 4,375	\$ -	\$ 4,375
Due to Other Funds			0	0	0
Deferred Tax Receivable				67,920	67,920
Long Term Debt		135,000	135,000	0	135,000
Fund Balance:					
Restricted	135,000	(135,000)	909,396	0	909,396
Unassigned			136,125	5,876	142,001
Total Fund Balance	135,000	(135,000)	1,045,521	5,876	1,051,397
Total Liabilities & Fund Balance	\$ 135,000	\$ -	\$ 1,184,896	\$ 73,796	\$ 1,258,692
(1) Adjustments:					
To recognize receivable for delinquent taxes due to the Town at June 30			73,796		
To recognize receivable for delinquent taxes due to the Town at August 31			67,920		
To recognize as income delinquent taxes received in July and August			5,876		

Town of Chittenden					
Combining Statement of Fund Balance Changes - All Funds					
June 30, 2021					
	Highway Fund	Equipment Reserve	Bridge & Culvert Reserve		Cemetery Fund
Beginning Fund Balance	\$ 107,883	\$ 278,109	\$ 57,698		\$ 60,865
Tax Collections:					
General & Highway Funds	604,456				
Voter Appropriations					12,000
From Other Funds	0	70,000	50,000		
Other Revenues	177,733	323	141		2,171
Total Receipts	782,190	70,323	50,141		14,171
Voter Appropriations					
To Other Funds	(120,000)	0	0		
Other Expenditures	(530,151)	(142,919)	0		(13,925)
Total Disbursements	(650,151)	(142,919)	0		(13,925)
Ending Fund Balance	\$ 239,922	\$ 205,512	\$ 107,839		\$ 61,111
	General Fund	Town of Chittenden Reserve	Emergency Management Reserve	Barstow Generator Replacement Reserve	Chittenden Planning Commission Reserve
Beginning Fund Balance	\$ 122,042	\$ 72,655	\$ 12,052	\$ 1,003	\$ 17,287
Tax Collections:					
General & Highway Funds	266,661				
Voter Appropriations	117,953				
From Other Funds			4,000	500	4,200
Other Revenues	263,413	128	24	3	34
Total Receipts	648,028	128	4,024	503	4,234
Voter Appropriations	(117,953)				
To Other Funds	(9,200)	0			
Other Expenditures	(506,992)	0			
Total Disbursements	(634,145)	0	(36)	0	0
Ending Fund Balance	\$ 136,125	\$ 72,783	\$ 16,041	\$ 1,505	\$ 21,522
	Land Purchase Fund	Vermont Community Development Reserve	Reappraisal Fund	Records Preservation Reserve	Lister's Education Fund
Beginning Fund Balance	\$ -	\$ 14,629	\$ 54,998	\$ 20,945	\$ 1,332
Tax Collections:					
General & Highway Funds					
Voter Appropriations					
From Other Funds		0			
Other Revenues	21,716	27	7,286	29,273	2
Total Receipts	21,716	27	7,286	29,273	2
Voter Appropriations					
To Other Funds					
Other Expenditures	(21,716)		(1,002)	(28,096)	
Total Disbursements	(21,716)	0	(1,002)	(28,096)	0
Ending Fund Balance	\$ -	\$ 14,657	\$ 61,282	\$ 22,122	\$ -

Town of Chittenden
Combining Statement of Fund Balance Changes - All Funds, Continued
June 30, 2021

	Professional Audit Fund	Chittenden Public Safety	War Memorial Fund	Royal Baird Memorial	School- Church Lot
Beginning Fund Balance	\$ 8,330	\$ 3,217	\$ 8,652	\$ 5,791	\$ 57,077
Tax Collections:					
General & Highway Funds					
Voter Appropriations					
From Other Funds	500	0			
Other Revenues	16	6	16	35	106
Total Receipts	516	6	16	35	106
Voter Appropriations					
To Other Funds					
Other Expenditures	0	0		0	0
Total Disbursements	0	0	0	0	0
Ending Fund Balance	\$ 8,846	\$ 3,223	\$ 8,668	\$ 5,826	\$ 57,182
	ARPA Fund	Subtotal	Adjustments ⁽¹⁾	Total	
Beginning Fund Balance	\$ -	\$ 904,565	\$ 31,868	\$ 936,433	
Tax Collections:					
General & Highway Funds		871,118	(25,993)	845,125	
Voter Appropriations		129,953	(117,953)	12,000	
From Other Funds		129,200	(129,200)	0	
Other Revenues	20	502,475		502,475	
Total Receipts	20	1,632,746	(273,146)	1,359,600	
Voter Appropriations		(117,953)	117,953	0	
To Other Funds		(129,200)	129,200	0	
Other Expenditures	0	(1,244,802)		(1,244,802)	
Total Disbursements	0	(1,491,990)	129,200	(1,362,790)	
Ending Fund Balance	\$ 20	\$ 1,045,520	\$ 5,876	\$ 1,051,396	
(1) Adjustments:					
To recognize as income delinquent taxes received in July and August			31,868		
Change in deferred tax receivable			(25,993)		
To eliminate inter-fund accounts			129,200		
To recognize as income delinquent taxes received in July and August			5,876		

Town of Chittenden Statement of Indebtedness

Community Bank - Line of Credit

On June 22, 2020, the Select Board approved a short-term line of credit, to expire on February 28, 2021. The non-revolving line with Community Bank is dated July 29, 2020 and has a fixed rate of 2.25%. The line expired with no advances during its lifetime.

Maximum Balance	600,000
Intererst Rate	2.250%
Maximum Balanced during Fiscal Year 2021	0

Vermont Municipal Bond Bank 2019 Series 2 Bond June 30, 2021

Date	Interest Rate	Principal Payment	Remaining Balance
7/31/2019			150,000
11/1/2020	1.350%	15,000	135,000
11/1/2021	1.360%	15,000	120,000
11/1/2022	1.400%	15,000	105,000
11/1/2023	1.420%	15,000	90,000
11/1/2024	1.500%	15,000	75,000
11/1/2025	1.580%	15,000	60,000
11/1/2026	1.660%	15,000	45,000
11/1/2027	2.074%	15,000	30,000
11/1/2028	2.418%	15,000	15,000
11/1/2029	2.698%	15,000	0

Cash Drawers

The town office maintains three cash drawers: for the treasurer, town clerk, and assistant clerk. Each drawer has \$100.00 for the sole purpose of making change.

OTHER TOWN REPORTS

Transfer Station Report

Revenues

Transfer Station Fees	\$ 0.00
Transfer Station Stickers	2,093.00
Transfer Station Punch Cards	27,888.00
Recycling Income	<u>2,653.60</u>
Total Revenues	<u>\$32,634.60</u>

Expenses

Attendants Salaries	\$22,263.65
Retirement	122.41
Punch Card Expenses	0.00
Dump Sticker Expenses	417.46
Trash Hauling/Trucking	13,459.00
Recycling Hauling/Trucking	960.00
Maintenance	190.68
Trash	9,935.99
Solid Waste SWAC Fees	5,673.58
Hazardous Waste	1,334.70
Recycling	<u>11,987.49</u>
Total Expenditures	<u>\$66,344.96</u>

Excess Spending over Revenues **\$33,710.36**

Dog Report

Fiscal Year Ending June 30, 2021

Neutered	84 x \$9.00	\$ 756.00
Spayed	84 x \$9.00	756.00
Male	6 x \$13.00	78.00
Female	<u>5 x \$13.00</u>	<u>65.00</u>
Total Licenses	<u>179</u>	<u>\$1,655.00</u>
Late Fees Collected		\$ 0.00
Fees Paid to State		\$ 895.00
Fees Retained by Town		\$ 760.00

In accordance to Vermont State Statute 20 §3581, all dogs 6 months and older must be registered no later than April 1st with the town clerk in which a Vermont resident resides. A current rabies certificate must be on file in order to register a dog. Please contact your vet to see if your dog's rabies vaccination is up to date.

A late fee of \$10.00 will be assessed on any dog, previously licensed by the town, that is not licensed by April 1st of the current year.

Inventory of Town's Fixed Assets/Properties:

Summary of Properties:

Properties with Buildings:

- Chittenden Municipal Office, 4.86 acres
- South Chittenden Town Hall and Historical Society Office, .88 acres
- North Chittenden Grange Hall, 4.44 acres
- Town Garage (Silver-McPhee Building), recycling buildings, & transfer station complex, 3.6 acres

Cemeteries:

- Baird Cemetery, Chittenden Rd., 2.2 acres
- Bump Cemetery, Middle Rd., 0.3 acres
- Horton Cemetery, Mt. Top Rd., 2.2 acres
- Wetmore Cemetery, West Rd., .69 acres

Woodlots:

- Michigan Brook woodlot, 115 acres
- Lead Mine woodlot, 202 acres
- Mount Carmel woodlot, 110 acres
- Rutland Grammar School woodlot, 138 acres

Miscellaneous Properties:

- Town lot on Dugway Rd, 0.4 acres
- Hotel lot at corner Mt. Top Rd & Holden Rd, 0.16 acres
- North. Chittenden gravel pit, Stoney Hill Rd, 3.3 acres
- School #6 property, corner Sangamon & Chittenden Rd, 0.09 acres
- East Creek property, Chittenden Rd, 29 acres
- Baird Memorial, Stoney Hill Rd, 0.08 acres

Town Garage Equipment:

- 2003 Hyster Fork Lift HSSXM
- 2011 John Deere 524k Loader
- 2016 Holland Tractor
- 2019 Ford 550 with Plow
- 2015 Western Star Dump, Plow & Wing
- 2020 Western Star Dump, Plow & Wing
- 2012 Dodge 5500 Dump, Plow & Sander
- 1984 1206 Cat Grader
- 1998 JCB Backhoe / Loader
- 2021 Over-the-Rail Mower

Other Town Equipment:

Town Garage:

- Dirt Compactor
- Laptop and printer
- Chipper
- 3 Chain saws
- Power broom
- Air compressor
- Welder
- 20 Ton hydraulic jack
- Pressure washer
- Roadside mower
- 1 Sweeper
- 2 Weed eaters
- Upgraded pole saw
- Leaf blower
- Culvert thawing equipment
- Barricades, signs, cones & barrels
- Miscellaneous tools & safety equipment

Constable:

- Two programmable mobile radios
- UHF radio and antenna
- MPH mobile moving radar unit
- Two portable blue lights (one single strobe)
- 38-caliber Smith & Wesson pistol
- One set of handcuffs20
- Two badges marked First Constable
- Three badges marked Second Constable
- Two Kevlar vests
- One uniform

Generators:

- Barstow School
- Town Garage
- Town Offices

OTHER REPORTS

RUTLAND NORTHEAST SUPERVISORY UNION

Superintendent's Annual Report

December 2021



Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury, & Whiting:

I am pleased to write this report to capture RNESU, Otter Valley Unified Union and Barstow Unified Union activities for 2021. It has been 6 years since merging into OVUU and BUU and we continue to work together toward achieving the vision and mission of educating every child in our eight towns.

For nearly two years, our nation, the world, and our schools have been impacted by COVID19. In March, 2020, we closed schools and moved to remote learning for the remainder of that school year. Seniors did not get to experience the rituals of senior year, with no prom, a virtual award ceremony and a creative car based graduation on the fields at OV. Barstow 8th graders and OVUU 6th graders had individual send-offs as they transitioned to their next school. We headed into that summer with a great deal of anxiety and so much unknown.

Last school year, 2020-2021, was a hybrid year. We opened with K,1,2 in school five mornings while everyone else started remotely. By early October, we settled into a routine of all K-6 graders (K-8 at Barstow) in school four days a week, with Wednesday being a remote learning day across the district. Half of OV 7-12th graders attended 2 days a week, with 3 days remote, so that we could keep social distancing measures in place. We continued to provide meals for free, delivered on Wednesdays. As we all wore masks, and classrooms were sectioned off at desks 6 feet apart and facing forward, we fielded a few cases of COVID but had clear guidelines that kept a consistent, though different, schedule for the year. We ended the year moving to three foot distancing, which allowed students to return to school four days a week at all grade levels. Teachers taught both online and in person, simultaneously, all year- an exhausting way to keep all students engaged and progressing. The conditions required we all, parents and students included, did what we could to keep our communities healthy as the virus raged through.

This fall, we had high hopes for a normal school year; however it was not to be. As the Delta variant ramped up, we returned to in person learning 5 days a week, still with masks and 3 foot distancing, yet with fewer state guidelines and many, many more cases of COVID shutting down classrooms and sports teams. Contact tracing, Test to Stay, remote learning all became standard parts of our vocabulary.

Despite all of this, we achieved many things. OVUHS refurbished its auditorium and built a new entrance that will not be undermined by the weather and will keep the school safer from unexpected visitors. The school boards approved an equity policy that will focus on ensuring all of our students receive the support and opportunities they deserve. We said goodbye to Principal Judi Pulsifer after decades of service at Neshobe School and welcomed Principal Vicki Wells and Assistant Principal Daniel Raabe at Neshobe School this fall. The pandemic brought federal funds to our district. These funds are for three years and were committed based upon input from staff and community alike. With these funds, we were able to

- Increase custodial and nursing staff;
- Add academic coaches and interventionists to help both students and faculty;
- Offer a Virtual Learning Academy during the 2021-2022 school year to support students who were not ready to return to in person schooling;
- Offer extended 2021 summer programming to help support student mental health and wellbeing, reengagement with school and academic recovery;
- Offer credit recovery at OVUHS;

- Increase school based mental health clinicians;
- Begin an equity audit to help build the capacity of RNEU educators' universal instruction and knowledge of interventions and supports to improve student engagement and performance across all indicators, toward developing a 3-year plan; and
- Develop teacher leader teams to support staff professional development and curricular work around a multi tiered system of support throughout the district.

Another area strongly supported by federal COVID funds is educational technology. With a sudden pivot to remote learning, we provided Chromebooks to every student, some with hot spots if wifi was needed at home. This initiative supported more than 2500 students, parents/guardians and staff members. We also worked to improve our internal internet speed to accommodate the devices in school, and have been working steadily to modernize all school equipment, which should be completed by Feb. 2022. Through this, our small tech staff completed 5,269 tickets from Dec. 1, 2020-2021, with a 98% satisfaction rate. In the midst of this massive project, the state introduced a statewide data reporting system that we have begun implementing during this past year.

There are many people to thank this year, starting with students, staff and parents who have had to quickly respond to positive cases that forced classrooms to close unexpectedly. I thank all faculty and staff, for doing everything within their power to learn the technology and distance learning skills, maintain relationships, and move academic achievement forward throughout a turbulent school year. Our custodians have our gratitude for keeping our buildings clean throughout the anxious time of the pandemic and ongoing. Thank you to our bus drivers and monitors for incredible flexibility, delivering meals instead of students and driving through the winters with masks on and windows down. Our admin assistants in each school kept the motor humming, with a constant thumb on the pulse of all, and our administrators and nurses who worked tirelessly around the clock seven days a week to keep our schools open and our students healthy. Together, we are #RNEUStrong and I am proud to be part of this district.

Alas, this is the year I say farewell to RNEU. I will retire in June 2022, as my personal life has exciting changes ahead. I have enjoyed my eight years here, with the many friends and relationships made. This crew of faculty, staff and administrators are top notch, dedicated to the children of these communities and I am so thankful for the opportunity to lead with this team in place.



Respectfully,
Jeanné Collins, Superintendent
 RNEU

Please read the full Barstow Unified Union School District Annual Report, available February 1, 2022 online at www.rnesu.org or contact RNEU (802) 247-5757 to request a hardcopy.

RUTLAND NORTHEAST SUPERVISORY UNION

Annual Board Report

January 2022

The Rutland Northeast Supervisory Union (RNEU) Board has been busy this year continuing to deal with the COVID-19 pandemic. Our two districts, Barstow Unified Union and Otter Valley Unified Union, have been doing everything they can to continue educating our kids during this turbulent time.



The Board voted to continue the pilot preschool lottery program that allows five of our preschoolers to attend preschools outside of our district for another year. Currently, our preschool program approval only allows our preschoolers to attend state approved preschool programs within our supervisory union. The voucher to an out of district program can be requested by a family. If more than five students request a voucher, then a lottery will pick the students who will be given a voucher.

The Board creates the budget for Special Education, Technology, Central Office, and Transportation. This year we are pleased to present a budget that reflects a moderate 2.75% increase in spending. We have made no significant changes in staffing or programming.

However, the most important work that the Board is doing, is looking for our next innovative Superintendent. Superintendent Jeanne Collins has submitted her letter of Retirement as of June 30, 2022 and we are busy with the process of finding her replacement. So far, the Board has put out two thought exchanges and held a public forum where we have asked what you are looking for in a new superintendent. We hope to select the new Superintendent before Town Meeting Day.



I would like to thank Superintendent Collins for her eight years here at RNEU. She has helped us through our Act 46 Consolidation and she has worked tirelessly during the COVID 19 Pandemic to keep our schools open and safe and continues to do so. We wish her well in her future endeavors.

I would also like to take this opportunity to thank Brenda Hummel for her tireless work on behalf of the RNEU Board, as she is not seeking re-election. Thank you for your support of our schools, staff and students! We look forward to continuing our mission of educating life-long learners. If you have any questions, please don't hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted,

Laurie Bertrand
RNEU Board Chair

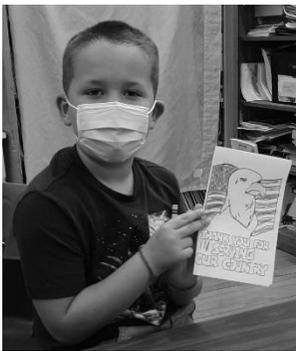


**BARSTOW UNIFIED UNION SCHOOL DISTRICT
BOARD OF DIRECTORS'
LETTER TO THE TOWNS OF
CHITTENDEN AND MENDON
January 2022**



Dear Neighbors,

Over a century ago, a British bishop wrote, crises "...do not make heroes or cowards; they simply unveil them...." (Brooke Foss Westcott). This year Barstow staff, students and community shone as heroes amid many crises:



- Ongoing COVID challenged Barstow, but learning continued with safety precautions honored.
- Controversial issues arose, but the community and board discussed with respectful, civil discourse.
- Two beloved educators announced their retirements: Superintendent Jeanné Collins after a 40 year career including eight years with RNESU, and Teacher Bev Tredtin after six years at Barstow and over 30 years in education. Both of these educators will be missed, but they leave behind an indelible impact on our students' lives.

Below, specific Board activities are categorized under the Board's four annual goals for 2021-22:

GOAL 1. Provide legislative advocacy regarding necessary and appropriate financial conditions for short and long-term planning for public education while ensuring policies and decisions reflect current equity and inclusion goals.

- Consultations with Rep. Jim Harrison on education legislation
- Participation in advocacy through Vermont School Board Association
- Written testimony, Feb. 2, 2021, to the Committee on General, Housing and Military Affairs in support of H.63 to provide appropriate access to health care benefits and reasonable cost containment to ensure the financial sustainability of the benefits

GOAL 2. Update our community linkage plan with emphasis on engaging in a remote environment and ensuring stakeholder voice is sought for board decisions.

- Regular updates in Mendon and Chittenden Town Facebook pages, the Front Porch Forum, and Principal St. Germain's newsletter
- Thought Exchange surveys on logistics of board meetings and equity
- Public forum (Zoom and in-person) on equity questions
- Communications via email and Let's Talk app (<https://www.k12insight.com/Lets-Talk/embed.aspx?k=WY4D6BLT>)
- Public participation via Zoom, phone or in-person at the allotted time (usually 6:05) during our monthly meetings (<https://www.rnesu.org/page/calendars>)



- Shared Barstow brochures with project "reimagining... Rt. 4 corridor in Mendon...small walkable town center with affordable first homes for young parents who might be attracted by our great school and affordability...."

GOAL 3. Support diversity, equity and inclusion by revisiting BUUSD’s policies after the equity audit findings are released. (Equity audit is ongoing, and the Board will review the final report.)

GOAL 4. Recruit and transition new board members and engage in leadership planning and development for current members.



- Participation in trainings (case studies, parliamentary procedure, Policy Governance, land acknowledgement) with Vermont School Board Association, Shelburne Farms, Policy Governance Consultant Val Gardner, and Superintendent Jeanné Collins
- Completion of online Policy Governance course (new member)
- Shared overview linked online [*The Magic of Meaningful Board Meetings Using Policy Governance*](#) (Passcode: *by02v?W&*)
- Live question/answer session for potential board members, Jan. 10, 2022.

To staff, community and students, we thank you for your dedication during times of crises and for making Barstow the bright star of Mendon and Chittenden.

We close with another bishop quotation—this one from a contemporary American: “A setback is setup for a comeback”

(T. D. Jakes). And, a special note to Jeanné and Bev—enjoy your well-deserved next chapters!



Your 2021-22 Barstow Board of Directors,

Ethan Bodin Robin Crossman Brenda Vicars Hummel Jacob Powsner Jessica Quesnel



Chittenden Fire and Rescue Annual Report

2021 has been a challenging year to be a First Responder as it has been for all the people in our town. This year Chittenden Fire and First Response answered over 100 calls, including 7 structure fire/mutual aid, 3 power lines down, 10 fire alarm activations, 3 CO alarms, 1 chimney fire, 4 motor vehicle accidents, 3 wildland fires, 1 house struck by lightning and 2 leaking propane tanks. The balance of the calls were medical calls for First Response. Despite not being able to train for January, February, or March due to Covid, we amassed 747 hours of training. This in-house training does not count the three new members attending state fire schools for Firefighter I and II certification.

We are still looking for volunteers for both fire and medical first response. We were able to get several new volunteers this year, but still can use more help. This is a statewide issue. Chittenden is more fortunate than many departments, but coverage issues are a most complex problem that we have managed to stay ahead of -- so far. If you wish to help the Fire Department, we provide free training and lifelong friendships. Stop by on Tuesday nights at 7pm to see how you can help.

This next year we expect to continue our capital equipment purchases, with a long-term plan to smooth out the peaks by acquiring needed equipment on a regular basis. Personal protective equipment, such as clothing and breathing apparatus, small electronics, like toxic gas monitoring meters, infrared cameras, flashlights and radios, and portable water ponds all have a lifespan that is dictated by the hazardous conditions in which they are used and must be replaced while they still work. We are also planning some major maintenance on the firehouse, which is badly needed.

Lastly, we wish to remind everybody that Chittenden includes about 19,000 acres of National Forest. Dry springs and summers create the possibility of wildland fires. While we don't expect anything like what happens out West, we ask that when you are enjoying the natural beauty that we have that you be careful about fire. We thank the townspeople for their support and hope to see you stop by the firehouse or at one of our community efforts to say hi.

Chittenden Volunteer Fire Dept., Inc.
Proposed Budget 2022

	2021 (Est)	2022
Utilities	\$ 6,500	\$ 6,500
Insurance	12,000	13,500
Training	500	500
Fuel	600	600
Dispatch	1,200	1,200*
New Equip	7,500	10,000
E-4 Payment	22,215	22,215
Maintenance	3,000	4,000
Supplies	2,000	2,000
Fluent IMS	-0	1,100
Radio Fund	4,000	4,000
Tanker Fund	12,000	12,000
Capital Fund	<u>5,000</u>	5,000
Total	\$76,515	\$79,015

The Chittenden Volunteer Fire Department, Inc. is requesting the sum of \$75,000 from the town for 2022. We expect the difference between our budget and our request to be made up by fundraising and donations.

*The asterisk after the dispatch request shows the uncertainty with the state intention on handling and paying for dispatch. We feel that nothing will be done this year that will increase our cost, however. Increase in membership increases our insurance cost. Fluent IMS is a phone-based dispatch app.



CVFD Lunch for Chittenden Day

Chittenden Public Library

The Chittenden Public Library has had another busy year and the Board of Trustees would like to thank everyone in town for their continued support. Thank you to our Library Director, Erin Bodin and our Library Assistant, Theresa Czachor for their dedication and hard work. They continued to work tirelessly through the issues that arose due to COVID-19. How lucky the library is to have such terrific staff members! The Board and library staff would also like to thank to the Friends of the Chittenden Public Library for their continued support.

The summer began with our Summer Reading Program. 24 children signed up to participate and were given a variety of activities to complete at home. Theresa Czachor and Brian Crane offered several virtual story hours with accompanying Maker Club activities. Kits were made available to families prior to each event.

In August, the public was allowed to re-enter the library by appointment. Erin and Theresa put COVID-19 safety protocols in place to ensure everyone would feel comfortable in the library. Many book displays were created to encourage no-touch browsing and several Grab-N-Go book bags were made available to families. Curbside pick-up continued to be available to anyone who requested it. In November, the library returned to curbside only until May, when it was open to patrons once again. In April, the library received a generous donation of a Little Free Library courtesy of David Allan Rose of Middlebury Woodworks. He was kind enough to install it and will take care of any future repairs. This is a wonderful resource for the entire town – take a book, leave a book! Thank you to Barstow’s art teacher, Jen Hogan, for the lettering.

The library held a variety of programs and activities for our local residents including the following:

- A virtual talk with Peter Hogenkamp about his book, *The Intern*
- An August bake sale with a raffle to Phoenix Books
- A virtual Vermont Humanities program featuring Vermont author Mary Fillmore
- A Louise Penny fan club outdoor party
- An October bake sale and Halloween-themed Story Walk, with help from the Four Winds Nature Institute
- Virtual Happy Hour Book Chats in November and June
- A virtual family yoga and art activity morning with Cristy Murphy
- A winter photo contest
- A spring Story Walk with the book, *Toy Boat*

The library provides access to a wide variety of reading materials, laptops, Kindles, DVDs, audio books and free Wi-Fi. We offer inter-library loan service and have access to Listen Up! Vermont for free e-books. The library staff can assist with technology questions and we have a color copier and printer for patron use. Several passes (VINS, VT State Parks, Wonderfeet, etc.) can be loaned out for a week, along with adult and children’s snowshoes.

For more information on the Chittenden Public Library, please visit our website at chittendenpubliclibrary.com, like us on Facebook, call us at 775-3531 or email us at chittendenpl@gmail.com.

The Chittenden Public Library Board of Trustees:

Sarah Quint, Chair	Patty Bick (moved, November 2020)
Colleen Niering, Vice Chair	Heather Page
Sarah Gallagher, Treasurer,	Melissa Slenker
Brenda Vicars Hummel, Secretary	

Library Director – Erin Bodin
 Library Assistant – Theresa Czachor

Please check our website for hours. As of this printing, the library is open Monday, Wednesday, and Thursday from 3:00 pm – 6:00 pm and Saturday from 9:00 am – 12:00 pm.

The Library Board of Trustees meets on the second Wednesday of the month at 6:00 pm in the library. All are welcome to attend.

Income	2020-2021	2022-2023
	Actual	Budget
TOWN GRANT	\$18,000	\$19,000
ANNUAL APPEAL	\$5,346	\$5,250
DONATIONS	\$180	\$200
BOOK/BAKE SALES	\$1,210	\$1,100
STATE GRANT	\$200	\$200
INTEREST	\$44	\$100
FRIENDS	\$2,425	\$2,000
Total	\$27,405	\$27,850

Expense	2020-2021	2022-2023
	Actual	Budget
Salaries	\$15,771	\$18,000
U.S. Tax	\$2,186	\$3,400
VT.DEPT LABOR	\$115	\$160
VT TAXES	\$103	\$290
Work Comp Insurance	\$251	\$260
Liability Insurance	\$807	\$410
Telephone	\$555	\$500
Inter-Library Loan	\$330	\$500
Collection Development	\$1,582	\$1,730
Office Supplies	\$648	\$860
Annual Appeal	\$110	\$290
Programs	\$610	\$1,300
(Friends Programs)	\$483	\$0
Professional Development	\$297	\$150
Total	\$23,847	\$27,850

Spark Connecting Community Grant

The Chittenden Public Library on behalf of the Town of Chittenden has been awarded a \$3,000 "Spark Connecting Community Grant" from the Vermont Community Foundation!

The accepted proposal is called **One Community, Many Points of View: A Year of Creativity, Connection and Celebration in Chittenden** and will consist of several community events as well as a year-long, community-created photography display at the town transfer station. The events and photos will invite folks to think about the question: "What is community?" We'll also host a digital photography workshop in order to make the community art project as accessible as possible.

Calendar of Events:

February: Digital Photography Workshop(s)

March: Winter Carnival

May: Contra Dance

June: Garden Walk around Chittenden and Community Picnic

August: Chittenden Day (Support this already amazing community event)

September: Harvest Festival at the Grange

The invitation:

Our hope is that many community members will work together to put on these programs. Will you help us make 2022 a year of celebration?

Please reach out to us with ideas and/or questions.

Thank you,

Chittenden Spark Grant Steering Committee

Erin Bodin (project coordinator: chittendenpl@gmail.com)

Julie Fredette

Lisa Purcell

Karen Webster



Chittenden Historical Society, Inc.

Although the Chittenden Historical Society building has been closed since March 2020, first by the pandemic and then for water quality considerations, we still managed to host a few events.

- Memorial Day observance at Memorial Park – no singing this year, but notable addresses.
- The July Ice Cream Social at the Grange Hall at which Ardan Niering, son of Colleen and Jacob Niering of Chittenden, was awarded the Muzzy Davenport Award for his research of Oliver Erastus Churchill, Civil War veteran from Chittenden.
- Business meeting in August at the Grange Hall to plan future programming.
- In September Justin Lindholm’s presentation spotlighting the Brad and Janet Mead family, founders of Pico Ski Area, with special guest Karl Acker, II, in attendance. Also featured was a motion picture capturing the opening day at Killington Ski Area.
- October Vermont Humanities Program with speaker Bill Mares “From Homebrew to the House of Fermentology.”
- The November Annual Meeting dinner and election of officers held at the Fox Creek Inn was both delicious and delightful.

Despite our “office” being closed by the pandemic considerations, our collections have been improved by significant donations from the Robert Baird family and from Sandra Davenport Avery. We are grateful to receive all of these items reminding us of earlier times in Chittenden, and we look forward to the day we can show them to you.

The following officers were elected to serve in 2022: President, Karen Webster; Vice-President, Joseph Meyers; Secretary, Elaine Meyers; and Treasurer, Marcia Lertola. Bob Muzzy and George Butts were reelected for two-year terms as directors. They will join directors Reggi Dubin and Dave Sargent, whose two-year terms expire next year. We thank Steve Welch for his valuable leadership as recent President of the Society.

As per preferences expressed at the dinner, programming next year will focus on more “history walks” and local history. The Society meets the second Tuesday of each month, March through November. Our meetings are open and free to the public. Please join us! For more information, please contact Karen at (802) 483-6471.

Fire Warden Report



In the 2021 season, Forest Fire Warden Dan Brown and Deputy Wardens Ali Gillingham and Conrad Zeller issued a total of 48 Open Burning Permits, up from 39 last year. The State of Vermont reports a total of 96 wildland fires resulting in 157 acres burned. Of these, 93 fires were caused by people and 3 by lightning.

Officially, any open burning (fire not contained by an enclosure), requires a State of Vermont Open Burning Permit, unless there is snow on the ground. And to this I would like to add that Fire Wardens have access to very detailed information about weather conditions and predicted fire behavior. So aside from notifying local fire departments about location and timing of fires, we are your resource for information about potentially hazardous fire conditions.

Some of the materials you are not allowed to burn are household garbage and trash including tires, painted or treated lumber, and laminates such as plywood and particle board. We discourage burning at night and no active fire is to be left unattended at any time. Please plan ahead and be sure to have ample assistance, rakes, shovels, and water to control the fire at all times. And if a fire does threaten to get out of control, it's better to call 911 early than too late. Any concerns about air quality and open burning may be directed to any Fire Warden or to Vermont Air Pollution Control Division at (802) 241-3840

2021 also saw yet another wildland fire -- on GMNF property at the Reservoir. Please keep in mind spring and fall are New England's fire seasons. Dry leaves and other fine fuels can dry very quickly with little direct sun and become volatile with little ignition, and particularly with a little wind.

The most effective and safest assistance the general public might offer at a wildland fire scene is:

- a) to make sure the incident (and any significant changes) is reported to 911, and
- b) to stay well away from the incident, especially after fire personnel arrive. Wildland firefighting can be challenging in itself. Potential medical emergencies only serve to exacerbate the situation. The risk of personal injury far outweighs damage to leaves, brush and trees.

I would also like to take this opportunity welcome Conrad Zeller to the Deputy Fire Warden position and to thank Ali Gillingham for her service and unwavering dedication to the fire community and wish her the best in the Essex Fire Dept.

Thanks to everyone for their past and future cooperation.

Stay Safe.

Respectfully submitted,
Dan Brown, Forest Fire Warden, (802) 483-2564, (802) 353-8049c
Conrad Zeller, Deputy Fire Warden, (802)-345-1529c

Chittenden Senior Citizens

Our town has some amazing Senior Citizens. The pandemic really was a challenge for us but communication was key to our group. Meals were suspended March of 2020. We were all hoping for a quick end to this pandemic, but it lingered on.

Finally in July 2021 we were able to gather again. To begin, we held Coffee Hour at the Grange Hall. This was well attended and coffee, treats, and lots of conversation was enjoyed by as many as 25 members. This event was held bi-weekly until September when we were able to resume our Monday meals.

The seniors are so fortunate to be able to use the Grange Hall as our Town Hall was closed for public use. Thank you to the Grange committee for the use of building.

We are grateful to the Chittenden citizens who donate their bottles and returnable cans and to the landfill employees who graciously prepare and return them for us. These funds are used for essentials at our weekly meal site and most of all enable us to gather for meals at restaurants several times a year. Our Christmas Dinners at Mountain Top and summer picnics are events we always look forward too.

We also donate to a few charitable organizations that benefit members of our community. Meals on Wheels and the Pittsford Food Shelf are vital parts of the community gifts.

Our thanks also to the SVCOA for their guidance, speakers, and services they provide for our community.

Our meals are held on Mondays at the Grange Hall, 3 Lower Middle Rd., Chittenden, VT. Anyone age 60 and over are all welcome to attend. The cost is a suggested donation of \$3.50 for those 60 and over; all others are \$5.00. Reservations must be made by Wednesday prior to the Monday meal. Call 802-773-6308 (Marilyn Case).

Marilyn Case

Luvia Webster

Glenda Senecal

Ginny Erickson

Pittsford Police Department Chittenden Public Safety Summary

The Town of Pittsford Police Department continues to conduct the town’s contract patrol services. Pittsford Police has been amiable to accommodating the town’s requests for dates and times of patrols and monthly input on any issues and concerns is a fluid process.

Patrols are varied throughout the month in an effort to have coverage on different days and times. COVID-19 protocols are still enacted as needed when traffic stops are conducted.

Call Type	Numbers of Incidents
Animal Complaint	3
Assist – Agency	1
Assist – Motorist	1
Assist – Public	7
Directed Patrol	1
Motor Vehicle Complaint	1
Property Watch	1
Traffic Stops	39
Vandalism	1
VIN Verification	1
Welfare Check	3

Pittsford Police did not issue any traffic tickets as of October 2021, due to outdated ordinances and awaiting results for a traffic study on reduced speed limits in several locations. This is reflected in the numbers of traffic stops for 2020-2021.

An emphasis on stop signs violations on Powerhouse, Beebe Hill, Powerhouse/Holden/Ager Roads intersections was again conducted this year as it is an ongoing problem.

Please do not hesitate to contact a member of the Select Board or the Town Office with any law enforcement concerns. Any Police services a resident may need shall be reported through 911 for emergencies or the Vermont State Police **non-emergency** number (**802-773-9101**). Pittsford Police officers will respond only when scheduled to be in town and will not answer calls outside those times. Calls specific to reporting an animal control complaint should be made by calling **802-483-6500 x14** and leave a message for Animal Control Officer Soulia.

PITTSFORD FOOD SHELF

This past year our long time Director, Robin Rowe, stepped down after 23 years of selfless and effective leadership. The other volunteers rallied beautifully to assist Pastor Joel Tate of Furnace Brook Wesleyan Church as he took on the role and to make the transition as smooth as possible.

At the end of 2021 we are still providing an enhanced list of items to our clients with curbside service by appointment. We are constantly reevaluating this pandemic approach in light of the everchanging health landscape, as many of our clients have expressed to us their preference for shopping in person.

We continue to benefit from community partners such as Panera Bread and the Freihofer Bakery Outlet. Our friends at RSVP provided us with lots of gifts that we were able to distribute to families at Christmas. OMYA and Kamudas provided turkeys. Church groups provided gifts and knit hats and mittens that we were able to distribute. And local gardeners impressed us with the quality of their produce and the generosity with which they provided it: tomatoes, cucumbers, zucchini, apples, onions, garlic, kale, peppers, winter squash, blueberries, strawberries, apple sauce, and much, much more.

Aside from what we get from the VT Food Bank, we try to keep our sourcing as local as possible and are grateful for our friends at Kamudas, Keith's, and Misty Meadows.

At times this past year our usage was down significantly from the year before, a fact we attributed to the leadership transition and the abundance of other food programs and government assistance. We ended the year, however, with rapidly escalating demand.

Historically, we have been very frugal and have done a lot to keep our overhead low, but going into 2022 we are investigating adding a part time position and getting some professional assistance in order to more effectively provide services to all the people in our community who could use them.

We have enough food to help all our residents, so please don't go without because you think someone else's needs are greater. We work with the Vermont Food Bank and our mission is to fight hunger and help our neighbors in need. We are here to help everyone who is a resident of Pittsford, Proctor, Florence, and Chittenden. The only requirement is that you must be a resident. Questions can be referred to Joel Tate, Director @ 483-3002 or pastor@furnacebrook.org

Pittsford Foodshelf Income & Expense

1/1/2021 through 12/28/2021

INCOME	EXPENSES		
Donations	\$ 50,370.48	Administration	\$ 2,087.57 7%
<u>Interest</u>	<u>26.48</u>	Groceries	16,821.39 58%
TOTAL INCOME	\$ 50,396.96	Insurance	574.00 2%
		<u>Rent</u>	<u>9,600.00</u> 33%
		TOTAL EXPENSES	\$ 29,082.96

OVERALL Gain/Loss \$ 21,314.00

Checking Account Balance 12/28/2021 \$ 68,110.76

Reports of Social Service & Other Organizations

Annual reports are provided by the following organizations and are available in the Town Clerk's Office. To access services or for comprehensive information, please contact organizations directly.

Advocacy Resources Community

128 Merchants Row, Ste 302 Rutland, VT 05701 (802) 775-1370 info@ARCRutlandArea.org

Regional Ambulance Service (RAS)

275 Stratton Rd., Rutland, VT 05701 (802) 773-1746 www.rasvt.com

Rutland Regional Planning Commission (RRPC)

The Opera House, 67 Merchants Row PO Box 430, Rutland, VT 05702 (802) 775-0871
www.rutlandrpc.org

Rutland Mental Health Services (RMH)

P.O. Box 222, Rutland, VT 05702 (802) 775-2381 mail@rmhscn.org www.rmhscn.org

Solid Waste Alliance Communities (SWAC)

www.rutlandcountyswac.org; info@rutlandcountyswac.org

Green Up Vermont

PO Box 1191, 14 Baldwin St., #16, Montpelier, VT 05602 (802) 229-4586
greenup@greenupvermont.org www.greemupvermont.org

Rutland County Humane Society (RCHS)

765 Stevens Road, Pittsford, VT 05763 shelter (802) 483-6700 or office (802) 483-9171
adoptions@rchsvt.org www.rchsvt.org

Southwestern Vermont Council on Aging

143 Maple St., Rutland, VT 05701 (802) 786-5990 www.svcoa.org
Senior HelpLine 1(800) 642-5119 infoandassistance@svcoa.net

RSVP & the Volunteer Center

6 Court St. Rutland, VT 05701 (802) 775-8220 www.volunteersinvt.org rsvpfqp@gmail.com

VNA & Hospice of the Southwest Region

7 Albert Cree Drive P.O. Box 787, Rutland, VT 05702 (802) 775-0568
www.vermontvisitingnurses.org

Green Mountain National Forest

PO Box 220, Rutland, VT 05702 (802) 747-6700 www.fs.fed.us/gmfl

Rutland West Neighborhood Housing d/b/a NeighborWorks® of Western Vermont

110 Marble St., West Rutland, VT 05777 (802) 438-2303 nwwvt@nwwvt.org

Boys & Girls Club of Rutland County

71-75 Merchants Row, P.O. Box 636, Rutland, VT 05702
(802) 747-4944 www.rutlandbgclub.org meets at Barstow M-F 2:45 - 6:30 pm

Wonderfeet Kids' Museum

11 Center St., Rutland, VT (802) 282-2678 <https://wonderfeetkidsmuseum.org/> info@wkmvt.org

TOWN OF CHITTENDEN VITAL STATISTICS 2021

Births

Jack Christion Stevens, son of Angela & Christian Stevens	January 29, 2021
Austin Robert Purcell, son to Clair & Luke Purcell	February 13, 2021
Isla Atlas Baccei, daughter to Megan Devitt & Andrew Baccei	April 6, 2021
Zephyrin Marcel Cote, son to Kynzi Konni & Ann Fredette	April 20, 2021
Emma Rose Zeller, daughter to Chelsea & Conrad Zeller	June 25, 2021
Grayson Papineau, son to Alexandra Papineau	June 30, 2021
Wesley Michael Johnson, son to Christine & Tyler Johnson	August 11, 2021
Kaydence Elaine New, daughter to Mercedes Warner & Jeremy New	September 21, 2021
Ryan Robert Jankowski, son to Renee & Robert Jankowski	October 4, 2021

Marriages

The Town of Chittenden issued 65 marriage licenses this year. The town's share of the monies collected is \$1,300. Congratulations to the following Chittenden residents!

Alyssa Frake & Zakery Tutino	January 23, 2021
Richard Hill, Jr. & Tara Reed	June 5, 2021
Gregory Lang & Doris Walker	June 16, 2021
Jason Poljacik & Melissa McMahon	June 26, 2021
Jori Fairbanks & George Goodhue	September 12, 2021
Jay Newton & Sarah Rivait	September 25, 2021
Abigail Elliott & Cody Bradish	December 4, 2021

Deaths

John Joseph Phillips	January 19, 2021
John Wayne Crosby	February 22, 2021
Peter W. Hall	March 11, 2021
Stephen N. Shaw	April 2, 2021
Dianne M. Jaquith	April 1, 2021
Henry Joseph Bouchard, III	May 20, 2021
Cecelia Ann Mason	June 19, 2021
William S. Kimball	September 28, 2021

GENERAL TOWN INFORMATION

Recycling and Hazardous Waste

The Transfer Station recycles newspapers, magazines, heavy cardboard, boxwood, glass, tin and steel cans, plastics, and aluminum. They also accept returnable bottles and donate the proceeds to the senior citizens.

Vermont Universal Recycling Law (Act 148) July 1, 2015. This can be reviewed at the Town Office or online at www.rutlandcountyswac.org.

Mandatory composting began on July 1, 2020. The Chittenden Transfer Station provides a bin for composted materials. If you are composting at home, the Transfer Station will accept bones in your regular trash. For more information, go to <https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Universal-Recycling/Compost-With-Confidence-VT.pdf> *and/or* <https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Universal-Recycling/The-Dirt-on-Compost.pdf>.

The next household hazardous waste collection is scheduled for Saturday, April 30, 2022, from 8:30 to 12:30 at the Rutland Town Transfer Station in Northwood Park. For more information on what you may bring, call or visit the Town Office. Or, visit www.rutlandcountyswac.org.

Battery Collection Process: Rechargeable and Non-Rechargeable batteries of all types up to 4 pounds. Auto Battery Exempt, most service stations will accept. The Town will receive \$0.25 per pound for the batteries, shipped free to Call 2 Recycle (subject to change).

Transfer Station Stickers / Punch Cards

Article V of the Chittenden Transfer Station Ordinance, as amended in 2001, requires the annual issuance of numbered Transfer Station Stickers to legal residents of Chittenden and/or other owners of dwellings in the town.

The current red transfer station stickers will expire on March 31, 2021. The new stickers will be effective when acquired, through March 31, 2022. Stickers may be obtained at the Town Office, at a charge of \$7.00. Town records will be kept of the number assigned to each residence, name and address of resident, date the sticker is issued, and record of vehicle registration to which the sticker will be affixed. The sticker shall be affixed to a window on the driver's side of the registered vehicle.

The State is mandating what is called a payment system "Pay as you Throw". Payment will be by a punch card system: One bag per punch, ten punches per card. Punch cards are available for sale at the Town Office and The Wooden Barrel. The dumping fees by Chittenden are as follows:

\$12.00 per card for ten 13-gallon bags

\$25.00 per card for ten 33-gallon bags.

Fee structure is subject to review and change at the discretion of the Selectboard. For more information about the new law, go to www.ANR.State.VT.US/dec/wastediv/solid/Act148.htm or www.rutlandcountyswac.org. For general questions, call the Town Office.

All recyclables, except cardboard, will go into the same dumpster at the Transfer Station. It's an all-in-one, no-sort system. Recyclables can no longer go into the landfill with the trash.

Thank you for recycling,
The Chittenden Select Board

- SOLID WASTE ALLIANCE COMMUNITIES -

www.rutlandcountyswac.org

Steve Sgorbati, Chair – Sudbury
 John Garrison, Vice Chair – West Haven
 Bonnie Rosati, Secretary/Treasurer - Fair Haven

Pamela Lavoie Clapp, Administrator
 Telephone: (802) 342-5701
 Email: solidwastealliancecommunities@gmail.com

Act 148 - Universal Recycling Law - Fully Implemented

July 1, 2020

- Haulers must offer food scrap collection to businesses, schools, transfer stations, and apartment complexes with more than four units.

July 1, 2020

- Food scraps are banned from landfills. 20 mile limit no longer applies.

July 1, 2017

- Transfer stations must accept food scraps.
- Generators of 18 tons of food scraps (¼ ton per week) must divert if facility exists within 20 miles.

July 1, 2016

- Leaf, yard waste and clean wood are banned from landfills Haulers must offer leaf and yard debris collection.
- Generators of 26 tons/year (2 tons per week) of food wastes must divert if composting facility exists within 20 miles.

July 1, 2015

- Residential trash must be charged based on volume or weight.
- Recyclables are banned from landfills.
- Transfer stations must accept leaf and yard waste.
- Haulers and transfer stations must offer residential recycling at no separate charge.
- Recycling containers must be provided in all publicly owned spaces where trash cans are located.
- Generators of 52 tons/year (1 ton per week) of food wastes must divert if composting facility exists within 20 miles.

July 1, 2014

- Transfer stations must accept residential recyclables at no charge.

SWAC is composed of the towns of Benson, Chittenden, Fair Haven, Middletown Springs, Pawlet, Rutland Town, Shrewsbury, Sudbury, Tinmouth, and West Haven and serves a population of approximately 14,000 people. These towns work cooperatively to comply with State laws and mandates managing solid and hazardous waste issues in an environmentally responsible and cost effective manner.

In 2021, SWAC successfully complied with Year One Act 148 / ANR Solid Waste Implementation Plan (SWIP) requirements. The SWIP meets the requirements of the State's Material Management Plan and outlines how solid and hazardous waste will be managed in the SWAC towns for a five-year period. All towns in Vermont are required to be included in a SWIP, and the requirements are extensive. The currently approved and adopted SWIP is available for review on the SWAC website.

SWAC acts as a liaison to the State of Vermont representing the SWAC town's interests on issues such as legislation and rule changes, SWIP requirements, and Product Stewardship.

SWAC is a member of the Vermont Product Stewardship Council and Product Stewardship Institute.. These groups have been instrumental in getting Environmental Producer Responsibility (EPR) legislation passed in Vermont. The EPR legislation requires manufacturers to be financially responsible for the end of life collection of their product(s) thereby saving Vermont's resident's disposal/recycling costs. Active programs are in place for the collection of architectural paint, batteries, automobile switches, mercury thermostats, mercury lamps, compact fluorescent bulbs, and electronics waste. Efforts are still ongoing to pass new legislation requiring manufacturers of household hazardous waste products and paper and packaging to pay for end of life disposal of their products. Contact your local representative to support these efforts.

HOUSEHOLD HAZARDOUS WASTE (HHW): HHW collection is the most costly endeavor undertaken. SWAC contracted with US Ecology to hold three household hazardous waste (HHW) events. 5.6 tons of hazardous waste was collected from 127 households. Products included oxidizers, acids, alkalines, reactives, pesticides, aerosols, flammable liquids, ammonia, mercury devices, mercury, batteries, latex, oil based, and flammable paints, propane tanks, batteries, asbestos, pcb ballasts, and antifreeze.

Thank you for participating in SWAC's efforts to properly recycle and dispose of solid and hazardous waste. To keep your communities HHW and solid waste collection costs down, remember to **Refuse, Reduce Reuse, Recycle, and Repurpose**. Consider buying less-toxic products that do not need to be disposed of as hazardous waste.. If you do buy a product, use it up for its intended purpose, or give it to a friend, neighbor, or relative to use. Visit the SWAC website (What Do I Do With page) for locations where electronics, paint, batteries, fluorescent bulbs, and waste oil are accepted for **FREE** year round. No need to wait for the HHW events.

2022 HW Schedule - **April 30**, Rutland Town Transfer Station, 218 Northwood Park; **October 8**, Fair Haven Transfer Station, 175 Fair Haven Avenue. These event times are 8:30 a.m. - 12:30 p.m. These events are free to all SWAC residents. In addition - shared event with Bennington County Solid Waste Alliance (BCSWA) - **September 17** -- For BCSWA residents and Pawlet residents at Dorset School, 130 School Drive, Dorset. Time for this event is 9:00 a.m. - 1:00 p.m. The SWAC website provides additional information on these events.

Between events: Residents of SWAC towns may purchase a non-district permit to utilize the Rutland County Solid Waste District Gleason Road transfer station and hazardous waste depot. This permit allows access to the Gleason Road facility and provides drop-off of household hazardous waste and, trash disposal at current rates, and access to recycling drop-offs. Permit purchase is available at the scalehouse or hazardous waste depot at the transfer station or at the RCSWD offices, located at 1 Smith Road, Rutland, Monday through Friday from 7:00 a.m. - 3:00 p.m. Permits are not available for sale on weekends at either location. Telephone 802-775-7209 for additional information and current rates.

2021 was another unprecedentedly difficult year. Special thanks to town staff and transfer station attendants who kept operations going despite the difficulties involved. Also many thanks to the SWAC representatives, many town clerks, and administrators. They spend countless hours assuring SWAC continues to run efficiently and effectively.

Your town was represented by:

Town of Benson	Wes Bowen, Daphne Bartholomew	Town of Chittenden	Elmer Wheeler, Julie Fredette
Town of Fair Haven	Bonnie Rosati (Secretary/Treasurer)	Town of Middletown Springs	Glen Moyer, Terry Redfield, Patty Kenyon
Town of Pawlet	Lenny Gibson	Town of Rutland	Larry Delveneri, William Bauer
Town of Shrewsbury	Bert Potter	Town of Sudbury	Steve Sgorbati (Chair)
Town of Tinmouth	Wheaton Squire, Michael Fallar	Town of West Haven	John Garrison (Vice Chair)

Terms of Office for March 2022

<u>Office by Election</u>	<u>Term*</u>	<u>Dates</u>	<u>Current Office Holder</u>
Moderator	1 year	2021-2022	Reggi Dubin
Select Board	3 year	2019-2022	Andrew Quint
	2 year	2020-2022	Bob Baird
	3 year	2020-2023	Julie Fredette
	2 year	2021-2023	Joseph Casella
	3 year	2021-2024	Kathleen Pratt
Town Clerk	3 year	2021-2024	Roberta Janoski
Town Treasurer	3 year	2021-2024	Alyssa Reynolds
Delinquent Tax Collector	1 year	2021-2022	Roberta Janoski
First Constable	1 year	2021-2022	vacant
Lister	3 year	2019-2022	Ed Elliott
	3 year	2020-2023	Trish Pelkey
	3 year	2021-2024	Millie Kimball
Auditors	3 year	2019-2022	vacant
	3 year	2020-2023	Jeff Spaulding
	3 year	2021-2024	Jean Higgins
Town Agent	1 year	2021-2022	Gary Congdon**
Cemetery Commissioners	3 year	2019-2022	Bob Case
	3 year	2020-2023	Edward Elliott
	3 year	2021-2024	vacant
Justice of the Peace	2 year	2/1/2021-1/31/2024	Alison H. Briggs
	2 year	2/1/2021-1/31/2024	Kathy Hall
	2 year	2/1/2021-1/31/2024	Charles "Chip" Ogg
	2 year	2/1/2021-1/31/2024	Linda A. Reis
	2 year	2/1/2021-1/31/2024	Dave Sargent
	2 year	2/1/2021-1/31/2024	Jeff Spaulding
	2 year	2/1/2021-1/31/2024	Bradford White

* Terms in bold are up for election this year.

** Appointed for one year to fill vacancy

Office by Appointment	Term	Dates	Current Office Holder
Road Foreman	1 year	2021-2022	Keith Adamsen
Road Liaison to Select Board	1 year	2021-2022	Gary Congdon
State Forest Fire Warden	5 year	7/1/2021-6/30/2026	Dan Brown
Deputy Forest Fire Warden	5 year	7/1/2021-6/30/2026	Conrad Zeller
Tree Warden	1 year	2021-2022	George F. Casey
SWAC Representative	1 year	4/15/2021-4/15/2022	Elmer Wheeler Jr.
Alternate	1 year	4/15/2021-4/15/2022	Julie Fredette
Regional Ambulance Representative	3 year	2020-2023	Becky Congdon
Emergency Management Director	1 year	2021-2022	Jan Sotirakis
Emergency Management Coordinator	1 year	2021-2022	Bob Case
Recreation Committee Chair	3 year	2019-2022	Tom Cook (chair)
Planning Commission Members	3 year	2019-2022	Rod Munroe
	3 year	2019-2022	Leo Pond*
	3 year	2019-2022	Dave MacKenzie*
	3 year	2020-2023	Lisa Purcell (chair)
	3 year	2020-2023	Sam Hall
	3 year	2020-2023	Joe Casey*
	3 year	2021-2024	Abigail Elliott
	3 year	2021-2024	Ben Lucas
	3 year	2021-2024	Jonathan Yacko
RRPC Regular Commissioner	1 year	7/1/2021-6/30/2022	Julie Fredette
Alternate Commissioner	1 year	7/1/2021-6/30/2022	Andrew Quint
Town Health Officer	3 year	9/1/2019-8/31/2022	Bernard McGee
RR Transportation Council (Regular)	1 year	7/1/2021-6/30/2022	Bob Baird
Alternate Representative	1 year	7/1/2021-6/30/2022	Andrew Quint

* resigned, office is now vacant

Ordinances and Policies in Town Clerk's Office

Ordinances

Ordinance Regulating Dogs & Wolf Hybrids	2021
Permit Tracking Ordinance	2019
Transfer Station Ordinance	2015
Water & Septic Ordinance 2007-2008	2008 – no signatures but mentioned in minutes
Street Naming & Numbering Ordinance	1996
Road Standards Ordinance	1973 with update in 1984
Motor Vehicle Ordinance	1983 amended 12/12/1983; stop sign update 1996
On Site Sewage Disposal Ordinance	1988
Trailer Park Ordinance	1967 – town vote

Filed as inactive:

Citing Ordinance	No Dates – no signatures
Firearms, BB Guns, Similar Weapons	1975 – Rough Draft of Proposed only (Tabled by Select Board 8/25/1975)

Miscellaneous Town Policies

(Policies are dated if form so indicates)

Tree Removal Policy (August 9, 2021)
Town Road and Bridge Standards (August 12, 2019)
Town of Chittenden Employee Pay Policy (November 12, 2018)
Purchasing Policy (June 11, 2018)
Town of Chittenden Employee Sick Leave (January 1, 2018)
Town of Chittenden Delinquent Tax Collections Policy –2013 update (Town Report)
Snowmobile Policies (1975 through 2010)
Permission Agreement for Use of the Town Hall (July 13, 1998)
Enhanced 9-1-1- Maintenance Responsibilities (State of Vermont 9/22/1998)
Overweight Truck Permit Policy (August 1998)
State Information on Food Preparation Events (April 1994)
Town of Chittenden Alcohol & Drug Policy (March 1994)
State Information on Shows & Concessions (State June 18, 1987)
Chittenden Town Cemeteries By-Laws (July 1968)
Kennel Permit (Vt. Statute)
Highway Solicitations (Vt. Agency of Transportation)
Chittenden Transfer Management Plan
Town of Chittenden Bad Check Policy (Select Board minutes)
Temporary Construction Easement
Application for Underground /Encroachment/Right of Way

Dog Licenses

All dogs six months or older must be licensed every year at the Town Clerk's office. Current dog licenses expire on April 1, 2022. Dogs must have a current rabies certificate on file with the Town Clerk in order to be licensed. Late fees of \$10.00 will apply for all dog licenses issues after April 1, 2022. Per State Law, owners of dogs not licensed by May 30, 2022 may face additional fines or possible loss of the dog.

Town Phone Numbers

Fire Department & First Response	911
State Police Emergency	911
State Police Non-Emergency	(802) 773-9101
Town Office	(802) 483-6647
Town Facsimile	(802) 483-2504
Town E-Mail Address	clerk@chittendenvt.org treasurer@chittendenvt.org
Town Website	www.chittendenvt.org
Town Auditors	townreport05737@gmail.com
Town Garage - Keith Adamsen	(802) 483-6151 or (802) 236-0702, (802) 236-7847
Public Library	(802) 773-3531
Barstow School	(802) 773-3763 or 773-6926
Forest Fire Warden - Dan Brown	(802) 483-2564, 353-8049
Deputy Fire Warden – Conrad Zeller	(802)-345-1529
Animal Control, Town of Pittsford Police Department	(802) 483-6400 ext. 14, leave message

Town of Chittenden
Auditors
Post Office Box 89
Chittenden, VT 05737

PRESORTED STANDARD
U.S. POSTAGE PAID
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PERMIT NO.2

*Please use this report for
Town Informational Meeting
March 1st, 2022*