

ANNUAL REPORT
OF THE BOARD OF OFFICERS

TOWN OF LINCOLN

VERMONT

FOR THE YEAR ENDING DECEMBER 31, 2003



New Bridge – New Truck

photo by Ethan Ready

PLEASE BRING THIS REPORT WITH YOU TO THE TOWN MEETING
To be Held at Burnham Hall
MARCH 1, 2004, 7:30 PM

Childcare and Transportation to Town Meeting Available
Call 453-2980 for Reservations



New Truck – Familiar Face

photo by Ethan Ready

Ed Thompson poses with Lincoln's 2004, tandem-axle Mack truck. The ten-wheel diesel is equipped with state of the art features including, 10 gears for steep hills and a 14-yard hauling capacity. The "big rig" has massive plowing abilities and will be used year-round to haul gravel, sand and salt. Thompson, born, raised and married in Lincoln, began working for the town in 1958. He has worked full-time since December of 1962, including 20 years as the Foreman of our Town Road Crew. **HAPPY 42 YEAR ANNIVERSARY ED!**

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Notes

Report of Town Clerk

2003 has certainly flown by! No floods, no ice storms, just lots of snow in December! Our new truck seems to be working out very nicely. Have you noticed the Town of Lincoln signs on the doors of all the trucks? (see thanks to Randy Mayo in Selectboard Report)

Speaking of the cold – this office is no longer cold, thanks to Pete Hansen! He has donated all his time doing this – we have just paid for the materials! We now have radiant heat under the floor and except for the vault, where you could still hang meat it's so cold, the rest of the building is great! The gas heater is large enough so that IF we ever get an addition, it can certainly handle the extra space. Thank you, Pete!

Our Rabies Clinics seem to bring in fewer animals each year, but there are still quite a few people that take advantage of not having to travel very far or pay a lot for their animals' rabies shots. This year the Clinic will be held on March 27, 2004 from 12:00 noon – 1:00 p.m. here at the Town Clerk's Office. The cost per shot, for dog or cat, is \$10.00, the same as last year. We will be licensing dogs at the same time, so you don't have to make a special trip back here later. We do need the white copy of the Rabies' Certificate, plus \$6.00 for spayed/neutered dogs or \$10.00 for unaltered dogs. After April 1st the fees increase for both. PLEASE NOTE that if your dog's rabies shots have not expired but will in the next month or so, you can still license him/her by April 1st and not have to pay the late fee – just bring a copy of the new rabies certificate to this office when you have it done.

There have been problems with some emails being returned as undeliverable. If your email address has been changed, please let me know. If you no longer wish to receive emails from this office, please let me know that. If you would like to have your e-mail address added to this list, please send it to Lnclnhillcntry@madriver.com. Or add your email address when you sign the list at Town Meeting or Election Day.

Please make sure you are on the voter checklist! Just because you have moved to Lincoln does not automatically put you on the voter checklist. There have been a number of people signing petitions that are not on the list and their names then must be crossed off. In most cases there are enough names remaining, but sometimes someone has to scramble to get more signatures in time to meet the deadline.

Transfer Station Stickers – please pick up a flyer at Town Meeting and/or Election Day, explaining about stickers. The short of it is that anyone who is a land/home owner in Lincoln AND PURCHASED AT LEAST ONE STICKER in 2003, will be receiving one Transfer Station Sticker in the envelope with your tax bill this Spring. If you are a renter, you must still come in to this office to purchase a sticker for \$12.00. If you need a replacement or an additional sticker, you must come into this office for one and pay \$3.00. PLEASE NOTE that the expiration for present stickers will be August 1, 2004, even though your sticker says June 15, 2004. If you have any questions after reading the flyer, please call or email this office.

Katherine Mikkelsen, Town Clerk

Town And School Officers And Administrators

NAME		PHONE	TERM EXPIRES
Selectboard / Officers			
Donna Bailey	Selectboard (Chair)	453-4971	2005
Donovan Mayo	Selectboard	453-9909	2004
William Sipsey	Selectboard	453-3665	2006
Katherine Mikkelsen	Town Clerk	453-4014	2004
Lawrence Masterson	Treasurer	453-3371	2004
Art Pixley	First Constable	453-4258	2004
Mark Truax	Second Constable	453-2046	2004
Nancy Stevens	Town Moderator	453-4294	2004
George R. Vince	Agent to Prosecute & Defend Suits	453-3327	2004
George R. Vince	Grand Juror	453-3327	2004
George R. Vince	Agent To Deed Real Estate	453-3327	2004
Mark Truax	Dog Warden	453-2046	2004
David Harrison	Fire Warden	453-3419	2007
Melita Bass	Tree Warden	453-4899	2004
Eleanor Scully	Health Officer	453-5637	12/2004
Edward Thompson	Road Foreman	453-3703	Indefinite
Nancy A. Stevens	Delinquent Tax Collector	453-4294	2004
Tom Mansfield	Zoning Administrator	453-3634	2005
Tom Mansfield	Sewage Control Officer	453-3634	2005
Eleanor Scully	Service Officer	453-5637	2004
Dan Adam	Inspector of Lumber	453-2643	2004
Morton "Lucky" Diamond	Emergency Management	453-2802	Indefinite
Mary Harrison	Emergency Management	453-3419	Indefinite
Unfilled	Energy Coordinator		Unfilled
Addison County Regional Planning Commission Delegates			
Jason Oleet		453-4333	Indefinite
Steve Revell		453-4384	Indefinite
Tommie Thompson		453-2449	Indefinite
Addison County Solid Waste Management District Delegates			
Matt Germon		453-7044	2004
Lance Lattrell		453-8442	2004
Addison County Transportation Advisory Committee			
Jason Oleet		453-4333	Indefinite
Auditors			
Mark Benz		453-2250	2004
Angela Magara		453-7560	2006
Ethan Ready		453-2202	2004(5)
Board of Listers			
Claude Rainville		453-3169	2004
Albert J. Scully		453-5637	2006
Lisa Truchon		453-2880	2005

Fence Viewers

Howard Grimes	453-3177	2004
Stephen Halnon	453-3517	2004
Unfilled		

Justices of The Peace

Harriett Brown	453-3166	11/2004
Sally Ober	453-5220	11/2004
Ann Pollender	453-3974	11/2004
Claude Rainville	453-3169	11/2004
Nancy Stevens	453-4294	11/2004
Wendy Truax	453-3885	11/2004
David Wetmore	453-5592	11/2004

Lincoln Cemetery Association

Nelson Hallock, President	453-4203
Howard Grimes, Vice President	453-3177
Leona Wells, Secretary	453-3157
Ivis Masterson, Treasurer	453-2030
Beverly Brown, Trustee	453-3161
Lida Cloe, Trustee	453-2137
Roy Hutchins, Trustee	453-3511

Lincoln Conservation Commission

Jacquelyn Tuxill, Chair	453-5401
Andrew Lindsey	453-7327
Nick Mayer	453-7005
Rose Mayo	453-5687
Sandra Murphy	453-4615
Alison Rood	453-4043

Lincoln Library Trustees

Randy Rice, President (Elected by Town of Lincoln)	453-3846	2008
Nancy Benz (Appointed by Ladies Aid-Industria)	453-2250	2005
Ilana Brett (Appointed by Ladies Aid-Industria)	453-5371	2005
Louella Bryant (Appointed by Town to fill incomplete term)	453-7634	2004
Sally Burrell (Appointed by Town to fill incomplete term)	453-7397	2004
Louise Diamond (Elected by Town of Lincoln)	453-7194	2006
David Furney (Appointed by Library Board)	453-2225	2006
Walt Greiner (Appointed by Ladies Aid-Industria)	453-3762	2004
Susan Oliveau (Elected by Town of Lincoln)	453-5362	2008

Lincoln Neighborhood Watch Patrol

Katie Banks	453-3628
Morris Clark	453-5514
Bruce Cobb	453-2979
Betty Hall	453-3328
Floyd Hall	453-3328
Kathy Mikkelsen	453-4014/2980
Art Pixley	453-4258
Sam Rathbun	453-4722
Mark Truax	453-2046
Mike Truax	453-2046

Lincoln Planning Commission

Aaron Thomas, Chair	453-2603	9/2007
Victor Atkins	453-3772	9/2004
Melita Bass	453-4899	9/2004
Floyd Hall	453-3328	9/2006
Rob Reiber	453-5995	9/2007

Lincoln School Directors

Sarah Quatrocci, Chair	453-5449	2006
Kevin LaRose	453-6098	2005
Ian Martin	453-3124	2004
Donald Sargent	453-4495	2004
Greg Vitercik	453-4878	2005

Lincoln Sports, Inc.

Nora Shattuck, Chair	453-4351
Bill Finger	453-4296
Jodi Gale	453-2785
Kevin Micklas	453-6051
Peg Rood	453-3175
Christine Sumner	453-3231
Steve Taylor	453-3225

Union School Directors

Roger Shattuck	453-4351	2006
Barbara Thompson-Snow	453-4250	2005

Walter S. Burnham Committee

Brian McDonough, Chair	453-2210
David Brown	453-5357
Nancy Stevens	453-4294
Darlene Simmons	453-4292
Wendy Truax	453-3885
Nancy Willis	453-4774
Three Selectboard Members (see above for terms and phone numbers)	
Contact for renting Burnham Hall: Jodi Gale	453-2785

Zoning Board of Adjustment

Will Sipsey, Chair	453-3665	9/2005
Barbara Rainville, Clerk	453-5797	9/2004
Daniel A. Adam	453-2643	9/2006
Stephen J. Halnon	453-3517	9/2006
Jonathan P. Johnson	453-4537	9/2006
Donovan K. Mayo	453-5687	9/2005
Tommie Thompson	453-2449	9/2004
Frederick L. Thompson	453-2151	9/2004
David J. Wetmore	453-5592	9/2005

Vital Statistics 2003 – Births, Marriages, Civil Unions, Deaths**Births**

<u>Child's Name</u>	<u>Birth Date</u>	<u>Parents</u>
Wood, Celia Llewellyn (F)	March 24, 2003	Jane and Stuart Wood 544 Lincoln Gap Road
Vichi, William Fioravanti (M)	April 4, 2003	Barbara and Paul Vichi 524 Quaker Street
Atocha, Brewer Lyndon (M)	May 3, 2003	Marion and Steven Atocha 56 Gove Hill Road
Jackman, Emma Louise (F)	June 23, 2003	Beth and Jesse Jackman 2747 Ripton Road
Xylona, Alexander Arawn (M)	June 26, 2003	Leah and Gregory Xylona 489 Hall Road
Thomas, Sadie Rose (F)	June 26, 2003	Sarah and Aaron Thomas 400 Robinson Road
Frost, Jasmine Jade (F)	July 23, 2003	Deborah Quattrocci and Christopher Heath 299 Gove Hill Road
Collaro, Samuel Thomas (M)	August 17, 2003	Laura and Michael Collaro 1708 South Lincoln Road
Guy, Neil Sutlive (M)	September 10, 2003	Margaret Sutlive and Daniel Lee Guy 1777 Elder Hill Road
Neil, Nicholas Robert Austin (M)	October 10, 2003	Amanda Austin and Andrew Charles Neil 3182 Ripton Road
Norton, Erik Jaeger (M)	October 15, 2003	Paula Larrow and Charles Alan Norton 1219 Lincoln Gap Road
Breault, Bill Mason (M)	October 22, 2003	Jessica and Kevin Breault 1200 French Settlement Rd
Nezin, Elliot Caul (M)	November 4, 2003	Rebecca and Chris Nezin 402 Murray Road

Marriages

Thomas Gregory Verner and Janet Mary Fredericks	May 24, 2003
Paul Lesnie Weisbart and Lillian Ruth McGuire	July 19, 2003
Frank Joseph Clark and Angie Marie Manning	August 13, 2003
Jonathan Ross Howell and Anna Saalfield Ives	August 16, 2003
Ian Charles Huizenga and Gordana Haase	August 23, 2003
Nicholas Eric Brightman and Sadie Fortune Danforth	August 23, 2003
Michael Raymond Nault and Carol Ann-Marie Hart	September 6, 2003
Jeremy Revell and Erika Theres Hagan	September 6, 2003
Benjamin David Wyatt and Meghan Anna Yost	October 4, 2003
Christopher Daniel Oxley and Mary Beth Simons	October 4, 2003
Ethan Michael Ready and Katina Lyn Francis	October 18, 2003
Craig Scott Desautels and Judith Marie Mongeon	November 1, 2003

Deaths

Lutie Hinds	92 years	March 5, 2003
Maria M. Heubel	99 years	March 16, 2003
Kenneth Michael Zeno	45 years	May 5, 2003
Harry Alfred Webb	88 years	May 19, 2003
Sylvia Marie Pixley	72 years	May 25, 2003
Harold Louis Corts	63 years	June 13, 2003
Ida Mary Masterson	83 years	December 5, 2003

Burial Transit Permits

Richard Henry Grant	70 years	January 24, 2003
Leon Pliny Lafayette	73 years	December 5, 2003

Voter Information**Town Meeting:**

The first Monday in March - this year it is Monday, March 1, 2004 at 7:30 p.m. upstairs at Burnham Hall.

Elections:

The first Tuesday in March - this year it is Tuesday, March 2, 2004 from 10:00 a.m. until 7:00 p.m. downstairs at Burnham Hall.

Petitions for Articles to be included in the Warning:

The warning shall also contain any article or articles requested by a petition signed by at least five percent of the voters of the municipality and filed with the Town Clerk not less than 40 days before the day of the Town Meeting. We also require a short report mentioning how many Lincoln residents were helped by this organization, and a short budget report, which can be viewed at the Town Clerk's Office, if requested.

Nominations, Petitions for Candidate for Office:

Nominations of the municipal officers shall be by petition. The petition shall be filed with the Town Clerk, together with a written consent of the prospective nominee to the printing of his name on the ballot, no later than 4:00 pm on the sixth Monday preceding the day of the election. A petition shall contain the name of only one candidate. A voter shall not sign more than one petition for the same office, unless more than one nomination is to be made, in which case he may sign as many petitions as there are nominations to be made for the same office. Please note that I am usually closed on Mondays, but in the future, I will be open on the sixth Monday preceding the day of the election so that all petitions must be in this office by 4:00 p.m. A person consenting to be nominated may withdraw by notifying the Town Clerk in writing no later than 4:00 pm on the Wednesday after the filing deadline.

Applications:

A person who desires to register to vote in an election shall, during regular hours, file an application in the office of the Town Clerk in which he/she claims to be a resident.

Applications for names to be added to the checklist:

Applications shall not be accepted after 12:00 noon on February 23, 2004, in order to be on the checklist for this year's Town Meeting. If a person is not eligible to register prior to Feb. 23rd, but expects to be eligible on or before Election Day, he/she may file with the Town Clerk a written notice of his/her intention to apply for the addition of his/her name to the checklist. The notice shall be filed prior to noon on the 23rd of February, and the Board of Civil Authority shall then accept the person's application at any time before the close of the polls on Election Day, and act upon the application forthwith. This office will be open from 10:00 a.m. until 12:00 noon for this purpose.

Absentee Voting:

A voter, who expects to be an absent voter, or an authorized person in his/her behalf, may apply for absentee voter ballots until the closing of the Town Clerk's Office on the day preceding the election. Here again, please note that I will be open from 10:00 a.m. until 12:00 noon for this purpose. Absentee ballots may be requested by telephone, in person or in writing, and shall be valid for only one election.

A person may vote absentee in person at the Town Clerk's Office, by mail, by picking your ballot up and bringing it home to be voted, or, if ill or needing help, a pair of Justices will bring the ballot to your home on the day of the election. Please call the Town Clerk's Office if you have questions regarding absentee voting.

Candidates For Election On March 2, 2004

FOR MODERATOR, for 1 year	Michael Harding
FOR TOWN CLERK, for 1 year	Katherine Mikkelsen
FOR TOWN TREASURER, for 1 year	Lawrence Masterson
FOR SELECTBOARD, for 3 years	Donovan Mayo, Bill Masterson
FOR FIRST CONSTABLE, for 1 year	Art Pixley, Philip Labossiere
FOR SECOND CONSTABLE, for 1 year	Mark Truax
FOR TAX COLLECTOR, for 1 year	Nancy A. Stevens, Philip Labossiere
FOR LIBRARY TRUSTEE, for 5 years	Sally Burrell
FOR LIBRARY TRUSTEE, for 5 years	Louella Bryant
FOR AGENT TO PROSECUTE & DEFEND SUITS, for 1 year	George Vince
FOR GRAND JUROR, for 1 year	George Vince
FOR AGENT TO DEED REAL ESTATE, for 1 year	George Vince
FOR SCHOOL DIRECTOR, for 2 years	Ian Martin
FOR SCHOOL DIRECTOR, for 3 years	Donald Sargent, as write-in candidate
FOR AUDITOR, for 3 years	Mark Benz
FOR AUDITOR, for 1 year (to fill out a three year term)	Ethan Ready
FOR LISTER, for 3 years	Claude Rainville
FOR UNION SCHOOL DIRECTOR, for 2 years (to fill out a three year term)	Robert M. Fuller

Selectboard Report to the Citizens of the Town of Lincoln

2003 was a challenging and transitional year for the town and the Selectboard. The last FEMA project was completed and the Jackson Pit was closed, marking an end to activities related to The Flood. The post-'27 flood bridge at Garland's was replaced. Ed Thompson is once again our Road Foreman, a position he has not held since before the flood. As you read this, the FEMA audit is being closed. Five years later, our feet are finally dry.

Roads and Bridges:

Roads and bridges have perennially been a leading issue for the Selectboard, and this year was no exception. The deck for Garland's Bridge was replaced this summer. The original abutments were retained and capped and a pre-cast deck was put in its place. While the original design called for the deck to be cast in place, the Selectboard chose to shorten the closure time by using a pre-cast deck. This design change was paid for in part by transfer from the Bridge Fund. Safety, road maintenance, meeting school opening date, commerce, trucking and tourism were the issues driving this change. The Selectboard offers our thanks for the patience of all those effected. The Bridge was completed a week ahead of schedule, just in time for the Firemen's Auction.

An increasing population and increasing expectations for the overall serviceability of the town's roads drives as an opposite impulse to the need to hold the line on costs. Roads that were impassable decades ago during mud season are now navigated with ease; winter, spring, summer, and fall. The Selectboard received calls this December from citizens that were concerned because roads were snow covered during a blizzard. It takes the road crew about three hours to do a complete round of the roads.

Equipment:

2003 saw the sale of the 1988 International Truck and the purchase of a 2003 tandem axle Mack. The tandem 14-yard Mack is key to holding down the cost of sand and gravel. Thanks to Randy Mayo and Chuck Norton for helping out with equipment maintenance and repair.

Road Crew:

2003 saw several changes in the road crew. Ed Thompson is once again our Road Crew Foreman. Ed is in his forty-second year of service to the Town. Ken Zeno continues on in his return from retirement. We are very lucky to have hired a highly experience Road Crew Member with roots in the community, Les Tracy. Les joined the crew in October after leaving his previous road crew job in Milton. Les has over twenty years experience and is a graduate of the Vermont Roads Scholar program.

We offer our thanks to the road crew for maintaining the roads this summer with a short crew and dealing with one of the snowiest Decembers on record. We would like to thank Mark and Mike Truax, and Liam Sipsey for working with the road crew on Christmas Eve. The helpers dug out snow clogged culverts by hand allowing the crew to spend more of the holiday with their families.

Burnham:

It has been an incredibly active year for Burnham. The "subcommittee" has done an amazing amount of grant work. Initially the focus of this group was the stairs, but their efforts have branched out into finding funding for ADA accessibility modifications, roof and façade repairs, and a memorial park. Many thanks to Mark, Hattie and all other volunteers whose countless hours of service have made this possible.

All of this work has allowed the Burnham committee to refocus on its primary mission. The committee has and will continue to sponsor a series of educational/entertainment events, under the title: The Burnham Series.

Communication:

We continue to utilize the *Listserve* to send out periodic information via email. An email account has been setup, lincolnselectboard@hotmail.com to inform the Selectboard of issues and concerns. As always we conduct twice-monthly meetings on the first and third Tuesday of the month, starting at 7:00 pm. Please call Kathy Mikkelsen, if you wish to be on the meeting agenda.

Appointments:

Once again we extend out thanks to the many, many hours of volunteer service provided to the town by the numerous civic minded and public-spirited citizens. Community involvement is a big piece of what makes Lincoln a great place to live.

Transfer Station:

We continue with our contract with JR. We increased the frequency of recyclables pick up to keep pace with demand. Lincoln leads the county in recycling as a percentage of total waste stream.

Silberman Bequest:

The sum of 25,000 dollars was left in the Curt C. and Else Silberman Fund for the Aged by Mr. Curt C. Silberman, who passed away in 2002. The fund is to benefit the senior citizens of Lincoln and has been left in the care of the Selectboard.

Budget:

In the years since The Flood, the highway fund has remained pretty flat due to the influx of FEMA funds. The level of improvements was high compared to the tax rate, since many of the improvements were repairs driven by flood damage. We are done with FEMA funded repairs. That fact combined with the decision to expedite the Garland Bridge project left us with some tough choices. We moved \$40,000 from the Bridge Fund and also bring a deficit forward.

The General Fund has remained pretty level across the past couple of years, factoring out capital transfers. We are bringing forward a surplus of 5,900 dollars. We have moved Town Office improvements out another year and reduced the transfer to the Capital Fund. Adjustment in the Capital Plan will have no effect to Long-Term Plan.

Respectfully, Lincoln Selectboard
Donna Bailey, Chair
Don Mayo
Will Sipse

**TOWN OF LINCOLN
GENERAL FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

Assets	Dec. 31, 2003	Dec. 31, 2002
Cash	\$ 16,545	\$ 126,324
Accounts Receivable	171	143
Delinquent Taxes Receivable	60,493	64,767
Due from Highway Fund	32,480	
Due from Reappraisal Fund	5,347	
Due from Conservation Commission Fund		22
Total Assets	\$ 115,035	\$ 191,256
Liabilities & Fund Balance		
Liabilities:		
Accounts Payable	\$ 19,994	\$ 11,477
Due Highway Fund		78,194
Due School Fund	62,016	68,066
Due Capital Fund	25,337	15,781
Due Reappraisal Fund		4,858
Deferred Revenue	1,759	3,220
Total Liabilities	\$ 109,106	\$ 181,596
Fund Balance:		
Reserved for Records Restoration	\$ 2,427	\$ 1,449
Unreserved	3,502	8,210
Total Fund Balance	\$ 5,929	\$ 9,659
Total Liabilities & Fund Balance	\$ 115,035	\$ 191,256

**TOWN OF LINCOLN
GENERAL FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	Estimated	Actual	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes (Including Current Use)	\$ 214,731	\$ 214,914	\$ 183
Land Use Change Tax		5,297	5,297
Equipment Earnings	100,000	91,312	(8,689)
Interest Income	7,500	6,455	(1,045)
Dog Licenses	1,500	1,810	310
Marriage/Civil Union Licenses	100	41	(59)
Copier Charges	200	63	(138)
Liquor Licenses	50	150	100
Transfer Station Permits	5,000	5,894	894
Zoning Permits	4,000	4,691	691
Access Permits	500	350	(150)
Certificate of Compliance	600	764	164
Sewage Permits	1,200	1,025	(175)
Recording Fees	10,000	16,287	6,287
Office Fees	2,500	3,032	532
Heavy Vehicle Fees	300	310	10
Clean Up Fees		40	40
Planning Grant	5,535	2,214	(3,321)
CEJJ Grant		3,250	3,250
Insurance Recovery		296	296
Transfer from Reappraisal Fund	15,000	15,000	
Other		1,998	1,998
New Truck Note Proceeds	112,200	112,200	-
Total Revenues	\$ 480,916	\$ 487,392	\$ 6,476
Expenditures:			
Selectboard Compensation	\$ 3,000	\$ 3,000	\$
Employee Benefits:			
Social Security/Medicare	4,280	4,861	(581)
Health Insurance	25,150	17,512	7,638
Vacation/Sick/Holiday	6,000	4,272	1,728
Retirement Contribution	1,000	661	339
Advertising/Notices & Hearings	1,000	1,191	(191)
County Tax	8,000	7,773	227
League of Cities and Towns	800	1,063	(263)
Insurance:			

**TOWN OF LINCOLN
GENERAL FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	Estimated	Actual	Variance Favorable (Unfavorable)
Unemployment	500	1,092	(592)
Liability, Prop & Bond	8,921	8,921	
Workers' Compensation	7,617	7,083	534
Town Report Typing/Printing	2,500	2,676	(176)
Care of Cemeteries	500	400	100
Legal Services	800	140	660
Interest Expense	2,200	2,017	183
Election Expense	700	709	(9)
Auditors	500		500
Town Clerk	20,000	20,000	
Town Treasurer	6,000	6,000	
Town Office:			
Supplies/Postage	5,000	4,085	915
Equip Repairs/Maint	1,000	1,832	(832)
Heat & Lights	2,000	1,965	35
Training	250	494	(244)
Telephone	2,500	2,372	128
Equipment Purchases	500	520	(20)
Office Repairs/Maint	3,000	4,781	(1,781)
Lawn Mowing	200	193	8
Records Restoration	1,450	1,117	333
Zoning Board:			
Zoning Administrator	4,500	4,695	(195)
Sewage Administrator	1,200	1,200	
Zoning Administrative Expense	300	810	(510)
Planning Commission:			
Training	200		200
Addison County Regional Planning	1,080	1,144	(64)
Planning Grant (Zoning Rewrite)	5,535	2,130	3,405
Administrative	500		500
Listing:			
Lister Compensation	8,000	4,790	3,210
Computer Fees	300		300
Reappraisal	15,000	12,600	2,400
Manuals & Software	500	757	(257)
Postage/Mileage/etc	300	189	111
Public Safety:			
Signs	500	2,688	(2,188)

**TOWN OF LINCOLN
GENERAL FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	Estimated	Actual	Variance Favorable (Unfavorable)
Health Officer	450	300	150
Dog Warden and Census	600	600	
Humane Society	350		350
Tree Warden	250		250
Street Lights	1,800	1,830	(30)
Greenup Day	300	200	100
Law Enforcement	3,000	2,751	249
Equipment Maintenance:			
Truck-Contractual/Parts	20,000	22,287	(2,287)
Truck-Employee Labor	5,000	3,537	1,463
Grader-Contractual/Parts	5,000	7,221	(2,221)
Grader-Employee Labor	1,000	264	736
Backhoe-Contractual/Parts	500		500
Backhoe-Employee Labor	150	124	26
Loader-Contractual/Parts	1,500	2,626	(1,126)
Loader-Employee Labor	400	440	(40)
Other-Contractual/Parts	1,000	837	163
Other-Employee Labor	200	105	95
Fuel & Lubricants	15,000	16,001	(1,001)
Town Garage:			
Supplies	2,500	4,996	(2,496)
Town Garage Repairs		440	(440)
Equipment	1,500		1,500
Electricity and Telephone	2,500	1,947	553
Heating Fuel	2,000	3,383	(1,383)
Shop Maintenance-Employee Labor	2,000	3,679	(1,679)
Old Garage Cleanup	1,500	1,147	353
Town Landfill:			
Wages	4,000	6,030	(2,030)
Transfer Station Stickers	200	213	(13)
Monitoring	6,000	4,203	1,797
Recycling	10,700	13,795	(3,095)
CEEJ		3,250	(3,250)
Maintenance	1,000	455	545
New Truck	112,200	112,198	2
Transfer-Capital Fund	75,000	75,000	
Transfer-Bridge Fund	10,000	10,000	
Abated Taxes		3,836	(3,836)

**TOWN OF LINCOLN
GENERAL FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Estimated</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Separately Warned Articles	<u>49,692</u>	<u>49,692</u>	
Total Expenditures	\$ <u>490,575</u>	\$ <u>491,122</u>	\$ <u>(547)</u>
Excess of Revenues Over (Under) Expenditures		\$ (3,731)	
Fund Balance, January 1, 2003		\$ <u>9,659</u>	
Fund Balance, December 31, 2003		\$ <u><u>5,929</u></u>	

**TOWN OF LINCOLN
HIGHWAY FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

<u>Assets</u>	<u>Dec. 31, 2003</u>	<u>Dec. 31, 2002</u>
Due From General Fund	\$	\$ 78,194
Due From Bridge Emergency Fund	15,000	
Total Assets	\$ 15,000	\$ 78,194
<u>Liabilities & Fund Balance</u>		
Liabilities:		
Accounts Payable	\$ 10,104	\$ 12,568
Due To General Fund	42,750	
Total Liabilities	\$ 52,854	\$ 12,568
Fund Balance:		
Unreserved, Undesignated (Deficit)	\$ (37,854)	\$ 65,626
Total Fund Balance	\$ (37,854)	\$ 65,626
Total Liabilities & Fund Balance	\$ 15,000	\$ 78,194

**TOWN OF LINCOLN
HIGHWAY FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Estimated</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 131,137	\$ 131,137	\$
State and Federal Aid:			
Bridge Improvement	175,000	140,000	(35,000)
Highways	112,000	115,419	3,419
Federal Payment in Lieu of Taxes	12,000	14,800	2,800
Transfer from Bridge Emergency Repair Fund		40,000	40,000
Total Revenues	<u>\$ 430,137</u>	<u>\$ 441,356</u>	<u>\$ 11,219</u>
Expenditures:			
Wages	\$ 80,000	\$ 69,314	\$ 10,686
Social Security/Medicare	6,120	5,302	818
Town Equipment	100,000	91,312	8,689
Gravel	25,000	54,331	(29,331)
Sand	22,000	35,154	(13,154)
Salt	30,000	26,177	3,823
Culverts	3,000	790	2,210
Guard Rail	2,500	-	2,500
Cold Patch	500	487	13
Chloride	6,800	6,880	(80)
Paving	30,000	-	30,000
Road Improvement	10,000	2,676	7,324
Bridge Improvement	177,000	242,529	(65,529)
Gravel Pit Cleanup		9,885	(9,885)
Total Expenditures	<u>\$ 492,920</u>	<u>\$ 544,837</u>	<u>\$ (51,917)</u>
Excess of Revenues Over (Under) Expenditures		\$ (103,480)	
Fund Balance, January 1, 2003		<u>65,626</u>	
Fund Balance (Deficit), December 31, 2003		<u><u>\$ (37,854)</u></u>	

**TOWN OF LINCOLN
CAPITAL IMPROVEMENT SPECIAL FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

<u>Assets</u>	<u>Dec. 31, 2003</u>	<u>Dec. 31, 2002</u>
Cash	\$ 100,324	\$ 116,706
Due From General Fund	25,337	15,781
Total Assets	\$ <u>125,661</u>	\$ <u>132,488</u>
 <u>Fund Balance</u>		
Fund Balance	\$ <u>125,661</u>	\$ <u>132,488</u>

**TOWN OF LINCOLN
CAPITAL IMPROVEMENT SPECIAL FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Estimated</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Transfer from General Fund	\$ 75,000	\$ 75,000	\$ -
Sale of Truck		6,241	6,241
Interest Income	3,600	1,618	(1,982)
Total Revenues	\$ 78,600	\$ 82,859	\$ 4,259
Expenditures:			
Bond and Long-Term Notes:			
Principal	\$ 61,240	\$ 61,240	\$ -
Interest	28,449	28,446	3
Total Expenditures	\$ 89,689	\$ 89,686	\$ 3
Excess of Revenues Over (Under) Expenditures		\$ (6,827)	
Fund Balance, January 1, 2003		132,488	
Fund Balance, December 31, 2003		\$ 125,661	

**TOWN OF LINCOLN
CAPITAL ACQUISITION FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

<u>Assets</u>	<u>Dec. 31, 2003</u>	<u>Dec. 31, 2002</u>
Cash	\$ <u> </u>	\$ <u> 1,615</u>
<u>Fund Balance</u>		
Fund Balance	\$ <u> </u>	\$ <u> 1,615</u>

**TOWN OF LINCOLN
CAPITAL ACQUISITION FUND
STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Actual</u>
Expenditures:	
Town Garage Construction	\$ 1,615
Total Expenditures	\$ <u> 1,615</u>
Fund Balance, January 1, 2003	<u> 1,615</u>
Fund Balance, December 31, 2003	\$ <u> -</u>

**TOWN OF LINCOLN
BRIDGE EMERGENCY REPAIR FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

<u>Assets</u>	<u>Dec. 31, 2003</u>	<u>Dec. 31, 2002</u>
Cash	\$ 64,247	\$ 78,214
Total Assets	\$ <u>64,247</u>	\$ <u>78,214</u>
<u>Liabilities & Fund Balance</u>		
Due to Highway Fund	\$ 15,000	\$
Fund Balance	<u>49,247</u>	<u>78,214</u>
Total Liabilities & Fund Balance	\$ <u>64,247</u>	\$ <u>78,214</u>

**TOWN OF LINCOLN
BRIDGE EMERGENCY REPAIR FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Estimated</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Transfer from General Fund	\$ 10,000	\$ 10,000	\$
Interest Income		1,033	1,033
Total Revenues	<u>\$ 10,000</u>	<u>\$ 11,033</u>	<u>\$ 1,033</u>
Expenditures:			
Transfer to Highway Fund	\$	\$ 40,000	\$ (40,000)
Total Expenditures	<u>\$ -</u>	<u>\$ 40,000</u>	<u>\$ (40,000)</u>
Excess of Revenues Over (Under) Expenditures		\$ (28,967)	
Fund Balance, January 1, 2003		<u>78,214</u>	
Fund Balance, December 31, 2003		<u>\$ 49,247</u>	

**TOWN OF LINCOLN
CURT C. AND ELSE SILBERMAN FUND FOR THE AGED
BALANCE SHEET
DECEMBER 31, 2003**

	<u>Dec. 31, 2003</u>
Assets	
Cash	\$ <u>25,000</u>
Fund Balance	
Fund Balance	\$ <u>25,000</u>

**TOWN OF LINCOLN
CURT C. AND ELSE SILBERMAN FUND FOR THE AGED
STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Actual</u>
Revenues:	
Bequest to the Town of Lincoln	\$ 25,000
Total Revenues	\$ <u>25,000</u>
Fund Balance, January 1, 2003	_____
Fund Balance, December 31, 2003	\$ <u>25,000.00</u>

**TOWN OF LINCOLN
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2003**

	<u>Interest Rate</u>	<u>Issue Date</u>	<u>Final Maturity Date</u>	<u>Amount of Original Issue</u>	<u>Outstanding Balance 12/31/03</u>
Bonds Payable	2.8 - 5.18%	07/26/01	12/01/21	\$ 650,000	\$ 580,000
Long Term Notes:					
Chittenden Bank	2.00%	12/08/00	12/06/03	44,900	26,100
Chittenden Bank	2.00%	07/17/03	07/16/04	<u>112,200</u>	<u>112,200</u>
Total Long-Term Debt				\$ <u>807,100</u>	\$ <u>718,300</u>

**TOWN OF LINCOLN
INVENTORY OF TOWN ASSETS
December 31, 2003**

		Cost or Estimated Value
Real Estate:		
170 Acre Municipal Forest	\$	98,000
100 Acre Parcel of Land		64,000
Town Office and Land		100,000
Old Town Garage and Land		50,000
17 Acre Land and Transfer Station		10,000
New Town Garage and 89 Acres		<u>655,000</u>
Total Real Estate	\$	977,000
 Office Equipment:		
4 Computers and 4 Printers	\$	5,000
1 Copier		6,500
1 Base Radio with Antenna		1,000
1 Typewriter		100
1 Map Cabinet		200
1 Large Safe		300
5 Electric Calculators		100
8 Filing Cabinets		400
20 Folding Chairs		200
2 Desks		150
Vault Shelving		1,650
2 Conference Tables		100
5 Office Chairs		150
1 Generator		<u>5,000</u>
Total Office Equipment	\$	20,850
 Road Equipment:		
Caterpillar Grader	\$	100,000
1995 Mack Truck		58,000
2000 Ford with Sander & Plow		46,000
Truck – 2000 Volvo		90,000
2004 Mack Tandem Truck		112,198
Caterpillar Backhoe		71,000
621 Case Loader		45,000
Ford Tractor/Roadside Mower		17,500
4 Snow Plows		5,000
7 Radios		2,500
1 Stone Rake		1,000
Truck and Grader Chains		1,200

**TOWN OF LINCOLN
INVENTORY OF TOWN ASSETS
December 31, 2003**

	Cost or Estimated Value
Grader and Snow Plow Blades	600
Power Washer	200
1 Water Tank & Trailer	1,000
1 Chain Saw	200
1 Pole Saw	400
Miscellaneous Road Tools	250
Brush Saw	350
3 Wings Truck, 1 Grader	4,000
Spare Tires	1,000
Grease and Oil	<u>1,000</u>
Total Road Equipment	\$ 558,398

Report of The Auditors

We have examined the balance sheets of the General, Highway, and Capital Improvement Funds of the Town of Lincoln as of December 31, 2003, as well as the related statements of funds, balances, statements of revenues and statements of expenditures for the year then ended. We have also reviewed the report of the Lincoln School District prepared by Fraga and Lilja, October 9, 2003. This report is available at the Town Clerk's office for your review. In our opinion, and to the best of our knowledge, these reports fairly represent the financial position of the Town of Lincoln and the School District as of December 31, 2003 and June 30, 2003, respectively.

The auditors also carry the responsibility of gathering together the data for this annual report and for its publication. In this regard, we have changed the format slightly this year, in order to make the report more readable. We would welcome your comments.

Respectfully submitted,
Mark Benz
Angela Magara
Ethan Ready

TOWN OF LINCOLN - CAPITAL FUND PLAN

Year	Purchase Price	Term	Interest Rate	2003	2004	2005	2006	2007	2008
Truck (Volvo)	90,000	5	2.50%	\$ 17,960	\$	\$	\$	\$	\$
Truck (Utility)	44,900	5	2.00%	9,533	9,222	9,048	8,874		
Town Garage	650,000	20	2.8-5.18%	62,193	61,094	59,893	58,626	57,300	55,940
Dump Truck	112,200	5	2.25%		24,684	24,460	23,955	23,450	22,945
Town Office Improvements	40,000	15	3.00%				3,867	3,787	3,707
Dump Truck	120,000	5	3.50%				28,200	27,360	26,520
Total Fund Expenditures				\$ 89,686	\$ 96,000	\$ 93,401	\$ 123,522	\$ 111,897	\$ 109,082
Fund Deposits and Earnings:									
Transfers from General Fund				\$ 75,000	\$ 65,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 95,000
Sale of Truck				6,241					
Estimated Interest Earnings				1,618	1,885	1,951	2,323	1,647	1,451
Total Additions				\$ 82,859	\$ 66,885	\$ 86,951	\$ 92,323	\$ 96,647	\$ 96,451
Net Change to Capital Fund				\$ (6,827)	\$ (28,115)	\$ (6,450)	\$ (31,199)	\$ (15,249)	\$ (12,631)
Fund Balance at Year End				\$ 125,661	\$ 97,546	\$ 91,096	\$ 59,897	\$ 44,647	\$ 32,017

**TOWN OF LINCOLN
GENERAL FUND BUDGET REQUEST
FOR THE YEAR ENDING DECEMBER 31, 2004**

	2003 BUDGET	2003 ACTUAL	2004 PROPOSED BUDGET
Expenditures:			
Selectboard Compensation	3,000	3,000	3,000
Employee Benefits:			
Social Security/Medicare	4,280	4,861	4,318
Health Insurance	25,150	17,512	20,000
Vacation/Sick/Holiday	6,000	4,272	6,000
Retirement Contribution	1,000	661	3,000
Advertising/Notices & Hearings	1,000	1,191	1,000
County Tax	8,000	7,773	8,500
League of Cities/Towns	800	1,063	1,146
Insurance:			
Unemployment	500	1,092	1,000
Liability, Prop & Bond	8,921	8,921	11,757
Workers' Compensation	7,617	7,083	8,010
Town Report Typing/Printing	2,500	2,676	2,700
Care of Cemeteries	500	400	500
Legal Services	800	140	1,500
Interest Expense	2,200	2,017	2,900
Total Selectboard	<u>72,268</u>	<u>62,662</u>	<u>75,331</u>
Election Expense	<u>700</u>	<u>709</u>	<u>700</u>
Auditors	<u>500</u>		<u>500</u>
Town Clerk	<u>20,000</u>	<u>20,000</u>	<u>21,000</u>
Town Treasurer	<u>6,000</u>	<u>6,000</u>	<u>7,500</u>
Town Office:			
Supplies/Postage	5,000	4,085	4,500
Equip Repairs/Maint	1,000	1,832	1,000
Heat & Lights	2,000	1,965	2,000
Training	250	494	500
Telephone	2,500	2,372	2,500
Equipment Purchases	500	520	500
Office Repairs/Maint	3,000	4,781	2,500
Lawn Mowing/Snow Shoveling	200	193	300
Records Restoration	1,450	1,117	2,400
Total Town Office	<u>15,900</u>	<u>17,359</u>	<u>16,200</u>
Zoning Board:			
Zoning Administrator	4,500	4,695	4,500
Sewage Administrator	1,200	1,200	1,200
Zoning Administrative Expense	300	810	5,000
Total Zoning Board	<u>6,000</u>	<u>6,705</u>	<u>10,700</u>

**TOWN OF LINCOLN
GENERAL FUND BUDGET REQUEST
FOR THE YEAR ENDING DECEMBER 31, 2004**

	<u>2003 BUDGET</u>	<u>2003 ACTUAL</u>	<u>2004 PROPOSED BUDGET</u>
Planning Commission:			
Training	200	-	200
Addison County Regional Planning	1,080	1,144	1,170
Planning Grant (Zoning Rewrite)	5,535	2,130	
Administrative	500		500
Total Planning Commission	<u>7,315</u>	<u>3,274</u>	<u>1,870</u>
Listing:			
Lister Compensation	8,000	4,790	6,000
Computer Fees	300		300
Reappraisal Contract	15,000	12,600	15,400
Tax Map Updates			1,200
Training			250
Manuals & Software	500	757	500
Postage/Mileage/Printing	300	189	1,700
Total Listing	<u>24,100</u>	<u>18,336</u>	<u>25,350</u>
Public Safety:			
Signs	500	2,688	500
Health Officer	450	300	300
Dog Warden and Census	600	600	600
Humane Society	350		
Tree Warden	250		250
Street Lights	1,800	1,830	1,850
Greenup Day	300	200	300
Law Enforcement	3,000	2,751	3,000
Total Public Safety	<u>7,250</u>	<u>8,369</u>	<u>6,800</u>
Equipment Maintenance:			
Truck-Contractual/Parts	20,000	22,287	20,000
Truck-Employee Labor	5,000	3,537	5,000
Grader-Contractual/Parts	5,000	7,221	5,000
Grader-Employee Labor	1,000	264	1,000
Backhoe-Contractual/Parts	500		500
Backhoe-Employee Labor	150	124	150
Loader-Contractual/Parts	1,500	2,626	1,500
Loader-Employee Labor	400	440	400
Other-Contractual/Parts	1,000	837	1,000
Other-Employee Labor	200	105	200
Fuel & Lubricants	15,000	16,001	17,000
Total Equipment Maintenance	<u>49,750</u>	<u>53,442</u>	<u>51,750</u>

**TOWN OF LINCOLN
GENERAL FUND BUDGET REQUEST
FOR THE YEAR ENDING DECEMBER 31, 2004**

	<u>2003 BUDGET</u>	<u>2003 ACTUAL</u>	<u>2004 PROPOSED BUDGET</u>
Town Garage:			
Supplies	2,500	4,996	2,500
Equipment	1,500	440	1,500
Electricity and Telephone	2,500	1,947	2,000
Heating Fuel	2,000	3,383	3,500
Shop Maintenance-Employee Labor	2,000	3,679	2,000
Old Garage Cleanup	1,500	1,147	1,500
Total Garage	12,000	15,592	13,000
Town Landfill:			
Wages	4,000	6,030	4,000
Transfer Station Stickers	200	213	200
Monitoring	6,000	4,203	5,000
Recycling	10,700	13,795	11,000
CEEJ		3,250	
Maintenance	1,000	455	500
Total Landfill	21,900	27,946	20,700
Transfer-Capital Fund	75,000	75,000	65,000
Transfer-Bridge Fund	10,000	10,000	
Separately Warned Articles	49,692	49,692	
Property Tax Abatements		3,836	
New Truck	112,200	112,198	
Total General Fund Expenditures	490,575	491,120	316,401
Revenues:			
Equipment Earnings	100,000	91,312	100,000
Use Change Tax		5,297	
Interest Income	7,500	6,455	5,000
Dog Licenses	1,500	1,810	1,800
Copier Charges	200	63	100
Liquor Licenses	50	150	250
Transfer Station Permits	5,000	5,894	5,900
Zoning Permits	4,000	4,691	8,000
Access Permits	500	350	500
Certificate of Compliance	600	764	500
Sewage Permits	1,200	1,025	2,000
Recording Fees	10,000	16,287	10,000
Office Fees	2,500	3,032	3,000
Heavy Vehicle Fees	300	310	300
Planning Grant	5,535	2,214	
Transfer from Reappraisal Fund	15,000	15,000	15,400
Proceeds from New Truck note	112,200	112,200	

**TOWN OF LINCOLN
GENERAL FUND BUDGET REQUEST
FOR THE YEAR ENDING DECEMBER 31, 2004**

	<u>2003 BUDGET</u>	<u>2003 ACTUAL</u>	<u>2004 PROPOSED BUDGET</u>
Other	100	5,625	500
Total General Fund Revenues	<u>266,185</u>	<u>272,479</u>	<u>153,250</u>
Less: 2002 Surplus	\$ 9,659		\$
Less: 2003 Surplus (Net of Reserve)			5,929
Net General Fund Request from Taxes	<u>\$ 214,731</u>		<u>\$ 157,222</u>
Separately Warned Articles	49,692		(see note below)
Selectboard Proposed	165,039		157,222

Note:

Amount to be raised for
2004 Separately Warned Articles
will be added after Town Meeting

**TOWN OF LINCOLN
HIGHWAY FUND BUDGET REQUEST
FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>2003 Budget</u>	<u>2003 Actual</u>	<u>2004 Proposed Budget</u>
Expenditures:			
Wages	\$ 80,000	\$ 69,314	\$ 80,000
Social Security/Medicare	6,120	5,302	6,120
Town Equipment	100,000	91,312	100,000
Gravel	25,000	54,331	25,000
Sand	22,000	35,154	28,000
Salt	30,000	26,177	30,000
Culverts	3,000	790	3,000
Guard Rail	2,500		2,500
Cold Patch	500	487	500
Chloride	6,800	6,880	7,000
Paving	30,000		30,000
Road Improvement	10,000	2,676	10,000
Bridge Improvement	177,000	242,529	10,000
Gravel Pit Clean-up		9,885	
Total Highway Fund Expenditures	<u>\$ 492,920</u>	<u>\$ 544,837</u>	<u>\$ 332,120</u>
Revenues:			
State Aid:			
Bridge Improvement	\$ 175,000	\$ 140,000	\$
Highways	112,000	115,419	116,000
Federal Payment in Lieu of Taxes	12,000	14,800	15,000
Transfer from Bridge Emergency Repair Fund		40,000	
Total Highway Fund Revenues	<u>\$ 299,000</u>	<u>\$ 310,219</u>	<u>\$ 131,000</u>
Less: 2002 Surplus	\$ 62,783	\$	\$
Plus: 2003 Deficit			37,854
Net Highway Fund Request from Taxes	<u>\$ 131,137</u>		<u>\$ 238,974</u>

Report of School Directors - Lincoln Community School

This past year has brought many changes, both to the school and to the board. After many years of service on both the Lincoln and Mt Abraham boards, David Marsters took a well-deserved retirement. His patience and guidance are, and will continue to be, greatly missed. Katherine Finnerty decided not to seek re-election and Kate McGowan moved out of state, leaving three board member openings to be filled. With a very "young" board we set out to fill the many openings on the school staff. We were both surprised and pleased with the response to the open position postings, and countless hours were spent screening and interviewing candidates. It was a very busy summer for all, but by the start of the school year all the positions had been filled.

At this time last year we were still negotiating a new teachers' contract. We have since reached a settlement that we hope will move our teachers closer to parity with other teachers in the district over the next three years. Addison Northeast Supervisory Union is moving towards negotiating with teachers as a district rather than school-by-school. It was our intention with this contract to bring our teachers as close as possible to others in the district so we will not see a large one-year salary increase when that time comes.

In the past year a request to the Library Materials Selection Committee prompted a valuable discussion with community members about a library book in the collection and the selection and review process. In response we revised the materials selection and review policy. We hope the revisions make the process easier and smoother for all involved should there be other review requests.

Repairs have again been made to the school roof. Membrane has been replaced around the outer edge and other weatherization measures have been taken, but these are only temporary. We continue to discuss and plan for the eventual replacement of the roof. Volunteers from our community have also done more painting of the building.

The budget we are presenting to you represents an increase of 8.04% in expenditures over last year. The largest increases stem from staffing, with increases to art, kindergarten, physical education, counseling, and special education. As always we spent a great deal of time discussing how best to provide a quality education for our children while keeping spending increases to a minimum. We look forward to discussing the budget with you at town meeting.

*Respectfully submitted,
Sarah Quattrocci, Chair
Greg Vitercik, Clerk
Kevin LaRose
Ian Martin
Donald Sargent*

Report of The Principals - Lincoln Community School

Over the recent years the principals, faculty, and staff of the Lincoln Community School have worked diligently to answer the difficult question, "What do we want for the kids in our school?" As we wrestled to clarify and articulate our response, we benefitted from the consistency of an experienced, respectful, and probing faculty. This work resulted in our focus on a number of key elements: We want kids to use their minds well, make connections, exercise tenacity, engage in problems they view as real and relevant, have ample time to practice and reflect, demonstrate publicly what they've learned, and to be and become integral members of the school and greater communities.

We're now into our second full year of using these principles to guide our work with the children of Lincoln. Popping into a classroom one often hears a teacher encouraging students to be detectives—whether in search of evidence for a character's action or while pondering how the life cycles of the fisher and the porcupine intertwine.

As adults, we've also taken on the critical role of detective: What evidence do we find that kids are working toward the elements of learning noted above? Here's some of what one may discover while sleuthing around Lincoln Community School:

- Students write from President Cleveland's perspective in 1891 as he deliberated over signing a bill requiring a reading test for immigrants.
- The newsletter teems with student writing—the public sharing of work.
- Overheard as a student reads aloud to himself, "I thought that [word] was color, but it is collar." Then, "There's a word I haven't seen—nicely." The teacher has been stressing the importance of active, reflective reading.
- A dance/visual art performance begins with a question, "Did you know that there are fossils of sea creatures atop some mountains?"
- A thought-provoking, "What is community?" sign on the wall guides the studies of a class of students for the year.
- A student calls a community member to clarify some information received in a letter.
- Students draw, write, and ask questions about the New Haven River and its role in our community.
- Fifth and sixth graders participate in Project Citizen in which they identified, researched and made proposals to address three community issues.
- As part of her lesson plan about the dispersion of Spanish language from Europe to the New World, a teacher queries, "How could it have been otherwise?"

Our students are, indeed, learning to use their minds well. As educators, we'll continue to be vigilant in guiding students in this pursuit.

As we began our work together this school year, we noted significant changes in our enduring faculty and staff. We said farewell to Deb Devaney, teacher and co-principal; Abby Foulk, librarian (though we have her to thank for her ongoing work with student writers for the newsletter); Susan Ferland, grade two teacher; and Mary Helen Eccher, art teacher. We welcome Deb Day, librarian; Nancy McClaran, art teacher and assistant; Kathy Haskell, second grade teacher; Drew Lindsey, fourth grade teacher; and Jeff Ellison, physical education teacher. Jeff replaces Julie Bushey, who continues as an instructional assistant and has a new position as administrative assistant. We've said goodbye to assistant Linda Gendreau and welcome assistants, Beth Trombly, Terri Layman, and Reed Prescott.

It is no accident that of all the "new faces" this year, many of them are familiar faces in new roles. The Lincoln Community School is a place where folks want to come to teach, learn, and persevere together. In contemplating our goal for students to be integral members of the school and greater communities, we recognize the vitality of the Lincoln community and know that these kids and all of us serving as their teachers are honored to call such a community "home."

*Respectfully submitted,
Tory Riley and Bill Jesdale*

LINCOLN COMMUNITY SCHOOL
2003 - 2004

ADMINISTRATION:	Position	Degree/Credits	Yrs/Exp
Tory Riley	Co-Principal	M.Ed.+20	11
William Jesdale	Co-Principal	M.Ed.+12	32
TEACHING STAFF:			
Deborah Eddington	Kindergarten (50%) & Reading Recovery (40%)	BS+30	9
Ellen Fenn	Grade 1	BA+59	19
Kathryn Haskell	Grade 2	BA+19	1
Anna Ives	Grade 3	BA+32	4
Andrew Lindsey	Grade 4	M.Ed.	0
Donna Wood	Grades 5/6	BS+30	10
Alice Leeds	Grades 5/6	MA+48	22
Nancy McClaran	Art (30%)	BS+30.5	2
Rita Elder	Special Educator (70%)	MA+33	23
Bonnie Katzman	Guidance Counselor (40%)	MS+8	10
Debra Day	Librarian/Technologist (60%)	MS+37	18
Bonnie Melnick	Title 1 Reading Specialist (80%)	BS+45	8
Linda Dague	Music (30%)	BA+45	15
Jeffrey Ellison	Physical Education (35%)	BS+30	0
Cathy Phillips	Speech/Language (40%)	MS+3	15
Helen Turner	Nurse/Health Ed. (30%)	BS+29	15
SUPPORT STAFF:			
Jodi Bartley	Instructional Assistant		
Julie Bushey	Administrative Assistant/Instructional Assistant		
Ann Grace	Food Service		
Laura Hannah	Instructional Assistant		
Terri Layman	Instructional Assistant		
Rose Mayo	Food Service Manager		
Nancy McClaran	Classroom Educational Assistant		
Michele McHugh	Instrumental Music Assistant		
Krista Patterson	Instructional Assistant		
Alison Rood	School Secretary		
Maureen Rotax	Library/Kindergarten Assistant		
Richard Ruane	Technology Specialist		
Roberta Thompson	Playground/Lunch Room Assistant		
Beth Trombley	Instructional Assistant		
Tammy Willian	Food Service/Health Assistant		

Report of The Superintendent Of Schools - Addison Northeast Supervisory Union

Curriculum Development, Revision, and Implementation

The progress of the Addison Northeast Schools in refining and enhancing curriculum opportunities for students is a direct result of the five town communities' support for teacher collaboration across schools. It is our collective responsibility to give greater attention to the coherence of our students' experience in a Pre-K through Grade Twelve continuum of learning. Our goal is to eliminate achievement gaps for students based on their socio-economic status and their gender. We are closely examining the flow of learning experiences from the student's perspective through our efforts in curriculum mapping, reviewing and revising course descriptions, designing for better transitions between schools, and the sharing of knowledge about assessment, instructional approaches, and equity. Early release days and teacher in-service days provide critical support to this effort. The Addison Northeast Supervisory Union seeks the continued support of its school boards and communities for bringing greater coherence to the experience of all K-12 students.

It is also the role of the Administrative Team to nurture individual school initiatives so that new insights and promising practices are shared widely. We are very fortunate to be learning from Robinson Elementary School's three year grant-funded initiative to implement an integrated arts curriculum model that utilizes the expertise of their visual arts teacher and community artists. The school is committed to harnessing the power of the arts to make academic learning accessible to more students. Bristol Elementary is also sharing its new learning as part of a two-year literacy project funded through the LAB at Brown University and the University of Vermont. The project focus is on the difficulties students experience in making the transition from primary grades to middle grades when the reading tasks require students to shift from "learning to read" to "reading to learn." The school is committed to using selected strategies for reading throughout the grades. Lincoln Community School staff is bringing to the district table their perspective on defining a curriculum that places the "student as worker" and the development of "habits of mind" to the center of their work. Each of these projects has the potential of enriching the learning opportunities for students throughout our five towns as we commit our individual resources to our collective potential.

Supervisory Union Services and Personnel

The Superintendent's Office at 10 Orchard Terrace Park in Bristol houses the major functions of ANESU (superintendent, curriculum and assessment, special education, and fiscal services). Associate Superintendent Nancy Cornell facilitates the work of district teacher committees on curriculum, reporting, staff development, assessment, supervision and evaluation, as well as providing oversight to numerous federal grant programs. Margaret Benn, formerly a Monkton teacher, is working in her second year as a Collaborative Teacher for Assessment and Reporting. She is also working with second year teachers to provide mentoring support. Special Services Coordinator Diane Treadway focuses primarily on services to Mt. Abraham while Special Services Coordinator Nancy Talbott provides oversight to the needs of the elementary schools and Early Education as it relates to special education services.

In October, Jack Danahy, a nine-year veteran of the fiscal services department retired from his role as Accountant. In late November, Fiscal Services Coordinator Earl Walters resigned after four years with the supervisory union to take a position closer to home. These resignations, producing vacancies in two highly critical roles, and the processes of hiring for these positions have presented very significant challenges to our current year's budget, as personnel turnover quite often does, and prompted the Supervisory Union Board to propose a 7.08% increase to our projected budget for the coming year. The 8.6% increase in the assessment will vary from town to town as a result of the shifting student enrollments. ANESU budget increases projected for the 2004-05 school year include expanding the accountant's position from half time to full time and 3% increases for all staff.

Educational Technology Coordinator Lauren Kelley Parren coordinates the collective planning efforts of educational and technical personnel in the district. The purpose of this coordination is to economize on purchasing decisions and promote long range planning that affects the entire district. The

Technology Team has developed a skills-based learning plan for staff that is aligned with the expectations that we have for students entering grade seven. The plan offers a variety of after-school workshops and learning opportunities located at schools across the district. The Technology Team has also developed a continuum of grade-level expectations for students that will inform teachers and assessment teams about technology skills that can be integrated into classroom testing. In addition to this work, Lauren, in collaboration with Michael Carper as our network specialist located at Mt. Abraham Union High School, facilitated the implementation of a student database management system beginning in July 2003. Michael also works with Amy Smith, our in-house technology specialist, to support the office network, hardware, and software needs, a vital service to our daily operations.

Supervisory Union Board

The ANE Supervisory Union Board is made up of three board members from each of the six schools. It meets two to three times annually to review and revise the district's Strategic Plan, adopt curriculum documents, and approve the supervisory union budget. One representative of each school also serves on the Executive Committee. The Executive Committee oversees the ongoing monthly functions of the Superintendent's Office. Starksboro Board Member Jim Runcie chairs the Executive Committee that includes New Haven Member Lowell Nottingham, Lincoln Member Greg Vitercik, Monkton Member Jane Low, Bristol Member Russ Luke, and Mt. Abraham Member Roger Shattuck. The Executive Committee also sets the supervisory union board agenda and makes recommendations to that board.

The six school boards of the five towns gathered for a combined board meeting in October 2003 to hear about the new federal law known as the No Child Left Behind Act. Federal requirements for testing all students in grades three through eight and procedures for identifying schools in need of improvement are presenting unprecedented challenges to Vermont's assessment system. Although based on a worthy goal of success for all students, the design of the federal system does not match the state's small community and school demographics and governance structures. The effects of the mismatch on community schools in a rural state such as ours are far-reaching. The fear is that false identification of schools as failing will produce curriculum narrowing, threaten teacher recruitment and quality, and undermine the confidence of parents and voters in their local schools. With the advance of the federal mandates, we have to consider the abdication of the state's role in deciding the direction and purpose of education as a very serious matter. With the advent of federal requirements for additional large group standardized testing, it is an important time for the community to become more actively involved in defining the ways we measure and report student and school success.

In December 2003, the ANESU Board reviewed the annual revisions to the Strategic Plan. This plan is designed to support implementation of individual school Action Plans and to set priorities and to give direction to the staff efforts and resources of the supervisory union. Major initiatives in this plan include:

- an expanded array of evidence of student achievement,
- district-wide information technology coordination,
- K-12 implementation of selected learning strategies and structures,
- professional development in literacy and differentiated instruction for teachers,
- dropout prevention,
- opportunities for teacher leadership,
- pre-school and early education program development, and
- standards-based teaching and reporting.

In May 2003, a K-12 foreign language curriculum was adopted by the ANESU Board. In addition to its immediate implications at the high school level, the document also presents a program basis for considering foreign language at the elementary level in the future. The results of a feasibility study, primarily focused on funding alternatives, was also reported to the ANESU Board. Although highly supported in concept, the hurdles of start-up funding and long range sustainability remain unresolved for

the elementary schools. However, the curriculum design and feasibility study will provide a valuable resource to continued efforts of the supervisory union in exploring future possibilities.

Mt. Abraham Building Maintenance and Renovation Project

The five towns of Addison Northeast Supervisory Union and Union High School District # 28 voted in June 2003 in support of a 3.4 million dollar renovation and addition project at Mt. Abraham. The project will accomplish two major objectives: 1) to bring the current structure into fire and safety code compliance and, 2) to add critically needed space in the form of a ground-level eight classroom addition on the south end of the building.

The Building Committee now overseeing the project is being assisted by Project Manager Rob Brash of Vermont Inspection Systems who acts as the "owner's representative" and "clerk of the works." His role started early in the design phase in November, working closely with Architect Alan Brown of Dore & Whittier Architects to carry out the project. With bid opening planned for mid-February 2004, projections currently place ground breaking in April 2004 and the completion of the project to be early winter in the coming 2004-05 school year. This plan will require a significant limit to activities in the school during the summer of 2004 since a large part of the project involves renovations in the existing school. The Board voted to bond for a period of ten years for an amount of \$2,415,000 which takes into account the state's 30% funding reimbursement.

Individuals currently working on the Building Committee include Board Members Gail Freidin, Carol Eldridge, and Lanny Smith; Community Members Ken Weston, Bob Patterson, Steve Halnon, and Richard Fasey; Staff Members Reg Wedge, Paul Stetson, Elise Cleary; and Administrators Paulette Bogan, June Sargent and Evelyn Howard.

Proposal for Patricia A. Hannaford Career Center Governance Change

The Mt. Abraham Union High School warning includes a special article for voters' consideration regarding a proposed change in the governance structure for the Patricia A. Hannaford Career Center. Currently, the PAHCC Board operates under the legal entity of the Union District #3 School Board located in Addison Central Supervisory Union. The ballot question will ask voters to approve the establishment of the Patricia A. Hannaford Technical School District as a separate school district governed by a regional governance board as elected and appointed by member districts in Addison County. PAHCC will continue under the authority of UD #3 if voters reject the proposal. This proposal is the result of a multi-year study, changes in legislation governing technical centers, and the approval of the State Board of Education on 11/18/03.

Budgets

Each of the school boards recognize the importance of containing costs and minimizing the tax impact. All the schools are experiencing increases in workman's compensation, unemployment insurance, and health insurance rate hikes. All districts are encountering an increase in projected audit costs with an expected change in our audit vendor.

The enactment of Act 68 is presenting some new elements to the tax impact forecasting. Please note the addition of a new chart titled "Three Prior Years Comparison" in this year's report. It is accompanied by an explanation of Act 68 Education Funding Reform Law. It is apparent that all districts will see a decline in tax rates due to the increased amount of funds allocated on a per pupil basis, \$6,800 in the coming year compared to \$5,810 in the current year. The tax rate calculation begins with a basic statewide tax of \$1.10 on homesteads and \$1.59 on non-residential property. Individual homestead tax rates are then increased proportionately to reflect the district's per pupil expenditure above \$6,800, an amount that takes into account the combined cost of the elementary school and the high school assessment divided by a weighted number of students. The degree to which it exceeds \$6,800 directly increases the state-wide tax rate in that town. One final step in determining the town school district's tax rate is necessary. The state-wide tax rate is then divided by the town's Common Level of Appraisal or

CLA. If the town's CLA is less than 100%, the final tax rate will increase proportionately to accommodate the difference. The Common Level of Appraisal continues under Act 68 to be the final determinant in the tax rate. Since final is never final when the Legislature is in session, we can expect with a high degree of certainty that current legislative action, known as H540, will reduce the basic statewide tax projected for next year for both residential and non-residential properties by five cents, thereby further reducing current projected tax rates seen in the annual report by five cents.

Particularly noteworthy in our preliminary forecasting of tax rates is the similarity of tax rates as a result of educational spending (as seen in the first line of tax projections below) if all five towns met the 100% Common Level of Appraisal. Since the towns are at different stages of reappraisal, the final tax rates show quite disparate amounts. All towns will see a reduction in the educational tax rates.

Preliminary Projections (1/26/04)

	Bristol	Lincoln	Monkton	New Haven	Starksboro
Projected Equalized Tax Rate FY 05	\$1.587	\$1.583	\$1.531	\$1.642	\$1.568
Common Level of Appraisal	83.94%	68.58%	75.18%	106.74%	74.59%
Projected Local Tax Rate	\$1.8981	\$2.307	\$2.036	\$1.539	\$2.102
Actual Tax Rate FY 04	\$2.00	\$2.385	\$2.30	\$ 1.641	\$2.41
Reduction in FY 05*	\$0.109	\$0.078	\$0.264	\$0.102	\$0.308

(*An additional 5 cent reduction is likely with the passage of H540.)

Budget Increases

	Bristol	Lincoln	Monkton	New Haven	Starksboro	Mt. Abraham	ANESU
FY 04	0%	4.66%	5.95%	1.87%	1.62%	8.3%	9.42%
FY 05	4.96%	8.04%	5.26%	9.29%	3.05%	4.86%	7.08%

In my fourth year at Addison Northeast Supervisory Union, I continue to applaud the tremendous effort of the thirty-three board members who serve the six schools, and the many community members who come forward to participate in the governance of our schools. The role of the supervisory union is one of facilitating and enabling individual citizens, including the school staff, to participate in a process for governing with others. This role is an absolute necessity to the health and viability of our sense of community and our democratic system of government. Democracy is based on a simple belief that common citizens have the capacity to educate and govern themselves. We are experiencing a major shift in our society as fewer and fewer people today commit their lives to being actively involved in public life, where they must practice the art of active debate and deliberation, where they must place themselves in positions where their personal views and persuasive skills will be weighed by others different from themselves, where public discussion and decision making has to benefit the life of the larger community. We are teaching our youth through our individual behavior about the importance of active participation every day. Board members who serve our schools in this capacity deserve our most sincere and deepest appreciation. The schools of Addison Northeast and Vermont still represent a real opportunity to experience the democratic process of governing with others. We welcome your views and encourage each and every citizen's voice to be heard in a process that honors equity, tolerance, respect, and justice for the common good.

Respectfully submitted,

*Evelyn T. Howard, Superintendent of Schools
Nancy A. Cornell, Associate Superintendent of Schools
Diane Treadway, Coordinator of Special Education
Nancy Talbott, Coordinator of Special Education*

**ADDISON NORTHEAST SUPERVISORY UNION
Reinvention Advisory Council Goals and
Performance Targets**

GOAL 1

All students will demonstrate competence in the areas of speaking, listening, reading, writing, math computation and problem solving, research, and the scientific process. Students will demonstrate the ability to solve problems in a creative manner throughout all areas of the curriculum.

Performance Target:

1. Students will design and implement projects which synthesize knowledge from the arts and humanities, mathematics, science and technology, and the social sciences.

GOAL 2

All students will demonstrate awareness, knowledge and respect for the connections and differences among world cultures, natural environments, and economic and political systems.

Performance Targets:

1. Students will incorporate knowledge of local and global systems—cultural, natural resources, economic, and political—into the design and implementation of synthesis projects.
2. Students will demonstrate basic conversational skills (the ability to ask and answer questions and converse in areas of immediate need), to communicate in a second language, and gain insights into other cultures.

GOAL 3

All students will demonstrate high self-esteem and individual and social responsibility through: ethical behavior and trustworthiness, service to others, taking initiative for problem solving, accepting responsibility for their actions, and participating in the democratic process.

Performance Targets:

1. Students will engage in meaningful community and school service experiences that will apply knowledge and appreciation for the duties and responsibilities of citizenship and the need to work cooperatively with others to resolve conflicts and set and achieve goals.
2. Students will demonstrate, through a vehicle of his or her choice, an awareness and understanding of basic human equality and tolerance of issues regarding racial, religion, gender, and ethnic differences.

GOAL 4

All students will acquire the skills and attitudes necessary to develop and maintain a high quality of life through: application of employment skills (sense of purpose, teamwork, leadership, accountability and commitment), parenting and nurturing skills, physical fitness and interest in life sports and wellness, understanding, appreciating and participating in the arts, and enthusiasm and desire to be a life-long learner.

Performance Targets:

1. Students will develop a career development plan and demonstrate the skills necessary to participate in the work place.
2. Students will demonstrate the ability to make healthy choices including: regular participation in physical activity, managing stress and budgeting time, coping with peer pressure, and practicing personal nutritional and health skills.
3. Students will create or perform visual, musical or dramatic pieces and participate in school and community cultural events.

Adopted by Addison Northeast Supervisory Union Board April 11, 1995

Lincoln Town School District
COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES
IN FUND BALANCES – ALL GOVERNMENTAL FUND TYPES
Year Ended June 30, 2003

	General Fund	Special Revenue Funds	Total (Memorandum Only)
REVENUES			
Property Taxes	\$579,992	\$ -0-	\$579,992
Earnings on Investments	4,078	321	4,399
Rental of Building	300	-0-	300
Miscellaneous	322	-0-	322
Insurance Proceeds	10,972	-0-	10,972
E-Rate Reimbursement	1,559	-0-	1,559
Flow Through	2,498	-0-	2,498
General State Support from Towns	836,374	-0-	836,374
General State Aid	352,189	-0-	352,189
Education Fund	54,385	-0-	54,385
Small Schools Support Grant	26,939	-0-	26,939
Transportation Reimbursement	32,330	-0-	32,330
Mainstream Block Grant	57,429	-0-	57,429
Intensive Reimbursement	71,952	-0-	71,952
Extraordinary	8,143	-0-	8,143
Early Essential Education	8,881	-0-	8,881
State Placed Student	4,570	-0-	4,570
Forest Revenue	11,603	-0-	11,603
Total Revenues	2,064,516	321	\$2,064,837
EXPENDITURES			
MAUHS Assessment	877,756	-0-	877,756
Instructional Program	494,782	-0-	494,782
Special Education	60,666	-0-	60,666
Early Essential Education	15,519	-0-	15,519
TAD Program	2,728	-0-	2,728
Special Education Secondary	107,042	-0-	107,042
Co-Curricular Activities	2,670	-0-	2,670
Guidance Services	9,384	-0-	9,384
Health Services	19,414	-0-	19,414
Speech and Language Services	25,551	-0-	25,551
Library Services	36,869	-0-	36,869
Computer Assisted Instruction	37,287	-0-	37,287
Board of Education	7,629	-0-	7,629
Board Treasurer	231	-0-	231
Legal and Audit Services	2,285	-0-	2,285
Office of Superintendent	43,576	-0-	43,576
Office of Principal	111,846	-0-	111,846
Fiscal Services	1,575	-0-	1,575
Plant Operations	76,446	-0-	76,446

Lincoln Town School District
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
Year Ended June 30, 2003

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Total (Memorandum Only)</u>
EXPENDITURES (continued)			
Student Transportation	\$72,022	0	\$72,022
Debt Service - Interest	15,700	0	15,700
Debt Service - Principal	25,000	0	25,000
Plant Sinking Fund	0	5183	5,183
Total Expenditures	<u>2,045,978</u>	<u>5,183</u>	<u>2,051,161</u>
Excess (Deficiency) of Revenues Over Expenditures	18,538	[4,862]	13,676
OTHER FINANCING SOURCES (USES)			
Operating Transfers In (Out)	[18,407]	4,500	[13,907]
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	<u>131</u>	<u>[362]</u>	<u>[231]</u>
Fund Balances, July 1, 2002	<u>[7,728]</u>	8,950	1,222
Fund Balances, June 30, 2003	<u><u>[7,597]</u></u>	<u><u>8,588</u></u>	<u><u>\$991</u></u>

Lincoln Town School District
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN RETAINED EARNINGS/FUND BALANCES - PROPRIETARY FUND TYPE
AND NONEXPENDABLE TRUST FUND
Year Ended June 30, 2003

	Proprietary Fund <u>Type</u> Food Service	Nonexpendable <u>Trust Fund</u> Lincoln	Total (Memorandum Only)
OPERATING REVENUES			
Meals	\$15,484	0	\$15,484
Federal and State Aid	9860	0	9,860
Federal Commodities Received	<u>1865</u>	0	<u>1,865</u>
Total Operating Revenues	<u>27,209</u>	<u>0</u>	<u>27,209</u>
OPERATING EXPENSES			
Salaries and Benefits	28,324	0	28,384
Food and Supplies	9,472	0	9,472
Commodities	1,865	0	1,865
Other	<u>1,726</u>	<u>0</u>	<u>1,726</u>
Total Operating Expenses	<u>41,447</u>	<u>0</u>	<u>41,447</u>
Operating Loss	[14,238]	0	[14,238]
NONOPERATING REVENUE			
Earnings on Investments	<u>0</u>	<u>1,347</u>	1,347
Income (Loss before Operating Transfers	[14,238]	1,347	[12,891]
Operation Transfers in (Out)	<u>13,907</u>	<u>0</u>	13,907
Net Income	[331]	1,347	1,016
Retained Earnings/Fund Balances, July 1, 2002	<u>2,395</u>	<u>16,570</u>	18,965
Retained Earnings/Fund Balance, June 30, 2003	<u>\$2,064</u>	<u>\$17,917</u>	<u>\$19,981</u>

LINCOLN SCHOOL TRUST

CAPITAL INCOME BUILDER		64864129-12	Principal:	\$5,253.00	
			Capital Gain	Share Price	Share Balance
01/01/03 Balance					135.221
Ending Share Balance, 12/31/03:		\$ 6,793.85	\$ 24.23	\$ 48.65	141.923
				Income Dividend Total	\$ 294.39

BOND FUND OF AMERICA		64864129-08	Principal:	\$ 6,098.50	
			Share Price	Share Balance	
01/01/03 Balance				450.036	
Ending Share Balance, 12/31/03:		\$ 6,413.67	\$ 13.50	474.735	
				Income Dividend Total	\$ 325.25

INCOME FUND OF AMERICA		64864129-06	Principal:	\$ 5,142.84	
			Capital Gain	Share Price	Share Balance
01/01/03 Balance					358.386
Ending Share Balance, 12/31/03:		\$6,442.19	\$ 16.68	374.982	
				Income Dividend Total	\$ 266.01

Total Dividends/Capital Gains During FY03 **\$ 885.65**

Total Ending Balance, 12-31-03 **\$ 19,649.71**

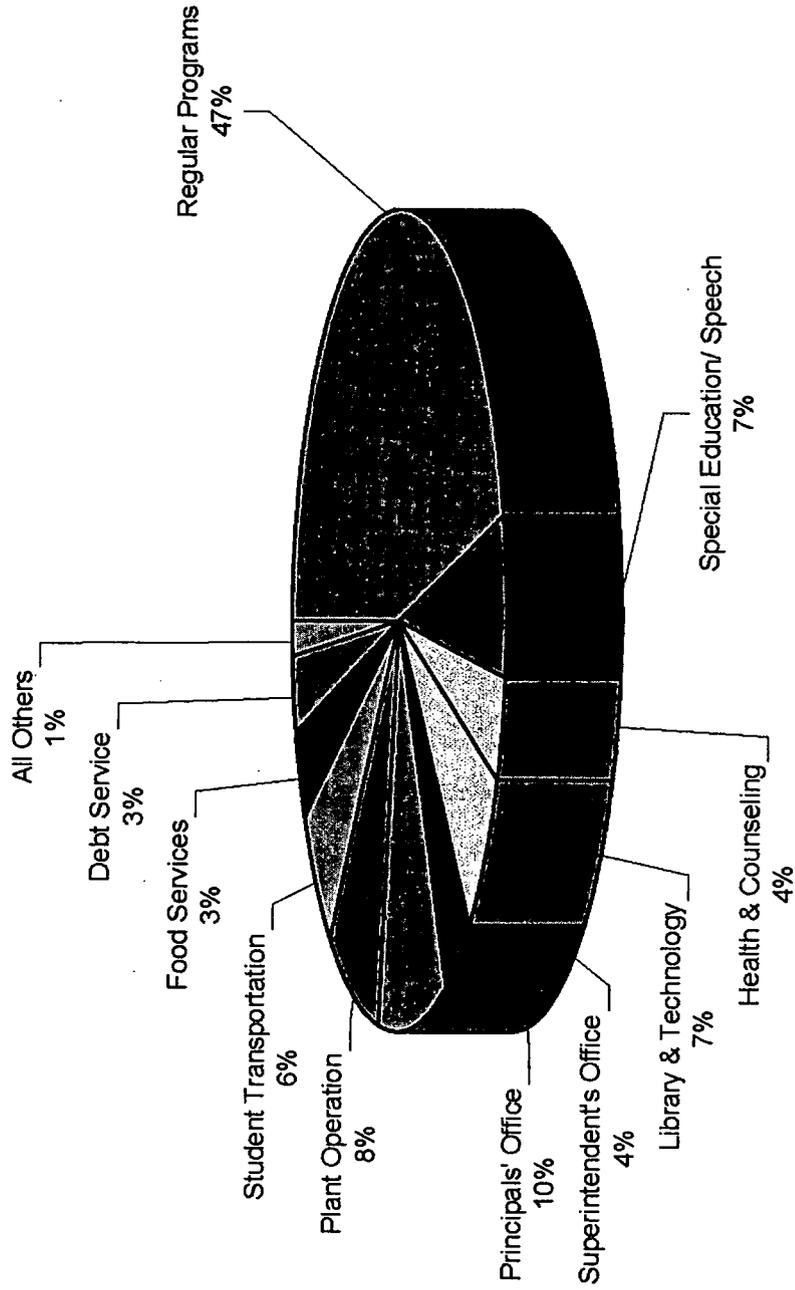
Original Investment	\$ 15,450.00
Less Redemptions	\$ -
	<u>\$ 15,450.00</u>
Balance 12/31/03	\$ 19,649.71
Funds Obligated 2000	\$ -
Available Funds	<u>\$ 19,649.71</u>
Net Gains/Dividends	\$ 4,199.71

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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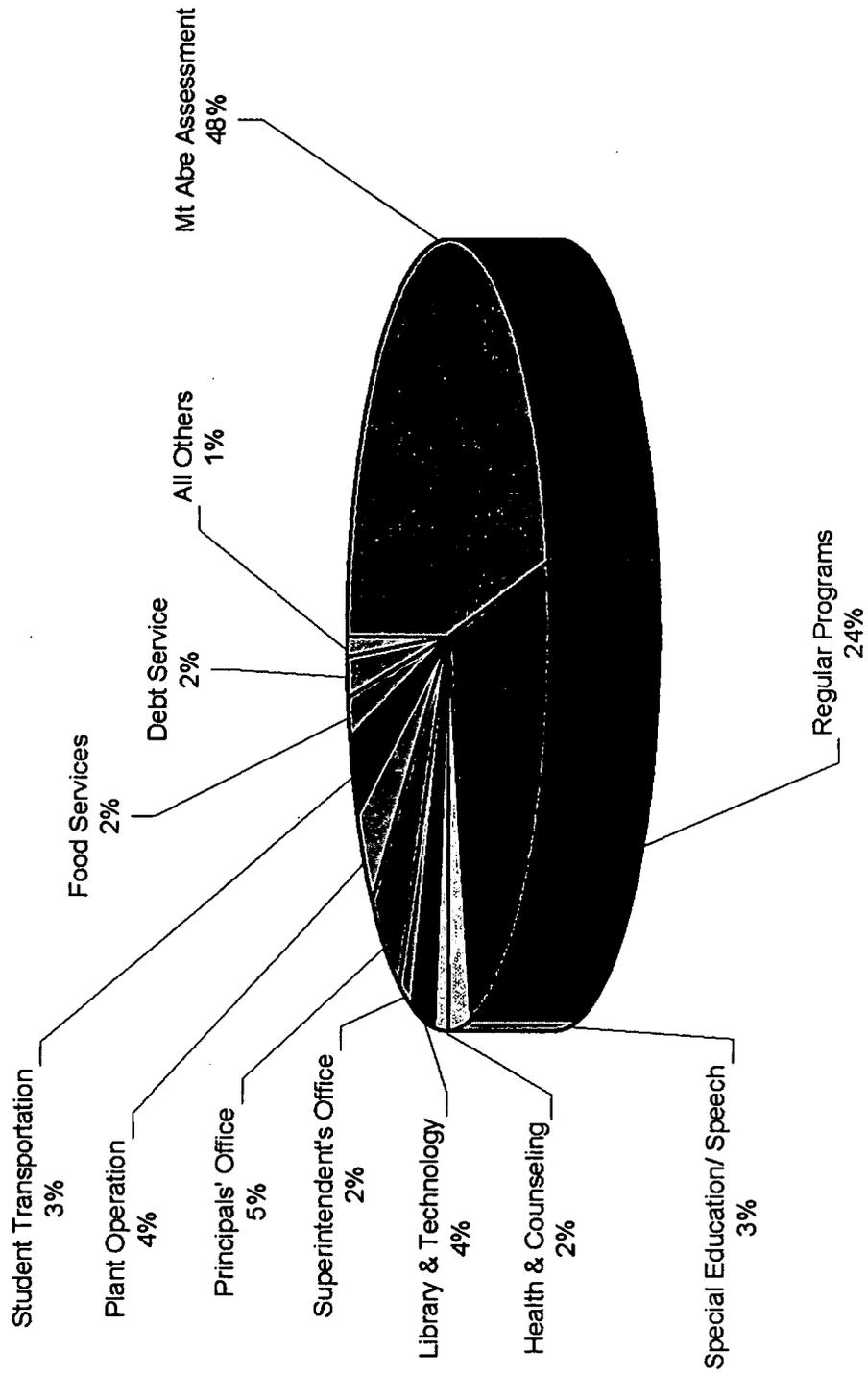
Lincoln Community School Composite Budget

1100	Regular Programs	\$485,478	\$528,594	\$518,288	\$551,641
1200	Special Education Services	58,519	63,220	44,106	53,381
1201	Early Education Program	6,557	6,557	1,405	1,279
1220	TAD Classroom Program	2,428	2,728	2,772	2,669
1400	Student Activities	4,565	2,671	4,565	4,965
2120	School Counselor	17,886	9,384	18,983	31,084
2130	Health Services	13,757	19,344	14,951	16,701
2150	Speech Services	20,516	25,551	22,045	23,057
2222	Library/Media Services	41,732	36,870	39,055	45,776
2225	Technology Program	19,501	33,880	35,447	39,909
2310	Board of Education	3,361	7,628	3,757	4,090
2313	Board Treasurer	526	231	526	526
2315	Legal Services	500	125	500	500
2317	Audit Services	1,900	2,160	2,250	4,500
2321	Office of Superintendent	43,553	43,576	46,730	50,634
2410	Office of Principal	110,892	111,043	116,826	123,155
2520	Fiscal Services	2,820	1,553	2,820	1,700
2600	Operation of Plant	78,353	81,628	87,314	94,502
2700	Pupil Transportation	73,835	72,022	74,814	76,208
3100	Food Services	38,012	41,101	38,849	41,123
5100	Debt Service	40,701	40,700	39,038	37,350
Lincoln Community School		\$1,065,390	\$1,128,566	\$1,115,038	\$1,204,730
Mt. Abraham Assessment		877,756	877,756	947,570	1,064,389
Lincoln School District (K-12)		\$1,943,146	\$2,006,322	\$2,062,609	\$2,269,119

Allocations of Proposed K-6 Lincoln Community School Budget (\$1,204,730)



Allocations of Proposed K-12 Expenditures (Mt Abe Assessment-\$1,064,389; Lincoln Community School-\$1,204,730)



Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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LINCOLN COMMUNITY SCHOOL

Regular Programs - 1100

This area includes all expenditures related to the teaching of the core curriculum. Staff includes all classroom, physical education, music, art, and remedial services. This budget includes increases in instructional time in art, from .30 FTE to .40 FTE; in physical education from .35 FTE to .40 FTE; in kindergarten from .50 FTE to .60 FTE (This will allow the kindergarten program to expand from four 4-hour days to five 4-hour days); and the addition of one classroom assistant.

1100-111	Salaries - Professional Staff	\$299,538	\$323,942	\$320,419	\$334,847
1100-112	Salaries - Assistants	47,788	56,936	50,276	60,563
1100-114	Salaries - Summer School	2,835	2,444	3,500	3,500
1100-121	Salaries - Substitutes Prof.	6,500	9,710	6,500	9,500
1100-127	Early Literacy - Outreach	1,900	2,702	1,200	1,500
1100-211	Health Insurance - Prof. Staff	59,235	58,737	63,585	63,682
1100-212	Health Insurance - Support Staff	4,963	11,976	2,970	5,223
1100-221	Social Security	27,020	28,575	28,358	30,249
1100-231	Life Insurance	217	170	206	499
1100-241	Staff Retirement Contributions	0	568	546	865
1100-251	Workers' Compensation	869	2,208	2,224	1,977
1100-261	Unemployment Comp.	500	0	500	500
1100-271	Tuition Reimbursement	3,500	4,700	4,152	4,365
1100-281	Dental Insurance	2,442	3,341	3,106	2,895
1100-311	Purchased Services - Sect. 125	135	180	225	225
1100-321	Inservice - Prof. Staff	4,545	475	4,545	4,500
1100-332	Testing/Evaluation	1,750	460	1,750	1,200
1100-323	Conference Fees	2,100	949	2,100	2,100
1100-581	Travel	750	175	500	500
1100-611	Supplies	6,300	9,938	6,900	9,900
1100-615	Supplies - Music	620	93	660	660
1100-616	Supplies - Title 1	600	635	600	600
1100-617	Supplies - Art	1,475	79	1,600	1,600
1100-618	Supplies - PE	825	297	900	900
1100-641	Textbooks	5,575	5,451	6,100	5,800
1100-642	Periodicals	440	277	440	440
1100-651	AV Materials	615	0	626	500
1100-661	Manipulatives	1,840	961	2,700	1,900
1100-699	Other Supplies	200	165	200	200
1100-811	Dues and Fees	400	450	900	450
Regular Programs Total		\$485,478	\$526,594	\$518,288	\$551,641

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Special Education Services - 1200

This budget includes a .80 FTE learning specialist position, an increase of .10 over the current year's budget. The learning specialist serves 12 students with Individual Education Plans (IEPs); 3 referrals to Special Education are pending. There is one special education assistant who works five hours a week, a decrease of time over the previous years. Mainstream Block Grant monies support approximately 50% of the salary costs. Intensive Reimbursement funds help off-set these expenditures.

1200-111	Salaries - Professional Staff	\$32,762	\$37,005	\$35,584	\$43,546
1200-112	Salaries - Assistants	15,153	16,098	1,296	2,684
1200-212	Health Insurance - Support Staff	2,403	2,148	0	0
1200-221	Social Security	3,665	3,970	2,790	3,537
1200-231	Life Insurance	0	52	13	28
1200-251	Workers' Compensation	119	305	219	228
1200-271	Tuition Reimbursement	700	870	497	569
1200-281	Dental Insurance	310	338	210	0
1200-311	Purchased Services - Sect. 125	45	23	45	45
1200-321	Inservice - Prof. Staff	112	42	112	45
1200-323	Conference Fees	150	239	150	250
1200-331	Program Assess. - Resource Rm.	0	0	0	0
1200-332	Testing/Evaluation	300	0	300	300
1200-339	Other Professional Services	2,200	1,445	2,200	1,500
1200-581	Travel	150	0	40	0
1200-611	Supplies	200	312	200	300
1200-641	Textbooks	180	217	180	200
1200-651	AV Materials	0	0	200	0
1200-661	Manipulatives	70	156	70	150
Special Education Services Total		\$58,519	\$63,220	\$44,106	\$53,381

Early Education Program - 1201

The Early Education Program (EEP) is located in Bristol. Most of Lincoln's pre-school children are served in the Lincoln Cooperative Pre-school with EEP staff involved in developing and monitoring programs. Each of the five member towns contributes to maintaining the program.

1201-331	Supervisory Assessment-EEE	\$6,557	\$6,557	\$1,405	\$1,279
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TAD Classroom Program - 1220

The TAD (Toward Affective Development) is an ANESUD program located in Starksboro. The program serves students who are determined to be emotionally disabled. This assessment guarantees that if Lincoln students are in need of the program, it will be available to them. This is Lincoln's share.

1220-332	Program Assessment - TAD	\$2,428	\$2,728	\$2,772	\$2,669
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Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Student Activities - 1400

This area includes funding for activities such as soccer and basketball, special presentations to students, the district fine arts festival and field trips.

1400-117	Salaries - Extra-Curricular	\$1,500	\$400	\$1,500	\$1,500
1400-221	Social Security	115	31	115	115
1400-339	Professional Services	550	1,025	550	1,150
1400-519	Student Transportation	2,100	1,210	2,100	2,100
1400-699	Supplies	300	5	300	100
Student Activities Total		\$4,565	\$2,671	\$4,565	\$4,965

School Counselor - 2120

This budget represents a change in the school counselor's position from two days per week to three days per week to accommodate increasing student needs for counseling. Additional services would include more individual counseling, working with groups of students on particular issues, and participating as a team member for individual students with special needs.

2120-111	Salaries - Professional Staff	\$15,947	\$8,416	\$16,885	\$27,874
2120-221	Social Security	1,220	644	1,292	2,132
2120-251	Workers' Compensation	40	103	101	139
2120-271	Tuition Reimbursement	400	0	426	640
2120-321	Inservice - Prof. Staff	24	24	24	24
2120-323	Conference Fees	75	0	75	75
2120-661	Manipulatives	90	197	90	90
2120-699	Supplies	90	0	90	90
School Counselor Total		\$17,886	\$9,384	\$18,983	\$31,064

Health Services - 2130

Health education and school nursing services are delivered through a .30 FTE (1.5 days per week) position.

2130-111	Salaries - Professional Staff	\$10,788	\$11,147	\$11,684	\$13,292
2130-112	Salaries - Support Staff	0	2,892	0	0
2130-211	Health Insurance - Prof. Staff	1,068	3,676	1,232	1,325
2130-221	Social Security	825	988	894	1,017
2130-251	Workers' Compensation	27	69	70	66
2130-271	Tuition Reimbursement	300	232	320	320
2130-281	Dental Insurance	93	20	90	90
2130-311	Purchased Services - Sect. 125	18	23	23	23
2130-321	Inservice - Prof. Staff	18	18	18	18
2130-323	Conference Fees	75	30	75	30
2130-641	Textbooks	50	37	50	40
2130-651	AV Materials	70	77	70	80
2130-699	Supplies	425	135	425	400
Health Services Total		\$13,757	\$19,344	\$14,951	\$16,701

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Speech/Language Services - 2150

This budget reflects a .40 FTE position (two days per week) for the speech/language pathologist. Speech and language services include support for students who have special needs in hearing and in differentiating the sounds in spoken language. Special education revenues fund about one-half of the cost of this position.

2150-111	Salaries - Professional Staff	\$17,486	\$22,725	\$18,857	\$20,153
2150-221	Social Security	1,338	1,738	1,443	1,542
2150-251	Workers' Compensation	44	113	70	66
2150-271	Tuition Reimbursement	400	0	426	426
2150-321	Inservice - Prof. Staff	24	24	24	24
2150-323	Conference Fees	150	60	150	70
2150-332	Testing/Evaluation	150	0	150	100
2150-431	Equipment Repairs	50	0	50	50
2150-581	Travel	25	0	25	0
2150-611	Supplies	100	728	100	100
2150-641	Textbooks	400	0	400	300
2150-661	Manipulatives	150	0	150	50
2150-699	Supplies - Other	200	163	200	175
Speech/Language Services Total		\$20,516	\$25,551	\$22,045	\$23,057

Library/Media Program - 2222

The library/media center is staffed by a .60 FTE (3 days per week) librarian and a thirteen-hour per week assistant. The librarian secures text and media materials to support each classroom and works with individuals and small groups of students from each classroom in the school.

2222-111	Salaries - Professional Staff	\$29,937	\$23,028	\$26,894	\$33,684
2222-112	Salaries - Assistant	4,356	4,709	4,609	3,912
2222-221	Social Security	2,623	2,122	2,467	2,933
2222-231	Life Insurance	0	0	22	42
2222-241	Retirement Contributions	0	75	0	0
2222-251	Workers' Compensation	86	221	194	192
2222-271	Tuition Reimbursement	800	0	640	640
2222-321	Inservice - Prof. Staff	74	48	74	74
2222-323	Conference Fees	200	0	200	200
2222-431	Equipment Repairs	0	0	300	0
2222-532	Postage	150	79	150	100
2222-581	Travel	30	0	30	0
2222-611	Supplies	400	822	400	400
2222-641	Books	2,500	5,285	2,500	3,000
2222-642	Periodicals	575	482	575	600
2222-651	AV Materials	0	0	0	0
2222-699	Supplies - Other	0	0	0	0
Library/Media Program Total		\$41,732	\$36,870	\$39,055	\$45,776

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Technology Program - 2225

This area of the budget includes all of the support, repair, equipment and supplies in the area of technology for students, faculty and staff. The salary line in this budget reflects a three-day per week technology support person who has additional work time during school vacations to maintain the network and to upgrade computers. In addition, this person helps our students and faculty with their various tasks that include technology.

2225-112	Salaries - Assistants	0	21,997	26,383	27,699
2225-212	Health Insurance- Support Staff	0	1,179	2,362	2,592
2225-221	Social Security	0	1,389	2,018	2,119
2225-231	Life Insurance	0	44	61	61
2225-251	Workers' Compensation	0	0	158	138
2225-341	Technical Purchased Service	12,801	137	0	0
2225-431	Equipment Repair	1,000	170	900	900
2225-533	Internet Provider Services	1,000	868	1,000	1,000
2225-671	Computer Software	1,500	1,000	1,515	1,500
2225-699	Supplies	3,200	7,096	1,050	3,900
Technology Program Total		\$19,501	\$33,880	\$35,447	\$39,909

Board of Education - 2310

This covers all expenditures related to the function of the Lincoln Community School Board, including liability insurance, small annual stipends and membership dues to the Vermont School Board Association.

2310-127	Salaries - Stipends	\$1,000	\$1,000	\$1,000	\$1,000
2310-221	Social Security	77	76	77	77
2310-323	Conference Fees	0	0	0	0
2310-522	Liability Insurance	1,159	1,405	1,180	1,513
2310-541	Advertising	400	3,779	600	600
2310-811	Dues and Fees	725	850	900	900
2310-891	Miscellaneous	0	518	0	0
Board of Education Total		\$3,361	\$7,628	\$3,757	\$4,090

Board Treasurer - 2313

This budget covers a stipend for the Lincoln Town School District's Treasurer. It includes the costs for printing checks and other supplies for the school districts accounting system.

2313-127	Salary - Stipends	\$210	\$210	\$210	\$210
2313-221	Social Security	16	0	16	16
2313-699	Supplies	300	21	300	300
Board Treasurer Total		\$526	\$231	\$526	\$526

Legal Services - 2315

This budget funds the cost of legal advice and service for school related issues, such as policy review and personnel questions, etc.

2315-361	Legal Services	\$500	\$125	\$500	\$500
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Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Audit Services - 2317

Yearly audits are done by independent certified public accountants.

2317-371	Audit	\$1,900	\$2,160	\$2,250	\$4,500
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Superintendent's Office - 2321

This amount is Lincoln's share of the costs of running the Addison Northeast Supervisory Union office. The amount is based on the total number of Lincoln students. The positions of Superintendent, Associate Superintendent, Coordinator of Fiscal Services, District Technologist and Special Education Coordinators are funded through this office.

2321-331	Supervisory Assessment	\$43,553	\$43,576	\$46,730	\$50,634
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Principal's Office - 2410

This account includes all of the costs of the principals' office including the school secretary and a part-time person who helps with administrative duties such as budget monitoring. Two people share the principal position this year.

2410-111	Salaries - Principal	\$49,114	\$48,514	\$50,520	\$56,409
2410-113	Salaries - Secretary	24,336	23,488	25,970	39,158
2410-211	Health Insurance - Prof. Staff	4,689	4,689	5,413	6,943
2410-221	Social Security	5,780	4,998	5,851	7,311
2410-231	Life Insurance	43	719	409	817
2410-241	Staff Retirement Contributions	852	680	779	979
2410-251	Workers' Compensation	113	290	459	478
2410-261	Unemployment Comp.	166	0	166	166
2410-271	Tuition Reimbursement	1,000	2,151	1,000	1,000
2410-281	Dental Insurance	620	1,013	505	742
2410-291	Disability Insurance	137	313	929	1,359
2410-311	Purchased Services - Sect. 125	0	23	23	23
2410-321	Inservice - Prof. Staff	55	60	55	0
2410-323	Conference Fees	300	0	300	0
2410-339	Professional Services	17,173	17,619	18,032	1,346
2410-531	Telephone	2,500	2,587	2,400	2,600
2410-532	Postage	1,200	1,363	1,200	1,400
2410-551	Printing	200	0	200	200
2410-581	Travel	375	606	375	450
2410-642	Books	200	460	200	350
2410-642	Periodicals	350	250	350	250
2410-671	Software	400	0	400	0
2410-699	Supplies	800	824	800	800
2410-811	Dues and Fees	415	278	415	275
2410-891	Miscellaneous	75	118	75	100
Principal's Office Total		\$110,892	\$111,043	\$116,826	\$123,155

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Fiscal Service - 2520

Cash management covers the cost of the Interest payment incurred when money is borrowed in anticipation of the receipt of taxes. Interest is earned throughout the year that helps to offset this expense.

2520-835	Interest	2,820	1,553	2,820	1,700
Fiscal Services Total		\$2,820	\$1,553	\$2,820	\$1,700

Operation of Plant - 2600

The Operation of the Plant account details the various costs of operating and servicing the physical plant and grounds. The costs reflect the amounts necessary to keep the building in good shape during the school year and to make modest improvements. The increase in the cleaning service account is the first increase in that area in several years. The sinking fund supports large projects such as painting the building and replacing refrigerators. This account may accumulate from year to year if it is not spent.

2600-116	Salaries - Custodians	\$0	\$0	\$0	\$0
2600-221	Social Security	0	0	0	0
2600-251	Workers' Compensation	0	0	0	0
2600-421	Rubbish Removal	1,400	1,511	1,500	1,600
2600-422	Plowing Services	1,000	1,458	1,000	1,500
2600-424	Lawn Care	900	375	900	500
2600-429	Other Cleaning Services	32,400	32,400	32,400	34,564
2600-431	Equipment Repairs	3,500	5,787	3,500	5,500
2600-442	Copier Rental	4,075	4,130	4,081	4,200
2600-499	Purchased Property Services	5,400	1,891	5,400	5,400
2600-521	Property Insurance	1,100	1,397	1,676	2,454
2600-522	Liability Insurance	328	542	1,157	1,484
2600-581	Travel	250	0	0	0
2600-622	Electricity	11,500	14,816	13,500	15,000
2600-624	Oil	6,300	5,745	6,300	6,300
2600-695	Supplies - Custodial	4,200	4,694	4,600	4,700
2600-699	Supplies - Other	1,500	1,700	1,500	1,500
2600-891	Miscellaneous	0	0	0	0
2600-921	Sinking Funds	4,500	5,182	9,800	9,800
Operation of Plant Total		\$78,353	\$81,628	\$87,314	\$94,502

Pupil Transportation - 2711

Elementary and high school students use two large school buses each day in addition to a small van used exclusively in Lincoln. Approximately 45% of the costs are reimbursed to the school district from the state in the form of revenue.

2711-322	Inservice - Support Staff	\$100	\$100	\$100	\$0
2711-519	Trans. from Contractor	73,735	71,922	74,714	76,208
Pupil Transportation Total		\$73,835	\$72,022	\$74,814	\$76,208

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Food Service - 3100

The food service account includes all of the costs incurred in serving breakfast and lunch on each school day. Our program makes use of federal food commodities and receives financial support from the state and federal governments. In addition, our food service manager works with each class on projects that involve cooking and nutrition.

3100-113	Salaries - Food Service	\$18,872	\$23,726	\$21,399	\$23,031
3100-126	Salaries - Substitutes	341	0	500	400
3100-212	Health Insurance - Support Staff	2,026	794	0	0
3100-221	Social Security	1,470	1,803	1,637	1,762
3100-231	Life Insurance	83	61	61	61
3100-241	Staff Retirement Contributions	505	360	362	328
3100-251	Workers' Compensation	480	1,232	535	1,276
3100-281	Group Dental Insurance	310	394	355	355
3100-322	Inservice - Support Staff	100	0	100	100
3100-323	Conference Fees	125	293	300	300
3100-431	Equipment Repairs	400	325	400	400
3100-491	Cartage	400	433	400	450
3100-581	Travel	50	4	50	10
3100-623	LP Gas	350	340	300	350
3100-631	Food	9,500	9,053	9,500	9,500
3100-632	Commodities	2,000	1,865	2,200	2,200
3100-671	Software	300	0	150	0
3100-699	Supplies	700	418	600	600
3100-999	Depreciation	0	0	0	0
Food Service Total		\$38,012	\$41,101	\$38,849	\$41,123

Debt Service - 5100

5100-831	Interest	\$15,701	\$15,700	\$14,038	\$12,350
5100-911	Principal	25,000	25,000	25,000	25,000
Debt Service Total		\$40,701	\$40,700	\$39,038	\$37,350

Lincoln Community School	\$1,065,390	\$1,128,566	\$1,115,039	\$1,204,730
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Mt. Abraham Assessment	877,756	877,756	947,570	1,064,389
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Lincoln School District (K-12)	\$1,943,146	\$2,006,322	\$2,062,609	\$2,269,119
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PROPOSED ADDISON NORTHEAST SUPERVISORY DISTRICT BUDGET FY 2004-05

Code	Description	Budget 2002-03	Pre-Audit 2002-03	Budget 2003-04	Proposed 2004-05
Curriculum and Instruction - 2210					
2210-111	Associate Superintendent	\$ 63,028	\$ 63,403	\$ 65,549	\$ 67,515
	Local Funds	38,963	40,580	41,698	43,664
	Title I Funds	12,183	10,941	11,969	11,969
	Title V Funds	11,882	11,882	11,882	11,882
2210-113	Secretary's Salary (.50 FTE)	19,658	7,163	10,816	12,043
2210-211	Group Insurance	3,350	724	3,795	3,324
2210-221	Social Security	4,579	5,511	4,017	4,262
2210-231	Life Insurance	198	212	420	420
2210-251	Workers' Compensation	207	125	229	477
2210-261	Unemployment Comp.	231	108	231	39
2210-271	Course Reimbursement	963	-	1,066	1,066
2210-281	Dental Insurance	328	-	177	-
2210-291	Disability Insurance	602	431	507	535
2210-311	Purchased Services-Sect. 125	45	19	45	45
2210-321	Inservice	750	-	750	750
2210-323	Conference Fees	1,000	520	1,000	1,000
2210-442	Printing/Copier	540	-	540	540
2210-581	Travel	1,000	1,725	1,000	1,700
2210-641	Books/Periodicals	150	95	150	150
2210-699	Supplies	750	708	750	750
2210-739	Equipment	2,500	2,078	2,500	2,500
2210-811	Dues and Fees	450	404	450	450
Curriculum & Instruction Total		\$ 100,325	\$ 83,224	\$ 93,992	\$ 97,567

Computer-Assisted Instruction Services - 2225

2225-111	Educational Technologist (.40 FTE)	\$ 18,940	\$ 27,609	\$ 19,889	\$ 20,495
2225-111	Technology Support (.40 FTE)	18,171	-	18,898	19,465
2225-211	Group Insurance	4,025	12,665	4,538	4,507
2225-221	Social Security	2,839	4,670	2,967	3,057
2225-231	Life Insurance	91	447	420	146
2225-241	Retirement Contributions	-	1,687	-	389
2225-251	Workers' Compensation	93	51	116	240
2225-261	Unemployment Comp.	278	158	278	39
2225-281	Dental Insurance	262	-	142	142
2225-291	Disability Insurance	278	518	603	124
2225-311	Purchased Services-Sect. 125	-	71	-	45
2225-323	Conference Fees	1,000	93	1,000	100
2225-339	Professional Services	2,000	-	2,000	2,000
2225-581	Travel	250	-	250	250
2225-641	Books/Periodicals	100	60	100	100
2225-699	Supplies	800	1,819	800	800
2225-811	Dues and Fees	300	195	300	300
Technology Total		\$ 49,427	\$ 50,043	\$ 52,301	\$ 52,199

Code	Description	Budget 2002-03	Pre-Audit 2002-03	Budget 2003-04	Proposed 2004-05
Board Treasurer - 2313					
2313-127	Treasurer's Stipend	\$ 250	\$ 292	\$ 250	\$ 250
Legal Services - 2315					
2315-361	Professional Services	\$ 2,000	\$ 50	\$ 2,000	\$ 2,000
Audit Services - 2317					
2317-371	Professional Services	\$ 2,300	\$ 2,310	\$ 2,300	\$ 4,600
Office of the Superintendent - 2321					
2321-111	Superintendent's Salary	\$ 81,689	\$ 81,689	\$ 84,140	\$ 86,664
2321-113	Secretaries' Salaries (2 FTE)	60,082	56,082	62,733	68,397
2321-211	Group Insurance	14,839	12,526	17,164	18,698
2321-221	Social Security	10,022	10,487	10,260	10,730
2321-231	Life Insurance	243	719	475	475
2321-241	Retirement Insurance	1,872	1,872	1,947	2,168
2321-241	Annuity	1,800	1,800	1,800	1,800
2321-251	Workers' Compensation	339	208	377	930
2321-261	Unemployment Comp.	330	158	330	58
2321-271	Course Reimbursement	963	-	1,066	-
2321-281	Dental Insurance	983	845	1,064	1,118
2321-291	Disability Insurance	1,008	902	2,234	757
2321-311	Purchased Services-Sect. 125	45	49	45	45
2321-323	Conference	1,500	1,131	1,500	1,500
2321-339	Other Prof. Services	-	4,783	-	2,000
2321-431	Equipment Repairs	250	156	250	250
2321-442	Telephone System Lease	3,000	3,633	3,000	-
2321-442	Copier Service Contract	6,500	8,557	8,324	8,324
2321-522	Liability Insurance	200	-	200	500
2321-531	Telephone	3,600	6,493	3,600	6,000
2321-532	Postage	7,400	5,060	7,400	6,200
2321-533	Purchased Services-DSL Connection	1,500	-	1,500	1,500
2321-541	Advertising	2,000	5,187	2,000	2,500
2321-551	School Report	1,500	-	1,500	1,500
2321-581	Superintendent's Travel	2,200	3,112	2,200	3,000
2321-641	Books/Periodicals	500	307	500	350
2321-671	Computer Software	350	154	350	250
2321-699	Supplies	5,000	7,683	5,000	6,000
2321-699	Equipment	1,500	246	1,500	1,500
2321-811	Dues and Fees	3,300	3,635	3,700	3,800
2321-891	Miscellaneous	400	760	400	500
Office of the Superintendent Total:		\$ 214,912	\$ 218,214	\$ 226,559	\$ 237,514

<i>Code</i>	<i>Description</i>	<i>Budget 2002-03</i>	<i>Pre-Audit 2002-03</i>	<i>Budget 2003-04</i>	<i>Proposed 2004-05</i>
Special Education Coordinator - 2420					
2420-111	Coordinator's Salary (2 FTE)	\$ 122,235	\$ 121,366	\$ 127,124	\$ 130,938
	Local Funds	17,944	48,265	19,346	23,160
	Mainstream Block Grant	53,778	49,683	53,778	53,778
	Medicaid	27,500	-	-	-
	Federal Flow Through Funds	23,013	23,418	54,000	54,000
2420-113	Secretary's Salary (.87 FTE)	31,775	34,627	35,305	27,085
	Federal Flow Through Funds	2,500	2,500	4,425	4,425
2420-211	Group Insurance	10,867	18,786	20,085	21,184
2420-221	Social Security	11,782	11,876	12,426	12,089
2420-231	Life Insurance	396	822	840	786
2420-241	Retirement Insurance	1,036	1,525	1,177	1,354
2420-251	Workers' Compensation	385	205	487	948
2420-261	Unemployment Comp.	483	211	483	58
2420-271	Course Reimbursement	1,400	1,029	2,164	1,066
2420-281	Dental Insurance	810	1,324	1,192	1,069
2420-291	Disability Insurance	1,126	288	1,085	1,052
2420-311	Purchased Services-Sect. 125	90	45	90	90
2420-321	Inservice	750	-	240	240
2420-323	Conference Fees	750	185	750	750
2420-339	Professional Services	1,000	785	1,000	19,000
2420-361	Legal Services	3,000	437	2,500	2,500
2420-371	Audit Service	400	400	400	800
2420-422	Snow Plowing	250	-	-	-
2420-431	Equipment Repairs	500	-	500	500
2420-436	Leasehold Improvements	500	-	500	500
2420-441	Rent	7,500	8,100	11,100	11,124
2420-442	Service Contracts	2,665	3,165	3,466	3,166
2420-532	Postage	500	396	500	360
2420-531	Telephone	2,500	6,376	4,000	3,600
2420-541	Advertising	750	-	750	750
2420-551	Printing	500	-	-	-
2420-581	Travel	2,000	513	1,500	1,000
2420-622	Electricity	1,050	524	1,200	-
2420-624	Fuel Oil	1,000	80	1,000	489
2420-699	Supplies	3,000	2,849	3,700	3,000
2420-699	Equipment	4,000	-	4,000	500
2420-811	Dues and Fees	600	250	600	600
Special Education Total		\$ 215,598	\$ 216,164	\$ 240,164	\$ 246,597

Code	Description	Budget 2002-03	Pre-Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Fiscal Services - 2520

2520-111	Coordinator of Fiscal Services	\$ 57,289	\$ 59,428	\$ 59,581	\$ 61,368
2520-113	Secretary's Salary (1 FTE)	25,837	-	27,408	28,478
2520-113	Bookkeepers' Salaries (5 FTE)	94,184	154,475	133,415	176,762
2520-212	Group Insurance	32,267	39,927	47,047	58,369
2520-221	Social Security	13,564	16,443	16,861	20,396
2520-231	Life Insurance	380	554	694	694
2520-241	Retirement Contributions	5,930	3,711	2,445	4,883
2520-251	Workers' Compensation	437	268	661	1,600
2520-261	Unemployment Comp.	835	369	974	135
2520-271	Course Reimbursement	-	99	-	1,068
2520-281	Dental Insurance	2,293	2,023	2,484	2,608
2520-291	Disability Insurance	1,205	1,492	1,667	1,761
2520-311	Purchased Services-Sect. 125	135	236	135	135
2520-323	Conferences	600	665	600	300
2520-339	Service Contract	19,000	-	-	6,000
2520-341	Tech. Service (Software)	2,000	3,063	4,696	4,696
2520-431	Computer Service (Hardware)	-	-	1,110	1,110
2520-431	Equipment Repairs	400	-	400	250
2520-581	Travel	750	902	750	750
2520-699	Supplies	2,700	2,828	2,667	2,627
2520-671	Software-Enhancement	6,000	10,795	-	-
2520-699	Equipment	1,500	1,586	1,500	1,500
2520-811	Dues and Fees	120	135	120	135
2520-891	Miscellaneous	-	279	-	300
Fiscal Services Total		\$ 267,426	\$ 299,278	\$ 305,235	\$ 373,924

Plant Operation - 2600

2600-116	Salary	\$ 800	\$ 3,065	\$ 3,900	\$ 4,160
2600-221	Social Security	-	232	298	318
2600-420	Cleaning Services	-	2,400	-	-
2600-431	Repairs	500	-	500	500
2600-436	Building Repairs - A/C	-	-	5,900	-
2600-441	Rent	18,549	19,125	20,949	21,045
2600-521	Property Insurance	377	444	476	464
2600-522	Liability Insurance	196	1,178	432	454
2600-622	Electricity	1,560	-	1,560	-
2600-624	Oil	1,200	1,736	1,200	1,287
2600-695	Supplies	1,300	-	1,300	1,300
Plant Operation Total		\$ 24,482	\$ 28,180	\$ 36,515	\$ 29,529

Grand Total		\$ 876,723	\$ 897,755	\$ 959,319	\$ 1,044,180
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Surplus (Deficit)	18,482	-	(30,000)	(15,216)
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Addison Northeast District Total		\$ 858,241	\$ 897,755	\$ 989,319	\$ 1,059,396
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Code	Description	Budget 2002-03	Pre-Audit 2002-03	Budget 2003-04	Proposed 2004-05
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Addison Northeast District

REVENUE 2004-05

District Assessment	\$	697,927	\$	697,927	\$	817,773	\$	888,142
Interest		10,500		10,500		12,000		5,000
Transfer from Other Funds		-		-		-		-
Flow Through		25,513		25,513		58,425		58,425
Mainstream Block Grant		53,778		53,778		53,778		53,778
Medicaid Revenue		37,500		37,500		13,292		20,000
Title 1 Curriculum		10,941		10,941		11,969		11,969
Title V School Improvement		11,882		11,882		11,882		11,882
Special Assessments:								
Title 1 Program		7,000		7,000		7,000		7,000
Early Ed Program		250		250		250		250
TAD Program		500		500		500		500
Grants Administration		1,750		1,750		1,750		1,750
Prior Year Adjustment		-		-		-		-
E-Rate Reimbursements		-		-		-		-
Miscellaneous		700		700		700		700
Revenues Total	\$	858,241	\$	858,241	\$	989,319	\$	1,059,396
Before Assessment		160,314		160,314		171,546		171,254

Addison Northeast District

ASSESSMENT 2003-04

Towns	Assessment 2003-04	Enrollment 2003-04	Percentage 2003-04	Assessment 2004-05
Bristol	156,333	359	18.44%	163,761
Lincoln	46,730	111	5.70%	50,634
Monkton	79,866	184	9.45%	83,933
New Haven	66,696	151	7.78%	68,880
Starksboro	83,264	182	9.35%	83,021
Mt. Abraham	384,884	960	49.31%	437,913
Addison Northeast District	\$ 817,773	1,947	100.00%	888,142

ACT 68 - EDUCATION FUNDING REFORM LAW
Effective July 1, 2003

Act 68 was passed by last year's legislature and contains many education funding reform provisions that came into effect with Act 60. The "sharing pool" (where property rich communities sent property tax dollars to the education fund each year) was eliminated, the base amount for each student's education (General State Support Grant) was raised from \$5,810 to \$6,800, and accounting rules for students attending Technical Training Centers were changed. These are but a few provisions of the new funding reform law. A real benefit is that property taxes will decrease next year.

The following will specifically explain and describe the accounting rule changes relating to students who attend Technical Training Centers and the effects on a local school district budget. *Effective with the 2004/2005 school year, Act 68 requires the General State Support Grant (GSSG) that is sent directly to Technical Centers from the Education Fund be reflected in a local school district's budget. This change will increase a school district budget but will not increase its property taxes.* The reasons are threefold:

- All students who attend Technical Centers are physically counted in their resident school district, and the district is entitled to the General State Support Grant (GSSG).
- After Act 138 was passed, and implemented at the same time as Act 60, the State made the GSSG payment directly to the Technical Centers and subtracted the amount from a school district's entitlement. The "revenues" and "expenditures" were made at the State level; therefore they were not recorded at the local level.
- Under Act 68, the State will continue to make the payments directly to the Technical Centers; however, local districts will be required to record the "Revenues" as well as the "Expenditures".

Recording the GSSG revenues at the same time as expenditures at the local level will increase budgets but will not increase tax rates.

The chart on the next page illustrates the effect of this new rule change and also portrays the change over the past three years. This chart was prescribed by the Commissioner of Education to describe this change to all school districts in Vermont.

To minimize the "surprise" factor for local school districts, the Addison Northeast Supervisory Union will reflect this expense for next year through the Mt. Abraham Union Assessment (see line 13 of the illustration), and will record the revenues at the district level (see line 18 of the illustration). The effect on the tax rate is zero. Next school year (2005/2006) the expense will be recorded and presented directly in the voter approved local school district budget.

PRELIMINARY ESTIMATES ONLY

Three Prior Year Comparisons

	FY2002	FY2003	FY2004	FY2005
District: Lincoln	1,025,049	1,085,380	1,115,039	1,204,730
County: Addison	18,632,013	19,377,737	19,700,000	19,700,000
LEA: Addison Northeast	43,553	43,578	46,730	50,934
S.U.:	20,287	23,787	28,515	10,000,000
1. Separately warned article passed at town meeting	-	-	-	-
2. Separately warned article passed at town meeting	-	-	-	-
3. Separately warned article passed at town meeting	-	-	-	-
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-
Budget (local budget approved in prior years)	1,043,681	1,085,380	1,141,769	1,204,730
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY 2005				
S.U. assessment (included in local budget)				
Deficit (if included in local budget)				
+ Block grant paid by State to tech center in prior years				
+ 1. Separately warned article passed at town meeting				
+ 2. Separately warned article passed at town meeting				
+ 3. Separately warned article passed at town meeting				
- Act 144 Expenditures, (excluded from "Education Spending")				
Act 68 local adopted budget	1,045,316	1,089,157	1,144,554	1,204,730
+ Union school or joint school district assessment	788,133	877,750	847,570	1,084,389
District Budget Submitted for Voter Approval FY 2005				
+ Deficit (if not included in budget or revenues)				
+ Special programs expenditures - Technical Center GSSG Charge				
Gross Act 68 Budget	1,833,449	1,966,913	2,092,124	2,316,743
Act 144 expenditures (if any - excluded from "Education Spending")				
Revenues				
+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	119,710	120,206	171,737	164,173
+ Capital debt aid	1,184	-	-	-
+ Special program revenues (Technical Center GSSG sent Directly to Technical Centers)				
- Deficit (if not included in budget or expenditures)				
- Act 144 revenues				
Total revenues	120,894	120,206	171,737	211,787
Fund raising (if any)				
-				
Adjusted local revenues	120,874	120,206	171,737	211,797
Education Spending (Act 68 definition)	1,712,575	1,846,707	1,920,387	2,104,946
Equalized Pupils	214,091	217,811	219,281	215,116
Education Spending per Equalized Pupil	7,999	8,479	8,768	9,783
Excess Spending per Equalized Pupil (if any)				
Per pupil figure used for calculating District Adjustment				
District spending adjustment (minimum of 100%)				
(\$9,783 / \$6,800)				
Anticipated homestead tax rate, equalized				
(143.868% x \$1.10)				
Household Income Percentage for income sensitivity				
(143.868% x 2.0%)				

Fraga & Lilja

CERTIFIED PUBLIC ACCOUNTANTS

2 Cross St., Middlebury, VT. 05753 802-388-9863

Fax: 802-388-9864

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Lincoln Town School District
Lincoln, Vermont

We have audited the accompanying general purpose financial statements of the Lincoln Town School District as of and for the year ended June 30, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the Lincoln Town School District management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Lincoln Town School District as of June 30, 2003, and the results of its operations and cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying information on pages 14 through 16 is presented for the purpose of additional analysis and is not a required part of the general purpose financial statements of Lincoln Town School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Fraga & Lilja

FRAGA & LILJA

Middlebury, Vermont
Certificate #92-0000217
October 9, 2003

Code	Description	Budget 2002-03	Audit 2002-03	Budget 2003-04	Proposed 2004-05
LINCOLN TOWN SCHOOL DISTRICT REVENUES					
Local Revenue:					
	Interest Income	\$ 9,000	\$ 6,645	\$ 7,000	\$ 7,000
	Insurance Proceeds	0	11,170	0	0
	Refund of Prior Year Expense	0	0	0	0
	Miscellaneous	500	635	500	500
	Food Service	17,000	15,690	16,000	16,000
	Taxes	580,318	461,419	626,672	626,672
State Revenue:					
	General State Support Grant	\$ 1,188,174	\$ 1,146,095	\$ 1,204,227	\$ 1,418,301
	Education Fund	54,448	84,794	59,973	59,973
Special Education:					
	Mainstream Block Grant	\$ 33,039	\$ 32,555	\$ 37,319	\$ 48,724
	Extraordinary Reimb.	0	0	0	0
	Sp.Ed.Exp.Reimbursement	11,678	677	14,260	2,855
Categorical Aid:					
	Capital Debt Svc Aid	0	1,164	0	0
	Transportation Reimb.	32,684	32,802	33,338	33,338
	Small School Support Grant	0	26,368	36,053	36,053
	Food Service	700	648	700	700
Federal Revenue:					
	Forest Reserve	\$ 10,000	\$ 11,513	\$ 11,000	\$ 11,000
	E-Rate	0	1,332	0	0
	Flow Through	2,600	2,600	2,600	2,600
	Food Service	12,000	14,104	13,000	13,000
	Surplus (Deficit):	\$ (8,995)	\$ (7,597)	\$ (33)	\$ (7,597)
Total Revenue		\$ 1,943,146	\$ 1,842,614	\$ 2,062,609	\$ 2,269,119

**Calculation of Estimated Tax Rate
FY 2004/2005**

		Lincoln
	1 - Elementary School Budget	\$ 1,204,730
Plus	2 - Mt. Abraham Union High School Assessment	\$ 1,064,389
Less	3 - Relevant Revenues	<u>\$ (164,173)</u>
Equals	4 - Education Spending	\$ 2,104,946
Plus	5 - Technical Centers Adjustment Expenditure	47,624
Less	6 - Technical Centers Adjustment Expenditure	<u>(47,624)</u>
Equals	8 - Education Spending	\$ 2,104,946
	9 - Equalized Student Count (K- 12)	<u>215.16</u>
	10 - Education Spending per Equalized Students	\$ 9,783
	11- District Student Spending as a % of GSSG (\$6,800)	143.868%
	12 - Estimated Homestead Equalized Tax Rate (State Tax Rate \$1.10) x (District % Spending 143.868%)	\$ 1.583
	13 - Common Level of Appraisal (from State Department of Taxes)	68.58%
	14- Estimated Property Tax Rate	\$ 2.3076
	15- Education Tax Rate 2003-2004	\$ 2.3850
	<u>16 - Estimated Tax Rate Reduction 2004-2005</u>	<u>\$ (0.08)</u>

Lincoln Animal Control Officer

I was reappointed on May 1, 2003 as Lincoln Animal Control Officer for one year.

I have had 63 complaints in town regarding dogs, resulting in enormous amounts of time and energy devoted to solving these incidents.

The Selectboard ordered me to do a dog count/census in 2003, which resulted in 126 people needing to register their dogs.

In Vermont, there is a high rabies problem. It's the responsibility of any and all animal owners to help prevent this problem from spreading anymore than it has already.

Please get your dog registered and vaccinated as well as any cats or domestic pet. Check into it at the Town Clerk's office, and the price is cheaper to do there than a hospital.

With your dog registered, if it runs away or is lost, it's easier for me to reunite you and your dog quicker, and you won't have to pay at the Humane Society for housing your dog.

Please get your dogs registered/vaccinated — it's the law. Thank you.

*Mark Truax
Animal Control Officer*

Lincoln Conservation Commission

In 2003 the Lincoln Conservation Commission (LCC) completed the Town Forest Project with a well-attended town forest forum and potluck and a project report to the Selectboard regarding management of the three town-owned forests. The report, which was based on citizen input gathered throughout the year-long project, recommended the following management priorities: Colby Hill Forest – wildlife management; Ripton Forest – ecologically sustainable timber harvest; and Urz Forest – recovery and civic use. Participants also identified the need for biological inventory and assessment of the properties prior to determining management strategies.

Other activities during the past year included 1) initial work with the Ripton Conservation Commission on a trail that would follow much of the original road linking Lincoln and Ripton; 2) assistance in building a trail from the Lincoln Community School to the Urz Town Forest; and 3) collaboration with the Colby Hill Ecological Project, which is monitoring the biological diversity of roughly 650 acres in the Colby Hill region of Lincoln. The LCC has supported CHEP's biodiversity workshop series, which began last fall. The first workshop, held on September 29, 2003, demonstrated how to conduct a biological inventory, and a second workshop on winter wildlife tracking was held on January 24, 2004. Look for announcements of future workshops.

For this year, commission members have submitted grant requests for 1) the school trail mentioned above and 2) a project to demonstrate control of the invasive Japanese knotweed, which is rapidly spreading along Lincoln's river corridor. The Commission meets the second Tuesday of the month at 7 p.m. (currently at the Lincoln Community School). The public is welcome.

Jackie Tuxill, for the Conservation Commission

Lincoln Constable - First Constable

It has been a relatively busy year. With the cutback in the Vermont State Police Department, they have not been able to assist as they have in the past and this has created more responsibility for Mark and myself. Mark Truax, the Second Constable, and I have worked closely on those calls that the State Police have not been able to respond, to give the townspeople the service and support that they need. He has been my right hand this past year.

I would like to express my sincere thanks to the good people of Lincoln for their continuing support.

*Arthur Pixley
First Constable*

Lincoln Constable - Second Constable

It's been a pleasure to serve the residents of Lincoln as their Second Constable. Art Pixley and I work together in order to best serve this great community, day and night.

I personally, have been taking a course at the Police Academy in Pittsford, to help solve problems in Lincoln as best as I can in my role as Constable.

I meet with the Selectboard bi-monthly to inform them on various activities throughout the month within the Town that need the peaceful interventions by myself and/or Art.

Some situations that might require both of us are burglaries, accidents, vandalism, parties, family disputes. I do my best to solve these problems so they don't escalate into even bigger ones, as well as road surveillance, work needed due to wind damage or rain, which also includes river watches/flood watches throughout this past year. In addition, I also try to provide the best traffic control because of accidents to best serve this community safely.

It's been a pleasure serving. Thank you.

*Mark Truax
Second Constable*

Lincoln Cooperative Preschool

The Lincoln Cooperative Preschool has the greatest number of families ever enrolled at one time (24). Our additional Friday and after-school care programs, (available to kindergarten and preschool age children), are extremely popular with both kids and parents.

The Preschool's purpose is to prepare children of our community for entry to the elementary school. Ages 0-5 years are some of the most critical for life-long learning. Lincoln kindergarten students who have previously attended preschool have a jump-start in social development and literacy exposure. We are confident that we are achieving our goal.

It is an ongoing attempt to keep the Preschool affordable. Anticipating this year of full enrollment, the preschool did not raise its tuition rate for the 2003-2004 school year. A small increase in fees for the after-school and Friday programs this school year, has helped keep our teachers' wages and salaries competitive with other area schools. The teachers continue to take classes to remain certified. Scholarships are available to those families who need financial assistance.

Parents continue to work hard at fundraising efforts. We all appreciate those who have supported us through our annual Christmas wreath sale and sale of food items at local events. During the summer months, we have furnished and rented the Preschool building for additional income. We still, however, operate on a tight budget with the income from tuition, fundraising, and grants barely covering the cost of supplies and operations.

The Preschool families are thankful for the \$1,000 received last year from the Town of Lincoln. This year the Preschool is again requesting \$1,000. These funds will help us meet our main goal of keeping the preschool program available, affordable, and beneficial to every family in Lincoln.

*Sally Ober, President
Lincoln Cooperative Preschool*

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Lincoln Cooperative Preschool has requested \$1,000 from the Town of Lincoln in support of their program. This request is included in the Warning for action at the Annual Town Meeting.

Lincoln First Response

Lincoln First Response answered 37 requests for assistance during the year 2003. These ranged from motor vehicle accidents to medical and cardiac emergencies to minor and major injuries. We were backed up by Bristol Rescue Squad for all necessary transports to a hospital. We thank Lincoln Fire Department and Neighborhood Watch for their continued assistance whenever they were needed.

Lincoln First Response is sorely in need of a few new members. This entails about 120 hours classroom time to be trained as an E.M.T. If anyone is interested, please call Eleanor or Bud Scully at 453-5637. At this time we are down to four members.

*Bud Scully, President
Don Gale, Vice President
George Dunne, Treasurer
Eleanor Scully, Secretary*

Lincoln Health Officer

This has been a fairly quiet year for health-related issues in Lincoln. Several ongoing problems have been solved amicably. There were many requests for well or spring water testing for suspected contamination — all tested negative. If anyone has any problems with their water supply and needs to have their water tested, please contact me for the test kits. Let's continue to have a Healthy 2004.

Eleanor Scully, Health Officer - Town of Lincoln

Lincoln Historical Society

The museum was open every Sunday from 1:00 pm until 5:00 pm from May 18th to October 5th, except for June 22nd when we were at the expo 2003 in Tunbridge and August 24th when I had to be out of town. We had 62 visitors sign the guest book at the museum and well over a hundred signed at our booth in Tunbridge. At both locations there were many more who did not sign, some were with a group and only one person signed. Our exhibit which featured the works of our own Ron Rood was very well received. It was made special by Peg Rood who was there each day to greet our visitors and answer questions. I thank her for her efforts which helped make our display a success. We had many visitors relate to us how Ron had touched their life.

I have continued to add items to our museum display in an effort to keep things interesting. We have added a new display to our school room thanks to the effort of the fourth grade of the Lincoln School under the direction of their teacher, Anna Ives. This display is a history of all of the one room schoolhouses that were once a part of the life of Lincoln.

Many more items have been accessioned and entered on the computer. I still have a few more odds and ends to be cataloged which won't take too long to do.

Norman L. Steadman
Curator

Vice President, Floyd Hall, would like to add to this report a problem concerning the condition of the Historic Barn on the Museum's property. An extended growth of brush and weeds at the rear of the Barn site had become an unruly sight! Floyd and Betty Hall spent hours clearing away this jumble that revealed serious deterioration of the wood foundation on the east side of the Barn.

Floyd advises this necessary repair will be a spring activity and will require donations of wood, money and volunteer labor and now calls on his fellow Lincolnites to come forth to support their Historical Society by contributing to these restoration repairs. Floyd Hall can be contacted at 453-3328.

Adaire M. McKean
Secretary

Lincoln Library

This past year at the Library is best personified by French novelist, Alphonse Karr: "The more things change, the more they remain the same." We have accomplished much, provided multitudes of materials and served many. However, we remain constant to our commitment to the community, offering more than a collection of books. We are truly a community center.

However statistics are reported, they are interesting and helpful but do not accurately express the totality of a program or of the people using the Library. Nevertheless, our statistics are satisfying: 424 families were registered borrowers; 14,347 books were circulated and 3,944 video, audiotapes and magazines were borrowed; 228 adult programs were sponsored with an attendance of 2,620; 142 children's programs were held with an attendance of 2,536. These numbers include the three weekly "Bone Builders" classes and two Pilates exercise groups, which we hosted. We met State minimum standards.

A wide variety of programs were offered. These included health issues, political issues, nature, music, decorating and handicrafts, travel, safety, authors and book discussions. On-going programs included monthly social time and presentations for seniors, venues geared for home schooled families, monthly magic club and a bi-weekly chess club for kids. We continued with a summer reading program for the children and held the annual holiday workshop.

Newsletters this past year have highlighted the programs, activities and fundraising events. We hope they have been helpful in keeping you informed.

Kudos to the many volunteers who are instrumental in maintaining, enhancing and enriching the Library. On an average, there are over one hundred volunteer hours weekly! This number far surpasses any other reporting library in the State. Many of you have presented programs, taught a craft, assisted in the daily operations, helped with technology, provided food or helped with a fundraising event.

You are the people who facilitate this facility. You are the smiles, the warmth, the caring and the backbone that holds the Library upright and proud.

Our walls and display case have been filled with the works of many talented people who have shared their artwork and handicrafts. Others have exhibited their collections and treasures.

Upholding the goal of providing quality materials and programs has been possible through the generosity of you, the citizens of Lincoln.

Volunteer hours and equipment use keep expenditures minimized. People who have played a major role in this endeavor are Lawrence Masterson, Brian McDonough and Rudy Cram who mow the lawn, Randy Rice who is snow shoveler extraordinaire, Donovan Mayo who plows the snow, Luke Curtis who maintains the building, and Rob Reiber & Mary Rogers who take care of the trash and recycling.

Eager Friends of the Library have had 2 quilt raffles, sold refreshments, and organized a plant, book and food sale at the annual town-wide lawn sale. They also planned the annual Celebration of Love and Friendship, the fall craft fair and the Sign of Spring 50/50 fundraiser.

Raising funds to meet budget requirements has not only been challenging but fun. We are grateful for your increased tax support and your continued personal annual donations. The Board strives to maintain a tight budget. Committed to raising a significant amount of funds, they rose to the challenge. They published a cookbook, printed a calendar, and put together a directory of local businesses and services. The "icing on the cake" event was the Midsummer's Night Dream gala. This fundraiser far exceeded anyone's expectations. Receipts from this magical evening met the needs to balance the budget without dipping into the endowment fund, as we had to do last year. Hundreds of people were in some part responsible for the success of this event. Food was donated and prepared, ambience was created, people gave generously to the silent auction and others vied for high bid status. We especially thank Robert Fuller for his vision, his time, talent and magnetic leadership, and Lyn and Linda Gordon for so graciously offering the use of their property. Without leadership and location, the gala would not have become a reality.

Your gifts of books, magazine subscriptions, audiotapes, videos and equipment have helped to provide quality services and resources. Don Oliveau has volunteered to write grants. Through his efforts, we received a grant that enabled us to purchase 24 padded folding chairs and a cart. The Gray and Stearns families gave a new book each month. Many others donated wonderful, useful items throughout the year. The Mayo family presented us with a DVD player. The Vermont Public Library/Freeman Foundation grant that we received last year provided the means to purchase five new Dell computers and continue the publishing and mailing of our bi-monthly newsletter. Funds were donated for us to access the Vermont Online Library (VOL).

Mention needs to be made of Debi Gray, our assistant librarian (a.k.a. children's librarian). She brings enthusiasm and energy to all aspects of her work. We are so fortunate to have her on staff. Also, our gratitude to Meredith Johnson who so faithfully and completely keeps the building looking like new.

United in service to the mission of the Library, our heartfelt thanks go to board members past and present. Luke Curtis, Elliot Fenander, Lyn Gordon, Victoria Hovde and John Takacsy, former members of the Board of Trustees, have faithfully devoted their time, energy and devotion in making the Library a better place. Presently on the dynamic Board are Nancy Benz, Ilana Brett, Ellie Bryant, Sally Burrell, Louise Diamond, David Furney, Walt Greiner, Susan Oliveau, and Randy Rice. We are pleased and fortunate to have Randy back on the board.

Call the Library at 453-2665 (BOOK) if you have any questions about what we are doing, how we are doing it, and what we can do in the future.

Hours: Monday: 2-7pm, Wednesday: 10am-8:30pm, Friday: 10am-2pm,
Saturday: 10am-4pm. Children's Programs: Wednesday: 3:30pm
Crafts and Books for ages 6-12, Friday: 10am Storytime for infant to
preschool.

Linda Norton, Librarian

**LINCOLN LIBRARY
OPERATING FUND
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2003 AND BUDGET FOR 2004**

	<u>2003 Actual</u>	<u>2004 Budget</u>
Beginning Balance		
Receipts:		
Town of Lincoln	\$ 15,000.00	\$ 15,000.00
Burnham Foundation	2,000.00	2,000.00
Ladies Industria	800.00	800.00
Fundraising:		
Annual Appeal Letter	9,415.00	8,214.00
Friends of the Library	3,004.00	2,500.00
Trustee Fundraising	9,907.00	7,299.00
Operations	3,414.00	3,414.00
Operations Endowment Interest	4,149.00	13,555.00
Total Receipts	\$ 47,689.00	\$ 52,782.00
Disbursements:		
Salaries	\$ 28,998.00	\$ 29,868.00
FICA	2,209.00	2,300.00
Utilities	5,949.00	6,299.00
Bldgs & Grounds Repairs & Maintenance	843.00	1,775.00
Insurance	3,323.00	3,388.00
Book Purchases	2,900.00	4,879.00
Postage and Supplies	3,054.00	3,345.00
Fundraising Letter Expenses	278.00	540.00
Program Expense	135.00	388.00
Total Disbursements	\$ 47,689.00	\$ 52,782.00
Ending Balance	\$ -	\$ -

Lincoln Library has requested \$15,000 from the Town of Lincoln in support of their program. This request is included in the Warning for action at the Annual Town Meeting.

Lincoln Neighborhood Watch

In 2004, the Lincoln Neighborhood Watch will celebrate its 11th anniversary in serving the Lincoln Community. We are happy to include the services from Community members to better help everyone.

The members all work hard to keep the town a safe place for those who live here or are visiting. Members also assist any rescue personnel should they need help to find any location in the town. Some of these incidents require duties such as traffic control, search parties, information, etc.

We at the Lincoln Neighborhood Watch are always willing to do what is necessary to ensure the safety of the Town of Lincoln, stemming from simple traffic control for accidents, working with the State Police, assisting fire and rescue workers, safety information given to tourists, education by means of a bicycle safety program.

All of the Watch members, all volunteers, give thanks to the community for its support and help to better serve the residents of the Town of Lincoln.

Donations will be greatly appreciated; just send to: The Town Clerk's Office, 62 Quaker Street, Lincoln, Vermont. Donations could help pay for: better flashlights, radios, CPR retraining/first aid.

Mark Truax, Secretary

Lincoln Planning Commission

The Planning Commission was busy through 2003 with several sub-divisions and the rewriting of the town's zoning regulations. We are taking input that we received from the new town plan, along with help from Addison County Regional Planning to come up with new regulations that best suit the town. A.C.R.P. has provided us with build-out analyses of the town based on several different zoning scenarios that we will be using to draft proposed regulations. We will be having several public forums on the proposed regulations in 2004 and encourage all to attend.

*Aaron Thomas, Chair
Victor Atkins
Melita Bass
Floyd Hall
Rob Reiber*

2004 Proposed Budget: Planning Commission

Training	\$ 200.00
Addison County Regional Planning	\$1,080.00
Planning Grant (Zoning Rewrite)	\$1,400.00
Administrative	<u>\$ 500.00</u>
Total Planning Commission	\$3,180.00

*Aaron Thomas, Chair
Planning Commission*

Lincoln Sports

Lincoln Sports, Inc. is a non-profit corporation that was established about forty years ago to provide facilities and instruction for skiing. Through the determination of a handful of sports enthusiasts, fundraising events were held, and enough donations came in to acquire a two-year lease from then-landowner, Mrs. Tredenik. A ski tow was built, which was enjoyed by many until liability insurance became too costly. As a result, in 1978 the ski tow was closed. However, by this time, Lincoln Sports, Inc. was a very strong and important organization for the town; sponsoring many events and activities, including the popular summer recreation program and the annual Hill Country Holiday and Winter Carnival events.

Today, Lincoln Sports' property includes the original ski tow hill, which leads down to the tennis court, which was constructed in 1978; the baseball/soccer field, and the nature trail leading into the adjacent woods. The riverside stone fire pit and nature trail were recently upgraded and refurbished by the Lincoln Boy Scouts. All of these resources are free and open for anyone to use.

The many activities and programs run by Lincoln Sports, Inc. are determined and governed by a volunteer board of seven members. We oversee the expenditure of donated and raised money that, in the spirit of the original founders, is used to fund recreational activities and fun events for the entire community. This past year the summer recreation program was once again very popular and well attended. However, the modest fee charged wasn't enough to cover expenses, so fund-raising and donations are needed to cover the deficit. In addition, funds are also needed to cover the costs of upgrading the baseball field. This year this included the purchase and installation of a gate to keep vehicles off the grounds. We are also reserving funds to resurface the tennis court, which is now in the planning stages.

We would like to thank the town and all of the volunteers who contributed toward these efforts. The continued success of Lincoln Sports, Inc. depends on the cooperation and involvement of the town.

The Lincoln Sports, Inc. Board Members:

Nora Shattuck, Chair
Bill Finger
Jodi Gale
Kevin Miklaus
Peg Rood
Christie Sumner
Steve Taylor

Lincoln Sports, Inc. has requested \$2,000 from the Town of Lincoln in support of their program. This request is included in the Warning for action at the Annual Town Meeting.

Lincoln Volunteer Fire Company

The year 2003 continued to be a busy year for the fire company with 28 emergency responses, firefighter training, several fund raising events and providing other community service activities for Lincoln residents.

This past year we spent several meetings discussing our annual budget and it's a 50% increase from 2003, from \$27,942 to \$42,064, due to insurance increases and over \$11,000 annual payment for the new pumper. After much consideration, we chose to balance this request off with an additional 16.79% or \$3,000 from the town, for an annual request of \$21,000. In comparing neighboring town fire budgets, our request is much less than others. We pride ourselves in maintaining the fire company with the lowest cost possible to taxpayers.

Our next major task is to have our aging (rusting) water tanker rebuilt. We will be applying for federal grants in 2004 to assist in this venture. We are hopeful that this may be accomplished by year's end. However, if grants fail us, it may not get repaired this year due to debt load of our two year old engine.

Steve Revell was elected Fire Chief in January 2004. We appreciate the work of Jeff Cousino over the past five years as Chief, it's a big job. Thank you Jeff for everything, and the countless hours spent on our recent truck purchases.

Being in the fire company is time consuming, yet challenging, but rewarding. If you would like to serve your community, the fire company is a great way. If you are interested in joining, please attend a monthly meeting held the first Thursday of each month (7PM), or call me at 453-3896.

Here is something everyone can help us with. **Make sure your home is properly identified with 911 address numbers.** We have had several emergency responses without the benefit of locatable address numbers, causing delay in our response. Address numbers should be clearly displayed and reflective for good visibility. Signs must be above snow bank height, 4'-5' above ground. No one plans to have an emergency, but they happen. In my 32 years in the fire company there have been enough emergencies to visit almost every home in town. Yours may be next.

Signs can be ordered from the town office for \$15. Call me if you need assistance in installing a sign or have questions.

Bob Patterson, Business Manager (453-3896)

Lincoln Volunteer Fire Company has requested \$21,000 from the Town of Lincoln in support of their program. This request is included in the Warning for action at the Annual Town Meeting.

LINCOLN VOLUNTEER FIRE COMPANY, INC.
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FISCAL YEAR ENDED DECEMBER 31, 2003

	Operating Account	Capital Projects Account	Total
	<u> </u>	<u> </u>	<u> </u>
Cash Balance, January 1, 2003	\$ 1,967.85	\$ 23,009.10	\$ 24,976.95
Add: Receipts			
Donations	\$ 4,941.75	\$ 9,880.00	\$ 14,821.75
Equipment Sold		4,200.00	4,200.00
Activities:			
Barbecues	4,492.25		4,492.25
Auction	6,310.00		6,310.00
Food Sale	1,536.25		1,536.25
Penny Collection	345.42		345.42
Grants	1,979.50		1,979.50
Town of Lincoln Appropriation	18,000.00		18,000.00
Refunds		4,796.95	4,796.95
Investment Income	12.88	88.13	101.01
Miscellaneous	320.00		320.00
	<u>37,938.05</u>	<u>18,965.08</u>	<u>56,903.13</u>
Total Receipts	\$ 37,938.05	\$ 18,965.08	\$ 56,903.13
Total Funds Available	\$ 39,905.90	\$ 41,974.18	\$ 81,880.08
Deduct: Disbursements			
Gas & Oil	\$ 487.07	\$	\$ 487.07
Repairs	957.16		957.16
Supplies & Postage	723.09		723.09
Electricity	947.99		947.99
Telephone - Firehouse	511.71		511.71
Telephone - Dispatch	3,675.00		3,675.00
Equipment	2,273.19	4,796.95	7,070.14
Dues	452.50		452.50
Insurance	11,140.00		11,140.00
Training	810.00		810.00
Fuel Oil	1,445.10		1,445.10
Activities:			
Barbecues	1,180.54		1,180.54
Food Sale	136.09		136.09
Debt Service	11,842.00		11,842.00
Mailing	830.58		830.58
Miscellaneous	753.84		753.84
	<u>38,165.86</u>	<u>4,796.95</u>	<u>42,962.81</u>
Total Disbursements	\$ 38,165.86	\$ 4,796.95	\$ 42,962.81
Cash Balance, December 31, 2003	\$ 1,740.04	\$ 37,177.23	\$ 38,917.27

Lincoln Zoning Administrator

New home development in 2003 was the same as in 2002. Six new homes were built in 2003. This flattened growth rate halts the 3-year decline in new home construction that began in 2000. There still has not been an increase in the growth rate of new home development since 1999.

The forecast for the rate of growth in new home development is, however, less sanguine. Subdivision activity has experienced a dramatic increase. Eight subdivisions were issued in 2003 as compared to 4 in 2002, a 100% increase. Subdivision activity necessarily creates new building lots, and new building lots ultimately result in new home construction. 28 new building lots have been created in the past two years. Only 10 of these newly created lots have been built upon. It is only a matter of time before Lincoln's abundant supply of desirable building lots, with good soils for septic and comparatively low property tax rates, is discovered by the general public and the building industry. When that information becomes widespread it will be "Katie bar the door!"

The following is a breakdown of permitting activity in 2003:

1. 40 building permits were applied for and issued during the year. Of these, 6 were for new home construction, 1 was for a replacement home, 1 was for a mobile home, and 1 was for a seasonal home. 18 permits were issued for additions to existing structures, and 13 were issued for accessory structures or outbuildings.
2. As mentioned, 8 subdivision permits were granted in 2003 creating a total of 18 new lots.
3. 16 septic permits were issued, 10 for new systems and 6 for repairs to existing systems.
4. 4 permits were issued for driveway construction.
5. 2003 was a busier than normal year for the Zoning Board of Adjustment. The board heard 7 requests in 2003. In years past the board has met only on a couple of occasions to hear requests for a variance or conditional use. In 2003 the board heard 4 requests for conditional use, two for a variance, and met once to hear an appeal of the decision of the zoning administrator.
6. 43 Certificates of Occupancy/Compliance were issued in 2003.
7. One Notice of Violation has been appealed to the Environmental Court by the property owner. Richard Tenney has challenged the notice of violation imposed upon his Ripton Road property.

As a reminder, the Planning Commission meets the first Wednesday of each month at 7PM at the Office of the Town Clerk. The Planning Commission routinely hears applications for the subdivision of land and is currently undertaking a revision of the zoning bylaws.

The Zoning Board of Adjustment, which hears applications for variances from the zoning bylaws, requests for the conditional use of land and structures, and appeals from decisions of the zoning administrator, meets as needed. All meetings of the Zoning Board of Adjustment are publicly warned at least 15 days in advance of the scheduled hearing by publication in the Addison Independent. Interested persons are encouraged to attend scheduled meetings.

The administrative officer has regular office hours at the town clerk's office on Tuesday and Thursday, between 1PM and 4PM. The administrator welcomes questions and concerns during scheduled office hours. The administrative officer can also be reached at 453-3634 during non-office hours.

Tom Mansfield, Zoning Administrator/Sewage Control Officer

Walter S. Burnham Committee

These are very exciting times for the usually staid Burnham Hall. Our newfound hero, Mark Benz has been making great inroads into the community of organizations that distribute grants to help fine old buildings such as Lincoln's Burnham Hall. Ideas are abounding for doing some long needed building maintenance and upgrades as well as making the building more handicapped accessible.

This is all in an effort to see the hall used more. Already we have a committee organizing a monthly series of events aimed at entertaining the cultured folk of Lincoln. If you have ideas as to what kind of things would be interesting for this series, please give Peg Rood, Wendy Truax or Ilana Brett a call.

We want to encourage the use of the hall. It is a great asset for the Town of Lincoln.

Brian McDonough
Walter S. Burnham Committee Chair

**TOWN OF LINCOLN
WALTER BURNHAM FOUNDATION
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

<u>Assets</u>	<u>Dec. 31, 2003</u>	<u>Dec. 31, 2002</u>
Cash	\$ 47,025.29	\$ 18,268.62
Liabilities & Fund Balance		
Liabilities:		
Accounts Payable	\$ _____	\$ 61.97
Fund Balance:		
Restricted	\$ 1,000.00	\$ 1,000.00
Unrestricted	46,025.29	17,206.65
Total Fund Balance	<u>\$ 47,025.29</u>	<u>\$ 18,206.65</u>
Total Liabilities & Fund Balance	<u>\$ 47,025.29</u>	<u>\$ 18,268.62</u>

**TOWN OF LINCOLN
WALTER BURNHAM FOUNDATION
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

Revenues:	
Interest Income:	
Trust	\$ 68,081.34
Kitchen Account	2.28
Hall Rental	1,065.00
Total Revenues	\$ <u>69,148.62</u>
Expenditures:	
Custodian	\$ 4,110.00
Library	2,000.00
FICA	345.11
Unemployment Compensation	45.76
Fuel	3,834.76
Electricity	685.86
Telephone	413.70
Insurance	3,562.20
Repairs/Maintenance	712.00
Supplies/Lawn Care	849.30
Street Lights	473.68
Rubbish Removal	168.00
Snow Removal	580.00
Repair of Hall steps	14,233.33
Hall Blinds	1,974.00
Hall Renovations	6,001.65
Burnham Series Concert	170.00
Legal Advertising	170.63
Total Expenditures	\$ <u>40,329.98</u>
Excess of Revenues Over Expenditures	\$ 28,818.64
Fund Balance, January 1, 2003	<u>18,206.65</u>
Fund Balance, December 31, 2003	\$ <u><u>47,025.29</u></u>

Addison County Community Action Group

PO Box 165 • 282 Boardman Street
Middlebury, Vermont 05753
Phone: (802) 388-3608 • Fax: (802) 388-0756

The mission of the Addison County Community Action Group is “to end poverty in Addison County and enable all persons to fully participate in a just society.” We strive to provide Addison County residents with emergency services, and we also work to provide people with the tools and resources they can use to become economically empowered.

ACCAG services include, but are not limited to:

- Development and management of affordable housing
- Emergency Food Shelf
- Rent, utility and fuel assistance
- Emergency firewood
- Emergency medical and dental assistance, and transportation to medical appointments
- Wheels for Jobs (low-cost autos, money for fuel and car repairs for persons who need a vehicle to get to work)
- Transitional Supported Housing Program for chronically homeless persons with serious mental illness
- Low-cost and free clothing and essential household goods from RetroWorks and the MMM Thrift Shop
- Job training programs
- Financial assistance with emergency home repairs

This year, ACCAG served 81 Lincoln residents in 29 families.

Jeanne L. Montross, Executive Director

Addison County Community Action Group has requested \$1,600 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Addison County Home Health and Hospice

PO Box 754 • Middlebury, Vermont 05753
Phone: (802) 388-7259 • Fax: (802) 388-6126

Addison County Home Health & Hospice was founded in 1968 by a group of Addison County residents. It has been providing high quality, comprehensive community health care services to Addison County individuals and their families since March of 1970. Starting with two part-time nurses and an operating budget of \$412,000, today the Agency's budget is \$6 million and we employ over 160 staff to meet the home care needs of the community. From 291 visits in our first year, this year we provided nearly 60,000 visits. In the past year we provided almost \$100,000 in free care.

The nature and complexity of home health care has changed greatly and the challenges have been many. Changing expectations about growing older, advances in technology, impending staff shortages and reductions in reimbursement are just a few of the challenges ahead. Through it all, our mission remains the same!

Thanks to the towns we serve and their commitment to that mission, we are able to continue with our ongoing philosophy of providing care to all clients regardless of their ability to pay. We are available to address the needs of our clients 24 hours a day, seven days a week and 365 days a year.

Statistical data, in visits, for FYE 6/30/03 is as follows:

Skilled Nursing	638
Physical Therapy	154
Speech Therapy	0
Occupational Therapy	1
Medical Social Worker	25
Licensed Nurses Assistant	143
Hospice Services	25
Homemaker	64
Waiver Service	151
Total Visits	1,201

Larry Goetschius, Executive Director

Addison County Home Health and Hospice has requested \$1,217 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Addison County Parent/Child Center

PO Box 646 • Middlebury, Vermont 05753
Phone: (802) 388-3171 • Fax: (802) 388-1590

The Parent/Child Center provides a broad array of services including: parent education, home visiting, food services and nutrition education for adults and children, child care, play groups, academic classes, driver's education, prevention services, counseling, and community development. The most intensive service is our "Learning Together" program, a training program that serves as the model for the other Parent Child Centers in the state. "Learning Together" includes parenting, vocational and academic classes for young parents, transportation to and from the Center, and developmental child care for infants and toddlers. Home visits and comprehensive support services for pregnant teenagers and young families continue to be a major part of the Center's programs.

Playgroups are held weekly in Middlebury, Orwell, Bristol, and Vergennes. These playgroups offer young children and their parents an opportunity to socialize and to learn about parenting and child development. A variety of parenting classes and workshops are offered at the Center throughout the year, in both series and one-time formats.

Due to recent interpretations of the new federal privacy protection law ("HIPAA") regulations, we are unable to release information that would reveal exact numbers of individuals served in any town. However, our history shows that, on average, we serve slightly more than 5% of the population of the towns in Addison County.

We thank you for your support last year, and look forward to the support of Lincoln residents this year as well. Please do not hesitate to contact us if there are any questions.

The support that we receive from local communities is a critical part of our budget in that it allows us the flexibility to provide services to all families with young children who request assistance.

Susan Harding & Donna Bailey, Co-Directors

Addison County Parent/Child Center has requested \$1,300 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Addison County Regional Planning Commission

The Addison County Regional Planning Commission (ACRPC) was pleased to provide the following technical assistance and planning support to its member municipalities during its 2003 fiscal year:

Planning and Mapping

- Provided assistance to Bristol, Lincoln, Weybridge, Waltham and Leicester resulting in new Town Plans that were municipally adopted and regionally reviewed and confirmed.
- Provided assistance on town plans, zoning, and subdivision to Cornwall, Starksboro, New Haven, Panton, Shoreham, Salisbury, Monkton, Bristol, Lincoln, Orwell, Leicester and Vergennes.
- Provided data and mapping products to support on-going town planning activities in Middlebury, Bridport, Bristol, Ferrisburgh, Goshen, Leicester, Lincoln, New Haven, Monkton, Orwell, Shoreham, Vergennes, Waltham and Whiting.
- Presented County Data Profile of demographic, economic, and statistical town information to municipalities in the region.
- Began work on the Economic Development, the Utilities and Facilities and the Energy sections of the Regional Plan.
- Assisted the Lewis Creek Association with watershed mapping and stream morphology analysis and the Middlebury River Partnership with an assessment of the watershed and buffer zones of the river.
- Updated and provided new road name maps to all towns in the county.
- Coordinated a statewide outreach program to present community build out software and developed a manual to accompany software.
- Helped write and presented the Zoning Administrator's Handbook.
- Provided support to the Towns of Orwell, Bridport, Leicester, Ferrisburgh, Waltham, Cornwall, Bristol, Salisbury, New Haven, Ripton and Middlebury in securing Municipal planning grants.
- Helped write or provided information and support to a several other communities or organizations to allow them to secure other grant funding.

Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist towns with municipal emergency planning efforts. Currently, all Addison municipalities have Rapid Response Plans in place.
- Continued work as Vermont's Project Impact Community for 2001—a \$300,000 effort designed to further the goals of mitigation in the region.
- Began bringing a Countywide All - Hazards Mitigation Plan with annexes for each municipality out to town selectboards for adoption.

Transportation Planning

- Completed a Traffic and Parking Study for downtown Bristol
- Supported Addison County Transit Resources by administering the 5310 program and chairing its Board.
- Completed a Strategic Plan for Addison County Transit Resources ("ACTR").
- Began the last stage of a study of a multi-modal transportation center located in Middlebury at the old station to accommodate a proposed commuter train and other multi-modal uses.
- Continued Lake Champlain Byways work on the Strategic Plan for Celebration Champlain! and marketing work for the region.
- Funded Bridport, Middlebury, Shoreham in producing highway structures inventories of their roads.
- Performed traffic counts and safety inventories on unsignalized intersections for several towns.
- Began work on a sidewalk study for the Town of New Haven.

Educational Meetings and Grants

- Hosted seminar/workshop series in conjunction with VLCT, and MOMs and TOEs.
- Held public meetings on a wide variety of planning topics, including Onsite Sewage Disposal and VELCOs transmission upgrade.
- Continued to work with local watershed groups and the Watershed Collaborative.
- Assisted local fire Departments in applying for FIRE grants.

Adam Lougee, Director

Addison County River Watch Collaborative

The New Haven River Anglers Association has conducted water quality monitoring on the New Haven River every summer since 1993, testing for bacteria, pH, phosphorus, and water temperature. In 1997 the Anglers combined with other organizations doing similar volunteer testing on other streams, forming the Addison County River Watch Collaborative (ACRWC). By joining the efforts the ACRWC could centralize the lab testing, producing better results at less overall cost, and raise broader public awareness about the health of the region's rivers. The ACRWC produces and distributes an annual report that reviews the monitoring results. For 10 years these services have been provided at no charge to communities, with the ACRWC and its member organizations raising money through grants and contributions to cover the costs of monitoring, the testing equipment, training volunteers, and reporting on the results. The ACRWC is now asking Addison County communities to help cover the expenses of this important monitoring program with a contribution of \$300/town. The ACRWC budget funds the monitoring activities on the New Haven River, Middlebury River, Otter Creek (in Addison County), Lewis Creek, Little Otter Creek, and Lemon Fair River. The budget for 2004 is approximately \$6,500; the value of contributed services (including time contributed by volunteers for river monitoring) is \$18,500. More details on annual budget and activities will be available at town meeting.

Jackie Tuxill, Lincoln Coordinator

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Addison County River Watch has requested \$300 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Addison County Solid Waste Management District

PO Box 573 • Route 7 South

Middlebury, Vermont 05753

Phone: (802) 388-2333 • Fax: (802) 388-0037

The District reached a milestone this year with the Resolution to hold a District-wide bond vote on Town Meeting Day, March 2, 2004. This decision concludes a two-year planning process reviewing potential improvements to the District's Transfer Station on Route 7 South, in Middlebury. The Transfer Station is the central conduit for the majority of solid waste collected in our member towns by the commercial waste haulers. For the past 10 years, this Transfer Station has allowed for competition to flourish in Addison County, thereby saving the residents and businesses money and providing a facility that all of the hauling companies can access.

By redesigning the Transfer Station, we intend to:

- Improve the traffic flow in and out of the Transfer Station;
- Make the Transfer Station a safer place for all staff and customers;
- Save the commercial haulers time and money by increasing the speed at which they drop off their waste and get back on the road;
- Expand the facility to keep up with continued growth for the next 20 years; and
- Comply with pending storm water runoff and other regulations in the State.

The District has just retired its original bond that paid for the construction of the existing facility, so bonding for these improvements is timely. As with the original bond, the District will pay for the costs of the bond **through the tipping fees charged at the District's Transfer Station, not through member town assessments.**

The District also completed its Solid Waste Implementation Plan, which was submitted to the Agency of Natural Resources for review and comment. The District will be soliciting public input on the essential elements of the Plan and holding public hearings in the near future. Please take advantage of the opportunity to comment by attending one of the hearings or by accessing the Executive Summary on our web page at www.acswmd.org. Your opinion counts with us!

On January 1, 2004, the District entered into a three-year contract with Casella Waste Management to haul and dispose of waste from the Transfer Station to an out-of-district landfill. Landfill fees have increased, but, once again, the rate we will receive is very competitive.

The 2004 tipping fee for waste and construction & demolition debris will be increased by \$3.50/ton in 2004. All other rates will remain the same. The rate increase will cover the higher landfill disposal fees and will begin to finance the capital improvements and replacement equipment necessary to continue transfer station operation. This amounts to an average increase of \$1.68 per year, or about 4 cents per bag. Although the District does not control the price charged by local haulers, the above information can be used as a guide in determining what percentage of a hauler's increase, if any, is attributed to the District's rate increase.

Teresa A. Kuczynski, District Manager

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Bristol Family Center

16 Orchard Terrace • Bristol, Vermont 05443
(802) 453-5659

The Bristol Family Center is a non-profit early care and education center which has served children from birth through age six for the past 14 years. Our families reside in Lincoln, Monkton, Starksboro, Bristol and New Haven.

The mission of the Bristol Family Center is to provide high quality, affordable early care and education in a warm, safe, loving and stimulating environment. The BFC promotes the nurturance and growth of each child in all areas of development. We recognize and respect the differences in children's strengths, learning patterns and developmental needs and encourage the growth of each child towards competence and independence as they reach their full potential. The Center includes all children because we believe that diversity enhances the development of all. The BFC will work as supportive partners with families to strengthen those families and insure the best services to them and their children. We will provide early care primarily for, but not limited to the families and employees of the five-town area (Bristol, Lincoln, Monkton, New Haven, Starksboro) and all of Addison County. Kindergarten readiness is achieved through a thoughtful curriculum which is developmentally appropriate for each child.

Children are enrolled on a first-come-first-served basis without regard to a family's ability to pay tuition. Approximately 30% of our students have special needs, which are met in a fully inclusive setting. Each year, 10% or more of our enrollment live in Lincoln.

All Lincoln residents are urged to stop by and visit our facility just off Lovers' Lane on Orchard Terrace.

Kathi Apgar, Executive Director

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Bristol Family Center has requested \$500 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Bristol Recreation Department

1 South Street • Bristol, Vermont 05443

(802) 453-5885

Email: bristolrec@gmavt.net

We are writing to request that the town people of Lincoln appropriate \$1,500 towards the Bristol Parks and Recreation Department for the 2004-2005 tax year. Currently, Lincoln is the second biggest user, representing 12% of the total folks who enroll in **just classes**. This does not include the many kids and families who come to the Teen Center, enjoy the Skate Park, the Skating Rink or come to the bi-weekly dances we offer each year.

We are proud to serve the Five Town area with no additional costs to residents who do not live in Bristol. Last year our total Recreation budget came to \$154,340. We are in the process of working on next year's budget right now.

We appreciate your support over the past years and hope that you will seriously consider our request for this year.

Gerrie Heuts, Recreation Coordinator

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Bristol Recreation Department has requested \$1,500 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Bristol Rescue Squad

PO Box 227 • Bristol, Vermont 05443

Business Phone: (802) 453-2513

This year has been very busy for us in emergency calls. We are seeking a \$500 increase in our request for tax appropriation. This is due to the rising cost of medical care. We would like to request \$2,000 since we have not asked for an increase since 1992.

Your continued support over the years has been greatly appreciated. Thank you for your consideration and support of our request.

Shelby Brutkoski, Treas/Bus. Mgr.

Bristol Rescue Squad has requested \$2,000 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Champlain Valley Agency on Aging

PO Box 158 • Winooski, Vermont 05404
(802) 865-0360 • 1-800-642-5119

The Champlain Valley Agency on Aging, Inc. has been helping people age with independence and dignity for over 30 years. During this past year, CVAA provided services to 24 older residents in Lincoln. CVAA is grateful to the citizens of Lincoln for their ongoing support of services for area seniors.

The Services Available to Residents of Lincoln Include:

Meals on Wheels ~ CVAA provides hot wholesome meals to seniors who are age 60 or over. Volunteers deliver Meals on Wheels to homebound individuals who are ill, frail, or recuperating after a hospital stay and unable to prepare their own meal.

Senior Community Meals ~ In Lincoln, these meals are served in Bristol and at many area restaurants. In addition to a nutritious meal, the community meal provides socialization and companionship for older people who may be isolated or live alone.

Case Management ~ CVAA Case Managers make in-home visits and connect individuals with the services and resources they need in order to remain independent and in their own home. Nicole Van Buren, the CVAA Case Manager for Lincoln, works with seniors in your town. Nicole may be reached through the CVAA office at 865-0360 or 1-800-642-5119.

Senior HelpLine ~ CVAA operates a toll-free service that provides answers to any question or concern regarding services for older people. Seniors, or their family members, can reach the Senior HelpLine by calling 1-800-642-5119 (Voice/TTY) during business hours.

For more information on the agency, or to inquire about volunteer opportunities, call 865-0350 or 1-800-642-5119 (Voice/TTY). You may also visit us at: www.cvaa.org

*Robert S. Thorn, Ph.D.
Executive Director*

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Champlain Valley Agency on Aging has requested \$1,100 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Counseling Service of Addison County

89 Main Street • Middlebury, Vermont 05753
Phone: (802) 388-6751 • Fax: (802) 388-3108

During our fiscal year 2003, the **Counseling Service provided 15,960 hours of service** to residents from the Town of Lincoln, who had mental health, substance abuse, or developmental disability needs.

The Counseling Service provides a broad array of vitally needed services to:

- Children, adolescents, adults, and families facing challenges and crises in their lives.
- Individuals living with developmental disabilities and also their families.
- People with severe and persistent mental illness.
- People dealing with substance abuse problems.
- Elderly people suffering from depression, anxiety and other mental health issues.
- The entire community, through educational programs and special events.

CSAC's emergency service, (802) 388-7641, is available 24 hours a day, seven days a week. We are a non-profit organization. Although we receive support from the state and third party payors, almost all of our funding is designated and doesn't allow us to fully meet the many needs of the people we serve. Our goal is to serve our community; we need the help of every town so that we can offer the very best service to your residents.

*Robert S. Thorn, Ph.D.
Executive Director*

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Counseling Service of Addison County has requested \$1,350 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Elderly Services, Inc.
 PO Box 581 • 27 North Pleasant Street
 Middlebury, Vermont 05753
 (802) 388-3983
www.eldertyservices.org

Elderly Services/Project Independence

Project Independence is an adult day program for elders providing safe, medically oriented daytime care that includes:

- * Fun social activities,
- * Specialized van transportation to and from home,
- * Hot, delicious meals tailored to the dietary needs of our participants,
- * Individualized nursing care,
- * Personal care including toileting assistance and hygiene, as well as foot and hair care,
- * Educational programs and entertainment,
- * Coordination with other health care providers and social service agencies, and
- * Daytime respite for family caregivers.

In addition to daytime care services, our staff also provides caregiving education and emotional support to family members whose elderly relative attends our center. Our monthly Caregiver Support Group is open to all Lincoln residents and takes place on the second Wednesday and third Friday of each month.

Serving Lincoln and Addison County

In the past year 170 elders from Addison County and nearby towns were served at *Project Independence* Adult Day Center, 3 of whom were residents of Lincoln. Lincoln residents received a total of 1,199 hours of care, 506 meals, and approximately 558 van rides. These 1,199 hours of care cost the agency \$13,189 for direct services to Lincoln residents.

Elderly Services' annual operating budget is \$1,264,204. Sources of revenue include the Vermont Department of Aging (13%), after-scholarship client fees (19%), Medicaid programs (47%), fundraising and town meeting grants (7%), United Way (3%), Veterans' Administration (6%), and Adult Care Food Program (3%). Major areas of expense include nursing/caregiving within Project Independence Adult Day Care (30%), specialized Alzheimer's Day Care (23%), adult day care therapeutic activities and nutritious meals (20%), and countywide transportation (17%).

For over 20 years Elderly Services, Inc. has provided quality eldercare to the people of Lincoln and Addison County. Our eldercare counseling work is ongoing and expanding, continuing to reach over 300 families annually. It includes counseling sessions by on-staff social workers, a geriatric mental health service and referrals' brokerage for in-home aides and companions. We also have staff serving as a member of the Governor's Commission on Alzheimer's Disease.

Our Mission

Elderly Services is committed to providing the best care possible. That means supporting families in caring for their elderly relatives, catering to each individual's needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities.

Elderly Services would like to take this opportunity to thank the residents of Lincoln for helping to make our programs possible. Thank you!

Joanne Corbett, Executive Director

Elderly Services, Inc. has requested \$500 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Hospice Volunteer Services
PO Box 772 • Middlebury, Vermont 05753
(802) 388-4111

Hospice Volunteer Services is a healthy, growing agency providing services in three related focal areas. Our primary commitment is to the hospice program and to providing the support of trained hospice volunteers to people with terminal illness and their families. In this year 2003, the hospice program has been very busy and we anticipate that this increased demand for hospice services will continue in the year to come. Our current volunteer role presently carries the names of 80 remarkable folks. Our ten week training course for hospice volunteers is usually offered each fall.

Hospice volunteers offer both practical and emotional support tailored to the individual needs of each patient and family. Most of these services are provided in the home setting but we also provide care in nursing homes, in community care homes and in the hospital.

Our second area of focus, grief support, follows naturally on the heels of our work with hospice patients but these services are offered to all residents of Addison County. It is our desire to be responsive to community needs and creative in our response, and so we offer a variety of programs to assist people who are grieving. We offer regular grief support groups, consultation, one-to-one volunteer outreach, special supportive and educational events, and the Phoenix Group (a monthly pot-luck supper gathering of widowed people for the purpose of social and community connection). In 2004, we plan to increase our grief offerings to adults and children, as well as expand our public education and outreach efforts to grieving children and families in Addison County.

Lastly, Hospice Volunteer Services has a commitment to serving as a resource and leader in providing education and support throughout Addison County around the issues of end of life care, death and bereavement. In this effort we have offered educational opportunities, national teleconferences, publications and acted as a resource to schools, agencies and churches. Each November more than 150 people attend the Service of Remembrance where hospice patients and loved ones in our community are remembered with a candle lighting ceremony.

We are pleased to be of service and we are grateful for your support.

Patricia Dunn, Executive Director

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Hospice Volunteer Services has requested \$350 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

John W. Graham Emergency Shelter Services, Inc.

69 Main Street • Vergennes, Vermont 05491
Mailing Address: PO Box 165 • Middlebury, VT 05753
(802) 877-2677

The John W. Graham Emergency Shelter Service, located on Main Street in Vergennes, provides temporary shelter to people who find themselves without housing. The Shelter has a seventeen-bed capacity, with separate bunkrooms for men and women, a family room, and a handicap accessible room with a bath.

The reasons for homelessness are many. The largest increase in homelessness over the past few years has been among working families with children. Many families live paycheck-to-paycheck. An unexpected medical or other expense can cause a family to be unable to pay the rent, resulting in late fees which further strain their budget. In addition, housing costs often exceed what can be afforded by the large number of people working for low pay. Many families struggle, and parents work multiple jobs, barely able to make ends meet. In this common situation, something as simple as a car problem or an illness leading to even temporary loss of wages can spiral into homelessness.

People residing at the Shelter must meet with staff to discuss the causes of their homelessness and to form a work plan to end their homelessness. As people work on their plans, they are assisted with referrals, transportation, and other services. Once an initial three week stay is ended, those who have been working diligently on their plans and who show that they will be able to achieve positive results, may have their case reviewed by the Extension Committee to determine if their stay can be extended. Others may have their stay extended under certain circumstances, depending on whether there are others on the waiting list for the Shelter.

The Shelter's Homeless Prevention Fund has prevented many families from becoming homeless. These funds may be applied for both at the Shelter, and at the ACCAG office in Middlebury, and will cover up to \$250 per family.

This year the Shelter has provided 66 bednights of emergency shelter to Lincoln residents. The shelter has served a total of 51 Lincoln residents.

John W. Graham Emergency Shelter Services has requested \$1,000 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

NorthEast Addison Television – CH16 (NEAT) 2003 Summary

7 Airport Drive • Bristol, Vermont 05443

(802) 453-8562

Email: neattv@adelphia.net

2003 marks the first full year of Bristol's new public access cable television station – **NorthEast Addison Television (NEAT)** on Adelphia Cable Channel 16. It was established as a non-profit cable access entity for Bristol's 5-town region (Bristol, Monkton, Starksboro, Lincoln, New Haven), and Huntington. It has a half time director, and is currently housed in the back of the library at Mt. Abraham Union High school in Bristol. Its function is to provide citizen access to television. It is a media resource for the whole community, and provides the opportunity for people of all ages to produce and cablecast non-commercial programming. Training and equipment are available. It also airs a community "bulletin board" of local events.

Members of the community have responded very positively to having their own television station. We have a variety of programs on the air, running about 10-12 hours weekly, which get shown at different times throughout the week. Some of the most popular programs are: original films by local kids and teens; local musical events like the Open Mic at the Bakery (now at Cubbers); Addison County Legislative Breakfast; School Board meetings; Bernie Sanders Town Meeting; and community events like the annual July 4th Outhouse Race and the Fall Harvest Festival. The feedback we get around town is: "The more local, the better!"

NEAT offers production training programs for all ages. Participants include students from the area's public and private schools, homeschoolers, teachers, and parents. NEAT offers workshops, a Wednesday after-school video program, summer movie camps for kids and teens, apprenticeships, Independent Study for high schoolers, courses for teachers, and individual training sessions. Participation on all levels is steadily rising.

NEAT has also established some important partnerships with local organizations. We work closely with the Bristol Recreation Department, which started running media events a couple of years ago. NEAT and the Recreation department now cosponsor summer movie camps, the popular Movies-in-the-Park summer film series, and other seasonal media events. NEAT also works closely with neighboring public access tv stations, especially MCTV in Middlebury and MMCTV in Richmond, sharing shows of mutual interest.

Another important partnership is with Mt. Abraham Union High school, which provides our current space and is an important link with teenagers at the high school who are interested in using media. Middlebury College's Center for Educational Technology donated some MAC computers for video editing. The district Superintendent's office donated a much needed air conditioner. Community members helped with wiring, painting, and troubleshooting. We value those strong collaborative relationships.

It's been an active, exciting first year. As we head into 2004, our goals are to expand programming, increase our pool of video reporters and producers (all ages welcome!) and develop plans for future expansion of space and services.

NEAT is off to a great start. If you want to create local television that matters to you, join us!

Mary Arbuckle, Director

Open Door Clinic

Community Health Services of Addison County
PO Box 95 • Middlebury, VT 05753
(802) 388-0137

The Open Door Clinic is a program of Community Health Services of Addison County (CHSAC). The clinics are operated in local medical practices on Tuesday evenings in Middlebury and on Thursday evenings in Bristol. In 2003, the Open Door Clinic provided free health care to nearly 300 people through over 800 clinic and medication assistance visits, and referrals at 90 evening clinics.

CHSAC provides preventative, acute and chronic care; assistance with public health insurance applications; and a prescription medication program. CHSAC, with Porter Medical Center (PMC) and area physicians, operates a referral system whereby patients are provided vouchers for ancillary services such as lab work, x-rays and ultrasounds.

In 2003, CHSAC significantly expanded several programs. CHSAC began partnerships with the Addison County Tobacco Roundtable to administer a state grant for tobacco education and prevention and the Ladies First program to provide more comprehensive health services to women over age 40. CHSAC received a state grant to overhaul its patient chart system to better track medical histories and chronic health problems, as well as expand its tobacco cessation services.

CHSAC expanded its case management hours to better serve its growing patient base, especially patients with chronic health problems such as diabetes, cardiovascular disease and mental health concerns. Finally, CHSAC formalized its internship program with local college and nursing students to ensure a complete picture of serving its patient population.

Ruth Hardy, Executive Director

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Open Door Clinic has requested \$750 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Retired and Senior Volunteer Program (RSVP)

282 Boardman Street • Middlebury, Vermont 05753

(802) 388-7044

Email: rsvpadsu@together.net • www.volunteersinvnt.org

RSVP is an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge in volunteer service to non-profit organizations. Needs are met in critical areas such as human service, health, state and local government, education, literacy, and the arts, just to name a few. RSVP involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. Through such efforts, RSVP is meeting the needs that strained local budgets cannot afford. RSVP enables people to contribute to their communities and feel good about themselves through the rewarding experience of volunteering. Additionally, over the past 5 years RSVP has implemented new programming to address pressing community needs. **RSVP Bone Builders** is one such program. It provides free strength and balance exercise classes with RSVP volunteer instructors to Addison County residents.

RSVP is the largest program of coordinated volunteer services serving the people of Addison County with 200+ volunteers. From July 1, 2002 through June 30, 2003, volunteers in Addison County provided 25,500 hours of community service. The cost benefit to the communities of Addison County in terms of cost of services provided equals \$379,950.

The monies we are requesting this year will be used to help defray costs of providing volunteer placements, support, insurance, transportation, and recognition. RSVP continues to strive to provide needed and supplemental services that enhance the quality of life for citizens of all ages throughout Addison County.

Currently, in Lincoln, 10 volunteers donate their services to the following non-profit agencies: Lincoln Community School, CVAA, the Christmas Shoppe, ACCAG and CVOEO, Lincoln Library and the Bone Builders program, and Field Days. Lincoln residents also reap the benefits of RSVP members from other towns who volunteer at more than 70 agencies within the county that serve Lincoln residents.

On behalf of RSVP, I would like to thank the residents of Lincoln for their support in the continuation of the RSVP program. As financial constraints effect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

Helen Freismuth, Program Coordinator, Addison County

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Retired and Senior Volunteer Program (RSVP) has requested \$325 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Vermont Adult Learning

282 Boardman Street, Suite 2 • Middlebury, Vermont 05753

Phone: (802) 388-4392 • Fax: (802) 388-4396

Financial Statistics - Fiscal Year 2003

50% of our funding comes from state and federal adult basic education grants.

13% is through collaborations with the Department of Prevention, Assistance, Transition and Health Access (PATH), the Department of Employment & Training (DET), and the Patricia A. Hannaford Career Center.

6% is raised through tuition, fees and service contracts

2% is raised through town funds.

2% is raised through contributions from United Way.

2% is raised through other grants (Cerf, VCF, DOE)

Eight teachers cover all of Addison County

Sixteen volunteers help with individual teaching, transportation, classes and workshops, and special events.

Student Statistics - Fiscal Year 2003

In fiscal year 2003, a total of 247 registered students were served in Addison County.

Twenty-seven Vermont Adult Learning students received their GED or Vermont Adult Diploma.

Other Information

Adult Basic Education and Literacy - This is a free service for students who are over 16, not enrolled in high school, or lacking basic skills. These students may study subject areas covered in the GED test and Vermont Adult Diploma program, basic reading, writing, math, driver's permit, balancing a checkbook, using a computer, English as a second language. Teachers meet students individually, in groups and in classes at the Vermont Adult Learning Center, in their homes, in libraries, at the Parent/Child Center, the Probation and Parole office, Hannaford Career Center, area churches, and other locations.

Career and Personal Development - These classes are funded primarily through a Getting Ready to Work grant from the Department of Prevention, Assistance, Transition and Health Access (PATH). They consist of goal setting, career exploration, and job readiness workshop and classes.

Bridge to College - A brush up class for those with a diploma or GED who want to attend college but need additional skills. Tuition is through VSAC non-degree grants and other scholarships.

Workplace Education - Vermont Adult Learning contracts with employers to provide skill assessments and instruction related to workplace needs.

Computer Instruction - Vermont Adult Learning offers a free Computer Fundamentals class monthly, as well as tuition courses in Microsoft Office applications.

Ann Crocker, Regional Manager

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Vermont Adult Learning has requested \$375 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.

Vermont Department of Health
282 Boardman Street, Suite 2 • Middlebury, Vermont 05753

Food and Lodging Inspections:

National surveys show that more people are eating out more often. Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. The five greatest risks for food borne outbreaks are: keeping food too long at improper temperatures, inadequate cooking, contaminated equipment, food from an unsafe source, and poor personal hygiene among food handlers. Inspections include review of a 44-item checklist to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. At the 3 establishments in Lincoln, 3 inspections were completed by a sanitarian during 2002.

Special Supplemental Nutrition Program for Women, Infants and Children (WIC):

One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 42 women, infants and children living in Lincoln received foods as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$35.00 per person per month.

Vaccine-Preventable Diseases:

Proper vaccination protects children and adults against many diseases, saves health care dollars and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, a total annual hospital charge from vaccine-preventable disease in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. During 2002, the Health Department distributed 9206 doses of vaccine to health care providers in Addison County. This represents a value of \$119,335.80 to Addison County.

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

WomenSafe, Inc.

24-hour Hotline: 388-4205 or (In-State-Only) 800-388-4205

Fax: 802-388-3438 TTY: 802-388-9181

WomenSafe Office: 802-388-9180

Supervised Visitation Office: 802-388-6783

E-mail: info@womensafe.net Web: www.womensafe.net

WomenSafe works toward the elimination of physical, sexual and emotional violence against women and their children through direct service, education and social change.

WomenSafe has been providing services to Lincoln families since 1980. We are dedicated to providing services to victims and survivors of domestic and sexual violence and their children. Our 24-hour hotline, staffed by trained volunteers and staff offers crisis advocacy, safety planning, information, referrals, emotional support, social service advocacy and safe housing for victims and their children. We assist victims of domestic and sexual violence in accessing Relief From Abuse Orders and provide support and advocacy throughout the medical procedures that might follow an act of sexual or domestic violence. We offer supervised visitation in a safe, neutral, child-friendly environment to ensure children's safety. Our support groups provide a place for women to gain the support that they need to help them and their children be safe.

For the year ending June 30, 2003 we provided at least 133 units of service to over 11 Lincoln residents through our hotline, advocacy programs and in-person meetings. Included in this number are parents of 12 children who were exposed to domestic violence. While safety concerns prohibit some callers from divulging any identifying information, we do know that between 30 - 50% of women in the United States will be victims of abuse at some time during their lives.

WomenSafe staff talked to over 500 students about violence and healthy relationships in over 30 presentations to students in pre-school through high school. We also presented to various community groups about domestic and sexual violence and how you can help a friend or family member who is a victim.

It is critical to have a coordinated community response to domestic and sexual violence by sending a consistent message that perpetrators will be held accountable for their violence and victims will be supported. We work with many community agencies to assist in the further development of this coordinated community response. We are also an active member of the Addison County Domestic Violence Task Force and the Sexual Assault Response Team.

Our office is located in Middlebury and our services are free and confidential. We believe that all women and children should be safe in their homes and their communities. We are committed to providing quality services that offer a positive support system to all victims of domestic and sexual violence.

Naomi Smith, Executive Director

Additional information is available in the Town Clerk's Office and will also be available at the Annual Town Meeting.

Womensafe has requested \$550 from the Town of Lincoln in support of their program. The required petition of registered voters has been completed and this request is included in the Warning for action at the Annual Town Meeting.



WomenSafe Tree Planting at the Town Clerk's office as a living memory for those who have lost their lives or their voices through acts of violence and to promote a healthy and safe community where we live free of fear and violence. Those in attendance include: Willow Wheelock of Womensafe, Rep. Mike Fisher, daughter Lane, Selectboard member Donna Bailey, and Town Clerk Kathy Mikkelsen.

**TOWN OF LINCOLN
SEPARATELY WARNED ARTICLES REQUEST
FOR THE YEAR ENDED DECEMBER 31, 2004**

	2003 Actual	2004 Proposed Budget
Town of Lincoln		
Lincoln Cooperative Preschool	\$ 1,000	\$ 1,000
Lincoln Library	15,000	15,000
Lincoln Sports	2,000	2,000
Lincoln Volunteer Fire Company	18,000	21,000
County and State		
Addison County Community Action Group	1,600	1,600
Addison County Home Health and Hospice	1,217	1,217
Addison County Parent/Child Center	1,300	1,300
Addison County River Watch Collaborative	0	300
Bristol Family Center	500	500
Bristol Recreation Department	1,500	1,500
Bristol Rescue Squad	1,500	2,000
Champlain Valley Agency on Aging	1,050	1,100
Counseling Service of Addison County	1,300	1,350
Elderly Services, Inc.	500	500
Hospice Volunteer Services	300	350
John W. Graham Emergency Shelter Service	1,000	1,000
Open Door Clinic	750	750
Retired and Senior Volunteer Program (RSVP)	300	325
Vermont Adult Learning	375	375
Womensafe, Inc.	500	550
Total Separately Warned Articles	\$ 49,692	\$ 53,717

Report of Board of Listers

Reappraisal is underway and will be completed for the 2004 tax year. The objective is to equalize the grand list to the fair market value based on sales.

Property sales over the past four years have indicated a substantial increase in property values over the current assessed valuation completed in 1992.

This increase is reflected in our latest fair value market study completed by the Vermont Department of Taxes. The common level of appraisal was 69%. The dispersion was 20%, where less than 10% is the goal. The study included sales up to April 1, 2003. In 2003 we have had 39 property transfers.

Claude L. Rainville, Albert J. Scully, Lisa Truchon,

Definition of Terms

Coefficient of Dispersion (COD) - The coefficient of dispersion (COD) is a measure of equity. It shows how fairly distributed the property tax is within a town. A high COD (above 20%) means that many taxpayers are paying more than their fair share and many are paying less than their fair share. If a town's COD is higher than 20%, a town is required to reappraise. The COD is the average of the absolute deviations of each sales ratio from the median ratio, divided by the median ratio.

Common Level of Appraisal (CLA) - The common level of appraisal is the education property value (listed value) divided by the equalized education property value. Vermont law requires property to be assessed at 100% of its fair market value. If the CLA falls below 80%, a town is required to reappraise.

Equalized Education Grand List - One percent of the equalized education property value.

Equalized Education Property Value - The equalized education property value, one percent of which is the equalized education grand list (EEGL), is an estimate of the taxable appraisal value. The EEGL is multiplied by the statewide education property tax rate to establish the amount of statewide education tax a town must raise.

Grand List - One percent of the listed value established by the local assessing officials. The municipal grand list is the value used to raise municipal taxes. It includes any personal property taxable at the local level, and excludes locally voted exemptions. Properties subject to local stabilization agreements are included at their stabilized values.

The "education property tax grand list" (education grand list) is one percent of the education property value. See 32 V.S.A. §5404. This is a value established by the Listers. It is the value used to raise the Statewide Education Tax and the Local Share Tax for fiscal year 2004. It does not include business inventory and generally does not include business machinery and equipment. It does include the value of properties exempted by local vote (if not "grand fathered"), and it includes the full value of properties subject to local stabilization agreements.

*Introduction to Vermont's Equalization Study,
Vermont Department of Taxes,
Division of Property Valuation and Review,
December 2003*

**TOWN OF LINCOLN
REAPPRAISAL FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2003 AND 2002**

	<u>Dec. 31, 2003</u>	<u>Dec. 31, 2002</u>
Assets		
Cash	\$ 19,251	\$ 18,943
Due From General Fund		<u>4,858</u>
Total Assets	\$ <u>19,251</u>	\$ <u>23,801</u>
Liabilities & Fund Balance		
Liabilities:		
Due To General Fund	\$ 5,347	\$
Total Liabilities	\$ <u>5,347</u>	\$ <u>-</u>
Fund Balance:		
Unreserved, Undesignated	\$ <u>13,904</u>	\$ <u>23,801</u>
Total Fund Balance	\$ <u>13,904</u>	\$ <u>23,801</u>
Total Liabilities & Fund Balance	\$ <u>19,251</u>	\$ <u>23,801</u>

**TOWN OF LINCOLN
REAPPRAISAL FUND
STATEMENT OF REVENUE, EXPENDITURES & CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2003**

	<u>Estimated</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
State of Vermont	\$	\$ 4,795	\$ 4,795
Interest Income		308	308
Total Revenues	<u>\$</u>	<u>\$ 5,103</u>	<u>\$ 5,103</u>
Expenditures:			
Transfer to General Fund	\$ 15,000	\$ 15,000	\$ -
Total Expenditures	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>
Excess of Revenues Over (Under) Expenditures		\$ (9,897)	
Fund Balance, January 1, 2003		<u>\$ 23,801</u>	
Fund Balance, December 31, 2003		<u><u>\$ 13,904</u></u>	

**TOWN OF LINCOLN
COMPUTATION OF 2003 TAX RATE**

Municipal Grand List	\$ 620,958.00			
Taxes to be Raised:				Tax Rate Notes
Municipal:				
General Fund:				
Selectboard Request (Article 7)	\$ 165,039	\$	\$	(1)
Separately Warned Articles (11 thru 29)	49,622			(1)
Less: Current Use to be received from the State	(25,047)			(2)
Net General Fund	\$ 189,614			0.306
Highway Fund (Article 7)	\$ 131,137			0.211 (1)
Total Municipal Taxes to be Raised		\$ 320,751	\$	0.517
Education:				
State Education Property Tax	\$ 896,423			1.444 (3)
Local Share Property Tax	584,593			0.941 (3)
Total Education Taxes to be Raised		\$ 1,481,016	\$	2.385
Total Taxes to be Raised	\$ 1,801,767	\$	\$	2.902

Notes:

- (1) Articles voted at Town Meeting on March 3, 2003.
- (2) Estimated amount to be received from State of Vermont for property enrolled in the Current Use program.
- (3) Amount provided by the Vermont Department of Taxes after determining the Town of Lincoln Common Level of Appraisal adjustment and then applying it to the State Education Property Tax rate of \$1.10. The Local Share Property Tax is also provided by the State based on the Lincoln Community School budget for the school year ending June 30, 2004.

**Town of Lincoln
Grand List**

Real Estate	No. of Parcels	All Corporations	Town Residents	State Residents	Non-State	Municipal Totals	Education Totals
Residential I	236	0	19,506,100	442,000	346,100	20,294,200	20,294,200
Residential II	199	369,000	24,786,200	992,500	2,874,400	29,022,100	29,022,100
Mobile Homes-U	6	0	157,600	0	0	157,600	157,600
Mobile Homes-L	33	0	1,398,100	43,500	92,700	1,534,300	1,534,300
Vacation I	31	0	0	585,000	970,800	1,555,800	1,555,800
Vacation II	45	0	221,600	914,600	3,228,500	4,364,700	4,364,700
Commercial	5	210,400	233,300	0	0	443,700	443,700
Commercial Apts	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0
Utilities-E	1	824,500	0	0	0	824,500	824,500
Utilities-O	1	19,600	0	0	0	19,600	19,600
Farm	1	0	186,100	0	0	186,100	186,100
Woodland	19	154,000	43,300	125,000	183,600	505,900	505,900
Other	0	0	0	0	0	0	0
Miscellaneous	107	0	245,700	1,162,800	1,702,700	3,111,200	3,111,200
Personal Property						0	0
Totals	684	1,577,500	46,778,000	4,265,400	9,398,800	62,019,700	62,019,700
Total Grand List**						620,197	620,197

**Total Grand List = One percent of total listed value of real and personal property

*From Form 411
Prepared by: Lisa Truchon
July 24, 2003*

**TOWN OF LINCOLN
STATEMENT OF TAXES RAISED
FOR THE YEAR ENDED DECEMBER 31, 2003**

Grand List:		
Real Estate	\$	<u>620,958</u>
Taxes Assessed and Billed:		
Real Estate (\$620,958 x \$2.902)	\$	<u>1,802,020</u>
Taxes Accounted For:		
Collections	\$	1,720,461
Abatements		3,836
Delinquent Taxes to Tax Collector		77,723
Total Taxes	\$	<u>1,802,020</u>
Allocation of Taxes:		
General Fund	\$	189,867
Highway Fund		131,137
School Fund		1,481,016
Total Allocation of Taxes	\$	<u>1,802,020</u>

**TOWN OF LINCOLN
DELINQUENT TAX COLLECTION POLICY**

1. All property taxes are due and payable to the Town Treasurer on or before October 10 of each year.
2. There will be no grace period allowed for late payments without penalty except for mailed payments postmarked on or before the due date.
3. After October 10, the Town Treasurer will give the Delinquent Tax Collector a list of all delinquent property taxes. All delinquent taxes must be remitted to the collector of delinquent taxes. However, the taxpayer may submit payment at the Town Clerk's Office for the sake of convenience or instant security.
2. As soon as the tax collection warrant has been received, the tax collector will send notices as required by law. Notices may be sent more frequently at the discretion of the Tax Collector.
3. Payment arrangements may be accepted at the discretion of the Tax Collector. Generally payment plans must pay the delinquent tax in full within one year of the original due date in order to be accepted.
4. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionately between the principal amount of the tax and the 8% penalty, as per statutory requirements. '
5. If any taxpayer has delinquent taxes, the Tax Collector may begin the following actions to 'sell the property, in order to pay the tax, plus costs. and fees. Generally it is anticipated that tax sales of all delinquent properties will occur in the fall.
 - a. The collector of delinquent taxes will notify the taxpayer of the tax sale decision, that full payment must be received prior to the posted date of impending tax sale, and that the costs of the tax sale will be borne by the taxpayer;
 - b. The collector will notify mortgage holders and lien holders of imminent tax sale;
 - c. If full payment has not been received by the posted time and date of the tax sale, the tax sale will be held according to the procedure in 32 Vermont Statutes Annotated, Section 5252.
 - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

*Adopted July 1, 2001
Nancy A. Stevens, Tax Collector*

**TOWN OF LINCOLN
DELINQUENT PROPERTY TAXES**

Tax Year	Taxpayer	Real Estate Tax
2003	Bradley Allen	\$ 699.38
2003	David Belanger	580.40
2002	Geoffrey Booth	2,514.86
2002	Bradley/Falk	3,394.88
2003	Adam Coleman	1,180.30
2001	Herman Cooper	4,781.13
2002	Herman Cooper	5,840.15
2003	Herman Cooper	6,085.49
2003	Lyle Emmons	247.24
2003	Kate/Evelyn Farr	1,572.88
2003	Elisa Fitzgerald	2,559.56
2003	Doug Kehoe	757.52
2003	Leah Kelley	1,300.34
2003	Joel Kilbourn	855.73
2002	Pat King / Miller	999.82
2002	Robert Kirchoff	2,233.23
1998	Ed Lafayette	2,228.12
2001	Ed Lafayette	1,445.17
2003	Ed Lafayette	3,050.00
2001	Robt/Michelle Lee	1,593.02
2003	Richard Marsceill	475.65
2003	Barbara Mason	963.46
2003	Beth Morrison	809.66
2002	Wlm. Morrissey	292.43
2003	Wlm. Morrissey	304.71
2003	Joyce Munson	388.01
2002	Myers/Russell	804.87
2002	Myers/Russell	1,746.20
2002	Alan/Linda Smith	1,693.28
2003	Shelly Solworth	3,084.66
2003	Evelyn Tatro	1,849.51
2003	Evelyn Tatro	713.89
2002	Cheyenne Warner	1,757.34
2003	Cheyenne Warner	<u>1,689.77</u>
	Totals	\$ <u>60,492.66</u>

**TOWN OF LINCOLN
STATEMENT OF CHANGES IN DELINQUENT PROPERTY TAXES
FOR THE YEAR ENDED DECEMBER 31, 2003**

	Total	2003	2002	2001	2000	1998
Balance, January 1, 2003	\$ 64,766.50	\$	\$ 47,539.66	\$ 13,169.66	\$ 1,829.06	\$ 2,228.12
Add: Delinquent Taxes to Tax Collector	77,722.68	77,722.68				
Total Balance & Additions	<u>\$ 142,489.18</u>	<u>\$ 77,722.68</u>	<u>\$ 47,539.66</u>	<u>\$ 13,169.66</u>	<u>\$ 1,829.06</u>	<u>\$ 2,228.12</u>
Deduct:						
Collections	\$ 81,996.52	\$ 48,554.52	\$ 26,262.60	\$ 5,350.34	\$ 1,829.06	
Total Deductions	<u>\$ 81,996.52</u>	<u>\$ 48,554.52</u>	<u>\$ 26,262.60</u>	<u>\$ 5,350.34</u>	<u>\$ 1,829.06</u>	<u>\$ -</u>
Balance, December 31, 2003	<u>\$ 60,492.66</u>	<u>\$ 29,168.16</u>	<u>\$ 21,277.06</u>	<u>\$ 7,819.32</u>	<u>\$ -</u>	<u>\$ 2,228.12</u>

**TOWN OF LINCOLN
SUMMARY OF REQUESTS FROM TAXES
FOR THE YEAR ENDED DECEMBER 31, 2004**

	<u>2003 Budget</u>	<u>2004 Proposed Budget</u>
General Fund:		
Selectboard Request	\$ 165,039	\$ 157,222
Separately Warned Articles	49,622	53,717
Less Current Use received from State**	(25,047)	(25,047)
Total General Fund Requests	\$ 189,614	\$ 185,892
Highway Fund:		
Selectboard Request	\$ 131,137	\$ 238,973
Total Highway Fund Requests	\$ 131,137	\$ 238,973
School:		
Lincoln Community School (K-6) Budget	\$ 1,115,039	\$ 1,204,730
Mt. Abraham Assessment (7-12) Budget	947,570	1,064,389
Tax as % of Budget, calculated by State**	72	72
Total School Tax	\$ 1,481,016	\$ 1,629,296
Total Requests from Taxes	\$ 1,801,767	\$ 2,054,161

** Note: 2004 Budget estimated using 2003 values for Current Use and Tax as % of Budget-School
This is considered to be a very rough estimate, as many rules are changing at the State level.

Town Meeting Procedures

Many feel that Town Meeting is the last example of true democracy. To allow all registered voters an opportunity to speak in an orderly fashion, the legislature requires that Town Meeting be run according to Robert's Rules of Order, unless otherwise directed by town vote. These can become very complicated, but a few relevant ones are summarized below to help you conduct the town's business. Remember this is the people's meeting to be run by you through your moderator.

Motions:

All articles must be placed on the "floor" (for discussion) by a motion (such as "Mr./Madam Moderator, I move we adopt Article three") and a second (from another person). (Please give your name, if the chair requests, in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her hand should be recognized by the moderator. Once permission to speak has been granted, remarks should be addressed to the moderator and not to other members of the assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand. It is important to speak in a loud enough voice to be heard.

After discussion has appeared to end, the moderator will "call the question" (Are you ready to vote on Article three?). Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

Amendments:

Amendments to a main motion may be made ("I move we amend Article three to read...") and seconded. An amendment may itself be amended once. In theory, there is no limit to the number of amendments that may be made to an article, provided they are reasonable and germane (closely related to the main motion). Amendments should be to insert (add), delete (strike out), or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what he or she wishes to add, delete, or substitute, preferably by rewriting the motion with the changed section. Voting will take place first on the amendment(s) and then on the main motion.

Any article may be amended, including town and school budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way of dealing with dissatisfaction than voting it down. An article may be reconsidered before the next article is moved, according to a revision in the state laws.

Voting by registered voters:

Voting may take place in three ways:

1. Voice - (the usual way, "all in favor of Article three, say "aye"; opposed "no").
2. Standing vote - division of assembly - If the moderator feels the voice vote is close, or one voter calls for a division of the assembly, those members with stickers will stand for "aye" or "nay" votes.
3. Secret Ballot - Seven (7) voters may request the vote be taken by secret ballot. This is the most accurate, yet time-consuming method of voting.

Order of Proceedings:

The Annual Town Meeting will take place on the first Monday in March, starting at 7:30 pm. All articles will be taken up in numerical order, unless voted differently by the assembly. Australian Ballot voting will take place continuously on the following Tuesday, from 10:00 am until 7:00 pm

If a voter wishes to postpone an article for some valid reason, he or she may request a postponement to a certain time. ("Mr. Moderator, I move to postpone Article three until....." (after another article, for instance, or a specific time).

Tabling a motion is not recommended at Town Meeting for technical reasons. Postponing to a definite time may accomplish the same thing (you are always within your rights to use any legal and appropriate motion at any time, however).

Passing Over: There is no such motion in Robert's Rules, and it is recommended that all articles be given consideration. If a voter feels an article is inappropriate, the best and most democratic method is to bring it to the floor in the usual way and hope the assembly votes it down.

If you feel an article is inappropriate, contradictory, or otherwise confusing, it may be postponed indefinitely. ("Mr. Moderator, I move to postpone indefinitely Article three"). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an article is to object to consideration. ("Mr. Moderator, I object to consideration of Article three"). This should be stated before the debate. It does not require a second, is not debatable or amendable, A two-thirds vote against consideration is required to sustain this motion.

Non-voters:

Town Meeting is only for registered voters to speak and vote. If the assembly wishes to hear from a non-voter it should vote to suspend the rules. ("I move we suspend the rules for Article three"). This motion may not be amended or debated and requires a 2/3 vote.

Nancy A. Stevens, Moderator.

*Adapted, with permission, from text prepared
by Dan Dubenetsky, Starksboro Moderator*

Minutes - Annual Town Meeting
March 3, 2003

The legal voters of the Town of Lincoln and the Town School District of Lincoln are hereby warned and notified to meet at Burnham Hall on Monday, March 3, 2003 at 7:30 P.M. to discuss and transact business and on Tuesday, March 4, 2003 at Burnham Hall, to open the polls at 10:00 A.M. for voting by Australian ballot.

At 7:45 P.M., Monday, March 3, 2003, the meeting came to order at the Lincoln Community School gym. The Selectboard held an emergency meeting as someone drove into a telephone pole on Forge Hill Road and knocked out the electricity at Burnham Hall. They were told it would be out anywhere from ½ hour up to 5 hours, so they voted to move Town Meeting to the school gym. It was legally posted in 3 places and everyone found chairs from the classrooms. Moderator David Marsters asked if there were any objections and none being heard, he opened the meeting at 7:45 p.m.

Reverend David R. Wood asked us to turn to pages 61 and 62 of the Town Report and to celebrate the lives of those who have died this past year. Russ Hansen, who was a long-time resident, was also added, and there was a moment of silence in remembrance of all.

Ken Pohlman said he wished to interrupt David Marsters before he got going on the articles. David was given a watch with Lincoln maple on the back, as a thank you for 18 years of service as Town Moderator and also received a standing ovation from all present. He said it has been a pleasure to be Moderator in Lincoln. The community pulls together when needed, even though there are differences. This (Town Meeting) is the essence of Democracy and we should hold on to it as long as possible.

David then said we will follow Roberts Rules, except where State Law prevails. He has also resigned from the Lincoln School Board, so he will be moderating both Town and School meetings.

Article 1 To elect all town officers as required by law, by Australian ballot. Voting to be held at Burnham Hall, polls to open at 10:00 A.M. until 7:00 P.M. Tuesday, March 4, 2003.

No action required.

Article 2 To act upon the reports of the Town Officers and the Town School District Officers as submitted by the Town Auditors.

Mary Lu Harding asked if Burnham Hall could be used for voting tomorrow – yes. Claude Rainville, Head Lister, explained about the Reappraisal which will soon be started in town. It is to equalize the Grand List. It was done last in 1992 and sections of town have changed value, so this is to reestablish equity within the town. Properties are selling for much more than what they are presently appraised at. The same people that did the reappraisal in 1992 will be doing it again this time, so others would be charging \$70 - \$80 per parcel and they will be doing it for \$40 per parcel. More will be done in house (in the office), but also photographing all homes, etc. Motion for Article 2 made by David Wetmore, seconded by Greg Vitercik; passed.

Article 3 Will the Town vote to pay the deficits of the various departments and to raise appropriate funds for the same as listed in the Town Report?

Motion made by Greg Vitercik, seconded by Randy Rice; passed.

Article 4 Will the Town authorize the payment of property taxes, becoming delinquent October 10, 2003, to the Town Treasurer?

Motion made by Nancy Stevens, seconded by Sarah Quattrocci; passed.

Article 5 Will the Town authorize the Selectboard to borrow money in anticipation of taxes and funds due from the state?

Motion made by Dave Wetmore, seconded by David Wood; Jonathan Johnson asked if we changed the way to pay taxes, re: quarterly, would it avoid borrowing? Larry Masterson, Treasurer, said some, probably, but not much. None last year; 2% interest this year. Passed.

Article 6 Will the Town authorize the Agent to deed property?

Motion made by David Wood, seconded by Randy Rice; passed.

Article 7 Will the Town vote the items in the recommended budget?

Donna made the motion and then read: "I move the Town appropriate \$806,603 for the proposed 2003 General and Highway Fund Budget less the 2002 surplus of \$72,442 less anticipated revenues of \$437,985 for an amount of \$296,176 to be raised by taxes." (Refer to pages 89 through 92 in the Annual Town Report for the budget detail.) Seconded by Randy Rice. Mike Harding asked about the Bridge Improvement Fund. Donna said yes, it does take that into account. Passed.

Article 8 Will the Town authorize the transfer of \$15,000 from the reappraisal fund to the general fund for the Town wide reappraisal?

Motion made by Sarah Quattrocci; seconded by Dave Wood. Claude Rainville said this fund was voted into existence previously and the sum will carry us for 2003. Passed.

Article 9 Will the Town authorize the Selectboard to transfer the small parcel of land which is bounded by the Lincoln Cemetery Association, West River Road and the Downingsville Brook, previously used to store the sand pile for the town roads, to the Lincoln Cemetery Association?

Claude Rainville made the motion with Nancy Stevens seconding. Brian McDonough asked if they want it? Nelson Hallock, Cemetery Association, said yes, we do! Passed.

- Article 10 To see if the Town will vote to authorize the Selectboard to purchase a replacement dump truck for the 1988 International. Such replacement to be fully equipped with plow, wing and sander and to be purchased at a price not to exceed \$112,200.00, with funding to be provided as proposed in the Capital Fund Plan. Proceeds from the sale of the replaced truck to be deposited in the Capital Improvement Fund.

Nancy Stevens made the motion with Greg Vitercik seconding. Rick Good asked why deposit it into a different fund? Larry said it is the same fund; one is a Plan, the other is the Fund. See page 88. We need a new truck because two are old and there is increased demand on/for our roads; also, we can haul our own sand. The truck will be going out for bid and we do have some interested people. The plow, wing and sander are going with the truck, as we can't use them. Standing vote – the ayes have it – passed.

- Article 11 To see if the Town will vote to appropriate the sum of \$18,000 to the Lincoln Volunteer Fire Company.

Motion made by Randy Rice and seconded by Greg Vitercik; passed.

- Article 12 Will the Town vote to appropriate the sum of \$15,000 to help support the Lincoln Library for the calendar year 2003?

Motion made by Elliot Fenander; seconded by Randy Rice. David Furney, who is on the Board of Trustees, gave an overview. The Library has been open for 3 years and continues to exceed all hopes of use to the community. He knows it is a hard time, but mentioned the history of the flood, etc., and said the Library was paid in full by donations from town's people, grants, etc., and the use has doubled as a community center – sometimes it is in use at the same time as the Hall. There is an endowment for emergency needs, but as yet it is not big enough to support the Library operations. They took some money out of there to use last year, but can't do that every year. The \$15,000 is 30% of the total budget and \$16,000 per year is the Librarian's salary. 75% of the budget is for salaries and connected costs. Most town's pay 80% or more of their Library's budgets. Jonathan Johnson said his wife cleans the Library and knows it is a good community facility, but perhaps people could pay a small fee for the use, rather than the town paying the \$15,000. Bill Perta questioned where the \$40,000 comes from? Dave said mostly from grants, fundraising, a small percentage from the endowment, and it is modest compared to most other libraries. Mary Lu asked if there were plans to increase the endowment? Elliot Fenander said yes, and that the Trustees have committed themselves to matching the town's \$15,000 this year. Randy said Linda Norton and Debi Gray are a great team and Debi is a great help with the kids. Sara Wells wished to invite anyone to spend a couple of hours in the Library before making judgments. Daphne Pringle said many people use the facilities and help there and \$15,000 isn't that much. Brett Combs said that they were misled in the beginning, told that the Library wouldn't be asking for funds from the town. Alan Kamman said his kids have benefited from the library and it is not a huge amount, but it is a significant increase. David said it is well that they were conservative with the endowment money and did not put it into stocks, etc. It has only gotten 5% interest per year, but it is in better shape than it could have been, considering the economy. Passed.

Article 13 To see if the Town will vote to appropriate the sum of \$1,000 to the Lincoln Community Cooperative Preschool.

Motion made by Sally Ober, seconded by Sarah Quattrocci. Alan Kamman asked if the slots are all filled? He was told a few Bristol residents have signed up as there were a few empty slots. 18 preschoolers, with 2 from Bristol. Passed.

Article 14 To see if the Town will vote to appropriate the sum of \$1,500 to the Bristol Rescue Squad, Inc.

Motion made by Greg Vitercik, seconded by Dave Wood; it was mentioned that we pay \$35.00 per year for subscriptions, but that is for your family to receive a 'free ride' when needed to the hospital, not to cover their other costs, such as medicines, gasoline, etc. Passed.

Article 15 To see if the Town will vote to appropriate the sum of \$2,000 to Lincoln Sports, Inc.

Don Sargent made the motion, with Bill Jesdale seconding; passed.

RECESSED TOWN MEETING at 8:30 p.m. and OPENED TOWN SCHOOL DISTRICT MEETING

RECESSED TOWN SCHOOL DISTRICT MEETING at 9:00 p.m.; RE-OPENED TOWN MEETING

Representative Dave Sharpe said he was pleased to represent Lincoln and has a lot to learn yet. He is on the Local Government Committee and hoped to pass the Bill protecting municipal employees. In Milton a truck driver was sued and tied up in court for 4 years. There are plans on the table to reduce property taxes. 75% of the state should pay by income. He is not working on health care or the special education costs, but is pushing for both. There is a Bill to include 10% ethanol, which would be a cash crop for farmers. He will be glad to answer questions and please contact him and Mike to let your voices be heard.

Article 16 Shall the Town of Lincoln appropriate \$1,050 for the Champlain Valley Agency on Aging, for Bristol Senior Community Meals, for Meals on Wheels, Case Management, Transportation and the toll-free Senior Help Line?

Motion made by Donnie Sargent, seconded by Peg Rood, passed.

Article 17 Shall the Town of Lincoln appropriate \$1,217 for Addison County Home Health and Hospice to ensure provision of home care services to all clients regardless of ability to pay, said sum to come from Town Funds.

Motion made by Bill Perta, seconded by Phyllis Fenander; passed.

Article 18 Shall the Town of Lincoln appropriate \$500 for Elderly Services for Project Independence Elderly Day Care Center scholarship fund, to provide care for frail elders and respite for their families?

Motion made by Greg Vitercik, seconded by Nancy Stevens, who said they work hard to fund raise; passed.

Article 19 Shall the Town of Lincoln vote to appropriate the sum of \$300 to support the Retired and Senior Volunteer Program in 2003?

Motion made by Peg Rood, seconded by Sally Burrell; passed.

Article 20 Will the Town vote \$1,300 for the Counseling Service of Addison County, Inc., to be used to help pay part of the cost of providing mental health care to Town residents, said sum to come from Town Funds?

Motion made by Sarah Quattrocci, seconded by Bill Perta; passed.

Article 21 Will the Town vote \$1,600 to be given to the Addison County Community Action Group, Inc., (ACCAG), a locally controlled, community-based organization, to be used to help pay part of the cost of providing emergency services (other than shelter), dental care, and affordable housing, said sum to come from town funds?

Motion made by Elizabeth Ready, seconded by Don Sargent; passed.

Article 22 Will the Town vote \$1000 to be given to the John W. Graham Emergency Shelter Service, Inc., to be used to help pay part of the cost of providing emergency shelter to the homeless, said sum to come from town funds?

Motion made by Roger Shattuck, seconded by Dave Wood. The shelter is in Vergennes; passed.

Article 23 Will the Town of Lincoln vote to appropriate \$1,300.00 to the Parent/Child Center to support classes, transportation, infant care and family education services used by town residents? Said sum to come from General Funds.

Motion made by Greg Vitercik, seconded by Joseph Mahr. The Parent Child Center helps 51 children and their parents. Also there is daycare. Passed.

Article 24 Will the voters of the Town of Lincoln appropriate \$300 to Hospice Volunteer Service to be used to help pay part of the cost of providing Hospice care at home for terminally ill patients in this town, said sum to come from Town Funds?

Motion made by Peg Rood, seconded by Nancy Stevens. Randy Rice asked the difference between AC Home Health & Hospice Volunteers? Kate McGowan explained the difference; passed.

Article 25 Will the Town of Lincoln vote to appropriate the sum of \$375 to support the adult education services of Vermont Adult Learning? In fiscal Year 2002, 5 Lincoln residents were enrolled as students at Vermont Adult Learning.

Motion made by Nancy Stevens, seconded by Fred Danforth; passed.

Article 26 Will the Town vote to appropriate \$500 to the Bristol Family Center to support the childcare/preschool program serving Town children and many working families in need of quality day care? Requested sum to come from General Funds.

Motion made by Sarah Quattrocci, seconded by Donnie Sargent. The question was raised, does Bristol serve any Lincoln residents, as we have some Bristol children in our Preschool? Yes; passed.

Article 27 Will the Town of Lincoln vote \$750 for the Open Door Clinic, to be used to pay part of the cost for providing free health care to uninsured/under-insured Town residents, said sum to come from Town Funds?

Motion made by Andrew Lindsey, seconded by Judi Danforth. Karen Lueders said anyone in Addison County who can't afford health insurance can use it, and there are 11 Lincoln residents that do. Donna said it is less expensive than going to the emergency room and can help for routine care. It is advertised in the newspaper regularly. Passed.

Article 28 Will the Town of Lincoln appropriate the sum of \$500 to WomenSafe, Inc. (formerly Addison County Women in Crisis) to support their mission to: reduce physical, sexual and emotional violence against women and their children through direct service, social change and education? Said sum to come from general funds.

Motion made by Greg Vitercik, seconded by Lisa Sargent; passed.

Article 29 Will the Town of Lincoln vote \$1,500 to be paid to the Bristol Parks, Arts and Recreation Department for support of its programs, Pottery Studio, Skate Park, Teen Center and Ice Skating Rink, which have been found to serve the Five-Town area? Said sum to come from the General Fund.

Motion made by Ed Clark, seconded by Mary Alexander-Mumford. Barbara Rainville asked why we should keep funding things that they invented? Kate Furney said it is a great asset to Mt. Abe and a great place for the kids to go and they benefit from Bristol Parks and Recreation. Passed.

Article 30 To transact any other legal and proper business when met.

Peg Rood asked if it wouldn't save time if we voted them all together. Greg Vitercik said it would have been an even shorter meeting with David moderating for the last time!

The people who are running for office were asked to please stand, state their names and for which office they are running.

Andrew Lindsey said to please pick up a copy of the Conservation Commission Report on the table by the door.

Donna thanked Ken Pohlman for his help and work as Selectman.

Paul Forlenza thanked the Selectboard for a letter they sent to CVPS, helping him get his electricity for his new home.

Brett Combs complained about a fuel tank that was sold to Donovan for \$20.00. The Board said it was sold to him as he has a business that can use it, and he has done

many, many things for this town, over and above his Selectboard duties, and for no extra pay.

David Marsters read an announcement about Telephone Relay Service (for the deaf) – please don't think they are a telemarketer and hang up on them.

Bill Jesdale wished to thank David for all he has done for the school, the children and the town.

Claude made a motion to recess at 9:45 p.m., until tomorrow; passed.

Katherine Mikkelsen, Town Clerk

David Marsters, Town Moderator

Minutes - Annual Town School District Meeting
March 3, 2003

The legal voters of the Town School District of Lincoln, Vermont are hereby warned and notified to meet at Burnham Hall on Monday, March 3, 2003 at 7:30 p.m. to discuss and transact the following business. Article 1 requires a vote by Australian Ballot to take place on Tuesday, March 4, 2003 at Burnham Hall between 10:00 a.m. and 7:00 p.m.

David Marsters said he had resigned from the School Board, so he can be Moderator for this meeting. He then read the above Warning and opened the meeting at 8:35 p.m.

There was a request from the student body to say something and Aliza Kamman, Sawyer Kamman and Patrick Gulrajani presented David Marsters with a huge Thank You card, signed by all or almost all the students. David then received another standing ovation.

Roger Shattuck said he and Barbara Thompson-Snow are on the Mount Abraham School Board and they help to set the policy and prepare the budget. The Blue book everyone received through the mail contains basic information about the \$9 million, which is an increase of 8.3% this year. We have an increase of 60 students with more coming next year. They have some pie diagrams in the Town Report; \$957,000 from Lincoln which is 1/10 of the budget. Cost per pupil is down from \$9,000 to \$8,200. It is a certified, even-handed budget, and they spent 5 months working on it.

Representative Michael Fisher said he 'missed the dress code' (he was in a suit and tie), as he must go to other Town meetings, but ours is the best. He is looking into Human Services and he and Dave Sharpe have a newsletter for everyone to pick up by the door.

Article 1 To choose all necessary Town School District officers by Australian Ballot for the ensuing year. Voting to be held at Burnham Hall for the Town School Officers.

No action necessary, none taken.

Article 2 To see if the voters will allot the National Forest money to the School Account.

Motion made by Sally Ober, seconded by Jonathan Johnson, who then asked to please explain. Claude said there are 11,000 acres that they own and we get .75 per acre from the USFS, which then goes to the school account, which is better than going into the General Fund. Passed.

Article 3 To establish salaries for the Town School District Officers for the ensuing year.

Motion made by Donna Bailey, seconded by Roger Shattuck, who then mentioned that they each get \$200. Ken Pohlman said that is a great deal for the town! Passed.

Article 4 To see if the voters will authorize the Board of Directors to make available school facilities and equipment for other specified public purposes if those purposes appear to be in the best interest of the residents of the district, due consideration being given to efficient, economical, appropriate use of the facilities and equipment. Pursuant to VSA Title 16, Section 562.

Motion made by Donna Bailey, seconded by Donovan Mayo. Randy Rice asked if there was a written policy available to the public and Bill Jesdale said yes. Rick Good asked where the information is posted for which the school can be used? David Marsters said it is in the school office and requests go to the administration. Passed.

Article 5 Shall the voters of the Lincoln Town School District appropriate \$1,115,039.00 necessary for the support of its school for the year beginning July 1, 2003?

Motion made by Ed Clark, seconded by Deborah Lubar. Dave Wetmore asked about the technology program. Bill Jesdale said it is a hired job, shared. The person takes care of all schools' technology needs. The Librarian has been reduced to 3 days a week, or 145 days per year, which gives more time to work with the kids and repair the equipment. Barbara Rainville said there are only 7 more students in the school than when she went there, but the costs have gone up substantially. Is the new contract with the teachers included in the budget? Yes. Passed.

Article 6 To see if the voters will authorize the School Board to borrow money in anticipation of taxes, according to state statute.

Motion made by Peg Rood, seconded by Donna Bailey. Nancy Willis asked if taxes were paid twice a year if they wouldn't have to borrow so much. Claude said the Town is on a calendar year, the school is on a fiscal year, which makes it difficult. You can pay on your taxes anytime during the year, anyway! Passed.

Article 7 To transact any other legal and proper business coming before said meeting.

None. School Meeting Recessed at 9:00 p.m. Reopened Town Meeting.

TOWN OF LINCOLN**WARNING****ANNUAL TOWN MEETING
AND TOWN SCHOOL DISTRICT MEETING**

The legal voters of the Town of Lincoln and the Town School District of Lincoln are hereby warned and notified to meet at Burnham Hall on Monday, March 1, 2004 at 7:30 P.M. to discuss and transact business and on Tuesday, March 2, 2004 at Burnham Hall, to open the polls at 10:00 A.M. for voting by Australian ballot.

At 7:30 P.M., Monday, March 1, 2004

- Article 1 To elect all town officers as required by law, by Australian ballot. Voting to be held at Burnham Hall, polls to open at 10:00 A.M. until 7:00 P.M. Tuesday, March 2, 2004.
- Article 2 To act upon the reports of the Town Officers and the Town School District Officers as submitted by the Town Auditors.
- Article 3 Will the Town vote to pay the deficits of the various departments and to raise appropriate funds for the same as listed in the Town Report?
- Article 4 Will the Town authorize the payment of property taxes, becoming delinquent October 11, 2004, to the Town Treasurer?
- Article 5 Will the Town authorize the Selectboard to borrow money in anticipation of taxes and funds due from the state?
- Article 6 Will the town authorize the Agent to deed property?
- Article 7 Will the Town vote the items in the recommended budget?

RECESS TOWN MEETING; OPEN TOWN SCHOOL DISTRICT MEETING**RECESS TOWN SCHOOL DISTRICT MEETING; RE-OPEN TOWN MEETING**

- Article 8 To see if the Town will vote to appropriate the sum of \$21,000 to the Lincoln Volunteer Fire Company.
- Article 9 Will the Town vote to appropriate the sum of \$15,000 to help support the Lincoln Library for the calendar year 2004?
- Article 10 To see if the Town will vote to appropriate the sum of \$1,000 to the Lincoln Community Cooperative Preschool.
- Article 11 To see if the Town will vote to appropriate the sum of \$2,000 to the Bristol Rescue Squad, Inc.
- Article 12 To see if the Town will vote to appropriate the sum of \$2,000 to Lincoln Sports, Inc.

- Article 13 Shall the Town of Lincoln appropriate \$300 to the Addison County Riverwatch Collaborative to support water quality testing on the New Haven River?
- Article 14 Shall the Town of Lincoln appropriate \$1,100 for the Champlain Valley Agency on Aging, for Bristol Senior Community Meals, for Meals on Wheels, Case Management, Transportation and the toll-free Senior Help Line?
- Article 15 Shall the Town of Lincoln appropriate \$1,217 for Addison County Home Health and Hospice to ensure provision of home care services to all clients regardless of ability to pay, said sum to come from Town Funds.
- Article 16 Shall the Town of Lincoln appropriate \$500 for Elderly Services for Project Independence Elderly Day Care Center scholarship fund, to provide care for frail elders and respite for their families?
- Article 17 Shall the Town of Lincoln vote to appropriate the sum of \$325 to support the Retired and Senior Volunteer Program in 2004?
- Article 18 Will the Town vote \$1,350 for the Counseling Service of Addison County, Inc., to be used to help pay part of the cost of providing mental health services to Town residents, said sum to come from Town Funds?
- Article 19 Will the Town vote \$1,600 to be given to the Addison County Community Action Group, Inc., (ACCAG), a locally controlled, community-based organization, to be used to help pay part of the cost of providing emergency services (other than shelter), job training and affordable housing, said sum to come from town funds?
- Article 20 Will the Town vote \$1,000 to be given to the John W. Graham Emergency Shelter Service, Inc., to be used to help pay part of the cost of providing emergency shelter to the homeless, said sum to come from town funds?
- Article 21 Will the Town of Lincoln vote to appropriate \$1,300 to the Parent/Child Center to support classes, transportation, infant care and family education services used by town residents? Said sum to come from General Funds.
- Article 22 Will the voters of the Town of Lincoln appropriate \$350 to Hospice Volunteer Services to be used to help pay part of the cost of providing hospice care at home for terminally ill patients in this town, said sum to come from Town Funds?
- Article 23 Will the Town of Lincoln vote to appropriate the sum of \$375 to support the adult education services of Vermont Adult Learning? In fiscal year 2003, 6 Lincoln residents were enrolled as students at Vermont Adult Learning.
- Article 24 Will the Town vote to appropriate \$500 to the Bristol Family Center to support the childcare/preschool program serving Town children and many working families in need of high quality child care? Requested sum to come from General Funds.
- Article 25 Will the Town of Lincoln vote \$750 for Community Health Services of Addison County and their Open Door Clinic, to be used to pay part of the cost for providing free health care to uninsured/under-insured Town residents, said sum to come from Town Funds?

- Article 26 Will the Town of Lincoln appropriate the sum of \$550 to WomenSafe, Inc. (formerly Addison County Women in Crisis) to support their mission to: reduce physical, sexual and emotional violence against women and their children through direct service, social change and education? Said sum to come from general funds.
- Article 27 Will the Town of Lincoln vote \$1,500 to be paid to the Bristol Parks, Arts and Recreation Department for support of its programs, including the Pottery Studio, Skate Park, Teen Center and Ice Skating Rink, which have been found to serve the Five-Town area? Said sum to come from the General Fund.
- Article 28 To transact any other legal and proper business when met.

Dated this 29th day of January, 2004.

*Town of Lincoln Selectboard
Donna Bailey, Chair
Donovan Mayo
Will Sipse*

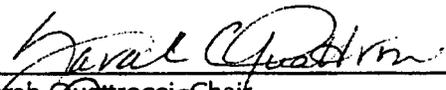
**WARNING
ANNUAL MEETING
LINCOLN TOWN SCHOOL DISTRICT**

The legal voters of the Town School District of Lincoln, Vermont are hereby warned and notified to meet at Burnham Hall on Monday, March 1, 2004 at 7:30 P.M. to discuss and transact the following business. Article 1 requires a vote by Australian Ballot to take place on Tuesday, March 2, 2004 at Burnham Hall between 10:00 A.M. and 7:00 P.M.

- ARTICLE 1** To choose all necessary Town School District officers by Australian Ballot for the ensuing year. Voting to be held at Burnham Hall for the Town School Officers.
- ARTICLE 2** To see if the voters will allot the National Forest money to the School Account.
- ARTICLE 3** To establish salaries for the Town School District Officers for the ensuing year.
- ARTICLE 4** To see if the voters will authorize the Board of Directors to make available school facilities and equipment for other specified public purposes if those purposes appear to be in the best interest of the residents of the district, due consideration being given to efficient, economical, appropriate use of the facilities and equipment. Pursuant to VSA Title 16, Section 562.
- ARTICLE 5** Shall the voters of the Lincoln Town School District appropriate \$1,204,730 necessary for the support of its school for the year beginning July 1, 2004?
- ARTICLE 6** To see if the voters will authorize the School Board to borrow money in anticipation of taxes, according to state statute.
- ARTICLE 7** To transact any other legal and proper business coming before said meeting.

Dated this 15th day of January 2004.

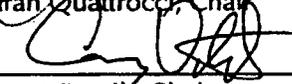
Lincoln Board of School Directors



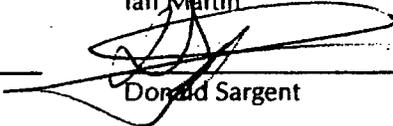
Sarah Quattrocci, Chair



Ian Martin



Greg Vitercik, Clerk



Donald Sargent



Kevin LaRose

Attest: 
Katherine Mikkelsen, Town Clerk

Date: January 19, 2004

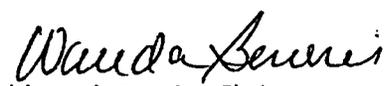
**WARNING
ANNUAL MEETING
UNION HIGH SCHOOL DISTRICT #28**

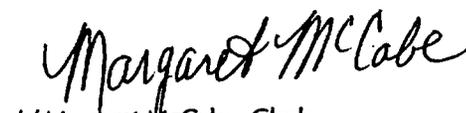
(Bristol, Lincoln, Monkton, New Haven, Starksboro)

The voters of Union High School District #28 are hereby warned and notified to meet at Mt. Abraham Union High School in Bristol, Vermont, on Tuesday, February 24, 2004 at 7:30 PM to discuss and transact the following business. Articles 7 and 8 require a vote by Australian Ballot to take place on Tuesday, March 2, 2004 at the annual polling places of the respective towns at hours conforming to those of each town.

- ARTICLE 1. To act upon the reports of the Union High School District Officers.
- ARTICLE 2. To establish the salaries for elected officers of Union High School District #28.
- ARTICLE 3. To see if the voters of said Union High School District will vote to authorize its Board of Directors to borrow money pending receipt of payment from member districts by issuance of its note or orders payable not later than one year from the date of issuance.
- ARTICLE 4. To see if the voters will authorize the Board of Directors to make available school facilities and equipment for other specified public purposes if those purposes appear to be in the best interest of the residents of the district, due consideration being given to efficient, economical and appropriate use of the facilities and equipment. Pursuant to Vermont Statutes Annotated Title 16, Section 562.
- ARTICLE 5. To elect officers following nominations from the floor.
a) A Moderator; b) A Clerk; c) A Treasurer;
d) An Auditor for a term of three (3) years.
- ARTICLE 6. To receive the reports of the Union High School District Board.
- ARTICLE 7. FOR DISCUSSION ONLY. VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 2, 2004, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.
Shall the voters of Union High School District #28 appropriate \$9,957,740 necessary for the support of its school for the year beginning July 1, 2004, less anticipated revenues of \$1,354,529 plus the deficit from FY 2003 of \$369,516 for an amount of \$8,972,727 to be assessed to Member Town School Districts according to the number of secondary students?
- ARTICLE 8. FOR DISCUSSION ONLY. VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 2, 2004, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.
Shall the voters of Union High School District #28 vote to establish the Patricia A. Hannaford Regional Technical School District as described in the report of the Governance Planning Committee dated November 18, 2003.
- ARTICLE 9. To transact any other business proper to come before said meeting.
- ARTICLE 10. To adjourn the Annual Meeting.

Dated at Bristol, Vermont, this 20th day of January 2004.


/s/ Wanda Bouvier, Chair
Board of Directors
Union High School District #28


/s/ Margaret McCabe, Clerk
Union High School District #28

WARNING
UNION HIGH SCHOOL DISTRICT #28
(Bristol, Lincoln, Monkton, New Haven, Starksboro)

The voters of Union High School District #28 are hereby warned and notified to meet at the annual polling places of the respective towns on Tuesday, March 2, 2004, to vote by Australian Ballot on the following articles of business.

Hours of opening and closing of polls will conform to those of each town:

Bristol	Holley Hall	9:00 AM - 7:00 PM
Lincoln	Burnham Hall	10:00 AM - 7:00 PM
Monkton	Monkton Central School	10:00 AM - 7:00 PM
New Haven	New Haven Town Hall	7:00 AM - 7:00 PM
Starksboro	Robinson Elementary School	7:00 AM - 7:00 PM

ARTICLE 1. Shall the voters of Union High School District #28 appropriate \$9,957,740 necessary for the support of its school for the year beginning July 1, 2004, less anticipated revenues of \$1,354,529 plus the deficit from FY 2003 of \$369,516 for an amount of \$8,972,727 to be assessed to Member Town School Districts according to the number of secondary students?

ARTICLE 2. Shall the voters of Union High School District #28 vote to establish the Patricia A. Hannaford Regional Technical School District as described in the report of the Governance Planning Committee dated November 18, 2003.

Dated at Bristol, Vermont, this 20th day of January 2004.


/s/ Wanda Bouvier, Chair
Board of Directors
Union High School District #28


/s/ Margaret McCabe, Clerk
Union High School District #28

**Below is some information often requested.
Please save it for future reference. All meetings are open.
(Please call first in the event of a time change.)**

TOWN CLERK'S OFFICE HOURS

Tuesday, Wednesday, Thursday, Friday
9:00 a.m. – 12 noon and 1:00 p.m. – 4:00 p.m.
Saturdays
9:00 a.m. – 12 noon
CLOSED MONDAYS

ZONING ADMINISTRATOR'S HOURS

Tuesdays and Thursdays
1:00 p.m. – 4:00 p.m.

SELECTBOARD MEETINGS

The First and Third Tuesday
of each month at
7:00 p.m.

PLANNING COMMISSION MEETINGS

The First Wednesday of Each Month at
7:00 p.m.

NEIGHBORHOOD WATCH MEETINGS

First Monday of Each Month
(Spring Through Fall Only)
7:00 p.m.

LINCOLN LIBRARY BOARD OF TRUSTEES' MEETINGS

Second Monday of the Month
Held at the Library
7:00 p.m.

TRANSFER STATION HOURS

Saturdays
8:00 am. – 1:00 p.m.

LINCOLN COMMUNITY SCHOOL BOARD

Third Thursday of the Month
7:00 p.m.

Town of Lincoln
62 Quaker Street
Lincoln, VT 05443

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05443

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Town of Lincoln
Lincoln, VT 05443-9676