

THE
ANNUAL REPORT

OF THE
OFFICERS OF THE

TOWN OF BRISTOL
VERMONT

FOR THE YEAR ENDING JUNE 30,
2017

Please bring this report with you to Town Meeting
Monday, March 5, 2018 at 7:00 pm

Voting by Australian Ballot
Tuesday, March 6, 2018
7:00 am to 7:00 pm

TOWN OF BRISTOL GENERAL INFORMATION

Chartered June 26, 1762

Area..... 26,860 acres
Green Mountain National Forest Acreage 5,354 acres

Town Roads (excluding Class 4 Roads) 36.4 miles
State Highway (Routes 116 and 17) 13.4 miles
Population (2010 Census) 3,894
Voter Checklist (as of January 31, 2018) 2,852

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont;
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

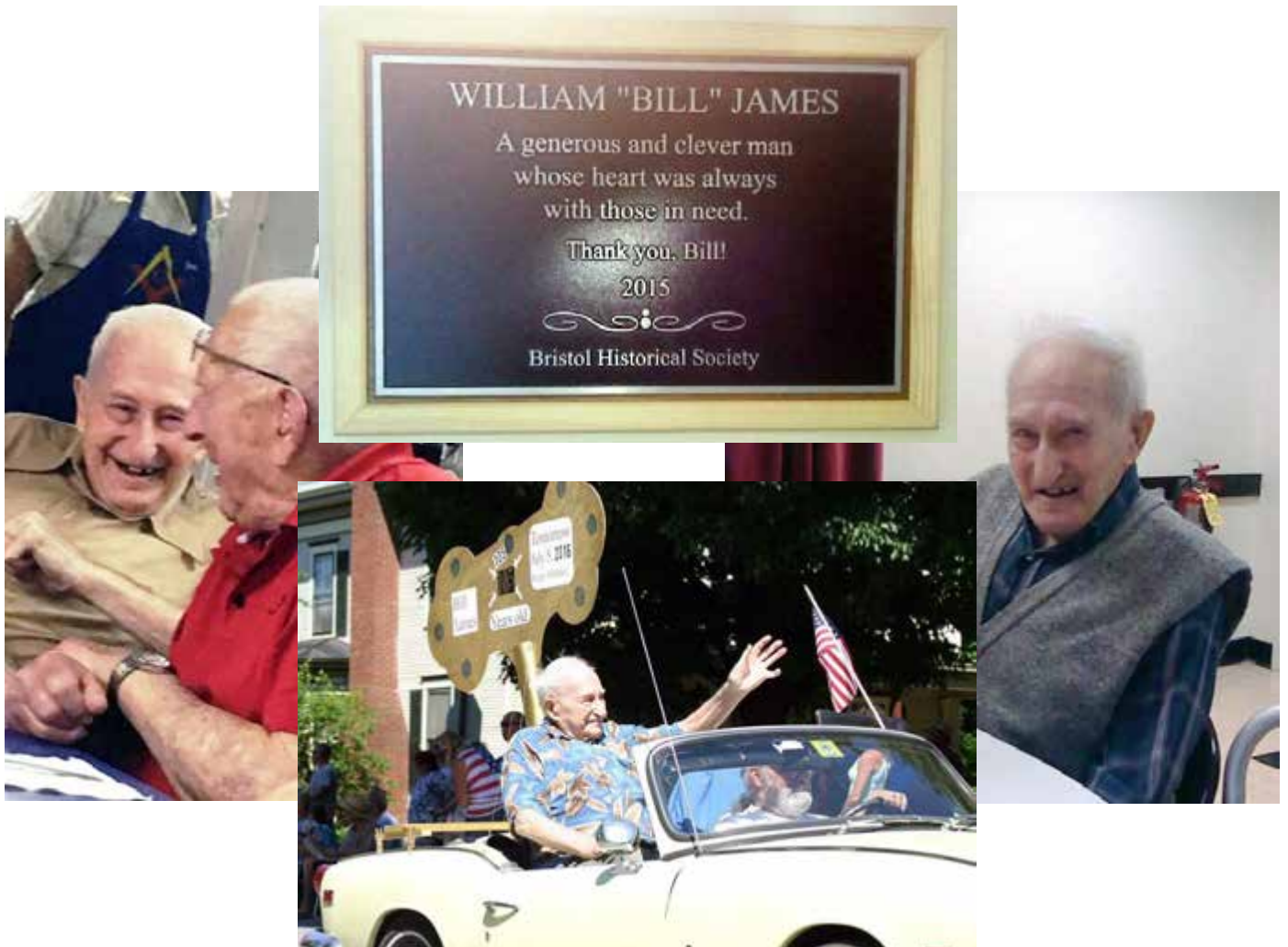
VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING
MONDAY, March 5, 2018 at 7:00 PM at HOLLEY HALL
VOTING: TUESDAY, MARCH 6, 2018
7:00 AM TO 7:00 PM

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS CAN
BE SEEN AT THE TOWN CLERK'S OFFICE.

DEDICATION



William "Bill" James

William "Bill" James will turn 106 years old on July 5, 2018. He has been a Bristol resident for 70 years, born and raised in Lincoln. During his long life he has, in addition to raising a family of four with his wife Mabel, been a long-time member of many civic and religious organizations, including the Lincoln United Church (90 years), the Mason Lodge (70 years), the Bristol Rescue Squad, the Bristol Rotary Club, the Bristol Historical Society, and the Bristol Selectboard, to name a few. All the while Bill worked as a lineman for Central Vermont Public Service, notably including the time when electrical generation was occurring at Bartlett's Falls in Rockydale, and doing side work as a local electrician. Bill has always had a big heart and has supported many charities, often extremely generously, that have helped people who need shelter and sustenance. You may have seen Bill featured in the television commercials that he enjoys so much. Thank you, Bill, for all you have done, and Congratulations!

RECOGNITION

Thank you for your years of service and dedication to the Town of Bristol!



Therese Kirby, Town Administrator
June 24, 2006 - August 31, 2017



Eric Forand, Zoning Administrator
October 8, 2012 - August 25, 2017



Pam Correia, Administrative Assistant
August 22, 2014 - August 29, 2017



Darla Seneca, Recreation Director
November 2000 - February 2, 2018



Kevin Gibbs, Police Chief
September 1, 1986 - September 1, 2017



Ryan Krushenick, Hub Teen Center Director
September 3, 2008 - January 31, 2018

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**WARNING
ANNUAL TOWN MEETING
BRISTOL, VERMONT**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 5, 2018 at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 6, 2018 for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

ARTICLE 1: To hear the reports of the Town officers.

ARTICLE 2: To elect Town Officers by Australian ballot.

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2018 through June 30, 2019, being due in two equal installments on November 5, 2018 and April 5, 2018 by physical delivery to the Town Office before midnight on that date?

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard.

ARTICLE 5: Will the voters adopt the proposed 2018-2019 fiscal year Highway Fund Operating Budget in the amount of \$775,541 a portion thereof in the amount of \$677,691 to be raised by taxes; the tax rate on the 2018 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 6: Will the voters adopt the proposed 2018-2019 fiscal year General Fund Operating Budget in the amount of \$926,739, a portion thereof in the amount of \$753,882 to be raised by taxes; the tax rate on the 2018 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 7: Will the voters adopt the proposed 2018-2019 fiscal year Arts, Parks and Recreation Department budget in the amount of \$224,393, a portion thereof in the amount of \$145,843 to be raised by taxes; the tax rate of the 2018 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

ARTICLE 8: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$25,000

Capital Highway Equipment Reserve	\$100,000
Capital Building Reserve	\$30,000
Capital Road Fund - Construction	\$40,000
Capital Road Fund – Paving	\$100,000
Conservation Reserve Fund	\$10,000
Technology Fund	<u>\$ 5,000</u>
Total:	\$310,000

ARTICLE 9: Will the voters approve an appropriation of \$70,000 in lieu of the sum of a two cent levy on the tax rate to fund the Fire Vehicle Capital Reserve Fund?

ARTICLE 10: Will the voters approve an appropriation of \$137,872 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

ARTICLE 11: Will the voters establish a Sidewalk Reserve Fund pursuant to 24 V.S.A. § 2804 for the purpose of developing new and maintaining existing sidewalks and appropriating a sum of \$35,000 to it?

ARTICLE 12: Will the voters appropriate \$22,000 for the Bristol Cemetery Association, Inc. for the purpose of maintaining Greenwood Cemetery (mowing and trimming) in a well-kept manner in accordance with 24 V.S.A. § 2691?

ARTICLE 13: Shall the Town appropriate \$2,100 to Charter House Coalition to provide emergency winter shelter to Families and individuals and to provide meals every day of the week to nutritionally challenged people in accordance with 24 V.S.A § 2691?

ARTICLE 15: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Restorative Justice	\$1,150
Addison County Home Health & Hospice	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent/Child Center	\$4,800
Addison County Readers	\$2,000
Addison County Transit Resources	\$11,306
Addison County River Watch	\$ 300
Age Well (formerly CVAA)	\$2,700
Bristol After School Kid's Program	\$1,275
Bristol Band	\$1,200
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000

Bristol Recreation Club	\$15,000
Bristol Rescue Squad	\$13,500
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Shelter	\$1,400
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$105,756

ARTICLE 16: Will the voters support the following non-binding resolution?

In 2016 the Vermont Department of Public Service wrote the Vermont Comprehensive Energy Plan. It states Vermont will meet 25% of its energy needs using renewable sources by 2025, 40% by 2035, and 90% by 2050.

On January 1, 2018, the U.N. Secretary-General Antonio Guterres said, "I am not issuing an appeal. I am issuing an alert, a red alert, for our world ... Climate change is moving faster than we are. Inequalities are growing ... I urge leaders everywhere to make this New Year's resolution: Narrow the gaps. Bridge the divides. Rebuild trust by bringing people together around common goals. Unity is the path. Our future depends on it. Thank you."

"World Scientists' Warning to Humanity: Second Notice" (academic.oup.com/bioscience, 11 /13/17) states, "Especially troubling is the current trajectory of potentially catastrophic climate change due to rising greenhouse gases from burning fossil fuels ... Lay citizens must insist that their governments take immediate action as a moral imperative to current and future generations of human and other life."

All fossil fuels used in Vermont are imported, resulting in a financial drain on the Vermont economy. Local renewable energy and efficiency measures increase Vermont job opportunities and boost our state's economy.

In light of the above statements, Bristol urges the **State of Vermont** to:

1. Firmly commit to developing renewable energy for all people in Vermont,
2. Continue to support comprehensive energy efficiency in our homes, businesses, and municipal buildings,
3. Delay any new expansion of natural gas pipelines unless or until it is determined that it will not cause the State to exceed the goals of no more than 10% of the State's energy coming from fossil

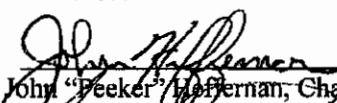
fuels, by the year 2050,

4. Ensure that the transition to renewable energy is fair and equitable for all residents.

ARTICLE 17: To transact any other non-binding business that may legally come before this meeting.

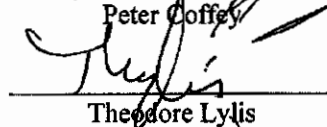
Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 22, 2018. Received for record and recorded in the records of the Town of Bristol on January 23, 2018.

Bristol Selectboard:


John "Pecker" Maffernan, Chair


Joel Bouvier


Peter Coffey


Theodore Lylis


Michelle Perlee

ATTEST:


Jen Myers, Town Clerk

WARNING
BRISTOL POLICE DEPARTMENT
SPECIAL SERVICE DISTRICT MEETING
TUESDAY, MARCH 6, 2018

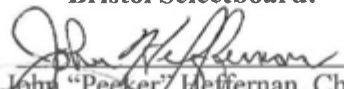
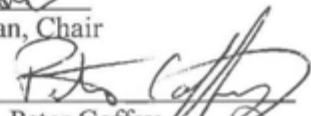

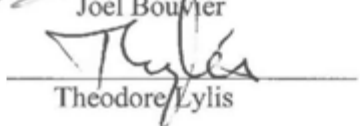
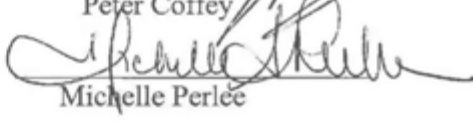
The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 6, 2018, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE 1: Will the voters of the Bristol Police District adopt the proposed 2018-2019 fiscal year budget in the amount of ~~\$461,374~~, a portion thereof in the amount of ~~\$422,974~~ to be raised by a District special assessment property tax; the tax rate on the 2018 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard?

Informational Meetings: *The legal voters of the Bristol Police District are further notified that informational meetings will be held at Holley Hall in Bristol on Monday, February 19, 2018 during a regular Selectboard meeting which will commence at 6:00 p.m., and on Monday, March 5, 2018 during a special Selectboard meeting which will commence at 6:00 p.m. (preceding the Annual Town Meeting which will commence at 7:00 p.m.), for the purpose of discussion about the proposed Police District Budget.*

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 22, 2018. Received for record and recorded in the records of the Town of Bristol on January 23, 2018.

Bristol Selectboard:

 _____ John "Pecker" Heffernan, Chair	 _____ Peter Coffey
 _____ Joel Bouvier	 _____ Theodore Lylis
 _____ Michelle Perlee	

ATTEST:



Jen Myers, Town Clerk

Candidates for Elected Town and Town School Offices are as follows:

Moderator	1 year	Fred K. Baser
Town Clerk	1 year	Jen Stetson Myers
Town Treasurer	1 year	Jen Stetson Myers
First Constable	1 year	Bruce Nason
Second Constable	1 year	Brian K. Fox
Town Agent	1 year	Fred K. Baser
Grand Juror	1 year	Frank Buonincontro
Selectboard	3 years	Joel A. Bouvier
Selectboard	2 years	Peter Coffey
Lister	3 years	Theresa Gile
Library Trustee (2 Seats)	3 years	Caroline Engvall Jill Mackler
Library Trustee	1 years	Lynn Camara
Town School Moderator	1 year	Fred K. Baser
Town School Director	3 years	Krista Siringo
Town School Director (2 seats)	1 year	Ali Gibson Vacant
Union H.S. District 28 School Director (2 Seats)	2 years	Kevin Hanson Vacant
Union H.S. District 28 School Director	3 years	Vacant
Mount Abraham Union High School District (2 Seats)	1 year	Erin Lathrop Vacant
Mount Abraham Union High School District	2 years	Vacant
Mount Abraham Union High School District	3 years	Kevin Hanson Krista Siringo

APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name _____

Address _____

Phone # _____ Email Address _____

Why are you interested? _____

What skills do you bring to the volunteer position? _____

Interest in serving on:

Town Offices:

- ☐ Planning Commission
- ☐ Zoning Board of Adjustment
- ☐ Conservation Commission
- ☐ Design Review Commission
- ☐ Energy Committee
- ☐ Equipment Committee
- ☐ Revolving Loan Fund Committee
- ☐ Police Advisory Committee
- ☐ Hub Advisory Board
- ☐ Other: _____

Other Community Groups:

- ☐ Howden Hall Committee
- ☐ Holley Hall Committee
- ☐ Fourth of July Committee
- ☐ Bristol Historical Society
- ☐ Bristol Recreation Club
- ☐ CORE
- ☐ Bristol Fire Department
- ☐ Bristol Friends of the Arts
- ☐ Bristol Best Night
- ☐ Bristol Rescue Squad
- ☐ The Peace Garden

ELECTED TOWN OFFICIALS

TOWN OFFICERS

Fred Baser, Moderator	Term Expires 2018
Jen Myers, Town Clerk	Term Expires 2018
Jen Myers, Town Treasurer	Term Expires 2018
Kevin Gibbs, 1 st Constable	Term Expires 2018
Brian Fox, 2 nd Constable	Term Expires 2018
Fred Baser, Town Agent	Term Expires 2018
Frank Buonincontro, Grand Juror	Term Expires 2018

SELECTBOARD

Joel Bouvier	Term Expires 2018
Peter Coffey	Term Expires 2018
John "Pecker" Heffernan	Term Expires 2019
Ted Lylis	Term Expires 2019
Michelle Perlee	Term Expires 2020

BRISTOL TOWN SCHOOL DIRECTORS

Ryan Rossier (appointed)	Term Expires 2018
Ali Gibson (appointed)	Term Expires 2018
Krista Siringo	Term Expires 2018
Allison Sturtevant	Term Expires 2019
Elin Melchoir (Chair)	Term Expires 2020

UNION HIGH SCHOOL DIRECTORS

Kevin Hanson (appointed)	Term Expires 2018
Kris Pearsall	Term Expires 2018
Thomas Darling (Appointed)	Term Expires 2018
Allison Sturtevant	Term Expires 2019
Carol Eldridge	Term Expires 2019

LISTERS

Theresa Gile	Term Expires 2018
Lance Perlee	Term Expires 2019
Craig Scribner	Term Expires 2020

LAWRENCE MEMORIAL LIBRARY TRUSTEES

Jill Mackler	Term Expires 2018
Caroline Engvall	Term Expires 2018
Lynn Camara (appointed)	Term Expires 2018
Jim Stapleton	Term Expires 2019
Mary Yates	Term Expires 2019
Ann Wallace	Term Expires 2020

JUSTICE OF THE PEACE (Terms Expire February 2019)

Fred Baser	Sharon Compagna	George Smith
Martha Chesley	Peter Ryan	Anne Wallace
Peter Coffey	Larry Gile	Kenneth Weston
Craig Scribner	Paul Jackman	Doug Corkins

APPOINTED TOWN OFFICIALS

PLANNING COMMISSION

William Sayre	Term Expires March 2018
Katie Raycroft-Meyer	Term Expires March 2018
Bill Brown	Term Expires March 2018
Susan Kavanagh (Chair)	Term Expires March 2019
Anna Daylor	Term Expires March 2019
Vacant	Term Expires March 2019
Robert Rooker	Term Expires March 2020
Gary Clark	Term Expires March 2020
Vacant	Term Expires March 2020

ZONING BOARD OF ADJUSTMENT

Brenda Tillberg	Term Expires March 2018
Chris Lathrop (Alternate)	Term Expires March 2018
Vacant	Term Expires March 2018
Kevin Brown (Chair)	Term Expires March 2019
Peter Grant	Term Expires March 2019
Ronald Kowalski (Alternate)	Term Expires March 2019
Carol Clauss	Term Expires March 2020
Ted Desmond	Term Expires March 2020
Paul Jackman	Term Expires March 2020

CONSERVATION COMMISSION

Ken Johnson (Chair)	Term Expires March 2018
Randy Durand (Appointed)	Term Expires March 2019
David Henderson	Term Expires March 2020
Peter Diminico	Term Expires March 2020
Kristen Underwood	Term Expires March 2020
Katie Reilley	Term Expires March 2021
Jim Stapleton	Term Expires March 2021
Richard Butz	Term Expires March 2021

DESIGN REVIEW COMMISSION

Carol Wells	Term Expires March 2018
Vacant	Term Expires March 2019
John "Slim" Pickens	Term Expires March 2019
Kenneth G. Weston	Term Expires March 2019
Liz Hermann	Term Expires March 2019
Jim Weening (Appointed)	Term Expires March 2020
Ian Albinson	Term Expires March 2020
Ron LaRose (Chair)	Term Expires March 2020

ENERGY COMMITTEE

Vacant	Term Expires March 2018
David Cobb	Term Expires March 2018
Mike Corey	Term Expires March 2018
Wendy Wilson	Term Expires March 2018
Sue Hawkins	Term Expires March 2018
Ian Albinson	Term Expires March 2020
Vacant	Term Expires March 2020

REVOLVING LOAN FUND

Peter Ryan	Term Expires March 2018
Dan Werme	Term Expires March 2018
Carol Wells	Term Expires March 2018
Theresa Gile	Term Expires March 2019
William Sayre	Term Expires March 2019
Amy Piasecki (Appointed)	Term Expires March 2019
Ted Lylis (Ex-officio Selectboard)	Term Expires March 2020
Fred Baser (Chair)	Term Expires March 2020

EQUIPMENT COMMITTEE

Randy Sargent
John "Peeker" Heffernan (Ex-Officio Selectboard)
Peter Bouvier (Ex-Officio Road Foreman)
Alan Clark
Ken Johnson
Valerie Capels (Ex-Officio Town Administrator)

Term Expires March 2019
Term Expires March 2019
Term Expires March 2019
Term Expires March 2019
Term Expires March 2019
Term Expires March 2019

POLICE ADVISORY COMMITTEE

Joel Bouvier (Ex-Officio Selectboard)
Janet Crossman
George Smith
James Quaglino (Chair)
David Lawyer
Larry Gile

Term Expires March 2020
Term Expires March 2020
Term Expires March 2020
Term Expires March 2020
Term Expires March 2020
Term Expires March 2020

All Terms Below Expire Annually

Addison County Solid Waste Management District

Joel Bouvier (Supervisor)
Alternate Vacant

Fence Viewers

Peter D Ryan
Joel Bouvier
David Sharpe

Addison County Regional Planning Commission

Christopher Lathrop
Peter Grant
William Sayre
Vacant

Poundkeepers

Kevin Gibbs
Cale Pelland

Zoning Administrator

Assistant Zoning Administrator

Collector of Delinquent Taxes

Dog Officer

Tree Warden

Town Fire Warden (Reappointed to June 2020)

Inspector of Wood & Lumber

Inspector of Weights of Coal

Green Up Day Coordinator

Addison County Transit Resources

Energy Coordinator

Health Officer

Town Service Officer

Emergency Management Director

Emergency Management Coordinator

Emergency Management Deputy

Kris Perlee; Eric Forand (resigned)

Robert Stetson (resigned)

Jen Myers

Cale Pelland

David Brynn

Edward Shepard

David Brynn

David Brynn

David Rosen & Conservation Commission

Naomi Drummond

Brendan Gallivan

Diane Cushman

Town Administrator

Valerie Capels; Therese Kirby (resigned)

Eric Forand (resigned)

Peter Coffey

TOWN EMPLOYEES

Town Administrator

Administrative Assistant

Town Clerk and Treasurer

Assistant Treasurer and Assistant Town Clerk:

Road Foreman

Road Crew

Recreation Department Director

Recreation Department Assistant

Youth Center Director

Youth Center Program Coordinator

Water and Sewer Department

Police Chief:

Police Officer in Charge:

Police Officers:

Valerie Capels; Therese Kirby (resigned)

Sharon Lucia; Pam Correia (resigned)

Jen Myers

Peter Ryan, Val Hanson, & Wendy Truax

Peter Bouvier

Eric Cota, Cale Pelland, Mike Menard,
and Jared Hubbell

Darla Senecal

Val Hanson

Ryan Krushenick

Brian LaClair

Vermont Utility Management Services, LLC
(Cyrus Marsano & Rick Chaput)

Kevin Gibbs (retired)

Lt. Bruce Nason

G. Randy Crowe & Josh Otey

TOWN BUDGET AND BUDGET COMPARISONS

Town of Bristol General Fund Budget

GENERAL OPERATING FUND	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
	ACTUAL	BUDGET	per Draft Audit	BUDGET	as of 12/31/17	PROPOSED
REVENUES						
TAXES & PAYMENTS						
Delinquent Taxes - Interest	10,663	9,400	8,494	10,000	4,512	10,000
Delinquent Taxes - Penalty	20,889	13,550	19,293	16,000	3,474	16,000
Fish & Wildlife Pond Access PILOT	917	917	790	790	664	790
National Forest Payments	15,745	13,700	14949	13,169	0	13,000
Current Use Program	71,661	71,661	77,850	77,850	91,073	80,000
TOTAL TAXES & PAYMENTS	119,875	109,228	121,376	117,809	99,723	119,790
% change from previous budget year		-1.02%		7.86%		1.68%
LICENSES, FINES & FEES						
Liquor Licenses	670	1,100	995	1,100	70	900
Dog Licenses	2,262	2,325	1,879	2,325	149	2,000
Dog Fines	337	350	265	400	323	350
Police Fines	11,305	9,200	13,695	9,500	3,371	3,500
Town Clerk Fees	34,161	33,000	31,091	34,000	20,106	33,000
Motor Vehicle Reg. Renewals	601	600	620	600	229	600
Zoning Fees	8,385	9,500	9,415	9,500	2,815	9,000
School Treasurer's Fee	1,500	1,500	1,500	2,000	0	0
Insurance Claim Revenue	-	-	-	-	3,314	0
TOTAL LICENSES, FINES & FEES	59,221	57,575	59,460	59,425	30,376	49,350
% change from previous budget year		3.41%		3.21%		-16.95%
REIMBURSEMENTS TO TOWN						
Library Personnel Benefits Reimb	789	855	794	896	414	984
Act 60 Reimbursements	1,682	1,683	1,683	1,682	0	1,683
TOTAL REIMBURSEMENTS	2,471	2,538	2,477	2,578	414	2,667
% change from previous budget year		12.95%		1.58%		3.46%
OTHER REVENUES						
Interest	538	600	833	500	365	500
Parking Permit Fees	315	150	250	315	350	300
Trans. From Fund Balance	30,000	10,000	0	0	0	0
Miscellaneous Revenues	500	250	472	250	20	250
TOTAL OTHER REVENUES	31,353	11,000	1,555	1,065	735	1,050
% change from previous budget year		-65.35%		-90.32%		-1.41%
TOTAL REVENUES	212,919	180,341	184,868	180,877	156,888	172,857
% change from previous budget year		-9.84%		0.30%		-4.43%

GENERAL OPERATING FUND	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
	ACTUAL	BUDGET	per Draft Audit	BUDGET	as of 12/31/17	PROPOSED
EXPENSES						
GENERAL EXPENSES						
Supplies	2,510	3,000	2,546	3,000	1,207	2,750
Furnishings	393	300	200	300	0	300
Equipment	2,587	3,700	2,773	3,700	1,025	3,000
Computer	-	-	-	-	642	500
General Office Machine / Service	-	-	-	-	267	300
Advertising	1,256	1,000	3,609	1,220	2,049	2,000
Postage	3,438	4,000	3,641	4,700	1,918	4,000
Telephone	2,193	2,500	2,223	2,300	1,204	2,300
Pub. Official & Empl. Practices Ins.	10,284	10,840	10,750	12,771	12,126	11,358
Rubbish Removal	780	525	420	525	168	525
Miscellaneous	2,296	1,500	1,895	1,500	1,363	1,500
TOTAL GENERAL EXPENSES	25,737	27,365	28,057	30,016	21,969	28,533
% change from previous budget year		0.79%		9.69%		-4.94%
ADMINISTRATOR'S OFFICE						
Salaries	76,601	75,602	75,721	77,217	41,843	78,875
Additional Labor	90	-	-	-	-	-
FICA/Medicare	5,977	5,784	6,266	5,907	3,488	7,424
Health Insurance	15,566	16,951	14,201	28,511	7,629	15,298
Retirement	5,458	5,528	6,114	5,904	4,087	5,817
Workers Compensation	100	330	203	245	312	395
Disability Insurance		960	773	960	293	814
Mileage	1,594	1,500	1,513	1,500	754	1,500
Training	239	200	200	250	100	250
TOTAL ADMINISTRATOR'S OFFICE	105,625	106,855	104,991	120,494	58,506	110,373
% change from previous budget year		1.13%		12.76%		-8.40%
CLERK/TREASURER'S OFFICE						
Salaries	68,045	77,197	75,774	76,945	37,430	82,868
FICA/Medicare	4,902	5,906	5,723	5,886	2,913	6,422
Health Insurance	20,975	26,240	23,419	26,358	13,179	20,142
Retirement	3,540	5,645	4,354	5,771	1,977	3,949
Workers Compensation	201	350	203	245	312	395
Disability Insurance	621	630	654	656	323	501
Training	276	300	315	300	30	300
Supplies	4,141	3,800	3,823	3,800	1,982	3,800
Software & Programming	972	1,100	1,004	1,100	1,035	1,400
Equipment	275	500	434	750	931	750
Postage	1,295	1,300	859	1,300	802	1,300
Telephone	1,660	1,730	1,491	1,775	909	1,850
Microfilming	640	525	793	550	0	550
Miscellaneous	191	200	197	200	60	200
TOTAL CLERK/TREAS. OFFICE	107,734	125,423	119,043	125,636	61,883	124,427
% change from previous budget year		12.28%		0.17%		-0.96%

GENERAL OPERATING FUND	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
	ACTUAL	BUDGET	per Draft Audit	BUDGET	as of 12/31/17	PROPOSED
LISTING DEPARTMENT						
Salaries	10,664	16,310	11,419	16,715	3,981	17,047
FICA/Medicare	816	1,248	881	1,279	324	1,321
Workers Compensation	100	155	101	123	156	198
Mileage	140	250	68	250	0	250
Training	250	300	0	300	0	250
Supplies	334	400	194	400	22	350
Software	1,492	1,200	1,219	1,500	1,035	1,500
Equipment	0	200	0	200	0	200
Postage	136	300	48	250	283	400
Telephone	854	924	832	1,000	444	900
Legal Fees	105	300	0	250	462	300
Professional Fees	420	1,000	0	750	0	500
Map Maintenance	2,048	1,800	683	1,800	0	1,500
Miscellaneous	0	100	0	100	0	100
TOTAL LISTING DEPARTMENT	17,359	24,487	15,445	24,917	6,707	24,816
% change from previous budget year		3.46%		1.76%		-0.40%
PLANNING & ZONING						
Salaries	14,196	28,950	26,672	29,674	8,776	22,688
FICA/Medicare	1,024	2,215	2,068	2,270	704	1,758
Health Insurance	0	0	0	997	222	822
Retirement	272	244	267	263	0	265
Workers Compensation	100	125	101	123	156	198
Disability Insurance	34	34	34	36	12	34
Mileage	448	500	675	500	98	100
Training	60	300	230	300	0	300
Supplies/Computer	133	980	234	900	55	250
Computer & Equipment	-	-	-	-	-	1,780
Advertising	496	600	650	600	342	650
Postage	425	575	410	600	201	500
Attorney Fees	153	5,000	0	3,500	0	3,500
Planning Services	12,500	5,000	10,826	6,000	0	6,000
Printing	13	500	453	350	99	200
Meetings	765	700	700	700	0	700
TOTAL PLANNING & ZONING	30,619	45,723	43,320	46,813	10,666	39,745
% change from previous budget year		39.42%		2.38%		-15.10%
PROFESSIONAL FEES						
Attorney Fees	5,644	4,000	7,950	5,050	724	5,000
Audit Fees	15,901	22,000	20,295	22,000	4,407	22,000
TOTAL PROFESSIONAL FEES	21,545	26,000	28,245	27,050	5,131	27,000
% change from previous budget year		10.64%		4.04%		-0.18%
TOWN REPORT						
Town Report/Printing	945	1,300	973	1,500	0	1,200
TOTAL TOWN REPORT	945	1,300	973	1,500	0	1,200
% change from previous budget year		-27.78%		15.38%		-20.00%
MEETINGS & ELECTIONS						
Election Workers	854	1,900	2,319	1,000	674	2,000
Election Supplies	1,585	4,600	2,588	1,700	135	2,900
TOTAL MEETINGS & ELECTIONS	2,439	6,500	4,907	2,700	809	4,900
% change from previous budget year		150.00%		-58.46%		81.48%

GENERAL OPERATING FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017	2017-2018 BUDGET	2017-2018	2018-2019 PROPOSED
			per Draft Audit		as of 12/31/17	
TOWN OFFICERS						
Selectboard Salaries	5,336	4,990	5,957	6,220	3,962	7,500
Collector of Delinquent Taxes	7,967	7,816	7,132	5,000	2,464	5,228
Health Officer	-	-	-	-	-	500
FICA/Medicare	100	958	942	858	487	975
Training	100	180	180	200	0	200
Conservation Commission	901	350	77	350	0	350
Energy Committee	334	0	0	200	50	100
TOTAL TOWN OFFICERS	14,738	14,294	14,288	12,828	6,964	14,853
% change from previous budget year		4.96%		-10.26%		15.78%
TOWN PARKS						
Supplies	583	1,200	852	650	559	800
Electricity	1,224	1,300	1,184	1,500	654	1,500
Liability Insurance	1,314	1,800	1,696	2,098	1,834	2,009
Mowing	9,882	7,600	11,042	9,950	3,966	11,000
Sycamore Park Portolet	530	460	420	400	440	440
Maintenance	620	1,500	886	675	1,610	2,000
Rubbish Removal	1,137	1,500	1,268	1,450	498	1,450
TOTAL TOWN PARKS	15,290	15,360	17,348	16,723	9,560	19,199
% change from previous budget year		-20.41%		8.87%		14.80%
HOLLEY HALL						
Supplies	1,062	900	1,093	1,100	233	1,100
Equipment	52	600	0	250	0	250
Heating Fuel	2,923	7,000	3,809	4,250	1,090	4,250
Electricity	3,552	4,265	3,679	4,265	1,636	4,000
Custodial	5,168	7,140	4,954	4,840	2,124	4,840
Building Maintenance	6,035	3,000	6,173	6,000	4,278	6,250
Liability Insurance	4,407	4,800	4,890	4,448	5,286	4,290
Holley Hall Renovation Bond	56,776	56,242	56,028	55,492	37,417	53,690
Sewer Fees	550	550	500	650	318	550
Water Fees	205	300	161	350	82	300
TOTAL HOLLEY HALL	80,730	84,797	81,287	81,645	52,463	79,520
% change from previous budget year		2.91%		-3.72%		-2.60%
HOWDEN HALL						
Supplies	81	200	0	200	0	200
Heating Fuels	953	2,600	1,289	1,695	455	1,695
Electricity	1,551	1,450	1,444	1,613	406	1,600
Telephone	556	560	560	576	93	560
Liability Insurance	3,182	3,600	3,393	4,545	3,668	4,017
Maintenance & Custodial	1,599	1,100	1,707	1,150	1,387	1,550
Water Fees	221	295	174	295	94	225
Debt Service	7,841	7,634	7,641	7,430	7,427	7,207
TOTAL HOWDEN HALL	15,984	17,439	16,208	17,504	13,529	17,054
% change from previous budget year		1.41%		0.37%		-2.57%
PUBLIC SAFETY						
Dog Officer	1,245	1,606	1,535	1,646	585	1,600
FICA/Medicare	84	123	128	126	45	124
Dog Pound	1,274	1,250	870	1,500	479	1,250
Street Lights	25,683	26,000	25,869	28,500	9,988	28,500
Town Traffic Patrol Contract (BPD)	10,000	10,000	10,011	10,000	5,002	10,000
Police Responses (BPD to Town)	4,005	4,250	4,545	5,300	1,305	5,000
TOTAL PUBLIC SAFETY	42,291	43,229	42,958	47,072	17,403	46,474
% change from previous budget year		-1.02%		8.89%		-1.27%

GENERAL OPERATING FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL per Draft Audit	2017-2018 BUDGET	2017-2018 ACTUAL as of 12/31/17	2018-2019 PROPOSED
FIRE DEPARTMENT						
Labor	22,065	25,000	25,154	24,300	30,614	30,625
FICA/Medicare	1,608	1,913	1,909	1,859	2,305	2,373
Dues	1,128	1,118	1,030	1,040	528	910
Training	2,849	2,000	2,140	2,700	75	2,700
OSHA Requirements	8,472	5,600	5,745	5,600	334	5,600
Supplies	6,228	8,860	10,386	8,860	4,001	8,860
Electricity	2,891	13,200	7,931	13,200	2,291	8,000
Heating Fuel	1,622	-	-	-	-	-
Propane	-	8,800	4,983	8,800	2,805	6,000
Apparatus fuel & oil	1,724	3,500	2,411	2,500	459	2,500
Telephone	1,343	3,300	3,886	3,600	1,970	3,600
Dispatching	3,646	3,650	3,665	3,850	1,852	3,850
Building Maintenance/Custodial	3,408	8,200	11,497	8,200	4,430	12,500
Workers Compensation	5,791	4,642	5,414	5,427	5,128	4,790
Accident & Disability Insurance	2,587	2,400	2,149	2,600	0	2,400
Property Insurance	7,973	8,400	15,461	17,371	15,042	16,313
Water Fees	413	500	350	500	73	500
Hose Service Testing and Replacement	1,491	2,000	1,504	2,982	0	2,982
Rubbish Removal	241	504	-	-	-	-
Communication Tower Lease	3,183	3,278	3,560	3,376	1,407	3,477
Radios and Pagers (service & replace)	4,352	6,500	4,989	6,500	143	6,500
Equipment Service Testing & Maintenance	2,743	4,100	3,587	4,500	1,412	4,500
Apparatus / Vehicle Maintenance	25,475	9,505	10,679	10,555	31,237	25,000
Bond Payment - 2007 Pumper Tanker	32,995	32,841	32,841	31,722	31,120	31,722
Fire/bond payment on station	-	177,812	177,812	143,450	121,010	143,450
Fire Prevention and Education	335	400	429	400	572	400
Miscellaneous	110	200	0	200	840	200
Fire/Uniforms & Apparel	1,086	2,000	3,349	4,000	2,176	4,000
Fire Equipment/PPE	-	13,000	14,617	13,000	60	13,000
TOTAL FIRE DEPARTMENT	146,571	353,223	357,478	331,092	261,885	346,752
% change from previous budget year		145.22%		-6.27%		4.73%
LAWRENCE MEM. LIBRARY						
Workers Compensation	200	250	589	246	313	395
Disability Insurance	589	650	150	650	295	589
Maintenance	0	250	202	250	150	250
Liability Insurance	2,291	2,420	2,258	2,491	2,073	2,151
TOTAL LAWRENCE MEM. LIBRARY	3,080	3,570	3,199	3,637	2,830	3,385
% change from previous budget year		9.68%		1.88%		-6.92%
CEMETERY CARE						
Cemetery Care	3,361	2,600	2,842	3,470	2,606	3,500
TOTAL CEMETERY CARE	3,361	2,600	2,842	3,470	2,606	3,500
% change from previous budget year		-16.13%		33.46%		0.86%
TAX ANTICIPATION INTEREST	1,597	1,100	2,069	1,100	989	1,100
% change from previous budget year		120.00%		0.00%		0.00%
MUNICIPAL SOLID WASTE PROGRAM						
Post Closure Monitoring		9,950	4,603	9,950	3,571	4,000
TOTAL MUN. SOLID WASTE PROG.	33,784	9,950	4,603	9,950	3,571	4,000
% change from previous budget year		-88.56%		0.00%		-59.80%

GENERAL OPERATING FUND	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL per Draft Audit	2017-2018 BUDGET	2017-2018 ACTUAL as of 12/31/17	2018-2019 PROPOSED
DUES, TAXES, CONTRIBUTIONS						
Addison County Regional Planning	4,627	4,743	4,743	4,830	4,819	4,971
Vermont League of Cities & Towns	5,142	5,234	5,233	5,419	5,419	5,537
Fourth of July Bristol PD exp.	918	1,500	1,189	805	1,362	1,500
Chamber of Commerce						
Addison County Economic Dev. Corp.	3,500	3,500	3,500	3,500	0	3,500
Holiday Committee	444	400	400	400	161	400
Addison County Tax	13,349	14,016	13,709	14,300	12,241	14,000
Tax Sale/Abatement Expense	53	0	11	0	1,002	
TOTAL DUES, TAXES, CONTRIB.	28,033	29,393	28,785	29,254	25,003	29,907

TOTAL EXPENSES	697,462	938,607	916,046	933,401	562,476	926,739
% change from previous budget year		21.70%		-0.55%		-0.71%

GENERAL OPERATING FUND NET SUPPORTED BY TAXES	484,543	758,266	731,178	752,524	405,588	753,882
% change from previous budget year		32.74%		-0.76%		0.18%

HIGHWAY DEPARTMENT	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL per Draft Audit	2017-2018 BUDGET	2017-2018 ACTUAL as of 12/31/17	2018-2019 PROPOSED
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REVENUES

HIGHWAY REVENUES						
State Aid for Highways	95,976	95,975	95,877	96,935	47,936	95,850
Equipment Use - Water Dept	5,754	5,000	520	5,000	1,200	1,000
Garage/sign Rent from Water Dept.	400	500	0	500	0	500
Miscellaneous	786	500	2,358	500	2,935	500
TOTAL REVENUES	102,916	101,975	98,755	102,935	52,071	97,850
% change from previous budget year		-4.07%		0.94%		-4.94%

EXPENSES

PERSONNEL & INSURANCE						
Salaries	241,164	247,340	247,819	254,383	120,830	259,536
Overtime	10,215	22,000	21,221	23,500	6,893	23,500
FICA/Medicare	18,375	20,605	20,872	21,258	10,079	21,531
Health Insurance	55,700	53,895	52,728	60,641	34,699	67,014
Retirement	17,581	19,834	20,188	21,291	9,779	20,992
Workers Compensation	15,062	17,900	19,206	21,218	22,229	24,218
Disability Insurance	2,460	3,000	2,516	3,000	1,257	2,460
Uniforms	1,553	1,500	1,503	2,000	973	2,500
Mileage	273	400	252	400	74	400
Training	436	600	219	600	0	600
Liability Insurance	12,658	14,000	12,471	14,362	12,237	12,697
TOTAL PERSONNEL	375,477	401,074	398,995	422,653	219,050	435,447
% change from previous budget year		4.54%		5.38%		3.03%

HIGHWAY DEPARTMENT	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL per Draft Audit	2017-2018 BUDGET	2017-2018 ACTUAL as of 12/31/17	2018-2019 PROPOSED
EQUIPMENT						
Supplies	15,954	15,000	14,752	16,000	8,361	16,000
Parts	16,667	12,000	13,256	13,000	4,762	13,000
Tires	6,137	6,000	5,989	6,000	4,598	6,000
Fuels	22,495	52,000	26,461	45,000	11,202	45,000
Oil, Anti-freeze	2,946	2,500	2,858	2,500	1,830	2,500
Purchases/tools	2,504	2,600	2,585	2,600	1,603	2,600
Contracted Repairs	18,399	12,000	22,635	13,000	3,815	15,000
Equipment Rentals	0	500	300	500	0	500
TOTAL EQUIPMENT	85,102	102,600	88,836	98,600	36,170	100,600
% change from previous budget year		1.58%		-3.90%		2.03%
GARAGE						
Supplies	5,950	5,500	5,828	5,500	3,162	5,500
Heating Fuel (East garage)	954	5,000	1,719	4,500	0	4,000
Propane (West garage)	2,002	3,000	1,215	3,000	1,568	3,000
Electricity	2,963	3,500	3,308	3,600	1,016	3,600
Telephone	1,863	1,896	1,857	2,100	1,155	2,100
Pagers	928	765	816	1,000	135	1,000
Maintenance	10,254	2,500	2,603	2,500	2,134	2,500
Water Fees	208	280	257	300	68	300
Rubbish Removal	294	504	420	600	211	600
TOTAL GARAGE	25,416	22,945	18,023	23,100	9,450	22,600
% change from previous budget year		12.06%		0.68%		-2.16%
MATERIALS & SERVICES						
Road Gravel	31,787	22,000	21,907	22,000	4,390	22,000
Winter Sand	31,841	32,000	31,987	32,000	15,336	32,000
Salt	62,709	52,000	59,091	50,000	16,626	50,000
Chloride	22,044	22,000	22,000	22,000	0	22,000
Cold Patch	838	1,000	1,401	1,000	767	1,000
Culverts	4,500	4,000	4,321	4,500	4,199	4,500
Signs	5,241	3,000	2,573	4,000	1,142	4,000
Tree Work	4,200	5,000	5,300	6,000	437	6,000
Pavement Markings	1,032	1,000	1,421	1,000	0	1,000
Sidewalks	13,880	15,000	591	17,000	0	0
Guard Rail	2,000	2,000	2,000	2,500	0	2,500
Storm Drainage	764	1,000	0	1,000	951	1,000
Contracted Services	14,937	14,000	26,129	15,000	2,700	15,000
Permits	-	-	-	-	-	3,000
Miscellaneous	1,011	1,000	887	1,000	-6	1,000
TOTAL MATERIALS & SERVICES	196,784	175,000	179,608	179,000	46,541	165,000
% change from previous budget year		1.74%		2.29%		-7.82%
TOTAL HIGHWAY OPERATING EXPENSES	682,779	701,619	685,462	723,353	311,211	723,647
% change from previous budget year		3.62%		3.10%		0.04%
INDEBTEDNESS						
Stormwater Bond (2010)	34,920	34,920	34,920	34,920	34,920	34,920
South Street Bridge Replacement	1,394	18,250	18,250	17,250	1,577	16,974
TOTAL INDEBTEDNESS	36,314	53,170	53,170	52,170	36,496	51,894
% change from previous budget year		44.01%		-1.88%		-0.53%
TOTAL EXPENSES INCL. BOND	719,093	754,789	738,632	775,523	347,708	775,541
HIGHWAY DEPARTMENT						
NET SUPPORTED BY TAXES	616,177	652,814	639,877	672,589	295,637	677,691
% change from previous budget year		7.42%		3.03%		0.76%

ARTS, PARKS & RECREATION	2016-2017		2017-2018	2017-2018	2018-2019
	2015-2016	2016-2017			
	ACTUAL	BUDGET	ACTUAL per Draft Audit	BUDGET	ACTUAL as of 12/31/17 PROPOSED

REVENUES

REVENUES						
Program Registration Fees	58,547	55,000	46,268	55,000	21,488	48,000
Town Appropriations - 4 towns	9,500	9,000	9,500	9,000	2,500	9,500
Youth Center Events Income	1,295	1,000	1,000	1,200	961	2,000
Pottery Studio Revenues	13,096	13,000	12,210	13,050	4,095	13,050
Holley Hall Events	-	-	-	2,000	1,405	3,000
Hall Rentals (Howden and Holley)	3,415	3,000	2,790	3,000	1,150	3,000
TOTAL REVENUES	85,853	81,000	71,768	83,250	31,599	78,550
% change from previous budget year		-1.52%		2.78%		-5.65%

EXPENSES

GENERAL RECREATION DEPARTMENT						
Labor (director & assistant)	63,471	63,408	63,755	64,993	31,411	56,298
Contracted Labor	520	500	392	500	0	500
FICA/Medicare	4,673	4,889	4,876	5,010	2,433	4,363
Health Insurance	21,163	21,275	13,639	17,183	8,526	9,350
Retirement	4,316	4,640	4,704	4,874	2,707	3,422
Workers Compensation	1,433	1,750	1,760	1,532	1,850	2,260
Disability Insurance	671	750	671	750	335	474
Liability Insurance	1,500	1,600	1,600	1,500	0	1,500
Mileage	340	350	346	350	0	350
Training	383	500	261	500	0	500
Supplies	1,322	1,000	737	1,000	463	1,000
Equipment	2,552	2,100	3,304	2,100	803	6,000
Advertising	1,798	1,600	2,551	3,000	779	2,500
Facilities Rent	760	1,000	1,362	1,000	585	1,100
Postage	149	150	79	350	11	200
Telephone	1,054	1,200	1,598	1,700	820	1,700
Holley Hall Custodial	1,780	3,800	2,670	2,800	800	2,800
Printing	1,590	1,500	1,350	2,000	720	2,000
Programs	34,861	30,000	30,379	30,000	19,753	30,300
Events	2,633	2,500	2,642	4,500	3,452	4,500
Annual Fees	250	300	430	300	270	350
Miscellaneous	297	225	252	300	86	300
TOTAL GENERAL RECREATION EXPENSES	147,516	145,037	139,358	146,243	75,803	131,767
% change from previous budget year		-1.24%		0.83%		-9.90%

ARTS, PARKS & RECREATION	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
	ACTUAL	BUDGET	per Draft Audit	BUDGET	as of 12/31/17	PROPOSED
YOUTH CENTER/SKATE PARK						
Full Time Labor	31,812	31,992	31,836	21,312	12,338	21,738
Part Time Labor	14,100	16,218	13,977	16,697	7,488	11,962
FICA/Medicare	3,394	3,688	3,529	2,908	1,174	2,224
Health Insurance	6,562	6,785	4,992	14,869	2,771	9,350
Retirement	2,200	3,526	2,351	2,851	661	1,234
Workers Compensation	1,683	2,608	1,760	1,532	1,850	2,260
Disability Insurance	373	370	352	370	176	352
Travel	143	300	311	300	63	400
Hub rent to Recreation Club	7,200	7,200	7,200	7,200	4,200	7,200
Supplies	1,089	1,000	916	1,000	656	1,000
Food	2,068	2,500	2,466	2,500	1,006	2,500
Equipment	-	-	-	-	106	-
Heat	1,533	2,800	1,680	2,500	1,485	2,000
Electricity	1,557	1,800	1,594	1,600	460	1,600
Telephone	1,177	1,100	1,276	1,310	638	1,300
Programs/Workshops	1,800	2,000	1,803	1,800	9	1,800
Water Fees	264	250	810	275	73	275
Trash Disposal	631	504	0	504	0	250
Maintenance	702	1,000	694	1,000	978	1,000
TOTAL YOUTH CENTER/SKATE PK.	78,288	85,641	77,547	80,527	36,130	68,446
% change from previous budget year		-0.62%		-5.97%		-15.00%
POTTERY STUDIO						
Labor	11,526	12,560	12,553	12,795	7,464	12,800
Supplies	716	1,000	667	1,000	796	850
Kiln	884	820	521	820	668	820
Heat	61	1,000	458	100	495	1,000
Electricity	357	400	382	400	152	400
Rent	6,900	7,800	7,800	7,800	4,550	7,800
Telephone	502	500	506	510	253	510
TOTAL POTTERY STUDIO	20,946	24,080	22,887	23,425	14,378	24,180
% change from previous budget year		7.28%		-2.72%		3.22%
TOTAL EXPENDITURES	246,750	254,758	239,792	250,195	126,311	224,393
% change from previous budget year		-0.29%		-1.79%		-10.31%
ARTS, PARKS & RECREATION DEPT.						
NET SUPPORTED BY TAXES	160,897	173,758	168,024	166,945	94,712	145,843
% change from previous budget year		0.30%		-3.92%		-12.64%

VOTED APPROPRIATIONS	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
	ACTUAL	BUDGET	ACTUAL per Draft Audit	BUDGET	ACTUAL as of 12/31/17	PROPOSED
VOTED APPROPRIATIONS						
Capital Equipment Fund	85,000	90,000	90,000	95,000	0	100,000
Capital Fire Equipment Fund	20,000	25,000	25,000	25,000	0	25,000
Capital Technology Fund	0	0	0	5,000	0	5,000
Capital Building Fund	20,000	25,000	25,000	30,000	0	30,000
Capital Road Fund - Construction	35,000	35,000	35,000	40,000	0	40,000
Capital Road Fund - Paving	100,000	100,000	100,000	100,000	0	100,000
Capital Sidewalks Fund	-	-	-	-	-	35,000
Reappraisal Fund	5,000	5,000	5,000	0	0	0
Lawrence Memorial Library	129,543	131,721	131,721	135,073	78,793	137,872
Conservation Reserve Fund	10,000	10,000	10,000	10,000	0	10,000
Bristol Recreation Club	15,000	15,000	15,000	15,000	15,000	15,000
Bristol Town Band	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Cemetery Association	7,000	7,000	7,000	7,000	7,000	22,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Rescue Squad	12,000	12,000	12,000	13,500	13,500	13,500
Charter House	-	-	-	-	-	2,100
Elderly Services	2,200	2,200	2,200	2,200	2,200	2,200
Age Well (formerly CVAA)	2,700	2,700	2,700	2,700	2,700	2,700
Helping Overcome Poverty's Effects (HOPE)	3,250	3,250	3,250	3,250	3,250	3,250
John Graham Shelter	1,400	1,400	1,400	1,400	1,400	1,400
Counseling Service Addison County	3,875	3,875	3,875	3,875	3,875	3,875
Addison County Home Health & Hospice	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Bristol Little League	2,000	2,000	2,000	2,000	2,000	2,000
Hospice Volunteer Services	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
WomenSafe	3,500	3,500	3,500	3,500	3,500	3,500
New Haven River Watch	300	300	300	300	300	300
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
Retired Senior Volunteer Prog.	750	750	850	750	750	750
Bristol After School Kid's Program	1,275	1,275	1,275	1,275	1,275	1,275
Addison County Transit Resources	10,706	10,706	10,706	11,306	11,306	11,306
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
BDGP/CORE	10,000	10,000	10,000	10,000	10,000	10,000
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000	2,000
Addison County Humane Society	1,000	1,000	1,000	1,000	1,000	1,000
Addison County Restorative Justice	1,150	1,150	1,150	1,150	0	1,150
TOTAL VOTED APPROPRIATIONS	515,199	532,377	532,477	552,829	190,399	612,728
% change from previous budget year		3.33%		3.84%		10.83%

SUMMARY OF NON-TAX REVENUES

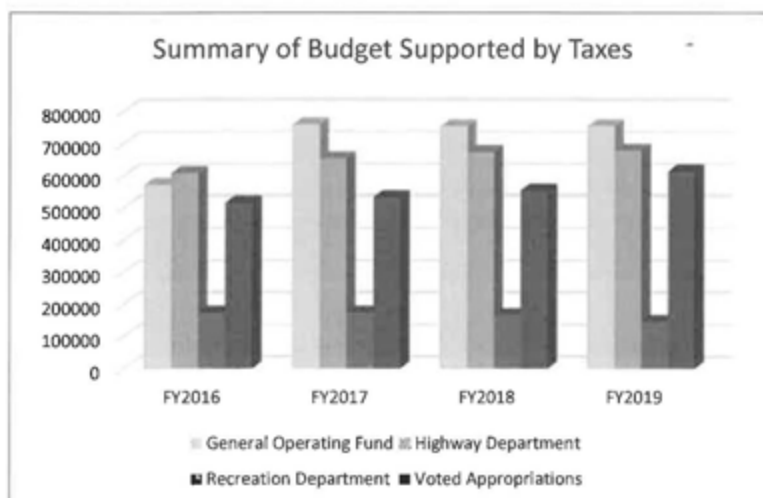
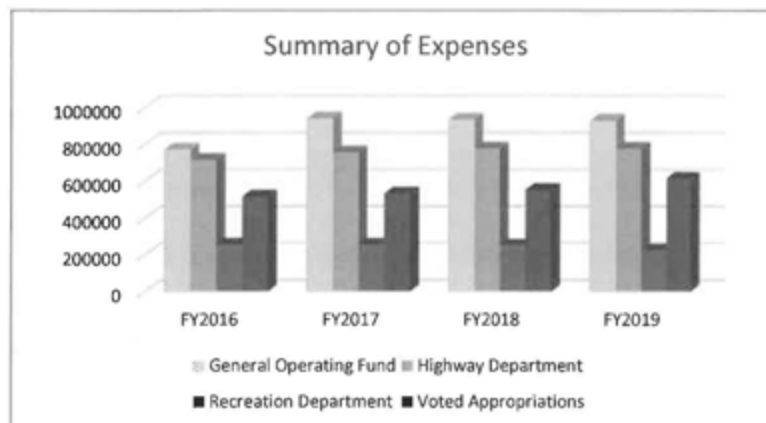
General Operating Fund	212,919	180,341	184,868	180,877	156,888	172,857
Highway Department	102,916	101,975	98,755	102,935	52,071	97,850
Recreation Department	85,853	81,000	71,768	83,250	31,599	78,550
GRAND TOTAL NON-TAX REV.	401,688	363,316	355,391	367,062	240,557	349,257
% change from previous budget year		-6.50%		1.03%		-4.58%

SUMMARY OF EXPENSES

General Operating Fund	697,462	938,607	916,046	933,401	562,476	926,739
Highway Department	719,093	754,789	738,632	775,523	347,708	775,541
Recreation Department	246,750	254,758	239,792	250,195	126,311	224,393
Voted Appropriations	515,199	532,377	532,477	552,829	190,399	612,728
GRAND TOTAL EXPENSES	2,178,504	2,480,531	2,426,947	2,511,949	1,226,893	2,539,402
% change from previous budget year		9.95%		1.27%		1.09%

SUMMARY OF AMOUNT SUPPORTED BY TAXES

General Operating Fund	484,543	758,266	731,178	752,524	405,588	753,882
Highway Department	616,177	652,814	639,877	672,589	295,637	677,691
Recreation Department	160,897	173,758	168,024	166,945	94,712	145,843
Voted Appropriations	515,199	532,377	532,477	552,829	190,399	612,728
TOTAL SUPPORTED BY TAXES	1,776,816	2,117,215	2,071,556	2,144,887	986,336	2,190,145
% change from previous budget year		13.38%		1.31%		2.11%



FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<i>Proposed</i> <u>2018-2019</u>
General	\$495,870 5.08%	\$525,985 6.07%	\$571,402 8.63%	\$758,266 32.70%	\$752,524 -0.76%	\$753,882 0.18%
Highway	\$682,722 5.28%	\$609,618 -10.71%	\$607,735 -0.31%	\$652,814 7.42%	\$672,289 2.98%	\$677,691 0.80%
Recreation	\$160,608 6.31%	\$177,399 10.45%	\$173,239 -2.34%	\$173,758 0.30%	\$166,945 -3.92%	\$145,843 -12.64%
Appropriations	\$395,078 1.39%	\$490,183 24.07%	\$520,199 6.12%	\$532,377 2.34%	\$547,829 2.90%	\$612,728 11.85%
Local Agreement	\$11,522 107.60%	\$16,081 39.57%	\$16,022 -0.37%	\$16,290 1.67%	\$17,185 5.49%	\$17,185 0.00%
Fire Vehicle Capital Fund			\$57,580	\$58,003 0.73%	\$58,003 0.00%	\$0 -100.00%
Total General Fund	\$1,745,800 5.10%	\$1,819,266 4.21%	\$1,872,575 2.93%	\$2,191,508 17.03%	\$2,214,775 1.06%	\$2,207,329 -0.34%
Police District	\$350,567 15.46%	\$332,956 -5.02%	\$345,695 3.83%	\$363,049 5.02%	\$425,862 17.30%	\$422,974 -0.68%

Note: Percentage figures beneath each item represent the change from the previous year. The local agreement rate and the amount raised by two cents on the tax rate are not available until the Lister's Office lodges the Grand List in April. The Fire Vehicle Capital Fund amount was based on two cents on the tax rate.

THREE YEAR TAX RATE COMPARISON

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>% Change</u> <u>Previous Year</u>
<u>Grand List:</u>				
Municipal Grand List	\$2,879,021	\$2,900,170	\$2,915,930	0.54%
Police District Grand List	\$1,145,354	\$1,145,354	\$1,160,444	1.32%
State Education Grand List				
Homestead Grand List	\$1,756,986	\$1,809,936	\$1,860,975	2.82%
Non-Residential Grand List	<u>\$1,140,779</u>	<u>\$1,101,635</u>	<u>\$1,053,795</u>	-4.34%
Total Education Grand List	\$2,897,765	\$2,911,571	\$2,914,770	0.11%
Common Level of Appraisal	91.85%	91.85%	89.62%	
<u>Municipal Tax Rates</u>				
General	\$0.1924	\$0.2615	\$0.2581	-1.30%
Highway	\$0.2111	\$0.2251	\$0.2307	2.49%
Recreation	\$0.0602	\$0.0599	\$0.0573	-4.34%
Appropriations	\$0.1789	\$0.1836	\$0.1896	3.27%
Local Agreements (voted exempt)	\$0.0056	\$0.0056	\$0.0059	5.36%
Fire Vehicle Capital Fund	<u>\$0.0200</u>	<u>\$0.0200</u>	<u>\$0.0200</u>	0.00%
Total Municipal Tax Rate	\$0.6682	\$0.7557	\$0.7616	0.78%
<u>Police District Tax Rates</u>	\$0.3018	\$0.3129	\$0.3635	16.17%
<u>Education Tax Rates</u>				
Homestead Rate	\$1.6789	\$1.7042	\$1.7566	3.07%
Non-Residential Rate	\$1.6419	\$1.6712	\$1.6804	0.55%
<u>Total Tax Rates</u>				
Homestead outside Police District	\$2.3471	\$2.4599	\$2.5182	2.37%
Homestead within Police District	\$2.6489	\$2.7728	\$2.5182	-9.18%
Non-Residential outside Police District	\$2.3101	\$2.4269	\$2.4420	0.62%
Non-Residential within Police District	\$2.6119	\$2.7398	\$2.4420	-10.87%

STATEMENT OF DELINQUENT TAXES

As of January 31, 2018

<u>Location</u>	<u>Amount</u>
61 Estey Road	\$ 1,363.04 *
486 Rockydale Road	\$ 1,265.60 *
338 Rockydale Road	\$ 4,926.22
446 Carlstrom Road	\$ 1,153.23 *
91 Vincent Drive	\$ 1,302.44
33 Carterville Road	\$ 148.22
South 116 Road	\$ 3,098.71
1 Maple Ridge Trailer Park	\$ 501.50
8 Meadow Lane	\$ 5,127.90 *
25 Lower Meadow Lane	\$ 3,564.00 *
15 Kountry Trailer Park	\$ 564.02
22 Kountry Trailer Park	\$ 1,206.51
12A Kountry Trailer Park	\$ 440.18 *
36A Kountry Trailer Park	\$ 1,660.08
81 West Street	\$ 1,061.16
22 Main Street	\$ 9,581.01 *
2883 Lower Notch Road	\$ 2,772.16
Total Delinquent Taxes	\$ 39,735.98
2014/2015 Delinquent Taxes	\$ 388.82
2015/2016 Delinquent Taxes	\$ 3,738.97
2016/2017 Delinquent Taxes	\$ 35,608.19

*All of these locations have a current payment arrangements in place



FINANCIAL AUDIT

An audit for fiscal year end June 30, 2017 was completed by Sullivan, Powers & Co. CPA, and will be posted on the Town's website (www.bristolvt.org) as soon as it becomes available. Copies are available upon request.

BONDS AND NOTES PAYABLE

	<u>Principal Balances 6/30/17</u>		
<u>Governmental Activities:</u>			
2007 Fire Engine-Tanker Bond, Vermont Municipal Bond Bank, matures Nov. 2018, variable by year 1.9 to 4.01% Annual principal payments of \$30,000.	\$60,000		
2010 Holley Hall/Waterline Bond, Vermont Municipal Bond matures Dec. 1, 2030, net interest of 2.620% Annual principal payments of \$40,000.	\$510,000	\$470,000 \$ 40,000	HH Water
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%.	\$448,691		
2011 Holley Hall People’s United Bank	\$40,000		
2012 Howden Hall Lift National Bank of Middlebury	\$14,000		
South Street Bridge Line of Credit People’s United Bank	\$94,300		
2017 Fire Facility Bond	\$2,794,779		
<u>Subtotal Governmental Activities:</u>	\$3,961,770		
<u>Business-Type Activities:</u>			
2012 USDA Refinance of Water and Sewer Construction Bonds. Water portion matures Dec. 2036. Sewer portion matures December 2023, 3.93%.	\$825,457	\$750,566 \$ 74,891	Water Sewer
West Street Line of Credit	44,000		
<u>Subtotal Business-Type Activities:</u>	\$869,457		
TOTAL SHORT AND LONG TERM OBLIGATIONS:	\$4,831,227		

CHANGES IN FUND BALANCES REPORT

	<u>June 30, 2016</u>	<u>June 30, 2017</u>
<u>TOWN GENERAL FUND:</u>	\$175,603	\$212,152
 <u>REVOLVING LOAN FUND</u>		
Cash Available for Lending	\$235,959	\$127,021
Loans Receivable	\$451,839	\$500,684
Revolving Loan Fund Balance	\$687,798	\$627,705
 <u>WATER DISTRICT FUNDS:</u>		
Water District Equipment Reserve Fund	\$44,861	\$41,076
Water District Building Reserve Fund	\$51,713	(\$30,527)
Water District Fund Balance	\$615,811	\$630,133
 <u>SEWER DISTRICT FUNDS:</u>		
Sewer Department Equipment Reserve Fund	\$18,593	\$21,123
Sewer District Fund Balance	\$254,494	\$240,527
 <u>POLICE DISTRICT FUNDS:</u>		
Police District Vehicle Replacement Reserve Fund	\$25,038	\$37,573
Police District Capital Equipment Reserve Fund	\$6,204	\$7,746
Police District Fund	\$37,872	\$21,789
 <u>MISCELLANEOUS DEDICATED FUNDS:</u>		
Flood Relief Fund	\$8,902	\$2,339
Lister Education Grant Fund	\$3,640	\$3,197
Martha Parker Fund (cannot use \$17,700 principal)	\$17,848	\$17,920
Records Restoration Fund	\$23,513	\$26,118
Recreation Department Scholarship Fund	\$125	\$4,110
Holley Hall Accoustics Fund	\$11,173	\$26,221

Note: These numbers reflect accumulated depreciation, fixed assets and long-term debt liabilities.

CAPITAL RESERVE FUNDS REPORT

CAPITAL BUILDING RESERVE FUND:

June 30, 2016 Balance	\$ 6,022
FY17 Voted Appropriation	\$ 25,000
Miscellaneous Revenue	\$ 105,831
Interest Income	\$ 28
Expenditures	\$ (32,853)
June 30, 2017 Balance	\$ 98,005

FY2017 expenses consisted of expenses related to repairing the bandstand, appraising land off from Lover's Lane, expenses related to the purchase and building of the new fire facility. Miscellaneous revenues include the sale of 32 North Street (the old Fire Station).

HOWDEN HALL CAPITAL BUILDING RESERVE FUND:

June 30, 2016 Balance	\$ 1,216
Interest Income	\$ 2
Expenditures	\$ (0)
June 30, 2017 Balance	\$ 1,218

PEVERILL PEAKE FUND:

June 30, 2016 Balance	\$ 4,507
Interest Income	\$ 7
Expenditures	\$ (0)
June 30, 2017 Balance	\$ 4,514

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation and maintenance of Holley Hall. The balance of this fund will be used to complete the acoustics project.

CONSERVATION RESERVE FUND:

June 30, 2016 Balance	\$ 32,072
FY17 Voted Appropriation	\$ 10,000
Interest Income	\$ 169
Expenditures	\$ (3500)
June 30, 2017 Balance	\$ 38,741

FY2017 expenses consisted of supporting bank stabilization along North 116 Road and continued maintenance of bank stabilization along South 116 Road.

FIRE CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2016 Balance	\$ 45,197
FY17 Voted Appropriation	\$ 25,000
Interest Income	\$ 66
Donations	\$ 7,892
Expenditures	\$ (24,667)
June 30, 2017 Balance	\$ 53,488

FY2017 expenses included repairing communication equipment and purchasing work stations. Donated money was used to purchase needed items for new fire facility.

FIRE CAPITAL VEHICLE RESERVE FUND:

June 30, 2016 Balance	\$ 57,594
FY17 Voted Appropriation on tax rate	\$ 58,003
Sale of Equipment	\$ 0
Interest and Miscellaneous Income	\$ 284
Expenditures	\$ (0)
June 30, 2017 Balance	\$ 115,881

CAPITAL ROAD FUND:

June 30, 2016 Balance	\$ 153,916
FY17 Voted Appropriation	\$ 35,000
Interest Income	\$ 491
Expenditures	\$ (19,681)
June 30, 2017 Balance	\$ 169,726

FY 2017 expenses went toward Upper Notch Road work, and a “No Turn on Red” signal/installation for the Main Street intersection.

CAPITAL PAVING FUND:

June 30, 2016 Balance	\$ 54,412
FY17 Voted Appropriation	\$ 100,000
Miscellaneous Revenue	\$ 1,223
Interest Income	\$ 68
Expenditures	\$ (73,148)
June 30, 2017 Balance	\$ 82,555

FY 2017 expenses went toward Hardscrabble Road.

HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:

June 30, 2016 Balance	\$ 134,677
FY17 Voted Appropriation	\$ 90,000
Sale of Equipment	\$ 0*
Interest and Miscellaneous Income	\$ 723
Expenditures	\$(161,798)
June 30, 2017 Balance	\$ 63,603

FY 2017 expenses went toward a new truck with plow equipment.

*Sale of the old truck took place in 2018

REAPPRAISAL RESERVE FUND:

June 30, 2016 Balance	\$ 207,500
FY17 Voted Appropriation	\$ 5,000
Act 60 Annual Support	\$ 14,306
Interest Income	\$ 987
Expenditures	\$ (73,783)
June 30, 2017 Balance	\$ 154,010

The Town set aside money to the Reappraisal Reserve Fund from an appropriation and deposits funds received each year in Act 60 support for the next reappraisal. In FY 2017 NEMRC continued working on reappraising. The re-appraisal will be complete by the Spring of 2018, effective for the tax bill you will receive in September 2018.

SELECTBOARD REPORT

The past year has been one of many changes. There have been a number of town employees who have moved on to other endeavors. Starting with our Police Chief Kevin Gibbs, who served our community as an officer and then as chief for 31 years before retiring last fall. Next, Therese Kirby, who started out as Clerk/Treasurer and then moved into the Town Administrator position was with us for 11 years. Continuing, the Zoning Administrator Eric Forand was with us for five years and Robert Stetson was with us as Assistant Zoning Administrator for a significant time before resigning. Pam Correia the Administrative Assistant was with us for three years before moving on. Lastly, Darla Senecal who started as the Recreation Director's Assistant working her way up to becoming the Recreation Director has been with us for 17 years. We wish them well in their future endeavors and thank them all for their years of dedicated service to the Town of Bristol.

We are excited to welcome the following new employees: Bruce Nason who is currently serving as officer in charge of the Bristol Police Department, Valerie Capels is our new Town Administrator, Kris Perlee is our new Zoning Administrator, and Sharon Lucia is our new Administrative Assistant and are beginning the process to fill the Recreation Director's position. We hope you find Bristol a good place to work and look forward to having you around for a long time!

One project that everyone has probably forgot about is the West Street water and stormwater upgrades. This project did not go as smoothly as we would have liked and at times conditions were less than desirable but there are a few things that should ease the pain. The contractor we chose was low bidder saving us about \$200,000 and since the line has been put into service it has reduced our pump time by 10% or 2.5 hours a day. The new catch basins should also reduce or eliminate any standing water along the side of the road. New sidewalks will be done in the spring. We thank you for bearing with us during this upgrade.

Two other things that come to mind as I think of the last year is the proposed gun ordinance and the proposed kiosk in front of the Town Hall. The gun ordinance proposal was started by concerns over safety. An ordinance was drafted and once it was made public it created concern among gun owners which lead to a public hearing to discuss the issue. At times the conversation at the hearing was heated but there was no disrespect from either side of the issue. The idea of an electronic kiosk in front of the Town Hall was not well received either and there were several conversations on this topic as well. These two issues led to a conversation on how to better inform the public of things going on in Town. I have said it before and will say it again. The people of this Town are great and that is what makes it such a nice place to live!

Thank you all,

John "Peeker" Heffernan
Selectboard Chair

TOWN ADMINISTRATOR'S REPORT

Former Town Administrator Therese Kirby announced her intent to not renew her 3-year contract early in February 2017 and intended to end her tenure on June 30, 2017. After recruitment efforts through the spring did not result in a new Town Administrator, the search was reopened with a July 31, 2017 deadline. Therese stayed on until August 31 and retired. Emergency Management Director/former Vergennes Union High School Principal/current Selectboard member Peter Coffey served as Interim Town Administrator through September until I came on board October 2. Thanks to them both for all their work and efforts toward a smooth transition.

Two things in particular greeted me in those first days and weeks: citizens' frustrations with the conditions of the prolonged West Street construction project and animal control complaints. The animal control complaints have quieted down for now, but the West Street project is still not done. Munson Earth-Moving will be returning in the spring to complete the replacement and widening of the sidewalk between Maple Street and Airport Road.

A number of initiatives were undertaken to improve communications between the Selectboard and the public. The Selectboard agenda format was tweaked and the Town Administrator's Report was introduced as a way to provide information to the Selectboard and the public prior to meetings about items on the agenda and other matters that may be of interest related to Town affairs. The agenda and Town Admin Report are posted to Bristol's Website at www.bristolvt.org and are distributed by e-mail to anyone who would like to be on the distribution list. The agenda is also now also posted on Front Porch Forum and the Town of Bristol's new Facebook page. Check it out at www.facebook.com/bristolvt/ and consider joining the 148 others who have "liked" or are following the page since it was launched in November 2017. Looking ahead, we intend to implement some design changes to the Website and make a wider range of documents and information available to the public.

The Selectboard continues to meet every other Monday in the lower level of Holley Hall. Their meeting minutes are available online at www.bristolvt.org and the meetings are aired live on NEAT TV or can be viewed anytime on their Website at www.neatbristol.com.

I have really enjoyed getting to know Bristol. I would like to thank all the Town staff and Selectboard for welcoming me and helping me get oriented. Everyone has been very kind, patient, helpful, and great to work with. Special thanks to the many citizens who volunteer countless hours of time and other resources serving on boards, committees, and commissions for helping move special projects forward.

Respectfully,

Valerie Capels
Town Administrator

CLERK/TREASURER'S REPORT

This year the Clerk/Treasurer's Office was busy with office change over. We said goodbye to many key employees within the Town including Therese Kirby, Pam Correia, and Eric Forand. It has been a pleasure to work with these individuals and Bristol will greatly miss each of you. This fall brought a breath of fresh air into the office welcoming new Administrator, Valerie Capels, Administrative Assistant, Sharon Lucia and Zoning Administrator, Kris Perlee. We appreciate the patience and understanding of the Town while we went through these changes.

We would like to remind everyone that we try to keep you as informed as possible using Front Porch Forum, our Town website and now a Facebook page. The website, www.bristolvt.org is a great resource for meeting minutes, agendas, happenings in Town and lots of other great information. If you have a suggestion for something you would like to see added on the website, please don't hesitate to call the office.

Taxes –Tax bills are mailed in September, with due dates of November 5th and April 5th. Payments for property taxes may be made at any time during the year prior to the due date, but your payment will not accrue interest. When your tax bill is mailed to you in September it will show any payments that have been made prior to the mailing of the tax bill as well as reflect any state payment (prebate) you may have received. The Town does not accept credit or debit cards. Delinquent taxes are currently charged an 8% penalty and 0.75% interest after midnight on April 5th. Postmarks are not accepted; however, there is a locked box outside our office door.

Your options for voting - Ballots are available at least two weeks before any election. You may come to the office and vote in person or a ballot may be mailed to you. There are handicapped parking spaces in front of Holley Hall on Election Day and a handicap lift at the West entrance. Voter registration forms are available at this office, Lawrence Memorial Library, the Secretary of State's website and the Department of Motor Vehicles.

DMV registration renewals – in order for us to process your renewal, we must have the renewal form the Department of Motor Vehicles (DMV) sends you. We are required by the DMV to only accept checks or money orders for the amount of the renewal, and we cannot accept any renewals more than sixty days old. There is a three-dollar fee for processing the renewals, which is separate from the registration fee and may be paid in cash. There are also many DMV forms here in the office if you need them. Registration renewals may also be done on-line at <https://secure.vermont.gov/dmv/express>.

Dog licenses are due by April 1st. Please note the price has increased for dog licenses. Prior to April 1st, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or neutered dogs. After April 1st, spayed or neutered dogs are \$11.00 and \$17.00 for non-spayed or neutered dogs. Licenses and tags may be sent in the mail to you, if you send us a copy of the dog's rabies certificate with a check for the fee.

The clerk's office provides free Notary Public services; just remember not to sign your documents before you come to the office, as you need to sign them in front of the Notary.

As always, we would like to thank the residents of Bristol for the opportunity to serve a community we love and our families for their continued support.

Respectfully submitted,
Jen Myers, Town Clerk & Treasurer
Peter D. Ryan, Assistant Town Clerk & Treasurer
Valerie Hanson, Assistant Town Clerk & Treasurer
Wendy Truax, Assistant Clerk

PLANNING COMMISSION REPORT

The nine-member Bristol Planning Commission completed its update of the Bristol Zoning Regulations which were approved by the voters at Town Meeting Day in March 2017. Highlights of the document include expanded uses in every zoning district with an emphasis on business and commercial development, a new site plan review process, and alignment of the updated regulations with the Bristol Town Plan's geographical planning areas. Additionally, the Planning Commission, working with the Addison County Regional Planning Commission, has been prioritizing work necessary for a review of the Bristol Town Plan, specifically sections dealing with flood resiliency, economic development, child care and Act 171 (town planning to address forest fragmentation). The Planning Commission plans to meet soon with the Selectboard to review priorities and next steps.

In November, the Planning Commission invited the Vermont Agency of Natural Resources Rivers Program to present the work they are doing in the state. David Rosa, our district representative, gave an excellent overview of the River's Program and discussed the benefits and planning tools available. We also heard a presentation from Porter Knight who summarized the work being done by the Bristol Trails Network (BTN).

In August, Eric Forand resigned as Bristol's Zoning Administrator. We want to thank Eric for all his good work and welcome Kris Perlee as our new Zoning Administrator. In other business over the past year, the Planning Commission reviewed Site Plan, Right of Way and Planned Residential Development permit applications. Together with the new Zoning Administrator, Kris Perlee, the Planning Commission has created a '*Site Plan Application Guidelines*' document to assist applicants in the review process.

The Planning Commission typically meets on the third Tuesday of every month (and on the first Tuesday of the month, if necessary), at 7 pm in the Town Offices at Holley Hall. Meetings are televised and videoed by Northeast Addison Television ("NEAT") for viewing on cable TV and at NEAT's and the town's websites. The public is invited to attend meetings and comment on work being done by the Planning Commission. **The Planning Commission is looking for volunteers to serve on our board. If anyone is interested, please contact the Town Administrator Valerie Capels.**

Respectfully,

Katie Raycroft-Meyer, Planning Commission Chairperson
Anna Daylor, Planning Commission Vice-Chairperson

ZONING ADMINISTRATOR'S REPORT

During 2017 the Zoning office saw a couple of changes. First, Zoning Administrator Eric Forand resigned his position with the Town of Bristol and Kris Perlee was hired as his replacement. Kris was a member of the Planning Commission before taking on the role of Zoning Administrator. Second, the Zoning Office also began the process of implementing a new zoning software to streamline the zoning process and allow for better tracking of development in Bristol.

The Zoning Administrator will continue to work with the Zoning Board of Adjustment, Downtown Design Review Commission and the Planning Commission to assist in the planning of meetings, the recording of minutes and other administrative matters as they arise.

Below is a five year review of zoning activities in the Town of Bristol.

	2013	2014	2015	2016	2017
Applications					
Residential	12	11	6	9	6
Accessory Building (shed/garage/porch)	25	36	41	21	25
Addition	8	14	14	15	11
Change of use	12	14	11	6	6
Commercial	0	3	1	0	3
Other	17	11	22	31	19
TOTAL	74	89	95	82	70
Sub-Divisions	6	5	11	5	6
Planned Residential Development	1	2	0	3	2
Certificate of Compliance	41	43	59	61	52

Respectfully Submitted,
Kris Perlee, Zoning Administrator



Lister's Report

We scheduled our Town Wide Reappraisal last year as our homes and land have been selling for 10%-25% higher, creating quite a discrepancy between the real and assessed value. Our Common Level of Appraisal (CLA) has dropped slightly from 91.35% to 89.62% and our Coefficient of Dispersion has dropped from 12.29 % to 12.14%. Both sets of numbers are in normal ranges yet it has been 14 years since the last appraisal. The Assessors are progressing nicely and as of this printing all site visits will have been completed with only office work left to be done. We expect to mail changes of appraisal in mid-May and end grievances by mid-June. Once grievances have been completed and the Grand List is set the Listers turn it over to the Selectboard to establish a tax rate.

The Lister's express a heart-felt THANK YOU to all who have made this daunting task flow smoothly by allowing the assessors into your homes.

Craig Scribner Sr
Theresa Gile
Lance Perlee
Board of Listers

E-911 Coordinators Report

2017 saw a few changes in old addresses and several new addresses for apartments and homes. I appreciate and thank you for your understanding in this endeavor. I know it can be frustrating having to change your address once again as has my own address changed three times in the last 40 years and I haven't moved.

Nevertheless, Bristol continually shows up on the E-911 Board's radar as needing many changes because of incorrect or out-of-sync addressing that could delay Emergency Response Services (ERS). I have exhibited some reluctance in changing old addresses for fear of residents' ire, yet the ire is acceptable and a delayed ERS is not.

Please make sure everyone in your home or business knows the correct E-911 address.

Thank You!

Craig Scribner Sr
Town E-911 Coordinator

VALUE OF NON-TAXABLE PROPERTIES 2017

Schools

Bristol Elementary School	\$	8,282,000
Mt. Abraham Union High School	\$	24,434,944
The Learning Center (old Supt.'s)	\$	150,000
Bus Barn	\$	82,215
Red Cedar School (private)	\$	291,900
Bristol Family Center	\$	303,800
Total	\$	33,544,859

Cemetaries

Mount Saint Joseph's Cemetary	\$	54,800
Greenwood Cemetary	\$	71,200
Varney Hill Cemetary	\$	34,100
Briggs Hill Cemetary	\$	12,400
Meehan Cemetary	\$	3,800
Total	\$	176,300

Churches

Aventist Church	\$	187,600
Federated Church	\$	1,167,400
First Baptist Church	\$	534,100
St. Ambrose Catholic Church	\$	690,500
Terasem	\$	421,600
Total	\$	3,001,200

State of Vermont

Land (approximately 515 acres)	\$	409,000
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USDA Forest Service

Land (approximately 5366 acres)	\$	6,136,000
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Miscellaneous

Linabnus Lodge No. 47	\$	362,200
Bristol Rescue Squad	\$	398,500
American Legion Post #19	\$	397,300
NH Munsill Hose Co. Fitch Ave	\$	55,500
Bristol Recreation Club, Inc.	\$	239,300
Total	\$	1,452,800

Total Value of all Non-Taxable Property	\$	44,720,159
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TOWN OF BRISTOL BUILDINGS & LAND

<u>Location</u>	<u>Acreage</u>	<u>Value</u>
Memorial Park	19.30	\$ 70,100
Sycamore Park	8.40	\$ 59,100
Eagle Park, Lincoln Rd.	5.50	\$ 55,700
Parks Totals	33.20	\$ 184,900
Town landfill (Land Only)	14.74	\$ 58,300
Village Garage	-	\$ 115,636
Salt Shed & Land	-	\$ 235,300
Dog Kennel	-	\$ 23,707
Town Garage	-	\$ 105,416
Garage & Landfill Totals	14.74	\$ 538,359
Reservoir (Land only)	2.00	\$ 45,000
Reservoir Tank	-	\$ 625,000
Chlorinator (Bldg only)	-	\$ 17,500
Chlorinator Land	0.06	\$ 2,774
60 Pump House Rd/Sewage Treatment Facility	4.20	\$ 8,200
Intake House	-	\$ 1,965
Valve Vault	-	\$ 20,000
Water & Sewer Totals	6.26	\$ 720,439
Foot of Briggs Hill	-	\$ 800
Town Pit	4.50	\$ 22,500
Bartlett Falls Area	29.80	\$ 26,300
Former Shackett & Hallock Properties	2.16	\$ 4,100
Between 100 & 106 Mountain Street	0.14	\$ 8,400
Alleyway between Church Street & School Street	0.04	\$ 800
South Street Land on River	2.30	\$ 1,800
Drake Smith Road	1.47	\$ 32,900
Lords Prayer Rock	1.00	\$ 42,100
Stoney Hill & Lover's Lane	30.00	\$ 76,700
East 116 Saunders	40.10	\$ 48,100
Land (open & with bldgs.)	111.51	\$ 264,500
Holley Hall	0.20	\$ 1,536,900
Howden Hall	1.00	\$ 219,900
Coach House	-	\$ 5,000
Park and Bandstand	1.50	\$ 94,900
Skating Rink	0.95	\$ 152,500
Riding Ring	1.30	\$ 42,000
Pottery Kiln	-	\$ 2,700
Library	0.17	\$ 376,300
Remaining Buildings & Land	5.12	\$ 2,430,200
New Fire Station & Land	2.86	\$ 3,099,500
Total Fire Department	2.86	\$ 3,099,500

Town of Bristol Highway Department

The 2016 – 2017 winter season was a busy one for the Highway Department. The spring season was just as busy with sweeping streets and sidewalks of debris, grading and spreading chloride on the dirt roads, mowing the roadsides, removal and cleaning up of trees damaged over the winter as well as other routine maintenance.

Late Spring work began Hardscrabble Road preparing it for paving on the north end from the Bristol Monkton town line going south approximately 1 mile. This project included ditching, new culverts, shimming and overlay. We continued with ditching and replacing culverts on other roads throughout the town as well. We received a “Better Back Road Grant” to use on the Upper Notch Road to deal with the trouble over the years with mud sliding into the road. With this Grant, we excavated on the bank side removing waste fill and cutting trees to relieve the weight which was causing the bank to slide. We also added drainage stone, matting and over 300 cement blocks to hold the bank back and keep it from sliding in the future.

During the mowing season we leased a “boom” mower for a week to aid in mowing behind the guardrails and further up the roadside banks and spots unreachable with our town mower tractor. We spent many hours ditching and removing thousands of yards of ditching material and stone lining the ditches. In addition, we flushed culverts and replaced hundreds of feet of damaged culvert. During the winter months, we repaired equipment in between snow storms when we had available time.

All of this annual work couldn’t be accomplished without the hard work our highway crew of Cale, Eric, Mike and Jared. Also, I would like to thank the Bristol Fire and Police Departments along with the Town Office, who assist us throughout the year.

Respectfully Submitted,

Peter Bouvier
Road Foreman

CURRENT LIST OF THE TOWN OF BRISTOL EQUIPMENT

Fire	1993	Ford F450 Brush Truck	Highway	1987	York Rake
	1997	Spartan Fire Engine – Class A Pumper		2001	Galion Grader 8706 w/Snow Equipment
	1999	Ford F550 Utility Truck		2001	Ford F350 with Snow Plow
	2001	Ford F550 Heavy Rescue Truck		2004	John Deere Front End Loader
	2007	Spartan Pumper / Tanker		2005	10-ton Hudson Trailer
Police	2009	Ford F550 Hose Reel Truck-Pumper		2006	Cross Country Trailer
	2010	Chevrolet Impala Police Cruiser		2007	Kobelco Excavator
	2014	Ford Interceptor		2007	22-ton Trail Boss Equipment Trailer
				2008	14-foot Protec Snow Pusher
				2009	7600 Tandem Dump Truck with Snow Equipment
				2010	John Deere 7130 Tractor with Farm Loader
				2012	Cross Country Flatbed Trailer
				2013	International DuraStar Dump Truck
				2013	Kubota Sidewalk Tractor
				2015	Mack Granite Dump Truck
				2018	Freightliner Dump Truck with Plow and Wing

HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Opening Balance	63,603	184,896	252,274	167,787	8,131	3,156	3,161
Appropriation	95,000	100,000	110,000	120,000	135,000	135,000	135,000
Estimated Interest	188	378	513	344	25	5	
Total Available	158,791	285,274	362,787	288,131	143,156	138,161	138,161
<i>Equipment Item</i>		<i>F-350</i>	<i>tandem truck</i>	<i>grader</i>	<i>loader</i>	<i>low-pro truck</i>	
Net Cost after trade Sale	26,105	33,000	195,000	280,000	140,000	135,000	
Closing Balance	184,896	252,274	167,787	8,131	3,156	3,161	
	no purchase	sell '01 Ford hope for 2k replace with used 4wd with Vplow est cost 35k	sell '09 tandem hope for 30k new est 225k net 195k	sell '01 Gallion hope for 20k new est 300k net 280k	sell '04 JDeere hope for 10k new est 150k net 280k	sell '13 Internatl hope for 10k new est 145k net 135k	

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee, so adjustments, either financial or in equipment needs, may be made. The purpose of long range planning is to maintain the equipment in working order and to maintain financial commitment. This plan was designed to avoid bonding for all of our equipment needs.

2017-2018 No purchase planned.

2018-2019 Replace the 2001 Ford F350 Pickup and plow with a used truck. Estimated purchase price of \$35,000, less trade/resale of \$2,000 for a net estimated cost of \$33,000.

2019-2020 Replace 2009 International with a new dump truck. Estimated purchase price of \$220,000, less trade/resale of \$30,000 for a net estimated cost of \$190,000.

In 2020 through 2022, we will be looking at replacing the grader and the loader, both large equipment purchases. Hence the need to slowly increase the appropriation to the capital reserve fund.



Bristol Recreation Department

PO Box 249, Bristol, Vermont 05443

Phone: 453-5885 Fax: 453-5188 or www.bristolrec.org or e-mail: bristolrec@gmavt.net



Our Mission

The Bristol Recreation Department is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages.

The Bristol Recreation Department consists of 3 components.

***The Recreation Office**, located upstairs in Holley Hall.

***The Hub Teen Centre** can be found in the purple building next to the Skate Park on the Recreation Field.
and

***The Bristol Clay Studio**, located in Artists Alley just off Main ST next to Art on Main.

In the past year the Bristol Recreation Department has offered over 110 camps, classes, workshops, and events, many of these offering multiple sessions. It is important to note that there is only one full time employee in the Recreation Department. We work hard to bring activities that meet the needs and requests of our community from the very youngest members to our seniors.

I often think of Bristol Recreation as “the little department that could.” We are somewhat unique in that we do not have our own gym or playing fields and we are not in charge of the Town Parks or their budgets as is true in most other Towns. We depend on our partnerships with local school districts, groups like the Conservation Commission, Bristol Youth Sports, Lawrence Memorial Library, Bristol C.O.R.E. and the Bristol Recreation Club to help make our programming a reality. We are very grateful for their support. We are mindful of our budget and look for ways to do more each year with the funds awarded.

The Recreation office is now able to take payments online. Soon, we will be updating our entire website and streamlining registration to make the process more user friendly. We know getting in to the office to make a payment or pick up tickets can be difficult. We are delighted to be able to offer this service.

One of the projects that we worked on this year was a job skills program offered at the Hub Teen Center by our partner organization Vermont Adult Learning. The YouthWorks program is a two-day workshop that taught teens: Effective Communications/ Listening skills, How to be a Team player, First Impressions, On the job etiquette, Interviewing skills and Goal setting. Teens also had a chance to ask questions of area business people in a roundtable discussion. The Recreation Department was awarded a \$1,000 grant from the United Way of Addison County to support the employment of teens to work as staff at summer camps and during the school year at various programs.

The Holley Hall acoustic project is nearly complete. Expect to see news about a gala event & music series coming soon. The project included a treatment to the ceiling, light blocking shades, new speakers

and tuning system, microphones, including 2 wireless mics, mic stands and assisted listening devices. This project has been in development for several years. It is very exciting to have it so near completion. The project was funded by several State and local grants, the Peveril Peak Fund, donations from businesses and citizens, fundraising efforts by the committee that included, MOTH style story telling events, Contra Dances, donations, and of course our famous calendar. A HUGE thanks to the committee members who worked so hard and so long on this project: Carol Wells, Rick Ceballos, Deb Cossart, Patrick Fitzsimmons and myself. Others that helped see this project along were Buzz Kuhns, David Gusakov, and Martin Hawkes and crew from Tree Ridge Enterprises Inc.

Bristol LOVES a party. Events have become a big part of what we do at the Recreation Department. A few highlights are the Harvest Festival, Kids Halloween Party co-sponsored by Waitsfield Champlain Valley Telecom, Daddy Daughter Dance, Teddy Bear Picnic, Flashlight Candy Cane Hunt, Memory Tree Lighting, Songs of the Season Concert, Movies on the Park, Lock ins at the Teen Center, and the wildly popular Town Wide Yard Sale among others. Most of these programs are free and open to the public. If you have an idea for a fun community event or would like to volunteer to ensure these events continue to happen, please contact the Recreation Department.

The scholarship fund is supported by donations and fundraising efforts by the department. No tax dollars go to the scholarship fund. Bristol Recreation was the fortunate recipient of a sizable donation from the winners of the Dibley Cup Hockey Tournament. This donation along with a sizable anonymous donation and several others enabled us to support many area student requests for assistance. Bristol Recreation never turns away students due to lack of funding. In addition to scholarships we also offer installment payments. If it comes to our attention that cost is an issue for any participant, we will work with them to be sure they have the opportunity take part in any of our offerings.

There are many ways to find information on our activities. Our brochure is available online at our website: bristolrec.org. The brochure is distributed to each of the 5 towns via the elementary schools and information is in school newsletters regularly. We also have a Facebook page: Bristol Recreation Department and a twitter feed: @bristolrec. Both are a great way to get up to the minute information about programming. We post regularly on Front Porch Forum and if you would like to receive email updates, you are invited to send us your email address and we would be happy to add you to our list. We also place programs at doctors' offices, the Library and downtown businesses.

We appreciate all the volunteers and instructors who have given their time and energy to our community. **Volunteers make a difference!** We need your help to offer great programs and events, and you can gain valuable experience and give back to the community. The department staff welcomes and encourages citizen input to enhance the program offerings.

None of the work mentioned here would be possible without the much-appreciated efforts of the Recreation Department staff: Valerie Hanson, Ryan Krushenick, Matlakwauhtli Mayforth and Brian LaClair without their support none of the activities we offer would happen.

A vibrant community is one where people are active, involved and have a high quality of life. Bristol is certainly that. We at the Recreation Department strive to be a source of pride to Bristol and the surrounding towns with our efforts on your behalf. We hope that have enjoyed the past years activities and hope that you join us in the coming year for more fun, adventure, and knowledge.

Darla Senecal
Bristol Recreation Department

The Hub Teen Center

In less than a year, the Hub Teen Center will be 20 years old. This program began as part of the UVM/ECC (Expanding the Caring Community) Grant. Ray Beaver, the Program Outreach Assistant for the project, coordinated the effort to create a space for youth to socialize in a safe and supervised environment. Out of the 13 Teen Center's created from that original UVM Grant, only the Hub remains in operation. Additionally, out of the currently open youth centers in the state of Vermont, the Bristol Hub is the longest continuously open drop-in center. A true testament to the value Bristol places on its youth.

The Hub Teen Center & Skate Park is a space serving youth up to age 19. Staff members work to provide the tools for youth have a place of their own to socialize, study, access the internet, create and listen to music, explore interests in new technologies, support developing passions like photography, feel safe, and experience the support of adults who respect the challenges of young adulthood. We are located on Airport Drive in Bristol, behind the American Legion and right across the road from Mt. Abraham Union High School.

Programming: The Hub staff works hard to maintain an environment that can grow and change with the interests of youth. We work to bring as many educational presenters in from the community each year as possible, so obviously a great big thank you is in order for everyone from our wonderful Bristol community who has taken the time to stop by and talk to youth about their passions!

In 2017, we began a partnership with Vermont Adult Learning in Middlebury to bring individualized classes for their Bristol students to our space on Tuesday mornings. Through this partnership, we've begun an ongoing program on preparing youth for their first jobs and furthering their careers. This year Vermont Adult Learning will be offering multiple youth job training seminars and we could not be more excited to bring this opportunity to our community.

This year we were able to offer an exciting trip to the Great Escape in New York with many youth attending. We continue to work with "Tinker and Smithy" in Middlebury to support our youth who are interested in trading-card and board games. We also continued to host our popular "lock-in" events where teens can spend the night supervised at the teen center. As always, there were many games played, laughs had, and snacks consumed.

Since 2012, we have been working with the Vermont Department of Health to offer "PREP" (Personal Responsibility Education Program) and have over 30 youth per year participate. This program teaches ideals that are key to personal responsibility, safety, and much more.

Finally, this summer we brought back live music concerts to the Hub! We hosted an incredible rock concert featuring teens from our area and a touring band from Cincinnati, Ohio and plan to host even more this upcoming summer.

We are always looking for new and interesting experiences to bring to the Hub. If you would like to share a hobby or skill with the Hub's youth, please contact us at (802)453-3678 or by emailing brianlaclair@gmail.com. We love having visitors! Do not hesitate to stop by and talk to one of our staff members to see what we're all about!

If you are part of a community organization, hosting a get together, or need a space for any type of event, you may contact us via phone or email to inquire about using the Hub after hours!

Grants: We have received grants from United Way of Addison County, Vermont Department of Health, and 5 Town Friends of the Arts to support programming and projects at the HUB. We are very grateful for the support of these agencies.

Facility/Infrastructure: We continue to work on preventative maintenance for the Hub building and grounds. We have a new “quiet” area in the backroom for youth who would like to accomplish work without being distracted, or just need to take a minute away. We worked with Middlebury College to create a new mural on the skatepark, designed by Will Kasso-Condry, an accomplished street artist from New Jersey who we look forward to working with again in the future.

We have added a brand-new technology offering to the teen center, an HTC Vive virtual reality headset. In addition to using it for entertainment, teens enjoy various educational and artistic applications in virtual reality.

We are forming a skatepark committee and will be hitting the ground running this spring to update our ageing skatepark. Please reach out for more information if you are interested in being a part of this project or keep an eye out for exciting developments as they come!

Brian LaClair
Program Director Hub Teen Center



Bristol Fire Department - 2017 Annual Report

Mission Statement

THE MISSION OF THE BRISTOL FIRE DEPARTMENT IS TO SERVE THE CITIZENS AND GUESTS OF THE TOWN OF BRISTOL BY UTILIZING EDUCATION, TRAINING AND OTHER RESOURCES AVAILABLE TO SAFETLY PROTECT LIFE, PROPERTY, AND THE ENVIRONMENT FROM INCIDENTS INVOLVING HAZARDOUS MATERIALS, FIRE, AND OTHER EMERGENCIES.

Chief's Report

J. Brett LaRose

The members of the department would like to express our sincere gratitude to the Selectboard, Town Staff, and the Residents of our community for their support provided to the fire department throughout 2017.

The term fire department continues to become a misnomer for what our agency does every day. The services we provide have evolved to meet community needs and our agency is proud of that fact that we have made that evolution. The Bristol Fire Department (BFD) provides fire suppression, vehicle extrication, public safety service calls, special rescue team support, disaster preparedness, hazardous materials response, public education, response to severe weather events, and good intent calls. This evolution requires us to be more aware, better trained and more adept at planning for and responding to these escalating demands.

Our experienced staff of well trained and highly skilled personnel have unfailingly proven to be the core providers of life safety services in our community for many years and we look forward to continuing to honor our mission of protecting our residents through the effective and efficient delivery of professional services.

The number one priority of the department's leadership team is to ensure that department personnel are equipped with the proper tools and safety equipment as well as provided with the opportunities to improve their skills to conduct services in a safe and effective manner.

The new fire station is serving us and the community well and after 18 months operating out of this modern facility, I would like to continue to acknowledge and thank the community for their overwhelming support to construct the fire station. The commitment and dedication of so many through a public and transparent process made this vision a reality. The fire station provides us flexibility, adequate space to train, and space to perform the many other duties associated with the administration and operation of a modern-day fire department.

I would like to acknowledge our families and friends for their continued sacrifice and support of your firefighters. Without their support, the Bristol Fire Department would not be able to provide such a high level of professional services to the community every day. The average firefighter spends more than two hundred hours away from their family and friends each year, training, responding to emergencies, attending staff meetings, participating in department work groups, assisting with fire station maintenance, fundraising, etc. This time away from family can be challenging.

In closing, on behalf of the Bristol Fire Department, I would like to extend our appreciation to the Bristol Rescue Squad, Bristol Police Department, Road Department, and all other Town departments for the invaluable daily assistance, cooperation, and support received by our organization throughout the year.

Respectfully submitted on behalf of the officers and members of the Bristol Fire Department,

J. Brett LaRose, Chief

Bristol Fire Department - 2017 Personnel Roster

Name	Position	Years	Name	Position	Years
George Smith*	Life Member	60	Edward Shepard*	Apparatus D/O	46
Mark Bouvier**	Apparatus D/O	44	Peter Coffey**	Apparatus D/O	41
Bill Elwell	Firefighter/Chaplain	33	Peter Bouvier*	Apparatus D/O	32
Joel Bouvier	Apparatus D/O	31	James Robideau	FF & Apparatus D/O	29
John Heffernan**	FF & Apparatus D/O	27	Peter J. Ryan	Firefighter	26
Jim Whitcomb	Apparatus D/O	26	Terry Farr	FF & Apparatus D/O	23
Kevin LaRose	2 nd Assistant Chief	23	J. Brett LaRose	Chief	22
Matthew Lathrop	Lieutenant	22	Brian W. Wendel	Firefighter	21
Lance Perlee	Firefighter	21	Chad Perlee	Firefighter	16
Nathan Bouvier	Firefighter	16	Amos Martin	Captain	15
Eric Forand	1 st Assistant Chief	13	Justin Jackman	FF & Apparatus D/O	12
Karen Moore	Firefighter/Clerk	11	Jarrett Kimball	Truck Capt. (EVMT)	10
James Goodyear	FF & Apparatus D/O	7	Carl Gile	Firefighter	5
Kris Perlee	Firefighter	5	Ryan Denecker	Firefighter	5
Alex Bishop	Firefighter	5	Nick Ouellette	Firefighter	4
Will Elwell	Firefighter	4	Brian C. Wendel	Firefighter	3
Stephen Devino	Firefighter	3	Matthew Babcock	Firefighter	3
Anthony Robideau	Firefighter	2	Kerrin Hoff	Probationary Firefighter	1
Adrian Ludka	Probationary Firefighter	1	James Hockett	Probationary Firefighter	1

**** Honorary Chief Officer FF Firefighter**
*** Honorary Officer D/O Driver/Operator**

Bristol Fire Department 2017 Service Anniversaries

<i>George Smith</i>	<i>60 Years of Service</i>	<i>Carl Gile</i>	<i>5 Years of Service</i>
<i>Amos Martin</i>	<i>15 Years of Service</i>	<i>Kris Perlee</i>	<i>5 Years of Service</i>
<i>Jarrett Kimball</i>	<i>10 Years of Service</i>	<i>Ryan Denecker</i>	<i>5 Years of Service</i>
		<i>Alex Bishop</i>	<i>5 Years of Service</i>

Training Report

Eric Forand, Assistant Chief

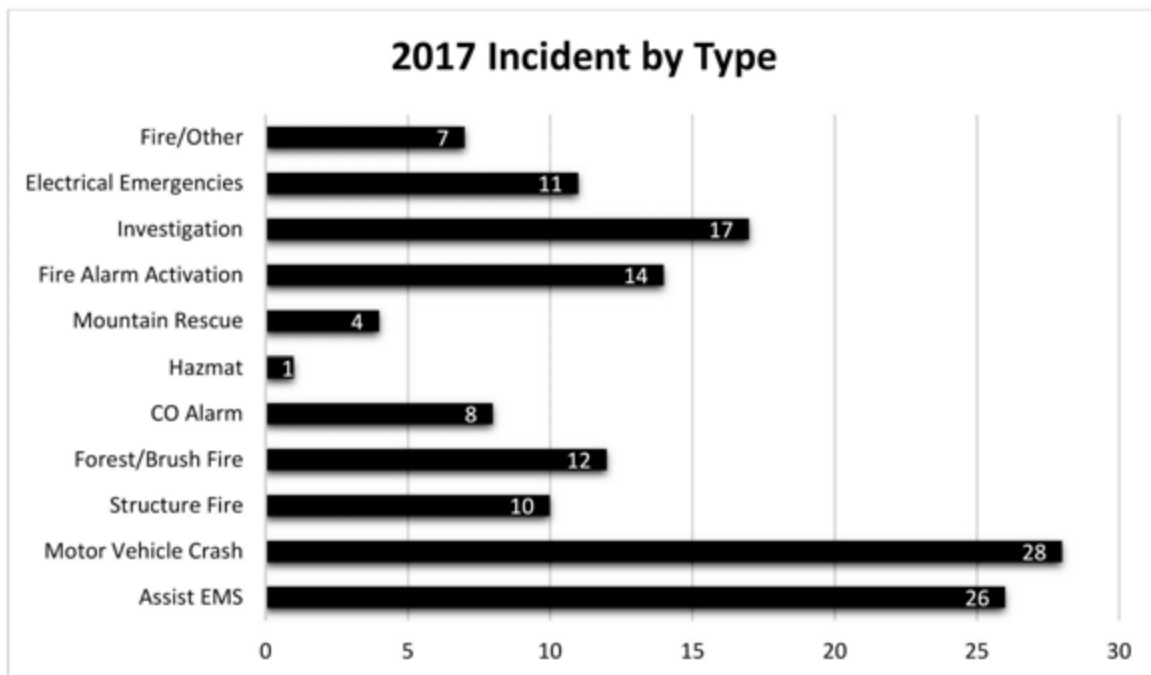
Bristol Firefighters completed 2,720 hours of Training in 2017. When personnel are not responding to emergencies, they are performing required training, honing their skills, maintaining equipment, inspecting and checking apparatus, performing station maintenance duties, providing informative public education and more. The Bristol Fire Department is proud to have a team of highly skilled Firefighters who are ready to handle any call for service at a moment's notice. Developing and improving upon the knowledge and skills of all our firefighters is an ongoing and relentless process. Vigilant training allows the fire department to provide superior service to the Town. The Bristol Fire Department trains regularly on various topics that include: Incident Command and Control, Structural/Vehicle/Wildland Firefighting, Vehicle Extrication, Hazardous Materials, Disaster Preparedness & Response, Report Writing, Management, Supervision and Leadership, Software, Training in Special Operations – Rescue and Swift Water Awareness, County-wide Operations and Mutual Aid. Firefighters not only complete training in-house, but also in coordination with our county mutual aid partners, the Vermont Fire Academy and National Fire Academy.

I would like to congratulate Anthony Robideau for successfully completing the 200-hour probationary firefighter course and receiving his Pro-Board certification, meeting the National Standard for Fire Fighter Professional Qualifications as a Level-I Firefighter. Anthony also successfully completed in 2017 the 120-hour firefighter course receiving his Pro-Board certification, meeting the National Standard for Fire Fighter Professional Qualifications as a Level-II Firefighter.

Incident Report

Brett LaRose, Chief

It was another busy year for the fire department responding to 138 incidents totaling 2,281 service hours. As we continue to provide all aspects of life safety services, the Fire Department has the overall responsibility for providing the highest quality of emergency services to the Town of Bristol, its residents, businesses and visitors. This is accomplished by coordinating the efforts of multiple aspects of the department to ensure seamless operations during emergency activities. The department is responsible for providing prompt and efficient emergency responses where the health, safety and welfare of the public or the environment is compromised or in danger. Proficient and appropriate results require interaction and support with other county departments, businesses and cooperation with neighboring public safety agencies. This type of interface necessitates ongoing pre-incident coordination which is one of the many responsibilities of the department.



Fire Prevention Program Report

Eric Forand, Assistant Chief

During the last year, firefighters have been visiting classrooms at Bristol Elementary School to promote fire safety. The firefighters teach the children what they look like in their protective gear, about calling 911, stop drop and roll, having an exit plan, smoke detectors, cooking safety, and fire extinguishers. We were able to have the third and fourth graders participate in a hands-on drill with the Vermont Department of Public Safety Fire Safety House. We would like to acknowledge Cathy Turner and Rachael Elliot for coordinating fire prevention efforts between the Bristol Elementary School and the Fire Department. Firefighters also gave numerous fire station tours to groups including Boy Scouts, Cub Scouts, Girls Scouts, and pre-schools as well as held an open house that included fire prevention exhibits.

We are extremely proud to report that the following Bristol Elementary School students were chosen to have their artwork printed in the 2018 Vermont Division of Fire Safety Calendar: Jaran Griffin, Reese Kihm, Willa Lathrop, and Gemma Lyles. Congratulations! Honorable mentions are Avery Chase, Bella Roell, Leah Tierney, Oaklee Mortier-McClung. Our fire prevention program and selection of our local students' work in the fire safety calendar would not be possible without the hard work of Deb Mager-Rickner, Bristol Elementary School Teacher.

Smoke Detector Program Report

Kevin LaRose, Assistant Chief

Due to many reasons, the fire department stopped installing smoke detectors in the early 1990's. At this point, a firefighter must be certified at the level of Firefighter II in order to install smoke detectors and provide a home safety inspection. In 2017, with the fire department realizing the potential of an additional ten firefighters (bringing the total to 17) certified at the Pro Board Firefighter 2 level, the department chose to take on a smoke detector installation program. With budgets as they are, the department was charged with finding the financial resources to purchase the smoke detectors.

Keep in mind that studies show that the presence of a working smoke detector on each level of a home reduces the risk of death by 50%. Through a connection with the American Red Cross, the Bristol Fire Department secured 50 smoke detectors for the first rounds of installation. Over several weekends in the months of November and December, eleven firefighters put in 20 hours installing over 40 detectors for the residents of Bristol. We hope to secure more detectors from the American Red Cross and continue this great program. We thank the American Red Cross for their support in this endeavor.

Child Passenger Safety Seat Program Report

Brett LaRose, Chief

The Bristol Fire Station is an approved Vermont Department of Health - Child Passenger Safety Seat Fitting Station that is funded by the Governor's Highway Safety Program. A Fitting Station is a free and convenient way to have your child's car seat inspected by a National Highway Traffic Safety Administration (NHTSA) - Certified Child Passenger Safety Technician. Parents and caregivers receive personal instruction on the proper selection, installation, and use of their car seats.

The Vermont Child Passenger Safety Seat Program also includes a car seat voucher component. The program allows for distribution of FREE car seats and booster seats to income-eligible families who meet program requirements.

For more information about the Vermont Department of Health Child Passenger Safety Seat and Voucher Program, please call (888) 868-7328 or visit www.beseatsmart.org. To schedule a car seat fitting and installation at the Bristol Fire Station, please call (802) 453-3201.

Grant Award

The Town of Bristol Fire Department applied for and was awarded \$12,543.68 through the Homeland Security Grant Program. This funding allowed the department to purchase water safety equipment to assist special rescue teams when responding to water emergencies in Bristol.

Capital Equipment Purchases

1. Purchase of a 35' foot fire service extension ladder.
2. Purchase of a 1 ½' Fire Service Nozzle

Fundraising

In addition to the many day to day responsibilities a firefighter has, they also contribute by fundraising for needed equipment. Combining fundraising efforts with the very generous donations received from community members and businesses, the department was able to make significant purchases in 2017. Purchases included vehicle extrication equipment to include RES-Q-Jacks (\$5,635), windshield cutters (\$775), and Heavy-Duty Air Hammer Rescue Kit (\$1,450). These purchases totaled nearly \$7,860.

Bristol Fire Department - Apparatus/Vehicles

Year	Make/Model	Apparatus Type	Truck Body Manufacturer
2007	Spartan	Pumper Tanker	KME
2001	Ford F-550	Heavy Rescue Truck	E-ONE
1999	Ford F-550	Utility Truck	VT Fire Technologies
1997	Spartan	Pumper	Dingee Machine Co.
1993 (body/pump) 2009 (cab/chassis)	Ford F-550	Mini Pumper-Water Supply	Dingee Machine Co.
1993 (cab chassis) 2010 body/pump)	Ford F-450	Forestry/Brush Truck	Danko

Notable Recognitions and Highlights

Our most important resource to providing quality emergency services to our community is our dedicated and trained personnel. Over the course of the year, we said goodbye to several of our public servants and welcomed new personnel, eager to serve our community and department into the future.

Thank you for your service - Resignations:*Firefighter, Chris Griggs**Firefighter, Daniel McDurfee**Firefighter, Stephen Martin**Cadet Firefighter, Victor Hinojosa**Cadet Firefighter, Delaynah Leavitt**Cadet Firefighter, Peter Foley***Welcome to our Team:***Kerrin Hoff (March 20th, 2017)**James Hockett (May 1st, 2017)**Adrian Ludka (June 12th, 2017)***Bristol Fire Department - Recognition & Awards:***Amos Martin**James Goodyear**Joel Bouvier**Outstanding Contributor**Most Training Hours**Outstanding Fundraiser***Addison County Firefighters Association - Recognition & Awards***Peter Bouvier**James Robideau**Senior Firefighter of the Year**Emergency Vehicle Maintenance Technician of the Year***Vermont State Firefighters Association - Recognition & Awards***Eric Forand**Anthony Robideau**Fire Chief of the Year**Youth Firefighter of the Year***In Memoriam*****Honorary Chief Richard "Dick" Lathrop******We remember you for your 50 years of Service to the Bristol Fire Department******January 17, 2017 - R.I.P.***

Bristol Police Department

Mission Statement

To be the finest small police department in the State of Vermont. We are committed to working together within the department and in problem solving partnerships with community stakeholders to improve the quality of life for the people served by the Bristol Police Department

The Bristol Police Department has experienced some personnel changes this past year starting with the retirement of Chief Kevin Gibbs on August 31, 2017. He was appointed to police officer on September 29, 1986, then appointed to interim Chief of Police June 18, 1991 and fully promoted to Chief of Police on July 1, 1992. We thank him for his 31 years of dedicated service to the Bristol Community and wish him the best in retirement.

I was promoted to Lieutenant as of July 1, 2017. I would like to thank the Selectboard and former Town Administrator, Therese Kirby, for their confidence and support. Andrew Graham was hired October 9, 2017 as a level III part time certified police officer. He previously worked full time with the Essex Police Department. Sgt George "Randy" Crowe, Officer Josh Otey and part time Officer Jori Fairbanks continue to serve with us, as well as administrative assistants Elizabeth "Liz" Tracy and Lisa Dupoise. I thank them for their continued dedication and commitment to the Bristol community.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. Community policing is a philosophy I believe in and have experienced the benefits of creating and maintaining good relationships within the community. I encourage input from all citizens of the Bristol community, to determine new ways or improve upon existing strategies to better serve the community.

A few changes that have occurred this year include;

1. An increase in foot patrols in the downtown area throughout the week and during special events.
2. An increase in focused directed patrols in areas of the community where we have received complaints regarding traffic violations.
3. Creation of a contact list of people that live on Main St with winter parking permits. We can send group texts to remind the permittees when the Main St parking ban is enforced.
4. Increase in patrol presence around the elementary and high school during arrival and dismissal of students.
5. Improved parking enforcement throughout the community.

During 2017, we responded to or initiated 2,019 incidents, up from 1,516 in 2016. Other than foot patrols, no other incident category had a significant change.

Lastly, we have ordered a new Ford Police Interceptor SUV to replace our aging Chevy Impala.

The members of the Bristol Police Department thank the community, Bristol Town Departments and Selectboard for their continued support. We encourage you to contact us or stop and see us with any concerns, questions and suggestions you may have.

You can reach us at 453-2533, on Facebook or by sending an email to Bruce.Nason@vermont.gov.

Respectfully submitted

Lt Bruce Nason
Officer in Charge

CAPITAL CRUISER PLAN

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Opening Balance	37,573	15,148	27,678	40,233	15,813	28,345
Appropriation	12,500	12,500	12,500	12,500	12,500	12,500
Estimated Interest	75	30	55	80	32	57
Total Available	50,148	27,678	40,233	52,813	28,345	40,902
<i>Equipment Item</i>	<i>cruiser</i>			<i>cruiser</i>		
Net Cost after trade	35000	0	0	37,000	0	0
Closing Balance	15,148	27,678	40,233	15,813	28,345	40,902

This plan estimates a 6% increase in purchase price for cruiser and equipment. Due to the varying price of resale values, this capital plan does not include a value for resale or trade. Any money made on the sale of a used cruiser will be added into this fund and reflected at that time.

Bristol Police District Budget

	2016-2017 BUDGET	2016-2017 ACTUAL per Draft Audit	2017-2018 BUDGET	2017-2018 ACTUAL as of 12/31/17	2018-2019 PROPOSED
REVENUES					
Detail Revenues	3,000	2,477	3,500	4,597	3,500
Town Traffic Patrol Contract	10,000	10,000	10,000	5,002	10,000
MAUHS Contract	6,000	5,475	8,000	3,160	8,000
Non-District Services to Town	4,250	4,545	5,400	1,521	5,400
Fines	8,000	11,962	9,000	4,738	9,000
Towing Fees	500	0	0	107	0
Homeland Security	0	1,650	0	2,278	0
Misc. Revenues	1,200	2,255	1,200	1,125	2,500
Transfer from fund balance	20,000		0	0	
TOTAL NON-TAX REVENUES	52,950	38,364	37,100	22,527	38,400
% change from prior budget	4.80%		-29.93%		3.50%
NET RAISED BY TAXES	363,049	363,049	425,862	212,931	422,974
% change from prior budget	5.63%		17.30%		-0.68%
TOTAL REVENUES	415,999	401,413	462,962	235,458	461,374
% change from prior budget	5.52%		11.29%		-0.34%
EXPENSES					
Full-time Salaries	165,607	165,576	169,458	89,230	161,241
Part-time Salaries	33,280	27,553	32,105	3,111	19,179
Detail Labor	2,800	2,812	2,800	2,020	2,800
Clerical	8,860	4,391	9,012	2,323	9,171
Administration	5,006	5,006	5,145	2,615	5,731
Overtime & Shift Differential	15,780	25,444	18,400	10,205	34,920
Homeland Security	-	-	-	2,489	0
FICA/MEDI	17,697	18,301	18,124	8,815	17,400
Health Insurance	35,555	28,763	29,692	19,282	47,899
Retirement	13,835	14,794	15,075	8,028	14,347
Worker's Comp	8,200	19,665	49,570	32,879	37,541
Disability Insurance	2,090	1,753	2,090	937	1,605
Uniforms	2,000	2,680	2,000	876	1,200
Training	2,500	1,726	2,600	31	2,500
Computer	4,000	3,411	3,000	0	3,800
Office Supplies	2,200	2,608	2,500	458	2,500
Equipment	1,000	976	1,000	10	1,000
General Supplies	750	997	800	260	750
Vehicle gas/oil	8,000	5,688	7,500	2,612	7,500
Advertising	-	-	-	167	0
Vehicle Maint.	5,500	4,638	6,200	1,402	5,500
Facility Expenses	40,878	41,378	42,761	24,007	43,000
Postage	200	420	745	138	270
Communications	7,500	9,245	9,733	2,787	10,441
Legal expenses	-	-	1,000	0	1,000
Towing	300	150	0	0	0
Property & Liability Insurance	16,861	14,727	15,051	13,053	14,178
Capital Vehicle Reserve	12,500	12,500	12,500	0	12,500
Capital Equipment Reserve	2,000	2,000	3,000	0	3,000
Miscellaneous	900	293	900	346	200
Crime Prevention	200	0	200	95	200
TOTAL EXPENSES	415,999	417,495	462,962	228,174	461,374
	5.52%		11.29%		-0.34%

LAWRENCE MEMORIAL LIBRARY BOARD OF TRUSTEES REPORT

2017 was a very good year at the library: visits and circulation are up and website visits, audio downloads and Ebook circulation are way up. While maintaining a traditional library, we are also providing more service outside of our building. This is a healthy trend!

As in past years, summer is the busiest time at the library: more items are circulated in June, July and August than any other months. Summertime brings different people to the library, requiring different services than during the rest of the year: Students home from college, vacationers visiting, and children who are out of school needing computer help, a cool and comfortable place to hang out, and more books, movies and audio than during the rest of the year. The doors are open and Bristolites and visitors alike are comfortable asking LML's knowledgeable and welcoming staff for all sorts of help – from good hiking trails, to how to format and print a document, to directions to places around town, and recommendations for good summer reads.

Summertime is also a time when LML maximizes its services to children and families. In June the Teddy Bear Picnic, sponsored by the Bristol Recreation Department and held in the park, kicked off a busy summer which included free full-day summer camps for children, engaging them in fun, creative activities while meeting the needs of out-of-home working parents; and hundreds of visits to Echo Lake and Aquarium Center, Shelburne Farms, the Shelburne Museum and to the state parks through the family pass program.

2017 was a good year for growth - for increasing membership and for providing increased access to books and materials within and beyond our building. None of this would be possible without the leadership of our Head Librarian Nancy Wilson, the tech savvy of Assistant Librarian Paulita Washburn, and the creativity of the indefatigable Children's Librarian Marita Bathe-Schine. These librarians and Circulation Desk Attendants Jo Lafontaine, Lynn Goldsmith and Megan Thomas were aided by a large number of community volunteers without whom the work of the library could not be accomplished.

We would like to recognize our volunteers for the generosity of their help and time: Joanne Shedrick, Kathy Duclos, Bethany Barner, Mary Ann Boyd, Carol Birdsall, and Eleanor Menzer. Thank you all – and special thanks to the very fish savvy Noah Engvall for providing and maintaining the tanks and the fish in both aquariums: they are a beautiful and mesmerizing addition to LML.

Sincerely,

The Lawrence Memorial Library Board of Trustees

Caroline Engvall, Jill Mackler, Mary Yates, Anne Wallace, Lynn Camara

Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Ending balance December 31
Vera Cline Endowment	2016	\$135,925.30
Vera Cline Endowment	2017	\$148,112.88
Unrestricted Endowment	2016	\$72,918.06
Unrestricted Endowment	2017	\$77,521.20

Library Improvement Fund

June 30, 2016 balance \$694.00

Income \$1,004.00

Expenditures \$888.00

June 30, 2017 balance \$810.00

This fund is for the purpose of financing capital improvements and library services and collections not included in operating expenses. The fund includes gifts, special donations, and grants.

Lawrence	Memorial	Library	Budget	2017-2018
	Budget 2016-2017	Actual 2016-2017	Budget 201-17-2018	Proposed 2018-2019
Revenue:				
Town Appropriations	\$ 131,721.00	\$ 132,000.00	\$ 135,073.00	\$ 137,872.00
Investment distribution	\$ 10,000.00	\$ 10,399.00	\$ 10,000.00	\$ 11,000.00
Fund Raising	\$ 3,400.00	\$ 5,896.00	\$ 3,400.00	\$ 1,500.00
Donations and fines	\$ 1,800.00	\$ 1,799.00	\$ 1,200.00	\$ 1,200.00
Misc Income		\$ -		\$ -
Total Revenue:	\$ 146,921.00	\$ 150,094.00	\$ 149,673.00	\$ 151,572.00
Expenses:				\$ -
Salaries	\$ 98,073.00	\$ 96,711.00	\$ 101,105.00	\$ 103,127.00
Payroll Taxes	\$ 8,000.00	\$ 7,983.00	\$ 8,240.00	\$ 8,200.00
Retirement	\$ 3,800.00	\$ 4,082.00	\$ 3,914.00	\$ 4,100.00
Life disability workers com	\$ 1,428.00	\$ 794.00	\$ 1,000.00	\$ 800.00
Fundraising Expense	\$ -	\$ 2,978.00	\$ -	\$ -
Books	\$ 6,000.00	\$ 5,583.00	\$ 6,000.00	\$ 6,000.00
Digital Media/DVD	\$ 2,000.00	\$ 2,416.00	\$ 2,000.00	\$ 2,000.00
Children's Materials	\$ 3,000.00	\$ 3,876.00	\$ 3,000.00	\$ 3,000.00
Young Adult Materials	\$ 1,000.00	\$ 1,130.00	\$ 1,000.00	\$ 1,000.00
Processing Supplies	\$ 800.00	\$ 398.00	\$ 500.00	\$ 400.00
Technology	\$ 2,000.00	\$ 730.00	\$ 1,800.00	\$ 1,000.00
Office Supplies	\$ 600.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
Custodial Supplies	\$ 600.00	\$ 1,055.00	\$ 1,100.00	\$ 1,100.00
Postage and courier	\$ 650.00	\$ 1,579.00	\$ 1,600.00	\$ 1,600.00
Travel	\$ 600.00	\$ 159.00	\$ 200.00	\$ 200.00
Programs	\$ 300.00	\$ 52.00	\$ 300.00	\$ 300.00
Education	\$ 400.00	\$ 20.00	\$ 400.00	\$ 50.00
Dues/Memberships	\$ 50.00	\$ -	\$ 35.00	\$ 35.00
Professional Fees	\$ 3,200.00	\$ 3,483.00	\$ 3,400.00	\$ 3,400.00
Equip Maintenance	\$ 900.00	\$ 268.00	\$ 450.00	\$ 450.00
Grounds Maintenance	\$ 450.00	\$ 760.00	\$ 900.00	\$ 900.00
Building Maintenance	\$ 1,000.00	\$ 1,580.00	\$ 500.00	\$ 1,000.00
Cleaning	\$ 3,900.00	\$ 3,975.00	\$ 3,900.00	\$ 3,900.00
Fuel Oil	\$ 3,000.00	\$ 1,783.00	\$ 2,000.00	\$ 1,800.00
Electric	\$ 2,300.00	\$ 2,341.00	\$ 2,369.00	\$ 2,300.00
Telephone and DSL	\$ 1,200.00	\$ 1,250.00	\$ 1,200.00	\$ 1,200.00
Water Expense	\$ 250.00	\$ 203.00	\$ 250.00	\$ 250.00
Building Improvements	\$ 1,000.00	\$ 582.00	\$ 1,000.00	\$ 1,000.00
Library automation support	\$ 360.00	\$ 1,310.00	\$ 350.00	\$ 1,300.00
Bank charges	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Misc Expense		\$ 162.00	\$ -	\$ -
Total Expenses:	\$ 146,921.00	\$ 148,403.00	\$ 149,673.00	\$ 151,572.00

WATER AND WASTEWATER DEPARTMENT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. A consumer confidence report is generated each year that explains the quality of Bristol's water and terminology to help us understand what the Department of Environment Conservation requires we test for. It is available on our Website at www.bristolvt.org.

The Bristol Selectboard is also the Water Commission and they review monthly budget reports, review reports from our water operators, plan for infrastructure projects, and tend to routine maintenance. They authorized the purchase of a new hand-held meter reader, which gave us the ability to use new technology to determine a water customer's usage based on time of day, day of the week, and will be compatible with radio read meters, if we go in that direction.

With engineering and project management assistance from Green Mountain Engineering, the project to upgrade the water line on West Street was completed by Munson Earth-Moving in November 2017. The project addressed many leaks in the old lines and expanded the water district by installing a new water line and fire hydrant to Lovers Lane. This will help bring on more customers, bring us closer to looping the system by connecting to the South Street waterline, improve fire protection for the area, and support development of the campus style business park on Stoney Hill.

The water line replacement project on Mountain View Street and extension to the Bristol Co-Housing on North Street was completed in 2017, resulting in fifteen new connections to the water system. Efforts continued into 2018 to work with the Woodland Apartments owner to connect the apartment complex on Woodland Drive off Lovers Lane to the water system. Interest is also being explored to extend the water line along Lovers Lane to Orchard Terrace.

In July, preventative maintenance was performed on the water storage tank by Aquastore and Liquid Engineering to preserve the structure with new cathodic protection on the inside to prevent rusting, minor repairs and cleaning the interior to keep the tank in compliance with drinking water regulations.



The Town continues to monitor leakage and address repairs. A major repair was completed on Heath Road with cooperation of the property owner. We continue to monitor metered water use against water produced to achieve as little water loss and as much efficiency as possible.

Selectboard meetings are held every other Monday night and the Water Commissioners hold an annual public meeting in the spring, where customers may voice concerns, ask questions, and make suggestions. Customers may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street and Prince Lane. The Selectboard is also the Sewer Commission and holds an annual public meeting in the spring.

Two new access ports were installed on the wastewater storage tank and other minor repairs were completed. To prevent further erosion, the slope behind Main Street, just above the septic tank, was stabilized with large rocks and rip rap.

Vermont Utility Management Services (VTUMS) operates our water and wastewater systems and has a contract with the Town until June 2018. Cyrus Marsano is our local operator and may be contacted via the Town Office at 453-2410.

Respectfully Submitted,
Valerie Capels, Town Administrator
Cyrus Marsano, VTUMS



Water Department Capital Fund Long Range Plan

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2021-2022</u>
Balance (6/30/16)	92,665	88,751	87,833	76,938	0	10,600
Appropriation	25,000	28,000	31,000	34,000	37,000	38,000
Estimated Interest	111	107	105	. 92	0	13
Grant Revenue						
Total Available	117,776	116,858	118,938	111,030	37,000	48,613
				<i>Leak detector & remote monitor & meter reader & possible upgrade</i>		
	<i>replace 150 water meters</i>	<i>replace 150 water meters</i>	<i>replace 150 meters</i>	<i>of pine street water line</i>	<i>pipe locator & high lift pump</i>	<i>replace 150 water meters</i>
Equipment/Service	29,025	29,025	42,000	111,030	26,400	29,025
Closing Balance	88,751	87,833	76,938	0	10,600	19,588

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Water Department's capital fund shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial, or in needs, may be made. The purpose of long range planning is to maintain the equipment and system in working order and to maintain a financial commitment. This plan was designed to reduce the need for bonding for all of our equipment and service needs. This plan does not reflect any emergency repairs.

2017-2018	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years.
2018-2019	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years.
2019-2020	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years. Upgrade remote monitor at the reservoir and the meter reading equipment.
2020-2021	Upgrade hand held leak detecting equipment and replace or rebuild a high lift pump.
2021-2022	Upgrade pipe locator , replace or rebuild a high lift pump, start engineering &/or construction of water line upgrade on Pine Street.
2022-2023	Upgrade 150 meters in district to meter guaranteed to be accurate for 20 years.

Water District Budget

	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
	BUDGET	ACTUAL	BUDGET	ACTUAL as of 12/31/17	PROPOSED
REVENUES					
Water Rents	245,000	248,493	270,709	128,598	270,710
Interest & Penalty	3,800	4,036	3,800	2,336	3,800
Water Service Connection Fees	500	2,000	500	835	500
Interest	100	-	-	-	-
Sugar Wood Revenue	625	567	625	-	625
Miscellaneous Revenue	100	63	100	-	100
TOTAL REVENUES	250,125	255,159	275,734	131,769	275,735
	-0.07%		10.24%		0.00%
EXPENSES					
Personnel/Labor	350	-	350	1,762	2,000
Admin/Clerical Salaries	6,834	6,961	10,131	3,396	10,425
FICA/Medicare	523	523	775	393	810
Health Insurance	1,767	1,645	3,988	852	4,000
Retirement	504	522	747	-	770
Disability Insurance	75	65	111	23	115
Supplies	10,000	6,474	11,200	5,089	12,000
Computer Supplies	200	-	200	-	200
Meters, Touchpads, etc.	6,292	5,829	250	-	2,500
Electricity - Pump	37,246	31,959	35,000	12,201	35,000
Electricity - Basin St. Building	240	228	240	93	240
Operating Contract	66,150	64,650	68,803	33,075	69,835
Contracted Services	14,100	10,822	16,500	9,602	18,500
Rent at Town Garage	400	-	400	-	400
Postage & Office Supplies	1,500	174	1,500	168	750
Communications	700	31	600	563	600
Insurance	1,500	1,353	1,520	1,292	1,500
Building Overhead & Maintenance	3,000	2,643	8,000	2,750	6,000
Compliance Testing	1,400	1,279	2,000	945	2,000
Vt Water System Fee	4,000	4,589	4,700	1,126	5,000
Property Tax - Lincoln property	360	330	360	336	360
Bond and Note Payments	66,984	26,660	80,358	51,822	71,730
Capital Reserve Fund	23,000	23,000	25,000	-	28,000
Transfer to Capital Roads - Paving	2,500	2,500	2,500	-	2,500
Miscellaneous	500	-	500	-	500
TOTAL EXPENSES	250,125	192,237	275,734	125,490	275,735
	-0.07%		10.24%		0.00%

Sewer District Budget

	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ACTUAL as of 12/31/17	2018-2019 PROPOSED
REVENUES					
User Fees	40,174	35,848	40,500	20,009	41,280
Interest & Penalty Charges	200	554	420	0	600
Misc. & Allocation Revenue	100	250	0	250	250
TOTAL REVENUES	40,474	36,651	40,920	20,259	42,130
	7.36%		1.10%		2.96%
EXPENSES					
Admin/Clerical Salaries	2,644	2,663	2,724	1,360	2,800
FICA/Medicare	202	202	208	105	215
Health Insurance	530	489	997	330	1,000
Retirement	194	177	204	0	210
Disability Insurance	30	27	30	11	30
Operating Contract	9,450	9,000	9,592	4,725	9,750
Supplies	500	721	800	594	800
Insurance	182	181	202	186	200
Debt Retirement	12,317	2,561	11,874	11,019	12,300
Capital Reserve Fund	2,500	2,500	169	0	500
Maintenance & Septic Tank	9,000	16,230	11,100	2,581	11,100
Testing	1,300	1,189	1,200	612	1,200
Engineering	1,600	2,608	1,800	5,183	2,000
Miscellaneous	25	20	20	0	25
TOTAL EXPENSES	40,474	38,568	40,920	26,706	42,130
	7.36%		1.10%		2.96%



ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2017 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20-member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3^d Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

District Mission

To seek environmentally sound and cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

E-mail: acswmd@acswmd.org

Office Hours: M-F, 8 AM–4 PM

Fax: (802) 388-0271

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

Website: www.AddisonCountyRecycles.org

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

2017 Highlights

Act 148. The District has devoted most of its resources in 2017 toward public outreach in preparation for expansion of food scrap collection in 2017. District staff spent months gathering data for the annual Implementation Report required by the State Materials Management Plan. The District also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. Facilities had to begin offering food scrap collection on 7/1/17. The deadline of 7/1/17 for commercial waste haulers to begin offering collection of food scraps was extended to 7/1/18. However, most of the haulers that offered drop-off services for trash in the District began offering the collection of food scraps on 7/1/17. Using a grant from the High Meadows Fund, the District was able to purchase educational materials, signage and totes for the new food scrap collection sites at town drop-offs. The District also provided 5-gallon food scrap buckets to those customers interested in participating in the program. The District began offering compost workshops to community members who wanted to learn about backyard composting. With a grant from the VT Agency of Natural Resources, the District provided compost bins and Green Cone solar digesters at a reduced price for workshop attendees. **Product Stewardship.** As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for mercury thermostats, electronic waste (E-Waste), fluorescent light bulbs, waste paint, and primary cell batteries, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are discarded. The District Transfer Station serves as a Collection Site for these programs. **Recycling.** As of September, the Transfer Station received 1,306 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2017, 19-member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website. **Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. As of 9/1/17, the Sheriff's office investigated 19 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 15.99 tons of roadside trash, 8.8 tons of tires, 2 auto batteries, 2 fluorescent bulbs, 22 E-Waste items, 7 appliances, and various other hazardous items, for a total economic benefit to its member towns of \$3,023.

2018 Budget

The District adopted a 2018 Annual Budget of \$2,992,908, a 0.12% increase over the 2017 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW and C&D. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2018.** For a copy of the full 2017 Annual Report, please give us a call, or visit the District website at www.AddisonCountyRecycles.org.

Bristol Conservation Commission (BCC) Annual Report for 2017

Commission members during 2017: Ken Johnson, Chair; Pete Diminico, Vice-Chair; Katie Reilley, Clerk; Dave Henderson; Dave Rosen (resigned in January); Kristen Underwood; Randy Durand; Richard Butz; Carolyn Dash; and, Jim Stapleton.

The new year started off with an input of new energy, talents and experience with three new Conservation Commission members: Richard Butz, Carolyn Dash and Jim Stapleton. Dave Rosen resigned, after having served on the Commission since its creation in 2003. Many thanks to Dave for his outstanding dedication, and don't worry, you'll still see him at GreenUp Day!

The Commission tackled some new projects this year in addition to our on-going commitments:

- Bristol Natural Resources: bringing to the public accurate and helpful information about interesting sites in town.
- Bristol Trail Network: Initiated and developed by the Recreation Club, spearheaded by Porter Knight; exploring possible hiking/walking opportunities in the town.
- Worked with staff from Agency of Natural Resources and students from University of Vermont on projects including exploring ANR's BioFinder website; UVM's Gabe Andrews presentation on Flood Resilience; Sacha Pealer and Dave Rosa of the VNR regarding river corridor planning; Zapata Courage from ANR on a revision to an inland wetland designation adjacent to the Ripton line.
- South Side Historical Walk: the Commission is teaming with the Historical Society, CORE, Bristol Trail Network, and the Recreation Department to put together plans for the walk and associated educational opportunities.
- Worked with the Addison County River Watch Collaborative to investigate water quality in the New Haven River and Little Otter Creek watersheds.
- Repaired Eagle Park Fishing access: reconstructed path after damage from heavy rains.
- Maintained other properties and easements: removed Japanese Knotweed and Wild Parsnip, released saplings in riparian areas.
- Green-up Day; an admirable involvement by the residents to make our town more beautiful, healthy and inviting.
- Green Stormwater Infrastructure: There are several projects being evaluated for construction in 2018 to help demonstrate the relatively low cost and high value of small stormwater projects to help mitigate some ongoing water runoff issues in the village. Reducing direct discharge of stormwater and its associated contaminants into the New Haven River has many long-term benefits.

Thank you and Good Luck to Therese Kirby, Pam Correia.

Welcome to Valerie Capels, our new Town Administrator, and Sharon Lucia, our administrative assistant. As always, we on the BCC are grateful for the opportunity to serve the town as members of the commission; for the ongoing support of the town administration; for the time and energy that members of the Bristol community dedicate to helping us in our many varied projects throughout the town and for your contributions to the Conservation Reserve Fund, which has been essential in continuing the legacy of conservation work in Bristol.

Revolving Loan Fund Report 2017

In 2017 the Bristol Revolving Loan fund issued \$195,000 in loans to local enterprises. This brings the total amount of outstanding note balances to \$547,058. We currently have 12 borrowers with about \$186,000 remaining in the loan fund.

Bristol's revolving loan fund has been a valuable tool for scores of local businesses and property owners over the years. We have also been very fortunate to have had a spotless lending record until a recent event that casts doubt on the collection of one of our outstanding notes. Despite this possible shortfall the loan fund has enjoyed over twenty-five years of successful lending.

The town's revolving loan fund began in the late 1980's. The money came from a Community Block Development Grant that the Town was awarded to improve downtown apartments and storefronts. The fund began with approximately \$250,000. Today it has grown to almost three times that amount. The money is to be used for the improvement of affordable housing, economic development, and for public safety issues with in the town of Bristol.

Those interested in learning more about the loan fund can contact the town Treasurer. There is a formal loan request process. Loan recommendations are made by local residents with the final determination done by the Select Board. It is also important for us to thank the Community Bank (formerly the Merchants Bank) for their good works in assisting the town in the loan recordkeeping.

Submitted by Fred Baser Revolving Loan Committee Chair



BRISTOL ENERGY COMMITTEE

The Bristol Energy Committee was established in 2007 by the Selectboard with the mission to investigate the energy use in the Town of Bristol and make recommendations based on energy conservation and efficiency, consulting with and advising the Town about energy related issues in zoning and alternative energy, assisting residents and businesses in understanding and reducing their energy use, working with schools in exploring energy conservation and efficiency, and exploring energy conservation and efficiency in transportation.

If you are interested in becoming a member of the Bristol Energy Committee, please contact the Town Clerk's Office.

The Bristol Energy Committee established the following goals:

GOAL 1: Become *THE* resource for all matters relating to Energy in Bristol

- Town, Residents, Businesses
- Electrical, Thermal, Renewable, Transportation

GOAL 2: Disseminate Energy Information to all Townspeople/Organizations

- Energy saving TIPS on Front Porch Forum and Facebook

GOAL 3 : Engage the People of Bristol on Energy Saving Measures

- Advice on Town projects
- Home and Business Energy investigation and advice

The Committee is currently working to recruit new members to reinvigorate the effort and develop goals and projects for the next year.



Bristol Historical Society

The Society meets monthly on the third Thursday of the month from May through October. At the monthly meetings the Society has guest speakers. Our speakers for 2017 were:

- Jane Beck from the Vermont Humanities Council who spoke about African Americans in Vermont
- Kathleen Norris who spoke about the history of hops in Vermont
- Former Gov. Jim Douglas who spoke about his experiences in the Vermont political scene as a college student through retirement
- Michael Blakeslee who spoke about the Religious Aspects of the Revolutionary War
- Kevin Hanson who spoke about making beer in Vermont and micro-breweries.

Our October presentation was cancelled due to health concerns on the part of the presenter.

Every year the Society creates a plaque that commemorates a place or person in Bristol. This year the Society's plaque was for the Federated Church on North Street. The plaque presents a concise summary of the church and building.

Kristen Underwood discussed with the Society a proposal to install walking paths and signs associated with the old Bristol Manufacturing location on South Street. The Society indicated they will support the activity through historical investigation making available to those creating the paths and signs information and pictures that can be used to explain the history and purpose of the buildings and people who worked there. Reg Dearborn, who was recognized in 2016 with a Lifetime Historical Achievement award has invested significant hours in research. In addition a small donation was made by the Society to support this activity.

The Bristol Historical Society continues to have a monthly open house that is well received by the public. Typically, there are 3 to 5 people who attend to do research or learn more about the history of Bristol.

The Society is in discussions with changing the focus from making individual yearly plaques to be either given to significant individuals or placed on historical sites. Instead the Committee is actively discussing starting a program where a number of the older or more significant houses in town would be identified to have a sign created to identify the buildings age and possible significant names associated with the house: original builder or original owner. What is being discussed is doing 3 to 4 houses per year. John Burbank has done a good job creating a list of candidates to be recognized.

The Society pledged to fund the restoration of the base of the fountain on the park, work to commence in the spring of 2018.

Another Eagle Scout, Zack Hines, created a bell housing that can be found on the lawn in front of Howden Hall, replacing the former information sign.

The Society continues to thrive due to funding provided by the payment of dues and support from the town. The quality of our programs and collections increases through the much-appreciated participation of local townspeople. This year our membership form requests that, wherever possible, a valid email address be provided by our valuable members and those who wish to join for future correspondence in our effort to be able to communicate electronically. A Facebook page was created for the Society and can be found at the following link: <https://www.facebook.com/Bristol-Historical-Society-600781823354763/>

As a whole our Society wishes to start using this Facebook page to communicate with our community regarding our activities and dates for events. When you miss a program, you miss a very enjoyable time.

HELP US PRESERVE OUR PAST! THANK YOU!

Respectfully submitted, and Thank You,

Stephen Ayotte, President; Gerald Heffernan, Vice President; John Burbank, Secretary; Ted Lylis, Treasurer; Members at large: Reg Dearborn, Rick Desorda and Sylvia Coffin

Bristol Recreation Club, Inc.

The Bristol Recreation Club manages the 10-acre recreation land and properties on Airport Road adjacent to Mt. Abraham Union High School. It includes the fields, tennis courts, skate park and HUB building, a picnic pavilion, ice skating rink and of course, the signature Grandstand, which is a town landmark.

The facilities are maintained by club members, volunteers, and a few contracted services. We want to thank all the community members and businesses who have volunteered or donated time, labor, and/or materials for projects and improvements to the property. We would also like to thank Henry Ramsey for his tremendous work in sprucing up the property and maintaining the space.

The Recreation Club property hosts annual events such as the July 3rd Celebration, the Three-Day Stampede Cystic Fibrosis fundraiser, the “Better Late Than Never” Car Show, the Tour de Farms bike event, as well as several others. The skate park and The Hub (Bristol teen center) - which though managed by the Bristol Recreation Department is part of the Club’s property - continues to be a great place for youth in the area to congregate and engage in various activities. Our property is home to Bristol Little League, Addison United Soccer, Eagles Youth Football, Bristol Youth Sports soccer, and more. The Ice Rink offers public skating when weather/volunteers permit. The Sodbusters Horseshoe Club has improved and maintained their space and hosts several tournaments each year with great success.

This summer Bristol Little League worked with us to build a new dugout/press box on the 1st base line of the Grandstand Field. It is now mostly complete! It will allow for sound at events and much needed extra storage in the back. Thanks to Little League for spearheading this project. We have also worked closely with Raycroft-Meyer Landscape Design to create the plans for updates to our landscaping around entry and parking areas. This work will begin in earnest in the spring. Porter Knight has done an outstanding job of spearheading the Bristol Trail Network (BTN), you can read more in her insert to this letter.

The Club obtains its funds from grants, donations, member fees, user fees, and an appropriation from the Town of Bristol. We greatly appreciate the support of the local taxpayers to help us keep this property open and accessible for the community. We encourage you the community to become active and get involved to help ensure the Recreation Club facilities and grounds usage continues to meet the needs and expectations of the people. Your input and involvement is crucial to the continued existence and growth of the Club and property. Please consider joining and becoming an active member of the club. Visit us at: bristolrecclub.org

Respectfully,
Troy Paradee, President
Bristol Recreation Club, Inc.



Bristol Recreation Club, Inc.

Revenue

	Budget 2016-17	Actual 2016-17	Budget 2017-18	Proposed 2018-19
Cash on Hand	\$ 3,253	\$ 3,253	\$ 3,675	\$ 3,288
Donations	100	-	50	50
Electricity Users	200	-	300	300
Field Rentals	3,200	3,734	4,500	4,000
Community/Youth Center	7,200	7,200	7,200	7,200
Town Appropriation	15,000	15,000	15,000	15,000
Memberships	300	580	200	650
Club Sponsored Activities	2,500	-	1,000	-
Miscellaneous	300	-	200	200
Grand Total	\$ 32,053	\$ 29,767	\$ 32,125	\$ 30,688

Expenditures

Administration Costs:

Office (Postal box, cks, etc.)	\$ 300	\$ 275	\$ 400	\$ 275
Audit	300	250	300	300
Donations	50	-	50	50
Advertising	100	-	-	-
Scholarship	500	500	500	500
Total	\$ 1,250	\$ 1,025	\$ 1,250	\$ 1,125

General Maintenance:

Property/Liability Insurance	\$ 3,253	\$ 2,769	\$ 3,000	\$ 2,900
Contracted Services	7,000	6,644	7,500	7,500
Electricity (Club)	3,000	703	1,800	1,000
Users	200	-	300	300
Equipment	800	-	800	800
Materials and Supplies	3,500	438	3,500	2,213
Mowing and Trimming	2,500	3,095	3,125	5,100
Plowing	1,000	715	1,000	950
Refuse Removal	650	340	600	400
Water	500	350	500	400
Ice Rink (Repair/Maint.)	1,000	-	750	1,000
Total	\$ 23,403	\$ 15,054	\$ 22,875	\$ 22,563

Capital Expenditures:

Community/Youth Center	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,000
Grandstand	1,000	1,000	1,000	1,000
Tennis Courts	400	400	400	500
Multi-purpose Field	4,000	4,000	4,000	4,000
Septic System	500	500	500	500
Total	\$ 7,400	\$ 7,400	\$ 7,400	\$ 7,000

Grand Total	\$ 32,053	\$ 23,479	\$ 31,525	\$ 30,688
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BRISTOL TRAIL NETWORK

a project of the Bristol Recreation Club, Inc.



The mission of the Bristol Trail Network is to create & maintain trails around Bristol...

... to promote access to and appreciation for natural, historical, and cultural resources in the vicinity & to support the recreation and education of residents and visitors alike

... to foster human connections within our community, tie us all more closely to our landscape, and enhance Bristol's potential as an all-seasons destination for recreation and tourism

Following our first meeting in June of 2017, we began working to grow and improve trails throughout the community. In August, BTN volunteers expanded and improved the cross country trails on the western edge of the High School, making that a longer and more attractive multi-use path for the school and the community. Later in the summer, volunteers cleaned up and improved a small walking path among the foundations of the old Coffin Factory at the bottom of South Street, where next summer there will be an interpretive sign with historic photos. Our next step is to connect these two trails.

We have permission to create trails around the future Business Park behind the Fire Station, and on Stony Hill which was recently purchased for development of some multi-family housing. Our trail work on these parcels will proceed later in the development of those projects.

Over the winter, BTN volunteers will work to secure permissions to link and expand these trail segments.

To learn more, visit the BTN page on the Bristol Recreation Club website: www.bristolrecclub.org.

To be added to the BTN email list, contact Porter Knight at knight@gmavt.net.

You can also support trail development in Bristol by donating to the Trail Fund. This fund is the source of our seed money to leverage grants and will ultimately be used as a long-term maintenance fund. If you are moved to make a tax deductible contribution, you can mail to: Bristol Recreation Club, PO Box 411, Bristol VT 05443 (write "TRAIL FUND" in memo line).

BRISTOL CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • info@bristolcore.org • discoverbristolvt.com

Bristol's local downtown organization Bristol CORE is an essential part of our active and engaged community.

Bristol's Main Street and town green, historic buildings and local enterprises, and, above all, the unique character of its people are the core of our community – physically, culturally and economically. Bristol CORE's mission, and passion, is to bring people together to rally the resources to keep that core strong, to celebrate its history and to plan for its future.

In 2017, Bristol CORE had incredible success with Signature Events like *Pocock Rocks*, *Chocolate Walk* and the *Lumen Celebration of Fire & Light*, added new Main Street events to its calendar, partnered with local organizations on a range of projects and supported local businesses with event promotions.

Promotions (Events and Marketing)

- The **Pocock Rocks Music Festival & Street Fair** returned in June with an expanded music line-up, including many new performers, more vendors, and additional activities.
- Brought local business resources, marketing materials, and extra pizzazz to Main Street for November 25th's **Small Business Saturday** event, with the American Express Neighborhood Champion program.
- Expanded the number of multi-vendor venues for the **10th Annual Chocolate Walk** on December 1st. In addition to Tandem, the Bristol Bakery, lu.lu, and Vermont Tree Goods hosted additional vendors. For the third year in a row, the event set records for business participation, community turnout, chocolate consumed, dollars spent locally and holiday festivity!
- Added a new, free, music-focused event in mid-December entitled **Eat, Drink and Be Merry**, encouraging people to shop, and take in local well-known musical acts and refreshments at three unique locations on Main Street. Our thanks to Recycled Reading of Vermont Books & Instruments and ARTSight Studios.
- Co-hosted the the **2nd Annual Lumen Celebration of Fire & Light** with Tandem on December 22nd. Several hundred people came out in very snowy weather to enjoy a lantern making workshop followed by an amazing fire performance on the green. A procession to the far end of Main Street led to good company and good food around the fire pits set up by Tandem and Vermont Tree Goods. Mary's Restaurant, Hogback Mountain Brewing, lu.lu, Tandem, and Full Belly Farm provided a variety of food and beverage to warm-up attendees.

Team Members: Aidan Lenihan, Alicia Standridge, Carolyn Ashby, Doug Harper, Ian Albinson, Jess Messer, Jenny Telling, Kate Dubenetsky, Kevin Hanson, Laura Mack, Melissa Hernandez, and Kelly & Scott Hamshaw

Collaborations (Town & Community Relationships)

- Successfully completed an expansion of Bristol's **State Downtown Designation district** to include the Bristol Village Cohousing development.
- Partnership on the **Bristol Trail Network (BTN)** initiative with the Bristol Recreation Club.
- Attended statewide **Downtown Retreat** in September to learn about best practices & new ideas, access state resources, and make useful connections for future opportunities.
- Collaborated with the Addison County Chamber of Commerce on a **Bristol Town Guide brochure** for distribution throughout Vermont, encouraging shopping, dining, visiting, or relocating to Bristol.
- Partnered with the **Local Community Initiatives Capstone Class**, taught by Bristol resident Kelly Hamshaw, in the Department of Community Development & Applied Economics at UVM. The fall semester class had teams of students tackling two projects with CORE: *Main St Makeover* and *Wayfinding Signage Proposal*.
- Continued conversations with the Planning, and Conservation Commissions, and regularly attended Town Selectboard meetings.

Team Members: Ian Albinson, Carolyn Ashby, Eric Forand, Kelly Hamshaw

Design (Historic Preservation & Public Improvements)

- The **Main Street Flower Basket Project** for all lamp posts on Main Street and Prince Lane. Cost of planting and maintaining this year's flower baskets was fully sponsored by a variety of generous local businesses and individuals, all acknowledged publicly with a tasteful plaque on each lamp post. Thanks to Rocky Dale Gardens for the planting and to Danielle Collette and Aidan Lenihan for the watering and maintenance.
- **Yearly Winter Decorating of Main Street**, including holiday lights on lamp posts, bandstand, and playground, and decorations on the bandstand, Howden Hall, and Holley Hall.

Team Members: Ian Albinson, Carol Wells

Economic Development

- Held regular conversations with downtown and local business owners.
- Continued discussions with local developers on the Neighborhood Development Area designation. This program helps towns "to plan for new and infill housing in the area within walking distance of its designated downtown and incentivizes needed housing, further supporting the commercial establishments in the designated centers."

Team Members: Ian Albinson, Carolyn Ashby, Carol Wells

The Town of Bristol provides a third of our funding, and we are truly grateful for the support of the Town Administrator, the Selectboard, and the taxpayers in our amazing community.

All remaining funds and person-power to make the projects mentioned above – and those in the future – come from the generous support of local businesses and community members. Donations are critical to Bristol CORE's ability to make projects and events that keep Bristol buzzing.

We are currently seeking new Board members, and welcome your involvement, your enthusiasm and your financial support. Make a tax-deductible contribution at www.bristolcore.org today.

Respectfully submitted,
Bristol CORE Board of Directors

Carolyn Ashby, Chair | Kelly Hamshaw, Board Member
Ex-officio: Ian Albinson, Executive Director | Valerie Capels, Town Administrator



Northeast Addison Television 2017 Town Report
(NEAT/Ch16)
25B Main Street, PO Box 262
Bristol VT 05443

NEAT is a non-profit public access television station which serves Bristol's 5-town region. Its mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement.*

NEAT is still located in the center of town at 25B Main Street, at the end of Artists Alley. Our studio is open 4 days/week and offers a comfortable drop-in space for media enthusiasts. We cover public meetings and local events, which can be viewed on Ch16 (Comcast) and online at our website (www.neatbristol.com). We maintain an archive of all local productions which can be accessed online at our website or viewed at the NEAT studio. DVD copies are available upon request. We provide movie camps for kids, mentorships for high school students, one-on-one production training, and project support for community members of all ages.

NEAT did a major system upgrade this year, purchasing a new Telvue HyperCaster. We also installed a new Cloudcast VOD platform on NEAT's website. VOD files can now be broken down into 'chapters' to identify content for easier public viewing. (Go to www.neatbristol.com. Click 'Video On Demand', then 'Launch NEAT Cloudcast Player').

Although a small operation, NEAT prides itself on covering important local issues and events. Let us know what is important to you. Local media matters. We value the partnerships within the community that help us maintain our services.

Thank you!

Mary Arbuckle, Exec. Director
Shawn Kimball, Field Producer

NEAT
25B Main St, PO Box 262
Bristol VT 05443
453-8562
neatbristol@gmail.com
www.neatbristol.com



PEACE GARDEN 2017

The biggest change this year in the Peace Garden has been the removal of half of the Apple Tree in North America. It was an interesting tree because it is a hybrid of sorts or actually two trees. Half of it was an apple tree and the other half a crabapple. Over the years we have found that the prolific apples from the apple portion have become somewhat of a liability on the paths and very difficult to clean up. We have appreciated the community assistance for those who have picked up apples and taken them home to use as applesauce or to eat. The crabapple part remains and will grace the garden with beautiful blooms in the spring. We plan to replace the apple portion with a late summer or fall blooming shrub. Suggestions would be welcome. We also welcome financial donations. If you feel so moved to donate, you can send your donations to Patty Heather-Lea, 38 Pleasant St., Bristol and make checks out to Bristol Peace Garden.

Whatever your memory of the Peace Garden, what has happened in the last 29 years is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden: The children envisioned the garden to be a place where people could stroll, play, sit, chat and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and in fact was named the Peace Garden to be modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally, after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place that children and adults enjoy sitting, contemplating, playing and strolling.

We had a number of group work days this year and work went on throughout the gardening season, with many volunteers pitching in. The garden was in full splendor from April until late October. It is a gem on our town green. We again thinned a lot of the perennials that had become a bit overgrown which opened up space for the new perennials we purchased with the donations we received.

There are quite a few new members to our community and if you are new to our community or have lived here for a while and are looking for a volunteer opportunity, we would welcome you! If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at barash.phoebe@gmail.com. We are particularly looking for younger community members who could round out our committee members. We are all of an age where the addition of younger members will help sustain the garden over time.

Thanks to our volunteers, businesses and financial donations from individuals. All of these keep the garden looking beautiful through donations of time supplies and money: Carol Price, Diane Corey, Patty Heather-Lea, Louise Brynn, David Brynn, Callie Brynn, Cathy Burritt, Betsy Almeter, Bob Almeter, Gail Butz, Dick Butz, Bunny Daubner, Barbara Miles, Nancy Skidmore, Linda Cormany, Alice Leeds, Sara McGrath, Win Kelley, Karen McEachen, Martin's Hardware, Pine Tree Gardens and Livingston's Farm/ Landscaping. A big thank you is also sent out to the Selectboard, the Town of Bristol and the Road Crew for their continued support of the Peace Garden.

Phoebe Barash for the Bristol Peace Garden, January 2018

Bristol Cemetery Association

The Bristol Cemetery Association is managed by a Board of Directors and is responsible for the operation and maintenance of Greenwood Cemetery at the foot of Stoney Hill. Greenwood and St. Joseph Cemeteries are the only two active cemeteries in Bristol. Meehan, Briggs Hill and Varney Cemeteries are maintained by the Town of Bristol.

The first known burial in this cemetery was November 1, 1801. The cemetery was first known as the Village Cemetery or the Stoney Hill Cemetery. It was named Greenwood Cemetery in 1903. The Bristol Cemetery Association was formed under Act 246 – An Act to Incorporate the Bristol Cemetery Association. This Act was approved by the General Assembly of the State of Vermont at the Sixteenth Biennial Session, 1900. It was approved November 27, 1900 and took effect on the first Tuesday of March, A.D. 1901. The cemetery is tax exempt and nonprofit. There are currently eight directors on the board. Our annual meeting is held in June.

The current cost per grave is \$450.00, which includes the perpetual care. Twenty percent of the funds received for each grave are placed in our perpetual care fund. Each grave is allowed one full burial (casket) plus one cremation or two cremations.

The association must be notified before any monuments are placed, graves dug or burials permitted. Lot owners are not permitted to dig for full burials. Digging for cremation burials may be done by lot owners or family members.

There were four lots sold this year for a total of six graves. There were a total of 18 burials in Greenwood which included 7 full burials and 11 cremations.

In 2016, a new fence was installed along the front of the cemetery to replace the old wrought iron fence which was purchased in 1904 at a cost of \$707.50. The old Greenwood sign was salvaged, restored and installed on two of the original fence posts. We are very proud of the new fence and restored sign and wish to thank the many volunteers and donors that made this possible.

The cemetery was very fortunate to have one of the Bristol Troop 543 scouts do his Eagle project in the cemetery this past summer. He constructed an enclosed building for a water storage tank for watering flowers in the cemetery. The Bristol Fire Department has graciously agreed to fill the tank as needed.

Many trees were planted in Greenwood in the 1930's. Most of these trees have reached maturity and have become a liability as they are dying and are coming down in wind storms and in some cases damaging monuments. We have been fortunate to have the Northland Job Corps in Vergennes volunteer to do tree cutting for many years. This past summer and fall, an employee of Country Home Products volunteered to grind approximately 75 stumps in the cemetery. Our

directors have also volunteered many hours in maintaining our cemetery (brush cutting, tree removal and trimming, road work, grave leveling, monument restoration, etc.).

Our mowing contractor for the past 10 years retired last fall. We will be requesting bids for a new contract and anticipate that the contract price will be significantly higher.

Projected useable income from interest and lot sales in 2018 is \$5,110.00 and our estimated expenses are \$25,000.00. We are requesting \$22,000.00 from the town this year.

Income – 2017

Lot Sales	\$ 2,700.00
Interest from CDs	\$ 2,913.87
Interest from Money Market Accounts	\$ 6.84
Appropriation from Town of Bristol – November 2017	\$ 7,000.00
Donations	<u>\$15,780.00</u>
Total Income	\$28,400.71

Disbursements -2017

Mowing and Trimming Contracts	\$24,000.00
Liability Insurance	\$ 753.00
Rental for Storage space	\$ 200.00
Grave Reimbursement	\$ 250.00
Flowers for Urns	\$ 56.58
P.O. Box Rental	\$ 88.00
Office Supplies, Postage & copying	<u>\$ 307.78</u>
Total Disbursements	\$25,655.36

Funds Available January 1, 2018	\$18,876.06
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Respectfully Submitted,

Donald Lathrop, President
Mike Brown, Vice President
Reginald Dearborn, Secretary
Larry Gile, Treasurer
Jim Rivers, Superintendent
Martha Chesley
Kevin Corkins
David Weaver

Addison County River Watch Collaborative – 2017 Report

The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. Our water quality measurements include: bacteria, phosphorus, nitrogen, and turbidity.

In 2017 the voters of the Town of Bristol appropriated \$300 to contribute to the funding of Addison County River Watch. Eight other towns in the county contribute similar amounts. Technicians at the Vermont Department of Environmental Conservation's LaRosa laboratory process and analyze our samples free of charge. Kristen Underwood of South Mountain Research & Consulting Services helps analyze results. ACRWC's annual cash budget is approximately \$13,000. Donated services are valued at about \$45,000.

During the 2017 sampling season, the New Haven and Little Otter Creek were our "focus watersheds." The Town of Bristol occupies land in both of these watersheds. We sampled once per month, from April to September, at 14 locations on the New Haven River. Five of those 14 New Haven River watershed stations occur in Bristol, one of which is at Sycamore Park and 2 of which are nearby on West Brook (downstream of the Green Mountain Family Campground, formerly Elephant Mountain Campground). Another sample station is on an upper branch of Little Otter Creek near the New Haven Town line. As we do every other year, we also sampled at Bartlett's Falls and at the South St. Bridge. On November 9 we met with the Bristol Conservation Commission to discuss 2016 data and 2017 provisional data from upper Little Otter Creek and the New Haven River.

Richard Butz continued the role of sampling coordinator in the New Haven River. Local volunteers donated approximately 300 hours of their time (worth over \$6,500) to New Haven River Watch in 2017. Contact: mwitten@gmavt.net; 434-3236; Webpage: www.acrpc.org/acrwc.



New Haven River below Bristol.
Photo by Matt Witten



River Watch Volunteer Taking Water Sample
Photo by Matt Witten

SOCIAL SERVICE AGENCIES REQUESTING TOWN FUNDS

Addison County Home Health And Hospice, Inc. provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides and homemakers.

Addison County Humane Society (Homeward Bound) promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

Addison County Parent/Child Center provides playgroups, classes, transportation, infant care, and family education services to town residents.

Addison County Readers for Literacy supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

Addison County Restorative Justice provides restorative justice projects for offenders who have potential to learn from their mistakes and avoid incarceration and a criminal record.

Addison County River Watch Collaborative is a citizen run water quality monitoring program.

Addison County Transit Resources supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

Age Well provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

Bristol After-School Kid's Program provides safe, supervised care after school for children and summer camp for 8 weeks each year.

Bristol Cemetery Association was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

Bristol CORE is a group of property owners and community members dedicated to increasing and maintaining local business, while also organizing and promoting community events.

Bristol Family Center provides childcare and a preschool program serving area children and many working families.

Bristol Historical Society is the caretaker for the local area history including local legends and many historical artifacts of the Town.

Bristol Little League provides baseball for elementary school children.

Bristol Recreation Club manages the 10-acre recreation land and properties adjacent to Mt Abe Union High School.

Bristol Rescue Squad provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

Bristol Town Band is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

Counseling Service of Addison County, Inc. offers professional mental health services, including a 24-hour emergency service.

Elderly Services, Inc. sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

Fourth of July Committee organizes the parade and events at the Town park each year.

HOPE (Helping Overcome Poverty's Effects) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly called Addison County Community Action Group)

Hospice Volunteer Services provides the support of trained Hospice Volunteers to people with terminal illness and their families, bereavement support services and education programs regarding end of life issues.

John W. Graham Shelter, Inc. provides emergency shelter to the homeless.

Northeast Addison Television (NEAT) is a non-profit public access television station which serves Bristol's five-town region.

Open Door Clinic provides primary health care to residents.

Retired Senior Volunteer Program (RSVP) and Green Mountain Foster Grandparent Program is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

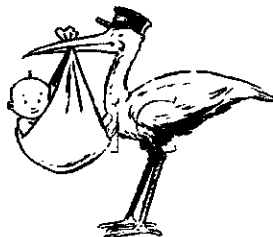
Vermont Adult Learning provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

Womensafe, Inc. whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.



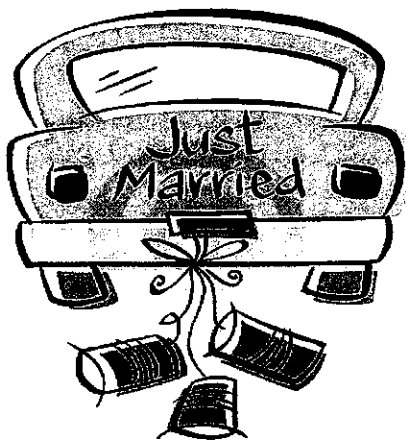
BIRTHS 2017

Lenihan, Amaryllis X. January 10, 2017	Grant, Asher Michael June 10, 2017	Fox, Ava Mae September 17, 2017
Denice, Lars Michael Wolfram January 22, 2017	Sweeney, Chase Elie June 13, 2017	Rockwood, Kinsley Reese September 19, 2017
Castle, Ethan Curtis January 23, 2017	Gould, Kristopher Skyler June 15, 2017	Berry, Abigail Elaine September 29, 2017
Fraser, Connor Zachary January 28, 2017	Crandall, William Brian June 18, 2017	Eddy-Harris, Layne Jason October 5, 2017
Piasecki, Eloise Ann February 18, 2017	Butler, Charlotte Rose June 30, 2017	Roleau, Bradley Thomas October 13, 2017
McDowell, Paisley Bryn February 23, 2017	Hurlbut, Evelyn Mae July 20, 2017	Lossmann, Paityn Racheal October 20, 2017
Cota, Adyson Harper March 1, 2017	Tucker, Selah Lee July 20, 2017	LaVornia, Ryker James October 20, 2017
Booska, Aisling Victoria March 22, 2017	Hodgetts, Ella Marie July 20, 2017	Paquin, Eleanor Rose November 7, 2017
Hewes, Charlotte Marie March 25, 2017	McQuade, Miles Elliott July 30, 2017	Miller, Vannessa Marie 11/15/2017
Vanderhoof, Leo Paul March 28, 2017	Germain, Cole Raymond August 4, 2017	Rooker, Emma May 11/22/2017
Fitzgerald, Annabelle Marie May 2, 2017	Webb, Alina Quinn August 18, 2017	Smith, Stanley Thomas 11/28/2017
Farr, Sophia Anais May 3, 2017	Webb, Alina Quinn August 18, 2017	Jimmo, Bensyn Daniel 11/19/2017
Bedell, Rowan Grace May 5, 2017	Zelonis, Liam Orion August 21, 2017	Malzac, Brynley Joan 11/30/2017
Potter, Elisea Eva May 14, 2017	Coyle, Addyson Kim August 24, 2017	Loyer, Octavia Victoria 12/4/2017
Griffith, Owen Francis May 24, 2017	Dunbar, Carylee Norma-Lorrette August 31, 2017	Conway, Kayden James 12/7/2017
Ouellette, Aria Marie May 25, 2017	Rivera, Tatianna Luisa September 14, 2017	Zimmerman, Sebastian Gabriel 12/15/2017
Clark, Chloe Marie June 6, 2017	DeVoid Logan Richard September 16, 2017	Mason, Porter Layne 12/18/2017



MARRIAGES 2017

Spouse A	Spouse B	DATE
Smith, Brian David Jr.	Atkins, Brooke Samantha	February 18, 2017
Smith, Deanna Marie	Thomson, Kenneth Patrick Jr.	March 24, 2017
Bennett, Chelsea Lynn	Jerome, Chad Allen	April 22, 2017
Thompson, Jenna Kay	Lossmann, Nicholas Edward	June 3, 2017
Gurdak, Paul John	Conrad, Mary Frances	June 3, 2017
Mardin, Michelle Marjorie	Munson, William Thomas	June 10, 2017
Essex, Valerie Ann	Bedell, Robert James	June 17, 2017
Lea, Anna Jocelyn	Hand, James Robert	July 8, 2017
Maxfield, Brendalee	Pecor, Todd Michael	July 8, 2017
Clark, Kimberly Ann	Cram, Travis George	July 8, 2017
Pettis, Andrew John	Ketcham, Julie Lynn	July 29, 2017
Aldrich, Ronald Edward	Swinton, Paula Jean	August 4, 2017
Heffernan, Samantha Lea	Roberge, Cale Aaron	August 12, 2017
Shaw, Amanda Caitlin	Pouliot, Alexander Michael	August 5, 2017
Francis, Shyanne Lindsay	Sweeney, James Arnold	August 26, 2017
Bluteau, Danielle Linda	Hill, Randy Wesley	September 1, 2017
Bouvier, Kari Lynn	Jipner, Eric Todd	September 9, 2017
Roscoe, Michelle Lila	Bryant, Matthew Scott	September 14, 2017
Smith, Danielle Marie	Bishop, Alexander Ryan	October 1, 2017
Weissenborn, Andreas Harald	Perez, Rosa Marie	October 14, 2017
Lass, Michelle Ann	Curtis, Robert Frederick	October 7, 2017
Bordeau, Amanda Sue	Sorrell, Ryon Thomas	October 28, 2017
Scheele, Krista Ann	Dion, Christopher John	October 21, 2017
Frey, Kevin Urie	Jasinowski, Alexandra Leigh	October 28, 2017
Granstrom, Sara Michaela	Leyden, Michael Gwyn	November 24, 2017
Hines, Zachary Dalton	Lathrop, Jordan Claire	December 17, 2017
Lathrop, Justin Matthew	Morris, Lisa Marie	December 30, 2017



by [signature]

DEATHS 2017

NAME	DATE
Beck, Gloria T.	January 5, 2017
Lathrop, Richard Edward	January 17, 2017
Correll, Kathleen Angela	January 23, 2017
Cousino, Winfred Harold	February 7, 2017
Tierney, Patricia Ann	March 9, 2017
McLaughlin, Thomas Michael	March 19, 2017
Dumas, Max T.	March 24, 2017
Hummel, Ruth C.	March 28, 2017
Tanner, Joyce Hope	April 6, 2017
Brown, Robert Allen	April 9, 2017
Besette, Donald Lee, Sr.	April 16, 2017
Calcagni, Michaelle Lee	May 11, 2017
Godard, Doris Irene	May 16, 2017
Hill, Margaret Elizabeth	May 30, 2017
Gammon, Kathryn M.	June 12, 2017
Reynolds, Alice Beulah	June 15, 2017
Owen, Margaret Mary	June 19, 2017
Murray, Paul Anson	June 24, 2017
Berthiaume, Florence Z.	July 28, 2017
Jennings, Emma Ruth Hallock	August 3, 2017
Cox, Daniel Edward, Jr.	August 12, 2017
DeLisle, Charlotte M.	August 19, 2017
Paquette, Emile Alfred	August 28, 2017
Paquette, Marjorie Anne	September 6, 2017
Tasko, June Elaine	October 4, 2017
Sumner, Tex	October 29, 2017
Hanson, Barbara Lois	November 6, 2017
Benedict, Rollie George	November 9, 2017
Ferris, Betty Jane	November 12, 2017
Reynolds, Calvin Richard	December 2, 2017
Klick, Michael Charles	December 29, 2017

**CONDENSED MINUTES of the
ANNUAL TOWN MEETING and
TOWN SCHOOL DISTRICT MEETING
MARCH 6, 2017**

The full text of the minutes of March 6, 2017 Town Meeting is available for review at the Town Clerk's Office.

ARTICLE 1: To hear the reports of the Town officers. **Article approved by voice vote.**

ARTICLE 2: To elect Town Officers by Australian ballot. **Refer to elected Town Officers page in this report for a list of officers elected.**

ARTICLE 3: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2017 through June 30, 2018, being due in two equal installments on November 5, 2017 and April 5, 2018 by physical delivery to the Town Office before midnight on that date? **Article approved by voice vote.**

ARTICLE 4: To set salaries that shall be paid to the members of the Selectboard. **Motion made and seconded to set the same salaries. Article approved by voice vote.**

ARTICLE 5: Will the voters authorize the Town Treasurer to collect current taxes pursuant to 32 V.S.A. §4791? **Article approved by voice vote.**

ARTICLE 6: Will the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. § 2651d (a)? **In March 2010 the Town had agreed to bring this position in house. This will take effect in March 2018. Article approved by voice vote.**

ARTICLE 7: Will the voters adopt the proposed 2017-2018 fiscal year Highway Fund Operating Budget in the amount of \$775,523 a portion thereof in the amount of \$672,589 to be raised by taxes; the tax rate on the 2017 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article approved by voice vote.**

ARTICLE 8: Will the voters adopt the proposed 2017-2018 fiscal year General Fund Operating Budget in the amount of \$933,401, a portion thereof in the amount of \$752,524 to be raised by taxes; the tax rate on the 2017 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? **Article passed by voice vote.**

RECESSED TOWN MEETING, OPEN SCHOOL DISTRICT MEETING

Article 1: To act upon the reports of the Town School District Officers. **Article approved by voice vote.**

Article 2: To elect the Town School District officer, and the Moderator, for the coming year by Australian ballot on Tuesday, March 7, 2017. **Elin Melchior said the Board will be appointing people at their meeting on March 28, 2017.**

Article 3: To act upon the salaries of the Town School District Officer for the ensuing year. **Motion made to pay a stipend of \$1,000 for directors and \$1,200 for the Chair of the Board. Amendment made to pay \$750 per director. Amendment withdrawn. Amendment made to pay \$750 to directors and \$850 to Chair of the Board. Amended Article defeated by voice vote. Original Motion passed by voice vote.**

Article 4: For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 7, 2017 BETWEEN 7:00am and 7:00 pm AT HOLLEY HALL.

Shall the voters of the Bristol Town School District approve the school board to expend \$4,719,558, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,340.24 per equalized pupil. This projected spending per equalized pupil is 4.1% higher than spending for the current year. **Article approved on March 7, 2017.**

Article 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562(9). **Article passed by voice vote.**

Article 6: To heard and report on any further business which may legally come before this meeting.

RECESSED TOWN SCHOOL DISTRICT MEETING, RECONVENED TOWN MEETING.

ARTICLE 10: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount</u>
Capital Fire Equipment Reserve	\$ 25,000
Capital Highway Equipment Reserve	\$ 95,000
Capital Building Reserve	\$ 30,000
Capital Road Fund - Construction	\$ 35,000
Capital Road Fund – Paving	\$100,000
Conservation Reserve Fund	\$ 10,000
Technology Fund	<u>\$ 5,000</u>
Total:	\$300,000

Amended article passed by voice vote. Article as amended passed by voice vote.

ARTICLE 11: Will the voters appropriate thereto the sum of a two cent levy on the tax rate fiscal year commencing July 1, 2017 to fund the Fire Vehicle Capital Reserve Fund? **Article passed by voice vote.**

ARTICLE 12: Will the voters renew the exemption of the Bristol Rescue Squad for its property located at 45 Monkton Road from real estate taxes for a period of five (5) years, pursuant to 32 V.S.A. § 3840? **Article approved by voice vote.**

ARTICLE 13: Will the voters renew the exemption of the N.H. Munsill Hose, Hook and Ladder Company, for its property located at 9 Fitch Avenue from real estate taxes for a period of five (5) years, pursuant to 32 V.S.A. § 3840? **Article approved by voice vote.**

ARTICLE 14: Will the voters approve an appropriation of \$135,073 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? **Article approved by voice**

vote.

ARTICLE 15: Will the voters approve an appropriation of \$15,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements? **Article approved by voice vote.**

ARTICLE 16: Will the voters appropriate the sum of \$11,306 to Addison County Transit Resources to enhance the economic, social and environmental health of the region by providing community transportation services that are safe, reliable, accessible and affordable for everyone? **Article approved by voice vote.**

ARTICLE 17: Will the voters appropriate the sum of \$13,500 to Bristol Rescue Squad to cover costs to replace aging vehicles, upgrading equipment and continuing education and training? **Article approved by voice vote.**

ARTICLE 18: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Restorative Justice	\$ 1,150
Addison County Home Health & Hospice	\$ 4,700
Addison County Humane Society	\$ 1,000
Addison County Parent/Child Center	\$ 4,800
Addison County Readers	\$ 2,000
Addison County River Watch	\$ 300
Age Well (formerly CVAA)	\$ 2,700
Bristol After School Kid's Program	\$ 1,275
Bristol Band	\$ 1,200
Bristol Cemetery Association	\$ 7,000
Bristol CORE	\$10,000
Bristol Family Center	\$ 4,000
Bristol Fourth of July Committee	\$ 6,000
Bristol Historical Society	\$ 2,500
Bristol Little League	\$ 2,000
Counseling Service of Addison County	\$ 3,875
Elderly Services	\$ 2,200
Hope (Helping Overcome Poverty's Effects)	\$ 3,250
Hospice Volunteer Services	\$ 1,200
John Graham Shelter	\$ 1,400
North East Addison Television (NEAT)	\$ 3,500
Open Door Clinic	\$ 1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$ 1,650
WomenSafe	\$ 3,500
Total:	\$72,950

Amendment passed by voice vote. Article as amended passed by voice vote.

Articles 19 and 20 are for discussion only Monday night. VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 7, 2017 BETWEEN 7 AM AND 7 PM AT HOLLEY HALL.

ARTICLE 19: Will the voters of the Town of Bristol readopt the Bristol Town Plan first adopted by the voters of the Town of Bristol on November 5, 2012, amended now only by the removal of the Zoning Map and references to said Zoning Map? (Copies of the document may be seen at the Bristol Town Offices or on the website at www.bristolvt.org.) **Article approved on March 7, 2017.**

ARTICLE 20: Will the voters of the Town of Bristol adopt the proposed amendments to the Town of Bristol Zoning Regulations for which notice was given for the final public hearing held by the Bristol Selectboard on December 19, 2016? (The proposed amendments make changes to all areas within the Town of Bristol. Copies of the document may be seen at the Bristol Town Offices or on the website at www.bristolvt.org.) **Article approved on March 7, 2017.**

ARTICLE 21: To transact any other non-binding business that may legally come before this meeting.

Meeting was adjourned via voice vote.

BRISTOL TOWN SCHOOL DISTRICT REPORT

MARCH 2018

ANNUAL MEETINGS

Bristol School District - Monday, March 5, 2018, 7:00 PM
Holley Hall

MAUSD – Tuesday, February 27, 2018, 7:00 PM
Mt. Abraham Union Middle/High School Large Cafeteria

NOTE: The Bristol School District will cease to exist on June 30, 2018, and the new Mount Abraham Unified School District will be in effect as of July 1, 2018.

MAUSD Budget information is contained in a separate publication that is available at all five Town Clerks' offices, all six area schools, and the Superintendent's Office. You may also request that it be mailed to you by calling 453-3657.

Voting will take place by Australian Ballot on 3/6/18 from 7am – 7pm at Holley Hall for Bristol residents, and at respective town polling places for registered voters from Lincoln, Monkton, New Haven and Starksboro.

Bristol Elementary School Board of Directors' Annual Report 2018

Dear Bristol Residents,

It is very strange to write the last letter from the BES board for the town report. However, while we are winding down, the new MAUSD board is powering up. Though our Bristol board will be gone, many things will remain the same. We will continue to have a vibrant elementary school with committed and talented staff, teachers and administrators. We will continue to have elected representatives who will oversee the superintendent who oversees the schools and you will see many familiar faces amongst Bristol's MAUSD board members.

It is our greatest hope that the changes being made to streamline the school boards will help everybody focus on our true mission, the education of our children. The past several years have been busy dealing with administrative upheaval and what seemed to be a never-ending stream of often conflicting directives from Montpelier. However, we have worked extremely hard to get our house in order before handing it off to the new board, and we have taken time to discuss important new work such as policies on equity. This is an exciting time for the leadership of our schools and we hope that the community will support the new board in the same way that you have supported us. You can support our schools and students by attending the Fine Arts Festival (May 8-10), going to a school concert, volunteering at BES, attending budget presentations, participating in a community forum or simply taking the time to forge connections with Bristol's youth. Our schools thrive when they are an integral part of our community and that happens when the community is involved with the school.

We would like to ask you to join us in celebrating the many points of pride that we feel. We are proud of:

- our students who work hard every day
- the dedicated staff who teach, support and love our children
- the delicious, healthy food prepared and served every day by our kitchen staff
- the music concerts and plays that showcase the multiple talents of our students and community
- the committed custodians who make sure our building and grounds are well-maintained, looking good and accessible to all
- the Expanded Learning Program which provides innovative, fun learning opportunities after school
- the numerous volunteers - parents, grandparents, community members - who share their time with our students in so many ways
- the Celebrations of Learning where students confidently take the microphone and speak to a crowd
- the beautiful art that lines our hallways
- the BASK afterschool program that keeps our students safe, nurtured, and engaged
- the Four Winds program which helps connect our students with their environment
- the Open Houses and the high percentage of families who attend to support students
- the PTO and the myriad projects they have funded
- the BES house band, who through their performance and attitudes add a positive dimension to any school activity
- the warm and friendly atmosphere created by our students, staff, teachers and administrators

So thank you. It has been a pleasure to work with you (the residents of Bristol), Superintendent Patrick Reen, Principal Kevin Robinson, past and present BES board members, and all of the teachers, staff and most importantly students at BES.

Sincerely,

Elin Melchior - Chair, Ryan Rossier - Vice Chair, Krista Siringo - Clerk, Ali Gibson, and Allison Sturtevant

BRISTOL ELEMENTARY SCHOOL - 2018 Annual Town Principal's Report

I have had the honor of supporting the students and families of the Bristol community for a second year and I remain passionate, knowing that the future of our community is filled with the promise of the emerging skills and talents of our young people. Our shared commitment for meeting the individual academic, social, and emotional needs of all our children remains of high value for our school community. We are dedicated to a set of shared values and beliefs grounded in supporting the development of the whole child through engaging learning environments throughout our school.

It is in that vein that our Educational Support Team (EST) began this school year by completely rethinking our tiers of support for students and undergoing a complete overhaul of our system. Our team began this work with the premise that it is the job of an EST is to act as a "think tank" and help solve the puzzle of what is happening in school for a student and determine what students might need to be more successful. It is also the goal of our EST, with the aid of the classroom teacher, to monitor, review and revise students' plans to ensure that the suggested programs, supports, and/or accommodations are effective. The focus is on what our staff can do differently, such as changing strategies, adjusting the environment, and altering expectations. The team also provides valuable data to help evaluate and improve our school programs to better support students' learning. As a result of this intentional work, we believe we have added responsiveness to our system and increased value in teachers' abilities to access the appropriate resources to support their learners' holistic needs.

One of our academic initiatives for this school year has been to further the development of our Literacy program and curriculum. Our staff has committed to working with our new Literacy Coordinator over the course of this school year to further "unpack" the learning proficiencies for students found in our Common Core State Standards. Through the facilitation of our Literacy Coordinator, our teachers have undergone a review to determine specifically which standards are essential to our students' learning and developing lesson plans to support learning activities that will promote students' acquisition of the appropriate learning skills at each grade level. Our teachers have then engaged in vertically aligning our plans to scaffold the learning experiences of students to properly build on the foundations created in their prior learning. This work will aid students in transitioning from one grade level to the next with improved seamlessness and confidence in having mastered the prerequisite skills for the next grade level.

We are in our second year of implementation of the Bridges mathematics program. The implementation of this program has allowed staff the opportunity to share in dialogue concerning common instructional mathematics practices that are now consistent throughout the school. The predictability of shared programming, such as Bridges, allows our staff the opportunity to scaffold lessons to improve the efficiency of students' math skills preparation as they transition from grade-to-grade within our school.

We can walk into any classroom and see how our math program now builds on concepts from one year to the next as students engage in lessons from Kindergarten all the way through sixth grade. Students are engaged in fluid lessons where they're able to make real-life decisions involving skills such as fractions and relate them to liquid measurement and money. Students are learning how to select the appropriate strategy to solve inimitable problems that are differentiated for their specific learning level. The focus for this year has been on providing stronger interventions for students when they need additional support or to have mathematical concepts taught using different instructional methods. These interventions isolate gaps that students may have in their learning and provides just the right math for them.

The Unified Arts program continues to organize and deliver a unique and effective educational model for our children that is differentiated in its scope of offerings from that of younger learners in earlier year grades to that of learners in later years within our school. The needs and interests of students entering their adolescent developmental years may vary vastly from the interests and needs of students just

beginning their early educational experiences. Our Unified Arts staff coordinates time with other staff and parents to allow students to choose activities that interest them from each of our unified arts curricula. Section offerings range from concepts in Music, Art, Library Sciences, Physical Education, and Wellness. In Music sections, students can choose from specialized concepts such as ukulele, percussion circles, or musical theater dependent on their own individual interest in one of these areas or simply to gain exposure to new learning where new passions may be developed. Art sections allow similar experiences and choices for students in the areas of architecture, illuminations, Egyptian masks, and Medieval shields while Physical Education offers students experiences in cooperative games, net games, individual sports, and recreational team sports to get students moving and acquiring the skills necessary for a healthy lifestyle. The Library Sciences program creates opportunities for students to use their unique talents and apply learning from other subjects through creative expressions that demonstrate their learning using technological tools such as maker-space, stop motion video, movie book trailers, and VLOGs. Students have given testimonials such as, "I feel free in UA." and "I enjoy the variety of choices in UA and the variety of kids in the classes."

Beyond the school day, increasing numbers of students continue to take part in our Expanded Learning Program (ELP) as the program advanced to be offered five days a week. Opportunities for students include robotics, circuitry, meditation, language acquisition, and many more. These enrichment workshops provided by our ELP combines the philosophical approaches of traditional subjects with the interest-based approach of our Unified Arts into one program that allows students to choose activities of interest that continues their learning with lots of fun injected into their experiences. A goal of this school year has been to increase the time the staff of our traditional day school classes has to plan with our after-school ELP staff to coordinate the effectiveness of seamlessly continuing learning for students in their targeted areas of need and interest. Through collaboration between both programs, students can learn desired concepts and skills required as a part of their grade level but via different approaches that increases the potential of meeting students' different learning styles.

There are many community partners who have consistently given of their time over the years and this year has seen them persevere with similar effort and dedication. Our Parent Teacher Organization (PTO) has been insatiable in their goal of providing children and staff with the resources necessary to improve learning. Parents of our PTO have worked with staff this year to identify projects to sponsor and bring to fruition within classrooms or the school. A few examples of projects our PTO has sponsored this year through provision of funds to staff are additional books for our library through the Scholastic Book Fair, classroom budget allocations for staff, electrical kits for art projects, school trips to expose students to new cultural experiences, two new AEDs (Automated External Defibrillators) to improve safety in the event of a medical emergency, and new water fountains just to name a few. Additional partnerships with Four Winds and the Foster Grandparents programs has offered continued support to our children's learning by working with classroom teachers to bring in additional learning experiences connected to real-world talents of our own community members.

We are truly living in exciting times where the potential for things yet to come seems unimaginable for our children. Taking the steps necessary to turn this potential into reality for our children is the journey we have all embarked upon again this school year. This is challenging work and I am confident that we have the talents within our collective selves to succeed in shaping the future of our children. I, along with the entire Bristol Elementary School educational community, thank you for your resolve in being an important part of our journey.

Sincerely yours,
Kevin Robinson, Principal

Annual Report of the Superintendent of Schools

Dear Five-Town Residents,

I have had the pleasure of working and talking with many of you over the past year on issues related to educating our students and improving our schools. Together we've created a vision for our schools, formed a new unified school board to oversee our newly formed school district, named our new, unified school district the Mount Abraham Unified School District (MAUSD), worked to develop a strategic plan, produced a budget to put before voters on Town Meeting Day, nearly passed a bond to renovate Mount Abraham Union Middle/High School and have put together a new bond vote for voters to act upon on Town Meeting Day. As you might expect there are a lot of different opinions about nearly all of these topics and we have had to have some hard conversations as we've worked toward decisions. Nearly all of these hard conversations have been very respectful, productive and helpful in moving MAUSD forward, which is no small feat given how passionate we are about our children, our schools and our taxpayer dollars. Thank you to all of you who have attended board meetings, committee meetings, community forums, presentations or completed surveys or shared your thoughts over social media. By making your voice heard you have supported the MAUSD vision, Shaping Our Future Together.

Last year we began the lengthy process of developing a Strategic Plan for MAUSD. Now approaching completion, this plan will provide clarity for our work over the next five years as well as clarity around our desired outcomes for students. Using the vision, mission and ANESU Ends Policy to guide our work, we have created four overarching goals in the areas of Expertise in Learning, Equity, Social, Emotional and Physical Development, and Community. Each of these goals has an Action Team charged with creating measurable objectives and strategic actions to form our path toward achieving these goals. A Steering Committee has also been formed to support the work of the Action Teams and maintain a broader perspective throughout the creation of the plan. Members of these groups include administrators, teachers, support staff, students, board members, and community members. In total, nearly 50 people have come together to do this work, bringing with them a broad range of perspectives. Though challenging, the process has brought together our five towns and our six schools to determine where we want to be in five years and how we might get there. We expect to complete the plan this spring with the intent of beginning implementation in the 2018-2019 school year.

Part of any vision or future for our schools are facilities that are safe, healthy and conducive to learning. All five of our elementary schools have had significant improvements made in recent years and are in good condition. Mt. Abraham Union Middle/High School, however, is in need of significant work. Over nearly four years, two attempts to pass a bond for renovations at Mt. Abe have failed, presumably due to the amount of money being too high. Over these same four years, surveys have been conducted three times to understand the community's priorities for a renovation. All three of these surveys produced essentially the same set of priorities. In order of importance as indicated by the community these priorities are: 1. a second gym, 2. natural

light/improved lighting, 3. improved air quality, 4. updated science classrooms, 5. renovating and moving the library, 6. renovating the lobby and office area, 7. moving tech ed classrooms near one other on the ground level, 8. renovating the auditorium, 9. eliminating tandem (pass through) classrooms. On Town Meeting Day, voters will have a third bond vote to consider, this one being the smallest amount to date with the least impact on the tax rate. At \$29.5 million it is believed this is the smallest amount needed to address the priorities that have remained consistent for four years. A smaller bond would mean we could not meet all of these priorities. To learn more about the upcoming bond vote I encourage you to attend the public information hearing scheduled for February 28 from 7-8 pm in the large cafeteria at Mt. Abe.

On January 23 the MAUSD Board adopted the first ever unified budget for Mount Abraham Unified School District. Voters in all five towns will be voting by Australian ballot on Town Meeting Day for a single budget needed to operate all six schools in MAUSD. This newly adopted budget reflects a 1% increase in education spending per equalized pupil. With a reduction in our equalized pupil count, meeting this target required a reduction of approximately \$1 million in expenses compared to a 2018-2019 budget without changes. A reduction of this size has meant a reduction in staff across our schools. In an effort to meet this target, with a reduction in staff, while also working to improve outcomes for students, positions are planned to be added to our system of supports. Founded on the belief that operating the same way with fewer resources is not likely to improve outcomes for students, strengthening our system of supports will be essential in helping to ensure teachers and students have the support they need to do their best work. To learn more about this budget I encourage you to attend the MAUSD Annual Meeting on February 27 from 7-8 pm in the large cafeteria at Mt. Abe.

As efforts to consolidate our schools into a single, unified school district approach completion I want to take this time to thank the hundreds of board members who have given so much of their valuable time over the past several decades to help our schools become what they are today. The hours are numerous, the work is complex and sometimes emotionally charged, yet they kept coming back because they recognized the importance of the work and the need for community voices to be represented in making decisions for our schools. Thank you to those who have served, to those who are serving and to those who will serve in the future.

Respectfully Submitted,

Patrick J. Reen
Superintendent

Addison Northeast Supervisory Union and Member School Districts **(Bristol, Lincoln, Monkton, Mt. Abraham Union Middle/High, New Haven, Starksboro)**

Vision: Shaping Our Future Together!

Mission Statement

Our school system educates the children of our five-town community to become lifelong learners, their personal best, and responsible and informed citizens of their local and global community.

ENDS Policy

Our school system exists to educate the children of Addison Northeast Supervisory Union and its member school districts of Bristol, Lincoln, Monkton, Mt. Abraham Union Middle/High School, New Haven and Starksboro, so that they can meet the challenges of lifelong learners and responsible citizens at a cost deemed acceptable by the community.

1. Core Subjects in a Digital and Global Environment

To become one's personal best and a contributing member of a community, each student will demonstrate knowledge and skills within and across disciplines.

- a. Students demonstrate competence in the core subjects (English language arts, mathematics, science, social studies, arts, health, fitness and nutrition).
- b. Students interact critically and productively in a dynamic information and media rich environment.
- c. Students demonstrate competence as responsible and informed citizens of the world.

2. Life and Career Skills

To become one's personal best and a contributing member of a community, each student will develop effective social and emotional skills.

- a. Students engage actively in their own learning and pursue personal interests with self-direction, independence and responsibility.
- b. Students view themselves as valuable, contributing citizens, participating actively in the community.
- c. Students demonstrate adaptability, respect, and collaboration in solving problems collectively.

- d. Students relate to each other, value diversity in others and demonstrate understanding and empathy for all.
- e. Students foster health and wellness for self and others.

3. Learning and Innovation Skills

To become one's personal best and a contributing member of a community, each student will develop skills that lead to using one's mind well.

- a. Students exercise perseverance and intellectual curiosity.
- b. Students practice and hone skills for accuracy and effectiveness.
- c. Students make connections, transferring knowledge to new and meaningful situations.
- d. Students show creativity, imagination, and innovation in solving problems.
- e. Students communicate publicly what they understand.
- f. Students seek feedback and collaboration to extend knowledge and skills for continuous learning.

MAUSD Strategic Goals

Expertise in Learning

All MAUSD students will achieve academic excellence in an innovative and flexible learning environment.

Equity

All MAUSD students will learn in equitable, culturally responsive, and inclusive environments.

Social, Emotional and Physical Development

All MAUSD students will develop their social, emotional and physical well-being.

Community

All MAUSD students will build connections with local and global communities through authentic work that promotes citizenship and meaningful relationships.

Bristol Elementary School 2017-2018

Administration

Robinson, Willie Kevin	Principal
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Teachers

Bouvier, Kari L	Teacher Grade 1/2
Elliott, Rachel E	Teacher PE & Health
Emilo, Laura A	School Counselor
Estey, Heather C	Teacher Grade 5/6
Freeman, Kyra E	Library Media Specialist
Gonzalez, Hayley D	Teacher Kindergarten
Hamel, Christopher J	Teacher Music
Jipner, Cathleen L	Teacher Supplemental Reading
MacDonald, Julie A	Teacher Grade 3/4
Mager Rickner, Deborah I	Teacher Art
Mangini, Sarah M	Teacher Grade 3/4
Murnane, Andrea	Teacher Grade 5/6
Nardiello, Bridget M	Teacher Grade 5/6
Pirog, Noreen C	Mathematics Instructional Coach
Raymond, Jacqueline	Teacher Grade 1/2
Scrodin, Sarah A	Teacher Grade 1/2
Smith, Allison M	Teacher Grade 1/2
Smith, Catherine J	Teacher Grade 3/4
Soneira, Elizabeth A	School Nurse
Sutlive, Margaret O	Teacher Grade 3/4
Underwood, Cassandra R	Teacher Kindergarten
Vannosdeln, Dane S	Teacher Grade 5/6
VanNosdeln, Jennifer L	Teacher English Language Arts
Ward Turner, Catherine H	Teacher Physical Education
Wisell, Michaela Ann	Social Emotional Learning Coach & Coordinator

Support Staff

Barrows, Linda A	Planning Room Director
Bolduc, Luke P	Custodian
Bolduc, Philip V	Custodian
Fortune, Elizabeth F	Custodian
Henley, Joseph T	Planning Room Behavior Interventionist
Jarvis, Marguerite L	Educational Assistant
Kimball, Allen	Head Custodian
Laurent, Pamela J	Educational Assistant
Lyons, Debra F	Educational Assistant
McCormick, Brianna D	Educational Assistant
McQuade, Priscilla A	Library Assistant
Orvis, Michael D	Head Custodian Assistant
Utter, Jenni H	Administrative Assistant
Van Steamburg-Gebo, Sheila	Administrative Assistant

Bristol Town School District
Bristol Elementary School Expense Report

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
5111	Salaries - Professional Staff	\$1,637,479	\$1,678,348	\$1,727,280
5112	Salaries - Assistants	\$182,894	\$183,572	\$187,054
5113	Salaries - Other Support Staff	\$128,247	\$125,415	\$76,691
5115	Health Buy-Out	\$3,250	\$4,250	\$3,250
5116	Salaries - Custodians	\$154,938	\$157,276	\$166,110
5117	Salaries - Extracurricular	\$600	\$600	\$600
5120	Salaries - Professional Tutors	\$0	\$0	\$0
5121	Salaries - Professional Substitutes	\$0	\$4,673	\$0
5122	Salaries - Professional Long Term Substitutes	\$0	\$0	\$0
5123	Salaries - Assistant Substitutes	\$0	\$5,631	\$27,000
5125	Salaries - Support Staff Tutors	\$0	\$27	\$0
5126	Salaries - Other Support Substitutes	\$0	\$0	\$5,000
5127	Salaries - Professional Stipends	\$2,000	\$3,535	\$3,600
5129	Salaries - Support Stipends	\$1,800	\$860	\$3,500
5131	Salaries - Overtime	\$0	\$810	\$0
5138	Salaries - Overtime for Weekend Coverage	\$0	\$4,004	\$3,500
	Subtotal Salaries:	\$2,111,208	\$2,169,001	\$2,203,585
5211	Group Health Insurance	\$536,271	\$601,067	\$599,467
5212	Group Health Insurance	\$0	\$0	\$0
5221	Social Security (FICA)	\$161,507	\$141,691	\$153,448
5231	Group Life & Disability Insurance	\$7,344	\$9,488	\$9,703
5232	VSTRS OPEB & Pensions payments	\$0	\$17,395	\$18,815
5241	Retirement Contributions	\$24,462	\$6,734	\$7,148
5251	Workers' Compensation	\$14,951	\$22,984	\$22,032
5261	Unemployment Compensation	\$1,738	\$2,408	\$5,532
5271	Tuition Reimbursement	\$20,059	\$16,693	\$23,427
5281	Group Dental Insurance	\$14,979	\$15,309	\$14,797
5291	Disability Insurance	\$0	\$0	\$0
	Subtotal Benefits:	\$781,311	\$833,769	\$854,369
5955	Reserve for Negotiations - Professional	\$136,354	\$0	\$66,760
5956	Reserve for Negotiations - Support	\$45,064	\$0	\$21,970
	Subtotal Reserves:	\$181,418	\$0	\$88,730
5311	Purchased Services - Section 125	\$562	\$444	\$700
5321	In-Service - Professional Staff	\$682	\$412	\$200
5322	In-Service - Support Staff	\$666	\$0	\$200
5323	Conference Fees	\$8,761	\$2,494	\$10,050
5324	School Based Clinician	\$18,328	\$20,420	\$21,000
5331	Assessment - Supervisory Union	\$357,131	\$1,374,511	\$352,850

Bristol Town School District
Bristol Elementary School Expense Report

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
5331	Assessment - Early Education	\$174,076	\$0	\$155,030
5331	Assessment - Special Education	\$821,445	\$0	\$384,609
5332	Testing & Evaluation	\$2,846	\$0	\$0
5333	OT/PT Services	\$1,092	\$0	\$1,119
5339	Other Professional Services	\$82,568	\$27,591	\$48,800
5361	Legal Services	\$5,125	\$1,528	\$6,000
5371	Audit Services	\$0	\$0	\$0
Subtotal Purchased Services:		\$1,473,282	\$1,427,400	\$980,558
5411	Water/Sewer	\$7,000	\$6,273	\$7,000
5421	Disposal Services	\$9,000	\$7,733	\$7,750
5422	Snow Plowing Services	\$6,000	\$3,500	\$6,000
5424	Lawn Care Services	\$600	\$2,500	\$0
5429	Other Cleaning Services	\$1,000	\$0	\$0
5431	Repairs & Maintenance Services	\$3,000	\$1,798	\$39,000
5434	Repairs - Roof	\$0	\$0	\$0
5435	Repairs - Grounds	\$2,000	\$17,120	\$17,000
5436	Repairs - Buildings	\$31,000	\$31,187	\$47,000
5442	Rental of Equipment & Vehicles	\$7,400	\$6,886	\$7,700
5499	Other Purchased Property Services	\$6,300	\$3,344	\$5,000
Subtotal Property Services:		\$73,300	\$80,341	\$136,450
5337	Purchased Service From SU Transportation	\$98,339	\$81,153	\$100,872
5338	Purchased Fuel Surcharge from SU	\$0	\$0	\$8,874
5511	Student Transportation - Fuel Surcharge	\$0	\$0	\$0
5519	Student Transportation Services - Regular	\$0	\$4,228	\$0
5519	Student Transportation Services - Field Trips	\$3,822	\$0	\$3,917
Subtotal Transportation Services:		\$102,161	\$85,381	\$113,663
5521	Property Insurance	\$7,891	\$7,087	\$7,724
5522	Liability Insurance	\$10,480	\$9,577	\$10,438
5526	Umbrella Insurance	\$285	\$276	\$301
5531	Telephone	\$5,569	\$3,441	\$6,000
5532	Postage	\$1,311	\$1,011	\$1,620
5533	Internet Provider Services	\$2,500	\$2,444	\$2,600
5541	Advertising	\$767	\$85	\$400
5551	Printing & Binding	\$212	\$448	\$500
5581	Travel - Employee	\$2,466	\$1,385	\$1,550
5582	Travel - Non-Employee	\$109	\$0	\$0
5591	Food Service Subsidy	\$36,257	\$36,257	\$39,122
Subtotal Other Services:		\$67,847	\$62,011	\$70,255

Bristol Town School District
Bristol Elementary School Expense Report

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
5611	Consumable Supplies	\$41,110	\$41,955	\$46,039
5613	Food (Instructional & Refreshment)	\$0	\$0	\$500
5622	Electricity	\$43,000	\$40,248	\$44,000
5623	Propane	\$3,000	\$1,416	\$2,000
5624	Oil	\$45,000	\$23,902	\$45,000
5641	Textbooks	\$30,133	\$29,407	\$27,800
5642	Periodicals	\$2,063	\$2,023	\$2,600
5651	Audiovisual Materials	\$929	\$699	\$900
5661	Manipulatives	\$109	\$0	\$0
5671	Software	\$512	\$325	\$1,000
5699	Non-Capitalized Equipment	\$7,077	\$10,541	\$3,850
5733	Equipment - Furniture & Fixtures	\$0	\$0	\$1,000
5739	Equipment - Other	\$0	\$0	\$45,000
	Subtotal Supplies & Equipment:	\$172,933	\$150,516	\$219,689
5811	Dues & Fees	\$4,203	\$3,812	\$4,324
5835	Interest Expense	\$13,430	\$36,736	\$36,837
5891	Miscellaneous Expenditures	\$820	\$0	\$1,098
5893	Late Charges	\$0	\$0	\$0
5921	Sinking Fund Expense	\$0	\$0	\$10,000
5930	Fund Transfer - Outgoing	\$0	\$0	\$0
5934	Transfer - State EEE Funding	\$39,080	\$39,080	\$0
	Subtotal Dues, Interest, Principal & Transfers:	\$57,533	\$79,628	\$52,259
Total Expenses:		\$5,020,993	\$4,888,047	\$4,719,558

**Bristol Town School District
Bristol Elementary School Revenue Budget**

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
001.1510.4000.01	Investment Income	\$13,430	\$32,371	\$36,836
001.1910.4000.01	Other Revenues-Rental	\$13,000	\$15,698	\$15,000
001.1990.4000.01	Miscellaneous Other Local Revenue	\$150	\$1,587	\$500
001.1993.4000.01	E-Rate Reimbursement	\$3,000	\$2,449	\$0
001.1999.4000.01	COBRA Fees	\$0	\$64	\$0
	Subtotal Local Revenue:	\$29,580	\$52,169	\$52,336
001.2000.4000.01	Subgrants Received from SU - Medicaid	\$0	\$0	\$0
174.2004.4000.01	Subgrants Received from SU - Title IIA	\$8,323	\$8,333	\$9,086
169.2015.4000.01	Subgrants Received from SU - EPSDT	\$0	\$0	\$0
163.2023.4000.01	Subgrants Received from SU - SWP	\$168,216	\$158,363	\$175,629
	Subtotal Subgrant Revenue:	\$176,539	\$166,696	\$184,715
001.3110.4000.01	Education Fund Payments	\$4,226,293	\$4,226,293	\$4,308,920
001.3150.4000.01	State Aid Transportation	\$44,314	\$43,616	\$0
001.3201.4000.01	SPED Mainstream Block Grant	\$102,047	\$102,047	\$0
001.3202.4000.01	SPED Expenditures Reimbursement	\$366,524	\$353,446	\$0
001.3203.4000.01	SPED Extraordinary Reimbursement	\$0	\$9,546	\$0
001.3204.4000.01	Early Essential Education Grant	\$39,080	\$39,080	\$0
	Subtotal State Revenue:	\$4,778,258	\$4,774,028	\$4,308,920
001.4810.4000.01	Forest Service Revenue	\$3,800	\$2,310	\$3,500
	Subtotal Federal Revenue:	\$3,800	\$2,310	\$3,500
001.5400.4000.01	Adjustment Of Prior Year Expenditures	\$0	(\$2,399)	\$0
001.5700.4000.01	Restricted Revenue - S125 Forfeiture	\$0	\$612	\$0
001.5710.4000.01	Restricted Grants from Private	\$0	\$6,000	\$0
	Subtotal Miscellaneous Revenue:	\$0	\$4,213	\$0
Prior Year Surplus Applied to Education Spending:		\$32,816	\$0	\$170,087
Total Revenue:		\$5,020,993	\$4,999,416	\$4,719,558

CLINTON A. HANKS FUND

The Clinton A. Hanks Fund is money left in the will of Clinton A. Hanks' widow for the purpose of giving interest-free loans to college-bound students. The loans are to be paid back in order to maintain a balance for future students who may need assistance. Since the fund was established, dozens of students have received loans and paid them back. The Fund is administered by the Bristol School Board.

Balance January 1, 2017	\$2,947.25
Student grants repaid 2017	0.00
Interest paid 2017	.95
Service Charges	0.00
TOTAL	\$2,948.20
Loans to Students 2017	\$0.00
Funds Available for Loan (12/31/17)	\$2,948.20
Peoples Bank 11109599 (12/31/17)	\$2,948.20

MARSHALL TRUST

In 1994 Bristol Elementary School received \$8,000 from the Arleine R. Marshall Estate designated for the rental of musical instruments for the music department or for those students who cannot afford to rent such instruments. In 1997 an additional contribution of \$964 was received for this Trust Account.

Value:

Bond Fund of America	\$4,557.40
Income Fund of America	13,769.45
Capital Income Builder	13,806.69
12/31/17	\$32,133.54

DANFORTH TRUST

The Danforth Trust was established in 1985 with \$5,000 from the Walter Danforth Estate. The income from the fund is to be used as scholarships for the boy and girl in the Senior Class receiving the highest four-year scholastic average. The students must be residents of Bristol for their last four years of school.

Value:

Bond Fund of America	\$259.80
Income Fund of America	2,510.04
Capital Income Builder	3,104.91
12/31/17	\$5,874.75

INDEPENDENT AUDIT

Bristol Elementary School has a yearly Independent Audit of its Financial Records. Jeffrey Bradley, Certified Public Accountant performed the FY 2016 – 2017 audit. The audit report is available on the ANESU web site and at the Office of the Superintendent of Schools, 72 Munsill Avenue, Suite 601, Bristol, VT 05443 or by calling 453-3657.

MAUSD Estimated Education Tax Rate for FY 2019

ACT 130 CALCULATES A TAX RATE BY SCHOOL DISTRICT

Tax rates by district with CLA

			<u>Total</u>	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>
Expenditures			\$29,031,534					
Revenues			<u>\$ (4,285,255)</u>					
Education Spending			\$24,746,279					
Equalized Pupils			1510.14					
Education Spending per Equalized Pupil			\$16,387					
Spending Adjustment			166.498%					
(District spending as a % of Base Ed amount)	\$9,842							
			\$1.6650					
Estimated Homestead Tax Rate for FY19	\$1.000	less 0.08	\$1.5850	\$ 1.5850	\$ 1.5850	\$ 1.5850	\$ 1.5850	\$ 1.5850
FY 17-18 Homestead Rate				\$ 1.6047	\$ 1.6844	\$ 1.6288	\$ 1.5462	\$ 1.6149
Homestead Rate FY 17-18 + 5%				\$ 1.6849	\$ 1.7686	\$ 1.7102	\$ 1.6235	\$ 1.6956
Homestead Rate FY 17-18 - 5%				\$ 1.5245	\$ 1.6002	\$ 1.5474	\$ 1.4689	\$ 1.5342
Estimated Homestead Tax Rate for FY 18-19 after +/- 5%				\$ 1.5850	\$ 1.6002	\$ 1.5850	\$ 1.5850	\$ 1.5850
Percentage of Total Town Students			100.00%					
Percentage of Prorated Tax			NA					
Combined Prorated Tax			NA					
Total Tax rate before CLA				\$ 1.5850	\$ 1.6002	\$ 1.5850	\$ 1.5850	\$ 1.5850
Common Level of Appraisal (CLA)				89.62%	107.86%	100.47%	96.70%	99%
Estimated Property Tax Rate 18-19 - Residential				\$1.769	\$1.484	\$1.578	\$1.639	\$1.601
Estimated Property Tax Rate 18-19 - Non-Residential			\$1.629	\$1.818	\$1.510	\$1.621	\$1.685	\$1.645
Prior Years Property Tax Rate 17-18 - Residential				\$1.757	\$1.571	\$1.554	\$1.580	\$1.618
Prior Years Property Tax Rate 17-18 - Non-Residential			\$1.535	\$1.680	\$1.432	\$1.465	\$1.568	\$1.538

**Addison Northeast Supervisory Union
Expense Budget**

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
5111	Salaries - Professional Staff	\$2,274,822	\$2,254,448	\$2,570,355
5112	Salaries - Assistants	\$1,121,603	\$1,170,606	\$1,057,230
5113	Salaries - Other Support Staff	\$548,137	\$488,997	\$488,320
5114	Salaries - ELP SPED	\$0	\$4,143	\$0
5115	Health Buy-Out	\$9,050	\$13,734	\$14,050
5116	Salaries - Custodians	\$0	\$418	\$0
5120	Salaries - Professional Tutors	\$0	\$12,075	\$0
5121	Salaries - Professional Substitutes	\$0	\$45,718	\$28,750
5123	Salaries - Assistant Substitutes	\$0	\$21,713	\$51,750
5125	Salaries - Support Staff Tutors	\$0	\$242	\$0
5127	Salaries - Professional Stipends	\$0	\$18,542	\$16,300
5129	Salaries - Support Stipends	\$30,750	\$37,875	\$29,000
5130	Salaries - ELP Teacher	\$0	\$4,725	\$0
5132	Employee Reimb Over 60 days	\$0	\$1,016	\$0
Subtotal Salaries:		\$3,984,362	\$4,074,252	\$4,255,755
5211	Group Health Insurance	\$1,094,008	\$1,094,366	\$1,136,652
5221	Social Security (FICA)	\$304,742	\$291,341	\$320,332
5231	Group Life	\$4,924	\$18,189	\$18,679
5232	Vermont State Teachers Retirement	\$0	\$5,595	\$5,600
5241	Retirement Contributions	\$51,983	\$51,160	\$69,732
5251	Workers' Compensation	\$28,348	\$30,802	\$29,502
5261	Unemployment Compensation	\$4,028	\$1,939	\$6,682
5271	Tuition Reimbursement	\$42,420	\$45,546	\$39,800
5281	Group Dental Insurance	\$38,030	\$35,911	\$35,974
5291	Disability Insurance	\$10,492	\$1,260	\$0
5292	Cell Phone Reimbursements	\$0	\$2,520	\$3,780
Subtotal Benefits:		\$1,578,975	\$1,578,629	\$1,666,733
5955	Reserve for Negotiations - Professional	\$163,231	\$0	\$81,234
5956	Reserve for Negotiations - Support	\$156,974	\$0	\$59,314
5957	Reserve for Negotiations - ANESU	\$53,181	\$0	\$36,637
5958	Reserve for Negotiations - Purchased	\$0	\$0	\$0
Subtotal Reserves:		\$373,386	\$0	\$177,185
5311	Purchased Services - Section 125 Administration	\$0	\$382	\$800
5321	In-Service - Professional Staff	\$15,000	\$7,064	\$8,000
5322	In-Service - Support Staff	\$5,000	\$2,837	\$5,000
5323	Conference Fees	\$14,129	\$14,311	\$15,230
5333	OT/PT Related Services	\$20,792	\$26,677	\$29,408
5334	Purchased Service from Another LEA	\$0	\$15,064	\$9,500
5338	District Course Related Expense	\$38,000	\$3,816	\$14,000
5339	Other Professional Services	\$53,444	\$91,950	\$70,970
5341	Technical Services	\$32,205	\$27,993	\$30,500
5361	Legal Services	\$13,785	\$26,790	\$15,000
5371	Audit Services	\$50,092	\$40,767	\$47,000
Subtotal Purchased Services:		\$242,447	\$257,651	\$245,408

**Addison Northeast Supervisory Union
Expense Budget**

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
5411	Water/Sewer	\$164	\$194	\$170
5421	Disposal Services	\$2,000	\$1,226	\$2,000
5423	Purchased Custodial Services	\$5,400	\$3,575	\$5,200
5431	Repairs & Maintenance Services	\$42,069	\$11,354	\$33,500
5432	Maintenance - Vehicles	\$4,100	\$2,755	\$0
5441	Rental of Land & Buildings	\$64,000	\$63,522	\$66,500
5442	Rental of Equipment & Vehicles	\$3,179	\$3,299	\$3,258
Subtotal Property Services:		\$120,912	\$85,925	\$110,628
5111	Student Transportation Services-Fuel Surcharge	\$41,744	\$0	\$44,249
5516	Vocational Transportation - Regular	\$0	\$34,201	\$0
5518	Student Transportation Services - SPED	\$181,500	\$194,870	\$232,148
5119	Student Transportation Services-Regular	\$767,844	\$764,522	\$877,549
Subtotal Transportation Services:		\$991,088	\$993,593	\$1,153,946
5521	Property Insurance	\$136	\$187	\$209
5522	Liability Insurance	\$8,014	\$7,157	\$7,801
5531	Telephone	\$10,000	\$6,590	\$9,000
5532	Postage	\$4,300	\$4,002	\$4,300
5533	Internet Provider Services	\$769	\$758	\$769
5541	Advertising	\$2,555	\$1,334	\$1,100
5551	Printing & Binding	\$250	\$31	\$300
5561	Tuition To Other Vermont LEAs	\$0	\$0	\$0
5566	Tuition to Private Schools	\$280,650	\$620,273	\$312,676
5581	Travel - Employee	\$24,815	\$16,396	\$27,238
Subtotal Other Services:		\$331,489	\$656,728	\$363,393
5611	Consumable Supplies	\$58,782	\$30,263	\$55,469
5613	Food (Instructional & Refreshments)	\$884	\$1,512	\$2,370
5622	Electricity	\$5,800	\$5,194	\$6,600
5623	Propane	\$0	\$0	\$3,500
5624	Oil	\$3,500	\$3,246	\$0
5626	Gasoline	\$7,200	\$5,172	\$0
5641	Textbooks	\$500	\$1,328	\$500
5642	Periodicals	\$1,000	\$716	\$500
5671	Software	\$114,337	\$95,156	\$104,250
5699	Non-Capitalized Equipment	\$33,225	\$14,481	\$29,000
5734	Capitalized Tech Hardware	\$77,000	\$163,010	\$112,000
5739	Equipment - Other	\$57,500	\$41,289	\$21,000
Subtotal Supplies & Equipment:		\$359,728	\$361,367	\$335,189
5811	Dues & Fees	\$9,644	\$7,715	\$8,500
5891	Miscellaneous Expenditures	\$359	\$5,177	\$250
5893	Late Charges	\$0	\$0	\$0
5894	Background Check Expense	\$1,311	\$1,642	\$3,000
5930	Fund Transfer - Outgoing	\$0	\$12,005	\$0
Subtotal Dues, Interest, Principal & Transfers:		\$11,314	\$26,539	\$11,750
Total Expenses:		\$7,993,701	\$8,034,684	\$8,319,987

**Addison Northeast Supervisory Union
Revenue Budget**

Code	Description	FY17 Budget	FY17 Actual	FY18 Budget
001.1412.4000.07	Regular Elementary Transportation	\$374,692	\$362,319	\$297,253
001.1422.4000.07	Regular Secondary Transportation	\$393,152	\$402,203	\$205,712
001.1452.4000.07	Vocational Transportation- VT	\$0	\$4,521	\$8,794
001.1510.4000.07	Investment Income	\$2,400	\$7,961	\$2,500
001.1931.4000.07	Supervisory Union Assessment	\$1,921,391	\$1,921,392	\$1,759,368
001.1932.4000.07	Supervisory Union Assessment - SPED	\$4,419,436	\$4,707,192	\$1,917,723
001.1941.4000.07	Services To Other Vermont LEAs	\$165,980	\$155,393	\$189,093
001.1941.4001.07	Services To Vermont LEAs-Fuel Surcharge	\$41,744	\$0	\$44,249
001.1943.4000.07	District Course Related Revenue	\$38,000	\$0	\$0
001.1943.4001.07	District Course Related Revenue	\$0	\$6,330	\$0
001.1949.4000.07	Grant Administration Fee	\$15,000	\$5,000	\$10,000
001.1990.4000.07	Miscellaneous Other Local Revenue	\$2,000	\$856	\$0
001.1992.4000.07	Background Check Income	\$1,310	\$811	\$1,500
001.1993.4000.07	E-Rate Reimbursement	\$5,000	\$3,911	\$0
001.1999.4000.07	COBRA Fees	\$150	\$15	\$0
	Subtotal Local Revenue:	\$7,380,255	\$7,577,904	\$4,436,192
001.2791.4000.07	Subgrants Received - I3 Network Grant	\$0	\$0	\$0
	Subtotal Subgrant Revenue:	\$0	\$0	\$0
001.3150.4000.07	State Aid Transportation	\$0	\$0	\$336,280
001.3201.4000.07	SPED Mainstream Block Grant	\$0	\$0	\$586,772
001.3202.4000.07	SPED Expense Reimbursement	\$0	\$0	\$1,963,004
001.3205.4000.07	SPED State Placed Reimbursement	\$0	\$35,990	\$0
001.3308.4000.07	Vocational Transportation Aid	\$0	\$29,680	\$29,510
	Subtotal	\$0	\$65,670	\$2,915,566
001.5290.4000.07	Fund Transfer-Medicaid	\$0	\$0	\$77,616
001.5290.4001.07	Fund Transfer - Title I	\$65,526	\$0	\$136,738
001.5290.4002.07	Fund Transfer-Flow Through	\$202,702	\$0	\$268,476
001.5290.4003.07	Fund Transfer - Title IIA	\$39,270	\$0	\$36,504
001.5290.4009.07	Fund Transfer - EPSDT		\$0	\$0
001.5400.4000.07	Adjustment Of Prior Year Expenditures	\$0	(\$466)	\$0
001.5700.4000.07	Restricted Revenue - S125 Forfeiture	\$0	\$2,730	\$0
	Subtotal Miscellaneous Revenue:	\$307,498	\$2,264	\$519,334
001.6999.4000.07	Prior Year Fund Balance	\$305,948	\$0	\$448,895
Total Revenue:		\$7,993,701	\$7,645,838	\$8,319,987

Addison Northeast Supervisory Union 2017 - 2018

Audy, Valli G	Special Education Administrative Assistant	Central Office
Bruhl, Susan D	Director of Student Support Services	Central Office
Cobb, Norman	Custodian	Central Office
Conner, Bobbi Jo	Human Resources Director	Central Office
DiNapoli, Catrina TM	Assistant Superintendent	Central Office
Harwood, Alden K	Facilities Manager	Central Office
Hughes, Cheryl A	Senior Accountant	Central Office
Ladd, Catherine M	Accounting Assistant	Central Office
Mansfield, Howard C	Chief Financial Officer	Central Office
Reen, Patrick J	Superintendent	Central Office
Russett, Rose M	Accounts Payable Specialist	Central Office
Smiley, Chelsea R	Payroll Specialist	Central Office
Wheeler, Karen L	Executive Administrative Assistant	Central Office
Willey, Jennifer B	Administrative Assistant	Central Office
Baker, Margaret A	Universal Pre-K Coordinator	ANESU
Chesley Park, Amanda	Expanded Learning Program Director	ANESU
Clark, Julie E	Communication Facilitator Specialist	ANESU
Conrad, Julie A	Math Coordinator	ANESU
Davis, Michelle	Speech Language Pathologist	ANESU
Finn, Brendan P	School Psychologist	ANESU
Hartmann, Marybeth B	English Language Learner Teacher	ANESU
Jerome, Alicia M	Behavior Interventionist	ANESU
Lu, Jefferson C	Behavior Interventionist	ANESU
MacHarg, Patricia G	Speech Language Pathologist	ANESU
McGovern, Christine	Speech Language Pathologist	ANESU
McKim, Kendra A	Speech Language Pathologist	ANESU
Patrie, Caroline I	.50 Science Coordinator/.50 MTA PL Science	ANESU
Rumsey, Andrea L	Speech Language Pathologist Assistant	ANESU
Sheets, Leann P	Communication Facilitator Specialist	ANESU
Strada, Sheena M	Literacy Coordinator	ANESU
Tanych, Emily A	Speech Language Pathologist	ANESU
Vorsteveld, Melissa L	SLP Assistant & Literacy Coach	ANESU
Watson III, Charles W	Early Intervention & Prevention Coordinator	ANESU
Gernander, Jennifer M	Early Ed Special Educator	Early Education
Lazo, Caitlin M	Early Ed Special Educator	Early Education
Towsley, Patricia W	Early Ed Educational Assistant	Early Education

Alexander, Katherine Y	Food Service Director	Food Service
Allen, Bertha	Food Service Manager/Bristol	Food Service
Bolduc, Marie M	Food Service Assistant	Food Service
Bortz, Doreen A	Food Service Manager/Robinson	Food Service
Cavoretto, Shonda L	Food Service Assistant	Food Service
Earle, Ashli	Food Service Assistant	Food Service
Haley, Marilyn R	Food Service Assistant	Food Service
Hernandez, Vanessa L	Food Service Assistant	Food Service
Jewett, Tammy L	Food Service Assistant	Food Service
LaVacca, Laura A	Nutrition and Education Coordinator	Food Service
Little, Sara A	Food Service Manager/Beeman	Food Service
Malloy, Jacqueline M	Food Service Assistant	Food Service
McGann, Mary	Food Service Assistant	Food Service
Morehouse, Carolyn	Food Service Assistant	Food Service
Preston, Debra H	Food Service Assistant	Food Service
Rathbun, Yvonne H	Food Service Assistant	Food Service
Revell, Erika	Food Service Manager/Lincoln	Food Service
Roscoe, Carol J	Food Service Manager/Mt. Abraham	Food Service
Teer, Beverly A	Food Service Assistant	Food Service
Tinker, Amy M	Food Service Manager/ Monkton	Food Service
Carper, Michael C	Information Systems Manager	IT
Cordero, Ronnie B	Network Supervisor	IT
Hobbs, Shana E	Network Supervisor	IT
Ronark, Andrew P	Database Administrator/SR Network Supervisor	IT
Emmell, Alice M	Special Educator Teacher Leader K-6	Special Ed
Starr, Melissa A	Special Educator Teacher Leader 7-12	Special Ed
Ballas, Cynthia A	Special Educator	Special Ed
Broughton, Mary Jane	Special Educator	Special Ed
Christian, Elizabeth	Special Educator	Special Ed
Collis, Kristen M	Special Educator	Special Ed
Connor, Marian S	Special Educator	Special Ed
Cosgrove, Heather R	Special Educator	Special Ed
Davey, Marcie E	Special Educator	Special Ed
Decker, Alysia	Special Educator	Special Ed
Decker, Eric	Special Educator	Special Ed
Gage, Cynthia M	Special Educator	Special Ed
Gevry, Heather J	Special Educator	Special Ed
Hart, Ernest A	Special Educator	Special Ed
Ketcham, Julie L	Special Educator	Special Ed
Levitt, Melanie	Special Educator	Special Ed

Maher, Elizabeth J	Special Educator	Special Ed
Mattison, Patricia	Special Educator	Special Ed
Mayer, Amy L	Special Educator	Special Ed
McCuen, Victoria B	Special Educator	Special Ed
Murray, Braden W	Special Educator	Special Ed
Pandiani, Kim	Special Educator	Special Ed
Willwerth, Patrick J	Special Educator	Special Ed

Ashline, Rachel C	Special Education Assistant	Special Ed
Bell, Barbara J	Special Education Assistant	Special Ed
Bordeaux, Barbara M	Special Education Assistant	Special Ed
Chamberlain, Lauris K	Special Education Assistant	Special Ed
Cole, Gretchen	Special Education Assistant	Special Ed
Cota, Shelly L	Special Education Assistant	Special Ed
Cousineau, Christopher W	Special Education Assistant	Special Ed
Gilbride, Sandra L	Special Education Assistant	Special Ed
Griffin-Kimball, Penney J	Special Education Assistant	Special Ed
Hoag, Rhonda E	Special Education Assistant	Special Ed
Huizenga, Bonita L	Special Education Assistant	Special Ed
Irish, Dwight P	Special Education Assistant	Special Ed
Kimball, Sheryl A	Special Education Assistant	Special Ed
Krawczyk, Carol G	Special Education Assistant	Special Ed
Letourneau, Anne Marie	Special Education Assistant	Special Ed
Lossmann, Wendy A	Special Education Assistant	Special Ed
Marcelle, Shela S	Special Education Assistant	Special Ed
Martell, Kathaleen	Special Education Assistant	Special Ed
Masterson, Linda P	Special Education Assistant	Special Ed
Mazur, Christopher	Special Education Assistant	Special Ed
McCormick, Jennifer	Special Education Assistant	Special Ed
McDonald, Joan M	Special Education Assistant	Special Ed
McKean, Brenda A	Special Education Assistant	Special Ed
Noble, Camille H	Special Education Assistant	Special Ed
Orvis, April Lynn	Special Education Assistant	Special Ed
Paul, Jill L	Special Education Assistant	Special Ed
Perlee, Nancy L	Special Education Assistant	Special Ed
Rittendale, Alyssa	Special Education Assistant	Special Ed
Rotax, Maureen L	Special Education Assistant	Special Ed
Rougier, Sheree L	Special Education Assistant	Special Ed
Rowinski, Karl E	Special Education Assistant	Special Ed
Rublee, Terry R	Special Education Assistant	Special Ed
Sargent, Veronica J	Special Education Assistant	Special Ed
Senecal, Matthew B	Special Education Assistant	Special Ed
Tucker, Frances A	Special Education Assistant	Special Ed

**AMENDED AND RESTATED WARNING
ANNUAL MEETING
BRISTOL TOWN SCHOOL DISTRICT**

The legal voters of the Bristol Town School District, Bristol, Vermont are hereby notified and warned to meet at Holley Hall on **Monday, March 5, 2018 at 7:00 P.M.** to discuss and transact the following business. *Articles 2 and 3 require a vote by Australian Ballot* to take place on **Tuesday, March 6, 2018** from 7:00 A.M. to 7:00 P.M. at Holley Hall.

Article 1: To act upon the reports of the Town School District Officers and Directors.

Article 2: To elect Town School District Officers and Directors as follows, each for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016 *by Australian Ballot on Tuesday, March 6, 2018:*

- 3 - School Directors (Elementary).
- 3 - School Directors (High School)
- 1 - School District Moderator (Elementary)

Article 3: To elect Town Unified School District Directors for the coming year *by Australian Ballot on Tuesday, March 6, 2018.*

- 1 - School Director for the Mt. Abraham Unified School District 3 years

Article 4: To establish salaries for the Town School District Officers and Directors for the period from their taking office to the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016.

Article 5: To transact any other legal and proper business coming before said meeting.

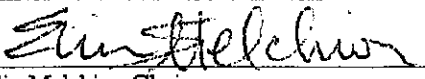
Article 6: To adjourn the meeting.

Absentee voting will be permitted on all matters to be voted upon by Australian ballot (Articles 2 and 3). For purposes of Australian balloting, the polls will be open from 7:00AM until 7:00PM on Tuesday, March 6, 2018.

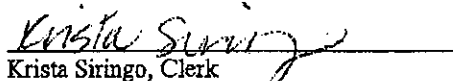
The legal voters of Bristol Town School District are further notified that voter qualification, registration and absentee voting relative to said annual meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Dated this 23 day of January, 2018.

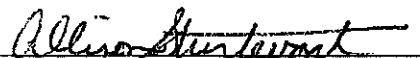
Bristol Board of School Directors


Elin Melchior, Chair

Ryan Rossier, Vice Chair


Krista Siringo, Clerk

Ali Gibson


Allison Sturtevant

ATTEST:


Jennifer Myers, Town Clerk

1-25-2018
Date

WARNING
ANNUAL MEETING
MOUNT ABRAHAM UNION HIGH SCHOOL DISTRICT NO. 28
(Bristol, Lincoln, Monkton, New Haven, Starksboro)

The legal voters of the Mount Abraham Union High School District No. 28, are hereby notified and warned to meet at Mt. Abraham Union High School in Bristol, Vermont on **Tuesday, February 27, 2018 at 6:00 PM** to discuss and transact the following business. *Article 5 requires a vote by Australian ballot to occur at the official polling places in Bristol, Lincoln, Monkton, New Haven and Starksboro,** on **Tuesday, March 6, 2018**, between the hours of **7:00 AM - 7:00 PM**.

** Official Polling Places:*

<i>Bristol</i>	<i>Holley Hall</i>
<i>Lincoln</i>	<i>The Town Office</i>
<i>Monkton</i>	<i>Monkton Volunteer Fire Department</i>
<i>New Haven</i>	<i>New Haven Town Hall</i>
<i>Starksboro</i>	<i>Robinson Elementary School</i>

ARTICLE 1: To receive and act upon the reports of the Union High School District Officers.

ARTICLE 2: To establish the salaries for elected officers of Union High School District No. 28 for the period from their taking office to the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016.

ARTICLE 3: To elect officers, following nominations from the floor, each for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016, as follows:

- a) A Moderator;
- b) A Clerk; and
- c) A Treasurer.

ARTICLE 4: To elect a community representative to serve on the Patricia A. Hannaford Regional Technical School District Board of Directors for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2016.

ARTICLE 5: **FOR DISCUSSION ONLY: *To be voted on by Australian ballot on Tuesday, March 6, 2018:***
The Mount Abraham Union High School District No. 28 Board of School Directors has determined that public interest and necessity demand incurring bonded indebtedness to finance the final design, permitting, site work and construction of renovations, capital improvements and additions to Mount Abraham Union Middle/High School at an estimated total project cost of Twenty-nine Million Five Hundred Thousand Dollars (\$29,500,000.00). It is expected that 0% of the project costs will be eligible for state school construction aid because there is presently a moratorium on state school construction aid funding. Therefore, the Mount Abraham Union High School District No. 28 will be responsible for 100% of the project costs (\$29,500,000.00) which the Board recommends be funded through the issuance of up to Twenty-nine Million Five

Hundred Thousand Dollars (\$29,500,000.00) of general obligation bonds and with funds previously and to be budgeted for Construction Services. So:

Shall general obligation bonds of the Mount Abraham Union High School District No. 28 in an amount not to exceed TWENTY-NINE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$29,500,000.00) be issued for the purpose of financing, together with other funds of the District, the final design, permitting, site work and the construction of renovations, capital improvements and additions to Mount Abraham Union Middle/High School together with related eligible project expenses?

State funds are not available at this time or this project is not eligible to receive state school construction aid. The Mount Abraham Union High School District No. 28 will be responsible for all costs of any borrowing and the costs of the improvements and additions to the Mount Abraham Union Middle/High School.

Article 6: To transact any other business proper to come before said meeting.

Article 7: To adjourn the Annual Meeting.

Upon closing of the polls, the ballot boxes will be sealed, transported to and re-opened at the Superintendent's Office in the Town of Bristol, where the ballots will be commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bristol, Lincoln, Monkton, New Haven and Starksboro under the supervision of the Clerk of the Mount Abraham Union High School District No. 28.

The legal voters of the Mount Abraham Union High School District No. 28 are further warned and notified that a public information meeting will be held for the purpose of explaining the proposed school building improvements and the financing thereof on February 28, 2018 at Mt. Abraham Union High School Large Cafeteria at 7:00 pm.

The legal voters of Mount Abraham Union High School District No. 28 are further notified that voter qualification, registration and absentee voting relative to said annual meeting shall be as provided in Sections 706u-706w of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of the Mount Abraham Union High School District No. 28 held on January 10, 2018. Received for record and recorded in the records of the Mount Abraham Union High School District No. 28 on January 11, 2018.

ATTEST:



Dawn Griswold, Chair

Mount Abraham Union High School District No. 28

ATTEST:



Karen Wheeler, Clerk

Mount Abraham Union High School District No. 28

**WARNING FOR
ANNUAL MEETING
MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT
(Bristol, Lincoln, Monkton New Haven, Starksboro)**

The legal voters of the Mount Abraham Unified School District ("District") are hereby notified and warned that the District's annual meeting will commence on **February 27, 2018 at 7:00 P.M.** at the Mount Abraham Union Middle/High School (Large Cafeteria), located in Bristol, Vermont to discuss and transact the following business. *Article 6 requires a vote by Australian ballot which shall occur on Tuesday, March 6, 2018* from 7:00 A.M. to 7:00 P.M. at the official polling places of the respective towns comprising the District:

<i>Bristol</i>	<i>Holley Hall</i>
<i>Lincoln</i>	<i>The Town Office</i>
<i>Monkton</i>	<i>Monkton Volunteer Fire Department</i>
<i>New Haven</i>	<i>New Haven Town Hall</i>
<i>Starksboro</i>	<i>Robinson Elementary School</i>

- ARTICLE 1: To elect a moderator who shall assume office immediately and serve a one year term or until the election and qualification of a successor.
- ARTICLE 2: To elect a clerk who shall assume office immediately and serve a one year term or until the election and qualification of a successor.
- ARTICLE 3: To elect a Treasurer who shall assume office immediately and serve a one year term or until the election and qualification of a successor.
- ARTICLE 4: To hear the reports of the District, including the reports of the Board of Directors, the Treasurer, the Auditor, and the Superintendent, and to take action with reference thereto.
- ARTICLE 5: To establish the salaries for the elected officers of the District.
- ARTICLE 6: **Discussion Only. To be voted by Australian ballot on March 6, 2018.**

Shall the Mount Abraham Unified School District adopt a budget of \$28,343,828 for school year 2018-19? It is estimated that this budget amount, if approved, will result in education spending of \$16,387 per equalized pupil. This proposed spending per equalized pupil is 1% higher than spending for the current year.

- ARTICLE 7: To determine whether or not the voters will authorize the District Board of Directors to borrow money by the issuance of bonds or notes not in excess of anticipated revenues for the fiscal year per 16 V.S.A. §562(9).
- ARTICLE 8: To transact any other lawful business to properly come before the voters.
- ARTICLE 9: To adjourn the Annual Meeting.

Upon closing of the polls, the ballot boxes will be sealed, transported to and re-opened at the Superintendent's Office in the Town of Bristol, where the ballots will be commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bristol, Lincoln, Monkton, New Haven and Starksboro under the supervision of the Clerk of the Mount Abraham Unified School District.

The legal voters of the Mount Abraham Unified School District are warned and notified that a public information meeting will be held for the purpose of explaining the proposed budget on **February 27, 2018 at 7:00 pm** in the Mt. Abraham Union High School Large Cafeteria.

The legal voters of Mount Abraham Unified District are further notified that voter qualification, registration and absentee voting relative to said annual meeting shall be as provided in Chapters 9 and 11 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

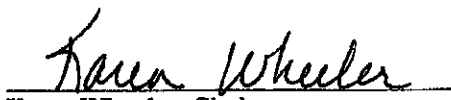
Adopted and approved at a meeting of the Board of School Directors of the Mount Abraham Unified School District held January 23, 2018.

MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS


Dawn Griswold, Chair

Received for record and recorded in the records of the Mount Abraham Unified School District on January 24, 2018.

MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT CLERK


Karen Wheeler, Clerk

WEBSITES

Town of Bristol- www.bristolvt.org
Bristol Recreation Department- www.bristolrec.org
The Hub Teen Center- www.bristolskatepark.com

TOWN OFFICE HOURS

Monday – Friday 8:00 a.m. – 4:30 p.m.

TELEPHONE NUMBERS

Dog Officer - Mon – Fri 453-2410 daytime
453-2533 evenings and weekends
Town Administrator's Office – 453-2410
Town Clerk's Office – 453-2410
Town Garage – 453-4707
Water Department – 453-2410
Recreation Department – 453-5885
Recreation Youth Center – 453-3678

EMERGENCY NUMBERS

Fire Department – 911
Bristol Rescue – 911
State & Local Police – 911

BUSINESS NUMBERS

State Police – 388-4919
Bristol Police – 453-2533
Bristol Rescue Squad – 453-2513
Bristol Fire Department – 453-3201
Lawrence Memorial Library – 453-2366

RECYCLING HOURS

Saturdays - 8:00 a.m. to 12:00 p.m.

CLOSED ON THE FOLLOWING HOLIDAYS

New Year's Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	

MEETINGS

Selectboard every other Monday at 7:00 p.m.
Town Planning Commission 3rd Tuesday at 7:00 p.m. (1st Tuesday as needed)
Zoning Board of Adjustment 2nd and 4th Tuesday at 7:30 p.m. as needed
Conservation Commission 2nd Thursday at 7:00 p.m.
MAUHS School Board 1st & 3rd Tuesdays at 7:00 p.m. in MAUHS Library
Bristol Elementary School Board 2nd Monday at 5:30 p.m. in Bristol Elementary School Library