

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
January 30, 2017**

**1. Call to Order:**

The meeting was called to order at 9:00 a.m.

Board Members Present: Randy Peace, Chair; Judith Wernecke; Josephine Thomas; Mary Gendron Ad-Hoc Board member and Brandy Clayton Ad-Hoc Board member.  
Absent: Celeste Moulton, Vice-Chair and Joan Kavanaugh, Secretary;

OPR Staff Present: Colin Benjamin, OPR Director; Lauren Hibbert, General Counsel; Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; Rachel Allen, Prosecuting Attorney; Ashley Cota, Licensing Board Specialist; and Kara Shangraw, Licensing Board Specialist.

Others Present: Stacey Savage; John O'Brien; Tim O'Brien; and Katherine Sirois.

**2. Approval of Minutes:**

The Chair called for approval of the Minutes of the July 18<sup>th</sup> meeting. Ms. Wernecke made a motion, seconded by Mr. Peace, to approve the Minutes of the July 18, 2016 meeting as submitted. Motion passed unanimously.

**3. Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston made her case managers report, there are currently 30 pending cases.

**4. Reports/Guests:**

**5. Hearings/Stipulations:**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2015-327 & 2015-328 (Nails Time and The Ngoc Ly). Mr. Peace made a motion, seconded by Ms. Thomas, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

The Board reviewed the *Stipulation and Consent Order* in the matters of M2016-23 (2005-38 & 2007-224) (Lindsey A Costello). Ms. Gendron made a motion, seconded by Ms. Clayton, to accept the *Stipulation and Consent Order* as presented. Ms. Wernecke made a motion, seconded by Mr. Peace to go into deliberative session. After the deliberative session, Ms. Clayton made a motion, seconded by Ms. Gendron, to accept the *Stipulation and Consent Order* with the understanding that the respondent may come before the Board at its next meeting to address any misunderstandings concerning the required examinations. Motion passed 4-0. Ms. Thomas, Investigative Team member, abstained from the hearing and vote.

**5. Hearings/Stipulations – Continued:**

The Board reviewed the *Stipulation and Consent Order* in the matter of 2016-629 (Melissa Norris). Mr. Peace made a motion, seconded by Ms. Wernecke, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

The Board reviewed the ALO Proposed Order in the matters of 2015-523 & 2016-76 (Tri C Nguyen Tee- Nail). Ms. Clayton made a motion, seconded by Ms. Thomas, to reject the ALO Order due to the facts not being included in the order. Motion passed 4-0. Mr. Peace, Investigative Team member, abstained from the hearing and vote.

**6. Legislative Updates:**

Attorney's Gilman and Hibbert gave the Board a brief update on the proposed rules.

**7. Correspondence:**

**8. Public Comment/ Other Business:**

Ms. Savage and Mr. O'Brien attended the meeting and discussed education issues with the Board.

**9. Adjourn:**

There being no other business, the meeting adjourned at 11:07 a.m.

Respectfully submitted,

Ashley Cota and Kara Shangraw  
Licensing Board Specialists