



# **Board of Architect**

## **Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-1501 <https://sos.vermont.gov/opr/>

### **Minutes**

**May 18, 2020**

**Members present:**

**Members present via phone:** Rebecca Campbell, Keith Robinson, Matt Lutz Beth Chenette & Liz Merrill

**Member(s) absent:** Eileen Hee, Kirk Moore

**Staff present:** Danielle Rubalcaba, Licensing Administrator III

**Guests:** None

1. 10:05 am Called to order by the board chair Keith Robinson
2. **Approval of the Minutes of the February 24<sup>th</sup> meeting.** Liz Merrill made a motion to accept the minutes. Rebecca Campbell seconded the motion. Motion passed unanimously. Matthew Lutz abstained.
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE's or applicants substantially equivalent by endorsement/reciprocity.** None

**Follow up:**

5. **Discussion Items:**
  - NCARB Regional Summit Update**
    - Region one of NCARB voted in Jennifer Arbuckle as the chair, Thomas Lonardo for Vice Chair, and Sheldon Pennoyer is secretary treasurer and Janet Hansen is director.
    - Discussed ways to cut expenses for region one. Suggestion was to hold the NECARB Fall meeting remotely every other year. Vermont is hosting the meeting this year in Burlington. A tour of Shelburne farms is on the agenda for the Saturday afternoon activity.
    - NCARB Annual meeting will be held remotely this year that was originally scheduled for June in Austin, Texas. Keith to send out additional information when available. Elections for NCARB national positions will be held. 2 contested positions; secretary and public director. All Vermont delegate Annual Meeting participants will need to agree on who to vote for. Additional information will be provided when available.
    - Danielle Licensing administrator provided information on Student EMGY licenses available to licensees for 90 days or until the end of the state of emergency who have graduated and met all the qualifications for licensure but due to Covid 19 are not able to schedule the exams but would like to begin working.
6. **Adjourn.** There being no further business to attend to board chair Keith Robinson adjourned the meeting at 10:31 am

### **Upcoming Meeting Dates**

August 24, 2020

November 23, 2020