

Town of Duxbury

Annual Report

For the fiscal year ending

June 30, 2018

Town Meeting March 5, 2019

Please bring this book to Town Meeting.

Announcements

Town Report If anyone would additional like copies of the Town Report please contact us at 244-6660 or DuxTC@myfairpoint.net and we will mail them to you. There are also copies available in the mailbox by the town office door.

Lunch this year is hosted by the Duxbury Historical Society (DHS) and will be a “Pot Luck” for \$5.00 per person. Please, if possible, bring a hot dish, salad or dessert (NO Nuts or Peanut oil) to add to the feast. Beverages and rolls will be provided. If you have questions, call Mary Ethel Welch at 244-7558. The DHS will also have coffee and treats available before Town Meeting begins.

CHILD CARE should be available for Town Meeting with children joining parents for lunch. Please contact Torrey Smith at 244-8581 to confirm your need for child care. A snack, snow clothes, sled and toy should be packed along.

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**WARNING OF THE TOWN MEETING OF THE TOWN OF DUXBURY
AS A TOWN, March 5, 2019**

The inhabitants of the town of Duxbury who are legal voters in said Town are hereby notified and warned to meet at the Crossett Brook Middle School in the Town of Duxbury, Vermont on Tuesday, March 5, 2019 at 9 o'clock in the forenoon to act upon the following:

Article 1: To elect a Moderator to preside at the meeting of the Town for the ensuing year.

Article 2: To elect a Town Clerk for a term of three years.

Article 3: To elect a Town Treasurer for a term of three years.

Article 4: To act upon the reports of the Town.

Article 5: To determine what action the Town will take with respect to compensating their officers for their official services during the ensuing year.

Article 6: To vote sums of money to pay debts and current expenses of the Town and to pay county taxes with same to be expressed in specific dollar amounts or as a rate of tax on the dollar of the Grand List and if by specific dollar amounts, to authorize the Selectboard to set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk, and to vote a sum of money to increase the principal of the Town's Capital Reserve and Paving Escrow Funds.

Article 7: Shall the voters of the Town of Duxbury set the due date for the issuance of the tax warrant of real and personal property and the date taxes on such property shall become due and payable without discount as October 11, 2019 (second Friday in October) and also assess an 8% penalty as prescribed by the state statute and a 1% interest charge per month on such taxes not paid when due. Postmarks will not qualify as date of receipt.

Article 8: To determine if the Town will have its current taxes paid to the Town Treasurer and its delinquent taxes paid to the Collector of Delinquent Taxes.

Article 9: To elect all Town officers required by law and to fill any other vacancies existing in Town.

Article 10: To determine if the Town will elect a second constable and if so, to elect.

Article 11: To determine if the Town will elect a dog catcher and if so, to elect.

Article 12: To do any other business which may legally come before the Town.

The following Articles shall be voted by Australian ballot:

Article A: To elect a town School Board Director for the Harwood Union Unified School District for a term of three years.

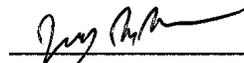
Approved and signed at Duxbury this 17th day of January, 2019.



Mari Pratt, Selectboard



Bob Magee, Selectboard



Jerry McMahan, Selectboard

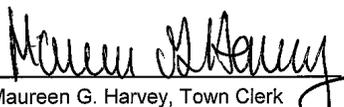


Dan Schillhammer, Selectboard



Kevin Garcia, Selectboard

Received for recording and recorded this 18th day of January, 2019 in Town Records II
pages 399 - 400

ATTEST: 

Maureen G. Harvey, Town Clerk

**MINUTES OF THE TOWN MEETING OF THE TOWN OF DUXBURY
AS A TOWN, March 6, 2018**

The inhabitants of the Town of Duxbury who are legal voters in said Town are hereby notified and warned to meet at the Crossett Brook Middle School in the Town of Duxbury, Vermont on Tuesday, March 6, 2018 at 9 o'clock in the forenoon to act upon the following: Called to order at 9 AM.

The Pledge of Allegiance was recited and a moment of silence was shared for residents of Duxbury who have passed in the last year. After general announcements Carol Collins presented a poem she wrote about town meeting in 1972. Stacy Gibson-Grandfield presented her resignation from her position as a Selectboard member. The town clerk and the road crew were thanked by members of the meeting. Mark Morse spoke to the room and thanked them for their patience and participation in the meeting.

Article 1: To elect a Moderator to preside at the meeting of the Town and the Town School District for the ensuing year.

Mark received a standing ovation. Dan Senning was nominated. Brian Fitzgerald was nominated. Motion was made and seconded that nominations cease. Brian and Dan spoke to the townspeople at the meeting.

Dan Senning received 62 votes and Brian Fitzgerald received 45. Daniel Senning was elected.

Article 2: To act upon the reports of the Town and Town School District Officers.

A motion made and seconded to accept the report as printed and was approved by voice vote.

Article 3: To determine what action the Town and the Town School District will take with respect to compensating their officers for their official services during the ensuing year.

Motion made and seconded to compensate the Town Officers, as listed in the proposed budget. Anne Willson reviewed the line items that were under consideration for vote. Questions were asked about the town administrator position and it was determined that it is not an officer of the town and the discussion was tabled. A motion was made and seconded to cease discussion and accept the compensation as presented which passed by a voice vote.

Article 4: Shall the voters establish a reserve fund of the unassigned general fund balance *as stated in the annual external audit* not to exceed 50% of the general and highway fund budget to cover unanticipated revenue shortfalls and to pay non-recurring and unanticipated general and highway fund expenses in accordance with 24 V.S.A. Section 2804(a).

Motion made and seconded for Article 4. After discussion, a motion was made and seconded to cease discussion and the article was passed by voice vote.

Article 5: Shall the voters approve paying grant project expenses from the general fund reserve as needed to cover expenses before reimbursement for the Town portion of these projects.

Motion made and seconded to amend the article to add the word *and* so the article reads:

Shall the voters approve paying grant project expenses from the general fund reserve as needed to cover expenses before reimbursement **AND** for the Town portion of these projects.

Motion passed to add AND to the article by voice vote.

After discussion a motion was made and seconded to cease discussion and the article was passed by voice vote.

Article 6: Shall the voters approve spending not to exceed \$155,000 from the Capital Reserve Fund to purchase a new tandem truck after trade-in of the current tandem truck.

Motion made and seconded to move article 10 to be before article 6. Others explained they prefer to have the current board explain Articles 6 and 7 before the voting in Article 10.

Motion made and seconded to call the question. Motion was denied based on a show of hands.

Motion made and seconded to approve the spending of \$155,000 for the purchase of truck from the capital reserve fund. Motion made and seconded to call the question, which passed by show of hands. The article to purchase the new truck was passed by voice vote.

Article 7: To vote sums of money to pay debts and current expenses of the Town and Town School District and to pay county taxes with same to be expressed in specific dollar amounts or as a rate of tax on the dollar of the Grand List and if by specific dollar amounts, to authorize the Selectboard to set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk, and to vote a sum of money to increase the principal of the Town's Capital Reserve Fund.

Motion made and seconded to amend the article to read:

To vote sums of \$2,263,871 to pay current expenses of the Town and Town School District and to pay county taxes with same to be expressed in specific dollar amounts and to authorize the Selectboard to set the necessary tax rate after the

Grand List book has been completed and lodged in the office of the Town Clerk, and also to appropriate a sum of \$105,000 to increase the principal of the town's capital reserve fund. Of these \$2,263,871 in expenses, \$809,171 shall be funded by taxes and \$1,454,700 will be funded by non-tax revenue sources. Motion approved by voice vote.

1-8-311-A Discussion and explanation of Town Administrator position which they have changed to more of a Selectboard assistant.

1-8-224-0 The increase in the maintenance budget was questioned and it was explained that it was for a new furnace. The current furnace is the original furnace that was installed when the building was built.

1-7-116-1 Lars explained that the increase in signs was for motion speed signs. It was asked if there might be support from the sheriff's office and it was explained that there was a significant cost in doing that.

Motion made and seconded to change line 1-7-214-C Tandem 2009 from 18,000 to zero and to change and second 1-7-124-J Tandem 2019 from zero to \$3,500 which was passed by voice vote.

1-8-450-0/1/ 2 & 3 charitable contributions. Motion made and seconded to strike these from the budget. After discussion a motion was made and seconded to call the question. That was passed by a show of hands. Voice vote was taken and by majority vote the motion was defeated.

At this time the Town moved to recess at 12:00 agreeing to reconvene at 1:00 P.M. after listening to announcements from the Duxbury Emergency Management team. The meeting was called out of recess by the Moderator at 1:00 P.M. At this time, the Town agreed to hear for State Representatives Maxine Grad and Ed Read.

Motion made and seconded to call the article and it was repeated as:

To vote sums of \$2,249,371 to pay current expenses of the Town and Town School District and to pay county taxes with same to be expressed in specific dollar amounts and to authorize the Selectboard to set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk, and also to appropriate a sum of \$105,000 to increase the principal of the town's capital reserve fund. Of these \$2,249,371 in expenses, \$794,671 shall be funded by taxes and \$1,454,700 will be funded by non-tax revenue sources.

By a show of hands the motion passed to cease discussion and vote on the article. The article passed by voice vote.

Article 8: Shall the voters of the Town of Duxbury set the due date for the issuance of the Tax Warrant of real and personal property and the date taxes on such property shall become due and payable without discount as October 12, 2018 (second Friday in October) and also assess an 8% penalty as prescribed by state statute

and a 1% interest charge per month on such taxes not paid when due. Postmarks will not qualify as date of receipt.

Motion made and seconded. Passed by voice vote.

Article 9: To determine if the Town will have its current taxes paid to the Town Treasurer and its delinquent taxes paid to the Collector of Delinquent Taxes.

Motion made and seconded. Passed by voice vote.

Article 10: To elect all Town and School District officers required by law and to fill any other vacancies existing in Town and Town School District offices

Motion made and seconded to start with 3 year Selectboard position, then the 2 year and then three 1 year positions. The motion passed by voice vote.

Selectboard – 3 year

Lars Dickson was nominated and declined.

Tamatha Thomas-Haase was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Tamatha Thomas-Haase was approved by voice vote.

Selectboard – 2 year

Motion made and seconded for Erin Lander to fill the remaining two years of the three year term. Motion made and seconded that nominations cease and the clerk cast one ballot for Erin Lander was approved by voice vote.

Selectboard – 1 year

Lars Dickson was nominated and declined.

Jerry McMahan was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Jerry McMahan was approved by voice vote.

Selectboard – 1 year

Mari Pratt was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Mari Pratt was approved by voice vote.

Selectboard – 1 year

Lars Dickson was nominated and declined.

Wayne Langlais was nominated and declined.

Torrey Smith was nominated and declined.

Brian Fitzgerald was nominated and declined.

Bob Magee was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Bob Magee was approved by voice vote.

Auditor - 3 year

Bob Magee asked if a Selectman can be an Auditor and he was told that it was not a compatible office, so a replacement would need to be elected to fill the remainder of his term.

Anne Latulippe was nominated and declined.

Emmett Hughlett was nominated.

Kym Andrews was nominated and declined.

Motion made and seconded that nominations cease and the clerk cast one ballot for Emmett Hughlett was approved by voice vote.

Auditor – 2 year

Anne Latullipe was nominated and declined.

Jeff Poitras was nominated and declined.

Nancy Martinez was nominated and declined.

Carmel Kelly was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Carmel Kelly was approved by voice vote.

Lister - 3 year

Max Popowicz was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Max Popowicz was approved by voice vote.

Lister - 2 year

Maurice LaVanway was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Maurice LaVanway was approved by voice vote.

Budget Committee – 5 year

Bonnie Morse was nominated and declined.

Mark Morse was nominated and declined.

Lar Dickson was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Lars Dickson was approved by voice vote.

Cemetery Commission - 3 year

Erin Campos was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Erin Campos was approved by voice vote.

1st Constable – 1 year

Nate Isham was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Nate Isham was approved by voice vote.

Delinquent Tax Collector – 1 year

Rachel Bolduc was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Rachel Bolduc was approved by voice vote.

Agent to Prosecute & Defend Suits & Grand Juror – 1 year

Gloria Rapalee was nominated. Motion made and seconded that nominations cease and the clerk cast one ballot for Gloria Rapalee was approved by voice vote.

Article 11: To determine if the Town will elect a second constable and if so, to elect.

Motion was made to elect a second constable and nominate Rachel Bolduc with a second. Motion made and seconded that nominations cease and the clerk cast one ballot for Rachel Bolduc was approved by voice vote.

Article 12: To determine if the Town will elect a dog catcher and if so, to elect.

Motion was made to elect a dog catcher and nominate Zeb Towne with a second. Motion made and seconded that nominations cease and the clerk cast one ballot for Zeb Towne was approved by voice vote.

Article 13: To do any other business which may legally come before the Town.

Andrea McMahan spoke about the Camel's Hump Management plan and the proposed logging in the area.

Tom Young spoke about the large number of dogs that are roaming the Crossett Hill area and are becoming problematic. He would like the dog owners and the town to be more responsive and to try to curtail the problem.

Additional comments were made and people were encouraged to make a report of nuisance dogs so that action could be taken.

Emmett Hughlett reported that the ELF shelf has transitioned to the church and is open on Friday mornings from 7:30 AM – 10 AM for people that are in need of food assistance.

Elizabeth spoke about the dumping on Stevens Brook Road and was in hopes that there was something that could be done about the illegal dumping.

Bonnie Morse pointed out that there is a dog ordinance in the town report and that residents should be following that ordinance.

Clinton Bedell thought you could call the state about dumping and others thought that it would result in a fine for the town.

Anne LaTullipe said that there is a dog problem in North Duxbury as well and was concerned that some people may retaliate if you make a report.

Kym Andrews thanked Dan Senning.

Erin Lander informed the public that the zoning regulations are going to public hearing on March 26th and they will take public comment at that time.

Clinton Bedell wanted to know if we would have metal detectors and other protective measures at the schools. Stacy told him that the School Board has that authority and employees at the schools told him they did have some measures already implemented.

Torrey spoke about how enjoyable town meeting was.

Tamatha provided information about the Future of the Gravel Pit Committee and invited people to the meetings.

Mary Ethel thanked people for supporting the Historical Society.

Erin spoke of the Town Forest Committee and asked people to fill out a survey.

Patty Delaney brought people's attention to the town website and thanked Lars for his efforts in maintaining the website. Lars requested photos for the website.

Motion made to adjourn and seconded at 2:00 P.M.

The following Articles were voted by Australian Ballot:

Article VI: Shall the voters of the school district approve the school board to expend \$37,183,150, which is the amount the school board has determine to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,137 per equalized pupil. This projected spending per equalized pupil is 2.1% higher than spending for the current year.

In favor: 1135 Opposed: 812 Blank: 12

Article VII: Shall the voters of Harwood Unified Union School District authorize the Board of School Directors to allocate the FY2017 fund balance from the forming districts in the amount of \$533,960 to the school district's Maintenance Reserve Fund per 24 VSA § 2804?

In favor: 1377 Opposed: 542 Blank: 40

HUUSD School Director representing Duxbury

Torrey Smith: 191 Blank: 29

Approved and signed at Duxbury this 10th day of April, 2018.


Stacy Gibson-Grandfield, Selectboard


Erin Lander, Selectboard

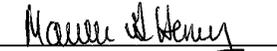

Tamatha Thomas-Haase, Selectboard


Jerry McMahan, Selectboard


Lars Dickson, Selectboard


Daniel Senning, Moderator

Received for recording and recorded this 11th day of April, 2018 in Book – Town
Records II pages 365 - 372.

ATTEST: 
Maureen G. Harvey, Town Clerk



North Duxbury Train Station

Elected Offices

Article 1			
Moderator	Dan Senning	1 year	2019
Article 2			
Town Clerk	Maureen Harvey	3 year	2019
Article 3			
Town Treasurer	Anne Wilson - Resigned David Specht - Appointed	3 year	2019
Article 9			
Selectboard	Steffan Defeo - Resigned Jerry McMahon – Elected 2018	3 year	2019
	Stacy Gibson-Grandfield -Resigned Erin Lander – Resigned Vacant – Appointed*	3 year	2020
	Tamatha Thomas-Haase Resigned Dan Schilhammer – Appointed*	3 year	2021
	Mari Pratt	1 year	2019
	Bob Magee	1 year	2019
	*Appointees serve until Town Meeting 2019		
Listers	Nate Isham Max Popowicz Ken Scott – resigned Maurice LaVanaway - Elected 2018	3 year	2019 2021 2020
Auditors	Angela Young Bob Magee Resigned Carmel Kelly - Elected 2018 Emmett Hughlett	3 year	2019 2020 2021
Budget Committee	Jen Dean Gary Winnie Todd Liberty Karl Lander Lars Dickson	5 year	2019 2020 2021 2022 2023

Cemetery Commission	Wayne Langlais Gloria Rapalee Erin Campos – Resigned Ken Spencer Appointed*	3 year	2019 2020 2021
1 st Constable	Nathan Isham	1 year	2019
Delinquent Tax Collector	Rachel Bolduc	1 year	2019
Agent to Prosecute & Defend Suits & Grand Juror	Gloria Rapalee	1 Year	2019
Article 10			
2 nd Constable	Rachel Bolduc	1 year	2019
Article 11			
Dog Catcher	Zeb Towne	1 year	2019

Elected by Ballot – November 6, 2018 - Term expires Feb 2021

Justice of the Peace	Dan Cardozo Bill Morse Jill Smith Brenda Hartshorn Bonnie Morse Maurice LaVarway Greg Trulson
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Voted by Australian ballot per articles of the HUUSD

Harwood Unified Union SD	Sam Jackson – Resigned Tom Cahallan – Appointed Torrey Smith - Elected	3 year	2019
	Garett MacCurtain	3 year	2020

Appointed Offices

Health Officer	Richard Valentinetti	3 year	2021
Service Officer	Shawn Perry	1 year	2019
Zoning Administrator	Al Quesnel - Resigned David Specht – Interim Appointed	3 year	2019
Development Review Bd	Ben MacKinney Randy Berno Eric Ladensack Will Senning, Chair Zeb Towne	5 year	2019 2019 2020 2022 2022
Planning Commission	Alan Quackenbush Bill Whitehair Doug Weber - Resigned Toni Muir – Appointed Vacant Vacant	3 year	2019 2019 2020 2021 2021
Regional Planning Commission	Alan Quackenbush Vacant – Alternate	1 year	2019
State Police Advisory Board	Karl Lander	1 year	2019
Central VT Solid Waste Rep	Vacant		2019
Fence Viewer	George Welch Zeb Towne Maurice LaVanway	1 year	2019 2019 2019
Fire Warden	Kyle Guyette		Until Resigned
Tree Warden	Eric Potter	1 year	2019
Emergency Mgmt Officer	Karl Lander	1 year	2019
E-911 Coordinator	Dan Cardozo	1 year	2019
Animal Control Officer	Zeb Towne	1 year	2019



Batchelder Associates, PC

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Duxbury
Duxbury, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Duxbury, Vermont ("Town"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, for the year ended June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 36, respectively, be presented to supplement the basic financial statements.

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Batchelder Associates, P.C.

Batchelder Associates, PC
License #945
Barre, Vermont
September 6, 2018



Harvey sugar house with Winooski Street power station and bridge in the background

Treasurer's Report FY2018

Independent Audit General Fund Unassigned Balance	\$ 449,558.00
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REVENUES

1-6-500-1 SOV - Road Reimburse	\$ 62,179.30
1-6-501-0 MISCELLANEOUS	\$ 1,785.93
1-6-501-A Green-up Day	\$ 400.00
1-6-502-0 DOG LICENSES	\$ 612.00
1-6-503-0 RECORDING/COPY FEES	\$ 15,388.55
1-6-503-1 CIVIL FINES	\$ 1,395.00
1-6-509-0 G FUND INTEREST INCOME	\$ 682.24
1-6-512-0 CENT. VT. RAILROAD TAX	\$ 1,357.61
1-6-517-0 MARR/CU LICENSE FEES	\$ 250.00
1-6-527-0 ZONING/DRB APPLIC FEES	\$ 2,243.00
1-6-528-0 PENALTY on Delinq taxes	\$ 6,141.68
1-6-529-0 PILOT Payments	\$ 55,740.37
1-6-535-0 Hold Harmless/Current Use	\$ 37,818.00
1-6-536-A State Appraisal pmt	\$ 728.00
1-6-536-B State Re-appraisal pmt	\$ 6,188.00
1-6-800-E AOT - Dowsville	\$ 92,771.00
1-6-802-A CV Regional Planning - Marshall Road	\$ 7,500.00
Total Non-Tax Revenue	\$ 293,180.68
1-6-504-0 Property Taxes	\$ 848,552.38
1-6-507-A Interest on Delinquent Taxes	\$ 3,440.83
Total Property Tax Revenue	\$ 851,993.21
TOTAL ALL REVENUES	\$ 1,145,173.89

EXPENSES

Highway	\$ 645,308.42
Financial	\$ 68,338.30
Transfers to CR and other Funds	\$ 111,188.00
General Government	\$ 292,909.57
TOTAL EXPENDITURES	\$ 1,117,744.29

Revenue Less Expenditures FY2018	\$ 27,429.60
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Treasurer's Remarks

In September the previous Treasurer Anne Wilson resigned as required by state statute because of relocation to Colorado. Almost every day I come to work I reflect on how well Anne performed the duties of treasurer and strive to server the town as well as she did. In addition I am extremely grateful that she continues to support me through email and phone conversations. I wish her the very best in the future. I also acknowledge and appreciate the support I have received from the Town Clerk, Maureen Harvey, who has stepped out of her role numerous times to help me learn this job to the benefit of Duxbury, and the assistant Treasurer Erin Campos for her efforts and assistance in bringing me up to speed during my learning process. I have made mistakes, will undoubtedly make more in the future, but continue to strive improve and serve the town well.

- The town has continued to keep spending within budget limits for fiscal year 2018.
- The transition to professional payroll processing did not result in the benefits expected during a change in treasurer. Problems experienced during the year in fact complicated my transition to treasurer. The problems have been resolved but make me consider anew the choice between in house and professional payroll management.
- In October of this fiscal year the State issued some Duxbury residents amended tax bills and state payments to tax bills **AFTER** the Duxbury tax due date. This means some folks received notice of delinquent taxes if the adjustment was made in the higher tax direction. This was beyond the Towns control and has resulted in some very upset residents.
- Please remember to submit your Homestead declaration to the State of Vermont by April 15 each year. Late homestead declarations create confusion for taxpayers, can delay property adjustment credits as mention above, and create increased processing costs for the town.

Winooski Street Bridge



Account	FY 2018		FY19 Budget	FY20 Proposed
	FY18 Actual	FY18 Budget		
1-6-500-1 SOV - Road Reimburse	\$62,179	\$62,000	\$62,000	\$62,000
1-6-500-4 SOV - Misc				
1-6-500-A General Fund Transfer Credits				
1-6-501-0 MISCELLANEOUS	\$1,786	\$500		
1-6-501-A Green up Vermont	\$400			
1-6-502-0 DOG LICENSES	\$612	\$400	\$500	\$550
1-6-503-0 RECORDING/COPY FEES	\$15,389	\$16,000	\$16,000	\$16,000
1-6-503-1 Civil Fines	\$1,395			
1-6-507-A Interest on Delinquent Ta	\$3,441	\$5,000	\$800	\$1,200
1-6-509-0 G FUND INTEREST INCOME	\$682	\$200	\$300	\$300
1-6-512-0 CENT. VT. RAILROAD TAX	\$1,358	\$1,300	\$1,300	\$1,300
1-6-517-0 MARR/CU LICENSE FEES	\$250	\$200	\$200	\$200
1-6-526-0 Town Planning Grant				
1-6-527-0 ZONING/DRB APPLIC FEES	\$2,243	\$2,500	\$2,500	\$2,500
1-6-528-0 PENALTY on Delinq taxes	\$6,142	\$7,000	\$7,000	\$7,987
1-6-529-0 PILOT Payments	\$55,740	\$43,000	\$55,600	\$53,584
1-6-535-0 Hold Harmless/Current Use	\$37,818	\$58,000	\$37,800	\$36,826
1-6-536-A State Appraisal pmt	\$728	\$700	\$700	\$730
1-6-536-B State Rappraisal Pmt	\$6,188			\$6,200
Total Muni Revenues	\$196,351	\$196,800	\$184,700	\$189,377
1-6-8 GRANT REVENUE ANTICIPATED				
1-6-800-E Vtrans Grant - Dowsville	\$92,771		\$550,000	
1-6-801-A FEMA - 7/17 flood damage			\$600,000	
1-6-802-A CVRPlan Com-Marshall Rd	\$7,500			
1-6-803-A BBR - Turner Hill Rd			\$120,000	
Total Grant Revenue Anticipated	\$100,271		\$1,270,000	
1-6-504 ANNUAL PROPERTY TAX REVENUES				
1-6-504-0 PROPERTY TAXES	\$770,202		\$836,465	
1-6-504-1 PROP TX - MUNI TAX CREDIT	\$31,707		\$21,920	
1-6-504-2 PROP TX - ED TAX CREDITS	\$48,082			
1-6-507-0 Delinquent Taxes	-\$1,438		\$65	
Total ANNUAL PROPERTY TAX	\$848,552			
TOTAL all Revenues	\$1,145,174	\$196,800	\$1,454,700	\$189,377
1-7-1 HIGHWAY				
1-7-11 ROADS				
1-7-111-0 SAND	\$36,480	\$30,000	\$35,000	\$39,000
1-7-111-1 SAND TRUCKING	\$13,960	\$16,000	\$18,000	\$21,000
1-7-111-2 Gravel Trucking	\$0	\$6,000	\$6,000	\$6,000
1-7-111-A GRAVEL	\$35,085	\$36,000	\$36,000	\$41,000
1-7-111-B MAINTENANCE STONE	\$4,830	\$2,500	\$2,500	\$2,500
1-7-111-C DITCHING STONE	\$7,182	\$11,000	\$11,000	\$11,000
1-7-112-0 BLASTING/HAMMERING	\$500	\$2,500	\$2,500	\$0
1-7-113-0 SALT	\$9,029	\$10,800	\$10,800	\$10,800
1-7-114-0 CHLORIDE	\$17,183	\$16,000	\$16,000	\$16,000
1-7-115-0 CULVERTS	\$5,340	\$6,000	\$6,000	\$6,000
1-7-116-0 SIGNS (formerly rails & signs)	\$1,736	\$3,000	\$9,000	\$3,000
1-7-116-1 RAILS			\$5,000	\$5,000
1-7-117-0 SUBCONTRACTS	\$1,333	\$2,000	\$2,000	\$2,000

Account	FY 2018			
	FY18 Actual	FY18 Budget	FY19 Budget	FY20 Proposed
1-7-117-1 ROADSIDE MOWING			\$6,000	\$8,000
1-7-117-A Muni Road Permitting			\$2,650	\$1,350
1-7-118-0 Engineering	\$0	\$2,000	\$2,000	\$2,000
1-7-119-0 RENTALS	\$3,108	\$3,800	\$3,800	\$3,000
1-7-119-1 ROAD RECONSTRUCTION	\$3,834	\$4,000	\$4,000	\$4,000
1-7-119-A Flaggers	\$0	\$1,000	\$1,000	\$1,000
1-7-119-B E-911 SYSTEM	\$0	\$250	\$250	\$250
Total ROADS	\$139,601	\$152,850	\$179,500	\$182,900
1-7-12 EQUIPMENT				
1-7-121-0 FUEL	\$31,473	\$43,000	\$35,000	\$35,000
1-7-122-0 LUBE	\$3,079	\$4,800	\$4,800	\$4,800
1-7-123-0 MAINTENANCE PARTS	\$6,163	\$5,500	\$5,500	\$5,500
1-7-123-A BLADES	\$4,082	\$7,000	\$7,000	\$7,000
1-7-124-A Tandem 2014	\$4,098	\$3,500	\$3,500	\$4,000
1-7-124-C Tandem 2009	\$12,065	\$17,000	\$0	\$0
1-7-124-D Grader	\$23,931	\$20,000	\$5,000	\$5,000
1-7-124-E Loader	\$2,249	\$5,000	\$5,000	\$5,000
1-7-124-F EXCAVATOR	\$2,318	\$3,000	\$3,000	\$3,000
1-7-124-G Pickup Truck	\$3,525	\$2,500	\$2,500	\$6,000
1-7-124-H Tandem 2016	\$6,098	\$3,500	\$3,500	\$8,500
1-7-124-I CHLORIDE TRAILER	\$254	\$500	\$500	\$1,000
1-7-124-J TBD Tandem 2019			\$3,500	\$3,500
1-7-125-0 WINTER TIRES	\$4,700	\$5,000	\$5,000	\$5,000
1-7-125-A GRADER TIRES				\$9,000
1-7-125-B CHAINS	\$4,340	\$4,500	\$5,000	\$5,000
1-7-125-C LOADER TIRES				\$0
1-7-126-0 SUBCONTRACT	\$127			\$0
1-7-127-0 TOOLS	\$2,532	\$2,500	\$2,500	\$2,500
1-7-128-0 RADIOS	\$1,962	\$1,300	\$1,300	\$1,300
1-7-129-0 Protective Gear	\$844	\$1,000	\$1,000	\$1,600
Total EQUIPMENT	\$113,839	\$129,600	\$93,600	\$112,700
1-7-13 GARAGE				
1-7-131-0 ELECTRICITY	\$2,831	\$3,000	\$3,000	\$3,000
1-7-132-0 HEAT	\$17,027	\$12,000	\$12,000	\$12,000
1-7-133-0 TELEPHONE	\$876	\$900	\$900	\$900
1-7-134-0 MAINTENANCE	\$3,227	\$2,400	\$2,400	\$2,400
1-7-134-1 FABRICATION	\$365	\$3,000	\$3,000	\$3,000
1-7-135-0 OFFICE EQUIPMENT	\$841	\$1,000	\$1,000	\$1,300
1-7-136-0 GARAGE WATER	\$375	\$500	\$500	\$500
1-7-138-0 Waste Disposal	\$2,984	\$2,000	\$2,600	\$2,600
1-7-138-A Environmental Disposal	\$267	\$800	\$800	\$800
1-7-139-0 COMPUTER SUPPORT	\$247	\$400	\$400	\$400
1-7-139-A GENERATOR	\$428	\$650	\$650	\$650
Total GARAGE	\$29,468	\$26,650	\$27,250	\$27,550
1-7-14 ROAD CREW				
1-7-141-0 Temporary Highway	\$1,316			
1-7-141-1 Temporary Highway	\$4,040			
1-7-141-A Road Crew - Foreman	\$51,168	\$51,688	\$52,722	\$54,857
1-7-141-B ROAD CREW - FT 1	\$35,186	\$41,375	\$42,203	\$43,912

Account	FY18 Actual	FY18 Budget	FY19 Budget	FY20 Proposed
1-7-141-C ROAD CREW - FT 2	\$37,764	\$37,870	\$38,627	\$40,191
1-7-141-D ROAD CREW - PT	\$7,418	\$6,000	\$6,120	\$7,000
1-7-142-0 OVERTIME	\$19,601	\$20,000	\$20,400	\$21,226
1-7-143-0 FICA	\$11,332	\$12,005	\$12,246	\$12,790
1-7-144-0 WORKMAN'S COMP	\$12,846	\$14,700	\$15,512	\$19,656
1-7-145-0 HEALTH/ DENTAL	\$40,724	\$49,050	\$57,000	\$61,158
1-7-146-0 RETIRE EXP	\$5,720	\$6,038	\$6,351	\$6,808
1-7-147-0 UNEMPLOYMENT	\$635	\$525	\$525	\$387
1-7-149-0 UNIFORMS	\$5,253	\$4,900	\$6,000	\$6,000
1-7-149-A MISCELLANEOUS	\$1,119	\$1,000	\$1,000	\$1,000
Total ROAD CREW	\$234,121	\$245,151	\$258,705	\$274,985
1-7-8 GRANT EXPENSES				
1-7-800-D August 16 2016 Storm Dama				
1-7-800-E Vtrans Grant - Dowsville	\$104,454		\$550,000	
1-7-801-A FEMA - 7/17 flood damage	\$19,947		\$600,000	
1-7-802-A CVRPlan Com-Marshall Rd	\$3,878			
1-7-803-A BBR - Turner Hill Rd			\$120,000	
TOTAL GRANTS EXPENSES	\$128,279		\$1,270,000	
Total HIGHWAY	\$645,308	\$554,251	\$1,829,055	\$598,135
1-7-15 FINANCIAL				
1-7-151-0 INSURANCE	\$19,922	\$25,200	\$23,000	\$16,851
1-7-158-A SH TRM NOTE - STORM DMG	\$48,416	\$48,416	\$48,416	
Property Tax Deposit moved to Capital Res	\$105,000			
State Payment Deposited to Reappraisal escrow	\$6,188			\$6,200
Total FINANCIAL	\$179,526	\$73,616	\$71,416	\$23,051
1-8 GENERAL GOVERNMENT				
1-8-21 TOWN CLERK AND TREASURER				
1-8-211-0 TOWN CLERK	\$29,964	\$30,000	\$30,600	\$31,457
1-8-212-0 TOWN TREASURER	\$26,505	\$26,500	\$27,030	\$27,787
1-8-213-0 FICA	\$4,214	\$4,322	\$4,409	\$4,532
1-8-215-0 SEMINARS	\$580	\$1,250	\$1,250	\$2,500
1-8-216-0 HEALTH/DENTAL	\$7,102	\$7,460	\$10,000	\$8,025
1-8-217-0 RETIRE EXP	\$1,146	\$1,200	\$1,262	\$1,363
1-8-218-0 ASSISTANT CLERK	\$7,820	\$8,115	\$8,277	\$20,443
1-8-218-A ASSISTANT TREASURER	\$683	\$1,000	\$1,020	\$1,049
1-8-219-0 FICA	\$682	\$697	\$711	\$1,644
Total TOWN CLERK AND TREASURER	\$78,696	\$80,544	\$84,559	\$98,800
1-8-22 TOWN BUILDINGS/GROUNDS				
1-8-221-0 ELECTRICITY	\$901	\$1,450	\$1,000	\$1,000
1-8-222-0 HEAT	\$0	\$1,200	\$1,200	\$800
1-8-222-A Water-Town Office	\$352	\$500	\$500	\$400
1-8-223-0 TELEPHONE	\$1,245	\$1,200	\$1,250	\$1,450
1-8-224-0 MAINTENANCE	\$3,012	\$3,000	\$8,700	\$3,000
1--225-0 Equipment Repair	\$0	\$200		
1-8-225-A Equipment Lease	\$1,675	\$1,500	\$1,800	\$1,800
Total TOWN BUILDINGS/GROUNDS	\$7,185	\$9,050	\$14,450	\$8,450

Account	FY 2018			
	FY18 Actual	FY18 Budget	FY19 Budget	FY20 Proposed
1-8-23 GENERAL CLERICAL				
1-8-230-0 CLEANING	\$1,705	\$1,900	\$1,700	\$1,700
1-8-231-0 SUPPLIES	\$2,501	\$2,500	\$2,500	\$2,500
1-8-232-0 LEGAL NOTICES	\$1,103	\$750	\$750	\$750
1-8-234-0 BANK FEES (was Misc)	\$143	\$120	\$120	\$150
1-8-235-0 POSTAGE	\$1,014	\$1,700	\$1,700	\$1,700
1-8-236-0 RECORD SUPPLIES & RESTORA	\$1,476	\$1,950	\$4,200	\$4,200
1-8-237-0 Office Equipment	\$166	\$200		\$200
1-8-238-0 COMPUTER HARD/SOFTWARE	\$160	\$500	\$4,000	\$1,000
1-8-239-0 COMPUTER SUPPORT SERV.	\$2,409	\$2,500	\$2,500	\$2,750
1-8-240-0 Paydata Payroll Service	\$1,969	\$1,800	\$1,850	\$2,000
1-8-250-0 Elections	\$0	\$250	\$2,000	\$750
Total GENERAL CLERICAL	\$12,646	\$14,170	\$21,320	\$17,700
1-8-3 TOWN OFFICERS				
1-8-311-0 SELECTBOARD	\$4,210	\$4,250	\$4,250	\$4,369
1-8-311-A SELECTBOARD ASSISTANT	\$450	\$1,000	\$25,000	\$22,000
1-8-311-B SELECTBOARD ASSISTANT EXPENS				\$3,000
1-8-312-0 SELECTBOARD EXPENSES	\$1,911	\$700	\$1,000	\$1,000
1-8-312-A WEB SUPPORT	\$500	\$475	\$500	\$500
1-8-313-0 LEGAL SERVICES	\$15,633	\$10,000	\$15,000	\$15,000
1-8-314-0 PLANNING COMMISSION	\$828	\$3,000	\$3,000	\$3,000
1-8-315-0 Development Review Board	\$259	\$500	\$300	\$300
1-8-315-A DRB Admin. Assistant	\$1,780	\$2,100	\$2,100	\$2,200
1-8-315-C FICA	\$747	\$402	\$2,646	\$2,440
1-8-315-D Delinquent Tax Collector	\$3,000	\$3,000	\$3,240	\$3,331
1-8-315-E DRB TRAVEL	\$271	\$350	\$350	\$350
1-8-315-F Abatements	\$367			
1-8-321-0 LISTERS	\$450	\$450	\$486	\$500
1-8-321-A APPRAISAL SERVICES	\$9,000	\$9,500	\$9,500	\$10,000
1-8-322-0 LISTERS EXPENSE	\$56	\$300	\$300	\$150
1-8-325-0 Tax Mapping			\$500	\$500
1-8-331-0 AUDITORS	\$150	\$150	\$162	\$167
1-8-332-0 MODERATOR	\$125	\$125	\$135	\$139
1-8-333-0 BALLOT CLERKS	\$0	\$350	\$2,100	\$700
1-8-334-0 BD. OF CIVIL AUTHORITY	\$0	\$100	\$100	\$100
1-8-342-0 TOWN REPORTS	\$886	\$2,200	\$2,200	\$1,000
1-8-343-0 POSTAGE TOWN REPORTS	\$205	\$275	\$275	\$300
1-8-344-0 RECORDS AUDIT	\$10,500	\$12,000	\$10,500	\$11,500
1-8-347-0 Town Planning Grant Expenses				
1-8-348-0 HEALTH OFFICER STIPEND				\$300
Total TOWN OFFICERS	\$51,329	\$51,227	\$83,644	\$82,846
1-8-4 LOCAL & Charitable 400				
1-8-411-0 WATERBURY FIRE CONTRACT	\$108,095	\$108,620	\$107,570	\$114,000
1-8-411-A MORETOWN FIRE CONTRACT	\$3,000	\$3,000	\$3,000	\$3,000
1-8-412-0 Emergency Management	\$972	\$2,000	\$1,000	\$1,000
1-8-413-0 WATERBURY LIBRARY	\$650	\$3,000	\$500	\$700
1-8-415-0 CEMETERY COMMISSION	\$2,700	\$2,700	\$2,700	\$2,700
1-8-416-0 DOG Catcher	\$500	\$500	\$540	\$555
1-8-416-1 Animal Control	\$0	\$500	\$500	\$500
*1-8-417-0 Town Forest - new			\$1,000	\$200

Account	FY 2018			
	FY18 Actual	FY18 Budget	FY19 Budget	FY20 Proposed
1-8-421-0 COUNTY TAX	\$12,915	\$12,915	\$13,380	\$13,800
1-8-422-0 CVSW	\$1,337	\$1,350	\$1,350	\$1,400
1-8-423-0 VLCT	\$2,504	\$2,510	\$2,600	\$2,624
1-8-423-1 (was 427-0) CENT VT. REG. PLNG.	\$1,471	\$1,475	\$1,511	\$1,604
1-8-423-2 State Police Advisory Board			\$150	\$50
1-8-423-3 Waterbury Ambulance				\$24,950
1-8-424-0 CAPSTONE (CMMTY ACTION)	\$250	\$250	\$250	\$0
1-8-425-0 CENT VT. COUN ON AGING	\$250	\$250	\$100	\$100
1-8-426-0 CENT VT. HOME HEALTH	\$2,150	\$2,150	\$2,150	\$2,650
1-8-428-0 CENT VT. CTR. FOR IND.	\$150	\$150	\$150	\$150
1-8-429-0 AMERICAN LEGION	\$150	\$150	\$150	\$150
1-8-430-0 VT GREEN UP	\$100	\$100	\$100	\$100
1-8-431-0 Everybody wins	\$300	\$300	\$300	\$300
1-8-432-0 Circle (formerly battered women's shelter)			\$200	\$200
1-8-433-0 Homeshare Now	\$300	\$300	\$300	\$300
1-8-434-0 WTBY SENIOR CITIZENS	\$2,500	\$2,500	\$2,500	\$3,000
1-8-435-0 DUXBURY FOOD SHELF	\$625	\$625	\$625	\$625
1-8-436-0 WASH COUNTY YOUTH SERVICE	\$250	\$250	\$250	\$250
1-8-437-0 PEOPLE'S HEALTH & WELLNESS	\$250	\$250	\$250	\$250
1-8-439-0 PCAV former line Vet Chapel	\$350	\$350		
1-8-441-0 Red Cross	\$250	\$250	\$250	\$250
1-8-442-0 VT Trails	\$85	\$85		
1-8-444-0 CHILDRENS ROOM	\$450	\$450	\$450	\$500
1-8-447-0 OUR HOUSE	\$100	\$100	\$100	
1-8-448-0 Central VT Adult Basic Ed	\$300	\$300	\$300	\$300
1-8-449-0 FAMILY CENTER/WASH. CTY	\$100	\$100	\$100	\$100
1-8-450-0 Sexual Assault Crisis Team of Washington County - new			\$150	\$150
1-8-450-1 Good Samaritan Haven - new			\$150	
1-8-450-2 Wash.Cnty. Mental Health Serv. - new			\$150	\$150
1-8-450-3 Cent VT Economic Dev (CVEDC) -new			\$150	
1-8-450-4 vt Ruarl Fire Protectin Task Force				\$100
Total LOCAL & REGIONAL 400	\$143,054	\$147,480	\$144,926	\$176,408
Total GENERAL GOVERNMENT	\$292,910	\$302,471	\$348,900	\$384,205
Total Expenditures	\$1,117,743	\$930,338	\$2,249,371	\$1,005,390
General Fund Budget		\$733,538	\$794,671	\$816,013
2018 Budget Surplus	\$27,430			

Capital Reserve Deposit Request	\$111,500
Paving Escrow Deposit Request	\$3,000
Total Funding Request	\$930,513

Estimated FY2020 Municipal Tax Rate

FY2018 General Fund Budget Request	\$816,013	Tax Rate History	
Amt raised per \$.01 tax (Based on 2017 Grand List)	16,475.62	FY2019	0.5479
General Fund Estimated Municipal Tax Rate	0.4953	FY2018	0.5082
Capital Reserve Est. Muni Tax Rate	0.0677	FY2017	0.5108
Paving Escrow Est Municipal Tax Rate	0.0018	18 mo 15/16	0.7011
Estimated Veteran's Relief Local Tax	0.0015	CY2014	0.5278
TOTAL ESTIMATED MUNI & LOCAL TAX RATE	0.5663	CY2013	0.4562

Treasurer's Report: Grand List & Taxes

2018 Grand List

Education Grand List	1,650,396.00
School District Tax Request	2,206,960.90
State Tax Rate (Residential)	1.6286
Municipal Grand List	1,647,562.00
Town Highway and General Tax Request	899,671.00
Town Highway and General Tax Rate	0.5479
TOTAL TAX RATE (Residential)	2.1765
TOTAL TAX RATE (Non-Residential)	2.1593

2017 Grand List (FY18 Budget)

Education Grand List	1,653,217.00
School District Tax Request	2,044,742.60
State Tax Rate (Residential)	1.5571
Municipal Grand List	1,652,183.00
Town Highway and General Tax Request	838,538.00
Town Highway and General Tax Rate	0.5082
TOTAL TAX RATE (Residential)	2.0653
TOTAL TAX RATE (Non-Residential)	2.0477

2016 Grand List (FY17 Budget)

Education Grand List	1,630,552.00
School District Tax Request	2,107,796.71
State Tax Rate (Residential)	1.6508
Municipal Grand List	1,628,058.00
Town Highway and General Tax Request	829,137.67
Town Highway and General Tax Rate	0.5108
TOTAL TAX RATE (Residential)	2.1616
TOTAL TAX RATE (Non-Residential)	2.0341

2015 Grand List - Town Taxes collected for 18 month Period (FY15 & FY16)

Education Grand List	1,606,876.00
School District Tax Request	2,214,292.80
State Tax Rate (Residential)	1.6641
Municipal Grand List	1,603,779.00
Town Highway and General Tax Request	1,124,348.00
Town Highway and General Tax Rate	0.7011
TOTAL TAX RATE (Residential)	2.3652
TOTAL TAX RATE (Non-Residential)	2.2205

2014 Grand List

Education Grand List	1,541,765.00
School District Tax Request	1,929,719.01
State Tax Rate (Residential)	1.5916
Municipal Grand List	1,536,830.00
Town Highway and General Tax Request	811,579.59
Town Highway and General Tax Rate	0.5278
TOTAL TAX RATE (Residential)	2.1216
TOTAL TAX RATE (Non-Residential)	2.0327

Capital Reserve Plan

Years beyond FY2020 are for projection purposes and subject to change.
 Prior plan projections can be found in previous year Town Reports.

	Deposits	Withdrawals	Balance
FY2020			136,780.00
Deposit Request	111,500.00		248,280.00
Truck Payment 4 of 5 Approved 3/15		33,623.00	214,657.00
Excavator Payment 6 of 7		28,140.00	186,517.00
FY2021			186,517.00
Deposit Request	115,000.00		301,517.00
Truck Payment 5 of 5 Approved 3/15		33,623.00	267,894.00
Excavator Payment 7 of 7		28,140.00	239,754.00
Pick-up Truck (47,000 - 5,000 trade)		40,000.00	199,754.00
FY2022			199,754.00
Deposit Request	115,000.00	-	314,754.00
Tandem Truck		155,000.00	159,754.00
FY2023			159,754.00
Deposit Request	115,000.00		274,754.00
Tandem Truck		155,000.00	119,754.00
FY2024			119,754.00
Deposit Request	115,000.00		234,754.00
FY2025			234,754.00
Deposit Request	115,000.00		349,754.00
Loader		150,000.00	199,754.00
Tandem Truck		155,000.00	44,754.00
FY2026			44,754.00
Deposit Request	112,000.00		156,754.00
Tandem Truck		155,000.00	1,754.00
FY2027			1,754.00
Deposit Request	105,000.00		106,754.00
FY2028			106,754.00
Deposit Request	112,000.00		218,754.00
Pick-up Truck		47,000.00	171,754.00
FY2029			171,754.00
Deposit Request	112,000.00		283,754.00
Tandem Truck \$204,000 - Trade \$40,000		164,000.00	119,754.00
FY2030			119,754.00
Deposit Request	112,000.00		231,754.00
FY2031			231,754.00
Deposit Request	112,000.00		343,754.00
Road Request		40,000.00	303,754.00
FY2032			303,754.00
Deposit Request	112,000.00		415,754.00
Tandem Truck		164,000.00	251,754.00

	Deposits	Withdrawals	Balance
FY2033			251,754.00
<i>Deposit Request</i>	112,000.00		363,754.00
<i>Tandem Truck</i>		164,000.00	199,754.00
FY2034			199,754.00
<i>Deposit Request</i>	112,000.00		311,754.00
FY2035			311,754.00
<i>Deposit Request</i>	112,000.00		423,754.00
<i>Grader</i>		315,000.00	108,754.00
<i>Pick-up Truck</i>		42,000.00	66,754.00
FY2036			66,754.00
<i>Deposit Request</i>	112,000.00		178,754.00
<i>Tandem Truck</i>		164,000.00	14,754.00
FY2037			14,754.00
<i>Deposit Request</i>	115,000.00		129,754.00
FY2038			129,754.00
<i>Deposit Request</i>	115,000.00		244,754.00
FY2039			244,754.00
<i>Deposit Request</i>	115,000.00		359,754.00
<i>Tandem Truck</i>		164,000.00	195,754.00

Duxbury Corner



Capital Reserve and Escrows FY2018

Capital Reserve Beginning Balance July 1, 2017		\$ 205,887.17
Town Meeting March 2017	105,000.00	310,887.17
Tandem Purchase (March 2018 Article 6)	(154,960.00)	155,927.17
Second Payment on Roller (March 2016 Article 9)	(7,000.00)	148,927.17
Excavator Payment	(28,140.55)	120,786.62
2016 Tandem Payment	(33,622.31)	87,164.31
Gravel Special Projects		87,164.31
Interest	148.24	87,312.55
Balance 6/30/2018		\$ 87,312.55
Sand and Gravel Beginning Balance July 1, 2017		\$ 44,283.00
Reclamation Expenses	(3,902.25)	40,380.75
Balance 6/30/2018		\$ 40,380.75
Reappraisal Escrow Beginning Balance July 1, 2017		\$ 52,297.36
CAMA Cost Tables	(501.50)	51,795.86
State Payment	6,188.00	57,983.86
Balance 6/30/2018		\$ 57,983.86
Pavement Escrow Beginning Balance July 1, 2017		\$ 10,350.59
Balance 6/30/2018		\$ 10,350.59
Tax Mapping Escrow Beginning Balance July 1, 2017		\$ 1,719.75
Balance 6/30/2018		\$ 1,719.75
Tire Escrow Beginning Balance July 1, 2017		\$ 1,713.60
Balance 6/30/2018		\$ 1,713.60
TOTAL ALL CAPITAL RESERVE AND ESCROW 6/30/2018		\$ 199,461.10

Delinquent Taxes

	2015	2016/17	2017/18	2018/19	Total Due
Vermont Greenwood				\$6,875.97	\$6,875.97
Sherman, Patrick		\$781.56	\$632.26	\$754.93	\$2,168.75
Benoit, Lanyard				\$2,161.95	\$2,161.95
Upper Court Properties				\$167.77	\$167.77
Scribner, Benjamin				\$4,477.29	\$4,477.29
Blake, Juanita				\$1,195.82	\$1,195.82
Rutledge, Christopher				\$1,443.00	\$1,443.00
Hurd-Burnell, Robert				\$2,951.48	\$2,951.48
Luce, Matthew				\$23.98	\$23.98
Haskins, Bonnie			\$521.58	\$270.46	\$792.04
Wheaton, Michael			\$686.03	\$2,132.84	\$2,818.87
Sassaman, Noah			\$49.31	\$90.74	\$140.05
Farnham, Robert		\$927.60	\$1,700.09	\$1,617.87	\$4,245.56
Billado, Robert & Tamar				\$3,115.87	\$3,115.87
Marino, Keith				\$28.96	\$28.96
Currier, Stacey			\$102.81	\$560.85	\$663.66
O'Brien, Peter				\$2,593.35	\$2,593.35
Rhoades, Barbara				\$1,021.47	\$1,021.47
Wimble, Rhoda	\$504.92	\$1,158.30	\$1,062.90	\$1,304.10	\$4,030.22
Strom, Roland			\$5,259.05	\$5,004.58	\$10,263.63
Cherryholmes, Jong				\$4,027.58	\$4,027.58
Commo, Theresa				\$1.27	\$1.27
Guyette, Tom			\$360.20	\$342.75	\$702.95
Seigel, David				\$3,094.50	\$3,094.50
Allen, Robert & Charles				\$347.85	\$347.85
Rosenblum, Enid				\$1,567.64	\$1,567.64
Green, Maynard				\$157.00	\$157.00

Total Delinquents as of January 15, 2019

\$61,078.48

Selectboard Letter

Hello Neighbors,

We hope this letter finds you well and enjoying life in Duxbury. It is hard to believe that it has been ten months since we saw many of you at the last Town Meeting. Below are a number of items we wish to bring to your attention, as they are items we see popping up again and again in our meetings. We hope you find the information helpful and we encourage you to follow up with us should you have further questions. Better yet – join us at a regular Selectboard meeting!

We've seen a number of changes to the Duxbury public service team this year. Following the resignation of Tamatha Thomas-Haase, Dan Schillhammer was appointed to the Selectboard. Erin Landers later resigned we appointed Kevin Garcia to join the Selectboard. Our Town Treasurer, Anne Wilson, moved to Colorado, and David Specht accepted the appointment as Town Treasurer. David sure is keeping busy, as he is also serving as the Interim Zoning Administrator following the resignation of Al Quesnel. He is doing a great job keeping our town on track in regards to all treasury responsibilities & zoning regulations. Ty MacWalters stepped down as Our Health officer, and Richard Valentinetti of Moretown has taken on those responsibilities.

For those of you leaving the ranks of public service, we would like to thank you for your commitment to Duxbury. It takes a village to keep our growing town moving forward, and your time, energy and dedication to our town is greatly appreciated.

As many of you have already seen, our Highway Department had a very busy construction season. The addition of Doug Siple to the team has provided some great road experience that is benefitting the town. I think we can all agree that the roller for the grader was a wise purchase! We've heard from many of you who were happy with the road conditions this summer. A hearty Thank You to the Highway Department for all you do!

The second portion of the River Road "big dig" was completed in July, and this remains a multi-year project for our crew. Crossett Hill Road, Turner Hill Road, Welch Road and Dowsville Road received some much-needed attention. The work on these roads is in addition to regular maintenance on all town roads, as well as the management and oversight of two large-scale construction projects being completed by contractors on Dowsville Road and Turner Hill Road. As is always the case, completion of road crew projects can be slowed by weather and equipment.

Speeding, especially on River Road and Main Street, remains an ever-present topic of concern at Selectboard meetings. Not only does travel at speeds above posted limits pose a serious safety issue, excessive speed on our dirt roads results in wear that we all end up paying for in repairs. The Selectboard continues to explore a number of possible options to encourage drivers to slow down. The Traffic Ordinance has passed and has adjusted some speed limits around town. When new signage goes up the new speed limits will be effective. Be on the look-out for additional signage and please, be safe out there.

We have had a number of conversations with residents this year with concerns about road maintenance practices. It is important to understand that our town's Highway Department is responsible for adhering to state road maintenance and repair regulations and not doing so puts our current grant funding and future grant opportunities at risk. You can find these regulations outlined in the VTrans Orange Book found at <http://vtrans.vermont.gov/sites/aot/files/operations/TheOrangeBook.pdf>. It goes without saying that most of these new regulations come with a higher price tag and require more time of our road crew. We are working collaboratively with Highway Foreman Adam Magee on managing these budgetary and staffing impacts.

Looking around at our bridges, pavement, culverts and road structures, it's easy to see the projects lining up for years to come. In addition, the Town Garage is in need of roof and structural repairs that may require significant work or possibly a replacement building. We're working on understanding exactly what the next best steps are

to address these issues, and what the budget implications will be. It's important that we do some serious planning ahead to make sure we have the funds available to support these projects. We are actively seeking out grants and other financial assistance, and saving now through our Capital Reserve Plan and escrow accounts is imperative.

As you know, the Highway Department is responsible for the execution of road projects and maintenance. Should you have any comments or observations about road conditions, equipment usages, or other roadwork concerns, please contact Highway Foreman Adam Magee at adam.duxburytown@myfairpoint.net or 802-244-6135.

We have noticed an increase in the amount of illegal dumping on town roads. Please note that the town incurs the costs for removing and disposing of these items! We need your help to try and stop these actions. Please pay attention to your surroundings, and alert the Highway Foreman if you see any items on town property.

For many years, the Waterbury Ambulance Service, Inc. was staffed primarily by volunteers, allowing the organization to run successfully on donations, grants and in-kind support. As with many volunteer-based programs, WASI has seen a significant drop in volunteer availability, causing them to hire paid staff and driving up costs. The team from WASI approached the Selectboard in 2018 to request funding from the town in the amount of \$18.83 per resident annually to continue to provide ambulance services with high-quality staff and equipment. The Selectboard feels this is a good investment, as just like any other emergency services, we want to make sure our neighbors have the help they need in the event of a crisis. So you'll see a budget line item for Waterbury Ambulance Service, Inc. in the amount of \$24,949.75 – Duxbury's portion of the annual operating expenses (based on population). We hope you agree this is a very worthwhile use of our tax dollars. For those interested in volunteering, please contact Waterbury Ambulance Service, Inc. at mark.podgwaite@waterburyambulance.org

A special thank you to Scott Woodard, Bob Magee and the American Legion for their support in coordinating the move of the Duxbury War Veterans Memorial. Just before Veterans Day in 2018, the memorial was relocated to the Duxbury Town Office. Please stop by to pay respects to those who have served our country, and may we honor them by moving forward with peace.

Thanks to your support at last Town Meeting, we were able to hire Jonathan DeLaBruere as Selectboard Assistant in August. Jonathan has managed his responsibilities with professionalism, and is particularly focused on grant administration to help the town offset the cost of necessary repairs on roads, buildings, culverts and bridges. This position is new so it is evolving as we proceed forward.

Please do not hesitate to contact any member of the Selectboard with your ideas and suggestions for the town. We are grateful for the opportunity to serve the members of our community and appreciate all that *you* do to make this such a special place to live, work and play.

Warm regards,

Mari, Jerry, Bob, Kevin & Dan
TOWN OF DUXBURY SELECTBOARD

Selectboard Assistant Report 2018

Hello Town of Duxbury,

It has been an exciting first six months in the newly created Selectboard Assistant role. Since I started mid-August, I have been given two priorities from the Selectboard, which includes creating the agendas, notices, and minutes, and the administration of grants. This consists of working with the Selectboard, Highway Department, and residents to identify priorities in the town that need the assistance of grant funding, and then search for, apply, and tracking the status of the grants if they are awarded.

The town currently has four grants that have been awarded, and are in multiple different phases of development. The first numbers are the total project costs, and the second numbers are the costs that the town is responsible for covering either through the use of in-kind resources or cash match.

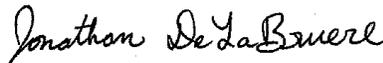
1. Building of a new Salt/Sand Shed
\$358,169.00/71,634.00
2. Scrabble Hill Road Stabilization
\$253,000.00/50,600.00
3. Crossett Hill Road (Phase 2)
\$400,000.00/50,000.00
4. Grout Road Best Management Practices
\$10,750.00/2,150.00

The town also has seven grants that have been applied for, and are waiting on a determination from the sponsoring agency.

1. Lower Camels Hump Road Scoping Study
\$115,000.00/23,000.00
2. Ryan Road Culvert Replacement
\$26,558.40/5,311.68
3. Scrabble Hill Road Culvert Replacement
\$45,888.60/9,177.72
4. Morse Road Culvert Replacement
\$47,951.80/9,590.36
5. Upper Camels Hump Road Infrastructure Improvements
No local match required
6. Stevens Brook Road Culvert Replacement
\$84,000.00/21,000.00
7. Welch Road Culvert Replacement
No local match required

The use of grant funding to invest in municipal infrastructure projects is a huge benefit as you can see when comparing the total cost of the project to the small portion that the community is ultimately responsible for. The amount that Duxbury will be responsible for paying is going to be covered by the surplus funds that we already have. If there are other areas in the town that are in need of attention from a residents perspective, please come and share those ideas at a Selectboard meeting, during town meeting, or contact me at any time.

Thank you for your continued support.



Jonathan DeLaBruere
Selectboard Assistant

Forman's Report

Another year has come and gone in the Town of Duxbury. It was a busy year and we accomplished a lot. On behalf of the Highway Department we thank you for our new International tandem. It has made us more productive in our hauling of material, completing projects, and plowing snow.

We also got our new roller this summer and were very excited to put it right to work. Though there was a learning curve, I am happy to report this is one of the best purchases we have made to date. Though grading is much slower, the finish product is much better. The roads also seem to hold together after rain storms.

The Highway Department continued rebuilding River Road tying it into the previous rebuild. We again dug out the silt, change two culvert crossings, laid out road fabric and then put down eighteen inches of gravel. This is a multiyear project and it is budgeted again for this year.

The Highway Department rebuilt the beginning of Crossett Hill. This is an area that consistently turns to mud in the spring. We dug out two feet of silt and clay from the road and laid down road fabric. After that we placed a layer of eight inch shot rock and then top dressed it with gravel. We are happy to get this repaired because it has been such a maintenance expense in the spring.

The Highway Department with Better Back Road funding, removed trees, ditched, and stone lined .25 miles of Turner Hill. This greatly improved visibility and helped with erosion going into the creek below. We also received a \$112,000.00 grant to upgrade the culvert just above the intersection of Route 100 and Turner Hill. The previous structure was two culverts next to each other. It is now an 8 x 8 box culvert. This structure can handle more water flow and can take extreme weather events better. Thank you Dale Percy Construction for your hard work installing this box culvert for us.

Dowsville also got a huge improvement this year with the help of a VTrans grant. A culvert located 1.60 miles up from the intersection of Route 100 and Dowsville was installed replacing a 4 foot fuel tank. The new super structure is 5 foot tall 11 feet wide and cost \$540,580.36. This, like Turner Hill, is now capable of handling more water during extreme weather events. Thank you Hoyle, Tanner & Associates, Inc. and Griffin and Griffin for your hard work on this project.

We are still currently working on the Crossett Hill Slide located .94 miles from Route 100. We are trying to get all our paperwork and engineering done over the winter so we are "shovel ready" this spring. A huge thanks needs to go to Maureen Harvey for all her hard work with FEMA and keeping this project moving along.

With this year's budget I unfortunately had to raise a few line items. The first is sand. This was raised because we need 5,000 yards of sand to provide the kind of service the taxpayers are requesting. It was also because the price per yard is going up at the supplier's pit. Sand hauling was adjusted to compensate for the 5,000 yards of sand that will need to be hauled. Another line raised was gravel. Duxbury roads are 95% gravel, with only 2 miles of pavement. To keep up with our projects, state regulations and Act 64 we need more gravel. Road side mowing was increased so we can make more passes and to get some of the trees back from the road. By doing this you are saving in overtime for trees coming down in storms. It also creates safer roads because it improves visibility. We also added a line for pavement. This is intended to be used when we change culverts on paved roads. We added a line striping for Main Street. The state will only do half of Main Street because it is class 2. The other side is class 3, so to ensure we are getting this job done completely we paint both sides. This provides safe driving lines.

Other increases are in the equipment side of the budget for the 2014 tandem, 2016 tandem, excavator, town pick up, grader tires, and the chloride trailer. This is because they are either out of warranty completely, out of its bumper to bumper warranty, or needs tires. The chloride trailer's motor is failing and we would like to get it replaced. Even though we wash it off each time it is used, the white metal of the engine can't take the chloride.

I truly didn't want to raise any of these lines items, but I have no choice in the matter if we wanted to keep the Highway Department running.

I want to give our current and past Select Board a huge thank you. I would like to give an extra thank you to Tamatha Thomas-Haase and to Erin Lander. These two really set the standard for what the relationship between the Select Board and the Highway Department should be. I hope boards in the future keep with this relationship.

As always a Foreman is nothing without his crew. I want to thank Randy Fisk Sr. and Doug Siple for all their hard work this year. I want to send a special thanks to Kenny Sargent who announced he will not be returning this coming construction season. He is going to enjoy his retirement. Kenny thank you so much. Also a huge thank you goes to the town office, Maureen Harvey, the former Treasurer Anne Wilson, current Treasurer David Specht, and Johnathan DeLaBruere. With Johnathan taking over the grants I will have more time to work with the rest of the crew on the roads.

I want to thank the Town of Duxbury tax payers. Your continued support of the Highway Department is greatly appreciated. I look forward to another great year in Duxbury.

Adam Magee
Road Foreman
Town of Duxbury

Town Clerk's Report

Last year I requested the funding for a digital land records system which was approved by the voters. This new system will go a long way to improve the indexing and offsite security of our documents. We will be adding the older records to the system so that all the records are backed up and we have them electronically for a complete title search. As we are doing that, we will be auditing the existing indexes. The system was recently installed so several months of the funds budgeted were not utilized for the monthly hardware fee that is listed in the current FY19 budget under line 1-8-236-0. I am planning on using the surplus funds in that line item to fund an overage in line 1-8-218-0 Assistant Clerk. Doing the conversion in house will save us a considerable amount of money and the total of the budget lines in the FY19 will not be exceed the amount approved by voters when the two lines are added together.

For FY20 I am requesting \$20,443 for the assistant clerk position. Of the requested amount, \$8,500 is for the assistant clerk that is in the office on Tuesday and occasionally providing additional coverage. This is the same as the previous budget with a cost of living raise of 2.8%. The additional \$11,943 will enable us to do this conversion in house. Outside quotes for just a portion of this conversion were \$19,450 for the smaller books and an additional \$11,000 for the larger books. These quotes do not include the older books that would be done on a flatbed scanner and the maps.

I am in hopes that we can complete the conversion and audit the indexing within a year. The increase in this budget line would be for FY20 only. In FY21 we should be back to funding for the regularly scheduled hours.

Last year I mentioned that the Legislature passed Act 46 that made changes in the vital records laws. It was supposed to be implemented last year and they felt that they were not ready. They are planning on implementing it this year and it will require additional verification from people making a request for a vital record. If you have a need for a vital record after July 1st you will have to prove a legitimate connection to the record you are requesting. I have included a notice from Vital Records in this report.

We have done a lot of cleanup with our election records. Many of you may have been asked your birthdate as you have come in to vote on election day. Your birthdate is an identifier in the election system so you are not confused with a voter from another town. This helps to ensure that your record is not erroneously transferred to another town. If you move from one town to another in Vermont, you should identify your previous address on your registration so your record can move with you to your new town. If you feel you may have registrations in other towns, please let us know and we can have them merged so the Secretary of State has a more complete voter record for you.

As always, I appreciate the efforts of our Assistant Clerks Myra Perry and Bonnie Morse. They are a valuable asset to the Town. The work of the Town could not be done without the many volunteers that serve on our Town boards and they are greatly appreciated. Please consider getting involved and serving your community.

Maureen Harvey
Town Clerk

Zoning Administrator Yearly Report 2018

Permit Applications and status	
Addition	7
Application Withdrawn	1
Certificate of Occupancy	5 Pending 1
Change of use	2 Pending 1
Compliance letter	2 Not Authorized
Garage/Deck/Accessory	5
New Houses	5
Permit Corrections	1
Sign	1
Sub-Divisions and Variances	4
Tear down and rebuild	3
Enforcement activities	
Violations in Process	2 Pending

The job of the Zoning Administrator as defined in State Law is to strictly apply and enforce the Town Zoning regulations as written in the zoning bylaws. There is no room for the ZA vary from this mandate based on personal views. This being my goal, any applicant of a Zoning permit that has reviewed the zoning regulations and completed the application as required, conforming to the statutes, should have a high confidence that the application will be approved in a timely manner, without imposition of unauthorized conditions.

If you are planning a project and have questions about the application process please feel free to contact me for assistance. Za.duxbury.vt@gmail.com or 802-839-0591. I am happy to help.

David John Specht

Interim Duxbury Zoning Administrator

Planning Commission Report

March 2018 to December 2018

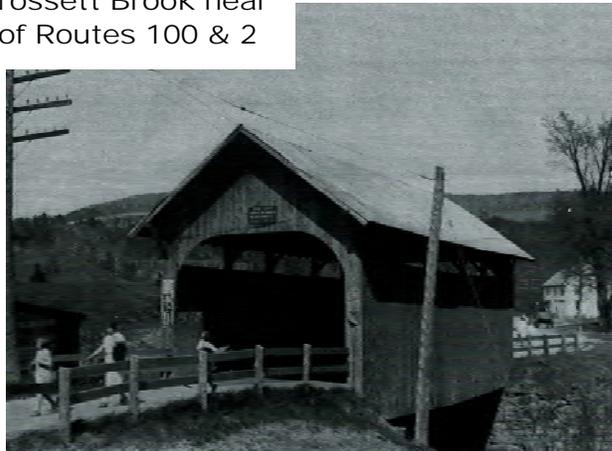
At Town Meeting Day 2018, Brian “BT” Fitzgerald stepped down at the end of his term, after years of service on the Duxbury Planning Commission (DPC) and the Central Vermont Regional Planning Commission (CVRPC). The Planning Commission had completed a re-write of the town zoning regulations in February and passed it along to the Selectboard for its consideration and approval. After making changes, including removal of buffer requirements for streams and brooks, the Selectboard put the draft by-law up for a town vote in August. The proposed by-law was defeated. Even though rejected by the voters, there are revisions that can be kept, such as the re-organization and the revised definition section, and the new draft will not have to start from scratch.

Since finishing work on the rejected zoning revisions, the Planning Commission has been focusing on updating the Town Plan, which is due for renewal in October 2019. Planners from the CVRPC have reviewed the current plan and have made suggestions for improving the plan. New provisions now required by Act 171 related to “forest integrity” must be included in the updated plan. A Town Planning Forum was held on December 13, 2018 to generate discussion of the town plan and receive input from Duxbury voters. Although attendance was light, the different areas of the town, north to south, were well represented. Further input will be sought at town meeting, with a survey covering the various sections of the town plan, and at future public meetings as the draft town plan is updated.

After the updated Town Plan is approved by the Selectboard, the DPC will re-visit the draft zoning ordinance. After further public input and public hearings, it is expected that a new draft by-law will be ready for a vote at the 2020 Town Meeting.

Toni Muir, Alan Quackenbush, and Bill Whitehair, Commissioners

Bridge over the Crossett Brook near
the intersection of Routes 100 & 2



2018 CEMETERY COMMISSION REPORT

The Duxbury Cemetery Commission welcomes input about the four locations for which we supply oversight: Phillips (VT Rte 100), Landon-Hayden (Scrabble Hill), Crossett Hill (Devlin Rd) and Sprague (Crossett Hill). The three member commission meets intermittently at 5:50 pm in Duxbury as business arises. Meetings are posted in advance and any commission member may be contacted for meeting information as well as comments or questions.

Leo Corbeil supplied excellent mowing and maintenance for all of our locations through the warm months of 2018. He is under contract to continue for another year.

Two burials occurred in the Phillips Cemetery in 2018.

In May some of us attended the meeting of the Vermont Cemetery Association in Montpelier. We compared notes with the many others responsible for the state's cemeteries during a full day of presentations.

In June 2018 we renewed our Social Investment Term Account with the Vermont Community Loan Fund for the Phillips Cemetery Perpetual Care.

We thank Erin Campos for her service on the Commission which came to an end in October 2018. She even took it upon herself to find a replacement, Ken Spencer.

Overviews of the cemeteries in Duxbury as well as contact information for the commission can be found on the town website.

Respectfully submitted,

Wayne Langlais, Secretary
Gloria Rapalee, Treasurer
Ken Spencer, Chair



CEMETERY COMMISSION FINANCIAL REPORT

Phillips Cemetery Perpetual Care Account

BALANCE, JANUARY 01, 2018	\$ 2,220.83
Interest Earned, June 16, 2017 - June 15, 2018 (Vermont Community Loan Fund, 1-year Social Investment Team Account)*	\$ 19.60
Receipts	
Disbursements (interest-at maturity- June 15, 2018**)	\$ (19.60)
BALANCE, DECEMBER 31, 2018	<u>\$ 2,220.83</u>

2018 Checking Account

BALANCE JANUARY 01, 2018	\$ 3,703.08
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Receipts (January 01, 2018-December 31, 2018)

FY 2018 Appropriations (July 01, 2018 - June 30, 2019)	\$ 2,700.00
Burial Fee	\$ 200.00
Interest from Perpetual Care**	\$ 19.60
Interest from Checking Account	\$ 0.31
Total Receipts	\$ 2,919.91

Expenses (January 01, 2018 - December 31, 2018)

Mowing, Trimming, Maintenance	\$ 2,300.00
Tree work @ Phillips Cemetery	\$ 100.00
Postage	\$ 8.32
Copies	\$ 20.35
Advertisements - RFP for cemetery maintenance	\$ 272.40
Vermont Cemetery Association (VCA) annual mebership & meetings	\$ 64.00
Community Bank N.A. Stop Payment Order	\$ 35.00
Total Expenses	\$ 2,800.07

BALANCE, DECEMBER 31, 2018	<u>\$ 3,822.92</u>
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DCC 2019 BUDGET

Beginning Balance 2019	\$ 3,822.92
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Estimated Expenses for FY 2019 (January 01 thru December 31, 2019)

Mowing, Trimming, Maintenance	\$ 2,300.00
VCA annual membership and meetings	\$ 150.00
Unanticipated cemetery maintenance	\$ 1,000.00
Equipment purchase-Cemetery Probe	\$ 75.00
Equiptent purchase- Metal Detector	\$ 300.00

Total Estimated Expenses	<u>\$ 3,825.00</u>
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2018 year-end balance minus FY 2019 estimated expenses	\$ (2.08)
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FY 2020 BUDGET REQUEST (JULY 01, 2019 - JUNE 30, 2020)	\$ 2,700.00
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* Interest only will be moved from 1-year Perpetual Care account on maturity date (June 15, 2019).

** Interest only was moved to checking from Perpetual Care account of which only the interest of \$19.60 can be

2018 Dog Licenses

No. of Dogs		Local Fee	State Fee	Late Fee	Total Fees
64	Neutered Males	\$256.00	\$320.00	\$18.00	\$594.00
49	Spayed Females	\$196.00	\$245.00	\$9.00	\$450.00
8	Non-Neutered Males	\$64.00	\$40.00	\$3.00	\$107.00
9	Non-Neutered Females	\$72.00	\$45.00	\$0.00	\$117.00
	Fees forwarded to the state		\$650.00		
	Fees Received by Town	\$588.00		\$30.00	\$618.00

License Fee

Neutered/Spayed	\$9.00	After April 2nd	\$12.00
Non-Neutered/Spayed	\$13.00		\$16.00

All dogs need to be licensed by April 1st of each year to avoid late fees. We will have additional office hours which will be announced on Front Porch Forum in March. You can renew by mail if that is more convenient.

Rabies vaccinations are required for dogs two or more years of age or within the preceding 12 months for dogs less than two years of age. If you do not have a current rabies certificate on file you will need to provide one and, if necessary, proof of your dog being spayed or neutered.

CVSWMD FY 2018 Report for Duxbury

The Central Vermont Solid Waste Management District serves 19-member cities and towns and approximately 52,000 residents to reduce and manage solid waste. The representative seat for Duxbury is vacant on the CVSWMD Board of Supervisors. Contact your Selectboard to become a Board member and represent your town. CVSWMD is committed to providing quality programming, meeting state mandates and providing information and resources to our member communities.

In FY18, CVSWMD provided \$9816 in School Zero Waste and Lawrence Walbridge Reuse Grants, and \$6207 in Green Up Day Grants. The Town of Duxbury received a \$400 Green Up Day Grant. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring.

The District continues to provide award-winning programming, including:

- **Residential Composting:** CVSWMD sells Green Cone food digesters, Soil Saver composting bins and kitchen compost buckets at cost to district residents. CVSWMD also offers free workshops about backyard composting, recycling, safe non-toxic cleaning, and zero waste initiatives.
 - **Events Assistance:** In FY18 the district added three events programs: a bin loan program providing recycling, compost, and trash bins with clear signs, an “event kit” for events under 300 people, providing reusable dishware, flatware, linens and more to help community events reduce waste, and staff assistance to larger event organizers, including downloadable templates for zero waste events on our website, cvswmd.org/zero-waste-events.
 - **School Programming:** Our School Zero Waste Program works with all 26 schools in the District, teaching solid waste lessons in classrooms and facilitating the recycling of paint, bulbs, electronics, batteries and more. In FY18, we led four waste audits at Crossett Book Middle and Hardwood Union High Schools and led seven special programs. School Program Coordinators work with maintenance staff and teachers to help schools compost on site and mentor student groups who lead initiatives toward zero waste in their schools.
 - **Special Collections:** In 2017, 10 events were held, in which CVSWMD collected hazardous waste, paint, batteries and fluorescent bulbs.
 - A collection event for paint, batteries and bulbs was held at the Duxbury town garage, where 7 households participated.
 - **Additional Recyclables Collection Center (ARCC):** The ARCC, at 540 N. Main St. in Barre, is open M, W, F noon-6pm and the third Sat. of each month, 9-1pm. **Please note that ARCC hours may change in 2019.** The ARCC is a recycling drop-off for over 40 hard-to-recycle materials, cvswmd.org/arcc. Blue bin recyclables are not accepted at the ARCC.
 - In FY18, 14 residents from Duxbury recycled at the ARCC.
- Web Site:** CVSWMD posts useful information including what can be recycled, what can be composted, how to dispose of hazardous waste, leaf and yard waste, Act 148, details of our special collections, and an A to Z Guide listing disposal options for many materials.



Central Vermont Solid Waste Management District

137 Barre Street, Montpelier, VT 05602 | cvswmd.org | 229-9383

**WATERBURY AMBULANCE SERVICE, INCORPORATED
WATERBURY BACKCOUNTRY RESCUE TEAM**

2018 Summary

Waterbury Ambulance Service, Incorporated – WASI, is a volunteer, not-for-profit, 501 (c)3 organization that provides pre-hospital emergency medical care and transport, at the advanced life support level, for the towns of Waterbury, Duxbury, and parts of Moretown. WASI also provides mutual aid to such agencies as Stowe Rescue, Mad River Valley Ambulance, and Richmond Rescue.

WASI provides 24/7/365 coverage with a scheduled duty crew on every 12-hour shift. WASI has a roster of approximately 28 volunteers, two full-time paid employees as well as several per diem providers due to the continuing shortage of volunteers.

For calendar year 2018, WASI responded to 728 calls for EMS service up from 665 last year- an average of 60.25 calls per month. In addition, WASI was able upgrade some of its equipment, conduct several CPR courses, as well as participate in a local disaster exercise sponsored by Vermont EMS District 6 of which WASI is a member.

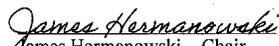
In an effort to increase revenue, WASI continues to expand nontraditional business paths including providing non-emergent transfers as well as increasing CPR, First Aid, and Stop-The-Bleed training program offerings. We also offer custom address signs for a nominal fee. With that said, for the first time in its history, WASI finds itself in the position of asking the towns we serve for financial support. Lack of volunteers, increased training demands, and a staggering increase in general costs coupled with a decline in insurance reimbursements necessitates this action. It should be noted that this is a state-wide issue and WASI is one of the last nonprofit EMS agencies in the state not to receive some type of local financial support.

The number of rescues for the Waterbury Backcountry Rescue Team (WBRT) continues well beyond expectations from when the team was formed in 2001. WBRT was called upon 14 times during 2018 to rescue individuals lost, ill or injured in remote areas surrounding Waterbury. During the year, WBRT was called upon six times to locate and rescue missing persons with all searches taking place mostly at night. Two of these were lost skiers in the backcountry with one at Bolton and one at Mad River Glen. There were seven calls for individuals experiencing medical issues or injuries while hiking or mountain biking. In August WBRT assisted in the recovery of three people who perished in a glider accident on Sterling Mountain. WBRT has 17 members who respond 24/7 and take the burden off both Waterbury Ambulance Service and Waterbury Fire Department when rescues are needed in the back country.

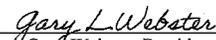
WBRT makes itself available for mutual aid calls to support our surrounding communities with their increasing number of back country rescues. WBRT is part of Waterbury Ambulance Service, Inc. and is responsible to both searches and rescues in the outlying terrain and mountains surrounding Waterbury.

We are always looking for volunteer providers and drivers as well as members for the backcountry team. Feel free to contact us at 802.244.5003 for more information or speak with any WASI member.

WASI and WBRT are committed to providing the highest quality EMS and rescue services available. It is truly an honor to serve our friends and neighbors- Thank You for this opportunity.


James Hermanowski – Chair


Mark Podgwaite Exec. Director

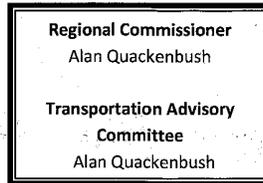

Gary Webster-President

CENTRAL VERMONT REGIONAL PLANNING COMMISSION 2018 ANNUAL REPORT -- TOWN OF DUXBURY

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

2018 Duxbury Activities

- ❖ Developed a data report for municipal plan update.
- ❖ Conducted initial Municipal Grants in Aid site visit.
- ❖ Created parcel maps based on the new parcel data.
- ❖ Reviewed zoning bylaw updates to strengthen and ensure consistency with local needs and updated zoning map.
- ❖ Conducted outreach on the Winooski River Tactical Basin Plan to incorporate the town's needs.
- ❖ Supported emergency response and disaster preparedness by assisting with a Local Emergency Operations Plan update and reviewing the Local Hazard Mitigation Plan.
- ❖ Managed a 5-town Stormwater Master Plan for the Mad River including visits to high priority sites to determine project implementation feasibility.
- ❖ Provided support letter for new salt shed and bank stabilization grant.



CVRPC Projects & Programs

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or cvrpc@cvregion.com for assistance.

Town of Duxbury Policies and Ordinances

Copies are available at the Town Clerks office and online at DuxburyVermont.org

Account Auditing and Financial Reporting Procedures Policy
Class IV Road & Trail Policy
Conflict of Interest Policy
Delinquent Tax Collection Policy
Digital Recording & Archiving Selectboard Meetings Policy
Dog Hybrid Policy
Driveway Culvert Installation Policy
General Fund Reserve Policy
Highway Department Winter Maintenance Policy
PayData Policy
Personnel Policy
Personnel Days Addendum
Public Records Inspection, Copying and Transmission Policy
Purchasing Policy
Sick Leave Addendum
Social Service Policy
Solid Waste Ordinance
Street Name Policy
Town Highway Traffic Regulation Ordinance
Wireless Telecommunications
Zoning Ordinance

Vital Statistic 2018

BIRTHS

Harper Mae Griffith	March 06, 2018	Carley Griffith & Tanner Griffith
Autumn Elise Bushnell	June 04, 2018	Allison Lynn Bushnell & John Bushnell
Oceana Lind McHenry	June 06, 2018	Monique McHenry & Kalev Freeman
Kennedy Grace Scribner	June 15, 2018	Halle Robinson & Benjamin Scribner
Lourde Elefaun Rao Glover Green	July 22, 2018	Alicia Glover
Rexley Augustus Daniell	August 16, 2018	Melanie Daniell & Donald Daniell Jr.
Owen Nathan Faulkner	October 12, 2018	Sarah Faulkner & Nathan Faulkner
Valerie Marie Mirus	December 07, 2018	Rachel Sargent Mirus & Joseph Mirus

DEATHS

Amy M. Durand	January 03, 2018	Mickey Barron & Howard Durand Sr.
Brett F. Swanson	January 03, 2018	Burla Sherman & Franklin E. Swanson
Jessica M. Touchette	February 05, 2018	Kathy Jo Touchette & Peter Dubois
Beverlee H. Grout	May 03, 2018	Freda E. Morse & Frederick Grout
John K. Rogers	July 27, 2018	Anna Kirby & Sidney Rogers Jr.
Antonio Diruocco	Aug 12, 2018	Clotilde Federico & Luigi Diruocco
Sylvia M. Rost	August 21, 2018	Dorothy Rogers & Freeman Davison
Lucille Hart	October 31, 2018	Elsa Green & James O'Connor
Nancy E. Green	November 03, 2018	Marion McGinnis & George Home

MARRIAGES

Olivia Amelie Gough Tyler Edward Devine	February 24, 2018	Steven Gough & Olivia Muench John Devine & Katherine Kessler
Samantha Michelle Gray Zebulon Lanyard Sherman Benoit	April 23, 2018	Timothy Gray & Brenda Jones Lane Benoit & Irene Sherman
Megan Taylor Page Logan Christopher Husain	May 23, 2018	Kerry Page & Linda Milliken Marc Husain & Michele Luck
Courtney Grace Nelson Kyle Matthew O'Brien	June 14, 2018	Keith Nelson & Jennifer Grace Kevin O'Brien & Roberta Mayers
Eric James Lattrell Anne Francis Levy	June 23, 2018	Theodore Lattrell Jr. & Joanne Henderson Max Levy & Alison Clark
Debra Jean Earle Richard Almon Grimes Jr.	June 25, 2018	Richard Earle & Gloria Larock Richard Grimes Sr. & Hilda Godfrey
Brittney Lee Hebert-Dion William Ryan Clark	June 26, 2018	Roger Dion Jr. & CherylAnn Hebert William Clark & Patricia Tansey
Megan Beth McSweeney Jesse Lee Brockwell	June 30, 2018	Michael McSweeney & Lynn Carlson Dennis Brockwell & Jennifer Tiffany
Crystal Marie Clarke Michael Scott Strid	July 13, 2018	Gregg Clarke & Holly Gagnon William Strid & Debra Carilli
Arnold Fay Eastman Jr. Heather Lee Pearson	July 14, 2018	Arnold Eastman Sr. & Irene Raymond Richard Pearson & Martha Crossett
Lida Hope Lutton Nathan Aaron Ceffalo	July 22, 2018	Steven Lutton & Jennie Williams Alberto Ceffalo & Julie Bessett
Melinda Lee Barrett James Douglas Bordeaux	August 25, 2018	Thomas Vescovi & Debbi Barrett Douglas Bordeaux & Patsy Sweetser
Toni Marie Kazil Matthew Orsogna Muir	September 07, 2018	Anthony Kazil & Virginia Dawson Jay Muir & Constance Orsogna
Samantha Rose Campbell Shawn Michael Thompson	September 08, 2018	Patrick Campbell & Hope Martin Michael Thompson & Shannon Welch
Elizabeth Rose Adelman Michael Jacob Middleman	October 06, 2018	Robert Adelman & Valerie Lasher David Middleman & Lee Anne Davies

Harwood Unified Union School District FY2020 Budget Information

Harwood Unified Union's School District's (HUUSD) Annual Report, which includes the proposed 2019-2020 school budget, will be available February 13, 2019.

The report will be available online at www.wwsu.org. Paper copies will be available at any HUUSD school or town office. You may also request a copy by calling 802-583-7953.

The HUUSD school board will hold an annual meeting, which will include information about the budget, on **March 4, 2019 at 6 PM at the Harwood Union High School library.**

On **March 5, 2019**, the budget vote will be by Australian ballot in all six towns. Contact your town clerk about early voting.



Marble Quarry off Ward Hill



The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records—namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

Notes

Printing Courtesy of Dan Schillhammer, Queen City Printing

Photos Courtesy of the Duxbury Historical Society

Town of Duxbury

5421 Vermont Route 100

Duxbury, Vermont 05676

802-244-6660

email: DuxTC@myfairpoint.net

Web site: www.duxburyvermont.org

TOWN OFFICE HOURS	Tuesday – Friday 7:30–3:30
Duxbury Town Clerk	Maureen Harvey
Assistant Town Clerks	Myra Perry, Bonnie Morse
Town Treasurer	David Specht
Assistant Town Treasurer	Erin Campos

TOWN GARAGE	5419 Vermont Route 100	802-244-6135
Road Foreman	Adam Magee	
Road Crew	Doug Siple & Randy Fiske	

THATCHER BROOK PRIMARY SCHOOL	244-7195
47 Stowe Street, Waterbury, VT 05676	

CROSSETT BROOK MIDDLE SCHOOL	244-6100
5672 VT Route 100, Duxbury, VT 05676	

HARWOOD UNION HIGH SCHOOL	244-5186
458 VT Route 100, South Duxbury, VT 05660	

Vermont State Police & Game Warden	229-9191
Waterbury Police	244-7567
Waterbury Fire Department	244-8856
Duxbury Emergency Management	595-3215
Washington Electric Coop	223-5245
Green Mountain Power	888-835-4672
Central VT Solid Waste	229-9383
Animal Control	244-7048
Ambulance	244-5003

Duxbury Town Office
5421 VT Route 100
Duxbury, VT 05676