

PITTSFIELD, VERMONT
ANNUAL TOWN & SCHOOL DISTRICT REPORT
FOR THE YEAR ENDED - DECEMBER 31, 2017

WHO ARE PITTSFIELD NEIGHBORS?

NEW TO TOWN

EAGER TO LEND A HELPING HAND

INNOVATIVE

GO TO SCHOOL

HARD WORKING

BEST FRIENDS

ORGANIZERS OF EVENTS

RUN BUSINESSES

SUPPORTIVE

THEY ARE US!

STATEMENT OF THE AUDITORS

In accordance with Sections 1681 and 1682 of Title 24 V.S.A (Vermont State Article), we have inspected and reviewed bank statements, work orders, disbursements, and check details on a monthly basis for the Town of Pittsfield for the fiscal year ended December 31, 2017. Based on the material reviewed, we conclude that the figures accurately present the financial condition of the Town and the funds in the year ended.

In June, one of the auditors attended an Auditor workshop in Montpelier along with the Town Clerk/Treasurer. The workshop highlighted the roles and procedures for which we are responsible and gave us an opportunity to ask questions and clarify some points about our processes. It provided guidance about practical aspects and best practice pointers for auditing town financials and preparing the Town Report.

The Auditors would like to thank the Town Clerk/Treasurer, the Assistant Town Clerk/Treasurer, the Select Board, the School Directors, and Town Officials for their professional work ethic and commitment to serving the Town of Pittsfield as well as their contributions to the Town Report.

Respectfully submitted,
Erica Hurd 2018
Sue Wuerthele 2019
Martha Beyersdorf 2020

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TOWN OF PITTSFIELD WARNING

Town and School District Meeting

We hereby notify the legal voters of the Town of Pittsfield to meet at the Pittsfield Town Hall on Tuesday, March 6, 2018 at 10 am to transact the following business from the floor in accordance with Robert's Rules of Order:

Article 1. To elect a town moderator for the ensuing year.

Article 2. Pittsfield School District Warning will be acted upon at this time.

Article 3. To receive the reports of the town officers for the year 2017.

Article 4. To elect the following officers for terms indicated and to fill any other office vacant:

	Terms (years)	Vote by Ballot Mandatory
a. Select Person	3	Yes
b. Lister	3	Yes
c. Auditor	3	Yes
d. Trustee of Public Funds	3	No
e. Trustee Roger Clark Memorial Library	3	No
f. Second Constable	2	No
g. Grand Juror	1	No
h. Town Agent	1	No
i. Cemetery Commissioner	3	No
j. Cemetery Commissioner	3	No
k. Collector of Delinquent Taxes	1	No
l. Fire Chief	2	No

Article 5. Will the voters of Pittsfield authorize all current taxes be paid to the Treasurer unless otherwise noted?

Article 6. Will the voters of Pittsfield authorize the Treasurer to collect taxes on real property in two installments, on or before the third Thursday of August and the third Thursday of November, by physical delivery to the tax collector before 5 pm?

Article 7. Will the voters of Pittsfield authorize \$30,000 to be placed in the reserve fund for Highway Equipment?

Article 8. Will the voters of Pittsfield authorize \$44,000 to be placed in the reserve fund for replacement, repair or renovation of the town sand shed?

Article 9. Will the voters of Pittsfield authorize \$5,000 to be placed in the reserve fund for the future repaving of the north end of the Village Green?

Article 10. Will the voters of Pittsfield authorize \$5,000 to be placed in the Recreation Reserve Fund for recreation area maintenance?

Article 11. Will the voters of Pittsfield authorize \$35,000 to be placed in a town reserve fund for the future purchase of a fire truck?

Article 12. Shall the voters of Pittsfield authorize the purchase of a Pumper/Tanker Fire Apparatus in an amount not to exceed \$200,000 to be financed over a period not to exceed 5 years?

Article 13. Will the voters of Pittsfield authorize the Town Hall Reserve Fund to be reallocated for weatherization and maintenance of the Town Hall?

Article 14. Shall the voters of Pittsfield prohibit the town constables from exercising any law enforcement authority, in accordance with 24 V.S.A. § 1936(a)(1)?

Article 15. Will the voters of Pittsfield approve the proposed budget to meet the expenses and liabilities of the town?

Article 16. Will the voters of Pittsfield authorize the Select Board to buy and sell real estate?

Article 17. To discuss any other non-binding business which may properly come before the meeting.

Dated at Pittsfield, Vermont this 25th day of January 2018.

Pittsfield Select Board,

s/Charles Piso, Chair

s/Matt Corron

s/Peter Borden

Received for record this 25th day of January 2018 at 9:00 am.

Attest: s/Patricia S. Haskins, Town Clerk

Notice to Voters

Any individuals needing special accommodations can contact the Town Clerk's Office at least two weeks prior to the Town Meeting. If you are not already a registered voter in the Town of Pittsfield, please register to vote if you are eighteen or over, are a U.S. citizen, and a resident of this town. Eligible residents can register to vote at the Town Office on any day prior to the election during regular business hours. Registration will also be available at the Town Hall on Town Meeting Day.

ANNUAL SELECT BOARD REPORT AND BUDGET NARRATIVE

2018 Town Budget

This was a challenging year from a budgetary and planning standpoint. The Board has had to make some difficult decisions in order to hold the municipal budget in check and to help soften the blow associated with the state imposed school budget increase. Many decisions came down to “need vs. want”. Even with these challenges the Select Board was able to keep the estimated municipal tax rate change negligible and very close to last year’s rate, largely due to fund balances of \$109,000 being brought forward in the 2018 budget. It has been the practice of the Select Board to maintain fund balances to cover expenses during the calendar year prior to property tax collection. These balances have grown beyond the amounts necessary during the last several years, so the Board has proposed that the excess fund balances be brought forward to offset the various capital planning needs. At the time of this report the state school tax rate is unknown and could significantly affect Pittsfield’s resultant property tax rate. The Select Board urges voters to give serious consideration to each warned item.

Capital Planning - Pittsfield’s budget is a delicate balance and one of the goals of the Select Board is to set up a capital planning budget. Some departments already have capital plans but the Board would like all departments to work with the Select Board to set up a capital plan for future needs. The purpose of a capital budget is twofold. First, it allows for proper long term planning, continuity and transparency in the town government and its departments. Secondly, capital planning will better position the town to reduce the tax impact of major planned purchases and to stabilize the tax rate.

The Board feels that thorough and extensive capital planning is the best practice to assess and meet the current and future needs of the town. This capital budget planning is reflected in several of the warned items in this year’s town budget.

Town Sand Shed – Article 8 asks the voters to authorize \$44,000 to be placed in the reserve fund for replacement, repair or renovation of the town sand shed. \$30,000 was placed in the reserve fund in 2016 and again in 2017. It was planned to raise an additional \$30,000 in 2018 and then raise the final amount toward the town project in 2019. The shed is now unsafe and it has become necessary to renovate the sand shed sooner than expected. The Select Board therefore increased the amount requested from \$30,000 to \$44,000 so that the sand shed can be repaired in 2018.

John Deere 444K 4WD Loader – Through capital planning, Pittsfield was able to purchase a new loader for the town without undue impact on the tax rate. During the summer of 2017 the bucket wore through on the town’s 1981 Loader. Road Commissioner George Deblon came before the Select Board with pricing on a bucket replacement. George then worked with the Select Board researching and answering all questions regarding a loader repair or replacement, ‘used vs. new’, legal statutory requirements for a municipal purchase, makes and models, comparative pricing, loans, leasing, terms, interest rates, etc. After several months of thorough research and discussion with the Road Commissioner, the Select Board voted to purchase a 2018 John Deere loader. The Board opted for a three year municipal lease at 2%, with a payment due once a year in December following the collection of taxes. The sale price for the loader was \$130,500 less the trade in of \$12,500. Because money had been put away for several years in advance of the actual purchase a first payment of \$80,000 was applied by the town and two additional payments will be due in December 2018 and 2019 in the amount of \$19,576.67.

Fire Department Pumper Tanker – The Select Board solicits and welcomes a healthy town-wide discussion on this topic. There are two articles that are relevant to the purchase of a pumper tanker. Article 11 is put forward by the Select Board as an alternative to Article 12, which is put forward by Pittsfield Volunteer Fire and Rescue (PVF&R) by petition.

Article 11 asks the voters to authorize \$35,000 to be placed in a town reserve fund for the future purchase of a fire truck. The Select Board submitted Article 11 as an option that will allow voters to set aside funds over time, lessening the tax impact of a purchase of this size. It also allows more time for PVF&R to solicit bids, explore financing options, raise funds, etc. This option establishes a reserve fund. Voting on the actual purchase would be at a later date after thorough research has been completed.

ANNUAL SELECT BOARD REPORT AND BUDGET NARRATIVE, continued

Article 12 asks the voters to authorize the purchase of a Pumper/Tanker Fire Apparatus in an amount not to exceed \$200,000 to be financed over a period not to exceed 5 years. This item was petitioned by PVF&R and the actual verbiage of this warned item has been reworked with the assistance of the Select Board, as recommended by Vermont League of Cities and Towns, though it does not indicate approval by the Select Board.

Town Hall Reserve Fund – Article 13 asks the voters to authorize the Town Hall Reserve Fund to be reallocated for weatherization and maintenance of the Town Hall. The reserve fund currently has a balance of \$10,026.37. The funds were originally set aside to continue exterior renovation of the Town Hall to include insulation and re-siding. Reallocating these funds would allow the town to complete necessary maintenance and repairs on the town hall in 2018.

Town Constables – Article 14 asks, shall the voters of Pittsfield prohibit the town constables from exercising any law enforcement authority, in accordance with 24 V.S.A. § 1936(a)(1). Pittsfield's insurance will only cover constables that have gone through formal police training. This article is simply a housekeeping article and does not reflect on our Town Constables in any way.

Thank yous

The Select Board would like to thank all of the volunteers and friends of the town who hold town positions, many of which can be very demanding and time consuming. We thank our Pittsfield Volunteer Fire and Rescue, the Town Constables, Planning Commission, Board of Listers, Board of Auditors, Trustees of Public Funds and the Town Health Officers who were all called upon to exercise duties on behalf of Pittsfield and its citizens in 2017.

We would also like to recognize Town Clerk and Treasurer Patty Haskins who has worked tirelessly for 25+ years and will be retiring in August. We thank her and want her to know that she leaves very big shoes to fill. Thanks also to Road Commissioner George Deblon for keeping our town roads and equipment in tip top shape and Park Commissioner Connie Martin for taking excellent care of our parks and cemetery.

The Pittsfield Select Board welcomes feedback and encourages everyone to help make Pittsfield be the best it can be. We look forward to continuing to serve the citizens of Pittsfield.

Pittsfield Select Board,
Charles Piso, Chair

Matt Corron

Peter Borden



TOWN CLERK AND TREASURER REPORT

Career Opportunity - Town Clerk and Treasurer Positions

It is with mixed emotions that I announce my retirement as Town Clerk and Treasurer at the end of August 2018. My retirement has been discussed with the Select Board and plans are in motion for a smooth transition. Assistant Town Clerk & Treasurer, Sarah Gallagher, has agreed to stay on to help with the transition. This will be a huge advantage for the next Town Clerk and Treasurer.

Sarah and I will work with the new hire(s) during June, July and August. At retirement, the Select Board will have the authority to appoint someone to serve in each position until the next town meeting. At 2019 Town Meeting, as directed by Vermont Statute, there will be an election for each position. All persons interested in this career opportunity should visit the home page of the town's website at Pittsfieldvt.com. You will find a link to a job description, an application and other pertinent information for making application. Sarah and I will be glad to answer any questions regarding the duties of the Town Clerk and Treasurer positions, daily life in the office, job descriptions, etc. We look forward to speaking with you.

Office Projects and Transition Preparations

To facilitate a smooth transition, Sarah and I have spent considerable time updating and creating policies and procedures for all aspects and functions of the Town Clerk's and Treasurer's Office. We have also created a document spelling out particular duties that occur by month. Purging continues as the State of Vermont introduces their new "Agency Specific Record Schedules." Preservation projects are on going as we continue to preserve older permanent records and as new permanent records are created.

Mascoma Savings Bank introduced a new product this year called an "Insured Cash Sweep Savings" and Northfield Savings Bank offered a new Certificate of Deposit. Both products have much higher interest rates than has been possible to obtain for the last several years. Most of the town's accounts have been transitioned to take advantage of these new products as they are excellent interest earning tools for the town. As always, we continue to survey area banks for the best products and rates for the town.

As this will be my last Town Clerk and Treasurer report, I would like to let everyone know that it has been a pleasure serving the Town of Pittsfield. I have loved my work here at the Town Office and my daily interaction with residents. I thank the voters of Pittsfield for their 25+ years of support. I look forward to helping someone transition into these two rewarding positions.

Thank you

Thank you to everyone who has served in an elected or appointed position during my term of office. Your devotion to the town and the giving of your time and talents has been remarkable. I have enjoyed working with and getting to know all of you.

Thank you to Sarah Gallagher for your hard work and dedication to the Town of Pittsfield as Assistant Town Clerk and Treasurer. It is a pleasure working with you. You are a great asset to the town.

Contact information

Please contact Sarah or myself at 746-8170 or send an email to townofpittsfieldvt@gmail.com if you need assistance with any town related matter.

MINUTES OF THE ANNUAL TOWN MEETING

Town of Pittsfield

Tuesday, March 7, 2017 (summarized)
(Complete Minutes on record at the Town Office)

George Deblon, Moderator, called the Pittsfield Annual Town Meeting to order at 10:00 a.m. Approximately 85 people were in attendance at the Pittsfield Town Hall. George led the attendees in the Pledge of Allegiance. The Articles warned by the Select Board were acted upon at this time.

Article 1. To elect a moderator for the ensuing year. George Deblon elected.

Article 2. Pittsfield School District warning will be acted upon at this time. The Town Meeting recessed at 10:05 a.m. and the School District warning was acted upon. (See separate minutes.) Town Meeting reconvened at 10:30 a.m. and the Articles warned by the Select Board were acted upon at this time.

Article 3. To receive the report of the Town Officers for the year 2016. Motion carried.

Article 4. To elect the following officers for terms indicated and to fill any other office vacant:

- a1. **Select Person for three years.** Charles Piso
- a2. **Select Person for one year.** Peter Borden
- b. **Lister for three years.** Elizabeth Warner
- c. **Auditor for three years.** Martha Beyersdorf
- d. **Town Clerk for three years.** Patty Haskins
- e. **Town Treasurer for three years.** Patty Haskins
- f1. **Trustee of Public Funds for three years.** Henry Hotchkiss
- f2. **Trustee of Public Funds for one year.** Sandy Begin
- g. **Trustee, Roger Clark Memorial Library for one year.** Elizabeth Warner
- h. **Trustee, Roger Clark Memorial Library for five years.** Coral Hawley
- i. **First Constable for two years.** Tim Hunt
- j. **Grand Juror for one year.** Sandy Begin.
- k. **Town Agent for one year.** Sarah Gray
- l. **Cemetery Commissioner for three years.** George Deblon
- m. **Cemetery Commissioner for three years.** Mary Lee Stevens
- n. **Collector of Delinquent Taxes for one year.** Janice Stumpf

The meeting was recessed at 11:28 a.m. for Representative Sandy Haas to speak regarding topics in the State Legislature. Meeting reconvened at 11:33 a.m.

Article 5. Will the voters of Pittsfield authorize all current taxes be paid to the Treasurer unless otherwise noted? Motion carried.

Article 6. Will the voters of Pittsfield authorize the Treasurer to collect taxes on real property in two installments, due before 5 p.m. on or before the third Thursday of August and the third Thursday of November? Motion carried.

Article 7. Will the voters of Pittsfield authorize \$20,000.00 to be placed in the Reserve Fund for Highway Equipment? Motion carried.

Article 8. Will the voters of Pittsfield authorize \$30,000.00 to be placed in a reserve fund for the town sand shed? Motion carried.

Article 9. Will the voters of Pittsfield authorize \$10,000.00 to be placed in a reserve fund to continue exterior renovation of the Town Hall, to include insulation and re-siding? Motion carried.

Article 10. Will the voters of Pittsfield authorize \$30,000.00 to be placed in a reserve fund for the future repaving of the north end of Village Green? Motion amended to authorize \$10,000.00 to be placed in a reserve fund for repaving of the north end of Village Green and carried.

Article 11. Will the voters of Pittsfield authorize the monies collected from perpetual care donations be invested by the Trustees of Public Funds, of which only the interest and/or dividends can be used, for the care and improvement of the cemetery? Motion carried.

Article 12. Will the voters of Pittsfield approve joining the Regional Ambulance Service? Motion denied.

Article 13. Will the voters of Pittsfield approve the proposed budget to meet the expenses and liabilities of the Town? Motion carried.

Article 14. Will the voters of Pittsfield authorize the Select Board to set a tax rate sufficient to meet the expenses and liabilities of the Town? Motion carried.

MINUTES OF THE ANNUAL TOWN MEETING, continued

Article 15. Will the voters of Pittsfield authorize the Select Board to buy and sell real estate?

Motion carried.

Article 16. To discuss any other business which may come before the meeting. Marion Abrams brought everyone up to date on the build-out of ECFiber. George Simpson would like the Pittsfield Parking Ordinance to be enforced equally. Erica Hurd spoke about the library. Matt Corron brought attention to a pamphlet about serving in local government. Karen Waterworth took an informal survey regarding changing Town Meeting to an evening meeting.

With no further business to discuss, the 2017 Town Meeting adjourned at 12:25 p.m.

Recorded by: Approved by:
s/Patricia S. Haskins
Town Clerk

s/Matt Corron
Pittsfield Select Board

s/George Deblon
Moderator



2017 ELECTED TOWN OFFICIALS

Auditors (3-year term)

Erica Hurd	2018
Sue Wuerthele	2019
Martha Beyersdorf	2020

Cemetery Commissioners (3-year term)

Chuck Colton	2018
Steve Martin	2018
Connie Martin	2019
George Deblon	2020
Mary Lee Stevens	2020

Constable, First (2-year term)

Tim Hunt	2019
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Constable, Second (2-year term)

Doug Mianulli	2018
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Delinquent Tax Collector (1-year term)

Janice Stumpf	2018
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Fire Chief (2-year term)

David Colton	2018
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Grand Juror (1-year term)

Sandy Begin	2018
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Justices of the Peace

(2-year term commencing 2/1/2017)

George Deblon	2019
Arlene Drugonis	2019
Sarah S. Gallagher	2019
Pamela Mutrie	2019
Michael Wuerthele	2019

Listers (3-year term)

Colleen Stevens (resigned)	2018
Herb Kuendig (appointed)	2018
Martha Beyersdorf	2019
Elizabeth Warner	2020

Moderator (1-year term)

George Deblon	2018
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School Directors (3-year term)

Kristin Sperber	2018
A. J. Ruben	2019
Raymond Rice	2020

School District Treasurer (3-year term)

Patricia Haskins	2020
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Select Board (3-year term)

Peter Borden	2018
Matt Corron	2019
Charles Piso	2020

Town Agent (1-year term)

Sarah Gray	2018
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Town Clerk (3-year term)

Patricia Haskins	2020
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Town Treasurer (3-year term)

Patricia Haskins	2020
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Trustees of Public Funds (3-year term)

Sandy Begin	2018
Kelly Ziegler	2019
Henry Hotchkiss	2020

Trustees of the Roger Clark Memorial Library (5-year term)

<i>Any newly elected Trustee will be for 3-years</i>	
Elizabeth Warner	2018
Karen Butterhoff-Waterworth (resigned)	2019
Erica Hurd	2020
Martha Beyersdorf	2021
Coral Hawley	2022

2017 APPOINTED TOWN OFFICIALS
Appointed by the Select Board

Civil Defense		Local Emergency Planning		Two Rivers Regional Planning	
David Colton	2018	Commission		Commission Representative	
Greg Martin	2018	Charles Piso	2018	Herb Kuendig	2018
Contracting Officer		Park Commissioner		Unemployment Compensation	
Sarah Gray	2018	Connie Martin	2018	Coordinator	
				Patricia Haskins	2018
E911 Coordinator		Planning & Zoning Commission		White River Valley Ambulance	
Martha Beyersdorf	2018	Marsha Hopkins	2018	Representative	
		Jennifer Howard	2018		
EC Fibernet Delegates		Sarah Gallagher	2019	Jonathan Prendergast	2018
Marion Abrams	2018	Suana Rubin	2019		
Elizabeth Warner, Alt		Sarah Gray (resigned)	2020	Zoning Administrator	
				Sarah Gray	2018
Emergency Management		Road Commissioner		Zoning Board of Adjustment	
Coordinator		George Deblon	2018		
Peter Borden	2018			Pat Funster	2018
		TAC Representative		Jennifer Howard	2018
Green Up Coordinators		George Deblon	2018	Robert Charlebois	2019
Kiara Buker	2018			David Larkin	2019
Maggie Rice	2018	Town Forest Fire Warden		Don Bass	2020
		Ray Colton	2018		
		Tree Warden			
		Arthur M. Begin	2018		

Appointed by Town Clerk/Treasurer

Assistant School District Treasurer		Deputy Registrars	
Sarah Gallagher	2020	Gary Clifford	2018
Assistant Town Clerk		Randy Garner	2018
Sarah Gallagher	2018	Lyndon Mann	2018
Assistant Town Treasurer		Connie Martin	2018
Sarah Gallagher	2020		

Appointed by State Health Officer

Health Officer

Sue Wuerthele September 30, 2018

Clairetta Corron, deputy October 31, 2018

BOARD OF LISTERS

This year there are two new faces in the Lister's Office. Elizabeth "Betty" Warner has been in Pittsfield a few years now and had expressed an interest in learning more about the town. What better way than by becoming a Lister? The Town voted her in on Town Meeting Day. Betty brings many useful computer and organizational skills to our board. Betty and I worked by ourselves for a little while and then found Herb Kuendig. Herb, with a background in architecture and design, has been a valuable asset and resource to the Board. We hope to learn a lot from him.

In the Fall of 2017, we started our annual "Tour de Pittsfield", showing Betty and Herb the different parts of Town that they might not be familiar with. In the process, we noted some properties with changes which we added to our Inspection List. That list is what we use in the spring when we inspect specific properties and update our records, thus making changes to the Grand List as of April 1st.

If your property is one that we make a change to, you will receive in the mail a Change of Appraisal Notice. It will explain what the change is and what your new assessment will be. If you do not agree with the change, the Notice will also explain what you need to do to grieve the change. Grievance Hearings are typically held in May. We are required to post notices of the hearings around town and it will also be put on the Town's Facebook page.

This year, we are also participating in Phase 1 of a program, funded by the Vermont Agency of Transportation, to coordinate the development and maintenance of a statewide, consistent, up-to-date property parcel GIS database, commonly referred to as the Statewide Property Mapping Program. These new maps will allow state and regional, public and private, organizations to use digital parcel data across regions and statewide to perform mapping and analysis task more easily. Pittsfield has not updated its property maps in about 11 years and does not have them in a digital format. This project will fund the creation, update, and upgrade of our data for one year so that it meets the new state data standard. It is hoped that once the town's parcel data is created, the town will continue to update the data on an annual basis. This program will also provide support in various ways, but which will not be funded. A mapping contractor has been assigned to the Town and we will be working with them on this project. All of this is new to us and so we have been attending the various workshops that have been offered on this.

On the subject of workshops, the three of us have attended a variety of them. Some have been offered by the Vermont Tax Department, Division of Property Valuation and Review, others by the New England Municipal Resource Center (NEMRC), the Vermont League of Cities and Towns (VLCT), the International Association of Assessing Officers (IAAO), and the Vermont Association of Listers and Assessors (VALA). These workshops covered topics such as using the NEMRC and CAMA software programs, New and Advanced Lister Training, Data Collection, Land Schedules, Current Use, and Understanding Real Property Valuation. Many other advanced topics are available through these various organizations as well.

Here are a few reminders for Pittsfield property owners:

- The Homestead Exemption form (HS-122) information is available on the Tax Department's website: tax.vermont.gov. This form is filed annually with your Vermont Income Tax.
- If you feel that the assessment of your property is incorrect, please notify us in writing and include your reasons, as well as contact information, so that we can make an appointment to meet with you.

As always, should you ever have any questions or concerns regarding your property, do not hesitate to contact us.

We can be reached through the Town Office (802-746-8170) or via email: pittsfieldvtlisters@gmail.com.

Board of Listers:

Martha Beyersdorf, Chair

Elizabeth Warner

Herb Kuendig

HEALTH OFFICER

During 2017, there were three incidents that were investigated in the Town of Pittsfield. Two were related to animal bites and one involved a rental housing complaint. The animal bites were resolved satisfactorily and the rental housing issue should be resolved in early February 2018.

Please make sure that smoke detectors and carbon monoxide detectors are working properly in your homes and in rental properties.

Respectfully submitted,
Sue Wuerthele

PLANNING & ZONING COMMISSION

We have had a relatively quiet year on the Planning Commission. Work on the Town Plan was completed the previous year, and we have been working on the implementation matrix at the end of the Town Plan. We are making steady progress, although we have decreased our meetings to quarterly. We have had some meetings with the Select Board regarding issues in the matrix which require continued work and hope to continue in this partnership to complete our goals in the Town Plan.

Our membership in the Planning Commission has seen some changes. At this time, we are a Commission of four and looking for a new member to complete our five-member format. We meet quarterly at the Town Office Building at 6:30 p.m. and the dates of our meetings are posted on the Town website.

Public participation is always encouraged at our meetings.

Suana Rubin, Chair

Marsha Hopkins

Jennifer Howard

Sarah Gallagher

ZONING ADMINISTRATOR

Deciding where to store things in our yards, such as vehicles, firewood and dirt piles, and the placement of structures can impact our properties as well as our neighbors' in the event of a flood. Such activities in the areas designated by FEMA as being susceptible to flooding may be illegal and/or require permits. Failure to procure the required permits can be destructive, illegal and expensive.

Please, ALWAYS check the FEMA maps and the Town of Pittsfield Flood Hazard Area Regulations before you do anything near any brook, stream, river, or other waterway.

Sarah Gray

DELINQUENT TAX LIST
As of December 31, 2017

	2017	2016	2015	Previous Years	TOTAL
Berg, Christopher R	1,153.74	679.55	230.59		2,063.88
Bowen, Jack	1,018.72	1,035.16			2,053.88
Caruso, Anthony ET AL	775.00				775.00
Condon, Chris ET AL	24.70				24.70
Corron, Matthew & Clairetta	497.96				497.96
Evans, Jason ET AL	3,154.36				3,154.36
Kelly, Timothy & Co.	1,178.28	1,197.30			2,375.58
Madr, Jason	526.02				526.02
Salem, Dana	2,818.34				2,818.34
Swanson Building Company	2,409.16	68.00			2,477.16
Swanson Building Company	492.70	13.88			506.58
White, Donald E	587.38				587.38
Wiesen, Sloan C	932.80				932.80
Zubkus, Mirga	3,910.08	1,986.61	2,201.26		8,097.95
BHH Associates	36.82	37.42	38.10	742.70	855.04
Tiffanay, Patricia A	1,055.54	1,072.58	1,092.14	6,773.84	9,994.10
Watkins, Harry J. ET AL	<u>731.16</u>	<u>742.96</u>	<u>756.52</u>	<u>8,787.53</u>	<u>11,018.17</u>
	\$ 21,302.76	\$ 6,833.46	\$ 4,318.61	\$ 16,304.07	\$ 48,758.90



STATEMENT OF DELINQUENT TAXES

Delinquent December 31, 2016	\$59,659.11
Watkins 2007 Adjustment	(306.43)
Delinquent November 17, 2017	<u>52,007.19</u>
Total Delinquent November 17, 2017	\$111,359.87
Total Collected 2017	<u>(62,600.97)</u>
Total Delinquent December 31, 2017	\$48,758.90

EXPLANATION OF THE 2017 GRAND LIST

	Listed Value	Grand List 1% of Total
Real Estate	\$101,444.80	\$1,014,448.00

Statement of Current Taxes	Tax Rate X	Grand List =	Taxes Raised
Yr Ended December 31, 2017			
Municipal	0.4500	1,014,448.00	456,499.02
Homestead School	1.0938	374,208.00	409,308.72
Non-Resident School	1.3034	640,240.00	<u>834,488.85</u>
Total Taxes Billed 7/15/17			<u>1,700,593.32</u>

2017 Taxes Accounted For

Current Taxes Collected	1,471,567.98
Delinquent November 17, 2017	52,007.19
Homestead State Payments	200,090.32
2017 Late Filed Penalties collected	510.87
Municipal Portion State Tax Adjustment	(12,870.70)
State Tax Adjustment Refunded to Owner(s)	(10,291.16)
2017 Late Filed Tax Difference	(370.72)
Town Penalty Payments from State	(75.00)
Miscellaneous Adjustment	<u>24.54</u>
Total 2017 Taxes Accounted For	\$1,700,593.32

CHANGES IN FUND BALANCE AND COMPARATIVE BALANCE SHEETS

GENERAL FUND

Fund Balance December 31, 22017

Checking	66,053.25
Holding Account	487,445.77
Petty Cash	<u>45.50</u>
Total Fund Balance	\$553,544.52

Beginning Balance January 1, 2017	\$484,822.59
Revenue for 2017	1,691,529.64
Expenses for 2017	<u>(1,622,807.71)</u>
Ending Balance December 31, 2017	\$553,544.52

Reserved-2nd install. FY2018 State	
Education Property Tax Liability	59,139.00
Unreserved	<u>494,405.52</u>
Ending Balance December 31, 2017	\$553,544.52

Change in Fund Balance	\$68,721.93
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HIGHWAY FUND

Fund Balance December 31, 2017

ICS Savings	275,434.53
Checking	<u>22,326.59</u>
Total Fund Balance	\$297,761.12

Beginning Balance January 1, 2017	\$300,677.82
Revenue for 2017	176,000.54
Expenses for 2017	<u>(178,917.24)</u>
Ending Balance December 31, 2017	\$297,761.12

Change in Fund Balance	(\$2,916.70)
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CEMETERY FUND

Fund Balance December 31, 2017	\$15,540.97
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Beginning Balance January 1, 2017	\$13,663.23
Revenue for 2016	7,544.26
Expenses for 2016	<u>(5,666.52)</u>
Ending Balance December 31, 2017	\$15,540.97

Change in Fund Balance	\$1,877.74
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REVENUES AND RECEIPTS

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Estimated
GENERAL FUND					
Current Taxes	1,678,529.29	1,665,064.62		1,471,567.98	
Current Tax Interest	971.36	798.73		544.54	
Delinquent Taxes	108,795.26	69,610.76		62,600.97	
Delinquent Tax Interest	11,891.86	2,878.39		4,570.48	
Dog Licenses	408.00	371.00	350.00	413.00	400.00
State Rabies Fee/Neuter Surchg	518.00	615.00		620.00	
Pet Dealer Permits	25.00	25.00		25.00	
Breeding/Special License	30.00	30.00		30.00	
Liquor Licenses	680.00	460.00	460.00	570.00	460.00
Town Clerk Fees	8,591.75	6,722.30	6,000.00	10,056.00	6,000.00
Interest - General Fund	541.20	1,123.37	500.00	3,129.87	3,400.00
Interest - Restricted Funds	973.97	454.70	500.00	596.55	1,500.00
Photo Copies	150.30	47.50	30.00	70.80	30.00
Marriage Licenses	455.00	300.00		600.00	
Municipal Planning Grant	9,805.00				
Miscellaneous	345.20	11,734.98		28,596.07	
Lister Ed, Adj Worker's Comp, Dehumidifier rebate \$1,021.26					
Prior year FY2017 school refund of overpayment \$27,584.81					
Record Preservation	628.00	549.60		815.00	
Current Use Payment	10,503.00	10,133.00	10,000.00	9,767.00	9,700.00
Fax	36.00	12.00	10.00	19.00	10.00
Overpayments	6,677.10	4,117.61		3,838.02	
Delinquent Tax Penalty	7,736.51	5,564.98		5,008.05	
Interfund Transfers					
ACH Payment error by VT	46,865.33	116,927.63		42,037.78	
School District Loan Repayment	200,000.00				
Postage Reimbursement	18.98	19.41		30.03	
Road Fines	377.00	417.50		109.00	
FEMA Buy-out Program	61,250.00	186,453.90		3,750.00	
CDBG Buy-out Program		695.00		10,625.00	
CDBG Proposed Park Grant	7,081.60	6,308.00		31,499.50	
Efficiency VT Incentive - Dehumidifier		2,467.20		40.00	
Tax Sale- Adv, filing, legal, sevice, etc	2,953.34	1,917.26			
Redeemed Tax Sale Property		20,437.24			
Tax Sale Escrow	18,800.05				
Undesignated Fund Balance			<u>20,000.00</u>		<u>65,000.00</u>
TOTAL GENERAL FUND	\$2,185,638.10	\$2,116,256.68	\$37,850.00	\$1,691,529.64	\$86,500.00

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Estimated
HIGHWAY FUND					
State Aid	22,472.33	22,472.63	22,000.00	22,475.95	22,000.00
Green Mountain National Forest	19,453.00	19,810.00	19,500.00	20,251.00	19,500.00
Interest	194.87	244.34	150.00	725.66	2,000.00
General Fund Tax Disbursement	125,652.69	137,386.00		129,928.00	
Miscellaneous-Insurance pmn't for theft	10,469.88			1,100.36	
Bridge Grant		69,705.00			
PACIF Grant-Surveillance System			2,265.00	1,519.57	
HW Equip Fund - Chloride Spreader		2,253.88			
Undesignated Fund Balance			<u>8,000.00</u>		<u>40,000.00</u>
TOTAL HIGHWAY FUND	\$178,242.77	\$251,871.85	\$51,915.00	\$176,000.54	\$83,500.00

CEMETERY FUND					
General Fund Tax Disbursement	7,925.00	8,084.00		7,339.00	
Interest	5.23	6.26	5.00	20.64	5.00
Dividends	292.92	338.48	300.00	84.62	300.00
Sale of Lots	525.00	275.00		100.00	
Undesignated Fund Balance			<u>1,000.00</u>		<u>4,000.00</u>
TOTAL CEMETERY FUND	\$8,748.15	\$8,703.74	\$1,305.00	\$7,544.26	\$4,305.00

2018 BUDGET

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
GENERAL FUND					
Taxes					
FICA Social Security	4,215.87	4,445.12	4,410.00	4,520.96	4,437.00
FICA Medicare	985.94	1,039.45	1,031.00	1,055.77	1,038.00
Federal Excise Tax				4.52	5.00
Rutland County Tax	<u>6,076.45</u>	<u>6,808.30</u>	<u>7,000.00</u>	<u>6,892.69</u>	<u>7,283.00</u>
Subtotal	11,278.26	12,292.87	12,441.00	12,473.94	12,763.00
Insurance and Bonds					
VLCT Unemployment Trust	291.00	474.00	467.00	466.00	612.00
VLCT Insurance Package	<u>26,555.00</u>	<u>28,786.00</u>	<u>30,464.00</u>	<u>30,772.00</u>	<u>28,484.00</u>
Subtotal	26,846.00	29,260.00	30,931.00	31,238.00	29,096.00
Dues and Contributions					
VLCT	1,559.00	1,551.00	1,602.00	1,602.00	1,636.00
Two Rivers Regional Planning	726.00	748.00	770.00	770.00	792.00
Vt Clerk's & Treasurer's Assoc.	55.00	55.00	55.00	55.00	55.00
Quin Town Seniors	3,043.00	3,195.00	3,920.00	3,920.00	3,420.00
Visiting Nurse Alliance VT/NH	940.00	1,000.00	1,000.00	1,000.00	1,000.00
Park House/Community Care	500.00	500.00	500.00	500.00	500.00
Capstone Community Action	300.00	300.00	300.00	300.00	300.00
Rutland County Women's Shelter	200.00	200.00	200.00	200.00	200.00
Central VT Council on Aging	600.00	600.00	600.00	600.00	600.00
VT Center For Independent Living	75.00	75.00	75.00	75.00	75.00
Green Up Vermont	50.00	50.00	50.00	50.00	50.00
Rutland County Mental Health	588.00	588.00	588.00	588.00	588.00
NeighborWorks	100.00		200.00	200.00	200.00

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
General Fund, Dues & Contributions, continued					
American Red Cross	150.00	250.00			
Stagecoach	230.00	230.00	230.00	230.00	230.00
Front Porch Forum		50.00			
Child First Advocacy Center		200.00	200.00	200.00	200.00
VT Rural Fire Protectn Tsk Force	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>
Subtotal	9,216.00	9,692.00	10,390.00	10,390.00	9,946.00
Refuse					
Solid Waste Charges	21,864.55				
SW Management/Program Fee	6,016.92	6,049.68	6,050.00	6,049.59	6,050.00
Refuse Removal	25,350.00			26.00	400.00
Recycling Removal	<u>3,960.00</u>				
Subtotal	57,191.47	6,049.68	6,050.00	6,075.59	6,450.00
Other Services					
Legal	5,780.69	2,161.50	8,000.00	3,041.87	5,000.00
Ambulance	35,478.17	32,749.99	32,760.00	30,030.00	34,398.00
Printing	1,163.00	1,333.09	1,700.00	1,628.66	1,900.00
Advertising	2,707.47		500.00	463.75	1,500.00
Miscellaneous Services				50.00	
Financial Audit					6,000.00
Rutland County Sheriff	<u>5,131.50</u>				
Subtotal	50,260.83	36,244.58	42,960.00	35,214.28	48,798.00
Maintenance and Repairs					
Town Office Building	2,221.75	2,934.52	5,000.00	3,394.75	6,000.00
Town Hall	674.00	645.51	2,500.00	1,044.54	25,000.00
Town Hall Project	16,041.98				
Band Stand			100.00		100.00
Sandshed	84.59		300.00		300.00
Garage	56.69	435.06	400.00	234.60	1,400.00
Snow Removal			1,500.00	877.00	1,500.00
Fire Alarm Yearly Inspection	<u>350.00</u>	<u>407.90</u>	<u>400.00</u>	<u>350.00</u>	<u>400.00</u>
Subtotal	19,429.01	4,422.99	10,200.00	5,900.89	34,700.00
Utilities - Town Hall					
Electricity	980.53	1,032.66	1,100.00	725.86	1,000.00
Fuel	<u>1,429.58</u>	<u>48.40</u>	<u>1,200.00</u>	<u>226.27</u>	<u>800.00</u>
Subtotal	2,410.11	1,081.06	2,300.00	952.13	1,800.00
Utilities - Town Office Building					
Electricity	1,856.46	1,937.86	2,000.00	1,976.51	2,100.00
Fuel	2,723.71	2,069.24	3,050.00	1,859.89	2,400.00
Phone/Internet	<u>1,484.67</u>	<u>1,499.88</u>	<u>1,600.00</u>	<u>1,862.99</u>	<u>1,600.00</u>
Subtotal	6,064.84	5,506.98	6,650.00	5,699.39	6,100.00

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
General Fund, continued					
Utilities - Highway Garage					
Electricity	715.49	711.68	800.00	899.06	935.00
Phone/Internet	661.56	670.36	1,060.00	864.92	720.00
LP Gas	<u>709.25</u>	<u>607.05</u>	<u>850.00</u>	<u>861.88</u>	<u>900.00</u>
Subtotal	<u>2,086.30</u>	<u>1,989.09</u>	<u>2,710.00</u>	<u>2,625.86</u>	<u>2,555.00</u>
Utilities - Street Lights					
Electricity	<u>1,910.43</u>	<u>1,954.47</u>	<u>2,100.00</u>	<u>1,925.21</u>	<u>2,100.00</u>
Subtotal	<u>1,910.43</u>	<u>1,954.47</u>	<u>2,100.00</u>	<u>1,925.21</u>	<u>2,100.00</u>
Parks and Grounds					
Labor	2,200.01	2,482.35	3,000.00	2,160.94	3,000.00
Fuel	208.04	145.89	280.00	160.05	175.00
Portable Toilet	550.00	660.00	660.00	660.00	660.00
Equipment Maintenance	0.97	238.73	200.00	253.48	200.00
Trees and Bedding Plants			200.00	420.00	200.00
Supplies	9.34		200.00	29.99	100.00
Signs					1,000.00
Line Painting					1,000.00
Hired Equipment			300.00		150.00
New Equipment			<u>250.00</u>		<u>250.00</u>
Subtotal	<u>2,968.36</u>	<u>3,526.97</u>	<u>5,090.00</u>	<u>3,684.46</u>	<u>6,735.00</u>
Office Expense					
Office Equipment	2,950.29	pstd separately below			
Copier Lease		1,507.02	1,500.00	1,306.80	1,600.00
NEMRC Support		298.51	300.00	307.47	308.00
Tech Support		1,105.24	1,600.00	1,125.00	1,772.00
Website Maintenance	33.34	33.34	100.00	35.34	40.00
Office Supplies	2,497.03	1,197.76	2,500.00	2,703.48	2,500.00
Postage	<u>912.27</u>	<u>1,164.29</u>	<u>1,300.00</u>	<u>1,318.77</u>	<u>1,300.00</u>
Subtotal	<u>6,392.93</u>	<u>5,306.16</u>	<u>7,300.00</u>	<u>6,796.86</u>	<u>7,520.00</u>
Planning Commission					
Printing, Copies, Typing, Adv.			100.00		100.00
Municipal Planning Grant Match	902.00				
Misc./Assistance from Two Rivers			<u>150.00</u>		<u>150.00</u>
Subtotal	<u>902.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>250.00</u>
Board of Listers					
Postage	46.71	17.17	200.00	47.01	200.00
Supplies	54.99	157.99	500.00	138.47	500.00
Computer			600.00		600.00
Miscellaneous	50.00	65.00	100.00	75.00	100.00
NEMRC Support	289.82	486.01	300.00	307.46	308.00
License Fees	<u>473.81</u>	<u>235.00</u>	<u>250.00</u>	<u>235.00</u>	<u>250.00</u>
Subtotal	<u>915.33</u>	<u>961.17</u>	<u>1,950.00</u>	<u>802.94</u>	<u>1,958.00</u>

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
General Fund, continued					
Salaries					
Auditors	1,262.70	2,561.80	2,500.00	2,067.50	2,500.00
Election Officials	75.48	454.20	500.00	90.00	200.00
Custodial	120.00	732.50	1,500.00	270.00	1,500.00
Fire Chief	915.00	915.00	915.00	915.00	915.00
Listers	4,622.68	4,164.87	5,500.00	5,431.32	5,500.00
Select Board	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Health Officer	273.71		300.00	463.41	300.00
Select Board Secretary	2,122.47	2,133.32	2,500.00	2,284.14	2,500.00
Transition and Training					5,000.00
Town Clerk	16,080.00	17,365.92	17,887.00	17,887.00	18,155.00
Town Treasurer	16,080.00	17,365.92	17,887.00	17,887.00	18,155.00
Asst. Town Clerk & Treasurer	<u>11,703.45</u>	<u>13,267.51</u>	<u>14,134.00</u>	<u>13,926.91</u>	<u>14,340.00</u>
Subtotal	57,755.49	63,461.04	68,123.00	65,722.28	73,565.00
Employee Benefits					
Town Officer Education	805.00	992.00	1,000.00	1,085.00	1,200.00
Town Officer Mileage	864.28	910.61	1,000.00	825.30	1,000.00
VT Mun. Emp. Retirement Fund	1,749.23	1,910.25	1,968.00	1,967.57	1,997.00
Medical Insurance		8,566.32	8,241.00	8,306.28	9,023.00
Health Reimbursement Account		<u>1,250.00</u>	<u>1,250.00</u>	<u>1,250.00</u>	<u>1,750.00</u>
Subtotal	3,418.51	13,629.18	13,459.00	13,434.15	14,970.00
Other					
Miscellaneous	<u>191.00</u>	<u>154.00</u>	<u>300.00</u>	<u>154.00</u>	<u>300.00</u>
Subtotal	191.00	154.00	300.00	154.00	300.00
Budget Disbursements					
Fire Department	18,850.00	18,850.00	18,850.00	18,850.00	18,850.00
Library	940.00	940.00	940.00	940.00	2,840.00
*Highway Fund	125,652.69	137,386.00		129,928.00	
*School Fund	1,265,810.10	1,263,405.32		951,147.00	
*Cemetery Fund	7,925.00	8,084.00		7,339.00	
Highway Equipment Fund	15,000.00	20,000.00	20,000.00	20,000.00	Article
Parks & Grounds Equipment Fund	300.00	300.00	300.00	300.00	300.00
Sandshed Fund		30,000.00	30,000.00	30,000.00	Article
Bond Debt Service Payment	51,279.83	45,465.70	44,675.00	44,647.48	43,793.00
Contingency Fund	15,000.00	10,000.00			
Recreation Fund		1,000.00	1,000.00	1,000.00	1,000.00
Recreation Maintenance Reserve					Article
Town Hall Exterior Reserve			10,000.00	10,000.00	
Village Green Paving Reserve			10,000.00	10,000.00	Article
Fire Truck Reserve Fund					Article
Computer Equipment Fund	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
Subtotal	1,501,757.62	1,536,431.02	136,765.00	1,225,151.48	67,783.00

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
General Fund, continued					
*Funds Disbursed					
Marriage Licenses	420.00	300.00		650.00	
State Rabies Fee/Neuter Surchrg	518.00	565.00		620.00	
Record Preservation	627.00	546.00		935.00	
Refund of Overpayments	6,675.84	4,116.84		3,955.76	
Property Tax Adjustment Refund	6,113.63	9,071.92		10,291.16	
Voided Checks Prior Year	(35.22)				
Current Use Change Refund	106.72				
Interfund Transfers					
Correct VT deposit errors	46,865.33	116,927.63		42,037.78	
School District Loan	200,000.00				
FEMA Buyout		186,453.90			
CDBG Buyout	2,933.68	64,510.62		42,500.00	
Municipal Planning Grant	9,806.00				
CDBG Public Facility Park Grant	10,224.00	5,204.00		29,429.50	
Tax Sale Redemption		38,850.00			
Tax Sale Escrow		387.29			
Delinquent Tax Penalty	<u>7,728.66</u>	<u>5,732.83</u>		<u>5,008.05</u>	
Subtotal	291,983.64	432,666.63	0.00	135,427.25	0.00
*State Education Fund					
Statewide Prop. Tax Liability	<u>324.94</u>			<u>59,139.00</u>	
Subtotal	324.94	0.00	0.00	59,139.00	0.00
Miscellaneous Expense					
Journal Entry Buyout-tax write off		<u>27.62</u>			
Subtotal	0.00	27.62	0.00	0.00	0.00
TOTAL GENERAL FUND	2,053,303.07	2,164,657.51	\$359,969.00	\$1,622,807.71	\$327,389.00
**TOTAL GENERAL FUND	\$361,606.70	\$323,115.56	\$359,969.00	\$339,827.46	\$327,389.00

** This is the "Total General Fund" less the *Highway, *School and *Cemetery Fund "Budget Disbursements", the *Funds Disbursed category, and the *State Education Fund-Statewide Property Tax Liability. This line allows for a more accurate comparison of the 2017 Budget, 2017 Actual and the 2018 Proposed.

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
HIGHWAY FUND					
Wages					
Road Commissioner	47,835.74	47,417.03	53,629.00	51,786.82	54,433.00
Temporary Help	<u>203.60</u>	<u>818.71</u>	<u>1,572.00</u>	<u>903.04</u>	<u>1,600.00</u>
Subtotal	48,039.34	48,235.74	55,201.00	52,689.86	56,033.00

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
Highway Fund, continued					
Taxes					
Federal Excise Tax	2.08				
FICA Social Security	2,978.38	2,990.56	3,422.00	3,266.84	3,474.00
FICA Medicare	<u>696.62</u>	<u>699.41</u>	<u>800.00</u>	<u>763.89</u>	<u>812.00</u>
Subtotal	3,677.08	3,689.97	4,222.00	4,030.73	4,286.00
Fuel					
Gasoline	101.95	63.97	100.00	39.58	100.00
Diesel	7,220.62	5,350.06	10,000.00	6,339.20	10,000.00
Lubricants	<u>197.56</u>	<u>362.64</u>	<u>300.00</u>		<u>300.00</u>
Subtotal	7,520.13	5,776.67	10,400.00	6,378.78	10,400.00
Hired Equipment					
Rochester Road Maintenance	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00
Backhoe	3,500.00	3,684.50	3,500.00	3,635.00	3,500.00
Roadside Mowing	2,582.50	2,200.00	2,500.00	2,200.00	2,500.00
Trucks	1,360.00	3,310.00	2,500.00	2,500.00	2,500.00
All Other	<u>1,407.50</u>	<u>667.50</u>	<u>2,000.00</u>	<u>520.00</u>	<u>2,000.00</u>
Subtotal	11,050.00	12,062.00	12,700.00	11,055.00	12,700.00
Materials					
Gravel	24,908.62	29,171.90	20,000.00	20,309.90	20,000.00
Sand	17,119.50	12,870.00	25,000.00	27,097.44	30,000.00
Salt			1,000.00		1,000.00
Chloride	5,283.18	5,310.00	5,600.00	5,760.00	6,000.00
Culverts	6,031.45	8,526.90	8,000.00	7,828.85	8,000.00
Guardrail/Signs	<u>3,597.75</u>	<u>351.73</u>	<u>1,000.00</u>	<u>33.98</u>	<u>1,000.00</u>
Subtotal	56,940.50	56,230.53	60,600.00	61,030.17	66,000.00
Employee Benefits					
Medical Insurance	7,522.61	7,909.69	8,241.00	8,306.28	9,023.00
Health Reimbursement Account	229.65	1,250.00	1,250.00	1,250.00	1,750.00
VT Mun. Emp. Retirement Fund	2,600.02	2,607.94	2,950.00	2,848.28	2,994.00
Uniform Allowance	<u>233.97</u>	<u>412.94</u>	<u>500.00</u>	<u>504.94</u>	<u>500.00</u>
Subtotal	10,586.25	12,180.57	12,941.00	12,909.50	14,267.00
Other					
Garage Supplies	508.98	1,998.85	500.00	657.34	500.00
Employee Ed-MSHA annual refresher	75.00	75.00		75.00	75.00
Bridge #11 - deck resurface		77,450.00			
Miscellaneous	<u>100.00</u>	<u>1,875.00</u>	<u>1,000.00</u>	<u>92.60</u>	<u>1,000.00</u>
Subtotal	683.98	81,398.85	1,500.00	824.94	1,575.00

	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Proposed
Highway Fund, continued					
Repairs					
International 4900	4,541.62	1,143.18	4,500.00	5,744.55	8,000.00
Ford F-550	1,470.76	3,039.00	2,500.00	3,584.56	4,500.00
Loader	1,446.04	173.41	4,500.00	2,002.08	2,500.00
Grader	2,531.48	3,312.69	4,500.00	1,171.20	4,500.00
Rake	121.89	112.50	100.00	834.75	100.00
Chainsaw	11.09		100.00		100.00
Chloride Spreader	698.75	33.52	400.00	17.50	400.00
Sander - International	51.22		750.00		750.00
Sander - Ford		30.33	750.00		750.00
Plow - International	171.48	1,506.06	450.00	30.60	450.00
Plow - Ford	248.42		450.00	506.02	450.00
Trimmer			100.00		100.00
Pressure Washer	251.65	328.05	200.00	284.01	200.00
Plow Wing - Ford	<u>833.37</u>	<u>185.81</u>	<u>450.00</u>	<u>687.06</u>	<u>450.00</u>
Subtotal	12,377.77	9,864.55	19,750.00	14,862.33	23,250.00
John Deere 444K Loader					19,577.00
Surveillance System			4,529.00	4,184.03	
Misc Equip - 2 chainsaws				1,151.90	
Sand Screen				4,500.00	
Fireproof cabinet for flamables					1,000.00
York Rake	5,180.00				
Aid Pilot Grant				5,300.00	
Liquid Chloride Spreader	7,543.75				
Blower	<u>449.95</u>				
Subtotal	13,173.70		4,529.00	15,135.93	20,577.00
TOTAL HIGHWAY FUND	\$164,048.75	\$229,438.88	\$181,843.00	\$178,917.24	\$209,088.00
CEMETERY FUND					
FICA Social Security	282.03	252.18	319.00	246.77	319.00
FICA Medicare	65.99	58.98	75.00	57.70	75.00
Fuel	151.45	156.35	400.00	195.80	300.00
Equipment Maintenance	407.10	819.38	600.00	533.27	600.00
Flags			300.00	652.99	
Hired Equipment			300.00		200.00
Wages	4,549.65	4,067.59	5,150.00	3,979.99	5,150.00
Stone Cleaning		950.00	700.00		700.00
Top Soil			300.00		300.00
Tree Removal		1,775.00	500.00		500.00
Gravel					
CEMETERY FUND TOTAL	\$5,456.22	\$8,079.48	\$8,644.00	\$5,666.52	\$8,144.00

BUDGET SUMMARY

	2015	2016	2017	2018
Anticipated Expenses				
General Fund	375,330.00	345,129.00	359,969.00	327,389.00
Highway Fund	165,703.00	179,190.00	181,843.00	209,088.00
Cemetery Fund	8,185.00	8,344.00	8,644.00	8,144.00
School Fund	<u>1,390,659.00</u>	<u>1,456,309.00</u>	<u>1,242,508.00</u>	<u>1,290,559.00</u>
(Anticipated Expenses) Total	1,939,877.00	1,988,972.00	1,792,964.00	1,835,180.00
Anticipated Revenue				
General Fund	8,747.00	8,730.00	37,850.00	86,500.00
Highway Fund	40,050.00	41,804.00	51,915.00	83,500.00
Cemetery Fund	260.00	260.00	1,305.00	4,305.00
School Fund	<u>1,390,659.00</u>	<u>1,456,309.00</u>	<u>1,242,508.00</u>	<u>1,290,559.00</u>
(Anticipated Revenue) Total	1,439,716.00	1,507,103.00	1,333,578.00	1,464,864.00
Municipal Total To Be Raised By Taxes to Meet Budget	\$ 500,161.00	\$ 481,869.00	\$ 459,386.00	\$ 370,316.00

ANTICIPATED TAX RATE

	2015 Actual	2016 Actual	2017 Actual	2018 Estimated
Grand List	\$1,007,437.67	\$1,009,210.17	\$1,014,448.00	\$1,038,361.00
Municipal	0.50	0.4785	0.45	0.3566
With Warned Item #7 -	30,000.00			0.3855
With Warned Item #8 -	44,000.00			0.4279
With Warned Item #9 -	5,000.00			0.4327
With Warned Item #10 -	5,000.00			0.4375
With Warned Item #11 -	35,000.00			0.4712
With Warned Item #12 at 2.9% -	<u>43,547.00</u>			0.5132
Total warned items	162,547.00			
School				
Homestead Education	1.6746	1.6060	1.0938	1.3141
Non Residential Education	1.3142	1.3032	1.3034	1.4465
Resultant Tax Rate				
Homestead	2.1746	2.0845	1.5438	*
Non Residential	1.8142	1.7817	1.7534	*

* The resultant anticipated tax rate is unknown until the budget and articles have been approved.

STATEMENT OF TOWN INDEBTEDNESS as of December 31, 2017

Long Term Debt

The Town of Pittsfield received a \$670,000.00 twenty year General Obligation Bond dated July 1, 2010 through the Vermont Municipal Bond Bank with an interest rate of 2.973561%. Payments are due twice a year. An interest payment of \$6,926.91 and a federal sequestration payment of \$405.65 was made for the May 1, 2017 payment. An interest payment of \$6,926.91, a federal sequestration payment of \$388.01 and a principal payment of \$35,000 was made for the November 1, 2017 payment. A total of \$49,647.48 was paid in 2017. Bonds outstanding total \$425,000. The debt is scheduled to be fully retired in 2030.

Short Term Debt

None

ADDITIONAL ASSETS

	Bridge MMA	Civic Sign and Bench MMA	Civic Sign and Bench ICS Savings	Computer Fund CD 428
Beginning Balance January 1, 2017	\$1,099.35	\$2,211.26	\$0.00	\$3,578.31
Deposits			2,211.46	1,000.00
Interest	0.12	0.20	2.54	6.47
Withdrawals		<u>(2,211.46)</u>		<u>(4,584.78)</u>
Ending Balance December 31, 2017	\$1,099.47	\$0.00	\$2,214.00	\$0.00

	Computer Fund ICS Savings	Contingency Fund CD 611	Contingency Fund ICS Savings	Emergency MMA
Beginning Balance January 1, 2017	\$0.00	\$50,162.51	\$0.00	\$9,003.48
Deposits	4,966.86		59,340.67	
Interest	4.81	178.16	157.93	0.61
Withdrawals	<u>(600.00)</u>	<u>(50,340.67)</u>		<u>(9004.09)</u>
Ending Balance December 31, 2017	\$4,371.67	\$0.00	\$59,498.60	\$0.00

	Federal Tax Deposit Fund	Health Reimburse- ment Fund	Highway Equipment CD 102	Highway Equipment ICS Savings
Beginning Balance January 1, 2017	\$2,500.00	\$2,146.86	\$72,860.71	\$0.00
Deposits	31,695.40	2,500.00		93,179.60
Interest			318.89	376.18
Withdrawals	<u>(31,695.41)</u>	<u>(2,078.89)</u>	<u>(73,179.60)</u>	<u>(80,060.00)</u>
Ending Balance December 31, 2017	\$2,499.99	\$2,567.97	\$0.00	\$13,495.78

	Land Trust CD 662	Lister Education MMA	Lister Education ICS Savings	Office Building Checking
Beginning Balance January 1, 2017	\$109,259.39	\$1,154.38	\$0.00	\$2,223.48
Deposits		519.00	1,488.48	5,000.00
Interest	908.83	0.10	1.67	
Withdrawals	<u>(592.46)</u>	<u>(1,673.48)</u>		<u>(7,223.48)</u>
Ending Balance December 31, 2017	\$109,575.76	\$0.00	\$1,490.15	\$0.00

ADDITIONAL ASSETS, continued

	Office Building CD 293	Office Building ICS Savings	Parks & Grounds Equipment	Parks & Grnds Equip ICS Savings
Beginning Balance January 1, 2017	\$15,641.92	\$0.00	\$2,765.19	\$0.00
Deposits		12,891.48		3,074.84
Interest	26.08	13.81	9.65	6.44
Withdrawals	<u>(15,668.00)</u>		<u>(2,774.84)</u>	
Ending Balance December 31, 2017	\$0.00	\$12,905.29	\$0.00	\$3,081.28

	Paving Reserve ICS Savings	Reappraisal MMA	Reappraisal ICS Savings	Record Preservation MMA
Beginning Balance January 1, 2017	\$0.00	\$41,510.65	\$0.00	\$8,124.71
Deposits	10,000.00	4,412.00	45,924.45	
Interest	26.37	1.80	198.12	0.55
Withdrawals		<u>(45,924.45)</u>		<u>(8,125.26)</u>
Ending Balance December 31, 2017	\$10,026.37	\$0.00	\$46,122.57	\$0.00

	Record Preservation ICS Savings	Recreation MMA	Recreation ICS Savings	Robert S. Dumas
Beginning Balance January 1, 2017	\$0.00	\$6,980.62	\$0.00	\$669.42
Deposits	8,609.42	3,099.22	6,184.03	
Interest	20.17	0.46	15.63	0.12
Withdrawals		<u>(10,080.30)</u>	<u>(166.77)</u>	
Ending Balance December 31, 2017	\$8,629.59	\$0.00	\$6,032.89	\$669.54

	Sand Shed CD 180	Sand Shed ICS Savings	Town Hall Reserve ICS Savings	Wray Park Beautificatn MMA
Beginning Balance January 1, 2017	\$30,000.00	\$0.00	\$0.00	\$1,106.12
Deposits		60,154.00	10,000.00	
Interest	154.00	160.11	26.37	0.12
Withdrawals	<u>(30,154.00)</u>			<u>(101.19)</u>
Ending Balance December 31, 2017	\$0.00	\$60,314.11	\$10,026.37	\$1,005.05

PETTY CASH
Year Ended December 31, 2017

Cash on Hand January 1, 2017	\$138.42
Deposits	
Disbursements	<u>(92.92)</u>
Cash on Hand December 31, 2017	\$45.50

LICENSE REPORT
Year Ended December 31, 2017

Dog Licenses

Females (Spayed)	40 @ \$9.00	\$ 360.00
Males (Neutered)	28 @ \$9.00	252.00
Females	3 @ \$13.00	39.00
Males	4 @ \$13.00	52.00
Males (partial year)	2 @ \$10.00	20.00
Late Females (Spayed)	17 @ \$11.00	187.00
Late Males (Neutered)	22 @ \$11.00	242.00
Late Females	3 @ \$17.00	51.00
Late Males	4 @ \$17.00	68.00
Replacement Tags	1 @ \$1.00	1.00
Pet Dealer Permit/Special License	1 @ \$62.00	<u>62.00</u>
	Total Collected	\$ 1,334.00

Credited to Clerk Fee Account - 124 @ \$2.00	(248.00)
Credited to State Spay/Neuter/Rabies Program - 124 @ \$5.00	(620.00)
Credited to Special License Account - 1 @ \$30.00	(30.00)
Credited to Pet Dealer Permit - 1 @ \$25.00	<u>(25.00)</u>
	Total Credited
	\$ (923.00)
	Balance
	\$ 411.00

A Note About Dog Licenses

Any dog that is more than six months old must be registered and licensed annually, on or before April 1st, by the Clerk of the Municipality in which the dog is kept. (20 VSA § 3581(a))

To obtain a license the dog's owner must pay a fee, present the Clerk with a current vaccination certificate, and in the case of a spayed female or neutered male dog, provide a certificate of sterilization from a licensed veterinarian. (20 VSA § 3581(b), (d))

LICENSE REPORT, continued

Liquor Licenses

First Class	4 @ \$115.00	\$ 460.00
<i>Casa Bella Inn</i>		
<i>Clear River Tavern</i>		
<i>Original General Store</i>		
<i>Vermont Farms Catering</i>		
Second Class	2 @ \$70.00	<u>140.00</u>
<i>Original General Store</i>		
<i>Swiss Farm Market</i>		
		Total \$ 600.00
Credited to Clerk Fee Account		<u>(30.00)</u>
		Balance \$ 570.00

Marriage Licenses

12 issued @ \$60.00 (State Treasurer's Fee, Victim's Compensation Fund, Clerk Fee)	\$ 720.00
Credited to Clerk Fee Account - 12 @ \$10.00	<u>(120.00)</u>
	Balance \$ 600.00

VITAL STATISTICS

Births

Steven Mark Geiger, III Samantha Lorraine DuBois Kayden Alexander Jorgensen

Marriages

William Victor Leimgruber	Carolyn Stockwell
Karla Maria Capurro Perez	Michael Seaver Wright
Julia Lin Garrison	Gregory Joseph Jensen, Jr.
Peter Thomas Timpone	Barbara Ann Ashworth
Michael Lawrence Krahn	Jordan Ashley Speranza
Bradley James Turnbull	Junpen Athaisong
Kelly Susan Hackett	Jonathan Scott Sheller
Ryan Lee Jacobs	Margaret Anne Wiegert
Danielle Nicole Sauro	Mark Gordon Lloyd
Jennifer Cooper Hock	Jason Douglas Murray
Abigail Evans Weiner	William Emery Hapworth, Jr.
Brian Patrick Lynch	Maryellen Walsh
Carrie Leigh Alexander	George Corson Bennum, II

Deaths

Ann Marie Seibert
Rita Turner
Ian Michael McNeill

Burial Permits

Timothy Arnold Patch, Sr.
William Russell Kay

NEW VITAL RECORDS LAW (ACT 46)

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records - namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate.

The changes go into effect July 1, 2018. For text of Act 46, go to:

<https://legislature.vermont.gov/assets/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

ECFIBER

As of July 2017, all of Pittsfield now has access to reliable, community owned high speed internet and phone service. Funded by grants and investments, ECFiber built out over 20 miles of fiber optic cable in our town. Thanks to the extraordinary number of advance commitments across our community, Pittsfield was chosen as the first town to receive complete coverage. Great work, Pittsfield!!

ECFiber is owned by its 24 member towns, which includes Pittsfield, and is self-sustaining. Local taxpayer funds cannot be used to subsidize ECFiber's operations. ECFiber plans to continue in its mission to serve underserved communities by raising capital and completing 1400 miles of network covering underserved locations in its 24 towns.

We are a small town, with small town values, but in today's economy reliable high speed connection is critical for our community to thrive.

Respectfully submitted,
Marion Abrams, Delegate, ECFiber Governing Board
Elizabeth Warner, Alternate Delegate



ENHANCED 9-1-1

Did you know that the Vermont Enhanced 9-1-1 Board is one of the first to implement a next generation statewide 9-1-1 system that delivers 9-1-1 calls from the Public Switched Telephone Network (PSTN) to a Public Safety Answering Point (PSAP) using Voice Over Internet Protocol (VoIP) over its Emergency Services Network (ESINet)? Too much information? Probably, but if needed, your call will be initially routed to one of six answering points throughout the state based on the originating caller's location using this system.

If using a cell phone and not a landline, it might be useful to know that there are two technologies that can be used to determine a cell phone's location.

- **Global Positioning System (GPS)** – which requires a GPS circuit in the caller's phone. Note: this method can provide a high degree of accuracy, though it generally requires a clear view of the sky and may fail to work from inside a building or in valleys.
- **Triangulation (the Network Method)** – which requires that the call must reach three or more cell towers in order to determine the location of the caller. Note: this can be an issue in rural areas where cell service is spotty or unavailable.

Do you know how to “Be 9-1-1 Ready”?

- **Know when to use 9-1-1.** To save a life, stop a crime, or report a fire.
- **Know your location.** Know the address you are at or be aware of your surroundings so you can describe them to the call-taker.
- **Know your phone.** Not all phones are capable of providing your location information. Landline phones do, but cell and VoIP phones may not.
- **Remain calm.** It is easier for the call-taker to gather your information and get you the right help you need.
- **Don't hang up.** Stay on the line until you are told that you can hang up. Also, if you dial 9-1-1 by mistake, don't hang up. You may get a call-back from 9-1-1 or someone may be sent to your home to check on your safety.

Have you posted your house number in a visible location? If not, please take the time to obtain one and make sure that it is placed in a spot that can be easily seen by emergency personnel. Here are some helpful guidelines:

- Mark your mailbox with your house number.
- If the structure is not visible and there is no mailbox, a sign or number post should be erected to display the number where it can be seen by responders.
- Numbers should be at least 3 inches high x 2.5 inches wide and be reflective.
- Shared driveways should be marked at the beginning of the driveway where it meets the main road and also where the driveway splits.
- In Vermont, it is also very important that the address number be placed high enough that it will not be obscured by snow during the winter.

Any questions? Don't hesitate to contact me through the Town Office (802-746-8051).
Martha Beyersdorf, E-911 Coordinator

PITTSFIELD HISTORICAL SOCIETY

We begin each year with the Memorial Day Parade, which consists of the Legion Color Guard from Rochester, the Bethel/Rochester Band and many enthusiastic youngsters. Poppy and princess pine sprays are placed on each of the veterans' graves in remembrance.

It was noticed that Earl Cook's name was not listed on the Memorial in front of the Bandstand. After some research, it was decided to have his name added to the WWII section.

Numerous historical site markers have been repaired and repainted. This year we also plan to have the Welcome sign by Ken Hurley's repaired by summer. Thanks goes to Margaret Conboy for tending the

RANDOLPH NATIONAL BANK - CHECKING

Beginning Balance - January 1, 2017	\$4,473.87
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Receipts

Closed CD account #29702	\$5,808.26
Closed Checking Account	\$4,473.87
Interest	\$0.35
Total Receipts	\$10,282.48

Expenses

Money placed in WRCU Savings	\$9,782.48
Money placed in WRCU Checking	\$500.00
Total Expenses	\$10,282.48

Ending Balance - December 31, 2017	\$0.00
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WHITE RIVER CREDIT UNION - CHECKING

Beginning Balance - January 1, 2017	\$0.00
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Receipts

from RNB checking	\$500.00
Poppy's & Food	\$142.00
Town of Pittsfield (Band)	\$50.00
Total Receipts	\$692.00

Expenses

Rochester Band (Memorial Day)	\$100.00
Martin-Fales Post #43 (Poppy's)	\$150.00
Bethel Mills	\$13.92
Postage	\$13.60
Green Valley Memorial (Earl Cook)	\$159.00
Total Expenses	\$436.52

Ending Balance - December 31, 2017	\$255.48
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WHITE RIVER CREDIT UNION - SAVINGS

Beginning Balance - January 1, 2017	\$0.00
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Receipts

from RNB Savings	\$9,792.13
Dividends	\$7.07
Total Receipts	\$9,799.20

Ending Balance - December 31, 2017	\$9,799.20
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PITTSFIELD VOLUNTEER FIRE & RESCUE

Another year has passed, and once again the Pittsfield Volunteer Fire Department was there to answer the call.

The PVFD answered thirty (30) calls in 2017. Sixteen (16) of these were medical/automobile accidents and fourteen (14) were fire-related. We also gave, as well as received, mutual aid during 2017.

The Department has made the decision to replace the tanker truck. The current truck is a 1990 with a 1968 milk tank (taken from a farm pickup). This tank is not baffled, meaning that there are no partitions in the tank to prevent the water from sloshing. Milk tanks are manufactured this way for sanitation purposes, but this non-baffled design is extremely dangerous to drive with the water weight shifting forward and back and side-to-side. Even a seasoned truck driver with a commercial driver's license is required to have a tank endorsement to drive a truck with a tank installed. Fire truck manufacturers follow strict guidelines of baffle design for safe operation of the vehicle.

The new fire truck will be a pumper tanker. This truck will have a 1,000 gallon-per-minute pump and a 2,200 gallon tank. It is our belief that this design is versatile and practical for our use. Our main pumper truck is a 1994; and if it is out of service for any reason, this new truck will give us the capability of fighting a fire. In addition, this truck will have the ability to self-fill without the need of a gas-powered pump giving it tremendous advantage over our present equipment.

The Department has been working with a local fire truck manufacturer, and they have produced an excellent design that is similar to Bethel and Barnard's trucks. I have also met with other manufacturers and dealers for different perspectives and pricing. I cannot emphasize the need of this truck enough for the Department and most importantly for the safety aspects that it will offer.

The truck cost will be in the \$250,000.00 range. In 1994, the cost of our truck was \$117,000.00, and the Department contributed \$20,000.00 toward the purchase. The Department has been saving to purchase the new truck for many years, and we are able to contribute \$50,000.00 toward the purchase price of the new truck. We have been able to accomplish this through careful and frugal spending measures within the Department given a minimal operating budget (\$18,850 annually), generous donations from our community members, and by our annual fundraising efforts. Many local departments do not do any fundraising but, instead, increase their budgets each year to meet their needs leaving the increased cost solely on the shoulders of the taxpayers. We, as a Department, feel that it is our responsibility to continue to operate with the understanding that it is our duty to work in assisting hard-working taxpayers with the cost of operating the PVFD.

Most importantly, we are honored to serve Pittsfield and our surrounding towns when the need calls; and we are proud of the work that we do. However, we cannot provide the level of service necessary without the upgrade of the current equipment; and I humbly request that you approve the funding for a new tanker truck.

In closing, I want to remind everyone to change the batteries in smoke and carbon monoxide detectors. Have a very safe and healthy 2018!

Respectfully submitted,
David H. Colton
Fire Chief PVFD

**PITTSFIELD VOLUNTEER FIRE & RESCUE
2018 Proposed Budget**

Fire House

Heating	\$2,200.00
Electricity	\$900.00
Telephone	\$1,400.00
Maintenance	\$2,000.00
Supplies	<u>\$250.00</u>
Total	\$6,750.00

Department Expenses

RCMA Dues	\$1,400.00
Communications	\$1,000.00
Equipment	\$7,200.00
Training/Certifications	<u>\$500.00</u>
Total	\$10,100.00

Vehicles

Total \$2,000.00

Total proposed budget for 2018 **\$18,850.00**

**PITTSFIELD VOLUNTEER FIRE & RESCUE
2017 Financial Statement**

MASCOMA SAVINGS BANK Checking**

Beginning Balance January 1, 2017 **\$39,090.00**

Income

Donations	\$2,047.18
General Fund	\$9,425.00
Fundraisers	\$4,207.15
Deposits	<u>\$ 135.00</u>
Total Income	\$15,814.33

	Budgeted for 2017	Actual
Fire House Expenses		
Heating	\$2,200.00	1,430.86
Electricity	\$400.00	64.02
Telephone	\$1,400.00	\$825.52
Maintenance	<u>\$2,000.00</u>	<u>\$1,437.95</u>
Total:	\$6,000.00	\$4,658.35
Fire Department Expenses		
RCMA Dues	\$1,400.00	\$1,200.00
Communications	\$1,000.00	\$561.76
Equipment	\$7,200.00	\$4,246.71
Training/Certifications	\$50.00	\$0.00
Miscellaneous	<u>\$250.00</u>	<u>\$260.05</u>
Total:	\$10,100.00	\$6,268.52

PITTSFIELD VOLUNTEER FIRE & RESCUE
2017 Financial Statement, continued

First Response Expenses

Equipment/Supplies	\$400.00	\$593.99
Training/Certifications	<u>\$1,500.00</u>	<u>\$0.00</u>
Total	\$1,900.00	\$593.99

Vehicle Expenses \$3,000.00 \$1,440.13

Total Expenses for 2017 **Total Budgeted \$ 18,850.00** **Total Spent \$12,960.99**

Ending Balance December 31, 2017 \$41,944.22

Funds transferred to open new accounts @Northfield Savings Bank **-\$36,441.25**

Remaining Balance as of December 31, 2017 **\$ 5,502.97**

**Mascoma Checking account will be closed and transferred to new checking at Northfield Savings Bank in 2018

LAKE SUNAPEE BANK - MONEY MARKET

Beginning Balance - January 1, 2017 \$33,838.14

Receipts

Budget	\$9,425.00
Interest	\$45.61
Donations/Reg Deposits	<u>\$250.00</u>

Total Receipts **\$9,720.61**

Expenses

Transfer to Northfield Savings Bank - Close Account \$43,558.75

Total Expenses **\$43,558.75**

Ending Balance - December 31, 2017 **\$0.00**

Account Closed

NORTHFIELD SAVINGS BANK - CD

Beginning Balance January 1, 2017 **\$0.00**

Receipts (Opened Account December 13, 2017)

from LSB Money Market	\$43,558.74
from Mascoma Savings Bank	<u>\$16,441.25</u>

Total Receipts **\$60,000.00**

Ending Balance - December 31, 2017 **\$60,000.00**

NORTHFIELD SAVINGS BANK - CHECKING

Beginning Balance - January 1, 2017 **\$0.00**

Receipts (Opened Account December 26, 2017)

from Mascoma Savings Bank	<u>\$20,000.00</u>
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Total Receipts **\$20,000.00**

Ending Balance - December 31, 2017 **\$20,000.00**

PITTSFIELD WOMEN'S ALLIANCE

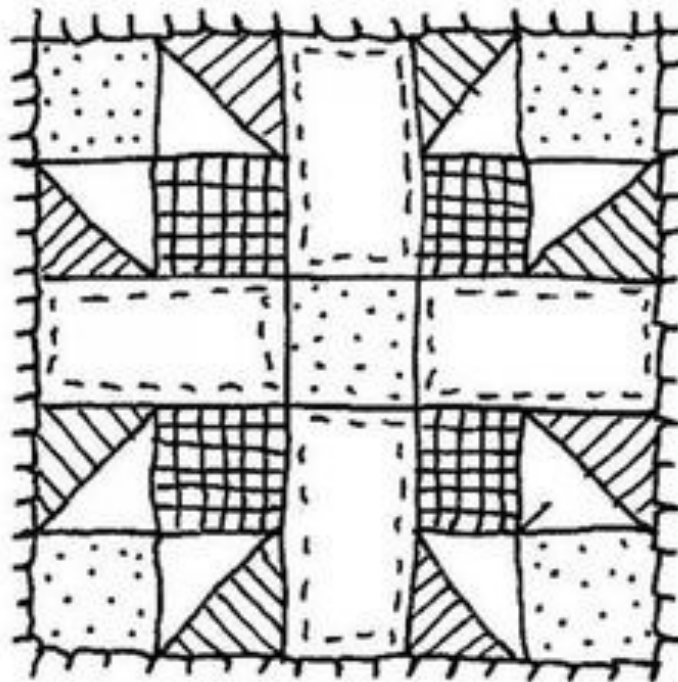
The Pittsfield Women's Alliance produced another beautiful quilt this year. This was raffled off at our annual bazaar. The lucky winner was Meg Hudson of Gaysville, VT. Thank you to all who helped to create this and to all who bought tickets. The quilt and bazaar are our way of raising money for projects around town. Although the weather wasn't as nice this year, everyone seemed to have a great time. We thank the firemen for their delicious sausage and peppers, hamburgers and wonderful home-made French fries.

If anyone knows of someone who makes different crafts, jewelry or whatever, please tell them about our bazaar. We only charge \$12.00 for a 12 x 12 space. Thank you to Gail and Tom for the wonderful music you supplied. We certainly appreciate you.

The Women's Alliance helps when money is needed to repair or replace different items in our town. We donate to Quinn Town every year to help fund the Senior dinners. In the month of December, we fill and deliver homemade cookies and other goodie baskets to seniors or anyone who needs a little cheering up.

We also offer a \$500.00 scholarship to a graduating Pittsfield senior. Our scholarship is based entirely on community service. We will send letters to the graduating seniors later in the year. It's never too early to start thinking about this. Start thinking about what you've accomplished for community service and start composing a letter. We look forward to hearing from you.

Respectfully Submitted,
Deborah Picarello





We are extremely grateful and thankful to the many neighbors, families, individuals, and businesses, who continue to volunteer their time, donate food to prepare, bring potluck items, and contribute auction items to Pittsfield's Picnic. This year's event was held on Sunday, August 27 from 12:30-4:00 pm and raised just over \$1700 towards improvements to the basketball court. We have just over \$6000 left in the account after goal system purchases and installment to put towards the final step: repaving the court, which was quoted at approximately \$20,000.

Every year, with help from community members, we add a little twist to the event. This year, we had four.

1. With the aid of Cheryl and Roy Hopgood's scaffolding, Christopher, Erica and Amelia Hurd, Vern Haskins and George Deblon pulled off a "Single Day-Scorching-Solar Eclipse" assembly of the new basketball systems just days before the Picnic.
2. Rachel Krevetski's new theme "Our Food Heritage" brought the community together to share incredibly delicious cultural dishes. Flags of origin were created and displayed in each dish and the history of these flags was displayed along the basketball court fence.
3. Marsha Hopkins, from the Planning & Zoning Commission, organized a number of alternative energy vendor booths to share information with people as they arrived.
4. Eric Lanteigne volunteered a fun new musical group called "Supply and Demand" to entertain while many feasted.

Congratulations to the team of Gerry Lewis and Dot Williamson for winning the 2017 "Pittsfield Proud" horseshoe tournament!

Save the date of **August 27, 2018!** Bring a dish to share and a blanket or lawn chair for a day of fun with family, friends and neighbors. Visit our Facebook page or www.ppicnic.com for updates. Contact Erica @ Hurdof3@hotmail.com if you would like to incorporate some fun activities to the Picnic.





Volunteer Run Since 1901.

Our mission: To be a multigenerational community center fostering traditional, cultural, creative, and technical literacy. To this end, with dedicated volunteers and town support, the RCML provides a fine collection of reading, listening and viewing material, media access and educational offerings not only in the inviting environment of the library, but in the comfort of your own home as well.

Our catalogued collection includes over 4,557 books and audiobooks and 381 DVDs. These numbers are subject to change as we are always adding newly purchased or donated books and videos and remove those that are worn or outdated for our book sale at the Bazaar. Visit our casual lending library in our foyer of freely circulated paperbacks, magazines and circulars of public interest.

This year, we applied for and received a Children's Literacy foundation (CLiF) grant which was shared with the Killington Elementary School. Ironically, we were awarded this same grant almost 10 years ago to the day and it was also CLiF's 20th anniversary.

The grant included new children's books totaling \$2000 for RCML and \$500 for KES, two storytelling presentations (fall and spring) and two new books for each KES student in the spring. We also received a \$250 grant to support program initiatives. This money was put towards part one of a two part program, held on Veterans Day, honoring Roger Clark. His family was present as we added a permanent memorial on "Roger's Wall" in the library, which include memorabilia and medals. Stay tuned for part two this spring.



Stop in to get a library card!

To view our computerized catalogue, check out upcoming events, download audio books through *Listen Up Vermont!*, or register for a *Universal Class*, visit our website, www.pittsfieldlibrary.com.

Events and programs we hosted this past year include:

- Kid's Yoga with Heather
- Kids Movie Nights
- Mother's Day Movie & Program
- Mom's Movie Night
- Summer Reading Program
- Annual Book Sale at the Pittsfield Bazaar + Book Bag Fundraiser
- Halloween Book Giveaway
- Roger Clark Veteran's Day Program
- Gingerbread House Decorating with Dana (30+ kids, largest participation to date)

We are currently seeking an additional Board Member to take a secretarial role as well as volunteers to take library shifts on Tuesday 3-5PM and Thursday 5-7PM. We welcome your time, talent, ideas and membership. Please contact us at pittsfieldvtlibrary@gmail.com.

Respectfully,

Board of Trustees

Elizabeth Warner

Martha Beyersdorf

Erica Hurd

Coral Hawley

**ROGER CLARK MEMORIAL LIBRARY
2017 FINANCIAL STATEMENT**

LAKE SUNAPEE BANK - CHECKING

Beginning Balance January 1, 2017	\$9,909.25
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Receipts

Donations	\$240.00
Fundraising	\$125.00
General Fund	\$940.00
Other	\$278.18

Total Receipts	\$1,583.18
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Expenses

Telephone	\$729.97
Dues/Subscriptions/Licensing	\$449.90
Fundraiser (Tote Bags)	\$464.00
Programming	\$463.16
Fees	\$3.50
Supplies	\$398.98
Other	\$239.91
Capital Expense	
Books	\$891.40
Computer	
Fixtures	\$549.51

Total Expense	\$4,190.33
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Ending Balance December 31, 2017	\$7,302.10
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PETTY CASH

Beginning Balance January 1, 2017	\$40.00
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Income	\$80.00
Expenses	\$80.00

Ending Balance December 31, 2017	\$40.00
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**TRUSTEES OF PUBLIC FUNDS
2017 Financial Statement**

PEOPLE'S UNITED BANK - Checking (Cemetery)

Beginning Balance - January 1, 2017		\$7,087.71
Receipts		
Interest	\$4.25	
Dividends from George Putnam Balanced Fund - A (Mutual Fund)	\$329.67	
Perpetual Care - Deposits	\$150.00	
Redemption proceeds from George Putnam Balance - A (Mutual Fund)	\$5,000.00	
Expenses		
Dividends from Cemetery Fund	\$86.34	
Purchased Vanguard Total Stock Market Index Fund Admiral CL Fund	\$12,150.00	
Ending Balance - December 31, 2017		\$335.29

GEORGE PUTNAM BALANCED FUND-A Mutual Fund (Cemetery)

Fund Share Value as of January 1, 2017		\$28,639.76
Share Price = \$17.50		
Share Balance = 1,627.259		
(Redemption on 6/12/17 of 264.971 shares @ \$18.87 = \$5,000.00)		
Fund Share Value on December 31, 2017		\$27,259.38
Share Price = \$20.01		
Share Balance = 1,362.288		

VANGUARD TOTAL STOCK MARKET INDEX ADMIRAL CL FUND

Fund Share Value as of July 6, 2017 (Purchase Date)		\$12,150.00
Share Price = \$60.20		
Share Balance - 201.827		
Fund Share Value as of December 31, 2017		\$13,465.89
Share Price = \$66.72		
Share Balance = 201.827		

VANGUARD MONEY MARKET

		\$120.60
Dividends from Vanguard	\$120.41	
Interest from Vanguard Money Market	\$0.19	

LAKE SUNAPEE BANK - Checking (Jean Colver Sofield Scholarship)

Beginning Balance - January 1, 2017		\$1,019.83
Receipts		
Dividends - Putnam Growth & Income-A	\$348.28	
Putnam Equity Income Fund-A		
Expenses		
2016 Scholarship Award	\$693.84	
Ending Balance - December 31, 2017		\$674.27

TRUSTEES OF PUBLIC FUNDS, continued

PUTNAM GROWTH & INCOME-A Mutual Fund (Jean Colver Sofield Scholarship)

Fund Share Value as of January 1, 2017 **\$41,81**

Share Price = \$22.24

Share Balance = 1,880.281

May 10, 2017 - Long Term Capital Gain (\$827.32, \$22.91 share, 36.112 shares)

Share Balance = 1,916.393

May 12, 2017 - Merge to Putnam Equity Income Fund-A

\$43,82

Share Price = \$22.193

Share Balance = 1,974.680

December 27, 2017 - Long Term Capital Gain (\$815.54, \$24.56 share, 33.206 shares)

Share Balance = 2,007.886

PUTNAM EQUITY INCOME FUND-A Mutual Fund (Jean Colver Sofield Scholarship)

Fund Share Value as of December 31, 2017

\$49,21

Share Price = \$24.510

Share Balance = 2,007.886

Respectfully submitted,

Henry Hotchkiss

Kelly Ziegler



BETHEL/ROYALTON SOLID WASTE PROGRAM FISCAL YEAR ENDING JUNE 30, 2017

The towns of Bethel and Royalton jointly own a 22 acre parcel of land on Waterman Road in Royalton which has been improved to provide facilities for aggregation and shipment of municipal solid waste, recyclables, and a variety of hazardous waste materials. The site also contains the now-closed landfill which served area towns from 1970 to 1993. By contractual arrangement, other member towns also utilize the waste management program, these towns being: Barnard, Stockbridge, Pittsfield, Rochester, Hancock, and Granville.

Administration of the program had historically been managed by staff of the town of Bethel, under the direction and oversight of the Bethel and Royalton Select Boards. In August 2013, a new Interlocal Contract was approved and endorsed by the Bethel and Royalton Select Boards. This new agreement for administration of the solid waste program shifts some of the burden of workload and accountability from town of Bethel's shoulders.

In May 2016, the Vermont Department of Environmental Conservation approved the program's new "Solid Waste Implementation Plan" (SWIP) for purposes of managing solid waste and recyclables in accordance with the objectives of current local/state/national priorities. The SWIP has been formally adopted by the Select Boards of all eight member towns.

Our facility operates under a license (or "Certification") which is renewed every five years. An application to renew our certification was submitted to the Vermont Solid Waste Management Division in February 2014, and approval was issued May 7, 2014. The certification is valid until March 31, 2024. The former Bethel Royalton Landfill is also "operated" under a certification, which is being renewed for an additional five year term to end November 9, 2021. This certification provides for adequate monitoring of any residual effects stemming from the landfill use.

During the interval from July 1, 2016 through June 30, 2017 a total of 5654.02 tons of solid waste were received at the transfer station "tipping floor." This material was loaded into trailers for shipment to a lined landfill. Materials received for recycling totaled 943.93 tons. These materials were directed to various facilities for processing. Various "special wastes" are regularly collected in addition to the usual recyclables. These include paint, fluorescent bulbs, used motor oil, antifreeze, lead acid batteries and electronic waste. All fees vary depending on the material involved and the current expenses to the program for handling the materials.

Collection events for "household hazardous wastes" were held in October 2016 and June 2017 to provide a means for citizens of the member towns to safely dispose of materials, particularly those not normally taken at the facility such as pesticides, various cleaning compounds, acids, bases, contaminated fluids, etc. The events are open to all member towns at no cost for up to 10 gallons of materials. Small quantities of materials generated by businesses are also acceptable at collection events, but a fee corresponding to program costs is assessed on business participants and an appointment must be made in advance. There will be two collection events at the transfer station and one event held in the town of Rochester. This will allow access for towns not located near the transfer station. The public is encouraged to enquire at the facility for dates and schedules.

We consider the solid waste program to be comprehensive in the services provided to the public, and the program staff is well-trained to provide advice or assistance.

The facility is open to the public on Tuesdays, Thursdays, and Fridays from 7:00 AM to 3:00 PM and Saturdays from 7:00 AM to 1:00 PM. Information may be obtained during those hours by calling 763-2232



Since 1965, Capstone Community Action (formerly known as Central Vermont Community Action Council) has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities.

This year, Capstone Community Action served 14,460 people in 8,162 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, healthcare navigation, and more.

Programs and services accessed by 3 Pittsfield residents this past year included individuals having their taxes prepared at no charge by Capstone's IRS certified volunteers ensuring them all the refunds and credits they were due.



Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting older Vermonters to live with dignity and choice. For more than 40 years, CVCOA has assisted Vermonters over age 60 to remain independent for as long as possible. We connect these individuals in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge with no regard to health, income or resources.

Some of the options we make available include:

- **Senior Help Line** - (800) 642-5119 has the answers to hundreds of common questions from the elderly, families and caregivers.
- **Information & Assistance** staff counsel the elderly and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- **Case Managers** work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- **Nutrition Services** oversees the menu development for home-delivered and community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- **State Health Insurance Program** (SHIP) provides personalized Medicare counseling, group training, and enrollment assistance for Medicare Part D plans.
- **Family Caregiver Support** promotes the well-being of the family members who help to make it possible for seniors to remain in their home.

During 2017, Central Vermont Council on Aging provided one or more of the above services to 9 Pittsfield residents. Case Manager Kathryn Schenkman is designated to work directly with the seniors in Pittsfield. Central Vermont Council on Aging devoted a total of 93 hours of service to Pittsfield seniors.

All of us at CVCOA extend our gratitude to the residents of Pittsfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.



The Child First Advocacy Center (CFAC) of Rutland County is a non-profit organization dedicated to providing a safe and supportive environment to assist victims and their families in the discovery, intervention, treatment and prevention of child sexual abuse, severe physical abuse, and children affected by violence.

In calendar year 2017, The Child First Advocacy Center served 210 children and families in Rutland County. We were able provide wrap around services and support to at least **4 Pittsfield families** as they began their recovery from the effects of abuse. With your support we were also able to bring Richard Guerry with The Institute for Responsible Online and Cell-Phone Communication to Rutland County and provide internet safety education to parents, educators and students, grades 5-12. In addition, we continue to provide community awareness and education at no cost in an effort to provide adults with the ability to recognize, react and respond appropriately to child sexual abuse and increase every school districts' ability to complete the legislatively mandated ACT 1 initiative also known as Child Sexual Abuse Awareness training for educators, community members and students grades K-12.

CFAC, a fully accredited member of the *National Children's Alliance*, serves victims and their non-offending family members with the structure of a central agency through which reports of suspected child abuse cases can be channeled for investigation and victim recovery. Our agency serves families of all socio-economic levels and is committed to providing quality services regardless of the ability to pay.

Sincerely,
Wendy Loomis, Executive Director
802-747-0200
wendy@childfirstadvocacycenter.org



Community Care Network Rutland Mental Health Services

In the year 2017, 28 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as Pittsfield assures that quality services are available for their families, friends and neighbors. Services provided to town residents include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services
- Developmental Disability Services

During fiscal year 2017, Rutland Mental Health Services provided 100 hours of services to six Pittsfield residents. We value our partnership with the Town of Pittsfield in providing these much-needed services and thank you for your continued support.

Dick Courcelle
Chief Executive Officer
Rutland Mental Health Services, Inc



The employees of the Green Mountain National Forest (GMNF) depend heavily on support from many municipalities, volunteers, partners and contractors that help to accomplish an extremely robust program of work. The Forest Service would like to take this time to thank you and your community for the support and interest that you have shown in helping with the management of the approximately 400,000 acre GMNF. Receiving several million outdoor recreation enthusiast visits annually, these visitors seek enjoyment in a natural setting while providing critical benefit to the local economies. Forest staff work hard to achieve quality public land management under a sustainable multiple-use management concept to meet the diverse needs of the people in your town as well as all of the visitors who come to Vermont every year.

Here is a brief summary of what happened in your National Forest throughout the past year:

Recreation Programs

The Forest Service relies on a community of collaboration and wishes to thank all of our partners, such as Vermont Association of Snow Travelers (VAST), Vermont Youth Conservation Corps (VYCC), Rochester/ Randolph Area Sports Trail Alliance (RASTA), Vermont Mountain Bike Association (VMBA), Green Mountain Club (GMC), Appalachian Trail Conservancy, Town of Killington, Vermont Huts Association, Catamount Trail Association (CTA), Counseling Service of Addison County, Middlebury High School Diversified Occupations Program, Moosalamoo Association, Vermont Trail Trotters (VTT), Vermont Horse Council, and many more.

Botany Program

Staff and volunteers monitored 90 populations of 36 species of rare plants forest-wide, including some populations just off National Forest lands. As part of the Robinson Integrated Resource Project (IRP), staff inventoried approximately 203 acres in the towns of Rochester, Hancock, Chittenden, Stockbridge, and Pittsfield. Nine new rare plant populations were found in these inventories.

Forest Vegetation Management

Staff developed proposed vegetation management activities for the Robinson IRP. This IRP will include restoration activities and timber harvest on nearly 10,000 acres in Rochester, Hancock, Goshen, Pittsfield and Chittenden.

Environmental Planning

Work continued on the Robinson IRP located primarily in the towns of Hancock, Rochester, Stockbridge, Pittsfield, and Chittenden. The project proposed action was distributed for public review and comments in April 2017. Forest staff have been analyzing potential resource effects to be documented in an environmental assessment (EA) scheduled for public review in January 2018. A final decision for what management activities to implement is anticipated for late spring or early summer 2018.

Watershed Improvement

The Forest Service and partners completed four Aquatic Organism Passage (AOP) projects in 2017. On the north half of the forest in the town of Pittsfield, the fourth of five AOP projects in the Michigan Brook watershed was completed, bringing this watershed closer to 100% aquatic habitat connectivity in this wild trout headwater stream. Riparian Planting occurred at multiple sites within the White River watershed to help restore aquatic habitat. The GMNF assisted the White River Partnership and VYCC at sites in Bethel, Pittsfield, Granville, and Rochester. The combined plantings helped protect two kilometers of stream bank.

Wildlife Habitat Improvement

Wildlife habitat was improved and maintained through the creation and maintenance of early successional habitat important to many species. Nearly 400 acres of permanent upland openings were maintained by prescribed fire, mowing, or mastication in the towns of Hancock, Pittsfield, Rochester, and several others. Wildlife biologists and technicians continued work with the Vermont

GREEN MOUNTAIN NATIONAL FOREST, continued

Fish and Wildlife Department to monitor the populations and habitat requirements of bats in the years following the advent of White Nose Syndrome. Potential timber sale units within the boundaries of the Robinson IRP were monitored in the towns of Rochester, Pittsfield, Chittenden, and Stockbridge to determine the species composition of the bats on the landscape. In a partnership with Forest Service State & Private Forestry, pollinator habitat was assessed in permanent upland openings located in Pittsfield, Rochester, and several other towns. The objective is to begin to understand how pollinators use National Forest habitats and which management activities are most beneficial to sustaining populations within and near the Forest.

Wildfire and Prescribed Fire Activities

Fire management personnel on the GMNF were very active this past season, accomplishing eleven prescribed fires while suppressing or assisting in the suppression of three GMNF wildfires. Prescribed fire treatment objectives were focused on reducing forest fuels, improving wildlife habitat and reinvigorating native blueberry patches. One of these prescribed burns was carried out in Pittsfield at Mayo Meadow.



Again, thank you for your support of your National Forest. Together, we will continue to maintain and improve this valuable treasure. Forest Service offices in Vermont are open Monday through Friday from 8:00 AM until 4:30 PM.

Mt. Abraham and fall colors on display in Lincoln, Vermont

Submitted,
John A. Sinclair, Forest Supervisor
802-747-6700



Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Mark your calendar: May 5, 2018 Green Up Day, 48 years of tradition!
Join with people in your community to clean up for Green Up Day
P.O. Box 1191 - Montpelier, Vermont 05601-1191
(802) 229-4586 or (800) 974-3259



2017 has been quite a productive year for NeighborWorks of Western Vermont.

In Pittsfield one resident used a rehab loan and another resident had an Energy Audit performed by HEAT Squad.

In our service area of Addison, Bennington, and Rutland counties:

- **418 Low-cost, Comprehensive HEAT Squad Energy Audits** were completed on buildings; **139 Home Energy Improvement Projects** were completed and homeowners received a rebate check from Efficiency Vermont; **79 Energy Loans** were issued, a total of \$1,209,730, to help homeowners make energy improvements
- **49 Down Payment Assistance Loans** totaling \$1,226,373 were made to help homebuyers make it over the 20% down payment barrier (a 200% increase over 2016)
- **35 Rehab Loans** for a total of \$710,446 were made to homeowners to make health and safety upgrades to their homes
- **\$42,500** was granted to landlords to bring 10 healthy, safe, and affordable rental units onto the market in Bennington
- **291 homebuyers** attended our Homebuyer Education Course (a 150% increase over 2016)
- Assisted **19 households** in finding their dream home with our RealtyWorks service

Shannon Kennelly
Community Relations Director
110 Marble Street, West Rutland, VT 05777
(802) 438-2303 | nwwvt.org | info@nwwvt.org



What a year it has been! The Board and Staff are proud to announce that the Rutland County Women's Network & Shelter is now known as **NewStory Center**. Our new name signifies a renewed commitment to supporting survivors and ending domestic and sexual violence in our community. NewStory Center continues to provide the same comprehensive services but we now have a bigger and brighter future ahead of us.

For 38 years NewStory Center has helped families in Rutland County with services that range from emergency shelter to legal advocacy. We partner with many in our community to help our neighbors and friends break the cycle of abuse.

Over the last year, NewStory Center served a record number of individuals. During FY17, 924 women, men, and children were supported through direct services such as emergency shelter, medical advocacy, legal advocacy, case management, clinical services, and the 24/7 crisis hotline. Additionally, we provide training and technical assistance to our community partners, including local law enforcement, to ensure a more effective community response to domestic and sexual violence.



Since its beginning in 1991, Park House (Rochester Community Care Home, Inc), a non-profit organization, has been providing affordable top quality housing for the older members of our communities. This was made possible when the Select Boards and other interested people from the five towns of Granville, Hancock, Pittsfield, Rochester, and Stockbridge joined together to investigate finding an affordable shared residence for independent living in the valley. The Park House project was able to proceed with the receipt of a Community Development Block Grant and other grants from the Vermont Housing & Conservation Board and the renovation of the old Rochester Inn, adjacent to the Rochester Park began. Stipulations of the grants guarantee that rents

for eligible elders living at Park House will remain perpetually affordable, and that approved income guidelines will be followed in admitting residents.

I am happy to tell you that the renovations we have been talking to you about for the past several years have been completed and our Open House in December was very successful. These improvements were paid for by grants we obtained from various agencies, and we were very pleased at how we were able to upgrade and modernize our century old home to allow us to sustain the building for many years to come.

Park House is many things to many people, including a community center and an historical landmark, but above all it is home to up to 16 residents seeking out companionship, assistance, and community. Residents of Park House are as diverse as all of our community's members. Some live on fixed incomes while others are more financially comfortable; some are healthy and vibrant while others are more physically limited.

Park House has maintained its commitment to provide affordable housing in our community, serving 145 seniors in the past 26 years. Due in part to code upgrades performed during the renovation, we now have a limited number of Project Based Vouchers associated with Park House. Eligible seniors can apply for rental assistance through the State of Vermont. This will allow Park House to be accessible to even more community members.

The contribution that each of the five towns votes at Town Meeting helps provide residents with nutritious meals, a warm and welcoming environment and, above all, the comfort and peace of mind that comes with knowing they have a safe and secure place to call home.

Sincerely,
Juli Reiderer
Executive Director



QUIN-TOWN CENTER FOR SENIOR CITIZENS

Quin-Town Center for Senior Citizens is based in Hancock and since 1972 has given the senior citizens in our valley a place to go for onsite meals on Monday, Wednesday, and Friday at noon. We also provide nutritionally balanced meals delivered to homebound members through our Meals on Wheels program. But the much-appreciated reimbursement we receive from the Central Vermont Council on Aging just isn't enough to meet our needs.

We have supplied nearly 5,000 meals this past year to seniors at the Center and through our Meals on Wheels program. Our doors are open to meet our seniors' needs. We create a warm and inviting atmosphere for our seniors to socialize, we serve local foods as much as possible, and we provide nutrition information and education. Our Meals on Wheels program not only provides healthy meals to seniors but also provides us with an opportunity to perform a wellness check for our senior neighbors. If our Meals on Wheels clients are not home or don't answer the door when we attempt to deliver their meals, we follow up with them later in the day and/or call their emergency contact so they can check in as well.

Town donation requests will cover a portion of our operating budget that is not reimbursed by our contract with the Central Vermont Council on Aging. Therefore, each contributing town and its citizens become participants in the successful operation of our program, which provides quality meals and social enrichment for our aging neighbors and relatives within our five communities.

We continue to supplement our funds with a very successful annual appeal each fall and have increased our search for grants and other fundraising events.

Sincerely,

Quin-Town Board of Directors: Members:

Natalie Clook - President Mary Dorman

Kent Butterfield - Vice President & Treasurer Annette West

Barb Harvey - Secretary Bev Allen

Staff: Jody Troumbley - Executive Director; Wendy Heist - Cook; Marjorie Foley - Dishwasher



Thank you for your past support of community transportation services. In the past year, Stagecoach's Dial-A-Ride and Bus Systems provided 89,000 rides either by volunteer drivers or on wheelchair accessible vehicles. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services.

Dial-A-Ride System – Focuses on specialized populations including the elderly, persons with disabilities and low-income families/individuals who are unable to access the bus system. In Pittsfield, Dial-A-Ride offers direct access from home to medical treatments, social services, pharmacies, and food shopping.

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. Pittsfield residents can access bus services to employment and shopping centers in Montpelier, Randolph, White River Junction, and the Hanover-Lebanon, NH area.

Volunteer Driver Program – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. Volunteer Drivers connect friends, support independence and promote healthy living.

If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.

Information-- Please feel free to contact us with questions or to request additional information on Stagecoach Services - 802-728-3773.



The Two Rivers-Ottawaquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the region's quality of life. Our staff provides technical services to local, state and federal levels of government and to the Region's citizens, nonprofits, and businesses.

The following are highlights from 2017:

Technical Assistance

TRORC staff assisted numerous towns with revisions to municipal plans, ranging from minor updates to comprehensive, substantive overhauls and assisted towns with Municipal Planning Grant applications.

Emergency Management & Preparedness

TRORC helped coordinate the Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis and response procedures. Our LEPC #12 efforts with local emergency responders and town officials continue across the region. TRORC assisted all member towns with their Local Emergency Operations Plans and have been working with the final towns to complete the updates to municipal Hazard Mitigation Plans. Following the flooding event of July 1, TRORC worked with the majority of towns in our region on flood assistance and FEMA coordination. TRORC continues to work on closing out buyout properties and re-use park projects from the 2011 Irene flooding. To date, we have coordinated the purchasing of 142 homes damaged in Irene, helping to avoid future flood damage to structures on those sites.

Regional Energy Plan

The Vermont Department of Public Service has approved TRORC's Regional Energy Implementation Plan and Regional Plan and awarded a "Determination of Energy Compliance." The Plans outline a pathway to implement the goals and policies of the Vermont Comprehensive Energy Plan at the regional level by setting regional targets for specific energy conservation, generation and fuel switching strategies, helping the state meet 90% of energy needs from renewable sources by 2050. TRORC is currently working with a number of towns on Enhanced Energy Plans to meet the new state standards and recommendations so that Town Plans can be given greater weight in Section 248 proceedings.

Transportation

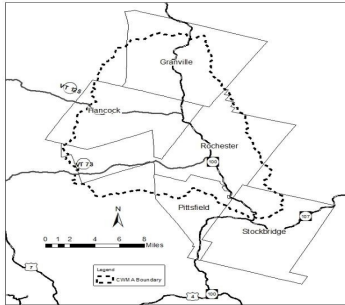
TRORC is administering the Grants-In-Aid program in our region to provide funding for towns to implement best management practices on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Some of the projects include grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC staff have also been busy with Road Erosion and Culvert Inventory projects with many municipalities, and we have continued sponsoring Transportation Advisory Committee meetings and facilitating meetings with our region's road foremen.

Specifically in Pittsfield this year, we prepared a road erosion inventory, prepared Better Road grant applications, coordinated a municipal roads Grants-In-Aid project on South Hill Road, and provided funding for the Parmenter Place reuse park.

Respectfully submitted,
Peter G. Gregory, AICP, Executive Director
William B. Emmons, III, Chairperson, Pomfret

UPPER WHITE RIVER COOPERATIVE WEED MANAGEMENT ASSOCIATION

2017 was the sixth year that the Upper White River Cooperative Weed Management Association (CWMA) conducted non-native invasive plant surveys, outreach and control projects along town roads and trails located in the Upper White River watershed. See map showing the project area boundary, below.



CWMA partners include the *Green Mountain National Forest, US Fish & Wildlife Service, Vermont Department of Forests, Parks, and Recreation, the Town of Rochester, and the White River Partnership. The members are working together to raise awareness about and manage non-native invasive plants.*

Non-native invasive plants are plants that are not originally from this area that have exhibited invasive tendencies, spreading rapidly and taking away habitat that native plants need to thrive. They have the potential to negatively impact land and water resources, recreational opportunities, biodiversity, wildlife, and property values. However, the community at large can play a hand in controlling invasives on their own properties and community roads through early detection and rapid response activities.

2017 Summary:

CWMA Coordination: A coordinator was hired with funding through a grant from the National Forest Foundation.

Monitoring and Control: The coordinator monitored 34 small infestations of non-native invasive plants previously controlled as part of an Early Detection/Rapid Response effort in Granville, Hancock, Rochester, Stockbridge, and Pittsfield. Roughly half of the sites (18) had expanded and could no longer be considered “Early Detection Rapid Response”; the remaining 16 sites were hand-pulled. Other infestations were controlled by staff, volunteers, partner organizations, and Vermont Youth Conservation Corps Crews (funded by retained receipts from Stewardship Contracting). While these infestations represent only a fraction of known infestations and many more are unmapped, they were chosen because they are in strategic locations or because they are relatively more feasible to control than others. In Pittsfield, wild chervil was pulled along Corporation and Kennedy Roads.

Education & Outreach: Education involved writing 12 articles to be published, one per month, in The Herald of Randolph.

Interested landowners are encouraged to take action to control non-native invasive plants on their own properties, or to get involved with the Cooperative Weed Management Association. To get involved locally, contact MaryBeth Deller at the Green Mountain National Forest at mdeller@fs.fed.us or 802-767-4261 x 524. To learn more about invasives in Vermont, visit the Vermont Invasives website: <http://vtinvasives.org>



Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'17 (10/2016-9/2017) show VCIL responded to over **3,041** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability.

VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **347** individuals to help increase their independent living skills and **10** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **160** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **94** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **530** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. VCIL is also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications, enabling low-income deaf, deaf-blind, hard of hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices: Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, one resident of Pittsfield took advantage of programs offered through VCIL.

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our website at www.vcil.org.





DEPARTMENT OF HEALTH

At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community.

For example, in 2017 the Health Department:

- Supported healthy communities: The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three behaviors of tobacco use, physical inactivity and poor diet that lead to four chronic diseases of cancer, heart disease and stroke, diabetes, and lung disease that result in more than 50% of the deaths in Rutland County. The local office is working to get these sector partners to sign on to 3-4-50 and make a commitment to take action that will help to reduce the chronic disease in our state.
- Provided WIC nutrition services and healthy foods to families: We served 1,829 pregnant women and children to age five in Rutland County with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.
- Worked to prevent and control the spread of disease: In 2017 we responded to 37 cases of infectious disease in Rutland County and distributed \$1,292,352 worth of vaccine for vaccine-preventable diseases.
- Aided communities in addressing substance abuse and misuse: Regional Prevention Partnerships statewide worked to increase state and community capacity to prevent underage and binge drinking, reduce prescription drug misuse and marijuana use. In Rutland County, prescription drug take back locations were expanded to include Rutland Regional Medical Center's Pharmacy. Local law enforcement agencies have also been collaborating across the county on proactive efforts around underage drinking and binge drinking. With community partners, we are promoting that parents are the #1 influence on kids (ParentUpVT.org).

State of Vermont Department of Health

Agency of Human Services

Rutland District Office:

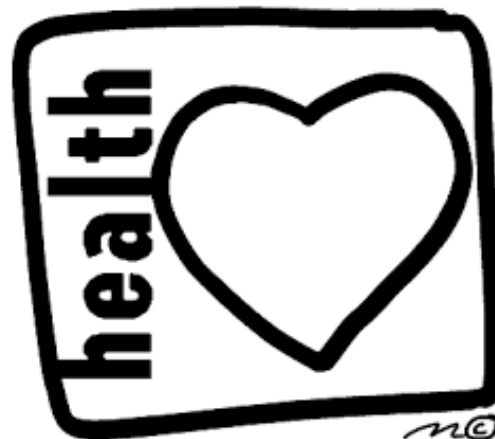
300 Asa Bloomer State Office Building

Rutland, VT 05701

[Phone] 802-786-5811

[Fax] 802-786-5984

[Toll Free] 1-888-253-8802





The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by Town Meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

During the 2017 calendar year VLCT responded to more than 3,700 telephone inquiries, held 16 training sessions, and followed approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platforms with five municipal policy committees, VLCT also celebrated its 50th anniversary by recognizing local officials and employees who have served a number of communities for 50 years and highlighting some of the many successes of the organization and local government during the last 50 years. VLCT launched a new website in June 2017 that serves as a better connection point for members with consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "Cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns visit the VLCT website at www.vlct.org.





The Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Program, helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **19 years** of the program, **1054 grants** totaling **\$2.32 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

The annual budget of the Rural Fire Protection Program is \$190,000 per year, \$110,000 of which is awarded in grants to Vermont communities for construction costs. In 2017 we increased the maximum grant award amount from \$4,000 to \$5,000 per project. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Since last year's appropriation request, we have received almost **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Sincerely,
Tom Maclay, Chair
Rural Fire Protection Task Force
(802) 426-3265 | 83creameryst@fairpoint.net

Troy Dare, Program Manager & contact person Town Appropriation business
Vermont Rural Fire Protection Program
(802) 828-4582 | dryhydrantguy@yahoo.com

Jill Arace, Executive Director
Vermont Association of Conservation Districts (VACD)
(802) 496-5162 | jill.arace@vacd.org





Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2016 and June 30, 2017 VNH made 698 homecare visits to 18 Pittsfield residents. This included approximately \$15,264 in unreimbursed care to Pittsfield residents.

- **Home Health Care:** 508 home visits to 11 residents with short-term medical or physical needs.
- **Long-Term Care:** 50 home visits to 2 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 127 home visits to 4 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 13 home visits to 1 resident for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Pittsfield's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,
Jeanne McLaughlin, President & CEO (1-888-300-8853)



PITTSFIELD SCHOOL DISTRICT WARNING

The citizens of Pittsfield who are legal voters in the Pittsfield Town School District are hereby warned and notified to meet at the Pittsfield Town Hall on Tuesday, March 6, 2018, to transact business:

- Article 1.** To elect a Moderator for the year ensuing.
- Article 2.** To hear and act upon the Auditor's report.
- Article 3.** To see if the Pittsfield School District will vote to pay taxes in the same manner as the Town.
- Article 4.** To hear reports of the School Directors.
- Article 5.** Shall the voters of the Pittsfield School District approve a total budget in the amount of \$1,290,559 for the 2018–19 school year? It is estimated that this proposed budget will result in education spending of \$14,566 per equalized pupil. This projected spending per equalized pupil is 11.29% higher than spending for the current year and the overall budget is 4% higher than last year.
- Article 6.** To elect a School Director for a three year term.
- Article 7.** To do any other proper and necessary business.

Dated at Pittsfield, Vermont this 22nd day of January 2018

Pittsfield School Board,

s/Kris Sperber 2018

s/AJ Ruben 2019

s/Ray Rice 2020

Received for record this 30th day of January, 2018 at 7:45 pm.

Attest: s/Patricia S. Haskins, Town Clerk

Notice to Voters

Any individuals needing special accommodations can contact the Town Clerk's Office at least two weeks prior to the Town Meeting. If you are not already a registered voter in the Town of Pittsfield, please register to vote if you are eighteen or over, are a U.S. citizen, and a resident of this town. Eligible residents can register to vote at the Town Office on any day prior to the election during regular business hours. Registration will also be available at the Town Hall on Town Meeting Day.



2018 PITTSFIELD SCHOOL BOARD DIRECTORS' ANNUAL REPORT

In 2018, the Pittsfield School Board (PSB) met regularly, with some appropriately noticed exceptions, on the second Wednesday of each month at 7 p.m. in or around the basement of the Town Office Building. Agendas and Minutes of meetings were also produced and posted as required by law. Our meetings are open to the public and everybody is really, really encouraged to attend. This year again the PSB rarely had any parents or taxpayers at our meetings and we hope that will change in the coming months. The PSB wishes to thank Patty Haskins and Sarah Gallagher for the invaluable and excellent work they do to make the School Board function and help assure a great education for our children. Thank you, Patty and Sarah!

Board members continued their core functions of producing a budget for your vote, paying the bills of the School District in a timely fashion after reasonable scrutiny to assure that Pittsfield pays only our fair share, attending and participating on our Supervisory Union Board (Thank you, Ray Rice!), and awarding the Jean Colver Sofield Award. In 2017, the award, granted to a Pittsfield student who is college bound and has demonstrated a commitment to community service, was won by Mimi Callaghan. Congratulations Mimi!

As always, given our status as a district/town that does not operate a school but retains choice to pay tuition to the schools our children attend, Pittsfield's school budget is based on the number of children attending school, which school they attend, and costs of additional supports our children may require. This upcoming school year we again expect to have a decrease in the number of children attending school and are planning for 66 pre-K–12 students, down from 72 students budgeted in FY2018 and 75 in FY2017. This year, the PSB continued the process by which parents of students provided documentation of their legal address to the schools their children attended and the School Board paid tuition based on that documentation. Thank you to those parents who completed the documentation.

For FY 2019, the budget is based on the decreased number of students, reduced administrative costs due to our inclusion in the WCSU instead of the now defunct WNWSU, and a surplus left over from last year's budget due to having less students and recouping some SPED and administrative costs. Our proposed budget for FY 2018-19 is \$1,290,559, which should result in an education tax rate of \$1.31.

In addition to these core functions, the PSB has continued to wrestle with the mandate of Act 46 and Act 49. This year, after much research and discussion, the PSB proposed to the State Board of Education that we conform to Act 46/49 by joining with the newly created Windsor Modified Unified Union School District (WMUUSD) under a provision of Act 49 that would allow Pittsfield to retain school choice but also conform with the law by being part of a district of more than 900 students. Unfortunately, this fall the State Board of Education (SBE), on the recommendation of the Agency of Education (AOE), denied Pittsfield's proposal to join the WMUUSD. The main reason offered for this decision was that the SBE wanted to keep the option of requiring Pittsfield to join with other "choice" districts, such as Granville and Hancock. Despite the fact that we told the SBE we had already, with a grant from the AOE, investigated that potential and determined it was not in our best interest, the SBE wants to keep that option open. So, we remain an individual district of less than 900 students and under the law, if the SBE decides we are not eligible for a waiver of the 900 student requirement due to our geographic isolation, the SBE could require us to join with another "choice district" or districts. Other than that potential governance change, there is no other impact on our school district by this decision. The PSB will continue to monitor the SBE, AOE and legislature's statements and actions in this regard.

The PSB wishes to thank the Town for the opportunity to serve and we look forward to another challenging year ensuring our students get a great education with efficient, responsible fiscal oversight.

Respectfully submitted,
Kris Sperber Ray Rice A.J. Ruben
Pittsfield School Board

PITTSFIELD SCHOOL DISTRICT ANNUAL TOWN MEETING MINUTES

Tuesday, March 7, 2017 (Summarized)
(Complete Minutes on record at the Town Office)

Article 1. To elect a moderator for the year ensuing. George Deblon was elected moderator.

Article 2. To hear and act upon the Auditors' Report. Auditors' Report was accepted.

Article 3. To see if the Pittsfield School District will vote to pay taxes in the same manner as the Town. No discussion. Unanimously approved.

Article 4. To hear the reports of the School Directors. Following some discussion, the Reports were accepted and approved unanimously.

Article 5. Shall the voters of the Pittsfield School District approve a total budget in the amount of \$1,242,508.00 for the 2017-18 school year? It is estimated that this proposed budget will result in education spending of \$13,088.00 per equalized pupil. This project spending is 15% lower than spending for the current year. Following some discussion, the budget was approved unanimously.

Article 6. To elect a School Director for a three-year term. Ray Rice was elected unanimously.

Article 7. To do any other proper and necessary business. The School Board asked for more public participation at meetings and also requested that others consider serving on the board to replace long-term members who are ready to retire.

Meeting adjourned at 10:30 a.m.

Recorded by: A. J. Ruben

Approved by: Kristin Sperber; Ray Rice; A. J. Ruben



SCHOOL DISTRICT TREASURER'S REPORT

Statement of Receipts and Expenses

Fiscal Year Ended June 30, 2017

Receipts	
Green Mountain National Forest	3,129.64
Town of Pittsfield General Fund	1,235,830.51
Interest Income	1,410.71
Mainstream Block Grant (3201)	31,319.00
Essential Early Education Block	5,203.00
Education Spending Grant (3110)	147,777.49
Prior Year Income	<u>26,811.00</u>
Receipts Total	\$1,451,481.35
Expenses	
Special Education Assessment	62,398.93
504 Plan Expense	25,729.38
Tax Expense - FICA SS & Medi-	95.61
School Board Salaries	1,050.00
Treasurer Salary	200.00
Prior Year Expense	<u>14,730.44</u>
Expenses Subtotal	\$104,204.36
Tuition Pre-K	
Stockbridge Pre-K	6,184.00
Killington Pre-K	<u>9,276.00</u>
Tuition Pre-K Subtotal	\$15,460.00
Elementary Tuition	
Killington	\$294,400.00
Stockbridge	<u>44,763.00</u>
Elementary Tuition Subtotal	\$339,163.00
Secondary Tuition	
Woodstock	336,000.00
Sharon Academy	73,865.00
Rochester	20,000.00
Rutland Public School	29,457.71
Killington Mountain School	44,319.00
Randolph Technical Center	480.85
Holderness	14,773.00
Cushing Academy	13,000.00
Otter Valley Unified Union SD	<u>14,000.00</u>
Secondary Tuition Subtotal	\$545,895.56
Expenses Total	\$1,004,722.92

STATEMENT OF CHANGES IN FUND BALANCE
Fiscal Year Ended June 30, 2017

Assets	
Checking - Mascoma	22,434.84
Holding Account - Mascoma	<u>533,746.65</u>
Total Assets June 30, 2017	\$556,181.49

Actual Fund Balance June 30,	\$109,423.06
Revenue for FY 2016-2017	1,451,481.35
Expenses for FY 2016-2017	<u>(1,004,722.92)</u>
Ending Balance, June 30, 2017	\$556,181.49

Increase in Fund Balance	\$446,758.43
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STATEMENT OF SCHOOL INDEBTEDNESS
As of June 30, 2017

None

PITTSFIELD SCHOOL DISTRICT FY 2018-19 Proposed Budget

	Budget	Audited	Approved	Unaudited	Approved	Approved
	2015-2016	2015-2016	Budget	Actual	Budget	Proposed
	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2018-2019
REVENUES						
Prior Year Surplus					\$199,695	\$202,097
State Support	\$1,380,643	\$1,380,643	\$1,380,325	\$1,383,608	\$959,489	\$986,234
Investment Income	\$100	\$386	\$100	\$1,411	\$250	\$1,200
Miscellaneous	\$0		\$0		\$0	\$0
Tech Grant	\$13,825	\$13,825	\$13,825	\$10,542	\$13,825	\$10,500
Mainstream Block Grant	\$27,989	\$27,989	\$31,319	\$31,319		
Special Ed Expenditure Reimbursement	\$21,477	\$30,710	\$21,259	\$55,550	\$64,249	\$85,527
Spec Ed Extra-Ordinary	\$0		\$0		\$0	\$0
EEE Grant	\$3,781	\$0	\$3,781	\$5,203		
Green Mountain Forest	\$5,700	\$5,234	\$5,700	\$3,130	\$5,000	\$5,000
Other Receipts		\$10,345				
	\$1,453,515	\$1,469,131	\$1,456,309	\$1,490,763	\$1,242,508	\$1,290,559

PITTSFIELD SCHOOL DISTRICT
FY 2018-2019 Proposed Budget, continued

	Budget 2015-2016	Audited 2015-2016	Approved Budget 2016-2017	Unaudited Actual 2016-2017	Approved Budget 2017-2018	Unaudited Actual 2017-2018
EXPENDITURES						
Board of Education						
Stipends-Board of Education	\$945	\$945	\$945	\$1,050	\$1,050	\$1,050
FICA-Board of Education	\$88	\$88	\$88	\$96	\$95	\$95
Liability Insurance	\$3,000	\$0	\$3,000	\$2,500	\$3,000	\$3,000
Legal Fees	\$0	\$188	\$0	\$0	\$0	\$0
Advertising	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0
Dues/Fees	\$260	\$273	\$260	\$0	\$275	\$275
	\$4,293	\$1,493	\$4,293	\$3,646	\$4,420	\$4,420
Fiscal Services						
Stipend-Treasurer	\$200	\$200	\$200	\$200	\$200	\$200
Audit	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
Superintendent's Office						
WCSU-Central Office Assessment	\$54,000	\$30,000	\$55,350	\$30,000	\$30,000	\$30,000
WCSU-Special Education Assessment	\$85,000	\$21,000	\$89,300	\$24,000	\$24,000	\$21,000
Special Education-Excess Costs		\$63,960		\$121,739	\$94,980	\$137,384
EEE Assessment	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0
	\$149,000	\$114,960	\$154,650	\$175,739	\$158,980	\$188,384
Debt Service						
Interest	\$300	\$38	\$300	\$0	\$300	\$0
School Instruction						
Tuition Pre-K			\$15,000	\$17,049	\$12,712	\$16,335
Tuition Elementary	\$542,420	\$478,680	\$485,089	\$339,163	\$457,619	\$510,000
Tuition Secondary	\$592,121	\$560,117	\$568,254	\$586,444	\$540,952	\$547,220
Prior Year Tuition Expense	\$15,000	\$0	\$15,000	-\$23	\$15,000	\$0
Tuition - Vocational	\$12,300	\$10,210	\$12,300	\$962	\$12,300	\$12,300
Tuition - Vocational on behalf DOE	\$13,825	\$13,825	\$13,825	\$10,542	\$13,825	\$10,500
Contract service-504/EST	\$60,000	\$25,857	\$60,000	\$27,545	\$25,000	\$0
	\$1,235,666	\$1,088,689	\$1,169,468	\$981,682	\$1,077,408	\$1,096,355
Previous Year(s) Deficit(s)						
Accumulated Deficit	\$62,856	\$62,856	\$126,198	\$126,199	\$0	\$0
TOTAL	\$1,453,515	\$1,269,436	\$1,456,309	\$1,288,666	\$1,242,508	\$1,290,559
Surplus(Deficit)	\$0	\$199,695		\$202,097		

PITTSFIELD TUITION

TUITION RATES	2014-15	2015-16	2016-17	2017-18	2018-19
Elementary					
Bethel Elementary School	\$14,600	\$13,500	\$13,905	\$15,000	(est) \$15,000
Stockbridge Central School	\$15,350	\$14,500	\$14,921	\$15,975	(est) \$15,000
Killington Elementary School	\$12,066	\$12,790	\$12,800	\$13,185	\$15,000
Secondary					
Whitcomb Jr/Sr High	\$18,000	\$16,500	\$16,995	\$16,500	(est) \$17,000
Rutland High School	\$13,500	\$14,000	\$14,500	\$14,600	\$14,850
Woodstock Union High	\$16,000	\$16,000	\$16,000	\$16,480	\$17,500
Vermont state avg tuition	\$13,740	\$14,297	\$14,726	\$15,130	(est) \$15,584

Tuition for 2018-19 (est)	# students	Tuition
Bethel Elementary School	1	\$15,000
Killington Elementary School	29	\$435,000
Stockbridge Central School	4	\$60,000
Whitcomb Jr/Sr High	2	\$34,000
Woodstock Union High School	24	\$420,000
Otter Valley Union High School	1	\$15,300
Independent schools	5	\$77,920



District: **Pittsfield**
County: **Rutland**

LEA: **T153**
S.U.: **Windsor Central**

1.	Local budgeted expenditures including any separate articles		1,290,559	1.
2.	Act 144 expenditures (Manchester & West Windsor only)	-		2.
3.	Obligation to a regional technical center school district if any	-		3.
4.	Obligation to repay a deficit per 24 V.S.A. § 1523(b)	-		4.
5.	Obligation to repay difference between allowable and announced tuition	-		5.
6.	Total Expenditures net of Act 144 dollars	(lines 1 + 3 + 4 + 5) - line 2	1,290,559	6.
7.	Offsetting revenues (do NOT include revcode 3114, the on-behalf payment)			7.
8.	Act 144 dedicated revenues	-	304,324	8.
9.	Act 144 expenditures to raise locally	line 2 - line 8	-	9.
10.	Offsetting revenues less Act 144 revenues	line 7 - (lines 8 + 9)	304,324	10.
11.	Initial Education Spending	line 6 - line 10	986,235	11.
12.	Capital debt hold-harmless aid	line 16, "CDaid" page	-	12.
13.	Education Spending	line 11 - line 12	986,235	13.
14.	Equalized pupils		67.71	14.
15.	Education spending per equalized pupil	line 13 / line 14	14,565.57	15.
Excess Spending Calculation				
15.	Aggregated exclusions	-		15.
16.	Aggregated exclusions per equalized pupil	-		16.
17.	Per pupil figure to use for Excess Spending	line 15 / line 16	14,565.57	17.
18.	Per equalized pupil spending threshold for FY2018		17,816.00	18.
19.	Per pupil spending above the threshold	line 17 - line 18	NA	19.
20.	Per pupil figure used for calculating District equalized tax rate	line 15 + line 19	14,565.57	20.
21.	Property Tax Yield per \$1.00 of tax rate		9,842.00	21.
22.	Equalized homestead tax rate to be prorated	14,565.57 / 9,842 (lines 20 & 21)	1.4799	22.
23.	Percent of Pittsfield equalized pupils not in a union school district		100.00%	23.
24.	Portion of equalized homestead tax rate to be assessed by town	lines 22 x line 23	1.4799	24.
25.	Common level of appraisal		112.62%	25.
26.	Estimated actual homestead tax rate of district to be assessed	lines 24 / line 25	1.3141	26.
27.				27.
28.				28.
29.				29.
30.				30.
31.				31.
32.				32.
33.				33.
34.				34.
2.	Total equalized homestead rate for Pittsfield	lines 24 + 29 + 33	1.4799	2.
3.	Total estimated actual homestead rate for Pittsfield	lines 26 + 30 + 34	1.3141	3.
4.	Equalized non-residential tax rate		1.629	4.
5.	Estimated actual non-residential tax rate	lines 4 / line 25	1.4465	5.
6.	Education spending	line 13	986,235	6.
7.	Tech FTE's		1.00	7.
8.	Base education amount for tech FTE's, paid on behalf of district (This is not a local revenue. It reduces the education spending a district is owed.)	line 7 x 9,588 x 87%	8,342	8.
9.	Adjusted education spending due the district from Ed Fund	lines 6 - 8	977,893	9.
10.	Amount to raise locally for Act 144 (Manchester & West Windsor only)	line 9	-	10.
11.	Per pupil figure used for calculating District Household Income Percentage	line 20	14,565.57	11.
12.	Income Yield per 2.0% of household income		11,862	12.
13.	Pittsfield household income percentage to be prorated	14,565.57 / 11,862 x 2.00% (lines 11 & 12)	2.46%	13.
14.	Prorated income cap percentage for Pittsfield education property tax if eligible	100.00% x 2.46% (lines 23 & 13)	2.46%	14.
15.		"FY18EstUnion", line 18 (%)		15.
16.		(lines 28 & 15)		16.
17.		"FY18EstUnion", line 18 (%)		17.
18.				18.
19.	Estimated income cap percentage for Pittsfield education property tax		2.46%	19.

District: Pittsfield		T153		Property dollar equivalent yield	Homestead tax rate per \$9,842 of spending per equalized pupil
County: Rutland		Windsor Central		9,842	1.00
				11,862	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2016	FY2017	FY2018	FY2019
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,453,515	\$1,456,309	\$1,242,508	\$1,290,559
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	Locally adopted or warned budget	\$1,453,515	\$1,456,309	\$1,242,508	\$1,290,559
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	Total Budget	\$1,453,515	\$1,456,309	\$1,242,508	\$1,290,559
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$59,047	\$62,159	\$283,019	\$304,324
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	Offsetting revenues	\$59,047	\$62,159	\$283,019	\$304,324
14.	Education Spending	\$1,394,468	\$1,394,150	\$959,489	\$986,235
15.	Equalized Pupils	74.62	75.97	73.31	67.71
16.	Education Spending per Equalized Pupil	\$18,687.59	\$18,351.32	\$13,088.11	\$14,565.57
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per equpup)	\$13.15	\$13.24	-	-
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equpup)	-	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equpup)	-	-	-	-
21.	minus Estimated costs of new students after census period (per equpup)	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equpup)	Exempt	Exempt	Exempt	-
23.	minus Less planning costs for merger of small schools (per equpup)	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equpup)	-	-	-	-
25.	Excess spending threshold	threshold = \$17,103 \$17,103.00	Allowable growth NA	threshold = \$17,386 \$17,386.00	threshold = \$17,386 \$17,816.00
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$18,688	\$18,351	\$13,088	\$14,565.57
28.	District spending adjustment (minimum of 100%)	197.564% based on \$9,285	189.169% based on \$9,701	128.820% based on yield \$10,160	147.994% based on yield \$9,842
Prorating the local tax rate					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$14,565.57 ÷ (\$9,842.00 / \$1,000)]	\$1.9559 based on \$9.99	\$1.8917 based on \$1.00	\$1.2882 based on \$1.00	\$1.4799 based on \$1.00
30.	Percent of Pittsfield equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.48)	\$1.9559	\$1.8917	\$1.2882	\$1.4799
32.	Common Level of Appraisal (CLA)	116.80%	117.79%	117.77%	112.62%
33.	Portion of actual district homestead rate to be assessed by town (\$1.4799 / 112.62%)	\$1.6746 based on \$9.99	\$1.6060 based on \$1.00	\$1.0938 based on \$1.00	\$1.3141 based on \$1.00
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
34.	Anticipated income cap percent (to be prorated by line 30) [(\$14,565.57 ÷ \$11,862) x 2.00%]	3.56% based on 1.80%	3.38% based on 2.00%	2.18% based on 2.00%	2.46% based on 2.00%
35.	Portion of district income cap percent applied by State (100.00% x 2.46%)	3.56% based on 1.80%	3.38% based on 2.00%	2.18% based on 2.00%	2.46% based on 0.00%
36.		-	-	-	-
37.		-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2.0% and a non-residential tax rate of \$1.629. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

WINDSOR CENTRAL SUPERVISORY UNION SUPERINTENDENT'S MESSAGE

As I finish my first six months as the new Superintendent of the Windsor Central Supervisory Union, I feel very fortunate to have landed in an educational community that cares so deeply for its children and is so invested in providing outstanding learning experiences for its youngest citizens. I spent the first few months in my role engaged in an entry study that was focused on getting to know the schools and the communities that make up our union. I have visited classrooms in all of our schools, met with town, board, school, and community officials, studied student performance data, participated in parent and community forums, held one-on-one meetings, and attended student events.

The results of this entry study pointed to four key areas of development for our new unified district:

- **Opportunity to Move from Good to Great**
The Windsor Central Supervisory Union has “good” schools; however, there are indicators that it is not yet operating at its full potential. Our collective communities also have resources and a mindset that can position the district to be an educational leader both at state and national levels.
- **Move from Silos to a Unified K-12 System**
Each individual school has its own unique character and resources to offer its students. The challenge ahead is integrating each of these distinctive communities into a well-functioning system while still maintaining the qualities that makes each building a special place for students and families. To have an effective system, it is also critical to have all contributors be clear around their function in the organization.
- **Clarity of Goals and Vision**
Across the district there are numerous dedicated individuals and teams excited about building high level learning experiences for the students of the Windsor Central Supervisory Union. Much like our individual schools, these groups have the potential to be much more impactful if they are able to be organized behind a clear vision and to act in concert with one another to achieve the goals of the District.
- **Build and Enhance Foundational Systems**
The district enjoys talented and dedicated staff who put forth exemplary effort in order to be sure that the district functions effectively. However, there are numerous situations in which strong systems are not in place. This has resulted in numerous inefficiencies across our buildings, with basic tasks taking much longer than needed and slowing down progress towards identified goals. The Act 46 merger transition is a real opportunity to address some of the deficits around strong foundational systems.

I am excited to work on addressing these key areas of development within our Supervisory Union. This is an exciting time for all of our district schools and I look forward to partnering with all of our community members as we continue to work together in service of our children.

Warm Regards,
Mary Beth Banios
Superintendent, Windsor Central Supervisory Union

ALLIANCE SOLID WASTE MANAGEMENT FACILITY
122 WATERMAN ROAD, ROYALTON, VT 05068 802-763-2232

HOURS OF OPERATION

Tuesday - Thursday - Friday	7am - 3pm
Saturday	7am - 1pm
Sunday - Monday - Wednesday	CLOSED

PRICES EFFECTIVE JANUARY 1, 2018

Bulk Waste	\$145/ton	\$20.00 Minimum
Per Bag	\$8.00 - 45 gallon	\$5.00 - 30 gallon \$3.00 - 15 gallon
Small branches, leaves, grass	\$20.00 cubic yard 1/2 a pickup truck bed NO STUMPS	
Mattresses	\$12.00	
Couch/Sofa	\$15.00	
Rugs & Large Chairs	\$10.00 each	
Appliances (w/Freon)	\$20.00 each	
Scrap Metals	\$ 5.00 cubic yard	
Batteries - vehicle	\$ 1.00 each	
Waste Oil	\$.10/quart	
Antifreeze	\$.50/quart	
Fluorescent Bulbs	No Charge	
Tires	\$ 5.00 Car/Pickup NO Rims	\$ 7.00 Car/Pickup
	\$15.00 Large Truck	\$25 Heavy Equipment NO Rims
MP3 Player	\$ 5.00	
Microwaves - Fax Machines - VCR	\$10.00	
Phones - Chargers	\$ 5.00	
Stereos - Game Consoles	\$10.00	

	Covered Entities**	All Others
Large TV - CRT	Free	\$20.00
Regular TV - CRT	Free	\$10.00
Towers -- Monitors - Printers	Free	\$10.00
Associated Computer Apparatus	Free	\$ 5.00

**Covered Entities are Vermont Households, Vermont Charities, Vermont Businesses w/up to 10 Employees.

LEGAL HOLIDAYS OBSERVED 2018

New Year's Day	January 1, 2018 - closed Saturday, December 20, 2017
Martin Luther King Jr. Day	January 15, 2018 - closed Saturday, January 13, 2018
Presidents Day	February 19, 2018 - closed Saturday, February 17, 2018
Memorial Day	May 28, 2018 - closed Saturday, May 26, 2018
Independence Day	July 4, 2018 - closed
Labor Day	September 3, 2018 - closed Saturday, September 1, 2018
Columbus Day	October 8, 2018 - closed Saturday, October 6, 2018
Veterans Day	November 11, 2018 - closed Saturday, November 10, 2018
Thanksgiving Day	November 22, 2018 - closed
Christmas Day	December 25, 2018 - closed

BETHEL/ROYALTON SOLID WASTE

UNIVERSAL RECYCLING TIMELINE

July 1, 2014:

- Transfer Stations/Drop-off Facilities must accept residential recyclables at no extra charge
- Food scrap generators of 104 tons/year (2 tons/week) must divert material to any certified facility within 20 miles

July 1, 2015:

- Statewide unit based pricing takes effect, requiring residential trash charges to be based on volume or weight
- Recyclables are banned from the landfill
- Transfer Stations/Drop off Facilities must accept leaf and yard debris
- Haulers must offer residential recycling collection at no extra charge
- Public building must provide recycling containers alongside all trash containers in public spaces (exception for restrooms)
- Food scrap generators of 52 tons/year (1 ton/week) must divert material to any certified facility within 20 miles

July 1, 2016:

- Leaf, yard, and clean wood debris are banned from the landfill
- Haulers must offer leaf and yard debris collection
- Food scrap generators of 26 tons/year (½ ton/week) must divert material to any certified facility within 20 miles

July 1, 2017:

- Transfer Stations/Drop-off Facilities must accept food scraps
- Haulers must offer food scrap collection
- Food scrap generators of 18 tons/year (1/3 ton/week) must divert material to any certified facility within 20 miles

July 1, 2020:

- Food scraps are banned from the landfill



FOOD SCRAP COMPOSTING

ACCEPTED MATERIAL:

Meat and Bones
Fruit and Vegetables
Milk, Cheese, Dairy
Condiments and Dressings
Coffee Grounds
Shells and Fish
Spices
Oils and Fats

NOT ACCEPTED MATERIAL:

Bags (even if labeled "Compostable")
Paper Products
Milk Cartons
Dishware/Silverware
Ketchup Packets
Packaging/Recyclables
Florist Flowers

Material		 YES	 NO	Preparation	Updated 02/14
Glass	Glass bottles & jars	Food and beverage containers only.	No light bulbs, dishes, Pyrex, drinking glasses, window panes, or ceramics.	Rinse clean. Remove all lids. Labels OK. Recycle plastic lids over 2" in diameter in blue bin; discard smaller plastic lids. Neck rings OK. Recycle metal lids as scrap metal at Drop-Off Centers.	
Metal	Aerosol cans	Cans must be completely empty. Non-hazardous product cans only.	Empty containers only. No cans from paint, cleaners, automotive sprays, or other hazardous fluids.	Empty. Do not puncture. Separate caps from container. Recycle plastic caps over 2" in blue bin. Discard smaller caps.	
	Aluminum Metal cans	Cans, foil, and pie plates. Food and beverage cans only.	No stuck-on food or grease. No oil filters, propane tanks, batteries, bottle caps, or scrap metal (recycle these at Drop-Off Centers).	Rinse clean. Labels OK. Rinse clean. Labels OK. Lids OK placed inside cans for safety.	
Plastic	Rigid plastic packaging & containers labeled through ♻️. NOTE: Not everything with a number on it is recyclable! Not everything without a number isn't recyclable!	Minimum 2" on any 2 dimensions. Maximum 2' on any one dimension. Bottles, jugs & trays for foods, beverages, beauty, and cleaning products, detergents; dairy tubs (yogurt, sour cream, etc.). 5-gallon pails, take-out containers, flower pots and trays.	No filmy or pliable plastic (grocery bags, bubble wrap, etc.). No Styrofoam (e.g. cups, take-out containers, packaging blocks, peanuts). No laundry baskets, housewares, office products, etc. No containers for hazardous products (motor oil, pesticides, etc.). No electronics housing. No biodegradable plastics (PLA).	Rinse clean. Labels OK. IMPORTANT: Remove paper inserts for recycling. Caps & lids under 2" recycled only if attached to container. Remove handles from pails and recycle as scrap metal at Drop-Off Centers.	
Paper (NOTE: Must be clean & dry.)	Boxboard	Shoe & clothing boxes, 6- & 12-pack soda & beer carriers, paper egg cartons, dry-food boxes (pasta, rice, cereal, grains, etc.), tissue boxes, paper towel and toilet paper cores, etc.	No laundry detergent boxes; refrigerated- or frozen-food boxes; drink boxes; aseptic packaging; or milk, juice, or other beverage cartons. No paper plates or cups.	Empty and flatten. Remove and discard plastic liners. Recycle metal pour spouts as scrap metal at Drop-Off Centers.	
	Corrugated cardboard	Boxes with a wavy center layer.	No oil-, paint-, or chemical-stained; wet; unclean; or wax-coated cardboard. No strapping or string. No plastic, filmy, or foam packing materials.	Empty and flatten. Up to one cubic yard of up to 4-ft. sections accepted at Drop-Off Centers (2-ft. sections for curbside pickup). Staples, tape, and labels OK.	
	Envelopes & opened mail	White, manilla, colored, gummed, and window envelopes.	No Tyvek or plastic envelopes. No mailers padded with bubble wrap.	Remove nonpaper enclosures (e.g., CDs, plastic cards, etc.) and strings. Labels OK. Must be clean and dry. Phone books OK.	
	Magazines, catalogs, & soft-cover books	Glue- or staple-bound publications, paperback books, phone books, etc.	No plastic wrapping, non-paper inserts, spiral or 3-ring notebooks, or plastic covers.		
	Newspaper	All sections and inserts.	None that are soaking wet or contaminated with food, paint, oil, pet waste, etc. No plastic bags.	Must be clean and dry. Remove from plastic bags. Do not tie with string.	
	Paper bags	All colors.	No plastic-coated or -lined bags. No animal food or kitty-litter bags.	Must be clean and dry. Remove twine and plastic handles.	
	Shredded paper	Confidential documents.	No shredded plastic or pressure-sensitive paper.	Place in clear plastic bag and tie bag shut.	
	White & colored paper	Printed, letterhead, copier paper, glossy flyers & brochures, file folders, kraft paper, manilla folders, index cards, construction paper, non-metallic wrapping paper, tissue paper & cards.	No pressure-sensitive duplication forms. No foil paper. No paper towels, facial tissue, napkins, paper plates, or cups. No stickers or sticker backing material.	Must be clean and dry. Remove plastic tabs, paper clips & metal hanging-file strips. Staples OK.	



Recycle these materials



rigid plastic bottles, tubs, trays & jugs



aluminum/steel/tin cans & foil



glass food & drink containers



cardboard



paper packaging, mail, catalogs, soft-cover books, magazines, newspapers & bags (no handles)

Some items are NOT recyclable in your blue bin!

- NO propane or gas cylinders • NO dishes
- NO wet or soiled paper • NO pill bottles
- NO biodegradable plastics (PLA)
- NO wood-pellet or feed bags
- NO items less than 2" on any 2 dimensions

NO paper plates, cups or napkins



NO Styrofoam



NO household items or toys



NO filmy plastic (bags, wrap, tarp)



NO hazardous product containers



NO beverage cartons & boxes



TOWN COMPENDIUM

Useful Information

Town of Pittsfield

www.pittsfieldvt.com

Phone/Fax: 802-746-8170

40 Village Green - P.O. Box 556

Pittsfield, VT 05762-0556

townofpittsfieldvt@gmail.com

Current and archived Select Board minutes are available on the website, as well as other information. Please email the Town Clerk with any information or events that would be appropriate on the town website.

Office hours:

Tuesday, Wednesday, Thursday 9:00 a.m.- 5:00 p.m.

Roger Clark Memorial Library

www.pittsfieldlibrary.com

Phone: 802-746-4067

40 Village Green, Pittsfield, VT 05762

pittsfieldvtlibrary@gmail.com

Hours: Tuesday 3-5 p.m., Thursday 5-7 p.m.

Pittsfield Women's Alliance

A long-standing civic organization which quietly contributes to the community in many important ways, including the gathering and distribution of holiday baskets for the less mobile members of our community.

Contact: Deb Picarello, 802-746-8331.

Voter Checklist

The Town's current checklist has 364 registered voters. To be added to the checklist, contact the Town Clerk or visit the Vermont Secretary of State's website: (www.sec.state.vt.us/elections/voters/registration).

Dog Licenses

Dogs must be licensed by April 1 each year. A late fee is charged after April 1. Rabies shots must be up to date and the certificate filed with the Town Clerk.

Property Taxes

Tax bills are mailed in July with installments due on the third Thursday in August and the third Thursday in November each year. ***Payments must be in the Town Office before 5:00 p.m. or the closing of the office on the due date. Postmarks are not accepted as timely payment.***

Refuse and Recycling

Property owners and residents are responsible for refuse removal/recycling and may contract with a hauler of their choice or take their refuse and recycling to the Bethel/Royalton Transfer Station.

Bethel Royalton Transfer Station

<http://royaltonvt.com/about-royalton/transfer-station/>

Phone: 802-763-2232

122 Waterman Road, Royalton

T, Th, Fri, 7:00am - 3:00pm & Sat 7:00am - 1:00pm

Quin-Town Senior Center

<http://hancockvt.us/quintown/>

802-767-3763

1097 Vermont Route 100, Hancock, VT 05478

quintownctrsnr@myfairpoint.net

Pittsfield residents are eligible for services the Quin-Town Center provides, such as meals at the center, home-delivered meals, transportation and advocate services.

Floodplain Management

To promote proper floodplain management and also to be accepted into the National Flood Insurance Program, the Town of Pittsfield adopted Flood Hazard Area Regulations on February 4, 2014. Please contact the Zoning Administrator before building or working within a floodplain area.

Vermont's Building Energy Codes

If you are a contractor or builder in the state of Vermont, the Statewide Energy Code applies to all of your projects, including renovations. Information and links are on the town website, or call 855-887-0673.

Regular Meetings

Select Board

6:00 p.m. on the 1st and 3rd Tuesdays of each month at the Town Office, unless otherwise posted.

Planning Commission

6:30 p.m. on the 2nd Tuesday of the first month of each quarter at the Town Office Building.

School Board

7:00 p.m. on the 2nd Wednesday of each month at the Town Office

Library Trustees

3:00 p.m. on the 2nd Tuesday of each month at the Roger Clark Memorial Library.

Historical Society

6:00 p.m. on the 3rd Monday of each month (April – October) in the Town Hall. Contact Susie Martin, 746-8098.

Pittsfield Volunteer Fire & Rescue

7:30 p.m. Business meeting on the 2nd Tuesday of each month at the Firehouse.

6:00 p.m. Work meeting on the 4th Tuesday of each month at the Firehouse.

Annual Events

Town Meeting & Potluck Luncheon (1st Tuesday in March)

Memorial Day Parade (on Memorial Day)

Pittsfield's Picnic (Last Sunday in August)

Bazaar on the Green (Last Saturday in September)

Trick or Treating in the Village (Halloween evening)

EMERGENCY NUMBERS
FIRE, POLICE, AMBULANCE: 9-1-1

Vermont Poison Center: 1-877-658-3456

HOSPITALS

Gifford Medical Center	1-802-728-4441
Rutland Regional Medical Center	775-7111
Dartmouth-Hitchcock Medical Center	1-603-646-5000

TOWN OFFICE

Clerk & Treasurer: Patricia S. Haskins 746-8170
Hours: Tuesday, Wednesday, Thursday, 9 am – 5 pm
Copier, fax and Notary services available.

TOWN GARAGE

Road Commissioner: George Deblon 746-8406

CONSTABLES

First Constable: Tim Hunt	746-8586
Second Constable/Dog Officer: Doug Mianulli	746-8514

HEALTH OFFICER: Sue Wuerthele 746-8700

DEPUTY HEALTH OFFICER: Clairetta Corron 746-9121

GAME WARDEN

Vermont Fish & Wildlife Department: Keith Gallant
Contact through the Rutland State Police Dispatcher 773-9101

FIRE WARDEN

Burn Permits: Ray Colton	
Contact at Colton Enterprises	746-8033

**Town of Pittsfield
40 Village Green
PO Box 556
Pittsfield, VT 05762-0556**

**Please bring this report to Town Meeting.
Tuesday, March 6, 2018
10:00 AM
Pittsfield Town Hall**