

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
APPROVED MINUTES
November 16, 2009**

1. The meeting was called to order at 9:10 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Josephine Thomas; and Gregory Josselyn. Absent: Dolores Martineau.

OPR Staff Present: Carla Preston, Unit Administrator; and Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the September 21st meeting. Mr. Josselyn made a motion, seconded by Ms. Thomas, to approve the Minutes of the September 21, 2009 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations**

4. **Reports/Guests**

5. **Complaints/Follow ups**

- a. The Board reviewed the October 28, 2009 letter from Tonya Bailey requesting the conditions be removed from her license. Based on the information submitted by Ms. Bailey, Ms. Thomas made a motion, seconded by Ms. Comeau, to remove the conditions from Ms. Bailey's license.
- b. 2009-145 & 2009-146 – The Board reviewed the report of concluded investigation. Ms. Thomas made a motion, seconded by Ms. Comeau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed. Janice Crossan was the Investigating Member.
- c. 2008-63 (CO31-0208) & 2008-64 (CO32-0208) – The Board reviewed the report of concluded investigation. Mr. Josselyn made a motion, seconded by Ms. Commo, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed. Ms. Thomas, Investigating Member, did not participate in the vote.

6. **Legislation & Draft Rules**

7. **Applications for Discussion**

8. **Correspondence**

9. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence

The Board reviewed and noted the “NIC Bulletin.”

10. Other National Correspondence

The Board reviewed and noted the Barber Boards of America Annual Conference information.

11. Public Comment

12. Other Business Introduced by the Board

13. The meeting adjourned at 10:10 a.m.

Respectfully submitted,

Kara Shangraw
Administrative Assistant