

**Board of Professional Engineering
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Floor, Montpelier, VT**

**Unapproved Minutes
Thursday, November 3, 2016**

1. The meeting was called to order at 8:33 a.m.

Members present: William Atkinson, P.E., Chair; Brad Aldrich, P.E., Vice-Chair; Claus Bartenstein, P.E., Secretary; Scott Sabol P.E.; and Raymond Forsell, P.E.; Absent: Bonnie Giuliani.

OPR Personnel present: Gabriel Gilman, General Counsel; Carla Preston, Case Manager and Kara Shangraw, Licensing Board Specialist.

Others Present: Elizabeth Jarvis, Prosecuting Attorney; Attorney William A. Fead; and Glenn A Lavoie.

2. The Chair called for the approval of the minutes from the October 6th meeting. Mr. Forsell made a motion, seconded by Mr. Atkinson, to approve the minutes of the October 6, 2016 meeting as submitted. Motion passed.

3. **Hearings/Stipulations:**

The Board held a hearing in the matter of Glenn A. Lavoie, Docket Number 2010-148. Mr. Lavoie was present for the hearing with his attorney. Retired Judge Kupersmith was the presiding officer for the Board. Attorney Jarvis was the prosecuting attorney. Mr. Lavoie's attorney asked the Board for a continuance as they are in the process of negotiating a *Stipulation and Consent Order*. Based on the information provided, Mr. Sabol made a motion, seconded by Mr. Bartenstein, to go into deliberative session at 9:04 a.m. and out at 9:08 a.m. Motion passed unanimously. The Board granted the continuance. Mr. Aldrich, Investigative Team member, abstained from the hearing.

4. **Complaints/Follow ups:**

Ms. Preston made her Case Managers report, there are currently 14 pending cases.

Ms. Preston and Attorney Jarvis discussed with the Board the new Investigative Team review procedures.

5. Mr. Sabol, made a motion, seconded by Mr. Aldrich, to approve the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying Record indicating "Model Law Engineer." Motion passed unanimously.

Cote, Benjamin, M (Civil)
Daut, Kevin, P (Civil)
Harbin, Sean, R (**Structural I not Civil**)
Jiang, Ping (**Structural I not Civil**)
Moore, Steven, N (Civil)

Culver, Wesley (**Structural I not Civil**)
Griffin, Dale, A (Civil)
Hillstrom, Ryan, L (**Structural I not Civil**)
Melson, Joshua, D (**Structural I not Civil**)
Murray, Austin, D (Civil)

5. Endorsement applicants – Continued:

Oliver, Ryan, D (Structural I not Civil)	Roach, Michael, S (Structural I not Civil)
Schipper, Derek (Civil)	Seelos, Richard, T (Structural I not Civil)
Surani, Akash, G (Civil) (Structural I not Civil)	Wyatt, Alison, M (Structural I not Civil)
Bailey, Matthew, W (Electrical)	Bower, Tryton, H (Electrical)
Caney, Brian (Electrical)	Humphrey, Andrew, F (Electrical)
Laird, Daniel (Electrical)	Sprite, Reid, L (Electrical)
Steady, Brandon, C (Electrical)	Wade, Lura (Electrical)
Zabel, David, W (Electrical)	Ananthachar, Vinay, K (Mechanical)
Denio, David, G (Mechanical)	Riaz, Muhammad, T (Mechanical)
Duk, Sabrina (Structural I)	Kinzel, Seth, E (Structural I)
Simms, Richard, B (Structural I)	Wood, Ross, S (Structural I)
Douglas, Paul, M (Structural II)	Okeson, Mitch (Structural II)

Cascia, Glen, M (Civil) – The Board determined that his application was incomplete.

Metz, Joshua, W (Civil) – The Board determined that his application was incomplete.

Tan, Vut, Andrew (Civil) – The Board determined that his application was incomplete.

Ren, Simon, J (Mechanical) – The Board determined, on the basis of the application papers only, that Mr. Ren took and passed the Electrical examination. In order to have the Mechanical specialty you must have taken and passed the Mechanical examination. The Board preliminarily denied the application.

Critchlow, Taylor, O (Mechanical) – The Board determined on the basis of the application papers only, that Mr. Critchlow took and passed the Architectural engineering exam. In order to have the Mechanical specialty you must have taken and passed the Mechanical examination. The Board preliminary denied the application.

6. Mr. Sabol, made a motion, seconded by Mr. Aldrich, to approve the following application(s) to sit for the Principals and Practice exam. Motion passed unanimously.

Herr, Charles, F (Electrical)

Parks III, Richard, A (Mechanical)

7. Mr. Sabol, made a motion, seconded by Mr. Aldrich, to approve the following application(s) to sit for the Fundamentals of Engineering exam. Motion passed unanimously.

Bracchittia, Paul, A
Taft, Shaun, M

Mayhew, Owen, R

8. NCEES Correspondence:

9. Reports/Guests/ Legislative Updates:

The Board discussed its budget. Mr. Aldrich made a motion, seconded by Mr. Sabol, to maintain the current budget and review it in the next fiscal year. Motion passed unanimously.

10. Other Business Introduced by the Board:

Election of officers:

Mr. Forsell nominated Brad Aldrich as Chair
Mr. Aldrich nominated Claus Bartenstein as Vice-Chair
Mr. Bartenstein nominated Raymond Forsell as Secretary

Mr. Sabol made motion, seconded by Mr. Bartenstein to have the officers as stated above. Motion passed unanimously.

The Board discussed an Emeritus status for William Atkinson. Based on the discussion Mr. Aldrich made a motion, seconded by Mr. Sabol to grant William Atkinson Emeritus status from the Board for business with the NCEES. Motion passed unanimously.

11. Public Comment:

12. Miscellaneous Correspondence:

The wall certificates from the previous meeting were signed.

13. There being no further business, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist