



# **Vermont Board of Real Estate Appraisers**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Minutes**

**Wednesday October 4, 2017**

**Members and Staff present:** John Waldo, Kurt Kaffenberger, Robert Wernecke, Daniel Coane, Dawn Loring, Stephen Twombly, Judith Griffen and Gabriel Gilman Twombly

**1. 9:01 Called to Order**

**2. Changes to the agenda**

- a. Added two education courses for review. These courses were tabled.

**3. Approved minutes from June 7, 2017 meeting**

**4. Disciplinary Matters**

- a. Enforcement Report was given. There are 11 open cases at this time. Three are under investigation, one is on hold, five are pending charges and two are pending I-Team meetings.

**5. Topics for Discussion**

- a. The Board motioned and seconded to appoint Kurt Kaffenberger as Chair, John Waldo as Vice Chair and Robert Wernecke as the Secretary. All motions passed unanimously.
- b. The Board discussed the ASC Policy Statement for Comments and decided no comments were needed at this time.

**6. Administrative Updates**

- a. Gabe Gilman gave an update on the AMC Sunrise Review because more research and public comments are needed this will be an ongoing discussion in the next meeting. OPR will be holding public hearings sometime in November and/or December.
- b. Livestreaming board meetings now available and will start at the next meeting upon request.

**7. Education Course for Review**

**Appraisal Institute**

Advanced Land Valuation: Sound Solutions to Perplexing Problems for 7 hrs – approved – expires 10-4-19

Practical Applications in Appraising Green Commercial Properties for 14/15 hrs – approved – expires 10-4-19

Solving Land Valuation Puzzles for 7 hrs – approved – expires 10-4-19

**American Society of Farm Managers and Rural Appraisers**

Agricultural Chattel Valuation for 8 hrs – approved – expires 10-4-19

Advanced Appraisal Exam Preparation Course for 20 hrs – approved – expires 10-4-19

Advanced Rural Case Studies for 36 hrs – approved – expires 10-4-19

**Allterra Group, LLC**

2017 Collateral Matters for 7 hrs – approved – expires 10-4-19

2017 Keynote/Emerging Issues for 7 hrs – approved – expires 10-4-19

**Individual Requests – Theodore Nelson Jr**

Better Buildings by Design – Efficiency VT – for 10.5 hrs – approved – expires 10-4-19

**Individual Requests – Nicholas Guyer**

General Appraisal Report Writing & Cast Studies – Manfred Real Estate Learning Ctr – for 30 hrs – approved – expires 10-4-19

**Individual Requests – Renee LaFountain**

Skill sharpening Workshop – Bonnie Roerig – for 4 hrs – Denied, application did not have course description, timed outline, learning objectives, teacher qualifications, statement of knowledge or skills learned or the course certificate.

USPAP – Bonnie Roerig for 7 hrs – Approved – expires 12-30-17

Highest and Best Use – Bonnie Roerig – for 4 hrs – Denied, application did not have course description, timed outline, learning objectives, teacher qualifications, statement of knowledge or skills learned or the course certificate.

**LeMay School of Real Estate**

The Strange Case on Agile Mountain - for 7 hrs – Tabled not enough time to review

Darker Shades of Gray – for 7 hrs – Tabled not enough time to review

**8. Other Business****9. Correspondence – None****10. Public Comment****11. Adjourned at 10:18 a.m.**

Next Scheduled Meeting – Wednesday December 6, 2017

Please check the office [website](#) for updates