

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Fl
Montpelier, VT 05620-3402

Unapproved Minutes
Meeting of Tuesday, June 21, 2016

1. The meeting was called to order at 9:00 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Joseph Nalette, L.S.; Joseph Flynn, L.S.; John Diebold, L.S. Absent: Susan Senning, Secretary and Dorothy Hayden.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; Tara Grenier; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the April 19th meeting. Mr. Nalette made a motion, seconded by Mr. Diebold, to approve the Minutes of the April 19, 2016 meeting as presented. Motion passed.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

5. **Exam Question Databank Review:**

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case managers report, there are currently 9 pending cases.

2015-287 - The Board reviewed the report of concluded investigation. Mr. Flynn, made a motion, seconded by Mr. Short, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 4-0. Mr. Nalette, Investigative Team member abstained from the vote.

7. **Applications / (See Appendix A):**

Board members reported on hours received from applicants (see appendix A). Mr. Nalette made a motion, seconded by Mr. Diebold, to grant Randall Otis his license. Motion passed unanimously.

The Chair signed the wall certificates.

The Board reviewed and approved Gordon Matson and John Wright's seal.

8. **Continuing Education Courses - Education Committee to Report:**

"Journey to the Moving Center of the Earth" submitted by Jay Doody, requesting approval for 3.25 hours of continuing education credit. The Board approved the course. Approval number issued, CE427-0616.

"VSLs 2016 Fall Conference" submitted by Kelly Collar, requesting approval for 10 hours of continuing education credit. The Board approved the course. Approval number issued, CE428-0616.

8. Continuing Education Courses - Education Committee to Report - Continued:

“Boundary Issues and Easement Law” submitted by Nicole Borchardt, requesting approval for 6 hours of continuing education credit. The Board approved the course. Approval number issued, CE429-0616.

“Floodplains and FEMA/NFIP” submitted by Bill Tingle, requesting approval for 8 hours of continuing education credit. The Board approved the course. Approval number issued, CE430-0616.

9. NCEES Correspondence:

The Board reviewed the April 18, 2016 e-mail from Cindy Flower regarding the State Specific Exam with Attorney Novins and Ms. Grenier.

10. Miscellaneous Correspondence:

The Board reviewed the May 12, 2016 forwarded e-mail from Kelly Collar with the Vermont Society of Land Surveyors, asking if a certificate can be accepted for Continuing Education Credits. The Board requires additional information before they can make a determination on the course. Mr. Mulligan will be notified.

11. Other Business:

12. Public Comment:

13. There being no further business the meeting was adjourned at 11:40 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist
Office of Professional Regulation

Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950
Otis, Randall	Ronald Gauthier	Approved for License June 21, 2016

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fuller, Aaron	Allen Newton	6-18-13 / 956