

ANNUAL REPORT
TOWN OF
WALTHAM, VERMONT
Calendar Year 2017

Please bring this Report with you to Town Meeting.

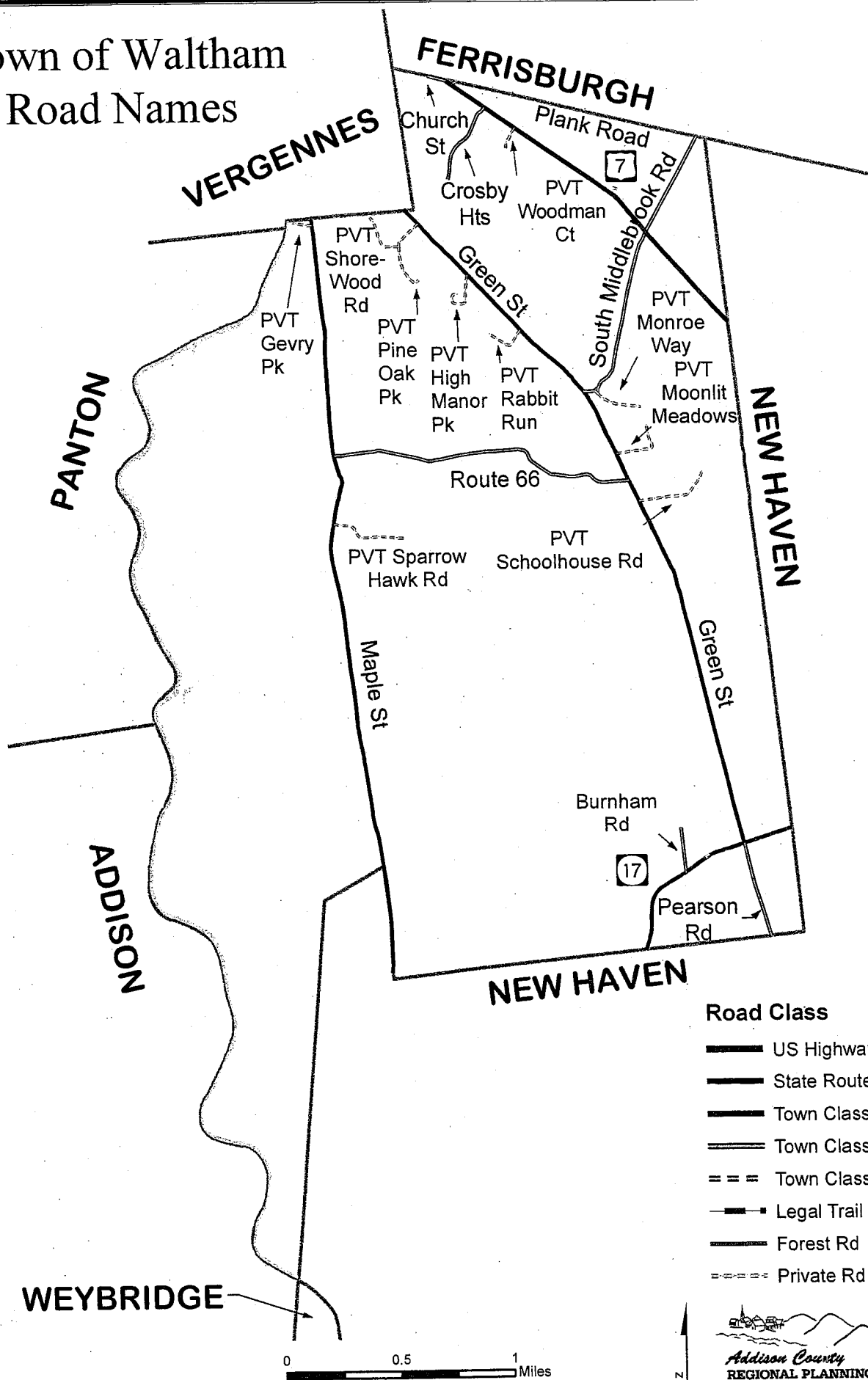
ANY EMERGENCIES CALL 911 FIRST!!!

(All dispatch of police, emergency or fire done thru 911 only)

MEETING - Monday, March 5, 2018 6:00 p.m.

Polling hours: Tuesday, March 6, 2018 10:00 a.m.-7:00 p.m.

Town of Waltham Road Names



Road Class

- US Highway
- State Route or Class 1
- Town Class 2
- Town Class 3
- Town Class 4
- Legal Trail
- Forest Rd
- Private Rd



Town of Waltham

Office Hours:

Tuesday 9:00 a.m. - 3:00p.m.

Friday 9:00 a.m. - 3:00p.m.

9:00 a.m. – 1:30p.m. July & August

Meeting Hours:

Select Board - 1st Monday each month, 7.00p.m. – Clerk's Office

Planning & Zoning Board - 3rd Tuesday each month, 6:30p.m. Clerk's Office

High School Board - 2nd Monday each month 6:00p.m. VUHS Library

Elementary School Board - 3rd Monday each month 7:00p.m. VUES Library

All meetings are open to the public. Any postponed, cancelled or special meetings will be -warned and posted.

PHONE NUMBERS

Town Clerk 877-3641

Email: waltham@myfairpoint.net

Town of Waltham Website: www.sites.google.com/site/townofwalthamvermont

Vergennes Area Rescue Squad..... 911

Vergennes Fire Department..... 911

State Police 911

Notaries: Mary Ann Castimore, Lucille Evarts..... 877-3641

Emergency Shelters:

Vergennes Armory..... 877-2982

VUHS..... 877-2939

Vergennes American Legion..... 877-3216

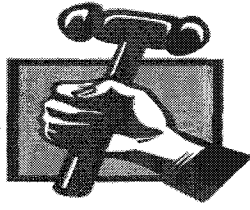
ANNUAL REPORTS
OF THE TOWN OFFICERS
TOWN OF WALTHAM

Year ending December 31, 2017

Town of Waltham
Chartered 1761

Population: 2010 US Census – 486
Dogs - 122
Registered Voters 12/31/2017 – 353

PO Box 175, Vergennes
2053 Maple Street Waltham, VT 05491
(802) 877-3641



WARNING

ANNUAL TOWN MEETING

MARCH 5, 2018

The qualified voters of the Town of Waltham, *Vermont* are hereby notified that the annual Town Meeting of the said Town of Waltham will be held in the Town Hall on the 5th day of March, 2018 commencing at 6:00 P.M., to transact the following business, to wit:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To receive the reports of the several town officers.

ARTICLE 3: To elect the following officers from the floor:

- | | |
|----------------------------------|-------------------|
| a. Clerk | 1 year term |
| b. Treasurer | 1 year term |
| c. Select Board person | 3 year term |
| d. Lister (2) | 1-1/1-3 year term |
| e. Auditor | 3 year term |
| f. Collector of Delinquent Taxes | 1 year term |
| g. First & Second Constables | 1 year term |
| h. Grand Jurors (2) | 1 year term |
| i. Town Agent | 1 year term |

ARTICLE 4: Will the Town vote to pay real estate taxes to the Town Treasurer by November 1, 2018? Delinquent taxes will be subject to a 2% penalty charge for one week and then an 8% penalty charge plus 1% per month interest against them from November 8, 2018. Postmarks will be accepted.

ARTICLE 5: Will the Town vote a minimum of \$300.00 per mile for town roads?

ARTICLE 6: Will the Town vote to authorize the Selectmen to borrow money to meet current expenses?

ARTICLE 7: Will the Town vote from taxes an amount of \$10,692.00 based on per capita to help support the Bixby Library?

ARTICLE 8: To see what sum of money the Town will vote from taxes for each of the following requests:

	Budget
Addison County Home Health & Hospice	\$579.00
Addison County Parent/Child Center	\$250.00
Addison County Restorative Justice Services	\$50.00
Addison County Transit Resources	\$320.00
American Legion Post # 14	\$80.00
American Red Cross	\$250.00
Champlain Valley Agency on Aging	\$250.00
Counseling Service of Addison County	\$300.00
Elderly Services	\$130.00
Green-Up Vermont	\$50.00
Homeward Bound Humane Society	\$100.00
HOPE	\$200.00
Hospice Volunteer Services	\$200.00
John Graham Shelter	\$120.00
Otter Creek Resources Conservation	\$50.00
RSVP	\$180.00
Vermont Adult Learning	\$300.00
Vermont Association Conservation District	\$100.00
Vermont Center for Independent Living	\$100.00
Women Safe	<u>\$200.00</u>
TOTAL REQUESTS	\$3,809.00

ARTICLE 9: Will the Town vote to accept the Selectmen's budget for Town operations as printed, and authorize the Select Board to collect taxes to pay for the Town's educational liabilities to ANWSD?

ARTICLE 10: Will the town vote the additional sum of \$25,000 for needed repairs of the Town Hall building as recommended by the Preservation Trust of Vermont?

ARTICLE 12: To transact any business which may be proper to bring before this meeting.

The legal voters of the Town of Waltham are further notified that voter qualification, registration and absentee voting shall be as provided by 17 V.S.A., CH 43 and 51.

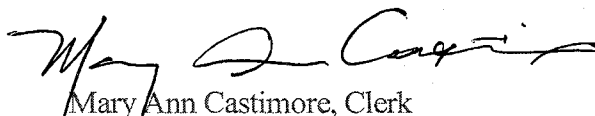
Dated this 26th day of January, 2018

Attest: The Select Board


Timothy Ryan


Michael Grace


Andrew Martin


Mary Ann Castimore, Clerk

WALTHAM TOWN OFFICERS 2017

Elected:	Name	Phone	Term Expires
Moderator	Don Ross	877-6743	2018
Clerk & Asst. Treasurer	Mary Ann Castimore	877-3674	2018
Treasurer & Asst. Clerk	Lucille Evarts	233-0567	2018
	Timothy Ryan	877-3361	2019
Select Board	Michael Grace	877-3929	2020
	Andrew Martin	877-6265	2018
Listers	Chris Huston	877-3933	2020
	Robin Jackman	877-8306	2018
	Derek Cohen	877-8370	2018apt
First Constable	Barbara Fitz-Gerald	877-2539	2018
Second Constable	Robin Jackman	877-8306	2018
Delinquent Tax Collector	Barbara Fitz-Gerald	877-2539	2018
Town Grand Jurors	Julie Jackman	877-8306	2018
	Fran Simpson	545-2155	2018
Town Agent	Kevin Bourdon	877-6311	2018
Director ANWUSD	Tom Borchert	877-3681	2018
Auditors	Jeffry Glassberg	877-2359	2020
	Stephen Pecca	877-2278	2018
	Eileen Corcoran	545-2541	2019
Cemetery Commissioners	Amanda Bodell	877-2359	2018
	Margo Grace	877-3929	2020
	Susan Bourdon	877-6377	2019
Justice of Peace	David Kayhart	877-2548	2018
	Elizabeth Lowry	877-3031	2018
	Roberta Steponaitis	877-2956	2018
	Mary Ann Castimore	877-3674	2018
	Terrance Evarts	545-2547	2018
Appointed by the Select Board:			
Civil Defense	Mary Ann Castimore	877-3674	
Development Review Board	Terrance Evarts, Chair; Phillip Nowell, Anthony Duprey, Dan Morris, Chris Von Trapp, Beverly Blakeney, Nancy Anderson		
E-911 Coordinator	Phillip Westra	877-2500	
Fire Warden	Michael Grace	870-0365	
Health Officer	Geoffrey Nelson	349-3305	
Regional Planning Representative	Tom Yager	545-2457	
Road Commissioners	The Select Board	877-3641	
Solid Waste Management Rep.	Andrew Martin	877-2625	
Zoning Administrator	Ken Wheeling	735-6563	

MARCH 6, 2017

TOWN OF WALTHAM

ANNUAL TOWN MEETING

The meeting was called to order at 6:02 pm by Moderator Don Ross.

The Pledge of Allegiance was recited.

House of Representative Diane Lanpher has served on the House Appropriations Committee for 3 years, and she gave a report on what has been happening in the Legislature. The report included an update on the Lake Champlain cleanup efforts, and that there is a court order to reduce the phosphorus level in the lake. They estimate the 20 year cost to be about \$2.5 billion to reduce the phosphorus level by 35%. This cost will be divided by federal, state and municipal governments. She also talked about the \$72 million budget gap and how they are trying to close it. Education spending and cuts were a major issue as well as Act 46, school meal programs and school consolidation.

Warren Van Wyk was not able to attend because of a family illness in Boston.

ARTICLE 1: Don Ross was elected Moderator for the ensuing year by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 2: Town Officers Reports. A motion was made by Mike Merrigan to accept the Town Officers Reports, it was seconded by Mike Booska and was voted on and accepted.

ARTICLE 3: To elect the following officers from the floor:

- a. Mary Ann Castimore was elected Clerk for the ensuing year by the Moderator casting 1 ballot as moved, seconded and voted.
- b. Lucille Evarts was elected Treasurer for the ensuing year by the Clerk casting 1 ballot as moved, seconded and voted.
- c. Michael Grace was elected for the office of Selectman for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- d. Chris Huston was elected Lister for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- e. Jeffry Glassberg was elected Auditor for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- f. Barbara Fitz-Gerald was elected as Collector of Delinquent Taxes for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- g. Barbara Fitz-Gerald was elected First Constable for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted. Robin Jackman was elected Second Constable for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- h. Fran Simpson and Julie Jackman were elected Grand Jurors for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- i. Kevin Bourdon was elected Town Agent for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 4: It was moved, seconded and voted to pay the real estate taxes to the Town Treasurer by November 1, 2017. The delinquent taxes will be subject to a 2% penalty charge for 1 week and then an 8% penalty charge plus 1% per month interest after that. Postmarks will be accepted.

ARTICLE 5: It was moved, seconded and voted to spend a minimum of \$300 per mile on Town roads.

ARTICLE 6: It was moved, seconded and voted to authorize the Select Board to borrow money to meet current expenses.

ARTICLE 7: It was moved, seconded and voted to give the Bixby Library \$10,692. This is a 16% increase from last year.

ARTICLE 8: It was moved, seconded and voted to approve the amount of \$3,809 to give to the Community and County Agencies as listed.

ARTICLE 9: It was moved, seconded and voted to accept the Select Board's budget for town operations as printed and to authorize the Select Board to collect taxes to pay for the town's education liabilities to the Addison Northwest School District.

ARTICLE 10: It was moved, seconded and voted to accept the carryover balance of \$23,000 to reduce taxes for the fiscal year 2018.

ARTICLE 11: It was moved, seconded and voted to amend Article 11 to move \$5,000 to a Building and Grounds Maintenance Capitol Reserve Fund, and \$15,000 to the Highway CRF. This leaves \$70,000 in the CRF that was established in 2016 under Article 12. The Select Board will reduce the 2018 Highway Budget by \$15,000 that was there by mistake.

ARTICLE 12: ANY OTHER BUSINESS. Tom Borchert talked about VUHS and the ANWSD School and boards. They are trying to maximize economies of scale by moving around teacher resources to different schools and partnering with Addison NE District to save on food services.

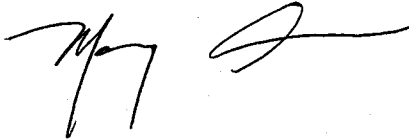
Mike Merrigan brought up property reappraisal and the SB will be looking into this. Mike also asked if \$5,000 is enough to repair the town offices and the possibility of upgrading the town's bathroom.

The Select Board will reappoint Margo Grace to the Cemetery Commissioners for a 3 year term.

The meeting was adjourned at 7:20 pm.

Respectfully submitted

Waltham Town Clerk

A handwritten signature in black ink, appearing to be 'M. J. [unclear]', written over the printed name of the Waltham Town Clerk.

Town of Waltham

Select Board Report

2017

Waltham is a wonderful community to live, work, recreate and enjoy. 2017 was no exception.

Big thanks go to Mike Merrigan, our highway and roads contractor, for his work ethic and dedication to our town's infrastructure and roads. He is proactive in planning scopes of work, grant applications and awards. He is consistently there for winter road maintenance, windstorms, climatic microburst and even dealing with the first so named winter "Bomb Cyclone". Thank you Mike, we are grateful for your work.

This past fall, we gathered on a Saturday morning to mend the Sunset View Cemetery fencing. The project included resetting the posts and replacing 20 ft. of new 1" piping which allowed the fence to stand straight and true. Mitch Jackman, Tim Glassberg and Mike Merrigan volunteered their labor and we thank them for their time and hard work.

Waltham road improvements included replacing a failed culvert located at Medeima's Pond on Route 66 along with ditching work. The project was funded through a "Better Back Roads" Grant. The State paid 80%; the Town's share was 20%. This grant work will be completed by spring, early summer. We anticipate receiving an additional 80/20 grant for FY19. The value of each of these grants is \$25,000.

The McKnight Project was closed out early in 2017 with the final Maple St. paving completed to interface with Vergennes paving. Road striping was completed shortly thereafter. We appreciate the City of Vergennes for allowing the McKnight Project to utilize their water/sewer system and thank them for extending the sidewalk from the Vergennes boundary to the project.

The town has continued working with the Addison Country Sheriff's Department to help with speed enforcement. We feel this helps with making our roads safer for walkers, runners, and cyclists.

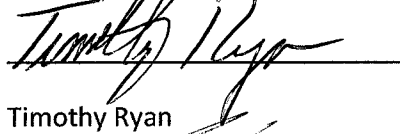
In past years, our beaver population, located in the wetlands of Green St., has occasionally affected the water level of the wetlands. Their activity caused water to over flow onto a portion of Green St. that runs through their habitat. This year, the Waltham beaver has not caused water levels to rise, which leaves us wondering if some have either gone to Beaver Heaven or headed up to Buck Mountain's beaver pond.

This year within this Annual Report we submit the Treasurer's Report and our proposed budget for fiscal year 2019, July 1, 2018 through June 30, 2019 for your review and approval. Presently the town has

\$5,000 in a Building and Grounds Capitol Reserve Fund (CRF), \$ 15,000 in a Highway CRF for future paving projects and \$ 70,000 in a General CRF.

As a board, we also want to acknowledge our gratitude to Mary Ann and Lucille as Town Clerk and Treasurer. We enjoy working with you and recognize your dedication to Waltham, respect your intellect, professionalism and also your quick wit and sense of humor.

Respectively submitted,

A handwritten signature in cursive script, appearing to read "Timothy Ryan", written over a horizontal line.

Timothy Ryan

A handwritten signature in cursive script, appearing to read "Andrew Martin", written over a horizontal line.

Andrew Martin

A handwritten signature in cursive script, appearing to read "Michael Grace", written over a horizontal line.

Michael Grace

WALTHAM RESIDENTS
IMPORTANT DATES TO REMEMBER
IMPORTANT THINGS TO KNOW

2018

March 5	Town Meeting Day
March 6	School budget Elections – polls open 10 am -7 pm
April 1	Dog Licenses due by this day and may be paid any time before then. Delinquent fees apply.
May 5	Green Up Day – supplies will be in blue bin in Town Hall shed
August 14	Vermont Primary Elections – polls open 10 am – 7 pm
November 1	Property Taxes due by this day and may be paid any time before then after receiving bill. Delinquent fees apply.
November 6	Election Day – polls open 10 am – 7 pm
December 25	Christmas Day – Town Clerk's Office will be closed

SAND can be picked up at the Town Hall shed.

TOWN OFFICER VACANCIES: There are Town Officer vacancies, so if you would like to serve your town and neighbors please contact the Town Clerk's office for more information. Offices are voted from the floor at Town Meeting Day.

VOTER REGISTRATION: You can register to vote at the Town Clerk's Office or go to <http://olvr.sec.state.vt.us>

Addison County Regional Planning Commission

14 Seminary Street

Middlebury, VT 05753

www.acrpc.org

Phone: 802.388.3141

Fax: 802.388.0038

Annual Report –Year End June 30, 2017

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2017 fiscal year:

Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

Educational Meetings and Grants

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics, including water quality, open meetings and planning essentials.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted Local Emergency Managers Quick Training to train new Emergency Managers and hosted a Tier II workshop for municipalities and businesses required to report hazardous chemicals.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Ferrisburgh, Monkton, Panton, Salisbury, Starksboro, Goshen, New Haven, Shoreham, Ripton, Bristol and Orwell.
- Confirmed ERAF status and assisted communities in attaining compliance.

Energy Planning:

- Assisted three pilot towns, Leicester, Ripton and Weybridge in strengthening their energy plans by adding concrete goals, strategies and policies for solar siting.
- Worked to create the Regional Energy Plan to comply with Act 174, providing more voice to municipal and regional plans in the Section 248 process.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Addison County Transit Resources by providing leadership and technical support.
- Worked with municipalities to produce highway structures inventories of all local roads in the region.
- Assisted Towns with enhancement, park and ride and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Weybridge.
- Sponsored town transportation studies, planning and supported municipal capital budget development
- Facilitated Regional Walk/bike council meetings/outreach

Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support forest stewardship resource planning.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach regarding the Vermont Clean Water Act and tactical basin planning.
- Performed stormwater planning projects and Vermont Environmental Restoration Program projects

Addison
Lincoln
Salisbury

Bridport
Middlebury
Shoreham

Bristol
Monkton
Starksboro

Cornwall
New Haven
Vergennes

Ferrisburgh
Orwell
Waltham

Goshen
Panton
Weybridge

Leicester
Ripton
Whiting





ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

2017 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3rd Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

2017 Highlights

Act 148. The District has devoted most of its resources in 2017 toward public outreach in preparation for expansion of food scrap collection in 2017. District staff spent months gathering data for the annual Implementation Report required by the State Materials Management Plan. The District also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. Facilities had to begin offering food scrap collection on 7/1/17. The deadline of 7/1/17 for commercial waste haulers to begin offering collection of food scraps was extended to 7/1/18. However, most of the haulers that offered drop-off services for trash in the District began offering the collection of food scraps on 7/1/17. Using a grant from the High Meadows Fund, the District was able to purchase educational materials, signage and totes for the new food scrap collection sites at town drop-offs. The District also provided 5-gallon food scrap buckets to those customers interested in participating in the program. The District began offering compost workshops to community members who wanted to learn about backyard composting. With a grant from the VT Agency of Natural Resources, the District provided compost bins and Green Cone solar digesters at a reduced price for workshop attendees. **Product Stewardship.** As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for mercury thermostats, electronic waste (E-Waste), fluorescent light bulbs, waste paint, and primary cell batteries, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are discarded. The District Transfer Station serves as a Collection Site for these programs. **Recycling.** As of September, the Transfer Station received 1,306 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2017, 19 member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website. **Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. As of 9/1/17, the Sheriff's office investigated 19 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 15.99 tons of roadside trash, 8.8 tons of tires, 2 auto batteries, 2 fluorescent bulbs, 22 E-Waste items, 7 appliances, and various other hazardous items, for a total economic benefit to its member towns of \$3,023.

2018 Budget

The District adopted a 2018 Annual Budget of \$2,992,908, a 0.12% increase over the 2017 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW and C&D. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2018.** For a copy of the full 2017 Annual Report, please give us a call, or visit the District website at www.AddisonCountyRecycles.org.

State of Vermont
Department of Health
Middlebury District Office
156 South Village Green
Middlebury, VT 05753
HealthVermont.gov

[phone] 802-388-5732
[fax] 802-388-4610
[toll free] 888-253-8804

Agency of Human Services

Vermont Department of Health Report for Addison County

Your local health district office is in Middlebury at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2017 the Health Department:

Supported healthy communities: The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of death in Addison County. The local office is working to get these sector partners to sign-on to 3-4-50 and make a commitment to take action that will help to reduce the chronic disease in our state.

Provided WIC nutrition services and healthy foods to families: We served 1,005 women and children in Addison County with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

Worked to prevent and control the spread of disease: In 2017 we responded to 11 cases of infectious disease in Addison County. In 2017, 16,751 doses of vaccine for vaccine-preventable diseases was distributed to healthcare providers in Addison County.

Aided communities in addressing substance abuse and misuse: Regional Prevention Partnerships statewide worked to increase state and community capacity to prevent underage and binge drinking, and reduce prescription drug misuse and marijuana use. The United Way of Addison County is our local Regional Prevention Partner. United Way staff have been working with local law enforcement agencies to increase the number of prescription drug take back locations as well as other proactive efforts to address underage drinking and binge drinking.



Waltham Planning Commission and Development Review Board

2017 Annual Report

A new Town Plan was approved in the fall of 2016. The plan is the guiding document that provides a vision for the future of the town. Zoning regulations need to support the plan so the Planning Commission spent most of 2017 reviewing the current zoning and developing proposed changes necessary in the light of significant changes to the Town Plan.

Key focus areas to date involved updating the Earth Resources Section and developing Floodplain Regulations and definitions that meet State and Federal standards for floodplain insurance and requirements for FEMA reimbursement to the town for any future flood damages. Along the way we found numerous typos and formatting errors that needed to be corrected. These updates are not yet in effect as we are still developing changes to other important components before presenting a final draft for public review. The most significant of these involve addressing land use issues such as possible increased development close to Vergennes, potential changes to the Zoning District boundaries and specific regulations for each district.

To complete the remaining review requires professional planning expertise. To that end, the Planning Commission applied for and in mid-December of 2017 received a Municipal Planning Grant from the State Department of Housing and Community Development which provides funding of \$9,813.33. These funds along with town funding in the 2017/18 budget will be used to incorporate proposed changes described in the paragraph above, conduct a survey of town residents, develop new draft language, update maps, hold required public hearings and print copies of the final document. This work will be completed in 2018 or early 2019 with the assistance of planning resources at ACRPC.

The DRB approved two subdivisions in 2017. One was a seven lot Major Subdivision of the James and Cheryl Langeway property located between Plank Road, Rte. 7 and South Middlebook Road. The other was a two lot Minor Subdivision on the Kayhart Farms property west of Maple Street.

The Planning commission also provided input to the State Department of Agriculture regarding the construction of a non-compliant farm structure constructed by Blue Spruce Farms on the west side of Maple Street.

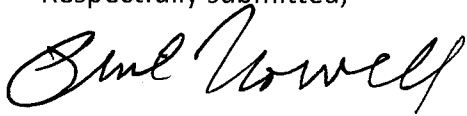
In October of 2017 Chairman Terry Evarts resigned as PC/DRB chair due to health issues. Vice Chair Phil Nowell assumed the Chairman's responsibilities. Terry served admirably as the

Chairman for several years and will continue to serve as a member of the PC/DRB. He deserves hearty thanks for a job well done.

In November Gary Gaines submitted his resignation, but agreed to serve until the Selectboard could appoint a replacement. In December the Selectboard appointed Nancy Anderson as the new member of the PC/DRB. Nancy was welcomed aboard at the December Planning Commission Meeting. The PC/DRB thanks Gary for his contributions as a valued member. We appreciate Nancy's willingness to volunteer her time and energy to serve the town.

We wish to thank the Selectboard for their much appreciated support for the PC/DRB.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Phil Nowell". The signature is fluid and cursive, with the first name "Phil" and last name "Nowell" clearly distinguishable.

Phil Nowell

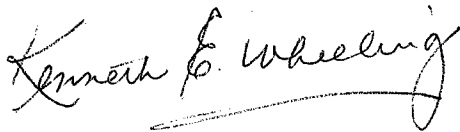
PC/DRB Chairman.

2017 Zoning Report Summary

No land or building development may commence without a zoning permit and if required a certificate of occupancy issued by the Administrative office; along with a permit fee and all other approvals obtained from the Town Clerks office during business hours or by calling the Zoning Administrator.

House Additions	0
Garage/Barns/Sheds (Addition)	1
Porches	0
Home Occupations	0
Single Family Dwellings	3
Sketch Plans	2
Lot Subdivisions	2
Boundary Adjustment	0
Certificate of Compliance	5
Violations	0
Permit Renewal	0
Replacement homes	0

Respectfully submitted,

A handwritten signature in black ink, reading "Kenneth E. Wheeling". The signature is written in a cursive style with a long horizontal flourish at the bottom.

Kenneth E. Wheeling

Zoning Administrator

FIRE WARDEN REPORT 2017

There is no Fire Warden Report for this past year.

Please do remember that you must have a valid permit before beginning your burn unless there are 2 or more inches of snow covering the ground. Burn Permits are available at no cost from Michael Grace, the Town Fire Warden at 877-3929 or 870-0365.

Only natural materials may be burned. Material treated with any kind of paint, stain, glue, preservatives or pesticides may not be burned and must be disposed of appropriately.

Remember, in an emergency, seconds count when first responders are attempting to locate your home. Please ensure that your driveway is clearly marked with your 911 street address.

NOTICE TO RESIDENTS

Please be advised that the Town of Waltham will not assume any expense incurred due to out of control outdoor burning when no permit has been obtained from the Fire Warden.

Waltham Select Board

TOWN TREASURER'S REPORT

The Maple Street Highway grant was completed in the spring of 2017. The total awarded to the town was \$4920. It was completed at a cost of \$4602 with the town share equaling \$920. A grant through Addison County Regional Planning was applied for and received for Municipal Roads Grants-in-Aid Pilot Project for a maximum grant amount of \$1700. This project has to do with storm water mitigation in the road right-of-ways. This was completed in October 2017 at a cost of \$3321 thus qualifying for the maximum grant amount.

I have continued to assist the listers with computer work throughout the year.

Respectfully Submitted



Lucille Evarts, Treasurer

Town of Waltham
Elected Auditors' Report
February 5, 2018

The Auditors are unable to issue a formal report and opinion regarding the presentation of the Town's financial statements for the fiscal year ending 6/30/17 because there was not a quorum of Auditors to do so.

In lieu of such report and opinion, I can summarize the review of Town financial information that was undertaken and the general conclusions reached and recommendations that have been made to the Treasurer and members of the Selectboard.

Review Activities:

- The Treasurer was interviewed to gain an understanding of how the flow of work is processed and what efforts are made to accomplish (limited) segregation of duties.
- The professional auditor reports at 12/31/15 and 6/30/16 (FY '17) were reviewed in detail to provide a basis for understanding and clean starting point.
- All Selectboard Orders for FY'18 were inspected and cross checked against the general ledger, with further select testing against the bank statements.
- The general ledger for FY'18 was reviewed along with detailed deposit records.
- Bank statements and bank reconciliations were reviewed.
- The Financial Management Questionnaire prepared by the Treasurer and received by the Selectboard 6/5/17 was reviewed and annotated.
- The Treasurer's 6/30/17 Budget Report was reviewed and annotated.

Conclusions and Recommendations:

- Expenses are well documented with appropriate back-up.
- Deposits are well documented.
- The Town should utilize a cloud-based system to provide off-site back-up of all data.
- Bank reconciliations need to be completed on a timely basis (within 30 days of month end).
 - The Auditors should review those reconciliations on at least a quarterly basis.
- Financial statements (not budget reports) should be prepared at least quarterly. The Town should retain the services of an appropriate consultant to refine the current accounting software, or, consider acquiring a municipal accounting software package. This is necessary to enable:
 - Production of financial statements akin to those prepared by the professional auditor.

- Preparation of budget reports from within the software itself. The current method of re-entering information into independent spreadsheets is time-consuming and prone to error.
- The Auditors should assist the Selectboard in drafting and adopting written financial policies for the Town.
- If bank balances exceed \$250k for any length of time (e.g. more than a month or two), the excess should be separately collateralized by the bank, or, deposited into a different banking institution.
- The Town should procure a professional audit no less than every 3 years.

A handwritten signature in black ink, appearing to read "Jeff Glassberg", with a long horizontal stroke extending to the right.

Jeff Glassberg, Auditor

Treasurer's Report Fiscal Year 2017
July 1, 2016 to June 30, 2017

Treasurer's Report Fiscal Year 2018
July 1, 2017 to December 31, 2017

Select Board Budget Fiscal Year 2019
July 1, 2018 to June 30, 2019

	7/1/16-6/30/17	7/1/16-6-30-17	7/1/2017-6/30/2018		
Checking Account 7/1/2016	\$ 138,674.15				
Petty Cash Account	\$ 100.00				
Voted Carryover to Reduce Taxes	\$ (23,000.00)				
Voted Capital Reserve Funds	\$ (90,000.00)				
Fund Balance 6/30/2016	\$ 25,774.15		Fund Balance 6/30/2017	\$ 24,165.90	
GENERAL ACCOUNT	Budget FY17	ACTUAL FY17	BUDGET FY18	ACTUAL FY18 YTD	BUDGET FY19
REVENUE COLLECTED	7/1/16-6/30/17	7/1/16-6-30-17	7/1/2017-6/30/2018	7/1/2017-12/31/2017	7/1/2018-6/30/2019
Property Taxes -	\$ 170,329.00	\$ 170,409.77	\$ 180,539.00	\$ 178,505.58	\$ 177,403.00
State of Vermont Property Tax (Municipal)		\$ 3,037.67		\$ 4,424.46	\$ 4,000.00
Prepaid Taxes - Current Year				\$ 1,340.00	
Delinquent Taxes Collected (2014-2015)		\$ 2,294.24			
Delinquent Taxes Collected (2016)				\$ 266.55	
Delinquent Taxes - Interest		\$ 1,123.18		\$ 43.96	
Delinquent Taxes - Penalty		\$ 1,381.94		\$ 36.05	
Delinquent Dog License Penalty		\$ 136.00			
FY 17 PrePaid Property Taxes		\$ 800.00			
STATE OF VERMONT REVENUE					
Civil Fines		\$ 205.50		\$ 1,102.74	\$ 2,000.00
Current Use	\$ 11,750.00	\$ 11,745.00	\$ 11,725.00	\$ 14,171.00	\$ 14,000.00
Equilization Study Grant		\$ 231.00			\$ 231.00
Lister Education Reimbursement	\$ 400.00	\$ 270.00			
OFFICE REVENUE					
Birth/Death Certificates		\$ 275.00		\$ 110.00	
Copy Fees	\$ 600.00	\$ 419.75	\$ 500.00	\$ 314.00	
Dog Licenses	\$ 1,000.00	\$ 1,126.00	\$ 1,000.00	\$ 9.00	\$ 1,000.00
Fire Reimbursements		\$ 884.00			
Green Mountain Passports		\$ 23.00		\$ 16.00	
Interest (checking acct)		\$ 130.33		\$ 15.12	
Legal Expense Refund (McKnight Lane Grant)		\$ 1,292.00			
Laminating Fees				\$ 12.00	
Posting Permits Issued		\$ 30.00		\$ 20.00	

Treasurer's Report Fiscal Year 2017
July 1, 2016 to June 30, 2017

Treasurer's Report Fiscal Year 2018
July 1, 2017 to December 31, 2017

Select Board Budget Fiscal Year 2019
July 1, 2018 to June 30, 2019

	Budget FY17	ACTUAL FY17	BUDGET FY18	ACTUAL FY18 YTD	BUDGET FY19
	7/1/16-6/30/17	7/1/16-6-30-17	7/1/2017-6/30/2018	7/1/2017-12/31/2017	7/1/2018-6/30/2019
Preservation Fees	\$ 250.00	\$ 499.50			\$ 250.00
Recording Fees	\$ 2,500.00	\$ 4,459.50	\$ 3,000.00	\$ 1,971.00	\$ 2,000.00
Refunds				\$ 67.00	
Zoning Fees	\$ 700.00	\$ 3,385.00	\$ 1,500.00	\$ 350.00	\$ 1,000.00
TOTAL REVENUE	\$ 187,529.00	\$ 204,158.38	\$ 198,264.00	\$ 202,774.46	\$ 201,884.00
GENERAL ACCOUNT EXPENSES					
Advertisements	\$ 400.00	\$ 168.56	\$ 150.00		\$ 300.00
Audit	\$ 5,800.00	\$ 4,000.00	\$ 6,000.00	\$ 3,400.00	\$ 7,500.00
Ballot Clerks	\$ 400.00	\$ 555.00	\$ 240.00		\$ 500.00
Building Maintenance	\$ 750.00	\$ 150.98	\$ 850.00	\$ 1,049.25	\$ 1,000.00
Building and Grounds Capital Reserve Fund					\$ 5,000.00
Contracts					
Addison County Sheriff's Department		\$ 893.08	\$ 3,240.00	\$ 1,197.21	\$ 3,200.00
Copier	\$ 1,440.00	\$ 1,441.11	\$ 1,675.00	\$ 739.51	\$ 1,700.00
Fire Contract	\$ 12,500.00	\$ 11,556.00	\$ 12,500.00	\$ 6,118.00	\$ 13,000.00
Fires		\$ 996.00		\$ 1,140.00	
Mowing	\$ 4,500.00	\$ 4,450.00	\$ 4,500.00	\$ 3,000.00	\$ 4,000.00
Recycle	\$ 6,800.00	\$ 7,500.00	\$ 7,000.00	\$ 3,750.00	\$ 7,000.00
VARs	\$ 3,200.00	\$ 3,178.50	\$ 3,200.00		\$ 3,200.00
Conference/Seminars	\$ 500.00	\$ 270.00	\$ 500.00		\$ 500.00
Listers Education	\$ 150.00				\$ 200.00
Cost Tables	\$ 250.00		\$ 250.00		\$ 250.00
Dog Tags	\$ 80.00	\$ 93.64	\$ 95.00	\$ 84.82	\$ 95.00
Vt Animal License	\$ 400.00	\$ 440.00	\$ 400.00	\$ 76.00	\$ 450.00
Donations					
Bixby Library	\$ 9,205.00	\$ 10,692.00	\$ 10,692.00		\$ 10,692.00
Non-Profit Organizations	\$ 3,809.00	\$ 3,809.00	\$ 3,809.00		\$ 3,809.00
Dues/Taxes					
ACRPC	\$ 600.00	\$ 586.71	\$ 600.00		\$ 556.00
VLCT	\$ 1,500.00	\$ 1,483.00	\$ 1,500.00		\$ 1,557.00
Addison Cty Tax	\$ 2,000.00	\$ 1,790.19	\$ 2,075.00		\$ 1,890.00

Treasurer's Report Fiscal Year 2017
July 1, 2016 to June 30, 2017

Treasurer's Report Fiscal Year 2018
July 1, 2017 to December 31, 2017

Select Board Budget Fiscal Year 2019
July 1, 2018 to June 30, 2019

	Budget FY17	ACTUAL FY17	BUDGET FY18	ACTUAL FY18 YTD	BUDGET FY19
	7/1/16-6/30/17	7/1/16-6-30-17	7/1/2017-6/30/2018	7/1/2017-12/31/2017	7/1/2018-6/30/2019
Electricity	\$ 800.00	\$ 623.41	\$ 800.00	\$ 253.87	\$ 800.00
Grounds Improvement	\$ 100.00				
Heating Oil	\$ 1,000.00	\$ 615.95	\$ 1,500.00		\$ 1,500.00
Honor Roll Plate					
Insurance					
Liability	\$ 3,975.00	\$ 4,078.00	\$ 4,078.00	\$ 3,774.00	\$ 4,100.00
Workmans Comp	\$ 210.00	\$ 323.00	\$ 210.00	\$ 210.00	\$ 210.00
Legal Fees	\$ 500.00	\$ 1,387.00	\$ 1,500.00		\$ 1,500.00
Office Equipment	\$ 500.00	\$ 39.99	\$ 2,000.00		\$ 500.00
Office Supplies/Software	\$ 1,500.00	\$ 743.16	\$ 1,000.00	\$ 102.56	\$ 1,000.00
Payroll Clerk & Treasurer	\$ 23,250.00	\$ 21,965.00	\$ 23,250.00	\$ 10,490.00	\$ 23,500.00
Payroll/Auditors, Listers & Select Board	\$ 1,875.00	\$ 1,500.00	\$ 1,875.00	\$ 1,100.00	\$ 1,875.00
Collector of Delinquent Taxes		\$ 1,381.94		\$ 36.05	
Collector of Delinquent Dog Licenses		\$ 136.00			
Zoning Administrator	\$ 1,500.00	\$ 1,368.75	\$ 1,900.00	\$ 712.50	\$ 1,500.00
Zoning Administrator Milage		\$ 22.10	\$ 50.00		
Zoning General Expenses			\$ 1,000.00		\$ 500.00
Zoning postage			\$ 50.00	\$ 13.18	\$ 50.00
Zoning Advertising		\$ 131.75	\$ 250.00	\$ 11.63	\$ 200.00
Payroll Expense	\$ 2,000.00	\$ 2,054.07	\$ 2,150.00	\$ 450.47	\$ 2,000.00
P.O. Box Rent	\$ 110.00	\$ 110.00	\$ 110.00		\$ 110.00
Property Tax Refunds		\$ 9,979.73		\$ 10,153.48	
Postage	\$ 750.00	\$ 706.08	\$ 750.00	\$ 245.00	\$ 500.00
Records Preservation	\$ 1,000.00	\$ 797.61			\$ 500.00
State Treasurer/Marriage Licenses		\$ 24.00			
Tax Mapping			\$ 1,700.00	\$ 1,600.00	
Telephone/Internet	\$ 1,200.00	\$ 1,126.31	\$ 1,200.00	\$ 556.65	\$ 1,200.00
Town Report	\$ 1,200.00	\$ 1,183.74	\$ 1,200.00		\$ 800.00
Town Scholarship	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Water		\$ 6.99			
Total General Expense	\$ 96,254.00	\$ 104,858.35	\$ 106,349.00	\$ 50,764.18	\$ 109,244.00

Treasurer's Report Fiscal Year 2017
July 1, 2016 to June 30, 2017

Treasurer's Report Fiscal Year 2018
July 1, 2017 to December 31, 2017

Select Board Budget Fiscal Year 2019
July 1, 2018 to June 30, 2019

HIGHWAY ACCOUNT	Budget FY17	ACTUAL FY17	BUDGET FY18	ACTUAL FY18 YTD	BUDGET FY19
REVENUE	7/1/16-6/30/17	7/1/16-6-30-17	7/1/2017-6/30/2018	7/1/2017-12/31/2017	7/1/2018-6/30/2019
Fleet Permits	\$ 250.00	\$ 365.00	\$ 250.00	\$ 15.00	\$ 200.00
Property Tax Transfer					
Culvert Reimbursement					
Culvert Grant					
Reimbursement		\$ 601.04		\$ 816.50	
Grant Refund				\$ 3,681.74	
State Highway Grants	\$ 32,000.00	\$ 33,419.71	\$ 32,000.00	\$ 16,687.08	\$ 33,000.00
TOTAL HIGHWAY REVENUE	\$ 32,250.00	\$ 34,385.75	\$ 32,250.00	\$ 21,200.32	\$ 33,200.00
EXPENSES					
ROAD WORK PROJECTS					
Administrative Work		\$ 542.50		\$ 402.50	\$ 400.00
Beaver Pond Maintenance	\$ 4,500.00	\$ 3,682.62	\$ 2,000.00	\$ 1,550.00	\$ 2,000.00
Beaver Baffle Material	\$ 2,000.00				
Crack Sealing			\$ 2,000.00		\$ 2,500.00
Crosby Heights		\$ 4,938.64	\$ 5,000.00	\$ 4,746.41	\$ 2,500.00
Culverts (Drive ways)	\$ 10,500.00	\$ 777.00	\$ 18,000.00		\$ 5,000.00
Culverrts (Roads)	\$ 1,200.00		\$ 4,000.00		\$ 2,000.00
Ditching/ Maple St	\$ 7,500.00	\$ 8,715.00	\$ 9,500.00	\$ 2,968.75	\$ 2,000.00
Ditching Green St			\$ 2,000.00		\$ 2,000.00
General Road Work	\$ 3,600.00	\$ 9,545.00		\$ 3,367.50	
Burnham Road		\$ 355.64			\$ 300.00
Green Up Day		\$ 350.00			\$ 350.00
Maple Street Paving Project	\$ 40,000.00	\$ 37,867.48			
Plank Rd. (VT Gas Repairs)		\$ 507.50			
Route 66 Grade and Gravel					\$ 1,000.00
Route 66		\$ 1,913.68	\$ 5,000.00	\$ 13,326.65	\$ 5,000.00
Sand Pile Improvemnets		\$ 450.00	\$ 2,800.00		
So Middlebrook Rd		\$ 2,865.00		\$ 390.00	
Supplies Reimbursement		\$ 26.64		\$ 19.00	
Miscellaneous Road Work					\$ 7,000.00
Total Road Work Projects	\$ 69,300.00	\$ 72,536.70	\$ 50,300.00	\$ 26,770.81	\$ 32,050.00

Treasurer's Report Fiscal Year 2017
July 1, 2016 to June 30, 2017

Treasurer's Report Fiscal Year 2018
July 1, 2017 to December 31, 2017

Select Board Budget Fiscal Year 2019
July 1, 2018 to June 30, 2019

	Budget FY17	ACTUAL FY17	BUDGET FY18	ACTUAL FY18 YTD	BUDGET FY19
Advertisements	\$ 25.00		\$ 25.00		
State Permit for Ditching			\$ 2,640.00		\$ 2,640.00
Chloride	\$ 600.00		\$ 600.00		\$ 600.00
Cold Patch			\$ 500.00		\$ 500.00
Gravel	\$ 3,000.00	\$ 1,147.75		\$ 2,116.83	\$ 2,000.00
Hauling Gravel Stockpile		\$ 500.00		\$ 300.00	\$ 800.00
Highway Reserve Fund			\$ 15,000.00	\$ 1,800.00	\$ 15,000.00
Reimbursable Expense				\$ 816.50	
Road Side Brush Cutting	\$ 9,000.00		\$ 9,000.00	\$ 1,600.00	\$ 5,000.00
Road Inventory Grant					\$ 2,000.00
Road Side Mowing	\$ 2,000.00	\$ 2,478.00	\$ 2,500.00	\$ 2,478.00	\$ 3,000.00
Road Side Tree Cutting & Removal			\$ 5,000.00		\$ 2,000.00
Salt	\$ 15,000.00	\$ 15,189.73	\$ 15,000.00	\$ 3,034.79	\$ 15,000.00
Sign Replacements	\$ 500.00	\$ 1,795.67	\$ 500.00	\$ 83.28	\$ 500.00
Winter Road Expense	\$ 40,000.00	\$ 34,905.00	\$ 40,000.00	\$ 8,973.75	\$ 40,000.00
Winter Sand	\$ 2,400.00	\$ 1,486.19	\$ 3,400.00	\$ 1,650.00	\$ 3,400.00
Hauling Winter Sand	\$ 2,700.00	\$ 2,898.00	\$ 2,700.00	\$ 100.00	\$ 1,350.00
Total Highway Expense	\$ 144,525.00	\$ 132,937.04	\$ 147,165.00	\$ 49,723.96	\$ 125,840.00
MAPLE STREET PAVING PROJECT					
Total cost of paving project	\$ 177,508.28				
State Highway Grant Received	\$ (143,473.75)				
Town Expense Portion	<u>\$ 34,034.53</u>	Included in Maple Street Paving Project Above			
		COMPARATIVE FINANCIAL STATEMENT			
		ASSETS			
	1/1/2015	1/1/2016	17/1/2016	7/1/2017	
General Account	270,895	184,633	138,674	114,215	
Building and Contents	170,655	170,655	170,655	170,655	
Delinquent Taxes Receivable	14,735	9,594	22,254	26,730	

July 1, 2016 to June 30, 2017

**RESERVE FUNDS
and SPECIAL ACCOUNTS**

Building & Grounds Capital Reserve Fund	\$ 5,000.00	
General Capital Reserve Fund	\$ 70,000.00	
Highway Capital Reserve Paving Fund	\$ 15,000.00	
Sunset View Cemetery Account		
INCOME		
Town Budget FY 17	\$ 2,000.00	
Lots Sold	\$ 200.00	
Corner Markers Sold	\$ 150.00	
Total Income		\$ 2,350.00
EXPENSES		
Tree Removal	\$ 550.00	
Corner Markers Purchased	\$ 250.00	
Total Expenses		\$ 800.00
Fund Balance 6/30/2017		\$ 1,550.00
HAT ACCOUNT		
Beginning Balance 7/1/2016	\$ 17.50	
Hats Sold Thru 6/30/2017	\$ 212.50	
Hats Purchased to sell FY17	\$ (243.00)	
Ending Balance 6/30/2017	\$ (13.00)	
REAPPRAISAL ACCOUNT		
Beginning Balance 7/1/2016	\$ 24,518.22	
State Reappraisal Grant (Annual)	\$ 1,964.00	
Balance on Hand 6/30/2017	\$ 26,482.22	
Invested in CD @National Bank of Middlebury		
SCHOOL ACCOUNT		
General Account Transfer 10/16	\$ 657,114.94	
Total Income	\$ 657,114.94	
EXPENSES		
VUES Assessment / FY17	\$ 355,039.20	
VUHS Assessment / FY17	\$ 302,075.74	
Total Expenses Paid November 2016	\$ 657,114.94	
FY 17 Reconciliation (Refund received)	\$ (41,034.58)	
Actual FY 17 school expense	\$ 616,080.36	

TAX STATUS
12/31/2017

Grand List at time of billing \$ 469,744.23
Actual Grand List 12/31/2017 \$ 468,256.23

Grand list changes are due to changes in homestead declaration, land use, etc filed late.

Tax Rate (Taxes to be Raised /Grand List

	Tax Rate	times	Grand List	Total Raised
Non-Residential Ed.	1.5611		\$ 122,537.00	\$191,292.53
Homestead Ed.	1.6592		\$342,331.23	\$567,995.98
Town	\$0.385		\$469,744.23	\$180,852.10
TOTAL TAX				<u>\$ 940,140.61</u>

TAXES COLLECTED

Total State Payments	\$150,094.99
2017 Taxes Paid on Time	\$ 776,387.58
2016 Delinquent Taxes Received 11/2 to 12/31/2017	\$ 105.57
Adjustments	\$ 1,375.03
Total Taxes Received as of 12/31/2017	<u>\$ 927,963.17</u>
2017 Taxes still delinquent	\$ 12,177.44
Total Taxes	<u>\$ 940,140.61</u>

DELINQUENT TAX REPORT
YEAR ENDING 12/31/2017

McCarty Family Trust*	2015, 2016, 2017	
Boucher Holdings LLC*	2016, 2017	
Donna Lalumiere	2017	
	2014	\$ 1,342.66
	2015	\$ 5,264.22
	2016	\$ 15,639.17
Total Delinquent 1/1/2016		\$ 22,246.05
Delinquencies Added 11/2/2017		\$ 12,283.01
		\$ 34,529.06
Total Delinquent Taxes Collected 2017		\$ (7,798.68)
Total Delinquent Taxes 12/31/2017		<u>\$ 26,730.38</u>

DELINQUENT TAX SUMMARY

	2015	\$ 4,863.64
	2016	\$ 9,689.30
	2017	\$ 12,177.44
Total Delinquent Taxes 12/31/2017		<u>\$ 26,730.38</u>

*Paid in full in January

VITAL STATISTICS 2017

BIRTHS

<u>DATE</u>	<u>CHIIDS NAME</u>	<u>MOTHER</u>	<u>FATHER</u>
May 18	Lynayha V. Coe	Nicole R. Fernandez	Tristan T. Coe

DEATHS

<u>DATE</u>	<u>NAME</u>
April 7	Michael W. Furey
July 15	Richard P. Mitchell Jr.
November 29	Jon J. Mahan

MARRIAGES

<u>DATE</u>	<u>NAME</u>	<u>ADDRESS</u>
January 13	Crystal L. Yantz	Waltham
	Lonie W. Parker	Waltham
May 14	Sandra J. McCarty	Waltham
	Clyde R. Devoid	Waltham
Aug 26	Amy E. Barbeau	Waltham
	Nathan P. Corcoran	Waltham

REPORTS OF COMMUNITY & COUNTY AGENCIES

2017

The following are condensed from reports and requests received from various agencies requesting funds.

Addison County Home Health and Hospice, Inc. has been an integral part of the healthcare delivery system in Addison County. We have worked closely with patients and shifted more care into the home, and continue to work with the State and agencies within each community to assist seniors in finding the best ways to maintain their independence and quality of life while staying at home. We provide prenatal, and mother/child wellness visits along with committing to provide medically necessary services to all residents of Addison County regardless of their ability to pay. This past year we provided 19 visits to residents in Waltham. Hospice Volunteer Services provides emotional and practical support of trained hospice volunteers to people with terminal illnesses and their family. They also provide grief support to anyone in the community who has had a death related loss and provide public education and outreach to promote a healthy understanding of death, grief, and end of life issues. PO Box 754, Middlebury, VT 05753, 388-7259

Addison County Parent/Child Center helps families to assess their children's physical and cognitive development and provides support services if needed. The Center provides parenting education classes, job readiness skills workshops, community playgroups, home visits, pregnancy prevention programs, and childcare. They estimated they helped 14 Waltham residents this past year. PO Box 646, Middlebury, VT 05753, 388-3171

Addison County Restorative Justice Services provides a community restorative justice responses focusing on the "balanced approach" in meeting the needs of the victim, the community and the offender. Anyone given the opportunity to participate in either the Court Diversion Program or the Teen Alcohol Safety Program (TASP) has a chance to take responsibility for their actions, connect with the community in a positive way and learn from the experience. PO Box 881, 282 Boardman Street, Middlebury, VT 05753, 388-3888

Addison County Solid Waste Management District is a union municipality that exists to cooperatively and comprehensively address the solid waste management interests of its member municipalities. Their mission is to: Promote waste reduction and pollution prevention; maximize diversion of wastes through reuse, recycling, and composting; provide for the disposal of remaining wastes; and seek environmentally sound and cost-effective solutions in all of its programs, services and facilities. 1223 Route 7 South, Middlebury, VT 05753, 388-2333

Addison County Transit Resources over the past 19 years has provided dozens on Waltham residents with transportation services to medical appointments, pharmacies, senior meal-sites, grocery markets, legal assistance, etc. Our free services include transportation for Medicaid recipients, elders and persons with disabilities. In addition, we can provide other demand-response transportation services for a small fee. ACTR services connect to Bristol, Middlebury and/or Snow Bowl, Burlington and/or Rutland. PO Box 532, Middlebury, VT 05753, 388-1946

American Legion Post #14 - In the annual observance of Memorial Day, the American Legion assumes responsibility for decorating graves of all veterans buried in the Town of Waltham. They also organize the annual Vergennes Memorial Day parade.

American Red Cross is dedicated to helping communities prepare for, respond to and recover from local disasters. These services help thousands of Vermonters each year. The ARC provides all of its services for free with no support from federal or state governments. 29 Mansfield Ave., Burlington VT 05401, 800-660-9130

Bixby Memorial Free Library serves the five-town area of Addison, Ferrisburgh, Panton, Vergennes and Waltham. They provide print, audio and downloadable audio and e-books- over, and online classes as well as public access computers, Wi-Fi (available 24/7) and active year round programming for children and adults. Last year Bixby cardholders borrowed more than 35,000 books, CDs and DVDs and over 3,700 downloaded e-books and audio books. Usage of library computers totaled over 1,750 hours. Waltham's representatives on the Bixby Board of Directors are Derek Cohen and Donna Corcoran. 258 Main Street, Vergennes, VT 05491, 877-2211 www.bixbylibrary.org

Champlain Valley Agency on Aging has been helping people age with independence and dignity for over 30 years by providing information, services, education, support and advocacy to seniors and caregivers. During this past year, CVAA provided service to 10 older residents of Waltham. CVAA provides Case Management, Meals on Wheels, Senior Community Meals, Transportation, and the toll free Senior Help Line to people in Addison, Chittenden, Franklin and Grand Isle counties. Seniors or family members can reach the Senior Help Line by calling 1-800-642-5119 during business hours. 76 Pearl St. Suite 201, Essex, VT 05452

Counseling Service of Addison County, Inc. A non-profit community mental health and developmental disabilities service agency. CSAC provides a broad array of vitally needed services to children, adolescents, adults and families facing challenges and crises in their lives; individuals living with developmental disabilities and also their families; people with severe and persistent mental illness; people dealing with substance abuse problems; elderly people suffering from depression; anxiety and other mental health issues. We work collaboratively with community organizations to help individuals and families achieve maximum wellness and are committed to making our services available to people regardless of their ability to pay. CSAC's 24/7 emergency service is 388-764.

Elderly Services, Inc. Last year, Waltham residents received a total of 2,305 hours of care, 651 meals, and approximately 536 van rides totaling \$35,502. Elderly Services supports families in caring for their elderly relatives, catering to each individual's needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. 112 Exchange Street, PO Box 581, Middlebury, VT 05753, 388-3983

Green Up Vermont is the not-for-profit organization working to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the importance of a litter free environment. The success of Green Up for Vermont depends upon two essential ingredients: the combined efforts of individuals and civic groups who volunteer to make it all possible and the financial support given by the public and private sectors throughout Vermont. PO Box 1191, Montpelier, VT 05601, 1-800-974-3259 or 802-220-4586

Homeward Bound Humane Society is a non-profit organization dedicated to the care and well-being of homeless, abandoned and abused/neglected animals. We are the only shelter in Addison County and serve over 750 animals per year, and offer programs and services to meet a wide array of critical animal welfare needs. We are a "No-Kill" shelter and provide a wide array of services including shelter and adoption for homeless animals, spay and neuter, lost and found services, emergency foster care, humane education and outreach, cruelty response and investigation, feral cat programming, meals on wheels for pets, and low-cost micro-chipping. We were established in 1975 and have served over 19,000 since our inception. 236 Boardman Street, Middlebury, VT 05753, 388-1100

HOPE Their mission is "to reduce the effects of poverty in Addison County" by providing a variety of emergency and self-help programs. Services include emergency aid with heat, housing, food, and clothing. Self-help including funds for job-related needs, training in job skills, budget counseling, and more. We strive to work in partnership with other organizations and to reduce duplication of efforts in order to ensure that our community is provided with the best services delivered in the most efficient and cost-effective manner. PO Box

165, Middlebury, VT 05753, 388-3608

Hospice Volunteer Services. Our mission is to provide terminally ill people and their loved ones in Addison County with physical and emotional support. We train and coordinate the placement of hospice volunteers. We offer a variety of services to those who are grieving and we promote a healthy community understanding of death, dying, grief, and loss. Support groups, one on one support, and Phoenix (a monthly, social gathering of widowed people) are available to Hospice patient's family members as well as anyone in our community dealing with loss. Hospice Volunteer Services serves as a resource and leader in providing education and support throughout Addison County around issues of end-of-life care, death, and bereavement. 5 Waltham residents received their services this past year. PO Box 772, Middlebury, VT 05753, 388-4111

John W. Graham Emergency Shelter provides food, shelter and services to Addison County's homeless families and individuals. The Shelter has a seventeen bed capacity, with separate bunk rooms for men and women, family rooms, and a handicapped accessible room with a bath. Their transitional housing has 5 apartments. 69 Main Street, Vergennes, VT 05491, 877-2677

Otter Creek Natural Resources Conservation District holds public and sector meetings for the Otter Creek Watershed Plan, holds workshops, sponsors a tree seedling sale and maintains a listing of local contractors. The District also holds Conservation field days for an average 250 Addison County 5th and 6th graders, supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days. 68 Catamount Park, Suite B, Middlebury, VT 05753

RSVP is a national volunteer placement service which offers individuals of all ages the opportunity to share their experience, skills and time by volunteering for local non-profit organizations, providing them with meaningful opportunities to contribute to their community. They volunteer in areas such as human services, health, state and local government, education, literacy and the arts. RSVP also oversees several signature volunteer service programs such as Bone Builders osteoporosis prevention classes, Volunteer Grandparents program, Toys for Tots, Warm Hearts/Warm Hands hand-knitted and sewn items distributed to area schools, nursing homes, social service agencies and hospitals. 282 Boardman Street, Middlebury, VT 05753, 388-7044

Vergennes Area Rescue Squad, Inc. provides quality emergency medical care to the 5 area towns for a total of 723 calls, 17 to Waltham in 2017. Vergennes Rescue continues to improve patient care with new training and continuing education classes for our members. We offer CPR Classes several times each year to train new members and the public in basic life support techniques. We continue to provide community outreach programs that provide education in child safety. PO Box 11, Vergennes, VT 05491, 877-3191

Vermont Adult Learning offers a wide variety of classes and individual learning opportunities to help adults achieve their goals. Individuals improve their reading, writing or math skills, learn English as a second language, earn a GED or obtain a high school diploma. Post-Secondary classes are available to students with a GED or diploma who need additional skill preparation for college or employment purposes. Basic computer instruction is offered through both classes and mini-workshops. Vermont Adult Learning provided services to 355 Addison County residents in the past fiscal year, 2 of whom were residents of Waltham. 282 Boardman Street, Suite 2, Middlebury, VT 05753, 388-4392

Vermont Center for Independent Living, a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities to achieve dignified and self-determined lives. Peer counselors work

with residents in their homes, small grants for adaptive equipment; Meals on Wheels for people under the age of 60; home access modifications; individual and systems advocacy and programs for youth. 11 East State Street, Montpelier, VT 05602, 1-800-639-1522

Vermont Department of Health in 2014 supported healthy communities by supporting the Boys and Girls Club of Vergennes, provided WIC food and nutrition education to families, provided vaccines, facilitated discussion on opiate addiction and hosted community presentations on such topics as skin cancer prevention, Lyme, West Nile Virus and Equine Encephalitis. 700 Exchange Street, Suite 101, Middlebury, VT 05753, 388-4644

Vermont Rural Fire Protection Task Force helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. They help identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction, and in the past 17 years, 991 grants totaling \$2.1 million have been provided to Vermont towns for these systems. 14 Crab Apple Ridge, Randolph VT 05060, 828-4582

WomenSafe, Inc. has a 24-hour hotline to provide support, advocacy, information and referrals for those who are victims of domestic, sexual and emotional violence, support to family and friends; housing, legal and community advocacy; supervised visitation and exchanges for the safety of all family members; education and outreach to Addison County. PO Box 67, Middlebury, VT 05753, 24/7 Hotline: 388-4205.

DOG LICENSES ISSUED 2017

<u>OWNER</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>DOG TAG #</u>
Audey, Chelsea	177 Crosby Heights	Abby	50
Booska, Marjorie	65 Crosby Heights	Hunter, Bella	55, 56
Bourdon, Sue	2073 S. Middlebrook	Yukon	61
Brunet, Richard	101 Woodman Ct.	Oliver	42
Buck, Vanessa	153 Crosby Heights	Bailey	74
Burmania Joan	657 Maple Street	Skippy, Lexi	40, 41
Castimore, Mary Ann	2397 Maple Street	Liberty, Addison	1, 2
Charbonneau, Kevin	788 Maple Street	Dakota, Jake	59, 60
Cobb, Robert	1147 Green Street	Eddie	49
Colangelo, Tia	2219 Maple Street	Ollie	639
Corcoran, Donna	2803 Green Street	Sasha	58
Crystal, Jon	2023 Maple Street	Buffy	14
Cunningham David	1044 Route 7	Kennel permit	620-637
Derby, Tom	96 High Manor Park	Coco	77
Dunn, Ilona	681 Maple Street	Shanghai	87
Duprey, Amal	184 Burnham Road	Attie Belle	62
Ellingwood, Pam	69 Shorewood Road	Sadie	43
Engel, Nancy	335 Pine Oak Park	Breezy	100
Evarts, Lucille	3796 Green Street	Millie	3
Field, Julie	581 Hallock Road	Wilson, Ben	94, 95
Fitz-Gerald, Barb	49 Plank Road	Lady 3	39
Flood, Jack	2387 Maple Street	Lola	71
Flynn, Kaitlyn	61 Woodman Court	Koda	54
Folger, Ann	1245 Green street	Sheba	29
Glassberg, Jeff	3613 Maple Street	Freddy, Buck, George	36, 37, 38
Grace, Margo	591 Maple Street	Moose	15
Harris, Roger	3204 Green Street	Sunnie	67
Houskeeper, John	1261 Maple Street	Suzy	84
Huestis, Heidi	2191 Green Street	Dakota	96
Huston, Lesley	3689 Maple Street	Scamper, Daisy, Sadie	97, 98, 99
Jackman, Robin	2142 Maple Street	Ticket	7
Kayhart, Kevin	2680 Maple Street	Thunder, Lightning	5, 6
King, Sandra	17 Rabbit Run	Mochi, Juno	75, 76
Krayewsky, Kathleen	1548 So. Middlebrook	Daisy	63
Kutchukian, Paul	808 Plank Road	Issy	86
Langeway, Cheryl	121 Mossy Grove	Marley	53
Lennox, Robert	169 Monroe Way	Kona	30
Lyons, Elmer	334 Crosby Heights	Sato	8
Martin, Kate	3435 Maple Street	Bella, Ogan	69, 70
McCarty, Sandy	4007 Green Street	Manny, Jet, Jack	9, 10, 11

McKirryher, Brad	2317 Maple Street	Duke	73
McLaughlin, Maureen	190 Monroe Way	Riley	48
Merrigan, Mike	3245 Green Street	Gretchen	4
Nevins, Alan	26 Woodman Court	Nala	18
Nimblett Ron	1012 Green Street	Bailey	81
O'Connor, Shaun	106 Pine Oak Park	Gunner	80
Ouellette Betsy	945 Maple Street	Sweetie, Jake	65, 66
Oxley, Chris	7680 Route 17	Harry, Finn	82
Palmer, Carol	906 Maple Street	Shadow, Shelby	78, 79
Pecca, Nancy	724 Maple Street	Muggsey, Lucy	34, 35
Petrie, Sarah	1058 Green Street	Rocco, Leo	51, 52
Philbrick Russell	1247 RT 17	Honey, Harley, Hippo	24, 25, 26
Roddy, Margaret	306 Route 66	Charlie, Bear	27, 28
Rule, Clara	43 McKnight Lane	Lucy	33
Ryan, Liz	190 Route 66	Miles & Rei	46, 47
Sabourin, Jason	3235 Maple Street	Reign	638
Sausville, David	2431 Green Street	Theo	32
Senesac, Jeanne	438 Maple Street	Bert	45
Sheldon, Sallie	136 Burnham Road	Eric	44
Socorelis, Pauline	41 McKnight Lane	Sadie Lyn	68
Steppnaitis, Jacob	103 Crosby Heights	Luna	90
Tarte, Paul	246 Pine Oak Park	Maverick, Bella	88, 99
Torrey, Robin	946 Green Street	Bella, Boston, Brandt	19, 20, 21
Vandermade, Lisa	498 Route 66	Sandy	23
Vaughan, Robin	662 Route 7	JD	85
Viau, Lisa	220 Moonlit Meadows	Sophie, Tristan	16, 17
Volpicelli, Anthony	2192 South Middlebrook	Eric	57
VonTrapp, Chris	1798 Maple Street	Jones	72
Wildasen, Tina	2550 Maple Street	Ellie Mae	13
Williams, Rhonda	1087 Maple Street	Naya	31
Wittmeyer, Leslie	1624 RT 17	Sadie	12
Wurm, Anja	1608 South Middlebrook	Clementine, Moos	101, 102
Yager, Thomas	139 Schoolhouse Road	Augie	64
Yantz, Crystal	192 Pine Oak Park	Dozer, Dixie, Remington	91, 92, 93
Yustin, John	333 Schoolhouse Road	Joey	27

ANIMAL LICENSE

Town of _____ NO. _____

THIS CERTIFIES that _____, the undersigned,
is the owner or keeper of an animal kept at _____

Telephone: _____

and described as follows: NAME _____ AGE _____ YRS _____ MOS _____

SIZE			SEX			COLOR	PROMINENT BREED	SPECIES
SMALL <input type="checkbox"/>	MEDIUM <input type="checkbox"/>	LARGE <input type="checkbox"/>	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	NEUTERED <input type="checkbox"/>			

Further Details _____

and is the animal described in
RABIES VACCINATION CERTIFICATE NO. _____ Expiration Date _____

Dated _____, 20____. _____
Signature of Owner or Keeper

In reliance on the above certificate and the payment fee of \$ _____
the animal above described is licensed for the period ending ____/____/20____

Dated _____, 20____. _____ Town Clerk

Dogs and Hybrids must wear a collar with license tag attached thereto.

IDS IDENTIFICATION SOURCE 832-479-2161

YOU MAY LICENSE YOUR ANIMALS ON TOWN MEETING DAY AT 5:30, please bring all required forms as described below.

MAIL – IN ANIMAL LICENSING:

For obtaining your license by mail, please include the following and send to Waltham Town Clerk, PO Box 175, Vergennes, VT 05491.

- Completed ANIMAL LICENSE form
- Rabies Vaccination Certificate (You may call the town office to see if it is still valid).
- Self-addressed stamped envelope.
- Check to cover fees as follows:

January 1- April 1	After April 1
\$9.00 neutered	\$13.00 neutered
\$13.00 not neutered	\$17.00 not neutered

NOTICE TO ANIMAL OWNERS

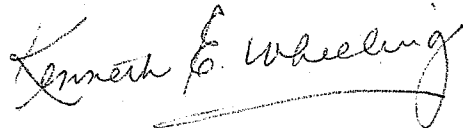
Due to the increase in rabies in the State of Vermont, The State has passed laws requiring that all domestic pets (dogs, cats, ferrets, wolf hybrids) be inoculated against rabies by a licensed veterinarian and a mandatory fee of \$1.00 per license for the rabies control program be collected (H.722). As part of the new Spaying and Neutering program, a mandatory \$4.00 per license shall be collected by each town for the funding of this program. NOTE: \$5.00 from each license is forwarded to the State Treasurers Office.

2017 Zoning Report Summary

No land or building development may commence without a zoning permit and if required a certificate of occupancy issued by the Administrative office; along with a permit fee and all other approvals obtained from the Town Clerks office during business hours or by calling the Zoning Administrator.

House Additions	0
Garage/Barns/Sheds (Addition)	1
Porches	0
Home Occupations	0
Single Family Dwellings	3
Sketch Plans	2
Lot Subdivisions	2
Boundary Adjustment	0
Certificate of Compliance	5
Violations	0
Permit Renewal	0
Replacement homes	0

Respectfully submitted,

A handwritten signature in black ink, reading "Kenneth E. Wheeling". The signature is written in a cursive style with a long horizontal flourish at the bottom.

Kenneth E. Wheeling

Zoning Administrator

