

*The Town of*

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# GRAFTON VERMONT

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157<sup>th</sup> Annual Report  
For the Year Ended June 30, 2018

# TOWN OF GRAFTON

P.O. Box 180  
117 Main Street  
Grafton, VT 05146

Website: [www.graftonvt.org](http://www.graftonvt.org)

POPULATION, 2010 CENSUS – 649

REGISTERED VOTERS - 516

## Town Clerk & Treasurer

Kim Record  
Tel. (802) 843-2419  
Fax (802) 843-6100  
[krecord@graftonvt.org](mailto:krecord@graftonvt.org)

Mon., Tues., Thurs., Fri.  
9 AM – 12 PM & 1 PM - 4 PM

## Administrative Assistant

Bill Kearns  
Tel. (802) 843-2552  
Fax (802) 843-6100  
[townadmin@graftonvt.org](mailto:townadmin@graftonvt.org)

Mon. – Thurs.  
8 AM – 4:30 PM

## Town Listers

Nancy Merrill, Hardy Merrill  
Joan Lake  
(802) 843-2419  
[listers@graftonvt.org](mailto:listers@graftonvt.org)

Hours by Appointment

## Grafton Public Library

Tel. (802) 843-2404  
[librarian@graftonpubliclibrary.org](mailto:librarian@graftonpubliclibrary.org)  
Monday: 10 AM – 1 PM, 2 PM – 5 PM  
Tuesday: 10 AM – 1 PM, 2 PM – 8 PM  
Wednesday: 10 AM – 1 PM, 2 PM – 5 PM  
Thursday: 2 PM – 5 PM  
Friday: 2 PM – 5 PM  
Saturday: 9 AM – 12 PM

**EMERGENCY** – Police, Fire, Ambulance  
Vermont State Police & Game Warden  
Forest Fire Warden, Bill Brown  
Asst. Forest Fire Warden, Eric Stevens  
Grafton Town Garage  
Health Officer, Jay Karpin

911  
(802) 722-4600  
(802) 843-2523  
(802) 843-1151  
(802) 843-2456  
(802) 209-1086 or (802) 843-2552

## SELECT BOARD MEETINGS

First & Third Monday of each month,  
6 PM at the Town Shed

## SCHOOL BOARD MEETINGS

Second Thursday of each month,  
6:30 PM at the Elementary School

## PLANNING COMMISSION MEETINGS

Second Tuesday of each month,  
6:30 PM at the Town Shed

**Property taxes are due August 15<sup>th</sup>, November 15<sup>th</sup>, February 15<sup>th</sup> and May 15<sup>th</sup>**

**Taxes become delinquent after the May 15<sup>th</sup> Payment**

**On front cover** - The Grafton Village School, built 1867 with 2 rooms downstairs, one for primary grades and one for grammar. Upstairs was a room used for a short time for high school classes, but these were soon discontinued. This schoolhouse burned Dec 19, 1936.

## TABLE OF CONTENTS

Page		Page	
No.		No.	
	<b>TOWN AND TOWN SCHOOL DISTRICT</b>		<b>OTHER ORGANIZATIONS</b>
2	Warning - March 2019 Town Meeting	38	Grafton Cares Report
4	Directory of Town Officials	40	Grafton Cares Treasurer's Report
5	Appointed & Elected Officials	40	Grafton Cares Budget
		46	Grafton Fire Department Report
	<b>TOWN GOVERNMENT</b>	48	Grafton Fire Department Balance Sheet
25	Capital Budget Analysis	47	Grafton Fire Department Treasurer's Report
23	Capital Budget Committee's Report	47	Grafton Fire Department Budget
26	Capital Budget Comparative Balance Sheet	43	Grafton Public Library Treasurer's Report
24	Capital Budget Projects Fund Report	42	Grafton Public Library Trustee's Report
18	Comparison of Taxes	49	Grafton Rescue Squad Report
20	Comparative Balance Sheet	50	Grafton Rescue Budget
51	Notes on Humanitarian Articles	50	Grafton Rescue Treasurer's Report
17	Select Board's Itemized Budget		
6	Select Board's Report		<b>STATE AND REGIONAL ORGANIZATIONS</b>
9	Town Auditor's Report	55	SWWCSWMD Report
	<b>AUDITED FINANCIAL STATEMENTS</b>	60	Windham County Sheriff's Report
37	Campbell & Woolson Balance Sheet	61	Windham Regional Commission
37	Campbell & Woolson Revenue and Expenses		
11	Combined Statement of Revenue and Expenses		<b>SCHOOL INFO</b>
		66	Athens/Grafton School Principal's Report
	<b>OTHER TOWN REPORTS</b>	68	Comparison of School Population Report
28	Cemetery Agent's Report	67	Kindergarten and Sixth Grade graduating class
21	Collector of Delinquent Taxes Report		
29	Constable's Report		<b>OTHER INFO</b>
22	Fixed Assets		
30	Forest Fire Warden's Report	52	Southeast Vermont Transit Inc. - The Current
33	Form 411 from Grand List	53	Grace Cottage Family Health & Hospital
31	Health Officer's Report	54	Health Care and Rehabilitation Services
32	Listers' Report	27	My Voter Page Information
34	Planning Commission Report	59	Vermont Department of Health
19	Statement of Taxes Raised	69	Results of March 2018 Town Meeting
8	Sullivan, Powers & Co. Report	56	Senior Solutions
10	Town Clerk & Treasurer's Report	58	U. S. Department of Veteran Affairs
22	Town of Grafton Fixed Assets	63	Windham & Windsor Housing Trust
35	Trustee of Public Funds Reports	62	Women's Freedom Center's
36	Trustee of Public Funds - Statement of Assets & Liabilities / Revenue & Expenditures	65	Youth Services

## **GRAFTON, VERMONT**

### **WARNING**

#### **For Town and Town School Districts**

The legal voters of the Town and Town School Districts of Grafton, Vermont are hereby warned and notified to meet in the Grafton Elementary School on Tuesday, March 5, 2019 at 10:00 AM EST to take action on the following articles:

- ART. 1        To choose all Town and Town School District Officers. Voting to be by Australian ballot; polls open from 9:00 AM to 7:00 PM.
- ART. 2        To act on the Auditor's Report.
- ART. 3        To authorize the Selectmen, the Town School Directors and the Athens/Grafton Joint Contract School District Directors to borrow money, respectively, if necessary, for current expenses in anticipation of collection of taxes.
- ART. 4        Shall the Town of Grafton raise nine thousand dollars and zero cents (\$9,000.00) for ambulance service?
- ART. 5        Shall the Town of Grafton raise twenty-seven thousand five hundred dollars and zero cents (\$27,500.00) for the Firefighter's Association operating expenses?
- ART. 6        Shall the Town of Grafton raise three thousand dollars and zero cents (\$3,000.00) for Grafton Rescue Squad operating expenses?
- ART. 7        Shall the Town of Grafton approve expenditures of any grant monies awarded for purposes named in such grant or grants for fiscal year 2019/2020
- ART. 8        Shall the Town of Grafton grant tax exemption to the Grafton Improvement Association for their properties identified as Parcel Numbers 008144 and 009056?
- ART. 9        Shall the Town of Grafton raise nine thousand seven hundred forty-one dollars and zero cents (\$9,741.00) for Humanitarian expenses? (Bellows Falls Senior Center - \$674; Grace Cottage - \$1,500; Grafton Cares - \$1,000; HCRS - \$600; Parks Place - \$100; RSVP - \$160; Senior Solutions - \$650; SEVCA - \$650; The Current - \$250; Valley Cares - \$1,052; Visiting Nurse Association - \$2,300; VCIL - \$105; Women's Freedom Center - \$600; Youth Services - \$100).
- ART. 10       Shall the Town of Grafton vote to raise one hundred forty-nine thousand dollars (\$149,000.00) for the Capital Budget? (\$10,500.00 for Highway Roadway and Structure Projects, \$15,000 for Fire Truck Fund, \$75,000 for Highway Equipment Reserve, \$4,000 for Guard Rails Projects, \$3,000.00 for Computer Upgrade Program, \$5,000.00 for Bridge Maintenance Program, and \$36,500.00 for Bridge Construction Program).
- ART. 11       Shall the Town of Grafton raise five hundred thirty thousand, four hundred dollars and zero cents (\$530,400.00) for the maintenance of highways and bridges?

- ART. 12 Shall the Town of Grafton raise two hundred eighty-one thousand, three hundred and eighteen dollars and zero cents (\$281,318.00) for the Selectmen's Budget?
- ART. 13 Shall the town establish a reserve fund to be called the "Grafton Village Park Maintenance and Renovation Fund" to be used for maintenance and renovation of Grafton Village Park in accordance with 24 V.S.A. § 2804?
- ART. 14 Shall the town deposit the proceeds from timber sales on town-owned lands to fund the "Grafton Village Park Maintenance and Renovation Fund"?
- ART. 15 Shall the Town of Grafton pay its property taxes to the Treasurer in Quarterly installments, with the due dates being Aug. 15, Nov. 15, Feb. 15, and May 15?
- ART. 16 Shall the Town of Grafton levy an interest charge on all delinquent taxes on real and personal property of one (1) percent per month or fraction thereof from the due date of each installment for the first three months, and one and one-half (1 ½) percent per month or fraction thereof for every month thereafter, as provided for in 32 VSA 5136.
- ART. 17 Shall the voters of the Grafton Town School District approve the Athens/Grafton Joint Contract School District Budget K-6 expenses of one million, two hundred ninety-eight thousand, three hundred thirteen dollars and nine cents (\$1,298,313.09) that includes five hundred dollars (\$500.00) compensation for each School Director?
- ART. 18 Shall the voters of the Grafton Town School District approve the school board to expend nine hundred seventy-one thousand, one hundred forty-seven dollars and eighty-four cents (\$971,147.84) which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of sixteen thousand, two hundred eighty-nine dollars and thirteen cents (\$16,289.13) per equalized pupil. This projected spending per equalized pupil is 1.67% higher than spending for the current year.
- ART. 19 To transact any other non-binding business that may legally come before the Town and Town School District meeting.



Grafton Elementary School 1940's

**GRAFTON TOWN AND SCHOOL DISTRICT OFFICERS  
SELECT BOARD APPOINTEES AND ELECTED OFFICIALS  
JUNE 30, 2018**

**APPOINTED BY SELECT BOARD**

**GRAFTON PLANNING COMMISSION**

2019 Liisa Kissel  
2021 Dave Culver, Chair  
2021 Kimberly Record  
2021 Eric Stevens  
2022 Valerie Rooney  
2022 Matt Siano  
2022 Chris Wallace

**RETIRING TOWN OFFICERS**

Select Board: Stan Mack  
  
Select Board: Cynthia Gibbs  
  
Auditor: Kathleen Muelrath  
  
Lister: Joan Lake  
  
Moderator: Dave Ross

**DEVELOPMENT REVIEW BOARD**

2020 John Plummer  
2020 Rodney Record (Alt.)  
2021 Jan Archambault  
2021 John Gregory (Alt.)  
2021 Rachel Plummer  
2022 Steve Fisher (Alt.)  
2022 Eric Stevens  
2022 Christopher Wallace

Town Agent: Kimberly Record  
  
Town Grand Juror: Kent Armstrong  
  
Campbell & Woolson Fund: GailAnn Fisher  
  
Trustee Public Funds: GailAnn Fisher  
  
School Director: Edward Bank  
  
School Director: Jack Bryar

**CAPITAL BUDGET COMMITTEE**

2019 Danny Taylor  
2019 Hardy Merrill, Chair  
2019 Cynthia Gibbs  
2019 Mike Faulkner  
2019 Joan Lake  
2019 Kim Record, ex officio  
2019 Linda Robertson  
2019 Joe Valente

School Director: Pamela Johnson-Spurlock  
  
Union High School Director Jack Bryar

**APPOINTMENT BY STATE**

Forest Fire Warden: William Brown  
  
Asst. Forest Fire Warden: Eric Stevens  
  
Town Health Officer: Jay Karpin

**FEDERAL APPOINTMENT**

Local Emergency Mgr.: Eric Stevens  
Emer. Mgmt. Director: Al Sands  
Emer. Mgmt. Dep. Director: Bill Kearns  
Emer. Mgmt. Coordinator: Eric Stevens

**TOWN OF GRAFTON  
TOWN AND TOWN SCHOOL DISTRICT  
OFFICERS**

2020 Treasurer: Kimberly Record  
2020 Town Clerk: Kimberly Record  
2020 Collector of Delinquent Taxes: Janice Atwood

**SELECT BOARD**

2019 Cynthia Gibbs  
2019 Stan Mack  
2020 Joe Pollio  
2020 Al Sands  
2021 Cathy Siano-Goodwin

**AUDITORS**

2019 Kathleen Muelrath  
2020 Debe Plummer  
2021 Joe Valente

**LISTERS**

2019 Joan Lake  
2020 Hardy Merrill  
2021 Nancy Merrill

**TRUSTEES OF PUBLIC FUNDS**

2019 GailAnn Fisher  
2020 Ronald F. Carey  
2021 Kimberly Record, Treasurer

**TRUSTEES OF CAMPBELL & WOOLSON  
FUNDS**

2019 GailAnn Fisher  
2020 Ronald F. Carey  
2021 Kimberly Record

**TRUSTEES OF THE LIBRARY**

2019 Robert Donald  
2019 Andrea Dunmire  
2019 David Whittall  
2020 Lucia Corwin  
2020 Deborah Toomey

**SCHOOL DIRECTORS**

2019 Edward Bank  
2019 Jack Bryar  
2019 Pamela Johnson-Spurlock  
2020 Jessa Westclark  
2021 June Lupiani

**SELECT BOARD APPOINTEES  
ELECTED OFFICIALS  
As of June 30, 2018**

**UNION H.S. DISTRICT #27 REPRESENTATIVE:**  
2019 Jack Bryar

**ELECTED FOR ONE-YEAR TERM**

Grand Juror: Kimberly Record  
Town Agent: Kimberly Record  
Moderator: David Ross

**GENERAL ELECTIONS as of Nov 6<sup>th</sup>, 2018**

Senators, Windham County:  
Becca Balint Jeanette White

**Windham/Windsor District 1-1 Representatives**

Carolyn Partridge Matthew Trieber

**JUSTICE OF THE PEACE as of Nov 6<sup>th</sup>, 2018**

Christopher Wallace, Wendy Martin, Sam Battaglini,  
Edward Bank and David Ross

**APPOINTED BY SELECT BOARD**

Cemetery Agent: E. Donald Lawrence  
Constable: Mike Waysville  
Council on Aging Rep: Cathy Siano-Goodwin  
Dog Census: Michelle Dolloph & Kimberly Record

Emergency Mgr. Coordinator: Eric Stevens  
Emergency Mgr. Director: Al Sands  
Emer. Mgmt. Dep. Director: Bill Kearns  
Energy Coordinator: Eric Stevens  
Fence Viewers: Listers  
Flood Zoning Administrator: Charles Wise  
Inspector of Lumber: Tracy Lake  
Planning Commission Chair: Dave Culver  
Pound: Windham County Humane Society

Road Commissioner: Select Board  
Road Foreman: Daniel Taylor  
Select Board Chair: Joe Pollio  
Select Board Vice. Chair: Stan Mack  
Select Board Clerk: Cynthia Gibbs  
Solid Waste District Rep.: Cynthia Gibbs & Kimberly Record

Town Administrator: William Kearns  
Town Service Officer: Cynthia Gibbs  
Tree Warden: Tracy Lake  
Windham Reg. Com. Rep.: Liisa Kissel & Eric Stevens



## **Report of the Grafton Selectboard**

In 2018, the Town residents elected Cathy Siano-Goodwin to replace Ron Pilette and re-elected Allan Sands for another 2-year term. The Selectboard continues to tackle the important issues of the Town, among them updating the Policies and Ordinances. The Board has a great working relationship and that has shown up in the progress that the Board has made in managing the affairs of the Town.

This year the Capital Budget Committee has a new Chairman, Hardy Merrill. Under his leadership, the Committee developed a new efficient system to implement the Capital Budget Program, which provides the Town the ability to fund the replacement, repair and maintenance of existing infrastructure, vehicles and equipment along with meeting new State demands for infrastructure improvement. An instance of meeting a new demand is the funding for major culverts. The State of Vermont has required large culverts to be replaced by major culverts, which enhances flood resiliency of the Town and thus enhances the Town's flood safety profile.

The restoration of the Town Hall has begun. This year, the old roof was removed above the Clerk's office section and replaced with a new metal one. As part of this project two upstairs meeting room windows were replaced and the east side of the building was refurbished as needed and painted. At the Town Meeting in March 2018, the Town approved an article to move \$100,000.00 of budget surplus money to a special Town Hall fund so the restoration can continue. Going forward the Board will be seeking additional grants to help with the Restoration.

The Village Park Restoration has started. Allan Sands has taken the lead for the Board on the Park project as well as the logging of Town lands for the funding of the Village Park rejuvenation. The Selectboard has approved the forester's proposal for the Park and at the direction of the Board, the process of removing the dead pine trees and the eradication of invasive species in the Park has begun. The Board is committed to use the funds generated by the logging to continue then rehabilitation of the Village Park. This year at the Board's direction the land adjacent to the Town Garage was successfully logged.

At the March 2018 Town Meeting, the voters passed an Article creating "the Highway Retreatment Fund" to be used for highway retreatment and rebuilding. The logic behind it to build up the funds used for paving so that with a larger sum of money the Town can do some of the major rebuilding and repaving as required, rather than just do a paving job that will only last a few years. The larger fund also enables the Town to expand our pool of contractors which will enable us to receive more competitive pricing.

This year the Board will be revisiting the feasibility of having a Town Waste Water or a Town Water System for the area of the Village. Recently both State and Federal agencies have focused on and raised concerns about water quality of drinking water in communities in Vermont where wells and septic systems are in close proximity to one another, similar to Grafton's Village area. They have required several Towns to put in systems to mitigate such situations. Though there is no known problem with water quality in the Village area, because of the State and Federal intervention in communities with potential for water quality issues, the Board wants to be pro-



active, not re-active. Thus the Board is in the process of appointing a committee to explore the potential feasibility of either a Water or Waste-water system with the assistance of engineers, whose fees would be covered by State and Federal grants. The engineers would be updating one or both of the proposals for such systems, which the Town received in 2001 and 2007.

We also are carefully following the water quality issue at the Grafton Elementary School. In this light, the Board has tested the water at the Town Hall, the Library and the Town Garage. The results showed no PFAS or PFOAs were detected at any of those sites. The Department of Environmental Conservation continues to monitor the contamination at the School and has stated that it will test more wells in the area in the future. The Board is querying DEC for further information on a regular basis and will share that information as it becomes available.

The Board is also dealing with the proposed Solar Field at the former Unified Data Building located in Cambridgeport. The Board has granted the solar array applicant “preferred site” status for the siting location, and is in full support of the project. However, the Board is concerned with some apparent alleged Act 250 violations on this same parcel and we have asked the proper agencies to look into the possibility of permit violations and remediation required to come into compliance with the existing Act 250 permit. This may be the only time the Town can get the property clean-up to avoid another unsightly area of the Town. The site is located right as you enter the Town of Grafton so it would be beneficial to all to have an attractive business location there.

The Selectboard is grateful to the residents for their cooperation and support of their efforts on behalf of the Town and ask the residents to attend our regular meetings whenever possible. We want to thank the voters of Grafton for the privilege of serving the Town and to invite all voters to attend the Pre -Town meeting on Tuesday, February 26 at 6.30 PM at the Grafton School

Respectfully submitted,

Joe Pollio, Chair



Grafton Elementary with addition 1957

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
[www.sullivanpowers.com](http://www.sullivanpowers.com)

Fred Duplessis, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Wendy C. Gilwee, CPA  
VT Lic. #92-000180

January 11, 2019

Selectboard  
Town of Grafton  
P.O. Box 180  
Grafton, Vermont 05146

We have audited the financial statements of the Town of Grafton, Vermont as of and for the year ended June 30, 2018.

The financial statements and our report thereon will be available for public inspection at the Town Office.

*Sullivan, Powers & Company*

# **TOWN OF GRAFTON AUDITORS REPORT**

**For the Year Ended June 30, 2018**

For the year ending June 30, 2018 and in accordance with 24 VSA §1681, we have examined and adjusted the accounts of all Town Officials and other Grafton organizations authorized to draw funds from the Town of Grafton.

The accounting for the Town is done on a modified accrual basis. As far as we can determine, the financial statements in the Town Report represent a fairly accurate position of the Town for the year ended June 30, 2018.

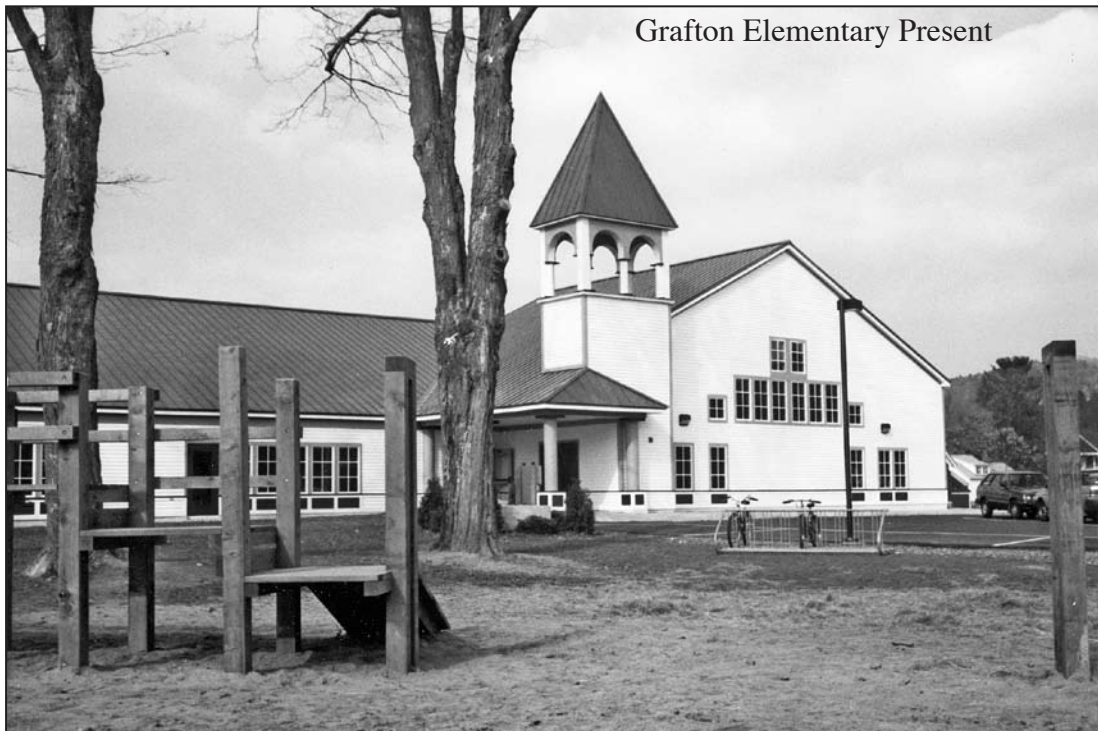
The Professional Auditing Firm of Sullivan, Powers and Co. audits the town's book on an annual basis.

We would like to extend many thanks to the numerous members of Grafton's organizations who volunteer their time so freely. It is a serious responsibility and not always easy. We appreciate your hard work and countless hours. Thank you for holding up to the standards of strict accounting procedures. This makes our job easier. Without your commitment our community would be a very different place.

Thank you for the opportunity to serve you and we look forward to serving you again in 2019.

Respectfully submitted,

Kate Muelrath, Deborah Plummer and Joseph Valente



**TOWN OF GRAFTON  
CLERK / TREASURER REPORT  
JUNE 30, 2018**

Well, after looking over my report from 2017 a lot has been accomplished!

The biggest focus for 2018 was on restoring and binding of our older town reports and grand lists which has been done thanks to the funds set aside from recording fees. This consolidation of these reports has made so much more room in the vault and they look great! Still have not been able to focus on consolidating and binding the select board minutes, digitize maps and any blue prints, but hope to get to it sometime soon.

As of June 30, 2018, there had been 2 births recorded, 5 deaths and 23 marriages.

Our outside audit with Sullivan Powers went well with again a few suggestions on adopting a couple more policies which is always an ongoing process.

Plans for restoring and repairing the Town Hall are still underway. It will be an ongoing process but a much needed one! A portion of the roof has been started and should be completed by the fall. Still need to tackle the siding at the back of the building and some stone repair in the basement.

Looking at upgrading a few computers this year and changing a few things such as the location and security of our internet connection. This type of change is so important in order to keep up with technology challenges.

Once again please remember to license your dog before April 1, 2019 to avoid a late fee which has been increased to a \$11.00 late charge for spayed and neutered (up from a \$2.00 charge) and \$22.00 late charge on un-sprayed or un-neutered dogs (up from a \$4.00 charge).

Respectfully submitted,

Kimberly Record  
Grafton Town Clerk / Treasurer



TOWN OF GRAFTON					
GENERAL FUND					
TOWN GOVERNMENT AND HIGHWAYS					
Statement of Revenue, Expenditures and Changes in Fund Balance					
			Variance		Proposed
GENERAL FUND	2017-2018	2017-2018	Favorable	Budget	Budget
	Voted	Actual	(Unfavorable)	2018-2019	2019-2020
<b>TAX REVENUE / TOWN GOVERNMENT</b>					
Property Tax	\$ 837,231	\$ 793,376	\$ (43,855)	\$ 850,421	\$ 860,259
Municipal Property Tax Adjustment Pmt	\$ 20,000	\$ 39,071	\$ 19,071	\$ 30,000	\$ 35,000
State of VT - Current Use Funds	101,000	\$ 111,635	\$ 10,635	101,000	108,000
<b>TOTAL TAX REVENUE</b>	<b>\$ 958,231</b>	<b>\$ 944,082</b>	<b>\$ (14,149)</b>	<b>\$ 981,421</b>	<b>\$ 1,003,259</b>
<b>INTEREST AND PENALTIES</b>					
Interest on Overdue Taxes	\$ 5,000	\$ 9,639	\$ 4,639	\$ 5,000	\$ 5,000
8% Penalty on Delinquent Taxes	2,500	\$ 4,131	\$ 1,631	2,500	2,500
<b>TOTAL INTEREST AND PENALTIES</b>	<b>\$ 7,500</b>	<b>\$ 13,770</b>	<b>\$ 6,270</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>LICENSES</b>					
Liquor Licenses	\$ 300	\$ 415	\$ 115	\$ 400	\$ 400
Dog Licenses	500	\$ 1,197	\$ 697	500	600
<b>TOTAL LICENSES</b>	<b>\$ 800</b>	<b>\$ 1,612</b>	<b>\$ 812</b>	<b>\$ 900</b>	<b>\$ 1,000</b>
<b>INTERGOVERNMENT REVENUE</b>					
State of VT - Highways	\$ 120,000	\$ 121,666	\$ 1,666	\$ 120,000	\$ 120,000
State of VT - In lieu of taxes	1,000	1,077	\$ 77	1,500	1,000
State of VT - Civil Fines	900	689	\$ (211)	1,000	700
State of VT - Reappraisal	-	5,321	\$ 5,321	-	-
State of VT - Other	-	-	\$ -	-	-
State of VT - Fed Aid Highways	-	175,000	\$ 175,000	-	-
U.S. Government / FEMA	-	34,896	\$ 34,896	-	-
Better Back Road Grants	-	-	\$ -	-	-
Re-Use Grant donation	-	8,911	\$ 8,911	-	-
<b>TOTAL INTERGOVT. REVENUE</b>	<b>\$ 121,900</b>	<b>\$ 347,559</b>	<b>\$ 225,659</b>	<b>\$ 122,500</b>	<b>\$ 121,700</b>
<b>CHARGES FOR SERVICES</b>					
Town Clerk's Fees	\$ 4,000	\$ 5,281	\$ 1,281	\$ 5,000	\$ 5,000
Preservation of Records	2,500	4,872	\$ 2,372	2,500	-
Copying Fees	50	123	\$ 73	80	100
Dump Fees	-	-	\$ -	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 6,550</b>	<b>\$ 10,276</b>	<b>\$ 3,726</b>	<b>\$ 7,580</b>	<b>\$ 5,100</b>
<b>INTEREST EARNED - MONEY MKT.</b>	<b>\$ 1,000</b>	<b>\$ 1,194</b>	<b>\$ 194</b>	<b>\$ 1,500</b>	<b>\$ 1,000</b>
<b>MISCELLANEOUS REVENUES</b>					
Town Hall Rent	\$ 8,800	\$ 8,158	\$ (642)	\$ 8,800	\$ 8,500
Sales - VLCT Insurance checks	-	-	\$ -	-	-
Grants	-	30,544	\$ 30,544	-	-
Permits	500	585	\$ 85	500	500
Surplus for Town Garage	-	-	\$ -	-	-
Other Revenue	-	8,209	\$ 8,209	-	-
<b>TOTAL MISC. REVENUES</b>	<b>\$ 9,300</b>	<b>\$ 47,496</b>	<b>\$ 38,196</b>	<b>\$ 9,300</b>	<b>\$ 9,000</b>

	2017-2018	2017-2018	Variance		Proposed
<b>GENERAL FUND</b>	2017-2018	2017-2018	Favorable	Budget	Budget
	Voted	Actual	(Unfavorable)	2018-2019	2019-2020
<b>INTERFUND REVENUES</b>					
Cemetery Trust Funds	\$ 100	\$ -	\$ (100)	\$ 100	\$ 100
Wilson Park	100	21	\$ (79)	600	600
Village Park	50	-	\$ (50)	100	100
Sherwin Cambridge Fund	300	286	\$ (14)	300	300
<b>TOTAL INTERFUND REVENUES</b>	<b>\$ 550</b>	<b>\$ 307</b>	<b>\$ (243)</b>	<b>\$ 1,100</b>	<b>\$ 1,100</b>
<b>SURPLUS VOTED</b>					
<b>TOTAL ALL REVENUE</b>	<b>\$ 1,105,831</b>	<b>\$ 1,366,296</b>	<b>\$ 260,465</b>	<b>\$ 1,131,801</b>	<b>\$ 1,150,359</b>
<b>GENERAL FUND / TOWN GOVT. EXPENDITURES</b>					
<b>SALARIES OR COMPENSATION</b>					
Select Board Compensation	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
Select Board Town Administrator	35,700	31,859	\$ 3,841	42,200	46,000
Town Treasurer	16,000	15,000	\$ 1,000	16,500	17,500
Town Clerk	29,500	30,765	\$ (1,265)	29,500	29,500
Assist. Treasurer / Clerk	7,000	8,195	\$ (1,195)	11,500	11,500
Administrative Officer	1,000	1,325	\$ (325)	500	2,000
Listers	6,000	6,522	\$ (522)	7,000	10,500
Auditors	2,000	2,706	\$ (706)	2,000	2,000
Trustee of Public Funds	500	500	\$ -	500	500
Constables & Insurance	250	250	\$ -	300	300
Collector of Delinquent Taxes	2,500	4,129	\$ (1,629)	2,500	2,500
Temp Town Office Help	-	2,583	\$ (2,583)	-	-
Health Officer	1,000	750	\$ 250	1,000	1,000
Forest Fire Warden	250	250	\$ -	300	300
<b>TOTAL SALARIES / COMPENSATION</b>	<b>\$ 106,700</b>	<b>\$ 109,835</b>	<b>\$ (3,135)</b>	<b>\$ 118,800</b>	<b>\$ 128,600</b>
<b>BENEFITS</b>					
Social Security (FICA)	\$ 9,600	\$ 7,521	\$ 2,079	\$ 9,600	\$ 8,000
Medicare	3,000	1,750	\$ 1,250	2,500	1,900
Employee Health Insurance	28,000	28,967	\$ (967)	35,000	37,000
Employee Dental Insurance	1,000	486	\$ 514	1,000	700
Retirement	4,300	4,010	\$ 290	4,800	5,300
Workers Compensation	1,000	1,052	\$ (52)	1,000	1,200
Experience Modification	-	2,437	\$ (2,437)	-	-
Penalties	-	2,186	\$ (2,186)	-	-
Unemployment Insurance	150	156	\$ (6)	150	175
<b>TOTAL BENEFITS</b>	<b>\$ 47,050</b>	<b>\$ 48,564</b>	<b>\$ (1,514)</b>	<b>\$ 54,050</b>	<b>\$ 54,275</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 153,750</b>	<b>\$ 158,399</b>	<b>\$ (4,649)</b>	<b>\$ 172,850</b>	<b>\$ 182,875</b>
<b>TOWN MEETING AND ELECTIONS</b>					
Ballot Clerk Compensation	\$ 700	\$ 368	\$ 333	\$ 800	\$ 800
Town Reports	1,100	868	\$ 232	900	900
Other Town Meeting / Election Expense	150	-	\$ 150	200	200
<b>TOTAL TOWN MEETING / ELECTIONS</b>	<b>\$ 1,950</b>	<b>\$ 1,236</b>	<b>\$ 714</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b>OPERATING EXPENSES</b>					
Office Supplies	\$ 2,400	\$ 1,772	\$ 628	\$ 2,400	\$ 2,400
Postage	1,400	1,258	\$ 142	1,400	1,400
Telephone	2,500	2,491	\$ 9	2,500	2,500



			Variance		Proposed
<b>GENERAL FUND</b>	2017-2018	2017-2018	Favorable	Budget	Budget
	Voted	Actual	(Unfavorable)	2018-2019	2019-2020
Copier Expense	1,800	2,322	\$ (522)	1,100	1,400
Computer Expense	5,000	6,709	\$ (1,709)	5,000	8,400
Travel - Town Officials	1,800	1,908	\$ (108)	1,800	1,800
Dues - Town Officials	270	5	\$ 265	400	400
Conferences	1,500	3,415	\$ (1,915)	1,600	1,600
Dog Expense	500	832	\$ (332)	450	500
Preservation of Records	-	6,830	\$ (6,830)	-	-
Fire Alarm Systems Town Hall	-	220	\$ (220)	280	220
Liability Insurance	2,400	1,126	\$ 1,274	1,200	1,200
Public Official Insurance	2,800	4,270	\$ (1,470)	2,800	3,000
Officers' Bond	100	100	\$ -	100	100
Kidder Bridge Insurance	70	90	\$ (20)	80	90
Advertising	1,700	444	\$ 1,256	1,700	1,000
Legal Expense	10,000	1,020	\$ 8,980	6,000	5,000
Legal Expense / Tax Appeals	500	-	\$ 500	500	-
Professional Auditor	15,000	14,400	\$ 600	16,000	15,000
Other Professional Services	300	1,975	\$ (1,675)	300	500
Other Operating Expenses	1,000	456	\$ 544	1,000	500
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 51,040</b>	<b>\$ 51,645</b>	<b>\$ (605)</b>	<b>\$ 46,610</b>	<b>\$ 47,010</b>
<b>TOWN HALL EXPENSES</b>					
Supplies	\$ 500	\$ 402	\$ 98	\$ 500	\$ 500
Insurance	4,000	3,935	\$ 65	4,000	4,000
Heat	5,000	2,567	\$ 2,433	3,000	3,500
Electricity	1,500	1,327	\$ 173	1,500	1,500
Repairs and Maintenance	10,000	7,922	\$ 2,078	10,000	10,000
Town Hall Restoration	-	6,213	\$ (6,213)	-	-
Snow Removal	1,000	1,800	\$ (800)	1,500	1,500
Pay phone	300	-	\$ 300	300	-
<b>TOWN HALL EXPENSES</b>	<b>\$ 22,300</b>	<b>\$ 24,166</b>	<b>\$ (1,866)</b>	<b>\$ 20,800</b>	<b>\$ 21,000</b>
<b>RECREATION AND PARKS</b>					
Swimming Pool	\$ 500	\$ 237	\$ 263	\$ 500	\$ 500
Town Greens	500	237	\$ 263	500	500
Winnie Park	300	373	\$ (73)	300	500
Village Park	500	444	\$ 56	500	500
Park Forester	1,000	1,480	\$ (480)	-	1,000
Parker Hill Park	-	500	\$ (500)	-	500
Water Testing	600	135	\$ 465	300	300
Wilson Park	-	339	\$ (339)	-	500
<b>TOTAL RECREATION AND PARKS</b>	<b>\$ 3,400</b>	<b>\$ 3,745</b>	<b>\$ (345)</b>	<b>\$ 2,100</b>	<b>\$ 4,300</b>
<b>CEMETERIES</b>					
Labor	\$ 20,000	\$ 22,801	\$ (2,801)	\$ 20,000	\$ 20,000
Benefits - FICA and Workers Comp.	2,000	1,427	\$ 573	2,000	2,000
Supplies	900	461	\$ 439	900	900
Equipment	800	326	\$ 474	800	500
Rental	-	-	\$ -	-	-
Other Expenses	3,000	1,226	\$ 1,774	1,500	1,500
<b>TOTAL CEMETERIES</b>	<b>\$ 26,700</b>	<b>\$ 26,241</b>	<b>\$ 459</b>	<b>\$ 25,200</b>	<b>\$ 24,900</b>



			Variance		Proposed
<b>GENERAL FUND</b>	2017-2018	2017-2018	Favorable	Budget	Budget
	Voted	Actual	(Unfavorable)	2018-2019	2019-2020
<b>OTHER TOWN EXPENSES</b>					
County Tax	\$ 11,000	\$ 9,285	\$ 1,715	\$ 12,000	\$ 11,000
Street Lights	1,600	1,474	\$ 126	1,600	1,500
Grafton Public Library	2,600	2,600	\$ -	5,000	5,000
Memorial Day	250	250	\$ -	300	300
Planning Commission	1,800	1,675	\$ 126	2,500	1,100
Windham Regional Commission	1,300	1,508	\$ (208)	1,300	1,300
VT League of Cities and Towns Dues	1,750	1,754	\$ (4)	1,800	1,800
Emergency Management	3,900	2,653	\$ 1,247	2,500	1,000
Mutual Aid	-	-	\$ -	15,000	15,000
Fact TV	-	950	\$ (950)	1,300	1,300
Development Review Brd	-	-	\$ -	-	200
Hydrant Maintenance	-	2,310	\$ (2,310)	500	-
Misc Expenses	-	215	\$ (215)	-	-
Tax Maps	-	-	\$ -	-	2,500
Sheriff's Department	4,900	5,304	\$ (404)	4,900	4,900
<b>TOTAL OTHER TOWN EXPENSES</b>	<b>\$ 29,100</b>	<b>\$ 29,977</b>	<b>\$ (877)</b>	<b>\$ 48,700</b>	<b>\$ 46,900</b>
<b>OTHER VOTED ARTICLES</b>					
Ambulance Service	\$ 9,000	\$ 8,760	\$ 240	\$ 9,000	\$ 9,000
Firemen's Operating Budget	26,000	26,100	\$ (100)	26,000	27,500
Rescue Squad	9,000	9,000	\$ -	1,500	3,000
Humanitarian Articles	9,741	9,741	\$ -	9,741	9,741
<b>TOTAL OTHER VOTED ARTICLES</b>	<b>\$ 53,741</b>	<b>\$ 53,601</b>	<b>\$ 140</b>	<b>\$ 46,241</b>	<b>\$ 49,241</b>
<b>Transfer to Capital Project</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Interest Expense	\$ 8,500	\$ 25,001	\$ (16,501)	\$ 15,700	\$ 14,500
Payment on Principal	54,000	106,667	\$ (52,667)	54,000	53,333
<b>TOTAL DEBT SERVICES</b>	<b>62,500</b>	<b>131,668</b>	<b>\$ (69,168)</b>	<b>69,700</b>	<b>67,833</b>
<b>TOTAL TOWN GOVT. EXPENDITURES</b>	<b>\$ 404,481</b>	<b>\$ 480,677</b>	<b>\$ (76,196)</b>	<b>\$ 434,101</b>	<b>\$ 445,959</b>
			Variance		Proposed
<b>GENERAL FUND HIGHWAY DEPT.</b>	2017-2018	2017-2018	Favorable	2018-2019	Budget
Statement of Expenses	Voted	Actual	(unfavorable)	Voted	2019-2020
<b>LABOR</b>					
Labor - Regular Hours	\$ 150,000	\$ 150,029	\$ (29)	\$ 150,000	\$ 158,100
Labor - Overtime	16,000	16,158	\$ (158)	17,000	17,000
Temporary Labor	5,000	3,978	\$ 1,022	4,000	5,000
<b>TOTAL LABOR</b>	<b>\$ 171,000</b>	<b>\$ 170,165</b>	<b>\$ 835</b>	<b>\$ 171,000</b>	<b>\$ 180,100</b>
<b>HIGHWAY BENEFITS</b>					
FICA (Social Security)	\$ 11,000	\$ 8,343	\$ 2,657	\$ 10,500	\$ 10,500
Medicare	2,500	1,951	\$ 549	2,500	2,700
Health Insurance	71,500	69,363	\$ 2,137	76,000	65,000
Dental Insurance	1,600	828	\$ 772	1,600	1,000
Retirement-Highway	9,400	9,121	\$ 279	9,400	9,800
Workers Compensation	17,000	13,298	\$ 3,702	11,200	13,500
Unemployment Insurance	400	220	\$ 180	400	300
Uniforms	6,000	7,266	\$ (1,266)	6,700	6,300
<b>TOTAL HIGHWAY BENEFITS</b>	<b>\$ 119,400</b>	<b>\$ 110,391</b>	<b>\$ 9,009</b>	<b>\$ 118,300</b>	<b>\$ 109,100</b>
<b>FUEL</b>					
Truck 1 - 2016 Western Star	\$ 3,500	\$ 6,905	\$ (3,405)	\$ 6,500	\$ 7,575

	2017-2018	2017-2018	Variance	Budget	Proposed
<b>GENERAL FUND</b>	Voted	Actual	Favorable (Unfavorable)	2018-2019	Budget 2019-2020
Truck 2 - 2014 Western Star	5,500	8,145	\$ (2,645)	6,000	7,075
Truck 3 - 2014 Chevy	1,500	2,710	\$ (1,210)	1,800	2,875
Truck 4 - 2013 Freightliner	2,000	4,351	\$ (2,351)	3,000	4,075
Loader - 2013	1,500	1,570	\$ (70)	1,500	1,700
Grader - 2010 Caterpillar	2,600	2,220	\$ 380	2,000	2,500
Backhoe - 2012 John Deere	1,200	581	\$ 619	1,000	1,000
Chipper	200	-	\$ 200	200	200
DEF For Equipment	-	560	\$ (560)	550	550
Mower / Blower	-	1,290	\$ (1,290)	1,000	1,000
Other Equipment	1,400	-	\$ 1,400	500	500
<b>TOTAL FUEL</b>	<b>\$ 19,400</b>	<b>\$ 28,333</b>	<b>\$ (8,933)</b>	<b>\$ 24,050</b>	<b>\$ 29,050</b>
<b>REPAIRS AND MAINTENANCE</b>					
Truck 1 - 2016 Western Star	\$ 5,500	\$ 3,141	\$ 2,359	\$ 4,000	\$ 4,000
Truck 2 - 2014 Western Star	3,000	3,898	\$ (898)	4,000	4,000
Truck 3 - 2014 Chevy	3,000	2,090	\$ 910	1,500	1,500
Truck 4 - 2013 Freightliner	2,500	3,977	\$ (1,477)	5,000	5,000
Loader - 2013	1,500	190	\$ 1,310	1,200	1,200
Grader - 2010 Caterpillar	2,500	4,789	\$ (2,289)	2,500	2,500
Plows and Sanders	14,000	20,888	\$ (6,888)	14,000	14,000
Backhoe-2012 John Deere	2,000	2,152	\$ (152)	2,000	2,000
Chipper	200	-	\$ 200	200	200
Mower / Blower	-	133,276	\$ (133,276)	1,000	1,000
Small Equipment	1,200	284	\$ 916	1,000	1,000
<b>TOTAL REPAIRS AND MAINTENANCE</b>	<b>\$ 35,400</b>	<b>\$ 174,686</b>	<b>\$ (139,286)</b>	<b>\$ 36,400</b>	<b>\$ 36,400</b>
<b>CONTRACTED SERVICES</b>					
Mowing Contractors	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -
Plowing Contractors	-	-	\$ -	-	-
Tree Removal Contractors	1,000	900	\$ 100	1,000	2,000
Retreatment Contractors	105,000	267,758	\$ (162,758)	105,000	105,000
Bridge Maintenance	6,000	-	\$ 6,000	1,000	6,000
Street Sweeping Contractors	2,000	4,241	\$ (2,241)	2,000	2,000
Line Painting	-	-	\$ -	-	-
Beaver Maintenance	-	-	\$ -	-	-
Small Equipment Rental	2,000	-	\$ 2,000	2,000	2,000
Generator Contract	800	374	\$ 426	400	400
Other Professional Services	1,500	315	\$ 1,185	3,500	2,500
<b>TOTAL CONTRACTED SERVICES</b>	<b>\$ 128,300</b>	<b>\$ 273,589</b>	<b>\$ (145,289)</b>	<b>\$ 114,900</b>	<b>\$ 119,900</b>
<b>MATERIALS AND SUPPLIES</b>					
Culvert Expenses	\$ 5,000	\$ 3,634	\$ 1,366	\$ 5,000	\$ 5,000
Cold Patch	1,000	1,227	\$ (227)	1,000	1,000
Guard Rails	-	-	\$ -	-	-
Gravel Crushing and Hauling	35,000	28,633	\$ 6,367	35,000	35,000
Road Repair Material	12,000	10,074	\$ 1,926	15,000	15,000
Salt	60,000	60,262	\$ (262)	60,000	60,000
Sand	60,000	55,992	\$ 4,008	60,000	60,000

	2017-2018	2017-2018	Variance	Budget	Proposed
<b>GENERAL FUND</b>	2017-2018	2017-2018	Favorable	Budget	Budget
	Voted	Actual	(Unfavorable)	2018-2019	2019-2020
Storm Water Grants / Better Back Roads Grants	-	2,016	\$ (2,016)	-	-
Chloride	8,000	10,844	\$ (2,844)	8,000	8,000
Road Signs	2,000	270	\$ 1,730	2,000	1,000
Clean Water Act / Grants	-	15,487	\$ (15,487)	-	-
Miscellaneous Supplies	2,000	2,904	\$ (904)	2,000	2,500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>\$ 185,000</b>	<b>\$ 191,343</b>	<b>\$ (6,343)</b>	<b>\$ 188,000</b>	<b>\$ 187,500</b>
<b>TOWN GARAGE</b>					
Supplies and Tools / Inventory	\$ 6,000	\$ 6,426	\$ (426)	\$ 6,000	\$ 5,000
Radio	1,000	700	\$ 300	1,000	1,000
Telephone	1,300	1,249	\$ 51	1,300	1,300
Insurance	8,000	4,675	\$ 3,325	6,000	5,000
Heat	6,500	6,905	\$ (405)	6,500	7,000
Electricity	2,000	1,641	\$ 359	2,000	2,000
Repairs and Maintenance - Town Shed	4,000	4,137	\$ (137)	4,000	4,000
New Town Shed - Grant E	-	-	\$ -	-	-
Pages for Highway Workers	600	683	\$ (83)	800	800
Fire Alarm Systems	300	220	\$ 80	500	500
<b>TOTAL TOWN GARAGE</b>	<b>\$ 29,700</b>	<b>\$ 26,637</b>	<b>\$ 3,063</b>	<b>\$ 28,100</b>	<b>\$ 26,600</b>
<b>OTHER EXPENSES</b>					
Training	\$ 250	\$ 255	\$ (5)	\$ 250	\$ 250
Advertising	500	-	\$ 500	700	500
Liability Insurance-Highway	5,000	3,273	\$ 1,727	5,000	4,000
Equipment Insurance	6,000	6,205	\$ (205)	7,000	7,000
Safety Equipment	1,000	773	\$ 227	1,000	1,000
Commercial Licences	200	95	\$ 105	200	200
General Road Permit	-	-	\$ -	2,600	2,600
Miscellaneous Highway Expenses	200	147	\$ 53	200	200
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 13,150</b>	<b>\$ 10,748</b>	<b>\$ 2,402</b>	<b>\$ 16,950</b>	<b>\$ 15,750</b>
<b>TOTAL BUDGETED HIGHWAY EXPENSES</b>	<b>\$ 701,350</b>	<b>\$ 985,891</b>	<b>\$ (284,541)</b>	<b>\$ 697,700</b>	<b>\$ 704,400</b>
Tropical Storm Irene Expenses	\$ -	\$ 44,840	\$ (44,840)	\$ -	\$ -
<b>TOTAL HIGHWAY EXPENSES</b>	<b>\$ 701,350</b>	<b>\$ 1,030,731</b>	<b>\$ (329,381)</b>	<b>\$ 697,700</b>	<b>\$ 704,400</b>
<b>TOTAL TOWN EXPENSES</b>	<b>\$ 404,481</b>	<b>\$ 480,677</b>	<b>\$ (76,196)</b>	<b>\$ 434,101</b>	<b>\$ 445,959</b>
<b>TOTAL TOWN AND HIGHWAY EXPENSES</b>	<b>\$ 1,105,831</b>	<b>\$ 1,511,408</b>	<b>\$ (405,577)</b>	<b>\$ 1,131,801</b>	<b>\$ 1,150,359</b>

TOWN OF GRAFTON  
TOWN BUDGET

<b>SELECTBOARD'S ITEMIZED BUDGET</b>	2019-2020 Proposed	<b>HUMANITARIAN ARTICLES</b>	2019-2020 Proposed
Salaries/Compensation	\$128,600	Bellows Falls Senior Center	\$674
Benefits	\$54,275	Grace Cottage Foundation	\$1,500
Town Meeting and Elections	\$1,900	Grafton Cares	\$1,000
Operating Expenses	\$47,010	HCRS	\$600
Recreation and Parks	\$4,300	Parks Place Resource Center	\$100
Cemeteries	\$24,900	RSVP	\$160
Other Town Expenses	\$46,900	Senior Solutions	\$650
Town Hall	\$21,000	SEVCA	\$650
Town Garage Interest	\$14,500	Southeast Vermont Transit Inc. - The Current	\$250
Town Garage Principal	\$53,333	Valley Cares, Inc.	\$1,052
<b>TOTAL SELECTBOARD'S ITEMIZED BUDGET</b>	<b>\$396,718</b>	Visiting Nurses	\$2,300
		VT Center for Independent Living (VCIL)	\$105
		Women's Freedom Center	\$600
<b>LESS OTHER REVENUE:</b>		Youth Services	\$100
Municipal Property Tax Adjustment	\$ (35,000)	<b>TOTAL HUMANITARIAN ARTICLES</b>	<b>\$9,741</b>
Interest on Overdue Taxes	\$ (5,000)		
8% Penalty	\$ (2,500)		
Liquor Licenses	\$ (400)		
Dog Licenses	\$ (600)	<b>OTHER SPECIAL ARTICLES</b>	2019-2020 Proposed
State-Current Use Payment	\$ (54,000)	Ambulance Service	\$9,000
State Land Tax Payment	\$ (1,000)	Firemen's Assn.	\$27,500
Town Clerk's Fees	\$ (5,000)	Grafton Rescue	\$3,000
Permits	\$ (500)	<b>TOTAL OTHER SPECIAL ARTICLES</b>	<b>\$39,500</b>
Copying Service	\$ (100)		
Civil Fines	\$ (700)		
Interest Earned	\$ (1,000)		
Town Hall Rent	\$ (8,500)	<b>CAPITAL BUDGET</b>	<b>\$149,000</b>
Cemetery Trust Funds	\$ (100)	<b>SELECTMEN'S ITEMIZED BUDGET</b>	<b>\$396,718</b>
Village & Wilson Park Trust Funds	\$ (700)	<b>HUMANITARIAN ARTICLES</b>	<b>\$9,741</b>
Sherwin Cambridge Trust Fund	\$ (300)	<b>OTHER SPECIAL ARTICLES</b>	<b>\$39,500</b>
<b>TOTAL OTHER REVENUE</b>	<b>\$ (115,400)</b>	<b>TOTAL OF GOVERNMENT BUDGET</b>	<b>\$594,959</b>
		<b>LESS REVENUE</b>	<b>\$ (115,400)</b>
		<b>TAX REVENUE NEEDED FOR SELECTMEN</b>	<b>\$479,559</b>
<b>TOWN OF GRAFTON HIGHWAY BUDGET</b>	2019-2020 Proposed		
All Highway Expenditures	\$704,400	<b>TAXES NEEDED FOR TOWN GOVT.</b>	<b>\$479,559</b>
Less State Grant For Highways / Current Use	\$ 174,000	<b>TAXES NEEDED FOR HIGHWAYS</b>	<b>\$530,400</b>
<b>TAXES NEEDED FOR HIGHWAYS</b>	<b>\$530,400</b>	<b>TOTAL TAXES NEEDED FOR TOWN</b>	<b>\$1,009,959</b>

**TOWN OF GRAFTON  
COMPARISON OF TAXES**

<b>FISCAL YEAR</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>PROPOSED 2019-2020</b>
<b>GRAFTON SCHOOL DISTRICT</b>						
Local Education Spending	\$ 1,222,438	\$ 1,429,734	\$ 845,421	\$ 578,592	\$418,253	n/a
State Education Fund	\$ 550,397	\$ 753,767	\$ 621,987	\$ 1,022,554	\$1,327,339	n/a
Total School Taxes	\$ 1,772,835	\$ 2,183,501	\$ 1,467,408	\$ 1,601,146	\$1,745,592	
<b>TOWN GOVERNMENT</b>						
Selectmen's Budget	\$ 227,995	\$ 206,139	\$ 209,340	\$ 193,590	\$209,780	\$213,485
Special Articles	\$ 51,676	\$ 52,778	\$ 50,741	\$ 53,741	\$46,241	\$49,241
<b>HIGHWAYS</b>	\$ 480,960	\$ 509,000	\$ 523,150	\$ 530,850	\$527,200	\$530,400
<b>CAPITAL PROJECTS FUND</b>	\$ 139,000	\$ 139,000	\$ 141,000	\$ 149,000	\$149,000	\$149,000
<b>LOAN - TOWN GARAGE</b>			\$ 64,000	\$ 62,500	\$69,700	\$67,833
<b>TOTAL TOWN, HWYS, CAP. BUD.</b>	\$ 619,960	\$ 906,617	\$ 988,231	\$ 989,681	\$1,001,921	\$1,009,959
<b>SURPLUS OR (DEFICIT)</b>	\$ 300,000	\$ 188,654				
<b>TOTAL TAXES NEEDED:</b>						
<b>TOWN, HIGHWAY, CAP.BUD. ONLY</b>	\$ 899,733	\$ 906,617	\$ 988,231	\$ 989,681	1,001,921	1,009,959
<b>GRAND LIST-Actual &amp; Estimated</b>						
Municipal	\$ 1,596,206	\$ 1,587,227	\$ 1,599,475	\$ 1,590,665	\$1,587,855	\$1,587,855
Education - Homestead	\$ 744,787	\$ 787,876	\$ 753,767	\$ 715,689.00	\$695,846	
Education-non- resident	\$ 1,290,309	\$ 1,341,956	\$ 1,429,734	\$ 1,315,709	\$1,017,830	
<b>TAX RATES:</b>						
Town	0.55	0.57	0.63	0.64	0.63	
School (non-resident)	1.30	1.38	1.32	1.30	\$ 1.29	n/a
School (homestead)	1.23	1.27	1.21	1.19	\$ 1.18	n/a

**TOWN OF GRAFTON  
STATEMENT OF TAXES RAISED**

			<b>7/1/17-6/30/18</b>
<b>GRAND LIST - General Property</b>			
Municipal Grand List			\$ 1,590,665.00
Education Grand List - Homestead			\$ 5,823,189.16
Education Grand List - Non Resident			\$ 1,210,008.84
<b>TAXES ASSESSED AND BILLED</b>			
Municipal	\$ 1,590,665.00	0.6300	\$ 1,002,118.95
Education-Homestead	\$ 583,189.16	1.1855	\$ 691,370.75
Education-Non Resident	\$ 1,210,008.84	1.2988	\$ 1,571,559.48
Local Agreement	\$ 1,590,665.00	0.0143	\$ 22,746.51
Late Penalties			
<b>TOTAL</b>			<b>\$ 3,287,795.69</b>
<b>TAXES ACCOUNTED FOR:</b>			
Taxes Collected			\$ 2,951,120.51
Prebates from State of Vt			\$ 261,947.18
Plus unpaid Current Taxes			\$ 58,363.63
<b>TOTAL TAXES ACCOUNTED FOR</b>			<b>\$ 3,271,431.32</b>



TOWN OF GRAFTON  
GENERAL FUND  
COMPARATIVE BALANCE SHEET

	6/30/2017		6/30/2018
<b>ASSETS</b>			
Checking Account	\$ 507,138.00		\$ 421,932.41
Money Market Account	204,058.00		204,089.88
Hydrant Fund Certificate of Deposit	25,621.00		25,635.16
New Garage Loan Proceeds	0.00		0.00
Delinquent Taxes Receivable	39,912.00		65,096.99
Collector of Delinquent Taxes	3,550.00		5,991.35
Delinquent Interest Receivable	3,281.00		5,297.15
Accounts Receivable Library			1,796.86
Accounts Receivable	9,149.00		3,245.36
Due from State	0.00		19,040.50
Prepaid Insurance	0.00		93,296.37
Due from Others	0.00		0.00
<b>TOTAL ASSETS</b>	<b>\$ 792,710.00</b>		<b>\$ 845,422.03</b>
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts Payable	\$ 12,328.00		\$ 17,965.80
Due to the State			\$ 4,952.50
Due Grafton Organizations	5.00		8.86
Accrued Payroll and Benefits Payable	16,491.00		12,612.34
Due to Collector Delinquent Taxes	3,550.00		5,991.35
Due to Capital Projects Fund	180,145.00		251,215.46
Deferred Revenue-Grants	8,020.00		11,463.50
Deferred Revenue-Taxes & Interest	31,095.00		44,904.00
<b>TOTAL LIABILITIES</b>	<b>251,634.00</b>		<b>349,113.81</b>
FUND BALANCES			
Nonspendable Prepaid Insurance			\$93,296.37
Preservation of Records	16,384.00		14,426.00
Reappraisal Funds	34,130.00		39,451.00
Solid Waste	0.00		5,372.00
Retreatment	0.00		0.00
Walker Bridge Project	0.00		100,000.00
Unanticipated Funds	0.00		110,000.00
Town Hall Restoration	0.00		100,000.00
Voted Surplus Funds for Mower	130,548.00		0.00
Unassigned	360,014.00		33,762.85
<b>TOTAL FUND BALANCES</b>	<b>541,076.00</b>		<b>496,308.22</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 792,710.00</b>		<b>\$ 845,422.03</b>



**Collector of Delinquent Taxes  
Grafton, Vermont**

On May 21, 2018, I received the 2017-2018 Delinquent Tax Report from Town Treasurer, Kimberly Record. At that time the tax amount due was \$82,459.83 plus interest of \$3,641.28 and penalty of \$6,696.82 for a total of \$92,697.93. As of December 31, 2018, the total amount still due for 2017 -2018 was \$13,939.77 or approximately 15%.

There were no tax sales scheduled as of Dec 31, 2018. If there are any to be scheduled in 2019 the information will be posted at the Town Hall, in The Grafton News as well as the local newspaper as required by law.

Respectfully submitted,

Janice Atwood  
Collector of Delinquent Taxes

**Town of Grafton  
Schedule of Delinquent Taxes by Year**

<b>Tax Year</b>	<b>Beginning Balance</b>	<b>To Tax Collector</b>	<b>Collected</b>	<b>Balance</b>
2015	\$5,832.59		\$2,269.71	\$3,562.88
2016 -17	\$34,079.10		\$30,908.62	\$3,170.48
2017-18		\$58,363.63		\$58,363.63
<hr/>				
	<b>\$39,911.69</b>	<b>\$58,363.63</b>	<b>\$33,178.33</b>	<b>\$65,096.99</b>

TOWN OF GRAFTON		
FIXED ASSETS		
Real Estate and Equipment		
As of June 30, 2018		
DATE		
ACQUIRED	DESCRIPTION	COST
	<b>LAND:</b>	
1960	Swimming Pool - 2.7 acres	18,000
1952	Wilson Park - 0.50 acres Total (add'l .25 acres acquired by FEMA / Town Dec. 2015)	23,250
1951	Village Park - 55.9 acres	63,900
1928	Town Forest - Stebbins Land - 72 acres	72,300
2008	Pearo / Tuttle Lots	13,200
2016	Winnie Park - 0.50 acres	9,000
2017	Trayhan Property - 2.7 acres	9,400
	<b>*BUILDINGS:</b>	
1990	Village School	1,076,898
1988	Town Hall Addition and Vault	135,303
2015	Town Garage	993,856
2015	Salt Shed	22,875
1953	Grafton Public Library	5,000
1857	Town Hall	450
	<b>OTHER ASSETS:</b>	
1975	Hydrant System	230,900
1975	Street Lighting	23,700
	<b>HIGHWAY EQUIPMENT:</b>	
2018	Western Star w/plow and sander	193,340
2016	Western Star w/plow and sander	159,298
2014	Chevy 2500	44,180
2014	Freightliner w / plow & sander (Trk 4)	143,419
2013	924 Cat Loader	174,500
2012	John Deere Backhoe	93,650
2010	Caterpillar Grader	173,900
1995	York Rake x 2	3,444
2003	Power washer x 2	4,495
2005	Chipper	7,500
2017	Case tractor w/mower & blower	130,548
	<b>OFFICE EQUIPMENT:</b>	
2015	Lenovo ThinkCentre M58	730
2015	Lenovo ThinkCentre M58	730
2015	Lenovo ThinkCentre M58e	1,006
2013	Lenovo ThinkCentre M58	730
2004	HP Laserjet 2300d printer	524
2011	IBM Personal Wheel Writer	330
1997	File Cabinets and Chairs	589
2015	Lenovo Laptop Highway Dept.	695
* Note: Improvements to buildings are not included in cost.		

# **TOWN OF GRAFTON CAPITAL BUDGET COMMITTEE REPORT**

October 29, 2018

The Capital Budget Committee met on October 29, 2018 to discuss the recommendations from the Select Board and Road Foreman for Capital appropriations for the fiscal year 2019/2020.

Based on the current projects identified and the current and projected reserves available the Committee recommends funding the Capital Budget for the upcoming fiscal year at \$149,000.

**Highway Roadway & Structures Projects:** The Committee recommends \$10,500

**Fire Truck Fund:** The Committee recommends \$15,000

**Highway Equipment Reserve:** The Committee recommends \$75,000

**Guard Rails Projects:** The Committee recommends \$4,000

**Town Hall Refurbishment:** The Committee recommends \$0

**Computer Upgrade Program:** The Committee recommends \$3,000

**Bridge Maintenance Program:** The Committee recommends \$5,000

**Bridge Construction Program:** The Committee recommends \$36,500

Capital Budget Committee Members:

Hardy Merrill, Chairman	Kim Record, ex officio
Mike Faulkner	Linda Robertson
Joan Lake	Joseph Valente
Cynthia Gibbs	Danny Taylor

# **TOWN OF GRAFTON CAPITAL PROJECTS FUND**

## **UPDATE OCTOBER 2018**

### **HIGHWAY ROADWAYS & STRUCTURES PROJECTS**

There are no major roadway projects scheduled requiring capital funds in the coming year. However, a review of the Capital Budget Plan for Culverts prepared by the Windham Regional Commission indicates we should be funding today \$10,500 a year to cover our 10% share of any Trans Grant or 20% up to \$60,000 for a Better Roads Grant that will be used to fund culvert replacements thru 2028.

### **FIRE TRUCK FUND**

With the funding of \$15,000 the fire department is estimated to have a truck reserve close to \$110,000 by 6/30/20. In the coming year they will be reviewing all options for refurbishing /replacing the department's Ladder Truck and identifying any other equipment of a capital nature, other than trucks, that are required in the performance of their duties.

### **HIGHWAY EQUIPMENT PROGRAM**

The highway department is planning to replace the pickup truck, lease an excavator, and purchase a trailer for the excavator in the 2019/20 fiscal year. With the funding of \$75,000 in 2019/20 the Equipment Reserve will be adequately funded to cover the replacement of Truck #4 in 2021.

### **GUARD RAIL RESERVE**

New State requirements call for guard rails to be installed anytime we repave an area where there is a significant drop-off. Accordingly, \$4,000 is allocated to this reserve.

### **TOWN HALL STRUCTURAL REPAIRS**

With the establishment of the Town Hall Restoration Fund and a reserve of over \$11,000 in the Capital Projects Fund no additional funds are being allocated in 2019/20.

### **COMPUTER UPGRADE PROGRAM**

With the funding of \$3,000 needed upgrades to our computer hardware will be adequately funded.

### **BRIDGE MAINTENANCE PROGRAM**

Our bridges are continuing to age. The Road Foreman recommends continued funding for this program. \$5,000 allocated this year.

### **BRIDGE CONSTRUCTION PROGRAM**

Cost of Walker Bridge replacement is unknown at this time. \$36,500 has been allocated to this program.

TOWN OF GRAFTON				
CAPITAL BUDGET ANALYSIS				
		Actual	Voted	Proposed
		2017-2018	2018-2019	2019-2020
TAX REVENUE				
Highway Roadway Program		20,000	20,000	0
Highway Structures Program		-	-	10,500
Highway Equipment		100,000	100,000	75,000
Guardrails		4,000	4,000	4,000
Fire Truck		15,000	15,000	15,000
Town Hall		-	-	-
Bridges-Scrapping & Painting		5,000	7,000	5,000
Computer Replacements		5,000	3,000	3,000
Bridge Construction Program				36,500
Total Tax Revenue		\$ 149,000	\$ 149,000	\$ 149,000
	Actual			Actual
	Reserves	Actual	Actual	Reserves
	Balance	Additions	Expenditures	Balance
	6/30/2017	2017-2018	2017-2018	6/30/2018
RESERVE ANALYSIS				
Highway Roadway Program	10,507	20,000	-	30,507
Highway Structures Program	65,934	-	-	65,934
Highway Equipment	81,466	100,000	(62,950)	118,516
Guardrails	4,000	4,000	-	8,000
Fire Truck	-	15,000	(15,000)	-
Town Hall	11,239	-	-	11,239
Bridges-Scrapping & Painting	5,000	5,000	-	10,000
Computer Replacements	2,000	5,000	-	7,000
Bridge Construction Program	-	-	-	-
TOTAL	\$ 180,146	\$ 149,000	\$ (77,950)	\$ 251,196
	Actual			Projected
	Reserves	Voted	Projected	Reserves
	Balance	Additions	Expenditures	Balance
	6/30/2018	2018-2019	2018-2019	6/30/2019
RESERVE ANALYSIS				
Highway Roadway Program	30,507	20,000	-	\$ 50,507
Highway Structures Program	65,934	-	-	\$ 65,934
Highway Equipment	118,516	100,000	-	\$ 218,516
Guardrails	8,000	4,000	-	\$ 12,000
Fire Truck	-	15,000	(15,000)	\$ -
Town Hall	11,239	-	-	\$ 11,239
Bridges-Scrapping & Painting	10,000	7,000	-	\$ 17,000
Computer Replacements	7,000	3,000	(2,500)	\$ 7,500
Bridge Construction Program	-	-	-	-
TOTAL	\$ 251,196	\$ 149,000	\$ (17,500)	\$ 382,696

TOWN OF GRAFTON		
CAPITAL PROJECTS FUND		
COMPARATIVE BALANCE SHEET		
	6/30/2017	6/30/2018
ASSETS		
Due from General Account	\$ 180,144.98	\$ 251,196
Accounts Receivable-State of VT		
TOTAL ASSETS	180,144.98	251,196
LIABILITIES		
Accounts payable	-	-
TOTAL LIABILITIES	\$ -	\$ -
FUND BALANCES:		
Reserved Funds:		
Highway Structures Reserve	\$ 65,933.62	\$ 65,934
Highway Roadway Reserve	10,506.54	30,507
Guardrails	4,000.00	8,000
Highway Equipment	81,465.80	118,516
Computers	2,000.00	7,000
Town Hall	11,239.02	11,239
Town Garage		
Bridge Painting	5,000.00	10,000
TOTAL FUND BALANCES	180,144.98	\$ 251,196





As most of you are aware by now, the new Election Day voter registration law went into effect on January 1, 2017. This allows individuals to register to vote the same day as voting.

Last year, Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>





## CEMETERY AGENT REPORT 2017

There were a total of eleven burials in four of our working cemeteries in the township of Grafton, Vermont in 2017.

All of these were cremated remains except for two full body burials with casket and vault, one was laid to rest in the Burgess Cemetery and the other in the Houghtonville Cemetery. Of the cremated remains there were six placed in the Houghtonville Cemetery and one each in the Burgess, Cobb and Middletown Cemeteries.

As usual the cemeteries are closed to burials from now until June.

Respectfully submitted,

E. Donald Lawrence  
Cemetery Agent  
January 2018



## **TOWN OF GRAFTON TOWN CONSTABLE REPORT FOR 2018**

This year:

- Vin Numbers checked - 0
- Picked up 4 dogs, located the owners because the dogs were properly registered. This is important and it is the law, 1 was found by the owners and 1 was brought to the Humane Society
- Checked on possible rabid beaver but was not.
- Severed court papers
- Removed dead deer on Rt. 35
- Investigation of dogs killing chickens
- Pigs loose on Eastman Rd
- Followed up on unregistered dogs

Please remember to register and keep tags on your four-legged canine friends by April 1<sup>st</sup>. After that date, any dog is considered unlicensed and will be dealt with per order of the Town Ordinance. I will be traveling the roads in search of unlicensed dogs. Please write a phone number on your dog's collar in case the tags fall off, this makes locating the owners much easier.

Beware of strange acting animals. If you suspect an unhealthy critter, please contact me as soon as possible.

Respectfully,

Mike Waysville, Town Constable  
Emergency Phone Number:  
Home (802) 875-2240



## TOWN OF GRAFTON FIRE WARDEN'S 2018 REPORT

We issued 69 fire permits this year and we had one woodland fire. Approximately one acre burned on Bull Hill in July as the result of a lightning strike.

If anyone wishes to kindle an outdoor fire, please call or text me at (802) 380-0131 for a permit. If the ground is covered with snow, no permit is required. You are reminded that we may only burn natural material. Painted and pressure treated wood and household trash must be disposed of by other means.

Respectfully Submitted,  
William Brown, Grafton Fire Warden 843-2523  
Eric Stevens, Assistant Fire Warden 843-2568





## **TOWN HEALTH OFFICER (THO) SERVICES 2018**

1. The main function is first preventing and or correcting of the spread of unhealthy situations.
2. Investigating by town wide surveys all standing water where mosquitoes can accumulate in spring, summer and fall until frost. This hopefully eliminates chances of WN EEE and possibly the ZIKA virus spread.
3. Testing of the Town of Grafton Swimming Pool was done every second week from Memorial Day until Labor Day which was agreed upon with the Select board. 2018 was the worst year for precipitation and the pool was not used during most of the summer.
4. Testing homeowners water supply for E-Coli is done at no charge to the homeowner.
5. Property owners who are allowing Odors or Overflow from a failed septic system will be the responsibility of the Town Health Officer to handle.
6. There have been reports and investigations by the Town Health Officer into rental conditions that are not up to standards with refuse strewn all over the property. There is a Rental Agency that if need be we can refer to.

In the unlikely event that our requests are not followed, we can request a formalization of “The Grafton Town Board of Health” to investigate whether further actions by the town are necessary for compliance.

Respectfully submitted,  
Jay H Karpin  
484 Williams Street Suite 200  
Brattleboro, Vt. 05301

802-451-0007  
jaykarpin@gmail.com

**Town of Grafton  
Listers' Report  
For the Year Ending June, 2018**

The 2018 Grand List was filed on May 23, 2018 then completed with revisions on June 22, 2018 with a Municipal Value of \$1,587,795 and a Total Education Value of \$1,604,725.03.

During the year approximately 40 properties were visited and/or reviewed by the Listers. Where appropriate, changes of appraisal were completed and mailed to property owners on May 23, 2018. 1 grievance was filed by property owners. After review of the grievance the Listers adjusted this property.

There was no appeal to the Board of Civil Authority.

Currently there are 96 parcels in Current Use totaling approximately 14,210 acres which is about 60% of the town's total acreage.

From April 1, 2017 to March 31, 2018 there were 43 property transfers of which 8 were used by the State of Vermont in the sales study. These sales and the valid sales from the previous 2 years have been used by the State of Vermont to calculate that our Common Level of Appraisal (CLA) for the 2019-20 tax year is 111.71% The CLA is used in the calculation of the town's education tax rates. In the 2018-19 tax year the CLA was 115.98%. Grafton's Coefficient of Dispersion (COD) related to the state's sales study is 16.75%, up from the prior year's 13.4%. If the COD were to reach 20% the town would be required by the State of Vermont to perform a reappraisal of the town's Grand List. However, it has been 10 years since our last reappraisal and new legislation is being proposed which could trigger a reappraisal if the town's CLA is over 110% for 2 consecutive years. Therefore, we are investigating the possibility of contracting for a town-wide reappraisal. More information will be forthcoming in the 2019 Town Report.

The Board of Listers is charged with maintaining the relative fairness of property values. To accomplish this we try to review all parcels each year and update assessments according to any changes made that have an impact on the value of the parcel. All property owners planning to construct a building or structure (or planning to make any additions to an existing building) with a cost greater than \$500, are requested to obtain a **Building Notification Form** at the Town Office, complete the form and file it in the Town Office.

We welcome any questions or concerns owners might have about their property. The speediest method of contact is via email [listers@grafftonvt.org](mailto:listers@grafftonvt.org) (we check this email daily) or just leave us a note on the listers' desk in the Town Hall. We will respond as quickly as possible. We can also be reached through the Town Clerk's office at 802-843-2319.

We would like to thank Grafton property owners for their ongoing cooperation and patience as we fulfill the obligations of our job as Listers.

Respectfully yours,

Grafton Board of Listers  
Hardy Merrill, Chair  
Joan Lake  
Nancy Merrill

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed List..d Value	Non-Resi Ed, Listed Value	Total Education Listed Value
Residential I R1	195	53,366,000	26,117,416	27,248,584	53,366,000
Residential II R2	152	69,410,200	32,488,250	36,921,950	69,410,200
Mobile Homes-U MHU	11	155,900	27,100	128,800	155,900
Mobile Homes-L MHL	17	1,490,400	649,800	840,600	1,490,400
Seasonal I S1	19	2,224,700	381,900	1,842,800	2,224,700
Seasonal II S2	63	20,261,000	555,300	19,705,700	20,261,000
Commercial C	32	15,251,000	0	15,251,000	15,251,000
Commercial Apts CA	0	0	0	0	0
Industrial I	0	0	0	0	0
Utilities-E UE	2	3,740,700	0	3,740,700	3,740,700
Utilities-O UO	0	0	0	0	0
Farm F	2	1,388,200	0	1,388,200	1,388,200
Other O	0	0	0	0	0
Woodland W	21	1,822,400	0	1,822,400	1,822,400
Miscellaneous M	93	10,401,500	122,700	10,278,800	10,401,500
<b>TOTAL LISTED REAL</b>	<b>607</b>	<b>179,512,000</b>	<b>60,342,466</b>	<b>119,169,534</b>	<b>179,512,000</b>
P.P. Cable	1	171,403		171,403	171,403
P,P, Equipment	0	0			
P,P, Inventory	0	0			
<b>TOTAL LISTED P.P.</b>	<b>1</b>	<b>171,403</b>		<b>171,403</b>	<b>171,403</b>
<b>TOTAL LISTED VALUE</b>		<b>179,683,403</b>	<b>60,342,466</b>	<b>119,340,937</b>	<b>179,683,403</b>
<b>EXEMPTIONS</b>					
Veterans 1OK	2/2	20,000	20,000	0	20,000
Vaterans >1OK		60,000			
<b>Total Veterans</b>		<b>80,000</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>
P.P. Contracts	1	171,403			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	1/1	241,100	0	241,100	241,100
Non-Apprv(voted)	4/4	1,461,600			
Ownar Pays Ed Tax	0/0	0			
<b>Total Contracts</b>	<b>6/5</b>	<b>1,874,103</b>	<b>0</b>	<b>241,100</b>	<b>241,100</b>
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total FarmStabContr</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Currant Use	96/96	18,524,856	2,475,500	16,049,356	18,524,856
Special Exemptions	0		0	0	0
Partial Statutory	0/0	0	0	0	0
<b>Sub-total Exemptions</b>		<b>20,478,959</b>	<b>2,495,500</b>	<b>16,290,456</b>	<b>18,785,956</b>
<b>Total Exemptions</b>		<b>20,478,959</b>	<b>2,495,500</b>	<b>16,290,456</b>	<b>18,785,956</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>1,592,044.44</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>578,469.66</b>	<b>1,030,504.81</b>	<b>1,608,974.47</b>
NON-TAX 17 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411					

## **Grafton Planning Commission 2018 Annual Report**

Submitted December 16, 2019

The Grafton Planning Commission (GPC) is an integral part of a regional and statewide system to ensure coordinated land management and planning efforts throughout the state. The GPC works with a variety of organizations including the Windham Regional Commission (WRC) and various state agencies to ensure this coordination. The Grafton Selectboard appoints the seven member commission.

The majority of Grafton Planning Commissions' time and energy over the past year was spent on completing the 2019-2026 Grafton Town Plan. The Plan is a comprehensive document which will act as both a resource and a guide for the Town over the next eight years. As of this writing, the Plan has been completed and a hearing for public comment has been scheduled. Assuming no major surprises, the Grafton Selectboard will have adopted the Plan by the March 2019 Town Meeting. As many in the community know, the process of developing this Plan has been long and difficult. The Planning Commission has worked hard to develop a Plan that honors the many points of view within the community while aligning it with regional and state goals. The constant goal in the development of the Plan was to find the proper balance between the public good and private rights and interests.

With the Town Plan complete, several other initiatives can now move forward. Having an approved Town Plan is required if a town would like to apply for a 'Village Center Designation'. The application process is almost complete and will be submitted as soon as the Town Plan is approved. The Village Center Designation will make the Town eligible for grants the Town is presently not eligible for. The GPC also plans on reviewing and updating both the Flood Plan Prevention Regulations (adopted 2007) and the Grafton Subdivision Regulations (adopted 2009) during the next 12 months.

On October 15, 2108, the Selectboard voted to create a Development Review Board (DRB). Before that date, the Planning Commission acted as the Town's quasi-judicial body to hear subdivisions applications. The DRB will now take over that responsibility, which will free up time for the Planning Commission to focus on the GPC's other responsibilities in the future.

The GPC continued to coordinate with the Selectboard in seeking a long-term solution for potential water and wastewater issues within the Village. A combination of factors including the density of the properties within the Village, the age of individual wells and septic systems on those properties, and the proximity of those wells and septic systems to the two branches of the Saxtons River have caused great concern for a long time. This will be a major topic of discussion for both the GPC and the Selectboard in the coming year and beyond.

Finally, expect to hear from us! A lot of work went into the development of the new Town Plan, but it will not be a static document that will sit on a shelf for the next eight years. The GPC hopes to start a process of review and revision that will include surveying the community.

I want to thank the previous chair, Eric Stevens, for his countless hours and selfless dedication during his time as chair. I would also like to thank the rest of the GPC board for their commitment to the completion of the Town Plan.

The Grafton Planning Commission holds its meetings on the second Tuesday of each month at 6:30 pm at the Town Garage. We encourage the community to attend and participate.

Respectfully submitted,

Dave Culver, Grafton Planning Commission Chair



TOWN OF GRAFTON		
FUNDS IN TRUSTEESHIP		
July 1, 2017 - June 30, 2018		
Kim A. Record, Treasurer		
<b>TOTAL FUNDS IN TRUSTEESHIP 6/30/18</b>	<b>\$ 109,822.70</b>	
DISTRIBUTION OF INCOME, to June 30, 2018		
<b>Dividends and Interest Received</b>		
<b>AMOUNT DESIGNATED FOR:</b>		
Interest on Cemetery Maintenance Funds		\$ 2.59
Interest on Cemetery Lots and Graves Funds		4.58
Village Park		20.98
Wilson Memorial Park		(18,975.89)
Grafton Village Library		0.07
So. Congregational Church Society		0.08
Grafton Fund		19.04
Town School District		4.02
		<b>\$ (18,924.53)</b>
<b>INVESTMENTS</b>		
	<b>Capital</b>	<b>Income</b>
<b>FOR CEMETERY MAINTENANCE</b>		
Community Bank NA	\$ 17,264.55	\$ 2.59
<b>FOR CEMETERY LOTS AND GRAVES</b>		
Community Bank NA	30,955.25	4.58
<b>FOR VILLAGE PARK</b>		
People's United C/D #4606	6,000.00	20.98
<b>FOR WILSON MEMORIAL PARK</b>		
Community Bank NA	24,232.06	2.72
Community Bank NA		
<b>G.E.Corp., Common Stock-1440 shares @ \$13.61</b>	19,598.40	(19,296.00)
<b>General American Corp., 17 shares @\$53.02</b>	901.34	317.39
<b>FOR LIBRARY AND CHURCH</b>		
S. B. Jones Fund-Community Bank	700.56	0.15
<b>FOR GRAFTON INDIVIDUALS</b>		
Grafton Fund People's United C/D 29421	5,000.00	17.53
Grafton Fund People's United Savings Acct. 30630	3,035.75	1.51
<b>FOR TOWN SCHOOL DISTRICT</b>		
Edward Walker Fund -Community Bank	1,034.79	0.17
Dean & Baker Fund-Chittenden Bank C/D 4596	1,100.00	3.85
	<b>\$ 109,822.70</b>	<b>\$ (18,924.53)</b>

TOWN OF GRAFTON							
FUNDS IN TRUSTEESHIP-KIM A. RECORD, TREASURER							
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES							
For the Year Ended June 30, 2018							
					S.B.Jones		
	Cemetery	Sales-Lots	Wilson	Village	Library and	Grafton	Totals
	Care	and Graves	Park	Park	Church	Fund	(Memo Only)
<b>ASSETS</b>							
Cash in Savings or Ck.Acct.	\$ 17,264.55	\$ 30,955.25	\$ 24,232.06		\$ 700.56	\$ 3,035.75	\$ 76,188.17
Certificates of Deposit				6,000.00		5,000.00	11,000.00
Common Stock			20,499.74				20,499.74
Interest Receivable							-
<b>TOTAL ASSETS</b>	<b>\$ 17,264.55</b>	<b>\$ 30,955.25</b>	<b>\$ 44,731.80</b>	<b>\$ 6,000.00</b>	<b>\$ 700.56</b>	<b>\$ 8,035.75</b>	<b>\$ 107,687.91</b>
<b>LIABILITIES &amp; FUND BALANCE</b>							
Liabilities: Due to General Fund							\$ -
<b>Fund Balances:</b>							
Reserved for Endowment			\$ 20,499.74	\$ 6,000.00	\$ 700.56	\$ 5,000.00	\$ 32,200.30
Designated for Future Use	17,264.55	30,955.25	24,232.06			3,035.75	75,487.61
<b>Total Fund Balances</b>	<b>\$ 17,264.55</b>	<b>\$ 30,955.25</b>	<b>\$ 44,731.80</b>	<b>\$ 6,000.00</b>	<b>\$ 700.56</b>	<b>\$ 8,035.75</b>	<b>\$ 107,687.91</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>							\$ -
TOWN OF GRAFTON							
FUNDS IN TRUSTEESHIP-KIM A. RECORD, TREASURER							
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES (Cash Basis)							
For the Year Ended June 30, 2018							
					S. B. Jones		
	Cemetery	Sales-Lots	Wilson	Village	Library and	Grafton	Totals
	Care	and Graves	Park	Park	Church	Fund	(Memo Only)
<b>REVENUE:</b>							
Interest on Investments	\$ 2.59	\$ 4.58	\$ 3.72	\$ 20.98	\$ 0.15	\$ 19.04	\$ 51.06
Unrealized Gain(Loss) on Investments			(18,978.61)				(18,978.61)
Common Stock Dividends			885.76				885.76
From Sales or Other Sources	342.41	1,187.11					1,529.52
<b>TOTAL REVENUE</b>	<b>\$ 345.00</b>	<b>\$ 1,191.69</b>	<b>\$ (18,089.13)</b>	<b>\$ 20.98</b>	<b>\$ 0.15</b>	<b>\$ 19.04</b>	<b>\$ (16,512.27)</b>
<b>EXPENDITURES:</b>							
Transfers to General Fund			\$ 367.29				367.29
Transfers to Other Organizations					0.33		\$0.33
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 1,191.69</b>	<b>\$ 367.29</b>	<b>\$ 20.98</b>	<b>\$ 0.33</b>	<b>\$ 19.04</b>	<b>\$ 1,599.33</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>							
<b>FUND BALANCES, 6/30/17</b>	<b>\$ 16,919.55</b>	<b>\$ 29,763.56</b>	<b>\$ 63,188.22</b>	<b>\$ 6,000.00</b>	<b>\$ 700.74</b>	<b>\$ 8,016.71</b>	<b>124,588.78</b>
<b>FUND BALANCES, 6/30/18</b>	<b>\$ 17,264.55</b>	<b>\$ 30,955.25</b>	<b>\$ 44,731.80</b>	<b>\$ 6,000.00</b>	<b>\$ 700.56</b>	<b>\$ 8,035.75</b>	<b>\$ 107,687.91</b>

TOWN OF GRAFTON			
TRUST FUNDS FOR THE BENEFITS OF INDIVIDUALS			
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES			
RONALD F. CAREY TREASURER			
For the year ended June 30, 2018			
	Campbell Fund	Woolson Fund	Totals (Memo Only)
ASSETS			
Cash-Business Money Market	\$ 6,659.51	\$ 3,914.80	\$ 10,574.31
Certificate of Deposit-People's United	2,557.44		2,557.44
Money Market-Community BANK	9,051.06	6,034.08	15,085.14
TOTAL ASSETS	\$ 18,268.01	\$ 9,948.88	\$ 28,216.89
LIABILITIES AND FUND BALANCES			
Liabilities			
Fund Balances:			
Reserved for Endowment	\$ 5,000.00	\$ 2,000.00	\$ 7,000.00
Unrestricted	13,268.01	7,948.88	21,216.89
Total Fund Balances		\$ 9,948.88	\$ 28,216.89
TOTAL LIABILITIES AND FUND BALANCES	\$ 18,268.01	\$ 9,948.88	\$ 28,216.89
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES			
RONALD F. CAREY, TREASURER			
For the year ended June 30, 2018			
REVENUE:			
Interest on TD Bank Money Market	\$ 5.32	\$ 3.17	\$ 8.49
Interest on Comm Money Market	1.38	0.92	2.30
Previous Year		8.97	8.97
Payment of Loan			
TOTAL REVENUE	\$ 6.70	\$ 13.06	\$ 19.76
EXPENDITURES:			
Grants to Beneficiaries			
Grant			
TOTAL EXPENDITURES			
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES	\$ 6.70	13.06	19.76
FUND BALANCES, 6/30/17	\$ 18,261.31	\$ 9,935.82	\$ 28,197.13
FUND BALANCES, 6/30/18	\$ 18,268.01	\$ 9,948.88	\$ 28,216.89
David R.Campbell left \$5000 to the town in 1876 f/b/o individuals in need			
Amas Woolson left \$2000 to the town in 1924 f/b/o individuals in need			

## Grafton Cares Town of Grafton 2018

Grafton Cares was established in 1993 by a group of townspeople concerned with providing help and support to their neighbors. Many new programs have been instituted in the past few years, along with efforts that have been in place for many years.

### Wednesday Lunch at the Chapel

The big story here is the repair of the Chapel floor and we are excited to be back in. We were very grateful to folks at the White Church, especially Mary Feder among others, for making us feel welcome in the basement kitchen so that we could carry on the Wednesday Lunch. Many thanks go to Steve Nolan, the “clerk of the works” for making the Chapel repairs possible. Many thanks also to John Hallock, Ivor Stevens and so many others for the roles they played. Everything is solid and looks great.

What we need are more cooks. The Wednesday Lunch provides a great opportunity for folks to get out and meet friends and neighbors over a good, hot meal. This is what makes it a “community” lunch. We learn so much about “the news” as to who needs help, who has had a baby, etc., that involve many of our other programs. Think about trying your hand at cooking, including a full meal, a single dish, a salad, dessert or what have you. Grafton Cares reimburses expenses. Give Kate Bova a call at 869-1527 or Dennis & Karen Hunt at 869-2674.

### Community Suppers

Along with the weekly lunch, our monthly community suppers in Athens and Grafton continue from September through June. In Grafton, we want to include families who are unable to attend the Wednesday lunch. Coordinating with the Grafton Library, which offers an after school program before the supper, it has proven to be very successful. In Athens, our monthly suppers build community spirit as the word continues to spread. *The Athenian*, our local newspaper sponsored by Grafton Cares, is available at the suppers, online, or places around town. This is a way of keeping up with the local news in Athens and in our surrounding area.

### Financial Assistance Committee

This committee, often working in collaboration with other organizations, offers a helping hand to those with a variety of temporary or long-term needs, ranging from transportation to medical appointments, to financial assistance for families or individuals with urgent needs. Grafton Cares also offers, for temporary or long-term use, a variety of medical equipment for special health needs. A Fuel Assistance Program that includes cordwood has been in operation for many years with the generous support of various donors. This program has filled an important niche by providing emergency fuel aid for those with a temporary need or who are awaiting more long-term support from other agencies. A large, anonymous donation in memory of Barbara Rogers is ready for use in a serious crisis.

### Gas Card Program

The gas card program began many years ago with the generous contribution of gas cards from Old Tavern guests, via the Windham Foundation. Grafton Cares now funds this program. We distribute these cards to community members to meet emergency needs involving medical transportation issues or financial hardship. Earlier this year our supplier in Burlington was bought

out by another oil company and our source for gas cards ended. We are determined to find a replacement, as this program is a great value to those in need.

#### Meals On Wheels

Meals On Wheels are available from Valley Cares. Delivered by Grafton Cares' volunteer drivers, Meals On Wheels, is a USDA funded program, available through Senior Solutions (formerly the Council On Aging). Call Dennis Hunt at 869-2674 for more information.

#### Sunshine Baskets

Sunshine Baskets, filled with fresh fruit, are given to our older neighbors and to those who have had surgery just to give a boost to all. Board members enjoy visiting with these people as much as delivering the baskets.

#### Strong Living

Strong Living is a popular program where participants ages 40 and up attend two, one hour sessions per week. Led by trained volunteers through a series of stretching and weightlifting exercises, this program has become a fixed date on many participants' calendars and a great way to catch up on the local news. A donation is suggested to cover the cost of equipment and facilities. Call Kim Bank at 843-1180.

#### Welcome Bags

The Welcome Bag Program has been greatly appreciated by recipients who are new to Grafton and Athens. It contains a variety of "goodies" and all kinds of information to welcome new folks to town. Please contact Lynne Buehler at 843-1125 if you are aware of the arrival of a new neighbor.

#### Grafton Cares Knitters

A group of local knitters keep busy with various projects such as beautiful shawls for those in need of comfort and baby blankets, which are combined with board books and a book bag from the Grafton Library, to welcome little ones born to area families.

#### Rides Coordinator

To better facilitate the coordination of transportation needs, a rides coordinator was appointed from the Grafton Cares Board. Please call Maggie Stewart at 843-2487 if you or a family member requires transportation to medical appointments, or need information about other area ride programs.

#### Additional Events

80+ Luncheon. Each Fall, we invite all 80+ year olds and guests from Grafton and Athens to our annual luncheon at the Chapel. Our goal is to celebrate their contributions to the quality of life in our two towns. The Sixth Grade joins us to help serve the meal and visit with guests.

Christmas Day Dinner. For the last few years we have sponsored a Christmas Day Dinner at 12:00 in the Chapel building. A good number of residents have attended this special meal.

For more information about Grafton Cares or any of its programs, contact Dennis Hunt, President of Grafton Cares at 869-2674

**Grafton Cares Treasurer's Report**  
**June 30, 2018**

	<b>2018</b>	<b>2018</b>	<b>2019</b>
	<b>Proposed Budget</b>	<b>Actual Budget</b>	<b>Proposed Budget</b>
<b>INCOME</b>			
Town of Grafton	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Athens Organizations	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Senior Solutions-Lunch	\$ 700.00	\$ 654.90	\$ 700.00
Living Strong Donations	\$ 1,000.00	\$ 975.00	\$ 1,000.00
Donations-Wed Lunch	\$ 3,750.00	\$ 5,973.05	\$ 3,750.00
Donations-Comm Supper	\$ 2,800.00	\$ 2,211.49	\$ 2,000.00
Other Fundraising	\$ 2,000.00	\$ 276.00	\$ 500.00
Fundraising Letters/Grant	\$ 200.00		
Interest earned	\$ 5.00	\$ 58.25	\$ 25.00
Interest on CD	\$ 12.00	\$ 5.35	\$ 10.00
Welcoming Center Fundraiser		\$ 1,349.99	\$ 1,000.00
Memorials	\$ 500.00	\$ 75.00	\$ 100.00
Gas Card Donations			
General Income		\$ 6,827.00	\$ 1,000.00
Reimbursements		\$ 190.00	
<b>Total Income</b>	<b>\$ 12,967.00</b>	<b>\$ 20,596.03</b>	<b>\$ 12,085.00</b>
<b>EXPENSES</b>			
<b>Community Supper</b>			
Food-Grafton	\$ 1,200.00	\$ 409.60	\$ 800.00
Food-Athens	\$ 1,200.00	\$ 896.57	\$ 1,200.00
Chapel Rent	\$ 300.00	\$ 600.00	\$ 300.00
Fuel	\$ 200.00	\$ 225.00	\$ 200.00
Paper products	\$ 400.00	\$ 61.80	\$ 400.00
<b>Total Community Supper</b>	<b>\$ 3,300.00</b>	<b>\$ 2,192.97</b>	<b>\$ 2,900.00</b>
<b>Wednesday Lunches</b>			
Food	\$ 3,000.00	\$ 2,487.56	\$ 3,000.00
Paper products	\$ 400.00	\$ 458.58	\$ 400.00
Equipment	\$ 100.00	\$ 7.98	\$ 400.00
Fuel	\$ 900.00	\$ 350.00	\$ 900.00
Chapel Rent	\$ 1,000.00	\$ 1,450.00	\$ 1,000.00
<b>Total Wednesday Lunches</b>	<b>\$ 5,400.00</b>	<b>\$ 4,754.12</b>	<b>\$ 5,700.00</b>
<b>Living Strong</b>			
Chapel Rent	\$ 750.00	\$ 150.00	\$ 750.00
Instructor's Fee	\$ 1,200.00	\$ 1,005.00	\$ 1,200.00
Fuel charge	\$ 300.00	\$ 150.00	\$ 300.00
<b>Total Living Strong</b>	<b>\$ 2,250.00</b>	<b>\$ 1,305.00</b>	<b>\$ 2,250.00</b>

**Grafton Cares Treasurer's Report**  
**June 30, 2018**

<b>Administration</b>			
Insurance	\$ 1,500.00	\$ 1,378.64	\$ 1,500.00
Postage	\$ 100.00	\$ 109.20	\$ 100.00
Office Supplies	\$ 150.00	\$ 67.27	\$ 150.00
Athenian office supplies	\$ 100.00	\$ -	\$ 100.00
Misc. expenses	\$ 50.00	\$ 987.00	\$ 500.00
<b>Total Administration</b>	<b>\$ 1,900.00</b>	<b>\$ 2,542.11</b>	<b>\$ 2,350.00</b>
<b>Other</b>			
Personal Assistance Expense	\$ 6,000.00	\$ 4,828.43	\$ 6,000.00
Community Outreach-Gas cards	\$ 4,000.00	\$ 5,000.00	\$ 4,000.00
Community Outreach-Children	\$ 1,700.00	\$ 1,475.00	\$ 1,700.00
Food Shelf	\$ 3,000.00		\$ 2,000.00
Community Donations	\$ 250.00	\$ 60.00	\$ 300.00
Welcome Center Expenses	\$ 150.00	\$ 58.42	\$ 150.00
Welcome Basket Expenses	\$ 150.00	\$ 107.80	\$ 150.00
Fundraising Expenses			
Memorial Bereavement Fund	\$ 500.00		\$ 250.00
Community special events	\$ 300.00	\$ 128.06	\$ 300.00
Knitters Expenses	\$ 125.00	\$ 175.00	\$ -
Nutrition baskets	\$ 400.00	\$ 245.75	\$ 400.00
Misc. equipment	\$ 500.00		\$ 500.00
<b>Total</b>	<b>\$ 17,075.00</b>	<b>\$ 12,078.46</b>	<b>\$ 15,750.00</b>
<b>TOTAL EXPENSES</b>	<b>\$ 29,925.00</b>	<b>\$ 22,872.66</b>	<b>\$ 28,950.00</b>
<b>BALANCES</b>			
Checking Account	\$ 17,780.67		
MMA *			
MMA-Fin Asst	\$ 16,761.30		
CD	\$ 7,298.89		
Barbara Fisher Rogers Memorial Fund	\$ 51,056.21		
<b>TOTAL ASSETS</b>	<b>\$ 92,897.07</b>		
* Please note: We have combined the two MMA's into one			

## **Grafton Public Library – Report of the Trustees**

### **Fiscal Year 2017-2018**

The Grafton Public Library continues to be a busy place and a center of community life in Grafton.

Library initiatives and improvements during the past year include the completion of the library automation project. Patrons may now access our library collection at home or on the road, via our on-line automated system Library World system, to search for materials or see what's new to the collection, through any device connected to the internet. In the library, patrons and our valued library volunteers are now enjoying our new circulation desk area with fully accessible furniture, purchased at reasonable cost through the Department of Corrections. Our historic building received attention this year both with the beautification of library grounds and new indoor lighting. Through the efforts and considerable support of volunteer Sarah Yarosevitch, the library added a picnic table that sees much use and re-vamped our flower beds and gardens, causing visitors to remark on the gorgeous new blooms. The replacement of outdated and cracked fixtures on the first floor with 'greener,' more cost-effective lighting has brightened the building as well as saving energy.

Our librarian, Michelle Dufort, and the library's volunteers have also created a welcoming, friendly environment for all visitors, with a diverse and vibrant selection of materials, services and programs. From Friday-After-School Programs, to Baby Book Bags for newborns, to Turner Hill Interpretive Center backpacks, to the Spanish and Lunch Box Book Groups, the library offers people a warm, human connection to reading and literacy, and is also a place for social activities, group meetings, games, and crafts. Services such as ListenUp! Vermont and inter-library loans provide access to materials, e-books and downloadable audiobooks, extending the range of what is available for our patrons. The book sale room upstairs, which staff keep well-organized and donors keep well-stocked, is very popular with both locals and visitors to town.

The library is able to continue providing this level of service only because of the generosity of our many donors, and the hard work and dedication of our many volunteers. The Library Board wishes to extend our sincere thanks to each and every one of them, and we greatly appreciate your continuing support.

Respectfully Submitted,

The Grafton Public Library Board of Trustees

Bob Donald, Chair

Lucia Corwin, Andrea Dunmire, Deborah Toomey, and David Whittall



**GRAFTON PUBLIC LIBRARY**  
**Treasurer's Report**  
**For Year Ended June 30, 2018**

**Operating Account**

OPENING BALANCES July 1, 2017

Checking Acct	\$7,001.44
Petty Cash Acct	\$125.73
	<hr/> \$7,127.17

RECEIPTS

Transfer from TIAA-CREF Trust	\$37,500.00	
Transfer from TIAA-CREF JLS Memorial Fund	\$6,850.00	
Transfer from TIAA-CREF Bond Fund	\$5,000.00	
Directed Donations & Grants	\$4,250.00	
Annual Appeal	\$10,745.00	
Book Sale (Annual Labor Day)	\$2,186.00	
Book Sale (Ongoing)	\$1,455.50	
Copier, Overdue books, Coffee, Postcard Fees	\$283.03	
Town of Grafton Tax Support	\$2,600.00	
Town of Grafton Trust Funds	\$286.00	
Miscellaneous Income	\$289.00	
Petty Cash Adjustment	\$74.85	
	<hr/>	
TOTAL RECEIPTS		\$71,519.38
		<hr/>
TOTAL: Beginning Balance Plus Receipts		\$78,646.55

DISBURSEMENTS

Gross Salaries	\$31,056.25	
Health Insurance	\$6,474.06	
Payroll Taxes and Unemployment Insurance	\$2,523.64	
Total Salary Expense		\$40,053.95
Collection Expenses		
Books	\$4,575.16	
Periodicals	\$704.99	
Audio-Visual (includes downloadable audio & ebooks)	\$626.03	
	<hr/>	
Total Collection Expense		\$5,906.18

Library Services Expenses		
Adult Programs	\$174.32	
Children's Program	\$743.12	
Office Supplies	\$119.11	
Postage	\$485.84	
Misc. & Gifts	\$52.50	
Copier/ Printers, Coffee Station Supplies & Maint.	\$446.82	
Info Technology	\$1,021.63	
Automation Service and Supplies	\$2,889.00	
Total Library Services Expense		\$5,932.34

Building Expenses		
Cleaning Services & Supplies	\$1,017.50	
Grounds	\$597.79	
Services and Supplies	\$71.19	
Snow Removal	\$860.00	
Repairs/ Improvements	\$2,679.69	
Electricity	\$1,031.26	
Heat (Fuel) & Repair	\$4,530.16	
Telephone	\$544.01	
Furniture and Fixtures	\$0.00	
Building Insurance (VLCT)	\$1,800.70	
Total Building Expenses		\$13,132.30

Other Expenses		
Fundraising Expenses	\$507.59	
Accounting Expenses	\$124.19	
Total Other Expenses		\$631.78

TOTAL DISBURSEMENTS	\$65,656.55
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EXCESS OF RECEIPTS OVER (UNDER)	\$12,990.00
DISBURSEMENTS AND TRANSFER	

Checking Account Balance 6/30/18	\$12,863.25
Petty Cash Balance 6/30/18	\$126.75
TOTAL OPERATING ACCOUNT BALANCE 6/30/17	\$12,990.00

## LIBRARY ASSETS

	6/30/2017	6/30/2018
<b>TIAA-CREF TRUST MAIN FUND</b>	\$883,327.10	\$910,498.16
<b>TIAA-CREF TRUST JLS MEMORIAL FUND</b>	\$155,481.18	\$157,676.88
<b>TIAA-CREF MUTUAL FUNDS (Bond Fund)</b>	\$20,608.83	\$15,716.58
<b>Total Library Investments</b>	<b>\$1,059,417.11</b>	<b>\$1,083,891.62</b>
<b>End of Year Operating Account Balance</b>	<b>\$7,127.17</b>	<b>\$12,990.00</b>
<b>End of Year Total Library Assets</b>	<b>\$1,066,544.28</b>	<b>\$1,096,881.62</b>

### **TIAA-CREF TRUST MAIN FUND**

Beginning Market Value 7/1/17	<b>\$883,327.10</b>
Change in Market Value	\$43,848.04
Income	\$19,815.49
Capital Gains Distribution	\$6,488.15
Transfer to Operating Account	-\$37,500.00
Financial Management Fees	-\$5,480.62
<b>TIAA-CREF Trust Market Value 6/30/18</b>	<b>\$910,498.16</b>

### **TIAA-CREF TRUST JLS MEMORIAL FUND**

Beginning Market Value 7/1/17	<b>\$155,481.18</b>
Change in Market Value	\$5,731.01
Income	\$3,327.38
Capital Gains Distribution	\$962.46
Transfer to Operating Account	-\$6,850.00
Financial Management Fees	-\$975.15
<b>JLS Memorial Fund Market Value 6/30/18</b>	<b>\$157,676.88</b>

### **TIAA-CREF MUTUAL FUNDS (Bond Fund)**

Beginning Market Value 7/1/17	\$20,608.83
Change in Market Value	-\$261.62
Transfer to Operating Account	-\$5,000.00
Income	\$369.37
<b>TIAA-CREF Bond Fund Market Value 6/30/18</b>	<b>\$15,716.58</b>

# **GRAFTON FIRE DEPARTMENT**

## **ANNUAL REPORT 2018**

In Fiscal year 2017/2018 the Grafton Volunteer Fire Department responded to fifty-nine E911 generated fire calls and countless non-emergency events, helping the citizens of Grafton in their times of need. Grafton Fire dept. personnel participated in 24 monthly trainings and have accumulated over 600 hours of training time this year alone. This is a lot of volunteer hours in responding to calls and keeping up training in order to maintain state certified first responders at Fighter fire I level status. In addition to emergency responses and preparedness, Grafton Fire and Rescue Auxiliary, headed up by Amber Stevens, has spent hundreds of hours of collective volunteer time on fund raising activities in support of the firefighters to better serve the community and keep our personnel safe in a very dangerous volunteer occupation.

A challenge that Grafton Fire is currently facing is replacing our aging and out of NFPA compliant SCBA (self-contained breathing apparatus) equipment. This piece of equipment allows FF's to enter an oxygen deprived area whether it be a burning structure, a HAZ-MAT situation or any other event that it is not safe to breathe the surrounding atmosphere. We use our current eight units, but we do not have the confidence in them that they will perform adequately. These units do not have the modern features that are available on newer units that make entering a burning structure safer for personnel using it. This coming year we will be pursuing what our options are for replacement of these units which will have an approximate \$70,000.00 price tag.

We also are having ongoing maintenance issues with the firehouse building that will have to be addressed. Efforts need to be made in order to modernize the building to ensure it lasts for many more decades to come. My hope would be to add more efficient space for training activities that are so important in keeping the public and responders safe.

We currently have a solid group of interior Firefighters as well as many other exterior firefighters that respond to calls in Grafton and the surrounding areas. I truly appreciate what they do for us. Efforts are always being made to create new ways to keep our personnel up to date with trainings and ensure their willingness to continue participating. It is and always has been an ongoing issue to attract people who can take time away from their businesses, work, personal and family life to don a set of turnout gear at a moment's notice to help their neighbors and friends in their time of need.

I would like to personally point out and say thank you to FF, AEMT, past Asst. Chief Keith Hermiz. He has decided after over a decade and a half of selfless service to the Grafton community to step back from an officer's position on the fire department and has passed the baton to Albert Matt (Chappy) the treasurer position of the Grafton Firefighters association. Luckily the FD will still have Keith as a FF pump operator and driver. He is leaving huge shoes to fill and to him I give many thanks.

Please join me in saying Thank You to all of those who serve on the Grafton Fire, Rescue and Auxiliary  
.....you make your community proud!

Hallock, Rob FF1  
Haseltine, Matt FF1  
Capt. Hermiz, Keith AEMT  
Mack, Stan FF  
LT. Noyes, Nathaniel FF1 EMR  
Rogers, David FF  
Ross, Dave FF

Kelsey Ruston FF  
Rushton, Mark FF  
Rushton, Sam FF  
Schmidt Brian FF  
Asst. Chief Sprague, Robbie FF1 EMT  
Stevens, Eric FF EMT  
LT. Stevens, Ivor FF1

Chief Thompson, Rich FF1 EMT  
Schmidt Dominick FF EMT  
Stevens, Lain FF  
William Watson FF

GRAFTON FIRE DEPARTMENT									
OPERATING STATEMENT (CASH BASIS)									
Keith Hermiz, Treasurer									
As of June 30, 2018									
	2016-2017	2016-2017	Variance	2017-2018	2017-2018	Variance	2019-2020		
	Budget	Actual	Favorable (Unfavor.)	Budget	Actual	Favorable (Unfavor.)	Proposed		
RECEIPTS:									
Town of Grafton-Operating Budget	\$ 26,000	\$ 26,000	\$ -	\$ 26,000	\$ 26,000	\$ -	\$ 27,500.00		
Town of Grafton-Truck Fund	15,000	15,000	\$ -	17,500	\$ 15,000	\$ (2,500)	\$ 17,500.00		
Annual Fundraising/Donations	10,000	16,715	\$ 6,715	10,000	\$ 31,637	\$ 21,637			
Auxiliary Donation	12,000	11,983	\$ (18)	12,000	\$ 11,411	\$ (589)			
Other Reimbursements	-	\$ -	\$ -	-	\$ 1,087	\$ 1,087			
Grafton Rescue Reimbursements	10,500	\$ 4,648	\$ (5,852)	11,500	\$ 13,327	\$ 1,827	\$ 4,200.00		
Sales and Other Income	-	\$ 70	\$ 70	-	\$ 1,825	\$ 1,825			
Grants	-	\$ 14,188	\$ 14,188	-	\$ 5,100	\$ 5,100			
Interest	-	\$ 63	\$ 63	-	\$ 676	\$ 676			
TOTAL RECEIPTS	\$ 73,500	\$ 88,667	\$ 15,167	\$ 77,000	\$ 106,063	\$ 29,063	\$ 49,200.00		
DISBURSEMENTS									
Vehicle Fuel, Service & Maint.	\$ 3,500	\$ 5,148	\$ (1,648)	\$ 3,500	\$ 4,562	\$ (1,062)	\$ 5,000.00		
Vehicle Maintenance Reserve	2,000	2,000	\$ -	2,000	\$ 2,000	\$ -			
Heat for Building	3,000	1,764	\$ 1,236	3,000	\$ 2,947	\$ 53	\$ 3,000.00		
Electricity	1,500	1,287	\$ 213	1,500	\$ 1,097	\$ 403	\$ 1,400.00		
Telephone	1,000	1,471	\$ (471)	1,500	\$ 1,494	\$ 6	\$ 1,500.00		
Mutual Aid Dues & Assessment	13,000	6,936	\$ 6,064	15,000	\$ 14,102	\$ 898			
Insurance	8,000	7,554	\$ 446	8,000	\$ 5,730	\$ 2,270	\$ 6,000.00		
Communications Expenses--Radio	2,000	2,630	\$ (630)	2,000	\$ 4,342	\$ (2,342)	\$ 2,000.00		
Repeater Site Maintenance	500	-	\$ 500	500	\$ 500	\$ -	\$ 500.00		
Repeater Battery Reserve	500	500	\$ -	500	\$ 500	\$ -	\$ 500.00		
PPE Equipment Expense	5,000	\$ 7,466	\$ (2,466)	6,000	\$ 2,626	\$ 3,374	\$ 2,500.00		
Building/Grounds	1,500	1,226	\$ 274	1,500	\$ 6,431	\$ (4,931)	\$ 1,500.00		
Building Reserve Fund	1,000	1,000	\$ -	1,000	\$ 1,000	\$ -			
Capital Truck Fund (memo only)	20,000	20,000	\$ -	22,500	\$ 22,500	\$ -	\$ 17,500.00		
Staff Training and Shots	2,000	3,602	\$ (1,602)	2,000	\$ 8,419	\$ (6,419)	\$ 500.00		
Fundraising Expenses	800	787	\$ 13	800	\$ 2,492	\$ (1,692)	\$ 500.00		
Fire Extinguishers & Testing	500	93	\$ 407	500	\$ 524	\$ (24)	\$ 250.00		
Dry Hydrant Expenses	-	\$ -	\$ -	-	\$ -	\$ -			
Dues and Donations	200	185	\$ 15	200	\$ 306	\$ (106)	\$ 600.00		
Office Expenses	500	1,066	\$ (566)	500	\$ 1,367	\$ (867)	\$ 450.00		
Loose Equipment	6,000	11,913	\$ (5,913)	3,000	\$ 3,092	\$ (92)	\$ 1,700.00		
Volunteer Recognition	1,000	1,773	\$ (773)	1,500	\$ 2,423	\$ (923)	\$ 500.00		
Compensation	-	\$ -	\$ -	-	\$ -	\$ -	\$ 3,000.00		
Miscellaneous Expense	-	\$ 28,769	\$ (28,769)	-	\$ (31)	\$ 31			
Wireless support							\$ 800.00		
TOTAL OPERATING EXPENSES	\$ 73,500	\$ 107,170	\$ (33,670)	\$ 77,000	\$ 84,424	\$ (7,424)			
					\$ 61,924		\$ 49,200.00		



# Grafton Rescue Squad

Annual Report for the Year Ending June 2018

Your Grafton Rescue Squad responded to fifty-five 9-1-1 calls and covered an additional fifteen events for the year ended June 2018.

<b>Medical 9-1-1 calls</b>	<b>55</b>	<b>Scheduled activities</b>	<b>15</b>
Medical related	18	Training	11
Trauma related	17	Classes	2
Fire and police standby	18	Events	2
Service calls	2		

You have likely read or heard that Emergency Medical Services (EMS) are under a great deal of stress nationally. The challenges for an all-volunteer first response service would typically be the recruiting and retention of providers and the securing of adequate funding. We are very blessed in Grafton to face neither of these at this moment.

We are all on-call every hour of every day. We train dozens of hours each year to maintain our certifications and licenses so that we can be ready for whatever may come our way. We arrive at a scene and take responsibility for the wellbeing of friends and strangers alike. We become party to situations that can be fraught with fear and grief. Yet in spite of these burdens, the special people who have been attracted to our squad and remain members do so because they know what they do is important and rewarding. My thanks to them for being such a dedicated crew.

Also, our members know that the town and our generous donors have our backs on every call. They insure we have the equipment, supplies and medications that enable us to do our job efficiently and effectively.

We gratefully thank the Grafton community for your continued financial and moral support.

Respectfully,  
Keith Hermiz, AEMT  
President

## Members:

Rachel Laliberté, AEMT  
Nathaniel Noyes, EMR  
Cathy Siano-Goodwin, EMT  
Robbie Sprague, EMT  
Eric Stevens, EMT  
Bill Watson, EMR

Laura Mayer, EMT, Secretary  
Maureen Parker, EMT  
Domenick Schmidt, EMT  
Amber Stevens, EMR  
Rich Thompson, EMT, Vice President  
Jessa Westclark, EMT

## Associate members:

Mary Ann Kearns, Treasurer  
Dave Ross

Stan Mack

## Rescue 2017-2018

	17-18 Budget	actual	Difference	18-19 Budget	19-20 Budget
<b>RECEIPTS:</b>					
Town of Grafton	\$9,000.00	\$ 9,000.00	\$0.00	\$1,500.00	\$3,000.00
Donations	\$10,500.00	\$ 27,067.06	\$16,567.06	\$12,500.00	\$12,500.00
Windham Foundation	\$2,500.00	\$ 3,000.00	\$500.00	\$2,500.00	\$2,500.00
Grants: IBM		\$ 2,000.00	\$2,000.00		
Ames Holt		\$ 4,650.00	\$4,650.00		
Repeater Site Income from Town	\$600.00	\$ 600.00	\$0.00	\$600.00	\$600.00
Interest Income		\$ 6.53			
Reimbursements		\$ 2,139.85	\$2,139.85		
<b>TOTAL RECEIPTS</b>	<b>\$22,600.00</b>	<b>\$48,463.44</b>		<b>\$ 17,100.00</b>	<b>\$ 18,600.00</b>
Transfer from Money Market Acct		\$ 71,011.08			
<b>TOTAL RECEIPTS and TRANSFER</b>	<b>\$ 22,600.00</b>	<b>\$ 119,474.52</b>			
<b>DISPURSEMENTS:</b>					
Vehicle Operations/Maintenance	\$1,500.00	\$ 2,615.43	\$1,115.43	\$ 1,500.00	\$1,500.00
covered by grant		\$ 358.97			
Occupancy	\$2,000.00	\$ 2,029.89	\$29.89	\$ 3,000.00	\$3,000.00
GFA/NH Fire Mutual Aid	\$7,500.00	\$ 6,900.00	\$600.00	\$ -	\$0.00
Communications	\$1,000.00	\$ 1,493.50	\$493.50	\$ 1,200.00	\$1,200.00
covered by grants		\$ 4,719.47			
Medical Supplies & Equipment	\$3,000.00	\$ 3,861.17	\$861.17	\$ 3,000.00	\$4,000.00
overpayment and reimbursed		\$ 1,922.85			
Safety & Training	\$2,000.00	\$ 6,468.79	\$4,468.79	\$ 2,000.00	\$2,000.00
covered by grants		\$ 875.00			
Community Awareness	\$250.00	\$ 97.78	\$152.22	\$ 200.00	\$200.00
<u>Insurance:</u>					
Life	\$500.00	\$ 1,393.01	\$893.01	\$ 1,000.00	\$1,000.00
Town/VLCT	\$2,250.00	\$ 2,216.03	\$33.97	\$ 2,500.00	\$3,000.00
GFA shared VLCT		\$ 541.20		\$ -	\$0.00
Uniforms	\$500.00	\$ 1,054.65	\$554.65	\$ 500.00	\$500.00
Annual Appeal Letter	\$500.00	\$ 577.00	\$77.00	\$ 500.00	\$500.00
Office Expenses	\$250.00	\$ 478.21	\$228.21	\$ 200.00	\$200.00
Dues and Subsriptions	\$0.00	\$ 100.00	\$100.00	\$ 150.00	\$150.00
Volunteer Recognition		\$0.00			
Volunteer Recognition	\$750.00	\$ 730.15	\$19.85	\$ 750.00	\$750.00
covered by gift		\$ 1,000.00			
Repeater Site Expense	\$600.00	\$ 600.00	\$0.00	\$ 600.00	\$600.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 22,600.00</b>	<b>\$ 40,033.10</b>		<b>\$ 17,100.00</b>	<b>\$ 18,600.00</b>
Transfer to CD		\$ 75,000.00			
		\$ 115,033.10		-	
		<b>Analysis of Accounts</b>			
	<b>Bal 6/30/17</b>	<b>Added</b>	<b>Withdrawn</b>	<b>Bal 6/30/18</b>	
Checking Account	\$ 19,461.63	\$ 119,474.52	\$115,033.60	\$ 24,236.50	ck #2246 \$333.95
Money Market Account	\$ 70,970.24			\$-	outstanding
CD				\$ 75,000.00	
<b>TOTALS</b>	<b>\$ 90,431.87</b>			<b>\$ 99,236.50</b>	



## **NOTES ON HUMANITARIAN ARTICLES**

BELLOWS FALLS AREA SENIOR CENTER: Provides recreational opportunities, meals, flu shots and services to area residents. (802)463-3907 or BFASC.org

THE CURRENT aka SOUTHEAST VERMONT TRANSIT INC.: Provides rides to medical appointments for the elderly, disabled and/or residents who receive Medicaid. (888)869-6287 or crtransit.org

GRACE COTTAGE FOUNDATION: (Townshend) An organization that provides support for the Otis Health Care Center, known as the Grace Cottage Hospital. (802)365-7357 or gracecottage.org

GRAFTON CARES: A local organization that provides home-delivered meals, transportation to medical facilities, Strong Living classes and other services for residents. Contact Dennis Hunt (802)869-2674

GREEN MOUNTAIN RSVP and VOLUNTEER CENTER: Matches volunteers, age 55 and over, with important work in non-profit organizations within Windham County. (802)254-7515 or rsvpvt.org

HEALTH CARE AND REHABILITATION: (Division of Health Care and Rehabilitative Services of Southeastern Vermont) Provides children and adult outpatient, substance abuse, mental health, vocational and emergency services. (800)622-4235 or hcrs.org

PARKS PLACE RESOURCE CENTER: (Bellows Falls) Provides a place for residents of the Windham Northeast Supervisory Union communities to receive a variety of educational services. (802)463-9927 or parksplacevt.org

SENIOR SOLUTIONS FOR SOUTHEASTERN VERMONT: Provides a wide range of services to seniors. (802)885-2655 or seniorsolutionsvt.org

SEVCA: Provides weatherization, fuel and/or utility assistance, and family services for the Windham County area. (800)464-9951 or sevca.org

VALLEY CARES: Provides affordable housing and options for supportive services to elders in the West River Valley area. (802)365-4115 or valleycares.org

VERMONT CENTER FOR INDEPENDENT LIVING: Dedicated to improving the quality of life for people with disabilities. (800)639-1522 or vcil.org

VISITING NURSE ASSOCIATION OF VT AND NH: Provides nursing, physical therapy, occupational therapy, home-maker and health aides. (888)300-8853 or vnhcare.org

WOMEN'S CRISIS CENTER: (Brattleboro) Services and safe houses available for women and children who are victims of domestic violence. (802)254-6954 or womenscc.org

YOUTH SERVICES: (Brattleboro) Provides counseling advocacy and mentoring programs, and works with other providers in drug prevention and treatment. (802)257-0361 or youthservicesinc.org

## **The Current Town Report Town of Grafton FY 19**

We thank you again for Grafton's contribution last year of \$250. As a private non-profit 501c3 transportation company since 2003, The Current relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds and provide operating support and the required match for our new vehicles. Grafton has contributed to us for many years, and we thank you again for your support.

The Current's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for the 30 Windham and southern Windsor County towns we serve. We operate bus routes and senior and disabled non-emergency medical transportation services through our fleet of 23 buses, vans, and a network of 15 volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.



The Current's total operating expenses last year were \$2,505,430. We provided 157,464 bus, van, taxi, and volunteer rides. Our buses and vans traveled 638,836 miles over 31,255 hours.

Grafton's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

In Grafton we operate van and volunteer services for the elderly and disabled which last year provided 656 rides at a cost of \$13,730. We are requesting a \$250 contribution from the Town of Grafton this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The Current may improve service in your community.

Thank you!

Sincerely,

A handwritten signature in blue ink, appearing to be 'Rebecca Gagnon'.

Rebecca Gagnon  
General Manager

(802) 460-7433, ext. 201

[rgagnon@crtransit.org](mailto:rgagnon@crtransit.org)

[www.crtransit.org](http://www.crtransit.org)

*"I recently had my first experience at Grace Cottage's ER, and I was amazed and impressed by the care that I received. The ER was full, but I didn't feel at all rushed. Everyone calmly answered my questions and clearly explained what was happening, working very hard to get to the root of my health issue. I can't speak highly enough about one and all there." Cheryl Cook, Jamaica, VT*

**Grace Cottage Family Health & Hospital** has served the healthcare needs of our rural community with competence and compassion for almost 70 years. In 2018, for the second year in a row, we received national acclaim as a "Top 20 Critical Access Hospital for Patient Satisfaction," out of 1,339 such hospitals in the U.S., and the only hospital in the Northeast so named. The award was given by the National Rural Health Association, based on surveys filled out by our patients. In February of 2018, we welcomed a new CEO with 35 years of healthcare experience, Doug DiVello.

**Grace Cottage Hospital** is comprised of a 19-bed inpatient facility for acute and rehabilitative care, a 24-hour Emergency Department, a hospice care suite, and laboratory and diagnostic imaging departments. In 2018, donations allowed us to purchase, among many other things, a new non-invasive ventilation system for the ER.

**Grace Cottage Family Health** offers expanded hours for the convenience of area residents. More than the 7,000 locals choose Grace Cottage for their primary care. We offer physicals and wellness visits, chronic disease management, pediatrics, podiatry, and mental health services. Many of our providers are accepting new patients.

Grace Cottage's **Community Health Team** offers valuable, free services to area residents, such as nutrition and lifestyle education, diabetes coaching, short-term mental health support, substance abuse assessment and treatment, and help with applying for health insurance and connecting to community resources for food, fuel, and housing assistance.

Grace Cottage's **Rehabilitation Department** continues to offer exceptional care for both hospital patients and outpatients, with sixteen physical, occupational, and speech therapists on staff. New services include lymphedema therapy, custom orthotics, and neurodevelopmental treatment for brain injuries, stroke rehabilitation, Parkinson's disease, and other issues affecting movement and speech.

Grace Cottage is committed to promoting wellness. We encourage area residents and visitors to take advantage of our low-cost or free wellness classes and events, including yoga and Strong Bones, which are held in the beautiful and serene **Community Wellness Center**. Various support groups are offered throughout the year. More information is at [www.gracecottage.org](http://www.gracecottage.org)

**Messenger Valley Pharmacy**, owned by Grace Cottage, continues to provide convenient prescription fulfillment for all members of the community, along with expert advice and friendly service. We fill orders from any provider, including veterinarians. Many over-the-counter items, gifts, and greeting cards are also available.

Private donations and town appropriations enable us to provide the best possible care for our region.

On behalf of all of the patients that we serve, **thank you for your support**. You help to make Grace Cottage the special place that it is.

*Grace Cottage is an independent, non-profit 501(C)3 organization.*

### **FY 2018, by the numbers:**

**20,696:** Patient visits to Grace Cottage Family Health

**4,065:** Patient days in hospital

**3,087:** Emergency Dept. visits

**6,323:** Outpatient Rehab visits

**2,065:** Diagnostic Imaging visits

**4,338:** Community Health Team visits

**3,584:** Visits to Wellness classes and events

**2,025:** Individual donations to Grace Cottage

### **Request for Support from the Town of Grafton**

Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) requests an appropriation of \$600.00 from the Town of Grafton at the 2019 Town Meeting to help support our Access Navigator Program which improves upon the mental health walk-in clinic. The Access Navigator is instrumental in ensuring that new clients are able to access services in a timely manner. In the year ending June 30, 2018, our agency provided a comprehensive range of community based services to 4,080 residents of Windsor and Windham counties. The services that are available to the residents of your community are:

***Adult Mental Health and Addiction Services:*** HCRS offers comprehensive services for adults who are experiencing mental health and/or substance abuse difficulties. Adult services include assessment, treatment including individual, group, couples, and family counseling, referral services, and limited psychiatric services. It is the philosophy of HCRS that people are resilient and therefore capable of overcoming difficult experiences and recovering from mental illness and substance abuse. HCRS is committed to building on the strengths of the individuals and families of whom we serve. Our goal is to help clients and their families achieve improved wellness, health, and quality of life while addressing their mental health and substance abuse needs.

***Children, Youth, and Families Program:*** The Children's Division provides a comprehensive system of care for youth experiencing emotional, behavioral, developmental, or substance use difficulties in their life, as well as education and support for family members. We offer many services for youth and their families including psychiatry, counseling, case management, respite and case aid services, school-based services, behavioral consultation services, summer therapeutic programs, crisis response and emergency respite services, a mental health program specifically for young children up to six years old, and an employment assistance program for youth in transition who have significant emotional disturbances.

***Developmental Services (DS):*** The DS program provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs. Children with a developmental disability are served through a collaboration with the Children's Division.

***Residential Services:*** Residential Services offers residential care from short term crisis stabilization, to intensive residential care, to therapeutic community residential services. Each program is specifically designed to offer individuals the appropriate level of care to support their personal recovery and wellness needs. The Residential continuum of care is comprised of a total of 38 beds spanning five individual programs.

***Emergency Services:*** The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis, hospitals and nursing homes, police, schools, clergy, businesses, and other community agencies.

We thank the Board and the citizens of Grafton for your past support and for your continued interest in Health Care and Rehabilitation Services of Southeastern Vermont.

## Southern Windsor/Windham Counties Solid Waste Management District

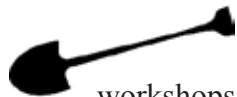
Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth  
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

[www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org)

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The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Grafton's representative is Cynthia Gibbs; Kim Record is the alternate.



The District hosted four backyard composting workshops in Spring 2018 and we plan to continue that schedule in 2019. Attendees were able to purchase a composter for the greatly discounted price of \$35.00 (additional units were \$50). These prices will be offered again. All food scraps will be banned from the landfill in 2020.



Six hundred and twenty-four residents brought household hazardous waste to the District's four collections in FY18.

The HHW events in 2019 will be held on Saturdays, May 11 and September 14, 9:00 a.m. – 1:00 p.m. at the Springfield Transfer Station. We will have additional collections on May 18 at the Ludlow Transfer Station and on September 21 at the Weathersfield Transfer Station. Grafton residents are welcome to attend any and all of these collections.



Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty – bring unlabeled, leaky, or rusty cans to an HHW collection).



AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries are accepted at the Rockingham Transfer Station. Batteries are "special recycling" and do NOT go in with other recycling.



The Ludlow, Rockingham, and Springfield transfer stations collect working but unwanted sewing machines to ship overseas with the Sewing Peace program (p4p.org). This year 36 machines were cleaned, tested, and shipped with sewing notions to the non-profit, Aid the Needy, in Kenya.

Respectfully submitted,

Thomas Kennedy    Mary T. O'Brien  
District Manager    Recycling Coordinator

Ham Gillett  
Outreach Coordinator





## **ANNUAL REPORT**

### **SENIOR SOLUTIONS** **(COUNCIL ON AGING FOR SOUTHEASTERN VERMONT)**

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Grafton and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek donations from the public and have established a planned giving program through the Vermont Community Foundation.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Grafton residents in the last year (9-1-17 through 8-30-18).

**Information and Assistance:** 25 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 8 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 2 elder residents with in-home case management or other home based services for 2 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition services and programs:** 2 Grafton seniors received 260 meals at home and many received congregate meals through Valley Cares. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs, and provides food safety and quality monitoring and oversight. Unfortunately these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases. One resident of Grafton receives this grant.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non- Medicaid seniors who require medical transportation.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible “Special Help Fund” that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Grafton.

Submitted by Carol Stamatakis, Executive Director.



**White River Junction VA Medical Center**

**215 North Main Street**

**White River Junction, VT 05009**

**866-687-8387 (Toll Free)**

**802-295-9363 (Commercial)**

In Reply Refer to : 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newpota and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,



Laura Miraldi

Acting Medical Center Director



### The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>



## WINDHAM COUNTY SHERIFF'S OFFICE

Keith D. Clark, Sheriff  
PO Box 266, Newfane VT 05345  
Tel: (802) 365-4942  
Fax: (802) 365-4945



### Grafton Report

The Windham County Sheriff's Office provided an augmented police service to the people of Grafton FY2018 (July 1, 2017 to June 30, 2018) in the amount of \$4896, or approximately 96 hours of service for the year. Our office was able to provide 101.75 hours of service, at no additional cost to the town. During FY18, we issued a total of 23 tickets. Under Vermont law, the town could receive up to \$1880.80 in fund disbursement from the Vermont Court Administrator's Office/Vermont Judicial Bureau from this ticket revenue. Additionally, 9 warnings were issued and 33 calls for service were answered.

While overall, this year has been one of maintenance for the Sheriff's Office, a couple new things have come to be. This year we took over coordination of the Windham County Highway Safety Task Force, a regionalized law enforcement effort funded by the Vermont Governor's Highway Safety Program to provide education and enforcement efforts across Windham County.

We've updated our portable radios to improve deputies abilities to communicate while in the community; begun/continued work to increase our radio coverage with additional transmission locations; purchased three cruisers, including an unmarked Dodge Charger to facilitate out-of-state prisoner extraditions and movement of mental health patients, a Ford Interceptor Sedan to update our patrol fleet, and a Ford Interceptor SUVs to update our transport fleet; we replaced our deputies body armor utilizing grant funding; provided our deputies with up-to-date high-visibility jackets to keep them safe while on patrol; and replaced our cruisers' flashlights.

As in year's past, we provide several programs to the citizens of Windham County. These programs are provided by leveraging grant funds and other sources of funding, and are not charged to the contracted towns or villages. These programs include Click It or Ticket, Are You Okay?, DUI campaigns, the Drug Evaluation and Classification Program, Work Zone Safety Enforcement, Toys for Kids, and snow mobile patrols. We continue to maintain secured anonymous drug disposal bin in our lobby, to help the citizens of our community safely dispose of unwanted/unused prescription medications. It is the continued support of Grafton and other towns which help contribute to our ability to provide these no-cost services to Windham County as a whole.

The Windham County Sheriff's Office is pleased to serve the people of Grafton and look forward to the upcoming year. If you have a need for our services, please don't hesitate to contact our office at 802-365-4942 for non-emergencies or 911 for emergencies.

Respectfully submitted,

Sheriff Keith D. Clark



## The Windham Regional Commission

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and to work cooperatively with them to address regional issues. In the absence of county government, we provide an essential link between towns, the state, and the federal government. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission, a political subdivision of the state, is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints up to two representatives to serve on the Commission for the coming year. Grafton is currently represented by Liisa Kissel and Eric Stevens. Each Commissioner represents their town's interests before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. Active service on these committees is very important because the WRC is organized around a strong committee structure. It's within these committees that most Commission decisions are made. All WRC meetings are open to the public and subject to Vermont open meeting law.

We assist towns with a number of different activities, including town plans and bylaws; community and economic development; local emergency and hazard mitigation planning, including flood hazard bylaw assistance; natural resources including assisting towns with watershed restoration projects and implementation of the state's new clean water law; town energy planning; transportation, including traffic counts (automotive, bicycles, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTTrans to report damage to town road infrastructure to the state as a result of flooding; redevelopment of "Brownfields" sites (sites that are or may be contaminated by hazardous substances); review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by us.

We help towns make the most of the financial and human resources they have both individually and collectively, assisting with projects between and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns choose to have their plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory. The regional plan, which was updated in 2014 following a 2-year process, is developed in consultation with our towns, reflects town plan policies, and is ultimately approved by our towns.

Highlights from the past year reflect the range of services we provide to the towns of the region. We're collaborating with the Brattleboro Development Credit Corporation and our counterparts in NH and MA to improve economic opportunity and household income. We provided assistance to 24 towns with plans, zoning, updating flood hazard area regulations, community revitalization and general town planning technical assistance. We coordinated the formation of the Green River Watershed Alliance, which builds off of the successful Saxtons River Collaborative, with funding through the High Meadows Fund. We're leading two renewable energy grant programs. One provides assistance to schools and other public buildings to install modern wood-fueled heating systems. The other provides grants for renewable energy development. We've helped towns apply for grants to conduct road erosion inventories, and to do work to reduce road erosion. We also continue to be the primary GIS and mapping resource for our towns. An annual report is available on our website ([www.windhamregional.org](http://www.windhamregional.org)). Click on the heading "About Us." We encourage you to visit your town's page on our website to see highlights of our work for you over the last two years, as well as your town's profile (<http://windhamregional.org/towns>). A video about the WRC is available on our homepage.

Funding for the WRC is provided through contracts with state agencies, federal grants, and town assessments. Town assessments make up a relatively small percentage of our budget; about 7% of a \$1.4 million budget for FY 2017. But it is the only funding we receive that has no conditions placed upon it by entities beyond the WRC's borders. Your town's assessment makes it possible for us to leverage the resources to serve you. The town's assessment for this year is \$1,525. To see our detailed Program of Work and budget for FY 2018, visit our website and click on the heading "About Us."

**Women's Freedom Center's  
Statement of Services  
And  
Report to the Town of Grafton**

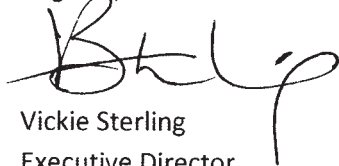
The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham and Southern Windsor Counties. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1974, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2017 through June 30, 2018, the Women's Freedom Center responded to 1,700 hotline calls, sheltered 173 people (121 adults and 52 children) and had 3,500 contacts through which we provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to **1,205 people** (713 women, 31 men, 2 gender non-binary individuals and 459 children) who were abused. These figures include at least 4 survivors from Grafton. In addition, we provided community outreach activities including school presentations and workshops throughout Windham and southern Windsor County.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,

A handwritten signature in black ink, appearing to read 'V. Sterling', written over the printed name.

Vickie Sterling  
Executive Director

Women's Freedom Center



**Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities of Windham and southern Windsor County.**

**WWHT's mission is** *to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

### **Homeownership Center**

**The Home Repair Program provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. These include repairs necessary to bring a home up to code and make it a safe place to live. Our rehabilitation specialist inspects the home, determines which repairs are necessary, and works with the homeowner to plan and finance the project. We assisted 58 homeowners in 2018 with home repair projects.**

**One-to-one Counseling helps renters and homeowners understand and navigate their options and make smart financial decisions. The program is available to all residents in both counties. We provide homebuyer education, financial literacy training and credit counseling. In 2018, 75 of our clients were able to purchase a home.**

**The Shared Equity Program provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. Grants are used toward the purchase price of the land underneath the home, lowering the cost to the homebuyer. Windham & Windsor Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions. 135 homes are in the shared equity program.**

**Rental Housing Development Program-In order to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This takes the form of both rehabilitation of existing housing and the construction of new apartments. WWHT works with towns to plan for meeting local affordable housing and community development needs. In 2018, WWHT completed renovation of a historic apartment building and 18 new apartments in Putney, as well as completing 22 micro-apartments for the homeless in Brattleboro. In October of 2018, WWHT broke ground on a new mixed-income apartment complex in downtown Brattleboro.**

**Rental Housing Management Program-WWHT owns 859 rental apartments with over 1140 tenants. We manage the rental properties in and near Brattleboro and contract with Stewart Property Management Services for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for our residents as well as preservation of property values. Although WWHT is a non-profit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.**

**For more information, please visit us on the web at [www.homemattershere.org](http://www.homemattershere.org)**



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**Windham & Windsor Housing Trust**  
68 BIRGE STREET  
BRATTLEBORO, VERMONT 05301

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**Windham & Windsor Housing Trust**  
56 MAIN STREET STE 210  
SPRINGFIELD, VERMONT 05150

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WWW.HomeMattersHere.ORG

## **Report to the Town of Grafton**

Youth Services was established in 1972. We provide transformative programs in prevention, intervention and development for young people and families in Windham County Communities. We assist over 1,200 children, youth and families annually. We help youth and young adults living in difficult circumstances learn the life skills that will assist them in living successfully on their own and as engaged and productive community citizens. Our broad array of program services include:

- Transitioning youth in foster care to independent living as young adults
- Assistance to teens leaving home or at-risk for running away with counseling, family mediation, and housing
- Court Diversion for youth and adults, an alternative to the traditional court system using a restorative justice approach to repair the harm to victims and the community while addressing the underlying issues of the people who violated the law
- Therapeutic case management services, support and referral
- Career development programs with one-on-one mentoring for high school students and young adults
- Substance abuse prevention for youth and adults
- Supervised visitation services
- Counseling services for young adults including Assessment, Intervention and Recovery

This year, we respectfully request \$100 from the Town of Grafton to help fund our agency's services. We served nine residents from Grafton during Fiscal Year 2018 and remain available to provide services in the future. Your continued support is beneficial to the children, youth and families in your town.

For additional information please see our website at [www.youthservicesinc.org](http://www.youthservicesinc.org), call 802-257-0361 or email [info@youthservicesinc.org](mailto:info@youthservicesinc.org). Thank you for your consideration of this request.

Russell Bradbury-Carlin  
Executive Director

*Transforming Lives, Inspiring Futures*

# Grafton

## Elementary School



PO Box 226, 58 School Street  
Grafton, VT 05146-0226  
Phone: (802) 843-2495  
Fax: (802) 843-2911

Elizabeth Harty  
Principal

January 17, 2019

Dear Athens and Grafton Communities,

It is with much enthusiasm and pride that I write this Principal's Report on behalf of Grafton Elementary. At this point in the year, we are deep in our learning across all content areas. Students around the school are reading for meaning, writing to support their thinking, and explaining their thought process. This level of metacognition is not only impressive, but beneficial in expanding our scope of learning.

Our student body of almost 60 children are organized in five classrooms. Kerry Aube (kindergarten), Kellie Hallock (grades 1 and 2), Angela Cartier (grades 3 and 4), Kim Doyon (5th grade), and Kat St. George (6th grade) are our extremely talented classroom teachers. Both Kirsten Larson (Title One Math and Reading), Elaine Kraiger (Intervention), and Marjie Ottenbreit (special educator) help support our multi-tiered system of supports to ensure that all student's educational needs are met. Students benefit from the collaboration between all of our teachers.

Carrie Towle (guidance counselor) and Doug Francis (HCRS clinician) support our students social-emotional needs. Carol Bingham skillfully operates the nurses office, while Mary Beth Culver (administrative assistant) manages the front office. Charlie Hooker, Tammy Armstrong, Kim Bates, Jeanette Mills, and Denise Chase are our paraprofessional staff supporting a variety to students throughout the day. Unified Arts teachers are Scott Febbie (Art), Rebecca Hall (Music), Liz Bourne (Library), and Wendy Johnson (P.E.) who partner with our classroom teachers to provide our students with cross content learning. Gary Derosia not only pays daily attention to the cleanliness of our building, but also helps maintain our technological resources. Lori McDermid provides healthy, from scratch, meals to our student twice daily. Each member is a valuable asset to our strong team.

Together with community partners, GES is able to provide our students with an Outdoor Classroom experience. On a weekly basis, most of our classrooms spend three-quarters of their day completely outside. The teaching staff plans lessons that address the Next Generation Science Standards (NGSS) through experiential, hands-on learning. We are so fortunate to have such great community partners to be able to expose our students to the connection between academics and our natural world.

Grafton Elementary School benefits from the many parents and volunteers who enrich our learning experiences. Thanksgiving Feast, Holiday Bazaar, Winter Sports, and the Circus Smirkus Residency are some of our events that are successful because of our PTG and community partners.

Thank you, Grafton and Athens communities, for consistently supporting our school. This is my first year at Grafton Elementary School. I am privileged and humbled to serve our students, parents, and the community, and to work with many wonderful educators. I truly look forward to seeing the students come through the door each day.

Respectfully Submitted,  
Liz Harty



## KINDERGARTEN CLASS OF 2019



Back row: Kerry Aube (Teacher)

Front row: Moses Lupiani, Joseph Tenney, Navaeh Kingsbury, Caylee Archambault, Hunter Warner, Parker Webster, Malik Williams

## GRADUATING CLASS OF 2018



Back row: Kathryn St. George (Teacher), Morgan Rumrill, Catherine Caputo, Natalie Noyes, Caitlin Archambault, Abriella Hallock, Kaden Lashway, Margaret Parker, Lexi Gibbs, Kerrigan Woodard

Front row: Louie Vitale, Nate Anderson, Sienna Palmer-Guest, Andrew Wilbur, Grace Atwood, Kira Bate, Lucas Gregory, Jacob Campbell, Austin Lyman

**COMPARISON OF SCHOOL POPULATION FOR GRAFTON  
GRADES K - 12**

<b>YEAR</b>	<b>GRAFTON K-6</b>	<b>ATHENS K-6</b>	<b>GRAFTON 7 &amp; 8</b>	<b>GRAFTON 9 - 12</b>
<b>2013-2014</b>	47	36	L&G 2	5
			GM 9	12
			BF 2	6
			OTHER 1	2
			<b>14</b>	<b>25</b>
<b>2014-2015</b>	47	45	L&G 0	6
			GM 4	15
			BF 4	8
			OTHER 1	2
			<b>9</b>	<b>31</b>
<b>2015-2016</b>	44	48	L&G 0	6
			GM 6	14
			BF 5	8
			OTHER 2	1
			<b>13</b>	<b>29</b>
<b>2016-2017</b>	43	47	L&G 0	3
			GM 8	11
			BF 5	7
			OTHER 2	2
			<b>15</b>	<b>23</b>
<b>2017-2018</b>	38	35	L&G 1	2
			GM 5	9
			BF 5	13
			OTHER 4	3
			<b>15</b>	<b>27</b>
<b>2018-2019</b>	39	35	L&G 1	2
			GM 5	9
			BF 5	14
			OTHER 3	1
			<b>14</b>	<b>26</b>

**Grafton, Vermont**  
**Results of Town and Town School District Meeting**  
**March 6, 2018**

Pursuant to a warning duly posted and recorded, the legal voters of the Town and Town School District met at the Grafton Elementary School in Grafton, Vermont on March 6, 2018 and took action on the following articles with these results (polls open from 9 am to 7 pm). Moderator David Ross called the 235th recorded Grafton Town Meeting to order at 10:02 am and invited Caitlin Archambault and Abriella Hallock from the Grafton Elementary School to lead the meeting in the Pledge of Allegiance. The Moderator asked for a moment of silence to remember those no longer with us. The Moderator thanked the Town Clerk and her staff, the Assistant Town Administrator, Constable, the Board of Civil Authority, the school staff and the Select and School boards. He noted that items of interest to voters were at the back of the room, including information pertaining to Articles 13 and 14.

The Moderator said the Grafton Grange was offering lunch (including takeout) for a donation of \$5 per person.

The Moderator announced that the meeting would be conducted in accordance with the laws of the State of Vermont and Robert's Rules of Order. He noted that voters may vote to overrule Robert's Rules and the Moderator, but not state law. He said that his role was to help voters accomplish the business they intend and urged all to ask clarifying or point-of-order questions. He said that if a voter wished to speak, he should raise his/her hand, be recognized, stand and identify himself/herself for the record before asking the question. He said that Town Meeting is an opportunity to discuss the pros and cons of issues and reach the best possible decisions for the town; he urged voters to be respectful of each other. Persons who are not registered voters cannot vote and cannot address the meeting without permission by the voters and the Moderator asked non-voters to stand and be recognized. The Moderator said he would impose a five-minute limit for each speaker if there were no objection and the reading of short quotes is allowable but any lengthy reading requires special action of the body. He reminded voters to be respectful of each other and to address questions and comments to the Moderator.

There were no suggestions or questions. There being no objection, the Moderator dispensed with the reading of the entire Warning.

ART. 1 It was moved by Stan Mack, seconded by Allan Sands, to choose all Town and Town School District Officers. Voting to be by Australian Ballot; polls open from 9 am to 7 pm.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

Offices voted by Australian Ballot:

David Ross, elected Moderator for 1 year

Cathy Siano-Goodwin, elected Selectman, 3 years

Allan Sands, elected Selectman, 2 years

Kimberly Record, elected Trustee of Public Funds, 3 years

Kimberly Record, elected Trustee of Campbell, Woolson Funds, 3 years  
Nancy Merrill, voted Town Lister, 3 years  
Kent Armstrong, voted Town Grand Juror, 1 year  
Kimberly Record, voted Town Agent, 1 year  
Katrina Razionale, elected Grafton Town School Director, 2 years  
Jessa Westclark, elected Grafton Town School Director, 2 years  
June Lupiani, voted Grafton Town School Director, 3 years  
Joseph Valente, voted Auditor, 3 years

ART. 2 It was moved by Mary Beth Culver, seconded by Joe Valente, to act on the Auditor's Report.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 3 It was moved by Allan Sands, seconded by Stan Mack, to authorize the Selectmen, the Town School Directors and the Athens/Grafton Joint Contract School District Directors to borrow money, respectively, if necessary, for current expenses in anticipation of collection of taxes.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART 4 It was moved by Edward Bank, seconded by John Turner, that the voters of the Grafton Town School District approve the Athens/Grafton Joint Contract School District budget K-6 expenses of one million, three hundred fifty five thousand, and eight hundred eighty three dollars and ninety eight cents (\$1,355,883.98) that includes five hundred dollars (\$500.00) compensation for each School Director.

The Moderator noted that this vote would be combined with the Athens' votes so a count would be needed before the outcome is determined. The Moderator offered the opportunity for discussion. School Director Edward Bank said that the budget was essentially level funded from the previous year, with the total increase being approximately \$8,000. He reviewed the budget to show where the increases occurred.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed with 60 "yes" votes and 0 "no" votes. (Motion was passed subsequently by a combined vote of 95 "yes" votes, 7 "no" votes.)

ART 5 It was moved by Edward Bank, seconded by John Turner, that the voters of the Grafton Town School District approve the school board to expend one million, three thousand, six hundred sixty nine dollars and zero cents (\$1,003,669.00) which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of sixteen thousand, twenty-one dollars and ninety cents (\$16,021.90) per equalized pupil. This projected spending per equalized pupil is 19.40% higher than spending for the current year.

The Moderator offered the opportunity for discussion. School Director Edward Bank explained that the proposed budget is higher than last year because of the change in contract assessment, numbers of Grafton students and the amount of special education.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 6 It was moved by Michelle Dufort, seconded by Liisa Kissel, to raise nine thousand dollars and zero cents (\$9,000.00) for ambulance service.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 7 It was moved by Stan Mack, seconded by Ron Pilette, to raise twenty-six thousand dollars and zero cents (\$26,000) for the Firefighters Association operating expenses.

The Moderator offered the opportunity for discussion. Fire Chief Rich Thompson said that the requested amount was the same as the previous year but that the Association was asking the town to begin to pay for Mutual Aid costs.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 8 It was moved by Laurie Danforth, seconded by Ron Pilette, to raise one thousand five hundred dollars and zero cents (\$1,500.00) for Grafton Rescue Squad operating expenses.

The Moderator offered the opportunity for discussion. Rescue Squad president Keith Hermiz said that this year's request was down significantly because the town would be taking over the cost of Mutual Aid. The Squad's expenses have increased but the town is not being asked to cover that increase at this time.

There being no further discussion, the Moderator reread the motion and called for a vote. Motion passed by voice vote.

ART. 9 It was moved by Allan Sands, seconded by Joe Pollio, to raise eight thousand dollars and zero cents (\$8,000.00) to purchase radar speed indicators.

The Moderator offered the opportunity for discussion. Selectman Allan Sands said that the select board had been hearing about speeding and safety for the past several years and suggested posting two indicators similar to ones installed in Chester: one on Route 121 East and the other on the Townshend Road. Sands said he didn't know what the annual maintenance would cost but that the purchase would be a one-time item. He also said he didn't know the life span of the indicators. Rich Thompson, Sam Battaglino and Gary Jackemuk said they would rather see funding added to enforcement by the Windham County Sheriff's Department. Liisa Kissel questioned the proposed placement. Jason Archambault said he didn't think they fit with the

town's image as a tourist town. Town treasurer Kim Record reminded voters that the town receives a slight revenue from tickets issued by the Sheriff.

There being no further discussion, the Moderator reread the article and called for a vote by a show of hands. The motion was defeated by a count of 5 "yes" votes and 59 "no" votes.

ART. 10 It was moved by Stan Mack, seconded by Noralee Hall, that the Town of Grafton grant tax exemption to the Grafton Museum of Natural History (Nature Museum) for their property at 186 Townshend Road.

The Moderator offered the opportunity for discussion. Selectman Cynthia Gibbs explained that this request is required every five years and the organization has had this status since it purchased the old Grange building where it's housed. Robbie Sprague asked if the museum's new donated property would be included in the exemption and museum president Laurie Danforth said that it would.

There being no further discussion, the Moderator reread the motion and called for a vote. Motion passed by voice vote.

ART. 11 It was moved by Cathy Siano-Goodwin, seconded by Joe Pollio, to raise \$9,741 for Humanitarian expenses (Bellows Falls Senior Center - \$674; Grace Cottage - \$1,500; Grafton Cares - \$1,000; HCRS - \$600; Parks Place - \$100; RSVP - \$160; Senior Solutions - \$650; SEVCA - \$650; The Current - \$250; Valley Cares - \$1,052; Visiting Nurse Association - \$2,300; VCIL - \$105; Woman's Freedom Center - \$600; Youth Services - \$100).

The Moderator offered the opportunity for discussion. Liisa Kissel asked how the requested amounts were determined each year; Kim Record said the organizations are invited to request specific amounts. She said that there was information in the Town Report about the organizations.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 12 It was moved by Stan Mack, seconded by Joe Pollio, to raise one hundred forty nine thousand dollars (\$149,000.00) for the Capital Budget? (\$100,000 for Equipment, \$4,000 for Guard Rail, \$20,000 for Highway Roadway Projects, \$15,000 for Fire Truck, \$3,000 for Computers for Town Offices, \$7,000 Bridge Scraping and Painting).

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 13 It was moved by Joe Pollio, seconded by Cynthia Gibbs, to raise six hundred ninety-seven thousand, seven hundred dollars and zero cents (\$697,700.00) for the maintenance of highways and bridges.

It was then moved by Cynthia Gibbs, seconded by Allan Sands, to amend the requested amount to \$527,200.00.

The Moderator offered the opportunity for discussion of the amendment. Edward Bank called a point of order and said the discussion should pertain to the amendment only at this stage. The Moderator ruled that this was correct and called for discussion on the amendment. There being no discussion, the Moderator reread the amendment and called for a vote. The amendment passed by voice vote.

The Moderator then offered the opportunity to discuss Article 13 as amended. Sam Battaglinio asked for clarification on “bridges” in this article and asked if they were already addressed in Article 13. Cynthia Gibbs explained that the capital budget (Article 12) was set up so that money can be saved over a period of five years to meet large expenses like bridge painting and scraping, which is usually done by outside contractors.

There being no further discussion, the Moderator reread the article as amended and called for a vote. The motion was passed by voice vote.

At this point in the meeting (10:55 am), the Moderator called for a recess for a presentation by Representatives Carolyn Partridge and Matthew Trieber. Among the topics discussed by the representatives: the new education funding proposal (funded by an income tax rather than property tax), Lake Champlain clean-up, attracting businesses to relocate to Vermont, Act 250, the minimum wage hike and unclaimed property.

The Moderator called the meeting to order at 11:29 am.

ART. 14 It was moved by Stan Mack, seconded by Joe Pollio, to raise three hundred eighty-seven thousand, eight hundred sixty dollars and zero cents (\$387,860.00) for the selectmen’s budget.

It was then moved by Stan Mack, seconded by Ron Pilette, to amend the requested amount to \$279,480.00.

The Moderator reread the amendment and called for a vote. The amendment was passed by voice vote.

The Moderator offered the opportunity for discussion of Article 14 as amended. Town treasurer Kim Record explained that the revenue (page 19) should have been figured into the requested amount.

There being no further discussion, the Moderator reread Article 14 as amended and called for a voice vote. The motion was passed by voice vote.

ART. 15 It was moved by Allan Sands, seconded by Joe Pollio, to establish a reserve fund to be called “The Unanticipated Expenses Fund” in an amount not to exceed 10% of the 2018-2019 general and highway fund budget to cover unanticipated revenue shortfalls and pay non-recurring and unanticipated general and highway fund expenses, in accordance with 24 V.S.A. § 2804(a).

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 16 It was moved by Joe Pollio, seconded by Allan Sands, to deposit the sum of one hundred ten thousand dollars and zero cents (\$110,000.00) from the 2017-2018 general fund surpluses to fund “The Unanticipated Fund Expenses.”

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 17 It was moved by Joe Pollio, seconded by Allan Sands, to establish a reserve fund to be called the “Town Hall Restoration Fund” to be used for restoration of the Town Hall in accordance with 24 V.S.A. § 2804.

The Moderator offered the opportunity for discussion. Chris Schemm asked if an engineer had been consulted about the project. Selectman Stan Mack explained that not everything would be completed at the same time; the first item of business was repairing the roof over the town clerk’s office and that an engineer had drawn up an RFP and blueprint available for the public to view either on the town’s website or at Town Hall.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 18 It was moved by Allan Sands, seconded by Cynthia Gibbs, to deposit the sum of one hundred thousand dollars and zero cents (\$100,000.00) from the 2017-2018 general fund surpluses to fund the “Town Hall Restoration Fund.”

The Moderator offered the opportunity for discussion. Dave Culver asked what the funds would be used for since the roof would cost less than this. Stan Mack said this amount would apply to the whole project, which would take place over many phases.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 19 It was moved by Cynthia Gibbs, seconded by Joe Pollio, to establish a reserve fund to be called the “Walker Bridge Project Fund” to be used for rebuilding and repairs in accordance with 24 V.S.A. § 2804.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.



ART. 20 It was moved by Stan Mack, seconded by Joe Pollio, to deposit the sum of one hundred thousand dollars and zero cents (\$100,000.00) from the 2017-2018 general fund surpluses to fund the “Walker Bridge Project Fund.”

The Moderator offered the opportunity for discussion. Selectman Joe Pollio said it was premature to know the cost of this project and it was as yet undetermined whether it would be repaired or replaced. The proposed amount could be used for the town’s share of the cost, depending on the scope of the project. Pollio said there was a meeting the following week with VTrans to discuss the bridge.

Robbie Sprague asked how the town ended up with this surplus. Town treasurer Kim Record said that over the years, the town auditor had recommended that 10% of the town budget be set aside for a possible shortfall that might occur between the end of the town’s fiscal year (June 30) and the first installment property tax payment (August 15). After Tropical Storm Irene in 2011, FEMA compensated the town for labor and other items incurred during the storm clean-up, which resulted in this surplus. Record said the auditor recommended not carrying the surplus forward as unassigned funds each year.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 21 It was moved by Allan Sands, seconded by Joe Pollio, to establish a reserve fund to be called “The Highway Retreatment Fund” to be used for highway retreatment in accordance with 24 V.S.A. § 2804.

The Moderator offered the opportunity for discussion. Craig Ruggless asked what retreatment entailed; selectman Joe Pollio said it would be paving. Deborah Toomey asked for clarification between this article and Article 13, which includes retreatment. Pollio explained that the \$106,000 contained in Article 13 for retreatment would be deposited into the proposed reserve fund if it were not used for a paving project in the current fiscal year. Kim Record said it could then be used in the future for paving.

There being no further discussion, the Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 22 It was moved by Kim Record, seconded by Linda Robertson, that the town pay its property taxes to the Treasurer in quarterly installments, with the due dates being Aug. 15, Nov. 15, Feb. 15, and May 15.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 23 It was moved by Joe Pollio, seconded by Kim Record, that the town levy an interest charge on all delinquent taxes on real and personal property of one (1) percent per month or fraction thereof from the due date of each installment for the first three months, and one and one-

half (1 1/2) percent per month for fraction thereof for every month thereafter, as provided for in 32 VSA 5136.

The Moderator offered the opportunity for discussion. None was offered. The Moderator reread the article and called for a vote. Motion passed by voice vote.

ART. 24 Non-binding business

The Moderator noted that the Grafton Grange was serving lunch in the school library.

Joe Pollio announced that Walter Critchfield was retiring as constable and thanked him for his years of service. Pollio also thanked Ron Pilette for his service on the select board.

Pollio announced that a solar project is planned for the Unified Data property and that a public meeting would be held on March 14 at the town garage at 6 pm.

There was no further non-binding business. It was moved by Allan Sands, seconded by Michelle Dufort, to adjourn the meeting. Meeting adjourned at 12:06 pm.

Respectfully submitted,

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Wendy Martin, Assistant Town Clerk

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David Ross, Moderator

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Selectman



This Town Report is dedicated to Ed McWilliam Jr.

Ed became a volunteer firefighter in 1955, served as Chief from 1969-1984 and then served for many years as President of the Fire Department and the Grafton Firefighters Association. Ed was also a founding member of the Fast/Rescue Squad and Town Lister from 1984-1999. Ed also served on the Select Board when a member had resigned.

