

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
September 21, 2015**

1. The meeting was called to order at 9:06 a.m.

Board Members Present: Jon Somes, Chair; Randy Peace, Vice-Chair; Joan Kavanaugh; and Judith Wernecke. Absent: Celeste Moulton.

OPR Staff Present: Lauren Hibbert, Prosecuting Attorney; Gabriel Gilman, General Counsel; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Sonya Stanley.

2. The Chair called for approval of the Minutes of the May 18th meeting. Mr. Peace made a motion, seconded by Ms. Wernecke, to approve the Minutes of the May 18, 2015 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

The Board reviewed the request for removal of conditions from Jacob W. Sleeper (M2012-23). Based on the information submitted Mr. Peace made a motion, seconded by Ms. Wernecke, to remove the conditions from Mr. Sleeper's license. Motion passed 3-0. Mr. Somes, Investigative Team member abstained from the vote.

The Board reviewed the request for removal of conditions from Susan Burland (M2012-148). Based on the information submitted Mr. Somes made a motion, seconded by Ms. Wernecke, to remove the conditions from Ms. Burland's license. Motion passed unanimously.

2015-19 - The Board reviewed the report of concluded investigation. Mr. Somes, made a motion, seconded by Mr. Peace, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Kavanaugh, Investigative Team member abstained from the vote.

2014-603 & 2014-604 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Mr. Somes, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 4-0. Ms. Moulton, Investigative Team member was not present at the meeting.

2015-143 & 2015-144 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Kavanaugh, Investigative Team member abstained from the vote.

Ms. Preston gave her Case Manager's Report, there are currently 27 pending cases.

4. Hearings/Stipulations:

The Board reviewed the *Stipulation and Consent Order* in the matter of 2013-769 (Sonya D. Stanley). The Respondent was present. Lauren Hibbert, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel presided for the Board. Based on the information submitted, Mr. Peace made a motion, seconded by Ms. Kavanaugh, to accept the *Stipulation and Consent Order* As presented. Motion passed 3-0. Mr. Somes, Investigative Team member, abstained from the hearing and vote.

5. Reports/Guests/Legislative Updates

6. Correspondence

7. Public Comment/ Other Business:

The Board reviewed the foreign education for Tetyana Velgan for her ability to sit for the State Board examinations. Based on the information submitted, Mr. Peace made a motion, seconded by Ms. Kavanaugh to grant permission for Ms. Velgan to sit for the State Board examinations. Motion passed unanimously.

Election of Officers - Mr. Peace made a motion, seconded by Ms. Wernecke, to leave the officers as slated: Chair - Mr. Somes, Vice-Chair - Mr. Peace, Secretary - Ms. Kavanaugh. Motion passed unanimously.

8. There being no other business, the meeting adjourned at 11:15 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist