

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
July 10, 2017**

1. Call to Order:

The meeting was called to order at 9:01 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Jeanine Carr, Ellen Watson, Virginia Hudson, Jennifer Laurent, Douglas Sutton, Kelly Sinclair, Deborah Swartz, Luana Tredwell, Jill Duel. Staff members present: Phyllis Mitchell – Executive Director, Ellen Leff - Nursing Case Manager, Kristin Husher – Nursing Program Manager, Michelle Lavoie – Licensing Board Specialist, Lauren Hibbert– Board Attorney; Prosecuting Attorneys; Jennifer Colin, and Rachel Allen; George Belcher – Hearing Officer; Others present: Candy Ballou

2. Lora Nielsen updated the Board on Board Appointments:

The governors' office has new resources and we expect re-appointments/appointment by the end of July 2017

3. Changes and Additions to the Agenda: None

4. Approval of Minutes:

Virginia Hudson moved to approve the minutes of June 12, 2017, with one correction on page 4, #14 ("Swartz" rather than "Swart") **Pass**

5. CLOSING REPORTS:

Ellen Watson moved to recommend that the following closing reports be accepted.

- 2015-479
- 2016-504
- 2016-350
- 2017-219
- 2016-533
- 2017-5
- 2016-560
- 2016-668
- 2017-174

Pass

6. Stipulations:

2015-565 Michael Warren was not present. D. Swartz moved to accept the stipulation to **REPRIMAND and CONDITION** the license of License Nursing Assistant **Michael Warren**.

Pass

M2015-75 David Dumas was not present. D. Sutton moved to accept the stipulation to **MODIFY** the license of Registered Nurse **David Dumas**.

Pass

7. Other Hearings:

M2016-42 – (2008-438) Candy Ballou was present. The Board heard testimony from Candy Ballou and went into deliberative session from 9:31am to 9:42. D. Sutton moved to **DENY the Petition for Reinstatement.**

8. Proposed Administrative Law Officer Orders:

2016-640 Wendy Murray was not present. E. Watson moved to **INDEFINATELY SUSPEND** the license of License Practical Nurse **Wendy Murray.** **Pass**

2016-315 Kaitlin MacArthur was not present. E. Watson moved to **INDEFINATELY SUSPEND** the license of License Nursing Assistant **Kaitlin MacArthur.** **Pass**

2016-565 Noelle Douglas was not present. D. Sutton moved to **REVOKE** the license of Registered Nurse **Noelle Douglas.** **Pass**

2016-681 Jessica Hardy was not present. D. Swartz moved to **INDEFINATELY SUSPEND** the license of Registered Nurse Jessica Hardy. **Pass**

9. OTHER DISCIPLINARY ITEMS:

- Current Discipline Cases – June 2017 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff.

10. Administration, Education, Practice, Licensure:

Executive Director’s Report:

The Board received and reviewed the June 2017 Executive Report with Phyllis Mitchell.

Public Comments: There were no public comments

11. Education:

Nursing Education Committee:

Has not met since the last Board meeting

Nursing Program Manager Report:

The Board received and reviewed the June 2017 Nursing Program Manager Report with Kristin Husher

LNA Programs:

- Vermont Med Ed – New Program Approval – E. Watson moved to **APPROVE** the new program for **Vermont Med Ed – The Residence at Shelburne Bay.**

Pass

Nursing Assistant Education and Practice Committee:

The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

12. Practice:

APRN Sub Committee: Has not met since the last Board meeting

Practice Committee:

D. Sutton spoke briefly about the committee and its continued work on reviewing position statements for retirement.

Alternative Program Committee:

Has not met since the last Board Meeting

13. Other Business:

Retiring APRN Practice Guidelines:

After discussion, and a vote to approve, Lauren Hibbert will add and incorporate

Strategic Plan Assignments for objectives for 2017:

Education:

Determine best approaches to increase the number of licensees formally enrolled in a nursing education program – Phyllis will work with Mary Val Palumbo to gather

Require continuing education – Lauren Hibbert, Ellen Leff and Dylan Bruce will provide disciplinary case statistics for the last 3 years.

Monitor Medication Nursing Assistant Programs – Survey Monkey was developed to survey LTC facilities. Waiting for General Counsel to review.

Evaluate Feasibility of accepting national Accreditation in lieu of continuing approval by BON – Education Committee.

Practice:

Transition removal of position statements – Work in progress by the Practice

Enhance the visibility of the Just Culture approach to institutions through Vermont – The Office will generate survey to go to Health Care Facilities.

Licensure:

Require criminal background checks of all licensees – Completed.

Initiate joining the enhanced Nursing Licensure Compact (eNLC) – Phyllis Mitchell will provide a stakeholders list at the next Board meeting.

Determine feasibility of joining the APRN Compact – NCSBN will be at the next APRN Sub-Committee meeting to discuss.

Evaluate the need for active practice requirement – More discussion is needed. Examine information from other States regarding their requirements.

Discipline:

Expand and administer the Alternative Practice Program and Practice Remediation Program – Ellen Leff, Ellen Watson and Alternative Practice Committee.

Administration/Policy:

Enhance collaborative relationship among BON, the Office of Professional Regulation, and the Legislature – Colin Benjamin and the Board.

Revise Administrative Rules in conjunction and coordination with OPR and the
Implement technology to improve efficiencies – OPR.
Maintain fiscal strength and soundness. – Colin Benjamin in consultation with the

14. Adjournment: D. Sutton moved to adjourn the meeting at 1:47 PM.

Minutes recorded by: Michelle Lavoie, Licensing Board Specialist
Draft minutes reviewed by: Phyllis Mitchell, Executive Director