

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
January 13, 2014**

1. The meeting was called to order at 9:00 a.m.

Board Members Present: Jon Somes, Chair; Randy Peace, Vice-Chair; Donna Hendee, Secretary; Joan Kavanaugh; and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Carla Preston, Case Manager; Peter Comart, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Anne Orr, Pam Garcia, and Ruth Comeau.

2. The Chair called for approval of the Minutes of the October 21st meeting. Mr. Peace, made a motion, seconded by Mr. Somes, to approve the Minutes of the October 21, 2013 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston made her Case Manager's report. There are currently 25 pending cases.

The Board reviewed the request for removal of conditions from Stephanie Pike's license. Ms. Wernecke made a motion, seconded by Mr. Somes, to remove the conditions from Ms. Pike's license. Motion passed unanimously. Ms. Pike will be notified.

4. **Hearings/Stipulations:**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2013-222 & 2013-223 (Bridget's Beauty Boutique & Bridget Desrochers). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Mr. Somes, made a motion, seconded by Ms. Hendee, to accept the *Stipulation and Consent Order* As presented. Motion passed 4-0. Mr. Peace, Investigative team member abstained from the hearing and vote.

5. **Reports/Guests/Legislative Updates:**

The Board reviewed the draft of the revision to the statute in the OPR Bill with Attorney Benjamin. Ms. Hendee made a motion, seconded by Mr. Somes to approve the draft of the statute for inclusion in the OPR Bill. Motion passed unanimously.

6. **Correspondence:**

7. **Public Comment/ Other Business:**

Election of Officers:

Mr. Peace made a motion, seconded by Ms. Wernecke, to elect Mr. Somes as Chair. Motion passed unanimously. Mr. Somes made a motion, seconded by Ms. Kavanaugh, to elect Mr. Peace as Vice-Chair. Motion passed unanimously. Ms. Wernecke made a motion, seconded by Mr. Somes to elect Ms. Hendee as Secretary. Motion passed unanimously. The results of the election are as follows:

7. Public Comment/ Other Business – Continued:

Jon Somes – Chair
Randy Peace – Vice-Chair
Donna Hendee – Secretary

Mr. Peace showed the Board the booklet he is working on for their Rules revision.

8. There being no other business, the meeting adjourned at 10:44 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist