

Town of  
**MARSHFIELD**  
**VERMONT**

**ANNUAL REPORT**  
OF THE TOWN OFFICERS  
FOR THE YEAR ENDING DECEMBER 31  
**2020**



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# TOWN OFFICERS

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**Moderator** ..... Michael Caccavo

**Town Clerk & Treasurer** ..... Bobbi Brimblecombe

## Select persons

Term Expires 2021 ..... Christopher Martin  
Term Expires 2022 .... vacant (Laurie Colgan is resigning as of 4/6/2021)  
Term Expires 2023 ..... Rich Baker

## School Directors

Term Expires 2021 ..... Erin Barry  
Term Expires 2022 ..... Manny Sainz  
Term Expires 2023 ..... Patrick Healy

## Auditors

Term Expires 2021 ..... Audrey Huntington  
Term Expires 2022 ..... Doris Dufresne  
Term Expires 2023 ..... Thomas Maclay

## Listers

Term Expires 2021 ..... Meg Eberhardt  
Term Expires 2022 ..... Michele Gonzales  
Term Expires 2023 ..... Kathleen Hayes

**Collector of Delinquent Taxes** ..... Bobbi Brimblecombe

**First Constable** ..... vacant

**Second Constable** ..... Shawn Codling

## Budget Committee

Term Expires 2021 ..... Betsy Brigham  
Term Expires 2022 ..... Doris Dufresne  
Term Expires 2023 ..... Deanna Martin  
Term Expires 2024 ..... Michael Caccavo  
Term Expires 2025 ..... Thomas Maclay

## Library Trustees

Term Expires 2021 ..... Kara Casey  
Term Expires 2021 ..... Cathy Chodorkoff  
Term Expires 2022 ..... Anne Reed  
Term Expires 2022 ..... Sonia Carrasco  
Term Expires 2023 ..... Christina Ducharme

**Town Juror** ..... Michael Caccavo

**Town Agent** ..... Michael Caccavo

**Cemetery Trustees** ..... Board of Selectpersons

**Justices of the Peace** (Elected at General Election)

James Arisman, Christopher Bellamy, Meg Eberhardt, Ellen Halperin, Judy Henkin, Mary Leahy, Michael Sabourin

***Appointed by Selectpersons***

**Planning Commission\***

Term Expires 2021 ..... Robin Schunk  
Term Expires 2022 ..... vacant  
Term Expires 2022 ..... vacant  
Term Expires 2023 ..... vacant  
Term Expires 2023 ..... vacant

\* The Town Selectpersons and Village Trustees are Ex-officio members.

**Development Review Board**

Term Expires 2021 ..... vacant  
Term Expires 2021 ..... Jenny Warshow  
Term Expires 2022 ..... Jon Groveman  
Term Expires 2022 ..... Les Snow  
Term Expires 2023 ..... Gary Leach

**Zoning Administrator** (Term expires 1/26/2024) ..... Kathleen Hayes

**Central Vermont Fiber Board Member** ..... John Morris

**Central Vermont Regional Planning Commission Member**

Term expires May 2021 ..... Robin Schunk

**Central Vermont Regional Planning Commission**

Transportation Advisory Committee Member ..... Robin Schunk

**Northeast Kingdom Waste Mgmt District Member** ..... vacant

**Conservation Commission**

Term expires 2021 ..... Allen Banbury  
Term expires 2021 ..... Steve Fiske  
Term expires 2021 ..... Bob Popp  
Term expires 2022 ..... Anne Miller  
Term expires 2022 ..... Taber Allison  
Term expires 2023 ..... Anne Reed  
Term expires 2023 ..... Ed Jalbert  
Term expires 2024 ..... Sarah Norton  
Term expires 2024 ..... J. Bradley Materick

**Energy and Climate Change Committee**

Wes Cate, Anne Miller, Nick Seifert

**Stranahan Stewardship Committee**

Term expires 2021 ..... Brett Engstrom  
Term expires 2021 .....Michael Sabourin  
Term expires 2021 ..... Jenny Warshow  
Term expires 2022 ..... Ellen Cooke  
Term expires 2022 ..... Sarah Fowler  
Term expires 2022 .....vacant  
Term expires 2022 .....Rich Phillips

**Recreation Committee**

Drew McNaughton, Pam Quinn

**Fire Chief** ..... Will Schwarz

**Fire Warden** (Term expires 6/30/2025)..... Thomas Maclay

**Health Officer** (Term expires 06/30/2022).....vacant

**Cemetery Sexton** .....Joe Mangan

**Pound Keeper** ..... Cheryl McQueeney (dogs), CVHS (cats)

**Dog Officer** ..... vacant

**Fence Viewers**

Chris Bellamy, Dennis Ducharme, Richard Phillips

**Tree Warden**..... vacant

**Inspector of Lumber, Shingles & Wood** .....Dennis Ducharme

**Weigher of Coal** ..... Albert St. Cyr

**Assistant Town Clerk** ..... Winnie Valenza  
(Appointed by the Town Clerk)

**Road Foreman** ..... Timothy Ksepka

**Road Crew**..... Scott Ciampi  
Paul Stecker

**Village Clerk**.....Meg Eberhardt

**Village Trustees**

Ian Covey, Nancy Davila-Groveman, Art Gilman, Tamara McKee, Marie Olson-Badeau

## TOWN MEETING 2020

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Moderator Michael Caccavo opened the meeting at 9:00 a.m. on Tuesday, March 3, 2020 at Twinfield Union School. During the course of the open meeting, 146 out of 1157 voters checked in. Between passing the hat and a share of the profit from lunch, \$759.18 was raised for the Onion River Food Shelf.

The rules were waived by unanimous consent and several non-residents were allowed to speak. Representative Janet Ancel introduced Senate President Pro Tempore Tim Ashe and Senator Andy Perchlik. Janet spoke about several issues including the greenhouse emissions bill, renter rebate statutes, and the recent override of the veto of the minimum wage bill. Andy thanked the townspeople for attending town meeting, and voiced his support for local democracy. The legislators offered to answer questions outside in the hallway.

Marshfield resident Joan Misek works for the Vermont Department of Health. She spoke about the status of the Coronavirus outbreak and the state's efforts to combat it.

Moderator Caccavo led the assembled in the Pledge of Allegiance, and then read announcements. He reviewed the rules governing town meeting.

**Article 1.** To elect the following Town Officers:

Moderator	1 year	<b><i>Michael Caccavo</i></b>
Town Clerk	1 year	<b><i>Bobbi Brimblecombe</i></b>
Town Treasurer	1 year	<b><i>Bobbi Brimblecombe</i></b>
Selectperson	3 years	<b><i>Richard Baker</i></b>
Auditor	3 years	<b><i>Thomas Maclay</i></b>

Lister	3 years	<b><i>Kathleen Hayes</i></b>
Collector of Delinquent Taxes	1 year	<b><i>Bobbi Brimblecombe</i></b>
First Constable	1 year	<b><i>James Arisman</i></b>
Second Constable	1 year	

Shawn Codling and Lawrence Black were nominated. Lawrence declined the nomination.

***Shawn Codling***

Town Juror	1 year	<b><i>Michael Caccavo</i></b>
Town Agent	1 year	<b><i>Michael Caccavo</i></b>
Budget Committee Member	5 years	<b><i>Michael Caccavo</i></b>
Library Trustee	3 years	<b><i>Christina Ducharme</i></b>
Library Trustee	1 year	

Kara Casey and Chris Whalen were nominated. They each spoke about their reasons for wanting to serve on the Library Board. The moderator asked for a voice vote.

***Kara Casey***

**Article 2.** To elect School Directors to serve on the Union District Board, as follows:

School Director	3 years	<b><i>Patrick Healy</i></b>
School Director	2 years	<b><i>Manny Sainz</i></b>
School Director	1 year	<b><i>Erin Barry</i></b>

**Article 3.** To hear the reports of the Town Officers.

Sarah Hooker asked about the state of overdue taxes. Bobbi Brimblecombe explained that as of last Friday, the amount overdue was a little lower than this time last year, roughly \$62,000.

**Article 4.** To see if the Town will appropriate the sum of \$1,156,888 as the Selectboard Budget. Said amount made up as follows: \$797,517.86 to be raised in taxes; \$288,273 from other income; and \$71,097 previous year surplus to be applied. Said budget amount to be allocated as follows:

- \$280,936 for the payment of indebtedness and general expenses (\$150,916 from taxes and surplus, and \$130,020 from other income);
- \$699,008 for the support of highways and bridges (\$599,711 from taxes and surplus, and \$99,297 from other income);
- \$72,119 in support of the Marshfield Fire Department (all from taxes and surplus);
- \$47,318 in support of Emergency Services;
- \$10,558 in support of the Planning and Zoning Department (\$7,738 from taxes and surplus, \$2,820 from permit fees);
- \$1,900 in support of the Marshfield Recreation Committee (all from taxes and surplus);
- \$45,049 in support of the Old Schoolhouse Common (\$25,667 from building lease/rentals and other income, \$30,469 allocated from other town departments, \$11,087 used to lower taxes).

Rich Phillips moved to accept this article as printed. Allen Banbury seconded.

Susan Green stated that the Recreation Committee budget is very modest. She moved to add \$500 to the budget. She would like to see the basketball hoops and the ping pong table fixed, etc. Lucy Blue seconded. Recreation Committee member Drew McNaughton stated that the asphalt on the basketball court is cracked and in bad shape. He would like to hire someone to supervise kids during the Wednesday night community suppers. Betsy Chodorkoff asked if the \$500 is an arbitrary amount. Susan said yes. Kathleen Hayes

asked whether anyone has priced the asphalt (no). Drew asked whether the money could be set aside for next year if it is too expensive to fix the court this year. Bobbi Brimblecombe explained that unspent money in the general fund budget will be used to decrease taxes for the next year, but money in designated funds is set aside. Susan clarified that her motion is to add an appropriation to the Recreation Fund in the amount of \$500. Tim Davis estimated that it would cost between \$7,000 and \$9,000 to fix the asphalt on the basketball court. Kerri Smith asked if they have asked for volunteers to do the work, or donations. Pam Quinn stated that they could apply for a grant and use the \$500 towards the match. Bobbi explained that the playground was built with a Land and Water Conservation Fund grant that funds outdoor recreation, and perhaps they could apply for something similar. Michele Gonzales asked whether donations could be set aside specifically for paving the court (yes). Kerri asked whether we need asphalt, since there is a basketball hoop in the gym, and not having asphalt would mean it could be used for kickball, etc. Drew explained that the area would be swampy if it isn't paved. Rain Banbury suggested that we are micromanaging and perhaps in the interest of time it could be left up to the Recreation Committee. Adam Davis pointed out that the indoor basketball hoop requires adult supervision.

The amendment was approved by voice vote (not unanimous). The budget as amended passed by voice vote (unanimous).

**Article 5.** To see if the Town will appropriate the sum of \$82,727 in support of the Jaquith Public Library.

Tim Maclay moved to accept the article as printed. Brett Engstrom seconded.

Lawrence Black asked why we didn't spend all of the book budget. Library Director Susan Green explained that she placed an order late in the year and we didn't receive the invoice until January. Lawrence asked if that means we will spend more this year. Susan explained that we will spend more but some of the money comes from other funds such as donations. Tim Maclay asked what the mutual funds are used for. Susan explained that those funds are being saved for an emergency. Bobbi Brimblecombe explained that the dividends from the mutual funds are being reinvested.

All in favor.

**Article 6.** To see if the Town will appropriate the sum of \$6,455 in support of the Marshfield Historical Society.

Moved and seconded to accept this article as printed. Adam Davis asked what they do.

All in favor.

**Article 7.** To see if the Town will appropriate the sum of \$10,500 for the support, improvement and repair of the cemeteries.

Tim Maclay moved to accept this article as printed. Giordano Checchi seconded.

Allen Banbury asked how many cemeteries we have (10). Laurie Martin stated that the fence at Eaton Cemetery looks fantastic since it was painted.

All in favor.

**Article 8.** To see if the Town will appropriate up to \$8,000 to purchase and install radar speed signs on the Cabot Road and Creamery Street.

Kathleen Hayes moved to accept the article as printed. Rebecca Wigg seconded.

Tim Davis stated that he lives on McCrillis Road, just off the Cabot Road, and when the town puts the mobile speed cart out, it doesn't slow people down – Sheriffs do. He would rather see us spend the money on Sheriffs. He and his wife used to ride horses on the Cabot Road and he agrees that the speeding is scary.

Kathleen Hayes stated that VTrans has a study that shows they do slow people down. They also collect data that can be used to show when Sheriffs should come. Clara Davis stated that we don't need data to say where and when the speeders are – they are workers

going to and from the Cabot Creamery. Rebecca Wigg stated that in the past, we weren't willing to invest in more law enforcement but this is one thing we can do. The Selectboard plans to put up more signs in the future but this is a start. Allen Banbury asked what kind of data they accumulate. Chris Martin stated that they can capture speed, time of day, etc. depending on how much you are willing to spend. These signs at this budget amount don't collect the data.

Tom Maclay stated that he lives on the Indy speedway, otherwise known as Creamery St, and unless it takes photos, it doesn't slow them down. When Chris brought the cart, it didn't slow them. He noted it's only a few individuals. Jacob Gouge agrees with Tom Maclay. He doesn't remember passing the signs but he remembers a Sheriff he met, and that is much more effective.

Joshua Auerbach explained that his family lost their dog to a speeding car on the Cabot Road within a few days of moving here. It's a serious issue for them.

Justin Campbell stated it's a limited number of repeat offenders, and asked if people set up cameras of their own, could the data be turned over to the Selectboard?

Becca Allen feels that signs are a signal that the community can't afford a Sheriff.

Laurie Martin stated that speeding is also a problem on Hollister Hill, and not just limited to the Cabot Road. She noted that Danville is known for having a Sheriff and no one speeds in Danville. She feels it's better to invest in Sheriff patrols and get a kickback.

Wes Cate feels it is better to buy one portable sign instead of two fixed signs, because the signs are more effective when they are new, we should get one that collects data that could be turned over to law enforcement.

Suzan Condon stated that we know who the offenders are. Young people are driving like maniacs. She is not sure who to direct it to. Signs are not going to work if people are not even conscious of driving their neighbors off the road.

Adam Davis noted that Danville has also invested in infrastructure for pedestrians, and we have none of that.

Dan Mulligan asked whether the Town has authority to issue tickets. Chris Martin explained that if the Vermont State Police or Washington County Sheriffs issue a ticket, the money can go back to the Town. The Selectboard and Constables don't have the authority to issue tickets.

Doug LaPoint feels it isn't an either/or situation – he slows down when he sees the signs. He asked whether we could have a movable one, and hire someone if it doesn't work.

Rebecca Wigg noted that we talk about speeding at every town meeting but nothing ever happens. People are going 70 in a 25 zone. This is not just a problem on the Cabot Road. She feels we could put up a sign and then do another traffic study. She would like to hear from the Selectboard about what they will do if this article isn't approved. She feels that when the portable one was in front of her house, it worked. When the Sheriff parked in their drive, it worked. Both measures only worked when they were there.

Chris explained that they put the article on the warning to generate discussion, because the Board doesn't know what will work. The Vermont State Police no longer contract with towns but the Sheriffs still do. The Board has talked to them about getting here more but they don't have enough people. They suggested contracting with Cabot and Plainfield for a larger contract; that would allow them to have more staff, to be more available. He noted that we do have a cart that we own with Calais. Plainfield owned a third but they backed out because of maintenance issues and because they did not feel it was effective. Drivers get used to the cart. If anyone wants to maintain, move, and set up the cart, that would help. He noted that we do have some money in the budget for Sheriffs.

Joe Young asked whether the machines have a limited life. Chris said yes, and our machine is old.

Becky asked what else is on the table besides partnerships with Cabot and Plainfield. Chris explained that the Sheriffs can't get here enough.

Beth Stern stated that signs work for her, and so do Sheriffs.

Justin stated that he agrees with Becky and he is in favor of the signs. He is wondering if there is an avenue for residents to deal with repeat offenders. Chris stated that the Sheriffs will take calls from residents, and the Vermont State Police have been somewhat responsive lately.

James Arisman stated that as Constable, if he has a license number he can't get information from DMV, but maybe we could send letters putting people on notice that they have been observed. Kathleen Hayes reported that she writes down license numbers and sends them to the Sheriff's office so they can issue tickets (she is the Constable in Plainfield).

Wes Cate suggests that we should get full data machines that take a photo, as that would be the most effective.

Dan Chodorkoff noted that in Groton, the Town sent their Constable for training, purchased a cruiser, etc. Chris explained that we would need a Constable willing to go through the training, and it would be very expensive.

Tamra McKee suggested making Public Service Announcements, because people don't see us as a community. She feels that we need PSA's to remind people that this is a neighborhood.

Dan Mulligan isn't opposed to spending the money but the legislature is considering signs that can do photos with tickets. He wonders if we should be buying signs now that may soon be obsolete.

Rich Baker stated that the Constable is essentially a volunteer, not a law enforcement officer. Only law enforcement officers can do tickets. We only have \$1,000 in the budget for traffic enforcement, not enough to do a contract with Plainfield and Cabot. If we had this \$8,000 for traffic enforcement, we could investigate doing a contract.

Christina Ducharme moved to amend the article to read: "To see if the Town will appropriate up to \$8,000 to purchase and install a radar speed sign on the Cabot Road, and use the balance for other speed enforcement measures." Justin Campbell seconded.

Darlene Furey moved to amend the amendment to read: "To see if the Town will appropriate \$8,000 and appoint a task force to study speed enforcement options and recommend to the Selectboard how to spend the \$8,000 on appropriate measures within 6 months." Lucy Blue seconded.

Rich Baker spoke in favor of this approach. Barbara Bendix asked whether we would hire someone. Rich explained that it would be more cost-effective to hire the Sheriff. Joe Young stated that we all have a personal responsibility. The only thing that will work is law enforcement, because when they see the sign, they will know there is no cop here. Diana Levine stated that she would love to be on a task force. Kenny Phillips suggested that the town should fix the mobile sign and spend the rest of the money going in with another town.

Allen Banbury asked what the state recommends. Laurie Colgan stated that this has been a historical problem. State agencies have shared suggestions. Those suggestions have included 1. More law enforcement, but it is difficult to get Sheriffs here because they can earn so much more on federal jobs. 2. Speed signs to remind drivers to slow down. 3. Changing the infrastructure. Danville has traffic calming. VTrans is going to make changes to Route 2. As a Selectboard we are trying to be sure they include traffic calming improvements. We opted to put this on the warning to see what tools the voters want to invest in. We wanted to raise awareness and make a statement that we do care about our community and want to make it safer.

Winnie Valenza moved to call the question. Christina Ducharme seconded. All in favor.

The amendment to the amendment passed by voice vote.

The amendment as amended passed by voice vote.

Now back to the amended article: “To see if the Town will appropriate \$8,000 and appoint a task force to study speed enforcement options and recommend to the Selectboard how to spend the \$8,000 on appropriate measures within 6 months.”

Bobbi Brimblecombe asked whether the article states the money has to be spent within 6 months, or the recommendations have to be made within 6 months. Mike Caccavo clarified that the recommendations have to be made within 6 months.

Passed by voice vote.

At 11:55, it was moved and seconded to recess for lunch. Betsy Brigham objected, stating that people will leave during lunch, and for an important article, we should have more people here. Justin Campbell agrees. Mike Caccavo reminded voters that there are more money articles to come after lunch. Lucy Blue moved to amend the motion (to recess) to start Article 9 and discuss it for 10 minutes. **Second?** Dan Mulligan called for a point of order, because a motion to adjourn can't be amended. Mike explained that the motion was to recess, not to adjourn. The amendment passed by a division of the house. The vote on the amended motion passed.

**Article 9.** To see if the Selectboard should consider the adoption of a noise ordinance.

Paul Garstki moved to accept the article as printed. Allen Banbury seconded.

Rich Baker explained that the purpose of the article is just to see if the Selectboard should take the time to review a proposed noise ordinance, not to adopt it at this meeting. He noted that there is a process that the Selectboard would need to follow to adopt an ordinance. The Planning Commission drafted an ordinance for the Board's consideration. He noted that this type of ordinance can be tricky.

Paul Garstki has been living on Nasmith Brook Road for 34 years. He has seen more noise issues in the last few years. He feels that a noise ordinance can be used to diffuse arguments rather than being punitive. He feels that the changes come from having more

temporary neighbors, people who are not aware of the neighborhood.

James Arisman is in favor of an ordinance. He noted that there was a problem with concerts and amplified music. The case came to the Development Review Board and they wrote a decision to apply to just that location. Concerts elsewhere would be unregulated. He noted that the Myers truck used to park at the Thompson Road parking lot at 4:30 in the morning, run the engine and play the radio. When he called the company, the boss asked if we have a noise ordinance.

Merv Spooner noted that he can hear car radios when they go by his house.

Dan Mulligan stated that he is not opposed to an ordinance as long as it has reasonable time limits. It is a free country but we should have common courtesy. Let's not overregulate.

Adam Davis is opposed. His neighbors once called the police on him at 2:00 in the afternoon because he was playing music. Once the police were called, they came through his house and treated him like a criminal. An ordinance can have unintended consequences, giving away power to the police. He read the draft and he feels that it is unreasonable.

Rain Banbury offered to talk to people at lunch about Burlington's social noise ordinance.

The meeting was in recess from 12:10 until 1:05.

Giordano Checchi asked whether such an ordinance applies to all kinds of noises. He noted that the freedom of an individual ends where the freedom of another individual begins.

Tamra McKee noted that the motion on the floor is to have the Selectboard consider an ordinance, and she wants to know if it will require a further vote. Mike Caccavo explained that it won't require a vote of the town, but there will be a public hearing. Rich Baker explained that the final ordinance would take into account the public comments. He stated that you can't differentiate between types of

noise. You can set decibel levels, and different expectations in different areas.

Joe Young thinks the draft is pretty restrictive.

Pam Quinn stated that she hasn't seen a draft, and she would want to see it before voting.

Rich Baker stated that the Board doesn't want to spend time on it if the voters don't want it.

Ray Rapczynski asked how far the ordinance would reach, noting that he can hear jake brakes from his house. Allen Banbury asked whether we can put up signs saying "no jake brakes." Chris noted that we can't put signs on Route 2 without permission from VTTrans. Joe Young explained that Jake brakes are old technology. They are not about safety, they are about economy, to save wear and tear on the brakes. He feels like signs work. Tim Maclay noted that there have been two accidents on Route 2 and the Cabot Road where someone lost their brakes. He thinks if the driver had a jake brake on, the other driver would have heard him coming.

Dan Mulligan asked whether the Selectboard has the ability to do an ordinance either way. The Board stated that yes, they do, but they want to gauge public sentiment.

Joyce Cusimano asked whether the Village has an ordinance (no).

Clara Davis asked who will enforce the ordinance. Rich Baker noted that enforcement is an issue. It will most likely be the Sheriff, and it will have a cost.

Winnie Valenza moved to call the question. Merv Spooner seconded – all in favor.

The article did not pass. The vote was 24 yes, 30 no, by a division of the house.

**Article 10.** To see if the Town will appropriate the sum of \$8,333 as its share of the cost of commuter bus service along Route 2 with service into Montpelier. This appropriation

funds a portion of the total cost of the service, which will also be supported by appropriations from other towns, State and Federal funds, and rider fares.

Merv Spooner moved to accept the article as printed. Tim Maclay seconded. Bobbi Brimblecombe explained that this route may be taken over by Rural Community Transport Inc. She will let residents know if she hears any more about it. All in favor.

**Article 11.** To see if the voters will appropriate the sum of \$13,407 to be allocated as follows:

Central Vermont Adult Basic Education	\$ 575
Central VT Council on Aging	\$ 1,400
Central Vermont Home Health & Hospice	\$ 3,200
Circle fka Battered Women's Services	\$ 350
Family Center of Washington County	\$ 300
Friends of the Winooski	\$ 300
Green Mountain Transit	\$ 882
Green Up Vermont	\$ 100
Onion River Food Shelf	\$ 1,100
Our House	\$ 100
Peoples Health and Wellness	\$ 300
Sexual Assault Crisis Team	\$ 100
Twin Valley Senior Center	\$ 3,000
Twinfield Together Mentoring Program	\$ 250
VT Assoc. for Blind & Visually Impaired	\$ 150
VT Center for Independent Living	\$ 150
VT Rural Fire Protection Task Force	\$ 100
Washington County Mental Health Services Inc.	\$ 800
Washington County Youth Services Bureau	<u>\$ 250</u>
	Total \$13,407

Tim Maclay moved to accept the article as printed. Merv Spooner seconded.

Lucy Blue asked whether we should add the COVID-19 organization that was represented in the earliest comments. (no – the speaker was from the Vermont Department of Health).

Beth Stern thanked voters for their support for the Central Vermont Council on Aging and the Twin Valley Senior Center. Merv Spooner spoke in support of the Twin Valley Senior Center.

Diane Kinney spoke in favor of Circle. They handle 500 calls per month, and 15 relief of abuse orders per month, some in Marshfield.

Michele Gonzales spoke in favor of Central Vermont Adult Basic Education, her employer. She appreciates the help with funding. They help people get diplomas, and help people with diplomas get the skills they need.

Joanne Martin reported that the Twin Valley Senior Center offers three exercise classes per day, 3 days per week, and asked for people to let them know if anyone needs Meals on Wheels. Merv Spooner reported that Twin Valley Seniors are planning to buy the building where the center is located.

All in favor.

- Article 12. a.** To see if the Town will authorize the Selectboard to borrow money in anticipation of taxes;
- b. To see if the Town will authorize the Selectboard to spend unanticipated funds such as grants and gifts;
  - c. To see if the Town will authorize the Selectboard to set a tax rate sufficient to provide funds for the amounts previously voted;
  - d. To see if the Town will vote to have the Town taxes paid to the Treasurer on or before the close of business on Friday, August 14, 2020, with interest of one percent per month or fraction thereof to be paid by delinquent taxpayers; and
  - e. To see if the Town will vote to have the School taxes paid to the Treasurer on or before the close of business on Friday, November 13, 2020, with interest of one percent per month or fraction thereof to be paid by delinquent taxpayers.

Tom Maclay moved to accept the article as printed. Tim Maclay seconded. Janet Nielsen told people to plan at least two weeks for the mail to get their tax payment to the Town Office. Bobbi Brimblecombe reminded voters that they can sign up to have their taxes drawn from their bank account on the due date.

All in favor.

**Article 13.** To transact any other business proper to come before said meeting.

Mike Caccavo explained that nothing binding can be taken up under this article. Merv Spooner asked where the vital records are in the town report. Bobbi Brimblecombe explained that it is the State's recommendation to not list the names, due to concerns over identity theft and privacy.

Kerri Smith moved to adopt "A Resolution for the defense of the Right to Keep and Bear Arms." She read the resolution. Kenny Phillips seconded.

Tamra McKee asked whether other towns have passed this. Kerri said yes, other towns have passed this or something similar.

Pat Mayhew asked whether this deals with all firearms. Mike Caccavo replied that it does not limit any.

Doug LaPoint asked how it gives any more rights.

Diane Furey stated that she is uncomfortable with it. It is politicizing something people already have rights to.

Giordano Checchi feels that this is useless.

Diane Kinney asked if this is saying that federal laws don't apply to us. Michelle Gonzales replied that it is a statement that says we don't want our rights messed with. Laws won't fix law-abiding citizens.

Marilyn Davis stated that she was on a rifle team and has no problem with legal guns but thinks this is unnecessary.

Betsy Brigham is uncomfortable with the statement that it makes laws null and void.

Wes Cate feels that it is redundant and useless and we don't need this divisive issue.

Beth Stern is also very uncomfortable with the last statement.

Drew McNaughton feels this makes the statement that we have a unified opinion about the issue, and it could change how people would feel about moving to town.

Bobbi Brimblecombe asked why the issue wasn't brought to the Selectboard earlier so that it could be on the warning for town meeting, so that all residents would know that it was going to be discussed. She feels that there are people in town who would be upset if they weren't given the opportunity to voice their opinion, and the town's position shouldn't be decided by the 50 people who are still here.

Allen Banbury moved to table this. Mike Caccavo explained that the correct motion would be to postpone to an indefinite time. Allen agreed to that wording of his motion. Pat Mayhew seconded.

All in favor.

Winnie Valenza reminded people that the postal service is very slow, and anyone voting by early/absentee ballot needs to leave plenty of time for their ballots to get back to the town by Election Day.

Betsy Brigham noted that for two years, people have asked to have a vote to change town meeting.

Dan Mulligan asked for prayers for Joe Mangan, who is facing a health challenge.

Lucy Blue asked what else we can do to protect ourselves from Coronavirus, and reminded people to wash their hands and not shake hands.

At 2:10, moved and seconded to adjourn. All in favor.

Respectfully submitted,  
Bobbi Brimblecombe  
Town Clerk

Marshfield, Vermont, I hereby certify that the foregoing is a true copy of the minutes of the Annual Town Meeting held on March 5, 2019.

Attest, Bobbi Brimblecombe, Town Clerk

## 2020 AUDITORS' REPORT

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As directed by 24 VSA §1681, the Auditors have examined the financial records of the Town and the supporting data. We believe that all records and accounts contained herein are a true and accurate account of the Town's financial affairs.

State Law 24 VSA §1684 requires that the Auditors publish a statement showing the condition of the Town's indebtedness, trust funds, savings accounts, and certificates of deposit. A list of these follows:

### - Assets -

	Interest Rate	Balance
Cash on Hand		1,224.81
General Fund - Sweep Account	0.10%	650,548.95
Union Bank Money Market		253.72
Union Bank Insured Cash Sweep	2.40%	452,660.52
Fire Dept. Investments	2.78% - 2.95%	14,349.73
A/R Delinquent Taxes	12.00%	100,752.90

### - Indebtedness -

	Interest Rate	Balance
Truck Loan – 2020	2.00%	110,000.00
Truck Loan – 2018	2.00%	30,000.00
Loader Loan - 2018	2.00%	66,000.00

The investments of the Cemetery Fund and Jaquith Library appear with their reports.

The Auditors wish to thank Bobbi and Winnie for their cooperation in helping us audit the town records.

## TOWN ASSETS

<b>Property:</b>		<b>Cost</b>
Mears property	37 acres	7,500
Old Town forest	50 acres	195
Gravel pit	4 acres	1,000
Railroad depot	8.1 acres	2,000
Thorndike property/Martin Covered Bridge Park	70 acres & bridge	1,321
Anderson lot	1.05 acres	1,455
Virginia Stranahan Town Forest	619.6 acres	0
Town garage		41,000
Salt Shed		51,722
Old village school lot & bldg	3 acres	1
Fire station and land	2.20 acres	81,000
<b>Total Property</b>		<b><u>187,195</u></b>

### **Equipment - major:**

2020 Pickup		48,632
2016 International dumptruck		134,767
2018 International dumptruck		101,730
2021 International dumptruck		124,773
2007 Challenger tractor & mower		70,000
2013 John Deere grader		188,000
2018 Komatsu loader		140,238
2004 John Deere excavator		66,977
Trailer for excavator		8,170
Pressure washer & trailer		7,745
Generator		1,299
2011 chipper		17,900
Sander		4,045
York rake (2009)		5,195
Tools		9,979
Solar Panels at Old Schoolhouse		63,448
Generator at Old Schoolhouse Common		10,052
Roller shelves (6)		3,100
Computers and printers		14,075
Office equipment		15,615
Office furniture		840
Air conditioners (2)		987
<b>Total Equipment</b>		<b><u>1,037,566</u></b>

## TOWN ASSETS

	<u>Cost</u>
<b>Fire Station Improvements</b>	
Security System	9,377
Air Vacuum System	15,912
Sprinkler System	15,577
<b>Total Fire Station Improvements</b>	<b><u>40,866</u></b>
<b>Fire Station Equipment</b>	
Standby generator	14,369
Communications equipment	25,010
Computers	4,162
Uniform washer	3,795
2011 Ford pickup	39,604
1937 Chev. Amer. LaFrance pumper	4,353
1991 Ford L-8000 pumper	99,168
1996 Ford LN 8000 tanker	83,531
<b>Total Fire Station Equipment</b>	<b><u>273,992</u></b>
<b>TOTAL</b>	<b>1,539,618</b>

## SELECTBOARD REPORT

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The year 2020 proved to be an interesting one for us on the board. We had our regular Town Meeting with our community members in March, elected Town Officers and approved a budget. Little did we know that our meeting held on March 17<sup>th</sup> would be our last in person meeting of the year. Our remaining meetings and those we continue to hold now are through Zoom, which is a video-conferencing application on computers which allows us to meet when in person meetings are not possible; it also easily allows others to join us for parts if not all our regular meetings. We all miss that collegial dynamic we have as a board and with our community members that attended our meetings at Old School House Common, however we are adjusting to the new meeting style and encourage you to join us. If you need assistance or have questions about how to join a meeting, please call any of us on the board or our Town Clerk Bobbi. Not only did COVID impact our meetings, it has affected many other areas of our daily work.

As part of our protocols to keep Town Officers, employees and community members safe, we implemented several changes to our regular day-to-day operations, which has included closing the Old Schoolhouse Common building to the public and/or limiting access. Employees are required to wear masks and conduct daily health and temperature checks. We managed the primary and general elections out of doors with drive-up voting to help maintain safe social distancing and continue to carry on our work. We appreciate the efforts of all who helped us accomplish that work.

One of our projects this past year was to work with the Listers to hire a company to conduct the town-wide reappraisal. It has been over 15 years since an appraisal has been conducted. With our common level of appraisal below 90%, and for this most recent period at 87.95, the process will begin in the near future and will be conducted by New England Municipal Consultants, Ltd. We anticipate some work to begin in early summer and all taxpayers will be notified when any on site work commences. They will be taking extra precautions as expected due to the COVID-19 pandemic. This will be a two-year project, and the new property values will be assigned in 2022.

As part of our equipment replacement plan, we were able to replace one of the Town dump trucks this year; the new truck was delivered in October and has been out plowing snow already. It was also time to replace the pick-up that takes care of our smaller sections of our roads and parking lots. The Fire Department purchased the town pick up with plans to retrofit it for use in non-fire emergencies that don't require the large fire trucks to

be taken out and used on site. The equipment replacement plan allows us to budget funds regularly and plan in advance for replacement of vehicles and equipment to coincide with the length of warranties and optimal usage to prevent emergency equipment replacements and extraordinary repair costs that could drastically impact our budget.

The Speed Enforcement Task Force organized by Rich Baker met a few times to work on speed issues in the town as related during Town Meeting. As part of their work, an inventory of town signs was conducted and missing signs were ordered and will be installed/have been installed. In addition, speed studies will be conducted for a few roadways in town that were identified as problem areas for speeding. The studies will be done in the spring and early summer.

This year we saw an increase in outdoor recreation, including on the railroad bed. In order to accommodate the need for parking by railroad bed users, the town road crew constructed a 10-car gravel parking lot at the intersection of Bemis Farm Road and the railroad bed.

We are looking for interested individuals to consider volunteering to participate on our town boards and hold offices. We are currently recruiting for Planning Commission members, Health Officer, and Tree Warden and various elected offices. Please consider one of these positions to give back to your community. Please visit the Town website for more information.

Town meeting, as we know it, cannot be held this year due to required State protocols. Instead, a Town Meeting vote for officers and a budget will be conducted with all votes to be cast by Australian ballot for this year only as approved by the state legislature. We will be informing all community members of the details as well as the pre-vote informational meeting that will be held via Zoom within 10 days prior to the official Town Meeting Vote. Australian ballot voting will be held at the Old Schoolhouse Common. Voters that wish to cast their ballots in advance may also use absentee ballots.

For the year 2021, we are presenting a budget that will continue operations of the town offices, fire and highway departments, emergency services, zoning and planning, and Old School House Common with a slight decrease in taxes. Our goal was to present a budget that resulted in a 0% increase given the hardship that all have experienced this year.

## NET BUDGET AND ESTIMATED TAX RATE

	2014	2015	2016	2017	2018	2019	2020	2021
Administration	148,929	150,927	144,461	150,085	165,755	155,138	150,916	163,259
Highways	520,748	515,435	516,663	502,374	537,019	552,526	599,711	620,638
Fire Department	58,037	63,548	63,548	63,647	67,832	69,082	72,119	73,219
EMS	20,500	20,500	20,500	20,500	43,500	46,100	47,318	48,572
Planning & Zoning	18,534	16,347	19,445	19,642	15,336	12,735	7,738	10,388
Recreation	2,790	3,950	2,250	2,250	1,900	1,900	2,400	2,925
Buildings & Grounds	17,609	5,933	5,209	-4,472	-16,797	-20,402	-11,087	-7,404
<b>Total Essential Services</b>	<b>787,147</b>	<b>776,640</b>	<b>772,076</b>	<b>754,026</b>	<b>814,545</b>	<b>817,079</b>	<b>869,115</b>	<b>911,597</b>
Less Surplus/Plus Deficit	-95,863	-112,909	-107,861	-109,847	-122,967	-81,621	-71,097	-107,592
<b>Taxes for Essential Services</b>	<b>691,283</b>	<b>663,731</b>	<b>664,215</b>	<b>644,179</b>	<b>691,578</b>	<b>735,458</b>	<b>798,018</b>	<b>804,005</b>
Jaquith Library	75,000	74,850	76,822	79,850	80,713	78,954	82,727	82,727
Historical Society	5,501	8,455	6,455	6,455	6,455	6,455	6,455	6,455
History Center	5,000	0	0	0	0	0	0	0
Cemeteries	8,000	8,500	8,500	8,600	8,600	14,000	10,500	10,500
Other Appropriations and Bus	18,915	19,915	20,415	21,165	21,615	21,540	29,740	21,540
<b>Total Taxes to be Raised</b>	<b>803,699</b>	<b>775,451</b>	<b>776,407</b>	<b>760,249</b>	<b>808,961</b>	<b>856,407</b>	<b>927,440</b>	<b>925,227</b>
<b>Tax Rate</b>	0.6813	0.6567	0.6508	0.6341	0.6710	0.7089	0.7662	0.7629 *

\*estimate

**TAXES NEEDED FOR INDIVIDUAL WARNING ARTICLES**

		Effect on	Taxes for	Taxes for	Taxes for
	Taxes Needed	Tax Rate	\$100,000	\$150,000	\$200,000
			Property	Property	Property
Article 3	Essential Services *	0.6648	\$ 664.75	\$ 997.13	\$ 1,329.51
Article 4	Jaquith Library	0.0684	\$ 68.40	\$ 102.60	\$ 136.80
Article 5	Historical Society	0.0053	\$ 5.34	\$ 8.01	\$ 10.67
Article 6	Cemeteries	0.0087	\$ 8.68	\$ 13.02	\$ 17.36
Article 7	Commuter Bus	0.0069	\$ 6.89	\$ 10.33	\$ 13.78
Article 9-28	Other Appropriations	0.0109	\$ 10.92	\$ 16.38	\$ 21.84
	<b>Total</b>	<b>0.7650</b>	<b>\$ 764.98</b>	<b>\$ 1,147.47</b>	<b>\$ 1,529.96</b>
	Every \$10,000 in the budget	0.0083	\$ 8.27	\$ 12.40	\$ 16.54
	For a penny on the tax rate	0.0100	\$ 10.00	\$ 15.00	\$ 20.00

\* Essential Services includes Highways, General Government, the Town Office, the Fire Department, Emergency Services, the Old Schoolhouse Common, Employment Taxes and Benefits, and Zoning and Planning. This chart assumes no increase in the grand list.

**BALANCE SHEET**  
**December 31, 2020**

	<u>General Fund</u>	<u>Designated Funds</u>	<u>Total</u>
<b>- Assets -</b>			
Cash on Hand	1,224.81		1,224.81
Sweep Account		650,548.95	650,548.95
Insured Cash Sweep	332,550.88	120,109.64	452,660.52
Money Market	253.72		253.72
Fire Dept Invest Account		14,349.73	14,349.73
Prepayments	4,468.43		4,468.43
Delinquent Taxes	100,752.90		100,752.90
Reserve for Del Taxes	(100,752.90)		(100,752.90)
Hollister Hill Apts Mortgage		326,500.00	326,500.00
<b>Total Assets</b>	<b>338,497.84</b>	<b>1,111,508.32</b>	<b>1,450,006.16</b>
<b>- Liabilities -</b>			
Damage Deposit	1,296.54		1,296.54
Performance Bond	500.00		500.00
Prepayments	23,812.34		23,812.34
Taxes Owed	144,898.18		144,898.18
Cemetery Funds in Bank Acct	34,933.04		34,933.04
Payroll Liabilities	(423.52)		(423.52)
Loader Loan		66,000.00	66,000.00
2020 Truck Loan		110,000.00	110,000.00
2018 Truck Loan		30,000.00	30,000.00
<b>Total Liabilities</b>	<b>205,016.58</b>	<b>206,000.00</b>	<b>411,016.58</b>
<b>- Fund Balances -</b>			
Fund Balances, 12/31/19	96,986.18	856,916.60	953,902.78
2019 Surplus Applied to Taxes	(71,097.14)		(71,097.14)
2020 Surplus/(Deficit)	107,592.22	48,591.72	156,183.94
<b>Fund Balances, 12/31/20</b>	<b>133,481.26</b>	<b>905,508.32</b>	<b>1,038,989.58</b>
<b>Liabilities + Fund Balance</b>	<b>338,497.84</b>	<b>1,111,508.32</b>	<b>1,450,006.16</b>

## SUMMARY OF INCOME AND EXPENSES

### General Fund

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Previous Year Surplus</b>				
Surplus Non-Highway	22,484	69,122	69,122	42,286
Surplus Highway	59,137	1,976	1,976	65,306
<b>Total Surplus</b>	81,621	71,097	71,097	107,592
<b>General Fund Income</b>				
Property Taxes	893,138	931,940	924,918	930,227
Natural Disasters	0	0	1,692	0
Town Office	13,132	13,205	22,728	13,925
General Government	113,858	112,315	127,768	104,700
Highways	103,108	99,297	129,699	98,697
Buildings & Grounds	64,149	56,136	55,934	52,067
Zoning/Planning	2,600	2,820	3,250	2,200
Recreation			2,165	
<b>Total General Fund Income</b>	1,189,985	1,215,713	1,268,153	1,201,816
<b>Essential Services</b>				
Town Office	111,520	119,599	122,217	124,521
General Government	45,976	52,718	50,048	49,931
Highways	653,658	699,008	664,104	719,335
Buildings & Grounds	43,729	45,049	38,035	44,663
Fire Department	63,721	72,119	70,028	73,219
Emergency Services	46,100	47,318	47,318	48,572
Zoning/Planning	8,243	10,558	6,623	12,588
Recreation	1,125	2,400	17,002	2,925
Employee Expenses	105,487	108,619	93,777	112,432
<b>Total Essential Services</b>	1,079,559	1,157,388	1,109,153	1,188,186
<b>Other Appropriations</b>	99,409	107,682	100,766	99,682
<b>Outside Agencies</b>	21,540	21,740	21,740	21,540
	1,200,508	1,286,810	1,231,658	1,309,408
<b>Surplus</b>	<b>71,097</b>		<b>107,592</b>	

## TAXES ASSESSED – 2020

Taxable Grand List as of the Date of Town Tax Rate Setting: \$121,045,600

### Setting the Town Tax Rate:

Amount of Taxes Needed 927,439.86  
 Divided by Grand List (in 100ths) 1,210,456.00  
 Equals Town Tax Rate 0.7662

### Setting the Local Agreement Rate:

Value of Exempt Property@30,000 per veteran 300,000  
 Multiplied by Homestead Education Rate 1.887  
 Value of Exempt Property@30,000 per veteran 120,000  
 Multiplied by Non-Residential Education Rate 1.8174  
 Equals Amount of School Tax to Make Up 7,841.88  
 Divided by Grand List Equals Local Rate 0.0065

### Total Tax Rate, Homestead Property

Town 0.7662  
 Local Agreement 0.0065  
 School 1.8870  
 Total 2.6597

### Total Tax Rate, Non-Residential Property

Town 0.7662  
 Local Agreement 0.0065  
 School 1.8174  
 Total 2.5901

	Homestead Education	Non Residential Education	Late Homestead Filing Penalty	Total School Taxes	Total Taxes
Taxes Billed <sup>1</sup>	1,497,723.41	754,815.76	1,269.83	2,253,809.00	3,188,371.99
Taxes Paid To Treasurer	-817,295.16			-1,625,371.97	-2,442,667.13
State Adjustments	-31,065.00			-489,715.86	-520,780.86
Unpaid as of due date	86,202.83			138,721.17	224,924.00

<sup>1</sup> Reflects changes to the Grand List after the tax rate was set

## DELINQUENT PROPERTY TAXES

	<u>Beginning Balance</u>	<u>Collected</u>	<u>Balance Due</u>
2019	100,831.71	92,810.18	8,021.53
2020	<u>224,924.00</u>	<u>132,192.63</u>	<u>92,731.37</u>
Balance due	325,755.71	225,002.81	100,752.90

### COMPARISON OF DELINQUENT TAX ACCOUNTS IN PRIOR YEARS

<u>Year</u>	<u>Taxes Billed During Year</u>	<u>Amount of Taxes Turned Over to Collector</u>	<u>Balance of Delinquent Tax Account Dec. 31</u>
2020	3,188,371.99	224,924.00	100,752.90
2019	3,137,007.58	185,541.52	100,831.71
2018	3,006,347.87	199,854.59	95,901.68
2017	2,847,544.30	115,057.97	67,845.95
2016	2,801,942.12	148,741.17	81,977.61
2015	2,800,159.48	123,209.64	81,999.59
2014	2,830,897.81	112,371.00	71,213.79
2013	2,591,841.78	124,607.17	63,282.49
2012	2,440,175.38	130,583.26	50,186.68
2011	2,412,330.10	128,344.17	40,804.94
2010	2,416,810.10	128,555.83	52,669.60
2009	2,276,189.13	158,765.64	56,338.54
2008	2,135,705.29	121,715.21	43,113.12
2007	1,940,836.23	112,870.08	104,445.90
2006	1,780,415.91	111,521.09	74,050.39
2005	1,665,353.22	124,952.07	55,491.38
2004	1,621,502.81	111,298.79	48,333.68
2003	1,771,745.16	130,883.32	61,038.67
2002	1,542,907.66	100,234.17	62,778.52
2001	1,463,678.32	108,203.40	66,822.09
2000	1,275,939.37	122,526.25	65,963.94
1999	1,149,456.77	112,632.76	66,014.55
1998	1,166,789.54	93,957.85	68,078.83
1997	1,138,613.48	102,635.59	84,822.26
1996	1,205,525.84	109,367.50	84,162.17

FYI - The delinquent tax collector received \$ 17,866 in fees in 2020.

## PROPERTY TAXES

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
<b>Town Taxes</b>				
Town Taxes Collected	789,601	927,440	817,295	925,227
State Adjustments - Town	<u>27,025</u>		<u>31,065</u>	
<b>Total Town Taxes</b>	<u>816,626</u>	<u>927,440</u>	<u>848,360</u>	<u>925,227</u>
<b>Education Taxes</b>				
Education Tax Collected	1,671,063		1,625,372	
Annual Adjust - Prev Yr Ed	22,987		478	
School Tax Admin.Fee	4,083		3,984	
Revised Homestead Fees	495		120	
Education Tax Liability	<u>-1,813,803</u>		<u>-1,770,665</u>	
<b>Total Education Taxes</b>	<u>-115,176</u>		<u>-140,711</u>	
<b>Land Use Change Tax</b>				
Abatements	3,924		1,778	
Delinquent Tax Income	181,262		-15,833	
Interest on Delinquent Taxes	<u>6,502</u>	<u>4,500</u>	<u>225,003</u>	<u>5,000</u>
	<u>893,138</u>	<u>931,940</u>	<u>924,918</u>	<u>930,227</u>

## GENERAL GOVERNMENT

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
<b>General Government Income</b>				
Interest Income	14,006	15,815	23,363	3,400
Current Use	74,281	73,000	77,420	75,000
Vermont Forests & Parks	23,799	22,000	25,285	25,000
Traffic fines	442	500	695	500
Stranahan Town Forest	2,279	2,000	1,861	1,600
to Stranahan Fund	-1,140	-1,000	-931	-800
Lister Training Grant	116	0	0	0
Miscellaneous Income	75	0	75	0
<b>Total Income</b>	<u>113,858</u>	<u>112,315</u>	<u>127,768</u>	<u>104,700</u>
<b>General Government Expenses</b>				
<b>Town Officer Expenses</b>				
Delinquent Tax Collector	14,565	11,000	17,866	11,000
Delinquent Tax Penalty	-14,565	-11,000	-17,866	-11,000
Lister Wages	10,190	12,240	9,864	12,433
Selectboard Stipend	1,500	1,500	1,500	1,500
Health Officer Stipend	350	500	350	500
First Constable Stipend	125	125	125	125
Second Constable Stipend	125	125	125	125
Fire Warden Stipend	25	25	25	25
Auditors Stipend	1,800	1,800	1,800	1,800
BCA Stipend	130	500	248	500
Social Security	1,786	1,725	1,978	1,737
Medicare	418	403	463	406
Mileage	1,069	1,000	192	750
Retirement	1,083	839	1,367	866
<b>Total Officer Expenses</b>	<u>18,601</u>	<u>20,782</u>	<u>18,036</u>	<u>20,767</u>
Lister Services/Supplies	612	1,000	1,427	1,000
Health Officer expense	0	100	0	100
Energy Committee Expense	334	500	0	500
Conservation Commission	0	300	204	300
County Tax	10,709	11,000	10,656	11,000
Town Officers' Liability Ins.	2,073	2,100	2,100	2,041
General Liability Insurance	-2,484	-3,798	-3,799	-4,189
Employment Practices Ins.	2,144	2,259	2,259	1,624
Interest-Tax Anticipation Note	8,019	10,575	10,344	1,900
Bank Service Charge	68	75	85	100
Legal Services	70	2,000	1,900	2,000
VLCT Dues	2,926	3,045	3,045	3,045
Solid Waste	1,429	1,430	1,429	1,493
Traffic Control/Law Enforcement	945	1,000	1,952	7,900
9-1-1 Signs/Expenses	54	100	37	100

## GENERAL GOVERNMENT

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
Repeater Station	250	250	250	250
Miscellaneous/Unbudgeted	227		123	
<b>Total Expenses</b>	<u>45,976</u>	<u>52,718</u>	<u>50,048</u>	<u>49,931</u>
<b>Net Income</b>	67,882	59,597	77,720	54,769

## EMPLOYEE BENEFITS AND INSURANCE

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
<b>Employee Expenses</b>				
Workmen's Compensation	15,859	16,391	15,619	21,446
Unemployment Insurance	148	672	100	689
Health Insurance	88,333	89,756	76,791	88,397
Training Other Than Listers	945	1,500	266	1,500
Lister Training	60	0	229	0
Employee Recognition	142	50	0	150
Benefits Administration	0	250	0	250
COVID Sick Time	0	0	772	0
<b>Total Employee Expenses</b>	<u>105,487</u>	<u>108,619</u>	<u>93,777</u>	<u>112,432</u>

## TOWN OFFICE

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Town Office Income</b>				
Office Fees	11,028	11,000	13,674	12,000
Dog Licenses	1,634	1,700	1,147	1,500
Marriage Licenses	30	70	100	100
Liquor/Tobacco Licenses	440	435	325	325
COVID grant	0	0	1,498	0
2020 Elections Grants	0	0	5,984	0
<b>Total Town Office Income</b>	13,132	13,205	22,728	13,925
<b>Town Office Expense</b>				
<b>Town Office Staff Expenses</b>				
Clerk/Treasurer	46,388	47,316	48,226	48,262
Assistant	29,328	30,710	27,266	31,324
Additional Office Wages	25	100	12	50
Social Security	4,105	4,838	4,248	4,934
Medicare	960	1,131	993	1,154
Retirement	5,631	5,949	5,791	6,267
Mileage	409	500	96	500
<b>Total Staff Expenses</b>	86,846	90,544	86,632	92,491
OSC Allocation	11,174	11,174	11,174	11,174
Cleaning Service	650	650	600	650
Postage	1,071	1,700	1,643	1,800
Supplies	1,914	2,000	1,734	2,000
Telephone	1,415	1,425	1,459	1,500
Computer Expense	5,256	7,300	8,401	7,000
Office Equipment	507	1,156	481	1,156
Town Report	1,963	2,100	1,828	2,100
Advertising	36	250	27	250
Printing	0	250	0	250
Alarm System	574	300	240	300
COVID Expenses	0	0	1,534	0
Elections Expense	113	750	6,464	3,850
<b>Total Town Office Expense</b>	111,520	119,599	122,217	124,521
<b>Net Cost</b>	98,387	106,394	99,489	110,596

# TOWN CLERK/TREASURER'S REPORT

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## **COVID-19**

The pandemic brought many changes to the Town Clerk's Office. When the Governor closed schools in March, the Selectboard closed the Old Schoolhouse Common, and we began doing as much business as possible via email, phone, and outside in the parking lot. Building Superintendent Dan Tetreault installed a wall and Plexiglas to create a separate entryway in the Town Clerk's Office, allowing us to reopen so that citizens could enter the office one at a time during the summer and fall. We reorganized the office and had additional outlets installed to allow for social distancing when researchers are in the office. When the cases in our area began to climb again, the Selectboard again closed the building, and we returned to helping people remotely as much as possible. We have installed a new, secure drop box in the town office. The mail slot is to the left of the front door. Residents may use this drop box for absentee ballots, tax payments, dog licenses, or anything else that you need to bring to the town office. The envelopes drop into a secure, locked cabinet inside the town office.

## **Elections**

The August Primary and November General Elections were held outside with tents, allowing voters to remain safely in their cars. This would not have been possible without all of our wonderful volunteers. On the cover, Patrick Healy and Chris Bellamy can be seen checking in voters and handing out ballots.

Following state recommendations and emergency legislation, the Town will not hold our traditional town meeting this year. Instead, all voting will be by Australian ballot at the Old Schoolhouse Common, on April 6<sup>th</sup>. Voters are encouraged to attend a virtual informational hearing on March 30<sup>th</sup> at 6:00 p.m. via Zoom. This will be your chance to ask questions about the budget and to discuss other items that will be voted on the following week. The instructions for joining the meeting can be found on page 89. You may request an absentee ballot for the annual town and school meetings by calling the town office, or by returning the postcard that was mailed to you, or online at My Voter Page (see below).

## **Voter Registration**

You can register to vote online at <https://olvr.vermont.gov> or by mailing a registration form to the Town Clerk's Office. You can register to vote at the polls, but I encourage you not to wait until election day because we are trying to keep everyone as safe as possible by limiting in-person interactions.

## **My Voter Page**

Every voter can access information about their polling hours and locations at <https://mvp.vermont.gov>. This is a great way to request an absentee ballot or notify us of a change of address. You can also track the progress of your ballot to see when it has been issued by us and when we receive it.

## **Land Records**

We began digitizing our land records in 2010, scanning new records and working our way back as time allowed. In 2020 we received a digitization grant in the amount of \$24,482. We used the grant to scan all of our land records back to 1801, and the records have been indexed back to 1952. This allows researchers to conduct a title search online, without having to enter the town office. It also protects these valuable records in case of natural disaster.

## **Vital Records**

We are no longer printing the lists of births, deaths, and marriages, due to concerns about identity theft. We had 10 marriages, 9 babies were born, and we lost 12 residents in 2020.

## **Grants**

In addition to the digitization grant, we received grants for the drop box, the renovations to the Town Clerk's Office, for cleaning supplies and PPE, and we received \$5,000 from the Center for Tech and Civic Life to be used for election expenses, including the outdoor polling place.

## **Tax Payments**

We are happy to accept prepayments for property taxes at any time; some taxpayers find it easier to make monthly payments ahead of when the bill comes. We can also debit your bank account on the due date – let us know if you would like to sign up for that program.

## **Dogs**

We continue to struggle getting people to license their dogs as required by statute. Please don't put this off. It's a great waste of time for us to send notice after notice and make repeated phone calls. Please license your dog as soon as possible; the deadline to register them is April 1<sup>st</sup>. You can register them via mail – just send us the fee and the rabies certificate, and we will mail the license. You may also leave the fee and certificate in the drop box. Call if you have any questions about licensing. We were not able to schedule a rabies clinic at the town garage this year but Tractor Supply and Hardwick Veterinary are both doing clinics.

Bobbi Brimblecombe

[clerk@town.marshfield.vt.us](mailto:clerk@town.marshfield.vt.us)

426-3305

## HIGHWAY DEPARTMENT

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
<b>Highway Department Income</b>				
Highway/State Aid	85,801	85,000	111,249	85,000
Curb cut permits	105		100	100
Plowing/Sanding Others	2,297	2,297	2,297	2,297
Grants-In-Aid	11,100	12,000	12,080	11,300
Erosion Survey Grant	0	0	3,973	0
Insurance Proceeds	3,805	0	0	0
<b>Total Income</b>	<u>103,108</u>	<u>99,297</u>	<u>129,699</u>	<u>98,697</u>
<b>Highway Department Expenses</b>				
<b>Highway Staff Expenses</b>				
Wages	178,949	196,203	156,354	196,565
Social Security	10,595	12,165	9,304	12,187
Medicare	2,478	2,845	2,176	2,850
Retirement	11,247	12,495	9,176	12,783
Mileage	1,063	1,500	744	1,500
Pagers	277	400	241	400
Uniforms	2,278	2,400	2,268	2,400
Other	90	0	0	0
<b>Total Staff Expenses</b>	<u>206,977</u>	<u>228,008</u>	<u>180,264</u>	<u>228,685</u>
<b>Garage Expenses</b>				
Electricity	1,406	1,600	1,521	1,600
Heating Oil	5,969	6,000	5,085	6,000
Buidling Maint.	4,330	4,000	433	4,000
Supplies	1,168	1,000	676	1,000
Telephone	1,145	1,600	1,123	1,600
Rubbish Removal	960	900	1,062	1,000
Fuel Tank	50	50	50	50
Safety Equipment	0	2,000	200	2,000
Insurance	2,635	2,655	2,655	2,582
Generator	0	4,500	0	9,500
Miscellaneous	308	2,000	735	2,000
<b>Total Garage Expenses</b>	<u>17,971</u>	<u>26,305</u>	<u>13,542</u>	<u>31,332</u>
<b>Equipment/Maintenance</b>				
2011 Pickup	351	1,600	1,408	0
2020 Pickup	0	0	241	1,600
2021 International	0	0	1,618	5,000
2015 International	7,164	6,000	2,897	0
2016 International	6,518	6,000	12,685	6,000
2018 International	1,841	4,000	2,228	4,000
2013 Grader	4,872	4,500	0	12,000
2018 Loader	715	1,000	0	1,000
2004 Excavator	1,015	2,000	1,004	7,000

## HIGHWAY DEPARTMENT

<b>Tractor/Mower</b>	307	2,500	1,632	2,500
<b>Trailer for Excavator</b>	136	1,000	330	1,000
<b>Comp/Sanders</b>	1,724	2,000	867	2,000
<b>Plows</b>	2,329	2,500	2,907	2,500
<b>Chain Saws</b>	134	500	449	1,000
<b>Chipper</b>	0	1,000	0	1,000
<b>Tire Chains</b>	9,245	9,000	8,999	9,000
<b>Sanders</b>	189	400	0	400
<b>Tools</b>	1,846	1,000	867	1,500
<b>To Equipment Fund</b>	80,000	90,300	130,300	92,784
<b>Grants to Equip. Fund</b>	11,100	12,000	12,080	11,300
<b>Vehicle Insurance</b>	7,341	7,205	7,205	7,784
<b>Miscellaneous</b>	759	2,000	2,796	2,000
<b>Accident Repair</b>	3,005	0	0	0
<b>Total Equipment</b>	<u>140,591</u>	<u>156,505</u>	<u>190,512</u>	<u>171,368</u>
<b>Materials</b>				
<b>Staymat</b>	95,150	100,000	93,482	100,000
<b>Stone</b>	6,953	5,000	6,007	5,000
<b>Winter Sand</b>	71,866	70,000	71,459	70,000
<b>Salt</b>	22,442	19,000	15,107	19,000
<b>Chloride</b>	17,361	19,000	13,013	19,000
<b>Equip/Vehicle Fuel</b>	41,358	36,000	21,467	36,000
<b>Grease &amp; Oil</b>	413	2,000	1,694	2,000
<b>Welding Supplies</b>	465	600	479	600
<b>Cold Patch</b>	456	500	911	500
<b>Erosion Control</b>	657	1,500	941	1,500
<b>Mulch Hay</b>	1,086	1,000	1,221	1,000
<b>Misc. Materials</b>	864	1,000	339	1,000
<b>Total Materials</b>	<u>259,070</u>	<u>255,600</u>	<u>226,119</u>	<u>255,600</u>
<b>Highway Infrastructure</b>				
<b>Roads Permit Fee</b>	1,350	1,590	1,590	1,350
<b>Erosion Survey</b>			3,756	
<b>Culverts Purchased</b>	14,087	14,000	6,464	14,000
<b>Culverts Reimb.</b>	0	0	-269	0
<b>Road Signs</b>	1,184	1,000	753	1,000
<b>Guardrails</b>	0	3,000	0	3,000
<b>To Paving Account</b>	5,000	5,000	20,000	5,000
<b>To Bridge Account</b>	3,500	3,500	18,500	3,500
<b>Private Contracts</b>	3,928	4,500	2,875	4,500
<b>Total Infrastructure</b>	<u>29,049</u>	<u>32,590</u>	<u>53,667</u>	<u>32,350</u>
<b>Total Highway Expenses</b>	653,658	699,008	664,104	719,335
<b>Net Cost</b>	550,550	599,711	534,405	620,638

## **WINTER OPERATIONS PLAN**

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The Winter Parking Ordinance is in effect from November 1<sup>st</sup> to April 30<sup>th</sup>. No vehicles are to be parked on town roads during these months. **VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.**

Plow routes are set up to open the major traffic routes and school bus routes first. The road crew usually starts operations at 3:30 a.m. to have these roads clear by 7:00 a.m. In most cases there will be no maintenance between 8:00 p.m. and 3:00 a.m.

Each road crew member has a specific route that takes approximately 4½ hours to complete. After 16 hours on the job, they are required to stop operations and take off a minimum of 6 hours.

The Town does not plow Class IV and private roads and certain Class III roads, or sections thereof, as set forth by statute.

Salt will be applied to paved roads with a minimum amount of sand added as necessary. (Salt is not effective when the road temperature is below 20 degrees). Sand will be applied to gravel roads.

Please note: according to 23 VSA §1126, it is illegal to plow snow from private property on or across public highways.

The road crew makes every effort to avoid mailboxes. However, because of snow conditions or oncoming traffic, the plows occasionally hit them. The Town has permitted mailboxes to be located in the Town right-of-way. If the mailboxes are damaged as a result of snow or ice clearing operations, the Town will not repair them.

### **WINTER SAND POLICY**

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The Town of Marshfield makes sand available to Town residents to help them with icy sidewalks and driveways. Residents will find the sand pile outside the Town Garage gate on School Street. The sand is supplied only for Town residents and only for use at their home. Landlords and businesses should arrange for sand spreading from a number of local contractors.

Because the sand is intended for home use, residents are asked to limit themselves to collecting two buckets per trip. It is highly recommended residents pick up their sand now and before a storm so they do not need to drive on icy roads. During a storm, the Road Crew is busy maintaining the roads and might not be able to restock the pile. Sand is piled outside the Town Garage gate for 24/7 access. The public must not enter the Town Garage yard to find sand or salt.

On another note, please remember that it is illegal to plow snow across a town road. The snow that is left in the road will freeze, causing a dangerous situation for other drivers and for the snow plow. Under 19 VSA §1105, you could be fined \$1,000 plus damages and legal fees.

# HIGHWAY EQUIPMENT FUND PROJECTION

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>Balance, January 1</b>	<b>25,675</b>	<b>53,849</b>	<b>44,590</b>	<b>47,185</b>	<b>34,086</b>	<b>33,360</b>	<b>7,175</b>	<b>7,107</b>	<b>9,123</b>	<b>21,354</b>
Appropriation	82,800	85,284	87,843	90,478	93,192	95,988	98,868	101,834	104,889	108,036
Surplus Appropriation	40,000									
Grants-In-Aid	12,080									
Extra for Hydroseeder	7,500	7,500								
Interest	178	1,077	892	944	682	667	144	142	182	427
<b>Purchases:</b>										
Pickup	(48,632)					(30,000)				
Sale of 2011 Pickup	11,000									
a. Purchase truck in 2014, 2020, 2026	(124,773)						(140,000)			
b. Purchase truck in 2015, 2021, 2027		(135,000)						(140,000)		(140,000)
c. Purchase truck in 2017,2023, 2029										
Purchase Grader										
Purchase/Overhaul 2004 Excavator				(120,000)						
Purchase Hydroseeder		(15,000)								
<b>Loans:</b>										
a. Borrow for truck in 2014, 2020, 2026	110,000						110,000			
b. Borrow for truck in 2015, 2021, 2027		110,000						110,000		
c. Borrow for truck in 2017, 2023, 2029				110,000						75,000
Borrow for Excavator										
<b>Payments:</b>										
a. Pmt on 2014/2020/2026 truck loan		(24,200)	(23,760)	(23,320)	(22,880)	(22,440)		(24,200)	(23,760)	(23,320)
b. Pmt on 2015/2021/2027 truck loan	(22,319)		(24,200)	(23,760)	(23,320)	(22,880)	(22,440)		(24,200)	(23,760)
c. Pmt on 2017/2023/2029 truck loan	(15,900)	(15,600)	(15,300)		(24,200)	(23,760)	(23,320)	(22,880)	(22,440)	
Pmts on loader	(23,760)	(23,320)	(22,880)	(22,440)						
<b>Balance, December 31</b>	<b>53,849</b>	<b>44,590</b>	<b>47,185</b>	<b>34,086</b>	<b>33,360</b>	<b>7,175</b>	<b>7,107</b>	<b>9,123</b>	<b>21,354</b>	<b>17,737</b>

## FIRE DEPARTMENT

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
<b>Fire Dept Administration</b>				
Worker's Compensation	885	1,700	1,895	1,750
Fireman's Disability	0	2,100	0	0
Medical	1,737	0	0	0
Office Supplies	492	500	83	250
Operating Supplies	65	50	0	50
Dues & Subscriptions	133	300	118	300
Liability/Vehicle Ins	7,016	7,200	7,549	8,200
<b>Total Administration</b>	<u>10,328</u>	<u>11,850</u>	<u>9,645</u>	<u>10,550</u>
<b>Firefighting</b>				
Operating Supplies	341	1,000	230	1,000
Repairs & Main.	185	450	0	450
Small Tools & Equip.	14	200	1,692	250
Hose	1,735	600	1,883	600
Pers. Protective Gear	742	3,000	4,557	3,000
Contract Services	0	100	0	100
Breathing App Maint	1,342	1,200	1,842	1,600
SCBA Equipment	1,349	0	0	1,500
Repairs	0	100	0	100
<b>Total Firefighting</b>	<u>5,708</u>	<u>6,650</u>	<u>10,205</u>	<u>8,600</u>
<b>Fire Prevention</b>				
Operating Supplies	0	150	0	150
Books, Handouts	0	150	0	150
<b>Total Fire Prevention</b>	<u>0</u>	<u>300</u>	<u>0</u>	<u>300</u>
<b>Fire Department Training</b>				
Operating Supplies	0	300	0	300
Books, Training Aids	0	100	0	100
Contract Services	250	600	300	300
<b>Total Training</b>	<u>250</u>	<u>1,000</u>	<u>300</u>	<u>700</u>
<b>Fire Dept Communications</b>				
Simulcast System	0	0	0	2,500
Operating Supplies	1,432	1,500	2,042	1,500
Computers	0	200	0	200
Capitol West	16,617	18,400	18,395	19,100
Radio/Pager Repairs	0	1,000	544	750
<b>Total Communications</b>	<u>18,049</u>	<u>21,100</u>	<u>20,980</u>	<u>24,050</u>
<b>Fire Station</b>				
Fire Station Heating Oil	1,736	1,750	2,451	2,000
Operating Supplies	98	250	55	250
Repairs & Main.	261	500	255	500
Small Tools & Equip.	12	250	0	250
Telephone	1,731	1,800	1,771	1,750
Insurance	1,507	1,519	1,519	1,519
Capital Improvements	814	0	0	0

## FIRE DEPARTMENT

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
Contract Services	1,091	1,100	1,816	1,100
Electricity	1,712	1,750	1,509	1,600
To Building Fund	2,500	2,500	2,500	2,500
Fire Station - Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>250</u>
<b>Total Fire Station</b>	<b>11,462</b>	<b>11,419</b>	<b>11,875</b>	<b>11,719</b>
<b>Trucks/Fire Fighting/Rescue</b>				
Operating Supplies	0	500	640	500
Repairs & Maint.	2,924	3,000	266	3,000
Tools & Equipment	0	100	1,117	100
Hose/Ladder Testing	<u>0</u>	<u>1,200</u>	<u>0</u>	<u>1,200</u>
<b>Total Trucks/Fire/Rescue</b>	<b>2,924</b>	<b>4,800</b>	<b>2,023</b>	<b>4,800</b>
<b>To FD Equipment Fund</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>12,500</b>
	<u>63,721</u>	<u>72,119</u>	<u>70,028</u>	<u>73,219</u>

## EMERGENCY SERVICES

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
<b>Emergency Services</b>				
East Montpelier Amb.	40,600	41,818	41,818	43,072
Plainfield Fast Squad	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
<b>Total Emergency Services</b>	<b>46,100</b>	<b>47,318</b>	<b>47,318</b>	<b>48,572</b>

# MARSHFIELD FIRE DEPARTMENT

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One hundred and eleven years ago the Town of Marshfield voted to appropriate money to support a fire department. Five hundred dollars were given to the project "for the purpose of buying a fire engine, hose and place to keep same in". The purchase was made, including a hand pumper, hose cart and small building to keep them in. In 1937 the Town voted \$6,000 to purchase a fire engine and build a fire house. That building and the fire truck can be seen today.

A few years ago we had our 1992 Pumper rebuilt and refurbished and it will now serve us well for many years. Our current tanker is being refurbished and should be back soon. We have acquired the former town pick up and will be converting it into a brush truck. While the current fire house is a clean dry place to do business, it has always been difficult in some respects. Trying to do emergency communications while other firefighters are organizing other operations, all in a bit of a cavern, can be difficult at best, so we are exploring a small expansion to the building for additional storage, a separate, and quiet radio dispatch center

All this to say that in the long term, we are still doing the same things we did 100 years ago. Through all the difficulties we have faced as firefighters/ rescue/public safety people we intend to keep on doing the job we volunteered for. And we thank you for your support in all of that.

## Marshfield Volunteer Fire Department Calls 2020

MVA's	20
Structure Fires	1
Alarm Activations	15
Furnace Malfunctions	1
Service calls	6
Grass fires/Illegal burns	13
Hazardous Conditions	2
False alarms	2
Medical assists	2
Search and rescue	<u>1</u>
TOTAL CALLS	68

What is different this year is our operations due to the pandemic. How we do everything and protect our members has been paramount. From assisting in mask distribution, to education on how to protect ourselves and others has been a steep learning curve.

Grass fires due the drought were up significantly and we had to deal with a potentially disastrous situation in July when a fully loaded propane tanker didn't make the turn at Burroughs Corner on Rt. 2 and slid in to the Winooski river. The resulting two day event not only closed Rt. 2 for 8 hours but cut power to Marshfield for as many hours as well The operation included 4 Fire departments, the State

Hazmat team, and propane industry experts from throughout New England to safely empty and remove the tanker from the middle of the river.

This points out a couple of things. One is the dependence on mutual aid. As far back as the early 1960's MFD has realized that we can't do this job alone, so we have mutual aid pacts with both Cabot and Plainfield. Belmont Pitkin was instrumental in 1967 in creating the Capital Fire Mutual Aid System (CFMAS), an organization of 28 fire departments that will come each other's assistance at the "drop of a tone". The other is that the job has become much more technical, and we need expert help to do some of the jobs. The good news is that it is available, either from our local neighboring departments, to state resources or New England wide. The help is there.

CFMAS is working on a plan for a major upgrade on the Central Vermont Communications System. We use a system of radios throughout the area to "tone out" departments, but the upgrade would vastly improve our capabilities in the entire area.

While we mention mutual aid, the core of what we do is still done by volunteers here in Marshfield. Tim Maclay has completed a ten year run as Fire Chief, but continues his 50 plus years on the department. Will Schwarz has taken the lead role as Chief with Tim Morris and Jacob Gouge as Assistant Chiefs. But what we still need are people willing to step up. It can be fun, scary, and downright exhausting, but a rather rewarding job, helping your neighbors in time of need. It does require time and a willingness to attend trainings. We meet the second and 4<sup>th</sup> Tuesdays of the month at the Fire house. The last few months we have had very limited in person training, but with the vaccines coming out we will soon be able to resume a more active training schedule.

We also want to mention the passing of Shirley Maclay, wife of Tom and mother of Tim. She not only did the work of keeping the home going while husband and son were out at calls, she also took on the job of answering the fire phone. The Red phones, as they were called, rang into 10 homes. Those folks then took the call and four of them called the firefighters in their homes. Three of the phones had a button that, when pushed, set off the siren on the fire house. As a little girl, Dwight Baker's daughter Kara found the button very scary "what if I accidentally hit it?"

We have the people of Marshfield to thank for supporting us in our endeavor's, so we do so wholeheartedly.

Respectfully,  
Will Schwarz Chief  
Tim Morris Asst. Chief  
Jacob Gouge Asst. Chief

## FIRE WARDEN

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This year we issued over 110 permits. I appreciate those folks who call in and ask for permits. We had two reported fires this year. Grass fires and brush fires require a lot of man power to extinguish. That is something we are short of in our department during the day time. It would be best to refrain from burning in the spring when wildland fire conditions are at their best. I would like to thank those folks who call for a permit.

Permits cover the burning of brush and natural wood only. Painted materials, furniture, tires and similar materials are prohibited by state law. These materials have to go to designated sites.

Fire wardens are given daily weather reports and fire danger reports. We know when it is not safe to burn and stop issuing permits. So please call before you burn. We will issue a permit if conditions are safe.

If you have questions about brush burning and would like to have us inspect the site before you burn please call us, we will gladly visit the site and offer our suggestions.

Please call when you want to burn. It only takes a phone call. The permit system keeps the Fire Department alert to places where burning is taking place and may save the department a run.

I need to emphasize that the fire department has very few volunteers, especially during the day time. Please think about joining the department and become a volunteer.

Contact me at 426-3265 or Tim Maclay at 454-7853.  
Tom Maclay, Fire Warden

## EAST MONTPELIER FIRE DEPARTMENT

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What a year! 2020 will certainly go in the memory books as a roller coaster of events mixed with many highs and lows and twist and turns. Who doesn't love Zoom? As we social distance as a department we have found new ways to connect with each other using technology to link us together however, this presents challenges for keeping up on our hands on, skills training or operational preparedness. This year most of our meetings have gone remote (which is easy), it is the training and work nights that have presented the challenge causing us to hold smaller scale training, remote training or even bypass a few trainings. With safety precautions in place, we have made it through.

At East Montpelier Fire Department, we have adapted to wearing masks as an integral part of our system, everywhere you go they go with you. We operate under a heightened use of PPE including masks, gloves, gowns, hoods, Tyvek suits and eye protection. Great diligence has been applied to personal safety, public safety and disinfecting our equipment and the station. With perseverance we have been able to purchase enough PPE to create an inventory to protect us while we wait sometimes up to 3-4 months for supplies or receive rations from our suppliers. Everyday is a moving matrix for us as we adapt to new changes to protocols and things learned from exposures.

This year has brought change to you as we socially distance causing many to spend more time outdoors hiking and partaking in recreational activities. Our Towns and State are bountiful with all types of trail systems and scenery to enjoy. With this we have seen an increase in off road rescue calls including three mountain rescue calls one which included the use of the National Guard Blackhawk helicopter for a hoist lift off Spruce Mountain. As you partake in these activities be prepared and stay within your abilities, know your surrounding and have supplies that will hold you over if you get lost or injured. These types of calls use a lot of resources and take a lot of time usually ending well past dark.

We were able to purchase two new power cots to assist with loading patients and reducing responder injuries. We also replaced our two cardiac monitors with state of the art technology and with a two for one purchase plus trade in we received an incredible deal. With these monitors we are able to monitor CO, cardiac rhythms, respiratory rates and quality, temperatures, oxygen levels, blood pressure, etc...

At East Montpelier Fire Department, the foundation of what we do is fire suppression and ambulance care however there is a large element of community service that is part of what we do from providing information to lift assists to helping our neighbors during the holidays. When we show up there is typically somebody you know or recognize that is part of the team and through your help and support, we provide life safety and life saving services 24 hours a day. The men and women of East Montpelier Fire Department are dedicated, committed, compassionate and courageous individuals that sacrifice their time, their families and their work in support of what they believe in. I thank them for their service and you for your support and together with you we are a community.

**Due to Covid the Fire Station is closed to public access until further notice and we will not be hosting a Rabies Clinic this year.**

Chief Ty Rolland

President Toby Talbot

## **BUILDINGS AND GROUNDS**

### **Old Schoolhouse Common**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
<b>Buildings &amp; Grounds Income</b>				
<b>Allocations from Other Budgets</b>				
GF1 - Town Clerk's Office	11,174	11,174	11,174	11,174
GF2 - Library	12,840	12,840	12,840	12,840
UL1B - Historical Society	6,455	6,455	6,455	6,455
<b>Total Allocations</b>	<u>30,469</u>	<u>30,469</u>	<u>30,469</u>	<u>30,469</u>
<b>Lease Income - Businesses</b>				
Rebop Records	4,692	4,692	4,692	4,692
Food Shelf	5,016	5,016	5,016	5,016
Vacant Office	4,788	4,788	798	2,394
Ducharme	4,548	4,548	4,548	4,548
Village Office	4,548	4,548	4,548	4,548
<b>Total Business Leases</b>	<u>23,592</u>	<u>23,592</u>	<u>19,602</u>	<u>21,198</u>
Gymnasium	1,325	1,250	495	400
Bandstand Rental	35	25	0	0
Meeting Room	161	150	0	0
Kitchen	100	100	25	0
Community Dinners	400	400	400	0
Tables and Chairs	169	150	13	0
Other Income	15	0	15	0
Hitching Post Grant	0	0	500	0
Generator Grant	7,883	0	0	0
COVID Grant	0	0	4,415	0
<b>Total Income</b>	<u>64,149</u>	<u>56,136</u>	<u>55,934</u>	<u>52,067</u>
<b>Buildings &amp; Grounds Expenses</b>				
<b>OSC Staff Expenses</b>				
Wages	5,658	7,011	2,472	7,145
COVID Wages	0	0	1,700	0
Social Security	344	435	254	443
Medicare	80	102	59	104
Mileage	39	50	0	0
<b>Total Staff Expenses</b>	<u>6,122</u>	<u>7,598</u>	<u>4,485</u>	<u>7,692</u>
<b>Electricity</b>				
Electricity Used	4,545	4,200	4,230	4,200
Solar Meter Charge	238	240	254	260
Electricity Produced	-4,098	-4,000	-4,206	-4,200
Solar Incentive	-1,498	-1,500	-1,506	-1,500
<b>Net Cost of Electricity</b>	<u>-814</u>	<u>-1,060</u>	<u>-1,228</u>	<u>-1,240</u>
<b>Heating Oil</b>				
Pellets	1,181	1,000	3,034	3,000
Propane for Cooking	5,645	5,000	2,517	4,000
Propane for Generator	270	350	206	250
	40	75	44	75

**BUILDINGS AND GROUNDS**  
**Old Schoolhouse Common**

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
COVID Renovations	0	0	2,621	0
Building Maintenance	760	2,500	1,513	2,500
Janitorial Supplies	551	600	448	600
Heating Repairs	3,818	1,000	212	1,000
Solar Panel Expenses	0	50	0	50
Contract Labor	2,860	3,000	1,955	3,000
Custodial Services	3,310	4,500	3,091	4,500
Alarm System	594	650	836	850
Insurance	7,021	7,093	7,093	6,911
Rubbish Removal	1,564	1,700	1,766	1,800
Water Expense	2,091	2,090	2,119	2,200
Sewer Expense	2,928	2,928	2,928	3,000
Elevator Maintenance	2,281	2,500	525	1,000
To Building Fund	3,000	3,000	3,000	3,000
Miscellaneous	150	75	500	75
Emergency Generator	357	400	368	400
<b>Total Expenses</b>	<b>43,729</b>	<b>45,049</b>	<b>38,035</b>	<b>44,663</b>
<b>Net Income</b>	<b>20,420</b>	<b>11,087</b>	<b>17,899</b>	<b>7,404</b>



Face coverings are required in the Old Schoolhouse Common

## RECREATION DEPARTMENT

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>Recreation Department Donations</b>			2,165	
<b>Recreation/Programming Expenses</b>				
<b>Little League Field</b>	0	300	0	0
<b>Portapotty Rental</b>	525	600	625	1,125
<b>Recreational Programs</b>	0	400	0	700
<b>Basketball Hoops</b>	0	0	3,277	0
<b>Transfer to Playground Fund</b>	600	600	600	600
<b>Transfer to/from Rec Fund</b>	0	500	12,500	500
<b>Total Expenses</b>	1,125	2,400	17,002	2,925
<b>Net Cost</b>	1,125	2,400	14,837	2,925

This unbelievable year has not been the busiest for organized Recreation in Marshfield. Spearheaded by Brad Washburn, Marshfield resident and local parent, we fundraised and the Recreation Committee supported the purchase and installation of a new basketball hoop on the court at the Old Schoolhouse Common. A second hoop is awaiting the spring thaw for installation. At the end of 2020, the Selectboard transferred \$12,000 of the general fund surplus to the recreation fund for paving the basketball court. Voters present at town meeting had discussed the need to have the court resurfaced.

Due to social distancing guidelines and gathering restrictions, many usual events were not able to happen. 2021 presents a new opportunity for creative activity and safe events.

## ZONING AND PLANNING

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
<b>Zoning / Planning Income</b>				
Building Permits	805	600	810	600
Accessory Use Permits	800	800	1,380	800
Site Plan Review	105	200	160	100
Conditional Use Permits	245	300	0	100
Subdivision Permits	475	500	780	400
Lot Line Adjustment	130	195	0	100
Certificate of Occupancy	40	225	120	100
<b>Total Income</b>	<u>2,600</u>	<u>2,820</u>	<u>3,250</u>	<u>2,200</u>
<b>Zoning / Planning Expenses</b>				
<b>Staff Expense</b>				
Zoning Administrator	3,890	4,896	3,960	4,800
Planning Comm Clerk	410	600	82	600
DRB Clerk	142	200	130	200
Social Security	275	353	259	347
Medicare	64	83	60	81
Mileage	37	150	0	50
<b>Total Staff Expenses</b>	<u>4,819</u>	<u>6,282</u>	<u>4,491</u>	<u>6,078</u>
Advertising	131	300	176	300
Legal Fees	0	1,000	0	1,000
Regional Planning Dues	1,906	1,876	1,876	1,885
Postage	14	50	11	50
Supplies	0	150	0	50
Printing	0	150	69	100
Copying	0	50	0	25
Maps	728	600	0	500
DRB Expense	0	100	0	100
Hazard Mitigation Plan	0	0	0	2,500
Miscellaneous	646	0	0	0
<b>Total Expense</b>	<u>8,243</u>	<u>10,558</u>	<u>6,623</u>	<u>12,588</u>
<b>Net Cost</b>	5,643	7,738	3,373	10,388

## PERMITS NEEDED

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**Highway Access:** A permit is required from the Selectboard for any access from property to Town highways, and from the State for any access from property to State highways.

Please be reminded that the Town of Marshfield is not responsible for driveway culverts. They must be maintained by the property owner.

**Zoning Permit:** No land or building development may commence, nor shall any land or structure be used, extended in any way, or be occupied unless a zoning permit and a certificate of occupancy shall have been duly issued by the Administrative Officer, as provided for in section 4443 of the Act. (Act 250, V.S.A. 24; Marshfield Zoning Regulations, Section 130).

**Subdivision:** No subdivision of land may legally occur without a hearing before the Marshfield Development Review Board. In most cases a lot-line adjustment permit may be approved by the Zoning Administrator. Application forms and copies of the Marshfield Subdivision regulations are available at the Town Clerk's Office. A sub-divider is welcome to come to a regularly scheduled meeting of the Development Review Board to ask questions.

**Conditional Use:** Commercial uses other than home occupations require a conditional use permit from the Development Review Board.

**Site Plan Review:** Commercial uses and additional dwellings on a single building lot require a site plan review by the Development Review Board.

For specific questions about zoning, email Zoning Administrator Kathleen Hayes at [zoning@town.marshfield.vt.us](mailto:zoning@town.marshfield.vt.us) or call her at 505-7721 or check the Town's website for copies of the zoning regulations. <https://town.marshfield.vt.us>

## FEE SCHEDULE FOR ZONING AND SUBDIVISION APPLICATIONS

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Building permits for one and two family dwellings and additions requiring additional sewage disposal	\$150.00
Accessory buildings, additions not requiring additional sewage disposal and signs	\$75.00
Certificate of Occupancy	\$75.00
Minimal Alteration	\$100.00
Minor Subdivision	\$275.00
Major Subdivision	\$350.00 up to 4 lots, \$75.00 each additional lot
Planned Unit Development	\$400.00, plus \$75.00 per unit
Appeal to Development Review Board	\$150.00
Site plan approval	\$175.00
Conditional use permit	\$175.00
Site plan approval and conditional use, if applied for simultaneously	\$225.00
Filing land plats	
11" x 17"	\$25.00
18" x 24"	\$25.00
Curb Cut Permit	\$50.00

The proper fee must be paid before the application will be deemed complete and considered.

The fee should be paid with a check or money order payable to the Town of Marshfield.

## CENTRAL VERMONT REGIONAL PLANNING COMMISSION

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The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

### **2020 Marshfield Activities**

- ❖ Completed road erosion inventory.
- ❖ Assisted with Local Emergency Management Plan update.
- ❖ Supported application to Local Government Expense Reimbursement Program (LGER).
- ❖ Provided support to the Marshfield Energy Committee in virtual outreach.
- ❖ Provided Planning Commission with zoning assistance.
- ❖ Facilitated Town/VTrans discussion about the Route 2 reconstruction project to ensure Town needs are addressed where possible.

### **CVRPC Projects & Programs**

- ❖ *Municipal plan and bylaw updates*: Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- ❖ *Brownfields*: Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning*: Coordinate
- ❖ local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning*: Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.

- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com) for assistance.

<p><b>Regional Commissioner</b> Robin Schunk</p> <p><b>Transportation Advisory Committee</b> Robin Schunk</p>
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## BUDGET COMMITTEE

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The Marshfield Budget Committee met on December 29, 2020 via Zoom to review draft budgets from the Selectboard and the Jaquith Public Library. Based on our review of budget drafts, the budget committee recommends that the town level fund the Library request of \$ 82,727.00. The Committee discussed the town budget with the selectboard via zoom and accepted the 2021 budget that was set forth.

The Budget Committee also receives requests from many non-profit organizations that provide services to citizens of Marshfield. Requests are submitted prior to our annual meeting, and must include the organization's impact on Marshfield (description of the service provided and number of residents served) plus a current budget. See link to the Town of Marshfield website to review requests. <https://www.town.marshfield.vt.us/>. Representatives are invited to attend our meeting to provide additional information and respond to questions from the Budget Committee. This year we had to conduct the meeting virtually. In deciding how to allocate funds, committee members consider the impact of services on residents, the uniqueness of services provided, and prior years' allocations. While recognizing the importance of municipal support to the sustainability of these non-profits, we strive to support the vital services they provide and at the same time minimize budget increases from year to year. No monies were allocated if we did not receive a request this year. We recommend supporting the following:

Central Vermont Adult Basic Education	\$ 575.
Central Vermont Council on Aging	\$ 1,400.
Central Vermont Home Health & Hospice Circle	\$ 3,200.
Circle	\$ 350.
Family Center of Washington County	\$ 300.
Friends of the Winooski	\$ 300.
Good Beginnings of Central Vermont	\$ 300.
Green Mountain Transit Agency	\$ 882.
Green -Up Vermont	\$ 100.
Onion River food Shelf	\$ 1,100.
OUR House of Central Vermont	\$ 100.
People's Health and Wellness Clinic	\$ 300.
Twin Valley Senior Center	\$ 3,000.
Twinfield Together Mentoring Program	\$ 250.
Vermont Association of the Blind and Visually Impaired	\$ 150.
Vermont Center for Independent Living	\$ 150.
Vermont Family Network	\$ 200.
Vermont Rural Fire Protection Task Force	\$ 100.
Washington County Youth Service Bureau	\$ 250.
Winooski Natural Resources Conservation District	\$ 200.

Respectfully,

Marshfield Budget Committee: Betsy Brigham, Doris Dufresne, Michael Caccavo, Deanna Martin (Thomas Maclay, absent)

## APPROPRIATIONS

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>
<b>Other Appropriations</b>				
Cemeteries	14,000	10,500	10,500	10,500
Historical Society	6,455	6,455	6,455	6,455
Jaquith Public Library	78,954	82,727	82,727	82,727
Speed Study	0	8,000	1,084	0
<b>Total Other Appropriations</b>	<u>99,409</u>	<u>107,682</u>	<u>100,766</u>	<u>99,682</u>
<b>Outside Agencies</b>				
Transportation Services				
GMTA Commuter Bus	8,333	8,333	8,333	8,333
<b>Total Transportation Services</b>	<u>8,333</u>	<u>8,333</u>	<u>8,333</u>	<u>8,333</u>
<b>Social Services</b>				
Central Vermont Adult Basic Edu	575	575	575	575
Central Vt Council on Aging	1,400	1,400	1,400	1,400
Central Vermont Home Health	3,200	3,200	3,200	3,200
Circle fka Battered Women's Svc	350	350	350	350
Family Center of Washington Cty	300	300	300	300
Friends of the Winooski	300	300	300	300
Good Beginnings	300	0	0	300
Green Mountain Transit	882	882	882	882
Green Up Vermont	0	100	100	100
Home Share Now	200	0	0	0
VT Assoc of Conservation Distri	100	100	100	100
Onion River Food Shelf	1,000	1,100	1,100	1,100
Our House	100	100	100	100
People's Health & Wellness	400	300	300	300
Sexual Assault Crisis Team	100	100	100	0
Twin Valley Seniors	3,000	3,000	3,000	3,000
Twinfield Learning Center	200	0	0	0
Twinfield Mentoring Program	250	250	250	250
VT Assoc. for Blind & Visually	150	150	150	150
Vt Ctr for Independent Livin	150	150	150	150
VT Family Network	0	0	0	200
Washington County Mental Health	0	800	800	0
Washington Cty Youth Serv Bur	250	250	250	250
Winooski Natural Resources Cons	0	0	0	200
<b>Total Social Services</b>	<u>13,207</u>	<u>13,407</u>	<u>13,407</u>	<u>13,207</u>
<b>Total Outside Agencies</b>	21,540	21,740	21,740	21,540

## APPROPRIATIONS REQUESTS

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The following information is taken from the individual requests from these organizations. The full requests are posted on the Town's website. <https://town.marshfield.vt.us>

**Central Vermont Adult Basic Education Inc:** Our mission is to provide free adult education and literacy instruction to adults age 16+, in Washington, Orange and Lamoille counties, and to engage the entire community in our students' efforts. In doing so, we create opportunities for jobs and further education.

**Central Vermont Council on Aging:** CVCOA is the primary agency serving older Vermonters aged 60 and over as well as their families and caregivers throughout the 54 towns of Central Vermont. We are a private nonprofit that assists these elders to remain independent for as long as possible. All services are made available to our clients at no charge, without regard to health, income or other resources.

**Central Vermont Home Health & Hospice:** CVHHH is a full service, not-for-profit Visiting Nurse Association committed to providing high quality, medically-necessary home health and hospice care to all Central Vermonters, regardless of their ability to pay. In addition, CVHHH promotes the general welfare of the citizens of central Vermont with health promotion and long term care services.

**Circle:** A small, community based organization dedicated to ending all forms of domestic and sexual violence. Circle provides services to all victims of domestic and sexual violence, regardless of gender, age, sexual orientation, religion, or ethnicity. Circle has always provided these necessary services at no cost.

**Family Center of Washington County:** This organization operates an Early Childhood Program serving children from 6 weeks to 5 years as a traditional early childhood program as well as a therapeutic program for children with special physical or behavioral health needs. Other services and programs include child care referral and financial assistance, outreach to new parents, family supportive housing services, home visiting, job development, and other programs including playgroups and parent education classes.

**Friends of the Winooski:** FOW is a small non-profit organization working with communities toward a clean, healthy, resilient Winooski watershed. Our Learn, Restore, and Paddle programs give residents access to priority information about their watershed, opportunities to plant trees along streams, collect water quality samples, develop solutions to local erosion problems, and enjoy paddling our scenic rivers. Marshfield is represented in our Winooski Headwaters Community Partnership, along with Cabot and Plainfield, identifying opportunities to focus on headwaters-specific challenges and solutions.

**Good Beginnings:** Our mission is to bring community to families and their babies. As part of our Postpartum Angel Family Support Program, trained volunteers visit families weekly to provide respite, community connections, and hands-on help during the postpartum period. We also provide peer support groups, early parenting workshops, and financial assistance with basic needs.

**Green Mountain Transit:** GMT offers specific transportation services for the most transit dependent citizens within our communities. We offer vital transportation service for the elderly and disabled, those needing Medicaid, Non-Medicaid medical, critical care such as cancer and dialysis, senior meal site, social visits, health care shuttle service and transportation for various Agency of Human Service programs. GMT also offers fixed route, demand response, deviated fixed route and commuter services for affordable and environmentally friendly transportation options.

**Green Up Vermont:** Organizes, promotes, and mobilizes a statewide cleanup day of our roadsides and waterways, always on the first Saturday in May, called Green Up Day. We are committed to raising public awareness for a litter free environment and pride in our communities through educational components in schools year-round and have initiated additional efforts to involve more youth.

**Onion River Food Shelf:** Operates a food shelf in the Old Schoolhouse Common in Marshfield, open to residents of Marshfield, Cabot, Calais, East Montpelier, and Plainfield, open on Wednesdays.

**OUR House of Central Vermont, Inc:** We are a nonprofit Children's Advocacy Center and Special Investigations Unit located in Barre and serving all of Washington County. OUR House's mission is to provide a safe and supportive setting for child victims of physical and sexual abuse, their non-offending family members as well as adult survivors of sexual abuse. OUR House (which stands for One Unified Response) works very closely with the Dept for Children and Families, Law Enforcement, the State's Attorney's Office, CVMC and SACT along with other local organizations to ensure investigations whenever possible are conducted in a child friendly environment, with staff whom are trained in the area of trauma. We also offer therapy referral, case management, safety planning, training, and referral services to children and adults.

**People's Health & Wellness Clinic:** Their mission is to provide health care services and wellness education to uninsured and underinsured Vermonters. The clinic is sustained by dedicated volunteer practitioners, who provide an array of medical, mental health, oral health, bodywork, and other services. PHWC also provides comprehensive case management services.

**Twin Valley Senior Center:** TVSC offers the community of Marshfield plus surrounding towns a place for social gatherings and activities. It offers well balanced meals to attendees at the center. The center hosts many health related clinics and exercise programs, art classes, tax preparation and informative speakers on many topics. The center cooks, packages, and delivers meals to the homebound.

**Twinfield Together Mentoring Program:** The mission of the program is to provide all interested youth in our community an opportunity for a one-on-one friendship with a responsible, attentive and nurturing role model through a mentoring relationship. Twinfield Together supports three unique mentoring programs: community-based mentoring, *Everybody Wins!* mentoring and peer mentoring.

**Vermont Association for the Blind and Visually Impaired:** Our mission is to help Vermonters with visual impairments to be more independent, cultivate adaptive skills, and improve their quality of life. We provide training, support groups, and a summer camp for students.

**Vermont Center for Independent Living:** VCIL is a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities. VCIL works to serve individuals who can benefit from our direct services as well as to educate and inform members of the community about disability related issues and independent living.

**Vermont Family Network:** Our mission is to empower and support all Vermont families of children with special needs. Through our Family Support Program we offer families a variety of services such as trainings, parent matches, school meeting support, and a help-line.

**Vermont Rural Fire Protection Task Force:** We help Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Our Program Manager helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction.

**Washington County Youth Service Bureau/Boys & Girls Clubs:** The Bureau's mission is to provide a wide range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County, and to provide leadership and support to other youth programs throughout Vermont. We accomplish this through a variety of programs including: youth & family counseling; a program for runaway youth; a transitional living program for homeless youth; an adolescent substance abuse treatment program; a program supporting youth involved in foster care; a transitional living program for young men returning from jail; a teen center; a substance abuse prevention program; and a 24 hour on-call service. The Bureau also operates 4 statewide youth-focused coalitions.

**Winooski Natural Resource Conservation District:** Winooski NRCD promotes the wise use, sustainable development, and conservation of our District's natural resources. We provide education and technical assistance for communities and residents implementing on-the-ground projects for water quality, soil health, forest integrity, and wildlife habitat. We offer on-site technical assistance and homeowner consultations on resource concerns, workshops and conferences, low-cost native trees and shrubs, and planning/financial/facilitation assistance and technical oversight of clean water projects like riparian buffer plantings, stormwater remediation, or culvert upgrades for fish passage.

## ENERGY AND CLIMATE CHANGE COMMITTEE

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2020 began for the Energy Committee with member efforts in several areas: Continuing the Revitalizing All of Marshfield and Plainfield (RAMP) effort, planning and holding an Agriculture and Climate change talk series, and more. The global pandemic's effect on Vermonters meant that Energy Committee meetings moved to Zoom, and in-person events were cancelled. The committee members continued to meet virtually to discuss ongoing and future efforts, but through 2020 most things were on hold. Weatherization incentives, virtual events, and other related content was shared on Front Porch Forum throughout the last year.

As in-person events become possible again in 2021 the committee has several areas we hope to pursue, including: Creation of Electric Vehicle "Ambassadors" list for our area to answer questions and encourage adoption; promotion of statewide weatherization and energy efficiency programs such as wood-stove incentives; Route 2 corridor improvements for cyclists; areas of opportunity for weatherization in Marshfield, possibly including renters / landlords. Recruiting new members will be a focus in 2021 as well. We invite any and all community members with an interest, an idea, or a passion for reducing the effects of climate change to join us. We meet the first Monday of every month at 7:00pm; look for the Zoom link on Front Porch Forum.

## CONSERVATION COMMISSION

---

The Marshfield Conservation Commission (MCC) has been in existence for 14 years. The Commission is composed of nine community members appointed by the Select Board. We meet monthly on the first Wednesday at 7 PM via Zoom until further notice. The meetings are open to the public, and we welcome attendance by any interested community members. We participate in service activities on town land, lead field trips, and sponsor talks by local experts.

The primary goal of the Conservation Commission is to encourage community involvement in protecting and enhancing the town's natural resources. We are strictly non-regulatory and provide advisory information to the Select Board and other town boards.

Members: Taber Allison, Allen Banbury (Treasurer), Steve Fiske, Ed Jalbert, Bradley Materick, Anne Miller, Sara Norton, Bob Popp (Secretary) and Annie Reed (Chair)

The Marshfield Conservation Commission has been involved in the following activities during 2020.

Field Trips: Note most field trips were cancelled due to Covid 19; the few that occurred limited participants and required social distancing.

- Sept field trip to Martin Covered Bridge
- Oct. trip to view bird migration at Berlin Pond and Wrightsville Reservoir

Tree and Shrub Sale:

- Organized and carried out the annual tree and shrub sale. Material was locally sourced whenever possible;
- Surplus plant materials were planted at the Old Schoolhouse Common property;
- The Conservation Commission made \$680 from the sale. These funds are earmarked for future conservation projects in Marshfield.

Natural Marshfield Series: Offered the following presentations:

- Joseph Gorres, UVM: How Temperature and Extreme Weather will affect soil organisms and plant growth.
- Karen Ganey, permaculturalist: increasing biodiversity in farms & gardens and mitigating climate related impacts

- Sylvia Davatz and Anne Miller: increasing the adaptability of our plant varieties
- Cat Buxton, Food System Consultant: building and maintaining healthy soils
- Nicko Rubin: tree planting & pruning

#### Tree Plantings:

- Planted ca. 700 trees along the Winooski at Martin Covered Bridge property in partnership with Friends of the Winooski. and another ca. 1,000 at a private holding
- Planted seven resistant chestnuts at Old Schoolhouse Common in collaboration with Marshfield Gardens and a grant from Jaquith Library. Trees were fenced, mulched and protected by tree tubes. Nicko Rubin demonstrated proper planting & pruning techniques for the trees.

#### iNaturalist:

- Established a project documenting the diversity of species in the Town of Marshfield

#### Emerald Ash Borer:

- Drafted letter of support for Winooski Natural Resource Conservation District and participated in a census of ash trees along all town roads
- Completed ash inventory and obtained GPS points for nearly 2,000 ash trees within or near to all town roads.
- Placed EAB traps on Pigeon Pond and Hollister Hill Roads. Pigeon Pd trap was positive for EAB; Hollister Hill was uncertain.

#### Other Activities:

- Drafted letters of support for Friends of Winooski Forest Integrity Project
- Drafted letter of support for Waterwise Woodland and have a member on their steering committee to help produce a flood resiliency map to identify parcels vulnerable to flooding and erosion in Cabot, Plainfield & Marshfield.
- Met with Cross Vermont Trail director to assist in identifying and contacting landowners along the trail
- Established signage for the Recreation Trail at OSC identifying plants causing skin irritation
- One member has been assisting the Stranahan Stewardship Committee on their revised management plan
- Agreed to allow the Town of Orange to provide a link on their website to our Wildlife Brochure.

## VIRGINIA STRANAHAN MEMORIAL TOWN FOREST

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The Stewardship Committee adjusted to the inperson restrictions as well as project adjustments that Covid-19 ushered in. We are charged with stewarding this 620 acre forest which is the original land of the unceded Abenaki People who cared for this land for many generations. The committee's responsibility is to maintain trails, open spaces and historic sites; update the Stranahan Town Forest (STF) Management Plan and trail maps; and hold monthly meetings that are open to the public.

The Committee encourages all townspeople and others to visit STF and enjoy its beautiful trails, woods, fields, cellar holes, wetlands, wildlife, and other natural features. The varied uses of STF include hunting, forestry, agriculture, sugaring, education, habitat and natural resource protection, historic preservation, and recreation. Hiking, snowshoeing, cross-country skiing, mountain biking (in summer and winter), horseback-riding, and snowmobiling are available in our town forest along trails designated for the various means of travel. Find trail maps and information on the Town of Marshfield website or at the kiosks located in parking areas on Hollister Hill and Jake Martin Roads, as well as a Facebook page that is maintained by members of the STF committee (called "Friends of Stranahan Town Forest"). Please reach out to anyone on the STF Committee if you have any questions. Currently we are meeting via Zoom. Look for the link on the town website.

**In 2020, we focused on the following:**

**Maintaining Historic Sites: Homestead Foundation and Orchard, Mowing Fields:** The homestead foundation located at the intersection of the Thompson Road and Moonfield Trail and the adjacent old orchard are kept open so that the historical site can be easily accessed. There are picnic tables and a view to enjoy there as well. In a normal year, this work would include bush hogging around the historical foundation, as well as general maintenance of that section of the Thompson Road.

**Volunteer Trail Days:** Suspended due to Covid

**Maintaining the Trail System:** The STF includes 7 miles of trails, some of which are for foot traffic only, and others that allow bikes and horses. All trails allow snowshoeing and cross-country skiing. All trails are marked with trail signs that include mileages and include information on allowed uses.

Severe storms this summer created extensive wind damage on many of the trails, especially west of the Thompson Road. One spectacular blowdown along the eastern-most stretch of Ravines Trail exposed a low, linear bedrock outcrop by

means of massive white ash tipovers falling in opposite directions. Stewardship Committee members and other generous volunteers cleared the trails.

A group of trees was also toppled on the Molasses Trail, and these trees hung precariously over the long bridges on this trail. This was cleaned up by STF volunteers and Marshfield forester and Conservation Commission member Ed Jalbert.

**Updating Management Plan and Trail Maps:** In 2020, the STF committee continued to review and update the Management Plan, drafting sections of the plan that include management objectives and activities related to natural features, historical sites, forestry, and recreation. We hope to have this completed by early summer 2021. Trail maps are being updated to reflect changes to the trail system, and this updating and printing are in process.

**Events:** Due to Covid-19, STF events were canceled this year which include and are not limited to : annual bird and wildflower walk, and an annual trail day celebration that normally includes a trail run, mountain bike ride, and outdoor yoga on the Moon Field.

**Signage:** New signage has been placed at the Jake Martin Road parking area. The STF committee thanks Adelaide Tyrol for painting the new trail entrance sign.

### **Invitation to an Upcoming Meeting**

Our meetings are the fourth Tuesday at 6:00 PM via Zoom until otherwise notified. Please attend to let us know your ideas. If you are unable to attend and have ideas or suggestions, please email or mail your comments to the town clerk.

Respectfully Submitted,

Stranahan Stewardship Committee

(Ellen Cooke, Brett Engstrom, Sarah Fowler, Sarah Galbraith, Rich Phillips, Michael Sabourin, and Jenny Warshow )

## DESIGNATED FUNDS POLICY

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The Town of Marshfield has designated some town funds to be set aside for future projects. This designated fund balance is segregated into several categories.

The following categories are funded through transfers from the general fund, to be shown as individual line items in the town budget and approved by the voters:

- **Bridge Fund:** This money is used to pay for town highway bridge work.
- **Engineering Fund:** This money has been set aside to allow the town to hire an engineer if required for major development projects.
- **Highway Equipment Fund:** This money is used to buy plow trucks and other major pieces of highway equipment.
- **Fire Department Equipment Fund:** This money is used to replace fire trucks and other equipment for the fire department.
- **Fire Department Building Fund:** This money is used for capital improvements to the Fire Station.
- **Old Schoolhouse Common Building Fund:** This money is used for capital improvements to the Old Schoolhouse Common.
- **Paving Fund:** This money is used for town highway paving projects.
- **Reappraisal Fund:** This category is funded through a line item in the town budget and also by an appropriation from the State of Vermont. It is used for town-wide reappraisals.

The following categories are funded through a combination of transfers and fundraising:

- **Conservation Fund:** This category is funded through donations and proceeds from fundraising, and may also include a line item in the town budget. It will be used for future conservation projects.
- **Energy Fund:** This category is funded through donations and proceeds from fundraising, and may also include a line item in the town budget. It will be used for projects undertaken by the Marshfield Energy and Climate Change Committee.
- **Playground Fund:** This category is funded through donations and a transfer from the general fund. It is used for maintenance of the

playground at the Old Schoolhouse Common, primarily for replacing the woodchips under the playground equipment, and may be used to purchase other equipment in the future.

- **Recreation Fund:** This category is funded through donations and a transfer from the general fund. It is used for to purchase recreation equipment, and will be used to refinish the basketball court at the Old Schoolhouse Common.
- **Stranahan Fund:** This category is funded by one-half of the revenue from the Stranahan Town Forest. It is used for Town Forest expenses. This fund will be capped at \$5,000.

The following categories of designated funds are either statutory or they are funded solely through donations:

- **Bandstand Fund:** This fund originated from donations that were raised to build the bandstand. It is used for maintenance of the bandstand.
- **Ed Duke Fund:** This category was established in memory of a Marshfield firefighter. It is funded through donations and used at the discretion of the fire department.
- **Martin Covered Bridge Fund:** This category is funded through donations and grants for the rehabilitation of the covered bridge and the creation of the surrounding park. It is used for maintenance and improvements of the bridge and park.
- **Pet Control Fund:** This category is funded through a surcharge on dog licenses, as allowed by statute, for the purpose of rabies control. It is used to pay for the dog officer and other animal control expenses.
- **Records Restoration Fund:** This category is funded by a portion of the recording fees that are received when land records are recorded at the town office. It is used for records restoration, preservation, and computerization.

Any remaining categories of designated funds result from grants that have been obtained for a specific purpose, and those funds are returned if unspent.

- **Election Grant Fund:** We received a \$5,000 grant from the Center for Tech and Civil Life. We used most of it for the tent that allowed us to conduct the general election outside. The balance of those funds must be used by June 30, for election expenses.

## DESIGNATED FUNDS

### **Bandstand Fund**

Balance, January 1, 2020		1,557.11
Interest	7.68	
Balance, December 31, 2020		<b>1,564.79</b>

### **Bridge Fund**

Balance, January 1, 2020		93,044.08
Interest	463.98	
Budget Appropriation	15,000.00	
Surplus Appropriation	3,500.00	
Balance, December 31, 2020		<b>112,008.06</b>

### **Conservation Fund**

Balance, January 1, 2020		10,739.58
Interest	53.50	
Sale of Marshfield Booklets	8.00	
Proceeds from Plant Sale	680.73	
Balance, December 31, 2020		<b>11,481.81</b>

### **Energy Fund**

Balance, January 1, 2020		230.11
Interest	1.16	
Balance, December 31, 2020		<b>231.27</b>

### **Engineering Fund**

Balance, January 1, 2020		3,521.31
Interest	17.40	
Balance, December 31, 2020		<b>3,538.71</b>

### **Highway Equipment Fund**

Balance, January 1, 2020		25,675.04
Interest	177.71	
Budget Appropriation	90,300.00	
Surplus Appropriation	40,000.00	
Grants In Aid for Erosion Projects	12,080.00	
Transfer Pickup to Fire Dept	11,000.00	
Purchase of Pickup	(48,632.00)	
Loan for 2021 Truck	110,000.00	
Purchase of 2021 Truck	(124,773.00)	
Principal Payment - Loader	(22,000.00)	
Interest Payment - Loader	(1,760.00)	
Principal Payment - 2016 Truck	(22,000.00)	
Interest Payment - 2016 Truck	(318.71)	
Principal Payment - 2018 truck	(15,000.00)	
Interest Payment - 2018 truck	(900.00)	
Balance, December 31, 2020		<b>53,849.04</b>

## DESIGNATED FUNDS

<b>Fire Department Building Fund</b>		
Balance, January 1, 2020		14,749.02
Interest	76.09	
Budget Appropriation	<u>2,500.00</u>	
Balance, December 31, 2020		<b>17,325.11</b>
<b>Fire Department Capital Equipment Fund</b>		
Balance, January 1, 2020		163,989.37
Interest, Bank Accounts	762.69	
Interest, Investments	416.14	
Budget Appropriation	15,000.00	
Pickup from Highway Dept	(11,000.00)	
Radio for Tanker	(2,133.07)	
Change in Market Value-Investments	<u>1,194.73</u>	
Balance, December 31, 2020		<b>168,229.86</b>
<b>Fire Department Ed Duke Fund</b>		
Balance, January 1, 2020		9,329.10
Interest	50.54	
Donations to the Fund	675.00	
Reimbursement for Propane Accident	11,700.00	
Boots	(2,175.94)	
Jackets/Uniforms/Insignia	<u>(64.19)</u>	
Balance, December 31, 2020		<b>19,514.51</b>
<b>Martin Covered Bridge Fund</b>		
Balance, January 1, 2020		11,068.59
Interest	53.43	
Maintenance of Grounds	<u>(1,603.35)</u>	
Balance, December 31, 2020		<b>9,518.67</b>
<b>OSC Building Fund</b>		
Balance, January 1, 2020		40,785.66
Interest	185.02	
Budget Appropriation	3,000.00	
Radon Remediation	<u>(14,646.85)</u>	
Balance, December 31, 2020		<b>29,323.83</b>
<b>Paving Fund</b>		
Balance, January 1, 2020		47,155.83
Interest	239.40	
Budget Appropriation	<u>20,000.00</u>	
Balance, December 31, 2020		<b>67,395.23</b>
<b>Pet Control Fund</b>		
Balance, January 1, 2020		11,932.15
Interest	60.40	
Surcharge on Dog Licenses	<u>747.00</u>	
Balance, December 31, 2020		<b>12,739.55</b>

## DESIGNATED FUNDS

### Playground Fund

Balance, January 1, 2020		7,842.74
Interest	39.61	
Budget Appropriation	600.00	
Donations	25.00	
Balance, December 31, 2020		<b>8,507.35</b>

### Reappraisal Fund

Balance, January 1, 2020		197,794.01
Interest	987.11	
State Appropriation	7,904.00	
Reappraisal Expenses	(2,747.48)	
Balance, December 31, 2020		<b>203,937.64</b>

### Records Restoration

Balance, January 1, 2020		42,093.78
Interest	207.80	
Fees Collected	7,404.00	
Digitization Grant	24,482.00	
Digitization of Land Records	(24,482.00)	
Land Records Software	(2,700.00)	
Land Records Microfilm	(70.32)	
Balance, December 31, 2020		<b>46,935.26</b>

### Recreation Fund

Balance, January 1, 2020		607.58
Interest	3.73	
Budget Appropriation	500.00	
Surplus Appropriation	12,000.00	
Balance, December 31, 2020		<b>13,111.31</b>

### Stranahan Town Forest Fund

Balance, January 1, 2020		3,301.54
Interest	16.65	
Income from Sugaring and Haying, hal	930.71	
Lock and keys for gate	(1.89)	
Balance, December 31, 2020		<b>4,247.01</b>

### Election Grant Funds

Balance, January 1, 2020		0.00
Center for Tech and Civic Life Grant	5,000.00	
Election Expenses	(3,450.69)	
Balance, December 31, 2020		<b>1,549.31</b>

**Total Designated Funds, December 31, 2020** **785,008.32**

Fire Dept Investment Account		14,349.73
Designated Funds in Bank Accounts		770,658.59
		<b>785,008.32</b>

## **CEMETERY BYLAWS**

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The following restrictions shall apply to the use and operation of all cemeteries in the Town of Marshfield.

1. A concrete liner, vault or air-tight urn (for cremations) shall be used for all burials.
2. All vaults or liners shall be covered with at least twelve (12) inches of earth.
3. In one standard grave lot the following shall be permitted:
  - A. One (1) standard burial and one cremated burial which shall be immediately in front of the headstone;
  - B. Two (2) cremated burials immediately in front of the headstone and one (1) infant burial;
  - C. Four (4) cremated burials.
4. Vaults and liners shall be centered as close as possible in each grave lot. Vaults/liners shall not be placed closer than four (4) feet from the edge of the travelled road.
5. All monument foundations shall be at least four feet deep, and shall be 6 inches wider and 6 inches longer than the monument to allow for a 3 inch protective apron on all sides, and shall be buried at or just below ground level. Installation of the monument foundation shall be overseen by the Sexton or his/her designee. The fee for this service shall be \$20.00 per hour.
6. All corner markers shall be installed by the Sexton or his/her designee. The fee for this service shall be \$20.00 per hour.
7. No trees, shrubs or bushes shall be planted except with the approval of the Board of Cemetery Commissioners or Board of Selectmen or their authorized representative.
8. The opening date for burials shall not be earlier than May 1st and the closing date for burials shall not be later than November 1st.
9. Cost of grave lots: \$500.00 for Marshfield residents, \$750.00 for non-residents.
10. Excavation, back fill and reseeded:

Full Burials	\$700.00
Cremations	\$400.00

Most recent revision November 13, 2018 by the Marshfield Selectboard

To schedule any work in the cemeteries, call Sexton Joe Mangan at 426-3121.

## CEMETERY OPERATING FUND

	<u>2019</u>	<u>2020</u>
<b>Balance, Jan. 1</b>	<b>33,502</b>	<b>35,257</b>
<b>Income</b>		
<b>Interest</b>	2,119	1,764
<b>Appropriation</b>	14,000	10,500
<b>Burials</b>	2,700	1,900
<b>Total Income</b>	<u>18,819</u>	<u>14,164</u>
<b>Operating Expenses</b>		
<b>Sexton</b>	800	800
<b>Additional Labor</b>	0	0
<b>Burials</b>	1,850	1,350
<b>Maintenance</b>	2,460	1,624
<b>Flags</b>	200	200
<b>Capital Repairs</b>	0	7,650
<b>Cemetery Mowing</b>	10,500	10,500
<b>Insurance</b>	14	34
<b>Miscellaneous</b>	1,240	0
<b>Total Operating Expenses</b>	<u>17,064</u>	<u>22,158</u>
<b>Net Income</b>	<b>1,755</b>	<b>(7,994)</b>
<b>Balance, Dec. 31</b>	<b>35,257</b>	<b>27,263</b>

## CEMETERY PERPETUAL CARE FUND

	<b>2019</b>	<b>2020</b>
<b>Balance, Jan. 1</b>	<b>122,887</b>	<b>141,332</b>
<b>Income</b>		
<b>Investment Income</b>		
<b>Mutual Fund Dividends</b>	2,649	3,665
<b>Change in Market Value</b>	11,137	6,543
<b>Capital Gains</b>	59	0
<b>Total Investment Income</b>	13,844	10,208
<b>Lot Purchases</b>	4,600	1,500
<b>Total Income</b>	18,444	11,708
<b>Balance, Dec. 31</b>	<b>141,332</b>	<b>153,039</b>

## BALANCE SHEET AS OF DECEMBER 31

	<b>2019</b>	<b>2020</b>
Certificates of Deposit	20,007	0
Cash in General Fund	21,425	34,931
Bonds/Government Securities	24,785	25,201
Mutual Funds	110,371	120,170
<b>Total Assets</b>	<b>176,588</b>	<b>180,302</b>
Perpetual Care Fund Balance	141,332	153,039
Operating Fund Balance	35,257	27,263
<b>Total Both Funds</b>	<b>176,588</b>	<b>180,302</b>

## JAQUITH PUBLIC LIBRARY

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The past year has been a humdinger! As far as we know, the Jaquith Public Library hasn't closed its doors for a pandemic in all of its 126 years of being a public library. We shut our doors to patrons in March 2020 but we are proud to say we offered curbside service almost immediately. As soon as it was deemed safe we opened up again on July. Then in November, we went back to curbside service when the Town Selectboard closed the building due to an increase in Covid cases in Marshfield.

Through it all we have remained committed to fulfilling our role as a cornerstone of the community. Our free access to online services and our free Wi-Fi and computers continue to be invaluable for those in our community who do not have these resources at home. We received a grant in February 2021 to purchase five laptops to loan to people in the community, and began loaning them out in March.

In March of last year, our beloved Children's Librarian, Sylvia Smith, retired. We will all miss her beautiful, welcoming, smiling presence and her extraordinary knowledge of children's literature. Our new Youth Librarian, Deborah Connolly, hit the ground running, engaging young readers in our summer reading program, offering take home craft projects, the Storywalk along the river and STEM Maker Space boxes.

Even though we have been forced to cancel many of our annual traditions such as the summer concert series, Wednesday movie nights, harvest festival and playgroup, we developed socially-distanced safe ways of engaging the community including a weekly drive-in movie night!

We weren't able to hold movies inside the library so we started a **Drive-in Movies Series with Mini Concerts**. Below is a sampling of the program offerings at the Jaquith Public Library:

### Programs for Youth:

**Holiday Craft Take-and-Make Kits** to pick up and make at home, **Self-Guided Story walks** which changed every two weeks, **Backyard Food Scavenger Hunt** where kids explored food in their own backyard, a **Raffle Extravaganza** for people of all ages, our very popular **Summer Reading Challenge**. Currently, we are running a **Red Clover Picture Book series**. Every week kids listen to recorded readings of each of the 10 nominees, paired with resources for diving deeper into the book, and enjoy a take-home craft project. We also have **Storytime Bags**, to take a little of the magic of storytime home with you.

### Programs that inform, delight and enrich:

**All through the year**, the Jaquith provided a variety of informative and interesting outside socially distanced programs and workshops: Natural Marshfield and the library cosponsored a **Martin Bridge Field Walk**, **Stargazing at the Stranahan**, and a **Chestnut Tree Planting Demonstration** with Nicko Rubin of East Hill Tree Farm. We held a socially distanced **Art Show Opening of paintings by Viiu Niiler**. This February 2021 we held a thought-provoking Zoom discussion of the **2020 VT Reads selection**, **The Hate You Give** by Angie Thomas. We still

offer our Saturday **Chapters in History book group** and our **Monday Book Group** on Zoom.

### **Special Events:**

In the fall we held a **Pumpkin Walk and Storywalk** along the Old Schoolhouse Common Recreation Path in Marshfield. This February, community members built **snow sculptures for a Snow Sculpture Garden** and we held a **celebration** on the last snow building day. We also started a **Snowshoes to Go** program where people borrowed snowshoes with laminated animal tracking cards inside the bag.

### **Our Online Services:**

Online access to eBooks and audiobooks is still available through Green Mountain Overdrive/Listen-up Vermont and Libby and they can be accessed through the library's website. Both of these services allow users to either stream or download audiobooks and eBooks and are free to library patrons. There are also digital resources available from the library, such as VT Online Library, Universal Class and Consumer Reports. You can find links at:

[www.jaquithpubliclibrary.org/digital.html](http://www.jaquithpubliclibrary.org/digital.html).

### **Gratitude**

We continue to be so grateful for the volunteers who give their time to help shelving, working the circulation desk, processing books, helping with computers, planning and providing programs, working tirelessly at events and many other unseen tasks. Thank you to the artists and authors who shared their creativity with us. Thanks to the Library Trustees and the Friends for their endless work. Thank you to all the generous donors who gave financial support for programming and our annual appeal. This library could not function as fully as it does without the selfless gifts of time, enthusiasm, energy, resources and love of the library that these countless individuals give. **Thank you!**

### **Do You Need Help? Call the Library!**

If you need help ordering books and materials, setting up an account, remembering your library card number, or working through the use of any of these systems, please call or email the library at 426-3581 or [jaquithpubliclibrary@gmail.com](mailto:jaquithpubliclibrary@gmail.com) and librarian, Susan Green, will be happy to help you.

Visit our website for lists of new adult and youth books and other materials. Then call or email the library to make your requests and **set up a time for pick-up**. We need to know a time for your arrival so we can make sure to be within hearing distance of our new doorbell to the right of the front door.

**For new adult books:** [www.jaquithpubliclibrary.org/new-books.html](http://www.jaquithpubliclibrary.org/new-books.html)

**For new youth books:** [jaquithpubliclibrary.org/new-and-featured-kids.html](http://jaquithpubliclibrary.org/new-and-featured-kids.html)

Check out [www.jaquithpubliclibrary.org](http://www.jaquithpubliclibrary.org) or call 426-3581 to find out all the great things that are happening at your library.

We hope you all stay healthy! Let us all take care of one another during these challenging times.

## JAQUITH PUBLIC LIBRARY

### Town Account

	Actual 2019	Budget 2020	Actual 2020	Budget 2021
Available, Jan. 1	21,017	21,017	21,017	21,017
<b>Income</b>				
Town Appropriation	78,954	82,727	82,727	82,727
Previous Year's Surplus	3,764	2,279	2,279	1,796
Fundraising	5,788	4,655	4,852	5,350
Dividends cashed out	0	0	0	2,883
Interest	20	10	10	10
COVID Reimbursements	0	0	303	0
Miscellaneous Income	0	0	174	0
<b>Total Income</b>	88,526	89,671	90,346	92,766
<b>Expense</b>				
COVID expenses	0	0	341	300
Books	6,700	7,000	7,007	7,000
Magazines	332	380	252	250
Book Review Subscriptions	72	0	0	242
Amazon Prime	119	0	119	119
Computer Expenses	3,315	3,052	2,799	2,870
Telephone	824	850	890	900
Old Schoolhouse Common	12,840	12,840	12,840	12,840
Cleaning Service	788	800	641	650
Insurance	1,012	1,025	1,025	1,025
Equipment	1,249	0	174	0
Supplies	1,418	1,015	445	515
Postage and Returns	608	1,087	493	1,140
Open House	0	0	68	0
Conference Fees	584	100	29	0
Transportation/Mileage	0	50	69	70
Finance Charge	26	30	42	0
<b>Staff Expense</b>				
Librarian Wages	33,694	33,518	34,245	34,200
Children's Librarian Wage	8,161	8,179	9,788	14,183
Regular Part-Time Wages	1,481	4,580	0	0
Substitute Wages	1,681	1,258	3,332	2,003
Social Security	2,789	2,947	2,937	3,124
Medicare Expense	652	689	687	731
Retirement Expense	2,506	2,556	2,612	2,608
Health Insurance	5,395	7,715	7,715	7,996
<b>Total Payroll Expenses</b>	56,359	61,442	61,315	64,845
<b>Total Expense</b>	86,247	89,671	88,550	92,766
<b>Surplus/(Deficit)</b>	<b>2,279</b>	<b>0</b>	<b>1,796</b>	<b>0</b>
<b>Town Fund Balance</b>	23,296		22,813	
<b>Applied to Next Year</b>	(2,279)		(1,796)	
<b>Available Dec. 31</b>	21,017		21,017	

## JAQUITH PUBLIC LIBRARY

### Jaquith Account

	<b>Actual 2019</b>	<b>Actual 2020</b>
<b>Jaquith Fund Balance, Jan. 1</b> (including investments)	<b>89,855</b>	<b>106,954</b>
<b>Income</b>		
Investment Income	18,209	18,639
Grants	5,899	18,120
Donations	8,261	5,645
Conscience Can	87	36
Book Replacement	34	45
Book Sales	476	227
<b>Total Income</b>	<b>32,965</b>	<b>42,712</b>
<b>Expenses</b>		
Payroll	1,600	350
Books	870	2,482
Playgroup	371	118
Programs	6,580	1,925
Program Supplies	967	2,464
Story Project	4,049	11,335
Expansion Expenses	0	87
Other Donation/Grant Purchases	1,430	1,826
<b>Total Expenses</b>	<b>15,867</b>	<b>20,587</b>
<b>Net Income/(Loss)</b>	<b>17,099</b>	<b>22,125</b>
<b>Jaquith Fund Balance, Dec. 31</b>	<b>106,954</b>	<b>129,079</b>
<b>Town Account Balance</b>	23,296	22,813
<b>Jaquith Account Balance</b>	106,954	129,079
<b>Total Library Funds</b>	<b>130,250</b>	<b>151,892</b>
<b>Cash on Hand</b>	403	257
<b>Checking</b>	2,677	5,612
<b>Savings</b>	25,766	25,774
<b>Paypal/Gift Cards</b>	100	719
<b>Prepayments</b>	413	0
<b>Investments</b>	100,891	119,531
<b>Total Library Funds</b>	<b>130,250</b>	<b>151,892</b>

## MARSHFIELD HISTORICAL SOCIETY

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**Marshfield Historical Society** in-person meetings during 2020 have been on hold because of Covid-19 restrictions to public spaces and gatherings.

**Marshfield Story Project**, a grant-funded program to preserve Marshfield's community memory with oral history video recordings and a new digital archive of our photo collection has also been affected. In-person interviews are on hold. Instead, we have used Zoom to host round table chats with community members. For updates and links to interviews, visit the **Marshfield Story Project** page at <https://www.jaquithpubliclibrary.org/marshfield-story-project.html>

Work continues in partnership with the Stranahan Stewardship Committee to research, preserve, and document the cultural landscape within the Stranahan land, including house foundations, miles of stonewalls, witness trees, old roads, an up and down sawmill site, and sugar house foundations. We have been getting advice and assistance from the recently retired state archaeologist.

The Society, with the Jaquith Public Library, continues a reading-discussion series called **Chapters in History**. Titles include *Bush* by Jean Edward Smith, *A Promised Land* by Barack Obama and *Leadership in Turbulent Times* by Doris Kearns Goodwin. Books are available for loan from the library. Participants meet via Zoom on second Saturdays, at 2 o'clock. This series is open and free to all those interested in discussing the incredible history of this country.

The website, [www.genealogybank.com](http://www.genealogybank.com) is still available at no charge for your genealogy research. Access this site using [janetN@myfairpoint.net](mailto:janetN@myfairpoint.net) with password, "jaquith." It has local newspaper articles from long ago in Marshfield as well as genealogical information.

When Covid restrictions are lifted, the Society will resume meetings on the third Tuesday of the month at 6:30 in the Hap Hayward History Center. In the meantime, we welcome your stories, old photos or mystery artifacts from Marshfield's past. Drop them off at Jaquith Public Library, labeled for the Historical Society.

## HISTORICAL SOCIETY

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
Checking Balance, Jan. 1	4,558	3,591	3,698
<b>Income</b>			
Book Sales	250	100	
Other Sales	35	5	
Appropriation	6,455	6,455	6,455
Donations	0		
Interest Income	4	1	
<b>Total Income</b>	<u>6,744</u>	<u>6,561</u>	<u>6,455</u>
<b>Expense</b>			
Rent	6,455	6,455	6,455
Book Printing	900		
Other Expenses	356		
<b>Total Expense</b>	<u>7,711</u>	<u>6,455</u>	<u>6,455</u>
<b>Net Income</b>	<b>(967)</b>	<b>106</b>	
Checking Balance, Dec. 31	3,591	3,698	3,698

## DOGS

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**Marshfield had 311 dogs registered in 2019 and only 250 in 2020. Please don't let the pandemic be an excuse for not being a responsible dog owner. You can register through the mail, and veterinarians are still providing rabies vaccinations. Please send in your dog's rabies certificate and fee today.**

Dog licenses for the current year are available beginning on January 2. The deadline for licensing is April 1. Puppies must be licensed when they are six months old. You may license your dog via the mail or using our secure drop box if you send or drop off the following:

- Current rabies certificate (if we already have one on file, we will mail yours back to you). A dog's first rabies shot is good for one year; subsequent shots are good for three years.
- Spay/neuter certificate if applicable
- A description of the dog, including name, breed, size, color, and age
- A check for the appropriate fee, made payable to the Town of Marshfield

The 2021 dog license fees are as follows:

	<u>Current</u>	<u>Late</u>	<b>New Dog After <u>Oct. 1</u></b>
<b>Neutered/spayed dog or wolf-hybrid:</b>			
License	4.00	6.00	2.00
Town Pet Control Surcharge	3.00	3.00	3.00
State Spay/Neuter Surcharge	4.00	4.00	4.00
State Rabies Control Surcharge	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total</b>	<b>12.00</b>	<b>14.00</b>	<b>10.00</b>
<b>Unneutered/Unspayed dog or wolf-hybrid:</b>			
License	8.00	12.00	4.00
Town Pet Control Surcharge	3.00	3.00	3.00
State Spay/Neuter Surcharge	4.00	4.00	4.00
State Rabies Control Surcharge	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total</b>	<b>16.00</b>	<b>20.00</b>	<b>12.00</b>

## Dog Licenses Issued in 2020

Male	17
Male Neutered	98
Female	20
Female Spayed	<u>115</u>
Total	250

## 2021 RABIES CLINICS

Hardwick Veterinary Clinic will have rabies clinics every Saturday in March, from 8:30 to 9:30, for rabies vaccines only, \$20 each. Call 472-8400 for more information. Tractor Supply in Berlin has monthly rabies clinics. Call them at 223-2246 for more information.

## DOG ORDINANCE

Marshfield's Civil Ordinance #4, Regulating Domestic Pets, prohibits an owner from allowing their dog to run at large or be a nuisance to others. Marshfield does not have a leash law but dogs are required to be under their owner's control at all times.

Dogs that are not licensed, or dogs that violate the ordinance may be picked up by Marshfield's Dog Officer. Violations that may cause your dog to be impounded include excessive barking, damage to property, scattering refuse, harassing pedestrians, cyclists, or passersby, worrying or attacking livestock or other pets, obstructing traffic, or threatening.

If your dog is impounded, you will be required to pay an impoundment fee and boarding fees before getting your dog back. In addition, the town ordinance allows the Selectboard to impose penalties. If your dog is found to be threatening or attacking livestock, the state statute requires the Selectboard to see that the dog is destroyed.

If you have a complaint about a neighbor's dog causing a disturbance or nuisance, the ordinance requires you to first contact the owner when feasible. If you are unable to resolve the issue with the owner, you should report the issue to the Selectboard. You will be required to follow up the report with a written complaint.

Full text of the ordinance is available on the town's website, <http://www.town.marshfield.vt.us/>, or at the Town Clerk's office.

## **SUMMARY OF CIVIL ORDINANCES ADOPTED as of December 31, 2020**

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### **#1 Burning and Disposal of Solid Waste**

Prohibits dumping and burning of solid waste and requires the removal and proper disposal of hazardous fluids (antifreeze, oil, gasoline) and the battery from junked or long unused vehicles.

### **#2 Regulating Cemetery Operations**

Incorporates already existing by-laws and covers cemetery closure to all persons at night, vandalism, driving over graves, etc.

### **#3 Regulating use of External Facilities - Old Schoolhouse Common and other town lands and buildings**

Restricts the use of the Town land and facilities surrounding the Old Schoolhouse Common, prohibits smoking on the Old Schoolhouse Common property, limits motor vehicles to parking areas and graveled driveways, prohibits alcoholic beverages, and makes it unlawful to deface or destroy Town property.

### **#4 Regulating Domestic Pets**

Brings together in one document the licensing, rabies, vicious dog, nuisance and disturbance control requirements.

### **#5 Road Naming and Road Addressing**

Authorizes the Selectboard to name all public and private roads in Marshfield, establishes a numbering system unique for each dwelling, and requires the numbers to be displayed at each dwelling.

### **#6 Traffic Ordinance**

Sets speed limits on Town roads.

The complete text of these ordinances can be reviewed online at <https://town.marshfield.vt.us/ordinances> or obtained from the Town Clerk's Office.

## CV Fiber

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CVFiber is a Communication Union District (CUD) representing twenty Central Vermont communities. CVFiber's mission is to ensure everyone in its member towns has access to internet speeds of at least 100 Mbps (megabits per second) for both uploading and downloading data. Currently, many Central Vermont residences and businesses located outside more populous areas have limited access to high-speed broadband. This limited broadband availability has been highlighted by the Covid-19 pandemic as students and employees shifted to remote learning and working. Slow internet access stifles economic development, creates public safety risks, limits access to telehealth services, reduces property values, and hampers residents' abilities to access common online services.

Beginning in 2019 and culminating in 2020, CVFiber conducted a community survey regarding the current state of broadband, experiences with internet providers, and future interest in offerings. Through the survey, CVFiber collected valuable information on a wide variety of topics to help guide its high-speed broadband planning. A more detailed breakdown of a number of the questions we asked across all communities can be found here: <http://bit.ly/CVFiberSurvey2020>

CVFiber completed a Feasibility Study and Business plan using grant funding from USDA Rural Development and the State of Vermont. The purpose of these documents is to facilitate an application for a \$4-million VEDA loan to allow CVFiber to begin network construction in 2021. This money will enable CVFiber to begin the design and build out of high-speed broadband.

CVFiber is committed to making affordable high-speed broadband available to Central Vermont in the coming years. We welcome your engagement and feedback to help us achieve this goal. Please reach out to your respective community representative or visit our website for the latest developments and progress toward accomplishing this momentous goal.

Respectfully submitted,  
The CVFiber Governing Board

802.279.6054 | [info@cvfiber.net](mailto:info@cvfiber.net) |  
<https://facebook.com/CVFiber> |  
<http://cvfiber.net>

Providing Central Vermont residents, businesses, and civic institutions with universal access to a reliable, secure, locally-owned and -governed communications network able to grow to meet future community needs.

Barre City • Barre Town • Berlin • Cabot • Calais • Duxbury • East Montpelier •  
Elmore • Marshfield • Middlesex Montpelier • Moretown • Northfield • Orange •  
Plainfield • Roxbury • Washington • Williamstown • Woodbury • Worcester

## NORTHEAST KINGDOM SOLID WASTE DISTRICT

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The NEKWMD finished 2020 by processing less recycling compared to 2019 – 2,211 tons in 2020 compared to 2,615 tons in 2019. Significant drops in mixed paper and plastic were responsible for most of the decline. A few items, including food scraps, tires, and cardboard saw increases in tonnage. E-Waste, glass, and battery tonnages were approximately the same as 2019. Recycling markets remained stable but low throughout most of 2020.

The District ended 2020 with a deficit of \$8,338.22. Revenues in 2020 were 5% above projections while budgeted expenses were 6% above projections. The COVID19 pandemic did disrupt our work schedule for several weeks in the spring, but it does not appear to have impacted the District significantly over the course of the entire year. Legal fees and truck repairs were the primary drivers of the deficit in 2020. The pandemic will impact our budget process for 2021. The 2021 budget will be approved by the NEKWMD Board of Supervisors and not a direct vote by District members. This is a temporary one-year change directly related to changes in Town Meeting Day.

There were no additions or subtractions to the District membership in 2020. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3<sup>rd</sup> in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2021 with a proposed budget of \$809,527 – an increase of 1.85% compared to 2020. Due to the COVID19 pandemic, the District's 2021 budget will be acted upon by the District Board of Supervisors at their regularly scheduled meeting on March 9, 2021. The District sought and received a one-time legislative remedy in order to act on the budget internally. There will be 2 additional public hearings to receive input on the 2021 proposed budget. These meetings will be held via ZOOM on February 18 and 25, 2021 at 6pm.

The NEKWMD was staffed by nine full-time and three part-time employees in 2020. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 47,600 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

***NEKWMD Executive Committee***

## WARNING – TOWN MEETING 2021

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The legal voters of the Town of Marshfield, Vermont, are hereby notified and warned to meet at the Old Schoolhouse Common in said Town on Tuesday, April 6, 2021 to transact the following business by Australian ballot. Polls will be open from 9:00 a.m. until 7:00 p.m.

The Selectboard will hold an informational hearing on Tuesday, March 30, 2021 at 6:00 p.m. via Zoom. The meeting details will be posted separately.

**Article 1.** To elect the following Town Officers:

Moderator	1 year
Town Clerk	1 year
Town Treasurer	1 year
Selectperson	3 years
Selectperson	1 years
Auditor	3 years
Lister	3 years
Collector of Delinquent Taxes	1 year
Constable	1 year
Budget Committee Member	5 years
Library Trustee	3 years
Library Trustee	3 years

**Article 2.** To elect School Directors to serve on the Union District Board, as follows:

School Director	3 years
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**Article 3.** Shall the voters authorize general fund expenditures of \$1,188,186 for essential services (\$276,589 from non-tax revenue, \$107,592 from prior year surplus, and \$804,005 from property taxes)?

**Article 4.** Shall the voters appropriate the sum of \$82,727 in support of the Jaquith Public Library?

**Article 5.** Shall the voters appropriate the sum of \$6,455 in support of the Marshfield Historical Society?

**Article 6.** Shall the voters appropriate the sum of \$10,500 for the support, improvement and repair of the cemeteries?

- Article 7.** Shall the voters appropriate the sum of \$8,333 as its share of the cost of commuter bus service along Route 2 with service into Montpelier. This appropriation funds a portion of the total cost of the service, which will also be supported by appropriations from other towns, State and Federal funds, and rider fares?
- Article 8.** Shall town tax payments be delivered to the Treasurer on or before the close of business on Friday, August 13, 2021, and shall school tax payments be delivered to the Treasurer on or before the close of business on Friday, November 5, 2021, with interest of one percent per month or fraction thereof to be paid by delinquent taxpayers?
- Article 9.** Shall the voters appropriate the sum of \$575 to Central Vermont Adult Basic Education for services to town residents?
- Article 10.** Shall the voters appropriate the sum of \$1400 to Central VT Council on Aging for services to town residents?
- Article 11.** Shall the voters appropriate the sum of \$ 3,200 to Central Vermont Home Health & Hospice for services to town residents?
- Article 12.** Shall the voters appropriate the sum of \$ 350 to Circle fka Battered Women's Services for services to town residents?
- Article 13.** Shall the voters appropriate the sum of \$ 300 to Family Center of Washington County for services to town residents?
- Article 14.** Shall the voters appropriate the sum of \$300 Friends of the Winooski for services to town residents?
- Article 15.** Shall the voters appropriate the sum of \$300 to Good Beginnings for services to town residents?
- Article 16.** Shall the voters appropriate the sum of \$ 882 to Green Mountain Transit for services to town residents?
- Article 17.** Shall the voters appropriate the sum of \$ 100 to Green Up Vermont for services to town residents?
- Article 18.** Shall the voters appropriate the sum of \$ 1,100 to Onion River Food Shelf for services to town residents?

- Article 19.** Shall the voters appropriate the sum of \$ 100 to Our House for services to town residents?
- Article 20.** Shall the voters appropriate the sum of \$300 to Peoples Health and Wellness for services to town residents?
- Article 21.** Shall the voters appropriate the sum of \$ 3,000 to Twin Valley Senior Center for services to town residents?
- Article 22.** Shall the voters appropriate the sum of \$ 250 to Twinfield Together Mentoring Program for services to town residents?
- Article 23.** Shall the voters appropriate the sum of \$ 150 to VT Assoc. for Blind & Visually Impaired for services to town residents?
- Article 24.** Shall the voters appropriate the sum of \$ 150 to VT Center for Independent Living for services to town residents?
- Article 25.** Shall the voters appropriate the sum of \$200 to VT Family Network for services to town residents?
- Article 26.** Shall the voters appropriate the sum of \$ 100 to VT Rural Fire Protection Task Force for services to town residents?
- Article 27.** Shall the voters appropriate the sum of \$ 250 Washington County Youth Services Bureau for services to town residents?
- Article 28.** Shall the voters appropriate the sum of \$ 200 to Winooski Natural Resources Conservation District for services to town residents?

Dated at Marshfield, VT this 18<sup>th</sup> day of February, 2021

Richard Baker

Laurie Colgan

Christopher Martin

Marshfield, Vermont, February 19, 2021 I hereby certify that the foregoing is a true copy of the Warning for the Annual Town Meeting for the year 2021 and that it was recorded before posting.

Attest, Bobbi Brimblecombe, Town Clerk

## NOTICE TO VOTERS

### **BEFORE ELECTION DAY:**

**CHECKLIST POSTED** at Clerks Office by March 7, 2021. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by March 27, 2021.

**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to **olvr.vermont.gov**.

**REQUEST EARLY or ABSENTEE BALLOTS:** You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at **mvp.vermont.gov**. The latest you can request ballots for the April 6, 2021 Election is noon on April 5, 2021. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

### **WAYS TO VOTE YOUR EARLY BALLOT:**

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

## REMOTE PUBLIC INFORMATIONAL HEARING

The Marshfield Selectboard will hold a public informational hearing by electronic means on Tuesday, March 30, 2021 at 6:00 p.m. to discuss the Australian ballot articles on the 2021 Town Meeting Warning. Please note that no voting will take place at this meeting. The purpose of the meeting is to answer voter questions about the articles to be voted on by Australian ballot.

### You may join the meeting one of these ways:

1. You may join the meeting by going to the Town's website, to the calendar, and clicking on the link for the meeting. The web address is <https://town.marshfield.vt.us/calendar>
2. You may enter directly from Zoom. Enter <https://zoom.us> in your browser.

Click "Join a Meeting"

Meeting ID: 471 213 4075

Passcode: 05658

3. To join by telephone, dial one of these toll-free numbers:

833 548 0282

877 853 5247

888 788 0099

833 548 0276

Meeting ID: 471 213 4075

Passcode: 05658

4. One tap mobile  
+19292056099,,4712134075# US (New York)  
+13017158592,,4712134075# US (Washington DC)

If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to the Town Clerk at [clerk@town.marshfield.vt.us](mailto:clerk@town.marshfield.vt.us) prior to March 30.

The hearing will be recorded.

## PHONE NUMBERS, MEETINGS and OTHER INFORMATION

**Town Web Address:** <https://town.marshfield.vt.us>

**Town Clerk's hours:** Tues. - Friday 8:00-12:00 & 12:30-4:00  
Telephone: 426-3305 email: [clerk@town.marshfield.vt.us](mailto:clerk@town.marshfield.vt.us)

**SELECTBOARD:** Laurie Colgan 426-3653  
Richard Baker 522-1020  
Christopher Martin 454-8441

**ROAD FOREMAN:** Tim Ksepka 426-3631  
Town Garage 426-3752

**LIBRARY:** Susan Green 426-3581

**VILLAGE CLERK:** Meg Eberhardt 426-3393

**VILLAGE TRUSTEES:** Ian Covey 426-3099  
Nancy Davila-Groveman, Pres. 426-4200  
Art Gilman 426-3272  
Tamara McKee 426-3200  
Marie Olson-Badeau 426-3865

**DOG OFFICER:** Kathleen Hayes 522-4108

**Jaquith Library Trustees** meet the second Tuesday of the month at 7:00 p.m.

**Marshfield Conservation Commission** meets the first Wednesday of the month at 7:00 p.m.

**Marshfield Development Review Board** meets the second Thursday of the month at 7:00 p.m. when required.

**Marshfield Energy and Climate Change Committee** meets the first Monday of the month at 7:00 p.m.

**Marshfield Fire Department** meets the second and fourth Tuesdays of the month at 7:00 p.m. (at the Marshfield Fire Station).

**Marshfield Historical Society** meets the third Tuesday of the month at 6:30 p.m.

**Marshfield Planning Commission** meets the first and third Thursday of the month at 6:30 p.m.

**Marshfield Selectboard** meets the first and third Tuesday of the month at 5:30 p.m.

**Recreation Committee** meets the last Thursday of March and September at 7:00 p.m.

**Stranahan Stewardship Committee** meets the fourth Tuesday of the month at 6:00 p.m.

Town Clerk's Office  
122 School Street, Room 1  
Marshfield, VT 05658  
<https://town.marshfield.vt.us>

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**Please review the information in this report and ask any questions that you may have at the informational hearing on March 30 (see page 89 for instructions).**

**Australian ballot voting will take place on April 6, 2021.**