

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
89 Main St., 3rd Floor
Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of December 1, 2014

1. The meeting was called to order at 10:15 AM by Chairman Arbuckle.

Members present: Jennifer Arbuckle; Chair, Keith Robinson; Secretary, Liz Merrill, Beth Chenette, Frank Guillot, and Ed Wolfstein.

2. Chairman Arbuckle called for approval of the Minutes of the October 6, 2014 meeting. Motion made by F. Guillot. Motion seconded by B. Chenette. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is eleven (11); (2) two holding, (2) two closing today, (6) six pending investigation, and (1) one is pending charges.

Closing Report

2014-407 A motion was made by L. Merrill to approve this closing report order pending the revisions to the last sentence of Summary III recommendation paragraph one. Motion seconded by E Wolfstein. I. Moulton Nichols was absent. K. Robinson recused. Motion passed unanimously.

Closing Report

2014-418 A motion was made by E. Wolfstein to approve this closing report. Motion seconded by K. Robinson. I. Moulton Nichols was absent. Chairman Arbuckle recused. Motion passed unanimously

4. **Applicants for Licensure:**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, Endorsement application, successfully completing all sections of the A.R.E, or having met Vermont's requirements by reinstatement. A Motion was made to approve the following applicants for licensure was made by Chairman Arbuckle. The motion was seconded by F. Guillot and the motion carried.

Stephen Jensen, NCARB
Brian Engle, NCARB
Tyler Yandow, Reinstatement
Jane Rathbone, NCARB
Lisa Sawin, Completed A.R.E
Adam Pelkey, Completed A.R.E
Michael Wright, NCARB
David Storms, NCARB
Clay Nixon, NCARB
John Meyer Jr., NCARB
David Efaw, NCARB
Kurt Schmitz, NCARB
Robert Killingsworth, NCARB
Guy Faber, NCARB
Heidi Davis, Completed A.R.E
Robert Rodin, NCARB
Michael Coleman, NCARB

The following applicants need additional information before approval for licensure is granted:

Miodrag Janjic, NCARB – Need 24 hours of HSW credits with in the last two years or Official NCARB record.

The Board reviewed and approved the following applicants to sit for the A.R.E examination based upon successfully meeting the Vermont requirements. A Motion was made to approve the following applicants for licensure was made by Chairman Arbuckle. The motion was seconded by K. Robinson and the motion carried.

Daniel Wenzel
Michael Vitti
Mitch Lahar
Charles Willner

The following applicants need additional information before approved to sit for the exam:

Valerie Marshall-Pending official verification of transcript.
Christine Medeiros- Need IDP Screenshot

6. **New Business**

7. **Adjournment**

Meeting adjourned at 12:00 pm by Chairman Arbuckle.

Next Scheduled Meetings:

February 2

April 6

June 1

August 3

October 5

December 7

Respectfully submitted,

Danielle Rubalcaba

Licensing Board Specialist
Office of Professional Regulation