

Weathersfield, Vermont Town and School District Annual Report

Fiscal Year 2016-2017



Please bring this report with you to Town Meeting
Saturday, March 3, 2018
at Weathersfield School, Ascutney, VT
10:00 A.M. School District Meeting
Break for Lunch
12:30 P.M. Town Meeting

WEATHERSFIELD TOWN SERVICES

FOR EMERGENCIES DIAL 9-1-1

NON-EMERGENCY TELEPHONE NUMBERS

Police Dispatch	[802] 674-2185
Fire Dispatch	[802] 295-9425
Golden Cross Ambulance	[603] 542-6660

FOR BURN PERMITS

Darrin Spaulding, Fire Warden	[802] 263-5377
Joshua Dauphin, Deputy Fire Warden	[802] 356-0623
Mychael Spaulding	[802] 356-0038
Tom Heiser	[802] 674-6664

MUNICIPAL TELEPHONE NUMBERS

Martin Memorial Hall	[Voice]	[802] 674-2626
(Town Office)	[Facsimile]	[802] 674-2117
Highway Department	[Voice]	[802] 263-5272
	[Facsimile]	[802] 263-5273
Solid Waste Mgmt Facility	[Voice]	[802] 263-5651
Town Clerk	[Voice]	[802] 674-9500
	[Facsimile]	[802] 674-2117
Weathersfield Proctor Library	[Voice]	[802] 674-2863
	[Facsimile]	[802] 674-9876

OFFICE HOURS

Town Administration	Monday thru Thursday	07:30 A.M. – 05:30 P.M.
	Friday	CLOSED
Town Clerk	Monday thru Wednesday	09:00 A.M. – 04:00 P.M.
	Thursday	09:00 A.M. – 05:30 P.M.
Board of Listers	Monday and Wednesday	By Appointment Only
	Thursday	09:00 A.M. – 05:30 P.M.
Land Use	Monday and Wednesday	01:00 P.M. – 05:30 P.M.
Solid Waste Mgmt Facility	Sunday	12:00 P.M. – 04:00 P.M.
	Wednesday	12:00 P.M. – 05:00 P.M.
	Saturday	07:00 A.M. – 04:00 P.M.
Proctor Library	Wednesday	10:00 A.M. – 08:00 P.M.
	Thursday and Friday	12:00 P.M. – 06:00 P.M.
	Saturday	09:00 A.M. – 01:00 P.M.

Visit our website for additional information at www.weathersfieldvt.org

SCHOOL DISTRICT TELEPHONE NUMBERS

Superintendent of Schools	[802] 674-2144
Windsor Southeast Supervisory Union	[802] 674-2144
Weathersfield School	[802] 674-5400

WINDSOR COUNTY STATE SENATORS

[Cavendish and Weathersfield]	
Richard J. McCormack	[802] 234-5497
Alice W. Nitka	[802] 228-8432
Alison Clarkson	[802] 457-4627

STATE REPRESENTATIVE WINDSOR 2(1)

AnnMarie Christensen	[802] 263-9530
----------------------	----------------

VERMONT STATE LEGISLATURE

Sergeant-at-Arms Office	[800] 322-5616
-------------------------	----------------

Town and School District Annual Report

Fiscal Year 2016-2017

Town of Weathersfield, Vermont

Chartered 1761



TABLE OF CONTENTS

<u>Emergency Numbers and Business Hours</u>	Inside Front Cover
Weathersfield Service Award	4
Voter Information	5
<u>Weathersfield School District Annual Report</u>	7
Warning for Annual School District Meeting	8
School Board Report	9
Budget Advisory Committee	11
School Superintendent Report	12
Principal's Report	13
School District Staff List	24
Guidance Report	25
MTSS Referral Team	25
WSESU Curriculum Report	26
Athletic Report	27
PAWS	27
Health Services	28
Social/Emotional Interventionist	28
Technology Report	29
Scholarships/Grant Awards	30
WS Library	31
Facilities Report	31
Student Counts	32
Proposed School Budget	33
Windsor Southeast Supervisory Union Budget	43
Early Childhood Program Budget	51
Minutes of Annual School Meeting, March 4, 2017	53
<u>Weathersfield Town Annual Report</u>	
Elected Town Officials	57
Volunteer Opportunities	59
Appointed Town Officials	60
Municipal Staff	63
Warning for Annual Town Meeting, March 3 and March 6, 2018	64
Candidates Filed for Office	66
Town Manager's Report	67
Select Board Report	68
Municipal Tax Rate Explanation	70
<u>Financial Reports</u>	
Town Budgets (3 yrs.)	71
Municipal Tax Rate and Projected Total Tax Rates	82
Reserve Fund Status	83
Long Term Debt Schedule	84
Delinquent Tax Collector's Report	85
Trustees of Public Funds	86

Minutes of Meetings and Reports of Town Officials

Fire Service Discussion 88
Minutes of Town Meeting 89
Town Clerk 93
Vital Records 96
Land Use Administrator 98
Ascutney Volunteer Fire Association 99
Board of Listers 100
Health Officer 100
Aging at Home in Weathersfield 100
Fire Commission 101
Golden Cross Ambulance 101
Fire Warden 101
Fire Department - W. Weathersfield 102
Police Department 103
Martin Memorial Hall 104
Energy Coordinator 104
Transfer Station 105
Tree Warden 105
Department of Public Works 105
The Weathersfield Proctor Library 106
Proctor Library Trustees' Report 106
Proctor Library Fundraising Committee 107
Historical Society 107

Reports of Commissions and Organizations

Regional Planning Commission 108
Zoning Board of Adjustment 108
Planning Commission 109
S.W.W.C. Solid Waste Management District 109
Salmond Covered Bridge 110
Weathersfield Directory 110
Perkinsville Schoolhouse Committee 110
Veterans Memorial Committee 111
Mt. Ascutney Subcommittee 111
Conservation Commission/Land Preservation 112
Land Preservation Association 112
Parks and Recreation 112
Connecticut River Joint Commissions 113
Cemetery Commission 113
Neighborhood Greenup Association 113

Reports of Town Supported Agencies and Organizations

The American Red Cross 114
Green Up Vermont 114
Green Mountain RSVP 114
Health Care & Rehabilitation 114
Meals & Wheels of Greater Springfield 114
Mt. Ascutney Prevention Partnership 114
Southeastern VT Community Action 115
VT Association for the Blind 115
VT Center for Independent Living 115
Volunteers in Action 115
Windsor County Partners 115
WISE 115

Index 116
Appendix I—Independent Auditor's Report Excerpts 119

WEATHERSFIELD SERVICE AWARD

December 2017

Long before “quiet activism” became a popular term, there was Loraine “Cookie” Shand, using everyday acts of kindness and abundant volunteerism in ways that many may not remember or even recognize as her handprint of impact in Weathersfield.

Ernie and Cookie Shand (*How can you say one without the other?! It's like saying salt without pepper!*) transplanted from Connecticut, in the summer of 1973, with three kids packed in their station wagon. Six years later, they welcomed their fourth child, completing the Shand clan with Danny, Mavis, Heather and Wafica.

Within just a few short months of moving into town, Cookie began juggling her roles of wife and mother with that of valued community member. Her first of many involvements began by serving as an active member of the Ascutney Union Church. Her time over the years varied from the Board of Ministries, Women's group, and assisting with many fundraising events.



Cookie and Chief Cobb, as she received her membership to AVFD in 1975.

In 1976, Cookie joined the Ascutney Volunteer Fire Department. She, and a dedicated group of female volunteer fire fighters, answered the community's calls for emergency assistance during the day, a critical time when the majority of volunteer fire fighters were committed to work outside of Weathersfield. Over the many years, she served countless times as secretary on their governing board, as well as assisting with fundraising activities. Cookie reluctantly retired her active fire fighter status with AVFD; although, you will still see her involved at AVFD's monthly membership meetings and fundraisers.

During a time when the Weathersfield School system was educating over 400 children, Cookie began as a substitute teacher in 1976, and then transitioned to an instructional assistant position the next year. Eventually, she utilized her Master's degree in Spanish and years of study in Madrid, Spain to introduce and champion the school's Spanish foreign language program, for which she taught until her retirement in 2010.

As if those activities weren't enough throughout the years, you'd always find Cookie volunteering with the Weathersfield Historical Society, as a board or committee member, and Veteran's Committee programs and activities, as well as the local chapter of ADK, an international honorary organization for women educators. And, not to be overlooked, is her tireless work on the fundraising committee for the Weathersfield Proctor Library. In 2017, she and Ernie ceremoniously broke ground on the Library's renovation project, which will add a dedicated children's space.

Her years of retirement have been anything but passive, choosing age to only define the quantity of years she's experienced. She has never allowed that number to hinder her passion and dedication to our community. There's just no time for that! On any given day, just sit at her kitchen table for an hour ... you'll watch her juggle the attention of grandchildren, while calling a local elderly resident to check on their well-being, organize the logistics of the Town Challenge library fundraiser, or help plan an upcoming Historical Society program. Then she'll be on the move again, picking up roadside trash along her portion of the four-lane highway, plucking weeds and grabbing debris in Ascutney's center garden, or caring for the church building.



Cookie at the Library's Groundbreaking

Margaret Mead once said, “Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has.”

Cookie, we recognize your tremendous donation of time and talents with the 2017 Weathersfield Service Award, and we thank you for your thoughtful citizenship, spanning 45 years, which has transformed our portion of the world for the better.

Kelly L. Murphy, Weathersfield Select Board

WEATHERSFIELD VOTERS

NEW DATE & TIME FOR TOWN MEETING

SATURDAY, MARCH 3, 2018

10:00 A.M.

SCHOOL DISTRICT MEETING

BREAK FOR LUNCH

12:30 P.M.

TOWN MEETING

WEATHERSFIELD SCHOOL

SCHOOLHOUSE ROAD

ASCUTNEY



VOTING INFORMATION

Register to Vote:

Vermont law has changed on registering to vote. We now have what they call "Same Day Voter Registration". Same day voter registration means that you can come to the polls on election day and if you have not already registered to vote in our town you may complete an application to the voter check list and upon approval you may be allowed to vote that day.

Early or Absentee Ballots

You or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone or mail at any time up until 4:00 P.M. or the closing of the Town Clerk's office on the day before any election. Any authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot, only **your** ballot, at the Town Clerk's office and take it home to vote. (You **cannot** pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's office or to the polling place no later than 7:00 P.M. on the day of election.

If you are ill or disabled, you can request that a pair of Justices of the Peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

SAMPLE BALLOTS POSTED: Saturday, February 24, 2018

ELECTION DATES:

Annual School Meeting

Saturday, March 3, 2018

10:00 A.M.

Weathersfield School, Ascutney

Annual Town Meeting

Saturday, March 3, 2018

12:30 P.M.

Weathersfield School, Ascutney

Voting by Australian Ballot

Tuesday, March 6, 2018

10:00 A.M. to 7:00 P.M.

Martin Memorial Hall, Ascutney

All Australian Balloting is held at:

Martin Memorial Hall

Route 5, Ascutney

On Election Day:

- If your name was dropped from the checklist in error, explain the situation to your Town Clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the Town Clerk, a selectman or other member of the Board of Civil Authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a Superior Court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439 VOTE for more information.
- If you have physical disabilities, are visually impaired or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

The Following Are Prohibited by Law:

- **Do Not** knowingly vote more than once, either in the same town or in different towns.
- **Do Not** mislead the Board of Civil Authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- **Do Not** display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring in a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- **Do Not** solicit votes or otherwise campaign within the building containing a polling place.
- **Do Not** interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

WEATHERSFIELD SCHOOL DISTRICT

2018 – 2019
PROPOSED SCHOOL BUDGET
for
The Town of Weathersfield, Vermont
and
ANNUAL REPORT
for the year
2016 – 2017

Town School District Annual Meeting

Saturday, March 3, 2018
Weathersfield School
Ascutney, Vermont
10:00 am

School Budget Vote & Election of Officers

Tuesday, March 6, 2018
Martin Memorial Hall
Ascutney, Vermont
10:00 AM – 7:00 PM

School Board Members
Sean Whalen, Chair
Heidi Remick, Vice Chair
Robin Tindall, Clerk
Jacqui Antonivich
Laura Cody-McNaughton

David Baker, **Superintendent**
JeanMarie Oakman, **Principal**



www.wsesu.net

WARNING

SCHOOL DISTRICT OF WEATHERSFIELD, VERMONT WARNING FOR ANNUAL MEETING SATURDAY, MARCH 3 AND TUESDAY, MARCH 6, 2018

The legal voters of the Weathersfield School District, Weathersfield, Vermont, are hereby notified and warned to meet at the Weathersfield School in Ascutney, Town of Weathersfield, Vermont, on Saturday, March 3, 2018, at 10:00 am in the morning to transact any business not involving voting by Australian ballot or any voting required by law to be by ballot, such meeting so started shall be adjourned to Tuesday, March 6, 2018.

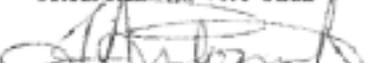
The legal voters of the Weathersfield School District, are further notified and warned to meet at the Martin Memorial Hall in Ascutney, Vermont, on Tuesday, March 6, 2018 at 10:00 in the forenoon to act on any business involving voting by Australian ballot or any voting required by law to be by ballot. Polls open at 10:00 am and close at 7:00 pm.

- Article 1: To act on the reports of the School District Officers for the period from July 1, 2016 to June 30, 2017.
- Article 2: To see if the School District will vote to authorize the School Board to borrow money in anticipation of taxes to meet the requirements of the School District for the ensuing year and to authorize the execution and delivery of notes or orders to the School District.
- Article 3: To elect all School District Officers as required by law. (By Australian Ballot)
- Article 4: Shall the voters of the Weathersfield School District approve the school board to expend \$5,630,601, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,750.00 per equalized pupil. This projected spending per equalized pupil is 1.99% higher than the spending for the current year. (By Australian Ballot)
- Article 5: To transact any other business which may properly come before the meeting.

WEATHERSFIELD SCHOOL BOARD


Sean Whalen, Chair


Heidi Remick, Vice Chair


Jacquelin Antonovich


Laura McNaughton


Robin Tindall

Dated at Weathersfield, Vermont, this 22

day of January, 2018.

 Town Clerk

WEATHERSFIELD SCHOOL BOARD

Weathersfield Panthers, Day by Day

The first person you meet each morning at Weathersfield School is Theresa White, our wonderful custodian who wears many hats, both literally and figuratively. With a smile, kind words, and a dazzling traffic wand, she makes sure each student gets safely from bus or car to the door of our School. This makes a real difference in how kids feel as they go to their daily work, and although there is certainly only one Nana White, her generous kindness, encouragement, and unflinching care for the safety and wellbeing of her School family is reflected throughout Weathersfield School every day. Once they get past Nana White, our children are greeted at the School's front door by Dianne Waters; they pass and wave to B.J. Esty, busy at the front desk; our formidable but friendly Facilities Manager Bryan Woodbury is typically on hand at this time, along with the staff on duty in the All-Purpose Room where students chat, read, or eat breakfast while waiting for their work day to begin. It all makes for not only a positive start to the day, but a truly safe and well-regulated one. The traffic circle runs like a clock; the front doors are secure, yet welcoming; the office takes nonstop phone calls and last-minute requests with calm, good cheer. This is the world we want for our children! There's a saying you hear on farms: "well begun, is half done;" and at Weathersfield, every single day starts just this way. As grown-ups we know there's not always going to be someone minding the door for us with a smile and a word of encouragement - but, as our veteran Kindergarten teacher Lora Powers likes to say, "At Weathersfield, we make it so."

The world of teaching and learning that we make in Weathersfield - we the tax payers, the parents and grandparents, the teachers, the one-on-one aides, the volunteers, the coaches, custodians, cooks, secretaries, the road crew, the bus drivers, the friends and neighbors, kids who have easy school days, kids who have hard days - this well-ordered world in which our children grow makes a difference in the greater world where we all live, a difference that is noted when our kids move on in their lives. When a Weathersfield child arrives at Springfield High School, or Windsor, wherever they go, people take note. You can tell, these students are from Weathersfield. It's not just their test scores that stand out - though, have a look at Principal Oakman's report: they do - it's their good conduct and confidence. A boy who's been greeted each day by Nana White has a kind word for his fellows later on. A girl well-coached in the fundamentals of her chosen

sport by Jim Rice, or Joshua Eddy, or Peter Pullinen, comes to the next level of competition, ready to be a good teammate. An eighth grader lucky enough to be taught by Peter Berger will be fearless in Freshman English. And every Weathersfielder who passes fourth grade has spent a whole year learning the history of their town. So they know where they are from. They have what we call Panther Pride.

There's been a lot to be proud of in our School this year. Principal Oakman's report enumerates many of the outstanding achievements - everyone has their favorites and the School Board wouldn't want to emphasize any one at the expense of others. But we have been especially impressed by the implementation of a kindergarten outdoor learning program by Lora Powers and Leeanna Robinson. The opportunity there for our children to be active and engaged in the natural world is a great gift to every student who'd rather be in motion. Older students have benefited from Science teacher Julian Villa's transition to "Argument-Directed Inquiry," a template for more rigorous practice of scientific method that encourages autonomy and personal engagement. And please treat yourself to one of Weathersfield School's public performances in music. Second-year teacher Zachary Shambo has made a new world there. But of course he does not make it himself; not unlike what has happened in our Science laboratory, the revitalization of the music program is manifested in kids taking control of their own learning and performance. In Music class, kids call it the "Shambocracy." Come to a concert: you'll see.

None of it is possible without the support of our Town's people each year, in the form of the taxes that we pay. Yet, a surprising number of benefits to the School don't touch the tax payer's pocket. Grants from the Hicks-Nichols Foundation enrich learning in Weathersfield each year - a notable example from this year, not soon to be forgotten by students or staff, is the weeklong residency of "Mr. Rich," whose YouthBeatz program blends drumming instruction with life lessons about how kids can build confidence in themselves in order to reflect their goodness back on each other. It starts out looking like a chance to bang on a can, and ends up making every child and adult in the School stand up a little straighter, seeing the best in themselves and the community that they make. Again, this is the world we want to live in. And in this case, it didn't cost one cent in taxes. The same must also be said for the tremendous contribution of volunteers in our School, from the Four Winds Nature Program (formerly known as ELF) to the impressive development, thanks to the Tindall family, of an after-school cross-country ski program over the last two years. Our stalwart PTA is generous in many ways, and as budgets tighten we

have called upon them more. Over one hundred volunteers from the community come into our school, contributing countless hours, often behind the scenes and anonymously. In many ways, we get much more than we pay for at Weathersfield School.

FY 19 Budget

The Board is recommending a budget of \$5,630,601. This figure represents an almost 1% cut from last year's budget, despite an increase in enrollment from 205 to 212 students K-8. The Budget Advisory Committee, Principal Oakman, Superintendent Baker, and the Board worked very hard to control spending without compromising the quality of education we provide to our students.

For the fourth consecutive year, we ended FY17 with a surplus (\$154,723.66), thanks to prudent management by the administration, cost containment at the Supervisory Union, and a reduction in high school tuition students. We applied this surplus to tax relief, as well as a portion of the Rainy Day fund set aside by voters last year. Despite these efforts, the tax rate is projected to rise a little more than 6% due to State changes beyond our control.

After having approved a level-funded budget, the Board learned of the recently announced increase in the State's Homestead Tax rate, which brought us back to the table to discuss and reduce expenditures in the amount of an approximately \$30,000. We accomplished these savings by postponing a planned expansion of our Spanish program; delaying upgrades to our technology program; reducing our field trips budget (while anticipating outside resources such as the PTA and Hicks-Nichols Fund may provide alternate funding); and reducing classroom supplies. Additionally, we, the School Board, willingly eliminated our stipends.

Through contract negotiations with Teachers and Support Staff, we were able to maximize savings in health insurance by negotiating a significant reduction in the percentage of the premiums for which the SU is responsible, down to 80% over 2 years. This savings enabled us to bring our salary schedule more in line with neighboring districts to help us attract and retain the best teachers.

Class size and Student/Teacher ratios is a topic being heavily discussed statewide. With Principal Oakman's input, the Board recommends maintaining our current staffing levels to provide the best quality education for our students. Next year, one of our middle grade classrooms is likely to exceed our class size policy. We felt in the face of such a challenging budget year, that it is not the time to add staff; however, to cut staff from current levels would compromise the quality

education we currently provide.

As noted, Weathersfield School shows its value in all kinds of ways. The willingness of our Town's people to support the School with their hard-earned dollars makes it possible. In this, we count on each other. We count on the tax payer to show their faith in our School; we count on our students to grow as citizens who will support the enterprise in their own time; and we count on the School Board, administration and staff to apply themselves at every turn to ensuring that our money and time are well spent. We, the Board, feel confident, and grateful, that everyone will do their part.

Act 46

Then there is Act 46, the State law passed in 2015 with the stated goal of saving money while improving education. Two years in, it's hard to see how either goal is likely to be achieved. The good news for Weathersfield is that our membership in the Windsor Southeast Supervisory Union - comprised of the Windsor, West Windsor, Hartland and Weathersfield districts - may be our best defense against forced consolidation. Special Education, Early Childhood Education, Transportation and Curriculum are already consolidated with the other three towns in the Supervisory Union. And the different structures of the four districts - pre-K -8 in our case, with high school choice, pre-K - 6 with high school choice in West Windsor, pre-K - 8 with high school choice in Hartland, and pre-K-12 in Windsor - make it impossible for the State to simply mandate a single district. Delegates from all of the towns, informed by community forums and surveys, have considered every angle of the law and its potential consequences. The result is our proposal to the State Board of Education for an "Alternative Structure," in which West Windsor and Windsor will merge into a single district, while Weathersfield and Hartland remain as independent districts within the Supervisory Union. The Windsor-West Windsor merger was approved by the State Board in January, and will be voted on in both towns in March; Weathersfield and Hartland's part in the Alternative Structure won't be considered until June.

Thank You

For all the challenges that are faced every day - after all, it's not for nothing that our School must be so vigilant and careful in its safety protocols, so dedicated to nurturing good conduct, and indeed, more committed than ever to supporting students with exceptional needs - Weathersfield does "make it so," as Ms. Powers says. It takes something from all of us to guard and keep the high standards of learning, citizenship and civic engagement that our ancestors and all who have

served Weathersfield so well throughout its proud history, have raised. Credit is due all around. That said, our Board must especially commend the dedicated staff of Weathersfield School. So much of our hope for the future rests on their willingness, every day, to meet our children where they are and lead them toward who they will grow to be. These dedicated professionals put their whole selves into this important and often draining labor of love, without fail. And it also must be said that the unity of purpose and commitment that we see, from the moment Mr. Woodbury arrives before dawn, and Nana White's friendly greeting, all the way to the moment custodian Roland Whitney turns out the lights, that unity and commitment flows from the top of the chain of command. The leadership of our Principal JeanMarie Oakman sets the tone. Nobody's sure if she

ever actually rests. So we the Board thank you, Principal Oakman and the staff of Weathersfield School, for going far above and beyond the letter of your contracts. And we thank all the volunteers, the parents, the tax payers, and our hard-working children, for making it all worth the trouble. You make it so.

Respectfully,

The Weathersfield School Board:
Sean Whalen, Chair
Heidi Remick, Vice-Chair
Jacqui Antonivich
Laura McNaughton
Robin Tindall

WEATHERSFIELD BUDGET ADVISORY COMMITTEE REPORT

The Weathersfield School Budget Advisory Committee (BAC) met with Superintendent, Dr. David Baker, Business Manager, Ed Connors, School Principal, JeanMarie Oakman and the School Board to review the budget. It was clear that the budget was "bare bones" so we didn't feel there was a need to cut anything. Due to the State recommending an "education fund yield" and the (CLA) Common Level of Appraisal dropping, we knew the tax rate was going to be up this year. Since we wanted to try and lower the tax increase, we applied the surplus from last year of \$154,723.00 to the budget and thought that would take care of the increase. Unfortunately, the State had given us the wrong figure earlier in the month and the increase

changed to being higher. We met again and after a lot of discussion decided to take \$120,000.00 out of the Rainy Day Fund and apply that as well as making \$30,000.00 in cuts from the budget. Having done all that, the homestead tax rate will be \$1.6592 based on budget of \$5,630,601.00. The committee feels we have worked very hard with everyone to maintain a quality education for our children while considering the burden on the tax payers. We hope you will support this budget.

BAC members:
Gloria Ballantine
Roger Newhall
Nathalie Whitney
Kelly O'Brien

SCHOOL SUPERINTENDENT REPORT

March 2017

Dear Communities of West Windsor, Windsor, Weathersfield and Hartland:

This is my sixth year serving as your Superintendent in the Windsor Southeast Supervisory Union. This supervisory union represents the best of Vermont. We have dedicated school boards, supportive communities, talented staff members, and great kids! What else could we ask for in small educational communities? I want to take this opportunity to express my appreciation for all the support that I have felt during my tenure in Windsor Southeast. We will always face challenges, but as I say to the boards all the time – we are much stronger together than we are apart. Small rural school districts cannot do it alone. While we need to preserve the individuality of each community, we need to find ways to work together in our four towns to be more efficient, effective, and economical in the way we provide quality. The boards and administrators in all four towns recognize this and unselfishly work toward a common good.

To that end, our boards and the Act 46 Committee has been working diligently to create a merger plan that would work for all four towns. The committee, made up of some of our most dedicated community members, met for over 20 months. They explored all sorts of options from a complete merger of all four towns to a plan where all four towns would remain independent. We used the talents of consultant, Mr. Peter Clarke, to help us work through all the detail. In the end, the committee, supported by your local boards, decided to present a modified merger to the state. This merger proposal, submitted on December 22, 2017, proposed a full merger between Windsor and West Windsor School Districts. It also proposed that Weathersfield and Hartland would remain independent school districts, but would stay a part of the Windsor Southeast Supervisory Union. Because our proposal does not merge all four towns in some pattern, the plan is considered an Alternative Proposal and does not come with any of the state tax incentives. The proposal will be considered at the State Board Meeting on January 17th. By the time we have our Town Meetings the board will have approved or disapproved of our plan. If approved, the towns of Windsor and West Windsor will vote on their proposed merger on Town Meeting day.

Finally, we continue to work on a common curriculum throughout our supervisory union. We are using the Common Core Standards and the Next Generation Science Standards that have been adopted by the state. We have completed the adoption of math and language arts and we are in our third year of implementation. Our schools and the SU take a close look at student performance each year to make sure we are on the right track. We want to ensure that the quality of the curriculum, instruction, and assessment of our young people is consistent across all four towns. We have talented staff and they are working together to ensure that our standards are high, our instruction is top notch, and our students are being held accountable throughout the year by uniform assessment measures. Our receiving high schools report that our kids are very well prepared as they enter. Again, this is a tribute to all four towns.

This report comes annually – at a time when we are presenting a budget for next year and reporting on our budget from last year. This is never an easy task. We know that we are coming to all of you and asking for your continued financial tax support in very difficult economic times. This year will present a particular challenge because the state has told us that the property yields for this tax year will inflate the tax rates by over nine (9) cents. This, coupled with a promised economic recovery that has been more than slow, will create hardship in some of our communities. I will assure you that your boards take this economic responsibility very seriously. I encourage you to read the board reports in this Town Report for details. We try to deliver a good product within the ability to pay. With 85% of our budgets attributed to fixed costs, this is never easy. Again, we are thankful for the generosity shown by our tax payers. It is a labor intensive business as we help shape the future generations.

Again, thank you for the opportunity to serve these communities. I look forward to our future together.

Sincerely,

Dr. David W. Baker
Superintendent of Schools

WEATHERSFIELD SCHOOL PRINCIPAL'S REPORT

December 2017

Dear Weathersfield Students, Parents and Community,

We have had another exciting year at WS! We are very proud of our SBAC (Smarter Balance Assessment Consortium) test scores, which were some of the highest in the state of Vermont. We have ranked in the top 25% of all schools in our fine state, based on our SBAC scores....yeah! Every Vermont student attending public school in grades 3-8 is required to take these tests. They are taken on a computer. Special thanks to the Weathersfield School Board for making sure every single student in our school has access to a Chromebook for test taking and other tasks. We are so very thankful to Mrs. Smith, our Library Media Teacher, who continues to teach the technology skills necessary so students can take the SBAC skillfully, which we feel has had a tremendous impact on our test scores. A list of those necessary technology skills can be obtained by calling the school at 674-5400. Finally, a very sincere thank you to the excellent teaching of our dedicated faculty, and to our students and their families who take high stakes testing seriously. Our incredible scores reflect our TEAM energy and effort!

SBAC (Smarter Balance Assessment Consortium) Results for Math and ELA May 2017 Testing; Grades 3-8 - Compiled by Principal Oakman on September 5, 2017 and revised on September 18, 2017 after state scores were released

SBAC Rubric

Level 4	Above the Standard
Level 3	Meets the Standard
Level 2	Near the Standard
Level 1	Below the Standard

THIRD YEAR OF FORMAL SBAC TESTING

Grade 3 – 18 students tested – 12 girls and 6 boys

ELA

Level 4	2 students received a score of 4; 1 girl and 1 boy
Level 3	5 students received a score of 3; 3 girls and 2 boys
Level 2	7 students received a score of 2; 6 girls and 1 boy
Level 1	4 students received a score of 1; 2 girls and 2 boys

% of students in grade 3 who met and/or exceeded the standard in ELA:

WS 39% Compare to last year's third grade: WS 56%; WSESU 55%; State 54%

WSESU 40%

State 49%

Grade 3 – 18 students tested – 12 girls and 6 boys

Math

Level 4	1 student received a score of 4; 1 boy
Level 3	9 students received a score of 3; 6 girls and 3 boys
Level 2	4 students received a score of 2; 3 girls and 1 boy
Level 1	4 students received a score of 1; 3 girls and 1 boy

% of students in grade 3 who met and/or exceeded the standard in Math:

WS 56% Compare to last year's third grade: WS 70%; WSESU 57%; State 56%

WSESU 45%

State 52%

Grade 4 – 26 students tested – 12 girls and 14 boys

ELA

Level 4 5 students received a score of 4; 4 girls and 1 boy
Level 3 9 students received a score of 3; 3 girls and 6 boys
Level 2 4 students received a score of 2; 3 girls and 1 boy
Level 1 8 students received a score of 1; 2 girls and 6 boys

% of students in grade 4 who met and/or exceeded the standard in ELA:

WS 54% Compare to last year's fourth grade: WS 54%; WSESU 47%; State 54%

WSESU 54%

State 59%

Grade 4 – 26 students tested – 12 girls and 14 boys

Math

Level 4 7 students received a score of 4; 3 girls and 4 boys
Level 3 9 students received a score of 3; 4 girls and 5 boys
Level 2 8 students received a score of 2; 5 girls and 3 boys
Level 1 2 student received a score of 1; 2 boys

% of students in grade 4 who met and/or exceeded the standard in Math:

WS 62% Compare to last year's fourth grade: WS 57%; WSESU 37%; State 50%

WSESU 40%

State 47%

Grade 5 – 29 students tested – 15 girls and 14 boys

ELA

Level 4 8 student received a score of 4; 6 girls and 2 boys
Level 3 11 students received a score of 3; 5 girls and 6 boys
Level 2 4 students received a score of 2; 1 girl and 3 boys
Level 1 6 students received a score of 1; 3 girls and 3 boys

% of students in grade 5 who met and/or exceeded the standard in ELA:

WS 66% Compare to last year's fifth grade: WS 57%; WSESU 58%; State 58%

WSESU 58%

State 55%

Grade 5 – 29 students tested – 15 girls and 14 boys

Math

Level 4 6 students received a score of 4; 4 girls and 2 boys
Level 3 10 students received a score of 3; 5 girls and 5 boys
Level 2 6 students received a score of 2; 3 girls and 3 boys
Level 1 7 students received a score of 1; 3 girls and 4 boys

% of students in grade 5 who met and/or exceeded the standard in Math:

WS 55% Compare to last year's fifth grade: WS 52%; WSESU 44%; State 43%

WSESU 33%

State 42%

Grade 6 – 20 students tested – 9 girls and 13 boys

ELA

Level 4 7 students received a score of 4; 3 girls and 4 boys
Level 3 6 students received a score of 3; 2 girls and 4 boys
Level 2 7 students received a score of 2; 3 girls and 4 boys
Level 1 2 students received a score of 1; 1 girl and 1 boy

% of students in grade 6 who met and/or exceeded the standard in ELA:
WS 59% Compare to last year's sixth grade: WS 40%; WSESU 47%; State 56%
WSESU 46%
State 52%

Grade 6 – 22 students tested – 9 girls and 13 boys

Math

- Level 4 0 students received a score of 4;
- Level 3 11 students received a score of 3; 3 girls and 8 boys
- Level 2 6 students received a score of 2; 2 girls and 4 boys
- Level 1 5 students received a score of 1; 4 girls and 1 boy

% of students in grade 6 who met and/or exceeded the standard in Math:
WS 50% Compare to last year's sixth grade: WS 45%; WSESU 39%; State 41%
WSESU 37%
State 39%

Grade 7 – 21 students tested – 11 girls and 10 boys

ELA

- Level 4 3 students received a score of 4; 3 girls
- Level 3 9 students received a score of 3; 3 girls and 6 boys
- Level 2 5 students received a score of 2; 3 girls and 2 boys
- Level 1 4 students received a score of 1; 2 girls and 2 boys

% of students in grade 7 who met and/or exceeded the standard in ELA:
WS 57% Compare to last year's sixth grade: WS 77%; WSESU 57%; State 58%
WSESU 49%
State 55%

Grade 7 – 21 students tested – 11 girls and 10 boys

Math

- Level 4 4 students received a score of 4; 2 girls and 2 boys
- Level 3 7 students received a score of 3; 4 girls and 3 boys
- Level 2 4 students received a score of 2; 2 girls and 2 boys
- Level 1 6 students received a score of 1; 3 girls and 3 boys

% of students in grade 7 who met and/or exceeded the standard in Math:
WS 52% Compare to last year's seventh grade: WS 73%; WSESU 54%; State 46%
WSESU 42%
State 44%

Grade 8 – 23 students tested – 10 girls and 13 boys

ELA

- Level 4 10 students received a score of 4; 6 girls and 4 boys
- Level 3 6 students received a score of 3; 2 girls and 4 boys
- Level 2 3 students received a score of 2; 1 girl and 2 boys
- Level 1 4 students received a score of 1; 1 girl and 3 boys

% of students in grade 8 who met and/or exceeded the standard in ELA:
WS 70% Compare to last year's eighth grade: WS 78%; WSESU 69%; State 59%
WSESU 53%
State 55%

Grade 8 – 23 students tested – 10 girls and 13 boys

Math

Level 4	7 students received a score of 4; 3 girls and 4 boys
Level 3	4 students received a score of 3; 2 girls and 2 boys
Level 2	6 students received a score of 2; 4 girls and 2 boys
Level 1	6 students received a score of 1; 1 girl and 5 boys

% of students in grade 8 who met and/or exceeded the standard in Math:

WS 48% Compare to last year's eighth grade: WS 59%; WSESU 63%; State 44%

WSESU 44%

State 41%

SCIENCE NECAP SCORES FOR GRADES 4 AND 8 – MAY 2017

Released on October 20, 2017

Science NECAP Rubric

Level

- 4 Proficient with Distinction**
- 3 Proficient**
- 2 Partially Proficient**
- 1 Substantially Below Proficient**

Grade 4 26 students tested; 14 boys and 12 girls

LEVEL	WS	SU	STATE*	
4	0%	0%	1%	0 STUDENTS RECEIVED A SCORE OF 4
3	35%	31%	25%	8 STUDENTS RECEIVED A SCORE OF 3 (4 BOYS AND 4 GIRLS)
2	48%	50%	51%	11 STUDENTS RECEIVED A SCORE OF 2 (6 BOYS AND 5 GIRLS)
1	17%	19%	23%	4 STUDENTS RECEIVED A SCORE OF 1 (3 BOYS AND 1 GIRL)

This year, 38% of all 4th graders met the standard in science based on the NECAP, (10 students). Last year, 45% of all 4th graders met the standard in science, (13 students). In FY 15, 65% of all 4th graders met or exceeded the standard in science on the NECAP, 15 students. In FY 14, 36% of Grade 4 students met the science NECAP standards. In May 2013, 35% of students met or exceeded the Science NECAP standards.

Grade 8 23 students tested; 13 boys and 10 girls

LEVEL	WS	SU	STATE*	
4	0%	0%	<1%	0 STUDENTS RECEIVED A SCORE OF 4
3	35%	31%	25%	8 STUDENTS RECEIVED A SCORE OF 3 (4 BOYS AND 4 GIRLS)
2	48%	50%	51%	11 STUDENTS RECEIVED A SCORE OF 2 (6 BOYS AND 5 GIRLS)
1	17%	19%	23%	4 STUDENTS RECEIVED A SCORE OF 1 (3 BOYS AND 1 GIRL)

This year, 35% of all 8th graders met the standard in science based on the NECAP. Last year, 19% of all 8th graders met the standard in science. In FY15, we had 25% of all 8th graders meet the standard on the Science NECAPs. In 2014, 13% of Grade 8 WS students met the science NECAP standards. In May 2013, 42% of Grade 8 WS students met or exceeded the Science NECAP standards.

This is the last year you will see Science NECAP scores as this assessment is being replaced with a new test. The pilot test will be administered in spring 2018, in grades 5, 8 and 11. Next year, the test will be given once again in grades 4, 8 and 11.

Weathersfield School – 2017-2018
Schoolwide Action and Continuous Improvement Plan
FY 18 CIP GOALS

Goal #1 – MTSS Math Goal

K-8 WS students will improve their mathematical fluency, specifically their number sense and computational fluency. By June 2018, 65% of all K-8 WS students will demonstrate proficiency on mathematical fluency and computation assessments. Approximately 63% of all K-8 students are at the proficiency level based on the K-5 Base 10 assessment and the grade 6-8 Number System assessment in Track My Progress, Spring 2017 assessment. Every K-8 WS Teacher and Paraprofessional, including Specialists, will be intentional about incorporating number sense and computation fluency into their teaching and all other aspects of school life during the FY 17 school year. Baseline data will be collected from all the above mentioned the first two weeks in October, January and April, using the math fluency data collection sheet designed by the MTSS Team. The MTSS will review the data after all three collections, measure our progress K-8, and report the results.

Goal #2 - Math Goal

Students in Kindergarten through Grade 8 will achieve a grade level average, by class, in the 67th percentile, based on the five subsections of the Track My Progress assessment, (TMP), which gives one score for each student in Math for each of the three testing windows. 65% of students met or exceeded expectations on their composite TMP math score in FY 17. The five subsections of the test are: Base Ten, Fractions, Geometry, Measurement, and Operations. The 67th percentile is the gain we hope to achieve by the end of year assessment, given in April 2018. This will mean that all classes have a mean average of 67% or above which indicates proficiency, K-8, in math. Track My Progress will be given three times during the FY 18 school year, in the fall, winter and spring. The fall scores will give us a baseline for each student and will be used to determine eligibility for support services in and outside of school. The fall and winter scores will be used for progress monitoring, to include flexible grouping and additional support services in and out of school. The spring scores will be used to determine if we have met our annual math goal. The fall Track My Progress assessment will also be used to determine eligibility for tier 2 and 3 instruction, including entry into the TIPs Program, (Targeted Intervention Program for Students) and Homework Support. These programs are for ALL students seeking extra help through an afterschool schoolwide Title 1 remediation and intervention, and in an effort to maintain continuity for a positive learning environment for all students, with an eye on closing the achievement gap.

Goal #3 - ELA Goal

Students in Kindergarten through Grade 8 will achieve a grade level average, by class, in the 63th percentile, based on the three subsections of the Track My Progress assessment, (TMP), which gives us one score for each student in ELA for each of the three testing windows. The three subsections are: Foundational, Informational and Literature. The 61st percentile is the gain we hope to achieve by the end of year assessment, given in April 2018. We met our goal of 55% in FY 17 by achieving a K-8 composite score of 61%. Track My Progress will be given three times during the FY 18 school year, in the fall, winter and spring. The fall scores will give us a baseline for each student and will be used to determine eligibility for support services in and outside of school. The fall and winter scores will be used for progress monitoring, including flexible grouping and additional support services in and out of school. The spring scores will be used to ascertain if we have met our annual ELA goal. The fall Track My Progress assessment will also be used to determine eligibility for tier 2 and 3 instruction, including entry into the TIPs Program, (Targeted Intervention Program for Students) and Homework Support. These programs are for ALL students seeking extra help through an afterschool schoolwide Title 1 remediation and intervention, and in an effort to maintain continuity for a positive learning environment for all students, with an eye on closing the achievement gap.

Approved by WS Faculty and Staff on May 16, 2017 and the WS School Board on June 12, 2017

WS Panther Pride Assemblies

We do not hide our Panther Pride!

We love to celebrate excellence and good conduct, K-8! The first Panther Pride Celebration was held on Tuesday, November 21, 2017 in the gym and it was fantastic! Be sure to check out the video of the event on our website! We had a huge crowd of parents and friends and the kids were delighted to hear their names called to come to the front and receive an award and a few prizes. BJ took their pictures so we can proudly display our winners on a special bulletin board designed just for them. The next assembly will be on Wednesday, March 14th at 1:45 in the gym. Be sure to mark your calendars and come join us! Teachers will be notifying parents when their child is up to receive an award so they can be present for this momentous occasion, but please keep it a secret as we want the students to be surprised when their names are called. As you recall, the WS faculty and staff feel strongly about rewarding excellence and hard work, especially since we no longer have the honor roll system or a dinner to celebrate student achievement. Thus, we devised a system to celebrate our hard working students. **At the close of every trimester a whole school Panther Pride Assembly is planned, during the school day, whereby individual students by grade will be celebrated by special teachers and classroom teachers for hard work, perseverance, good citizenship, academic excellence and following the good Conduct Expectations, the criteria for winning an award at the assembly:**

GOOD

Cooperation
On task always
Nice to all
Do my best
Utmost respect
Caring attitude
Tone of Voice

PANTHER PRIDE

These assemblies typically happen at 1:45 pm in the gym after each trimester, however, at the end of the year, it will happen at 8:05 am on the last day of school in June, taking the place of the old end of year assembly we used to have. Of course, we are encouraging everyone to wear the school colors at these assemblies, red and black! At each assembly, students will receive Panther Pride pencils, note pads, certificates, and other awards in recognition of their model citizenship and energetic determination. Every classroom proudly displays a laminated "Good Conduct" chart, where teachers are emphasizing daily how important it is to be courteous and kind, following the good conduct rules, in order to earn one of the trimester awards at the Panther Pride Assemblies. Students are encouraged and praised for following the expectations. The emphasis this year is on a positive, whole school approach to being a good citizen!

We do not hide our Panther Pride!

Weathersfield Music Program

It is wonderful to be back at Weathersfield School for another year! We kicked off the school year with a Back-To-School sing-a-long that was welcoming for everyone! We sang a personal favorite, "John Jacob Jingleheimer Schmidt", and all had a blast! The next event the department had was Veteran's Day! In the morning, we had a wonderful assembly at the school. The kindergarten through sixth grade each sang a patriotic song and the seventh and eighth grade band performed a march as well as the national anthem. We had the honor of having many veterans come to witness this ceremony as well as Colonel Chip Cobb as our guest speaker. We also had our school board chairman, Sean Whalen, give a little speech about how Veteran's Day/Armistice Day started. To end the 2017 year, we had a holiday sing-a-long! Each grade sang a song and three ensembles performed. We also had one of our wonderful kindergarteners, Saul Hansel-Whalen, recite "Twas the Night Before Christmas" from memory! In March, which is also known as Music in Our Schools month, we will have our K-8 concert. With only having one evening concert this school year, I wanted to make it extra special. I have decided to make it a Disney themed performance! Each grade and the ensembles will be performing a wide variety of Disney songs. Lastly, all of the music programs in the Windsor Southeast Supervisory Union will come together sometime in April to perform a concert, that date is currently still to be determined. Along with performing and having fun in school, the district music festivals provide students with the opportunity to perform with other students in the music district. In order to participate, students are auditioned into the ensembles. The students have to prepare a piece and perform in front of a judge whom they never met and to be selected, is truly an honor. There are two festivals; one in the fall and one in the winter. For Weathersfield, the middle school chorus

district festival was this past November and the middle school band district festival will be in February. I have had the privilege of sending some of Weathersfield's best and brightest to the festivals. Participating in the chorus festival was Sage Birsky, Aria Yuengling, Clayre Waters, Carys Bickford, Riley Naylor, and Brianna Barton. After two long days, they performed a beautiful concert! Participating in the band festival will be Bailey Eddy, Madeline Hill, Skylar Thibodeau, and Madison Lawyer!

Zachary Shambo, WS Music Teacher

Earthy Thursdays in Kindergarten

Students in Kindergarten participate weekly in an outdoor Kindergarten program, called "Earthy Thursday." On Thursdays, both Kindergarten classes spend the day outdoors from 8:30 am to 1:30 pm, unless the weather or temperature creates a safety concern. During our time outdoors, students are engaged in curriculum from many content areas, while also allowing for outdoor play and exploration. Studies have shown that children who have participated in outdoor classroom formats have been shown to engage in more creative and independent play, develop better problem solving skills, exhibit improved social and communication skills, and demonstrate an increased sense of stewardship and care for our environment (O'Brien & Murray 2006). More time spent outdoors has also been shown to decrease the symptoms of ADHD (Faber, Kuo & Sullivan 2001). The structure of our day provides a balance between supervised, student-directed play and exploration time, as well as teacher-led discoveries following our curricular goals. Independence, imaginative play, problem-solving, communication and teamwork will be the focus of our social and emotional development in the woods. We are joined by Kristin Huebner (Reading Specialist), Patty Pomerleau (Math Specialist), Jane Duffy (Occupational Therapist), and Barb Martin (Special Educator) during various teacher-led times to allow for smaller group sizes and individualized attention. Our Four Winds parent volunteers lead outdoor discovery stations monthly, and parent volunteers are always welcome. Teachers from grades 1-4 have utilized the outdoor classroom space in various ways, and the hope is that as the space is more developed, that all grade 1-8 teachers will utilize the outdoor classroom space on a regular basis.



K-5 Four Winds Nature Program at WS

Children attending grades K-5 in our school are participating in the Four Winds' Nature Program. In this program, adults and children learn together and explore nature found on the school grounds. The Nature Program offers monthly two-hour natural science workshops for adults interested in sharing their love of nature with school children. Each training session includes informational presentations and indoor and outdoor activities. WS has many dedicated volunteers who meet each month for the training and then bring the program to about 144 WS students every month, (up from 113 last year), for a total of approximately 1,728 student hours of volunteer-led, hands-on science education. The program offers five yearly themes, which means that a child at a participating school can go through the program from Kindergarten through 4th grade, eight lessons per year, without a repeated lesson. The Four Winds organization provides an experienced naturalist educator as a trainer as well as some materials and other curriculum support. The school-based Volunteer Coordinator, Susan Hindinger, is the liaison between the education staff at Four Winds and the volunteers, the teachers, Principal Oakman, and the community at large. Volunteers work in teams of two or more to bring children outside each month to look, discover, and learn. Our K-4 teachers and the principal have observed that their students are engaged and eager to participate in each and every Four Winds lesson and that they are able to address multiple curriculum goals, including not only science standards, but also writing, math, reading, and art. We no longer have access to the vast and diverse privately-owned wetland and woods neighboring the school property, which has limited the habitat diversity and breadth of our outdoor explorations significantly. Nevertheless, the children enjoy exploring the small area of woods bordering the playground and have made many interesting discoveries right in their own backyard!

Scholastic Camp

In the summer of 2017 at WS, with the help of several funding sources, we were able to provide our students with a comprehensive summer school program for K-7 WS students, which we named Scholastic Camp. Scholastic Camp was free to all those who chose to attend. Scholastic Camp was held at the school every Tuesday, Wednesday and Thursday from 9am to noon on the following dates; July 5th-7th, July 11th- 13th, July 18th – 20th and July 25th – 27th. The staffing for Scholastic Camp consisted of Patty Pomerleau – Lead Teacher

(Math) & Coordinator, Leeanna Robinson – Teacher (ELA), and Mary Jo Ramsey – Paraprofessional, Deb Wilson – Special Education Paraprofessional. Summer school consisted of three main components; an academic focus in reading, writing and math, Farm to School, and Health & Wellness. All three components were interwoven throughout the summer to ensure a well-balanced academic program.



Fascinated by Forces, Motion & Gravity!

Along with the academic instruction given, we gave a pre-assessment on the first day of camp and a post assessment given in October. To ensure a high-level of interest and ability to differentiate the lessons for the grade levels present, every two weeks had a theme. The themes covered were forces, motions & gravity, and insects. This year we had visits from a college student currently enrolled in the physics program at Dartmouth and a beekeeper! Each week we focused on math and reading lesson plans, health and wellness, and the farm-to-school components around the theme allowing for an optimum learning experience for all students.



Learning about beekeeping!

WS PTA

The WS PTA is a very small group of teachers, parents, and community members who spend the school year doing wonderful things for the school! The PTA decorated a car and gave out candy at the Trunk or Treat event held in Perkinsville. The 6th annual Car Show was a successful fundraiser providing our 8th grade class with the majority of the funds needed for their trip. The fall Craft Fair was another successful fundraiser featuring area vendors and a delicious and inexpensive lunch. One of the PTA's longest running events is the Make-It-Take-It program held in December. Approximately 100 children make gifts for their family and friends that they wrap, tag, and take home. This is free to all! The second annual Penny Sale was not as successful as we had hoped, although it was well attended and many people took home a variety of prizes. It also served as the fundraiser for the 2017-2018 school year raising money for field trips, Field Day, graduation, guest speakers, rain pants for the kindergarten outdoor classroom, and it was the start of the class of 2018's fundraising needs. PTA meets the first Tuesday of each month at 6:00PM. We would love to have you attend a meeting and/or volunteer to help at an event!

Wendy Allen, President Teresa Waters, Vice-President & Secretary Shirray Johnson, Treasurer

MTSS

Multi-Tiered System of Supports is an evidence-based model that uses data-based problem solving to integrate academic and behavioral instruction and intervention. Here at Weathersfield we have an MTSS team made up of JeanMarie Oakman - Principal, Malia King - School Counselor, Patty Pomerleau - Title 1 Math Specialist, Kristen Huebner - Literacy Specialist, Diana Stillson - Middle School Math Teacher, Kristina Hughes - Grade 2 Teacher, Emily Stevens - School Nurse, Barb Martin - Special Educator, and Meg Barrett - Social/Emotional Interventionist. Our team meets throughout the school year to analyze data such as SBAC scores, Track My Progress scores, and report cards, discuss professional development for teachers, and develop goals for our Schoolwide Strategic Action Plan. It is the team's goal to help support teachers so that every child at Weathersfield has the best education possible.

Wellness Program

WS is pleased to be in the third year of our wellness program called Weathersfield's Wicked Wellness Program. The program is designed as a 30 minute, monthly health & wellness activity, held during recess, for students in grades K-8 and is run by Patty Pomerleau, a math specialist at WS. Each month's activity is designed and based around a fun theme. Some examples are apple toss and relays during September, basketball during March Madness, and snowman building relays during winter. Our goal for the program is to help teach kids how to lead a healthy life by giving them fun and informational ways to stay fit and healthy!



Apple Toss!

Our goal for the program is to help teach kids how to lead a healthy life by giving them fun and informational ways to stay fit and healthy!



Tac-Tac-Toe Relay!

TIPS/Homework Support

On November 6th, Weathersfield School, through the help of Title I funds, continued two programs to help students in grades 1-8 achieve academically. These two programs are Targeted Intervention Program for Students (TIPS for short) and Homework Support. TIPS provides a tutorial in Math and ELA, from 3:00 pm to 3:45 pm, after school Monday, Wednesday, and Thursday. Through data received from Track My Progress scores alongside the help of teacher and parent feedback, we can determine where the need is to then design the program accordingly. TIPS has been constructed into small, grade-alike groups so students receive the intervention needed. We have two teachers in the TIPS program; Mrs. Robinson – ELA (grades 1-2, 3-5, 6-8), and Patty Pomerleau – Math (grades 1-2, 3-5, 6-8). Our second program offered is Homework Support. Homework Support is for students, in grades 1-8, who need extra help with their homework, every Monday-Thursday from 3:00 to 4:15 pm. Homework Support is led by the following teachers: Lora Powers, Tara Smith, and Leeanna Robinson . Students enrolled in either of these programs are given a 20 minute break and snack at the end of the school day where they receive time to play to ensure they are reenergized for TIPS and/or Homework Support.

Act One

Act One is a legislative requirement and an educational law which mandates that Vermont schools educate students on how to recognize and prevent sexual abuse and violence through the school's comprehensive health program. This law is intended to step up the protection of children against sexual abuse by involving ALL in the school setting. The law requires that schools train all employees on what to look for in an effort to identify and report sexual abuse. In August and September of this year, bus drivers, kitchen staff, custodians, secretaries, faculty and staff were trained. Educational teams are working together to create and implement a K-8 curriculum which addresses sexual abuse prevention. Information has been shared with parents on how to report suspected abuse and neglect and the 6 tips on keeping children safe. The school has also provided hot line information, family service links, hand-outs and other resources to help the school community combat this serious issue. WS is dedicated to the safety of all students and has made a conscious effort to make this information available to ALL.

School Newsletter

Remember, the community is always welcome to attend any event in our school. If you would like to receive a copy of our weekly electronic news letter, which outlines weekly and upcoming events, please send a request to Principal Oakman at jmoakman@wsesu.net.

Budget Advisory Committee

Special thanks to the Budget Advisory Committee for their hard work and collaboration last year in helping us to prepare and present the FY 19 School Budget. This year's BAC members include the following:

Kelly O'Brien, PTA and Community Representative
Nathalie Whitney, Community Representative
Gloria Ballantine, Community Representative
Roger Newhall, Community Representative

WS Service Group

The Service Group is a group of Weathersfield School students who support the school and community through volunteering. Students participate in different volunteer activities during the school day and after school. Activities the group has been involved in include: recycling in the school, helping with the walking program, library, and art, collecting for the Thanksgiving Baskets, participating in Green Up Day, and participating in various volunteer opportunities in the community. Currently, there are twenty-three members. The group meets on the second Tuesday every month during lunch time. It is open to all students in grades fifth through eighth.

Cathleen Karaffa and Tara Smith, Service Group Advisors



Weathersfield School's National Geographic Bee

The Weathersfield School's top nine National Geographic Bee finalists were: eighth graders Madison Knight, Alicia Ostrom, and Aria Yuengling; seventh graders Zed McNaughton, Brody Perham, Layne Watkins, and Carson Williams; sixth grader Madison Lawyer; and fifth grader Brooke Hindinger. They all competed in a school-wide Geography Bee on Thursday, December 7, 2017. The two finalists, Carson Williams and Brooke Hindinger, competed in the championship round until the winner was determined. Brooke Hindinger, a fifth grade student won the school-level competition of the National Geographic Bee.

She will advance to the next level of the competition, a written examination to determine eligibility as a state competitor. The state competition will be held on Friday, April 6, 2018.

The state champion will then have his/her transportation expenses and accommodations paid for by the Bee, to participate in the Bee's national championship rounds May 20 - 23, 2018 in Washington, D.C. Thanks to all the competitors, moderator Ginger Wimberg, judges/timer Kathy Dana, and Nathalie Whitney. Good luck, Brooke!

Cathleen Karaffa, Advisor



WS Math Team

Members of our 2017-18 Math Team this year are:

Jorran Bickford Alicia Ostrom Zed McNaughton Carys Bickford
Olivia Magliola Abby Vigneau Dory Hindinger

This year's team consists of seven members, two of which are returning members. Team coaches are Ms. Stillson and Mrs. Dana. Weathersfield School participates in Math Team Competitions run by the Twin State Math League. Teams are coached by and competition problems are written by math teachers in League schools so the Math Team competition reinforces and enhances the current Math Standards expected of Middle School students. We have four meets this year. They are at the following schools: Fall Mountain Regional High School, Bellows Falls Union High School, Woodstock Union High School, and Windsor High School. Our categories consist of scientific notation, decimals and percents, probability, linear graphing, and ratio and proportion, just to name a few. We are hoping for a successful year! *Diana Stillson and Kathy Dana, Math Team Coaches*



WS Drama Club

The Weathersfield School Drama Club under the co-direction of Zachary Shambo, music teacher, and Jaime Tennis, fourth grade teacher, held two events this year. We also had assistance from a previous Weathersfield student, Rand Frazer. In the midst of a snowy-filled winter, we had a talent show in January 2017. It was a well-attended, fun night for all! Students and faculty pulled out all the stops with singing and dancing performances. All of the proceeds from that night went toward the drama club for costumes, properties, and sets

for the spring production of Wipeout! This was the first musical performed at Weathersfield School and it was a hit! It was presented by thirty-two students on Saturday, April 29, 2017 for the community and on Monday, May 1, 2017 during a school-wide assembly. The Weathersfield School Drama Club is a completely volunteer organization comprised of parents, grandparents, and the students involved. We thank the community for their donations and support!

WS Spelling Team

Members of the 5/6 Spelling Team this year were:

Olivia Magliola Madison Lawyer Brooke Hindinger
Tori McNamara Rowan Sheffield Riley Naylor

Members of the 7/8 Spelling Team were:

Sage Birsky
Cooper Merlau

Madeline Hil
Zed McNaughton

Kadance Brooks
Jorran Bickford

Each team met once a week during their lunch period to practice their spelling words and to get ready to speak in front of an audience. The 5/6 Spelling Bee was held at Albert Bridge School on 10/12/17. The WS team placed 3rd overall. The 7/8 Spelling Bee was held on 10/13/17 at Hartland Elementary School where the WS team placed 2nd overall. Each of these students worked incredibly hard to memorize their words, performed exceedingly well in front of a crowd, and had a lot of fun along the way.

Megan Barrett, 5/6 & 7/8 Spelling Coach

WS Student Council

2017-2018 Weathersfield Student Council

President- Nicholas Lenahan 8B

Vice President- Aria Yuengling 8B

Secretary- Sage Birsky 8B

Treasurer- Cooper Merlau 7P

Homeroom Representatives

5A Riley Naylor, Hailey Daniels,

5K Elizabeth Tindall, Brianna Barton

6D Ryan Page

6V Bradley Adams, Carys Bickford

7P Nathan Kellogg

8B Kaitlyn Wade

The Student Council held the first of three dances just after Halloween. We are sponsoring another dance after Christmas break. The greenhouse winter cover is in place and will be removed in the spring. Council members are interested in holding a spirit week and raising money for charity.

Tim Herbert, Advisor



Thank You

A very sincere and heartfelt thank you to the Weathersfield community, parents, students, faculty, and staff for the love and respect I have received in my eight year tenure here. I am very proud to be a part of such a student-centered team of people! Kids really do matter....thank you for putting KIDS FIRST in your community!

Respectfully submitted,

JeanMarie K. Oakman

JeanMarie K. Oakman, Weathersfield School Principal

2017-2018 WEATHERSFIELD SCHOOL STAFF LIST

WEATHERSFIELD SCHOOL BOARD

Sean Whalen, Chair
Heidi Remick, Vice Chair
Robin Tindall, Clerk
Jacqui Antonivich
Laura Cody-McNaughton

PRINCIPAL

JeanMarie Oakman

TEACHERS

Grades K -4

Lora Powers, Kindergarten
Leeanna Robinson, Kindergarten
Candy Fuller, Gr. 1
Amanda French, Gr. 1
Kristina Hughes, Gr. 2
Kirsten McNamara, Gr. 3
Jessica Wilmot, Gr. 3
Jaime Tennis, Gr. 4

Grades 5 – 8

Wendy Allen
Peter Berger
Diana Stillson
Cathy Karaffa
Peter Pullinen
Julian Villa

Specials

Megan Barrett, SEI Social Emotional Interventionist

WS Instructional Assistants

Kathy Dana
Emily Milligan
Michelle Smith

ADMINISTRATIVE ASSISTANTS

BJ Esty, Secretary
Joan Fariel, Secretary (part-time)

MAINTENANCE

Jim Taft, Facilities Manager
Bryan Woodbury, Assist. Facilities Manager
Theresa White, Custodian
Roland Whitney, Part-time Custodian
Kelly O'Brien, Part-time Custodian

SCHOOL LUNCH PROGRAM

Stephen Lanoza, Lead Cook
Heather Gokey, Assistant Cook

ATHLETIC PROGRAM

Director - Kelly Murphy
Assistant Director - Peter Pullinen

WEATHERSFIELD SCHOOL WEBSITE

wsesu.net

TRANSPORTATION

Student Transportation of America
Brian Hemenway, General Manager
Mike Gaudette, Location Manager
Chris Bombria, Lead Bus Driver
Ken Bingham, Driver
David Moore, Driver
Dennis White, Driver

WSESU Special Education Teachers

Karen Ammerman
Tim Herbert
Barbara Martin

WSESU Special Ed. Instructional Assistants

Cathy Ann Adams
Gerri Burke
Hannah Claire
Judith Duhaime
Stacy Knight
Mary Jo Ramsey
Dianne Waters
Deb Wilson

WSESU CENTRAL OFFICE STAFF 674-2144

David Baker, Superintendent
Angela Ladeau, Curriculum Coordinator
Karen Woolsey, Dir. Student Support Services
Janice Crow, Early Childhood Coordinator
Linda Harbeson, Sp. Ed. Coordinator
Joanne Esau, Sp. Ed. Out of District Coordinator
Jane Duffy, Occupational Therapist
Leota Tucker, WSESU School Psychologist
Erin Rockwood, Behavioral Program Consultant
Kieran Zito, Sp. Ed. Home School
Coordinator/Clinician
Larry Dougher, Chief Information Officer
Ryan Dougher, IT
Mike Walker, IT
Ed Connors, Business Manager
Deanna Crowell, Assistant Business Manager
Sally Cowdrey, Receptionist
Betsy Howard, Sp. Ed. Administrative Asst.
Gail McCoy, Accounts Payable
Nicole Gay, Payroll/HR Assistant
Diane Tessier, Superintendent's Secretary
Paula Tracy, SLPA

HCRS BI- BEHAVIORAL INTERVENTIONIST

Stefanie Curtis
Zachary Husband
Tammie Kinsman

HCRS SUPPORT

Nicole Maresca
Megan Fallon
Marissa Davis

WS GUIDANCE

Guidance Report from School Counselor

This year the implementation of push-in classes by the school counselor is off to a great start. We have started the year with weekly classroom lessons utilizing the Second Step curriculum in grades K-3 and bi-weekly lessons in grade 4. This curriculum covers basic social skill development for elementary children, including skills for learning, recognizing feelings, problem-solving, and building relationships. Students in grades 5 and 6 will receive several push-in lessons in collaboration with their science courses throughout the year to focus on social skill development and healthy choices. In addition, students in grades 7 and 8 will all take part in a mindfulness exploratory course (3 days per week for approximately 9 weeks) in which they work on more advanced Second Step lessons and the development of their personalized learning plans. This year we have a new curriculum available to us called Mind Up, which will be integrated into the push-in and exploratory social/emotional lessons and focuses a great deal on how our brain works and how to cope with situations we encounter based on our newfound knowledge of our brains and bodies.

Students in grades 7 and 8 are also using their exploratory class to work on state-mandated Personalized Learning Plans in which they engage in personal and career exploration and develop goals for their futures to be reviewed at least annually.

We have had the opportunity to welcome to our school presenters from WISE who taught students K-8 about Act One topics including body awareness, feelings, and violence prevention in informative and interactive lessons, which took place in October. In December, we will be welcoming Puppets in Education to present shows discussing bullying prevention with all students grades K-8. Puppets in Education is being provided to us by a generous business sponsor this year, Benson Chevrolet.

Track My Progress testing occurred in October and will be revisited again in January and May to track students' math and reading levels in grades K-8. SBAC testing will occur in the spring. This year the state of Vermont is doing a trial of a new science testing for students in grades 5 and 8, which will replace the grades 4 and 8 NECAPs, also occurring in the spring.

In collaboration with the social emotional interventionist, we are also running several social-emotional groups throughout this year. These groups meet weekly for 15-20 minutes with 4-6 students of similar age groups at a time to focus on specific issues such as emotional regulation, friendship, or organization, in

a collaborative activity-based activity. Feedback from the students on these groups has been very positive and they look forward to attending. Additionally, I have developed a regular caseload of students that I meet with individually on a weekly basis to work on lagging personal/social skills. I'm very excited to be able to offer individual, group, classroom, and school-wide interventions to the Weathersfield School students and community this year.

Malia King, MEd, NCC
Weathersfield School Counselor

MTSS REFERRAL TEAM

The Multi-Tiered System of Supports has re-branded its referral system for individual student interventions. Previously called ESTs, we are now operating under the title of "MTSS Referral Team." Teachers may request that a student have an MTSS RT meeting following implementation of classroom interventions via a referral document that explains the teacher's academic or behavioral concerns to be addressed. Parents may also refer their child after first meeting with the classroom teacher and/or school counselor to address specific concerns. All referrals are turned into the MTSS RT coordinator (the school counselor). The MTSS RT coordinator then schedules a meeting and invites necessary parties including, but not limited to: the child's parents, the child's classroom teacher, special teachers, the literacy specialist, the math specialist, special educators, support personnel, administration, and counselors, depending on the identified concerns for the child. This team meets, reviews student work and assessment scores (including TMP, SBAC, etc.), and discusses concerns and intervention strategies to benefit the student. A plan with interventions and/or accommodations is created and distributed to team members. A review date is set to determine whether interventions have improved the identified academic or behavioral concern. A parent or teacher may request review of this plan at any time.

Malia King, MEd, NCC
MTSS RT Coordinator/School Counselor



WSESU CURRICULUM 2017-2018

Dear Members of the Windsor Southeast Supervisory Union,

My name is Angie Ladeau and I am the newest addition to the supervisory union administrative team. I grew up in Windsor and graduated from Windsor High School. Many years later, after returning to the area with my family, I began my teaching career at Hartland Elementary School. Most recently, I was the assistant principal there before moving into my current position as Director of Curriculum. I am thrilled to be serving in this role.

With Act 77, The Flexible Pathways Initiative, the Vermont Agency of Education has mandated several changes to the way schools operate. To increase the high school graduation rate to 100%, a lofty and admirable goal, Act 77 outlines several opportunities that must be available to students to provide a personalized and flexible pathway to graduation. Those experiences include, but are not limited to, traditional coursework, virtual and blended learning (combining face-to-face instruction with online) classes, work-based learning, dual college enrollment (attending college classes while still enrolled in high school) and early college enrollment.

Proficiency-based learning is a key component to the flexible pathways initiative. Proficiencies, or standards, describe the skills, abilities, and knowledge required in a particular area of study. With the successful achievement of these proficiencies, students will be ready for college, career, and civic life. Determining how a student shows that he/she has met the requirements for high school graduation through a flexible pathways options is a challenge the WSESU is attempting to address this year. While it may appear that this work will only involve our high school program, we are addressing the change across our system, from pre-kindergarten through twelfth grade, as the successful completion of high school is the responsibility of every single teacher and administrator in our schools, regardless of what age they serve.

The shift to proficiency-based learning sometimes feels very challenging for our students and their families as well as to our staff. One major change has been moving from letter grades and percentages to standards-based reporting. We currently use standards-based reporting for every student in grades kindergarten through nine. We often hear from both staff, students, and families that it is difficult to understand what being “proficient” at a standard really

means. For most of the adults involved, having grown up in a system that utilized grades to tell you where you stood, thinking about achieving a standard is a foreign language. It does look different and feels different. We are no longer comparing students to each other or to an arbitrary definition of success determined by a single classroom teacher, but rather we are comparing students to criteria that, when successfully achieved, describe what has been mastered. My work with staff has been to help bring clarity and simplicity around the educational standards. The Vermont AoE worked with teams of teachers to develop a set of proficiency-based graduation requirements (PBGRs) based on national and state standards for several academic areas. This past fall, teams of teachers selected several standards that capture the most important learning within a content area. These standards will become what is primarily taught, assessed, and reported to students and parents. It is these standards that students will have to measure themselves against when determining if they are ready for the next level of learning, be that in moving from second to third grade math or graduating from high school. Combined with personalized and flexible pathways, students are now, more than ever, in the driver’s seat of their education. They will not be doing this alone. It is our work as a system, along with the education we provide families and students to support the achievement of the standards, in helping our students have the skills, knowledge, and abilities to achieve their highest aspirations.

Respectfully submitted,
Angie Ladeau
Director of Curriculum
Windsor Southeast Supervisory Union

ATHLETIC REPORT

Panther Pride is dominating Weathersfield Athletics this year! We began our 2017-2018 academic year with a pre-season soccer clinic, which also launched the soccer and cross-country sports seasons. All totaled we fielded 104 athletes in the two sports. That's incredible!! And never could this have been accomplished without our dedicated and amazing volunteers. Twenty-one coaches and 11 high school volunteers assisted with the clinic and/or season. Thank you!!

Our pre-season for basketball started by welcoming the Windsor High School coaching staff to our gym for a fun, informative (and exhausting) Coaches Clinic with our 16 volunteers. Athlete registrations for the season again surpassed previous years, totaling 85 athletes, 21 more than last year! We began with a Saturday morning K-8 basketball clinic, run by our dedicated coaches, and jumped right into practices the next week. With so many kids registered, we've created two teams for two of the grade levels to insure all kids get ample playing time.

While basketball is still in high gear, and snow is on the ground, we are busy scheduling a pre-season spring sports clinic, games and track meets.

It's amazing to witness the growth of the program and our Weathersfield kids so actively engaged in sports. If you are one of our awesome volunteers, WE THANK YOU! If you haven't stepped forward yet, we encourage you to think of volunteering a small amount of your time. We are always in need of scorekeepers, coaches, assistants, field preppers, refs and umpires, boosters and more. With the ever-climbing numbers, it truly does take a village to support our athletes!!

Have we peaked your curiosity yet? Come cheer on our teams and feel the Panther Pride! All games and practices are listed on the school's website, so it's easy to know when we're home or traveling.

[HTTP://WWW.WSESU.NET/WS-CALENDAR](http://www.wsesu.net/ws-calendar)

On behalf of all Weathersfield athletes and coaches, we thank you for your continued commitment and support in our programs.

Kelly Murphy, Athletic Director

Peter Pullinen, Assistant Athletic Director

PAWS

The Program After Weathersfield School (PAWS), is running at full capacity right now. This year, we are lucky to have Mrs. Ramsey rejoin our staff along with the addition of Ms. Barrett. Mr. Shambo and former WS student Rand Frazer are continuing their employment with us. Rand is very good at magic tricks, origami, and Scrabble! Keegan Murphy has also joined us this year as our "Security Guard". Keegan opens the side door for both PAWS parents and parents of students in TIPS and Homework Support. He has been amazing and we are so grateful for all our help!

We are continuing our Engineering is Elementary Program. We have many students participating in that program and we have started our Invasive Species unit which ties social studies, science, and engineering into a fabulous unit of fun!!

We have begun collecting natural beauty for the fairy tour this year and while we will miss the guidance from Miss Judy, she is still among us and we are hoping she and any other students in the regular classes will be able to contribute in the spring. We will be sending out invitations and parameters for contributions in February.

On a financial note, PAWS is a self-sustaining program. The grants we have received, coupled with the tuition money we get, has allowed us to operate without using taxpayer monies for the fourth year in a row. We even paid for Youthbeatz without a grant this year! That is an expensive program and the kids thought the drumming was a big hit! (Pardon the pun.)

We have discovered that in order for PAWS to grow, we would need dedicated staff to organize activities for older students and have those programs reside in another room. Older students need more challenging activities and while we try to provide for them, they also need homework support and flexibility for their demanding schedules and PAWS doesn't seem to hold their attention past 6th grade. Anyone with ideas is welcome to share as we would love to generate the interest in grades 6-8.

We also welcome volunteers and contributions! This week, we are making holiday decorations and preparing for a slimy party!! PAWS is full of fun surprises!

Jessica Wilmot, PAWS Director

SCHOOL HEALTH SERVICES

2017-2018

Weathersfield School Health Services 2017-2018

Weathersfield School health services in coordination with community health agencies, provide students and staff with health appraisals and supervision, health referrals and emergency and first aid care. Weathersfield School promotes health and wellness to all students by following USDA nutrition guidelines and the Vermont Agency of Education guidelines for physical activity. Students are provided with health education in grades K-8 as a way to promote physical and mental health, disease prevention and positive life choices.

Health Office Services/Supports:

- member of the emergency response team
- conducting health related classroom instruction
- conducting annual health screenings
- providing specialized health care and services
- maintain, evaluate and interpret cumulative health data
- participate in 504, IEP and MTSS/EST strategy meetings
- monitoring of students immunizations in accordance with Vermont law
- acting as a resource for faculty, parents and students
- providing individual health counseling to service emotional and physical health needs
- identifying and referring possible pediatric and adolescent health problems for early diagnosis and treatment
- evaluating and monitoring communicable diseases
- acting as an advocate for children with special needs
- serving as a liaison with parents and community health agencies
- member of the Weathersfield School MTSS team

Lions Club Vision Screening

The Springfield Lions Club returned to Weathersfield School this year to screen all staff and students K-8 with the Welch Allyn Spot Vision Screener. The Welch Allyn Spot Vision Screener, is a top of the line, handheld, portable device that can quickly detect vision issues. This machine has been clinically shown to be more efficient than traditional screening tools used by schools. As part of the health services program at Weathersfield School, basic vision screening exams are done to detect problems that might interfere with a child's school performance. The Lions Club donates their time and materials to ensure that all students have accurate vision screenings. Thank you, Lions Club!

Fresh Fruit and Vegetable Program:

Weathersfield School received a grant for the 2017-2018 school year from the Vermont Agency of Education Child Nutrition Program. The grant allows the school to provide a healthy fresh fruit or vegetable snack to all students daily. The program is designed to create healthier school environments and encourage healthy eating habits in children.

Weathersfield Walking Program

Weathersfield School offers a daily walking to program to all student K-8. Students are able to walk with school staff for 25 minutes outside every morning before the school day begins. On days when it's raining or too cold, the walking program utilizes the gymnasium to get the walking in. Regular exercise helps memory and thinking, improves mood, reduces stress and anxiety as well as reducing the risk of many chronic diseases.

Respectfully Submitted,
Emily Stevens, RN

SOCIAL/EMOTIONAL INTERVENTIONIST

2017-2018

Please allow me to introduce myself: My name is Megan Barrett and I am the new Social/Emotional Interventionist at Weathersfield School. I am so beyond pleased to be working in such a welcoming, respectful, and forward thinking community. Throughout my days here I meet with a selected caseload of students for both short and long term interventions. Some students I meet with may have experienced a new life event and are in need of some time to process the situation and learn some coping strategies; while others come in to discuss on-going issues such as issues with peers, problems outside of school, self-esteem issues, etc. I

am also a part of the in-house crisis team and respond to a wide assortment of different situations that develop during the day.

I have also begun to head some emotional regulation groups along with our Guidance Counselor, Malia King, in which we work with specific groups of students on topics ranging from being a good friend, social skills, anger management, learning to lose, and many more. Furthermore, I am a member of the MTSS Leadership Team, I work with teachers to determine which students are in need of supports, and I create behavior plans for students who we feel would benefit from them. I am truly pleased to be in this role at Weathersfield School.

Megan Barrett, WS SEI

WEATHERSFIELD SCHOOL DISTRICT TECHNOLOGY REPORT

School Year 2016–2017

Overview

The use of technology at Weathersfield School made measured progress in 2016-17, focusing once again on equity and access. Our technological tools are selected based on the need to increase student learning within and across the subject areas in order to prepare students for their future in the 21st century. The integration of technology into our curriculum using the recently adopted ISTE (International Society for Technology in Education) and NETS (National Educational Technology Standards) Standards is made possible by this increased access.

Equipment

We have completed a dedicated plan to move to a 1:1 laptop program in grades K-8 where every student has the ability to use his or her own individual Chromebook throughout the school. In order to support this increase in equity, we extended our wireless capacity to nearly 1:1 room coverage. We were happy to announce last school year that grades 5-8 were able to take their devices home for anywhere, anytime learning. In addition, we started deploying teacher Chromebooks last year. They have doubled this year with more requests coming in. This increase in the number of devices brings us closer to the equity and availability of technology resources necessary to cultivate a 21st century learning environment at Weathersfield School.

PowerSchool

We are currently in our seventh year of PowerSchool, the most widely used web-based student information system, and have had success with the brand-new PowerTeacher Pro gradebook, and the standards-based report card for grades K-8 for the 2017-18 school year. PowerSchool and its many features, including Inform, an assessment management component, have given teachers and administrators the opportunity to reference SBAC and Track My progress data all in one convenient location. We have the parent access portal open for all grades K-8 in PowerSchool at Weathersfield. This valuable tool gives parents the means to get a timely view of their student's progress on a weekly, or even daily, basis in all of their classes. This access is available anytime, from anywhere, from any device.

Weathersfield School Website

Our school website (<http://weathersfieldschool.org>) includes the latest news from Weathersfield School, School Board Minutes, Faculty & Staff Directory, Sports Schedules, and links to Educational Websites for Parents and Students. We are currently taking part in a unified content management system, Squarespace, across the WSESU. This provides a platform that will allow us to keep the design as fresh as the content across all the WSESU school websites.

Dashboard

We are pleased to remind you of Dashboard, the official mobile app for WSESU. With its responsive design, Dashboard is designed to deliver the best possible experience across a range of devices, from large tablets to smartphones. Now you can check PowerSchool on the go, receive push notifications, enjoy an optimized mobile experience on a range of devices, and so much more. Dashboard is available on iOS (ios.wsesu.net) and Google Play (android.wsesu.net).

2016-17 School Year Tickets (Tech Requests) and Avg. Open Time

The table below shows the amount of tickets throughout the WSESU and the average open ticket time for the 2015-16 school year. Using a new system, we have unified and consolidated our Helpdesk operations, which allows our tech team to cover more ground than just the building where they are located. Tickets consist of any tech requests, incidents, or problems from faculty and staff that need to be resolved. Our goal is to have all tickets closed within 3 days (24 hours). As you can see, we are surpassing this goal handily. This is important, because it means that teachers are spending their time teaching and not solving tech issues.

No. of Tickets	Avg. Open Time	Cust. Satisfaction
(7/1/16-6/30-17)	(Hrs:Min)	
3,132	3:01	99% Very Satisfied

It is a pleasure to serve our communities, students, and teachers. We look forward to a new school year.

Respectfully submitted,
Larry J. Dougher, Jr., Chief Information Officer
Windsor Southeast Supervisory Union

Windsor Southeast SU IT Services

Larry Dougher, Chief Information Officer
David Lamb, Senior Technology Specialist
Mike Walker, Information Technology Technician
Jonathan McMahon, Information Technology Technician
Ryan Dougher, Systems & Network Administrator

SCHOLARSHIPS/GRANT AWARDS

Weathersfield School 2017

Hawks Mountain Grange #499 in Perkinsville - Scholarship Information

The former Hawks Mountain Grange #499 in Perkinsville, donated a sum of money to offer a \$200 scholarship to a graduating senior from Weathersfield who will be furthering his/her education in the agricultural field. This scholarship will be awarded each year until the funds no longer exist. Interested students should submit a letter of interest to: Weathersfield School, PO Box 279, Ascutney, VT 05030 c/o Grange Scholarship.

Mario Bevacqua Scholarship

The Weathersfield School Board and the family of Mario Bevacqua are pleased and proud to offer a graduating high school senior the opportunity to apply for the Mario Bevacqua Memorial Scholarship. Mario was a principal at the Weathersfield School for twenty years. He was dedicated to the belief that every child deserved a well-rounded education. Mario served as a positive role model for both students and staff through his passion, good humor, and generous spirit. The recipient of this award should exhibit those same qualities, which made Mario Bevacqua a dynamic educator. Each year, a \$500 one-time scholarship will be given to a deserving high school senior who graduated from the Weathersfield School and currently resides in Weathersfield. The recipient must be enrolled full time in a public, a private college or a technical school, either in or out of state. No specific degree field is required. Scholarship funds may be used for tuition, room/board, or books, and will be dispersed

at the beginning of their second semester of college. Letters are sent home in the spring, encouraging WS students to apply. Interested applicants are asked to submit a written essay, which is judged by the Mario Bevacqua Scholarship Committee. For more information, please call the school at 674-5400. We had two amazing winners this year! The June 2017 winning recipients were Zach O'Brien and Kayla Quimby, pictured below with BJ Esty, Award Presenter.



Hicks-Nichols Grant Awards

November 2017

Each year the Weathersfield School receives money from the trust established by Henry Hicks. The purpose of the Hicks-Nichols fund is to promote and provide for enriching and innovative learning experiences that go beyond what is in the regular school budget. This past year the committee awarded grants for the following:

1. Wellness for WS Kids
2. Audio Support
3. Sound System Upgrade
4. Rhythm + Fitness - Music in Motion
5. Inflatable Adventure Learning
6. Enhancing Safety for Students/Community Members AED/CPR

Many Weathersfield students have benefited over the years because of the generosity of the Hicks family in establishing this grant. We are most appreciated.

Grant forms will be available in the spring to apply for grants for the 2017-2018 school years.

Hicks-Nichols Committee:

Laura Berry
Tim Herbert
Nathalie Whitney
Jacqui Antonivich
Gloria Ballantine
Kelly O'Brien

WS LIBRARY

WS Library Update 2017

Weathersfield students have borrowed books over 2000 times since the beginning of the school year. The most popular books this year are the Dog Man series by Dav Pilkey and several of the Dorothy Canfield Fisher nominees. Due to a generous Hicks-Nichols grant the library now has around 20 Playaways that students can borrow to listen to some of their favorite books.

Last spring Hailey Daniels' reading log was one of twenty reading logs chosen out of over 4,000 Vermont students in the Reading Is An Investment reading challenge program managed by the State of Vermont Treasury Department. This state of Vermont program



is designed to introduce students to the concepts of money, economics and financial planning. In the fall, students in grades K-6 listened to three books provided by the Treasury Department in library class. The theme was "Saving to Make Goals a Reality". The program required each student to read or listen to three books from the recommended money reading list and complete an additional 340 minutes of free reading. Weathersfield had a great turnout with 90% of students meeting this goal! Hailey traveled to Montpelier in April and received a \$250 college savings plan account at the Financial Literacy Awards Ceremony. Hailey is standing next to the three books she listened to in library class about money that helped complete her reading log. Way to go Hailey!!!

We are in our fourth year of Big Friends Little Friends. Each week the kindergarten students are paired up with a big friend (7th or 8th grader) to read books, talk, and work on projects together.

Each year the library offers a chess club that meets Mondays and Tuesdays during lunch/recess time. There are over 25 students that attend each week.

There are two, annual, book award programs at the library. The Dorothy Canfield Fisher Award issues 30 nominees each year for grades 4-8. Students must read five or more to be able to vote. The Red Clover book award has ten nominees for grades K-4. One of these books is read to the students each week for ten weeks beginning in January. Students vote for their favorite in the spring. First, second and third place winners for each award are listed below.

Red Clover 2016-17:

1st - The Terrible Two by Jory John & Mac Barnett

2nd - The War that Saved My Life by Kimberly Brubaker Bradley

3rd - Roller Girl by Victoria Jamieson

Dorothy Canfield Fisher 2016-17:

1st - Meet the Dullards by Sara Pennypacker

2nd - Winnie: The True Story of the Bear Who

Inspired Winnie-the-Pooh by Sally M. Walker

3rd - Glamourpuss by Sarah Weeks

Tara Smith
Library Media Teacher
Weathersfield School

FACILITIES REPORT

Facilities Report

In 2017 we continued with the 5 year plan with painting the interior of the building. The areas that we focused on were the AP room, Gym, the hallways and the railings. A couple more projects that we are in the process of upgrading include the updating of classroom furniture and replacement of some of the security cameras. The biggest project that is on-going is the air-flow system on the second floor. We have included Efficiency Vermont in this project and have received a grant for retro-commissioning.

Respectfully Submitted,
Jim Taft

<u>Weathersfield Historical Student Counts</u>								01/16/18
Elementary K - 6								
<u>Count</u>	<u>FY2011</u>	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>
Projected	191	215	191	232	225	209	212	215
Actual	196	230	212	233	211	204	205	209
Secondary 9 - 12								
<u>Count</u>	<u>FY2011</u>	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>
Projected	120	104	95	99	93	112	98	100
Actual	96.42	90.61	84.47	98.00	92.50	92.50	92.21	97.00

**HIGH SCHOOL CHOICE FY 17
AS OF: DECEMBER 20, 2017**

High School	Grade				
	9	10	11	12	Total
Bellows Falls			1	1	2
Black River	1				1
Green Mountain	1		1		2
Springfield	7	7	7	5	26
Windsor	4	11	14	14	43
Woodstock	1	1	4	1	7
Lebanon	2		1		3
Hanover	2	1		2	5
Sunapee			1		1
Brewster Academy				2	2
Compass		1	2		3
Vermont Academy				1	1
Totals	18	21	31	26	96

12/20/17 counts based on actual 2nd semester bills

FINANCIAL REPORTS - WEATHERSFIELD SCHOOL PROPOSED BUDGET

Weathersfield General Fund Comparative Budget Report General Fund (00)

	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
REVENUE				
Assessment Subsidy	0	0.00	401,234	0
Prior YE General Fund Bal	333,476	333,475.75	220,911	275,039
Tuition - Reg Ed Sec LEA	16,195	16,195.00	16,355	16,355
PY Tuition Refund	0	68,752.14	0	0
Interest Income	750	1,217.90	0	1,200
Miscellaneous	0	765.58	1,360	0
General State Support	4,951,857	4,951,857.00	4,880,197	5,170,239
VocTech Tuition - State	66,135	66,135.00	73,827	77,189
State Aid -Transportation	100,322	98,068.00	90,579	90,579
Special Ed. Mainstream	119,655	119,655.00	0	0
Special Ed. Expenditure R	340,531	310,351.00	0	0
Special Ed. - Extraordina	68,813	90,230.62	0	0
State EEE Program	24,211	24,211.00	0	0
Total Revenue	6,021,945	6,080,913.99	5,684,463	5,630,601

EXPENDITURES

DISTRICT WIDE

REGULAR INSTRUCTION

Wages - Regular	121,109	121,526.45	123,722	131,192
Wages - Para	67,271	60,907.49	71,111	72,118
Unused Sick Leave	5,000	1,820.00	5,000	5,000
Health Insurance	89,254	58,741.88	70,708	56,346
HRA Claims	0	0.00	0	87,500
Dental Insurance	1,586	2,169.56	3,245	2,212
Social Security	14,794	14,914.44	15,287	15,936
Life Insurance	270	193.50	270	473
VSTRS Contributions	6,000	3,291.00	5,000	5,000
Disability Insurance	414	276.56	429	372
Retirement	2,691	2,594.17	2,844	2,885
Workers' Compensation	970	1,270.28	1,324	1,382
Unemployment Insurance	159	113.07	134	78
Professional Development	27,000	22,173.72	27,000	25,000
Travel	685	1,670.01	1,700	1,700
Excess Cost	0	440.00	0	0
Field Trips	5,000	5,144.00	5,000	3,000
Total Regular Education	342,203	297,246.13	332,774	410,194

MUSIC INSTRUMENTAL

Repairs & Maintenance	1,500	0.00	1,500	1,500
Supplies	650	556.91	650	650
Total Music Instrumental	2,150	556.91	2,150	2,150

GUIDANCE

Wages - Regular	52,542	36,916.48	50,773	46,676
Health Insurance	20,943	0.00	0	0
Dental Insurance	1,235	0.00	0	0
Social Security	4,019	2,858.62	3,884	3,571
Life Insurance	54	37.50	54	68
Disability Insurance	116	78.07	112	84
Workers Compensation	271	317.56	345	317
Unemployment Insurance	21	16.71	18	11
Contracted Services 504/E	3,000	2,359.48	5,000	2,500
Supplies	0	0.00	0	1,000
Total Guidance	82,201	42,584.42	60,186	54,227

	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
HEALTH				
Wages - Regular	48,592	48,689.58	50,166	53,195
Wages - Nurse Sub	0	6,947.50	0	0
Health Insurance	20,943	20,699.04	21,984	15,320
Dental Insurance	1,235	1,160.16	1,160	1,137
Social Security	3,717	4,019.62	3,838	4,069
Life Insurance	54	45.00	54	68
Disability Insurance	107	84.22	110	96
Workers Compensation	250	317.56	341	362
Unemployment Insurance	21	16.71	18	11
Repairs & Maint.	306	0.00	306	300
Supplies	2,160	1,028.67	1,500	1,500
Total Health	<u>77,385</u>	<u>83,008.06</u>	<u>79,477</u>	<u>76,058</u>
EDUCATION MEDIA SERVICES				
Wages - Regular	37,234	37,082.40	38,311	41,976
Social Security	2,848	2,836.80	2,931	3,211
Life Insurance	43	45.00	43	68
Disability Insurance	82	70.12	84	84
Workers Compensation	192	317.56	260	285
Unemployment Insurance	21	16.71	18	11
Supplies	200	110.01	200	200
Books	2,000	999.42	2,000	1,000
Total Education Media Svcs.	<u>42,620</u>	<u>41,478.02</u>	<u>43,847</u>	<u>46,835</u>
COMPUTER TECHNOLOGY				
Technology Assessment	99,524	99,524.00	125,758	125,131
Software	5,095	3,171.29	0	0
Capital Equipment	19,500	16,963.27	18,000	10,000
Software	0	0.00	5,095	3,095
Computer Tech Total	<u>124,119</u>	<u>119,658.56</u>	<u>148,853</u>	<u>138,226</u>
BOARD OF EDUCATION				
Wages - Board	2,500	1,250.00	2,500	0
Social Security	251	154.56	251	60
Board Secretarial Service	780	770.00	780	780
Property & Liability Insu	20,000	17,599.24	18,500	17,500
Advertising	6,000	401.86	5,000	1,000
Printing & Binding	625	2,831.92	0	2,800
Supplies	1,395	865.35	1,395	1,000
Reference Materials	102	110.00	102	125
Dues & Fees	2,370	1,967.43	250	500
fingerprints & CRC	125	558.00	200	200
Food Program Transfer	31,897	41,015.28	28,920	51,888
Board Approved Transfer	0	91,498.60	0	0
Total Board of Ed.	<u>66,045</u>	<u>159,022.24</u>	<u>57,898</u>	<u>75,853</u>
LEGAL SERVICES				
Legal Services	4,500	2,520.00	4,500	3,000
Negotiations	0	1,776.89	0	0
Grievance/Arbitration	0	319.50	600	0
Total Legal Services	<u>4,500</u>	<u>4,616.39</u>	<u>5,100</u>	<u>3,000</u>
AUDIT SERVICES				
Audit Services	5,600	5,600.00	0	0
Total Audit Services	<u>5,600</u>	<u>5,600.00</u>	<u>0</u>	<u>0</u>
CENTRAL OFFICE ASSESSMENT				
WSESU Central Office Asse	142,835	142,835.00	181,994	179,199
Total Central Office Assess	<u>142,835</u>	<u>142,835.00</u>	<u>181,994</u>	<u>179,199</u>

	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
OFFICE OF THE PRINCIPAL				
Wages - Regular	99,940	99,940.00	102,439	104,000
Wages - Clerical	42,889	42,889.12	44,281	45,673
Wages - Overtime	9,273	4,650.86	9,273	9,273
Health Insurance	7,677	8,125.92	8,058	5,531
Dental Insurance	353	332.16	332	325
Social Security	11,636	11,265.63	11,933	12,159
Life Insurance	534	436.61	543	504
Disability Insurance	226	248.71	232	279
Retirement	10,018	9,833.22	10,054	10,090
Workers Compensation	783	1,111.52	1,060	1,081
Unemployment Insurance	83	78.03	70	45
Professional Devel	2,500	1,966.26	0	2,500
Copier	16,400	16,235.72	16,400	16,600
Telephone	7,200	7,465.73	7,800	7,500
Cable	0	25.41	0	200
Postage	2,000	1,556.64	2,000	2,000
Printing & Binding	2,864	1,287.15	2,864	3,000
Travel	872	832.67	872	1,000
Supplies	2,500	2,160.93	2,500	2,500
Capital Equipment	113	0.00	1,000	0
Dues & Fees	1,500	589.15	1,500	1,000
Miscellaneous	200	0.00	200	200
Total Office of the Principal	219,561	211,031.44	223,411	225,460
SPECIAL EDUCATION ASSESSMENT				
Special Education Assessm	893,126	893,126.00	477,598	484,764
Total SPED Assessment	893,126	893,126.00	477,598	484,764
EARLY CHILDHOOD (ECP) ASSESSMENT				
Early Childhood Assessme	88,280	88,280.00	126,572	125,449
ECP Block Grant Transfer	28,424	24,211.00	0	0
Total ECP Assessment	116,704	112,491.00	126,572	125,449
OPERATIONS & MAINTENANCE				
Wages	114,084	114,341.52	117,577	120,529
Health Insurance	23,699	24,276.52	25,866	15,917
Dental Insurance	548	865.20	924	860
Social Security	8,727	8,550.73	8,995	9,220
Life Insurance	189	90.00	189	270
Disability Insurance	228	135.96	236	216
Retirement	1,677	3,106.35	1,719	3,151
Workers Compensation	4,414	5,875.12	5,832	6,111
Unemployment Insurance	299	200.58	175	133
Facilities Manager	8,000	8,000.00	8,000	8,000
Contracted Services	23,272	27,416.28	21,128	25,286
Water	1,600	1,278.81	1,650	1,638
Garbage Removal	7,500	5,767.52	7,900	6,409
Septic Pumping	6,300	0.00	4,000	4,000
Repairs & Maintenance	15,000	10,427.96	19,500	5,000
Construction & Remodeling	15,000	12,690.59	0	6,500
Supplies	15,000	10,977.20	15,000	10,000
Electricity	48,000	49,549.00	49,000	51,603
Propane	1,500	1,775.14	1,500	1,800
Heating Oil	4,268	13,351.96	4,268	6,000
Wood Chips	21,000	8,824.20	21,000	16,176
Capital Equipment	5,000	9,974.83	1,000	6,880
Furniture & Fixtures	1,450	7,560.61	0	0
Total Operations & Maint.	326,755	325,036.08	315,459	305,699

	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
GROUND CARE & UPKEEP				
Snow Removal	6,200	5,650.00	5,000	5,650
Grounds Maintenance	1,500	1,224.92	2,400	1,250
Repairs & Maintenance	500	530.00	1,000	2,000
Supplies	500	130.19	0	1,000
Total Ground Care & Upkeep	<u>8,700</u>	<u>7,535.11</u>	<u>8,400</u>	<u>9,900</u>
PUPIL TRANSPORTATION				
Homeless Transportation	0	1,481.61	0	1,500
Purchased Transportation	195,168	195,631.47	200,047	207,449
Field Trip Bus	2,500	3,555.63	4,500	3,000
Sports Bus	5,000	2,919.38	5,000	3,000
Academic Bus	2,500	2,710.70	500	3,000
Total Pupil Transportation	<u>205,168</u>	<u>206,298.79</u>	<u>210,047</u>	<u>217,949</u>
DEBT SERVICE				
Interest	150,795	143,278.43	137,587	124,557
Principal	300,000	300,000.00	300,000	285,000
Total Debt Service	<u>450,795</u>	<u>443,278.43</u>	<u>437,587</u>	<u>409,557</u>
<hr/>				
TOTAL DISTRICT WIDE	3,110,467	3,095,402.58	2,711,353	2,764,520

ELEMENTARY

REGULAR EDUCATION

Wages - Regular	533,020	544,597.40	555,622	584,980
Spanish Instruction	19,017	18,795.90	19,672	20,859
Wages - Substitutes	12,200	9,410.00	12,200	12,200
Health Insurance	143,906	140,313.99	151,059	80,814
Dental Insurance	6,302	7,401.26	5,921	7,497
Social Security	43,164	40,917.64	44,943	47,280
Life Insurance	594	534.75	594	743
Disability Insurance	1,214	1,079.97	1,266	984
Workers Compensation	2,905	3,810.88	3,994	4,201
Unemployment Insurance	250	174.39	211	134
Contracted Services	0	0.00	2,200	8,200
Supplies	6,000	5,580.03	6,500	6,691
TOTAL REGULAR EDUCATION	<u>768,572</u>	<u>772,616.21</u>	<u>804,182</u>	<u>774,583</u>

ART

Supplies	1,000	1,535.65	1,000	1,000
Total Art	<u>1,000</u>	<u>1,535.65</u>	<u>1,000</u>	<u>1,000</u>

KINDERGARTEN

Supplies	1,500	1,516.65	3,000	3,000
Total Kindergarten	<u>1,500</u>	<u>1,516.65</u>	<u>3,000</u>	<u>3,000</u>

ENGLISH

Supplies	2,500	2,481.22	10,000	4,500
Total English	<u>2,500</u>	<u>2,481.22</u>	<u>10,000</u>	<u>4,500</u>

PHYSICAL EDUCATION

Supplies	600	360.04	600	600
Total Physical Education	<u>600</u>	<u>360.04</u>	<u>600</u>	<u>600</u>

MATHEMATICS

Supplies	3,000	200.00	3,000	1,000
Total Mathematics	<u>3,000</u>	<u>200.00</u>	<u>3,000</u>	<u>1,000</u>

SCIENCE

Supplies	1,500	1,082.64	1,500	1,500
Total Science	<u>1,500</u>	<u>1,082.64</u>	<u>1,500</u>	<u>1,500</u>

SOCIAL STUDIES

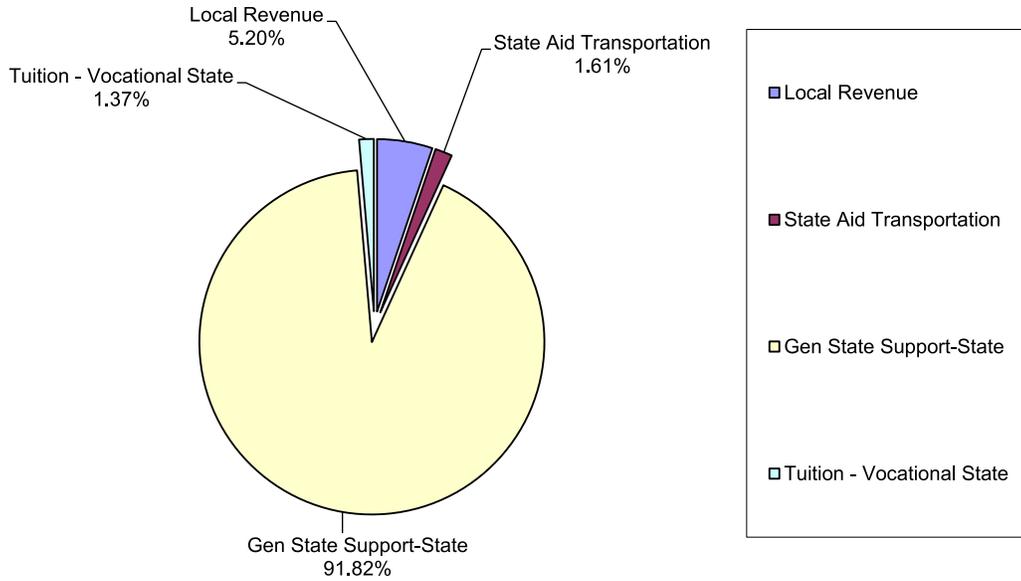
Supplies	1,000	1,394.85	2,000	2,000
----------	-------	----------	-------	-------

	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
Total Social Studies	1,000	1,394.85	2,000	2,000
TOTAL ELEMENTARY	779,672	781,187.26	825,282	788,183
MIDDLE SCHOOL				
REGULAR EDUCATION				
Wages - Regular	271,860	275,410.69	283,085	303,556
Wages - Substitutes	3,500	1,985.00	3,500	3,500
Health Insurance	54,815	62,142.13	49,484	42,221
Dental Insurance	2,874	2,458.43	2,441	2,392
Social Security	21,065	20,465.45	21,924	23,490
Life Insurance	270	196.26	270	338
Disability Insurance	598	329.76	623	480
Workers Compensation	1,418	1,905.44	1,948	2,087
Unemployment Insurance	113	86.79	96	61
Cont Serv Dances	600	600.00	600	600
Supplies	3,000	2,636.06	3,000	3,000
Total Regular Education	360,113	368,216.01	366,971	381,725
ENGLISH				
Supplies	2,500	0.00	2,500	2,000
Total English	2,500	0.00	2,500	2,000
WORLD LANGUAGE				
Supplies	0	0.00	0	500
Total World Language	0	0.00	0	500
PHYSICAL EDUCATION				
Supplies	600	783.85	600	600
Total Physical Ed	600	783.85	600	600
MATHEMATICS				
Supplies	3,000	268.67	1,500	1,500
Total Mathematics	3,000	268.67	1,500	1,500
SCIENCE				
Supplies	1,500	519.30	1,500	1,500
Supplies	0	207.63	0	0
Total Science	1,500	726.93	1,500	1,500
SOCIAL STUDIES				
Supplies	300	345.93	400	2,000
Total Social Studies	300	345.93	400	2,000
CO-CURRICULAR ATHLETICS				
Social Security	509	1,124.56	509	509
Workmans Comp	34	34.00	45	45
Unemployment Ins.	17	16.71	15	9
Contracted Service	19,760	17,962.95	25,760	25,760
Transportation	0	0.00	0	3,000
Athletics-Supplies/Equip.	5,000	4,321.10	5,000	5,000
Total Co-Curricular Athletics	25,320	23,459.32	31,329	34,323
CO-CURRICULAR ACADEMICS				
Social Security	176	179.93	176	268
Retirement	0	8.00	0	0
Workers Comp.	12	12.00	16	24
Unemployment Ins.	6	7.95	5	5
Stipends-Advisors	2,300	3,440.19	2,300	3,500
Testing Supplies	500	0.00	0	0
Total Co-Curricular Academics	2,994	3,648.07	2,497	3,797
TOTAL MIDDLE SCHOOL	396,327	397,448.78	407,297	427,945

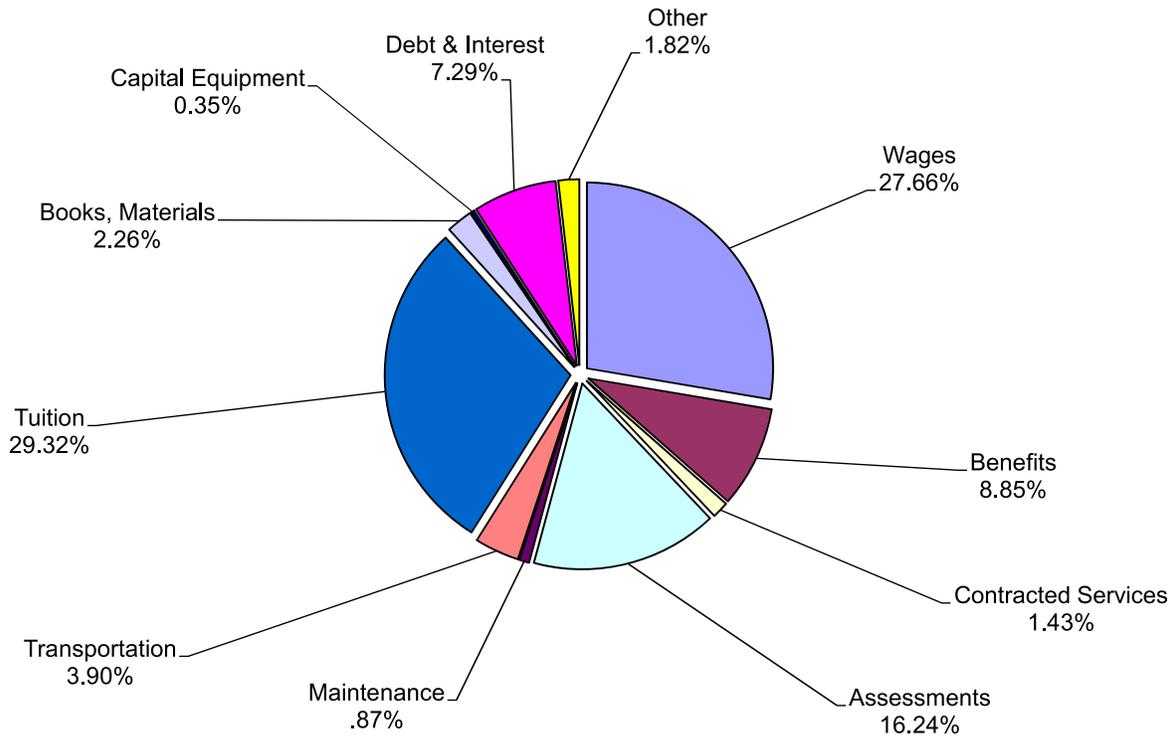
	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
HIGH SCHOOL				
REGULAR INSTRUCTION				
HS Tuition - VT LEA	1,342,289	1,312,518.00	1,398,495	1,259,181
HS Tuition-NonVT Public &	212,193	154,728.00	132,496	191,166
HS Tuition Private VT	43,750	72,492.62	60,274	61,730
Total Regular Education	1,598,232	1,539,738.62	1,591,265	1,512,077
VOCATIONAL EDUCATION				
HS Voc Tuition - Local	46,434	43,820.91	50,761	50,687
Tuition - Vocational Stat	66,135	66,135.00	73,827	77,189
Total Vocational Ed	112,569	109,955.91	124,588	127,876
TUITION UNDERCHARGE				
Tuition Undercharge	24,678	2,279.59	24,678	10,000
Total Tuition Undercharge	24,678	2,279.59	24,678	10,000
<i>Total High School</i>	<i>1,735,479</i>	<i>1,651,974.12</i>	<i>1,740,531</i>	<i>1,649,953</i>
Total Expenditures	6,021,945	5,926,012.74	5,684,463	5,630,601

In accordance with VSA Title 15, #563, an audit of the 2016-2017 accounts of the Hartland School District was conducted by RHR Smith & Co., CPA, PC, of Buxton, Maine. A copy of the complete audit is available for review at Treasurer's Office Weathersfield, Vermont and at the Office of the Windsor Southeast Supervisory Union, 105 Main Street, Windsor, VT.

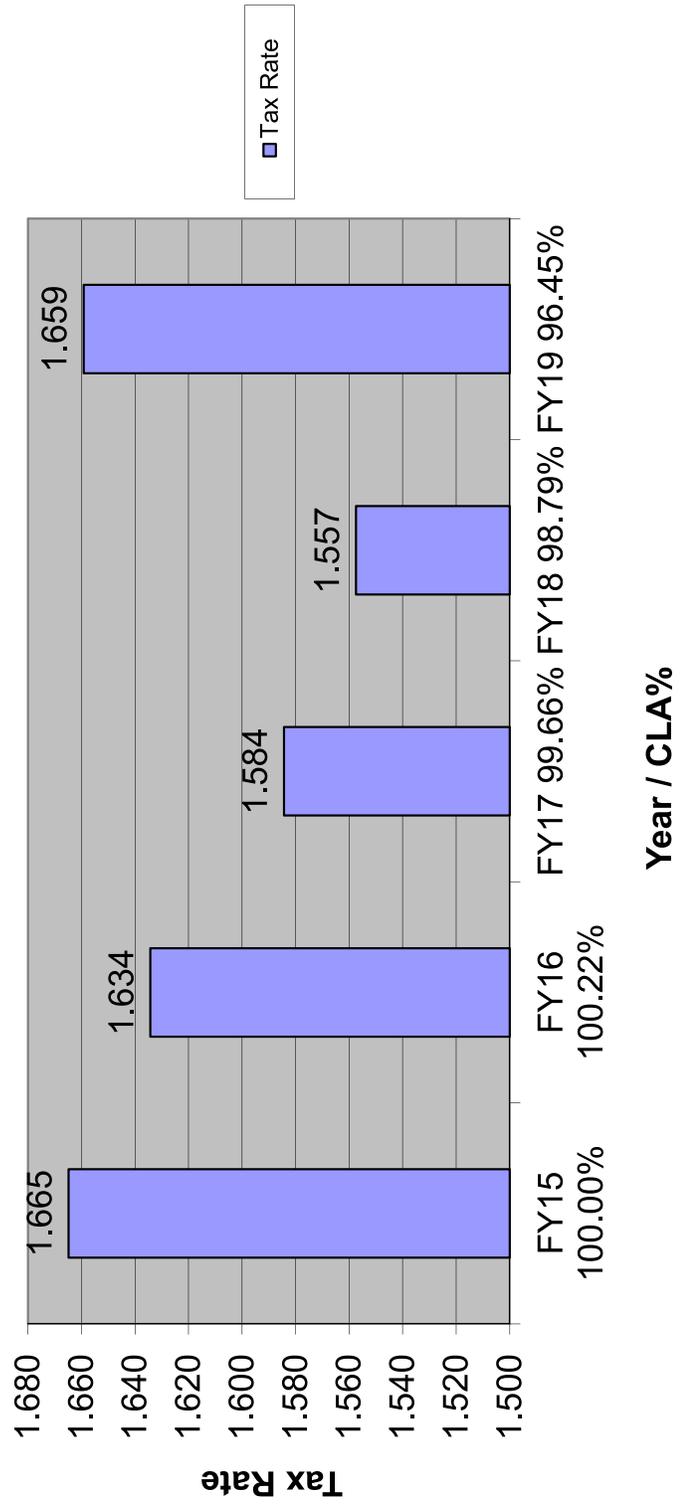
Weathersfield Revenue by Category



Weathersfield Expenditures by Budget Category



Weathersfield CLA History



District: Weathersfield County: Windsor		T227 Windsor Southeast		Property dollar equivalent yield 9,842	Homestead tax rate per \$9,842 of spending per equalized pupil 1.00
				11,862	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2016	FY2017	FY2018	FY2019
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$6,250,217	\$6,021,945	\$5,684,463	\$5,630,601
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	Locally adopted or warned budget	\$6,250,217	\$6,021,945	\$5,684,463	\$5,630,601
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	Total Budget	\$6,250,217	\$6,021,945	\$5,684,463	\$5,630,601
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,041,616	\$1,003,953	\$730,439	\$383,173
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	Offsetting revenues	\$1,041,616	\$1,003,953	\$730,439	\$383,173
14.	Education Spending	\$5,208,601	\$5,017,992	\$4,954,024	\$5,247,428
15.	Equalized Pupils	332.84	327.40	316.91	333.17
Education Spending per Equalized Pupil					
16.		\$15,648.96	\$15,326.79	\$15,632.27	\$15,750.00
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	\$1,149.70	\$1,135.68	\$1,138.70	\$1,006
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	\$48.37	\$40.56	\$17.73	\$30
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	\$75.38	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
21.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
23.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	\$18.03	\$18.33	\$15.78	\$15
25.	Excess spending threshold	threshold = \$17,103	Allowable growth	threshold = \$17,386	threshold = \$17,816
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	\$17,103.00	\$15,910.19	\$17,386.00	\$17,816.00
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$15,649	\$15,327	\$15,632	\$15,750.00
28.	District spending adjustment (minimum of 100%)	165.440% based on \$9,285	157.992% based on \$9,701	153.861% based on yield \$10,160	160.028% based on yield \$9,842
Prorating the local tax rate					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$15,750.00 ÷ (\$9,842.00 ÷ \$1,000)]	\$1,6379	\$1,5799	\$1,5386	\$1,6003
30.	Percent of Weathersfield equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.60)	\$1,6379	\$1,5799	\$1,5386	\$1,6003
32.	Common Level of Appraisal (CLA)	100.22%	99.66%	98.79%	96.45%
33.	Portion of actual district homestead rate to be assessed by town (\$1,6003 ÷ 96.45%)	\$1,6343	\$1,5853	\$1,5574	\$1,6592
34.	Anticipated income cap percent (to be prorated by line 30) [((\$15,750.00 ÷ \$11,862) x 2.00%]	2.98%	2.82%	2.61%	2.66%
35.	Portion of district income cap percent applied by State (100.00% x 2.66%)	2.98%	2.82%	2.61%	2.66%
36.		-	-	-	-
37.		-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of \$9,842 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,862 for a base income percent of 2.0% and a non-residential tax rate of \$1,629. **New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.**

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

**WINDSOR SOUTHEAST SUPERVISORY UNION
FY19 BUDGET**

Revenues			
Local Revenues	Funds	Projected Revenue	Fund Total
Technology Assessments	Fund # 00	555,527.00	555,527.00
Central Services Assessments	Fund # 00	795,666.00	795,666.00
Special Services Assessments	Fund # 00	555,527.00	555,527.00
Special Education Excess Cost	Fund # 00	0.00	0.00
Early Childhood Assessments	Fund # 04	556,938.00	556,938.00
Early Essential Ed Grants	Fund # 04	113,901.00	<u>113,901.00</u>
<i>total local revenues</i>			2,577,559.00
State and Federal Revenues			
IDEIA - B Preschool	Fund # 87	10,242.00	10,242.00
IDEIA - B	Fund # 88	407,187.00	407,187.00
Consolidated Federal Grant (Titles)	Funds # 21-27	371,300.00	<u>371,300.00</u>
<i>total state & federal revenues</i>			788,729.00
TOTAL REVENUES			3,366,288.00
Expenses			
Technology	Fund # 00	555,527.00	555,527.00
Central Services	Fund # 00	795,666.00	795,666.00
Special Services	Funds # 00 & 88	962,714.00	962,714.00
Early Childhood Program	Funds # 04, 87, 88	681,081.00	681,081.00
Consolidated Federal Grant (Titles)	Funds # 21-27	371,300.00	371,300.00
TOTAL EXPENDITURES			3,366,288.00

WINDSOR SOUTHEAST SU APPROVED BUDGET

Windsor Southeast S.U. General Fund Comparative Budget Report General Fund (00)

REVENUE

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>
Prior Year Credit	0	0.00	0	0
Interest	0	2,052.79	0	0
Assess - Weathersfield	142,835	142,835.00	181,994	179,199
Assess - Windsor	370,391	370,391.00	275,542	271,101
Assess - West Windsor	49,012	49,012.00	76,194	80,028
Assess - Hartland	219,154	219,154.00	270,172	265,338
SPED Assess - Weathersfield	893,126	893,126.00	477,598	484,764
SPED Assess - Windsor	2,074,680	2,074,680.00	723,093	733,105
SPED Assess - West Windsor	552,928	552,931.50	199,952	216,491
SPED Assess - Hartland	1,834,964	1,834,964.00	709,001	717,785
Technology Assess - Wfld	99,524	99,524.00	125,758	125,131
Technology Assess - WSD	258,079	258,079.00	190,401	189,234
Technology Assess - ABS	34,150	34,149.50	52,650	55,882
Technology Assess - Hrtld	152,701	152,701.00	186,690	185,280
Excess Cost SPED	0	0.00	20,000	25,865
Miscellaneous	0	4,002.97	0	0
Audit Assessment	0	0.00	0	0
SPED Mainstream	0	0.00	538,754	539,083
SPED Reimbursement	0	0.00	2,084,617	2,205,028
SPED Extraordinary	0	0.00	688,601	668,230
Total Revenue	6,681,544	6,687,602.76	6,801,016	6,941,544

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>
EXPENDITURES				
<i>CENTRAL OFFICE</i>				
CURRICULUM DEVELOPMENT				
Wages	49,980	49,000.05	35,000	35,875
Health Ins	10,924	10,495.91	0	0
Dental Ins	575	595.92	580	580
Social Security	3,823	3,657.37	2,678	2,744
Life Ins	211	170.56	207	207
Disability Ins	88	93.27	86	86
Workman's Comp	319	489.76	223	273
Unemployment	154	153.00	154	85
Professional Development	1,500	308.00	1,072	2,325
Copier	1,500	2,319.55	0	0
Voice Communication	500	601.05	0	600
Travel	900	1,172.34	0	900
Supplies	100	98.17	0	100
Capital Equipment	250	0.00	0	250
Dues and Fees	0	0.00	0	660
Total Curriculum	70,824	69,154.95	40,000	44,685
TECHNOLOGY				
Wages - Tech Director	76,736	76,736.00	79,000	84,593
Wages - Tech Support	182,379	189,447.08	194,183	204,907
Health Insurance	53,653	65,607.25	70,271	46,557
HRA Claims	0	0.00	0	17,500
Dental Insurance	2,572	3,798.89	3,964	4,185
Social Security	19,822	19,801.92	20,872	22,147
Life Ins.	338	412.28	338	338
Disability	570	505.80	600	637
Retirement	11,178	11,535.13	11,748	12,508
Workman Comp	1,653	1,830.76	1,741	2,205
Unemployment	768	849.04	768	424
Professional Development	6,999	6,116.00	5,974	5,276
Repairs and Maintenance	12,000	8,184.98	12,000	10,000
Voice Communications	2,000	3,073.78	2,500	2,500
Internet	99,450	98,765.50	99,450	78,600
Travel	1,000	0.00	1,000	1,000
Supplies	14,096	14,788.76	12,096	10,000
Software	49,240	54,553.36	0	0
Capital Equipment	10,000	2,309.93	0	5,000
Software	0	0.00	38,994	47,150
Total Technology	544,454	558,316.46	555,499	555,527
BOARD OF EDUCATION				
Wages - Treasurer	300	0.00	300	300
Wages - Secretary	840	750.00	840	840
Social Security	87	55.49	87	87
Advertising	150	0.00	0	0
Supplies & Expenses	100	100.00	0	0
Dues & Fees	120	112.00	8,000	250
Miscellaneous	100	100.00	0	0
Total Board of Education	1,697	1,117.49	9,227	1,477

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>
LEGAL SERVICES				
Legal Services	5,500	1,310.00	8,000	3,500
Legal Services SPED	7,000	0.00	7,000	0
Negotiations - Support	0	0.00	0	0
Negotiations - Teachers	0	1,440.78	0	0
Total Legal Services	12,500	2,750.78	15,000	3,500
AUDIT SERVICES				
Audit Services	7,000	8,500.00	31,800	35,000
Total Audit Services	7,000	8,500.00	31,800	35,000
BUSINESS OFFICE				
Wages - Business Manager	98,000	98,000.00	99,000	99,000
Business Office Staff	131,495	124,261.70	143,757	146,358
Unused Sick/Vacation	2,800	13,507.13	2,800	2,800
Health Insurance	53,653	53,618.35	56,320	44,721
HRA Claims	0	0.00	0	17,500
Dental Insurance	2,464	2,174.75	2,291	3,140
Social Security	17,771	17,616.09	18,020	18,526
Life Insurance	649	755.43	649	649
Disability Insurance	477	412.96	482	496
Retirement	15,725	16,102.88	15,879	16,555
Workers Compensation	1,468	2,208.76	1,488	1,825
Unemployment Insurance	740	849.04	740	465
Prof Devel - Business Mgr	2,000	2,040.00	2,000	2,000
Prof Devel - Bus. Staff	750	270.00	250	1,000
Contracted Srvs- NEMRC	2,000	2,048.92	2,000	0
Contracted Srvs Payroll	25,000	24,000.00	25,000	15,000
Repair & Maintenance	500	255.00	500	500
Copier	1,500	2,188.30	3,000	2,500
Voice Communications	1,000	1,111.52	1,000	1,500
Postage	5,000	6,458.15	5,000	6,750
Printing	2,500	4,518.02	2,100	2,000
Travel	800	1,166.99	800	1,200
Supplies	5,000	4,965.73	5,000	5,100
Capital Equip	1,975	0.00	0	0
Dues & Fees	175	150.00	175	200
Total Business Office	373,442	378,679.72	388,251	389,785
SUPERINTENDENT'S OFFICE				
Wages - Superintendent	125,000	125,000.00	128,125	130,000
Wages - Secretary	44,409	44,536.12	45,519	46,656
Health Insurance	36,206	35,483.77	38,006	25,707
HRA Claims	0	0.00	0	10,000
Dental Insurance	1,757	1,281.23	1,693	1,723
Social Security	12,960	12,130.38	13,284	13,514
Life Insurance	893	805.23	893	893
Disability Insurance	338	321.84	340	343
Retirement	6,651	2,282.49	6,817	6,941
Workers Comp	1,081	1,258.76	1,108	1,346
Unemployment Ins	307	285.25	307	170
Professional Development	7,500	9,418.30	6,000	5,000
Contracted Services	0	0.00	1,500	1,500
Copier	1,500	2,286.47	1,362	1,500
Voice Communication	0	0.00	300	0
Advertising	500	693.71	1,100	1,000
Travel	2,500	2,495.00	2,650	2,500

Description	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
Supplies	2,500	2,174.75	2,250	2,500
Reference Materials	100	0.00	0	0
Dues & Fees	8,000	7,696.40	6,544	8,000
Criminal Record Checks	1,750	845.50	1,500	1,000
Total Superintendent	253,952	248,995.20	259,298	260,293
OPERATION & MAINTENANCE				
Cleaning Service	6,500	6,457.50	6,396	6,524
Leasehold Improvements	2,000	475.00	1,000	2,000
Rent	39,352	38,580.00	38,580	39,352
Liability/Property Insura	7,124	5,159.52	7,400	6,200
Supplies	0	121.37	300	200
Electricity	7,000	6,350.32	6,650	6,650
Total Operations & Maint.	61,976	57,143.71	60,326	60,926
PAWS				
Para Wages	0	63.00	0	0
Social Security	0	4.82	0	0
Retirement	0	2.52	0	0
Total Paws	0	70.34	0	0
Total Central Office	1,325,845	1,324,728.65	1,359,401	1,351,193

SPECIAL EDUCATION				
DIRECT INSTRUCTION				
Wages	669,724	670,342.10	742,518	855,943
Wages - Paras	588,724	650,784.28	668,334	734,512
Summer Wages	15,000	9,165.27	15,000	25,000
Substitute	24,000	62,018.60	24,559	25,000
Stipend/Mentoring	0	1,000.00	0	7,000
Difficulty of Duty	3,000	6,200.00	3,000	4,500
Unused Sick Day/Vacation	0	4,164.00	0	0
Health Insurance	452,739	441,227.11	505,493	357,670
HRA Claims	0	0.00	0	144,100
Dental Ins	21,411	17,840.25	18,687	20,444
Social Security	99,255	101,730.93	111,748	127,866
Life Ins	2,903	1,775.10	3,308	3,308
VSTRS Contribution	6,000	4,388.00	0	0
Disability Ins	2,769	2,386.05	3,147	3,499
Retirement	23,549	26,290.94	27,520	28,524
Workman's Comp	8,256	8,434.59	9,353	12,585
Unemployment	6,831	7,731.88	7,749	4,447
Professional Development	10,000	26,775.94	0	17,000
Contracted Svcs	0	13,533.49	0	0
Contracted Service	0	750.00	0	169,060
HCRS- BI	72,000	252,068.36	222,000	304,000
UDL (PACT)	37,150	61,720.00	0	0
Contracted Services	0	6,230.00	0	0
Contracted Services	0	1,780.00	0	0
Repairs & Maintenance	0	157.39	0	0
Tuition	1,712,959	70,569.26	235,179	969,199
Tuition	0	0.00	0	0
Tuition	0	124,523.70	115,041	0
Tuition	0	71,604.90	115,041	0
Tuition	0	113,179.30	45,000	0
Tuition	0	17,677.45	0	0
Tuition	0	131,068.41	76,000	0
Tuition	0	128,263.25	115,041	0
Tuition	0	115,634.90	115,041	0

Description	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
Tuition	0	17,680.00	0	0
Tuition	0	0.00	50,000	0
Tuition	0	36,253.40	45,000	0
Tuition	0	0.00	40,000	0
Tuition	0	0.00	35,000	0
Tuition	0	15,394.75	0	0
Tuition	0	41,882.01	40,000	0
Tuition	0	19,050.00	0	0
Tuition	0	56,727.00	0	0
Tuition	0	0.00	50,000	0
Tuition	0	0.00	93,181	0
Tuition	0	29,184.25	0	0
Tuition	0	0.00	0	0
Tuition	0	144,352.98	150,939	0
Tuition	0	74,754.00	60,000	0
Tuition	0	50,678.46	0	0
Tuition	0	0.00	0	0
Tuition	0	46,346.40	50,000	0
Tuition	0	0.00	0	0
Tuition	0	50,678.46	0	0
Tuition	0	93,181.00	0	0
Travel	2,000	1,916.12	5,000	0
Excess Cost	270,150	179,736.07	276,650	237,087
Excess Cost	0	7,400.00	0	0
Supplies	10,000	10,496.03	5,000	10,000
Equipment	15,000	2,462.92	5,000	5,000
Dues & Fees	0	0.00	0	0
Total Direct Instruction	4,053,420	4,029,189.30	4,084,529	4,065,744

VOTECH TUITION

Excess Cost	18,000	8,100.88	10,000	8,650
Excess Cost	0	865.04	0	0
Excess Cost	0	865.04	0	0
Excess Cost	0	865.04	0	0
Total Tech	18,000	10,696.00	10,000	8,650

PSYCHOLOGICAL SERVICES

Wages	108,056	168,317.07	144,827	198,436
Wages - BI	32,444	0.00	26,778	28,156
Health Insurance	53,671	42,839.49	46,336	35,506
HRA Claims	0	0.00	0	14,200
Dental Insurance	2,961	2,023.83	1,909	2,835
Social Security	8,658	12,333.22	12,251	17,334
Life Insurance	203	45.00	169	338
Disability Insurance	246	82.52	202	499
Retirement	1,298	3,176.95	3,213	6,077
Worker Compensation	714	891.76	1,013	1,726
Unemployment Insurance	519	556.00	596	424
Professional Development	3,000	2,945.00	1,500	3,000
Therapy/Consultation Serv	0	2,360.00	0	19,797
Contracted Service	0	2,811.60	0	0
Contracted Services	0	11,551.75	0	0
Counseling Services	0	2,436.72	0	0
Contracted Services	0	937.20	0	0
HRCS - Clinician	0	0.00	0	42,100
Clinical Supervision	0	0.00	0	10,000
Travel	1,000	1,224.81	0	3,000

Description	FY17 Budget	FY17 Actual	FY18 Budget	FY19 Budget
Supplies	1,000	799.76	0	3,000
Total Psychological Svcs.	213,770	255,332.68	238,794	386,428
SPEECH & LANGUAGE				
Wages - SLPA	122,655	98,619.78	122,702	123,883
Wages - Para	0	6,863.24	0	0
Summer Wages	0	6,717.22	0	0
Health Insurance	36,838	35,811.23	51,716	26,381
HRA Claims	0	0.00	0	10,000
Dental Ins	2,295	1,777.78	2,387	947
Social Security	9,383	8,325.16	9,387	9,477
Life Ins	270	102.00	270	270
Disability Ins	270	168.82	270	273
Retirement	4,906	4,724.43	4,908	5,279
Workman's Comp	783	960.76	783	944
Unemployment	614	695.00	614	339
Professional Development	0	1,545.20	2,000	2,000
Contracted Services	146,400	8,973.75	112,566	120,000
Contracted Services	0	0.00	0	0
Contracted Services	0	0.00	0	0
Contracted Services	0	0.00	0	0
Travel	500	894.58	500	1,000
Supplies	1,000	1,999.29	1,000	2,000
Capital Equipment	0	0.00	1,000	0
Total Speech & Language	325,914	178,178.24	310,103	302,793
DEAF & HEARING				
Contracted Services	2,375	2,620.00	5,000	2,800
Contracted Services	0	1,572.50	0	0
Total Deaf & Hearing	2,375	4,192.50	5,000	2,800
OCCUPATIONAL THERAPIST				
Wages	60,072	60,072.93	61,574	62,770
Wages - COTA	25,166	20,456.80	26,447	17,273
Summer Wages	0	1,732.90	0	0
Health Insurance	21,539	23,470.48	30,318	9,036
HRA Claims	0	0.00	0	4,350
Dental Insurance	902	752.70	763	489
Social Security	5,923	5,899.29	6,121	5,499
Life Insurance	126	78.00	126	126
Disability Ins	170	133.01	176	158
Retirement	1,007	3,506.04	1,058	2,511
Workmans Comp	494	671.76	511	548
Unemployment	287	280.25	287	159
Professional Development	0	1,060.03	0	1,000
Contracted Services	3,813	0.00	5,999	0
Travel	1,000	782.60	1,000	1,000
Supplies	1,000	2,308.82	1,000	2,000
Total Occupational Therapy	121,499	121,205.61	135,380	106,919
PHYSICAL THERAPY				
Contracted Services	47,060	25,656.75	46,000	31,000
Total Physical Therapy	47,060	25,656.75	46,000	31,000

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>
VISION				
Contracted Services	13,654	14,615.15	17,250	14,060
Contracted Services	0	437.55	0	0
Total Vision	13,654	15,052.70	17,250	14,060
INSTRUCTIONAL				
Professional Development	0	0.00	10,000	10,000
Total Instructional	0	0.00	10,000	10,000
SPED ADMINISTRATION				
Wages- SPED Adim	169,000	170,000.00	174,250	172,000
Wages- SPED LEA	51,660	34,400.08	35,260	35,000
Wages SPED Admin Staff	46,145	43,650.00	43,957	45,858
Health Insurance	44,989	38,770.21	45,322	36,170
HRA Claims	0	0.00	0	12,500
Dental Insurance	2,110	1,899.56	1,992	2,578
Social Security	20,411	18,589.32	18,716	18,005
Life Insurance	568	658.94	568	568
Disability	440	370.81	439	435
Retirement	1,846	2,861.79	1,758	1,834
Workers Comp	1,647	1,824.76	1,505	1,793
Unemployment	691	849.04	614	339
Professional Development	5,000	6,707.00	5,000	5,000
Contracted Services	0	2,347.50	0	0
Contracted Services	0	175.00	0	0
Contracted Services	0	185.00	0	0
Contracted Services	0	85.00	0	0
Contracted Services	0	235.00	0	0
Contracted Services	0	135.00	0	0
Contracted Services	0	375.00	0	0
Contracted Services	0	125.00	0	0
Copier	2,900	2,331.64	2,900	2,900
Voice Communication	1,550	1,550.00	1,550	1,550
Postage	200	42.08	200	200
Advertising	550	257.83	550	400
Travel	5,000	1,871.73	5,000	5,000
Supplies	1,000	939.88	1,000	3,050
Capital Equipment	2,000	0.00	2,000	0
Dues & Fees	1,000	485.00	1,000	1,000
Total SPED Administration	358,707	331,722.17	343,581	346,180
TRANSPORTATION				
Transportation	201,300	23,157.28	240,978	315,777
Transportation	0	41,750.00	0	0
Transportation	0	20,165.91	0	0
Transportation	0	8,189.87	0	0
Transportation	0	10,717.90	0	0
Transportation	0	11.88	0	0
Transportation	0	21,757.99	0	0
Transportation	0	21,758.05	0	0
Transportation	0	3,558.54	0	0
Transportation	0	8,411.04	0	0
Transportation	0	0.00	0	0
Transportation	0	0.00	0	0
Transportation	0	31,920.00	0	0
Transportation	0	21,122.51	0	0
Transportation	0	1,579.43	0	0

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>
Transportation	0	14,315.40	0	0
Transportation	0	0.00	0	0
Transportation	0	11,961.18	0	0
Transportation	0	10,897.92	0	0
Transportation	0	503.28	0	0
Transportation	0	21,122.52	0	0
Transportation	0	0.00	0	0
Transportation	0	43.07	0	0
Total Transportation	201,300	272,943.77	240,978	315,777
<i>Total Special Ed</i>	<i>5,355,699</i>	<i>5,244,169.72</i>	<i>5,441,615</i>	<i>5,590,351</i>
Total Expenditures	6,681,544	6,568,898.37	6,801,016	6,941,544

In accordance with VSA Title 15, #563, an audit of the 2016-2017 accounts of the Windsor Southeast Supervisory Union (WSESU) was conducted by RHR Smith & Co., CPA, PC, of Buxton, Maine. A copy of the complete audit is available for review at the WSESU office, 105 Main Street, Windsor, VT

Windsor Southeast S.U. Early Childhood
Comparative Budget Report
Early Childhood Fund (04)

REVENUE

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY18 Budget</u>	<u>FY19 Budget</u>
ECP Assessment Wthrsfld	88,280	88,280.00	126,572	125,449
ECP Assessment Windsor	228,923	228,923.00	191,632	189,715
ECP Assessment W. Wndsr	30,292	30,292.00	52,991	56,024
ECP Assessment Hartland	135,450	135,450.00	187,897	185,750
Five Star Levels Award	0	1,250.00	0	0
Early Learning Challenge	7,500	1,883.55	0	0
ECP Medicaid IEP	0	8,110.00	0	0
Total Revenue	490,445	494,188.55	559,092	556,938

EXPENDITURES

<u>Description</u>	<u>FY17 Budget</u>	<u>FY17 Actual</u>	<u>FY 18 Budget</u>	<u>FY19 Budget</u>
REGULAR EDUCATION				
Wages	44,713	43,982.66	45,992	50,137
Wages - Para	17,796	18,138.72	18,383	19,363
Substitute	2,500	0.00	2,500	2,500
Health Insurance	20,943	20,824.80	21,734	8,871
HRA Claims	0	0.00	0	4,200
Dental Ins.	2,470	2,030.28	2,088	2,204
Social Security	4,973	4,347.77	5,116	5,508
Life Insurance	135	45.00	135	135
Disability Ins.	138	84.16	142	153
Retirement	712	725.50	735	775
Workmens Comp	413	590.76	425	544
Unemployment	322	417.00	322	184
Professional Development	1,550	4,561.28	3,834	3,834
Contracted Srvs-TS Gold	770	1,796.00	300	300
Tuition	300,000	320,882.62	382,200	340,176
Travel	100	355.49	350	350
Supplies	1,957	2,401.15	1,500	2,500
Total Regular Education	399,492	421,183.19	485,756	441,734
EARLY LEARNING CHALLENGE				
Substitutes	500	0.00	0	0
Stipend	2,100	500.00	0	0
Professional Development	1,500	728.78	0	0
Travel	1,500	518.95	0	0
Supplies	1,400	1,033.22	0	0
Capital Equipment	500	200.00	0	0
Total Early Learning	7,500	2,980.95	0	0

ADMINISTRATION				
Wages	37,767	37,766.88	38,711	79,358
Admin Asst	17,587	6,732.00	9,455	8,799
Health Ins	10,709	10,577.86	11,242	8,551
HRA Claims	0	0.00	0	5,000
Dental Ins	288	270.96	296	592
Social Security	4,225	3,254.31	3,685	6,744
Life Ins	237	153.63	237	406
Disability Ins	110	71.76	91	160
Retirement	714	0.00	378	352
Worker's Comp	234	352.52	184	672
Unemployment	307	285.25	307	170
Professional Development	1,250	418.70	2,500	2,500
Voice Communications	0	0.00	0	1,300
Travel	500	158.92	500	300
Dues & Fees	300	115.00	300	300
Total ECP Administration	74,228	60,157.79	67,886	115,204
OPERATIONS & MAINTENANCE				
Repairs & Maintenance	3,000	0.00	3,000	0
Rent	5,000	0.00	0	0
Voice Communications	1,100	1,296.77	1,200	0
Supplies	125	0.00	250	0
Capital Equipment	0	0.00	1,000	0
Total Operations & Maint	9,225	1,296.77	5,450	0
Total Expenditures	490,445	485,618.70	559,092	556,938

In accordance with VSA Title 15, #563, an audit of the 2016-2017 accounts of the Windsor Southeast Supervisory Union (WSESU) was conducted by RHR Smith & Co., CPA, PC, of Buxton, Maine. A copy of the complete audit is available for review at the WSESU office, 105 Main Street, Windsor, VT

MINUTES OF ANNUAL SCHOOL MEETING

WEATHERSFIELD SCHOOL DISTRICT ANNUAL MEETING WEATHERSFIELD SCHOOL ASCUTNEY, VERMONT MARCH 4, 2017 MINUTES

Moderator C. Peter Cole opened the meeting at 10:00 am and read the warning as follows:

The legal voters of the Weathersfield School District, Weathersfield, Vermont, are hereby notified and warned to meet at the Weathersfield School in Ascutney, Town of Weathersfield, Vermont, on Saturday, March 4, 2017, at 10:00 am in the morning to transact any business not involving voting by Australian ballot or any voting required by law to be by ballot, such meeting so started shall be adjourned to Tuesday, March 7, 2017.

The legal voters of the Weathersfield School District, are further notified and warned to meet at the Martin Memorial Hall in Ascutney, Vermont, on Tuesday, March 7, 2017 at 10:00 in the forenoon to act on any business involving voting by Australian ballot or any voting required by law to be by ballot. Polls open at 10:00 am and close at 7:00 pm.

Presentation: Principal JeanMarie Oakman presented to Roland & Nathalie Whitney a service award from the Weathersfield School. Roland and Nathalie are very devoted to the Weathersfield School. During the past winter the pipes in the school froze, so Roland & Nathalie volunteered to stay overnight in the school for insurance purposes due to the non-working sprinkler system. When the insurance company compensated them for their time, they donated the money to the children of Weathersfield School. They also donated money for the eighth grade graduation and the Boston trip. Nathalie has also been a member of the School board for many years.

Article 1: To act on the reports of the School District Officers for the period from July 1, 2015 to June 30, 2016.

Motion to approve made by BJ Esty, seconded by Lyle Woods.

No Discussion, motion carries.

Article 2: To see if the School District will vote to authorize the School Board to borrow money in antic-

ipation of taxes to meet the requirements of the School District for the ensuing year and to authorize the execution and delivery of notes or orders to the School District.

Motion to approve made by Gloria Ballantine, seconded by BJ Esty.

No discussion, motion carries.

Article 3: To elect all School District Officers as required by law. (By Australian ballot)

School Moderator, 1 yr.	C. Peter Cole	436
School Director, 3 year		
(write-in)	Laura Cody McNaughton	126
School Director, 1 year	ASean Whalen	388
School Director, 1 year	Jacqueline Antonivich	396

Article 4: Shall the voters of the Weathersfield School District approve the school board to expend \$5,684,463, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,662.42 per equalized pupil. This projected spending per equalized pupil is 2.19% higher than the spending for the current year. (By Australian ballot)

YES: 254

NO: 227

Discussion: School Board Chairperson introduced the School Board, Superintendent David Baker and Chief Financial Officer Ed Connors.

Moderator Cole clarified Act 46 will be discussed at a later time.

School board member Robin Tindall thanked Amy Hill and Nate Mckeen for years served on the School Board.

Amy Hill narrated the power point presentation. In the 2017-2018 fiscal year there will be no staff cuts. Support staff wages reflect as yet to be agreed upon; teachers' salaries and benefits are under negotiations. Wages are set to increase by \$49,201, while benefits are decreasing by \$29,890. The school added a new bus for sports which increased transportation by \$4,879. High School tuition will decrease by \$19,626 while books, materials, supplies along with woodchips, electricity and oil have increased. There are 10 years left on the School Consolidation Loan which will cost \$437,587 for fiscal year 2017-2018, a decrease of \$13,208.

School board Chairperson Nate McKeen pre-

sented the Supervisory Union Assessment for Weathersfield. Windsor Southeast Supervisory Union consists of four towns: Hartland, West Windsor, Windsor and Weathersfield. The Supervisory Union provides technology, business support, special education and early childhood education. Weathersfield is assessed by the Supervisory Union for services, total amount due to SU is \$1,353,761 for fiscal year 2017-2018 which has decreased by \$311,843.

Fiscal year 2016-2017 school tax rate is \$1.5853, for the fiscal year 2017-2018 the projected tax rate will be \$1.5734, a decrease of 1.19 cents/\$100 of valuation.

Article 5: Shall the voters of the Weathersfield School District approve the transfer of \$220,911 from the FY 2016 fund balance to a Property Tax Reduction Fund to be applied as a revenue should increased expenses or reduced revenues cause an increase to the tax rate over the next two fiscal years.

YES: 351 NO: 126

Discussion: Julia Lloyd Wright would like the school to use the reserve money for renewable energy to reduce cost of electricity, definitely the school should take a strong look at solar energy. Superintendent David Baker responded that there is money in three separate reserve that could be made available for a solar project in the next couple of years.

Susan Hinderger asked what accounts for the surplus of \$440,000. Business Manager Ed Connors stated 2016 budgeted for 112 high school students actual number was ninety eight, which amounted to a surplus of \$349,995. Additional savings came from savings in benefits and reducing the contracted buses from five to four.

Article 6: To transact any other business which may properly come before the meeting.

Weathersfield School with the Act 46 process: the four towns involved within the Supervisory Union will form a committee with appointees from each of the four towns. The committee will formulate a list of options consistent with the law. The committee must decide on one option or decide to disband entirely. When the Committee formulates a plan including the articles they must get approved by the state, then the proposal goes to the voters. If the vote does not pass the committee can return for a revote or change. There are still a few options to decide upon: Hartland and Weathersfield as one district; Hartland, Weathersfield and West Windsor as another district and Windsor as its own; or other alternatives.

Respectfully submitted;

Marion J. Ballam, Assistant Town Clerk

C. Peter Cole, Moderator

Nate Mckeen, School Board Chairperson

2018 – 2019
PROPOSED TOWN BUDGET
for
The Town of Weathersfield, Vermont
and
ANNUAL REPORT
for the year
2016-2017

Town of Weathersfield, VT Annual Meeting
Saturday, March 3rd, 2018
12:30 PM
Weathersfield School
135 Schoolhouse Rd
Ascutney, Vermont

Election of Town Budget and Officers
Date: Tuesday, March 6th, 2018
Martin Memorial Hall
5259 Route 5
Ascutney, Vermont
Hours of Polls: 10:00 am to 7:00 pm

Select Board Members
Kelly Murphy, Chair
C. Peter Cole, Vice-Chair
Amy Beth Main, Clerk
Daniel Boyer
Tom Leach

Town Manager
Ed Morris

www.weathersfieldvt.org

TOWN OF WEATHERSFIELD, VERMONT ELECTED OFFICIALS

As of December 31, 2017

Office	Name	Term Expires
Moderator	C. Peter Cole	2018
Town Clerk (3 year term)	Flo-Ann Dango	2018
Town Treasurer (3 year term)	Steven A. Hier	2018
Select Board	Amy Beth Main, (app. 7/16, 1 yr. rem)	2018
	Lynn Esty, 2 yr. (resigned 11/17)	2018
	Kelly Murphy, 2 yr.	2018
	C. Peter Cole, 3 yr.	2019
	Daniel E. Boyer, 3 yr.	2020
Board of School Directors	Jacquelin Antonivich, 1 yr.	2018
	Sean Whalen, 1 yr.	2018
	Robin Tindall, 3 yr.	2018
	Heidi Remick, 3 yr.	2019
	Laura Cody McNaughton, 3 yr.	2020
Board of Listers (3 year term)	Philip L. Golding	2018
	Carolyn A. Hier	2019
	Alexis Skalaban	2020
Trustees of Public Funds (3 year term)	Steven A. Hier	2018
	Beverly A. Howe-Fluette	2019
	Betty Jo Esty	2020
Town Agent	Flo-Ann Dango	2018
Town Grand Juror	Carolyn A. Hier	2018
Cemetery Commission (5 year term)	Robert G. Holtorf	2018
	Michael J. Stankevich	2019
	Julia Lloyd-Wright	2020
	Ken Blum	2021
	Beverly Howe-Fluette	2022

Board of Library Trustees (3 year term)	Nancy Nutile-McMenemy	2018
	Anne Parent, app. 5yr/2yrs. rem	2018
	Cindy Osgood, app. 5yr/3yrs. rem	2019
	Roderick "Rick" Bates, 3yr.	2019
	Mavis Shand	2020

Justices of the Peace are elected every two years at the General Election and serve for two years - February 1st through January 31st:

Gregg P. Adamovich
 N. John Arrison
 Daniel E. Boyer
 Everett C. Bingham
 Ellen F. Clattenburg
 Richard N. Clattenburg
 C. Peter Cole
 Steven A. Hier
 Michael J. Stankevich
 Ginger J. Wimberg

Ascutney Fire District II
 Prudential Committee

Everett Bingham, Chair
 Paul Tillman
 William Southard

Perkinsville Village Trustees

Ann Marie Christensen, President
 Dorothy Richardson, Clerk
 Angela Cioffi, Treasurer
 Maria Terracciano
 Harry Temple
 Alison Roth
 Dale West
 Dennis Richardson

VOLUNTEER OPPORTUNITIES WITH THE TOWN

- **Budget Committee (Five Openings)** - Works with Town Manager and Selectboard to give citizen input on the proposed budget.
- **Connecticut River Joint Commission (CRJC)** – Works to engage local leadership and focus resources to benefit the Connecticut River and the people of its valley.
- **CRJC Mt Ascutney Subcommittee** – A subcommittee of the CRJC
- **Conservation Commission (Two Openings)** – The conservation commission is an advisory body that exist to help Weathersfield protect and enhance their natural resources.
- **Emergency Management Coordinator** - The Emergency Management Coordinator is an essential part of the state's emergency management effort and is responsible for the organization, administration, and operation of local emergency management in the Town.
- **Energy Coordinator** - The Energy Coordinator is responsible for coordinating existing energy resources in the town and cooperating with the municipal planning commissions as well as other state, regional and federal government agencies responsible for energy matters. The Energy Coordinator may study and evaluate alternative sources of energy with a view toward the more efficient and economical utilization of existing and potential energy resources.
- **Fence Viewer (Three Openings)** - Fence viewers played an active role in Vermont in the last century. Today, however, fence viewers are called upon to act only in limited situations. On occasion, the Selectboard will call upon the fence viewers to examine a fence line between adjoining properties to determine what portion of the fence must be made, repaired, or maintained by each party. Fence viewers may also be asked to determine where a fence must be placed when it cannot be placed squarely on a property line.
- **Fire Commission (Two Openings)** – The Fire Commission is made up of two citizens, a Selectboard representative and the two fire chiefs who work together to maintain communication between the two departments and the Town. The commission is also charged with helping the departments with town wide long-term fire service planning.
- **Martin Memorial Hall Trustees (Three Openings)** – The trustees are charged with maintaining Martin Memorial Hall. They also schedule and maintain the downstairs meeting space.
- **Parks and Recreation Commission (Three Openings)** – This commission oversees and plans recreation activities for the Town.
- **Planning Commission (Two Openings)** – The Planning Commission is a five-member board that is charged with rewriting the Town Plan (every eight years), reviewing and updating the Zoning Bylaws, and reviewing, updating and enforcing the Subdivision Regulations.
- **Southern Windsor County Regional Planning Commissioner** – Helps Regional Planning advocate for the needs of member towns and seek collaborative strategies to address local, regional, and state opportunities and concerns.
- **Southern Windsor County Transportation Advisory Committee** – Helps advise Regional Planning on regional transportation issues.
- **Southern Windsor/Windham Counties Solid Waste Management District** – Represents the Town of Weathersfield as a voting member of the Solid Waste Management District which is a municipal district dedicated to providing solid waste management authority, services, and planning to its member towns.
- **Surveyor of Wood and Lumber** – The Surveyor of Wood and Lumber is a historic position that used to measure wood and bark to ensure that a full cord was being delivered upon a sale. We still appoint this position for historical purposes.
- **Veterans' Memorial Committee** - Initially organized to fund, design, construct, and maintain the Perkinsville Veterans Memorial Monument, the Veterans Committee is a group of motivated volunteers focused on promoting patriotism, honoring those that have served, and organizing activities to remind people of the sacrifice Veterans have made to keep our homes free and safe.
- **Weigher of Coal** – The Weigher of Coal is another historic position who, when asked, would weigh the coal being delivered to make sure the amount was what was agreed upon. The Weigher would be paid by the requesting party. We continue to appoint this position for historic purposes.
- **Zoning Board of Adjustment (Five Openings)** – The Zoning Board acts as a "quasi-judicial" board; it considers applications for variances and conditional use permits using criteria established in the Zoning Regulations and decides on appeals from decisions made by the Zoning Administrator. The Zoning Board also conducts site plan reviews.

TOWN OF WEATHERSFIELD, VERMONT APPOINTED OFFICIALS

As of December 31, 2017

<u>Title</u>	<u>Name</u>	<u>Term Expires</u>
1879 School House Committee	deForest Bearse BJ Esty Lynn Esty Matthew Keniston Karen McGee Alison Roth	
Acting Town Manager	Westley W. Hazeltine	2018
Animal Control Officer	Cathy Sullivan	2018
Assistant Town Clerk	Marion J. Ballam	2018
Assistant Town Treasurer	Colleen Hammond	2018
Budget Committee	Nancy Heatley	2018
Connecticut River Development Corp.	Neil H. Daniels	2018
Connecticut River Joint Commission Rep.	Nancy Heatley	2018
Conservation Commission	Christina G. Wood Roy Burton Heather Shand Jeff Pelton Howard Beach George Ainley Susan Hindinger	2016 2020 2020
Constable	William Daniels, Chief	2018
Delinquent Tax Collector	Town Manager	ex-officio
Emergency Management Coordinator	Michael LeWallen	2018

TOWN OF WEATHERSFIELD, VERMONT APPOINTED OFFICIALS

As of December 31, 2017

<u>Title</u>	<u>Name</u>	<u>Term Expires</u>
Energy Coordinator	Julia Lloyd Wright	2018
Fence Viewers	Daniel E. Boyer Amy Beth Main Christian Huebner	2018 2018 2018
Fire Chiefs	(AFD) Darrin R. Spaulding (WWVFD) Joshua Dauphin	
Fire Commission	Darrin R. Spaulding Joshua Dauphin Lynn Esty, (resigned 11/17)	ex-officio ex-officio
Fire Warden	Darrin R. Spaulding	2018
Deputy	Joshua Dauphin	2018
Green Up Coordinator	Steve Aikenhead	2018
Health Officer	Ed Morris	2018
Deputy Health Officers	Hal Wilkins	
Highway Committee	Westley Hazeltine Dan Boyer	2018 2018
Housing Rehabilitation Revolving Loan Representative		
Land Use Administrator	Hal Wilkins	2018
Martin Memorial Hall Trustees	Janet Bristol Marilyn T. Houghton Edith L. Stillson	2018 2018 2018
Parks and Recreation Commission	Susan A. Boyer Carol S. Orth Julia Lloyd-Wright Michelle Grald Kelly Murphy Mark Richardson	2018 2018 2018 2018 2018 2018
Planning Commission	Julie Schmitz Michael Todd Nancy Heatley Paul Tillman Julia Lloyd Wright, alternate	2018 2019 2020 2020

TOWN OF WEATHERSFIELD, VERMONT APPOINTED OFFICIALS

As of December 31, 2017

<u>Title</u>	<u>Name</u>	<u>Term Expires</u>
Police Chief	William Daniels	
Pound Keeper	Cathy Sullivan	2018
Road Commissioner	Westley W. Hazeltine	2018
Southern Windsor County Regional Planning Commissioner	Peter M. Daniels	2018
Southern Windsor County Transportation Advisory Committee Rep.	Vacancy	
Southern Windsor/Windham Counties Solid Waste Mgmt Dist.	Ed Morris	2018
Surveyor of Wood & Lumber	Dan Boyer	2018
Tax Collector	Ed Morris	2018
Town Manager	Ed Morris	2018
Tree Warden	Westley W. Hazeltine	2018
Town Service Officer	Ed Morris	2018
Veterans Memorial Committee	Gloria Ballantine deForest Bearse Henry Cobb, Jr. Bob Dickinson Aaron Fitzherbert Fred Mellish Cookie Shand Ernie Shand Jeff Slade Lisa Slade Edith Stillson	

TOWN OF WEATHERSFIELD, VERMONT APPOINTED OFFICIALS

As of December 31, 2017

<u>Title</u>	<u>Name</u>	<u>Term Expires</u>
Weigher of Coal	Dan Boyer	2018
Zoning Board of Adjustment	Ethan McNaughton	2018
	Willis Wood	2018
	Carl Wyman	2018
	Dave Gulbrandsen	2018
	Jim Cahill	2018

TOWN OF WEATHERSFIELD, VERMONT MUNICIPAL STAFF

Town Manager

Ed Morris

Administration

Shirley Cole, Administrative Secretary
 Darlene Kelly, Finance Director
 Colleen Hammond, Accounting/Personnel Clerk [PT]
 deForest Bearse, Recording Secretary [PT]

Planning

Hal Wilkins, Land Use Administrator [PT]
 Julia Lloyd Wright, Recording Secretary [PT]

Police

William Daniels, Chief of Police
 Larry Muldoon, Police Officer
 Martha Morse, V.I.B.R.S. Clerk [PT]
 Walter Morancy, Special Police Officer [PT]
 Timothy McNamara, Special Police Officer [PT]
 Steve Neily, Special Police Officer [PT]
 Joshua Esty, Special Police Officer [PT]

Highway Department

Westley Hazeltine, Public Works Superintendent
 Ryan Pelletier, Mechanic
 Ray Stapleton, Grader Operator
 John Esty, Truck Driver/Laborer
 Ray Moore, Equipment Operator/Truck Driver/Laborer
 Donald Huntley, Equipment Operator/
 Truck Driver/Laborer
 Alexander Longtin, Truck Driver/Laborer

Solid Waste Management Facility

Tyler Waters, Station Operator [PT]
 James Mericle, Station Attendant [PT]

Library

Mark Richardson, Library Director
 Judith Topolski, Library Assistant [PT]
 Glenna Coleman, Youth Librarian [PT]

[PT = Part-time]

TOWN MEETING WARNING

TOWN OF WEATHERSFIELD, VERMONT WARNING FOR THE ANNUAL TOWN MEETING *Saturday, March 3rd and Tuesday, March 6, 2018*

The legal voters of the Town of Weathersfield, Vermont, are hereby notified and warned to meet at the Weathersfield School, 135 Schoolhouse Road in Ascutney, in the Town of Weathersfield, Vermont, on Saturday, the 3rd day of March, 2018, at 12:30 P.M., to act on the following articles:

Article 1: Shall the voters of the Town of Weathersfield accept the reports of the Town's officers for the period from July 1, 2016, through June 30, 2017?

Article 2: Shall the voters of the Town of Weathersfield exempt from Town property taxation the land and building owned by the Vermont State Grange, located at Map No. 07, Block No. 02, Parcel No. 53.00, for a period of five years in accordance with the provisions of Title 32, Section 3840, of the Vermont Statutes Annotated?

Article 3: To transact any other business deemed proper when met.

Voting by Australian ballot will be conducted in Martin Memorial Hall, at 5259 U.S. Route 5 in Ascutney, on Tuesday, the 6th day of March, 2018. [The polls will open at 10:00 A.M. and close at 7:00 P.M. on that date], to act on the following articles:

Article 4: To elect all Town officers as required by law.

Moderator - One Year
Select Person - Three Years
Select Person - Two Years
Select Person - Two Year (One Remaining)
Lister - Three Years
Trustee of Public Funds - Three Years
Town Agent - One Year
Town Grand Juror - One Year
Cemetery Commissioner - Five Years
Library Trustee - Three Years
Library Trustee - Three Years

Article 5: Shall the voters of the Town of Weathersfield approve the expenditure of \$1,485,018 for the support and operation of the Town's General Fund?

\$1,057,805 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.

Article 6: Shall the voters of the Town of Weathersfield approve the expenditure of \$1,111,653 for the support and operation of the Town's Highway Fund? \$922,053 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.

Article 7: Shall the voters of the Town of Weathersfield approve the expenditure of \$270,935 for the support and operation of the Town's Solid Waste Management Facility? These monies shall be raised by non-tax revenues.

Article 8: Shall the voters of the Town of Weathersfield appropriate the sum of \$50,000, to be deposited into the Highway Maintenance Reserve Fund? [Not in Budget]

Article 9: Shall the voters of the Town of Weathersfield appropriate the sum of \$20,000 to be deposited into the Fire Equipment Motorized Reserve Fund? [Not in Budget]

Article 10: Shall the voters of the Town of Weathersfield appropriate the sum of \$5,000 to be deposited into the Fire Equipment and Gear Reserve Fund? [Not in Budget]

Article 11: Shall the voters of the Town of Weathersfield appropriate the sum of \$7,500 to be deposited into the Police Cruiser Reserve Fund? [Not in Budget]

Article 12: Shall the voters of the Town of Weathersfield appropriate the sum of \$2,683 to support the activities of the HCRS? [Not in Budget]

Article 13: Shall the voters of the Town of Weathersfield appropriate the sum of \$1,200 to support the activities of the SEVCA? [Not in Budget]

Article 14: Shall the voters of the Town of Weathersfield appropriate the sum of \$500 to support the activities of WISE? [Not in Budget]

Article 15: Shall the voters of the Town of Weathersfield appropriate the sum of \$750 to support the activities of the Vermont Association for Blind and Visually Impaired? [Not in Budget]

Dated at Weathersfield, Windsor County, Vermont this 18th day of January, 2018.


Kelly Murphy, Chairperson

Peter Cole, Vice-Chairperson

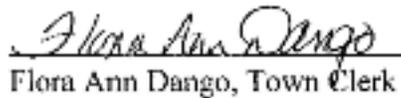

Amy Beth Main, Board Clerk


Dan Boyer, Select Board Member


Tom Leach, Select Board Member

ATTEST:

Received at the Town of Weathersfield
this 18 day of January, 2018.


Flora Ann Dango, Town Clerk

WEATHERSFIELD, VERMONT
TOWN CLERK'S OFFICE
 674-9500

ELECTED POSITIONS OPEN FOR MARCH 6, 2018 AUSTRALIAN BALLOTING

Petitions taken out for nomination of elected town officers:

<u>POSITION</u>	<u>TERM</u>	<u>CANDIDATES FILED</u>	<u>PETITION OUT/RETURNED</u>	
Moderator (Town)	1 yr/March 2018-2019	C. Peter Cole	12/14	1/25
Town Clerk	3 yr/March 2018-2021	Flo-Ann Dango	12/14	1/24
Town Treasurer	3 yr/March 2018-2021	Steven A. Hier	12/14	1/24
Selectboard	3 yr/March 2018-2021	John Arrison	12/14	1/22
Selectboard	2 yr/March 2018-2020	Kelly Murphy	12/14	1/29
Selectboard	2 yr/March 2018-2020 (1 year remaining)	Thomas Leach	1/3	1/10
Lister	3 yr/March 2018-2021	Lynn Esty	12/20	1/22
Trustee of Public Funds	3 yr/March 2018-2021	Steven A. Hier	1/4	1/29
Town Agent	1 yr/March 2018-2019	Flo-Ann Dango	1/4	1/29
Town Grand Juror	1 yr/March 2018-2019	Carolyn A. Hier	1/4	1/29
Cemetery Commissioner	5 yr/March 2018-2023	Robert G. Holtorf	1/17	1/29
Library Trustee	3 yr/March 2018-2021	Anne Parent	1/16	1/29
Library Trustee	3 yr/March 2018-2021	Ulrike Henderson	1/22	1/29

SCHOOL POSITIONS OPEN

Petitions taken out for nomination of elected school officers:

Moderator (School)	1 yr/March 2018-2019	C. Peter Cole	12/14	1/25
School Director	3 yr/March 2018-2021	Sean Whalen	1/18	1/25
School Director	1 yr/March 2018-2019	Jacqueline Antonivich	1/6	1/24
School Director	1 yr/March 2018-2019	VACANCY		

TOWN MANAGER'S REPORT

This past year the Town has had to deal with a few unplanned changes, while town leadership turned its focus to future planning. The first change started with the upgrades at the Transfer Station. Soon after Town Meeting we were informed that Windham Solid Waste, our recycling contractor, was going out of business. The town staff had already started researching different ways to handle our recycling and solid waste needs, so we were able to quickly analyze our results and make the decisions needed to implement the appropriate changes. In early July a new compactor was installed, and single sort recycling was implemented. We also took this opportunity to redesign the Transfer Station.

We have also had many staff changes this year. Most of the changes have been in the finance department with turnover in the Accounting/Personnel Clerk position and the loss of our Town Accountant in late September. After the loss of two Accounting /Personnel Clerks, Colleen Hammond stepped up from the Assistant Treasurer's position to add some stability to this position. The position of Town Accountant transitioned to a position of Finance Director, and Darlene Kelly has recently been appointed to this new position.

Another staff change that we are currently dealing with is the retirement of Wes Hazeltine, our Highway Superintendent, who announced he would be retiring on April 5th, 2018. I would like to wish Wes a happy retirement and thank him for his 45 years of service to the Town of Weathersfield. After a thorough search, it has been decided to promote Raymond Stapleton to the position of Highway Superintendent.

Other than the changes we had to deal with, much of the year was devoted to future planning. Some of the projects that were started are: Village Revitalization, Community Development, Town Forest Planning, and planning for the Municipal Storm Water Permit (Act 64).

During the Village Revitalization planning, the Town hosted four public workshops to gather information on what citizens would like as we work on revitalizing the Village of Perkinsville and Ascutney. I took the oppor-

tunity to use these workshops to introduce my Community Development Plan to those in attendance. My Community Development Plan is to use the Town's convenient location, unique history, and natural resources (outdoor recreation opportunities and natural beauty) to build a sense of community and encourage others to visit our Town.

This past summer, the Town received a grant to plan the use of our 300-acre Town Forest that is located just south of the Ascutney State Park. Weathersfield is one of ten Towns across the state that received this state grant for town forest planning. We hosted our first public forum in January and will continue asking for public input on what activities the community would like to see offered on this property.

Finally, we have been working towards the implementation of the state mandated Municipal Storm Water Permit (Act 64) and new road standards that accompany it. This act mandates many changes in the way ditches are built, and how roads will be maintained. We have received a grant to complete a road inventory this Spring and will use this inventory to help redevelop a long-term capital plan. You may notice we have increased the Highway budget to address this mandate and to re-focus our efforts on rebuilding our roads.

Town leadership continues to try to balance rebuilding infrastructure and funding reserves. Building reserve balances are an important part of tax stabilization. By using these reserves during years with higher capital expenses and refunding them when less funding is needed, we can get to a point where the same amount of funding is needed year to year for the purpose of purchasing large capital purchases.

Next year will have a focus on future planning with the hopes of creating a long term strategic plan and the creation of a new long-term capital plan. Thank you for the opportunity to serve the Weathersfield community.

Ed Morris
Town Manager

SELECT BOARD REPORT

During the summer and fall of 2017, Weathersfield residents participated in several opportunities to share their visions for our community's future, including attendance at four community forums and completion of a town-wide survey. These initial listening sessions will provide a foundation for the creation of a strategic plan in the coming year. **Thank you to everyone who took the time to complete the survey or attend the forums!** A summary of these opinions, as well as a review of the historical trends in revenue, expenditures and reserves will be part of the Town Meeting presentation on March 3, 2018.

In the interim, the Select Board, Town Manager and Department Supervisors prepared the latest budget, taking into consideration our current community demographics, School budgeting process, and State-mandated, yet unfunded, initiatives. While greater explanation will be provided at Town Meeting, we share the following summaries:

- **Law Enforcement Services:** Anticipated revenue sources were adjusted to realistically reflect the department's current safety priorities within the community, resulting in a 22 percent revenue reduction. A slight wage increase will occur to more accurately reflect the area's competitive labor market, resulting in the **total budget increasing 1.3 percent over last year.**

- **Fire Services:** Each year an appropriation is provided to Weathersfield's volunteer nonprofit fire departments, to assist in funding their general operations, such as oil, electricity, etc. In addition to these appropriations, the Town allocates funds through the Fire Commission to directly pay for insurance, dispatch services, fuel, dry hydrants, workers' compensation, etc. From 2015 to 2017, the individual appropriations to each department increased from \$20,000 to \$22,500. In 2018, an additional \$10,000 was extended, totaling \$32,500 per department, for the purchase of hose and turnout gear for fire fighters. The FY19 budget includes \$2,000 to implement a hose testing protocol for both fire departments, and the appropriation of \$22,500 includes an additional \$5,000 for designated safety gear. The Town will provide an estimated \$175,913 in combined funding of fire services, which is a **4.4 percent budget decrease under last year.** It should be noted that this total does not encompass all necessary funds to provide fire services to the community, as each nonprofit organization has its own operating budget. Work is currently underway to identify an

approximate and comprehensive total of fire services provided to the community.

- **Weathersfield Proctor Library:** The Library Board of Trustees establishes the budget and programs, which can be found within their specific component.

- **Highway Services:** As with all departments, revenues were scrutinized to identify more realistic expectations. Staff hours, previously serving other department needs, such as the transfer station, will re-focus resources on road maintenance in the coming year. Expenditures are budgeted to increase for road materials and contract work, due to the looming impact of Act 64, an unfunded, State-mandated initiative to improve Vermont's water quality through road structure and water diversion requirements. Also, included in the expenditures are \$10,000 for guard rail additions in high need areas of town, and \$27,000 for culverts, which contains a grant match for the Baltimore Road culvert project, which had a total project cost of over \$200,000. In total, the **highway services budget is anticipating a 4.8 percent increase over last year.**

- **Administrative Services:** Adjusted expenditures within the administrative budget focus on technology and communications in the coming year. The Town will prepare for a new website. Anyone searching for information on the current site knows the frustration in finding basic information. Priorities with the new site will be user-friendliness for all age groups, documents organized in an easy to access and understandable way, department pages that will provide monthly updates and important project impact alerts to community members, and efficiencies in automation. In addition to the website, the Town will replace an aging computer server. The total **administrative services budget has decreased 2.4 percent under last year.**

- **Solid Waste:** Revenues were adjusted to reflect a more realistic expectation of income from punch card purchases. With implementation of the "Zero-Sort" program, there's been an increase in recycling efforts (a good thing!) which may cause a subsequent decrease in bagged solid waste and less money collected from purchased punch cards. In addition, the recycling market is always a volatile variable, so a conservative approach to income is most beneficial. With the renovation of the transfer station completed and shift to Zero-Sort, expenses have decreased in highway staff time and resources. **The budget overall is decreased by 7.8 percent from last year.**

- **Listers/Planning/Town Clerk:** While the Town Clerk's budget decreased 4.9 percent, the Treasurers' budget increased .4 percent, and the **Planning/Zoning budget increased 3.2 percent over last year**, the largest percentage increase will be found in the **Listers budget of 12.9 percent**. The Listers software budget includes \$3,500 for a GIS software implementation update, which will enable residents to obtain parcel and mapping information from their own home computer. The Lister's budget also includes \$6,000 for town parcel mapping, which is completed intermittently.

Overall, the total Town budget represents a 2.3 percent increase over last year, or an increase of approximately \$15 in tax obligations on a \$100,000 home. We look forward to discussing the greater detail of the budget with community members on March 3rd.

MUNICIPAL TAX RATE EXPLANATION

Below is a summary of the Tax rate computation worksheet that follows, breaking down the impact to the average homeowners' actual tax bill.

The proposed budgets will increase the municipal tax rate by 2.3 percent over last year which means a \$15 increase to the overall tax bill for a resident with a home valued at \$100,000. The increase is attributable to the following: general fund (including admin, library, lists, planning, town clerk, fire and police) for an in-

crease of \$7.80, highway fund would increase \$6.90 and county and local education would increase \$.15 each for the total of \$15 per \$100,000 in value.

If the voters choose to vote in the separate articles for reserves and social service funding this would be a \$29 increase to the proposed budget above or a \$44 increase to the overall tax bill for a house valued at \$100,000; resulting in a 6.8 percent increase over last years total budget. The difference of \$29 is allocated as follows: motorized fire apparatus reserve fund would add an additional \$6.63, Fire equipment and gear reserve \$1.65, police cruiser \$2.48, highway \$16.57 and social service agencies \$1.70.

FY2019 Estimated Municipal Tax Rate Computation

General Fund

Expense (net)	cost	cents on tax rate
General Fund	\$ 1,057,805	0.3507
Motorized Fire Apparatus Reserve Fund	\$ 20,000	0.0066
Fire Equipment and Gear Reserve Fund	\$ 5,000	0.0017
Police Cruiser Reserve Fund	\$ 7,500	0.0025
4 social service agencies	\$ 5,133	0.0017
Subtotal General Fund Taxes	\$ 1,095,438	0.3632

Municipal Grand List: \$3,015,951; each penny on Grand List raises \$30,160; assumes no increase in Grand List in FY19.

Article 5
Article 9
Article 10
Article 11
Articles 12 - 15: four social service agencies

Highway Fund

Expense (net)	cost	cents on tax rate
Highway Fund	\$ 922,053	0.3057
Highway Equipment Reserve Fund	\$ 50,000	0.0166
Subtotal Highway Taxes	\$ 972,053	0.3223

Article 6
Article 8

Soild Waste

Expense	cost	cents on tax rate
Solid Waste Fund	\$ 270,935.00	
Subtotal Solid Waste Taxes	\$ 270,935.00	0.0000

Article 7

Total Municipal Tax Rate

Total Taxes to be Raised	cost	cents on tax rate
General Fund	\$ 1,095,438	0.3632
Highway Fund	\$ 972,053	0.3223
Solid Waste Fund	\$ 270,935	0.0000
County Taxes	\$ 23,133	0.0077
Local Education Taxes	\$ 17,191	0.0057
Total Municipal Taxes to be Raised	\$ 2,378,750	0.6989

\$15,169 + \$7,964 courthouse improvement bond payment
Voter approved educational tax exemptions for grange, WWVFD, veterans, etc.

Other Taxes & Fees

Waste Management Fee	\$80,550	\$50/parcel
----------------------	----------	-------------

Fiscal Year	Tax Rate	% Change from Previous Year
FY19	0.6989	6.8%
FY18	0.6544	4.2%
FY17	0.6282	5.3%
FY16	0.5963	-0.1%
FY15	0.5970	5.2%
FY14	0.5674	-6.1%
FY13	0.6045	-2.6%
FY12	0.6207	0.6%
FY11	0.6167	5.7%
FY10	0.5832	0.7%
FY09	0.5790	

Municipal Taxes on \$100,000 house (without educational taxes)	Increase/Decrease
699	\$44
654	\$26
628	\$32
596	-\$1
597	\$30
567	-\$37
605	-\$16
621	\$4
617	\$33
583	\$4
579	

If all articles pass, the estimated Municipal Tax Rate will increase by 6.8% in FY19.

Financial Reports

Comparative Budget Report -- General Fund -- Revenues

	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
REVENUES				
Tax Related				
Tax Revenue	\$ 916,560	926,655	1,073,515	1,057,805
Int on Current Taxes	26,822	20,408	22,000	20,500
Other on Current Tax	0	15	0	0
St Curr Use/Hold Harm Pym	67,600	73,026	68,000	72,000
Appropriation Revenue	28,360	28,360	0	0
Penalty Delinq Taxes	14,000	15,055	14,000	14,000
Interest Delinq Taxes	30,000	19,317	22,000	20,000
Other Delinquent Tax Reve	4,000	0	4,000	4,000
Pilot St VTrans	3,800	4,631	4,400	4,500
Pilot St Forest and Parks	6,200	5,740	3,500	5,500
Pilot St Fish and Wildlif	5,400	5,242	5,500	5,400
County Tax	17,500	17,414	17,500	17,400
County Courthouse Improve	7,900	7,900	7,900	7,900
Flood Compact PILOT	10,092	10,092	10,092	10,254
Flood Compact Lease	400	0	0	0
Fed Land Management PILOT	0	2,947	0	0
Interest Earned Checking	400	1,091	1,200	1,100
Transfr from Fund Balance	30,000	0	0	0
Miscellaneous Revenue	10	23	0	0
	1,169,044	1,137,916	1,253,607	1,240,359
Town Clerk				
Preservation/Restore Fees	2,400	2,283	2,400	2,400
Vault Fee Revenue	4,000	4,636	4,000	4,000
Marriage License Fees	350	150	150	150
Liquor Licenses	400	395	400	400
Vt Motor Vehicles Regs	100	186	150	150
Fees From Hunting/Fishing	30	72	60	70
Green Mountain Passport	20	38	30	30
Trans Fr Preserva Fund	4,800	0	2,500	2,500
Land Records	16,800	15,195	16,800	16,800
Land Record Computerizati	3,500	4,212	4,800	4,800
Land Postings Revenue	85	90	100	100
Transfr Voting Equip R	500	0	0	0
Transfer from Comp. Fund	3,500	3,575	4,000	5,000
Transfer fr Vault Reserve F	2,000	0	2,000	2,000
Dog Lic Fees & Rab.Contrl	2,500	2,307	2,500	2,500
Miscellanous Fees	200	98	200	200
	41,185	33,238	40,090	41,100
Board of Listers				
Lister income other source	20	0	0	0
Act 60 Listers Revenue	15,920	15,694	15,920	15,700
Revenue fr Reserve	15,000	0	0	7,220
	30,940	15,694	15,920	22,920
Planning and Zoning				
Zoning Permits Income	4,000	4,644	5,000	5,000
Zoning By-Laws Income	6	0	0	0
Zoning Fines & Penalties	25	0	0	0
	4,031	4,644	5,000	5,000
Other Income				
Reimb for Perkinsville In	175	175	175	175
Reimb Town Sprt Solid Was	21,650	21,650	21,650	18,750
AFD#2 Wtr Tw n Admin Suppo	3,000	6,470	4,000	4,000
Town Land Rental	10	500	500	500
	24,835	28,795	26,325	23,425

Comparative Budget Report -- General Fund -- Revenues

Police Revenue				
Police Fines	24,000	8,842	15,000	10,000
Corps of Engineers	8,400	7,560	9,000	8,500
Sale of Equip & Vehicles	0	9,625	0	0
Police Contracted Patrol	0	12,255	0	0
Loan Proceeds	0	34,000	0	0
Other Police Revenue	400	1,527	400	400
Grant Reimb:OP Enforcemen	100	4,685	100	100
Grant Reimb: DUI Enforcem	100	6,173	100	100
	33,000	84,667	24,600	19,100
Animal Adoption Fees	10	0	0	0
Fire Revenue				
Ascutney Fire Dept. Haz M	250	4,475	250	250
AVFD Insurance Reimb	250	2,637	2,816	2,666
AVFD Fuel Tax Reimburseme	200	0	0	0
WW Fire Dept Revenue Haz	500	1,963	250	250
WWFD Insurance Reimb	250	1,739	1,535	1,500
WWFD-Disposal of Equipmen	20,000	15,533	0	0
WWFD-Trnsf frm Cap Reserv	146,000	146,000	0	0
WWFD-New Loan Proceeds	229,000	229,000	0	0
	396,450	401,347	4,851	4,666
TOTAL GENERAL FUND REVENUES	1,699,495	1,706,301	1,370,393	1,356,570

Comparative Budget Report -- General Fund -- Expenditures

EXPENDITURES	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Town Administration				
Selectboard	\$ 2,500	2,500	2,475	2,500
Town Manager Salary	70,000	70,799	72,100	73,543
Secretary Wages	39,749	41,082	40,941	41,745
Clerical Employees	0	125	0	0
Town Accountant	49,920	52,128	52,416	54,573
Accts Payable/Payroll	15,076	19,971	18,537	19,063
Recording Secretary	1,944	2,349	2,002	2,048
Vet Recording Secretary	500	243	501	512
Perkinsville Schoolhouse	300	0	300	300
FICA	13,555	14,214	14,456	14,649
VMERS Retirement	8,878	8,872	9,185	9,414
Section 125 Administratio	100	131	100	150
Insurance Benefits	58,772	55,249	52,003	54,503
Employee Wellness Program	0	0	0	0
COBRA Admin fee - Choice	360	435	360	435
Employee Benefits Optout	0	0	0	0
Workmen's Compensation	-1,787	0	850	843
Unemployment Insurance	401	210	371	359
Office Supplies	6,000	4,813	6,000	6,000
Postage	6,300	5,543	6,300	6,300
Newsletter	0	0	0	0
Advertising and Legal Not	900	606	900	900
Computer Equipment	2,000	3,248	2,000	10,000
Office Equipment	200	70	200	200
Internet Services	0	0	0	0
LAN Networking Services	5,000	5,037	6,000	13,000
Website Development	2,700	578	0	4,500
Software Purchase	700	1,136	1,200	1,200
Town Report Production	6,000	5,858	6,000	6,200
Awards and Recognitions	1,000	160	1,000	2,100
Tuition and Dues	500	2,590	2,500	4,000
Delinquent Tax Expense	100	3,367	100	100
DTax Legal Expenses	4,000	103	4,000	4,000
Administrative Expense Re	1,500	2,594	2,500	2,500
Public Health Expenditure	50	0	50	50
Selectboard Other Expense	200	79	200	200
Telephone	2,700	2,533	2,700	2,700
Telephone Equip/Maintenan	50	188	50	50
Wireless Services	700	1,364	1,032	1,808
V.L.C.T. Dues	4,058	4,058	4,201	4,311
Legal Fees	3,500	1,288	3,500	3,500
Legal : Town Forest Acces	50	0	0	500
Consultants	500	0	500	500
Copier Lease	2,000	2,071	2,300	2,300
Copier Service/Supplies	2,500	2,253	2,500	2,500
NEMRC Services	2,500	3,146	2,700	3,900
Computer Support	1,500	1,833	500	500
Public Official Liability	4,164	4,325	4,460	4,400

Comparative Budget Report -- General Fund -- Expenditures

	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Liability Insurance	3,138	3,334	3,398	3,400
Employment & Practice Ins	6,690	5,768	6,029	6,029
Crime Insurance	1,912	1,638	1,623	1,635
Over/Under Abated Taxes	10,000	5,544	10,000	10,000
State Appeals/Abatement	0	0	0	0
County Tax	17,500	14,720	17,500	16,500
County Courthouse Bond Pa	7,900	8,056	7,900	8,000
Miscellaneous Expenditure	1,300	2,036	1,200	600
	370,080	368,245	377,640	409,020
Town Treasurer				
Town Treasurer	6,790	6,794	6,993	7,154
Asst Town Treasurer	8,840	7,296	9,105	9,575
FICA	1,196	1,078	1,232	1,280
Unemployment	52	26	46	48
Tax Billing Supplies	650	591	800	800
Advertising	0	0	0	0
Tax Billing Postage	900	850	900	1,500
Tax Billing- NEMRC work	600	500	600	600
Computer Equipment	0	0	0	0
Tuition and Training	150	135	150	150
Expense Reimbursement	500	0	500	350
Dues	50	40	50	50
Annual audit of accounts	13,000	10,852	13,000	12,000
Interest Expense	1,000	2,196	1,000	1,000
	33,585	30,358	34,448	34,581
Town Clerk				
Town Clerk	38,636	38,674	39,811	40,524
Asst. Town Clerk	26,601	28,914	27,399	27,793
Clerical Employees	4,992	1,682	5,142	2,500
FICA	5,373	4,948	5,535	5,625
VMERS Retirement	2,675	2,704	2,756	2,801
Insurance Benefits	15,433	18,069	17,800	15,004
Workmen's Compensation	-583	0	326	324
Unemployment	129	67	112	113
Copier Usage/Supplies/Ser	600	624	600	650
Office Supplies	250	236	250	250
Land Record Supplies	1,500	0	2,500	1,500
Dog License Supplies	400	267	300	500
Land records computerizat	1,750	0	0	0
Land Rec computer. Lease	1,750	3,575	4,000	4,000
Tuition and Training	1,500	1,593	1,500	1,600
Expense Reimbursement	550	511	550	550
Telephone	600	296	400	400
Town Meetings and Electio	6,000	3,577	3,500	6,000
Dues	400	280	400	400
Vault Expense	2,000	0	2,000	2,000
Transfer to Land Rec Comp	3,500	3,500	4,800	2,200
Transfer Rabies Control R	425	425	500	500
Trans to Preservt/Restor	2,400	2,400	2,400	2,400
Vault Fee Tfr to Reserve	4,000	4,000	4,000	4,000
Miscellaneous Expenses	100	0	100	2,000
	120,981	116,342	126,681	123,633

Comparative Budget Report -- General Fund -- Expenditures

	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Board of Listers				
Listers	34,343	32,194	35,373	37,722
Clerical Employees	0	437	0	1,500
Insurances Benefits	443	427	454	466
Workmen's Compensation	-259	0	159	170
Unemployment	0	0	0	0
Equipment	50	370	750	375
Listers Tuition & Train	150	160	150	150
Expense Reimbursement	200	161	200	200
Legal - Listers	0	0	0	0
Town Parcel Mapping	15,000	0	0	6,000
Reappraisal Reserve Accou	15,920	15,694	15,920	15,700
Planning and Zoning				
Administrative Officer	23,963	28,660	29,802	29,995
Administrator Special Pro	0	0	0	
Recording Secretary	2,720	2,673	2,670	2,731
Retirement	982	1,146	1,222	1,214
Insurance Benefits	267	226	303	302
Catamount Health Care	0	0	0	
Workmen's Compensation	-236	0	146	145
Unemployment	115	59	100	100
Supplies	150	157	150	150
Printing	50	277	100	250
Advertising and Notices	450	1,706	750	1,000
Computer Equipment	200	129	0	100
Expense Reimbursement	700	552	700	700
Telephone Cell Phone	0	0	0	
Zoning Bylaws	0	0	0	
Conservation Commission	300	345	350	500
Regional Planning Dues	3,531	3,531	3,531	3,531
Dues and Subscriptions	25	96	120	100
Legal Expense	1,500	4,363	3,000	0
Legal Expense - ZBA	0	650	0	1,500
Legal Expense - Planning	0	275	0	1,000
Legal Expense - Enforceme	0	475	0	1,500
Plan and Bylaw Developmen	1,000	470	1,000	500
Land Use Maps	0	60	0	0
	38,783	48,497	47,428	48,791
Police Department				
Chief of Police	66,380	66,418	68,371	70,491
Police Officers - FT	41,948	47,151	48,519	49,478
Police Officers - OT	4,357	5,483	4,945	5,139
Police Officers - Part ti	34,739	7,503	36,331	36,331
VIBRS Clerk	7,878	3,440	8,114	8,114
Grant: OP Enforcement	100	6,272	100	100
Grant: DUI Enforcement	100	3,256	100	100
Corps of Engineers	2,500	2,205	4,500	4,500
Police Contracted Patrol	0	8,640	0	0
FICA	12,072	11,421	13,065	13,365
Police Retirement	11,629	13,741	12,760	13,090
Insurance Benefits	25,507	26,423	26,113	27,886
Uniforms and Cleaning	2,500	1,994	2,500	2,500
Workmen's Compensation	9,569	9,582	12,604	12,893
Unemployment Insurance	464	239	418	421
Office Supplies	500	431	700	700
Equipment and Supplies	3,500	3,651	5,500	5,500
Tuition and Training	2,500	2,235	2,500	2,500
Expense Reimbursement	900	0	1,000	500
Telephone/Communications	3,500	3,562	3,700	3,000
Dues and Memberships	200	225	200	200
Legal Expense	500	0	500	500
VIBRS	1,858	1,505	1,858	1,858
VLETS	0	240	0	200
Law Enforcement Insurance	11,382	8,944	7,590	6,951
Gen'l Liability Insurance	1,467	1,454	1,435	962
Cruiser Insurance	1,289	1,368	1,911	1,304

Comparative Budget Report -- General Fund -- Expenditures

	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Repairs and Supplies	4,000	2,195	4,000	4,000
Hwy Service to Police	2,200	1,012	2,200	2,000
Armor Vests	0	0	0	0
Cruiser Purchase	0	37,105	0	0
Transfer to Cruiser Reser	5,000	5,000	0	0
Cruiser Debt Service	5,653	5,333	16,667	13,334
Cruiser Debt Service-Int	0	213	872	255
Miscellaneous Expenses	100	47	100	100
	276,892	295,762	300,673	298,773
Animal Control-Contracted				
Animal Control-Contracted	1800	1800	1800	1800
Expense Reimbursement	100	0	0	0
Impound Fees	50	0	0	0
Animal Boarding Charges	200	0	0	200
Veterinary Services	500	371.2	250	250
	2650	2171.2	2050	2250
Emergency Medical Services				
Golden Cross Ambulance	22304	22304	22304	22304
	22304	22304	22304	22304
Fire Commission				
Recording Secretary	810	486	834	845
Fire Warden Stipend	600	300	618	600
FICA	108	37	111	111
Workmen's Compensation	5,127	4,598	3,264	4,380
Unemployment	8	4	7	8
Fire Warden Mileage Reimb	225	23	225	200
Advertising	10	0	0	0
Emergency Management	300	0	300	300
Emergency Mgmt Radios	1,100	0	0	0
Fire Hydrant EI Service	1,100	1,035	1,000	1,000
Legal Expense	500	888	500	500
Dispatching Service	13,890	13,496	14,171	14,455
General Liability Insuran	2,010	2,014	2,007	1,778
Insurance on Vehicles	6,275	5,133	5,423	5,931
Boiler Insurance	275	272	271	274
Fire Insurance	3,467	3,406	3,355	3,352
Hydrant Electric Repairs	100	0	0	0
Dry Hydrant Maintenance	3,000	7,176	3,500	3,500
Highway Serv to Dry Hydra	400	1,470	2,500	2,500
Transf to Dry Hydrant Res	0	0	2,000	2,000
Transf to Fire Equip Rese	22,000	22,000	0	0
Miscellaneous Expenses	100	0	100	500
	61,405	62,338	40,186	42,233
Ascutney Fire				
AVFD Funding	22,500	22,500	32,500	27,500
Hose Testing	-	-	-	1,000
Radio Repeater Fees	1,200	1,000	1,200	1,000
AVFD Fuel	3,500	2,186	3,500	3,000
AVFD Fire Equip Repair	3,500	12,246	7,500	7,500
Highway Service to AVFD	1,500	2,309	2,000	2,000
Insurance Reimb to AVFD	250	-	-	-
Hazmat Revenue to AVFD	250	-	-	-
Hazmat Revenue to Reserve	250	4,475	250	250
	32,950	44,716	46,950	42,250
West Weathersfield Fire				
WWVFD Funding	22,500	22,500	32,500	27,500
Hose Testing	-	-	-	1,000
Radio Repeater Fees	1,200	1,000	1,200	1,000
WWVFD Fuel	2,200	2,231	2,800	2,800
Interest Expense	3,000	216	5,725	4,580
Truck Bond Debt Reduction	10,000	10,000	45,800	45,800
Firetruck Purchase	395,000	390,533	-	-
WWVFD Fire Equip Repair	3,500	3,478	6,500	6,500
Highway Services to WWVFD	1,500	3,607	2,000	2,000
Insurance Reimb to WWVFD	250	-	-	-

Comparative Budget Report -- General Fund -- Expenditures

	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Hazmat Revenue to Reserve	250	1,963	250	250
	439,400	435,528	96,775	91,430
Other Town Expense				
Martin Memorial Hall				
Custodial Wages	7,592	7,592	7,820	7,820
FICA	581	581	598	598
Workmen's Compensation	(65)	410	35	35
Unemployment Insurance	45	22	39	39
Custodial Supplies	1,200	657	500	600
Electricity & Gas	4,400	3,734	4,000	4,000
Heating Fuel Oil	3,200	1,359	2,000	2,000
Water	450	358	450	450
Fire Insurance	7,622	7,476	7,369	7,500
Boiler Insurance	675	670	666	650
Building Maintenance	1,200	621	5,000	1,200
Heating System Maintenc	250	369	250	250
Highway Service to MMH	2,000	1,050	2,000	1,500
Trsf to Unspecified Reser	100	100	-	-
Miscellaneous Expenses	100	-	100	100
	29,350	24,999	30,827	26,742
Lands and Grounds				
Center Grove Maintenance	1,000	-	1,000	2,000
Trsf to Center Grove Rese	-	-	-	-
Parks & Recreation Commis	250	360	500	500
Aid to Residents in Need	2,000	2,000	2,000	2,000
Electricity:Food Shelf	-	-	-	-
Town Parks	4,400	2,915	4,000	4,000
Cemeteries	1,500	1,500	1,500	1,500
250th Town Anniversary	-	-	-	-
Memorial Day	700	668	700	700
Perkinsville School Maint	3,500	1,451	3,500	3,500
Perkinsville School - Hwy	4,000	1,806	4,000	2,500
Debt Serv Perkinsville Sc	49,929	48,713	45,000	-
Debt Serv Perkinsville II	9,223	9,987	-	-
1879 School Debt Srv-Int	-	-	2,475	-
Perkinsville Sch Repairs	-	4,192	-	-
Trsf to PrkSch Captl Resr	100	100	-	-
Misc. - Lands and Grounds	100	-	-	-
	76,702	73,692	64,675	16,700
Appropriations				
American Red Cross	200	200	250	250
Council on Aging	400	400	400	-
Health/Rehabilitative Ser	2,145	2,145	-	-
Meals on Wheels	400	400	400	400
Green Mt RSVP	320	320	-	300
SEVCA	1,200	1,200	1,200	-
VT Association Blind	600	600	750	-
VT Ctr Independent Living	150	150	185	185
M. A. P. P.	-	-	-	450
Visiting Nurses	9,680	9,680	9,680	-
Volunteers in Action	360	360	360	360
Green Up Vermont	120	120	120	120
Northern Vermont RC&D	80	80	-	-
Southeast VT Transit	1,800	1,800	-	-
Vermont Adult Learning	-	-	300	-
Proctor Library Appropria	106,632	106,632	108,874	126,648
Windsor County Partners	480	480	-	480
Windsor Connection Resour	-	-	-	-
SAPA TV	400	400	400	-
Windsor Cnty Youth Srvc	-	-	400	-
	124,967	124,967	123,319	129,193
Total General Fund Expenditures	1,699,248	1,702,469	1,370,393	1,356,570
Total General Fund	-247	-2,479	0	0

Town of Weathersfield 2018-2019

Comparative Budget Report- Highway Fund

	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Revenues-Highway				
Tax Revenue	\$ 803,873	803,986	857,813	922,053
Appropriation Revenue	56,983	56,983	-	-
State Aid To Highway	140,000	142,876	140,000	142,000
Driveway Permits	40	150	100	100
Overweight Permits	230	220	200	200
Sale of Equip & Vehicles	-	14,000	-	-
Transfr from Fund Balance	-	-	-	-
HWY RSRVs used for Purch	-	47,918	-	-
Miscellaneous Income	-	1,252	-	-
Services to Other-School	10	-	-	-
Serv to Other Solid Waste	30,000	32,126	30,000	25,000
Serv to others Antifreeze	50	-	-	-
Serv to Other Perk School	4,000	1,806	4,000	2,000
Solid Waste Recycl Trips	50	-	-	-
Hwy Serv to MM Hall	2,000	1,050	2,000	1,000
Highway Service to Librar	1,000	134	1,000	500
Hwy Serv to SWD-Admin Sup	6,250	6,250	13,847	7,000
Serv to Other AFD#2	-	457	-	-
Service to Others Police	2,200	1,331	2,200	2,000
Service to Other Dry Hydr	400	2,484	2,500	2,200
Service to Others WW Fire	1,500	3,025	2,000	2,000
Srv to WWFD Diesel	2,000	1,723	2,800	2,800
Service to other Ascutney	1,500	2,309	2,000	2,000
Hwy Serv to Center Church	-	-	-	800
Total Highway Fund Revenues	1,052,086	1,120,082	1,060,460	1,111,653
Expenditures-Highway				
Superintendent	\$ 60,000	73,881	61,803	64,893
Regular Wages	191,568	193,832	205,762	208,419
Overtime Wages	36,000	36,380	36,000	36,720
Accrued Vacation Expense	-	-	-	-
FICA	21,999	22,888	23,223	23,718
Retirement	13,949	12,193	14,606	14,915
Insurance Benefits	101,740	111,405	121,019	154,470
Employee Benefit Option	-	-	-	-
Uniforms & Cleaning	4,650	4,396	4,649	4,500
Workmen's Compensation	26,327	25,330	31,237	29,981
Unemployment Insurance	595	338	575	572
Office Supplies	1,075	699	1,000	1,000
Highway Advertising	750	143	750	750
Computer Equipment	-	421	2,000	2,000
Internet Services	550	540	550	600
Training and Conferences	500	105	500	500
Electricity	4,000	3,466	4,000	3,500
Telephone/Pager Service	2,400	1,976	2,400	2,100
Antenna Phone Line	200	168	200	200
Radio Repairs	250	-	250	250
Security System	600	-	-	600
Security System Maint	100	-	-	100
Legal Expense	500	833	500	500
Equipment Rental	100	-	100	100
Contract Work	10,000	2,793	5,000	10,000
Antenna Electric Service	300	251	300	300
Summer Mowing	6,500	6,500	10,000	10,000
Insurance - Covered Bridg	10,136	10,002	9,868	9,868
Insurance - Liability	5,619	5,450	5,278	5,278
Insurance - Vehicle	9,411	8,096	8,608	8,129
Insurance - Boiler	272	272	270	265
Fire Insurance	3,439	3,390	3,342	3,342
Expense Reimbursement	1,500	249	1,500	500
Diesel Fuel	52,000	30,814	55,000	40,000

Comparative Budget Report- Highway Fund

	Audited			
	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Gasoline	4,200	3,673	4,000	4,200
Repairs & Supplies	55,000	38,335	60,000	50,000
Grader & Snow Plow Blades	10,000	6,485	10,000	8,000
Equipment	1,500	-	1,500	500
Safety Equipment	3,000	1,662	3,000	3,000
Garage Tools	1,000	-	1,000	1,000
Reconstruct/Pave Class 3	100	-	-	-
Paving repairs	2,000	49,456	1,000	1,100
Reconstruct/Pave Class 2	-	-	-	-
Salt	48,000	46,314	48,000	48,000
Gravel Purchase	80,000	67,030	80,000	100,000
Chloride	18,000	20,025	18,000	20,000
Guard Rails	1,000	-	1,000	10,000
Culverts	7,000	-	7,000	27,000
Culverts - Thrasher Rd	-	-	-	-
Road Signs	2,000	1,124	2,000	1,000
Reclamation and Other Exp	1,000	-	1,000	1,000
2013 Flood Repair	-	-	-	-
Building Maintenance	1,000	1,820	5,000	2,000
Fees and Permits	100	27	100	100
Storm Water Permits	100	-	100	2,600
Highway - Wellwater	375	-	1,000	1,000
Debt Service Med Duty Trk	-	-	-	-
Debt Service Light Duty T	12,367	12,367	11,667	11,666
Debt Service Dump Truck	-	-	-	233
Debt Service Grader	33,988	33,988	33,988	33,988
Debt Service Backhoe	-	-	-	-
Debt Service 6 Wheeler	-	-	-	34,000
Debt Service 10 Wheeler	40,633	39,868	38,333	-
Bank / Lease Fees	-	-	-	-
Grader Purchase	-	-	-	-
Debt Serv Light DutyT-Int	-	-	467	-
Debt Service 6 Wheeler-Int	-	-	-	500
Debt Service 10 Whlr-Int	-	-	1,533	-
Debt Service Well/Furnace	19,983	18,334	19,433	18,332
Debt Serv Well/Furnace-In	-	1,100	-	367
Truck Purch/Replace	-	-	-	-
Truck Purchase 2016 F350	-	-	-	-
Miscellaneous Expenses	-	71	-	-
	909,376	898,489	959,411	1,017,656
Maintenance of Equipment				
Mechanic Wages	39,520	39,527	40,706	41,520
Overtime	6,000	6,064	6,000	6,120
FICA	3,482	3,405	3,573	3,645
Retirement	1,866	1,824	1,915	1,954
Insurance Benefits	8,633	9,051	8,962	9,564
Workmen's Compensation	3,466	3,632	4,806	4,607
Unemployment	99	33	87	87
Gasoline	-	979	-	-
Oil and Grease	5,000	6,538	5,000	7,000
Equip and Garage Maint	3,000	2,182	3,000	2,500
Tires	15,000	1,024	15,000	7,000
Chains	12,000	4,619	12,000	10,000
	98,066	78,878	101,049	93,997
Transf to Hwy Capt Maint	15,000	15,000	-	-
Transf to Hwy Equipment	22,000	22,000	-	-
Recover Prior Fund Bal	7,644	-	-	-
Total Highway Expenditures	1,052,086	1,014,367	1,060,460	1,111,653
Total Highway Fund	-	105,715	-	0

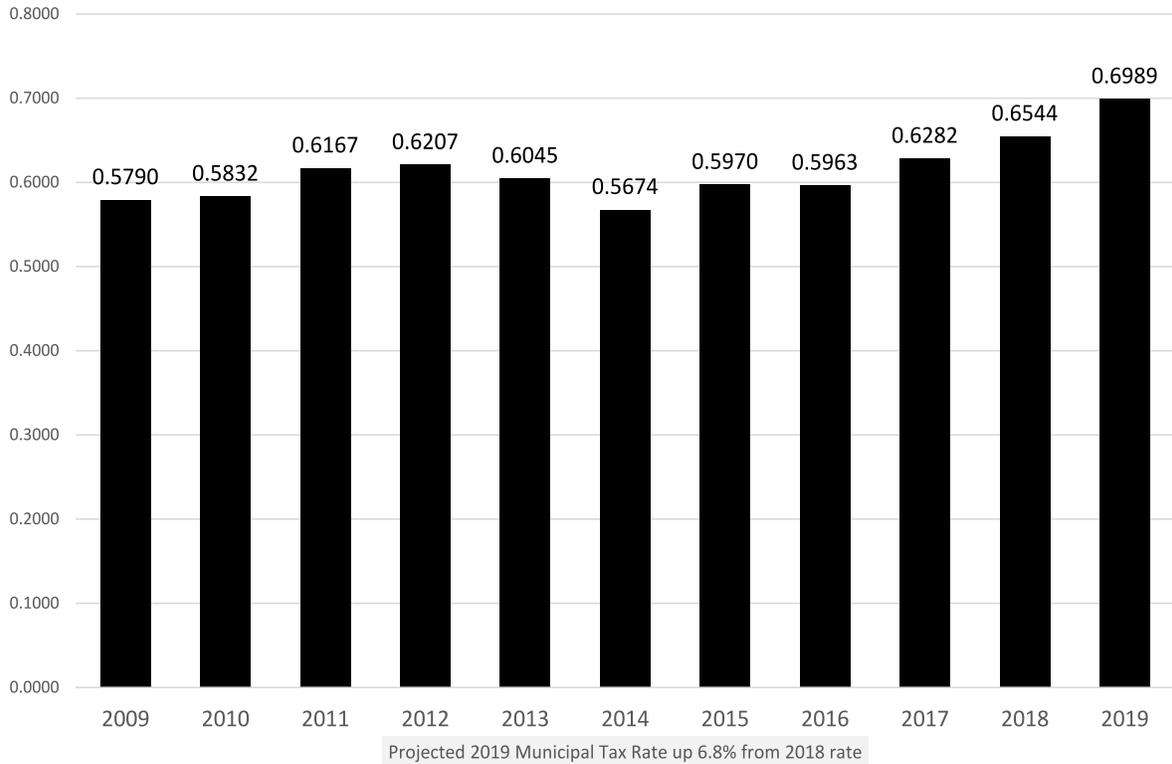
Comparative Budget Report-Solid Waste

	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Revenues-Solid Waste				
Solid Waste Assessment	\$ 76,750	76,750	76,750	80,550
Reading Assessment	15,529	18,635	18,635	18,635
West Windsor Permits	15,000	-	18,000	15,000
Solid Waste Tokens	168,000	130,447	168,000	140,000
Solid Waste-Reading	2,900	4,813	2,900	3,500
Solid Waste-Wst Windsor	8,750	24,935	8,750	8,750
Solid Waste-Duplicates	450	273	450	350
Tire Disposal Fees	150	-	150	150
C & Demo disposal income	125	-	125	-
Recycling Income	4,600	4,255	-	4,000
Transfer from Fund Balanc	-	-	-	-
Misc Revenues	10	-	-	-
Total Solid Waste Revenues	292,264	260,107	293,760	270,935
Expenditures- Solid Waste				
Operators Wages	\$ 20,611	22,828	23,195	24,024
Attendants Wages	15,548	13,108	16,015	16,454
Solid Waste Overtime Wage	50	139	-	100
Vacation Expense	-	-	-	-
FICA	2,766	2,797	2,999	2,913
Retirement	1,483	1,465	1,608	1,561
Insurance Benefits	653	387	493	6,773
Catamount Health Care	-	-	-	-
Uniforms & Cleaning S.W.	650	774	650	800
Workmen's Compensation	5,173	4,534	5,838	5,970
Unemployment Insurance	191	96	167	169
Supplies	200	148	200	200
Permits/Disposal Tickets	1,000	807	1,000	1,000
Advertising	100	282	100	100
Expense Reimbursement	100	-	100	100
Electricity	1,600	1,295	1,700	1,600
Telephone	500	553	600	600
Heating Fuel	-	-	-	-
Legal Expense	100	-	100	100
Contractual Rental Expens	500	160	500	1,700
Tippage	63,000	56,202	63,000	60,000
Construction Demo Dispos	22,000	16,490	20,000	21,000
Battery Disposal Program	-	-	-	-
Compactor Hauler Trash	21,000	9,331	10,000	10,000
Compactor Hauler C&D	-	6,687	9,000	9,000
Liability Insurance	990	954	922	922
Vehicle Insurance	648	642	637	637
Boiler Insurance	23	24	23	23
Fire Insurance	262	260	254	254
Safety Equipment	500	350	500	400
Article 13-09 Shed Baler	-	-	-	-
Facility Construct/Mainten	1,200	4,405	1,200	1,000
Highway Service /Station	30,000	26,333	30,000	25,000
Hwy Recycling Trips	-	-	-	-
Highway Support	6,250	6,250	13,847	7,000
Town Office Support	21,650	21,650	21,650	18,750
Permitting Fees/Expenses	100	-	100	100
Annual Audit of accounts	4,333	2,575	4,333	2,800
Transfer to Fund Balance	-	-	-	-
Depreciation	2,100	2,060	5,060	3,500
Miscellaneous Expense	100	-	100	100
	225,381	203,587	235,891	224,650
Expenditures-Recycling				
Contracted Recycling	-	-	-	-
Contracted Recycling	40,000	27,171	30,000	30,000
Recycling Expense	5,000	8,562	5,000	5,000
Disposal of Tires	2,000	904	2,000	1,500
Repairs and Supplies	1,200	523	1,200	1,000
Maintenance	500	-	500	500
Recycling Building	-	-	-	-
Trsf Redemption Program F	-	-	-	-
	48,700	37,160	38,700	38,000
Transfer to S.W. Reserve	20,496	2,000	19,169	8,285
Total Solid Waste Expenditures	294,577	242,747	293,760	270,935
Total Solid Waste Fund	(2,313)	17,360	-	(0)

Comparative Budget Report- Proctor Library

	Budget FY- 2017	Actual FY-2017	Budget FY-2018	Budget FY-2019
Revenues-Library				
Library Tax Revenue	106,632	106,632	108,874	126,648
Library Revenue	45	-	-	-
Library Miscellaneous	50	-	-	-
Library CD Interest	50	32	50	-
E-Rate Telephone Reimb	500	-	-	-
E-Rate Internet Reimb	1,500	514	1,500	1,500
Copies-Printing Revenue	300	265	300	300
Total Revenues-Library	109,077	107,443	110,724	128,448
Expenditures-Library				
Librarian Wages	\$ 33,500	33,496	34,207	45,478
Substitute Librarian Wage	-	-	-	-
Interim Library Director	-	-	-	-
Library Assistant	7,000	8,258	7,210	7,354
Youth Serv Librarian Wage	6,500	1,507	6,560	6,391
Library Custodial Wages	2,600	2,600	2,600	2,600
Accrued Vac-Comp Exp	-	-	-	-
F.I.C.A.	3,794	3,434	3,869	4,730
Retirement	1,889	1,842	1,929	2,565
Insurance Benefits	24,784	25,443	24,821	26,496
Catamount Health Care	-	-	-	0
Employee Benefit Option	-	-	-	0
Workmen's Compensation	(365)	(392)	228	272
Unemployment Insurance	194	97	168	169
Library Supplies	750	2,674	750	750
Office Supplies	350	248	350	350
Postage	800	444	800	800
Satellite Facility - 1879	1,200	-	1,200	1,200
Advertising	100	-	100	300
Copier Lease	1,850	1,511	1,850	2,000
Computers	1,000	2,260	100	1,500
Software	50	-	50	50
Fiber Connect Service	1,500	2,914	2,900	2,950
Fiber Connect Equipment	25	-	25	25
Tuition and Training	275	-	275	300
Dues and Memberships	200	239	250	500
Trustees Expense	50	-	100	100
Librarian Expense	700	311	700	800
Utilities	2,200	1,174	2,200	2,200
Telephone	1,200	990	1,200	1,200
Heating and Fuel	2,000	1,353	1,500	1,500
Water	400	255	400	400
Library Programs	700	864	800	800
Legal Expenses	250	-	150	150
Consultant Fees	-	-	-	-
Insurance Prop-Liab	1,456	1,426	1,407	1,843
HWY Service to Library	1,000	134	1,000	1,000
Janitorial Services	-	-	-	-
Building Maintenance	2,200	807	2,200	2,200
Books and Magazines	-	42	-	-
Books Adult	3,000	2,910	3,000	3,250
Books Young Adult	700	647	700	800
Books Juvenile	1,500	1,457	1,500	1,700
eBooks	150	-	150	-
Magazines Adult	50	66	50	125
Magazines Juvenile	50	25	50	75
Videos/DVD Adult	500	588	500	550
Videos/DVD Juvenile	200	95	200	250
Audio Adult	700	529	700	700
Audio Young Adult	500	-	500	500
Audio Juvenile	500	-	500	500
On-Line Reference	200	-	200	200
Emergency Maintenance Exp	150	-	150	150
Integrated Library System	500	350	400	450
Alarm System	225	-	225	225
Total Library Expenditure	109,077	100,597	110,724	128,448
Total Proctor library Fund	-	6,846	-	-

Municipal Tax Rate



FY2019 Projected Total Tax Rates

FY2019 Projected Tax Rates

Municipal Tax Rate	0.6989		
Homestead Educational Tax Rate*	1.6846		
Non-residential Educational Tax Rate*	1.6890		

* Both the education tax rates are subject to change depending on actions of the Vermont legislature and final calculations from the Agency of Education.

FY2019 Projected Total Municipal & Education Tax Rates

Town Homestead	2.3835		
Town Non-residential	2.3879		

Homestead Educational Tax Rate
Non-residential Educational Tax Rate

	2019	2018
Homestead Educational Tax Rate	1.6846	1.5574
Non-residential Educational Tax Rate	1.6890	1.5538

FY	Taxes	
2009	0.5790	
2010	0.5832	
2011	0.6167	
2012	0.6207	
2013	0.6045	
2014	0.5674	
2015	0.5970	
2016	0.5963	
2017	0.6282	
2018	0.6544	
2019	0.6989	Budget

FY2019 Reserve Funds Status

Reserve Fund	Balance 6/30/17	Approved additions in FY18	Approved or anticipated expenditures in	Balance 06/30/2018	Proposed additions in FY19	Proposed expenditures in FY19	Balance 6/30/19
Solid Waste	\$ 63,868			\$ 63,868			\$ 63,868
Highway Maintenance	94,358			\$ 94,358	50,000		\$ 144,358
Highway Equipment	66,699			\$ 66,699			\$ 66,699
Motorized Fire Equipment	27,401			\$ 27,401	20,000		\$ 47,401
Fire Equipment	6,495			\$ 6,495	5,000		\$ 11,495
Library	26,638			\$ 26,638			\$ 26,638
Reappraisal	203,830			\$ 203,830			\$ 203,830
Aid to Residents in Need	3,602			\$ 3,602			\$ 3,602
Police Cruiser	11,041			\$ 11,041	7,500		\$ 18,541
Fire Protection (Dry Hydrant)	8,718			\$ 8,718			\$ 8,718
Martin Memorial Hall	13,780			\$ 13,780			\$ 13,780
Town Office Capital Improvements	19,976			\$ 19,976			\$ 19,976
Parks and Recreation	18,953			\$ 18,953			\$ 18,953
Conservation Commission	1,622			\$ 1,622			\$ 1,622
Center Grove Preservation	4,446			\$ 4,446			\$ 4,446
Rabies Prevention/Control	3,988			\$ 3,988			\$ 3,988
Records Maintenance ("Vault Fee")	52,861			\$ 52,861			\$ 52,861
Town Clerk Computerization	3,397			\$ 3,397			\$ 3,397
Records Preservation/Restoration	8,118			\$ 8,118			\$ 8,118
Voting Equipment	2,985			\$ 2,985			\$ 2,985
Perkinsville School Capital Improvements	301			\$ 301			\$ 301
Unspecified Reserve	95,481			\$ 95,481			\$ 95,481
TOTALS	\$ 738,558	\$ -			\$ 82,500	\$ -	\$ 821,058

DELINQUENT TAX COLLECTOR'S REPORT AS OF 06/30/2017

Tax Year	Payment 1	Payment 2	Payment 3	Payment 4	Interest	Penalty	Other	Total
2003-2004	1214.40	1214.40	1214.40	1214.40	10479.43	291.45	0.00	15,628.48
2004-2005	1483.09	1483.09	1483.09	1483.09	13216.46	474.60	0.00	19,623.42
2005-2006	1597.12	1597.12	1597.12	1597.12	13082.12	511.08	0.00	19,981.68
2006-2007	1221.08	1221.08	1221.08	1221.08	9123.32	390.76	0.00	14,398.40
2007-2008	955.81	955.81	955.81	955.81	6453.00	305.84	0.00	10,582.08
2008-2009	166.56	166.56	166.56	166.56	1001.71	53.28	0.00	1,721.23
2009-2010	451.38	451.38	451.38	451.38	2416.85	132.63	0.00	4,355.00
2013-2014	0.00	0.00	0.00	49.32	12.58	0.00	0.00	61.90
2014-2015	0.00	737.68	737.68	737.68	926.19	125.51	0.00	3,264.74
2015-2016	4005.81	8690.55	10969.17	15209.21	7943.20	2484.68	0.00	49,302.62
2016-2017	22326.33	32884.99	42403.74	62746.77	10227.43	12395.22	0.00	182,984.48
TOTALS	33421.58	49402.66	61200.03	85832.42	74882.29	17165.05	0.00	321,904.03

TRUSTEES OF PUBLIC FUNDS

Annual Report 2017

Please find below an explanation of some of the various funds we monitor:

The Cemetery Funds are dedicated to the upkeep of various cemeteries or portions of cemeteries located in Weathersfield.

The Campbell Fund was created by Windsor resident David Richard Campbell (1794-1885), who bequeathed funds to four Windsor County towns for “the aid and support of the indigent poor and paupers of said towns”. Grants have been made for example for fuel assistance, critical house repairs, and emergency shelter.

The Conner Fund was created by Weathersfield resident, Edward Conner (at times spelled Connor) (died around 1866) for “the purchase of clothing and school books and other things for the comfort of needy children”. We once again, accessed this account to pay for a student to rent a musical instrument at Weathersfield School and we sent a child to music camp over the summer.

The Erna Polle Nature Education Fund was created in her memory (1895-1975) by her friends, the income to “pay for awards or scholarships for students who exhibit a love of nature or who demonstrate outstanding skills in the field of science”.

The Hicks-Nichols School Fund was created on paper by John Hicks in 1951 to be funded with the remainder, at Henry Hicks’ death (1906-1986), of a trust created for his widow and for his son Henry, “the income, only, to be used as the School Board of said Town of Weathersfield may direct for public school purpose, only, in said Town of Weathersfield”.

The Hoisington Fund was bequeathed by Edward C. Hoisington, a relative of Romaine Tenney by marriage, in three portions, to purchase (1950), develop, and create income for the maintenance of the land near the “Perkinsville School Houseto be used as a public playground”. This is now known as Hoisington Field, which many people enjoy.

The Mary Peirce Prize Speaking Fund was created by her friends and relatives in her memory (1888-1975), the income to be used to “enrich the educational experience of the school children of Weathersfield by encouraging among them the memorization of great poetry or prose, or the recitation of an original work,to pay for prizes awarded to participants in a contest to be known as the Mary Peirce Prize Speaking Contest”.

The Rachel Jensen Music Award Fund was created in her honor by donors for awarding an outstanding 8th grade music student who has been in the band at least 2 years. School Staff choose the recipient, yearly.

If you are in need of our support or would like to make a contribution to any of the funds, please contact the Town Office or one of the Trustees listed below. It is a pleasure to support the residents of Weathersfield.

Submitted by your trustees:

Steven Hier
Beverly Howe- Flurette
Bette Jo Esty

TRUSTEE OF PUBLIC FUNDS ANNUAL ACTIVITY SUMMARY
Summary for 2016-2017

FY17 PUBLIC FUNDS ACTIVITY

Fund	Balance at 6/30/2016	Interest & Dividends	Transfers & Receipts	Earned Gains & Losses	Fees	Market		Balance at 6/30/2017
						Contribution & Fluctuations	Paid to Beneficiaries	
Campbell	\$ 81,420.48	\$ 3,767.27		\$ 808.59	\$ (785.95)	\$ 4,452.90	\$	\$ 89,663.29
Conner	\$ 47,991.03	\$ 2,203.81		\$ 59.75	\$ (458.28)	\$ 2,996.57	\$ (1,069.40)	\$ 51,723.48
Hoisington	\$ 36,482.92	\$ 1,335.85		\$ 51.33		\$ 2,306.25	\$	\$ 40,176.35
Polle	\$ 4,973.05	\$ 227.66		\$ 9.40	\$ (47.99)	\$ 314.39	\$	\$ 5,476.51
Torpe	\$ 3,747.38	\$ 137.21		\$ 5.29		\$ 236.88	\$	\$ 4,126.76
Pierce	\$ 5,038.01	\$ 226.01		\$ 14.20	\$ (48.63)	\$ 318.46	\$	\$ 5,548.05
Plain Cemetery	\$ 399,459.14	\$ 18,482.71		\$ 562.10	\$ (3,856.03)	\$ 25,251.50	\$	\$ 439,899.42
Bow Cemetery	\$ 10,121.59	\$ 468.32		\$ 14.26	\$ (97.72)	\$ 639.83	\$	\$ 11,146.28
Grout Cemetery	\$ 22,340.56	\$ 1,045.72	\$ 350.00	\$ 28.28	\$ (217.36)	\$ 1,418.21	\$ (300.00)	\$ 24,665.41
Proctor Library	\$ 9,874.75	\$ 456.87		\$ 13.89	\$ 0.54	\$ 528.42	\$	\$ 10,874.47
Hicks-Nichols	\$ 837,082.64	\$ 38,489.37		\$ 965.59	\$ (7,983.25)	\$ 51,976.51	\$ (17,436.12)	\$ 903,094.74
Jensen	\$ 559.87	\$ 25.90		\$ 0.80	\$ (5.39)	\$ 35.37	\$	\$ 616.55
Hunt-Cilley	\$ 15,642.45	\$ 723.73		\$ 22.01	\$ (150.99)	\$ 988.84	\$	\$ 17,226.04
TOTAL	\$ 1,474,733.87	\$ 67,590.43	\$ 350.00	\$ 2,555.49	\$ (13,651.05)	\$ 91,464.13	\$ (18,805.52)	\$ 1,604,237.35

WEATHERSFIELD FIRE SERVICE DISCUSSION
WEATHERSFIELD SCHOOL
ASCUTNEY, VT
MARCH 4, 2017

Regarding creation of a Fire District.

C. Peter Cole read the Warning as follows:

The legal voters of the Town of Weathersfield, Vermont, are hereby notified and warned to meet at the Weathersfield School, 135 Schoolhouse Road in Ascutney, in the Town of Weathersfield, Vermont, on Saturday, the 4th day of March, 2016 (2017), at 1:00 P.M., to discuss the possibility of creating a fire district to govern and manage fire department response in the Town. Information about this public informational hearing may be obtained from Town Manager Ed Morris at 802.674.2626, townmanager@weathersfield.org.

Currently, Weathersfield is served by two private non-profit fire departments, with mixed ownership of equipment, some town assets and liabilities along with fire departments assets and liabilities. An unclear management model causes tension between departments and Select Board, along with current budget arrangements possibly creating a lack of motivation to decrease spending. Current departments are contracted services with the Town.

Positives for keeping departments as two private non-profit are: Town funding reduced because of fundraising, firefighter dedication and pride because of ownership, and increased opportunities for grants.

Negatives are: no true management structure, Chiefs' decisions sometimes micromanaged, and the Selectboard has no management rights. Also, the fire commission has not been productive, designated fire funds are being reabsorbed into the General Fund, and communication issues.

The Town conducted a survey asking citizens questions regarding the fire service in town. Most are happy with the current fire service, however it was close, 91 yes to 84 no if they think the Town should have just one fire department. Out of 173 responses 56.1 percent feel the Fire Service should become a Fire District.

Ideas regarding Fire service to Weathersfield would be:

1: Improved contracted service, a 3-5 year contract with the two departments. Straight fee for service, no intermingling equipment along with no town-supported services.

2: Fire District Model, create a single fire district that encompasses the entire town. This will create a

new level of government (Prudential Committee) to oversee and manage the fire district. Would create a taxing district for the purpose of supporting fire services. Creation of a Fire District would move the budget out of the Town's General Fund Budget to a separate budget to be voted by the voters.

3: New, municipally-managed Department, giving Select Board and Town Manager oversight. Would be a single department model with two stations that are managed by a Fire Chief. With the majority of the fire equipment purchased by fundraising and grants raised by the volunteer Fire Associations the Town would have to purchase the equipment.

Creating a new model would not drastically increase or decrease costs. These costs and how to manage services would be determined by management.

Voters expressed concern of changing from the non-profit fire departments and giving bureaucrats control. Others feel it would be beneficial for the departments to have just one chief. Select Board member Dan Boyer explained the goal is for the two departments to run smoother, improving service, and keeping the training and policies uniform. It would take a number of years for the transition of the volunteer fire departments. There would be no major changes without voter approval.

The two departments are now training on each others equipment. The demand for fire department services is increasing, the need for training is increasing due to drug issues. One voter feels it should be up to both departments what would be good for the town.

Moderator C. Peter Cole advised the voters that the Town Meeting was warned for 1:30 pm, he took a quick vote by raising hands, the majority voted to end the discussion.

Meeting ended at 1:34 pm.

Respectfully submitted;

Marion Ballam
Assistant Town Clerk

C. Peter Cole
Moderator

MINUTES OF 2017 TOWN MEETING

Weathersfield Town
ANNUAL MEETING
Weathersfield School
Ascutney, Vermont
March 4, 2017
Minutes

Moderator C. Peter Cole opened the meeting at 1:35 p.m.

Moderator Cole read the warning as follows:

The legal voters of the Town of Weathersfield, Vermont, are hereby notified and warned to meet at the Weathersfield School, 135 Schoolhouse Road in Ascutney, in the Town of Weathersfield, Vermont, on Saturday, the 4th day of March, 2017, at 1:30 P.M., to act on the following articles:

Article 1: Shall the voters of the Town of Weathersfield accept the reports of the Town's officers for the period from July 1, 2015, through June 30, 2016?

Motion made by Chris Harris, seconded by Mike Todd.

No Discussion, motion carries.

Article 2: Shall the voters of the Town of Weathersfield authorize the Select Board to borrow money, if necessary, to pay current expenses in anticipation of taxes in accordance with the provisions of Title 24, Section 1786 of the Vermont Statutes Annotated?

Motion made by Chip Cobb, seconded by BJ Esty.

No Discussion, motion carries.

Article 3: Shall the voters of the Town of Weathersfield authorize the Select Board to expend such grant monies, gifts, or bequests which may be received by the Town of Weathersfield, in accordance with the terms of said grants, gifts, or bequests?

Motion made by Alicia Jenks, seconded by Ginger Wimberg.

No Discussion, motion carries.

Article 4: Shall the voters of the Town of Weathersfield exempt from Town property taxation the land and building owned by the West Weathersfield Fire Department, Inc., located at Map No. 03, Block No. 02, Parcel No. 26.00, for a period of five years in accordance with the provisions of Title 32, Section 3840, of the Vermont Statutes Annotated?

Motion made by Matt Keniston, seconded by Alicia Jenks

Discussion: Every five years the Town has to vote to exempt West Weathersfield Fire Department, Inc. from property taxation.

Motion carries.

Article 5: Resolved, the Town of Weathersfield, formally requests that TransCanada or subsequent owners of the Bellows Falls Dam and /or the Wilder Dam modify current dam operations and create a mitigation fund to reimburse towns and landowners for any and all damages, if it is shown that there is a causal relationship between the operation of those dams, resulting in the deterioration of the riverbank and adjacent roads and farmland.

Motion made by Julia Schmitz, seconded by Dick Clattenburg.

Discussion: Nancy Heatley a representative for the town on the Connecticut River Joint Commission spoke on behalf of this article. The cost of this erosion falls on the towns and the taxpayers. Dam owners along the Connecticut River should share in the cost of erosion. TransCanada can increase or decrease the water level in a short period of time which could cause significant erosion. Dams are up for relicensing in 2019 and TransCanada is also in the process of selling. Similar mitigation funds have been included during the relicensing of other dams in New England, holding dam owners accountable for erosion. Ten towns are involved, six in New Hampshire, four in Vermont.

Motion carries.

Article 6: To transact any other business deemed proper when met.

State Representative Annmarie Christensen spoke to the town about the Act 46 School Consolidation Law and education. The bill will not be repealed however does have an extended time limit. The Legislature is working on the State budget, roadway projects, and health care, along with strengthening the mental health system.

State Senator Alice Nitka who represents 24 towns wanted to thank all emergency responders. During this session the Senate is working on balancing the upcoming budget. However, opiate use is a huge problem in the state; death by heroin/fentanyl overdose is on the rise. The need for more rehabilitation facilities has increased

as a result. The Senate is negotiating some impossible situations regarding the implementation of Act 46.

State Senator Dick McCormick spoke about the state budget and the cost of health & welfare services. The drug problem in the state is “terrible”, addiction is a compulsive act, and the need to work on prevention is ongoing. As for Act 46, towns are not eager to give up the privilege of school choice.

Mike Todd expressed his feelings that the Legislative is not doing enough regarding the drug epidemic. The State needs to back the police and fire departments while they are dealing with this awful situation.

Voting by Australian ballot will be conducted in Martin Memorial Hall, at 5259 U.S. Route 5 in Ascutney, on Tuesday, the 7th day of March, 2017. [The polls will open at 10:00 A.M. and close at 7:00 P.M. on that date], to act on the following articles:

Article 7: To elect all Town officers as required by law.

Moderator - 1 Year	C. Peter Cole	447
Select Person – 3 Years	Daniel E. Boyer	355
Select Person - 2 Years	Lynn Esty	369
Select Person - 3 Year (1 remaining)		
	Amy Beth Main	382
Lister – 3 Years	Alexis Skalaban	414
Trustee of Public Funds - 3 Years		
	Betty Jo Esty	440
Town Agent - 1 Year	Flo-Ann Dango	453
Town Grand Juror - 1 Year	Carolyn A. Hier	436
Cemetery Commissioner - 5 Years		
	Beverly Howe-Fluette	436
Library Trustee - 3 Years		
	Mavis Shand	422

Article 8: Shall the voters of the Town of Weathersfield approve the expenditure of \$ 1,479,112 for the support and operation of the Town’s General Fund? \$ 1,071,510 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.

Discussion: Town Manager Ed Morris presented a power point presentation for the town budget.

- General Fund tax support is up \$126,587.
- No transfer of surplus revenue of \$30,000
- Police revenue decrease of \$9,000 along with a transfer of lister revenue of \$15,000
- Total revenue decrease is \$54,000.
- Expense increase of 3% for employee compensation
- Fire Department funding \$20,000, planning \$7,603 & Police Cruiser \$11,334 plus \$765 in interest.
- Total expenses increased \$108,725. This equates

to an increase of 13.4% or 4.3 pennies, with 2.2 pennies (50%) of the increase caused by debt incurred from General Fund articles approved by the voters last year.

Dave Fuller suggested that the voters vote against the budget as presented. He feels the budget was put together in a hurry. Increases for employees should be at +.04%, the current increase for social security. The Town purchased an expensive fire truck last year, the Select Board needs to make smarter purchases. The Select Board needs to go back to the drawing board and bring forward a budget proposal with only a 1% or 2% growth.

Voters inquired about the Town actual budget increase of 10.7%, with the combination of school and highway projected tax rate the actual increase for Homestead is projected to be 2.5%, and the non-Homestead tax rate would be up 4.4%. The tax rate will be back to normal after a one-time use of \$30,000 in surplus funds used as revenue in 2016-2017, and revenue decreases from Police & Lister budgets. The Grand List is expected to change very little from the previous year.

YES: 265 NO: 220

Article 9: Shall the voters of the Town of Weathersfield approve the expenditure of \$ 1,060,460 for the support and operation of the Town’s Highway Fund? \$857,813 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.

Discussion: Total taxes used to support Highway Department are down \$3,043 from the current fiscal year. Highway staff has increased from 7 fulltime to 7 1/3 fulltime, Tyler Waters works at the Transfer Station 2/3rds of his time and 1/3 for highway, which makes him a fulltime employee. Highway Dept. personnel are also included in the 3% compensation increase.

YES: 300 NO: 184

Article 10: Shall the voters of the Town of Weathersfield approve the expenditure of \$293,760 for the support and operation of the Town’s Solid Waste Management Facility? These monies shall be raised by non-tax revenues.

Discussion: Recycling is being mandated by the state, leading to a 1% increase in the cost of recycling. Dave Fuller would like to challenge the wording of the article regarding “monies shall be raised by non-tax revenues”.

Town Accountant Colin Butler explained solid waste expenses are covered by revenue raised from tokens, recycling and a per parcel fee.

YES: 354 NO: 128

Article 11: Shall the voters of the Town of Weathersfield authorize the Select Board to borrow funds not to exceed \$170,000 for a period not to exceed five years for the purpose of purchasing a truck/snowplow for the maintenance of Town highways? The new truck will replace a 1996 Mack truck/snowplow with 146,000 miles on it, as a frontline truck/snowplow. The 1996 Mack will be placed in reserve status. [Not in Budget]

Discussion: Most towns replace trucks/snowplows every 10-13 years. This truck is 20 years old, with the repair costs increasing; however the Highway Department will keep this truck as a reserve. The Select Board was asked why they would consider keeping the 1996 Mack when the new one would be under warranty. The 1996 Mack would be hard to sell, maybe receive \$2,000 for the truck, it would fill in when other snowplows are being repaired. Westley Hazeltine explained it cost very little to keep a spare and would be used to fill in when one plow goes down so there is less interruption in keeping the roads plowed.

YES: 275 NO: 206

Article 12: Shall the voters of the Town of Weathersfield appropriate the sum of \$30,000, to be deposited into the Highway Equipment Reserve Fund? [Not in Budget]

Discussion: Town Manager Ed Morris presented Articles 12-14 at the same time. He explained that the town needs to build and maintain reserve funds to stabilize the tax rate. We need to slowly move from debt financing to being able to purchase capital expenses under \$100,000 with cash. Purchases over \$100,000 would be with 50% cash and 50% debt. We plan to use surpluses strategically to maintain a relatively stable tax rate. The current debt plan has large fluctuations that will drive the tax rate. The goal is to stabilize the debt tax at .10, (currently .07 and will move to .09 if all articles pass). This is assuming no changes in the Grand List and the long-term debt. TM Ed Morris explained it is very important to build the reserves, this is what helped Weathersfield get through rebuilding after Tropical Storm Irene. TM Ed Morris went over the current surplus and reserves additions, expenditures and balance.

Concerns arose regarding the Fire Equipment Motorized Reserve Fund, whether it being requested for what they want or what is needed. Cost of services versus population was also questioned.

YES: 236 NO: 242

Article 13: Shall the voters of the Town of Weathersfield appropriate the sum of \$7,000 to be deposited into the Police Cruiser Reserve Fund? [Not in Budget]

YES: 214 NO: 262

Article 14: Shall the voters of the Town of Weathersfield appropriate the sum of \$30,000, to be deposited into the Fire Equipment Motorized Reserve Fund? [Not in Budget]

YES: 234 NO: 239

Article 15: Shall the voters of the Town of Weathersfield authorize the Select Board to borrow funds not to exceed \$30,000, for a period not to exceed three years, to construct a handicapped accessible ramp at the 1879 Schoolhouse? [Not in Budget]

Discussion: Matt Keniston, member of the 1879 Schoolhouse committee, gave a presentation on renovations. They received a grant for windows and brick replacements, however there were unexpected costs due to ice melt seeping thru the foundation. The committee is asking the town permission to borrow \$30,000 to build a handicap access ramp, actual cost of ADA ramp is \$39,500, with \$9,500 coming from the Schoolhouse Fund and from savings with volunteer labor. The old ramp did not meet the ADA slope specifications and is too costly to reconfigure. The old canopy is architecturally out of place with the 1879 Schoolhouse. This is the last item needed to get an occupancy permit.

YES: 168 NO: 305

Roderick "Rick" Bates, library trustee gave an update on the Library Expansion, on the southeast corner there will be a new children area along with getting rid of the steep inside stairway. The Proctor Library has received a \$15,000 matching grant for new projects. Representing the Library Trustees, Rick thanked Ernie Shand for his many years of service on the board.

Article 16: Shall the voters of the Town of Weathersfield appropriate the sum of \$500 to support a new Weathersfield Directory? [Not in Budget]

Discussion: Lynn Esty explained the last directory was printed in 2013 and needs to be updated.

YES: 183 NO: 291

Article 17: Shall the voters of the Town of Weathersfield appropriate the sum of \$250 to support the activities of the American Red Cross? [Not in Budget]

YES: 312 NO: 163

Article 18: Shall the voters of the Town of Weathersfield appropriate the sum of \$320 to support the activities of Green Mountain RSVP? [Not in Budget]

YES: 222 NO: 250

Article 19: Shall the voters of the Town of Weathersfield appropriate the sum of \$500 to support the activities of the HIV/HCV Resource Center? [Not in Budget]

YES: 195 NO: 277

Article 20: Shall the voters of the Town of Weathersfield appropriate the sum of \$2250 to support the activities of The Current? [Not in Budget]

YES: 232 NO: 244

Article 21: Shall the voters of the Town of Weathersfield appropriate the sum of \$300 to support the activities of the Vermont Adult Learning? [Not in Budget]

YES: 254 NO: 214

Article 22: Shall the voters of the Town of Weathersfield appropriate the sum of \$750 to support the activities of the Vermont Association of the Blind and Visually Impaired? [Not in Budget]

Discussion: Town Manager Ed Morris explained that all Appropriations Articles 17 – 27 are on a five year cycle unless they request an increase.

YES: 310 NO: 166

Article 23: Shall the voters of the Town of Weathersfield appropriate the sum of \$400 to support the activities of the WISE? [Not in Budget]

YES: 189 NO: 276

Article 24: Shall the voters of the Town of Weathersfield appropriate the sum of \$185 to support the activities of the Vermont Center for Independent Living? [Not in Budget]

YES: 272 NO: 197

Article 25: Shall the voters of the Town of Weathersfield appropriate the sum of \$120 to support the activities of the Vermont Green Up? [Not in Budget]

YES: 301 NO: 173

Article 26: Shall the voters of the Town of Weathersfield appropriate the sum of \$600 to support the activities of the Windsor County Partners? [Not in Budget]

YES: 214 NO: 259

Article 27: Shall the voters of the Town of Weathersfield appropriate the sum of \$400 to support the activities of the Vermont County Youth Services? [Not in Budget]

YES: 235 NO: 136

Ginger Wimberg made a motion to adjourn, seconded by Sean Whalen. Motion passed and the meeting ended at 3:35 pm.

Respectfully submitted,

Marion J. Ballam
Assistant Town Clerk

C. Peter Cole
Moderator

Dan Boyer
Select Board Chairperson

REPORTS OF TOWN OFFICIALS

TOWN CLERK'S REPORT

7/1/16 - 6/30/17

As I have in the past, I'm listing some of the services that are provided by my office:

- Voter registration
- Dog licenses
- Working Farm Dog licenses
- Liquor licenses
- Civil Marriage licenses
- Fish & Wildlife licenses
- Land Postings
- Green Mountain Passports
- Recording of Energy Efficient Certificates
- Recording of Mobile Home Bill of Sale
- Recording and filing of all vital statistics: births, deaths, marriages & burial permits
- Notarizing papers & documents
- Certifying documents, deeds & vital stats
- Renewals of Motor Vehicles including: cars, trucks, trailers, RV's, ATV's, etc.

As always, I would like to give a very special thank you to my assistant Marion Ballam who is so helpful to all who enter our office as well as the many phone calls we receive on a daily basis. Whether it be attorneys, researchers, surveyors, dog registrations or just making copies, she is always ready and willing to assist them in whatever they may need. I would also like to take this opportunity to thank all the Board of Civil Authority (BCA) members for their loyalty in working at the elections and a thank you to all the other volunteers who we always count on to help out on election day. We could not have our elections run so well without you. We are always looking for people who would be interested in working at the polls on election day. If this is something you may want to do please call the town clerk's office.

NEW VOTING INFORMATION

On January 1, 2017, **Same Day Voter Registration** went into effect. This means that a person who is a resident but not a registered voter in our town on election day may come into the polling place, complete an application to be added to the voter check list, and be able to vote in the election that same day. Also, on January 1, 2017, Vermont Department of Motor Vehicles

launched their Automatic Voter Registration bill which is when a person gets a new license or an address change at the DMV, the information they submit is transmitted to us for voter registration purposes **unless** the person declines by checking a box on the form. Previously the person had to check a box to say they **did** want the information used for voter registration, now they have to check the box to say they **do not**; it has shifted from an "opt-in" system, to an "opt-out".

VERMONT ELECTIONS MANAGEMENT SYSTEM (VEMS)

- **Elections Management System (EMS)** - includes a new statewide voter checklist and other resources and tools to be used by town and city clerks across Vermont to conduct all of their election related business - from registering voters, to processing absentee ballot requests, to entering election results;
- **New Online Voter Registration Tool** - allows all eligible Vermonters to submit their voter registration application online anytime and anywhere they can access the internet;
- **New "My Voter Page"** - online resource that allows every registered voter to login and have access to a unique, voter-specific web page where they can request an absentee ballot, track its status, update their voter registration record, find their polling place, view a sample ballot, and much more.

The online voter registration page can be found at <http://olvr.sec.state.vt.us> and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>.

THE NEW VITAL RECORDS LAW (ACT 46) AND WHAT IT MEANS FOR YOU

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records - namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. The

changes go into effect on July 1, 2018. The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called "informational" copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

DOG REGISTRATION

We have a new category in dog licensing, which is a "working farm dog". A working farm dog is defined as a dog that is bred or trained to herd or protect livestock or poultry or to protect crops and is used for those purposes and that is registered as a working-farm dog. Anyone who owns such a dog and intends to use it on a farm shall register it with the town clerk and pay an additional fee of \$5.00 for a working farm dog license. The dog is exempted from municipal regulations such as, barking or running at large in order to herd or protect livestock, poultry, or crops when it is on the property of the person who registered it.

During the 2015 legislative session, a new bill was passed and signed into law. This was another additional fee of one dollar (\$1.00) which was added into the VSNIP program and became effective July 1, 2015. This law provides low cost spay/neuter service for low income persons. This two (2) part Act directly affects the registration of your dog as follows:

1. The State of Vermont has established a Dog, Cat and Wolf-Hybrid Spaying and Neutering Program and Fund (VSNIP). This low cost income Spaying and Neutering Program and Fund was au-

thorized and established to help offset the costs associated with sterilizing of dogs, cats, and wolf-hybrids. The funding for the program will be a mandatory license fee surcharge of \$4.00 per license, collected by each city, town or village.

2. The time required between rabies booster vaccinations was increased to three (3) years after the initial vaccination which is administered within the first twelve (12) months of age.

The deadline for registering your dog is April 1st. **By State Law**, all dogs/wolf hybrids in town must be registered and show proof of current rabies vaccination. To register, just bring in the original rabies certificate signed by your veterinarian along with the appropriate fee of \$10.00 for neutered/spayed dogs and \$14.00 for non-neutered/spayed dogs. After the April 1st deadline a 50% late fee will be charged. You may also do your registering by mail but please make sure to include a self-addressed stamped envelope.

Please take note: if you did not register your dog/wolf-hybrid last year, when you register this year you will be charged last year's late fee plus this year's current fee. If you no longer have your dog, please call the Town Clerk's office and let us know or you will be receiving a letter and/or a visit from the Constable.

GREEN MOUNTAIN PASSPORT

This is a discount program for seniors and veterans. Green Mountain Passport holders are eligible for reduced prices on goods and services from many of Vermont's private businesses and for free admission to Vermont state parks, museums, and events which are fully state sponsored. To be eligible for a passport, a person must be:

- a legal resident of Vermont and be
- 62 years of age or more or
- a veteran of the uniformed services
- a resident of the Vermont Veterans Home in Bennington.

To receive a Green Mountain Passport, just come in to the Town Clerk's office, fill out an application and pay a fee of \$2.00.

JUSTICES OF THE PEACE

In November, 2016, at the General Election, we voted in ten (10) Justices of the Peace, some of whom were incumbents and some very new to the position. Justices of the Peace serve a two (2) year term from February 1st to January 31st. The general duties/re-

sponsibilities of a Justice of the Peace are as follows:

1. Justices serve as a member of the Board of Civil Authority, which by law is responsible for serving collectively as the local election officials at all elections. Justices are also responsible for delivering absentee/early ballots to voters at election time.
2. Justices have a responsibility in the Town's tax appeal process. As a member of the Board of Civil Authority, they sit to hear the tax appeals of citizens aggrieved by the final decision of the listers. Justices also sit as a member of the municipal for the abatement of taxes, known as the Board of Abatement.
3. Justices may solemnize civil marriages in Vermont.
4. Justices may administer oaths in all cases where an oath is required unless the law makes a different provision.
5. Justices may serve as a magistrate when so commissioned by the supreme court.

The following is a list of our Justices of the Peace who will serve from 2/1/2017 to 1/31/2019 :

Gregg P. Adamovich	Ellen F. Clattenburg
N. John Arrison	Richard N. Clattenburg
Everett Bingham	C. Peter Cole
Daniel E. Boyer	Michael J. Stankevich
Steven A. Hier	Ginger J. Wimberg

Flo-Ann Dango, CVC
Town Clerk

VITAL STATISTICS

01/01/2017 - 12/31/2017

BIRTHS

Baptie, Brett Dylan
Barton, Xavier Emmanuel
Brown, Tabor Willoughby
Gray, Abella Grace

Gurney, Ryder Michael
Lauritsen, Ciaran Thomas
Lotito, Kate Elizabeth
Surrell, Lilah Rhea

DEATHS

Karen Yvette Barr
Joseph Martin Barrows
Tylar Clyde Barton
Edna Blake
Fauvette Bliss
Marianne S. Buckingham
Marguerite Bryant Davis
Margaret V. Goad
Gordon Gurney
Ethelyn T. Hall
Jeanne C. Hansen
Jonathan B. Holden
Ann L. Lavigne
Beverley B. MacLachlan
Robert V. Marcotte

Hazel A. Montano
Rene H. Noel
Dale R. Porter
Linda S. Pratt
John H. Putnam
Deborah Reed
Arlene H. Rice
Werner E. Rudenfeldt
Carl D. Shoemaker
Susan Sikes
Pamela Kidder Sweet
Susan E. Tillson
Carolyn Van Tassell
Raymond H. Vashaw
Gilbert F. Whittemore

BURIAL PERMITS

Joseph Martin Barrows
Edna Blake
Hayward Henry Farnsworth
Robert Frank Foster, Sr.
Gordon Gurney
Ethelyn T. Hall
Harold E. Harris
Carol M. Hinkley

Jonathan B. Holden
Nancy A. Horton
Phyllis J. Jarvis
Robert V. Marcotte
Dale R. Porter
Kenneth A. Rinquist
Eleanor B. Spencer

CIVIL MARRIAGES

01/01/2016-12/31/2016

David Robert Allen	Amber Lynn French
Alexander Black	Megan Patricia O'Neill
Andrew A. Brown	Samantha Lynn Corbett
Laurence Edwin Butterfield	Cindy May Wilkesman
Timothy Michael Card	Stacy Anne Laufer
Brian Wade Ellingwood	Mavis Margaret Shand
Christopher Edmond Gilbert	Melissa Nicole Chapman
Derek Aldis Gurney	Terri Micheal Cahoon
Michael Lee Heisey Jr	Caitlin Rebecca O'Neal
Matthew French Keniston	Nathalie Belleau
Arthur Harry Kosch Jr	Emerald Lynn Willey
Jack Regan Lepine	Kim Winona Olson
Calvin Richard Limoges	Danelle Jean Crowder-Smith
Andrew James McClyman	Anna Elaine McGinness
Shawn Eric Newell	Chyanne Shelby Newell
Zachary Michael French Pearsons	Amanda Diane Ashline
Kevin Forrest Pellerin	Ashleigh Marie Gebert
Dean Philip Rogers	Abrah Maureen Farrar
Benjamin Moses Roy	Shelby Barbara Maville
Zachary Raphael Stevens	Lauren Nicole Ballard
Timothy James Vigneault	Jennifer Lynn Priestley
Bradford Stowell Wall	Caroline DiDomenico
Kya Skye White	Trisha Marie Waters

LAND USE PLANNING AND ADMINISTRATION

Annual Report 2017

The land use office is comprised of one professional planner working alongside citizen planners on three municipal boards - Planning Commission, Zoning Board of Adjustment, and the Conservation Commission. Collectively, these groups advance long-range planning and administer the Town's land use regulations involving zoning, subdivisions, site plan reviews, and town planning. These planning and regulatory functions also rely heavily on the Town Manager, the Southern Windsor County Regional Planning Commission, the Selectboard, the Town's Attorney, State of Vermont regulatory and environmental offices, local conservation organizations, the Vermont League of Cities and Towns, and participating land owners/residents.

Development review and permitting: The LUA office works closely with every applicant to ensure a quick and efficient development review process. The great majority of our applications are handled administratively – meaning that the applicant worked directly with the Town office staff to obtain the necessary permits and approvals. We make every effort to issue a permit the same day the completed application is received. In 2017, nearly forty zoning permit applications were successfully processed in this manner.

Town Plan update: The required update of the Town Plan was completed in late 2016 and was adopted by the Selectboard in early 2017. Individual chapters of the Town Plan are updated on a regular basis and submitted to the Selectboard for their review and adoption.

Enforcement: Zoning enforcement remains a challenging task. The Land Use Office office dedicates time responding to observed violations, complaints

from neighbors, and reports from the traveling public. In all instances, it values a collaborative enforcement policy. The goal when addressing a violation is to promote positive, respectful, and voluntary steps that achieve a timely and sustained compliance.

Zoning Bylaw Revision: The Land Use Office and the several boards and commissions cooperate to make land use regulations more effective, efficient, and user friendly. The Planning Commission is in the process of a comprehensive revision of the Zoning Bylaws. A State of Vermont Municipal Planning Grant was received to enable the Town to work with the Regional Planning Commission and legal counsel to help the update the bylaws so as to reflect current best planning and zoning practices and to be in conformance with current state regulations.....while respecting community objectives.

Southern Windsor County Regional Planning Commission: These regional planners continue to provide valuable resources that support the mission and objectives of the Land Use Office. The Commission is actively involved in updating the Zoning Bylaws as well as acting as the stewards of the Town's Geographic Information Systems.

The Weathersfield Land Use Office works closely with other town departments (Town Clerk, Listers, Accounting, Town Manager, department heads, etc.) and maintains an 'open door' policy for all applicants. If you are considering construction or development activity at your property or need information about local standards and regulations – please call or visit us at the town office. We look forward to working with you.

Hal J. Wilkins
Land Use Administrator

ASCUTNEY VOLUNTEER FIRE ASSOCIATION



Ascutney Fire has had another busy year! Calls include motor vehicle incidents, medical, car fires, rollovers involving tractor trailer units, chimney fires, hikers lost on the mountain, assisting other towns, as well as a few drug overdoses, which are, concerningly on the rise. Members of the department volunteered a significant amount of hours, stepping away from their families, to fundraise, train, and respond to calls. I do want to take a moment to thank them for their dedication and continued commitment to our town and its residents.

Fundraising, this past year, consisted of our two yard sales, a Mother's Day plant/flower sale, a pie sale, our monthly dinners, our Chief's Golf tournament at Crown Point Country Club, as well as with a change donation box at the Ascutney Market. It is because of these donations and commitment from our town's residents, that we are able to keep the lights on year after year. For that, we are supremely grateful to you all. It enables us to stay up-to-date on the current trends and technologies, which allows to have a better response time to our incidents,, as well as better assist other local agencies when called upon. We participate in state run trainings, as well as privately contracted experts in fire service to fully educate our members. We also train on CPR, Haz-Mat, narcan implementation, traffic incident management, hose advancement and scene safety, as well as trainings with Weathersfield Police Department and West Weathersfield Fire Department. We do all of this to ensure that any one of our members is best educated and equipped to handle any situation that arises.

I want to lastly thank all of you for allowing me to continue serving our town. Weathersfield is every part of who I am and I take great pride in helping our resi-

dents in their times of need. But I am not alone in this effort. The members of Ascutney Fire are what make our organization who we are. They deserve the recognition for all of their hard work throughout the years. I encourage each and every one of you to stop by our station, ask us questions, and thank those first responders when you see them- They deserve it!

ASCUTNEY VOL. FIRE ASSOCIATION

OPERATION BUDGET FY JULY 16- JUNE 17

Revenues	
Investment/Interest	\$144.33
Gain on Sale of Asset	\$826.00
Town Allocation	\$22,500.00
Program Service Income	\$36,259.84
Fundraising/Donation	\$25,126.59
Total Revenue	\$84,856.76
Expenses	
Facilities & Equipment	\$22,531.11
FD Operations/ Equipment	\$24,969.53
Buisness Operations	\$8,395.06
Depreciation	\$1,501.05
Program Service Expense	\$11,221.52
Debt Payments/interest	\$6,216.00
Fundraising Expense	\$7,518.50
Total Expenses	\$82,352.77

FUNDRAISING INCOME/EXPENSES/PROFIT

Revenue		Expenses	Profit
Donations	\$1,553.50		\$1,553.50
Raffle	\$3,290.00	\$2,190	\$1,100.00
Flower Sales	\$2,649.05	\$1,886.39	\$762.66
Yard Sale	\$8,842.80		\$8,842.80
Change Box	\$569.32		\$569.32
Community Dinners	\$1,450.92	\$524.42	\$926.50
Shirt Sales	\$150.00	\$147.20	\$2.80
Golf Tournament	\$6,471.00	\$2,770.49	\$3,700.51
Other	\$150.00		\$150.00
Total Revenue	\$25,126.59		
Total Expense		\$7,518.50	
Total Profit			\$17,608.09

BOARD OF LISTERS REPORT

The 2017 Grand List was filed with the Town Clerk with post-appeal totals of \$3,015,951.00 municipal, and \$3,002,177.00 education. There were 16 appeals heard by the board. There was 1 appeal to the BCA, which was subsequently withdrawn.

Listers grievances are generally held in June of each year, at which time any property owner may meet with us to discuss their assessment. If you would like to request a grievance hearing with us, please do so in writing at any time during the year, and we will hold your letter until the next grievance period. Please do not wait until receiving your tax bill to contact us as the bills are printed and sent after the grievance deadline.

We would like to remind property owners that the State of Vermont requires the filing of a Homestead Declaration for all property which is owned and occupied by a Vermont resident as his or her principal home on April 1 of each year. At the same time, you may apply for a property tax adjustment through the State of Vermont.

If you have a survey of your property which has not been recorded with the Town Clerk's office, please consider bringing it in to our office so that we can make our tax maps as accurate as possible.

Our office is open to the public from 9-5:30 on Thursdays, or by appointment for other days and times. Please feel free to stop in or call if you have any questions about your valuation.

As always, we would like to thank you for the courtesy and cooperation extended to us during our visits to your property.

Respectfully submitted,
Board of Listers
Philip Golding
Carolyn Hier, Chair
Alexis Skalaban

TOWN HEALTH OFFICER'S REPORT

There were 17 public health issues addressed by the Health Officer in 2017. (In comparison, there were 15 in 2016, 9 in 2015, and 23 in 2014). The issues were 6 cases involving dog bites, 2 for trash and debris accumulation, 5 for water-sewer problems, 1 relating to odor from agricultural uses, and 3 relating to compliance with the Vermont Rental Housing Health Code. In all cases, property and animal owners voluntarily addressed the health complaints. There were no health orders written in 2017. The Town was informed by the State of Vermont of one rabid racoon, and a positive test for West Nile. I would like to remind citizens to report any odd behavior noted in wildlife, that may indicate a rabid animal. I would also like to remind citizens to take precautions against mosquitoes and ticks when outdoors.

Residents may contact the Health Officer if they believe the Town Health Officer should investigate a possible public health hazard or risk or for an inspection under the Vermont Rental Housing Health Code.

Ed Morris, Health Officer

AGING AT HOME IN WEATHERSFIELD

Aging at Home in Weathersfield is a group of neighbors helping neighbors. We are volunteers who help seniors and others who need assistance to remain in their homes in comfort and safety.

We want to know more about community needs, so look for our survey at Town Meeting and Election Day to tell us about needs of seniors you know, your needs as a senior, and what you might like to offer seniors on a "once in awhile" basis (like anything from a covered dish to someone returning from the hospital ...to changing a light bulb or raking leaves.) We plan to organize volunteers after we know the needs of neighbors, so you will be seeing more from our group soon. And, for now, the back section of the Weathersfield Directory lists some services and contacts for seniors. Want to know more? Contact Peggy Kehew 263 9553.

WEATHERSFIELD FIRE COMMISSION

The Weathersfield Fire Commission continues to work towards helping create and encouraging more unified and streamlined responses between the Fire Departments. It also works to create more detailed communications with the Select Board and Town Manager. Reports indicate that progress is being made on a regular basis toward achieving this goal.

Another goal for the Fire Departments is to agree upon a new contract with the Select Board as the current contract expires on June 30, 2017. We continue to struggle to achieve a quorum at times as we remain, still, without two Citizens at Large.

The John Wood's Report continues to be used as

a guideline as to what goals the Select Board, the Fire Commission and the Fire Departments should focus on.

At this time, the fate of the Fire Commission remains uncertain.

(Update: The Fire agreement was finally agreed upon and signed on Monday, November 20th. This agreement is for a three year period.)

Respectfully,
Lynn Esty, Chairperson
Weathersfield Fire Commission



GOLDEN CROSS AMBULANCE

Golden Cross Ambulance, Inc. responded to assist a total of 218 patients between July 1, 2016 and June 30, 2017. The following is a breakdown of the emergencies.

149 Transports from Residential House Calls
30 Transports from Motor Vehicle Collisions
110 No Transports from Residential &
Motor Vehicle Collisions

—
289 Total Emergencies

Golden Cross Ambulance, Inc. would like to thank the townspeople of Weathersfield for allowing us to provide service for you during the past fiscal year, and

we look forward to serving your community in the years to come.

We would also like to thank the Ascutney Volunteer Fire Department and West Weathersfield Volunteer Fire Department for the assistance they have provided us on every call. The Town of Weathersfield is fortunate to have such a dedicated group of volunteers on both departments.

Sincerely,
Dale R. Girard, President

WEATHERSFIELD FIRE WARDEN REPORT

2017 was a quiet season, with few brush fires due to a wetter than normal season. Please remember that burn permits are required year round, even if it is raining or there is snow on the ground. A reminder that only for NATURAL BRUSH will a permit be issued. Items such as painted lumber, vinyl siding, plywood, furniture, pressure treated lumber, tires, and/or roofing cannot be burned. As always, please give wardens and keymen a 24 hour notice when requesting a permit and if necessary, piles will be inspected at the discre-

tion of the wardens if illegal items are suspected.

Warden
Darrin Spaulding (802) 296-1888

Deputy Warden
Josh Dauphin (802) 356-0023

Keymen:
Tom Heiser 674-6664
Mychael Spaulding (802) 356-0038

**WEST WEATHERSFIELD
FIRE DEPARTMENT
2016/2017**

I would like to start off by saying “thank you” to the residents of Weathersfield for approving your new Pumper/Tanker. The new truck has been in service now since August 2017.

In the summer of 2016 both departments came to an agreement that, for the first time historically, we would begin responding together for all fire calls. With limited manpower during the day from both departments, this move is helping us strive to provide adequate personnel for each call. The only calls each department handles on their own now are EMS calls. And this is just one example of the improvements we’ve made to the services we provide, with many more to come in the next couple of years. All of the changes made have been well thought out and designed to improve services, as a whole, to the residents of Weathersfield.

A special thank you to our auxiliary for purchasing two new thermal imaging cameras. The new cameras are much more compact and easier to handle than our previous one, which is almost 15 years old and still being used!

In closing I’d like to say THANK YOU to the membership for all the hours and hard work put in throughout the year. Your dedication to providing the best possible fire services to Weathersfield’s residents is appreciated beyond words!

Respectfully submitted
Joshua Dauphin
WWVFD Fire Chief



**WEST WEATHERSFIELD
VOLUNTEER FIRE DEPT.
OPERATING BUDGET
(July 1, 2016-July 1, 2017)**

Revenues		
Donations	\$745.00	
Interest	\$11.84	
Town Payments	\$ 22,500.00	
Grants*	\$54,284.29	
Insurance Claim: town	\$3,042.52	
Fundraising	\$ 11,617.38	
Miscellaneous**	\$20,797.89	
Hazmat Reimbursements	\$10,915.00	
Total Revenues		\$123,913.92
Expenses		
Building & Grounds	\$12,625.30	
Building Operations/Admin	\$6,475.25	
Equipment Maintenance	\$6,305.88	
Fire/Equip/Training (town)	\$6,341.23	
Grant Expenditures	\$3,762.00	
Dept Expenditures	\$61,464.62	
New Fire Truck #7 (dept)	\$15,553.36	
Town Portion-Hazmat	\$1,962.50	
Fundraising	\$1,702.19	
Total Expenditures		\$116,192.33
BALANCE AS OF 6/30/17		\$7,721.57

***CD closed April, 2017: 20,153.43 Engine #7 (dept portion)*

**Grant Funds: expended in 17/18*

Roster 16/17

Josh Dauphin	Chief
Mychael Spaulding	Deputy Chief
Michael Barrup	Captain
Ray Stapleton	Lieutenant
Mike LeWallen	Lieutenant
Ben Waters	Lieutenant
Cheryl Watson	Treasurer
NaToshya Spaulding	Firefighter/Trustee/Secretary
Tracy Dauphin	Firefighter/Trustee
Tom Leach	Firefighter/Trustee
Ed Barrup	Firefighter/Trustee
Gene Adams	Life Member/Trustee
Mark Knight	Life Member
Eric Berquist	Firefighter
Levi Parker	Firefighter
Justin Leach	Firefighter
Dave Picknell	Firefighter
Jeremy Johnson	Firefighter
Gideon Spikes	Firefighter
Travis Compo	Firefighter
Jordyn Bagalio	Firefighter/EMT
Patty Sain	Fundraiser Helper
Richard Watson	Fundraiser Helper

WEATHERSFIELD POLICE DEPARTMENT

We have continued to provide coverage for the town with extended hours for better coverage to meet the needs of the town, while maintaining personnel levels.

This year we were able to take various holiday grant campaigns and a result were rewarded four thousand dollars in safety equipment grant money. With the money we have purchased, 10 cases of road flares, road signs for emergency scene and road closures, rechargeable flashlights and preliminary breath test tubes for roadside sobriety checks. We have again participated in the grants this year and are hopeful to get more money for additional safety equipment purchases.

We are working closely with other law enforcement agencies, business owners and the public with the hope of deterring criminal activity. We look forward to and continue to develop a close working relationship with the community with the overall goal of providing a safe town for all to enjoy.

We were able to solve crimes in our town due to close working relationships we have with the other agencies. Our Downer Four Corner burglary from last January was solved working with Claremont Police Department. The subjects were issued warrants for their arrests due to incarceration in New Hampshire.

Assisted Springfield Police Department with search warrants and apprehension of a male subject for crimes committed in Springfield (robberies).

Took part in Department of Health training and now carry Narcan for first responders. We will work on training Fire Department members this year who wish to participate in the program. The program gives free Narcan to first responders who successfully complete training on administering Narcan to people in need.

Held R.A.D. trainings (Rape Aggression Defense Systems) for women who would like to learn self-defense techniques against persons who may attempt to rape, harm or assault them. This training is offered for FREE by the Weathersfield Police Department.

Trafficking of Heroin conviction for subject stopped on Weathersfield Center Road with large quantity of cash and packaged heroin. Subject plead guilty to charges prior to trial.

Calls for Service Jan. – December 2017

Consent Searches	7
Assaults	8
Burglary	7
Larceny	14
Vehicle Theft	1
Fraud	4
Arson (VSP took case due to similarities in other states)	1
Vandalism	9
Drug Related	13
Violation Restraining Order	2
DUI	5
Arrest Warrants	3
Disorderly Disturbance	6
Driving while suspended	9
Accidents	38
Agency Assists	128
<u>All Other</u>	<u>415</u>
Total	670

MV Stops

Warnings	344
Citations	356

William J. Daniels	Chief of Police
Larry Muldoon	Police Officer – Full time
Martha Morse	Admin. Asst. – Part time
Timothy McNamara	Police Officer – Part time
Walter Morancy	Police Officer – Part time
Steve Neily	Police Officer – Part time
Joshua Esty	Police Officer – Part time

MARTIN MEMORIAL HALL

Trustees' Report – Fiscal Year 2017

This has been a very slow year for the trustees. Everything has been going smoothly. The only project has been cleaning the windows and washing and ironing the curtains in the downstairs.

We have tried to keep people from pasting scotch tape on the ceiling rafters. It takes a great deal of time

to get on a step ladder and take down the tape. The trustees have put a notice of this problem on the counter next to the kitchen and hope that people take notice.

Lynn Houghton
Edith Stillson
Janet Bristol

WEATHERSFIELD ENERGY COORDINATOR'S REPORT 2016-2017

In 2016 the Cavendish/Reading/Weathersfield and Windsor energy committees/groups formed a team: Ascutney Area Sustainability Collaborative (AASC). The team meets regularly to discuss guidelines where the four towns can work together to support each other with mutual energy efficiency projects. In the fall Vital Communities of the Upper Valley undertook a regional Weatherization program for homeowners. Teams up and down the Connecticut River Valley were assembled to work together with AASC participating. The kick-off presentation held at the Weathersfield School on January 28, 2017 was taped by SAPA-TV.

AASC held several events around our four towns to promote the program and to introduce homeowners to the three contractors selected by Vital Communities.

Many homeowners undertook their own weatherization with their own contractors. Efficiency Vermont supported the program by offering incentives and rebates for completed work.

In March the Town Energy Group hosted an energy information table during Town Meeting.

Also in March a workshop on Cold Climate Ductless Air Conditioner/Heat Pumps was held at Martin Hall. A spokesperson from Efficiency Vermont gave a presentation and answered questions. This equipment is easy to install and efficient, homeowners are realizing a savings in their heating bills and a reduction of oil/propane usage.

In November Efficiency Vermont held the Annual State-wide "BUTTON UP" day. Supported by local energy groups it encourages homeowners and small businesses to focus on adding insulation where needed and generally making last-minute preparations for a warmer indoor winter season. (and saving money!)

The Town Energy Group is completing a home project with the non-profit home repair group COVER of White River Junction. An article on the Weathersfield work was featured recently in *The Shopper*.

Efficiency Vermont is still offering State incentives and rebate programs for energy-related work upgrading heat systems and home insulation - go to: www.energycanv.com to view the web site. Call 888-921-5990 for information.

Many thanks, again to Debbie Diegoli and Dave Bonta, Weathersfield Energy Group, for their continued participation with our many projects on energy conservation and future planning which, as always, includes a solar installation for the school and as ever, (possibly) one for the Town.

Julia Lloyd Wright
Energy Coordinator

WEATHERSFIELD TRANSFER STATION/RECYCLING FACILITY

Was a long time coming, but we did finally made the move to go with a zero sort program. Well, almost! We are still dealing with the glass separation in a continued effort to save money. Both Tyler, Facility Manager, and James have done a very good job in working with the changes, as well as the public getting on board with it the first day!

Thanks to the public's patience, the transition was very smooth and with very few complaints or issues. We need to get Tyler's building up by the zero-sort so he can get out of the weather, though. He has done well to brave the elements throughout this challenging winter. I would like to thank all the residents who work hard to organize their vehicles so that it makes your visit go quickly and easily. Please remember we always welcome your comments in an effort to improve our facility.

Tyler, James, and myself would like to thank everyone who visits the Transfer Station for your continued patience and understanding.

Respectfully submitted,
Westley Hazeltine

TREE WARDEN

It has been a pleasure being the Town's Tree Warden these past several years. I've been lucky to have had a great crew who has helped me keep track of all the roadside trees around Weathersfield, plus monitor the 70 plus miles of tree lined roads that we have.

The highway crew did some minor work in the Center Grove this past summer, removing broken branches on several of the Town's trees. We didn't remove any major trees this summer and when it is necessary to do so, we are always aware of the Vermont Maple Trees and try to work around them. I have received a few calls from residents about trees that are well off the Town's right of way and try to help when and where we can. We take great care when we do need to remove trees along the roadways and at times have had to hold up traffic, sometimes even closing the road for a period of time, so thank you for your patience.

As always, please call with any concerns about trees within the public of right of way.

Respectfully Submitted
Westley Hazeltine
Tree Warden

WEATHERSFIELD DEPARTMENT OF PUBLIC WORKS

2018 it is!

Throughout the year we have worked on culverts and ditches, as this is a never ending battle. We have been fortunate enough, though, to end up with two grader operators in the highway department. This has worked very well and I believe they have done a great job. If one is out on vacation, we still can be working on our roads. We did have a storm on July 1st of this last year when we ended up with some ditch wash around town. We were grateful, though, that we didn't have to respond to the devastating damage that some towns north of us had to deal with. This last November we were able to pave part of Reservoir Road with some surplus money. With a late start last fall, the crew hauled our winter sand and still managed to move five thousand cubic yards to the highway department's stockpile. This is the first year we managed to move in our allotted amount. We have run short in past years and had to stockpile sand between winter storms.

I would like to recognize and thank my crew at the highway department. They continue to work hard, along with taking pride in what they do to keep the roads safe throughout the year! They certainly are some of the best!

Westley Hazeltine



PROCTOR LIBRARY TRUSTEES' REPORT

As Library Director Mark Richardson's report outlines, 2017 was a busy year, in which we completed our fundraising effort and have begun construction on a children's room which will give the library much-needed space. A combination of local generosity and grants from the Byrne Foundation and the State of Vermont have allowed us to create an expanded library which will be an asset to the community for many decades to come. And of course, the tireless efforts of Cookie and Ernie Shand cannot be overstated, as it is their energy and their vision which powered both this renovation and last year's bathroom and ADA compliance work.

Although our Library Director may not mention his own contributions to the improved organization of the library space, I have no qualms about doing so. Personally, I think that Mark's background in the Coast Guard can clearly be seen in the way that he maximizes every cubic foot of the library. If you haven't stopped in lately, you really should take the time to do so.

This report is the proper venue in which to acknowledge Nancy Nutile-McMenemy for her many years of service as a WPL Trustee. Her final term ends with the 2018 Town Meeting, and her energy, enthusiasm, humor, and intelligence will be greatly missed.

We can all look forward to the Weathersfield Proctor Library continuing to provide our town with information, programs, and interesting community events in 2018 and beyond.

Respectfully submitted,
Roderick Bates, Chair
Weathersfield Proctor Library Board of Trustees

WEATHERSFIELD PROCTOR LIBRARY

This year has been an exciting one for the library. Years of planning came to fruition with the construction of a new children's addition to the building. This project complements last year's addition of a bathroom, hallway, and ADA compliant walkway and entrance to the building. These changes have allowed the interior of the building to be rearranged to better utilize every square foot of our historic library. The children's addition was funded by donations from full-time and seasonal Weathersfield residents, a matching grant of \$15,000 from the Byrne Foundation, and a grant from the State of Vermont for \$22,687.

In addition to all the construction, the library's programs have continued to expand. The Summer Reading program was capped with a presentation by the Southern Vermont Natural History Museum that brought live toads, frogs, snakes and turtles to the library. In conjunction with the Weathersfield Historical Society and the Friends of the Weathersfield Proctor Library, as well as a grant from the Vermont Humanities Council, we took part in the statewide reading of Jacqueline Woodson's *Brown Girl Dreaming*. This year also saw the second annual Trunk or Treat held at Hoisington Field and the Saxton's River Bell Ringers in a community concert to celebrate the holidays.

Respectfully submitted,
Mark P. Richardson, Director.



WEATHERSFIELD PROCTOR LIBRARY FUNDRAISING COMMITTEE

Report for FY 2016-2017

Goal accomplished! Enough funding was raised for the children's addition over the past seven years to be able to start construction on this badly-needed project. The cost will be approximately \$130,000. This has been made possible thanks to individual and business donations, revenue from fundraising events, and grants. Two major grants were received recently, which added enough to our coffers to allow construction to begin on November 8th. The largest, \$22,687, was received from the Vermont Human Services and Educational Facilities grant program. The other was a matching grant of \$15,000 awarded by Jack and Dorothy Byrne Foundation. This addition allows the children to have their own room for their educational materials and activities. The large room will then be more spacious for quiet reading and research. Flexible furniture arrangements will make adequate seating possible for special programs.

Each fundraising event requires the work of many library devotees in order to be successful. The annual Weathersfield Town Trivia Challenge is in March or April. Over the last six years, a different board or committee team has won each year. There is a Summer Evening with Friends and Neighbors held each July. This past year we were treated to a performance by the library's Proctor Players. They gave their interpretation of several scenes from two of Shakespeare's well known plays, *The Taming of the Shrew* and *Macbeth*. Tony Mastaler's jazz trio, which includes Marsha Sterns and Glenn Selwitz, played toe-tapping, head-swaying favorites. The silent auction added competitive fun to the evening. Another annual event is the yard sale component of the Friends of the WPL's Book and Bake Sale. New energy and ideas are always appreciated.

The Committee would like to give special recognition to visionaries Edith Hunter and John and Fran Wright. They are no longer with us, but their encouraging words and strong belief in the countless benefits of a local library continue to propel us forward.

Cookie Shand Laurie Cobb Sandy Dockum

WEATHERSFIELD HISTORICAL SOCIETY

The Society works to share the history of our town in a variety of ways, but probably the most popular is through the programs and activities we hold throughout the year. We try to cover different topics and if you have an idea for us, please let us know.

This year's first program was a follow up to our 2016 publication of *We Remember*. We called the program "We Remember: Before and After the North Springfield Flood Control Project" and it brought together many former and present Weathersfielders who shared stories and memories of living in the "dam area" and what they experienced when they were forced to leave their homes and farms. Then in May, Becky Tucker, author of *We Remember*, led a hike in part of the area that was taken by the government.

On the 70th anniversary of the B-29 crash on Hawk's Mountain, a ceremony was held on the Perkinsville Green to remember that awful night and the men whose lives were lost. A hike to the crash site followed the ceremony.

A program we called "What Is It?" was held at the Weathersfield Meeting House later in the summer. Items from our permanent collection, along with things brought by some of those who attended, were presented and the audience was asked to guess what the items were and how they were used. There were lots of laughs and stories from this and the sharing of old sayings we learned from our parents and grandparents.

The annual meeting and potluck on Oct. 21st featured a presentation by Stephen Long on the topic of his book, *Thirty-eight: The Hurricane That Transformed New England*.

Ellen Clattenburg, Curator, and volunteer docents opened our historical museum, the Dan Foster House, to visitors during the summer months. Ellen, Patti Arrison, Librarian, and Becky Tucker, Genealogist, answer requests throughout the year for information about people and events with a Weathersfield connection. Please don't hesitate to call us. We love to share Weathersfield history.

We thank the town people for their continued support and look forward to offering more programs and activities in the coming year.

Ginger Wimberg, President

REPORTS OF COMMISSIONS AND ORGANIZATIONS

SOUTHERN WINDSOR COUNTY REGIONAL PLANNING COMMISSION

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves the ten towns in the Southern Windsor County Region, including Weathersfield. The activities and programs of the SWCRPC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the SWCRPC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY17, the dues from member towns contributed about 3% of the SWCRPC's annual budget of \$961,275. The town dues assessment of \$3,531 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state and other funding sources.

The SWCRPC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping and other planning activities. In FY16, the SWCRPC provided the following services to the Town of Weathersfield including:

- Assisted the Planning Commission to reorganize and update the zoning bylaws.
- Provided technical assistance to the zoning administrator.
- Helped to draft a new stand-alone Local Hazard Mitigation Plan and update a Local Emergency Operations Plan.
- Assisting the Town in securing FEMA funds for a home acquisition project.

We would like to thank Peter Daniels, Weathersfield's representative who has served on the SWCRPC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the SWCRPC, call us at (802) 674-9201, visit our website at www.swcrpc.org, or look us up on Facebook.

Thomas Kennedy, AICP
Executive Director

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment completed a year that saw an increasing involvement with the Planning Commission in the discussions regarding revisions to the Zoning Bylaws.....the Town regulations that the ZBA follows in its evaluation and deliberations of variances, conditional use approvals, etc. The Board's behind-the-scenes work on zoning bylaw improvements have been of great value to the Planning Commission

Several conditional use applications were received from the Land Use Administrator and for which public hearings and deliberative sessions were held. In addition, the appeal of an agricultural operation in a high-density village setting was brought to the Board for evaluation and adjudication. The Decision of the Board substantiated the critical need to have well-written, unambiguous zoning bylaws and subdivision regulations

The Board wishes to thank two retiring members – Betty Brooks and Carl Wyman – for their years of service to the Town and to welcome two new members - Ethan MacNaughton and Dr. Jim Cahill - both of whom have settled-in and are assets to the Board.

Respectfully Submitted:

Dave Gulbrandsen, Chair
Willis Wood
Ethan MacNaughton
James Cahill
Dianna Day, Recording Secretary

WEATHERSFIELD PLANNING COMMISSION 2017

The Planning Commission is a five-member board, meeting on the second and fourth Mondays of each month. We are charged with rewriting the Town Plan every eight years and reviewing and updating the Zoning Bylaws and the Subdivision Regulations.

This year, the Planning Commission completed a major rewrite of the Town Plan and continued with the comprehensive revision of the Zoning Bylaws....which are then reviewed and adopted by the Selectboard. The Commission also completed the review and approval of several residential subdivision applications and worked closely with the Zoning Board of Adjustment to ensure conformance with all local regulations.

Gilbert Whittemore, a long-time member of the Planning Commission passed away in October of this past year. We will miss his calm demeanor, thoughtful insights, and careful crafting of the Town's zoning by-laws and Town Plan chapters.

All Planning Commission meetings are open to the public. If you would like to offer direction for the future of Weathersfield, we would welcome your input at our meetings or as a member of the Commission. The zoning sections that we are currently revising are posted on the Town's website. We broadcast a number of our meetings on SAPA TV.

If you feel that participation in the activities of the Planning Commission might be of interest to you, please let us know.

SOUTHERN WINDSOR/WINDHAM COUNTIES SOLID WASTE MANAGEMENT DISTRICT

**Andover • Athens • Baltimore • Cavendish
Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield
Weathersfield • West Windsor • Windsor**

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Weathersfield's representative is Ed Morris.

Just a reminder...As of July 1, 2016 leaf, yard and clean wood debris was banned from the landfill and haulers were required to offer leaf and yard debris collection (they may charge a fee). Transfer stations also offer collection.

The District applied for and received a grant from Vermont's Agency of Natural Resources to subsidize the cost of backyard composting workshops. The workshops were very popular (254 attendees). More workshops will be held in the spring of 2018. All food scraps will be banned from the landfill in 2020.

Two hundred and fifty-one District residents attended the household hazardous waste (HHW) collections in September 2016 and two hundred and fifty-five attended the May 2017 collections. That's a very small percentage of the 31,280 people in the District. The greatest volume of material that comes in is paint. The District's disposal cost for the four collections is about \$40,000 annually.

Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of the paint for free (cans must be labeled, not leaky, not rusty). Aubuchon Hardware in Windsor accepts paint, too.

The HHW events in 2018 will be held on Saturdays, May 12 and September 8 at the Springfield Transfer Station. We will have other collections on May 19 and September 15 but the locations have yet to be determined.

The District received a USDA grant to support our work on the Solid Waste Implementation Plan and educational outreach efforts. We took turns attending Selectboard meetings in each of the fourteen District towns to give presentations regarding the Universal Recycling law.

The transfer stations continue to see a rise in the tonnage of batteries that are brought in for recycling. All batteries, including button, coin cell, alkaline, and rechargeable batteries are accepted.

This year, the Ludlow, Rockingham and Springfield transfer stations collected 95 working but unwanted sewing machines to ship overseas with the Sewing Peace program (p4p.org) – a 60% increase over the previous year's total.

"Recycling Resources" is the District's annual 12-page newsletter devoted to local recycling information. It's available now in town offices and libraries.

Respectfully submitted,
Thomas Kennedy, District Manager
Mary T. O'Brien, Recycling Coordinator
Ham Gillett, Outreach Coordinator
www.vtsolidwastedistrict.org

SALMOND COVERED BRIDGE COMMITTEE

The 1875 Salmond Bridge was moved to its present location on Henry Gould Road and returned to function by volunteers and private donations in 1985. The bridge and adjacent park with two picnic tables are maintained by the Town and by volunteers working through the Salmond Covered Bridge Committee. This past year committee members cleaned up a number of blow downs near the bridge and maintained the park through the summer. The Weathersfield Road Crew replaced the boards that serve as guard rails at both entrances.

The Committee invites residents and visitors alike to pause in their travels, sign the guest book and enjoy one of our Town treasures.

Respectfully Submitted,
Ken Blum, chairperson
Jamie Brockett
Neil Daniels
Dorothy L. Grover
Willis Wood

WEATHERSFIELD DIRECTORY

It was a struggle to get the 2017 version off the Directory printed. First, the voters did not approve the initial funding of \$500 for the Directory.

However, quite a few businesses and individuals submitted their business cards and information and the Directory was printed! Thank you so much to those who did support the Directory. Thank you, also, to the volunteers who spent much time and effort to collect these submissions. Without you, it truly would not have happened!

We collected enough money to print 600 copies of the Directory. They have been distributed through the Town at Jiffy Mart/Downers Corners Store, Ascutney Market, the Weathersfield Town Office, the Weathersfield Proctor Library, the Weathersfield School and The Weathersfield Town Clerks Office.

Once these 600 copies have been distributed, more copies may be printed but only if further donations are collected.

We hope the 2017 Directory will be of benefit to each business that is listed, as well as to each individual who has a copy. Please visit the Directory online at WeathersfieldDirectory.org

Thank you to those who supported this Directory.
Beth Gorton
Pat Waite
Sally Harris
Nancy Nutile-McMenemy
Bev Howe-Fluette

1879 PERKINSVILLE SCHOOLHOUSE COMMITTEE

End of Year Report 2017

We have continued to make progress on the restoration of the 1879 Perkinsville Schoolhouse. The ell is almost complete. We have painted the walls and trim, installed doors, and have an operable restroom.

We are pleased to announce that our wonderful volunteer group reached and exceeded the 1,000 hours of time donated this past year. We could not be as successful without their help, Thank you!!!!!! We are grateful for the continued support we receive from the Weathersfield Historical Society. The WHS members continue to send in donations, volunteer their time, and believe in our project. Thank you, WHS members! We raised almost \$1,000 on the yard sale we held at the Weathersfield Festival. We are also thankful for the continued donations that come into our project from the community.

The Weathersfield Food Shelf continues to flourish in the South classroom. Many families benefit from the support the Food Shelf offers.

We have applied for a community grant through the State of Vermont for funding of the ADA ramp to be installed. We will know in February 2018 if we are awarded this grant.

We have received a grant through the Vermont Historic Preservation program to allow us to restore the windows in the building. We also received a matching funds grant from the Byrne Foundation for \$5,000! We appreciate their support.

Matt Keniston has given many hours of his time to our project as "Project Manager". We are very fortunate to have his continued leadership for this ongoing project. Thank you, Matt for all the hard work and support you have given us.

We keep the community and our volunteers informed of work completed and the Volunteer Work days, through our newsletter, email, our Facebook page, the town website, and by word of mouth. Volunteers are always welcome and encouraged to help out. If anyone is interested in helping, please contact a committee member.

Thank you for your continued support.

Respectfully Submitted,
BJ Esty, Chair
Alison Roth, Recording Secretary
deForest Bearse
Karen McGee
Dorothy Richardson
Matthew Keniston, ex-officio

WEATHERSFIELD VETERANS MEMORIAL COMMITTEE

Annual Report July 1, 2016–June 30, 2017

The Committee continues to recognize Weathersfield residents who have tirelessly supported their Nation, Community, Veterans, and the Veterans Committee. This year at the Memorial Day Ceremony, we unveiled two new panels located at the Veterans Monument in Perkinsville. The panels developed by Weathersfield school students recognize the significant contributions of two dedicated Weathersfield residents, Myrtle Baker and Fred Mellish. Myrtle spearheaded the concept of having a new monument to recognize Weathersfield Veterans from WWII forward, and Fred, an Army Veteran, was one of the first committee members motivating the effort to construct the monument. He prepared the first Roll of Honor. The two panels that were replaced, one recognizing Roger Eastman, a WWII pilot, and the other, Vic Jarvis, a Navy sailor, are now located on the South wall of Martin Memorial Hall. Seen next to these panels are nicely framed descriptions of each panel. Another panel dedicated to Bev Howe, the person leading the effort to place flags on Weathersfield Veterans' graves, is now located at the Proctor Library, and the final panel depicting a Vermont encampment is located at the Weathersfield Middle School. Over time we intend to rotate all the panels, and create new panels to deserving residents or patriotic themes. Finally, we also recognize the selfless contributions of deForest Bearse, past secretary and initial Veterans Committee member, who offered insight in the construction of the Monument and to the success of the Committee's goals.

A major activity every year is the Annual Veterans Chicken BBQ usually held the last Saturday of September. The community-wide success of the BBQ is a result of the leadership of Lisa and Jeff Slade and all the volunteer chicken cookers and servers supporting this funds drive.

We serve 100 half chicken meals that quickly sell out as the meals are both delicious and reasonably priced. We are saddened with the loss of Phyllis Jarvis who supported each of our BBQ's. Her commitment, smile and presence will be greatly missed.

The Committee organizes and conducts annual Memorial Day and Veteran Day ceremonies at the Perkinsville Green. The ceremonies usually include young musicians from the Weathersfield Middle School playing or singing our National Anthem and patriotic songs; cadets from Cata-mont Composite Squadron (VT-007), who present and raise our flag; local police and fire officials who participate in various ways; dignitary guest speakers who offer patriotic messages; the Veterans Committee who prepare the venue and greet people, and finally, dozens who attend wanting to respect and honor Veterans both alive and deceased.

The Veterans Memorial Committee provides oversight of a Town-managed Agency Fund for Veterans' issues or projects. We ended the year with \$6,903.91 in this Agency Fund. Money spent is generated by funds drives or donations - no tax dollars are used or requested. The major expense this year was the purchase of 50 more brass cemetery markers to mark Veterans graves. We thank Bev Howe and her family for ensuring every deceased Veteran has a flag and brass marker proudly displayed for Memorial Day.

The Veterans Memorial Committee is honored to work as a volunteer group on Veterans' issues. We are a small but active group of people, and we encourage the reader of this report to become involved by participating in our events and by donating what you think is appropriate to recognize Veterans who have given so much to keep our homes free and safe. Please call the Town Office at 802-674-2626 to find out when we next meet...and...we look forward to seeing you!

Respectively submitted,
Chip Cobb, Chair
Veterans Memorial Committee

MT. ASCUTNEY SUBCOMMITTEE ANNUAL REPORT 2017

The Mount Ascutney Subcommittee of the Connecticut River Joint Commissions consists of appointed volunteers from the Vermont towns of Hartland, Windsor, Weathersfield, Springfield, and Rockingham, and the New Hampshire towns of Plainfield, Cornish, Claremont, and Charlestown.

The subcommittee meets every two months; specific responsibilities include providing advice to NHDES, VTANR, and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and developing and periodically updating a corridor management plan.

This year, the subcommittee reviewed and commented on numerous regulatory applications, reviewed and provided comments on the Water Quality section of the Weathersfield Town Plan, and actively participated in the Wilder Dam federal re-licensing process

by participating in stakeholder meetings and keeping municipal officials updated on re-licensing progress.

The subcommittee has also continued to work to update the Mt. Ascutney chapter of the Connecticut River Water Resources Management Plan, which serves as a guide for the stewardship of the Connecticut River for residents, businesses, organizations, and municipalities along the river.

The subcommittee planned and hosted their annual Septic Smart public workshop, for which there was record attendance (26 attendees). The subcommittee also partnered with the Silvio O. Conte National Fish and Wildlife Refuge to perform public outreach and education at the Herrick's Cove Wildlife Festival.

There are currently openings on the Subcommittee in several communities. If you are interested in representing one of our towns, please contact Nancy Heatley (nancy_heatley@hotmail.com) for more information.

WEATHERSFIELD CONSERVATION COMMISSION 2017 ANNUAL REPORT

The new year found the Commission busy commenting on the natural resources sections of the new Town Plan and the new Zoning By-Laws as well as the Southern Windsor County Regional Planning Commission's planning maps. In the field, an assessment of landowner interest in riparian buffers along the North Branch of the Black River was conducted, and the groundwater mapping project was concluded. To this end the Commission hosted a public meeting in July for geologist Stephen Wright to discuss his conclusions. Also, a wildlife photo contest was held.

This fall the Commission has had representation at several recreation planning meetings: the Town Forest recreation grant, the West Windsor, Windsor, and Weathersfield tri-town recreation initiative, and the Vermont Association of Conservation Commissions sum-

mit. The Commission also attended several of the Perkinsville and Ascutney villages revitalization meetings. Two subdivision site visits were conducted.

The Commission meets on the fourth Thursday of each month at 7:00 pm at the Center Meetinghouse except during the winter months when meetings are at Martin Memorial Hall in Ascutney. These meetings are open to the public and anyone is welcome to attend. Please contact us regarding our town or your property with concerns about wildlife, non-native species, and other natural resources questions. Meeting agendas and notes are published on the Town website.

Jeff Pelton, Chair
Heather Shand, Secretary
Roy Burton, Treasurer
George Ainley
Tina Wood
Harry Temple
Howard Beach

WEATHERSFIELD LAND PRESERVATION ASSOCIATION

The Weathersfield Land Preservation Association was established in 2002 as a non-profit organization. Our mission is to preserve the rural character of Weathersfield. We provide education and support for Weathersfield landowners who are interested in land preservation, and we raise funds for Weathersfield conservation projects.

In recent years we helped preserve land in the following locations:

1. 310 acres on the Weathersfield side of Mount Ascutney, land that now belongs to the Town and has become a Town Forest
2. 40 acres on Route 131
3. 125 acres on Bowen Hill Road and Old Bow Road. In the last two cases owners donated the easements, and WLPA helped with the costs.

If you would like to receive more information or to work actively towards our goals, please contact us.

For the Board:
Steve Aikenhead, 263-5439

PARKS AND RECREATION COMMISSION REPORT 2016-2017

The Trails Committee offered eight hikes this summer - adding a hike up Mt. Ascutney to the lookout tower and the Brownsville Rock. The popular hikes are planned for people of all abilities, dogs, too and numbers are increasing. The hikes are scenic, occasionally historical with interesting flowers and plants, birds and animal sightings.

We use a variety of Town trails as well as connecting with trails on private land where we obtain landowner permission for people and dogs. We look

forward to the proposed hiking trails under consideration on the Town's newly-acquired Fellows property on the east side of Mt. Ascutney.

Snowshoe hikes for all ages are being considered for this winter — Mother Nature cooperating. The rink liner is going down at Hoisington Field when the weather stays cold enough for water to freeze. Volunteers needed to shovel the rink!!!

Respectfully submitted
Parks and Recreation Commission
Susan Boyer, Chair
Bill Brink
Carol Orth
Julia Lloyd Wright

CONNECTICUT RIVER JOINT COMMISSIONS

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on proposed actions, from large scale development projects including the Northern Pass and Hydro-Electric Dam Relicensing, to proposed regulatory changes, such as the NH shoreland protection rules.

During FY 17 CRJC convened a meeting on the Conte Wildlife Refuge with the US Fish and Wildlife Service to learn about their Water-on-Wheels Express and to develop a partnership to bring this educational exhibit to Connecticut River communities. CRJC was a sponsor of the 20th Annual Source-to-Sea Cleanup with the Connecticut River Conservancy and partnered with them on an analysis of erosion studies as part of the FERC relicensing process of hydro-electric dams. As a result, FERC requested the dams' owner to provide additional information on erosion along the river.

CRJC emphasized the Vermont Clean Water Initiative with a focus on best agricultural practices to reduce impacts on surface waters. CRJC continues to

bring public policy decision makers to our meetings to keep them abreast of the issues facing the Connecticut River. Finally, CRJC worked with the students of the Rockefeller Center at Dartmouth to conduct a valuation of the Connecticut River to the New Hampshire Economy. Read or download the study here: <http://www.crjc.org/news-and-events/>.

The current officers of the Joint Commissions are Jason Rasmussen, President (VT); James McClammer, Vice President (NH); Jennifer Griffin, Treasurer (NH); Steven Lembke, Secretary (VT). For a full list of Commissioners see the following website: <http://www.crjc.org/about-crjc/commissioners/>.



Headwaters of the Connecticut River,
Fourth Connecticut Lake, Pittsburg, NH

CEMETERY COMMISSIONERS REPORT

This year the Cemetery Commission agreed, at the spring meeting, to focus on general mowing and grounds maintenance at the ten ancient cemeteries following last year's complete overhaul and stone repair at the Aldrich/Upham Cemetery. (See the photographs in last year's Town Report) We had help this fall from a participant in the "Diversion" program raking leaves and clearing around the old stones in the Tolles Cemetery.

Our grateful thanks to Richard Cross, the new Sexton, for his mowing at the Grout and mowing the older section of the Plain as well as all his extra care of the stones. Thanks to Tim Brown, too, who mowed at the Greenbush cemetery.

Respectfully submitted
Ken Blum
Robert Holtorf
Beverly Howe
Michael Stankevich
Julia Lloyd Wright - Chair

NEIGHBORHOOD GREENUP ASSOCIATION

Over 100 families are members of the Neighborhood Greenup Association. Each member cleans a stretch of our roads, usually extending well beyond their own property lines. Ongoing greenup continues from April through November.

On Greenup Day in May we clean sections of roads in special need.

We also take part in the Connecticut River Greenup. With the generous help of North Star Canoe Rental we send our NGA flotilla down the river from Windsor to the Bow.

We thank the Town for their superb support in all ways and at all times.

We welcome with enthusiasm all new members.

Steve Aikenhead
263-5439 or steve@vermontel.net

REPORTS OF TOWN SUPPORTED AGENCIES AND ORGANIZATIONS

The following Social Service agencies have requested Town support funding. As per our current Town Of Weathersfield Social Service Agency Appropriation Policy, if approved by the voters, an agencies' funding will automatically be included in the General Fund for taxpayer support for the budget year 2018 through 2022. This will remain so unless the agency asks to change their appropriation amount. The social services listed as "in budget" have been previously approved by the voters for FY 2018.

THE AMERICAN RED CROSS *(in budget)*

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood, and other disasters. We also do our part to prevent disasters by providing evacuation training, access to smoke alarms, and preparedness, health, & safety instruction. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community. To learn more about how you can support your local American Red Cross chapter, go to www.americanredcross.org/nhvt or call (802) 660-9130.

GREEN UP VERMONT *(in budget)*

Green Up's mission is to promote the stewardship of our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter-free environment. Visit www.greenupvermont.org for more information.

GREEN MOUNTAIN RSVP *(in budget)*

Green Mountain RSVP connects volunteers age 55 + to volunteer opportunities at nonprofit organizations. We sponsor the Bone Builders Class at Martin Memorial Hall, support the Weathersfield/Proctor Library and Aging at Home in Weathersfield Committee with volunteers and collect food donations for the Union Church Food Shelf. rsvpvt.org

HEALTH CARE & REHABILITATION SERVICES *(article 12)*

Health Care and Rehabilitation Services of Southeastern Vermont, Inc. (HCRS) serves individuals, families, and children in Windham and Windsor counties who are living with mental illness, developmental disabilities, and substance use disorders (for more info: www.hcrs.org). During FY17, HCRS provided 2,923 hours of services to 46 residents of the Town of Weathersfield.

MEALS & WHEELS OF GREATER SPRINGFIELD *(in budget)*

Meals & Wheels of Greater Springfield, Inc. has been serving meals to the elderly since 2000. The program serves the communities of Andover, Baltimore, Chester, Springfield and Weathersfield and parts of Windham. During the past fiscal year, October 1, 2016 – September 30, 2017, Meals & Wheels served over 32,000 meals to seniors living in the greater Springfield area and at our congregate meal site.

MT. ASCUTNEY PREVENTION PARTNERSHIP (MAPP) *(in budget)*

Mt. Ascutney Prevention Partnership, (MAPP), is a substance abuse prevention and health promotion coalition serving Weathersfield, Windsor, West Windsor, and Hartland. Efforts are aimed at preventing youth from the dangers of underage drinking, prescription drug and marijuana misuse, and protecting youth from the dangers of tobacco smoke. For more information visit: www.mappvt.org.

REPORTS OF TOWN SUPPORTED AGENCIES AND ORGANIZATIONS

SOUTHEASTERN VERMONT COMMUNITY ACTION (SEVCA) (*article 13*)

SEVCA has served the low-income population of Windham and Windsor counties since 1965. Our mission is: “to enable people to cope with, and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty.” SEVCA’s key initiatives include: Family/Crisis Services; Head Start; Economic/Workforce Development; VT Health Connect Navigation; Thrift Stores; Weatherization; and Emergency Home Repair. www.sevca.org

VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED (VABVI) (*article 15*)

Since 1926, the Vermont Association for the Blind and Visually Impaired (VABVI) has enabled Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. Last year we provided services to 1731 blind and visually impaired Vermonters, including 129 adult clients and 41 students in Windsor County. (www.vabvi.org)

VERMONT CENTER FOR INDEPENDENT LIVING (*in budget*)

The Vermont Center for Independent Living (www.vcil.org) has been dedicated to improving the quality of life for people disabilities in Vermont for over 38 years. 7 residents of Weathersfield received services from the following programs: Meals on Wheels \$1,500 spent on meals, Home Access Program over \$3,000 spent on modifications, Sue Williams Freedom Fund, Peer Advocate Counseling program and our Information, Referral and Assistance service.

Vermont Center for Independent Living is a disability rights and advocacy organization offering programs and services to assist Vermonters with disabilities to live independently with dignity.

VOLUNTEERS IN ACTION (*in budget*)

Volunteers in Action supports elders , disabled and others in need in Weathersfield by improving health and wellness , increasing independence, and strengthening connections. We provide the following support and services: transportation, friendly visits, telephone contacts, knitting group, shopping support for Aging in Place groups, Meals on Wheels and Community Meals as well as volunteers at Mt Ascutney Hospital.

WINDSOR COUNTY PARTNERS (*in budget*)

Windsor County Partners is in its 5th decade of building healthier communities through youth mentoring. Last year, WCP supported 28 mentorships across Windsor County, including one in Weathersfield. These mentoring partners spent over 2400 hours together. WCP thanks the voters of Weathersfield for their continued support for local youth. For more information, visit www.wcpartners.org or follow us on Facebook.

WISE (*article 14*)

WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy. WISE is the sole provider of crisis intervention services to victims of domestic and sexual violence in the area, including Weathersfield, VT. WISE provides a free and confidential 24/7 crisis line, as well as support for ongoing safety planning, transitional housing assistance, legal aid, and other needs. www.WISEuv.org

ALPHABETICAL INDEX

Aging at Home in Weathersfield	100
American Red Cross	114
Appointed Town Officials	60
Ascutney Volunteer Fire Association	99
Athletic Report	27
Board of Listers Report	100
Budget Advisory Committee	11
Budget, Early Childhood Program	51
Budget, School	33
Budget, Town	71
Budget, Windsor Southeast Supervisory Union	43
Candidates Filed for Office	66
Cemetery Commission	113
Connecticut River Joint Commissions	113
Conservation Commission/Land Preservation	112
Curriculum Report	26
Delinquent Tax Collector's Report	85
Department of Public Works	105
Elected Town Officials	57
Energy Coordinator	104
Facilities Report	31
Fire Commission	101
Fire Department, W. Weathersfield	102
Fire Service Discussion	88
Fire Warden	101
Green Mountain RSVP	114
Green Up Vermont	114
Golden Cross Ambulance	101
Guidance Report	25
Health Care & Rehabilitation	114
Health Officer	100
Health Services	28
Historical Society	107
Land Preservation Association	112
Land Use Administrator	98
Library, School	31
Library, Weathersfield Proctor	106
Long Term Debt Schedule	84
Neighborhood Greenup Association	113
Martin Memorial Hall	104
Meals & Wheels of Greater Springfield	114
Minutes, Annual School Meeting	53
Minutes, Annual Town Meeting	89

Mt. Ascutney Prevention Partnership	114
Mt. Ascutney Subcommittee	111
Municipal Tax Rate Explanation	70
Municipal Tax Rate/Projected Total Tax Rates	82
MTTS Referral Team	25
Parks and Recreation	112
PAWS	27
Perkinsville Schoolhouse Committee	110
Planning Commission	109
Police Department	103
Principal's Report	13
Proctor Library Trustees' Report	106
Proctor Library Fundraising Committee	107
Regional Planning Commission	108
Reserve Fund Status	83
Salmond Covered Bridge	110
Scholarship/Grant Awards	30
School Board Report	9
Service Award	4
Select Board Report	68
Social/Emotional Interventionist	28
Solid Waste Management District	109
Southeastern VT Community Action	115
Staff, School	24
Staff, Municipal	63
Student Counts	32
Superintendent Report	12
Technology Report	29
Town Clerk's Report	93
Town Manager's Report	67
Transfer Station	105
Tree Warden	105
Trustees of Public Funds	86
Vermont Association for the Blind	115
Vermont Center for Independent Living	115
Veterans Memorial Committee	111
Vital Records	96
Volunteer Opportunities	59
Volunteers in Action	115
Voter Information	5
Warning, Annual School District Meeting	7
Warning, Annual Town Meeting	64
Weathersfield Directory	110
Windsor County Partners	115
WISE	115
Zoning Board of Adjustment	108

NOTES

EXCERPTS FROM THE 2017 AUDIT

TOWN OF WEATHERSFIELD, VERMONT

AUDIT REPORT

JUNE 30, 2017

*A full copy of the audit is available
online or at the Town office.*

TOWN OF WEATHERSFIELD, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2017

	General Fund	Highway Fund	Reserve Fund	Non-Major Governmental Funds	Total Governmental Funds
<u>ASSETS</u>					
Cash	\$ 403,950	\$ 0	\$ 738,515	\$ 10,943	\$ 1,153,408
Receivables (Net of Allowance for Uncollectibles)	289,144	0	0	2,682	291,826
Loans Receivable	0	0	0	23,304	23,304
Due from Other Funds	0	237,899	42	52,038	289,979
Prepaid Expenses	32,433	0	0	0	32,433
Total Assets	\$ 725,527	\$ 237,899	\$ 738,557	\$ 88,967	\$ 1,790,950
<u>LIABILITIES</u>					
Accounts Payable	\$ 5,809	\$ 5,096	\$ 0	\$ 5,961	\$ 16,866
Accrued Payroll and Benefits Payable	20,580	7,073	0	902	28,555
Due to Other Funds	386,379	0	0	2,532	388,911
Due to State of Vermont	552	0	0	0	552
Due to the Village of Perkinsville	930	0	0	0	930
Tax Sale Escrow	21,170	0	0	0	21,170
Total Liabilities	435,420	12,169	0	9,395	456,984
<u>DEFERRED INFLOWS OF RESOURCES</u>					
Prepaid Property Taxes	7,251	0	0	0	7,251
Unavailable Property Taxes, Penalties and Interest	196,136	0	0	0	196,136
Unavailable Grants	0	0	0	200	200
Unavailable Loans Receivable	0	0	0	23,304	23,304
Total Deferred Inflows of Resources	203,387	0	0	23,504	226,891
<u>FUND BALANCES</u>					
Nonspendable	32,433	0	0	0	32,433
Restricted	0	225,730	172,572	3,986	402,288
Committed	0	0	565,985	52,132	618,117
Unassigned/(Deficit)	54,287	0	0	(50)	54,237
Total Fund Balances	86,720	225,730	738,557	56,068	1,107,075
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 725,527	\$ 237,899	\$ 738,557	\$ 88,967	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:					
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.					4,767,487
Other Assets are not Available to Pay for Current-Period Expenditures and, Therefore, are Deferred in the Funds.					219,640
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.					(945,915)
Deferred Outflows of Resources related to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.					218,121
Net Position of Governmental Activities					\$ 5,366,408

The accompanying notes are an integral part of this financial statement.

TOWN OF WEATHERSFIELD, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Highway Fund	Reserve Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:					
Property Taxes	\$ 963,932	\$ 860,969	\$ 0	\$ 0	\$ 1,824,901
Penalties and Interest on Delinquent Taxes	54,780	0	0	0	54,780
Intergovernmental	130,451	142,876	0	75,161	348,488
Charges for Services	60,951	52,697	0	779	114,427
Permits, Licenses and Fees	34,307	370	0	0	34,677
Fines and Forfeits	8,842	0	0	0	8,842
Investment Income	1,091	0	1,772	38	2,901
Donations	15,533	0	100	400	16,033
Other	4,484	1,252	0	0	5,736
Total Revenues	<u>1,274,371</u>	<u>1,058,164</u>	<u>1,872</u>	<u>76,378</u>	<u>2,410,785</u>
Expenditures:					
General Government	631,011	0	25,061	55	656,127
Public Safety	385,982	0	0	2,954	388,936
Highways and Streets	0	871,711	0	0	871,711
Culture and Recreation	11,392	0	0	101,113	112,505
Community Development	0	0	0	6,647	6,647
Cemetery	0	0	0	5,688	5,688
Capital Outlay:					
Public Safety	427,638	0	0	0	427,638
Highways and Streets	0	0	0	65,230	65,230
Debt Service:					
Principal	69,151	99,733	0	0	168,884
Interest	7,507	5,924	0	0	13,431
Total Expenditures	<u>1,532,681</u>	<u>977,368</u>	<u>25,061</u>	<u>181,687</u>	<u>2,716,797</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>(258,310)</u>	<u>80,796</u>	<u>(23,189)</u>	<u>(105,309)</u>	<u>(306,012)</u>
Other Financing Sources/(Uses):					
Sale of Equipment and Vehicles	9,625	14,000	0	0	23,625
Proceeds from Long-term Debt	263,000	0	0	0	263,000
Transfers In	152,993	47,918	100,657	108,132	409,700
Transfers Out	(169,789)	(37,000)	(200,911)	0	(407,700)
Total Other Financing Sources/(Uses)	<u>255,829</u>	<u>24,918</u>	<u>(100,254)</u>	<u>108,132</u>	<u>288,625</u>
Net Change in Fund Balances	<u>(2,481)</u>	<u>105,714</u>	<u>(123,443)</u>	<u>2,823</u>	<u>(17,387)</u>
Fund Balances - July 1, 2016, As Restated	<u>89,201</u>	<u>120,016</u>	<u>862,000</u>	<u>53,245</u>	<u>1,124,462</u>
Fund Balances - June 30, 2017	<u>\$ 86,720</u>	<u>\$ 225,730</u>	<u>\$ 738,557</u>	<u>\$ 56,068</u>	<u>\$ 1,107,075</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF WEATHERSFIELD, VERMONT
STATEMENT OF FUND NET POSITION
PROPRIETARY FUND
JUNE 30, 2017

	Solid Waste Fund
<u>ASSETS</u>	
Noncurrent Assets:	
Vehicles, Machinery and Equipment	\$ 91,751
Less: Accumulated Depreciation	(60,666)
Total Noncurrent Assets	31,085
Total Assets	31,085
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred Outflows of Resources Related to the Town's Participation in VMERS	7,719
Total Deferred Outflows of Resources	7,719
<u>LIABILITIES</u>	
Current Liabilities:	
Accounts Payable	30,467
Accrued Payroll and Benefits Payable	977
Due to Other Funds	8,828
Total Current Liabilities	40,272
Noncurrent Liabilities:	
Compensated Absences Payable	2,592
Net Pension Liability	11,582
Total Noncurrent Liabilities	14,174
Total Liabilities	54,446
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred Inflows of Resources Related to the Town's Participation in VMERS	156
Total Deferred Outflows of Resources	156
<u>NET POSITION</u>	
Net Investment in Capital Assets	31,085
Unrestricted/(Deficit)	(46,883)
Total Net Position	\$ (15,798)

TOWN OF WEATHERSFIELD, VERMONT
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Solid Waste Fund
Operating Revenues:	
Assessments	\$ 95,385
User Fees	160,467
Recycling Income	4,255
Total Operating Revenues	260,107
Operating Expenses:	
Salaries and Wages	36,795
Benefits	14,072
Compactor	16,723
Disposal	17,314
Highway and Town Office Services	54,233
Insurance	1,880
Recycling Expense	39,857
Maintenance of Equipment	4,755
Supplies	955
Tippage	58,435
Utilities	1,970
Depreciation	2,060
Administrative	4,060
Total Operating Expenses	253,109
Operating Income	6,998
Other Financing Sources/(Uses):	
Transfer Out	(2,000)
Total Other Financing Sources/(Uses)	(2,000)
Change in Net Position	4,998
Net Position/(Deficit) - July 1, 2016	(20,796)
Net Position/(Deficit) - June 30, 2017	\$ (15,798)

The accompanying notes are an integral part of this financial statement.

TOWN OF WEATHERSFIELD, VERMONT
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Solid Waste Fund
Cash Flows From Operating Activities:	
Receipts from Customers and Users	\$ 260,107
Payments for Goods and Services	(192,560)
Payments for Wages and Benefits	<u>(45,945)</u>
Net Cash Provided by Operating Activities	<u>21,602</u>
Cash Flows From Noncapital Financing Activities:	
Increase/(Decrease) in Due to Other Funds	(19,602)
Transfer to Other Funds	<u>(2,000)</u>
Net Cash Provided/(Used) by Noncapital Financing Activities	<u>(21,602)</u>
Net Increase in Cash	0
Cash - July 1, 2016	<u>0</u>
Cash - June 30, 2017	<u><u>\$ 0</u></u>
Adjustments to Reconcile Operating Income/(Loss) to Net Cash Provided by Operating Activities:	
Operating Income	6,998
Depreciation and Amortization	2,060
(Increase)/Decrease in Deferred Outflows of Resources Related to the Town's Participation in VMERS	(7,719)
Increase/(Decrease) in Accounts Payable	7,622
Increase/(Decrease) in Accrued Payroll and Benefits Payable	183
Increase/(Decrease) in Compensated Absences Payable	720
Increase/(Decrease) in Net Pension Liability	11,582
Increase/(Decrease) in Deferred Inflows of Resources Related to the Town's Participation in VMERS	<u>156</u>
Net Cash Provided by Operating Activities	<u><u>\$ 21,602</u></u>

Capital asset acquisitions in the amount of \$22,845 in the Solid Waste Fund are included in Accounts Payable at June 30, 2017.

The accompanying notes are an integral part of this financial statement.

TOWN OF WEATHERSFIELD, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2017

	Special Revenue Funds					
	Proctor Library Fund	Revolving Loan Fund	Grants Fund	Historic Preservation Grant Fund	Cemetery Fund	Total
<u>ASSETS</u>						
Cash	\$ 150	\$ 9,761	\$ 0	\$ 0	\$ 1,032	\$ 10,943
Receivables	0	0	2,682	0	0	2,682
Loans Receivables	0	23,304	0	0	0	23,304
Due from Other Funds	<u>52,038</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>52,038</u>
Total Assets	<u>\$ 52,188</u>	<u>\$ 33,065</u>	<u>\$ 2,682</u>	<u>\$ 0</u>	<u>\$ 1,032</u>	<u>\$ 88,967</u>
<u>LIABILITIES</u>						
Accounts Payable	\$ 186	\$ 5,775	\$ 0	\$ 0	\$ 0	\$ 5,961
Accrued Payroll and Benefits Payable	902	0	0	0	0	902
Due to Other Funds	<u>0</u>	<u>0</u>	<u>2,482</u>	<u>50</u>	<u>0</u>	<u>2,532</u>
Total Liabilities	<u>1,088</u>	<u>5,775</u>	<u>2,482</u>	<u>50</u>	<u>0</u>	<u>9,395</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>						
Unavailable Grants	0	0	200	0	0	200
Unavailable Loans Receivable	<u>0</u>	<u>23,304</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>23,304</u>
Total Deferred Inflows of Resources	<u>0</u>	<u>23,304</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>23,504</u>
<u>FUND BALANCES</u>						
Restricted	0	3,986	0	0	0	3,986
Committed	51,100	0	0	0	1,032	52,132
Unassigned/(Deficit)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(50)</u>	<u>0</u>	<u>(50)</u>
Total Fund Balances/(Deficit)	<u>51,100</u>	<u>3,986</u>	<u>0</u>	<u>(50)</u>	<u>1,032</u>	<u>56,068</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 52,188</u>	<u>\$ 33,065</u>	<u>\$ 2,682</u>	<u>\$ 0</u>	<u>\$ 1,032</u>	<u>\$ 88,967</u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF WEATHERSFIELD, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2017

Special Revenue Funds						
	Proctor Library Fund	Revolving Loan Fund	Grants Fund	Historic Preservation Grant Fund	Cemetery Fund	Total
Revenues:						
Intergovernmental	\$ 0	\$ 0	\$ 75,161	\$ 0	\$ 0	\$ 75,161
Charges for Services	779	0	0	0	0	779
Investment Income	32	5	0	0	1	38
Donations	0	0	0	0	400	400
Total Revenues	<u>811</u>	<u>5</u>	<u>75,161</u>	<u>0</u>	<u>401</u>	<u>76,378</u>
Expenditures:						
General Government	0	5	0	50	0	55
Public Safety	0	0	2,954	0	0	2,954
Culture and Recreation	100,783	0	330	0	0	101,113
Community Development	0	0	6,647	0	0	6,647
Cemetery	0	0	0	0	5,688	5,688
Capital Outlay:						
Highways and Streets	0	0	65,230	0	0	65,230
Total Expenditures	<u>100,783</u>	<u>5</u>	<u>75,161</u>	<u>50</u>	<u>5,688</u>	<u>181,687</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>(99,972)</u>	<u>0</u>	<u>0</u>	<u>(50)</u>	<u>(5,287)</u>	<u>(105,309)</u>
Other Financing Sources:						
Transfers In	<u>106,632</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>108,132</u>
Total Other Financing Sources	<u>106,632</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>108,132</u>
Net Change in Fund Balances	6,660	0	0	(50)	(3,787)	2,823
Fund Balances - July 1, 2016, As Restated	<u>44,440</u>	<u>3,986</u>	<u>0</u>	<u>0</u>	<u>4,819</u>	<u>53,245</u>
Fund Balances/(Deficits) - June 30, 2017	<u>\$ 51,100</u>	<u>\$ 3,986</u>	<u>\$ 0</u>	<u>\$ (50)</u>	<u>\$ 1,032</u>	<u>\$ 56,068</u>

See Disclaimer in Accompanying Independent Auditor's Report.

Sullivan, Powers & Co., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2362
www.sullivanpowers.com

Fred Duplessis, CPA
Richard J. Bringham, CPA
Chad A. Hawitt, CPA
Wendy C. Gilwee, CPA
VT Lic. #82-000180

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with "Government Auditing Standards"

Selectboard
Town of Weathersfield, Vermont
P.O. Box 550
Ascutney, Vermont 05030

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Weathersfield, Vermont as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Weathersfield, Vermont's basic financial statements and have issued our report thereon dated January 16, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Weathersfield, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Weathersfield, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Weathersfield, Vermont's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as described in the accompanying Schedule of Findings and Deficiencies in Internal Control, we identified certain deficiencies that we consider to be material weaknesses and significant deficiencies.

Town of Weathersfield, Vermont

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town of Weathersfield, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Deficiencies in Internal Control as Items 2017-01 through 2017-03 to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Findings and Deficiencies in Internal Control as Items 2017-04 through 2017-07 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Weathersfield, Vermont's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under "Government Auditing Standards".

We also noted certain other matters that we reported to the management of the Town of Weathersfield, Vermont in a separate letter dated January 16, 2018.

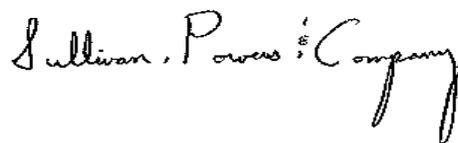
Town of Weathersfield, Vermont's Response to Deficiencies in Internal Control

The Town of Weathersfield, Vermont's response to the deficiencies in internal control identified in our audit is included with the accompanying Schedule of Findings and Deficiencies in Internal Control. The Town of Weathersfield, Vermont's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Weathersfield, Vermont's internal control or on compliance. This report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Weathersfield, Vermont's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

January 16, 2018
Montpelier, Vermont
VT Lic. #92-000180



TOWN OF WEATHERSFIELD, VERMONT
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL
JUNE 30, 2017

Deficiencies in Internal Control:

Material Weaknesses:

2017-01 Segregation of Duties – Cash

Criteria:

An important factor in developing good internal control procedures is to divide responsibilities so that no individual can both perpetrate and conceal errors or irregularities. One of the most common division of duties is the division between the check signing and bank reconciliation functions.

Condition:

In the Town, the same person that reconciles the bank accounts also collects cash, makes deposits and has check signing authority. Each of those duties are considered incompatible functions for accounting control purposes.

Cause:

Unknown.

Effect:

The Town has inadvertently made its assets susceptible to misappropriation.

Recommendation:

We recommend that someone other than a check signer prepare or review in detail the reconciliations of the bank accounts monthly.

2017-02 Reserve Fund Fund Balance Entries

Criteria:

Internal controls should be in place to ensure that separate revenue and expense accounts are utilized to record the Town's cash receipts and disbursements in the Reserve Fund. Fund balance should only be posted to in the event of a correction of an error.

Condition:

The Town posted transfers in and out and expenses related to reserves to fund balance rather than to separate revenue and expense accounts in an attempt to track the reserve account balances.

TOWN OF WEATHERSFIELD, VERMONT
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL
JUNE 30, 2017

Cause:

Unknown.

Effect:

The Town's Reserve Fund fund balances were incorrect.

Recommendation:

We recommend that the Town implement controls to ensure that all revenues and expenses are recorded accurately and that they do not adjust fund balance.

2017-03 Netting Revenues and Expenditures

Criteria:

Internal controls should be in place to ensure that revenues are not netted with the expenditures in order to conform with generally accepted accounting principles.

Condition:

The Town netted grant revenue with the related expenditures during the year. This nets out the revenue and expenditures as if they did not exist and results in the understatement of both revenue and expenditures.

Cause:

Unknown.

Effect:

This results in the understatement of revenue and expenditures.

Recommendation:

We recommend that the Town implement controls to ensure that they do not net revenue and expenditures. This could be accomplished by a review of the general ledger detail on a monthly basis.

Significant Deficiencies:

2017-04 Authorization of General Journal Entries

Criteria:

Internal controls should be in place that require appropriate individuals to approve all adjustments to the books of original entry.

TOWN OF WEATHERSFIELD, VERMONT
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL
JUNE 30, 2017

Condition:

Internal controls over recording of journal entries are inadequately designed. Journal entries prepared by the Town Accountant are not reviewed by another individual nor is adequate supporting documentation retained.

Cause:

Unknown.

Effect:

This one deficiency in internal control structure could allow other working control policies to be circumvented.

Recommendation:

We recommend that the Town consistently ensure that all journal entries are properly supported with documentation as to how and where the amount was derived. We also recommend that all journal entries be reviewed by an appropriate official so as not to circumvent the original approval process.

2017-05 Controls Over Accounts Payable

Criteria:

Internal controls should be in place to ensure that accounts payable are recorded in the proper fiscal year. Accounts payable should be recorded based on the timing of services provided or when goods are received.

Condition:

There were insufficient controls in place to ensure that all accounts payable were recorded in the proper fiscal year. As a result, adjustments were required in order to record accounts payable.

Cause:

Unknown.

Effect:

The Town's accounts payable balances were incorrect.

Recommendation:

We recommend that the Town implement controls to ensure they review their end of the year invoices in order to properly record all accounts payable.

TOWN OF WEATHERSFIELD, VERMONT
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL
JUNE 30, 2017

2017-06 Spreadsheet Review

Criteria:

Internal controls should be in place that requires a qualified individual to review and approve all critical spreadsheets.

Condition:

The Town does not have a policy in place to require review or approval of critical spreadsheets.

Cause:

Unknown.

Effect:

This deficiency in the internal control structure could allow the spreadsheets that are used by the Town to contain errors.

Recommendation:

We recommend that the Town have a qualified individual review all critical spreadsheets and that the review be documented.

2017-07 Accounting and Procedures Manual

Criteria:

An accounting and procedures manual should be in place. This manual should define duties and responsibilities for current personnel so as to prevent or reduce misunderstandings, errors, inefficient or wasted effort, duplicated or omitted procedures, and other situations that can result in inaccurate or untimely accounting records. It will also help to ensure that all similar transactions are treated consistently, that accounting principles used are proper, and that records are produced in the form desired by management. A good accounting manual should aid in the training of new employees and possibly allow for delegation to other employees.

Condition:

The Town does not have an accounting and procedures manual in place.

Cause:

Unknown.

TOWN OF WEATHERSFIELD, VERMONT
SCHEDULE OF FINDINGS AND DEFICIENCIES IN INTERNAL CONTROL
JUNE 30, 2017

Effect:

The Town staff does not have a manual to turn to when questions arise about the scope of their duties and responsibilities.

Recommendation:

We recommend that the Town develop this document for all accounting procedures as soon as possible. Each individual should document their duties and how to perform them. The manual should include examples of forms with descriptions of their use. Once developed, only changes in procedures or forms will require changes in the manual.

We believe this time will be more than offset by time saved later in training and supervising accounting personnel. Also, in the process of the comprehensive review of existing accounting procedures for the purpose of developing the manual, management might discover procedures that can be eliminated or improved to make the system more efficient and effective.

We also recommend that the Town make sure that there are no jobs related to accounting and finance that only one person knows how to perform. The procedures manual would also be useful in determining whether this situation exists.



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 29, 1761
NEW YORK ON APRIL 8, 1772

January 15, 2018

To: Sullivan and Powers

From: Ed Morris

Subject: Deficiencies

The Town of Weathersfield has received the deficiencies stated by Sullivan and Powers during our 2017 audit and plan to address these deficiencies in the following manner:

2017-01 Segregation of Duties – Cash

With the major changes we are incurring in our finance department this will be a good time to identify and list all financial tasks, which member of finance department completes them and how often they need to be completed. This will allow us to identify areas in which segregation of duties is needed, identify individuals (by position) that could be cross trained in a task and ensure that tasks are not being duplicated. Once identified, job descriptions for finance positions will be updated to reflect our findings and ensure the segregation will remain intact even through transition.

2017-02 Reserve Fund Balance Entries

The Finance Director will work with NEMRC to create a separate fund within NEMRC for each reserve. This will allow for easier tracking of revenue and expenses for an individual fund and will close to the individual fund balance at year end. This will eliminate the need for a two-part entry to record the revenue/expense and then also post to fund balance. It will also eliminate the need for a separate spreadsheet outside of the financial system to track the individual funds. The software can report these funds on a combining statement at year end for audit but throughout the year it will also allow the Town to report on individual funds without much effort or manipulation of information to another spreadsheet.

2017-03 Netting Revenues and Expenditures

The Finance Director will create a policy for the Town that outlines the procedure for recording Revenue. The Town will no longer record any revenues against an expense. It will either be segregated to an individual revenue account or posted to the miscellaneous revenue account.

2017-04 Authorization of General Journal Entries

The Finance Director will create a General Journal Approval Form. This will include a place for the Town Manager to sign the Journal Entry after review of the entry. All of the supporting documentation will be attached to the form, along with a copy of the posted entry and filed in GJ# order.

2017-05 Controls Over Accounts Payable

NEMRC already has a mechanism built into the software to track the Accounts Payable Invoices at Fiscal Year End for both the pre-paid invoices (For Next Year) and last year Invoices (For Last Year). In June of 2018, the Town will have a NEMRC consultant come in and train the Finance Director on this feature. A policy and procedure for this will be written at that time, it will address the criteria and conditions in this finding.

2017-06 Spreadsheet Review

The Town Manager and Finance Director will review all spreadsheets currently in use and work with a NEMRC consultant to review options in the software to replace the spreadsheets. The goal will be to eliminate spreadsheets where they are not needed. Any remaining spreadsheets or any newly created, will be reviewed by both the Finance Director and Town Manager on a regular basis for accuracy.

2017-07 Accounting and Procedures Manual

The Town will continue to work on creating a comprehensive financial policy and process/procedure manual to guide the direction and procedures within the finance department.

Other Recommendations:

- A comprehensive Policy and Procedures manual will be constructed over the next year. In this policy the Town will address Investment and Banking, Fraud, Updated Capital Assets, Procurement and other guidance policies that will give direction to our finance department. We will also create a procedures manual that identifies the internal controls and people responsible for what sections of each policy.
- The Town will review and address all stale loans and make a decision on which course to take (collection or writing off of uncollectible amounts).
- The Town has just rewritten their personnel policy and will have signed documentation that all employees have received the policy and understand they will be held accountable to the policy.
- The Town will work with the auditors to complete a fraud risk assessment.

Ed Morris
Town Manager