

**Office of Professional Regulation
National Life Building North Fl 2, Montpelier, VT**

**Real Estate Commission
Minutes**

July 28, 2011

Location: National Life Building North Fl 2, Montpelier, VT Conference Room A

Commission Members and Staff Present: Elizabeth Wilkel, Maretta Hostetler, Claire Porter, David Raphael, Gloria Rice, Elizabeth Merrill – ad hoc member, Terry Gray, Judith Griffen, Colin Benjamin **Absent:** Thomas Prindiville and Michelle Gosselin

Public members Present: Aleda Dutton, Rosemary Gingue, Andrew Werry, A. Daniels, Randy Mayhew

1. **9:00 - Education Committee**
2. **9:30 - Full Commission meeting - Called to Order at 9:32**
3. **Approved June 23, 2011 minutes with corrections:**
4. **Chair's Comments:** Maretta discussed the ARELLO conference and explained to members that were not present at the last meeting what the process was. Maretta also discussed New Mexico's new change in law regarding unlicensed practice and how it is now considered a 4th degree felony charge. It was just a point of interest for the Commission members.
5. **Case Manager Report: Status of Unprofessional Conduct Cases**
There are 44 open cases at this time. 2 are ready for closing, 12 are ready for an I-team meeting, 4 have stipulations prepared for this meeting, 8 are pending charges or have been charged and 22 are in the beginning of investigation process.
6. **Administrator's Report:**
 - a. Terry gave an update on the inspection process and will also put an article in the newsletter for anyone who is interested to send in their resumes to the office to become an inspector.
 - b. The newsletter was discussed. Since there are so many changes and much discussion on this it will be updated and brought back to the Commission for approval at the next meeting.
 - c. Licensure of out of state firms was briefly discussed and this will be back on a future agenda once more information is gathered.
7. **Scheduled Licensing/Disciplinary Matters:**
 - a. 10:00 – 2010-742 - Frank Geier – Stipulation and Consent Order – I-Team member, Maretta Hostetler Gregg Meyers, prosecuting attorney was present and presented the Stipulation and Consent Order to the Commission. Gloria Rice motioned to accept the order in order to open for discussion. Claire Porter seconded the motion. Elizabeth Wilkel motioned to go into deliberative session. After emerging from the deliberative session the vote was 4 to 1 against the motion and the motion was not accepted.
 - b. 10:15 – 2010-385 - Kristen Ziter Taylor – Stipulation and Consent Order – I-Team member, Claire Porter Gregg Meyers was present and dismissed the case without prejudice.
 - c. 10:30 – 2010-482 – Virginia Roth - Stipulation and Consent Order – I-Team member, Maretta Hostetler Gregg Meyers was present and dismissed the case without prejudice.
 - d. 10:45 – 2010-734 – Jeffrey Jonas - Stipulation and Consent Order – I-Team member, Thomas Prindiville Gregg Meyers was present and dismissed the case without prejudice.

8. Concluded Reports:

- a. 2010-462 – I-Team member, David Raphael - approved
- b. 2010-536 – I-Team member, Gloria Rice - approved

9. Discussion Items:

- a. Real Estate Commission Violations grid update will not be considered at this time.

10. Ongoing discussions –

- a. Rules working group update - Elizabeth Wilkel gave an update on the rule changes. This will be ongoing and she will report back again at the next meeting.

11. FYI:

12. Public Comment:

13. Next Scheduled Meeting: August 25, 2011

14. Adjournment was at 11:51 a.m.

Real Estate Education Committee

Courses for review

July 28, 2011

Yerhot Environmental Solutions, LLC

EPA's New RRP Regulations: How will it affect the Real Estate Industry for 4 hours – **approved for 3 hours**

Continuing Education Express, LLC

Code of Ethics Case Studies for 2 hours - **approved**

Mortgage Products 101 for 3 hours - **approved**

Buyer Counseling: A Planned Approach for 4 hours – **approved but need to make sure that they update old information.**

Selling a Business for 3 hours - **denied**

Using Feng Shui Principles to Improve Living Spaces for 3 hours - **denied**

Fraud is Not an Option: Causes and Cures for 4 hours - **approved**

Originating a Mortgage Loan: The Basics for 4 hours - **approved for 3 hours**

Agency and Fair Housing Best Practices for 2 hours - **approved**

Federal Fair Housing Laws and Practice for 3 hours - **approved**

Vacation Property Investment Guide for 4 hours - **approved**

Vermont Association of Realtors

Proven Techniques to Increase Commercial Real Estate Transactions for 4 hours – **approved**